

**MINUTES OF A REGULAR MEETING  
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS  
THURSDAY & FRIDAY, JUNE 20-21, 2024**

|                                                                                    | <u>Page</u>  |
|------------------------------------------------------------------------------------|--------------|
| <b>REPORT OF THE CHAIR OF THE BOARD .....</b>                                      | <b>39044</b> |
| <b>REPORTS TO THE BOARD .....</b>                                                  | <b>39045</b> |
| <b><u>ALL UNIVERSITIES</u></b>                                                     |              |
| Executive Session .....                                                            | 39053        |
| <b>MINUTES</b>                                                                     |              |
| March 12, 2024, Organizational Meeting .....                                       | 39058        |
| <b>REPORT OF THE CHAIR OF THE BOARD .....</b>                                      | <b>39058</b> |
| <b><u>ALL UNIVERSITIES</u></b>                                                     |              |
| Revisions to Board Bylaws & Charters .....                                         | 39059        |
| 2025 Meeting Dates .....                                                           | 39060        |
| Resolution Honoring Service - CU .....                                             | 39060        |
| Presidential Search Committee - CU .....                                           | 39061        |
| <b><u>CAMERON UNIVERSITY</u></b>                                                   |              |
| <b>REPORT OF THE PRESIDENT OF THE UNIVERSITY</b>                                   | <b>39062</b> |
| <b>ACTION ITEM(S)</b>                                                              |              |
| Fiscal Year 2025 Budget.....                                                       | 39063        |
| Tuition & Mandatory Fee Rates AY25.....                                            | 39065        |
| Substantive Program Changes .....                                                  | 39067        |
| Policy Revision - Administrative Search Committees.....                            | 39069        |
| Policy Revision - Obligation and Collection of Student Fees & Charges Policy ..... | 39070        |
| Policy Revision - Equal Opportunity Policies .....                                 | 39070        |
| Campus Master Plan of Capital Projects .....                                       | 39071        |
| Construction Contracts Approval - CETES Engineering and Science Laboratories ..... | 39071        |
| Audit & Compliance Services .....                                                  | 39072        |
| Academic & Administrative Personnel Actions .....                                  | 39072        |
| <b>CHAIR INTRODUCES INTERIM PRESIDENT JARI ASKINS .....</b>                        | <b>39073</b> |

**FOR INFORMATION ONLY**

Also included in the agenda were the following items that were identified, by the administration of each University, as “For Information Only.” No action was required, but discussion, comments or consideration could have occurred if requested.

|                                                       |                |
|-------------------------------------------------------|----------------|
| Curriculum Changes .....                              | 39074          |
| Custodial Services Contract Renewal .....             | 39074<br>39075 |
| On-Call Architects & Engineers Quarterly Report ..... | 39074<br>39075 |
| Quarterly Report of Purchases .....                   | 39074<br>39075 |
| Quarterly Financial Analysis .....                    | 39074<br>39076 |

**ROGERS STATE UNIVERSITY**

|                                                        |              |
|--------------------------------------------------------|--------------|
| <b>REPORT OF THE PRESIDENT OF THE UNIVERSITY .....</b> | <b>39076</b> |
|--------------------------------------------------------|--------------|

**ALL UNIVERSITIES**

|                                           |       |
|-------------------------------------------|-------|
| Resolution Honoring Service - RSU .....   | 39077 |
| Presidential Search Committee - RSU ..... | 39079 |

**ROGERS STATE UNIVERSITY**

**ACTION ITEM(S)**

|                                                                                 |       |
|---------------------------------------------------------------------------------|-------|
| Fiscal Year 2025 Budget.....                                                    | 39080 |
| Tuition and Mandatory Fee Rates for Academic Year 2024-2025.....                | 39081 |
| Policy Revision - Administrative Search Committees.....                         | 39083 |
| Policy Revision - Obligation and Collection of Student Fees & Charges .....     | 39084 |
| Policy Revision - Grade Appeal .....                                            | 39085 |
| Policy Revision - Equal Opportunity .....                                       | 39085 |
| Student Rights and Responsibilities Code Revision .....                         | 39085 |
| Residential Life Handbook Revision .....                                        | 39086 |
| Campus Master Plan of Capital Projects .....                                    | 39087 |
| Center for Science & Technology Building Funding .....                          | 39087 |
| Center for Science & Technology Architect & Construction Manager Selection..... | 39088 |
| Contract for Renewal of Custodial Services .....                                | 39089 |

|                                                                                                                                                                                                                                                     | <u>Page</u>    |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| Contract for Grounds Maintenance and Snow Removal .....                                                                                                                                                                                             | 39090          |
| Audit and Compliance Service .....                                                                                                                                                                                                                  | 39090          |
| Academic and Administrative Personnel Actions .....                                                                                                                                                                                                 | 39091          |
| <b>CHAIR INTRODUCES INTERIM PRESIDENT MARK RASOR .....</b>                                                                                                                                                                                          | <b>39092</b>   |
| <b>FOR INFORMATION ONLY</b>                                                                                                                                                                                                                         |                |
| Also included in the agenda were the following items that were identified, by the administration of each University, as “For Information Only.” No action was required, but discussion, comments or consideration could have occurred if requested. |                |
| Non-Substantive Program Changes .....                                                                                                                                                                                                               | 39092          |
| On-Call Architects and Engineers Quarterly Report .....                                                                                                                                                                                             | 39092<br>39093 |
| Quarterly Report of Purchases .....                                                                                                                                                                                                                 | 39092<br>39093 |
| Quarterly Financial Analysis .....                                                                                                                                                                                                                  | 39092<br>39094 |
| <b><u>THE UNIVERSITY OF OKLAHOMA</u></b>                                                                                                                                                                                                            |                |
| <b>REPORT OF THE PRESIDENT OF THE UNIVERSITY .....</b>                                                                                                                                                                                              | <b>39094</b>   |
| <b>REPORTS OF COMMITTEE CHAIRS.....</b>                                                                                                                                                                                                             | <b>39103</b>   |
| <b>ACTION ITEM(S)</b>                                                                                                                                                                                                                               |                |
| FY25 Budget Plan.....                                                                                                                                                                                                                               | 39109          |
| Tuition & Mandatory Fee Rates AY25 - HSC.....                                                                                                                                                                                                       | 39109          |
| Tuition & Mandatory Fee Rates AY25 - NC & Law.....                                                                                                                                                                                                  | 39114          |
| Posthumous Degree - Trinity Kitchens.....                                                                                                                                                                                                           | 39116          |
| Posthumous Degree - Dimitri Bradford.....                                                                                                                                                                                                           | 39117          |
| Posthumous Degree - Hanna Crawford .....                                                                                                                                                                                                            | 39117          |
| Posthumous Degree - Kevin Logan .....                                                                                                                                                                                                               | 39118          |
| Posthumous Degree - Reagan Reece .....                                                                                                                                                                                                              | 39119          |
| Awards Contracts and Grants .....                                                                                                                                                                                                                   | 39119          |
| Request to Rename Honors College .....                                                                                                                                                                                                              | 39120          |
| Substantive Program Changes - NC .....                                                                                                                                                                                                              | 39120          |
| College Admissions Requirements .....                                                                                                                                                                                                               | 39142          |

|                                                                                                                          | <u>Page</u> |
|--------------------------------------------------------------------------------------------------------------------------|-------------|
| Concurrent Enrollment Admissions Policy Exceptions.....                                                                  | 39142       |
| Revisions to the HSC Faculty Handbook .....                                                                              | 39143       |
| New Program - Executive Master of Healthcare Admin .....                                                                 | 39144       |
| New Program Microcredential - Post Baccalaureate Research Education,<br>Graduate College – HSC.....                      | 39144       |
| Program Modification - Admission Requirements - College of Allied Health .....                                           | 39145       |
| Program Modification - Master of Science, Occupational & Environmental Health .....                                      | 39146       |
| Program Modification - Master of Healthcare Administration, Online Delivery,<br>Hudson College of Public Health .....    | 39147       |
| Program Modification - Master of Health Sciences Physician Assistant Program,<br>School of Community Medicine-Tulsa..... | 39147       |
| Program Modification-Deletion of Master of Arts in Nutritional Sciences,<br>College of Allied Health .....               | 39148       |
| Policy Revision - Endowed Chairs and Professorships .....                                                                | 39148       |
| Policy Revision - Ethics in Research .....                                                                               | 39149       |
| Policy Revision - Obligation & Collection of Student Fees .....                                                          | 39149       |
| Policy Revision - Post Tenure Review .....                                                                               | 39150       |
| Policy Revision - Prevention of Alcohol Abuse & Drug Use on Campus .....                                                 | 39150       |
| Policy Revision - Institutional Equity.....                                                                              | 39150       |
| Use of Section 13 and New College Funds .....                                                                            | 39151       |
| Max Westheimer Airport Hangar & Infrastructure Development.....                                                          | 39152       |
| Biomedical Sciences Building 6th Floor Lab Renovation.....                                                               | 39154       |
| Basic Sciences Education Building 3rd Floor Lab Renovations .....                                                        | 39155       |
| Ratification - Cross Village New Room Type & Rate .....                                                                  | 39156       |
| Oklahoma Tobacco Healthline Budget Increase.....                                                                         | 39157       |
| Amendment & Restatement of Retirement Plans & Authorization<br>of Certain Retirement Plan Contributions.....             | 39157       |
| Change to Extended Sick Leave Benefit for Faculty Contracted with OU Health.....                                         | 39158       |
| Amendment to Dependent Child Tuition Waiver Program - HSC .....                                                          | 39159       |
| Student Health Plan - All .....                                                                                          | 39160       |



|                                                       | <u>Page</u> |
|-------------------------------------------------------|-------------|
| Enterprise File Storage Refresh .....                 | 39163       |
| Elsevier Subscription Agreement .....                 | 39163       |
| Library Service Center Shelving Purchase .....        | 39164       |
| Resolutions Honoring Athletic Teams.....              | 39164       |
| Audit Tax & Compliance Services .....                 | 39164       |
| Proposed Disposition of Real Property – NC .....      | 39165       |
| Easement for Oklahoma Gas & Electric – NC .....       | 39166       |
| Academic Personnel Actions .....                      | 39167       |
| Administrative & Professional Personnel Actions ..... | 39173       |

**FOR INFORMATION ONLY**

Also included in the agenda were the following items that were identified, by the administration of each University, as “For Information Only.” No action was required, but discussion, comments or consideration could have occurred if requested.

|                                                       |       |
|-------------------------------------------------------|-------|
| Principal Gifts to the University .....               | 39182 |
|                                                       | 39183 |
| Nonsubstantive Program Changes - NC .....             | 39182 |
|                                                       | 39183 |
| College of Medicine Admissions Board Appointment..... | 39182 |
|                                                       | 39200 |
| Foreign & Domestic Periodical Subscriptions.....      | 39182 |
|                                                       | 39205 |
| Ologie Inc.....                                       | 39182 |
|                                                       | 39206 |
| Course Development & Marketing Services .....         | 39182 |
|                                                       | 39206 |
| Athletic Air Charter Services.....                    | 39182 |
|                                                       | 39207 |
| Cleaning Services.....                                | 39182 |
|                                                       | 39207 |
| Security Personnel for Athletic Venues .....          | 39182 |
|                                                       | 39207 |
| Fire Inspection Services - NC .....                   | 39182 |
|                                                       | 39208 |
| Microsoft Products.....                               | 39182 |
|                                                       | 39208 |

|                                     | <u>Page</u> |
|-------------------------------------|-------------|
| Quarterly On-Call Architects .....  | 39182       |
|                                     | 39209       |
| Quarterly Report of Purchases ..... | 39182       |
|                                     | 39211       |
| Quarterly Financial Analysis .....  | 39182       |
|                                     | 39212       |

**MINUTES OF A REGULAR MEETING & RETREAT  
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS  
June 20-21, 2024**

A regular meeting of the Board of Regents governing The University of Oklahoma, Cameron University and Rogers State University was called to order at the Noble Research Institute Conference Center Pavilion in Ardmore, Oklahoma, at 8:05 a.m., on June 20, 2024.

The following Regents were present for all or parts of the meeting: Eric Stevenson, Chair of the Board, presiding; Regents Anita L. Holloway, Natalie Shirley, Rick Nagel, Bob Ross, Rick Braught, and Kenneth S. Waits. Regent Waits was appointed to a seven-year term by Governor Kevin Stitt on March 27, 2024.

Others attending all or a part of the meeting included Mr. Joseph Harroz, President of The University of Oklahoma; NC Senior Vice President and Provost André -Denis Wright; HSC Senior Vice President and Provost Gary Raskob; Vice Presidents Dorothy Anderson, Jeff Blahnik, Matt Brockwell, Sean Burrage, Susan Bynum, Joe Castiglione, Tomás Díaz de la Rubia, Brian Holderread, Belinda Higgs Hyppolite, and David Surratt; Chief Legal Counsel Armand Paliotta; and Executive Secretary of the Board of Regents, Mackenzie Wilfong.

Attending from Cameron University was Dr. John McArthur, President of the University.

Attending the meeting from Rogers State University was Dr. Larry Rice, President of the University, and Vice President Mark Rasor.

Notice of the time, date and place of this meeting was submitted to the Secretary of State, and the agenda was posted in the Office of the Board of Regents on or before 8:00 a.m. on June 19, 2024, both as required by 25 O.S., Sections 301-314.

**REPORT OF THE CHAIR OF THE BOARD**

The Chair welcomed Regent Waits to the Board. Regent Waits was confirmed by the Senate on May 29<sup>th</sup>. Ken is the President and CEO of Mewbourne Oil, and joined Mewbourne Oil Company as an operations engineer in Woodward after his graduation from OU, he's spent time as its Oklahoma City district manager, its vice president of exploration, and its chief operations officer before his current role as President and CEO. Regent Waits has served the University on advisory boards for the Mewbourne College of Earth and Energy, the School of Petroleum and Geological Engineering, and is currently a council member for the University's Lead On Campaign. I was particularly encouraged with his recent remarks to the Senate Committee when he said "[w]e believe education is the great equalizer, the gateway to success. That's why we invest our time and resources there." Please join me in welcoming Regent Waits to our Board. Regent Waits commented that he was both humbled and honored to be a Regent, and thanked Presidents Harroz, McArthur and Rice for their diligent work. He commented about the OU Strategic Plan that very simply and elegantly says we change lives as OU changed his life. And it's a privilege to have the opportunity to give back and to serve.

In addition, we have a new member of the Regent' staff, Mackenzie Wilfong. Welcome to the new Executive Secretary of the Board. Mackenzie brings more than two decades of experience in higher education and joins us from Tulsa Community College where she was Vice President of Legal Affairs and

General Counsel. She also previously served as Associate General Counsel for the Oklahoma A&M Board of Regents and as federal enforcement attorney for the US Department of Education. Mackenzie received her BA from OU and JD from SMU. Welcome.

The Chair introduced State Regent Emeritus Andy Lester and his colleague Mariana Pitts. Andy Lester is a partner in the Oklahoma City office of the law firm, Spencer Fane LLP. Andy is a former member of the Oklahoma State Regents for Higher Education, and in 2019 was named a State Regent Emeritus. He previously served as a member and chairman of the OSU and A&M Board of Regents. He also served on the board of Eureka College, President Reagan's alma mater, is a former chairman of the Oklahoma Advisory Committee for the U.S. Commission on Civil Rights, and is a past president, past board chairman, and current board member of the Tenth Circuit Historical Society. While in law school, Lester served on President Ronald Reagan's Transition Team for the Equal Employment Opportunity Commission. In 2002, he chaired Governor Brad Henry's Law Enforcement and Corrections Transition Team and, as a member of the Budget and Finance Transition Team. He is a former United States Magistrate Judge for the Western District of Oklahoma and has served as Adjunct Professor at Oklahoma City University School of Law, having taught State & Local Government, Employment Law, Criminal Law, and International Law. Lester has written over 100 articles and papers on professional and public policy issues, and has published one book, *Constitutional Law and Democracy*, a collection of speeches he gave in 1993 in the former Soviet Union.

Joining Andy is Mariana Pitts, Mariana was born and raised in western Ukraine. Mariana attended OU for her undergraduate and law degree, currently practices in estate planning with McAlister, McAlister & Nicklas, and serves on the Oklahoma Free Speech Committee as a Chair of the Training Task Force focusing on free speech matters at public institutions of higher education in the State of Oklahoma.

## REPORTS TO THE BOARD

Regent Emeritus Lester thanked the Board members for their service. Lester reminded the Regents that his remarks are not legal advice and should not be considered as such nor do they reflect the views of any group with which we are affiliated, including our law firm, Spencer Fane, or the Oklahoma Free Speech Committee. We are speaking merely as interested Oklahoma citizens. Nevertheless, let me be clear: in law and in fact, our state has committed to preserving, promoting, and protecting the free exchange of ideas on our college campuses. Lester discussed the role of academic freedom and freedom of speech in higher education in general. He stated that virtually every issue of *The Chronicle of Higher Education*, *Inside Higher Ed* contains a story regarding this topic. *The New York Times*, *The Wall Street Journal*, and *The Atlantic*, are all writing about it. Congressional hearings investigate it. Network news outlets cover it. Even Bill Maher is discussing it. Oklahoma has taken positive steps to support freedom of expression on our System's campuses. Our state is leading the way in showing that expressive freedom is the best – the only – path for American higher education to follow. Lester stated that across America, institutions of higher education face a serious, immediate, and, I believe, existential threat. No institution is immune. It has shown up at public and private institutions, on the east coast and the west coast and everywhere in between. It exists in blue states, purple states, and red states. It has appeared in the Ivy League and the Power Five conferences. It has found its way into large research institutions, small liberal arts schools,

regional universities, and community colleges. Sometimes it is subtle and insidious. At other times, it is open and notorious. But it is always perfidious. It is anti-education, anti-freedom, and anti-intellectual. Institutions of higher education, traditional bastions of free speech, are being targeted for allowing people, who might believe differently from some accepted norm, to have a forum to air their thoughts. Sometimes faculty members or administrators are obstructing free speech. Especially troubling to me is the fact that students often lead the charge to exclude from their campuses ideas they do not like. Several specific circumstances regarding the hecklers' veto were described regarding that occurred on other University campuses as reported by *The Chronicle of Higher Education*. Lester stressed that what has made the American system of higher education the envy of the world is its commitment to the free exchange of ideas, to discerning truth from falsehood, to providing the opportunity to civilly and civically confront challenging ideas. We Americans have enshrined freedom of expression in our federal constitution in short, simple language: Congress shall make no law ... abridging the freedom of speech[.] The Oklahoma Constitution also contains its own provision protecting free speech rights: Every person may freely speak, write, or publish his sentiments on all subjects, being responsible for the abuse of that right; and no law shall be passed to restrain or abridge the liberty of speech or of the press. Both of these provisions restrict the government from interfering with freedom of expression. Thus, freedom of speech, crucial at all colleges, is especially central to the mission of public higher education. Those who have devoted their lives to higher education know that the most important thing higher education does is to develop critical thinking. And critical thinking comes about not by avoiding challenges or disagreements, but instead by encouraging free inquiry, free debate, and free thought. Lester then discussed that two years ago, the state Legislature adopted, and Governor Stitt signed HB 3543, which created the Oklahoma Free Speech Committee as an adjunct to the State Regents. Later that year, the State Regents, pursuant to the power vested in them by the Oklahoma Constitution to "prescribe standards of higher education applicable to each institution," unanimously adopted Policy No. 2.28. This System-wide policy is a slightly revised version of the so-called Chicago Principles, which are now Regents Policy, applicable to all state institutions of higher education. He also commended the Board of Regents of the University of Oklahoma for the decision you made on November 30, 2022, just one month after the State Regents took their action, also to adopt the Chicago Principles. He hopes others will follow in OU's footsteps. The United States Supreme Court regularly decides cases involving the First Amendment. And when it does, it often speaks in broad, aspirational tones. The First Amendment, the Court says, enshrines "[o]ur profound national commitment to the free exchange of ideas[.]" "At its core, 'the First Amendment reflects a profound national commitment to the principle that debate on public issues should be uninhibited, robust, and wide-open.'" The Supreme Court has stated that "the First Amendment means that government has no power to restrict expression because of its message, its ideas, its subject matter, or its content." Or, to put it another way, "[t]he government may not prohibit the dissemination of ideas that it disfavors, nor compel the endorsement of ideas that it approves." Insofar as public institutions of higher education are concerned, free speech issues will arise in several situations including university employees. Perhaps the most important case involving free speech rights of public employees was the 2006 decision in *Garcetti v. Ceballos*. In that case, the Court distinguished between the speech of a public employee acting as a citizen and speech the employee makes pursuant to official duties. Lester gave an overview of the *Garcetti* case which stands for the proposition that statements public employees make pursuant to their official duties do not constitute protected speech. Lester noted that *Garcetti* did not involve a college or university, the Court took a moment to discuss the

importance of academic freedom. To be sure, *Garcetti* left open the question whether “expression related to academic scholarship or classroom instruction implicates additional constitutional interests that are not fully accounted for by this Court’s customary employee-speech jurisprudence.” Nonetheless, the concept of academic freedom, the Court said, may lead to a different analysis in “a case involving speech related to scholarship or teaching.” As the Court has said elsewhere, the academic mission of a university is “a special concern of the First Amendment.” Almost 60 years ago, the Supreme Court explicitly stated that “[o]ur Nation is deeply committed to safeguarding academic freedom[.]” Moreover, academic freedom, the Court said, “is of transcendent value to all of us, and not merely to the teachers concerned.” This is a fascinating statement Lester noted. According to the Court, academic freedom is not merely about academicians, though it certainly concerns them. But academic freedom involves everybody. “That freedom is therefore a special concern of the First Amendment, which does not tolerate laws that cast a pall of orthodoxy over the classroom.”

Lester introduced Mariana Pitts who has been a leader on the Oklahoma Free Speech Committee. She chairs the Training Task Force and has been active in all aspects of the Committee. Ms. Pitts discussed the Committee and State Regents Policy 2.29. Ms. Pitts stated that her connection to the University of Oklahoma runs deep. She stated that her interest in free speech comes from growing up in post-Soviet Ukraine, where complicity was valued over independent thinking. This was true in all aspects of society, including academia. It was at the University of Oklahoma that she first discovered what it meant to express herself freely. A student in my American Government class openly challenged the professor’s opinion and they debated in a respectful and thoughtful way. For her, that was a cultural shock; but it was also a great lesson on the meaning of liberty. Pitts stated that the Free Speech Committee was created by statute. Like the State Regents, the Committee consists of nine members, four women and five men. According to state law, it is an advisory committee to the State Regents. The Committee has three task forces, which correspond to its three main jobs: (1) The Institutional Policies and Procedures Task Force reviews institutional free speech policies and makes recommendations for improvements. (2) The Complaints Task Force receives and reviews free speech complaints and may advise complainants of their rights. The law, by the way, mandates that each university “publish contact information on how to report free speech concerns to the Oklahoma Free Speech Committee on its website.” (3) Finally, the Training Task Force reviews institutional training, recommends improvements, and develops its own training, which is “required for all college deans, heads of departments, and individuals responsible for establishing university free speech policies or handling free speech complaints.” Moreover, “[t]he training will be required every two (2) years, or upon hire or promotion to one of the positions described by this section.” The Complaints Task Force designed a complaint form. It is available on the State Regents website and the University of Oklahoma has a link to the complaint form on its website, as well. The process of reviewing institutional policies is well underway. The Institutional Policies and Procedures Task Force has initiated reviews with several State System institutions. That process, by its very nature, is labor intensive. Reviewing the policies of all 25 institutions of higher education will quite naturally take time. Thus far, institutional leaders have welcomed the review process and have been open to engaging in discussions and exploring opportunities for improvement. On April 11, the Oklahoma Free Speech Committee hosted its inaugural training program as mandated by HB 3543. Over 300 college and university leaders met at the University of Central Oklahoma for two hours to learn about the best free speech practices. After some introductions and some opening remarks, University of Oklahoma

College of Law Professor Joseph Thai gave the keynote address. Additionally, A&M Regents Associate General Counsel Brandee Hancock and your new Executive Secretary Mackenzie Wilfong took part in a panel discussion answering various questions on practical free speech issues. A few weeks later, the Committee hosted a follow-up Q&A Zoom conference with Professor Thai. The Oklahoma Free Speech Committee is advisory in nature. It does not adjudicate, rather it is designed to complement the work of each of the State's 25 public institutions of higher education in safeguarding expressive freedom on campus. The members have specialized expertise and diverse backgrounds, focusing on one function – promoting free speech on college campuses. The collaborative partnership between the Committee and our institutions of higher education will foster better policies and better practices.

Lester then further described Regents Policy No. 2.28 and stated that the message is unequivocal: our institutions of higher education embrace freedom of expression. The public policy of all state institutions of higher education is explicit: without a vibrant commitment to free and open inquiry, an institution of higher education ceases to fulfil its mission. Free and open inquiry, free speech, free expression, and academic freedom are central to what we do and who we are. All institutions of our State System must embrace free and open inquiry in all matters. According to Policy 2.28, Oklahoma's public colleges and universities "support the right of members of the institution's community to have the broadest possible latitude to speak, to write, to listen, to challenge, and to learn. Lester concluded his remarks stating that the State Regents have made a strong commitment to free speech. And this Board has done the same thing. It is not always easy, but it is the law, it is our higher education policy, and it is the right thing to do.

The Chair introduced Dr. Tom Meredith who served as the head of three university systems in Mississippi, Georgia and Alabama, in addition he's been a university president and a consultant during his 46 years in higher education. Dr. Meredith was President of the National Association of System Heads, chair of the American Association of State Colleges and Universities and served on the executive committee of the Southern Regional Education Board. Dr. Meredith discussed that the university and the president are only as good as the board. Dr. Meredith distributed a list of acronyms commonly used in Higher Education. He discussed that effective boards must improve and restore the public trust in higher education. He reminded the Board to focus on the mission of the institution, the strategic plan, and ensure those are aligned with public purpose. He discussed the importance of Presidential performance reviews/assessments, goal setting, strategic planning and monitoring progress of strategic goals, and regular policy reviews as all critical Board roles. He discussed current fiscal challenges as several other institutions across the country. He discussed the need for Boards to be transparent with administration regarding constituent meetings and other ethical considerations regarding conflict of interest, the difference between governance and management and the importance of engaging multiple perspectives when having focused discussions on big strategic issues that impact the institution. He briefly discussed the projected enrollment cliff, and the importance of data-driven decision making and the challenges in collecting and measuring certain outcomes. He encouraged the Board to stay active in the community and being mindful when the Board speaks it does so through the Chair. He discussed the importance of encouraging the President with positive feedback to strengthen and sustain the role. He discussed the Board's duty of loyalty to the institution, not to a certain constituency. In his opinion the three focuses of the Board should be students, strategic plan, and budget, as these focuses will help the Board stay engaged.

Vice President Brian Holderread began his report with a brief overview of the housing master plan. He presented a time-lapse video of construction on the new residence hall. The slides show the key themes that we go back to as part of our guiding housing master plan. One is big, yet small, so we talk about the big university, but you create your small community, you create your small area, you create these smaller kinds of things. We do have a lot of students that come in from smaller communities. The University can be overwhelming, so that little home factor where you can connect is very important. Where we think big yet small, that's where we moved away from the tower idea, which was big yet big. For building size, community size, we were reducing our resident advisor ratio, basically from one to 70 to one to 40. It's a bigger, quicker connection point to where students feel like they can get to somebody. We have a very strong belief right now that first year students should have roommates. That way if you see somebody isolate, you can see that quicker. Interaction helps with retention, and life outside the unit, which is known as the sticky spaces. How do we get you connected outside of your room? We really want you out of your room. We want you to connect and find your group. There are a hundred different things you can do across the University. Housing is one way to help you find all these other areas. And so we try to build in those sticky spaces and purposely build in what we're looking for. Access and affordability of housing is something that we're trying to think through. Also, safety, including storm shelters. So years and years ago we made the commitment that for every student housed in University housing, we have a space for you in a storm shelter. We're continuing that through everything we're doing. And then of course, something that the CFO really likes is on time and on budget. We make sure that's a key thing in this process. He then discussed the 10-year transition plan. The south building of phase one will begin housing students in fall of '26. Other slides show floor plans of meeting spaces, study and lounge spaces, rooms for students, RAs, and resident directors, along with the storm shelter, which is a multi-use space. The master plan began in 2020, and a lot has changed since then. We were looking at a complete replacement of the towers by fall of 2030. We're very close on that. The goal was to keep bed count neutral during construction and close to campus. We have achieved both of those so far to date. We also wanted to create housing amenities that students find attractive and affordable. We also have the old Stubbeman Village site. All of that has been torn down and is currently being used as a staging site for the building contractor. The last point is probably the biggest one: flexibility, adaptability, and expandability; if the growth curve is high Traditions can be used as first-year housing.

Vice President Jeff Blahnik began to talk about the freshman class and recognized the hard work of the office of admissions and recruitment, financial aid services, and our campus partners. Students feel a strong connection to OU when they interact with our team. Our team has worked incredibly hard, and we have so many dedicated people who are on that effort. I also want to mention that this is the most challenging year that I've experienced in my 22 years in higher education, when it comes to financial aid. The delay in the FAFSA has been extremely difficult. In turn, that impacts our team members, financial aid, admissions, and recruitment as students are trying to create their financial plans and can't because there is no FAFSA. Normally October 1st is when the FAFSA would open and we would get incoming students award packages to them by mid-December, so they have some time to make that decision this year. Functionally, the FAFSA didn't open until mid to late March, and there was a lot of backend stuff that had to happen. Within a month, we were able to get people's award packages to them, but it was the third week in April. Still to this day, students are



working through the process trying to ensure that they have a financial plan to get through OU. That has created some challenges to try to project this class as well. I wanted to make sure I mentioned that. For a long time, there wasn't much we could practically do to help these students bridge that gap in timing. As soon as we were able to get award packages to students, we had the money coaches and then our student financial center who help people with that process and plan. Normally these are conversations that would happen in February or March, but now they're happening over the summer. We're doing our best in a late hour to help students get through that process. May 1<sup>st</sup> is the deadline to commit to universities, but we moved our deadline to May 15<sup>th</sup>. Functionally, it really wasn't a deadline. On another note, enrollment trends of last year continue this year. These slides show we're projecting right now somewhere between 5,800 and 5,900. That's where things are looking currently, and last year we had 11% growth in the freshman class. This will be our fourth straight year of record class growth, and 12% is where things are projecting this year. In that 5,800 to 5,900 range, this will be the first year that we have a majority of non-residents in the class. However, we have the largest number of local Oklahomans ever at OU as part of this class. So we're anticipating an increase in Oklahomans, non-residents and international freshmen. All populations coming into the University--a record number of applications, a record number of admits. We are expecting a similar profile academically to last year. Our top five states for enrollment, obviously Oklahoma and Texas are the vast majority of those. But California has now passed Colorado as our third biggest state. We have about 115 Californians who are currently committed, followed by Colorado, and then Illinois and Kansas. Illinois has really gained the last several years. We're seeing a lot more interest from Arkansas and Georgia, where we have somebody on the ground. We have some projected growth across several different colleges. The biggest growth we're seeing is Gibbs College of Architecture, about 50 more students; currently Gallogly Engineering, a hundred more engineers; Dodge Arts and Sciences, an additional 200 students. Roughly 200 more in the Price College of Business, which has been growing tremendously the last several years. In education, 33 more students, and nursing about 60 more students. Campus visit volume is up tremendously, and this is also a theme from last year. We've talked in the past about melt. These are students that commit to OU and then decommit at some point. We're trending ahead with melt, but there are several factors that are at play there. Number one is the FAFSA delay. Many students committed without frankly having a financial plan. They put their money down, they said, I'm coming to OU, but there wasn't really a plan. So they decommitted at some point along the way. There's a big increase in non-residents, but that also makes the data a little bit more volatile since non-residents melt at a higher rate than residents, as you might imagine. This year we tied the deposit to housing, changing the way we did the housing deposit. A lot of students, because they knew about where we are housing-wise, they committed, and then a little further down the road, they also decommitted. And then this year, our area enrollment management now oversees New Sooner Orientation, which is our summer program to get students enrolled. We're just getting a little more volatility with melt, so there's a greater percentage, not a huge one, but a greater percentage with those early commitments. Related to the FAFSA delay, I was very proud. We were the first school in the state as far as I know, and among our peer institutions, we were one of the first out the door with financial aid, in the third week in April, getting financial aid packages out the door. Many schools didn't get it out until May. I mentioned New Sooner Orientation. We have, overseen the coordination of that program this year. It's been a big process, but we involved 33 stakeholders across campus, to review the program and ensure that it's as dynamic as possible, because more and more, it is a recruitment program. We're still recruiting students throughout the summer,

and we want to make sure there is a great pass off to our Student Affairs partners and to the campus at large. We had an advisory committee, and we looked at every element of it. So far the feedback we've received has been very, very strong from families. We also continue to provide one-on-one advising for students. This has become more and more challenging with the growing size of the class. But we continue to have that personalized experience.

Vice President Tomás Díaz de la Rubia reminded the Regents that in our strategic plan, we made a statement that was very carefully crafted, which said that the University of Oklahoma aspires to become a top tier public research university. Along with that we also made a statement that the way that we're going to measure that was by setting ourselves on a path to operating at the standards of Association of American Universities, or the AAU. Another part of the strategic plan said that we aspire to impact Oklahoma, the nation, and the world through research and creative activity. What is the AAU all about? There are 69 members of the AAU, and there are two Canadian universities, McGill and Toronto. Membership is by invitation only. You don't apply to become a member of the AAU. There are 29 universities in the US that execute over one billion dollars in annual research expenditures, and all 29 of those are members of the AAU. The presidents of AAU universities are incredibly influential and are a powerful force in science and technology policy. They influence the administration, they influence Congress, their voice is heard and asked for all the time, and they are the leadership group in the United States when it comes to science and technology policy. The AAU looks at universities, and they have a set of indicators that they look at in terms of considering membership. The presidents and chancellors adopt these indicators for all potential new members. They have phase one indicators, which are the primary ones. They measure institutional breadth and quality of research and education. And phase two, which are to provide additional calibrations on institutional research and education programs. That's the first stage of membership assessment. Now, phase one indicators: first is federally funded research support, which is very competitive. Only the best faculty with the best students can win federal contracts from the National Science Foundation or the Department of Energy or whatever other agency in the federal government is supporting research. So that's number one, federal funded research support. They also look at how recognized are your faculty externally? Do they get the most prestigious awards? Do they become members of the most prestigious societies as codified by the National Research Council? Is their work published? And if so, how well does the community consider their work? How much are they cited? They look at books, and how well published the faculty on the campus are. Those are the four phase one indicators. Then they also look at the United States Department of Agriculture, which is non-competitive industrial research funding. They look at other sources of academic research funds and high-quality research as a phase two indicator as well. So it's not just federal, it's all other sources, corporate, philanthropic in phase two. They also look at how many PhD students you graduate per year. That's a signature of the health of the research enterprise at the university. That's an important consideration for them. And part of the health of research is also how many postdoctoral appointees are on campus. They also have informational metrics that they look at. For example, how many full-time, first-time undergraduate students are recipients of Pell Grants? What's the six-year graduation rate for undergraduates? What's the Pell Grant recipient graduation rate? And I think most importantly, what's the gap between those two? The AAU invited 10 new universities to become members in the last five years including Arizona State, UC Riverside, University of South Florida, University of Miami, UC Santa Cruz, and University of Utah. A couple of universities have been

removed from the AAU—University of Nebraska and Iowa State, and 10 new members have been invited. Let's look at how the University of Oklahoma compares to these new entrants into the AAU. How do we rank relative to these new invitees? What you can see from the charts shown is that for many of these indicators, federal research expenditures being the top, we're right there in the game. We're in the middle of that pack of 10 new members. We rank right there comparable to some of the new entries in the AAU with regards to phase two. We're right there in the middle, comparable to many of the other public and private universities that entered the AAU. We are turning around our graduation of PhD students. We have done a lot in the Provost's office and in the graduate college to turn this around—increasing stipends for students, lowering fees for graduate students, becoming more attractive to doctoral students to come to the University of Oklahoma. Again, these numbers are all normalized to faculty, and they are 10-year averages. So they're not instantaneous data points. It's going to take a little bit of time to see the trend change as we bring more graduate students into the University of Oklahoma. The bottom line, when you look at the new invitees, is we're not out of scale. We're competitive with a lot of these universities. We look relatively comparable to many of them now in the informational metrics. We have a lot of Pell Grant students. Our six-year graduation rate needs to continue to improve. I also took a cohort of peer competitors that are non-AAU universities. I picked nine of them, which I know are all aspirants to the AAU. These are all very good state universities across the country that want to be AAU members: Delaware, Georgia, Florida State, North Carolina State, Tennessee, Virginia Tech, Nebraska, and Iowa State. The ones that are no longer AAU, they're saying they want to become AAU again. Publicly, they're making that statement. How do we compare to these? Again, phase one, the charts show we do pretty well. We're in the middle or near the top in some cases. When it comes to these phase one indicators, similarly for phase two, again, doctoral students, PhD students, our history, the last, I would say, eight years wasn't very good. We saw a significant decline in PhD graduation rates. In the last two or three years, with the growth of research, with everything that is going on in the Provost's office, we're seeing a change. But because these are 10-year averages, it's going to take some time to show that. This is all good news. Another set of data shows that AAU is looking to expand geographically. If you look at AAU members, nine out of the 10, University of California campuses are AAU universities. Massachusetts, New York, along the east coast, along the west coast. You look at the geographical distribution of AAU universities, and you'll see this, there are 20 states in the union that do not have a university in the AAU. So they want to expand geographically, they want to be broader across the country. You have to be collaborating with AAUs. You have to write proposals with them. You have to be in joint initiatives with them. So that's something else that we are looking at that we need to consider. This chart shows federal expenditures per faculty member. They're all the flagships in all the states that don't have an AAU university. And what you'll see in this set of charts, is that we're at or near the top all the time. And if you ask me right now, after you look at the data, what universities among these non-AAU states are doing better than we are? I will say, generally what you're going to find is Delaware and New Mexico are usually at the top, and we're very, very comparable to those. If you look at our prestigious awards comparable to these 20 flagships across the board, we're doing very well. The bottom-line is that as you look at the landscape of American higher education and you look at the public universities across the country and who are the top-tier public research universities, OU over the last four years plus is starting to look a lot like one of the top tier public research universities. In fact, nowadays when I talk to people, I start by saying, you know, we're a top tier public research university period. We are on a good trajectory. I think the data shows that.

Vice President Joe Castiglione spoke about the move to the SEC and the coming celebrations planned for the campus community. He specifically thanked the Board for its leadership and both the President and General Counsel and others that have spent time in meetings working through all of the transition elements. The festivities will start on Sunday night prior to midnight with a sold out 5K Glow Run. It will continue as OU wakes up into the SEC with events in both Tulsa and Oklahoma City and then later the day on our campus, we will have events. Dari Nowkhah, who is a graduate of the University of Oklahoma and the host of the SEC network, will be there in Tulsa, along with Coach Switzer and a couple of our coaches to meet our fans. Similarly in Oklahoma City, we'll be doing another breakfast. The president and I and other coaches and some players will be at Toby Keith's restaurant in Bricktown that morning. Both places there'll be live radio remotes, television coverage. The University will have digital billboards signage in downtown Oklahoma City, Norman and on campus. There will be a surplus sale of old uniforms, shoes, balls, things that that we need to clean out and make room for the new stuff. The evening will conclude with a gala, public Party at the Palace, lighted drone show and fireworks. Castiglione discussed that this was a transformative move for the University of Oklahoma, and he deeply appreciates the President and Board's leadership in making something happen that's going to just be phenomenal for many, many generations to come.

Following these reports, Chair Stevenson stated, "On the advice of counsel, disclosure of communications related to the matters noted in the executive session item of the agenda will seriously impair the ability of the University to process or investigate such matters in the public interest," and then asked for a motion to enter executive session. Regent Holloway moved the Board enter executive session as listed on the Executive Session agenda item, below, at or after 1:00 p.m. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

The Board adjourned for lunch at 11:27 a.m., then moved to the Conference Room at 1:00 p.m. for the executive session.

## **EXECUTIVE SESSION**

Proposed Executive Session: Possible discussion and vote to enter Executive Session pursuant to 25 O.S. § 307(B) for the following discussion purposes:

- a. Confidential communications between the Board and its attorney(s) concerning pending or potential research, information technology, or financial investigation(s) and/or pending or potential investigations and/or claims regarding negligence, unjust enrichment, real estate operations, property claims, information technology claims, personnel, and other legal claims, where the Board's attorney has determined disclosure will seriously impair the ability of the Board to conduct the investigation(s) and/or claims in the public interest as authorized under 25 O.S. § 307(B)(4), including the following:
  - Review, discuss, and/or consider adoption, modification, and/or rejection of strategic plan, programmatic, financial, student, academic-online or in-person, information technology, departmental, athletics, and personnel matters and issues regarding Rogers State University, Cameron University, The University of Oklahoma, the University of Oklahoma Health Sciences Center, and/or The University of Oklahoma-Tulsa.

- Review, discuss, and/or consider the application of recent federal, state, local, and administrative laws and regulations relating to pending and/or anticipated litigation matters, pending investigations, and potential and/or pending legal risks.
- b. Routine, periodic review and/or consideration and adoption, modification, or other action related to employment, including terms and conditions, of University President(s) as authorized under 25 O.S. § 307(B)(1).
- c. Routine, periodic review and/or consideration and adoption, modification, or other action related to employment, including terms and conditions, of University personnel as listed in Attachment A as authorized under 25 O.S. § 307(B)(1).
- d. Routine, periodic review and/or consideration and adoption, modification, or other action related to employment, including terms and conditions, of University personnel as listed in the Academic Personnel Actions and the Administrative and Professional Personnel Actions agenda items of Rogers State University, Cameron University, and The University of Oklahoma public agendas as authorized under 25 O.S. § 307(B)(1).
- e. Discussion of assessment of potential vulnerability of governmental facilities, information technology and security systems, and facilities clearances as authorized under 25 O.S. §§ 307(B)(11)(b) and (11)(e)(7) and 51 O.S. § 24A.28(A)(2).
- f. Discussion of confidential trade secret information as authorized under 25 O.S. § 307(B)(7), 12 O.S. § 2508, 78 OS § 86, 51 O.S. § 24A.19, and 63 O.S. § 3224(D), including the following:
- Review, discuss, and/or consider adoption, modification, and/or rejection of strategic plans, programmatic, financial, student, academic-online or in-person, departmental, athletics, and personnel matters for Rogers State University, and/or Cameron University, and/or The University of Oklahoma, and/or the University of Oklahoma Health Sciences Center, and/or The University of Oklahoma-Tulsa.
- g. Discussion of confidential information pertaining to donors and The University of Oklahoma Foundation, Inc. investments, or prospective donors under 25 O.S. § 307(B)(7) and 51 O.S. § 24A.16a.
- h. Discussion of filed litigation against Cameron University, including the following cases and/or claims where the Board's attorney has determined disclosure will seriously impair the ability of the Board to conduct the investigation(s) in the public interest as authorized under 25 O.S. § 307(B)(4):
- None.
- i. Discussion of filed litigation against Rogers State University, including the following cases and/or claims where the Board's attorney has determined disclosure will seriously impair the ability of the Board to conduct the investigation(s) in the public interest as authorized under 25 O.S. § 307(B)(4):
- None.

- j. Discussion of litigation filed against or threatening to the University of Oklahoma, including the following cases and/or claims, where the Board's attorney has determined disclosure will seriously impair the ability of the Board to process the claim or conduct the investigation(s) in the public interest as authorized under 25 O.S. § 307(B)(4):
1. *Albino v. State of Oklahoma, ex rel The Board of Regents of the University of Oklahoma and the University Graduate College*, Case No. CJ-2022-3611, In the District Court of Tulsa County (transferred to Cleveland County on February 13, 2023; Cleveland County case number CJ-2023-235);
  2. *Battle v. Nat'l Collegiate Athletics Ass'n*, Case No. 1:23-cv-00101 in the United States District Court for the Northern District of West Virginia;
  3. *Bekteshi v. University of Oklahoma*, USDOL Case No. 1994013 before the United States Department of Labor Wage and Hour Division;
  4. *Bellah v. University of Oklahoma*, EEOC Charge No. 564-2024-01144 before the United States Equal Employment Opportunity Commission;
  5. *B.E.R.T., et al. v. University et al.*, Case No. CIV-21-1022 in the United States District Court for the Western District of Oklahoma;
  6. *Carter v. Nat'l Collegiate Athletics Ass'n*, Case No. 4:23-cv-06325 in the United States District Court for the Northern District of California.
  7. *Colon v. Nat'l Collegiate Athletics Ass'n*, Case No. 1:23-cv-00425 in the United States District Court for the Eastern District of California;
  8. *Cravens v. State of Oklahoma ex rel., Board of Regents of the University of Oklahoma, et al.* Case No. CJ-2023-6868 in the District Court for Oklahoma County, Oklahoma;
  9. *Estate of Montae IMBT Johnson*, Case No. PR-21-00851-1 in Probate Court, Dallas County Texas;
  10. *Fontenot v. Nat'l Collegiate Athletics Ass'n*, Case No. 1:23-cv-03076 in the United States District Court for the District of Colorado;
  11. *Foreman v. University of Oklahoma*, OCR Case No. 07232159 before the United States Department of Education Office for Civil Rights;
  12. *Gaines v. Nat'l Collegiate Athletic Ass'n*, Case No. 1:24-cv-01109, in the United States District Court for the Northern District of Georgia;
  13. *Garg v. University*, Case No. CJ-2018-628 in the District Court for Cleveland County, Oklahoma;
  14. *Hopson-Malone v. Mewbourne College of Earth & Energy*, EEOC Charge No. 564-2023-02113 before the United States Equal Employment Opportunity Commission;
  15. *House v. Nat'l Collegiate Athletic Ass'n (In re: Coll. Athlete NIL Litig.)*, Case No. 4:20-cv-03919 in the United States District Court for the Northern District of California;

16. *Hubbard v. Nat'l Collegiate Athletics Ass'n*, Case No. 4:23-cv-01593 in the United States District Court for the Northern District of California;
17. *In re: Diamond Sports Group, et al*, Case No. 23-90116 (CML) in the Bankruptcy Court for the Southern District of Texas, Houston Division (Ballys Bankruptcy);
18. *In re: Genentech, Inc. Herceptin (Trastuzumab) Marketing and Sales Practices Litigation*, 16-MD-2700 in the United States District Court for the Northern District of Oklahoma;
19. *In the Matter of the Estate of Joe Briley*, Case No. PB-2023-232 in the District Court for Comanche County, Oklahoma;
20. *Johnson, et al. v. The University of Oklahoma et al.*, Case No. CIV-24-495 in the United States District Court for the Western District of Oklahoma;
21. *Jointer v. University of Oklahoma*, OCR Case No. 07222092 before the United States Department of Education Office for Civil Rights;
22. *Knox/Shepherd v. Oklahoma State Regents for Higher Education and Board of Regents for the University of Oklahoma, Cameron University and Rogers State University*, Case No. CJ-2020-2383 in the District Court for Oklahoma County, Oklahoma;
23. *Lewis v. Regents of the University of Oklahoma*, Case No. CJ-2022-1018, in the District Court of Cleveland County, Oklahoma;
24. *Melton v. University, et al.*, Case No. CJ-21-423 in the District Court for Cleveland County, Oklahoma;
25. *Middleman v. OU Medicine, Inc. and The University of Oklahoma*, EEOC Charge No. 564-2023-00341 before the United States Equal Employment Opportunity Commission;
26. *Mize v. University of Oklahoma*, EEOC Charge No. 564-2023-01703 before the United States Equal Employment Opportunity Commission;
27. *Olupitan v. State of Oklahoma ex rel., the Board of Regents of the University of Oklahoma*, Case No. CIV-24-349 in the United States District Court for the Western District of Oklahoma;
28. *Ramirez and Gonzalez-Palomo v. SSM Health Care of Okla., Inc.*, Case No. CJ-2024-2849 in the District Court of Oklahoma County
29. *Rollins v. OU Medicine, Inc., et al.*, Case No. CJ-2023-4289 in the District Court for Oklahoma County, Oklahoma;
30. *Shaw v. University Village Apartments*, OCRE Case No. CR-24-0119 before the Oklahoma Attorney General Office of Civil Rights Enforcement;
31. *Smart v. Nat'l Collegiate Athletics Ass'n*, Case No. 2:22-cv-02125 in the United States District Court for the Eastern District of California;

32. *State of Ohio v. Nat'l Collegiate Athletics Ass'n*, Case No. 1:23-cv-00100 in the United States District Court for the Northern District of West Virginia;
33. *State of Oklahoma v. Davis*, Case No. CM-2021-1311 in the District Court for Cleveland County, Oklahoma;
34. *State of Oklahoma ex rel. Board of Regents of the University of Oklahoma v. AIG Specialty Insurance Company et al.*, CJ-2024-690 Cleveland County District Court, Oklahoma;
35. *State of Tennessee v. Nat'l Collegiate Athletics Ass'n*, Case No. 3:24-cv-00033 in the United States District Court for the District of Tennessee;
36. *The Sustainable Journalism Foundation. et al., v. Board of Regents* Case No. CV-2021-1770 in the District Court for Cleveland County, Oklahoma;
37. *Traylor v. Greg Heigle, M.D., et al.*, Case No. CJ-2023-774 in the District Court for Oklahoma County, Oklahoma;
38. *Tufaro v. University, et al.*, Case No. CIV-20-1138-J in the United States District Court for the Western District of Oklahoma;
39. *Tufaro v. University, et al.*, Case No. 23-6039, in the 10<sup>th</sup> Circuit Court of Appeals;
40. *Tully v. State Of Oklahoma, operating as the Stephenson Cancer Center, Nicholas Shepherd* Case No. CJ-2020-4061 in the District Court for Oklahoma County, Oklahoma; and
41. *USA Today and The Oklahoman v. State of Oklahoma, ex rel Board of Regents of the University of Oklahoma*, Case No CV-2022-4152, in the District Court of Cleveland County, Oklahoma.

#### ATTACHMENT A

Individuals include:

- Member(s) of the Board of Regents of the University of Oklahoma
- President, The University of Oklahoma
- President, Cameron University
- President, Rogers State University
- Vice President and General Counsel of the University and to the Board of Regents
- Executive Secretary of the University of Oklahoma Board of Regents
- Interim President, Cameron University
- Interim President, Rogers State University
- Chief Audit Executive
- Senior Vice President and Provost, Norman Campus
- Senior Vice President and Provost, Health Sciences Center
- Senior Vice President and Chief Financial Officer
- Vice President, OU Tulsa
- OU Director of the Polytechnic Institute-Tulsa
- Vice President for Intercollegiate Athletics Programs and Director of Athletics
- Vice President for Marketing and Communications
- Vice President for Human Resources



- Vice President for Campus Operations
- Vice President for Online Learning
- Vice President for Research, HSC
- Vice President for Enrollment Management
- Vice President for Executive Affairs
- Vice President for Research and Partnerships, Norman Campus
- Vice President for Access and Opportunity
- Vice President for University Advancement
- Vice President for Student Affairs
- Vice President of Administration and Finance, HSC
- Vice Provost for HSC
- Associate Vice President for Budget and Finance, Norman Campus
- Interim Institutional Equity Officer
- Chief Government Affairs Officer
- Chief Strategy Officer
- Risk Officer
- Executive Deputy Athletics Director
- Senior Associate Athletics Director
- Deputy General Counsel, Norman Campus
- Deputy General Counsel, HSC
- President of The University of Oklahoma Foundation, Inc.

The Board returned to the Pavilion and Regent Nagel moved to exit the executive session at 6:26 p.m. and to adjourn for the day. The following voted yes on the motion: Regents Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved. Regent Holloway was not present for this motion.

The second day of the meeting was called to order in the Pavilion at 9:00 a.m. on June 21, 2024, with all Regents present.

## **MINUTES**

Regent Nagel moved approval of the minutes of the organizational meeting held on March 12, 2024, as printed and distributed prior to the meeting. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

## **REPORT OF THE CHAIR OF THE BOARD**

Well, I just want to give a few opening remarks, and then we will jump right into it. What I would start with is we've talked, and you've heard a lot about, the coming educational cliff in terms of drop in enrollment for colleges across the United States. I would say that over the next decade, we're convinced that only the strongest brands and universities will grow. Universities across the country will face intense competition for students and for faculty, and challenging economic considerations. However, those few that continue to enhance their value proposition to students and their families and faculty have an opportunity to thrive. We believe the refreshed strategic plan at OU will have a focus on uniting OU Health, OU Tulsa, OU Norman, which will position the University of Oklahoma to do just that, strengthen our brand and our overall value proposition to students. A key component of our strategy is our focus on academic excellence and research expansion as we continue to position OU toward AAU status as a top tier public research university. I appreciate Tomás' update yesterday as we continue to strive for this goal. Another component of enhancing the OU brand is the move to the SEC, which

we will celebrate together on July 1st. Athletics will now compete in 12 states versus the 6 states that we currently compete in the Big 12, which will make OU even more visible and accessible to a broader base of potential students. This will only help the amazing run of double-digit enrollment gains continue. Building upon the successes over the last four years of the highest growth rates and having the most diverse and the largest percentage of first-generation students, this is exactly how the University leads and ensures the long-term success of OU and the state of Oklahoma. Rest assured this Board of Regents is firmly united in supporting President Harroz and his leadership team providing quality governance and ensuring the continued focus on the strategic priorities developed by the leadership of the University and supported by this Board of Regents. We look forward to another remarkable academic year.

## REVISIONS TO BOARD BYLAWS AND COMMITTEE CHARTERS – ALL

In recognition of evolving institutional strategic priorities and to more closely align the University with peer institution models of governance, which generally reflect a subject matter oversight approach rather geographically specific, the attached revisions are proposed. Proposed changes:

- Update the Board's standing committees;
- Remove liaison positions; and
- Update Committee Charters (attached hereto as Exhibit A)

The newly formed Strategic Initiatives and Partnerships committee will provide coverage for both Cameron University and Rogers State University; therefore, liaisons are no longer needed.

The proposed changes were circulated to the Administration and Operations Committee and the Board for review in accordance with the timeframes as required under current operative Bylaws and are listed below.

### ARTICLE 2. OFFICERS

#### ~~Section 10.—Cameron University / Rogers State University Liaisons~~

~~The incoming Chair of the Board shall select one University liaison for Cameron University and one University liaison for Rogers State University from among the members of the Board during the annual meeting or prior to the next regular meeting of the Board. The campus liaisons shall serve terms of one (1) year.~~

### ARTICLE 4. COMMITTEES

#### Section 3. Standing Committees

There shall be five (5) standing committees of the Board as follows: a. Academics, Student Affairs, and Research Committee; b. Finance, Audit, and Risk Committee; c. ~~Facilities and Properties Committee~~Strategic Initiatives and Partnerships; d. Health and Clinical Enterprises Committee; e. Administration and Operations Committee. Provided however, the Board may add or dissolve standing committees of the Board, as it deems reasonably necessary or desirable, by an affirmative vote of a quorum of members of the Board.

The Chair recommended the Board of Regents approve revisions to the Bylaws of the Board of Regents and to the Committee Charters as proposed.

Regent Nagel moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

## **2025 MEETING DATES – ALL**

|                |               |
|----------------|---------------|
| January 30-31  | Norman        |
| March 10-11    | Oklahoma City |
| June 11-12     | Oklahoma City |
| Sept. 9-10     | Lawton        |
| November 13-14 | Norman        |

Action to approve the dates for Board of Regents' regular meetings during 2025 was proposed.

Regent Shirley moved approval of the dates as shown. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

## **RESOLUTION HONORING SERVICE – CU**

WHEREAS, in July 2024, Dr. John M. McArthur will complete a distinguished academic career that has spanned four decades in higher education;

WHEREAS, half of this service has occurred at Cameron University where he capably served as dean and provost before being appointed the University's 17th president in 2013;

WHEREAS, during his 20 years at Cameron University, President McArthur has been a passionate advocate for higher education, exerting a positive influence on both students, faculty and colleagues;

WHEREAS, he has endeavored to improve the function of the University and help its students achieve their career goals through the creation of the Student Enrichment Center and the Office of Teaching and learning;

WHEREAS, Cameron University's educational facilities have improved during Dr. McArthur's service as president through the expansion of the Eugene D. McMahon Library, the addition of greenhouses and a film and theatre studio, the renovation of Conwill Hall, the addition of an Esports arena, and the creation of science labs and an information technology learning center on the University's Duncan campus – all of which have enhanced the student learning experience for Cameron students;

WHEREAS, Cameron University has benefited from his guidance and dedication that resulted from strategic plans developed under his leadership, successful higher education accreditation visits, and increases in both on-campus and online enrollment;

WHEREAS, understanding that workforce development is critical to enhancing the quality of life in southwest Oklahoma, President McArthur has been instrumental in adding degree programs in engineering, partnerships in health care to offset a statewide shortage of medical professionals, and by expanding Cameron University's educational offerings with certificate programs and micro-credentials;

WHEREAS, his support and expansion of educational counseling, a Veterans Fair, and other services have created post-military career opportunities for those who devoted a portion of their lives to the defense of the United States;

WHEREAS, he has actively supported his community and the region through years of public service in local and regional organizations that benefit Lawton, Fort Sill, Duncan and southwest Oklahoma, to include economic development, military affairs, public policy, and the arts;

WHEREAS, President McArthur ably represented Cameron University and Oklahoma's education community as a member and chair of the Council of Presidents for the Oklahoma State Regents for Higher Education, spent 15 years as a representative on the advisory committee for the Oklahoma Experimental Program to Stimulate Competitive Research, and gave his expertise to other committees and organizations devoted to improving the education and quality of life of Oklahomans;

WHEREAS, President McArthur's outstanding service to the University – and in a greater sense, the state itself – has been exemplified by his leadership during times of great trials by providing guidance through a devastating health pandemic, significant decreases in state funding, a national downturn in college enrollment, and by helping his institution recover from severe storm damage;

WHEREAS, his work to make Cameron University one of the most affordable in the state in terms of tuition, fees and services has created opportunities for countless individuals seeking college degrees; and

WHEREAS, Cameron University is a better place because President McArthur tirelessly endeavored to preserve the institution's rich history and traditions while keeping it relevant in today's world of technology and instruction.

NOW, THEREFORE, BE IT RESOLVED that the Regents governing The University of Oklahoma, Cameron University, and Rogers State University hereby express profound appreciation to Dr. John M. McArthur for his steadfast leadership, vision, and contributions to Cameron University and the State of Oklahoma.

Chair Stevenson recommended the Board of Regents approve this resolution honoring President John McArthur on his retirement.

Regent Braught moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

## **PRESIDENTIAL SEARCH COMMITTEE – CU**

At a meeting of the Board of Regents held on January 12, 2024, the Regents authorized the Chairman of the Board, in consultation with the Cameron University Liaison Regent, to appoint an administrative search committee to recommend candidates for the position of Cameron University President to the Board of Regents.

Section 1.4 of the Board of Regents Policy Manual for Cameron University and Rogers State University provides for the appointment of an administrative search committee to assist the Board of Regents in locating and vetting appropriate candidates for the position of President. Per policy, the search committee includes representation from Cameron's faculty, staff, and students and will also include members from the broader Cameron community.

The Strategic Initiatives and Partnerships Committee (Regents Shirley, Holloway and Braught) discussed suggestions and nominations, selecting the following as members of the Cameron University advisory search committee:

- Community
  - David Madigan, to serve as Chair of the Committee  
President & CEO, Arvest Southwest Oklahoma  
McMahon Foundation Trustee
  - Ann Acers-Warn, M.D., M.B.A.  
Dean McGee Eye Institute/Comanche County Memorial Hospital
  - Michael Brown  
President, CDBL Professional Construction Services
  - Edward E. Hilliary, Jr.  
Co-CEO, Hilliary & President, Medicine Park Telephone Co.
  - Marilyn Hugon, M.B.A.  
Vice President, Mack Energy and Director, The McCasland Foundation
  - Jay Johnson, M.H.A., FACHE  
President & CEO, DRH Health
  - Lt. Col. Mark Woommavovah (Ret.)  
Chairman, Comanche Nation
  - John Zelbst, Esq.  
Partner, Zelbst, Holmes & Butler
- Faculty
  - Ramona Hall, Ed.D., Professor of Education
  - Michael Husak, Ph.D., Professor of Biology, Department of Agriculture, Biology, and Health Sciences
  - Edris J. Montalvo, Ph.D., Professor of Geography
  - Aubree Walton, J.D., Professor of Business and Assistant Dean of Scheduling, School of Graduate and Professional Studies and School of Arts and Sciences
- Staff
  - Jennifer Pruchnicki, J.D., Director of Student Development
  - Renee Roach, M.B.A., Registrar
- Student
  - Nathan Weston, Guthrie  
President, Student Government Association
- Regents' Executive Secretary (*Ex officio*) as Secretary of the Search Committee.

Chairman Stevenson recommended the Board of Regents approve the membership of the Presidential Search Committee for Cameron University.

Regent Waits moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

## **CAMERON UNIVERSITY**

### **REPORT OF THE PRESIDENT OF THE UNIVERSITY**

Thank you for the sendoff, but more importantly, I want to thank you for the listening opportunities and the retreats are always a busy time, but it's the conversations, your insights to help us develop budgets and sound proposals that are fiscally responsible and responsive to the needs of our students, not only of today, but the ones of tomorrow coming down the line. Thank you for the last 48 hours of work. I do have a couple thank yous and these are more for Cameron than for me. The Mitchell family continues to provide outstanding support to Cameron University with a recent scholarship gift of

over a \$100,000. Glenn and Virginia met at Cameron; both were associate degree graduates, and Glenn was actually one of the final high school graduates from Cameron University in 1941. He went on to a great career with Phillips Petroleum. He and his wife have continued to give back. Their son Eugene, who's also had a significant career in the petroleum industry, has continued that legacy. So with this \$100,000 gift, they're closing in on a million dollars for scholarships that are earmarked for students who graduate from high school in Cotton or Tillman counties. So it's a great gift in support of southwest Oklahoma. I also wish to thank the McCasland Foundation for their recent commitment of \$750,000, and that closes out the fundraising campaign for cybersecurity computing and engineering at Cameron University. With that gift, Interim President Askins will get to come back and ask your permission to start construction on a renovation of Howell Hall to build artificial intelligence robotics and other cybersecurity laboratories on behalf of the future of southwest Oklahoma. I also want to thank some of our faculty for their efforts this summer on short notice. Dean Jennifer Dennis, Chair Stacy Garrett, and faculty member and Director of Teacher Education, Chris Keller. They received funding of \$725,000 specifically to grow more teachers for southwest Oklahoma. And a significant portion of that money is earmarked for adult learners returning to college. So, as we're trying to help Oklahoma have more teachers in support of our students, we think that's a great step. I also wish to welcome Interim President Jari Askins. Just welcome aboard. She has supported and improved Oklahoma at every step in her career. We're fortunate to have her, her energy, her wisdom, and her many other skills in support of Cameron University. I want my last thank you to be to the Regents. Thank you for the opportunity of a lifetime. For those of you in the audience, if anyone offers you the opportunity to be president, say yes. Don't say you'll think about it. Don't say you'll get back to them. Just say, yes. Don't take the chance they'll change their mind. You will not find a better opportunity to see young people and not so young people grow and develop, share their dreams, and watch those dreams come true. Thank you so much. That concludes my report.

## **FISCAL YEAR 2025 BUDGET – CU**

Cameron University enters the 2024 – 2025 academic year after successfully concluding a strategic plan and prepared to further expand opportunities and support for students and stakeholders. Key areas for support that are used to assign budget allocations and to make budget decisions follow.

- Support for current and prospective students
  - Increase student financial support by optimizing allocation and awards of student scholarships, tuition waivers and other forms of support to increase access
  - Implement bi-weekly payroll for student workers based on recommendations from the Student Government Association
- Support for employees
  - Continue a strategic compensation update plan for employees
  - Respond to changes to the Fair Labor Standards Act
  - Modify University organizational structures to create more career advancement opportunities for entry-level professionals

- Maintain University physical and information technology facilities
  - Complete deferred maintenance, construction and renovation projects in Duncan and Lawton to advance student learning opportunities
  - Continue roof and other building repairs from storm damage incurred on June 15, 2023
  - Implement a redesign of campus computer networks to assure greater safety and security
- Preparing for the future
  - Continue preparation for an assurance review by the Higher Learning Commission during June 2025
  - Identify and employ the next generation of leadership including the University president

### BUDGET OVERVIEW:

Total projected revenue for FY 2025 is \$43,206,752 and is composed of the following:

|                                                  |              |         |
|--------------------------------------------------|--------------|---------|
| • State appropriations                           | \$18,894,583 | (43.7%) |
| • Tuition                                        | \$18,739,350 | (43.4%) |
| • Student fees                                   | \$3,208,956  | (7.4%)  |
| • Gifts, grants and state program reimbursements | \$2,072,655  | (4.8%)  |
| • Other income                                   | \$291,208    | (0.7%)  |

Projected revenues include a \$287,747 one-time Property and Casualty Insurance Offset increase in state appropriated funds. Overall revenue is also projected to increase due to enrollment revenue associated with increases in student credit hour production and concurrent enrollment. Supporting students and employees during an increased inflationary period remains an institutional priority for FY 2025.

Total expenditures for FY 2025 are projected to be \$43,206,752. The proposed budget includes the following expenditures:

|                                    |              |         |
|------------------------------------|--------------|---------|
| • Instruction                      | \$18,369,163 | (42.5%) |
| • Research                         | \$101,000    | (0.2%)  |
| • Public service                   | \$303,874    | (0.7%)  |
| • Academic support                 | \$2,371,906  | (5.5%)  |
| • Student services                 | \$5,396,654  | (12.5%) |
| • Institutional support            | \$4,559,404  | (10.6%) |
| • Physical facilities              | \$7,029,751  | (16.3%) |
| • Scholarships and tuition waivers | \$5,075,000  | (11.7%) |

University expenditures relative to FY24 will increase by \$880,986 to address mandatory cost adjustments in utilities and insurance as well as to provide an increase in scholarship funding.

In this FY 2025 budget, Cameron's administrative expenses of 10.6% of all expenses represents a decrease from FY 2024 and the amount remains less than the 13% administrative cost guideline for regional universities established by the Oklahoma State Regents for Higher Education. The University remains committed to maximizing the portion of the budget allocated to instruction, academic support, student services, and student scholarships and waivers while minimizing the portion of the budget used by administrative departments.

The projected, unobligated reserve balance for June 30, 2025 is \$3,600,436, or 8.3% of budgeted annual expenditures and 9.2% of budgeted annual expenditures net of tuition waivers.

President McArthur recommended the Board of Regents approve the operating budget for Fiscal Year 2025 as presented.

Regent Braught moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

## **TUITION AND MANDATORY FEE RATES FOR ACADEMIC YEAR 2024-2025 – CU**

70 O.S. 2001, Sections 3218.8 and 3218.9, as amended by House Bill No. 1748, authorizes the Oklahoma State Regents for Higher Education to establish resident and graduate tuition rates, nonresident tuition rates, and mandatory fees (fees for items not covered by tuition and which all students pay as a condition of enrollment at the institution). Section 3218.8 provides that the limits for undergraduate tuition and mandatory fees shall be less than 105% of the average resident tuition and mandatory fees at the university's peer institutions. Section 3218.9 provides that the limits for graduate resident and graduate non-resident tuition and mandatory fees shall be less than the average graduate resident and non-resident tuition and mandatory fees at peer institutions. Peer institutions for regional universities are determined by the State Regents and include "like-type public institutions in surrounding and other states."

In its deliberation on the establishment of resident tuition rates for undergraduate and graduate education, the State Regents shall balance the affordability of public higher education with the provision of available, diverse, and high-quality opportunities giving consideration to the level of state appropriations, the state economy, the per capita income and cost of living, the college-going and college-retention rates, and the availability of financial aid in Oklahoma. For any increase in the tuition rates, the State Regents shall demonstrate a reasonable effort to affect a proportionate increase in the availability of need-based financial aid.

Cameron University is requesting to increase resident tuition rates by \$6.50 per credit hour for academic year 2024-2025 for resident and nonresident students at the undergraduate level and \$7.00 per credit hour at the graduate level.

### **UNDERGRADUATE TUITION RATES**

*(Nonresident students pay both resident and nonresident tuition)*

| <u>Proposed AY 24-25<br/>Resident Tuition<br/>Per Credit Hour</u>    | <u>Annual Undergraduate<br/>Tuition and Mandatory Fees<br/>30 Credit Hours – 2 Semesters</u> |
|----------------------------------------------------------------------|----------------------------------------------------------------------------------------------|
| \$180.50                                                             | \$7,095.00                                                                                   |
| <u>Proposed AY 24-25<br/>Nonresident Tuition<br/>Per Credit Hour</u> | <u>Annual Undergraduate<br/>Tuition and Mandatory Fees<br/>30 Credit Hours – 2 Semesters</u> |
| \$314.00                                                             | \$16,515.00                                                                                  |

### **UNDERGRADUATE GUARANTEED RESIDENT TUITION RATE**

Beginning with the 2008-2009 academic year, House Bill 3397 (HB 3397) passed by the Oklahoma Legislature requires that a new undergraduate student be given the opportunity to choose to participate in the Guaranteed Tuition Rate Program. HB 3397 also provides that the



guaranteed tuition rate shall be less than 115% of the nonguaranteed tuition rate. A first-time, full-time undergraduate student who is a resident of Oklahoma can choose to pay a guaranteed rate for the next 4 years (“the Plan”) or at an annual rate charged each year. The recommended resident undergraduate guaranteed tuition rate is \$207.00 per credit hour for students entering Fall 2024, Spring 2025 or Summer 2025. The recommended rate reflects an incremental change that follows the undergraduate tuition rate increase.

#### UNDERGRADUATE GUARANTEED TUITION RATES

*(Available to first-time resident students only)*

| <u>Proposed AY 24-25<br/>Resident Tuition<br/>Per Credit Hour</u> | <u>Annual Undergraduate<br/>Tuition and Mandatory Fees<br/>30 Credit Hours – 2 Semesters</u> |
|-------------------------------------------------------------------|----------------------------------------------------------------------------------------------|
| \$207.00                                                          | \$7,890.00                                                                                   |

#### GRADUATE TUITION RATES

*(Nonresident students pay both resident and nonresident tuition)*

| <u>Proposed AY 24-25<br/>Resident Tuition<br/>Per Credit Hour</u>    | <u>Annual Graduate<br/>Tuition and Mandatory Fees<br/>24 Credit Hours – 2 Semesters</u> |
|----------------------------------------------------------------------|-----------------------------------------------------------------------------------------|
| \$223.00                                                             | \$6,696.00                                                                              |
| <u>Proposed AY 24-25<br/>Nonresident Tuition<br/>Per Credit Hour</u> | <u>Annual Graduate<br/>Tuition and Mandatory Fees<br/>24 Credit Hours – 2 Semesters</u> |
| \$373.00                                                             | \$15,648.00                                                                             |

#### MBA AND MSOL ON-LINE RATES

| <u>Proposed AY 24-25<br/>Resident Tuition<br/>Per Credit Hour</u>    | <u>Annual Graduate<br/>Tuition and Mandatory Fees<br/>24 Credit Hours – 2 Semesters</u> |
|----------------------------------------------------------------------|-----------------------------------------------------------------------------------------|
| \$345.00                                                             | \$8,280.00                                                                              |
| <u>Proposed AY 24-25<br/>Nonresident Tuition<br/>Per Credit Hour</u> | <u>Annual Graduate<br/>Tuition and Mandatory Fees<br/>24 Credit Hours – 2 Semesters</u> |
| \$105.00                                                             | \$10,800.00                                                                             |

#### MANDATORY FEES:

*(Charged by the credit hour)*

|                                  |         |
|----------------------------------|---------|
| Student Technology               | \$15.50 |
| Library Automation and Materials | 5.75    |
| Assessment                       | 3.50    |
| Academic Records                 | 3.00    |
| Student Facility                 | 12.00   |
| Student Activity*                | 15.00   |
| Cultural and Lectureship         | 1.25    |

\*Includes Student Government Fee of \$0.15

The University remains committed to providing an outstanding learning experience at an exceptional value by continuing to offer expansive financial assistance to students.

If approved by the Board of Regents, this tuition and mandatory student fee request will be forwarded to the Oklahoma State Regents for Higher Education for approval and will become effective Fall 2024.

President McArthur recommended the Board of Regents approve the proposed tuition and mandatory fee rates for academic year 2024-2025.

Regent Holloway moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

## **SUBSTANTIVE PROGRAM CHANGES – CU**

The Oklahoma State Regents for Higher Education require that all substantive changes in degree programs be presented to the institution's governing board for approval before being forwarded to the State Regents for consideration. The changes in the academic programs presented below have been approved by the President, upon recommendations of the appropriate faculty, academic unit and dean, the Curriculum Committee or Graduate Council, and the Vice President for Academic Affairs. The changes are being submitted to the Board of Regents for approval prior to submission to the State Regents.

### **1. PROGRAM: All Associate and Baccalaureate Degree Programs**

#### **PROPOSED CHANGE: Program Requirement Changes**

COMMENTS: For each degree program, the university requirement of taking either UNIV 1001 Introduction to University Life (for students with fewer than 24 earned collegiate hours and no performance or curricular deficiencies) or UNIV 1113 Study Strategies for College Success (for students with fewer than 24 earned collegiate hours and developmental course needs) will be changed. The requested change will require all undergraduate students entering the university with fewer than 12 earned collegiate hours to successfully complete UNIV 1001. UNIV 1113 will be deleted from the course catalog. The requested change came about as a result of feedback from faculty and students as well as a recent change to OSRHE policy. Total hours for all programs will not change. No additional funds are requested.

### **2. PROGRAM: B.A. in Theatre**

#### **PROPOSED CHANGE: Request for Embedded Certificates**

COMMENTS: The addition of two embedded certificates in Acting and Technical Theatre, respectively, within the B.A. in Theatre program will allow students to earn additional training and skills in their chosen discipline that will directly translate to positions in the film, music, and television industries. Curricula for the 15-hour embedded certificates is comprised of existing THTR-prefix courses used to fulfill major core and option requirements in the program. Students will be required to complete at least 25% of coursework for the certificates at Cameron. No additional funds are requested.

### 3. PROGRAM: M.Ed. in Education

#### PROPOSED CHANGE: Program Requirement Changes

COMMENTS: The current program admission requirements for the M.Ed. in Education are: 1) apply and be admitted to graduate studies at Cameron University (no change); 2) provide evidence of holding a teaching license or certificate to the graduate advisor (delete); 3) develop a formal Plan of Graduate Study with the assistance of the graduate advisor (delete); 4) have two (2) acceptable recommendation forms submitted on their behalf (clarify); and 5) have a GPA of 3.0 or above (clarify).

Proposed new admission requirements to go into effect for Summer 2025 are: 1) apply and be admitted to graduate studies at Cameron University; 2) have two (2) passing recommendation forms; and 3) have a minimum undergraduate or graduate GPA of 3.0 or master's or doctorate from a regionally accredited university. References to alternative certification will be removed.

The proposed changes will better align program admission requirements for all options in the M.Ed. in Education program at CU as well as other programs in the state.

For the program description, references to having a bachelor's degree in education, holding a teaching certificate, or having passed the OGET and OSAT will be removed. The proposed change will remove outdated requirements that are no longer applicable to the program.

The number of hours required for the degree, major, and options will not change. No additional funds are requested.

### 4. PROGRAM: M.S. in Behavioral Sciences

#### PROPOSED CHANGE: Program Requirement Changes

COMMENTS: Two courses will be moved from the General Psychology option to the major core to replace two courses intended for students seeking counselor certification. Requirements for the General Psychology option will be changed from two required courses and 6 hours of Electives to 12 hours of Electives. Additionally, the requirement to complete certain courses within the first nine or 18 hours of graduate coursework will be removed. The proposed changes will better meet the needs of those students who do not plan to seek licensure as a counseling professional and provide greater flexibility for students to select courses that meet their interests and career goals. In addition, this change better differentiates the Master's programs offered at Cameron. The number of hours required for the degree, major, and option will not change. No additional funds are requested.

President McArthur recommended the Board of Regents approve the proposed changes to the Cameron University academic programs.

Regent Shirley moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

## POLICY REVISION – ADMINISTRATIVE SEARCH COMMITTEES – CU

The proposed changes to Regents' Policy 1.4.1, 1.4.2, and 1.4.3 reflect the involvement of representative staff organizations and ensure an efficient process for search committee selection that represents all constituencies.

The proposed changes to the CU/RSU Policy Manual are as follows:

### 1.4 Administrative Search Committees

The selection of the President and other administrators is the responsibility of the Board of Regents, and any process leading to that selection is the prerogative of the particular Board of Regents in office at the time the selection process is to be initiated. It is suggested that administrative search committees make nominations and recommendations concerning candidates and that the President, if applicable, and the Board of Regents be guided by them in most instances, but it is understood that the President and the Board of Regents shall not be bound by nor limited to nominations and recommendations of administrative search committees.

#### 1.4.1 President of the University

It is recommended that presidential search committees have representation by faculty, students, and staff. The Board of Regents appoints these members from nominees selected by the official faculty, staff, and student governance organizations on each campus. ~~Staff nominees will be selected by the senior academic officer of the University.~~ Faculty members shall constitute a majority of search committee members chosen from the faculty, staff, and students.

There shall be twice as many nominees as there are positions. The Board of Regents may designate other members as deemed appropriate.

#### 1.4.2 Vice Presidents

The vice presidents search committee shall have faculty, student, and staff representation. The President shall appoint these members from nominees selected by the official faculty, staff, and student governance organizations on each campus. ~~Staff nominees will be selected by the President in consultation with the Vice Presidents and University staff advisory councils, if requested by the President.~~ There shall be twice as many nominees as there are positions. The President may designate other members as deemed appropriate.

#### 1.4.3 Deans

The deans search committee shall have faculty, student, and staff representation. The President shall appoint these members from nominees selected by the official faculty, staff, and student governance organizations on each campus. ~~Staff nominees will be selected by the President in consultation with the Vice President for Academic Affairs and University staff advisory councils, if requested by the President.~~ Upon requesting nominations by faculty members, the President shall designate the number of positions to be filled from (1) the general faculty of the particular school or unit involved and (2) the University faculty at large. There shall be at least one position filled from the University faculty at large from nominations made by the official faculty governance organization. In all cases, there shall be twice as many nominees as there are positions. The President shall make all appointments.

President McArthur recommended the Board of Regents approve revisions to Regents' Policy 1.4.1, 1.4.2, and 1.4.3 for Cameron University and Rogers State University to clarify staff participation on administrative search committees.

Regent Braught moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

## **POLICY REVISION – OBLIGATION AND COLLECTION OF STUDENT FEES AND CHARGES POLICY – CU**

The proposed change to Regents' Policy 4.4.3.1(9) will bring the institutions into compliance with new federal laws taking effect July 1, 2024.

The proposed changes are as follows:

CU/RSU Policy Manual: 4.4.3.1(9) The Business Office or Bursar will notify the Registrar of the names of those students whose tuition and fees are not paid by the last day of classes. Subject to the requirements of federal law or regulations, The Registrar may withhold the reporting of final grades for such a student and will not release the student's transcripts until his or her account balance is paid in full.

President McArthur recommended the Board of Regents approve revisions to Regents' Policy 4.4.3.1(9) for Cameron University and Rogers State University to comply with changes to federal law regarding the withholding of final grades and transcripts for students who have outstanding balances for tuition and fees.

Regent Shirley moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

## **ISSUE: POLICY REVISION -- EQUAL OPPORTUNITY POLICIES – CU**

A review of similarly situated institutions revealed that best practice is to maintain detailed anti-discrimination and related policies at the presidential or campus level. The Office of Legal Counsel and the Institutional Equity Office will work with the President to ensure compliance with applicable laws.

President McArthur recommended the Board of Regents approve the following actions:

- I. Amend Board of Regents Policy 3.2 Equal Opportunity Policies to reclassify BOR Policy 3.2.3 Non-Discrimination Policy; BOR Policy 3.2.4 Gender-Based Misconduct Policy; and 3.2.5 Consensual Sexual Relationships Policy each to be a presidential-level policy beginning August 1, 2024;
- II. Strike 3.2.6 Equal Opportunity Grievance Procedure and address the provision in presidential-level policy and related procedures beginning August 1, 2024;
- III. Authorize the University President to adopt and approve revisions and/or new versions of the Non-Discrimination Policy; the Gender-Based Misconduct Policy; and the Consensual Sexual Relationships Policy as needed to comply with applicable law(s) subject to submission to the Chair(s) of the appropriate Standing Committee(s) of the Board for consideration; and

- IV. Authorize the University President to develop and approve revisions to the Student Code of Conduct, Cameron University Faculty Handbook(s), and/or Employee Handbook to take effect August 1, 2024.

Regent Shirley moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

### **CAMPUS MASTER PLAN OF CAPITAL PROJECTS – CU**

The Long-Range Capital Plan for Fiscal Years 2024-2028, approved by the Board of Regents in June 2023, contained 17 projects at a total estimated cost of \$35,027,000. As required, the plan was submitted in June 2023 to the Oklahoma State Regents for Higher Education.

Board of Regents approval is requested for the updated Campus Master Plan of Capital Projects.

#### Project Additions

None

#### Project Modifications

Estimated costs adjusted upon more recent architect input.

#### Deleted Projects

None

Attached hereto as Exhibit B is an updated Campus Master Plan of Capital Projects that reflects Board actions and project completions from May 2025 through May 2029. Cameron University has 17 capital projects with a total estimated cost of \$37,027,000.

President McArthur recommended the Board of Regents approve the updated Campus Master Plan of Capital Projects. The plan of potential projects is required to be submitted annually to the State Regents and reflects nothing more than long-term planning; no project will be undertaken without identification of funding and separate approvals as are required under Board of Regents' policy.

Regent Nagel moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

### **CONSTRUCTION CONTRACTS APPROVAL – CETES ENGINEERING AND SCIENCE LABORATORIES – CU**

Construction documents have been prepared for the CETES Renovation project by the on-call project architect, LWPB Architecture. The CETES building on the Lawton campus is being renovated to house classroom and laboratory space for engineering and science students. Funds to cover the costs have been provided from private gifts, including a commitment of \$1,000,000 from the McMahon Foundation.

Due to the timing of the project, authority to award contract(s) through competitive bid is sought. Actions taken pursuant to the authority granted will be reported back to the Board at a future meeting.

President McArthur recommended the Board of Regents authorize the President or his/her designee to contract and make payments not to exceed \$2,500,000 for construction costs associated with renovations to the CETES building.

Regent Nagel moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

#### **AUDIT AND COMPLIANCE SERVICES – CU**

At the beginning of 2021, the Board of Regents selected the public accounting firm of BKD, LLP (currently FORVIS, LLP) to provide audit and compliance services for five fiscal years (renewable each year) beginning with the fiscal year ended June 30, 2021. The firm has agreed to provide the fourth year of services to the University.

Pursuant to the FORVIS, LLP audit and compliance service proposals, an annual increase of \$1,950 (2.5%) for audit fees is included. After adjustments for completed services in FY23 and addition of new services for FY24, total fees for FY24 will be \$88,050, an increase of \$1,350 (1.56%) from FY23.

Funding has been identified and is available and budgeted within the respective operating budgets.

President McArthur recommended the Board of Regents:

- I. Reappoint the public accounting firm of FORVIS, LLP (formerly BKD, LLP) to serve as the auditor for the University's Financial and Uniform Grant Guidance Compliance audits and NCAA Agreed Upon Procedures for the year ending June 30, 2024, for a fee not to exceed \$75,550;
- II. Reappoint the public accounting firm of FORVIS, LLP (formerly BKD, LLP) to serve as the auditor for the University's KCCU-FM General Purpose Financial Audit ending June 30, 2024, for a fee of \$12,500; and
- III. Authorize the President or his/her designee to execute the engagement of this firm for these services for the fiscal year ended June 30, 2024, the fourth year of their five-year proposal.

Regent Shirley moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

#### **ACADEMIC AND ADMINISTRATIVE PERSONNEL ACTIONS – CU**

##### **APPOINTMENT(S):**

Askins, Jari, JD, Interim President, annualized rate of \$225,000, effective July 22, 2024. Ratification; interim approval granted per Board Bylaws on March 27, 2024.

##### **CHANGE(S):**

Kingsley, Marge, Interim Vice President for Academic Affairs, title changed to Vice President for Academic Affairs, academic year salary changed from \$150,000 per academic year to \$155,000, effective July 1, 2024.

Mahlock, Kris, Assistant Professor, Department of Sports and Exercise Science, title changed to Chair and Assistant Professor, Department of Sports and Exercise Science, academic year salary \$57,806 which includes a \$6,240 chair stipend, effective May 8, 2024.

\*McArthur, John, President, review of compensation and to make any necessary adjustments. [See amendment below.]

Van Sant, Matthew, Associate Professor, Department of Agriculture, Biology and Health Sciences, title changed to Chair and Associate Professor, Department of Agriculture, Biology and Health Sciences, academic year salary \$72,094 which includes a \$10,800 chair stipend, effective May 8, 2024.

White, Stephanie, Assistant Professor, Department of Psychology, title changed to Chair and Assistant Professor, Department of Psychology, academic year salary \$57,360 which includes a \$11,360 chair stipend, effective May 8, 2024.

#### RETIREMENT(S):

Ahmed, Syed, Professor, Department of Business, Director, Bill W. Burgess Jr. Business Research Center, Independent Insurance Agents of Lawton, Inc. Endowed Chair, named Professor Emeritus, July 24, 2024.

McArthur, John M., President, named President Emeritus, July 21, 2024. (Date amended)

Oty, Karla J., Director, Institutional Research, Assessment & Accountability, named Professor Emeritus, July 19, 2024. (Date and title amended)

President McArthur recommended the Board of Regents approve the personnel actions listed.

Regent Braught moved approval of the Cameron University Academic and Administrative Personnel as listed with the following amendment that was presented to the Board of Regents and was made available to the public. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

#### CHANGE(S):

\*McArthur, John, President, consistent with President McArthur's current employment contract, in recognition of his exemplary service to Cameron University, he is provided a one-time lump-sum payment of \$22,596.60, such payment to be paid as soon as reasonably possible.

#### **CHAIR INTRODUCES INTERIM PRESIDENT JARI ASKINS**

I'd like to introduce Jari Askins as the interim president for Cameron University. As you all know, Jari has a lengthy history of service to our state that includes being the Lieutenant Governor, a dozen years in the Oklahoma legislature, and currently as Administrative Director of the Courts. Jari is a Duncan native and also served the state as Special District Judge in Stevens County, and both chair and later Executive Director of the Oklahoma Pardon and Parole Board, and as Deputy General Counsel for Governor David Walters. She holds a Bachelor's of Arts Degree in Journalism from the University of Oklahoma, as well as a J.D. From the OU College of Law. The Board is thrilled that you'll be serving in the interim role while we complete a national search for Cameron's 18th president. Thank you.



**FOR INFORMATION ONLY ITEMS**

Also included in the agenda were the following items that were identified, by the administration of the University, as “For Information Only.” No action was required, but discussion, comments or consideration could have occurred if requested.

**CURRICULUM CHANGES  
CUSTODIAL SERVICES CONTRACT RENEWAL  
ON-CALL ARCHITECTS AND ENGINEERS QUARTERLY REPORT  
QUARTERLY REPORT OF PURCHASES  
QUARTERLY FINANCIAL ANALYSIS**

**CURRICULUM CHANGES – CU**

The Oklahoma State Regents for Higher Education confer upon each institution the authority to add, modify and delete courses, but require that the changes be communicated to them for information. The modifications listed below have been approved by the President, upon recommendations of the Vice President for Academic Affairs, respective deans and department chairs, and the Curriculum Committee or Graduate Council.

COURSE DELETIONS

| <u>Prefix/Number</u> | <u>Title</u>                         |
|----------------------|--------------------------------------|
| UNIV 1113            | Study Strategies for College Success |

COURSE MODIFICATIONS

| <u>Prefix/Number</u> | <u>Title</u>                                               | <u>Comments</u>                                   |
|----------------------|------------------------------------------------------------|---------------------------------------------------|
| ACCT 5993            | Seminar in Accounting                                      | Change in number, credit hours, and contact hours |
| MIS 3183             | Structured Query Language                                  | Change in description and prerequisites           |
| PSY 5000             | MSBS Introductory Seminar                                  | Change in title and description                   |
| PSY 5003             | Ethical Principles in Counseling, Assessment, and Research | Change in description                             |
| PSY 5013             | Research Methods in Behavioral Sciences                    | Change in description                             |
| PSY 5053             | Introduction to Statistics in Behavioral Sciences          | Change in description                             |
| PSY 5243             | Advanced Psychology of Personality                         | Change in description                             |
| PSY 5343             | Marriage and Family Therapy                                | Change in prerequisites and description           |
| PSY 5353             | Theories of Marriage and Family                            | Change in prerequisites and description           |
| PSY 5363             | Psychopathology                                            | Change in prerequisites and description           |

This item was reported for information only. No action was required.

## **RENEWAL OF CONTRACT FOR CUSTODIAL SERVICES – CU**

At the May 2020 Board of Regents meeting, the Board authorized the President or their designee to execute a contract with AHI Facility Services, Dallas, Texas, for custodial services on the Lawton and Duncan campuses for a period of one year beginning July 1, 2020, with annual negotiated renewals for a maximum of five years.

The Board action authorized the President or their designee to amend the contract as additional services are required, as new facilities are placed in service, or as old facilities are taken out of service and to report back to the Board of Regents actions taken under the authority granted by the Board action.

For fiscal year 2024, the contract price was maintained at \$1,022,686.36. Under the terms of the contract, there is not a scheduled change to the contract price. The contract price will remain at \$1,022,686.36 for fiscal year 2025.

This item was reported for information only. No action was required.

## **ON-CALL ARCHITECTS AND ENGINEERS QUARTERLY REPORT – CU**

In March 2023, the Board of Regents authorized a group of architectural and engineering firms to provide professional on-call services. There was no work completed during the third quarter of fiscal year 2024 by on-call architectural and engineering firms.

### **CUMULATIVE TOTAL PROFESSIONAL ARCHITECTURAL AND ENGINEERING FEES FOR WORK COMPLETED BY ON-CALLS THROUGH THE THIRD QUARTER OF FISCAL YEAR 2023-2024**

| <u>Firm Name</u> | <u>Total Fees</u> |
|------------------|-------------------|
| LWPB, Inc.       | \$7,351.87        |

This item was reported for information only. No action was required.

## **QUARTERLY REPORT OF PURCHASE OBLIGATIONS – CU**

The Board of Regents' policy governing the buying and selling of goods and services states that:

- I. Purchases and/or acquisition of goods and services over \$250,000 must be submitted to the Board for prior approval; and
- II. Purchase obligations between \$50,000 and \$250,000 must be reported quarterly to the Board as an information item. Sole source procurements in this category must also be reported and identified as such.

The required reports for the quarter ended March 31, 2024 are as follows:

## PURCHASE OBLIGATIONS FROM \$50,000 TO \$250,000

| Item | Description               | Campus-Department               | Vendor                  | Award Amount | Explanation/Justification            |
|------|---------------------------|---------------------------------|-------------------------|--------------|--------------------------------------|
| 1.   | Software Maintenance      | Campus-wide                     | University of Oklahoma  | \$95,070.88  | Continuation of software maintenance |
| 2.   | Equipment maintenance     | Campus-wide                     | TK Elevator Corporation | \$65,726.67  | Maintenance of campus elevators      |
| 3.   | Data Processing equipment | Information Technology Services | Dell Marketing LP       | \$96,686.40  | Purchase of new computer equipment   |
| 4.   | Services                  | Physical Facilities             | LDG, Inc                | \$145,389.00 | Architectural & engineering services |
| 5.   | Maintenance               | Physical Facilities             | Yazaki Energy           | \$63,000.00  | Replacement of chiller/heater        |
| 6.   | Maintenance               | Physical Facilities             | Solid Plumbing          | \$65,000.00  | Replacement of cooling tower         |

## SOLE SOURCE PROCUREMENTS IN EXCESS OF \$50,000

There were no Sole Source Procurements for the period of January 1, 2024 through March 31, 2024.

This item was reported for information only. No action was required.

**QUARTERLY FINANCIAL ANALYSIS – CU**

By request of the Board of Regents, the Cameron University Statements of Net Position as of March 31, 2024 and 2023, and Statements of Revenues, Expenses and Changes in Net Position for the nine months then ended are attached hereto as Exhibit C. The statements are unaudited and are presented for management use only.

This item was reported for information only. No action was required.

**ROGERS STATE UNIVERSITY****REPORT OF THE PRESIDENT OF THE UNIVERSITY**

First of all, just let me say thank you to this Board for your incredible leadership. You've been to Claremore many times. Some of you been to all three campuses and including Regent Nagel, he's spent a whole day. And so many of you have come to our campus to deliver commencement addresses. Regent Shirley had the honor of delivering the only one online during COVID, but she was kind enough to, we had a commencement, but it was all online. So we want to thank you. And what can I say about Anita Holloway? She is a great liaison. She's been to Claremore many times, and I want to personally thank many in this room who also honored the first lady. That's been the high and the low of this last year. We've raised money, but losing the First Lady was certainly one of the lows. But people in this room, you know, sent cards, they donated to Peggy's Scholarship Fund. We had 68 individuals donate. And so I say that with a smile because her scholarship has now eclipsed mine. So that's a good thing in her memory. But Regent Holloway was there early and often. The leadership of this Board, I found it interesting

what Tom had to say yesterday. This is a good board. I have no reason to say that, I'm out of here in a few minutes, but it's a good board and it's a very functional board and it's an involved board and it's a board that asks good questions and expects answers, but also gives you encouragement. And I wanted to say, first of all, thank you to the board because it does not escape my notice every time I'm here that I get paid to be here, and you do not. So thank you for your public service. And I'll keep on with just a few more things. One of the highs was the \$4 million from the Cherokees and then also the Legislature's \$10 million towards our new science and technology building. We've had great successes in athletics, on and off the field. I want to make one remark about our students. We have the Cyber Cats and those are our cybersecurity team. And out of 4,000 teams, we competed with the Baylor's of the world, sorry, Dr. Rasor, with the Baylor's of the world, as well as the Alabama's of the world. And we finished in the top 1% out of 4,000 teams. Remember, we're a little bitty school, and so we continue to do well in cybersecurity, in robotics, and gaming. I also want to take just a moment to thank President McArthur. He's been my colleague the last 10 years. Made me a better president, and he's a heck of a lot smarter. And particularly when you couple in Dr. Oty with that, it's a pretty good package. But I want to say thank you to him. Thank you for selecting Mark Rasor to be the interim. Dr. Rasor, has been there almost four years and has some remarkable leadership changes and ideals he's brought to the table. And I'll just name a couple of them. For the first time in 35 years, Boy's State moved and came to RSU, and it's because of Dr. Rasor's engagement with that group, and his leadership. When we needed new leadership in enrollment management, I asked him if he'd take that on because it's closely tied to budgets, and he took that on and along with our bookstore service which will move online July 1st. Leading up to the fact that many folks at OU have helped us – Provost Raskob, whenever we needed help in modeling something we asked OU staff, and the staff has been remarkable to work with. Also want to say a thank you to Deb and Liz for always putting up with us; where we were always late on something, but not as late as OU. I just wanted to say thank you. It doesn't escape me that a kid from Maisie whose parents did not have a high school education, who married a girl whose parents did not have a high school education, was a farmer, that we could rise from that, and for the last 16 years, be the president and the first lady. I say that to say that is the power of education. That is the power of what we emulate here at OU or Cameron or Rogers State. That is the true power of a public education. I was blessed to be born the last in my family, or it wouldn't have happened because the older brothers and sisters helped along with my parents. And so I always want to put that there. And then Regent Shirley has tasked me with saying, what am I going to do next. I collaborated with John McArthur on one more issue. And we're going to drag his wife into this, but we're going to have a research consulting firm on gerontology, and we hope to have a contract with AARP and do some research. And we're looking for research subjects if anyone wants to volunteer. So that's my update. And then I'm going to be a part-time fishing guide. Thank you.

#### **RESOLUTION HONORING SERVICE – RSU**

WHEREAS, Dr. Larry D. Rice is retiring as President of Rogers State University on July 3, 2024, concluding a 45-year career in higher education;

WHEREAS, Dr. Rice was appointed as President Designate in January 2008 and became President on July 1, 2008;

WHEREAS, Dr. Rice began his academic career in 1979 as a full-time faculty member at Rogers State University, which was then known as Claremore Junior College, before transitioning into administrative posts at the University of Tulsa;

WHEREAS, Under the leadership of Dr. Rice, Rogers State University has been transformed from a newly created University into a dynamic center of teaching and learning and is regarded as a top regional university;

WHEREAS, Dr. Rice focused the University's academic programs on degrees that prepared career ready students and RSU became a leader in the online delivery of courses and concurrent enrollment;

WHEREAS, Rogers State University expanded distance education delivery in high-demand areas, including an online graduate program in Business Administration and a Bachelor of Science in Nursing RN-to-BSN;

WHEREAS, Dr. Rice led efforts for Rogers State University to offer a bachelor's degree in Chemical Engineering, the University's first engineering program;

WHEREAS, Rogers State University has added an additional graduate degree in Community Counseling, added five options in the Master of Business Administration program, and has received authority to begin a Master of Nursing degree program;

WHEREAS, Rogers State University entered into an agreement with Saint Francis Health System to offer the Bachelor of Science in Nursing program at an extended campus at Saint Francis Hospital in Tulsa, expanding the University's capacity for generating BSN graduates;

WHEREAS, Rogers State University entered into a new partnership with Pryor High School, which resulted in the opening of the Pryor High School Innovation Center at RSU in the fall of 2021, allowing Pryor students to take advantage of concurrent enrollment;

WHEREAS, Rogers State University, in partnership with RSUTV and the Cherokee Nation, continued to develop classes preserving and perpetuating the Cherokee language, and developed distance education delivery via over-the-air broadcast of general education credit courses;

WHEREAS, Dr. Rice led an expansion of the physical campus with the opening of the Dr. Carolyn Taylor Center, the construction of Chapman Dining Hall, the Diamond Sports Complex, new on-campus housing, and the renovation of Baird Hall;

WHEREAS, during his presidency, RSU's softball team won the 2022 NCAA Division II softball national championship, the first national championship in university history;

WHEREAS, Dr. Rice spearheaded private fundraising efforts with the Rogers State University Foundation and was instrumental in securing some of the University's largest private gifts, including a \$4 million gift in 2024 from the Cherokee Nation, the largest single gift in the University's history;

WHEREAS, Dr. Rice has brought distinction to Rogers State University through his service and commitment to higher education;

WHEREAS, Dr. Rice served the citizens of Oklahoma as a State Representative in House District 8 from 1986 to 2004, rising to the leadership post of Majority Floor Leader and Chairman of the Energy, Environment and Natural Resources Committee;

WHEREAS, Dr. Rice's leadership abilities led to an appointment in 2005 by the Secretary of Energy to the Interstate Oil and Gas Commission representing Oklahoma, and an appointment by Gov. Brad Henry in 2006 as Chairman of the Lead-Impacted Communities Relocation Assistance Trust to oversee and administer the federally funded Tar Creek relocation efforts;

WHEREAS, Dr. Rice served as president and a founding member of the Choteau-Mazie Public Schools Foundation; chairman of The Oklahoma Academy in 2006, and was a member of Leadership Oklahoma Class XIII; and

WHEREAS, Dr Rice will be inducted into the Oklahoma Higher Education Hall of Fame in 2024;

NOW, THEREFORE, BE IT RESOLVED that the Regents governing The University of Oklahoma, Cameron University, and Rogers State University hereby express profound appreciation to Dr. Larry Rice for his steadfast leadership, vision, and contributions to Rogers State University and the State of Oklahoma and offer its congratulations and best wishes to him in his retirement.

Chair Stevenson recommended the Board of Regents approve this resolution honoring President Larry Rice on his retirement.

Regent Holloway moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

#### **PRESIDENTIAL SEARCH COMMITTEE – RSU**

At a meeting of the Board of Regents held on March 12, 2024, the Regents authorized the Chairman of the Board, in consultation with the Rogers State University Liaison Regent, to appoint an administrative search committee to recommend candidates for the position of Rogers State University President to the Board of Regents.

Section 1.4 of the Board of Regents Policy Manual for Cameron University and Rogers State University provides for the appointment of an administrative search committee to assist the Board of Regents in locating and vetting appropriate candidates for the position of President. Per policy, the search committee includes representation from RSU's faculty, staff, and students and will also include members from the Rogers State community.

The Strategic Initiatives and Partnerships Committee (Regents Shirley, Holloway and Braught) discussed suggestions and nominations, selecting the following as members of the Rogers State University advisory search committee:

- Community
  - Roger Mosier, to serve as Chair of the Committee  
CEO and President, RCB Bank
  - Rhonda Bear  
Owner, She Brews Coffee House Nonprofit
  - Steven R. Burrus  
President, BancFirst Claremore
  - Chad Choat  
CEO, Community Home Health and RSU Foundation Board
  - Kevin Easley, Jr., Esq.  
Easley & Easley Attorneys at Law and Cherokee Tribal Councilmember

- Meggie Froman-Knight, M.B.A.  
Executive Director, Claremore Industrial and Economic Development Authority
- Melinda Kemp  
CFO, Kemp Quarries, Pryor
- Earl Sears, M.A.  
Former State Representative
- Jim Seifried, CPA  
The Seifried Group, PLLC
- Brian Treat, M.P.A.  
Owner, Chick-fil-A Claremore
- Scott Walton  
Rogers County Sheriff
- Faculty
  - Frank Elwell, Ph.D., Professor of Sociology
  - James Ford, Ph.D., Professor of Humanities and Head, Department of English and Humanities
  - Christi Mackey, M.P.A., M.A., Assistant Professor of Psychology and Sociology
  - Brook Purdum, Ph.D., Assistant Professor of Business
- Staff
  - Jordan Brown, Assistant Director of Admissions
  - Kaitlin Crotty, M.S., Library Director
- Student
  - Aiden Williams, Meeker  
Past President, Student Government Association
- Regents' Executive Secretary (*Ex officio*) as Secretary of the Search Committee.

Chair Stevenson recommended the Board of Regents approve the membership of the Presidential Search Committee for Rogers State University.

Regent Holloway moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

## **FISCAL YEAR 2025 BUDGET – RSU**

Rogers State University established a Budget Advisory Committee (BAC) in 2015 to assist the President and administration in the development of the institution's budget and to provide advice on matters relating to fiscal and budget issues. The committee had several meetings during the spring to discuss the challenges facing the University in the coming fiscal year.

The budget for fiscal year 2025 reflects an increase in revenues from fiscal year 2024. The increase is due primarily to a small increase in the hourly tuition rate and an increase in credit hour and headcount enrollment.

**BUDGET OVERVIEW:**

Total projected revenues for FY 2025 are \$40,353,605 including cash required to balance the budget and are composed of the following:

| Source                   | FY2024               | FY2025            | % of total | % Change |
|--------------------------|----------------------|-------------------|------------|----------|
| State appropriations     | \$ 15,810,826        | \$15,444,916      | 38.3%      | -2.3%    |
| Tuition and fees         | 18,303,516           | 20,663,518        | 51.2%      | 12.9%    |
| Other grants & contracts | 681,078              | 678,216           | 1.7%       | 0.4%     |
| HEERF Funds              | 832,266              | 0                 | 0.0%       | -100.0%  |
| Total Revenue            | 35,627,685           | 36,786,650        |            |          |
| Cash to balance budget   | 2,205,726            | 3,566,955         | 8.8%       |          |
|                          | <u>\$ 37,833,412</u> | <u>40,353,605</u> |            |          |

Total projected expenses for FY 2025 are \$40,353,605 and are composed of the following:

| Activity                           | FY2024               | FY2025              | % of total | % Change |
|------------------------------------|----------------------|---------------------|------------|----------|
| Instruction                        | \$ 13,371,971        | \$14,010,424        | 34.7%      | 4.8%     |
| Public Service                     | 279,924              | 334,499             | 0.8%       | 19.5%    |
| Academic Support                   | 2,574,840            | 2,868,485           | 7.1%       | 11.4%    |
| Student Services                   | 4,161,157            | 4,859,922           | 12.0%      | 16.8%    |
| Institutional support              | 4,325,630            | 4,588,794           | 11.4%      | 4.0%     |
| Operation and maintenance of plant | 5,702,076            | 5,962,010           | 14.8%      | 4.6%     |
| Scholarships and fellowships       | 7,417,814            | 7,729,471           | 19.2%      | 4.2%     |
| Total Expenses                     | <u>\$ 37,833,412</u> | <u>\$40,353,605</u> |            |          |

Total projected expenses increased by \$2,520,193. The increase is attributed primarily to increases in mandatory costs and investments designed to improve first-time enrollment and retention of current students.

President Rice recommended the Board of Regents approve the Operating Budget for Fiscal Year 2025 as presented, including a \$5.00 per credit hour tuition increase for students enrolled in 1-11 hours and an increase of \$75 on the block-rate tuition plan for students enrolled in 12+ credit hours.

Regent Holloway moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

**TUITION AND MANDATORY FEE RATES FOR ACADEMIC YEAR 2024-2025 – RSU**

70 O.S. 2001, Sections 3218.8 3218.9, as amended by House Bill No. 1748, authorizes the Oklahoma State Regents for Higher Education to establish resident and graduate tuition rates and mandatory fees (fees for items not covered by tuition and which all students pay as a condition of enrollment at the institution) Section 3218.8 provides the limits for undergraduate tuition and mandatory fees shall be less than 115% of the average resident tuition and mandatory fees at the university's peer institutions. Peer institutions for regional universities are determined by the State Regents and include "like-type public institutions in surrounding and other states" Section 3218.9 provides that the limits for graduate residents and graduate nonresident tuition and mandatory fees shall be less than the average graduate resident and nonresident tuition and mandatory fees at peer institutions.



In its deliberation on the establishment of resident tuition rates for undergraduate and graduate education, the State Regents shall balance the affordability of public higher education with the provision of available, diverse, and high-quality opportunities giving consideration to the level of state appropriations, the state economy, per capita income and cost of living, the college-going and college-retention rates, the State Regents shall demonstrate a reasonable effort to affect a proportionate increase in the availability of need-based financial aid.

Rogers State University is requesting tuition and mandatory fees for academic year 2024-2025 which reflect a 2% increase for resident students and a 1% increase for non-resident students. The overall average increase in annual resident tuition and mandatory fees for resident undergraduate students is \$150.00 annually or \$75.00 per semester. The overall average increase in non-resident tuition and mandatory fees for undergraduate students is \$150.00 annually or \$75.00 per semester.

#### UNDERGRADUATE TUITION RATES

(Non-resident students pay both resident and non-resident tuition.)

|                                                             |                                                                                     |
|-------------------------------------------------------------|-------------------------------------------------------------------------------------|
| Proposed AY24-25<br>Resident Tuition<br>Per Credit Hour     | Annual Undergraduate<br>Tuition and Mandatory Fees<br>30 Credit Hours – 2 Semesters |
| <u>\$172.00</u>                                             | <u>\$8,070</u>                                                                      |
| Proposed AY24-25<br>Non-resident Tuition<br>Per Credit Hour | Annual Undergraduate<br>Tuition and Mandatory Fees<br>30 Credit Hours – 2 Semesters |
| <u>\$278.00</u>                                             | <u>\$16,410</u>                                                                     |

#### UNDERGRADUATE BLOCK TUITION RATES

Rogers State University is requesting Board approval to offer undergraduate students block rate tuition and fees for enrolling in 12 or more hours per semester in the Fall and Spring semesters. Students enrolling in 11 or less hours per semester will continue to be billed at the hours rates above.

|                                                                       |                                                                                     |
|-----------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| Proposed AY24-25<br>Resident Tuition and<br>Fees For 12+ hours        | Annual Undergraduate<br>Tuition and Mandatory Fees<br>30 Credit Hours – 2 Semesters |
| <u>\$3,875.00</u>                                                     | <u>\$7,750.00</u>                                                                   |
| Proposed AY24-25<br>Non-resident Tuition<br>and Fees for 12+<br>hours | Annual Undergraduate<br>Tuition and Mandatory Fees<br>30 Credit Hours – 2 Semesters |
| <u>\$4,170.00</u>                                                     | <u>\$16,090</u>                                                                     |

The intent is to encourage students to take a full 15 hours each semester and graduate in eight semesters. Students who enroll in 12, 13, or 14 hours per semester will pay more than the standard hourly rate. Students who enroll in 15 or more hours per semester will pay less than the standard hourly rate. The rate is initially revenue neutral. However, it is expected to improve persistence and completion resulting in greater revenue.

#### UNDERGRADUATE GUARANTEED RESIDENT TUITION RATE

Beginning with the 2008-2009 academic year, House Bill 3397 passed by the Oklahoma Legislature require that a new undergraduate student be given the opportunity to choose to participate in the Guaranteed Tuition Rate Program. HB 3397 also provides that the guaranteed tuition rate shall be less than 115% of the nonguaranteed tuition rate. A first time,

full-time undergraduate student who is a resident of Oklahoma can choose to pay a guaranteed rate for the next 4 years (“the Plan”) or at an annual rate changed each year. The recommended resident undergraduate guaranteed tuition rate is \$197.00 per credit hour for students entering Fall 2024, Spring 2025, and Summer 2025. In comparison, the resident undergraduate guaranteed tuition rate for the 2023-2024 academic year was \$192.00 per credit hour.

#### UNDERGRADUATE GUARANTEED TUITION RATE

(Available to first time students only)

|                                                         |                                                                                     |
|---------------------------------------------------------|-------------------------------------------------------------------------------------|
| Proposed AY24-25<br>Resident Tuition<br>Per Credit Hour | Annual Undergraduate<br>Tuition and Mandatory Fees<br>30 Credit Hours – 2 Semesters |
| <u>\$197.00</u>                                         | <u>\$8,820.00</u>                                                                   |

President Rice recommended the Board of Regents approve the proposed tuition and mandatory fee rates for the academic year 2024-2025.

Regent Shirley moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

#### **POLICY REVISION – ADMINISTRATIVE SEARCH COMMITTEES– RSU**

The proposed changes to Regents’ Policy 1.4.1, 1.4.2, and 1.4.3 reflect the involvement of representative staff organizations and ensure an efficient process for search committee selection that represents all constituencies.

The proposed changes to the CU/RSU Policy Manual are as follows:

##### **1.4 Administrative Search Committees**

The selection of the President and other administrators is the responsibility of the Board of Regents, and any process leading to that selection is the prerogative of the particular Board of Regents in office at the time the selection process is to be initiated. It is suggested that administrative search committees make nominations and recommendations concerning candidates and that the President, if applicable, and the Board of Regents be guided by them in most instances, but it is understood that the President and the Board of Regents shall not be bound by nor limited to nominations and recommendations of administrative search committees.

##### **1.4.1 President of the University**

It is recommended that presidential search committees have representation by faculty, students, and staff. The Board of Regents appoints these members from nominees selected by the official faculty, ~~staff~~, and student governance organizations on each campus. ~~Staff nominees will be selected by the senior academic officer of the University.~~ Faculty members shall constitute a majority of search committee members chosen from the faculty, staff, and students.

There shall be twice as many nominees as there are positions. The Board of Regents may designate other members as deemed appropriate.

#### 1.4.2 Vice Presidents

The vice presidents search committee shall have faculty, student, and staff representation. The President shall appoint these members from nominees selected by the official faculty, staff, and student governance organizations on each campus. ~~Staff nominees will be selected by the President in consultation with the Vice Presidents and University staff advisory councils, if requested by the President.~~ There shall be twice as many nominees as there are positions. The President may designate other members as deemed appropriate.

#### 1.4.3 Deans

The deans search committee shall have faculty, student, and staff representation. The President shall appoint these members from nominees selected by the official faculty, staff, and student governance organizations on each campus. ~~Staff nominees will be selected by the President in consultation with the Vice President for Academic Affairs and University staff advisory councils, if requested by the President.~~ Upon requesting nominations by faculty members, the President shall designate the number of positions to be filled from (1) the general faculty of the particular school or unit involved and (2) the University faculty at large. There shall be at least one position filled from the University faculty at large from nominations made by the official faculty governance organization. In all cases, there shall be twice as many nominees as there are positions. The President shall make all appointments.

President Rice recommended the Board of Regents approve revisions to Regents' Policy 1.4.1, 1.4.2, and 1.4.3 for Cameron University and Rogers State University to clarify staff participation on administrative search committees.

Regent Holloway moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

### **POLICY REVISION – OBLIGATION AND COLLECTION OF STUDENT FEES AND CHARGES POLICY– RSU**

The proposed change to Regents' Policy 4.4.3.1(9) will bring the institutions into compliance with new federal laws taking effect July 1, 2024.

The proposed changes are as follows:

CU/RSU Policy Manual: 4.4.3.1(9) The Business Office or Bursar will notify the Registrar of the names of those students whose tuition and fees are not paid by the last day of classes. Subject to the requirements of federal law or regulations, ~~t~~The Registrar may withhold the reporting of final grades for such a student and will not release the student's transcripts until his or her account balance is paid in full.

President Rice recommended the Board of Regents approve revisions to Regents' Policy 4.4.3.1(9) for Cameron University and Rogers State University to comply with changes to federal law regarding the withholding of final grades and transcripts for students who have outstanding balances for tuition and fees.

Regent Braught moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

**POLICY REVISION – GRADE APPEAL – RSU**

RSU's grade appeal process was last updated in 2012 and lacks clarity. The Faculty Senate began the process to refine the policy and define the informal and formal elements of the process in collaboration with the Academic Council. The revised policy is attached hereto as Exhibit D.

President Rice recommended the attached changes to the Grade Appeal policy within the *Academic Policies and Procedures Manual*. The changes have been developed in consultation with, reviewed by, and approved by the Faculty Senate and by the Academic Council, and is also recommended by the Vice President for Academic Affairs.

Regent Braught moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

**POLICY REVISION -- EQUAL OPPORTUNITY – RSU**

A review of similarly situated institutions revealed that best practice is to maintain detailed anti-discrimination and related policies at the presidential or campus level. The Office of Legal Counsel and the Institutional Equity Office will work with the President to ensure compliance with applicable laws.

President Rice recommended the Board of Regents approve the following actions:

- I. Amend Board of Regents Policy 3.2 Equal Opportunity Policies to reclassify BOR Policy 3.2.3 Non-Discrimination Policy; BOR Policy 3.2.4 Gender-Based Misconduct Policy; and 3.2.5 Consensual Sexual Relationships Policy each to be a presidential-level policy beginning August 1, 2024;
- II. Strike 3.2.6 Equal Opportunity Grievance Procedure and address the provision in presidential-level policy and related procedures beginning August 1, 2024;
- III. Authorize the University President to adopt and approve revisions and/or new versions of the Non-Discrimination Policy; the Gender-Based Misconduct Policy; and the Consensual Sexual Relationships Policy as needed to comply with applicable law(s) subject to submission to the Chair(s) of the appropriate Standing Committee(s) of the Board for consideration; and
- IV. Authorize the University President to develop and approve revisions to the RSU Student Code of Responsibilities and Conduct, RSU Faculty Handbook(s), and/or RSU Staff Handbook to take effect August 1, 2024, as needed.

Regent Nagel moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

**STUDENT RIGHTS AND RESPONSIBILITIES CODE REVISION**

The Student Rights and Responsibilities Code was last revised in March 2023. The policy describes the responsibilities of students attending Rogers State University and outlines the rights of students accused of conduct violations.

After operating under the current policy, the Office of Student Affairs proposes to revise the University's policy to reflect current best practices and updates to related policies. Additionally, the proposed revisions clarify the rights and responsibilities of students with direct language and more cohesive organization.

The draft attached hereto as Exhibit E proposes several significant changes to the existing policy. The most notable changes include:

- The list of Conduct Prohibited has been undated. The list remains inclusive, but not exhaustive.
- The administrative review and action processes were combined, providing for one straightforward process.
- Direct Administrative Action is defined.
- Several sections were removed with reference to policies available at [www.rsu.edu](http://www.rsu.edu).

President Rice recommended the Board of Regents approve revisions to the Student Rights and Responsibilities Code.

Regent Nagel moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

## **RESIDENTIAL LIFE HANDBOOK REVISION**

The Residential Life Handbook was last revised in June 2023. The handbook defines the RSU student rights and responsibilities concerning the on-campus living experience and environment.

After operating under the current policy, the Office of Residential Life proposes to revise and update the Handbook to reflect current best practices and update related sections. The draft attached hereto as Exhibit F proposes several changes to the existing Handbook. The most notable changes include:

- Standards of Student Conduct; specifically, changes to the scope of review, hearing and appeal process, and disciplinary sanctions;
- Update to the Sexual Misconduct, Discrimination, and Harassment Policy within the handbook;
- Removal of language connected to cable TV service; and
- Updated Emotional Support Animal (ESA) student responsibilities.

President Rice recommended the Board of Regents approve the listed revisions to the Residential Life Handbook.

Regent Nagel moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

## CAMPUS MASTER PLAN OF CAPITAL PROJECTS – RSU

Board of Regents approval is requested for the Fiscal Year 2024 Campus Master Plan of Capital Projects which reflects Rogers State University's 22 capital projects with a total estimated cost of \$174,220,000.

### Rogers State University Campus Master Plan of Capital Projects

| Project                                                                | Project Number | Estimated Cost |
|------------------------------------------------------------------------|----------------|----------------|
| Auditorium Renovation & Addition                                       | 461-1501       | \$ 25,800,000  |
| Bartlesville Campus                                                    | 461-1502       | \$ 15,000,000  |
| Campus Beautification & Landscaping                                    | 461-1503       | \$ 1,600,000   |
| Classroom/Laboratory Building                                          | 461-1504       | \$ 13,520,000  |
| Communication Building                                                 | 461-1505       | \$ 14,450,000  |
| Fieldhouse Renovation/New Recreation/Wellness Center                   | 461-1506       | \$ 12,000,000  |
| Fine Arts Annex Remodel                                                | 461-1507       | \$ 1,700,000   |
| Furniture, Fixtures, & Equipment                                       | 461-1508       | \$ 1,800,000   |
| Golf Practice Facility & Locker Room                                   | 461-1509       | \$ 750,000     |
| Infrastructure Improvements                                            | 461-1511       | \$ 2,000,000   |
| Loshbaugh Hall Renovation & Center for Science and Technology Building | 461-1512       | \$ 30,000,000  |
| Multipurpose Center                                                    | 461-1513       | \$ 22,300,000  |
| Police Building                                                        | 461-1514       | \$ 2,500,000   |
| Renovations & Repairs                                                  | 461-1515       | \$ 11,000,000  |
| Security Improvements                                                  | 461-1516       | \$ 1,000,000   |
| Streets, Sidewalks and Parking Lots                                    | 461-1517       | \$ 5,360,000   |
| Soccer Complex Seating & Press Box Addition                            | 461-1519       | \$ 2,640,000   |
| Synthetic Turf Baseball, Softball, and Soccer Fields                   | 461-1520       | \$ 2,000,000   |
| Technology & Equipment Improvements                                    | 461-1521       | \$ 2,500,000   |
| Vehicles                                                               | 461-1523       | \$ 1,300,000   |
| Welcome Center                                                         | 461-1524       | \$ 3,000,000   |
| HVAC Chillers to supplement geothermal system                          | 461-1525       | \$ 2,000,000   |
| Total                                                                  |                | \$174,220,000  |

President Rice recommended the Board of Regents approve the Campus Master Plan of Capital Projects.

Regent Shirley moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

## CENTER FOR SCIENCE AND TECHNOLOGY BUILDING FUNDING – RSU

The Oklahoma State Regents for Higher Education (OSRHE) implemented the Master Lease Real Property program for Oklahoma colleges and universities to facilitate construction and/or acquisitions of long-lived real property assets using the lease purchase method. OSRHE submits funding requirements periodically through the State of Oklahoma Council of Bond Oversight and the Oklahoma Development Finance Authority, the conduit financing agency and assists in developing and executing an appropriate plan of financing. Institutions fund the resulting debt service using a combination of operating funds, reserves, and dedicated revenue. Certain dollar limits and useful life requirements must be met for an

acquisition to qualify for the program. The consolidation of multiple institutions requesting funds into a single debt issuance by the OSRHE greatly reduces the time and effort that would otherwise be required for an institution to finance the acquisition of a major capital asset.

The total project cost for a new CST building is estimated at \$30,000,000. The project will be new construction on the Claremore Campus. The University is pursuing state funding totaling \$10,000,000. The University has received a commitment for \$4,000,000 from the Cherokee Nation. The University continues to raise private funding as well. Once adequate private funding is secured, the University would like to utilize the Master Lease Program to fund any remaining balance. The exact timing of funds being available from the sale of the bonds being authorized by the State of Oklahoma Council of Bond Oversight and the Oklahoma Development Finance Authority is not known. A Reimbursement Resolution by the Board is necessary in the event, because of timing, the University uses its own resources to fund project costs prior to receipt of real estate master lease proceeds, and reimbursement is needed from the Higher Education Master Lease Purchase Program proceeds. This Resolution constitutes a declaration of official intent as is required by the reimbursement regulations set forth in Regulation Section 1.150-2 of the Internal Revenue Code.

President Rice recommended the Board of Regents:

- I. Authorize the President or his/her designee to submit an application for inclusion under the Oklahoma State Regents for Higher Education Master Lease for Real Property Program not to exceed \$12 million for the Rogers State University CST Classroom, Laboratory Office Building, and;
- II. Recognize and acknowledge that the University may fund certain costs of Rogers State University Stem Classroom and Laboratory Building prior to receipt of bond proceeds from its own funds and to the extent of the University utilizes its own funds for said purposes, it is intended that proceeds of the Higher Education Master Lease for Real Property Program may be utilized to reimburse the University.

Regent Nagel moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

## **CENTER FOR SCIENCE AND TECHNOLOGY ARCHITECT AND CONSTRUCTION MANAGER SELECTION– RSU**

The University seeks to construct a Center for Science and Technology. The facility will become the home for the University's academic programs in science, mathematics, and technology, while being utilized by other academic areas as well. Need for the facility was identified in the 2014 Campus Master Plan. It will replace Loshbaugh Hall, which is outdated and will not accommodate current class sizes or educational needs.

The University serves all Northeast Oklahoma and plays an important role in providing an educated and skilled workforce for Tulsa, the nearby MidAmerica Industrial Park and the Tulsa Port of Catoosa. In recent years, the University has doubled the cohort size for the Bachelor of Science in Nursing program, added a degree in Chemical Engineering, and will soon start a Master of Nursing degree program. This facility will contribute to the quality of those programs and allow the University to recruit additional students.

The anticipated cost for design and construction of the building is \$30,000,000. The University has secured \$10,000,000 in state appropriated funding, a gift of \$4,000,000 from the Cherokee Nation, and is prepared to bond \$12,000,000. The balance of funding is being sought through private donations. Debt service for the bonds will be through existing facility fees.

President Rice recommended the Board of Regents approve the President or his/her designee to begin the process of selecting an architect and a construction manager at risk for the design and construction of a Center for Science and Technology Building.

Regent Nagel moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

### **CONTRACT FOR RENEWAL OF CUSTODIAL SERVICES – RSU**

The University entered into a contract with Sodexo for custodial services in July 2021 after the University conducted a robust Request for Proposal and received 11 responses. A committee comprised of various stakeholders across all three campuses reviewed and ranked each of the proposals. Factors considered in the evaluation included qualifications, proposed staffing, equipment plan, and costs. The committee invited four vendors to present their proposals on campus and answer questions. After the presentations, individuals on the committee ranked the four presenters. Sodexo was the clear leader, and we are asking the Board to approve the execution of a contract with Sodexo for custodial services on the Claremore, Bartlesville, and Pryor campuses.

The University has had an established relationship with Sodexo as the food service provider on campus since April 2011. Sodexo has proven to be a reliable partner through their tenure. During the recent pandemic, Sodexo waived many contractual obligations, saving the University significant sums of money. They routinely go beyond their contractual obligations to ensure student satisfaction.

Sodexo has requested an increase in the annual contract from \$867,060.20 to \$898,707.90, an increase of 3.65%. The following cleaning rates will apply:

| <u>Location</u>       | <u>Rate</u>      |
|-----------------------|------------------|
| President's Residence | \$67.99/cleaning |
| OMA                   | \$33.87/cleaning |
| Special Billing       | \$20.09/hour     |

President Rice recommended the Board of Regents:

- I. Authorize the President or his/her designee to negotiate and execute the contract with Sodexo Operations, LLC, Tulsa, Oklahoma for custodial services on the Claremore, Bartlesville, and Pryor campuses in an initial amount not to exceed \$898,707.90 for a period of one year beginning July 1, 2024;
- II. Authorize the President or his/her designee to amend the contract as additional services are required, as new facilities are placed in service, or as old facilities are taken out of service; and
- III. Report back to the Board of Regents, actions taken under authority granted by this Board action.

Regent Shirley moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.



## **CONTRACT FOR GROUNDS MAINTENANCE AND SNOW REMOVAL – RSU**

The University conducted a thorough Request for Proposal (RFP) and received four responses. The proposals were reviewed by the Physical Plant Director, the Assistant Physical Plant director, and the Vice President for Administration and Finance. Proposals were reviewed using the following criteria: completeness of proposal, ability to meet the requirements of the proposal, price, and added value. The two lowest-cost proposers met with the RFP reviewers to provide clarification. After discussion, the lowest-cost proposer was eliminated due to concerns it could not meet the requirements of the RFP. All parties were satisfied with the second-lowest-cost proposer's responses.

The contract uses Rogers State University Terms and Conditions and has been reviewed by the Office of Legal Counsel.

President Rice recommended the Board of Regents:

- I. Authorize the President or his designee to renew a contract with Leamy Lawn and Landscape of Claremore, OK for grounds maintenance on the Claremore campus in the amount of \$430,076.05 and for snow and ice removal at scheduled per hour/event values, for one year beginning July 1, 2024;
- II. Authorize the President or his/her designee to execute a maximum of three additional annual negotiated renewals, if desired; and
- III. Authorize the President or his/her designee to amend the contract as additional services are required and report back to the Board of Regents actions taken under the authority granted by this Board action;

Regent Shirley moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

## **AUDIT AND COMPLIANCE SERVICE – RSU**

At the beginning of the 2021/2022 fiscal year, the Board of Regents selected the public accounting firm of BKD, LLP (currently FORVIS, LLP) to provide audit and compliance services for five fiscal years (renewable each year) beginning with the fiscal year ended June 30, 2021. The firm has agreed to provide the fourth year of services to the University.

Funding has been identified and is available and budgeted within the respective operating budgets.

Fees for the RSU Audit are as follows:

| Rogers State University            | FY 23    | FY 24    |
|------------------------------------|----------|----------|
|                                    |          |          |
| Financial Statements and FSA       | \$66,000 | \$67,650 |
| Audit of Additional major programs | \$4,000  | \$7,500  |
| NCAA Agreed Upon Procedures        |          | \$7,900  |

President Rice recommended the Board of Regents:

- I. Reappoint the public accounting firm of FORVIS, LLP (formerly BKD, LLP) to serve as the University's financial statement, A-133 compliance, and HEERF Compliance auditors for the year ending June 30, 2024;
- II. Reappoint the public accounting firm of FORVIS, LLP to serve as the University's KRSU-TV financial statement auditors for the year ending June 30, 2024, for a fee of \$17,100; and
- III. Authorize the President or his/her designee to execute the engagement of this firm for these services for the fiscal year ended June 30, 2024, the fourth year of their five-year proposal.

Regent Nagel moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

## **ACADEMIC AND ADMINISTRATIVE PERSONNEL ACTION(S) – RSU**

### **APPOINTMENT(S)**

Lopez, Alexander, Ph.D., Department Head and Associate Professor, Department of Mathematics & Physical Science, full-time, twelve-month, tenure-track appointment, annualized rate of \$150,187.50, effective July 1, 2024.

Kingfisher, Rance, M.S., Instructor Department of Biology, full-time, ten-month, nontenure-track appointment, annualized rate of \$43,956, effective August 1, 2024.

*\*Rice, Larry, President, review of compensation and to make any necessary adjustments. [See amendment on next page.]*

Thomas, Caitlyn, M.S.E.N., Instructor, School of Nursing and Health Professions, full-time, ten-month, nontenure-track appointment, annualized rate of \$58,917, effective August 1, 2024.

### **CHANGE(S)**

Rasor, R. Mark, Vice President for Administration and Finance, title changed to Interim President, salary increased from \$157,500 for 12 months to \$225,000 for 12 months including additional compensation for the interim position, July 4, 2024. Eligible to be a candidate for the permanent position. Ratification; interim approval granted per Board Bylaws on March 27, 2024.

### **RESIGNATION(S)**

Kim, Jaeho, Ph.D., Professor of Biology, named Professor Emeritus, effective July 31, 2024. Ratification; interim approval granted per Board Bylaws on May 15, 2024.

Rice, Larry, Ed.D., President, named President Emeritus, effective July 3, 2024. Ratification; interim approval granted per Board Bylaws on May 15, 2024.

Taylor, Quentin, Ph.D., Professor of History and Political Science, effective May 31, 2024.

President Rice recommended approval of the personnel actions listed.

Regent Holloway moved approval of the Academic & Administrative Personnel as listed with the following amendment that was presented to the Board of Regents and was made available to the public. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

CHANGE(S):

\*Rice, Larry, President, consistent with President Rice's current employment contract, in recognition of his exemplary service to Rogers State University, he is provided a one-time lump-sum payment of \$22,596.60, such payment to be paid as soon as reasonably possible.

### **CHAIR INTRODUCES INTERIM PRESIDENT MARK RASOR**

I'd like to introduce Dr. Mark Rasor as the Interim President of Rogers State University. Dr. Rasor currently serves as Vice President for Administration and Finance at RSU. Before coming to RSU, Mark spent 11 years at Northeastern Oklahoma A&M College, including seven years as the Vice President for Fiscal Affairs. Dr. Rasor is a CPA and holds a doctorate from Southern Baptist Theological Seminary and a master's degree from Midwestern Baptist Theological Seminary. He earned a bachelor's degree in accounting from Baylor University. Thank you, Mark.

### **FOR INFORMATION ONLY ITEMS**

Also included in the agenda were the following items that were identified, by the administration of the University, as "For Information Only." No action was required, but discussion, comments or consideration could have occurred if requested.

### **NONSUBSTANTIVE PROGRAM CHANGES ON-CALL ARCHITECT AND ENGINEER QUARTERLY REPORT QUARTERLY REPORT OF PURCHASES QUARTERLY FINANCIAL ANALYSIS**

### **NON-SUBSTANTIVE PROGRAM CHANGES – RSU**

The Oklahoma State Regents for Higher Education confer upon each institution the authority to approve modifications that are non-substantive but require the changes to be communicated to them for information only. The program modifications itemized below have been approved by the President and the Vice President for Academic Affairs, upon recommendation of the appropriate department and faculty, Curriculum Committee, and the Academic Council.

- I. DEPARTMENT: Technology & Justice Studies  
PROGRAM:  
PROGRAM REQUIREMENT CHANGES:  
Add eleven new courses: CS 1323, CS 2513, CS 2643, CS 3533, CS 3643, CS 3663, CS 3763, CS 3863, CS 4753, CS 4643, and CS 4823

#### **COMMENTS:**

Course additions represent a refresh on departmental degree curriculum and exist as potential course selections within existing degree programs.

- II. DEPARTMENT: Psychology and Sociology  
PROGRAM:  
PROGRAM REQUIREMENT CHANGES:  
Add three new courses: PSY 3323, PSY 3533, and PSY 4003  
Delete one course: PSY 4023

COMMENTS:

Course additions represent additional electives within the major and minor. PSY 3533 and PSY 4003 are both recommended by the American Psychological Association. The single course deletion represents a crossover with a more standard course offering and hence has not been offered in years.

This item was for information only. No action was required.

### ON-CALL ARCHITECTS AND ENGINEERS QUARTERLY REPORT – RSU

There are no items to report.

This item was for information only. No action was required.

### QUARTERLY REPORT OF PURCHASES – RSU

*Section 4.10.8 of the Regents' Policy Manual requires the reporting of purchase obligations at least quarterly.*

The Board of Regents' policy governing the buying and selling of goods and services states that:

- I. Purchases and/or acquisition of goods and services over \$250,000 must be submitted to the Board for prior approval; and
- II. Purchase obligations between \$50,000 and \$250,000 must be reported quarterly to the Board as an information item. Sole source procurements in this category must also be reported and identified as such.

### QUARTERLY REPORT OF PURCHASES – ALL January 1, 2024 through March 31, 2024

#### PURCHASE OBLIGATIONS FROM \$50,000 TO \$250,000

| Item | Description                          | Department       | Vendor                        | Award Amount | Explanation/Justification                               |
|------|--------------------------------------|------------------|-------------------------------|--------------|---------------------------------------------------------|
| 1    | Markham Hall Windows                 | Claremore Campus | Jarco Construction Solutions  | \$363,000.00 | Buildings and other structures, construction/renovation |
| 2    | Computer services for cyber security | All Campuses     | University of Oklahoma Health | \$58,750.00  | Other computer related services                         |
| 3    | Chemical Engineering lab equipment   | Claremore Campus | Armfield Inc                  | \$198,956.00 | Equipment - Lab                                         |

| Item | Description                  | Department       | Vendor              | Award Amount   | Explanation/Justification                    |
|------|------------------------------|------------------|---------------------|----------------|----------------------------------------------|
| 4    | Turf Replacement and Install | Claremore Campus | United Turf & Track | \$1,880,659.00 | Construction in Progress – Land Improvements |

SOLE SOURCE PROCUREMENTS FROM \$50,000 TO \$250,000  
Competition Not Applicable

None to report.

This item was for information only. No action was required.

### QUARTERLY FINANCIAL ANALYSIS – RSU

*The reporting schedule of the Finance, Audit, and Risk Committee establishes a quarterly reporting requirement for financial statements.*

By request of the Board of Regents, the Rogers State University Statements of Net Position as of March 31, 2024, and Statements of Revenues, Expenses and Changes in Net Position for the nine months then ended are attached hereto as Exhibit G. The statements are unaudited and are presented for management use only.

This item was for information only. No action was required.

### THE UNIVERSITY OF OKLAHOMA

#### REPORT OF THE PRESIDENT OF THE UNIVERSITY

Now I just want to say that being in higher education in Oklahoma is special. It's a small community, and Dr. John McArthur and Dr. Larry Rice, I appreciate both of you, we all do. We are beyond grateful. Congratulations Jari and Dr. Rasor, appreciate you all for taking on your roles. Thanks to the Noble Research Institute for allowing us to be here. For those of us who have been here for a while, this all started back when Mary Jane Noble even before she was a Regent, she allowed us to come here, and then as a Regent, she allowed this. To our Chair, thank you for making this happen. And to Steve Ryan and all those with the Foundation really appreciate them for allowing us to do this. I want to also congratulate Ken Waits for joining the Board. Longtime friend of the University, graduate of the University, chair of the board of visitors in the past in the Mewbourne College and CEO of Mewbourne Oil, and a great friend. Great to have you here. Mackenzie Wilfong, thank you for taking this job. I really want to say thank you to the Chair, Eric, he has put a ton of energy and time into his role as Chair already. It's his first meeting as Chair of the Board. This retreat has gone incredibly well, very well organized, very thoughtful. Eric's got great vision and leadership. It takes a huge amount of time. I just want to say thank you for doing this. It means the world to all of us. And I think a great reflection of that was what we saw yesterday in open session in this room. We saw two things that I'm not sure I've seen take place in my years here, which was this idea that you brought in someone to talk about the most difficult topics facing us right now, which are free speech and the difficulties that confront all public institutions, but especially public higher education. And to take time to put that on the agenda and to sit through that and listen and learn. I think speaks volumes of this Board, but not quite as much as the next topic, which you all

had covered also in open session. To go through and have an expert talk about what does really top-level board governance look like. Done poorly, it is awful and easy and troubling. And when done at the correct level, it is critical to the harmony of a university and the success of the university. One of the first questions I was asked when I was interviewed for the second time for this job, was what's the most important thing? And it's the relationship with the board. Because if it doesn't work from the top, it does not work. And all of you have sat through this. You understand the amount of diligence that goes into it, the depth of knowledge and thinking and to have the understanding, the importance to spend time on that to me speaks directly to this board. And then I sat for another couple of hours listening to some of my colleagues report. That's a lot of sitting and listening for me. After I got over the anxiety of not being the one speaking, it was one of the best days that I've had because it was fun to just sit back. If you look at the snapshot in time from four years ago, when we started our strategic plan to what we see right now, it really is stunning. And it is due to everyone that I got to watch yesterday and so many that aren't here and what they've done. It's stunning when you look at it right now, what we have gone from is a period that wasn't the same as it is now. We're sitting here at a time when we have, and I'll just turn to our provosts that are both remarkable and our VP for Research and our Head of Operations and all the folks that are here. Not a bad Athletic Director either, right? But if we go through this, what you see is, and I thought one of the best comments made yesterday, it's already been referenced at least obliquely, is this idea that we started off with this strategic plan saying we aspire to be a top tier public research university. That was our aspiration four years ago. And we heard Tomás stand up and say, definitively, we are a top tier public research university. And not just sort of hollow words, but he presented objective information that identifies us among that group that we had a difficult time talking about out loud, because we were afraid the goal was too far away. And that is to be an AAU research university. So we sort of talked about it as you know, in a way that was a bit more abstract and not concrete because it seemed too far away. And then yesterday, whenever Tomás went through those criteria to be in the AAU, it shows that we belong in that conversation. And Tomás talked about us being in that conversation. And when you look at the objective criteria and he enumerated them well, but this idea of are you a serious public research university? And those criteria that speak to it, not through words, but through data show it's true. This idea that over the last several years, we are now over \$400 million in research expenditures. Doing serious research and growing on a trajectory that's gaining notice that matters. And so many other statistics, as you heard from Jeff Blahnik and his team, the work they do is stunning. We put in our plan four years ago that if everything went right, we'd grow our freshman class by 3% in the first year and 2% each year thereafter. Because we knew the reality of the environment, which is contracting. And then last year we were up 11% in our freshman class over a record from the prior year, and we're on pace this year if all goes well to have double digit growth again, and you can take every sector of the University, the academic health system where it was four years ago. Natalie Shirley deserves a lot of the blame for this, right? Where we are now, which is so successful, and because you're a critical member of that board, we've created a fully integrated, comprehensive academic health system that is lifting the health of this state in ways that are profound. Lifting us out of 46<sup>th</sup> in the country in terms of healthcare outcomes. We've announced bringing Stevenson Cancer to Tulsa and Norman. We can go across the board. It is an exciting time with unbelievable momentum, with the fundamental impact that does the very thing that we know is our purpose, which is to change lives. To be a part of that, which I'm well aware that it is a tiny part of it, is an absolute honor. We are now 10 days away from joining the SEC. There are only a few sports reporters here. The countdown has officially begun. Joe Castiglione spoke to

that yesterday and laid out the things that will be taking place. I think it's interesting to look back just three years ago. Three years ago we had the *Alston* Supreme Court case, which changed everything in intercollegiate athletics. The next month we announced that we and Texas were heading to the SEC. Why was that right? Was it serendipity? No. It was part of a disciplined strategic plan that says, what does it take to be a truly great public research university? And that's a critical part of it. It's an important part of it. We had two goals. This idea of being absolutely world class in what you do, and the second thing was as long as possible, be in a position to not have to have students or the state subsidize athletics. So we're in an exciting moment. One of the things I wanted to do today was actually let a few other people speak right now. The first one is an individual, Juan Dills. We're going to watch a video. He is a good example of where we are always centered, which is our students. And this student spotlight, I think it's our third one to do, is on a student that has been through a lot in his life and has come out of it using education as a way to improve his life. And not just his life, but the life of others. We all know about Truman Scholarships. Juan is our second Truman Scholar this year. We had one the prior year. Truman Scholarships, of course are the nation's premier graduate scholarship for those individuals that have incredibly promising careers in public service. In fact, our new law dean, who we're going to talk about at the end of this, was a Truman Scholar. It's a very prestigious national scholarship. So, if possible, let's hear and see his story of Juan Dills.

The video showed Mr. Dills talking about the struggles in his life, and the life changing power of education and acceptance that he has found at the University. He plans to become a licensed clinical social worker and hopes to also earn a doctorate from the University. The video closed with him saying thank you to the University for his educational and professional opportunities.

The President continued by saying, I neglected to mention Brian Holderread's presentation yesterday. Brian, you're doing remarkable work for us and literally changing the landscape and architecture of the campus. So thank you for all that you're doing. I get to introduce four people. I'll be very quick. We talked about how a university works. It doesn't work like an ordinary organism. It is absolutely essential that you understand how a university that is truly flourishing works, and that means shared governance. That means that you work with the faculty in a way that's not common in other organizations. Over the last several years, that relationship has just flourished with the faculty senate addressing difficult issues when other groups in other universities haven't been able to have those conversations. And I've had outside influences inject themselves into things that should be a matter of self-governance and shared governance. They're each remarkable. I asked Hunter Heyck, who is the immediate past chair of the Norman Campus Faculty Senate. He's here with Lori Jervis, the incoming chair. I wanted Hunter to say a few words. We've tackled some issues that have been taken out of the hands of universities by other states because there wasn't an understanding of the need to engage in self-regulation of standards that we firmly believe in. On this agenda, we're going to talk about a couple of items that really, I believe, deserve national attention. That is one of the best in every sense, not harsh, but appropriate post-tenure review policies in the country. And I'll put it up against anyone's. And it is a product of collaboration and a great deal of work and of the shared governance process, and the same is true for what we did before on merit-based raises that this Board led in that hopefully we'll see again today, and the third example would be on endowed professorships and chairs. There's a policy on the agenda for the review of those. Think about the heart of shared governance. It speaks to really three things. It's curriculum, it's the hiring of regular faculty, tenure track, and it's the evaluation. And we

understand if we don't do those together in a way that's constructive, others will. But at OU we didn't have to do that because we worked together. And I want to introduce Hunter Heyck to speak on behalf of the Faculty Senate.

Professor Heyck stated last year was my year as faculty senate chair, and before that as chair-elect you run the committee on committees, staffing all the committees around campus. Faculty senate chair is your classic position of responsibility without authority. There's no way I can make anybody do anything. I wanted to talk a little bit about what shared governance really means, and that is, when you're in this kind of position you have to have partners that want to work with you. You have to have a sense of common purpose. I think you can see at OU something that, at all too many universities there isn't a sense of common purpose between the administration and the faculty. We had a really strong sense that there's a common purpose here and that is to make OU a truly outstanding public research university. There is something special about the mission of a public university. We are here to educate, to do research, and to perform service for the citizens of this state. And that is a powerful, high mission. I got my PhD at Johns Hopkins University, an elite private school. You saw surnames from 50 different countries in every class, and you never saw 50 people who are more identical in your life. It was exciting to be there, but at the same time, teaching those classes, I didn't know what kind of difference I'm making in their lives. Everybody in this room is going to make it no matter what I do. Here at OU it's really true that you make differences in lives. There are so many kids who are first generation students, veterans who have come back to transform their lives yet again through education, and parents who've come back to school after having had a kid. Then there is the 18-year-old kid from some small town out of nowhere who suddenly has their horizons broadened. It is exciting to be part of that. Speaking about shared governance, in particular coming together, we as faculty don't always agree with everything that the administration proposes, but there's been dialogue, there's been discussion, and there's been involvement. We have found very great response from the administration in involving the faculty, involving the faculty senate, we can find the responsible people on campus. We can find the people who are experts in whatever issues coming up, and we can be part of that process early on. A classic example of this is the post-tenure review policy. Sarah Ellis is chairing the PAC PEM committee, which is half staffed from faculty senate nominations and half from the administration, and really worked and engaged with us to toe up with a policy that is terrific. We think it's a really, really strong policy. Or another situation where at the beginning of last fall Provost Wright came to us and said, there's a program that has a strong history, but there's been huge turnover. We need to think about whether it needs to be discontinued. We said there's a process so let's do the process, and he agreed. We went through the process and came up with a report that provided a much fuller picture of the possibilities for that program going forward, and because he's a good administrator, he took into consideration this broader perspective and changed the outcome of the decision that was going to happen. That's because there's a productive engagement and widening the field of view, and that's what shared governance really is all about. Similar things happened in discussions about what should happen in the organization of the Honors College, in dealing with the Faculty Appeals Board and severe sanctions policies where we worked very productively with the Office of Legal Counsel. There've been just case after case where there was a real discussion, not just lip service to engagement. And the results have been positive. I'm very proud to have been a part of this. Lori Jervis is now the chair. I rotated off about a



month ago. Professor Jervis is an anthropologist, and an outstanding researcher and scholar; she's not only smart but wise, and she's very dedicated to our common purpose in this state. I think that the Faculty Senate's in very good hands. Thank you all very much.

President Harroz then introduced the first of three deans to give updates to the Board about their colleges: Dean of University Libraries, Denise Stephens.

Thank you. One thing to remind people about is the purpose of the libraries, and it's useful in helping to frame what you're going to hear in the next few minutes. At the end of the day, we are a place and an experience that helps our user communities to imagine, explore, discover, create, share, and preserve the knowledge that changes lives. The libraries have two primary thrusts. One is that we are here to support, to be engaged visibly and impactfully in supporting the success of our students. Second, to be engaged visibly and impactfully in supporting research and creative activity at the University. In 1993, when I finished my master's degree here at the University of Oklahoma School of Library and Information Studies, I went out to Virginia and other parts of the world to come back 30 years later, but what has become evident is that what we do in libraries has changed so much based on advances in information technology and user information behavior, in the educational outcomes and activities of our students, and in the research behaviors of our faculty. We have gone from being an organization back in the day of being maybe 80% support staff performing clerical back of house operations to being 85% credentialed experts in various knowledge fields; from being librarians, members of the faculty as librarians, but also being informaticists, developers, digital preservation specialists, and various other things that simply didn't happen back in the day. I want to share three outcomes with you, keeping in mind these outcomes would not have been possible had we not transformed in the way we have in the last 30 years. We want to help the University of Oklahoma support student success, and one way that we do that is low-cost course materials and working directly with our teaching faculty to make that happen. One way that we do that is through the alternative textbook grant program that the University Libraries administers. We provide a small grant to participating faculty members across all fields to produce no cost educational resources to help offset the average \$1,400 average cost that students are having to pay to simply have access to textbooks. In some cases, this is a deal breaker for a number of our students. The alternative textbook program has been around for 10 years. The outcome of that has been that at the University of Oklahoma, we have saved students over the course of the life of this program, more than \$4 million in the cost of their textbooks, working directly with faculty members to develop those materials. And in the last 10 years, we've provided 115 grants to faculty supporting 10 colleges around the University. This year, we supported and awarded six more grants in programs from meteorology to history. An example of why this matters is the extended benefit of being able to have access to no cost or low-cost educational materials. Professor Holmes published a book called *Elements of Statistics* and that book has, according to OpenStax, a resource that we use to monitor the impact of open publishing around the world, been used in over 300 courses around the world and has been documented to save students more than \$7.7 million alone. That's a cascading and accumulating impact of that kind of work, and this is what libraries do. We don't just loan books; we loan technology now. We don't just teach people how to find things. We offer research workshops and other consultations to help students be successful in their matriculation at the University to support research. One thing we want to do is to provide the tools, services, and resources to help our researchers achieve their results. This requires us to be highly collaborative, to partner directly with individual faculty members within administrative and academic

divisions across the University to have these kinds of effects. And one example of that is the Nautilus at OU Initiative. This is a program that in the University Libraries, we have worked with the College of Engineering and the Great Plains Research Network, under the umbrella of NSF funded projects. It allows us to create a container or an environment within which scholars can have direct access to computational power, to databases and other digital resources, to software and application tools in an environment that doesn't require them to actually have all of that stuff on their individual devices. It's another way in which libraries take the information and the information activities that we manage and create an experience that allows our faculties and our graduate students, which is an increasing constituent in this area, to have access to real time resources in their research activity without having to take on the expense. And in some cases, significant inconvenience of traveling to have access to those tools. In 2022, we had 635 unique users here at the University of Oklahoma using 12,000 individual sessions in that environment for an average of two hours. There's a huge diversity of disciplines represented, including increasing activity in the digital humanities. The third thing I wanted to highlight is the work that we're doing to take dead material, static material, materials and formats that have been very difficult to recover and to use and transform that into useful information that can be not only discovered in access, but also worked on, analyzed, made powerful to those who are doing research. We received a \$200,000 grant from the Doris Duke Charitable Foundation as one of nine research libraries around the country to engage in this particular grant. Our effort has been to conduct transformational work with old reel to reel recordings of Native American elders, oral histories, and lived experiences. That material, if you know anything about reel to reel, was supposed to live about 70 years. We are looking at 60-year-old reels in some cases that are starting to fall apart. One of the things we want to do is to use the world's most interesting next disruptive technology, AI, to transform that material into useful research content, and to make that available to anyone, free, 24 hours a day, seven days a week in the remote environment. We used AI to generate transcriptions of those audio files, and then used language filters for the various native languages that were used by the folks giving that testimony. The project is still underway to transform that information to support research on 30 Native American tribes, and this is important because they're focusing on lived experience in the early part of the 20th century here in Oklahoma, so this is an exciting project. One of the things that you might find most interesting is we talk about 3D scanning and printing maker spaces, and they're all over. Most colleges have some sort of program in that space, but what we find in the University Libraries is that in 2024, as has always been the case, the democratically openly accessible place to get these kinds of activities done is the library. And so we still make sure that we, in addition to buying books and licensing about \$10 million worth of databases and all kinds of other things that we're able to provide expert services. We work with colleagues at the Health Sciences Center who are doing research on bone anomalies and other types of illnesses and injuries by creating those 3D models so that they can use those in the classroom. I want to thank you for your interest and hope that was a useful indication of the work we're doing in the Libraries today.

President Harroz commented that the direct line between student success and faculty productivity can be mapped with the success of libraries; they are directly correlated. To go from an analog world to digital, to computational, to AI, it is absolutely essential that you have someone in the role of dean that fully understands that the day of collections is gone, collaboration and catalyzing is today. And we're lucky to have Dean Stephens. He then introduced Dean Hans Butzer from the Christopher C. Gibbs College of Architecture.

I am Dean of the Christopher C. Gibbs College of Architecture and privileged to be Dean since 2016. Gibbs College is the only college in the United States that has these seven programs under one roof: interior design, architecture, regional and city planning, environmental design, landscape architecture, construction science, and urban design. So we can talk about collaboration every day. It's not just what our students graduate with, but their ability work with others to address global challenges. Our interior design program was founded in 1916. That's the year interior design was first established and recognized as an official profession. How forward thinking were we in this state to jump on that right away. Architecture is coming up on a hundred years, founded in 1926; regional and city planning, in 1947, the second oldest planning program west of the Mississippi; environmental design began in 1970, perfectly timed in the flower movement; landscape architecture in 1975; construction science coming on strong as now the second largest program in Gibbs College, beginning in 1983; and lastly, our urban design program established in 1988. Five of our seven programs are professionally accredited, and that's a big deal when we talk about preparing our students for the workforce. Let's talk about the American School. Gibbs College is home to the American School, established in 1946, and you have to remember, design education in 1946, for better, for worse, was framed by German pedagogy. It was the Germans and the French, actually, and the Beaux-Arts School that governed how we taught design, and it was top down. The name of the game was design something that your faculty member will like, do what the teacher would normally do. In 1946, faculty in our College recognized that the student, the individual, is the genius, the source of creativity, and it's our responsibility as faculty to help the students bring out what they value, what they believe in, and empower them to become the force of the future. When we think about what is truly American, and why we call it the American School of Architecture, it's because we are about advancing the values and the power and the creativity of our students. There's only one American school, and it's here at the University of Oklahoma. It means that we teach our planners, designers, and constructors of the built environment to be contextual. That means we design for people in place with health and wellbeing in mind, and certainly for designing and building for all in mind. We plan, design, and construct with local skills and technologies in mind. We are strategically and intentionally sustainable. And we've been intentional about this since 1946; we were the game changers. The way design is taught across the world today started here at the University of Oklahoma. Just remember that. When we are entrepreneurial, it means that we're about leveraging resources, materials, and assets. We're also about expanding possibilities and creating new boundaries. When we think about entrepreneurship in architecture, in planning, and in design, who better to help build and conceive the built environment than those who know what the healthiest and most resilient communities look like. Over the last eight years our enrollment has gone from 495 to over 900 now. In the midst of all this, we've been changing the type of faculty that we have in Gibbs College. In 2010, we were pretty much a teaching college; we had faculty who spent over three times the OU average in class, just teaching students, because that is the rigor of learning how to become a planner, a designer, those who construct. We've been hiring faculty who are much more research focused while at the same time managing the efficiency of how those faculty work in the college. I'm happy to say that since 2016, we've grown our endowment by over 250%, which means that we've more than doubled scholarships that we're able to hand out to our students. Architecture and construction are the largest programs in our college, and that means our students are ready to enter the workforce. Architecture, engineering, construction are all growing faster than the national average. Interior design and city planners are also in demand.

People want our alumni, they want our graduates. The strength of our program and our momentum means an awful lot for the future of our state. Since 2010, we've been placing a greater focus on hiring faculty who do perform research. Historically there are more teaching colleges, but we are on that wave to support research. We're finishing two major studies on housing needs in the state, totaling almost \$2 million in external funding. We've got a team on the new EPA Climate Pollution Reduction grant. When you design and plan for communities, you have to be able to simulate and visualize. We're looking at how we can enhance those in real time form, looking at color maps to communicate risk and resilience in the built environment, looking at the impact of local land use on communities and how our building patterns show we maintain and expand infrastructures. Certainly also looking at, again, who we serve, the people in our community, and the impact that our work has on parents and families and their ability to be flourishing members of our community. Studies in Gibbs College include work on therapeutic virtual environments and how these support multi-sensory environments with children who have intellectual and developmental disabilities. We are also doing active work in rethinking dementia care environments and redesigning them through evidence-based building design concepts. We have a team of students right now developing reuse concepts for the historic Jewel Theater, not far from our Health Sciences Center campus, right there on fourth Street. That's a big and very important project in northeast Oklahoma City. A tenured faculty member is about to shake some things up in the architecture profession when her book comes out later this year, titled *Architecture's Disability Problem*. She talks about access in the built environment and what it is that we need to do better. Tiziana Proietti, a faculty member who's going up for tenure shortly, is about to publish a book called *Instruments of Thought*. She's currently doing work with researchers at the Salk Institute, exploring how the brain perceives certain proportions in the built environment and how those perceptions trigger the brain and translate into wellbeing, whether we enjoy certain spaces, and whether we're more productive in certain spaces. The Dean showed a small V Clamp that is one of the most recent patents from Andres Cavieres, the Chief Technology Officer for Vesper Solar, and Boyd Street Ventures recently made a huge investment in the company. Vesper Solar just got an order for a million of these. They're going to be sold in France where they're big on installing photovoltaic cells and how you attach these panels to the steel structure. These clips look so innocent, and yet this is going to help photovoltaic companies save up to 40% on labor costs. All designed, conceived in Gibbs College. And lastly, happy to say that we've got another exhibit coming out in August at the Oklahoma Contemporary in Oklahoma City, on the American School called Outré West. And if you can't make that, you need to go to California, because it will open in San Francisco in the spring. We have a new faculty member who is an expert in façade designs and how façades impact human behavior. She just led a group of students this past month to finalists at the Department of Energy's Solar Decathlon, but we're not surprised because they did it last year as well. We've got a great history, we're doing some good things right now, but where are we going? We're focused right now on doubling our endowment and scholarship support. When we talk about opportunity and access, affordability is a key to that. We're developing an online health design program, as well as the online community and health real estate development program. Again, who better to develop our communities than those who graduate from our college? And we're going to continue to support our Rome program. We've got 30 students in Rome right now, and State Department allowing, we're going to keep sending our students to Peru, doing some research there in the higher altitudes with affordable and more resilient housing in Peru. Research wise, our faculty are helping put together a \$160 million NSF proposal that's focused on forging resilience in the built environment in the face of severe weather. Again, who better to be on

that proposal than graduates of our college, our faculty, and our students, the Institute for Quality Communities, helping those communities across our state develop more resilient and sustainable approaches. Lastly, expanding our AI teaching and studio learning, because the planning and design of cities will be deeply affected by AI. Students need to have the analytical abilities to make sense of and direct the tool itself, so we still manage that tool. In a couple years, we're going to have a nice big party celebrating a hundred years of architecture, 110 years of interior design, 75 years of planning, and just all in all great college at a great university. Thank you.

Finally, the President introduced Dean Berrien Moore from the College of Atmospheric and Geographic Sciences.

I came to the University in 2010. I'm really going to emphasize the challenges of the future, as I'm much more future oriented than I am past oriented. The college is unique, as we think of it being where the land meets the sky. We're now three units: School of Meteorology, School of Aviation, and the Department of Geography and Environmental Sustainability. We really are world class at all three, but we are, according to the National Science Foundation, number one in the country for atmospheric science and meteorology. To get there has taken a broadening, a move away from just being the best tornado experts on the planet, and that broadening is a work in progress. With the School of Aviation, it was kind of like inheriting Patty's softball team. The Provost said in December, 'you get to be the new Dean of the Aviation school', and in March we're number one. I think I did pretty well. And we are number one, however, that's focused on the flying. Academically, we still reflect our history of a junior college academically. We're going to change that. The Department of Geography and Environmental Sustainability is the number one non-STEM research department on campus, but we're not really growing the next generation students that we need as fresh leadership. When you think of the College, you also have to think of really three major research centers. I won't go into too much, but just two of them. First, the South Central Climate Science Center. We brought this Center to the University, winning against a combined proposal from the University of Texas and Texas A&M. There are teammates in the Southeastern Conference that we're going to be reaching to cooperate with. The Cooperative Institute for Mesoscale Meteorological Studies now deals with severe and high impact weather in all forms. For 45 years, the Cooperative Institute was mesoscale meteorology, *i.e.*, tornadoes. Now it's all weather in all forms that are high impact. We started working towards this broadening through strategic hires, and we actually had nine new people join us. The top four, they really are kind of meteorology, weather, radar. That was to make sure we were strong in our bench strength. It's like OU has to have a quarterback and we've got to be number one with quarterbacks, but you have to build the rest of the team. And that's what we're about right now, is the rest of the team. Now, billion-dollar weather disasters. It used to be around 12 or 14 per year, but it was 28 last year: weather disasters that each cost over a billion dollars. Our research is really on the national stage right now. We've been looking at severe weather and how it impacts native communities. It impacts native communities more because of the housing they have. We're engaged in the national debate about climate change. Not only are we looking at radar, we're also looking at drones. And there, the School of Aviation's going to help us. The thing that I'm very proud of, and the thing that I inherited is that there's a great tradition of research in the College. We're one of the smallest colleges, but we account for 36-37% of the funded research on campus. Since 2022, College faculty have been engaged at about \$50 million worth of research on campus, 90 new projects. There are only about 50 faculty members. In Geography, we're not attracting students. However, in terms of credit production, we're growing

tremendously because we're serving the University. The University needs geography across all majors. We're seeing that and that's going to increase. It's hard to keep up with the School of Meteorology. Annual research expenditure numbers are \$15.5 million, and we're not even through the fiscal year yet. We're the largest undergraduate program in the country. Very steady enrollment at around 200 to 300 students, 50 degrees a year. The largest graduate program in the United States. We award about eight to 10 PhDs a year. With the School of Aviation now part of the College, so we need to have aviation weather. As for challenges, one of the things that's been tough is we're just out of space in the Weather Center, but we've worked with the new plans for a building east of us and I have gotten the support of the Climate Survey to move them out of the Weather Center into the new building. But we'll also highlight the Climate Center, as Oklahoma is the only state in the country with a climate survey. One of the things that I think that we're really working at is our credit, our production, as we've maxed out, and yet students who come here want more information about meteorology, even though they're majoring in business or something. Finally we've really got to do something about our intern program. I think if we go to this applied degree, we will do better on the intern program, but I can use some help there. Also in the School of Aviation, we couldn't afford a helicopter program, but we've done a service level agreement with a private sector company to have a helicopter program. We now have established an enhanced air traffic collegiate training initiative program with the FAA. Bluntly, our students who graduate in air traffic control automatically go with a federal job right away. Look at our retention rates: they're at 92%-94% for our students who've just been through this waiting for new airplanes. The area that we're in trouble, and Brian Holderread's been terrific help on this thing. But the School of Aviation was back watered. It's also tough because there are World War II buildings and some a little newer, but they're falling apart. We have to establish the faculty as there hasn't really been a faculty; it's been a flight program. Aviation is right at the center in terms of companies and businesses and institutions that are going to be impacted by weather and climate. Look at the requirements that are going to face the military. Look at the requirements that are going to face civil aviation. It's all about weather and how weather changes. Thank you very much. I appreciate it.

## REPORTS OF COMMITTEE CHAIRS

*Regent Nagel, Academics, Student Affairs & Research:* The Academics, Student Affairs, & Research Committee met on Tuesday, June 11th. No official business or votes were taken. Members include Regent Ross, new Regent and member Ken Waits and me acting as chair. We first updated the name of the committee, adding Student Affairs to the name, making official our role, and properly emphasizing our requirement to safeguard the total student experience within the framework of our committee's work and charter. To that extent, we reviewed the committee charter, which also includes the following: enrollment, admissions, student life and student conduct, academic personnel, promotions and tenure, undergraduate and graduate curriculum, academic calendar, research objectives, funding structures and accomplishments, internal and external research, collaboration, intellectual property technology, transfer and commercialization, strategic academic plans, achievement of financial and academic synergies, technology matters pertinent to the specific support of academics and research, and accreditation. We first had a report from our Vice President of Research Tomás Díaz de la Rubia, who went through expenditures for the fiscal period ending March. We're pacing to the \$400 million mark in total research, which is an extraordinary figure given where we were a few years ago. More importantly,

we're more diversified, more stratified, and more collaborative. We have joint research projects going on with Norman and the Health Sciences Center which is an extraordinary accomplishment. Again, these are all accomplishments within the last couple of years. Major awards in the fiscal year came in aerospace and defense. Some of this is in the agenda with increasing awards with the Department of Defense and locally key partnerships with Tinker Air Force Base, artificial intelligence and machine learning, and with the Department of Defense in the analytics of critical supply chains, using AI with the aim of increasing readiness in support of our war fighters. Cancer clinical trials in leukemia and prostate cancer led the way in the period. The State of Oklahoma is desperate, as we know for K-12 teachers and OU is doing something about it. We are proud to announce a new partnership with Oklahoma City Community College aimed at promoting careers in education and providing academic guidance and support to more people evaluating this critical career field. Research continues in energy, geothermal, hydrogen, and other Department of Defense partnerships, evaluating techniques to better heat and cool military installations. We received an award to further our studies to better understand the aging process and the human brain resulting in cognitive decline research. I selfishly hope that they would resolve this before things in my case get worse. Additional research continues in liver disease, social sciences, vision, glaucoma and so much more. Finally, Startup OU, a program of the Tom Love Innovation Hub at the Price College of Business has received a \$1.9 million grant from the US Department of Commerce's Economic Development Administration to expand its entrepreneurship programs. With this funding startup, OU will scale pre-accelerator, accelerator, incubator, and related initiatives in Chickasha, Moore, Yukon, Shawnee, Purcell, Midwest City, El Reno, and other communities in central and south-central Oklahoma. This program offers full support and resources to help founders launch ideas into viable small businesses. This puts OU at the forefront of trying to drive a startup economy in the state. From a new program standpoint on the agenda today for your consideration, hopefully people will support our PhD in material sciences and engineering. The purpose of this program is to promote and support transdisciplinary research activities across several colleges at OU. Most importantly here and where we think the big, best synergies exist right away. The Gallogly College of Engineering, the Mewbourne College of Earth and Energy, and the Dodge Family College of Arts and Sciences. The program will enable the Norman campus to strongly collaborate also with the Health Sciences Center. This is a graduate degree program with a goal over time to move from a PhD to a master's, and then offer at full spectrum to undergraduates as well. This will be a cornerstone in our move to AAU. We also reviewed the policy changes that are in line with OU's march to becoming an academic meritocracy and are on the agenda for consideration today, some of which President Harroz spoke to earlier: eliminating the lifetime appointments to endowed chairs and professorships in favor of renewable terms; a comprehensive tenure reform package, specifically focused on post-tenure review, which will put OU in a very distinctive category of transparency and accountability that will better ensure our faculty teach, do research, publish, engage positively with their departments and collaboratively across campus, and also importantly, conduct themselves in a highly professional and friendly manner. I'd like to obviously thank our Provost André Wright for his support in pushing this through, and President Harroz for your support. We heard from our faculty senate representative today, a 38-to-zero vote came out of that group, essentially a voice of support from the faculty for these requirements. We also heard from Provost Raskob on the HSC academic calendar. Gregg Garn reported on OU Online, providing an enrollment picture for the entire state of Oklahoma. The Norman campus ranks first with 28,308 students, while that other university in Stillwater is at

25,000. We're going to keep growing and continue to stay on task, and we're rooting for them to hit 40,000 as well. OU Online by itself is nearly 4,000 students and would rank eighth in Oklahoma if it was on a standalone basis, which is just an extraordinary figure. The growth in that has been incredible. In 2019, we had 1,500 graduate students in that program; today we have nearly 3,200 graduate students. It is also the bedrock that we're using to continue to build this enterprise around adult degree completion. We have 135 enrolled in that this year with a goal of 250 next year, and with the aim of, by 2028, having a thousand people coming back to OU to complete their degrees on an online basis. Student Affairs VP David Surratt concluded our meeting, reviewing a number of prospective policy changes affecting student life, housing, and a review of issues we should consider addressing as we move to the SEC. Other items we addressed were student growth, our ongoing push to get to 40,000 students, recruitment for open dean searches, faculty, and researchers. We have a number of openings and a lot of the investments that we're making right now to fill those slots. With current space constraints, I say thank you to the Oklahoma legislature and Governor Stitt for approving \$160 million for two stem buildings at OU. One for labs in arts and sciences, which will alleviate a critical choke point for growth right now in our wet labs, and the second, a new engineering building for our growing number of students, faculty, and researchers as we answer the state's challenge to thoughtfully grow these critical areas in alignment with Oklahoma's workforce needs. With that, Mr. Chairman, I conclude my report.

*Regent Braught, Administration & Operations:* The administration & operations committee met on Wednesday, June 12<sup>th</sup>, with Regents Stevenson, Waits and Braught in attendance. The committee continues as it did last year in receiving standing reports from athletics, IT, government relations, executive affairs, and human resources, but now also includes facilities and campus operations. We heard encouraging reports regarding deferred maintenance allocations and support from the legislature, which will positively impact Rogers State and Cameron, and was very welcome news given how deferred maintenance continues to be an area of great concern for all of our campuses. Interim Chief Information Officer Chris Kobza provided an extensive IT and cybersecurity update that focused on the department's continuous work to centralize IT services as appropriate. We spent time discussing those areas that are less ripe for centralization due to their specialization as it relates to third party grant or contract work. The cybersecurity update was detailed with information regarding vulnerability trends and how these are measured, tracked and fixed. Vice President for campus operations, Brian Holderread, first updated the Committee on operational staffing, noting an overall vacancy rate of 22% is the lowest we have had in the past couple of years, at least. The greatest areas of need, however, have not changed and continue to be in food service and housing operations. Vice President Holderread then provided an overview of key capital projects and how they're progressing. The new freshman housing project, phase one, is on target for the new north building to be ready for fall 2025 and the south building for fall 2026. Jacobson Hall Construction is well underway and is expected to be completed in the summer of 2025. In addition, numerous projects are in construction and early design for athletics and at the Health Sciences Center. At Max Westheimer Airport, the control tower is set to begin construction next year, and the runway appropriation projects are currently in design with the first projects expected to begin in the next year. The committee also received an update on the roof replacement projects that have been ongoing since the April and October storms in 2021, noting that 23 of 27 roofs at the airport have been completed with the remaining four expected to be completed within the next 60 days. Of the 95 roofs that received damage on the main campus and required repair or replacement, 32



have been completed. Seven are currently ongoing and the Union roof replacement will begin this summer. All buildings should be completed in the next three years. In the meantime, let's just hope we don't have to start over. Exciting projects such as the chilled water extension to the College of Law and Sam Noble Museum, and the Campus Utilities metering update, which will help efficiency and help identify areas of concern more quickly, are also underway. Vice President for Human Resources and Chief Human Resources Officer Dorothy Anderson provided an extensive update on several benefits related items, including the student health plan and retirement plans. Vice President and Director of Athletics, Joe Castiglione, provided the committee with a final 2023-24 budget projection along with the proposed budget for fiscal year 2025. In addition, members of the committee received a brief update on the status of the potential city of Norman Entertainment District, as well as insights into NIL optimization and ongoing pending litigation regarding potential revenue sharing and how it could potentially impact OU's future financial operations. Giving us very short notice, AD Castiglione then informed the committee that OU has decided to join the Southeastern Conference on July 1st. There are a number of events planned to celebrate the transition, beginning with the Race to the SEC Glow Run, which is on the evening of June 30th, followed by numerous activities across the state the morning of July 1st, and in Norman throughout the day, culminating with the Party in the Palace and a drone show and fireworks that evening. Mr. Chairman, this concludes my report.

*Regent Holloway, Finance, Audit & Risk:* The Finance, Audit, and Risk Committee is continuing to operate in alignment with our annual calendar and our formal committee charter. Regent Nagel and Regent Braught are the other members on this committee. As a reminder, our committee is tasked with the oversight of the financial accounting and risk management functions of each of the Universities that are under our governance. Since my last report in March, we have met once, and the purpose of this meeting was review of our committee charter and annual calendar, our goals and key performance indicators for the next year, the fiscal 2024 audit plan with our external auditors, the proposed fiscal 2024 budgets and tuition adjustments for each institution and campus, and the third quarter and nine month, year-to-date, financial statements of each institution compared to the previously established budget. We also received a legal compliance and risk update from OU General Counsel, Armand Paliotta. We received a report on the efforts of the internal audit department, including progress towards operational and internal control, improvements from prior audit findings and on matters that were received through the hotline, and those were delivered by Chief Audit Executive Charles Wright. And then finally, we also reviewed University policies on collection of student fees in light of federal law changes regarding transcript withholding. The external audit scope is similar to previous years at all institutions. It will cover the audits of the financial statements of each institution and the University of Oklahoma and the Health Sciences Center. Financial statements are presented separately. It will also include the two radio stations and one television station that are under the governance of all three of our institutions. And then it will include agreed upon procedures that relate to NCAA compliance for the Norman campus, and the Nuclear Regulatory Commission report for the Health Sciences Center. Field work on the audit has begun, and the work is targeted to be completed with reports issued in October of 2024. That's consistent with past timing and required deadlines. As part of their audit plan as required, the auditors presented required communications including their evaluation of significant risks within the financial statements, critical audit areas, critical accounting estimates, critical accounting policies, and the consideration for the risk of fraud. As mentioned, we did receive updates on the third quarter financial results

compared to budget and progress towards financial goals for each institution. The actual results yielded no significant concerns when compared to the budgets on an overall basis, and our cash position at all of the Universities does remain strong. As to proposed tuition and fee adjustments, we've already discussed those for Rogers State and Cameron. We will deal with that agenda item in a minute related to OU, but we do spend significant time in reviewing those recommendations. Our objectives, as we've talked about in the past, really involve balancing a number of factors to meet what we would consider our governance responsibility. That's to make sure that we're meeting the goals, the objectives of each of the Universities as a whole. It focuses on achievement of the strategic plan and then making sure that we're providing fair compensation for those that are employed and achieving that mission, as well as, and most importantly, changing the lives of our students by allowing them to obtain an affordable world class education. A couple comments relating to the Norman proposed fee adjustments. We are proposing a 3% increase in tuition and mandatory fees. And when you look at the past five years, the sticker price for tuition and fees for resident undergraduates has risen by about 10% or 2% year per year, while inflation has been closer to a 3% level. The actual cost to our students has materially declined as we've increased tuition waivers, scholarships, and grants to our students. Lowering the cost for our students is reflective of our leadership team's objective of approaching tuition adjustments with a careful balance of maintaining excellence while ensuring accessibility and affordability for all of our students that want to achieve a college degree. Looking forward to fiscal 2024, all campuses are focused on achieving a balanced budget despite inflationary pressures. Our focus continues to be on achieving the strategic plan and the mission of each of our Universities. So with that, I'll close my report, as I always do, with the repeat of our committee's governance expectation: that each University maintain a culture of commitment to ethics and compliance, strong financial internal controls, and a reporting mechanism for compliance concerns. We want to be wise with the resources that we've been entrusted with, and we want to make sure that we are achieving our mission of providing affordable high-quality education and healthcare to our state. That's my report.

*Regent Ross, Health & Clinical Enterprise:* On June 10<sup>th</sup> Regents Holloway, Shirley, and I met at the Health Sciences Center. The committee reviewed the Health Sciences Center strategic plan KPIs, and we agreed that we will receive an updated dashboard at every meeting. We commend Dr. Raskob, our senior Vice President and Provost for the Health Sciences Center, and his team on the continued and significant increase in nursing graduates, which is key to workforce development across the state of Oklahoma. Dr. Raskob discussed several program changes on the agenda that remove unnecessary barriers to entry and simplify the admissions process for students. The Stevenson Cancer Center in Tulsa is meeting its intermediate goals, including treating patients and enrolling patients in selected clinical trials. The Health Sciences Center was awarded \$131 million in federal funding to support health and bioscience research. Matt Brockwell, our Senior Vice President and Chief Financial Officer, walked the committee through the nuances of the financial implications of federally sponsored research, specifically focusing on facilities and administrative and direct costs, which provides a greater context for the committee when discussing both sponsored and non-sponsored programs. We also received an update on several selected HSC initiatives, including an exciting research laboratory modernization, neurosciences center formation, enhanced faculty recruitment plans, and beneficial tribal

partnerships throughout the state. I'll end by saying two years has made a big difference at the OU hospital. As of May 2024, the year-to-date EBIDA was \$202.4 million, exceeding budget by \$45.7 million or 29%. That has come a long way since I became a Regent two years ago. That is my report.

*Regent Shirley, Strategic Initiatives & Partners:* This Strategic Initiatives Partnership committee is a new committee of the Board, and we held our first meeting last week, with Regents Braught and Holloway joining me in this meeting. I first want to acknowledge the incredible work of Jim Morrison on the University staff. He is responsible for the first draft of the committee's charter, the KPIs, and even my remarks today. So thank you, Jim. The scope of the committee is focused on supporting the operations and educational objectives of Cameron University and Rogers State University. We are also supporting the progress of the strategic plans for each of the Universities, OU Norman, OU Health Sciences, OU Tulsa, OU Polytechnic, RSU and CSU, and then finally supporting the major strategic initiatives, partnerships, and special projects for each of these institutions. For our first meeting, the committee spent time reviewing the committee's mission, our charter, and key responsibilities. In other words, it was more level setting than substantive work. We believe that the elevated attention and dedicated time by this committee on the functions of RSU and CU and the Polytechnic and on strategic planning for all of our institutions is critically important. Because of the potential overlap between this committee and the other committees that we've received reports on, we'll continue to monitor it and adjust as appropriate. In addition to these foundational topics, the committee heard from Presidents Rice and McArthur who reviewed with the committee policy revisions, new program changes, capital project updates, new contracts, along with academic and administrative personnel actions for each of the institutions because that seems to be an appropriate place for RSU and CU to report. Provost André Wright and Teri Reed provided an update on the Polytechnic Institute, including an update on its academic program development, and the now 40 students admitted for the inaugural cohort this fall. The State Regents also approved two new undergraduate programs for OUPI in artificial intelligence and software systems integration. Finally, the committee received updates on the strategic planning progress at OU, Rogers State and Cameron Universities, including a review of key performance metrics and major strategic initiatives. With this, OU provided an update on their plan to launch a midpoint refresh planning process this fall semester across all three campuses. The committee looks forward to reviewing the progress of this refresh process and to supporting the strategic initiatives of all the campuses within the Regent's purview. That's my report, Mr. Chairman.

## **FISCAL YEAR 2025 BUDGET PLAN – ALL**

The Fiscal Year 2025 (FY25) operating budget for The University of Oklahoma of \$2.17 billion is presented for approval. The FY25 budget comprises:

- \$1.27 billion for the Norman Campus, which includes:
  - \$13.3 million for Norman Campus programs at OU-Tulsa
  - \$24.3 million for College of Law
  - \$3.2 million for Oklahoma Geological Survey
- \$900 million for the Health Sciences Campus, which includes \$14.5 million for Central Services at OU-Tulsa

The FY25 budgets for all campuses were developed to provide creative, equitable solutions that balance resource constraints with short- and long-term needs and priorities of the University, as outlined in the *Lead On, University Strategic Plan*. The budget was developed to

help address critical needs and priorities identified through collaboration with students, faculty, staff and academic and executive leadership. The proposed budget addresses the following critical needs and priorities on the respective campuses:

#### Norman Campus

- Merit-based raise program for faculty and staff
- \$5.0 million in new funding for deferred maintenance
- \$5.7 million stipend increase for students with graduate assistantships
- Funds key capital projects for housing, athletics, and enrollment management
- Addresses inflationary cost increases in insurance and other expenses

The Norman Campus, OU-Tulsa (Norman Campus programs), College of Law, and Oklahoma Geological Survey proposed FY25 budgets are attached hereto as Exhibit H.

#### Health Sciences Campus

- Merit-based raise program for faculty and staff
- \$1.4 million increase in State appropriations
- Addresses inflationary fixed cost increases in insurance and other operating expenses
- Funding for important capital projects including classroom renovations and lab refreshes
- Funding for the Health Sciences Campus (HSC) Strategic Plan which includes recruiting and hiring new faculty, improving research facilities and processes, and increasing enrollment in the HSC colleges

The Health Sciences Campus' proposed FY25 budget is attached hereto as Exhibit H.

President Harroz recommended the Board of Regents approve the operating budget for Fiscal Year 2025 as presented.

Regent Ross moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

### **TUITION AND MANDATORY FEE RATES FOR AY 2025 – HSC**

House Bill No. 1748 amended 70 O.S. Section 3218.8, authorizing the Oklahoma State Regents for Higher Education to establish resident tuition rates, nonresident tuition rates and mandatory fees (fees for items not covered by tuition and which all, or substantially all, students must pay as a condition of enrollment). At the comprehensive universities the combined average of the resident tuition and mandatory fees, as determined by the State Regents, shall remain less than the combined average of the resident tuition and fees at state-supported institutions of higher education that were members of the Big Twelve Conference as of March 28, 2003, the effective date of HB 1748. The rates are to remain less than the combined average of tuition and fees for like-type graduate and professional courses and programs of comparable quality and standing at state-supported institutions of higher education as determined by the State Regents.

In its deliberation on the establishment of resident tuition rates for undergraduate and graduate education, the State Regents shall balance the affordability of public higher education with the provision of available, diverse, and high-quality opportunities giving consideration to the level of state appropriations, the state economy, the per capita income and cost of living, the

college-going and college-retention rates, and the availability of financial aid in Oklahoma. For any increase in the tuition rates, the State Regents shall demonstrate a reasonable effort to affect a proportionate increase in the availability of need-based student financial aid.

The Health Sciences is requesting approval for a tuition increase for eight professional programs and the undergraduate and graduate programs as identified below for academic year 2025. The increases requested comply with the limitations established by the State Regents.

|                                      |                                     |
|--------------------------------------|-------------------------------------|
| Medicine (MD) OKC                    | 4.0% resident and 0.0% nonresident; |
| Medicine (MD) Tulsa                  | 4.0% resident and 0.0% nonresident; |
| Physician Associate (PA) OKC         | 4.0% resident and 0.0% nonresident; |
| Physician Assistant (PA) Tulsa       | 4.0% resident and 0.0% nonresident; |
| Doctor of Pharmacy (PharmD)          | 4.0% resident and 0.0% nonresident; |
| Doctor of Physical Therapy (DPT)     | 4.0% resident and 0.0% nonresident; |
| Occupational Therapy Doctorate (OTD) | 4.0% resident and 0.0% nonresident; |
| Doctor of Audiology (AuD)            | 5.0% resident and 0.0% nonresident; |
| Doctor of Nursing Practice (DNP)     | 4.0% resident and 0.0% nonresident; |
| Master of Science in Nursing (MSN)   | 4.0% resident and 0.0% nonresident; |
| Undergraduate Tuition                | 3.0% resident and 3.0% nonresident; |
| Graduate Tuition                     | 3.0% resident and 3.0% nonresident. |

The Health Sciences is initiating the new OU Online Executive Master of Healthcare Administration program in academic year 2025. Approval is requested for the combined tuition and mandatory fee rate of \$575.00 per credit hour to be effective for academic year 2025 for both resident and nonresident students.

The Master of Occupational Therapy professional program was completely phased out at the end of the Spring 2024 term. Additionally, the OU Online Master of Arts in Nutritional Sciences program was approved for deletion on March 25, 2024 by the OU Board of Regents. This program had the combined tuition and mandatory fee rate of \$443.00 per credit hour for both resident and nonresident students.

The Health Sciences is not requesting any changes to mandatory fees for academic year 2025. All mandatory fees for academic year 2025 are presented below.

#### Undergraduate Tuition & Mandatory Fee Rates

| <u>Tuition Charged by Credit Hour</u> | <u>AY2024 Rate</u> | <u>AY2025 Rate</u> | <u>Change</u> |
|---------------------------------------|--------------------|--------------------|---------------|
| Resident Tuition                      | \$179.25           | \$184.65           | \$ 5.40       |
| Nonresident Tuition                   | \$575.65           | \$592.95           | \$ 17.30      |
| Total Nonresident Tuition             | \$754.90           | \$777.60           | \$ 22.70      |

#### Undergraduate Guaranteed Resident Tuition Charged by Credit Hour

| <u>Mandatory Fees Charged by Semester</u> | <u>AY2024 Rate</u> | <u>AY2025 Rate</u> | <u>Change</u> |
|-------------------------------------------|--------------------|--------------------|---------------|
| Registration Fee                          | \$ 20.00           | \$ 20.00           | \$ 0.00       |
| Student Health Fee                        | \$ 74.00           | \$ 74.00           | \$ 0.00       |
| Summer                                    | \$ 37.00           | \$ 37.00           | \$ 0.00       |
| Cultural & Recreational Service Fee       | \$132.25           | \$132.25           | \$ 0.00       |
| Summer                                    | \$ 54.15           | \$ 54.15           | \$ 0.00       |
| Counseling Services Fee                   | \$ 40.00           | \$ 40.00           | \$ 0.00       |
| Summer                                    | \$ 20.00           | \$ 20.00           | \$ 0.00       |

Graduate Tuition & Mandatory Fee Rates

| <u>Tuition Charged by Credit Hour</u> | <u>AY2024 Rate</u> | <u>AY2025 Rate</u> | <u>Change</u>   |
|---------------------------------------|--------------------|--------------------|-----------------|
| Resident Tuition                      | \$219.70           | \$226.30           | \$ 6.60         |
| Nonresident Tuition                   | <u>\$629.15</u>    | <u>\$648.00</u>    | <u>\$ 18.85</u> |
| Total Nonresident Tuition             | <u>\$848.85</u>    | <u>\$874.30</u>    | <u>\$ 25.45</u> |

Mandatory Fees Charged by Credit Hour

|                                      |          |          |         |
|--------------------------------------|----------|----------|---------|
| Academic Facility & Life Safety Fee  | \$ 7.50  | \$ 7.50  | \$ 0.00 |
| Academic Records Fee                 | \$ 2.00  | \$ 2.00  | \$ 0.00 |
| Educational Network Connectivity Fee | \$ 18.00 | \$ 18.00 | \$ 0.00 |
| Library Automation & Materials Fee   | \$ 15.00 | \$ 15.00 | \$ 0.00 |
| Security Services Fee                | \$ 4.00  | \$ 4.00  | \$ 0.00 |
| Special Event Fee                    | \$ 3.00  | \$ 3.00  | \$ 0.00 |
| Student Activity Fee                 | \$ 3.50  | \$ 3.50  | \$ 0.00 |
| Student Facility Fee                 | \$ 7.30  | \$ 7.30  | \$ 0.00 |
| Transit Fee                          | \$ 1.50  | \$ 1.50  | \$ 0.00 |

Mandatory Fees Charged by Semester

|                                     |          |          |         |
|-------------------------------------|----------|----------|---------|
| Registration Fee                    | \$ 20.00 | \$ 20.00 | \$ 0.00 |
| Student Health Fee                  | \$ 74.00 | \$ 74.00 | \$ 0.00 |
| Summer                              | \$ 37.00 | \$ 37.00 | \$ 0.00 |
| Cultural & Recreational Service Fee | \$132.25 | \$132.25 | \$ 0.00 |
| Summer                              | \$ 54.15 | \$ 54.15 | \$ 0.00 |
| Counseling Services Fee             | \$ 40.00 | \$ 40.00 | \$ 0.00 |
| Summer                              | \$ 20.00 | \$ 20.00 | \$ 0.00 |

Professional Program Tuition & Mandatory Fee Rates

| <u>Tuition Charged by Semester</u> | <u>AY2024 Rate</u> | <u>AY2025 Rate</u> | <u>Change</u> |
|------------------------------------|--------------------|--------------------|---------------|
| College of Medicine                |                    |                    |               |
| Resident Tuition                   | \$13,762.50        | \$14,313.00        | \$ 550.50     |
| Total Nonresident Tuition          | \$31,410.50        | \$31,961.00        | \$ 550.50     |
| College of Dentistry               |                    |                    |               |
| Resident Tuition                   | \$15,532.00        | \$15,532.00        | \$ 0.00       |
| Total Nonresident Tuition          | \$36,866.00        | \$36,866.00        | \$ 0.00       |
| Physician Associate/Assistant      |                    |                    |               |
| Resident Tuition                   | \$ 7,253.50        | \$ 7,543.50        | \$ 290.00     |
| Total Nonresident Tuition          | \$16,359.00        | \$16,649.00        | \$ 290.00     |

Beginning with the 2008-2009 academic year, House Bill 3397 passed by the Oklahoma Legislature requires that a new undergraduate student be given the opportunity to choose to participate in the Guaranteed Tuition Rate Program. A first time full-time undergraduate student who is a resident of Oklahoma can choose to pay a guaranteed rate based on the projected average for the next four (4) years ("The Plan") or at the annual rate charged each year. Pursuant to "The Plan", the resident undergraduate guaranteed tuition rate is proposed at \$212.25 per credit hour for students entering Fall 2024, Spring 2025, or Summer 2025.

|                                                                                                    | <u>AY2024 Rate</u> | <u>AY2025 Rate</u> | <u>Change</u> |
|----------------------------------------------------------------------------------------------------|--------------------|--------------------|---------------|
| Guaranteed Resident Tuition<br><i>for students entering Fall 2024, Spring 2025, or Summer 2025</i> | \$206.00           | \$212.25           | \$ 6.25       |

Mandatory Fees Charged by Credit Hour

|                                      |          |          |         |
|--------------------------------------|----------|----------|---------|
| Academic Facility & Life Safety Fee  | \$ 7.50  | \$ 7.50  | \$ 0.00 |
| Academic Records Fee                 | \$ 2.00  | \$ 2.00  | \$ 0.00 |
| Educational Network Connectivity Fee | \$ 18.00 | \$ 18.00 | \$ 0.00 |
| Library Automation & Materials Fee   | \$ 15.00 | \$ 15.00 | \$ 0.00 |
| Security Services Fee                | \$ 4.00  | \$ 4.00  | \$ 0.00 |
| Special Event Fee                    | \$ 3.00  | \$ 3.00  | \$ 0.00 |
| Student Activity Fee                 | \$ 3.50  | \$ 3.50  | \$ 0.00 |
| Student Facility Fee                 | \$ 7.30  | \$ 7.30  | \$ 0.00 |
| Transit Fee                          | \$ 1.50  | \$ 1.50  | \$ 0.00 |

| <u>Tuition Charged by Semester</u> | <u>AY2024 Rate</u> | <u>AY2025 Rate</u> | <u>Change</u> |
|------------------------------------|--------------------|--------------------|---------------|
|------------------------------------|--------------------|--------------------|---------------|

|                                |             |             |               |
|--------------------------------|-------------|-------------|---------------|
| Total Nonresident Tuition      | \$18,390.00 | \$18,718.00 | \$ 328.00     |
| Master of Occupational Therapy |             |             |               |
| Resident Tuition               | \$ 4,353.50 | \$ 0.00     | (\$ 4,353.50) |
| Total Nonresident Tuition      | \$10,449.00 | \$ 0.00     | (\$10,449.00) |
| Occupational Therapy Doctorate |             |             |               |
| Resident Tuition               | \$ 5,894.50 | \$ 6,130.50 | \$ 236.00     |
| Total Nonresident Tuition      | \$14,885.50 | \$15,121.50 | \$ 236.00     |
| Doctor of Physical Therapy     |             |             |               |
| Resident Tuition               | \$ 5,894.50 | \$ 6,130.50 | \$ 236.00     |
| Total Nonresident Tuition      | \$14,885.50 | \$15,121.50 | \$ 236.00     |
| Audiology AuD                  |             |             |               |
| Resident Tuition               | \$ 4,915.50 | \$ 5,161.50 | \$ 246.00     |
| Total Nonresident Tuition      | \$12,848.50 | \$13,094.50 | \$ 246.00     |

| <u>Tuition Charged by Credit Hour</u> | <u>AY2024 Rate</u> | <u>AY2025 Rate</u> | <u>Change</u> |
|---------------------------------------|--------------------|--------------------|---------------|
|---------------------------------------|--------------------|--------------------|---------------|

|                                     |             |             |          |
|-------------------------------------|-------------|-------------|----------|
| Public Health Professional Programs |             |             |          |
| Resident Tuition                    | \$ 407.70   | \$ 407.70   | \$ 0.00  |
| Total Nonresident Tuition           | \$ 1,102.30 | \$ 1,102.30 | \$ 0.00  |
| Doctor of Nursing Practice          |             |             |          |
| Resident Tuition                    | \$ 579.20   | \$ 602.35   | \$ 23.15 |
| Total Nonresident Tuition           | \$ 1,392.20 | \$ 1,415.35 | \$ 23.15 |
| Master of Science in Nursing        |             |             |          |
| Resident Tuition                    | \$ 336.20   | \$ 349.65   | \$ 13.45 |
| Total Nonresident Tuition           | \$ 1,085.50 | \$ 1,098.95 | \$ 13.45 |

Mandatory Fees Charged by Credit Hour

|                                       |          |          |         |
|---------------------------------------|----------|----------|---------|
| Academic Facility and Life Safety Fee | \$ 7.50  | \$ 7.50  | \$ 0.00 |
| Academic Records Fee                  | \$ 2.00  | \$ 2.00  | \$ 0.00 |
| Educational Network Connectivity Fee  | \$ 18.00 | \$ 18.00 | \$ 0.00 |
| Library Automation and Materials Fee  | \$ 15.00 | \$ 15.00 | \$ 0.00 |
| Security Services Fee                 | \$ 4.00  | \$ 4.00  | \$ 0.00 |
| Special Event Fee                     | \$ 3.00  | \$ 3.00  | \$ 0.00 |
| Student Activity Fee                  | \$ 3.50  | \$ 3.50  | \$ 0.00 |
| Student Facility Fee                  | \$ 7.30  | \$ 7.30  | \$ 0.00 |
| Transit Fee                           | \$ 1.50  | \$ 1.50  | \$ 0.00 |

Mandatory Fees Charged by Semester

|                                     |          |          |         |
|-------------------------------------|----------|----------|---------|
| Registration Fee                    | \$ 20.00 | \$ 20.00 | \$ 0.00 |
| Student Health Fee                  | \$ 74.00 | \$ 74.00 | \$ 0.00 |
| Summer                              | \$ 37.00 | \$ 37.00 | \$ 0.00 |
| Cultural & Recreational Service Fee | \$132.25 | \$132.25 | \$ 0.00 |
| Summer                              | \$ 54.15 | \$ 54.15 | \$ 0.00 |
| Counseling Services Fee             | \$ 40.00 | \$ 40.00 | \$ 0.00 |
| Summer                              | \$ 20.00 | \$ 20.00 | \$ 0.00 |

In addition to tuition and mandatory fees, students are also required to pay Academic Services Fees. These fees are course and College specific, so the amount paid varies by student. Academic Services Fees were approved at the January 2024 Board of Regents meeting.

Once approved by the Board of Regents, these tuition and mandatory student fee requests will be forwarded to the Oklahoma State Regents for Higher Education for approval and will be effective with the Fall 2024 semester.

President Harroz recommended the Board of Regents approve the proposed HSC tuition and mandatory student fee rates for Academic Year 2025.

Regent Ross moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

**TUITION AND MANDATORY FEE RATES FOR AY 2025 – NC & LAW**

House Bill No. 1748 amended 70 O.S. Section 3218.8, authorizes the Oklahoma State Regents for Higher Education to establish resident tuition rates, nonresident tuition rates and mandatory fees (fees for items not covered by tuition and which all, or substantially all, students must pay as a condition of enrollment). At the comprehensive universities, the combined average of the resident tuition and mandatory fees, as determined by the State Regents, shall remain less than the combined average of the resident tuition and fees at State-supported institutions of higher education that were members of the Big Twelve Conference as of March 28, 2003, the effective date of HB 1748. The rates are to remain less than the combined average of tuition and fees for like-type graduate and professional courses and programs of comparable quality and standing at state-supported institutions of higher education as determined by the State Regents.

In its deliberation on the establishment of resident tuition rates for undergraduate and graduate education, the State Regents shall balance the affordability of public higher education with the provision of available, diverse, and high-quality opportunities giving consideration to the level of State appropriations, the State economy, the per capita income and cost of living, the



college-going and college-retention rates, and the availability of financial aid in Oklahoma. For any increase in the tuition rates, the State Regents shall demonstrate a reasonable effort to affect a proportionate increase in the availability of need-based student financial aid.

### NORMAN CAMPUS

The University is proposing a 3.0% increase in tuition and mandatory fees for both undergraduate and graduate students. Over the past five years, the tuition and fees for resident undergraduates have risen by 5.8% (1.2% per year) and for nonresident undergraduates by 8.8% (1.8% per year).

To enhance affordability, as highlighted in the *Lead On* Strategic Plan, we have significantly increased tuition waivers, scholarships, and grants. These efforts have substantially lowered the actual costs for students. Over the last five years, resident freshmen have seen a 28% reduction in their net tuition and fees, saving them \$1,516 annually. Nonresident freshmen have benefited from a 4% reduction, saving \$627 annually.

#### Undergraduate Tuition & Mandatory Fee Rates

|                           | <u>AY2024 Rate</u>                    | <u>AY2025 Rate</u> | <u>Change</u> |
|---------------------------|---------------------------------------|--------------------|---------------|
|                           | <u>Tuition Charged by Credit Hour</u> |                    |               |
| Resident Tuition          | \$ 169.00                             | \$ 174.00          | \$ 5.00       |
| Nonresident Tuition       | \$ 569.00                             | \$ 586.00          | \$17.00       |
| Total Nonresident Tuition | \$ 738.00                             | \$ 760.00          | \$22.00       |

#### Undergraduate Guaranteed Resident Tuition Charged by Credit Hour

Beginning with the 2008-2009 academic year, House Bill 3397 passed by the Oklahoma Legislature requires that a new undergraduate student be given the opportunity to choose to participate in the Guaranteed Tuition Rate Program. A first-time, full-time undergraduate student who is a resident of Oklahoma can choose to pay a guaranteed rate based on the projected average for the next four (4) years ("the Plan") or at the annual rate charged each year. Pursuant to the Plan, the resident undergraduate guaranteed tuition rate is \$200.00 per credit hour for students entering Fall 2024, Spring 2025, or Summer 2025.

|                                                                                                       | <u>AY2024 Rate</u> | <u>AY2025 Rate</u> | <u>Change</u> |
|-------------------------------------------------------------------------------------------------------|--------------------|--------------------|---------------|
| Guaranteed Resident Tuition<br><i>for students entering Fall 2024, Spring 2025<br/>or Summer 2025</i> | \$194.20           | \$200.00           | \$ 5.80       |

#### Undergraduate Flat Rate Tuition and Mandatory Fees Charged by Semester

Beginning with the 2013-2014 academic year, OU implemented a flat rate tuition and mandatory fee for full-time undergraduate students carrying 12 or more credit hours during the Fall and Spring semesters. The flat rate is based on 15 credit hours per semester and is similar to models utilized by many public and private institutions of higher education. It encourages students to graduate in a shorter amount of time and spend less to earn their degrees.

Students may enroll in 12 or more credit hours per semester, with permission required when taking more than 19 hours, and pay for only 15. Full-time students unable to complete 15 credit hours during the Fall and Spring semesters will have the opportunity to take the balance of their hours during the Academic Year 2024-2025 Summer term.

|                                                                        | <u>AY2024 Rate</u> | <u>AY2025 Rate</u> | <u>Change</u> |
|------------------------------------------------------------------------|--------------------|--------------------|---------------|
| Resident Annual Flat Rate Tuition & Mandatory Fee (15 credit hours)    | \$ 4,797.45        | \$ 4,943.25        | \$145.80      |
| Nonresident Annual Flat Rate Tuition & Mandatory Fee (15 credit hours) | \$ 13,332.45       | \$ 13,733.25       | \$400.80      |

Mandatory Fees Charged by Credit Hour

The fees below have been consolidated on student Bursar bills into three categories, as part of the Fee Simplification process initiated in Fall 2022. For additional transparency, the historical fee categories are utilized below, as required by the Oklahoma State Regents for Higher Education.

|                                      |         |         |        |
|--------------------------------------|---------|---------|--------|
| Student Assessment Fee               | \$ 1.25 | \$ 1.25 | \$0.00 |
| Student Facility Fee                 | \$53.00 | \$55.20 | \$2.20 |
| Student Activity Fee                 | \$ 7.53 | \$ 7.60 | \$0.07 |
| Library Excellence Fee               | \$12.50 | \$12.50 | \$0.00 |
| Transit Fee                          | \$ 2.50 | \$ 2.50 | \$0.00 |
| Security Services Fee                | \$ 3.75 | \$ 3.75 | \$0.00 |
| Academic Excellence Fee              | \$39.10 | \$39.10 | \$0.00 |
| Special Event Fee                    | \$ 2.00 | \$ 2.00 | \$0.00 |
| Educational Network Connectivity Fee | \$17.90 | \$19.60 | \$1.70 |
| International Programs Fee           | \$ 0.50 | \$ 0.50 | \$0.00 |
| Academic Records Service Fee         | \$ 2.00 | \$ 2.00 | \$0.00 |
| Cultural & Recreational Services Fee | \$ 0.80 | \$ 0.80 | \$0.00 |
| Academic Advising Fee                | \$ 2.75 | \$ 2.75 | \$0.00 |

The Student Health Care Fee is currently charged at a per hourly rate of \$5.25. As part of the fee simplification effort effective Fall 2022, this fee was moved from a per semester rate to a per hourly rate. The University is proposing to move this fee back to a per semester rate, which more accurately reflects student usage of the Goddard Health Center. The proposed fee will be charged at \$90 per semester beginning in Fall 2024. This change is accounted for as part of the proposed 3.0% tuition and mandatory fee increase and is not a separate fee increase.

Graduate Tuition & Mandatory Fee Rates

|                                              | <u>AY2024 Rate</u> | <u>AY2025 Rate</u> | <u>Change</u>  |
|----------------------------------------------|--------------------|--------------------|----------------|
| <u>Tuition Charged by Credit Hour</u>        |                    |                    |                |
| Resident Tuition                             | \$ 370.95          | \$ 382.25          | \$11.30        |
| Nonresident Tuition                          | \$ 677.50          | \$ 698.00          | \$20.50        |
| Total Nonresident Tuition                    | <u>\$1,048.45</u>  | <u>\$1,080.25</u>  | <u>\$31.80</u> |
| <u>Mandatory Fees Charged by Credit Hour</u> |                    |                    |                |
| Student Activity Fee                         | \$ 7.45            | \$ 7.45            | \$ 0.00        |

COLLEGE OF LAW

The College of Law is requesting a 3.0% increase to tuition and mandatory fees for the juris doctorate and online LLM and MLS programs, as listed below.

|                                              | <u>AY2024 Rate</u> | <u>AY2025 Rate</u> | <u>Change</u>  |
|----------------------------------------------|--------------------|--------------------|----------------|
| <u>Tuition Charged by Credit Hour</u>        |                    |                    |                |
| Resident Tuition                             | \$ 566.50          | \$ 583.50          | \$17.00        |
| Nonresident Tuition                          | \$ 461.50          | \$ 475.50          | \$14.00        |
| Total Nonresident Tuition                    | <u>\$1,028.00</u>  | <u>\$1,059.00</u>  | <u>\$31.00</u> |
| <u>Mandatory Fees Charged by Credit Hour</u> |                    |                    |                |
| Student Facility Fee                         | \$15.60            | \$16.25            | \$0.65         |
| Student Activity Fee                         | \$ 5.95            | \$ 5.95            | \$0.00         |
| Library Excellence Fee                       | \$11.40            | \$11.75            | \$0.35         |
| Transit Fee                                  | \$ 2.00            | \$ 2.00            | \$0.00         |
| Security Services Fee                        | \$ 3.75            | \$ 3.75            | \$0.00         |
| Academic Excellence Fee                      | \$26.40            | \$26.40            | \$0.00         |
| Special Event Fee                            | \$ 2.00            | \$ 2.00            | \$0.00         |
| Academic Facility & Life Safety              | \$23.20            | \$23.20            | \$0.00         |
| Law Student Technology Services Fee          | \$31.80            | \$33.00            | \$1.20         |
| Educational Network Connectivity Fee         | \$15.65            | \$17.00            | \$1.35         |
| <u>Mandatory Fees Charged by Semester</u>    |                    |                    |                |
| Student Health Care Fee                      | \$78.00            | \$90.00            | \$12.00        |
| Summer                                       | \$39.00            | \$45.00            | \$ 6.00        |
| Cultural & Recreational Service Fee          | \$12.50            | \$12.50            | \$0.00         |
| Summer                                       | \$ 6.25            | \$ 6.25            | \$0.00         |
| Academic Records Service Fee                 | \$15.00            | \$15.00            | \$0.00         |
| Summer                                       | \$15.00            | \$15.00            | \$0.00         |

In addition to tuition and mandatory fees, students also are required to pay academic service fees. These fees are college specific, so the amount paid varies by student. These academic service fees were approved by the Board of Regents at its January 2024 meeting.

If approved by the Board of Regents, these tuition and mandatory student fee requests will be forwarded to the Oklahoma State Regents for Higher Education for approval and will be effective Fall 2024.

President Harroz recommended the Board of Regents approve the proposed tuition and mandatory student fee rates for Academic Year 2025 for the Norman and Law campuses.

Regent Braught moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

**POSTHUMOUS DEGREE – TRINITY KITCHENS – NC**

Trinity Kitchens, a senior pursuing a Bachelor of Arts with the Department of Economics in the Dodge Family College of Arts and Sciences, passed away in April of 2024. She had completed 120 credit hours of coursework, including transfer work, and had maintained an overall GPA of 2.34.

The department faculty, the dean of the Dodge Family College of Arts and Sciences and the Senior Vice President and Provost, support the request to award a posthumous degree to Ms. Kitchens.

In accordance with Oklahoma State Regents for Higher Education policy, which was recently revised, a posthumous degree may be awarded to recognize the meritorious but incomplete work of a student who is deceased, provided the student has completed at least two-thirds of the academic degree requirements. Upon the approval of the Board of Regents, the Oklahoma State Regents for Higher Education will be notified of the decision for record keeping.

President Harroz recommended the Board of Regents approve the awarding of a posthumous Bachelor of Arts in Economics to Trinity Kitchens.

Regent Braught moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

#### **RATIFICATION FOR AWARDING A POSTHUMOUS DEGREE – DIMITRI BRADFORD – NC**

Dimitri Bradford, a senior pursuing a Bachelor of Arts with the Department of Modern Languages, Literatures and Linguistics in Spanish in the Dodge Family College of Arts and Sciences, passed away in December of 2023. Dimitri Bradford had completed 134 credit hours of coursework, had applied for graduation, and had maintained an overall GPA of 3.94.

The faculty of the department, the Dean of the Dodge Family College of Arts and Sciences, and the Senior Vice President and Provost support this request to award a posthumous Bachelor of Arts in Anthropology to Dimitri Bradford posthumously. Interim approval was granted by the Chair, Vice Chair, and Academics, Student Affairs, and Research Committee Chair on April 11 so that the University could award the posthumous degree at the May graduation.

In accordance with Oklahoma State Regents for Higher Education policy, which was recently revised, a posthumous degree may be awarded to recognize the meritorious but incomplete work of a student who is deceased, provided the student has completed at least two-thirds of the academic degree requirements. Upon the ratification of the Board of Regents, the Oklahoma State Regents for Higher Education will be notified of the action for record keeping.

President Harroz recommended the Board of Regents ratify the interim approval given per the Board Bylaws to award a posthumous Bachelor of Arts in Spanish to Dimitri Bradford.

Regent Braught moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

#### **RATIFICATION FOR AWARDING A POSTHUMOUS DEGREE – HANNA CRAWFORD – NC**

Hanna Crawford, a senior pursuing a Bachelor of Science in Special Education with the Department of Educational Psychology in the Jeannine Rainbolt College of Education, passed away in March of 2024. Hanna had completed 113 hours of coursework and had maintained an overall GPA of 3.04.

The faculty of the department, the Dean of the Jeannine Rainbolt College of Education, and the Senior Vice President and Provost support this request to award a posthumous Bachelor of Arts in Anthropology to Hanna Crawford posthumously. Interim approval was granted by the Chair, Vice Chair, and Academics, Student Affairs, and Research Committee Chair on April 3 so that the University could award the posthumous degree at the May graduation.

In accordance with Oklahoma State Regents for Higher Education policy, which was recently revised, a posthumous degree may be awarded to recognize the meritorious but incomplete work of a student who is deceased, provided the student has completed at least two-thirds of the academic degree requirements. Upon the ratification of the University of Oklahoma Board of Regents, the Oklahoma State Regents for Higher Education will be notified of the action for record keeping.

President Harroz recommended the Board of Regents ratify the interim approval given per the Board Bylaws to award a posthumous Bachelor of Science in Special Education to Hanna Crawford.

Regent Nagel moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

#### **RATIFICATION FOR AWARDING A POSTHUMOUS DEGREE – KEVIN MITCHELL LOGAN – NC**

Kevin Mitchell Logan, a senior pursuing a Bachelor of Arts in Anthropology in the Dodge Family College of Arts and Sciences, passed away in April of 2024. He had completed 146 credit hours of coursework and had maintained an overall GPA of 3.19.

The faculty of the department, the Dean of the Dodge Family College of Arts and Sciences, and the Senior Vice President and Provost support this request to award a posthumous Bachelor of Arts in Anthropology to Kevin Mitchell Logan posthumously. Interim approval was granted by the Chair, Vice Chair, and Academics, Student Affairs, and Research Committee Chair on April 11 so that the University could award the posthumous degree at the May graduation.

In accordance with Oklahoma State Regents for Higher Education policy, which was recently revised, a posthumous degree may be awarded to recognize the meritorious but incomplete work of a student who is deceased, provided the student has completed at least two-thirds of the academic degree requirements. Upon the ratification of the University of Oklahoma Board of Regents, the Oklahoma State Regents for Higher Education will be notified of the action for record keeping.

President Harroz recommended the Board of Regents ratify the interim approval given per the Board Bylaws to award a posthumous Bachelor of Arts in Anthropology to Kevin Mitchell Logan.

Regent Nagel moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

**RATIFICATION FOR AWARDING A POSTHUMOUS DEGREE – REAGAN REECE – NC**

Reagan Reece, a senior pursuing a Bachelor of Arts in Organizational Leadership online in the College of Professional and Continuing Studies (PACS), passed away in March of 2024. She had completed 109 hours of coursework and had maintained an overall GPA of 2.41.

The faculty and the Interim Dean of the College of Professional and Continuing Studies, and the Senior Vice President and Provost support this request to award a posthumous Bachelor of Arts in Organizational Leadership to Reagan Reece posthumously. Interim approval was granted by the Chair, Vice Chair, and Academics, Student Affairs, and Research Committee Chair on April 3 so that the University could award the posthumous degree at the May graduation.

In accordance with Oklahoma State Regents for Higher Education policy, which was recently revised, a posthumous degree may be awarded to recognize the meritorious but incomplete work of a student who is deceased, provided the student has completed at least two-thirds of the academic degree requirements. Upon the ratification of the University of Oklahoma Board of Regents, the Oklahoma State Regents for Higher Education will be notified of the action for record keeping.

President Harroz recommended the Board of Regents ratify the interim approval given per the Board Bylaws to award a posthumous Bachelor of Arts in Organizational Leadership to Reagan Reece.

Regent Nagel moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

**AWARDS, CONTRACTS, AND GRANTS**

|                              | FY23<br>Jul 2022-Mar<br>2023<br>Expenditures | FY24<br>Jul 2023-Mar<br>2024<br>Expenditures |
|------------------------------|----------------------------------------------|----------------------------------------------|
| UNIVERSITY OF<br>OKLAHOMA    | \$200,701,759                                | \$212,137,707                                |
| NORMAN<br>CAMPUS             | \$117,530,605                                | \$117,866,098                                |
| HEALTH<br>SCIENCES<br>CENTER | \$83,171,154                                 | \$94,271,609                                 |

This data is from May 1, 2024, and may be subject to change.

Chart Key / Definitions for the pages that are attached hereto as Exhibit I:

RESEARCH = Externally Sponsored Research

OSA/PUBLIC SERVICE = Externally Other Sponsored Activity and Sponsored Public Service (non-Research)

INSTRUCTION/TRAINING = Externally Sponsored Instruction/Training

EXPENDITURES = Expenditures Related to Externally Sponsored Funding

AWARDS = New Grants and Contacts Received, or Existing Award Modifications Processed

President Harroz recommended that the Board of Regents ratify the awards and/or modifications for July – March 2024 submitted with this Agenda Item.

Regent Nagel moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

## **REQUEST TO CHANGE NAMING OF HONORS COLLEGE**

In June 2008, the Board of Regents approved the naming of the Honors College for Joe C. McClendon and his wife, Carole Kerr McClendon, both of whom were OU graduates, in recognition of a gift from their son, Aubrey K. McClendon, and his wife, Kathleen B. McClendon.

In consultation with the McClendon family, signage on or near the OU Honors College that refers to the Joe C. and Carole Kerr McClendon Honors College will be removed. The name of the college will officially revert to be known as the OU Honors College.

President Harroz recommended the Board of Regents approve the removal of the naming of the Joe C. and Carole Kerr McClendon Honors College.

Regent Ross moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

## **SUBSTANTIVE PROGRAM CHANGES – NC**

The Oklahoma State Regents for Higher Education require that all substantive changes in degree programs be presented to the institution's governing board for approval before being forwarded to the Office of the Oklahoma State Regents. The proposed academic programs listed below have been approved by the appropriate faculty, academic units, and deans; reviewed by the Academic Programs Council and/or Graduate Council; and approved by the Senior Vice President and Provost. They are being submitted to the Board of Regents for approval prior to submission to the Oklahoma State Regents.

Program Changes

Recommended for Approval by the Academic Programs Council or Graduate Council  
May 2024

New Program

### **GALLOGLY COLLEGE OF ENGINEERING**

Materials Science and Engineering, Doctor of Philosophy (RPC TBD, MC DTBD).

Requesting a new Doctor of Philosophy with a Level III program name of Materials Science and Engineering. The program requires 90 total hours with 15 hours of core requirements, 60-69 dissertation hours, and 6-15 hours of electives.

Reason for request:

The purpose of the program is to promote and support inter- and trans-disciplinary research activities across several Colleges at the University of Oklahoma. The program is indeed supported by the Gallogly College of Engineering, the Mewbourne College of Earth and Energy, and the Dodge Family College of Arts and Sciences. The program will enable the OU Norman campus to strongly collaborate with the OU Health Sciences Center. The main reason for these multiple connections is that advanced research on many current challenges require advancements in materials science and engineering. It is expected that the proposed Interdisciplinary PhD in Materials Science and Engineering will provide talent required by Oklahoma to transform its economy and diversify it, via enabling startups and established companies alike to develop new processes useful for the energy, aerospace, agriculture, and healthcare industries.

## Program Name Change

## WEITZENHOFFER FAMILY COLLEGE FINE ARTS

Arts Management and Entrepreneurship, Graduate Certificate (RPC 447, MC G220).

Requesting a Level III program name change from Arts Management and Entrepreneurship to Arts Entrepreneurship. The title of AMGT 5013 will also be updated from Overview of Arts Management and Administration to Overview of Arts Management and Entrepreneurship. Total credit hours for the certificate will not change.

Reason for request:

We wish to differentiate the Graduate certificate in Arts Entrepreneurship from the OU Online MA in Arts Management. The students in the OU Online MA seek management careers within arts and cultural organization, whereas the Graduate Certificate students intend to combine your creative and artistic talents with business knowledge, skills, and strategies to establish and manage ventures related to the arts. Example of activities can range from starting a gallery, a theater company, a dance studio, a music production company, or a craft business. It can also involve freelance work, consulting, and other entrepreneurial endeavors in the arts sector.

## Program Suspension

## PRICE COLLEGE OF BUSINESS

Renewables, Executive Master of Business Administration (RPC 465, MC M824).

Requesting the suspension of E.M.B.A. in Renewables effective Summer 2024.

Reason for request:

The EMBA in Renewables (M824) has been combined with the EMBA in Energy (M366) into a single EMBA in Energy program. The revised EMBA in Energy program (M366) contains core courses on energy and two sets of electives – one set on hydrocarbons and the other set on renewables. Students must take one of the two sets of electives to graduate. The combined program serves broader constituents in energy and will better prepare the students to manage and lead the rapidly evolving energy industry.

All students in M824 but one completed the requirements in Spring 2023. The single student has been approved for course substitutions to finish this program in Spring 2024.



## Embedded Certificate Deletions

## DODGE FAMILY COLLEGE OF ARTS AND SCIENCES

Corrections Management, Graduate Certificate (RPC 411, MC G033).

Requesting the deletion of the Graduate Certificate in Corrections Management (embedded in the M.S. in Criminal Justice 391) effective immediately. There are 11 students still enrolled with the final student expected to graduate in 2024. No courses will be deleted.

Reason for request:

As part of the curriculum update to the Criminal Justice degree (M260) we are deleting embedded certificates.

Criminal Justice Administration, Graduate Certificate (RPC 461, MC G288).

Requesting the deletion of the Graduate Certificate in Corrections Management (embedded in the M.S. in Criminal Justice 391) effective immediately. There are 12 students still enrolled with the final student expected to graduate in 2024. No courses will be deleted.

Reason for request:

As part of the curriculum update to the Criminal Justice degree (M260) we are deleting embedded certificates.

Drug Policy Management, Graduate Certificate (RPC 460, MC G328).

Requesting the deletion of the Graduate Certificate in Corrections Management (embedded in the M.S. in Criminal Justice 391) effective immediately. There are 15 students still enrolled with the final student expected to graduate in 2024. No courses will be deleted.

Reason for request:

As part of the curriculum update to the Criminal Justice degree (M260) we are deleting embedded certificates.

Restorative Justice, Graduate Certificate (RPC 410, MC G095).

Requesting the deletion of the Graduate Certificate in Corrections Management (embedded in the M.S. in Criminal Justice 391) effective immediately. There are 15 students still enrolled with the final student expected to graduate in 2024. No courses will be deleted.

Reason for request:

As part of the curriculum update to the Criminal Justice degree (M260) we are deleting embedded certificates.

## Concentration Deletions

## DODGE FAMILY COLLEGE OF ARTS AND SCIENCES

Microbiology, Master of Science (RPC 170, MC M690-Q061).

Requesting the deletion of the Bioinformatics concentration (Q061) effective immediately. There are no students enrolled and no courses will be deleted.

Reason for request:

Deletion of the Bioinformatics concentration for the MS in Microbiology. This program has not had students enrolled in them for many years, and the School of Biological Sciences no longer has the instructional capacity to offer the specific course requirements of these programs.

Plant Biology, Master of Science (RPC 022, MC M787-Q061).

Requesting the deletion of the Bioinformatics concentration (Q061) effective immediately. There are no students enrolled and no courses will be deleted.

Reason for request:

Deletion of the Bioinformatics concentration for the MS in Plant Biology. This program has not had students enrolled in them for many years, and the School of Biological Sciences no longer has the instructional capacity to offer the specific course requirements of these programs.

### Program Requirement Changes

#### DODGE FAMILY COLLEGE OF ARTS AND SCIENCES

Clinical Mental Health Counseling, Master of Clinical Mental Health Counseling (RPC 459, MC M202).

Course requirement changes: add HR 5523 Counseling with Children, Adolescents, and Families and delete HR 5893 Psychopharmacology. Total credit hours for the degree will not change.

Reason for request:

This change is to meet academic standards for the Council for and Related Educational Program (CACREP) Accreditation. Clinicians need a basic understanding of how medications influence clients but are not authorized to prescribe medications. Basic information on psychopharmacology is covered throughout the program in other courses. Counseling with Children, Adolescents, and Families offers principles and concepts that apply to a widely served population in every clinical practice. Many students will be working with children and adolescents in their master's practicum and internship as well as their professional practice in the future.

Sociology, Doctor of Philosophy (RPC 214, MC D845).

Program requirement changes to correct a footnote on a previous modification (2023). Change footnote on Additional Coursework from (changes underlined): "Minimum of 46 hours, at *least* 33 hours must be housed in the Department of Sociology at the 5000-level or above. 12 hours of electives may be Directed Readings (5960), cross-listed courses housed outside the department, or other courses outside the department." To "Minimum of 46 hours, at least 12 hours must be housed in the Department of Sociology at the 5000-level or above. 12 hours of electives may be Directed Readings (5960), cross-listed courses housed outside the department, or other courses outside the department." Total credit hours for the degree will not change.

Reason for request:

The original language in the footnote was misleading and incorrect. The 33 hours was intended to be a maximum rather than a minimum, and this has created issues for our students. The amended language will correct this issue.

## MEWBOURNE COLLEGE OF EARTH AND ENERGY

Petroleum Engineering, Bachelor of Science (RPC 182, MC B765)

Course requirement changes. Major requirement changes: Remove P E 2011 Intro to Petroleum Engineering; Remove 1 credit hour from P E 3022 Technical Communications to make it P E 3021; Remove P E 4532 Reservoir Engineering II, add 1 credit hour to make it P E 4533, and add it as an alternate option to P E 4323 Drilling II; Remove the 3 hours of P E major electives (listed as shared course P E 4033); Major hours changed from 59 to 52 hours. Major Support Requirement changes: Remove CHEM 1415 or CHEM 1435 General Chemistry; Add CS1213 Programming for Non-Majors in Python; Add 6 hours of Technical Electives to be selected from upper-division courses from the College of Earth and Energy and the College of Engineering. Major Support hours changed from 26 to 30 hours. Changes to General Education requirements: Replace (Core V FYE Course 3 hours) with CEE 1513 Towards Just and Responsible Energy Engineering. Total credit hours for the degree will change from 129 to 126.

Reason for request:

MPGE faculty met January 2023 in a department retreat to review the program curriculum and the degree applicability to the evolving energy industry demands. The decisions proposed are intended to upgrade this PE BS degree, provide options for students to specialize in energy related topics, and to sharpen their technical skills in evolving areas of advancement in the energy industry.

CHEM 1415 was removed because it is relevant only when considering conventional oil and gas production. There is not a lot of Chemistry in petroleum engineering courses except elective courses where the chemistry content will be taught as needed.

Regarding Drilling II and Reservoir II: For the past two decades, petroleum engineer graduates worked for major oil companies and were expected to have rotating assignments and training preparation in Drilling, Production and Reservoir engineering. The unconventional reservoir revolution and energy transition requires now that graduates going to into the petroleum engineering field will need either combination of Reservoir and Production engineering or Drilling and Production engineering. In the August 2022 SPE PEDHA Education Workshop provided concluding statements that students need preparation in carbon capture, utilization and storage, hydrogen energy systems, environmental societal governance, and more opportunities for exposure to comprehensive paths to energy industry transitioning needs. These topics are incorporated in technical elective requirements.

Previously, Reservoir Engineering II was reduced to 2 credit hours to solve the increase in overall credit hours by the addition of the freshman experience, and on our part to remain competitive with our peer institutions overall credit hour requirements under 130 hours. We are intentionally adding back the credit hour to Reservoir Engineering II as our student evaluations have indicated the need for this content to be covered in 3 credit hours (same as Drilling II, and Production II).

## GALLOGLY COLLEGE OF ENGINEERING

Engineering, Doctor of Philosophy (RPC 067, MC D370-R230).

Program requirement changes to the Engineering Education concentration. General coursework: Remove 15 hours of 5000 level or above letter graded courses in engineering, science, or math. Remove Engineering Education Enquiry Seminar ENGR 5120 (1-3 hours). Add requirement for ENGR 5223 Curriculum Design, Delivery and Assessment and ENGR 5213 Foundations of Engineering Education. Change Quantitative Research Methods from 3-6 hours to 3 hours from list of courses. Add Advanced Research Methods: 3 hours from list of courses. Remove Diversity Topics: 3 hours from list of courses. Instructional Theory: remove ENGR 5113 (0-3 hours) and add EDSC 5523 (3 hours). Change Additional Coursework from 12-63 hours to 30-42 hours. Change ENGR 6980 Research for Doctoral Dissertation from 2-45 hours to 30-42 hours. Total credit hours for the degree will not change.

Reason for request:

Upgrading the Engineering: Education, PhD program to be more modern. The program hasn't been updated/modified since 2022.

## COLLEGE OF PROFESSIONAL AND CONTINUING STUDIES

Criminal Justice, Bachelor of Science (RPC 365, MC B647)

Course requirement changes. Update all the courses to the new prefixes. Major changes: The requirement for a grade of C or higher in each course in the major is no longer required so that note was removed. Remove Prospectus Writing for Criminal Justice (LSCJ 3953) and Capstone in Criminal Justice (LSCJ 4953). Add Critical Inquiry in Interdisciplinary Studies (PSIS 3953) and Portfolio in Interdisciplinary Studies (PSIS 4953). Remove computer literacy note. General Education changes: Remove Science as a Process (LSTD 2533) and choose one natural science course with lab (4-6 hours) and replace with requirement to choose two courses from different disciplines, including one lab component (7 hours). Add ENGL 1113 as alternate to PSIS 1113, ENGL 1213 as alternate to PSIS 1133, and P SC 1113 as alternate to PSSC 1333. Add note to PSMS 1053 Mathematics "or equivalent General Education Math course." Total credit hours for the degree will not change.

Reason for request:

All the course pre-fixes in our college have been changed, effective Fall 2024. Degree sheets need to be updated to reflect the new pre-fixes. It's no longer a requirement to make a grade of C on major requirements so that note was removed. The change to general education is to make the PACS programs consistent across the college.

LSCJ 3953 (Prospectus Writing for Criminal Justice) is being replaced with PSIS 3953 (Critical Inquiry in Interdisciplinary Studies). LSCJ 4953 (Capstone in Criminal Justice), is being replaced with LSIS 4953 (Portfolio in Interdisciplinary Studies). The curriculum of the new 3953 and 4953 courses have been designed to cover multiple majors in the same class.

Integrative Studies, Bachelor of Arts (RPC 231, MC B575, B576)

Course requirement changes. Update all the courses to the new prefixes. The requirement for a grade of C or higher in each course in the major is no longer required so that note was removed. General Education Changes: For this major, in the mathematics section remove 'Choose one course' and replace with PSMS 1053 Mathematics in Liberal Studies or equivalent General Education Math course (3 credits). Total credit hours for the degree will not change.

Reason for request:

All our courses have new pre-fixes, beginning Fall 2024, so we are updating the degree sheets to reflect the new course pre-fixes. It's no longer a requirement to make a grade of C on major requirements so that note was removed. The change to general education is to make the PACS programs consistent across the college.

Interdisciplinary Studies, Bachelor of Arts (RPC 485, MC B572, B573, B574, B577, B578, B579, B580)

Course requirement changes for all options. Update all the courses to the new prefixes. The requirement for a grade of C or higher in each course in the major is no longer required so that note was removed. Also, remove computer literacy note. General Education Changes: For this major, in the Mathematics section remove 'Choose one course' and replace with PSMS 1053 Mathematics in Liberal Studies or equivalent General Education Math course (3 credits). Total credit hours for the degree will not change.

Reason for request:

All our courses have new pre-fixes, beginning Fall 2024, so we are updating the degree sheets to reflect the new course pre-fixes. It's no longer a requirement to make a grade of C on major requirements so that note was removed. The change to general education is to make the PACS programs consistent across the college.

Lifespan Care Administration, Bachelor of Arts (RPC 394, MC B650)

Course requirement changes. Update all the courses to the new prefixes. Major requirement changes: The requirement for a grade of C or higher in each course in the major is no longer required so that note was removed. Remove Lifespan Capstone Prospectus (LSLC 3953) and Lifespan Practicum and Study in Depth (LSLC 4953). Add Critical Inquiry in Interdisciplinary Studies (PSIS 3953) and Portfolio in Interdisciplinary Studies (PSIS 4953). Remove track options. Students may now choose any 9 hours of major electives. Remove computer literacy note.

General Education changes: Remove Science as a Process (LSTD 2533) and choose one natural science course with lab (4-6 hours) and replace with requirement to choose two courses from different disciplines, including one lab component (7 hours). Add ENGL 1113 as alternate to PSIS 1113, ENGL 1213 as alternate to PSIS 1133, and P SC 1113 as alternate to PSSC 1333. Add note to PSMS 1053 Mathematics "or equivalent General Education Math course."

Total credit hours for the degree will not change.

Reason for request:

All the course pre-fixes in our college have been changed, effective Fall 2024. Degree sheets need to be updated to reflect the new pre-fixes. It's no longer a requirement to make a grade of C on major requirements so that note was removed. The change to general education is to make the PACS programs consistent across the college.

We are removing LSLC 3953 and 4953 and replacing with PSIS 3953 and 4953. PSIS 3953 and 4953 have been developed so that students from different majors can all enroll in the same class.

Organizational Leadership, Bachelor of Arts (RPC 375, MC B755)

Course requirement changes. Update all the courses to the new prefixes. Major changes: The requirement for a grade of C or higher in each course in the major is no longer required so that note was removed. Remove Research Analysis and Application in Organizational Leadership (LSAL 3953), Cultural Diversity in the Workplace (LSAL 4143), and Capstone in Organizational Leadership (LSAL 4953). Add Critical Inquiry in Interdisciplinary Studies (PSIS 3953), Digital Literacy and Data Analysis (PSIS 3053), and Portfolio in Interdisciplinary Studies (PSIS 4953). Remove computer literacy note.

General Education changes: Remove Science as a Process (LSTD 2533) and choose one natural science course with lab (4-6 hours) and replace with requirement to choose two courses from different disciplines, including one lab component (7 hours). Add ENGL 1113 as alternate to PSIS 1113, ENGL 1213 as alternate to PSIS 1133, and P SC 1113 as alternate to PSSC 1333. Add note to PSMS 1053 Mathematics "or equivalent General Education Math course."

Total credit hours for the degree will not change.

Reason for request:

All the course pre-fixes in our college have been changed, effective Fall 24. Degree sheets need to be updated to reflect the new pre-fixes. It's no longer a requirement to make a grade of C on major requirements so that note was removed. The change to general education is to make the PACS programs consistent across the college.

LSAL 3953 (Research Analysis and Application in Organizational Leadership) being replaced with PSIS 3953 (Critical Inquiry in Interdisciplinary Studies). LSAL 4953 (Capstone in Organizational Leadership), being replaced with LSIS 4953 (Portfolio in Interdisciplinary Studies). The new 3953 and 4953 courses have been developed to cover multiple majors in the same class.

LSAL 4143, Cultural Diversity in the Workplace, has been removed and replaced with PSIS 3053, Digital Literacy and Data Analysis.

#### WEITZENHOFFER FAMILY COLLEGE FINE ARTS

##### Arts Management, Master of Arts (RPC 483, MC M073).

Course requirements changes: Title change for AMGT 5013 from Overview of Arts Management and Administration to Overview of Arts Management and Entrepreneurship. Updated course names and prefixes in the department-maintained elective list from DRAM 5853 to Theatre Management AMGT 5853, from MST 5163 to Innovative Approaches to Museum Leadership AMGT 5273, and from ARTC 5943 Business of Art: Professional practice and added AMGT 5283 The Global Art Market. Total credit hours for the degree will not change.

##### Reason for request:

Change of course names and prefixes alleviates ambiguity with courses in individual departments.

##### Dance, Master of Fine Arts in Dance (RPC 043, MC M265).

Course requirement changes: AMGT 5013 is a degree requirement. The title of this course is changing from Overview of Arts Management and Administration to Overview of Arts Management and Entrepreneurship. Total credit hours for the degree will not change.

##### Reason for request:

School of Dance has been requested to change the course title to align with the AMGT change.

#### Program Changes

Recommended for Approval by the Academic Programs Council or Graduate Council  
April 2024

#### Program Requirement Changes

#### CHRISTOPHER C. GIBBS COLLEGE OF ARCHITECTURE

##### Interior Design, Master of Science (RPC 383, MC M587, M588)

*Course requirement changes to the First Professional option:* Course name change update for ID 5573 from Interior Lighting and Building Systems to Interior Lighting. Add ARCH 5463 Advanced Sustainable-Resilient Systems as a required Core Course and remove one Research Elective. Change 'ID 5133 Research Methods or RCPL 5113 Urban Planning Research Methods' to 'ID 5133 Research Methods or Any Research Methods course offered in the Gibbs College of Architecture with the approval of the graduate liaison'.

*Changes to the Post Professional option:* Change 'ID 5133 Research Methods or RCPL 5113 Urban Planning Research Methods' to 'ID 5133 Research Methods or Any Research Methods course offered in the Gibbs College of Architecture with the approval of the graduate liaison' for both the Thesis Option and Non-Thesis Option. Add ARCH 5463 Advanced Sustainable-Resilient Systems as a required Core Course and remove one Research Elective for the Non-Thesis Option.

Total credit hours for the degree will not change.

Reason for request:

Update in course content in response to increasing demands of the interior design profession under the advisement of the Professional Advisory Board and alumni.

DODGE FAMILY COLLEGE OF ARTS AND SCIENCES

Classics, Bachelor of Arts (RPC 234, MC B205-P122, B205-P411)

Course requirement changes to the Classical Languages and Latin concentrations. Changes to both concentrations: We are changing the name of LAT 2213 from “Ovid” to “Intermediate Latin Poetry” to provide a parallel course to “Intermediate Latin Prose” and to reflect that the course presents more poets than just Ovid.

*Changes to the Classical Languages concentration:* We are modifying the Intermediate Greek Language sequence. The current sequence has students moving from beginning Attic Greek into Homeric poetry and Biblical Greek. The new intermediate sequence will be GRK 2103 Intermediate Ancient Greek. Where there were once two classes in intermediate Greek, there is now one. To offset these hours, students will be required to take 9 (rather than 6) hours of LAT or GRK at the 3000-level or above.

*Changes to the Latin concentration:* We are replacing a now deleted required course (LAT 4313 Teaching of Latin) with LAT 4613 Foundations of the Latin Language. Total credit hours for the degree will not change.

Reason for request:

We are updating LAT course titles and modifying the intermediate Greek language sequence. The new intermediate sequence, which better suits the material learned in beginning Greek, will be GRK 2103 Intermediate Ancient Greek. This course will revise Attic prose but also introduce students to poetry and the Ionic dialect. At the conclusion, these students will be able to move on to genre specific GRK courses at the 3000 and 4000 level.

A required course for this major, LAT 4313 “Teaching of Latin” is now defunct and being replaced with LAT 4613 “Foundations of the Latin Language” as a requirement. We are also updating the name of LAT 2213 to the more appropriate “Intermediate Latin Poetry” to reflect that more authors than Ovid are taught in this class.

MEWBOURNE COLLEGE OF EARTH AND ENERGY

GeoEnergy Engineering, Bachelor of Science (RPC 484, MC B448)

Course requirement changes. Major Requirements changes: Remove 1 credit hour from P E 3022 Technical Communications to make it P E 3021; Add 1 credit hour to G E 3212 Porous Media Characterization to make it G E 3213; Remove G E 3712 Energy Resource Economics as a requirement; Major requirement hours changed from 55 to 53. Major Support requirement changes: Remove ENGR 2431 Electrical Circuits; Major support requirement hours changed from 30 to 29. General Education changes: Add CEE 1513 Towards Just and Responsible Energy Engineering as First Year Experience requirement; Add ECON 1113 or ECON 1123 as Core Area III - Social Science course. Total credit hours for the degree will change from 129 to 126.

Reason for request:

MPGE faculty met in a half day retreat to discuss the undergraduate program curriculum and updates to keep the program viable to produce graduates ready for the energy industry transition and challenges. They unanimously recommended to make G E 3212 Porous Media Characterization a three-credit hour course (G E 3213) to allow students enough time for exposure to subsurface depositional and environment stresses and for thorough examination of

porous media electrical, mechanical, thermal, and compressibility properties. The faculty recommended to make the required P E 3022 Technical Communication a one credit hour course (P E 3021) as the course objective is to develop effective written, oral, and electronic communication skills for technical and contemporary topics in petroleum engineering. The last recommendation of faculty for the GE BS program is to change the name of G E 4623 Energy Storage to Energy Conversion and Storage, a more adequate and fully encompassing title on the concepts covered.

## GALLOGLY COLLEGE OF ENGINEERING

### Aerospace Engineering, Bachelor of Science (RPC 005, MC B010)

Course requirement changes. Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Remove the specific courses that are listed for western culture (COMM 1315) and world culture electives (ANTH 4623). Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. Remove the program requirement (enrollment management) for progression into major courses. Remove AME 3623 from the required classes and add the new course AME 2102; this change results in a reduction of 1 credit hour. Remove AME 3103 from the required classes and replace with a simulation elective. Total credit hours for the degree will change from 128 to 126.

#### Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

### Architectural Engineering, Bachelor of Science (RPC 357, MC B035)

Course requirement changes. Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. Total credit hours for the degree will change from 130 to 129.

#### Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

### Biomedical Engineering, Bachelor of Science (RPC 413, MC B108)

Course requirement changes. ENGR 1411 is being changed to ENGR 1413 and being revised to qualify as the FYE course and meet the General Education Requirements. Change BME 3722 to BME 3723 Numerical Methods in Biomedical Engineering, adding one credit hour. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. Remove the upper-division Biology Elective requirement. This change results in a reduction of 3 credit hours. BME 1421 will be added as a prerequisite for BME 2333. ECE 2723 will become a prerequisite for BME 3533. Total credit hours for the degree will change from 130 to 127.



Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Chemical Engineering, Bachelor of Science (RPC 030, MC B160, B163, B164, B165)

Course requirement changes for all options: Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists.

*Changes for the Chemical Engineering Standard Option and Sustainability Option:* Remove CHEM 3421, ENGR 2411, ENGR 2431, and ENGR 3431 from major support requirements, and adding a third Technical Elective to replace 3 of these hours. These changes will result in a reduction of 1 credit hour. Total credit hours for both options will change from 127 to 125.

*Changes for the Chemical Engineering Bioengineering Option:* Remove CHEM 3421, ENGR 2411, ENGR 2431, and ENGR 3431 from major support requirements, and adding a third Technical Elective to replace 3 of these hours. These changes will result in a reduction of 1 credit hour. Total credit hours for this option will change from 128 to 126.

*Chemical Engineering Pre-Medical Option:* Remove CHEM 3421, ENGR 2411, ENGR 2431, and ENGR 3431 from major support. This reduces the degree by 4 hours. Total credit hours for this option will change from 135 to 130.

Total credit hours for the degree will change from 127-135 to 125-130.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Civil Engineering, Bachelor of Science (RPC 037, MC B190)

Course requirement changes. Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. Allow students to take GEOL 1114 "or approved substitute" to provide additional basic science course options, e.g. ecology, geology, biology, and meteorology. Total credit hours for the degree will change from 126 to 125.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Computer Engineering, Bachelor of Science (RPC 332, MC B225)

Course requirement changes. Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of

ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. C S 2413 is increasing by 1 credit hour to C S 2414. Reduced Professional Elective from 3 hours to 2 hours. Total credit hours for the degree will change from 129 to 128.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Computer Science, Bachelor of Science (RPC 233, MC B235)

Course requirement changes. Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. C S 2413 is increasing by 1 credit hour to C S 2414. Total credit hours for the degree will not change.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Electrical Engineering, Bachelor of Science (RPC 059, MC B350)

Course requirement changes. Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. Reduced the Professional Elective from 3 hours to 2 hours. Total credit hours for the degree will change from 128 to 126.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Engineering Physics, Bachelor of Science (RPC 071, MC B372)

Course requirement changes. Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. Remove the Physics Elective which results in a reduction of 3 credit hours. Total credit hours for the degree will change from 129 to 125.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Environmental Engineering, Bachelor of Science (RPC 331, MC B390)

Course requirement changes. Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. Add CEES 2412 to address a shortcoming (insufficient earth science content) raised during the Fall 2023 engineering accreditation visit (ABET). Total credit hours for the degree will change from 125 to 126.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Environmental Science, Bachelor of Science (RPC 075, MC B405)

Course requirement changes. Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. Total credit hours for the degree will change from 121 to 120.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Industrial and Systems Engineering, Bachelor of Science (RPC 129, MC B524, B528, B529)

Course requirement changes for all options: Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. Remove PHYS 2524 General Physics for Engineering and Science Majors.

*Changes for the Industrial and Systems Engineering Standard Option:* Replace three 1-hour courses, ENGR 2431 Electrical Circuits, ENGR 2461 Thermodynamics, and ENGR 3441 Fluid Mechanics with a new 2-hour course ISE 4302 Systems Thinking to the major requirement. Replace Core Area II Natural Science CHEM 1315 or CHEM 1335 with the option for a Natural Science elective with a lab. These changes result in a reduction of 1 credit hour. Total credit hours for this option will change from 127 to 120.

*Changes for the Industrial and Systems Engineering Analytics Option:* C S 2413 is increasing by 1 credit hour to C S 2414. Also, remove three 1-hour courses ISE 2431 Electrical Circuits, ISE 2461 Thermodynamics, ISE 3441 Fluid Mechanics from the major support requirements. Add ENGR 2002 since it was previously omitted. Replace Core Area II Natural Science CHEM 1315 or CHEM 1335 with the option for a Natural Science elective with a lab. Total credit hours for this option will change from 135 to 129.

*Changes for the Industrial and Systems Engineering Pre-Medicine Option:* Replace three 1-hour courses, ENGR 2431 Electrical Circuits, ENGR 2461 Thermodynamics, and ENGR 3441 Fluid Mechanics with a new 2-hour course ISE 4302 Systems Thinking to the major requirement. Total credit hours for this option will change from 138 to 132. Total credit hours for the degree will change from 127-138 to 120-132.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Mechanical Engineering, Bachelor of Science (RPC 158, MC B675, B676)

Course requirement changes for all options: Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. Remove the specific courses that are listed for western culture (COMM 1315) and world culture electives (ANTH 4623). Remove the program requirement (enrollment management) for progression into major courses. Remove AME 3103 and replace with a simulation elective. Replace PHYS 3223 with a math/science elective (3 hours).

*Changes for the standard Mechanical Engineering option:* Remove a technical elective (3 hours) and add AME 2102 which results in the reduction of 1 credit hour. Total hours for the Mechanical Engineering Standard Option will change from 123 to 121.

*Changes for the Pre-Medical Option:* Removing an engineering science elective (3 hours) and adding AME 2102 which results in the reduction of 1 credit hour. Total hours for the Premedical Option will change from 132 to 130.

Total credit hours for the degree will change from 123-132 to 121-130.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Environmental Engineering, Master of Science (RPC 348, MC M390)

Course requirement changes. *Thesis option required courses changes:* CEES 5244 Physicochemical Water Treatment Processes (4 credits) change to modify CEES 5243 Physical-Chemical Water Treatment. CEES 5624 Biological Waste Treatment change to modify CEES 5233 Biological Waste Treatment Design. Change CEES 5980 Research for Master's Thesis to 5-6 credits. Change Electives to 13-14 credits. *Non-Thesis option required courses changes:* CEES 5244 Physicochemical Water Treatment Processes (4 credits) change to modify CEES 5243 Physical-Chemical Water Treatment. CEES 5624 Biological Waste Treatment change to modify CEES 5233 Biological Waste Treatment Design. Course modification is included with this Program Modification request. Change Electives to 20 credits. Total credit hours for the degree will not change.

Reason for request:

To allow more flexibility in elective selection, two laboratory sections in two core courses are being removed. This will reduce the number of required courses to allow for a range of elective coursework.

Engineering, Doctor of Philosophy (RPC 067, MC D370-R232)

Course requirement changes to the Engineering standard concentration. Remove 9 hours of 5000 level or above letter graded engineering courses beyond the MS. Remove 15 hour of 5000 level or above letter graded courses in engineering, science, or math. Change Additional Coursework (21-64 hours) to Coursework Hours (42-60 hours). Updated coursework limits and requirements. Change ENGR 6980 Research for Doctoral Dissertation from 2-45 hours to 30-48 hours. Total credit hours for the degree will not change.

Reason for request:

We are reducing the total required coursework from 15 hours to 12 hours, and we are clarifying the language regarding the specific requirements for engineering coursework and S/U coursework.

## WEITZENHOFFER FAMILY COLLEGE OF FINE ARTS

Music, Bachelor of Arts (RPC 305, MC B703-P462)

Course requirement changes to the standard Music concentration of the Music option. Reduce MUTH 2622 by 1 hour to become MUTH 2621. Add one additional elective credit in music to maintain 120 total hours. Updated general education note to remove "non acceptance" of S/U courses. Total credit hours for the degree will change from 120-131 to 120.

Reason for request:

Updating all music degrees to 120 credits; changes to those programs impacted the BA (reduced MUTH by 1-hour, increased music electives by 1 hour). Updated totals in degree sheet and semester plans.

Music, Bachelor of Musical Arts (RPC 261, MC B704)

Course requirement changes to the Music option. Reduce MUTH 2622 by 1 hour to become MUTH 2621. Reduce SRRE 4021 by hour to become SRRE 4020. Reduce elective credits in music by 2 hours from 6 to 4. Updated general education note to remove "non acceptance" of S/U courses. Moved 3 hours of "Secondary Emphasis Electives" from second semester sophomore year to second semester senior year to account for the reduction in music electives and change in recital credit. Add note regarding language changes to semester plan. Total credit hours for the degree will change from 124-135 to 120.

Reason for request:

Adjustments to degree to meet the University's 120-credit hour mandate.

Music, Bachelor of Music (RPC 172, MC B705, B724, B725, B726, B730)

Course requirement changes to all options: Reduce MUTH 2622 by 1 hour to become MUTH 2621. Reduce SRRE 4021 by hour to become SRRE 4020. Update general education note to remove "non-acceptance" of S/U courses. Add note to semester plan regarding language requirement.

*Changes to the Composition option:* Reduce free elective credits by 2 hours from 8 to 6. Add note regarding language requirement to semester plan.

*Changes to the Organ and the Piano options:* Reduce JRRE 3021 by 1 hour to become JRRE 3020. Reduce free elective credits by 1 hour from 7 to 6.

*Changes to Piano Pedagogy option:* Reduce required credits of lower-division Major Performance Ensemble from 2 to 1. Delete free elective credit.

*Changes to Voice option:* Reduce JRRE 3021 by 1 hour to become JRRE 3020. Delete free elective credit.

Total credit hours for this degree will change from 124-135 to 120.

Reason for request:

Program change is being submitted to achieve 120 credit hour mandate. Edits to this program come from of adjusting credit hours of existing coursework and deleting elective credits.

Music Education, Bachelor of Music Education (RPC 306, MC B708, B709)

Course requirement changes to all options: Reduce UGRE 4011 by 1 hour to make it UGRE 4010. Reduce MUTH 2622 by 1 hour to make it MUTH 2621. Add note regarding language requirements to semester plan.

*Changes to Instrumental Music Education option:* Reduce MUED 3113 by 1 hour to make it MUED 3112. Reduce MUED 3253 by 1 hour to make it MUED 3252. Also updated notes on major ensembles, education courses, and S/U general education grades. Total credit hours for this option will change from 126-139 to 122.

*Changes to Vocal Music Education option:* Reduce MUED 3833, 3843, and 3853 by 1 hour each to make them MUED 3832, 3842, and 3852 respectively. Editing notes on general education requirements and S/U acceptance, and a footnote to EDSP 3053. Total credit hours for this option will change from 124-139 to 120.

Total credit hours for the degree will change from 124-139 to 120-122.

Reason for request:

Program change is being submitted to get closer to 120 credit hour mandate by the university. All edits in this program come in the way of adjusting credit hours of existing coursework; no additions or deletions are suggested. A few notes are being updated, based on clarifications in the School of Music and university policy.

Music, Bachelor of Music (RPC 172, MC B735-P072, B735-P306, B735-P631, B735-P683)

Course requirement changes to all concentrations: Reduce MUTH 2622 by 1 hour to become MUTH 2621. Reduce JRRE 3021 by hour to become JRRE 3020. Reduce SRRE 4021 by hour to become SRRE 4020. Adding note to semester plan regarding language requirement. Update general education note to remove "non acceptance" of S/U courses.

*Changes to the Brass & Percussion concentration:* Reduce free elective credits by 1 hours from 7 to 6. Update note regarding Major Performance Ensemble.

*Changes to the Harp concentration:* Reducing free elective credits by 1 hour from 6 to 5.

*Changes to the Strings & Guitar concentration:* Reduce free elective credits by 1 hour from 7 to 6.

*Changes to the Woodwinds concentration:* Reduce free elective credits by 1 hour from 7 to 6. Update note regarding Major Performance Ensemble.

Total credit hours for the degree will change from 124-135 to 120.

Reason for request:

Program change is being submitted to get closer to 120 credit hour mandate by the university. All edits in this program come in the way of adjusting credit hours of existing coursework; no additions or deletions are suggested. A few notes are being updated, based on clarifications in the School of Music and university policy.

Progress Changes

Recommended for Approval by the Academic Programs Council or Graduate Council  
March 2024

New Program

GALLOGLY COLLEGE OF ENGINEERING

Engineering Analytics, Bachelor of Science (RPC TBD, MC BTBD)

Requesting the addition of a Bachelor of Science with a Level III program title of Engineering Analytics. The program requires 120 hours with 57 hours in the major and 22 hours in major support.

Reason for request:

The purpose of this program in Engineering Analytics is to enable students to understand how to transform raw data from processes and systems, and uncover, model, and analyze patterns to extract valuable insights and make improvements to systems. As a result, they will learn to make informed data dependent decision making under a wide range of engineering industry.

Engineering data analytics involves the collection, study and analysis of data from a wide range of engineering contexts that include production and manufacturing, energy, transportation, and healthcare to form insights and models that can be used to make decisions. As important as the above skills and knowledge are for engineers, very few curricula address these in the world. With an explosion of data availability from various application environments engineers lack suitable knowledge of methods and techniques to study and analyze the data. This proposed curriculum seeks to do that.

New Certificate

PRICE COLLEGE OF BUSINESS

Real Estate Finance, Undergraduate Certificate (RPC TBD, MC TTBD)

Requesting the addition of an undergraduate Certificate with the Level III Program Name Real Estate Finance. The certificate requires 21 credit hours, with 15 hours in specific courses and 6 hours of guided electives. The certificate is open to all undergraduate majors.

Reason for Request:

The purpose of the Real Estate Finance Certificate is to provide undergraduate students with focused preparation for careers in Real Estate Finance. In addition to this focused preparation, the certificate will provide employers with evidence of this preparation in a high demand field.

Real Estate Finance, Graduate Certificate (RPC TBD, MC GTBD)

Requesting the addition of a Graduate Certificate with the Level III Program Name Real Estate Finance. The certificate requires 12 credit hours, with 2 hours in specific courses and 10 hours of guided electives.

Reason for Request:

The proposed Real Estate Certificate is open to any student at the University of Oklahoma who has an interest in the business related aspects of real estate. Students who pursue the Certificate will be able to demonstrate in-depth knowledge of the business related aspects of real estate and will be able to evaluate the financial aspects of real estate purchases and investments. The Certificate will be valuable for students who pursue careers in real estate or real estate related fields such as brokerage, real estate development, real estate investment, and real estate lending. This certificate is intended to provide formal certifications to both Price College majors and non-majors.

#### Program Requirement Changes

#### DODGE FAMILY COLLEGE OF ARTS AND SCIENCES

English, Bachelor of Arts (RPC 068, MC B375-P41, B375-P696)

For all concentrations, removing ENGL 2283 and adding 3 additional hours of English major electives. Total credit hours for the degree will not change.

Reason for Request:

The Department of English has voted to remove a course (ENGL 2283) from the core courses and to reallocate the credit hours to electives in the major. This is important for two reasons. First and foremost, English has a very large number of required courses that students have difficulty navigating on the way to graduation. 2283 is a relatively easy obstacle to remove. Second, 2283 lacks its own strong rationale, which produces confusion among our students about the major. Removing 2283 will facilitate students' progress toward degree and give them more flexibility in the major.

#### COLLEGE OF ATMOSPHERIC AND GEOGRAPHIC SCIENCES

Geospatial Technologies, Graduate Certificate (RPC 418, MC G042, G043)

Program requirement changes. Techniques: Remove GEOG 5313 and ISE 5103. Geographic Information Science Track: Remove RCPL 5463 and RCPL 5970. Add GIS 5833 Environmental Spatial Modeling, GEOG 5023 Geography of Health and Disease, and GEOG 5183 Landscape Ecology. Remote Sensing Track: Remove GRAD 5203, CEES 5903, PBIO 5733, and METR 5673. Add GIS 5173 Drones and Remote Sensing, GIS 5243 Remote Sensing Applications, and GIS 5553 Advanced Remote Sensing. Total credit hours for the certificate will not change.

Reason for request:

We have added quite a few GIS and GEOG courses and want the checksheet to have these courses listed.



Geography and Environmental Sustainability, Master of Science (RPC 425, MC M463-Q269, M464-Q269)

Program requirement changes to the Geospatial Technologies concentration. Changes requested to the Guided Electives, Techniques, and Geography electives lists. Guided Electives list changes: Remove GIS 5233 and GIS 5653. Add GIS 5243 and GIS 5553. Techniques course list changes: Remove C S 5093, GRAD 5203, RCPL 5463, RCPL 5970 (Adv GIS), PBIO 5733, CEES 5903, and METR 5673. Add GIS 5003, GIS 5173, GIS 5233, GIS 5653, GIS 5833. Geography electives - changes to the “suggested electives” list: Remove GEOG 5513, GEOG 5253, GEOG 5433, GEOG 5583, GEOG 5970 (Economics, Policy, and Technology). Add GEOG 5023, GEOG 5033, GEOG 5043, GEOG 5123, GEOG 5183, GEOG 5273, GEOG 5313, and GEOG 5423. Total credit hours for the degree will not change.

Reason for request:

We have added quite a few new GEOG and GIS courses and we want these to be listed on the checksheet.

Geography and Environmental Sustainability, Doctor of Philosophy (RPC 090, MC D461)

Program requirement changes. Change the requirement for “Two seminars or graduate-level courses (6 hours) in Geography & Environmental Sustainability” to “Two seminars or graduate-level courses (6 hours) on topics relevant to the student’s dissertation or professional goals.” Total credit hours for the degree will not change.

Reason for request:

We would like students to be able to take seminar courses outside of the GEOG department to encompass their long-term career goals and dissertation goals.

## PRICE COLLEGE OF BUSINESS

Accounting, B.B.A. (RPC 003, MC B001)

Course requirement change: Title of MKT 3013 is changing to Principles of Marketing and Supply Chain Management. Total credit hours for the degree will not change.

Reason for Request:

The college is updating course titles.

Economics, B.B.A. (RPC 277, MC B295)

Course requirement change: Title of MKT 3013 is changing to Principles of Marketing and Supply Chain Management. Total credit hours for the degree will not change.

Reason for Request:

The college is updating course titles.

Finance, B.B.A. (RPC 081, MC B435)

Course requirement change: MKT 3013 course title changing to Principles of Marketing and Supply Chain Management. Investments is changing from FIN 3503 to FIN 4103. Advanced Corporate Finance is changing from FIN 3603 to FIN 4303. Total credit hours for the degree will not change.

Reason for Request:

The change for MKT 3013 impacts all business major programs and reflects the revision of the course to incorporate comprehensive coverage of supply chain management and marketing. Finance is changing Investments to a 4000-level course (FIN 4103) in order to cross-list it with FIN 5103 and Advanced Corporate Finance (FIN 4303) to crosslist with FIN 5303.

Business Administration, B.B.A. (RPC 024, MC B590)

Course requirement changes to the International Business option. MKT 3013 title change to Principles of Marketing and Supply Chain Management. MGT 4323 title change to Managing Across Cultures. Total credit hours for the degree will not change.

Reason for Request:

The college is updating titles on several courses.

Management, B.B.A. (RPC 168, MC B360, B380, B658, B856)

Course requirement changes to all options: The title of MKT 3013 is changing to Principles of Marketing and Supply Chain Management. *Changes to the Energy Management option:* EMGT 3001 is changing to EMGT 2001. Investments is changing from FIN 3503 to FIN 4103. The title of MGT 4183 is changing to Managing Negotiations and Conflict. *Changes to the Management option:* MGT 3513 title change to Managing Human Capital and Talent. Remove SCM 3523 Production/Operations Management and add MGT 3363 Understanding Organizational Behavior. *Changes to the Sports Business option:* MGT 4183 title change to Managing Negotiations and Conflict. Total credit hours for the degree will not change.

Reason for Request:

Updating course numbers and titles. The change for MKT 3013 impacts all business major programs and reflects the revision of the course to incorporate comprehensive coverage of supply chain management and marketing. The name change for MGT 4183 reflects the content of the course. EMGT 3001 has been changed to 2001 to remove degree candidacy as a prerequisite, and allow non-business majors to enroll in this introductory class. FIN 3503 has been changed to 4103 to allow for slashlisting with 5103.

Name change for MGT 3513 to reflect the content of the course. The MGT 3363 class (Understanding Organizational Behavior) is a better fit for students who are pursuing a management major.

Management Information Systems, B.B.A. (RPC 262, MC B660, B665)

Course requirement change: MKT 3013 title change to Principles of Marketing and Supply Chain Management. Total credit hours for the degree will not change.

Reason for Request:

The college is updating titles on several courses.

Marketing/Supply Chain Management, B.B.A. (RPC 152, MC B498, B665, B857)

Course requirement changes to all options: MKT 3013 title change to Principles of Marketing and Supply Chain Management. *Changes to the Healthcare Business option:* Adding HCB 4643 Lean Six-Sigma in Healthcare to the Healthcare major electives. *Change to the Supply Chain Management option:* Remove SCM 3113, Principles of Supply Chain Management and SCM

4013 Supply Chain Modeling and Decision Making. Add 3 hours of Major Electives from any upper-division SCM course. Reduce the total number of major hours from 21 to 18. SCM 4323 course title change to Applied Strategic Projects. Total credit hours for the degree will not change.

Reason for Request:

The college is updating titles on several courses. Expanding major elective choices for Healthcare Business option. The change for MKT 3013 impacts all business major programs and reflects the revision of the course to incorporate comprehensive coverage of supply chain management and marketing.

Business Intelligence and Analytics, Undergraduate Certificate (RPC 462, MC T065)

Program is being updated to reflect title changes for BIA 3733 and BIA 4743. Total credit hours for the certificate will not change.

Reason for Request:

The college is updating titles on several courses.

Human Resource Management, Undergraduate Certificate (RPC 501, MC T264)

Program is being updated to reflect title change for MGT 3513. Total credit hours for the certificate will not change.

Reason for Request:

The college is updating titles on several courses.

Leadership, Undergraduate Certificate (RPC 486, MC T371)

Program is being updated to reflect title changes for MGT 3133, MGT 4323, MGT 3363, MGT 4183, and MGT 3513. Total credit hours for the certificate will not change.

Reason for Request:

The college is updating titles on several courses.

Hydrocarbon, Graduate Certificate (RPC 479, MC G067)

Program requirement changes. Remove EMBA 5062, EMBA 5112, EMBA 5251, and EMBA 5421. Add EMBA 5022 Introduction to Energy Accounting, EMBA 5142 Derivatives and Energy Trading, and EMBA 5412 Carbon Management: Strategies and Steps to certificate requirements. Change electives from 8 to 6 hours. Change the elective language to "6 hours from a list of Hydrocarbon courses approved by the graduate liaison". Total credit hours for the certificate will change from 16 to 12 hours.

Reason for Request:

These changes stem from the coinciding program modifications of the EMBA in Energy (M366) and appropriately align with the revised curriculum of elective and core courses.

Renewable Energy, Graduate Certificate (RPC 480, MC G773)

Program requirement changes. Remove EMBA 5022, EMBA 5031, and EMBA 5131 from certificate requirements. Add EMBA 5251 Electric Utility Fundamentals and EMBA 5341 Cyber-Physical security and Resilience to certificate requirements. Change elective from 8 to 6 hours. Change the elective language to “6 hours from a list of Renewable courses approved by the graduate liaison”. Total credit hours for the certificate will change from 16 to 12 hours.

Reason for Request:

These changes stem from the coinciding program modifications of the EMBA in Energy (M366) and appropriately align with the revised curriculum of elective and core courses.

Energy, Executive Master of Business Administration (RPC 451, MC M366)

Program requirement changes. This program is changing from 28 hours of required courses and 8 hours of elective courses to 30 hours of required courses and 6 hours of elective courses in each student's chosen track. The overall credit hour requirement will remain the same. Remove EMBA 5291, EMBA 5131, and EMBA 5421 as required courses for all EMBA in Energy students. Change course title of EMBA 5021 to Energy Technology & Innovation, EMBA 5341 to Cyber-Physical Security and Resilience for Energy, EMBA 5251 to Electric, Gas & Utility Fundamentals, and EMBA 5381 to Renewable Energy Project Development: Forecasting. Add EMBA 5141 Supply Chain Management, EMBA 5021 Energy Technology & Innovation, EMBA 5462 Introduction to Energy Systems, and EMBA 5471 Path to Net Zero as required courses for all EMBA in Energy students. Change electives from 8 to 6 hours. Change elective language to “6 hours from one of two mutually exclusive lists approved by the graduate liaison”. Total credit hours for the degree will not change.

Reason for Request:

Updating the curriculum of our Executive MBA in Energy program is crucial to stay aligned with the dynamic energy sector. The industry's perspective on viewing energy as a 'system' (and not molecules vs electrons), rapid technological advancements, and a greater focus on carbon management necessitates the changes proposed in this request. To that end, we are adding two new courses (a) *Introduction to Energy Systems* and (b) *Path to Net Zero* and making some adjustments elsewhere (as detailed in the proposal). This is essential for maintaining the relevance and effectiveness of our program, ensuring it continues to be a top-rated and valuable educational resource for energy leaders navigating the complexities of the evolving energy landscape.

## Concentration Deletion

## WEITZENHOFFER COLLEGE OF FINE ARTS

Music, Master of Music (RPC 173, MC M724-Q483)

Requesting the deletion of the Organ Technology concentration within the Music option of the Master of Music. There are no students enrolled. Five courses will be deleted: MUTE 5423, MUTE 5453, MUTE 5463, MUTE 5471, and MUTE 5472.

Reason for request:

Elimination of the American Organ Institute at OU, which supported this degree concentration.

President Harroz recommended the Board of Regents approve the proposed changes in the Norman Campus academic programs.

Regent Ross moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

### **COLLEGE ADMISSION REQUIREMENTS – NC**

With University College becoming the Academic Success Center, admission policies for undergraduate degree-granting colleges must be revised to reflect the changes in the University's academic structure.

The relevant admissions wording for each college has been excerpted in the pages attached hereto as Exhibit J. Changes to requirements have been limited to:

1. removing references to student admission to University College for the first 24 credit hours;
2. stating the criteria for admission to the college of their major.

Changes to admission requirements must be approved by the Board of Regents and then reported to the Oklahoma State Regents for Higher Education.

President Harroz recommended the Board of Regents approve the proposed changes in admissions to degree-granting colleges of the Norman Campus to reflect the restructuring of the University College and direct admission of incoming students to the college of their chosen major.

Regent Shirley moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

### **CONCURRENT ENROLLMENT ADMISSION POLICY EXCEPTIONS - NC**

This is the seventh year of this program at NPS and the third year with the Sooner Discovery Program (SD). The purpose of these programs to increase college level learning opportunities at these area high schools and in Norman. In addition, the Sooner Discovery program, a 4-week on campus college immersion program, serves as a recruiting opportunity for students across the state and out of state, while increasing college preparedness with extra support.

Implementing the projects requires The University of Oklahoma to renew annually a policy exception from the Oklahoma State Regents for Higher Education to their Institutional Admission and Retention Policy, specifically section 3.9.6.I – Concurrent Enrollment of High School Students.

After approval by the Board of Regents, the requests for policy exception will be forwarded to the Oklahoma State Regents for Higher Education for approval.

President Harroz recommended the Board of Regents authorize the administration to renew exceptions for the 2024-25 academic year from the Oklahoma State Regents for Higher Education (OSRHE) to continue concurrent enrollment programs at Norman Public Schools (NPS) and with the Sooner Discovery Program. OSRHE requires exceptions to be authorized annually.

For NPS the exceptions would be as follows:

1. The requested exception is to allow admission to the NPS English program for students with a high school GPA of 3.0; and a 19 English ACT or 510 Reading and Writing SAT.
2. The requested exception is to allow admission to the NPS Math program for students with a high school GPA of 3.0; and a 19 Math ACT or 510 Math SAT.

For SD, the exceptions would be as follows:

For program admission: 20 ACT or 1020 SAT scores; and high school GPA of 3.0.

Regent Nagel moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

## **REVISIONS TO THE FACULTY HANDBOOK – HSC**

Revisions have been made to Sections 3, 5, and 6 to clarify intent, as described below.

Revisions to Appendix M reflect updates to the colleges' individual professional practice plans, which were not updated in the March 2024 faculty handbook review. After the Regents approved the March 2024 changes to the Faculty Handbook, the colleges were asked to update their professional practice plans to make them consistent with each other, as appropriate, as well as consistent with the revised Faculty Handbook. Each individual college performed a review and made revisions to reflect current practices, with a goal of bringing the plans current and improving consistency amongst the Colleges. The proposed Appendix M reflects updates for the College of Allied Health, College of Dentistry, College of Nursing, College of Pharmacy, and College of Public Health.

Additions in the draft attached hereto as Exhibit K are noted by underline and deletions by strike-through. Brief descriptions of the changes to sections are noted below, with pdf revisions attached for Board approval.

SECTION 3.13 – Modification to remove a restriction on endowed chair term renewals.

SECTION 3.15 – Modification to explain the intent of faculty awards and provide direction on how to learn more about the process for awarding institutional support.

SECTION 5.23 – Modification to endorsement language in order to clarify that promoting OU Health (OUH) is not considered a prohibited endorsement.

SECTION 6 – Modification to provide clarification regarding dual employment between OUHSC and OUH/OU Health Partners, Inc. ("OUHPI"), in response to changes relating to other credentialed providers working at OUH/OUHPI. The current version of Section 6 identifies only OUH as a dual employer rather than OUH and OUHPI, as identified in Section 3.

APPENDIX M 1-2 and 6-8 – Updates to Individual College Professional Practice Plans to bring plans current and provide consistency where appropriate among the Colleges. College of Medicine and School of Community Medicine will be presented at a later time.

President Harroz recommended the Board of Regents approve the revisions to the Health Sciences Center Faculty Handbook as proposed.

Regent Braught moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

**NEW PROGRAM– EXECUTIVE MASTER OF HEALTHCARE ADMINISTRATION, HUDSON COLLEGE OF PUBLIC HEALTH – HSC**

The Oklahoma State Regents for Higher Education Policy 3.4.3 requires approval for new instructional programs. The new Executive Master of Healthcare Administration (eMHA) will require fewer credit hours of coursework, differentiating it from the college's existing MHA program which is oriented to learners without previous relevant professional work experience. This proposed program is unique as it would be the only online MHA program offered by a Council on Education for Public Health (CEPH)-accredited public health college in Oklahoma, and a standout program in the region. It will be affiliated with the only Commission on Accreditation of Healthcare Management (CAHME)-accredited MHA program in the state. The curriculum will focus on executive level skills requiring three or more years of work experience for admission and incorporating oral presentations into the program utilizing a competency-based curriculum. Successful graduates will earn the Executive Master of Healthcare Administration degree.

President Harroz recommended the Board of Regents approve a new academic program, titled the Executive Master of Healthcare Administration (eMHA), at the Hudson College of Public Health, as follows:

- I. Authorize submitting a Letter of Intent to Oklahoma State Regents for Higher Education in order to establish the Executive Master in Health Care Administration;
- II. Authorize adding the Executive Master in Health Care Administration to the degree program portfolio as an online program offering; and
- III. Approve planning the curriculum to include 42-credit hours to complete the degree program.

Regent Nagel moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

**NEW PROGRAM MICROCREDENTIAL – POST-BACCALAUREATE RESEARCH EDUCATION, GRADUATE COLLEGE – HSC**

The Oklahoma State Regents for Higher Education Policy 3.4.3 requires approval to create new programs and provides for higher education institutions to seek approval for new micro-credentials. Micro-credentials and their associated digital badges must meet the policy definition for State Regents' approval and inclusion in the statewide electronic inventory of such credentials at UpskillOK.org. Programs are recognized by digital badges representing successful completion of a specific set of activities, professional development, and/or courses.

The Graduate College proposes to establish a new career preparation micro-credential through the Post-baccalaureate Research Education Program (PREP), which is a 1-year program. PREP aims to develop a diverse pool of well-trained post-baccalaureates who will then transition into research-focused doctoral degree programs in biomedical sciences. PREP includes five courses (7 credit hours) and up to two six-week lab rotations. All PREP participants are also required to participate in career and professional development programming including Workshops in Biomedical Research, the Graduate College's monthly seminar series, and the annual Graduate Research Education and Technology Symposium. The PREP Microcredential will be a standalone program. Enrollment will have an open period and will not be continuously available. The delivery method will include face-to-face and blended/hybrid opportunities for learners. Participants will spend 75% of their time in research labs and 25% of their time on academic curriculum activities.

All PREP participants are expected to apply to research-focused biomedical doctoral degree programs, such as PhD, or MD-PhD programs, during or immediately following completion of the PREP program. Credits earned and laboratory rotations can be transferred to OU Health Sciences PhD programs.

President Harroz recommended the Board of Regents approve creating a professional development microcredential titled, “Post-Baccalaureate Research Education” at the Graduate College to recognize learners who complete the PREP requirements, including:

- I. Five courses including: 1) BMSC 5001, Integrity in Scientific Research, 1 credit hour; 2) BMSC 5202, Foundations in Biomedical Science I, 2 credit hours; 3) BMSC 5031, Laboratory Animal Use and Concepts, 1 credit hour; 4) BMSC 5302, Foundations in Biomedical Science II, 2 credit hours; and 5) Experimental Design and Applied Statistics, 1 credit hour;
- II. Up to two six-week laboratory rotations; and
- III. Recorded participation in career professional development programming, professional development workshops in Biomedical Research, and Graduate Research Education and Technology Symposium, offered by the Graduate College during the program year.

Regent Nagel moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

#### **PROGRAM MODIFICATION – ADMISSION REQUIREMENTS, COLLEGE OF ALLIED HEALTH - HSC**

The Oklahoma State Regents for Higher Education Policy 3.4.3 requires that instructional programs obtain approval for modification to existing programs. The continued requirement for Graduate Record Examination (GRE) scores to be submitted for admission to the noted College of Allied Health programs is seen as a potential barrier for applicants. Most similar programs no longer require the GRE, and historic analysis of performance indicators of OUHSC graduates shows that the GRE score does not predict learner performance in these programs. Each program is adopting a more holistic admission process and GRE scores may not accurately reflect the abilities of all applicants. Continued use as an admission requirement is an additional burden for the applicant and is deemed unnecessary for holistic review. The change to the GRE requirement for admission will become effective immediately on approval.

President Harroz recommended the Board of Regents approve modifications to remove the Graduate Record Examination from the admission requirements for each of the following degree programs at the College of Allied Health:

- I. Doctor of Occupational Therapy;
- II. Doctor of Science in Rehabilitation Science;
- III. Doctor of Physical Therapy;



IV. Doctor of Audiology; and

V. Master of Arts in Speech-Language Pathology

Regent Shirley moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

### **PROGRAM MODIFICATION – MASTER OF SCIENCE, OCCUPATIONAL AND ENVIRONMENTAL HEALTH, GRADUATE COLLEGE – HSC**

The Oklahoma State Regents for Higher Education Policy 3.4.3 requires that instructional programs obtain approval to modify existing programs. The proposed admission requirements for the Master of Science in Occupational and Environmental Health – Industrial Hygiene and Environmental Health Science include the following criteria: an earned baccalaureate degree (120 semester hours minimum) with a 3.00 GPA in the last 60 hours; a minimum of 36 semester hours of undergraduate and/or graduate-level courses in basic and applied sciences, mathematics, engineering and technology, with at least 9 of these credit hours at the upper level (junior, senior or graduate); and a minimum of 8 hours in communication. Applicants who are deficient in up to 8-semester credit hours of these requirements may be admitted by the department to the graduate degree program on the condition that they must make up these deficiencies within the first 12-months of graduate enrollment. No course taken as part of the graduate degree program curriculum can be used to make up a deficiency. Total credit hours to attain the degree will not change. The four admissions components include:

- Basic sciences: a minimum of 9 semester credit hours in chemistry including organic chemistry, one course in biology, physiology, biochemistry, or other appropriate life science, and one course in physics are required;
- Mathematics: College Algebra or higher course is required. Statistics courses are considered applied mathematics but cannot substitute for the College Algebra requirement;
- Applied science, engineering and technology courses are those that apply mathematics and/or basic sciences to investigate and/or solve problems in the physical world. Examples of applied science courses include nutrition, exercise science, and environmental health. Examples of technology courses include computer science, geographic information systems, and safety science; and
- Communication: this category includes courses in English, speech, journalism, media, composition, technical writing, foreign languages and literature.

President Harroz recommended the Board of Regents approve modifications to the admission requirements for the Master of Science in Occupational and Environmental Health at the Graduate College to:

- I. Remove two admissions requirements as follows: 1) the Graduate Record Examination (GRE), and 2) applicant letters of recommendation; and
- II. Update and clarify the admission criteria, college coursework expectations, and program admission requirements in basic sciences, applied sciences, mathematics, and communications.

Regent Shirley moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

**PROGRAM MODIFICATION–MASTER OF HEALTHCARE ADMINISTRATION –  
ONLINE DELIVERY, HUDSON COLLEGE OF PUBLIC HEALTH – HSC**

The Oklahoma State Regents for Higher Education Policy 3.4.3 requires that instructional programs obtain approval to modify existing programs. Online delivery of the Master of Healthcare Administration (MHA) program will increase accessibility of the program to learners who are unable to attend on-site. Providing additional flexibility for learners to acquire the MHA degree reduces barriers to advanced degree education and increases access and opportunity for applicants to attend the University of Oklahoma.

President Harroz recommended the Board of Regents approve a modification to delivery mode for the Master of Healthcare Administration (MHA) program at the Hudson College of Public Health, to approve online delivery of the MHA program.

Regent Braught moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

**PROGRAM MODIFICATION – MASTER OF HEALTH SCIENCES, PHYSICIAN  
ASSISTANT PROGRAM, SCHOOL OF COMMUNITY MEDICINE-TULSA, COLLEGE  
OF MEDICINE – HSC**

The Oklahoma State Regents for Higher Education Policy 3.4.3 requires that instructional programs obtain approval to modify existing programs. The change to the GRE requirement for admission will become effective immediately on approval. The noted course updates, revisions and changes are proposed to ensure that the curriculum and courses for the Master of Health Sciences Physician Assistant Program at the School of Community Medicine align with the OU College of Medicine curriculum. These changes will not increase the number of credit hours required to complete the degree.

President Harroz recommended the Board of Regents approve modification of the Master of Health Sciences Physician Assistant Program, at the School of Community Medicine, College of Medicine, to:

- I. Remove the Graduate Record Examination (GRE) as a requirement for admission;
- II. Update course titles and descriptions to align more clearly with those of the School of Community Medicine by changing: 1) PAT 7870 from Internal Medicine/Geriatrics Rotation to Internal Medicine Clerkship; 2) PAT 7940 from Pediatrics Rotation to Pediatrics Clerkship; 3) PAT 7930 from Obstetrics and Gynecology Rotation to Obstetrics and Gynecology Clerkship; 4) PAT 7970 from Mental Health Rotation to Psychiatry Clerkship; 5) PAT 7960 from Primary Care Rotation I to Family Medicine Clerkship; 6) PAT 7917 from Surgery Rotation to Surgery Clerkship; 7) PAT 7990 from Primary Care Rotation II to Primary Care Rotation; 8) PAT 7603 from Advanced Clinical I to Health Systems Science in Practice I; and, 9) PAT 7613 from Advanced Clinical II to Health Systems Science in Practice II;

- III. Revise courses PAT 7620 Advanced Clinical III to Advanced Clinical Seminar to extend across two semesters, continuing from July to program completion in November; and,
- IV. Drop PAT 7632 Advanced Clinical IV and incorporate the content into the Advanced Clinical Seminar course (PAT 7620)

Regent Braught moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

#### **PROGRAM MODIFICATION – DELETION OF MASTER OF ARTS IN NUTRITIONAL SCIENCES, COLLEGE OF ALLIED HEALTH – HSC**

The Oklahoma State Regents for Higher Education Policy 3.4.3 requires that instructional programs obtain approval from the institutional governing board to delete existing programs. Low enrollment is the reason the program is being deleted. There are no students currently enrolled in the program and therefore a teach out plan is not necessary; the program is not part of a Cooperative Agreement. No courses will be deleted from the institutional course catalogue as a result of this action. Program courses will be used as electives or required courses in other existing certificate, professional and graduate programs of the college. No additional funds were allocated to initiate this program. On approval the program deletion will become effective immediately.

President Harroz recommended the Board of Regents approve a change to the degree inventory for the College of Allied Health to delete the Master of Arts in Nutritional Sciences from the degree program selection.

Regent Braught moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

#### **BOARD OF REGENTS POLICY — 5.1.2.5 – ENDOWED CHAIRS AND PROFESSORSHIPS – ALL**

The proposed revisions to Regents' Policy 5.1.2.5, attached hereto as Exhibit L, update the Endowed Chairs and Professorship Policy to reflect the current appointment process. The revised policy documents the review process for Endowed Chairs and Professorships for the Health Sciences Center and creates a review requirement, as well as appointment letter requirements, for the Norman campus. These changes are necessary to reflect the current processes and structure on each campus. The Norman Faculty Senate voted to approve this Policy unanimously with two abstaining votes.

President Harroz recommended the Board of Regents approve revisions to Regents' Policy 5.1.2.5.

Regent Nagel moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

**POLICY REVISION – ETHICS IN RESEARCH – ALL**

The proposed change to Regents' Policy 4.2.4.1, attached hereto as Exhibit M, will allow the President to implement Ethics in Research policies on the individual campuses that are applicable to their respective campuses and funding agencies. Further, the revised policy will allow the individual campuses to be responsive to required policy changes from the federal government that impact the research of faculty, staff, and students.

President Harroz recommended the Board of Regents approve the revisions to Regents' Policy 4.2.4.1 as set forth in the attachment to allow the President to implement Ethics in Research policies on the Norman and Health Sciences campuses and the Office of the Senior Vice President and Provost and the Office of Vice President for Research, at the respective campus, to manage the individual Ethics in Research Policies along with all associated procedures.

Regent Nagel moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

**POLICY REVISION – OBLIGATION AND COLLECTION OF STUDENT FEES AND CHARGES POLICY– ALL**

The proposed change to Regents' Policy 6.3.2.1 will bring the University into compliance with new federal laws taking effect July 1, 2024.

The proposed changes are as follows and are attached hereto as Exhibit N:

OU Policy Manual: 6.3.2.1.(III)(I) The Bursar's Office will notify the Registrar of the names of those students whose tuition and fees are not paid by the last day of classes so that, subject to the requirements of federal laws or regulations, the Registrar can withhold the reporting of their final grades.

OU Policy Manual: 6.3.2.1(IV)(E) Delinquent payment of charges will not constitute grounds for withdrawal. The charges will be carried forward to the next semester, at which time all fees and charges must be cleared prior to any new enrollment. Except for STOPS on students' accounts that have been referred to the University's Legal Counsel Office, the Bursar or his or her designee may remove enrollment STOPS as an exception to this policy when, in the judgment of the Bursar or his or her designee, there are extraordinary circumstances that prevented the students from paying outstanding fees and charges. Subject to the requirements of federal law or regulations, students leaving the University will have their official records and transcripts tagged, and these records will not be released to other persons, institutions, or agencies until all debts are paid.

President Harroz recommended the Board of Regents approve revisions to Regents' Policy 6.3.2.1 to comply with changes to federal law regarding the withholding of final grades and transcripts for students who have outstanding balances for tuition and fees.

Regent Nagel moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

**POLICY REVISION – POST-TENURE REVIEW - NC**

The proposed revisions to Regents' Policy 5.1.3.4, attached hereto as Exhibit O, are designed to increase the efficiency and the effectiveness of the post-tenure review process by targeting Post-Tenure Review (PTR) resources where they are most needed. The policy retains the general scheme of having all faculty undergo PTR every five years. The policy is being modified to first allow a PTR to occur earlier than every five years for faculty who twice fail to meet expectations in their annual reviews. These "prompted" reviews will enable the faculty member and the University to more timely address problems and provide needed support. Second, the revisions provide for a streamlined PTR process for faculty who are consistently meeting expectations during their annual reviews. Third, the proposed changes create a more meaningful threshold for requiring professional development plans—instead of an average of the cumulative score, an accumulation of instances of "not meeting expectations" in any area of the faculty member's distribution of effort would instigate a development plan. The Norman Campus Faculty Senate voted to endorse these changes.

President Harroz recommended the Board of Regents approve revisions to Regents' Policy 5.1.3.4.

Regent Nagel moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

**POLICY REVISIONS – PREVENTION OF ALCOHOL ABUSE AND DRUG USE ON CAMPUS AND IN THE WORKPLACE AND STUDENT ALCOHOL --ALL**

The Norman Campus Student Alcohol Policy (SAP) Review Committee began meeting in Fall 2023 to evaluate the specific components of the SAP with the applicable offices of oversight and the OU community and to compare the SAP to SEC institutions. The SAP review was completed simultaneously with the Student Rights and Responsibilities Code review in 2023-2024 by the SAP Review Committee, which included stakeholders from Housing and Residence Life, Legal Counsel, Student Conduct, Student Government and Organization Services, Student Government Association, Student Life, and the Vice President's Office for Student Affairs. As a result of this evaluation, changes are being proposed to delegate implementation of the policy to the President and management of the policy to the Vice President of Student Affairs. The proposed revisions are attached hereto as Exhibit P.

President Harroz recommended the Board of Regents approve the proposed revisions to the Regents' Policy 7.6.2.11 Prevention of Alcohol Abuse and Drug Use On Campus and In The Workplace and Student Alcohol Policy effective August 1, 2024.

Regent Nagel moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

**POLICY REVISION -- INSTITUTIONAL EQUITY -- ALL**

A review of similarly situated institutions revealed that best practice is to maintain detailed anti-discrimination and related policies at the presidential or campus level. The Office of Legal Counsel and the Institutional Equity Office will work with the President to ensure compliance with applicable laws.

President Harroz recommended the Board of Regents approve the following actions:

- I. Amend Board of Regents Policy 15.1.1.1 Institutional Equity Office Policies (formerly BOR 3.2, Staff Handbook Policy: 5.22, 5.23) to reclassify BOR Policy 3.2.4—Non-Discrimination Policy; BOR Policy 3.2.5—Sexual Misconduct, Discrimination, and Harassment; and BOR Policy 3.2.9—Consensual Sexual Relationships Policy each to be a presidential-level policy beginning August 1, 2024;
- II. Strike BOR Policy 3.2.6—Retaliation; BOR Policy 3.2.7—Complainant Process; BOR Policy 3.2.8—Sanctions; and BOR Policy 3.2.10—Grievance Procedure and address such provisions in presidential-level policy and related procedures beginning August 1, 2024;
- III. Authorize the University President to adopt and approve revisions and/or new versions of the Sexual Misconduct, Discrimination, and Harassment Policy; the Non-Discrimination Policy; and the Consensual Sexual Relationships Policy as needed to comply with applicable law(s) subject to submission to the Chair(s) of the appropriate Standing Committee(s) of the Board for consideration; and
- IV. Authorize the University President to develop and approve revisions to the Student Code of Rights and Responsibilities, Norman/HSC Faculty Handbook(s), and/or Staff Handbook to take effect August 1, 2024, as needed.

Regent Shirley moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

### **USE OF SECTION 13 AND NEW COLLEGE FUNDS – ALL**

The University has a beneficial interest in the “Section Thirteen State Educational Institutions Fund” and the “New College Fund” held in the care of the Commissioners of the Land Office (CLO) as trustees. The CLO is better known as the “School Land Trust” and is an Oklahoma State Agency created by the original Oklahoma Constitution. Its primary purpose is to administer the school land trust funds for the production of income for the support and maintenance of the common schools and the schools of higher education.

The University has the right to receive annually 30% of the distribution of income produced by “Section Thirteen State Educational Institutions Fund” assets and 100% of the distribution of income produced by the “New College Fund”. The University administration has developed a plan to use the Section 13 and New College Funds anticipated to be received during Fiscal Year 2025 for projects on the Norman, Health Sciences, and Tulsa Campuses. To implement the plan, the Board is requested to approve the following uses of Section 13 and New College Funds in the amounts indicated.

Section 13/  
New College  
Funds

|                                                                                |                     |
|--------------------------------------------------------------------------------|---------------------|
| 1. Required Debt Service, Various Series General Revenue Bonds – Norman Campus | \$10,286,250        |
| 2. Campus Academic Renovations – Tulsa                                         | \$426,667           |
| 3. Campus Central Services Renovations – Tulsa                                 | \$853,333           |
| Total                                                                          | <u>\$11,566,250</u> |

Additional information about each of the proposed projects is presented below.

#### PROJECT DESCRIPTIONS

1. Required Debt Service, Various Series General Revenue Bonds – Norman Campus: This project involves the use of \$10,286,250 to pay required debt service payments associated with the various series General Revenue Bonds, and related paying agent fees.
2. Campus Academic Renovations – Tulsa: This project is centered on renovations of existing classrooms, library, urban design studio, student affairs, conference rooms, research and lab space, academic technology, and offices on the campus. Most renovations are centered around improved technology and signage. Renovations include, but are not limited to, equipment (IT polycom and otherwise) purchases, classroom technology refresh, library renovation for academic purposes, campus office moves (re-stacking) and upgrading existing classrooms for improved distance education technology and facilities renovations. Total funding is \$426,667.
3. Campus Central Services Renovations – Tulsa: This project includes, but is not limited to, the following efforts: boiler and chiller replacement, cooling tower panel replacement, upgrade boilerhouse controls, generator refurbishment, LED light replacement, metasys upgrade, roof replacements, electrical and UPS upgrades, 1C33 HVAC upgrades, underground storage tank monitoring system, smoke detectors, various IT, police department, and EHS upgrades. Total funding is \$853,333.

President Harroz recommended the Board of Regents approve a plan to use a total of \$11,566,250 in Fiscal Year 2025 Section 13 and New College Funds for the Norman, Health Sciences Center, and Tulsa projects identified below.

Regent Nagel moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

#### **MAX WESTHEIMER AIRPORT HANGAR & INFRASTRUCTRE DEVELOPMENT - NC**

Max Westheimer Airport Improvements project was approved as part of the 2024 Campus Master Plan of Capital Improvements Projects for the Norman campus. The work to be undertaken will support the development of north and/or south airport property (approximately 95 acres in total) with the extension of various utilities, construction of roads and parking,

construction of aircraft hangers or related structures, and any elements necessary to provide connectivity to airport movement infrastructure. The estimated total project cost is \$10,000,000 with funding from a combination of federal and state grants, and other University funds.

At this time, an architectural consultant is needed to assist the University in planning and design of property improvements and infrastructure necessary for the development of University property located on or adjacent to Max Westheimer Airport on the University Research Campus – North in Norman, Oklahoma. A request for qualifications was sent to the architectural firms that are currently registered with the Construction and Properties Department/Division of Capital Assets Management of the State Office of Management and Enterprise Service, and a committee was formed to evaluate the responses received from \_\_ firms. The committee was composed of the following:

**Voting:**

Jeffrey Schmitt, Associate Vice President, Architectural & Engineering Services,  
Chair

Sarah Zeinalpour, Assistant Director, Architectural & Engineering Services

Chris Hancock, Capital Project Manager, Architectural & Engineering Services

Lance Lamkin, Airport Administrator, Max Westheimer Airport

Bill Cooper, Architect, Facilities Management

**Non-Voting:**

Kevin Leach, Director, Campus Safety

Proposals to provide the needed professional services for the projects were received from four architectural firms. Four firms were selected by the interview committee for further evaluation. A detailed review and interview was conducted with the four firms, and the firms were rated from highest to lowest as follows.

1. Parkhill, Norman, OK
2. Garver, Oklahoma City, OK
3. MA+, Norman, OK
4. Miller Architects, Oklahoma City, OK

**MWA HANGAR & INFRASTRUCTURE IMPROVEMENTS  
ARCHITECTURAL FIRM EVALUATION SUMMARY**

|                                   | Parkhill | Miller Architects | Garver | MA+ |
|-----------------------------------|----------|-------------------|--------|-----|
| Acceptability of Design Services  | 115      | 95                | 120    | 115 |
| Quality of Engineering (Services) | 120      | 105               | 115    | 120 |
| Adherence to Cost Limits          | 75       | 66                | 60     | 63  |
| Adherence to Time Limits          | 69       | 63                | 66     | 69  |
| Volume of Changes                 | 48       | 40                | 42     | 38  |
| Resources of the Firm             | 46       | 40                | 48     | 42  |
|                                   |          |                   |        |     |
| Totals                            | 473      | 409               | 451    | 447 |

Funding for the project has been identified and is available and budgeted from a combination of Federal Aviation Administration grants and University auxiliary funds.



President Harroz recommended the Board of Regents:

- I. Rank in the order presented below architectural firms under consideration to provide professional services required for the Max Westheimer Airport Hangar & Infrastructure Development project;
- II. Authorize the University administration to negotiate the terms of an agreement and a fee, starting with the highest-ranked firm; and
- III. Authorize the President or his designee to execute the consultant contract.

Regent Braught moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

### **BIOMEDICAL SCIENCES BUILDING 6<sup>TH</sup> FLOOR LAB RENOVATION – HSC**

At the June 2023 meeting, Miles Architecture was selected to provide professional architectural services for the Biomedical Sciences Building 6<sup>th</sup> Floor Lab Renovation project. The project involves the renovation of approximately 11,208 square feet of laboratory space facing the central corridor on the 6th floor of the Biomedical Sciences Building. The project involves painting, repairing/replacing casework, benches, flooring and ceiling tiles and infrastructure updating as needed to make the space usable research laboratories.

At this time, a firm is needed to provide construction management services for the project. A request for qualifications was sent to the construction management firms that are currently registered with the Construction and Properties Department/Division of Capital Assets Management of the State Office of Management and Enterprise Service, and a committee was formed to evaluate the responses received from nine firms. The committee was composed of the following:

Earl Chain, Assistant Director, Architectural & Engineering Services, Chair  
Dustin Bozarth, Assistant Vice President, Facilities Management  
Paul Manzelli, Sr. Associate Vice President for Administration & Finance  
James Pappin, Associate Vice President For Health Sciences Research  
Tom Deal, Senior Capital Project Manager, Architectural & Engineering Services

Proposals to provide the needed construction management services for the project were received from nine construction management firms. Four firms were selected by the interview committee for further evaluation. A detailed review and interview was conducted with the four firms, and the firms were rated from highest to lowest as follows.

1. Lippert Bros. Inc., Oklahoma City, OK
2. Redmond Construction Corp., Chicago, IL
3. LD Kerns Contractors, Tulsa, OK
4. T Scott Construction LLC, Oklahoma City, OK

**BIOMEDICAL SCIENCES BUILDING 6<sup>TH</sup> FLOOR LAB RENOVATION  
CONSTRUCTION MANAGEMENT FIRM EVALUATION SUMMARY**

|                                           | Redmond<br>Construction<br>Corp. | Lippert Bros.<br>Inc. | LD Kerns<br>Contractors | T Scott<br>Construction |
|-------------------------------------------|----------------------------------|-----------------------|-------------------------|-------------------------|
| Experience with Similar<br>Projects       | 80                               | 80                    | 54                      | 66                      |
| Quality of Preconstruction<br>Services    | 72                               | 74                    | 62                      | 62                      |
| Pre-Construction/<br>Construction         | 36                               | 38                    | 35                      | 33                      |
| Quality of Construction<br>Phase Services | 144                              | 156                   | 136                     | 124                     |
| Resources of the Firm                     | 37                               | 40                    | 34                      | 31                      |
| In-State Preference                       | 0                                | 19                    | 16                      | 16                      |
| <b>Total</b>                              | <b>369</b>                       | <b>407</b>            | <b>337</b>              | <b>332</b>              |

Funding for this portion of the project has been identified and is available and budgeted from General Revenue Bonds and University sources.

President Harroz recommended the Board of Regents:

- I. Rank in the order presented construction management firms under consideration to provide professional services required for the Biomedical Sciences Building 6<sup>th</sup> Floor Lab Renovation;
- II. Authorize the University administration to negotiate the terms of an agreement and a fee, starting with the highest-ranked firm; and
- III. Authorize the President or his designee to execute the construction management contract.

Regent Braught moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

**BASIC SCIENCES EDUCATION BUILDING 3<sup>RD</sup> FLOOR LAB RENOVATIONS – HSC**

First approved at the May 2020 and March 2023 meetings as additions to the Campus Master Plan of Capital Improvements, the Basic Sciences Education Building 3<sup>rd</sup> Floor West and East Lab Renovations projects will renovate a total of approximately 22,035 square feet of laboratory space to provide flexible space to house up to 16 investigators. The project will construct the east and west halves of the 3<sup>rd</sup> Floor concurrently in order to maximize economy of scale and minimize the schedule for delivery. At the September 2022 meeting Beck Design was selected to provide planning and professional design services for the project. Also approved at the September 2022 meeting, Lippert Bros. was selected to provide construction management services for the project.

The labs will be remodeled to an open modular configuration, along with reconfiguring offices, storage rooms and support spaces to meet the needs of the researchers. Equipment will include new cabinetry, gas lines, biosafety cabinets, bench/desk reconfiguration, and walls with outlets suitable for 220V freezers and centrifuges. The renovation of this space will allow the University to attract and retain faculty, post-docs, and students expecting a modern up-to-date, biomedical research facility.

It is proposed that the Board of Regents authorize the University administration to contract and make payments with a maximum cost not to exceed \$11,500,000 for construction and approve an estimated total project budget of \$13,000,000.

Funds to cover the costs associated with the project have been identified, are available and budgeted from general revenue bonds.

President Harroz recommended the Board of Regents:

- I. Authorize the University administration to contract and make payments not to exceed the cumulative amount of \$11,500,000 for construction of the Basic Sciences Education Building 3<sup>rd</sup> Floor Lab Renovations project; and
- II. Approve an estimated total project budget of \$13,000,000 for the Basic Sciences Education Building 3<sup>rd</sup> Floor Lab Renovations project.

Regent Waits moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

## **RATIFICATION – CROSS VILLAGE NEW ROOM TYPE AND RATE - NC**

Housing and Food Services provides safe, high quality, and affordable housing and food services for students while consistently holding a competitive ranking within the SEC in terms of cost and student satisfaction.

With many academic, social, and wellness benefits from living on campus during a student's first year, OU recognizes the importance of providing additional housing options. To that end, and due to the student demand to live in Cross Village, OU Housing will replace the full-size beds in a number of its 2 Bed/1 Bath living options in Cross Village with two twin XL beds in each room creating a 4 Bed/1 Bath (2 Bed/1 Bath Double) room type. The change will take effect fall 2024. Along with replacing the full-size beds with two twin XL beds, additional storage will also be added to each space. Students can expect rooms that are comparable in size to other housing options on campus.

In order to timely meet student demand for additional housing options, the University administration sought and obtained interim approval for the new room type and rate, given by the Chair, Vice Chair, and Administration and Operations Committee chair on April 23.

| Housing Complex                    | FY25 Rates | Avail Beds |
|------------------------------------|------------|------------|
| <b>Room Rate per Semester</b>      |            |            |
| Cross Village                      |            | 1,429*     |
| 4 Bed/1 Bath (2 Bed/1 Bath Double) | \$4,400    |            |
| 4 Bed/2 Bath                       | \$5,930    |            |
| 2 Bed/1 Bath                       | \$6,550    |            |
| Single Suite                       | \$8,460    |            |

\*revised total bed count with the 4 Bed/1 Bath (2 Bed/1 Bath Double) rooms included

President Harroz recommended the Board of Regents ratify the interim approval given per the Board Bylaws to approve the new 4 Bed/1 Bath (2 Bed/1 Bath Double) room type for the Cross Village residence hall and the associated \$4,400 per semester rate.

Regent Shirley moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

### **OKLAHOMA TOBACCO HELPLINE BUDGET INCREASE - HSC**

Optum (previously Alere Wellbeing) has served as the OTH's service provision vendor since OTH's inception. Since 2013, TSET has contracted with the University to provide administrative oversight and management of the OTH service. On May 7, 2015, the Board of Regents approved the services and on July 1, 2015, the Service Agreement between Oklahoma Tobacco Research Center / Stephenson Cancer Center and Alere Wellbeing Inc. (currently Consumer Wellness Solutions, Inc.) was executed, and the services remained in place through June 30, 2020. The Board of Regents previously approved to extend the services for one additional year from July 1, 2020 to June 30, 2021 to allow for the preparations of the new request for proposal. This service provides the only statewide tobacco cessation program and serves approximately 30,000 Oklahomans each year.

The partnership between TSET and OUHSC represented by this contract is an invaluable partnership that benefits TSET, is in line with the mission of OUHSC, and ultimately benefits the people of Oklahoma by combining the premiere medical research entity in the State with this unique public health service.

It is recommended that the Board of Regent's approve increasing the OTH budget from \$4 million to \$5.2 million to ensure services are covered through the end of the fiscal year.

Funding derives from HSC accounts.

President Harroz recommended the Board of Regents authorize the President or his designee to increase the Oklahoma Tobacco Helpline (OTH) budget to \$5.2 million to cover statewide tobacco cessation services and ensure compliance with the Tobacco Settlement Endowment Trust (TSET) contract deliverables.

Regent Shirley moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

### **AMENDMENT AND RESTATEMENT OF RETIREMENT PLANS AND AUTHORIZATION OF CERTAIN RETIREMENT PLAN CONTRIBUTIONS**

The University sponsors the University of Oklahoma Defined Contribution Retirement Plan (the "DCP"), the University of Oklahoma Optional Retirement Plan (the "ORP"), the 403(b) Supplemental Retirement Plan ("403(b) Plan") and the 457(b) Deferred Compensation Plan ("457(b) Plan") (collectively, the DCP, the ORP, the 403(b) Plan and the 457(b) Plan are referred to as the "Existing Plans"), which are tax-qualified retirement plans for the benefit of University employees. Because there have been numerous amendments to the Existing Plans in recent years, it is desirable to restate the Existing Plans to incorporate the previously adopted amendments into the Existing Plan documents. Also, it is necessary and desirable to amend the DCP and ORP to account for faculty employees who became employees of OU Health Partners, Inc. on January 1, 2024, and will be dually employed.

The University has previously implemented retirement plans to incentivize and retain key individuals (e.g., coaches and key administrators). These types of retirement plan vehicles and employer contributions are commonly used by public institutions for these purposes. It is desirable to update the structure of the retirement plan vehicles sponsored by the University to enhance the ability of the University to attract, retain; and incentivize key employees. In this regard, it is recommended that the Regents (i) authorize the adoption and amendment of such retirement plans under Section 401(a), 403(b) and 415(m) of the Internal Revenue Code of 1986 (collectively, the “Retirement Plans”), which will enable the University to provide retirement plan contributions for such purposes and (ii) delegate authority to the President to execute such documents and take any such actions as he deems necessary and appropriate to effectuate the Retirement Plans. Further, it is recommended the Regents delegate authority to the President to utilize the Retirement Plans to provide University contributions to the Retirement Plans for key employees for the purpose of recruitment, retention, and/or incentivization and to determine any criteria for such contributions as he believes circumstances dictate and are in the best interests of the University. Prior to inclusion of any new employee in the Retirement Plans, and prior to providing additional contributions to existing participants in the Retirement Plans, the University administration shall inform the Finance, Audit, and Risk Committee of the Board, obtain approval from the Board Chair, and report such inclusions and contributions to the Board Chair on an annual basis.

The Chair recommended the Board of Regents:

- I. Approve an amendment and restatement of the University’s Defined Contribution Retirement Plan, Optional Retirement Plan, the 403(b) Supplemental Retirement Plan, and 457(b) Deferred Compensation Plan as described below;
- II. Authorize the establishment of a structure for retirement plan contributions for selected personnel and the process for making contributions thereto;
- III. Authorize the President or his designee to execute such documents and take any such actions as deemed necessary and appropriate to effectuate the Retirement plans; and
- IV. Delegate authority to the President or his designee to utilize the Retirement Plans to provide University contributions to the Retirement Plans for key employees for the purpose of recruitment, retention, and/or incentivization and to determine any criteria for such contributions as he believes circumstances dictate and are in the best interests of the University.

Regent Shirley moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

#### **CHANGE TO EXTENDED SICK LEAVE BENEFIT FOR FACULTY CONTRACTED WITH OU HEALTH – HSC**

In June 2023, the Board of Regents approved the amendment to the University’s Paid Time Off policy solely with regards to those faculty members who transitioned to a production-based compensation plan and provide professional clinical services to OU Health Partners, Inc. (OUHPI), and OU Health (OUH) through the Health Sciences Center (OUHSC) and who remain employed solely by OU rather than becoming dually employed by OUHPI or OUH. This amendment was made to align with the integrated leave program offered to those faculty members who became dually employed by OU and OUHPI. This policy change was put into effect in December 2023.

As part of that production-based compensation plan, six weeks of leave is integrated into the compensation plan design, eliminating the accrual-based paid time off benefit while alternately providing a salary benefit. These individuals have ceased to accrue paid time off (PTO), and their current OUHSC PTO balances have been frozen at their December 3, 2023, hourly base rate. However, by freezing paid time off, this group of faculty members can no longer build extended sick leave (ESL), and for those that previously had an ESL balance, the amount is finite.

Effective July 1, 2024, these faculty members who transitioned to a production-based compensation plan will begin to accrue 3.69 ESL hours each bi-weekly pay period (pro-rated based on FTE), for an annual accrual of 96 ESL hours. Their ESL hours will not be retroactive; this is on a go-forward basis. Per University policy 7.5.1.2 Extended Sick Leave, formerly: 3.1.6 BOR, 3.10.1.1 SH, and 3.21.4 FHPN, ESL can only be used for one's own personal illness, illness and for the care of a family member in conjunction with FMLA. Additionally, ESL can be verified service credit with the Oklahoma Teachers' Retirement System (OTRS) for service credit for those enrolled in the OTRS program.

In the future, any changes made to leave with regards to the production-based compensation plan or by OUHPI, will be taken under advisement by the University and its Board of Regents. Advance notice will be given to any affected employees by OUHPI and/or the College of Medicine regarding additional changes.

President Harroz recommended the Board of Regents approve a maximum annual accrual of 12 days of extended sick leave pro-rated based on full-time equivalency (FTE) for faculty members who are in an OU Health Partners, Inc. production-based compensation plan but remain solely employed by the Health Sciences Center.

Regent Shirley moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

#### **AMENDMENT TO OU DEPENDENT CHILD TUITION WAIVER PROGRAM – HSC**

In June 2021, the Board of Regents amended the OU Dependent Child Tuition Waiver Program (the "Program") to extend eligibility under the Program to faculty members who become dually-employed by OU and OUHPI regardless of whether the faculty member is in a benefits eligible position and appointed at .75 Full-Time Equivalent (FTE), and without requiring that the faculty member or his/her dependent child be added to OU employee medical insurance plan. It was requested in September 2022 that the Board of Regents further amend the Program to specify that those eligible are the OUHSC faculty members initially identified to transition employment to OU Health on January 1, 2022, who then became dually employed by OU and OUHPI, holding a paid FTE with each entity.

The Board of Regents approved the Program on December 4, 2014, and certain guidelines were implemented to ensure consistent application of the Program. Those guidelines include eligibility requirements that provide, in part, that in order to participate in the Program an employee must be employed in a benefits eligible position and appointed at .75 FTE., Currently, faculty members who also provide services to the OUHSC are included as eligible for the Program so long as they are benefit eligible and hold an FTE of .75 or above.

As part of the integration with Oklahoma University Medicine, Inc. ("OUMI"), faculty members who provide professional services on behalf of OUHSC became employed by OUHPI with regard to that service. As a result, those faculty members became dually-employed such that they remained employed by OU with regard to their faculty services and become

simultaneously employed by OUHPI with regard to their clinical services. Under this dual-employment relationship, a faculty member may or may not continue to be a .75 FTE. As a result, some dually employed faculty members would no longer be able to satisfy the eligibility requirements of the Program.

In order to avoid this unintended consequence of the integration and the dual-employment structure, and subject to the Program's continued compliance with the requirements of Internal Revenue Code Section 117, the University desires to amend the Program to extend eligibility thereunder to all faculty members who were initially identified on January 1, 2022, who are now dually-employed by OU and OUHPI as well as new dually employed faculty hired after January 1, 2022, that hold a paid FTE with each entity.

President Harroz recommended the Board of Regents amend the OU Dependent Child Tuition Waiver Program to specify that the extended eligibility approved in September 2022 is available to the Health Sciences Center ("OUHSC") faculty members initially identified to transition employment to OU Health on January 1, 2022, as well as those newly hired by OUHSC after January 1, 2022, who then became dually employed by OU and OU Health Partners, Inc. ("OUHPI"), holding a paid FTE with each entity.

Regent Shirley moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

## **STUDENT HEALTH PLAN – ALL**

The University recently accepted proposals for self-funded medical and fully insured dental and vision services for all three campuses in Norman, Oklahoma City, and Tulsa. The goal of this initiative is to provide competitive and comprehensive coverage to students. Dental and vision coverage will be a new, voluntary option available to eligible students beginning July 1, 2024.

Representatives from Student Affairs, Goddard Health Center, the Graduate College, Risk Management, and Human Resources comprised the RFP Review Committee. The committee was tasked with reviewing proposals submitted by all interested respondents, providing finalist recommendations, and then making a final recommendation. The evaluation committee was assisted in its review by the University's Student Health Plan consultant, Wes Rogers, of Rogers Consulting Group.

In response to the competitive solicitation, the following firms responded to the medical request for proposal:

| <u>MEDICAL</u>         | <u>HEADQUARTERS</u> |
|------------------------|---------------------|
| Aetna                  | Hartford, CT        |
| Blue Cross Blue Shield | Richardson, TX      |
| Wellfleet              | Springfield, MA     |

In response to the competitive solicitation, the following firms responded to the dental request for proposal:

| <u>DENTAL</u>                      | <u>HEADQUARTERS</u> |
|------------------------------------|---------------------|
| Aetna                              | Hartford, CT        |
| Blue Cross Blue Shield of Oklahoma | Richardson, TX      |
| Delta Dental                       | Oak Brook, IL       |
| Wellfleet                          | Springfield, MA     |

In response to the competitive solicitation, the following firms responded to the vision request for proposal:

VISION

Aetna  
Blue Cross Blue Shield  
Vision Service Plan (VSP)  
Wellfleet

HEADQUARTERS

Hartford, CT  
Richardson, TX  
Rancho Cordova, CA  
Springfield, MA

An evaluation committee for the University of Oklahoma comprising the following individuals rated the responses:

Lee Camargo-Quinn, Director of Benefits, Tri-Campus  
Courtnei Covington, Risk Manager and International Risk Specialist, Norman  
Josh Davis, Executive Director of Tulsa Student Affairs, Tulsa  
Michael Harrington, Director of HSC Student Affairs, HSC  
Dr. Randall Hewes, Dean of the Graduate College, Norman  
Dr. William Wayne, Director of OU Health Services, Norman\*  
*\*Margaret Pool served as an alternate in the event Dr. William Wayne was unable to serve.*

The evaluation criteria for the medical plan were customer service, health management, administration, network, and financial. As a result of the evaluation matrix below, the RFP committee selected Blue Cross Blue Shield of Oklahoma to serve as the Student Health Plan's medical carrier beginning July 1, 2024.

|                             |                    | Score        |              |              |
|-----------------------------|--------------------|--------------|--------------|--------------|
| Criteria Sections           | Categorical Weight | Aetna        | Blue Cross   | Wellfleet    |
| I. Customer Service         | 20%                | 2.60         | 5.00         | 3.80         |
| II. Health Management       | 15%                | 1.50         | 3.90         | 2.85         |
| III. Administration         | 20%                | 2.20         | 5.20         | 4.20         |
| IV. Network                 | 20%                | 1.80         | 5.80         | 3.60         |
| V. Financial                | 25%                | 2.00         | 6.50         | 3.75         |
| <b>Total Weighted Score</b> | <b>100%</b>        | <b>10.10</b> | <b>26.40</b> | <b>18.20</b> |

The evaluation criteria for the dental plan were customer service, health management, administration, network, and financial. As a result of the evaluation matrix below, the RFP committee selected Blue Cross Blue Shield of Oklahoma to serve as the Student Health Plan's dental carrier beginning July 1, 2024.

|                             |                    | Score        |              |              |              |
|-----------------------------|--------------------|--------------|--------------|--------------|--------------|
| Criteria Sections           | Categorical Weight | Aetna        | Blue Cross   | Delta Dental | Wellfleet    |
| I. Customer Service         | 20%                | 2.20         | 4.70         | 5.00         | 2.80         |
| II. Health Management       | 15%                | 1.65         | 3.60         | 3.30         | 1.80         |
| III. Administration         | 20%                | 2.20         | 4.60         | 4.60         | 2.00         |
| IV. Network                 | 20%                | 1.80         | 4.90         | 5.20         | 2.40         |
| V. Financial                | 25%                | 3.25         | 6.50         | 4.25         | 2.25         |
| <b>Total Weighted Score</b> | <b>100%</b>        | <b>11.10</b> | <b>24.30</b> | <b>22.35</b> | <b>11.25</b> |



The evaluation criteria for the vision plan were customer service, health management, administration, network, and financial. As a result of the evaluation matrix below, the RFP committee selected Blue Cross Blue Shield of Oklahoma to serve as the Student Health Plan's vision carrier beginning July 1, 2024.

| Criteria Sections           | Categorical Weight | Score        |              |                           |              |
|-----------------------------|--------------------|--------------|--------------|---------------------------|--------------|
|                             |                    | Aetna        | Blue Cross   | Vision Service Plan (VSP) | Wellfleet    |
| I. Customer Service         | 20%                | 2.40         | 5.00         | 3.20                      | 2.20         |
| II. Health Management       | 15%                | 1.65         | 3.15         | 2.40                      | 1.50         |
| III. Administration         | 20%                | 2.20         | 4.60         | 3.00                      | 1.80         |
| IV. Network                 | 20%                | 2.20         | 5.00         | 4.60                      | 3.60         |
| V. Financial                | 25%                | 3.00         | 6.50         | 2.75                      | 1.75         |
| <b>Total Weighted Score</b> | <b>100%</b>        | <b>11.45</b> | <b>24.25</b> | <b>15.95</b>              | <b>10.85</b> |

The University reserves the right to amend, modify, or terminate any provisions of the policy by the Board of Regents' resolution at any time.

President Harroz recommended the Board of Regents authorize the President or his designee:

- I. To enter into negotiations with Blue Cross and Blue Shield, the proposal respondent providing the best medical management and member experience, to serve as the University of Oklahoma's third-party administrator and network provider for the self-funded student health plan for eligible students for the one-year period beginning July 1, 2024, with the option to renew for four additional one-year periods not to exceed June 30, 2029;
- II. To enter into negotiations with Blue Cross Blue Shield the proposal respondent providing the best dental plan management and member experience, to serve as the University of Oklahoma's fully insured vendor and network provider for the dental programs for eligible students for the one-year period beginning July 1, 2024, with the option to renew for four additional one-year periods not to exceed June 30, 2029; and
- III. To enter into negotiations with Blue Cross Blue Shield the proposal respondent providing the best vision plan management and member experience, to serve as the University of Oklahoma's fully insured vendor and network provider for the vision programs for eligible students for the one-year period beginning July 1, 2024, with the option to renew for four additional one-year periods not to exceed June 30, 2029.

Regent Braught moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

**ENTERPRISE FILE STORAGE REFRESH – ALL**

Board of Regents' policies and procedures require that acquisition contracts that merely establish unit pricing, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$1,000,000 annually.

This contract was awarded through a competitive bid process for the purchase of a next generation data storage platform for all University campus locations. The new system will provide data storage services to a variety of campus tenants, including college students, teaching faculty, administrative staff, sensitive researchers, law enforcement, first responders, clinicians, and health care professionals.

Funding has been identified, is available and budgeted within the Information Technology operating account.

President Harroz recommended the Board of Regents authorize the President or his designee to expend the amount of \$1.8 million for the purchase of products for the Enterprise File Storage Refresh project to provide a modern data storage platform to be used by Norman, Health Sciences, and Tulsa campuses.

Regent Braught moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

**ELSEVIER SUBSCRIPTION AGREEMENT – NC**

Board of Regents' policy required that acquisition contracts that merely establish unit pricing, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$1,000,000 annually.

This item represents subscription costs for the Norman campus worth \$1,037,796.09 to Elsevier B.V., Radarweg 29, 1043 NX Amsterdam, The Netherlands, in the first year of the subscription with an option to renew for two additional one-year periods. This is a sole source purchase; no other provider offers the subscriptions under consideration.

Elsevier B.V. is a major STEM publisher of library resources. Their publications are vital to OU students, faculty and researchers in science and related fields.

Funds to cover the costs associated with this agreement have been identified, are available, and budgeted from University Library funding.

President Harroz recommended the Board of Regents authorize the President or his designee to approve a subscription purchase agreement with Elsevier B.V. in the amount of \$1,037,796.09.

Regent Ross moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

## **LIBRARY SERVICE CENTER SHELVING PURCHASE - NC**

This item represents the purchase of shelving and storage units for the Library Service Center located at 2601 Technology Place, Norman. The vendor is Southwest Solutions Group, Lewisville Texas. This purchase is being made under an existing RFP and University contract with Southwest Solutions Group.

Southwest Solutions Group provides storage and space saving solutions for every industry.

Funds to cover the costs associated with this agreement have been identified, are available, and budgeted from University Library funding.

President Harroz recommended the Board of Regents authorize the President or his designee to approve a high-bay shelving and storage system purchase agreement with Southwest Solutions Group in the amount of \$1,010,369.

Regent Nagel moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

## **RESOLUTIONS HONORING ATHLETIC TEAMS – ALL**

The resolutions honoring these teams and the accomplishments of each are attached hereto as Exhibit Q.

President Harroz recommended the Board of Regents approve the resolutions honoring the accomplishments of several teams as shown: 2024 Baseball; 2023-24 Women's Basketball; 2024 Women's Gymnastics; and 2024 Softball.

Regent Nagel moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

## **AUDIT, TAX AND COMPLIANCE SERVICES – NC AND HSC**

At the March 2021 meeting, the Board of Regents selected the firms of BKD, LLP and KPMG, LLP, to provide audit, tax and compliance services for five fiscal years (renewable annually) beginning with the fiscal year ended June 30, 2021. The firms have agreed to provide the fourth year of services to the University as outlined below.

|                                        | <u>FY2024</u>  |
|----------------------------------------|----------------|
| Financial Audits:                      |                |
| Norman Campus                          | \$128,150      |
| Health Sciences Center                 | 110,150        |
| KGOU-FM                                | <u>17,100</u>  |
| Subtotal                               | <u>255,400</u> |
| Compliance Audits:                     |                |
| Norman Campus A-133                    | 38,950         |
| Health Sciences Center A-133           | 34,850         |
| Nuclear Regulatory Commission's Report | 1,550          |
| Norman Campus NCAA                     | <u>14,100</u>  |
| Subtotal                               | <u>89,450</u>  |

|                        |                  |
|------------------------|------------------|
| Tax Return (990-T):    |                  |
| Norman Campus          | 14,400           |
| Health Sciences Center | <u>10,830</u>    |
| Subtotal               | <u>25,230</u>    |
| Total Requirements     | <u>\$370,080</u> |

Total fees of \$370,080 represent an increase of \$8,990 (2.5%) when compared to total FY 2023 audit, tax, and compliance services fees.

Funding has been identified and is available and budgeted within the respective campuses operating budgets.

President Harroz recommended the Board of Regents:

- I. Reappoint the public accounting firm of FORVIS, LLP (formerly BKD, LLP), to serve as the University's financial statement auditors, Single Audit auditor, NCAA agreed-upon procedures auditor, KGOU-FM financial statement auditor, and Nuclear Regulatory Commission report preparer for the year ending June 30, 2024 for a fee not to exceed \$344,850;
- II. Reappoint the public accounting firm of KPMG, LLP to provide tax return preparation and consulting services to the University for the year ending June 30, 2024, for a fee not to exceed \$25,230; and,
- III. Authorize the Senior Vice President and Chief Financial Officer or his designees to execute the engagement of these firms for these services for the fiscal year ended June 30, 2024, the fourth year of their respective five-year proposals.

Regent Holloway moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

## **PROPOSED DISPOSITION OF REAL PROPERTY – NC**

The University owns property located at 900 N. May Avenue in Oklahoma City, OK. There is no longer a need for this property. The administration utilized a contracted real estate broker to list the property to achieve the best sale price. Once the sale is final, the administration will report the transaction details to the Board.

The sale of this property satisfies the requirements for the disposition of property under section 3.1.1.1 (formerly 4.15) of the Regents' Policy Manual:

- The property is not in current or future expansion plans.
- Because it is no longer of use, the property is no longer economical to operate and maintain and does not provide other benefits.
- The property is not contiguous with the University's main campus or other areas.
- Selling the property allows the University to address other immediate needs and long-term requirements.

President Harroz recommended the Board of Regents:

- I. Authorize the University Administration, upon consultation with the General Counsel, to list and negotiate the disposition of University property located at 900 N. May Avenue in Oklahoma City, OK; and

- II. To enter into any agreements and execute and deliver such deeds or other instruments that may be necessary or desirable to effectuate the transfer of title and to secure full and fair consideration, in cash, for the transaction on behalf of the Board of Regents of the University of Oklahoma.

Regent Ross moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

### **EASEMENT FOR OKLAHOMA GAS & ELECTRIC – NC**

It is being requested that the Board of Regents approve the grant of a utility easement to the Oklahoma Gas & Electric Company (OG&E) for the installation of fiber transfer trips at the University's substation at the northeast corner of Brandt Park on Brooks Street in Norman. The easement would provide the University with improved utility infrastructure at no cost by replacing outdated transfer trips with fiber trips that update the communication path between OG&E substations and the University's power plants. In March 2024, the Board authorized the University to grant a different easement for that purpose, but OG&E has since determined that the site is not usable and requests a new site.

The requested easement is located at the following described real estate and premises situated in the City of Norman, Cleveland County, Oklahoma:

The SW/4, SECTION 32, T9N, R2W, I.M., being a part of a tract described in a deed recorded in Book 529, Page 370 at the County Clerk, as described in Exhibit "A" and shown on Exhibit "B", attached hereto.

AND

The SW/4, SECTION 32, T9N, R2W, I.M., being part of a tract described in a deed recorded in Book 529, Page 370 at the County Clerk, as described in Exhibit "A" and shown on Exhibit "B", attached hereto.

Documents attached hereto as Exhibit R indicate the area of the utility easement and precise legal descriptions.

President Harroz recommended the Board of Regents approve the grant of a utility easement to Oklahoma Gas & Electric Company; and authorize the President or his designee to execute the easement documents in coordination with the General Counsel.

Regent Ross moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

### **ACADEMIC PERSONNEL ACTIONS – ALL**

#### Health Sciences:

#### **LEAVE(S) OF ABSENCE:**

Hoff, Julie, Dean and Professor of Nursing and Fran E. and A. Earl Ziegler Endowed Dean's Chair for the College of Nursing, administrative leave of absence with pay effective beginning May 22, 2024.

## NEW APPOINTMENT(S):

Gong, Yiyang, PhD, Associate Professor of Cell Biology, annualized rate of \$150,000 for 12 months, March 01, 2024 through June 30, 2024. New tenure track appointment.

Ryan, Hannah, MD, Assistant Professor of Medicine (Geriatrics and Palliative Care) and Donald W. Reynolds Chair in Geriatric Medicine #1, annualized rate of \$55,400 for 12 months, .20 time, April 15, 2024 through June 30, 2024. New consecutive term appointment with initial three-year term endowed chair appointment.

Takebe, Naoko, MD, PhD, Professor of Medicine (Internal Medicine), Section Chief of Solid Tumor Oncology, and the Nancy Johnston Records Chair in Oncology, annualized rate of \$256,000 for 12 months, .50 time, May 29, 2024 through June 30, 2024. New tenure track appointment with initial three-year term endowed chair appointment. Includes and administrative supplement of \$40,000 while serving as section chief.

Thompson, Kathy, MD, Assistant Professor of Medicine (Geriatrics and Palliative Care) and Donald W. Reynolds Chair in Geriatric Medicine #2, annualized rate of \$39,576 for 12 months, .20 time, May 1, 2024 through June 30, 2024. New consecutive term appointment with initial three-year term endowed chair appointment.

vanDellen, Michelle, PhD, Professor of Health Promotion Sciences and George Kaiser Family Foundation Chair in Clinical Translational Science #2, annualized rate of \$190,000 for 12 months, August 8, 2024 through June 30, 2025. New tenure track appointment with initial three-year term endowed chair appointment.

## CHANGE(S):

Bidichandani, Sanjay, David L. Boren Professor of Pediatrics and CMRI Claire Gordon Duncan Endowed Research Chair in Pediatric Medical Genetics; title of Section Chief for Pediatric Genetics deleted, salary changed from annualized rate of \$233,822 for 12 months, to annualized rate of \$200,000 for 12 months, April 7, 2024 through June 30, 2024. Removal of \$70,000 section chief supplement. Adjustment of \$36,178 to address equity issue.

Chatman, Crysta, Assistant Professor of Family and Community Medicine – Tulsa; given additional title of Lorene Cooper Hasbrouck Chair in Family and Community Medicine, March 10, 2024. No compensation change. Initial three-year term endowed chair appointment.

Craft, Melissa, Associate Professor of Nursing, Bob & Doris Klabzuba Professorship of Nursing, and Associate Dean for Clinical Affairs; given additional title of Acting Dean, College of Nursing, salary changed from annualized rate of \$170,800 for 12 months, to annualized rate of \$305,800 for 12 months, May 22, 2024 through June 30, 2024. Increase for administrative supplement of \$135,000 while serving as acting dean.

Crow, Sheila, Professor Emeritus of Pediatrics; title of Associate Dean for Faculty Affairs for College of Medicine deleted, March 10, 2024 through June 30, 2024.

Crow, Sheila, Professor Emeritus of Pediatrics; FTE decreased and salary changed from annualized rate of \$247,858 for 12 months, 1.00 time, to annualized rate of \$123,929 for 12 months, .50 time, June 30, 2024 through June 30, 2025. Decrease of \$123,929 for reduction to part time.

Dennis, Vincent, Associate Professor of Pharmacy Clinical and Administrative Sciences and Associate Dean for Professional and Interprofessional Programs, College of Pharmacy, given additional title of Interim Department Chair; salary changed from annualized rate of \$157,834 for 12 months, to annualized rate of \$172,834 for 12 months, April 21, 2024 through June 30, 2024. Increase for administrative supplement of \$15,000 while serving as Interim Department Chair.

Doescher, Mark, Professor of Family Medicine; FTE increased and salary changed from annualized rate of \$158,261 for 12 months, .68 time, to annualized rate of \$211,676 for 12 months, .85 time, May 19, 2024 through June 30, 2024. Increase of \$53,415 for increased FTE due to increased research effort.

Gierman, Joshua, Associate Professor of Surgery; given additional title of Harris Foundation Professorship of Surgery, May 13, 2024. No compensation change. Initial three-year term endowed professorship appointment.

Hansen, Karl, Professor and Chair of Obstetrics and Gynecology and The James A. Merrill Chair in Obstetrics and Gynecology; given additional title of Senior Associate Dean for the College of Medicine, salary changed from annualized rate of \$275,000 for 12 months, to annualized rate of \$350,000 for 12 months, March 10, 2024 through June 30, 2024. Increase for administrative supplement of \$75,000 while serving as Senior Associate Dean.

Jea, Andrew, Professor of Neurosurgery; title of Neurosurgery Residency Program Director deleted, given additional title of Interim Neurosurgery Chair, salary changed from annualized rate of \$162,037 for 12 months, to annualized rate of \$178,258 for 12 months, March 10, 2024 through June 30, 2024. Removal of \$90,037 program director supplement. Addition for administrative supplement of \$106,258 while serving as Interim Chair.

Katz, Robert, Clinical Professor of Pediatrics, title changed from Interim Chair of the Department of Pediatrics to Chair of the Department of Pediatrics; salary remains at annualized rate of \$360,000 for 12 months, .40 time, June 3, 2024 to June 30, 2025. Includes administrative supplement of \$260,000 for serving as Chair.

Medina, Melissa, Professor, Associate Dean of Assessment and Evaluation, College of Pharmacy, title changed from Interim Dean, College of Pharmacy, to Dean, College of Pharmacy; given additional title of Phil and Ferne Ashby Endowed Chair; title of Associate Dean of Assessment and Evaluation removed; salary changed from annualized rate of \$246,812.78 for 12 months, to annualized rate of \$310,000.78 for 12 months, June 16, 2024 to June 30, 2025. Removal of \$20,000 associate dean supplement. Addition of administrative supplement of \$133,188 while serving as Dean and increase of 25,000 departmental salary for endowed chair title. Endowed chair appointment for duration of Dean role.

Moore, Kathleen, Professor of Obstetrics and Gynecology and Virginia Kerley Cade Endowed Chair in Cancer Development; salary changed from annualized rate of \$424,161 for 12 months, .88 time, to annualized rate of \$393,814 for 12 months, .88 time, May 19, 2024 through June 30, 2024. Decrease of \$30,347 for clinical rebase adjustment from OU Health comp plan.

Neel, Gwendolyn, Assistant Professor and Residency Director of Obstetrics and Gynecology; given additional title of Warren M. Crosby Chair in Obstetrics & Gynecology, March 27, 2024. No compensation change. One-year term endowed chair appointment.

Parson, Jordan, Assistant Professor of Psychiatry – Tulsa; given additional title of Oxley Foundation Chair in the Program for Assertive Community Treatment, March 10, 2024. No compensation change. Initial three-year term endowed chair appointment.

Patel, Sanjay, Associate Professor of Urology; given additional title of Fran E. and A. Earl Ziegler Chair in Urologic Oncology, May 13, 2024. No compensation change. Initial three-year term endowed chair appointment.

Slobodov, Gennady, Professor of Urology; given additional title of Paul Donat Chair, May 13, 2024. No compensation change. Initial three-year term endowed chair appointment.

Stratton, Kelly, Associate Professor of Urology; given additional title of Stephenson Cancer Chair in Urologic Oncology, May 13, 2024. No compensation change. Initial three-year term endowed chair appointment.

Stravakis, Stravo, Associate Professor of Cardiology; given additional title of Electrophysiology Fellowship Program Director, salary changed from annualized rate of \$228,884 for 12 months, to annualized rate of \$320,438 for 12 months, February 1, 2024 through June 30, 2024. Increase for administrative supplement of \$91,554 while serving as Program Director.

Vitiello, Peter, Associate Professor of Pediatrics; given additional title of Vice Chair of Research, salary changed from annualized rate of \$178,830 for 12 months, to annualized rate of \$203,830 for 12 months, March 10, 2024 through June 1, 2024. Increase for administrative supplement of \$25,000 while serving as Vice Chair. Salary returns to \$178,830 effective June 2, 2024 when vice chair title removed.

Williams, Marvin, Professor of Obstetrics and Gynecology and interim section chief of Maternal Fetal Medicine; given additional title of Endowed Chair of Perinatal Research. No compensation change. Initial three-year term endowed chair appointment.

#### NEPOTISM WAIVER(S):

Spouses Zhang, Xinxing, Assistant Professor of Cell Biology (Supervisor Role) and Peng, Xueyuan, Senior Staff Research Assistant in Cell Biology. Xinxing Zhang will not review travel, expenditures, time off, schedule, or financial requests for Xueyuan Peng. Dr. Leo Tsiokas, chair of Cell Biology Department, will review expenditures for Xueyuan Peng. Xueyuan Peng's performance evaluations will be performed by Dr. Leo Tsiokas, who will be her supervisor and who will approve any changes in compensation and promotion.

#### RESIGNATION(S) AND/OR TERMINATION(S):

Fuller, Kevin, Assistant Professor of Ophthalmology and W. Stanley Muenzler, MD, Endowed Professorship of Corneal Disease, May 31, 2024.

Shadid, Nanay, Clinical Associate Professor and Chair of Restorative Sciences and Assistant Dean for Clinical Affairs, College of Dentistry, June 3, 2024.

Wang, Weidong, Associate Professor of Medicine (Endocrinology) and William K. Warren, Sr. Chair in Diabetes Studies, April 1, 2024.

#### RETIREMENT(S):

Biggs, Daniel, Clinical Associate Professor in Anesthesiology, July 2, 2024.

Burke, James, Clinical Associate Professor in Prosthodontics, May 11, 2024.

Crouse, Elisa, Associate Professor of Obstetrics and Gynecology and Associate Dean for Graduate Medical Education, May 2, 2024.

Hall, Beth, Assistant Professor of Nursing, August 1, 2024.

Inhofe, Nancy, Associate Professor of Pediatrics – Tulsa, July 1, 2024.

Puckett, Timothy, Professor of Orthopedic Surgery and Henry James Freede, MD, Chair in Orthopedic Surgery, June 10, 2024.

Rathbun, Robert, Professor and Chair of Pharmacy Clinical and Administrative Sciences, April 28, 2024.



Rieger, Cindy, Clinical Assistant Professor in Nursing Academic Program, July 2, 2024.

Squires, Ronald, Professor of Surgery, April 2, 2024.

Swanson, Keith, Associate Professor of Pharmacy Clinical and Administrative Sciences, July 1, 2024.

Wainscott, Sheri, Clinical Assistant Professor in Nursing Academic Programs, June 2, 2024.

Norman Campus:

LEAVE(S) OF ABSENCE:

Chapple, Constance, Associate Professor of Sociology and Director of the Carceral Studies Consortium, family medical leave of absence with pay, January 19, 2024 through April 11, 2024; leave of absence with pay, April 12 through April 24, 2024.

Lowery, Bryce C., Associate Professor of Regional and City Planning, leave of absence without pay, August 16, 2024 through May 15, 2025. Inaugural Institute for Innovative Governance Visiting Scholar at San Diego State University.

Pilat, Stephanie Z., Professor and Director of the Division of Architecture and H. Russell Pitman Professor of Architecture, leave of absence with pay, July 1, 2025 through June 30, 2026. National Endowment for the Humanities Individual Fellowship. Update to the March 2024 Agenda.

Shehata, Samer S., Associate Professor of International and Area Studies, Colin Mackey and Patricia Molina de Mackey Professor of Middle East Studies and Director of Graduate Studies in the Department of International and Area Studies, leave of absence without pay, August 16, 2024 through May 15, 2025.

Wang, Bin, Professor of Sustainable Chemical, Biological and Materials Engineering and Conoco/Du Pont Professor of Chemical Engineering, sabbatical leave of absence with full pay, August 16, 2024 through December 31, 2024.

NEW APPOINTMENT(S):

Baruch, Shmuel, Ph.D., Professor of Finance and Oklahoma Bankers Chair in Finance, annualized rate of \$280,000 for 9 months, August 16, 2024. New tenured faculty.

Carpenter, Anna E., J.D., Dean and Professor of the College of Law, Director of the Law Center and Fenelon Boesche Law Dean's Chair, annualized rate of \$400,000 for 12 months, July 15, 2024. New tenured 12-month academic administrator.

Diaz Diaz, Jose D., Ph.D., Research Scientist, Advanced Radar Research Center, annualized rate of \$160,000 for 12 months, April 1, 2024. Paid by grant funds; subject to availability of funds.

Gallagher, Kathleen, Ph.D., Professor of Instructional Leadership and Academic Curriculum at Tulsa, Director of the Early Childhood Education Institute and George Kaiser Family/Tulsa Community Foundation Chair in Infant/Toddler Education, annualized rate of \$210,000 for 12 months, August 1, 2024. New tenured 12-month academic administrator.

Kim, Keehyung, Ph.D., Associate Professor of Management Information Systems, annualized rate of \$190,000 for 9 months, August 16, 2024 through May 15, 2025. New tenure-track faculty.

Miller, Andrea L., Ph.D., Dean and Professor of the Gaylord College of Journalism and Mass Communication and Sue Rainbolt Van Natta Chair in Journalism, annualized rate of \$300,000 for twelve months, July 15, 2024. New tenured 12-month academic administrator.

#### REAPPOINTMENT(S):

Kinsinger, David L., Director of the Entrepreneurial Law Clinic, reappointed to a three-year renewable term as Lecturer of Entrepreneurship and Economic Development, salary remains at annualized rate of \$166,000 for 12 months, July 1, 2023 through June 30, 2026.

#### CHANGE(S):

Antonio, John K., Professor of Computer Science, Lester A. Day Family Chair and Howard and Suzanne Kauffman Chair in Engineering, title changed from Interim Dean to Dean of the Mewbourne College of Earth and Energy, salary changed from annualized rate of \$317,750 for 12 months to annualized rate of \$332,750 for 12 months, July 1, 2024.

Bedle, Heather, title changed from Assistant Professor to Associate Professor of Geosciences, given additional title Lissa and Cy Wagner Professor of Geosciences, salary remains at annualized rate of \$87,602 for 9 months, July 1, 2024.

Davidson, Ronald L., Executive Director of the Center for the Business of Healthcare, Assistant Director and Senior Instructor of the Division of Marketing and Supply Chain Management, annualized rate of \$162,744 for 12 months, additional stipend of \$12,000 for increased teaching duties in the Division of Marketing and Supply Chain Management, January 1, 2024 through May 15, 2024.

Ding, Lei, Professor of Biomedical Engineering and Lloyd G. and Joyce Austin Presidential Professor, given additional title Stephenson Professor #1 of Biomedical Engineering, salary changed from annualized rate of \$122,482 for 9 months to annualized rate of \$130,482 for 9 months, August 16, 2023.

Ellis, Sarah J., Vice Provost for Faculty in the Office of Senior Vice President and Provost, Professor of Music and Associates Second Century Presidential Professor, given additional title Kenneth and Bernadine Russell Professor of Music, salary remains at annualized rate of \$215,000 for 12 months, June 1, 2024.

Hewes, Randall S., Dean of the Graduate College and Professor of Biological Sciences, annualized rate of \$249,190 for 12 months, additional annual stipend of \$70,941 for serving as Interim Dean, Dodge Family College of Arts and Sciences, August 1, 2024.

Hougen, Dean F., Associate Professor and Associate Director of the School of Computer Science and Lloyd and Joyce Austin Presidential Professor, annualized rate of \$169,990 for 12 months, additional stipend of \$13,000 for serving as Interim Director of the School of Computer Science, August 16, 2023 through August 15, 2024.

Imbrie, P.K., Professor of Aerospace and Mechanical Engineering, title changed from Special Assistant to the Provost to Vice Provost, Office of the Senior Vice President and Provost, salary remains at annualized rate of \$235,000 for 12 months, July 1, 2024.

Kerr, Robert L., Professor of Journalism and Mass Communication and Edith Kinney Gaylord Presidential Professor, delete title Gaylord Family Professor #2, given additional title Gaylord Family Chair #2, salary changed from annualized rate of \$108,003 for 9 months to annualized rate of \$120,003 for 9 months, January 1, 2024.

Petersen, Kenneth J., Professor of Marketing and Supply Chain Management and Helen Robson Walton Chair of Marketing Strategy, delete title Director of the Division of Marketing and Supply Chain Management, given additional title Senior Associate Dean for Faculty and Research Innovation, salary changed from annualized rate of \$350,705 for 12 months to annualized rate of \$405,000 for 12 months, July 1, 2024.

Santhanam, Radhika, Professor of Management Information Systems and Michael F. Price Chair in Business #1, delete title Director of the Division of Management Information Systems, salary changed from annualized rate of \$337,256 for 12 months to annualized rate of \$252,942 for 9 months, July 1, 2024. Changing from 12-month academic administrator to 9-month faculty.

Thomas, Wayne B., George Lynn Cross Research Professor of Accounting, David C. Steed Chair in Accounting and John E. Mertes Jr. Presidential Professor, delete title Senior Associate Dean for Faculty and Research Innovation in the Michael F. Price College of Business, salary changed from annualized rate of \$401,306 for 12 months to \$300,980 for 9 months, July 1, 2024. Changing from 12-month academic administrator to 9-month faculty.

Wright, André-Denis G., Senior Vice President and Provost, Office of the Senior Vice President and Provost, salary changed from annualized rate of \$478,975.76 for 12 months to an annualized rate of \$526,873.33 for 12 months. July 1, 2024. Executive Officer. Market and Retention.

Yoon, Doyle, Associate Professor of Journalism and Mass Communication, Director of the Gaylord Graduate Program and Co-Area Head of Strategic Communication, given additional title Gaylord Family Professor #2, salary changed from annualized rate of \$104,956 for 9 months to annualized rate of \$116,619 for 9 months, January 1, 2024.

#### RESIGNATION(S)/TERMINATION(S):

Phelps, Corey C., Dean of the Michael F. Price College of Business, Professor of Entrepreneurship and Economic Development and Fred E. Brown Chair in Business, July 12, 2024.

Wrobel, David M., Dean of the Dodge Family College of Arts and Sciences, David L. Boren Professor of History and Merrick Chair in Western American History, August 1, 2024.

#### RETIREMENT(S):

Abousleiman, Younane, Professor of the College of Earth and Energy, Geosciences, and Petroleum and Geological Engineering, Larry W. Brummett ONEOK Chair in Rock Mechanics and Director of Poromechanics Institute and Consortium in Petroleum and Geological Engineering, May 16, 2024. Named Professor Emeritus of the College of Earth and Energy, of Geosciences and of Petroleum and Geological Engineering.

Carstarphen, Meta G., Gaylord Professor of Journalism and Mass Communication and Gaylord Family Professor #3, July 1, 2024. Named Gaylord Professor Emeritus of Journalism and Mass Communication.

Lee, Michael E., Professor of Music and Sam K. Viersen Family Foundation Presidential Professor, June 1, 2023. Named Professor Emeritus of Music.

Parsons, David B., Professor of Meteorology, President's Associates Presidential Professor and Director Emeritus of School of Meteorology, August 11, 2024. Named Professor Emeritus of Meteorology.

Richstone, Lorne S., Associate Professor of Music, August 1, 2024. Named Professor Emeritus of Music.

President Harroz recommended the Board of Regents approve the academic personnel actions shown.

Regent Ross moved approval of the recommendation. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

#### DEATH(S):

President Harroz regretted to report the following death(s):

Boyd, Tom W., David Ross Boyd Professor Emeritus of Philosophy, February 13, 2024.

### **ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS – ALL**

#### Health Sciences:

#### RETURN(S) FROM LEAVE:

Mullins, Gina M., Clinical Operations Director to Director of Clinical Operations – Tulsa, OU Physicians – Tulsa Admin, return from leave with pay, March 12, 2024.

#### CHANGE(S):

Churchill, Warren C., title changed from Senior Clinical Business Administrator for Department of Surgery to Administrative Executive Director, Medicine Office of the Dean, salary changed from an annualized salary of \$195,062 for 12 months to an annualized salary of \$225,000 for 12 months, March 10, 2024. Administrative Staff. Promotion.

Johnson, Kimberly G., Director of Operations, Tulsa, CMT Office of the Dean, salary changed from an annualized salary of \$146,404 for 12 months to an annualized salary of \$150,000 for 12 months, February 25, 2024. Administrative Staff. Pay Increase.

Mullins, Gina M., title changed from Clinical Operations Director to Director of Clinical Operations – Tulsa, OU Physicians – Tulsa Admin, salary changed from an annualized salary of \$108,612 for 12 months to an annualized salary of \$150,000 for 12 months, February 25, 2024. Managerial Staff. Job Reclassification.

Spangler, Kristal L., title changed from Finance Director to Associate Dean, Medicine Office of the Dean, salary changed from an annualized salary of \$132,661 for 12 months to an annualized salary of \$160,000 for 12 months, April 7, 2024. Administrative Staff. Transfer.

Stanton, Kathleen, title changed from Student Affairs Associate VP, HSC Student Affairs to Interim Associate Vice President for HSC Recruitment and Admissions, salary changed from an annualized salary of \$171,392 for 12 months to an annualized salary of \$188,531 for 12 months, March 11, 2024. Administrative Officer. Interim Appointment.

Suriano, Lisa A., title changed from Senior Clinical Business Manager to Senior Clinical Business Administrator, Dept of Surgery, salary changed from an annualized salary of \$112,291 for 12 months to an annualized salary of \$156,800 for 12 months, April 21, 2024. Administrative Staff. Promotion.

#### RESIGNATION(S)/TERMINATION(S):

Walton, Beth C., Pharmacy Director, Pharmacy Business Office, May 4, 2024. Professional Nonfaculty. Personal Reasons.

RETIREMENT(S):

Englekings, Patti R., Operations Executive Director, OU Physicians – Tulsa Admin, March 1, 2024. Administrative Staff. Retirement.

Horton, David M., Chief Information Officer, IT Administration, June 1, 2024. Administrative Staff. Retirement.

Norman:

LEAVE(S) OF ABSENCE:

Ludvigson, Carol L., Senior Associate Athletics Director, Athletics, Leave of Absence with Pay, January 2, 2024.

RETURN(S) FROM LEAVE:

Fitzpatrick, Tana, Associate VP for Tribal Relations, President, Executive Office, return from leave with pay, March 25, 2024.

NEW APPOINTMENT(S):

\*Chatterton, Jonas, Assistant Coach, Coach/Sports Prof III, Women's Basketball, Athletics Department, consideration of appointment, compensation, and contract of employment and to take any necessary action. Professional Nonfaculty.

Murphy-Wilfong, Mackenzie, Executive Secretary of the Board of Regents and Secretary of the University of Oklahoma, Cameron University and Rogers State University, salary at an annualized rate of \$225,000.00 for 12 months, June 4, 2024. Executive Officer.

CHANGE(S):

\*Ball, Louis W., Assistant Coach, Coach/Sports Prof III, Women's Gymnastics, Athletics Department, review of compensation and to make any necessary adjustments. Professional Nonfaculty.

\*Baranczyk, Jennie, Head Coach, Coach/Sports Prof IV, Women's Basketball, Athletics Department, annual review of compensation and contract of employment and to make any necessary adjustments. Professional Nonfaculty.

\*Chavis, Miguel, Assistant Coach, Coach/Sports Prof III, Men's Football, Athletics Department, review of compensation and contract of employment, and to make any necessary adjustments. Professional Nonfaculty.

\*Crowell, Nicholas, Head Coach, Coach/Sports Prof IV, Men's Tennis, Athletics Department, review of compensation and contract of employment, and to make any necessary adjustments. Professional Nonfaculty.

\*Custer, Clay, Assistant Coach, Coach/Sports Prof III, Men's Basketball, Athletics Department, review of compensation and contract of employment, and to make any necessary adjustments. Professional Nonfaculty.

---

\* See amendment on page 39177.

Dunn, Danielle N., title changed from Communications Administrator to Enrollment Management Marketing & Communications Assistant Vice President, Admin & Recruitment-Communication Center, salary changed from an annualized rate of \$130,681 for 12 months to an annualized rate of \$150,000 for 12 months, April 22, 2024. Administrative Staff. Promotion.

\*Gage, Shannon, Assistant Coach, Coach/Sports Prof III, Women's Basketball, Athletics Department, review of compensation and contract of employment, and to make any necessary adjustments. Professional Nonfaculty.

\*Gates, Arman, Assistant Coach, Coach/Sports Prof III, Men's Basketball, Athletics Department, review of compensation and contract of employment, and to make any necessary adjustments. Professional Nonfaculty.

Glass, Woodrow K., Football Operations Administrator, Athletics, salary changed from an annualized rate of \$310,000 for 12 months to an annualized rate of \$350,000 for 12 months. April 20, 2024. Administrative Staff. Program Growth.

\*Haley, Thomas K., Assistant Coach, Coach/Sports Prof III, Women's Gymnastics, Athletics Department, review of compensation and to make any necessary adjustments. Professional Nonfaculty.

\*Harroz, Joseph, President, consideration of compensation and to make any necessary adjustments.

\*Humphrey, Ryan, Assistant Coach, Coach/Sports Prof III, Men's Basketball, Athletics Department, review of compensation and contract of employment, and to make any necessary adjustments. Professional Nonfaculty.

Jespersion, Paul, Assistant Coach, Coach/Sports Prof I, Men's Basketball, Athletics Department, salary changed from an annualized rate of \$120,000 for 12 months to an annualized rate of \$170,000 for 12 months. July 1, 2024. Managerial Staff. Additional Duties and Merit.

\*Kindler, Kathie J. Head Coach, Coach/Sports Prof IV, Women's Gymnastics, Athletics Department, annual review of compensation and contract of employment and to make any necessary adjustments. Professional Nonfaculty.

Kobza, Christopher M., title changed from IT Mission Support Director, IT Engineering Lab to Interim Chief Information Officer, salary changed from an annualized rate of \$143,612 for 12 months to an annualized rate of \$193,612 for 12 months, April 22, 2024. Administrative Staff. Interim Appointment.

Lofton, Curtis, General Manager – Football, Athletics, salary changed from an annualized rate of \$101,500 for 12 months to an annualized rate of \$300,000 for 12 months. April 20, 2024. Administrative Staff. Program Growth.

Morris, Brock, Assistant Coach, Coach/Sports Prof II, Men's Basketball, Athletics Department, salary changed from an annualized rate of \$235,000 for 12 months to an annualized rate of \$255,000 for 12 months. July 1, 2024. Managerial Staff. Additional Duties and Merit.

\*Moser, Porter, Head Coach, Coach/Sports Prof IV, Men's Basketball, Athletics Department, annual review of compensation and contract of employment and to make any necessary adjustments. Professional Nonfaculty.

---

\* See amendment on page 39177.

\*Murray, DeMarco, Assistant Coach, Coach/Sports Prof III, Men's Football, Athletics Department, review of compensation and contract of employment, and to make any necessary adjustments. Professional Nonfaculty.

\*Neal, Michael, Assistant Coach, Coach/Sports Prof III, Women's Basketball, Athletics Department, review of compensation and contract of employment, and to make any necessary adjustments. Professional Nonfaculty.

Needham, Jennifer R., College of Law Assistant Dean, Law Center Student Services, salary changed from an annualized rate of \$144,130 for 12 months to an annualized rate of \$158,542 for 12 months, December 1, 2023. Administrative Staff. Additional Duties.

\*Trowbridge, Sarah, Head Coach, Coach/Sports Prof IV, Women's Rowing, Athletics Department, annual review of compensation and contract of employment and to make any necessary adjustments. Professional Nonfaculty.

\*Venables, Brent, Head Coach, Coach/Sports Prof IV, Football, Athletics Department, review of compensation and contract of employment, and to make any necessary adjustments. Professional Nonfaculty.

Wright, Charles, Chief Audit Executive, Internal Auditing, salary changed from annualized rate of \$242,283.04 for 12 months to an annualized rate of \$266,511.34 for 12 months. July 1, 2024. Executive Officer. Market and Retention.

#### NEPOTISM WAIVER(S):

Jones, Emmett, Coach, Football, Athletics, and Jones, Emily, Recruiting Coordinator, Football, Athletics. Emily Jones will report directly to Jolie Ale, Senior Sports Recruiting Coordinator, Athletics. Within Athletics, Emmett Jones will have no input related to performance evaluations and recommendations for compensation, promotion, and awards for Emily Jones. Any expenditures for or by Emily Jones will be reviewed and approved by Jolie Ale or by qualified, objective persons not related to the employee. Emmett Jones will not have authority over Emily Jones for the purposes of these decisions.

#### RESIGNATION(S)/TERMINATION(S):

Muckala, Caleb J., Associate Vice President, Purchasing, May 1, 2024. Administrative Officer. Personal Reasons.

Partridge, Kristen N., Student Affairs Associate VP, Student Affairs Admin Office, June 5, 2024. Administrative Officer. New Job Opportunity.

Taylor, Christine H., Associate VP and Institutional Equity Officer, Institutional Equity Office, May 3, 2024. Executive Officer. New Job Opportunity.

#### RETIREMENT(S):

Rice, Craig E., Goddard Health Center Chief of Staff, Goddard, July 6, 2024. Professional Nonfaculty. Retirement.

---

\* See amendment on page 39177.

President Harroz recommended the Board of Regents approve the administrative and professional personnel actions shown.

Regent Holloway moved approval of the recommendation with the following amendments that were presented to members of the Board and were made available to the public. The following voted yes on the motion: Regents Holloway, Shirley, Nagel, Ross, Braught, and Waits. The Chair declared the motion unanimously approved.

#### NEW APPOINTMENTS:

Chatterton, Jonas, Assistant Coach, Women's Basketball, Coach/Sports Prof III, Athletics Department, that the appointment be approved effective May 3, 2024, with material terms of the employment agreement to include:

1. An initial term through June 30, 2025.
2. Base Salary of \$200,000 annually paid pro rata through standard University payroll procedures, plus University benefits provided to University employees based on only the Base Salary.
3. Additional and outside income from unrestricted private funds for personal services, fundraising, promotional, public relations, endorsements, speaking engagements, and all other athletics-related contracts and activities for the University in the amount of \$50,000 annually paid pro rata through standard University payroll procedures.
4. Performance Bonuses including a bonus of \$25,000 for winning the National Championship.

Additionally, authorize the President and Athletics Director, with the assistance of the General Counsel, to negotiate terms of transition and execute the final terms of the agreement to include additional or modified terms and conditions customary and reasonable for agreements of this type, and report back to the Board as may be required under Board policy.

#### CHANGES:

Ball, Louis W., Assistant Coach, Women's Gymnastics, Athletics Department, that the compensation be modified effective July 1, 2024, as follows:

1. Base Salary changed from \$197,500 annually to \$214,250 annually paid pro rata through standard University payroll procedures.
2. Increase the additional and outside income from unrestricted private funds for personal services, fundraising, and all other athletics-related contracts and activities for the University from the annual total of \$20,000 to \$25,000 annually paid pro rata through standard University payroll procedures.

Baranczyk, Jennie, Head Coach, Women's Basketball, Athletics Department, that the employment agreement be modified effective July 1, 2024, with material changes to the terms of the employment agreement to include as follows:

1. Extend the employment term up to and including June 30, 2030.
2. Continue Base Salary of \$300,000 annually paid pro rata through standard University payroll procedures plus University benefits provided to University employees based only on this Base Salary.
3. Increase the additional and outside income from unrestricted private funds for personal services, fundraising, promotional, public relations, endorsements, speaking engagements, and all other athletics-related contracts and activities for the University in the amount of \$300,000 annually to \$625,000 annually paid pro rata through standard University payroll procedures. Additionally, effective July 1, 2025 this annual total sum shall increase by \$50,000 annually paid pro rata through standard University payroll procedures and by \$50,000 annually on July 1 each contract year.
4. Delete the Additional Stay Benefit with any amounts earned or earnable now included in the modified amounts of Paragraph 3 above.
5. Maintain and continue with the Annual Stay Benefit of the current Agreement in the amount of \$150,000 payable consistent with the current Agreement.



6. Performance Bonuses including a bonus of \$30,000 for winning the Women's Basketball Conference Regular Season or Tournament Championship.

Additionally, authorize the President and Athletics Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement to include additional or modified terms and conditions customary and reasonable for agreements of this type.

Chavis, Miguel, Assistant Coach, Football, Coach/Sports Prof III, Athletics Department, that the employment agreement be modified effective April 1, 2024, with material changes to the terms of the employment agreement to include as follows:

1. Extend the term of the employment agreement up to and including January 31, 2027.
2. Continue Base Salary of \$285,000.
3. Increase outside income from unrestricted private funds for personal services, fundraising, promotional, public relations, endorsements, speaking engagements, and all other athletics-related contracts and activities from the annual total of \$365,000 to the annual total of \$405,000 paid pro rata through standard University payroll procedures. Beginning February 1, 2025, this annual amount shall increase to \$455,000.

Additionally, authorize the President and Athletics Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement to include terms and conditions customary and reasonable for agreements of this type.

Crowell, Nicholas, Head Coach, Men's Tennis, Athletics Department, that the employment agreement be modified effective July 1, 2024, with material changes to the terms of the employment agreement to include as follows:

1. Extend the term of the employment agreement up to and including June 30, 2028.
2. Base Salary changed from \$168,400 annually payable monthly to \$174,400 annually payable monthly.
3. Maintain and continue the additional and outside income from unrestricted private funds for personal services, fundraising, promotional, public relations, endorsements, speaking engagements, and all other athletics-related contracts and activities for the University in the amount of \$15,600 annually paid pro rata through standard University payroll procedures.

Additionally, authorize the President and Athletics Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the modified agreement to include additional or other modified terms and conditions customary and reasonable for agreements of this type.

Custer, Clay, Assistant Coach, Men's Basketball, Athletics Department, Coach/Sports Prof III, Athletics Department, that the employment agreement be modified effective July 1, 2024, with material changes to the terms of the employment agreement to include as follows:

1. Extend the term of the employment agreement up to and including June 30, 2025.
2. Base Salary changed from \$250,000 annually to \$260,000 annually paid pro rata through standard University payroll procedures plus University benefits provided to University employees based on this Base Salary.
3. Maintain and continue the additional and outside income from unrestricted private funds for personal services, fundraising, promotional, public relations, endorsements, speaking engagements, and all other athletics-related contracts and activities for the University in the amount of \$25,000 annually paid pro rata through standard University payroll procedures.

Additionally, authorize the President and Athletics Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the modified agreement to include additional or other modified terms and conditions customary and reasonable for agreements of this type.

Gage, Shannon, Assistant Coach, Women's Basketball, Athletics Department, that the employment agreement be modified effective July 1, 2024, with material changes to the terms of the employment agreement to include:

1. Extend the term of the employment agreement up to and including June 30, 2025.
2. Base Salary changed from \$155,000 to \$165,000 annually paid pro rata through standard University payroll procedures plus University benefits provided to University employees based only on this Base Salary.

3. Increase additional and outside income from unrestricted private funds for personal services, fundraising, promotional, public relations, endorsements, speaking engagements, and all other athletics-related contracts and activities for the University in the amount of \$30,000 to \$35,000 annually paid pro rata through standard University payroll procedures.

Additionally, authorize the President and Athletics Director, with the assistance of the General Counsel, to negotiate terms of transition and execute the final terms of the modified agreement to include additional or modified terms and conditions customary and reasonable for agreements of this type.

Gates, Armon, Assistant Coach, Men's Basketball, Athletics Department, Coach/Sports Prof III, Athletics Department, that the employment agreement be modified effective July 1, 2024, with material changes to the terms of the employment agreement to include as follows:

1. Extend the term of the employment agreement up to and including June 30, 2025.
2. Base Salary changed from \$250,000 annually to \$260,000 annually paid pro rata through standard University payroll procedures plus University benefits provided to University employees based on this Base Salary.
3. Increase the additional and outside income from unrestricted private funds for personal services, fundraising, promotional, public relations, endorsements, speaking engagements, and all other athletics-related contracts and activities for the University in the amount of \$150,000 to \$154,000 annually paid pro rata through standard University payroll procedures.

Additionally, authorize the President and Athletics Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the modified agreement to include additional or other modified terms and conditions customary and reasonable for agreements of this type.

Haley, Thomas K., Assistant Coach, Women's Gymnastics, Athletics Department, that the compensation be modified effective July 1, 2024, as follows:

1. Base Salary changed from \$197,500 annually to \$214,250 annually paid pro rata through standard University payroll procedures.
2. Increase the additional and outside income from unrestricted private funds for personal services, fundraising, and all other athletics-related contracts and activities for the University from the annual total of \$20,000 to \$25,000 annually paid pro rata through standard University payroll procedures.

Harroz, Joseph, Jr., Consistent with President Harroz's current employment contract, in recognition of his achievement towards his performance goals as set for FY24, he is provided a one-time lump-sum payment of \$150,000. Such payment shall be paid as soon as reasonably possible.

Humphrey, Ryan, Assistant Coach, Men's Basketball, Athletics Department, Coach/Sports Prof III, Athletics Department, that the employment agreement be modified effective July 1, 2024, with material changes to the terms of the employment agreement to include as follows:

1. Extend the term of the employment agreement up to and including June 30, 2025.
2. Base Salary changed from \$250,000 annually to \$260,000 annually paid pro rata through standard University payroll procedures plus University benefits provided to University employees based on this Base Salary.
3. Increase the additional and outside income from unrestricted private funds for personal services, fundraising, promotional, public relations, endorsements in, speaking engagements, and all other athletics-related contracts and activities for the University in the amount of \$200,000 to \$206,000 annually paid pro rata through standard University payroll procedures.

Additionally, authorize the President and Athletics Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the modified agreement to include additional or other modified terms and conditions customary and reasonable for agreements of this type.

Kindler, Kathie J., Head Coach, Women's Gymnastics, Athletics Department, that the employment agreement be modified effective July 1, 2024, with material changes to the terms of the employment agreement to include as follows:

1. Extend the employment term up to and including June 30, 2031.
2. Continue Base Salary of \$300,000 annually paid pro rata through standard University payroll procedures plus University benefits provided to University employees based only on this Base Salary.
3. Increase the additional and outside income from unrestricted private funds for personal services, fundraising, promotional, public relations, endorsements, speaking engagements, and all other athletics-related contracts and activities for the University in the amount of \$350,000 annually to \$400,000 annually paid pro rata through standard University payroll procedures. Additionally, effective July 1, 2025, this annual total sum shall increase by \$50,000 annually paid pro rata through standard University payroll procedures and by \$50,000 annually on July 1 each contract year.
4. Maintain and continue the Annual Stay Benefit on February 1 of each contract year ("Annual Stay Dates") in the amount of One Hundred Fifty Thousand Dollars (\$150,000) ("Annual Stay Sum") subject to the following provisions. Coach will be entitled to each Annual Stay Sum if Coach remains employed at the University as Women's Gymnastics Head Coach through each Annual Stay Date outlined.
5. Modify the Additional Stay Benefit, which was effective July 1, 2023, as follows:
  - a. The University shall provide Head Coach Supplemental Retirement Income Plan(s) ("Plans") under IRC Sections 401(a), 403(b), 415(m) and 457(b) effective July 1, 2023, for the benefit of Head Coach.
  - b. The University shall modify the current Agreement and Plans and fund the Plans as follows:
    - i. Coach will be 100% vested and non-forfeitable in the \$100,000 contributed to the Plans under the current Agreement effective July 1, 2023, through June 30, 2024.
    - ii. Effective July 1, 2024, the annual contribution to the retirement account will increase from \$100,000 to \$150,000. Coach shall be 100% vested and non-forfeitable in the Plans at the time the contribution is made to the Plans.
    - iii. If any portion of the amount cannot be contributed to the Plans because of Plan limits any difference in the amount contributed to the Plans and the contractual amount of \$150,000 will be paid to Coach within 30 days of the end of the contract year.
6. Performance Bonuses including: (a) \$30,000 for winning the Women's Conference Regular Season or Tournament Championship; and (b) an additional \$10,000 for winning both Championships.

Additionally, authorize the President and Athletics Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement to include additional or modified terms and conditions customary and reasonable for agreements of this type, and authorize the Chief Financial Officer to amend any retirement plan documents as needed to execute the supplemental retirement terms of the modified agreement.

Moser, Porter, Head Coach, Men's Basketball, Coach/Sports Prof IV, Athletics Department, that the employment agreement be modified effective July 1, 2024, with material changes to the terms of the employment agreement to include as follows:

1. Continue Term up to and including June 30, 2028.
2. Maintain and continue Base Salary of \$300,000 annually paid pro rata through standard University payroll procedures plus University benefits provided to University employees based on this Base Salary.

3. Increase the additional and outside income from unrestricted private funds for personal services, fundraising, promotional, public relations, endorsements, speaking engagements, and all other athletics-related contracts and activities for the University in the amount of \$2,600,000 to \$2,700,000 annually paid pro rata through standard University payroll procedures. Additionally, effective July 1, 2025 this annual total sum shall increase by \$100,000 annually paid pro rata through standard University payroll procedures and by \$100,000 annually on July 1 each contract year.

Additionally, authorize the President and Athletics Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the modified agreement to include additional or other modified terms and conditions customary and reasonable for agreements of this type.

Murray, DeMarco, Assistant Coach, Football, Coach/Sports Prof III, Athletics Department, that the employment agreement be modified effective March 1, 2024, with material changes to the terms of the employment agreement to include as follows:

1. Extend the term of the employment agreement up to and including January 31, 2027.
2. Continue Base Salary of \$285,000.
3. Increase outside income from unrestricted private funds for personal services, fundraising, promotional, public relations, endorsements, speaking engagements, and all other athletics-related contracts and activities from the annual total of \$290,000 to the annual total of \$515,000 paid pro rata through standard University payroll procedures. Beginning February 1, 2025, this annual amount shall increase to \$565,000. Beginning February 1, 2026, this annual amount shall increase to \$590,000.

Additionally, authorize the President and Athletics Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement to include terms and conditions customary and reasonable for agreements of this type.

Neal, Michael, Assistant Coach, Women's Basketball, Athletics Department, that the employment agreement be modified effective July 1, 2024, with material changes to the terms of the employment agreement to include as follows:

1. Extend the term of the employment agreement up to and including June 30, 2025.

Additionally, authorize the President and Athletics Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the modified agreement to include additional or other modified terms and conditions customary and reasonable for agreements of this type.

Trowbridge, Sarah, Head Coach, Women's Rowing, Athletics Department, that the employment agreement be modified effective July 1, 2024, with material changes to the terms of the employment agreement to include as follows:

1. Extend the term of the employment agreement up to and including June 30, 2028.
2. Base Salary changed from \$186,000 annually payable monthly to \$193,000 annually payable monthly.
3. Maintain and continue the additional and outside income from unrestricted private funds for personal services, fundraising, promotional, public relations, endorsements, speaking engagements, and all other athletics-related contracts and activities for the University in the amount of \$10,000 annually paid pro rata through standard University payroll procedures.

Additionally, authorize the President and Athletics Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the modified agreement to include additional or other modified terms and conditions customary and reasonable for agreements of this type.

Venables, Brent, Head Coach, Football, Coach/Sports Prof IV, Athletics Department, that the employment agreement be modified effective February 1, 2024, with material changes to the terms of the employment agreement to include as follows:

1. Extend the term of the employment agreement up to and including January 31, 2030.

2. Increase outside income from unrestricted private funds for personal services, fundraising, promotional, public relations, endorsements, speaking engagements, and all other athletics-related contracts and activities from the annual total of \$6,275,000 to the annual total of \$7,225,000 paid pro rata through standard University payroll procedures. Effective February 1, 2025, this amount shall increase to \$7,625,000 annually. Effective February 1, 2026 this amount shall increase to \$7,725,000 annually. Effective February 1, 2028 this amount shall increase to \$7,825,000 annually. Effective February 1, 2029 this amount shall increase to \$7,925,000 annually.
3. Performance Bonuses including a bonus of \$250,000 for winning the Conference Championship Game and \$1,000,000 for winning the CFP National Championship. Additionally, authorize the President and Athletics Director, with the assistance of the General Counsel, to negotiate and execute the final terms of the agreement to include terms and conditions customary and reasonable for agreements of this type.

#### DEATH(S):

President Harroz regretted to report the following deaths:

Embry, Patsy, Network/Telecommunications Specialist IT Administration, June 1, 2024.

Hoving, Dirk, Technology Support Analyst, IT, February 1, 2024.

Kyler, Lorand, Technology Support Analyst, IT Administration, May 14, 2024.

Ludvigson, Carol L., Senior Associate Athletics Director, Athletics, April 18, 2024.

Mayes, Paigton, Project Manager, Biostatistics & Epidemiology, June 4, 2024.

Myers, Douglas, Director, Parking and Transportation, April 17, 2024

Robbins, Chery, Administrative Coordinator, OU – Center for Public Management, March 2, 2024.

#### FOR INFORMATION ONLY ITEMS

Also included in the agenda were the following items that were identified, by the administration of the University, as “For Information Only.” No action was required, but discussion, comments or consideration could have occurred if requested.

#### PRINCIPAL GIFTS

#### NONSUBSTANTIVE PROGRAM CHANGES

#### APPOINTMENT OF THE COLLEGE OF MEDICINE ADMISSIONS BOARD AND

#### INTERVIEW SUBCOMMITTEE – HSC

#### FOREIGN AND DOMESTIC PERIODICAL SUBSCRIPTION SERVICES – ALL

#### OLOGIE, LLC – NC

#### COURSE DEVELOPMENT AND MARKETING SERVICES

#### ATHLETIC AIR CHARTER SERVICES

#### CLEANING SERVICES

#### SECURITY PERSONNEL FOR ATHLETIC VENUES

#### FIRE INSPECTION SERVICES

#### MICROSOFT PRODUCTS

#### QUARTERLY REPORT OF PURCHASES

#### QUARTERLY REPORT OF ON-CALL ARCHITECTS, ENGINEERS,

#### CONSTRUCTION MANAGERS & CONSTRUCTION SERVICES

#### QUARTERLY FINANCIAL ANALYSIS

**PRINCIPAL GIFTS TO THE UNIVERSITY OF OKLAHOMA**

The following gifts and commitments have been received by the OU Foundation:

- \$20,000,000 from an anonymous donor to benefit Price College of Business Next 100 Years fund.
- \$5,000,000 from Ronnie and Shahnaaz Irani to benefit The Ronnie K. Irani Center for Energy Solutions and the Lead On campaign.
- \$3,543,000 from an anonymous donor to benefit research in the College of Medicine.
- \$2,400,000 from Mr. Suhas Patwardhan to support the Philosophy Excellence fund and undergraduate and graduate student support in the Department of Philosophy.
- \$2,000,000 from an anonymous donor to benefit the James H. Felgar Society and the Pursuit of Excellence Scholarship Endowment.
- \$1,200,000 from the estate of Paul and Natalie Buckthal to benefit the Fred Jones Jr Museum of Art Association and the School of Geosciences at the Mewbourne College of Earth & Energy.
- \$1,025,000 from Chuck and Mary Ellen Doyle of Texas City, TX, to support the Mary Ellen Hipp Doyle Endowed Journalism Scholarship in Gaylord College, the Doyle Football Enrichment fund, the Charles Doyle Endowed Business Scholarship in Price College, and the newly created Charles and Mary Ellen Doyle Army-ROTC Program Support fund.
- \$1,000,000 from an anonymous donor to benefit the University of Oklahoma.
- \$1,000,000 from John and Cashel Newhouse, M.D. to benefit the University of Oklahoma.
- \$1,000,000 from an anonymous donor to benefit the School of Social Work.
- \$1,000,000 from an anonymous donor to benefit Army ROTC and the University of Oklahoma.

This was reported for information only. No action was required.

**NONSUBSTANTIVE PROGRAM CHANGES – NC**

The Oklahoma State Regents for Higher Education confer upon each institution the authority to implement administrative changes to their programs. These changes may be approved by the chief academic officer of the institution. The following changes have been approved by the appropriate faculty, academic units and deans, the Academic Programs Council or Graduate Council, and Senior Vice President and Provost. They are being forwarded to the Board of Regents for information only.

Administrative/Internal Program Changes  
Recommended for Approval by the Academic Programs Council and Graduate Council  
May 2024

Minor Deletion

COLLEGE OF PROFESSIONAL AND CONTINUING STUDIES

Diversity Studies, Minor (MC N268)

Requesting deletion of the Diversity Studies Minor in Fall of 2024. There are 4 students enrolled. The last student is expected to complete the minor in Fall of 2024.

Reason for request:

The minor is being deleted due to low enrollment.

Program Requirement Changes

PRICE COLLEGE OF BUSINESS

Digital Marketing for Non-Majors, Minor (MC N293)

Course requirement changes. MKT 2013 title change to Introduction to Marketing and Supply Chain Management. Total credit hours for the minor will not change.

Reason for request:

Updating the course title for MKT 2013.

Marketing for Non-Business Majors, Minor (MC N668)

Course requirement changes. MKT 2013 title change to Introduction to Marketing and Supply Chain Management. Total credit hours for the minor will not change.

Reason for request:

Updating the course title for MKT 2013.

MEWBOURNE COLLEGE OF EARTH AND ENERGY

Bachelor of Science (in Petroleum Engineering)/Master of Science (in Petroleum Engineering)  
(RPC 182/183, MC A764/F765)

Course requirement changes. Major requirement changes: Remove P E 2011 Intro to Petroleum Engineering; Remove 1 credit hour from P E 3022 Technical Communications to make it P E 3021; Remove P E 4532 Reservoir Engineering II, add 1 credit hour to make it P E 4533, and add it as an alternate option to P E 4323 Drilling II; Remove the 3 hours of P E major electives. Add P E 4033 as shared course (reduce Tech Electives in major support by 3 hours); Major hours changed from 59 to 55 hours. Major Support Requirement changes: Remove CHEM 1415 or CHEM 1435 General Chemistry; Add CS 1213 Programming for Non-Majors in Python; Add 3 hours of Technical Electives to be selected from upper-division courses from the College of Earth and Energy and the College of Engineering (reduced by 3 hours for shared course P E 4033); Major Support hours changed from 26 to 27 hours. Changes to General Education requirements: Replace (Core V FYE Course 3 hours) with CEE 1513 Towards Just and Responsible Energy Engineering.

Changes to the graduate program: Students will still share 9 credit hours with the BS, but all three courses are defined. Students will now share P E 5553, P E 5463, and P E 4033. P E 5553 is required for the graduate degree, and P E 5463 and P E 4033 will be graduate electives. The course number for Data Analytics has changed from P E 4463 to P E 5463. Total credit hours for the degree will change from 151-157 to 147-153.

Reason for request:

MPGE faculty met January 2023 in a department retreat to review the program curriculum and the degree applicability to the evolving energy industry demands. The decisions proposed are intended to upgrade this PE BS degree, provide options for students to specialize in energy related topics, and to sharpen their technical skills in evolving areas of advancement in the energy industry.

CHEM 1415 was removed because it is relevant only when considering conventional oil and gas production. There is not a lot of Chemistry in petroleum engineering courses except elective courses where the chemistry content will be taught as needed.

Regarding Drilling II and Reservoir II: For the past two decades, petroleum engineer graduates worked for major oil companies and were expected to have rotating assignments and training preparation in Drilling, Production and Reservoir engineering. The unconventional reservoir revolution and energy transition requires now that graduates going into the petroleum engineering field will need either combination of Reservoir and Production engineering or Drilling and Production engineering. In the August 2022 SPE PEDHA Education Workshop provided concluding statements that students need preparation in carbon capture, utilization and storage, hydrogen energy systems, environmental societal governance, and more opportunities for exposure to comprehensive paths to energy industry transitioning needs. These topics are incorporated in technical elective requirements.

Previously, Reservoir Engineering II was reduced to 2 credit hours to solve the increase in overall credit hours by the addition of the freshman experience, and on our part to remain competitive with our peer institutions overall credit hour requirements under 130 hours. We are intentionally adding back the credit hour to Reservoir Engineering II as our student evaluations have indicated the need for this content to be covered in 3 credit hours (same as Drilling II, and Production II).

Bachelor of Science (in Petroleum Engineering)/Master of Business Administration (RPC 182/183, MC A765/F140-Q513)

Course requirement changes. Major requirement changes: Remove P E 2011 Intro to Petroleum Engineering; Remove 1 credit hour from P E 3022 Technical Communications to make it P E 3021; Remove P E 4532 Reservoir Engineering II, add 1 credit hour to make it P E 4533, and add it as an alternate option to P E 4323 Drilling II; Remove the 3 hours of P E major electives. Add P E 4033 as shared course (reduce Tech Electives in major support by 3 hours); Major hours changed from 59 to 55 hours. Major Support Requirement changes: Remove CHEM 1415 or CHEM 1435 General Chemistry; Add CS 1213 Programming for Non-Majors in Python; Add 3 hours of Technical Electives to be selected from upper-division courses from the College of Earth and Energy and the College of Engineering (reduced by 3 hours for shared course P E 4033); Major Support hours changed from 26 to 27 hours. Changes to General Education requirements: Replace (Core V FYE Course 3 hours) with CEE 1513 Towards Just and Responsible Energy Engineering.

Changes to the graduate program: The course number for Data Analytics has changed from P E 4463 to P E 5463. Total credit hours for the degree will change from 168 to 165.



Reason for request:

MPGE faculty met January 2023 in a department retreat to review the program curriculum and the degree applicability to the evolving energy industry demands. The decisions proposed are intended to upgrade this PE BS degree, provide options for students to specialize in energy related topics, and to sharpen their technical skills in evolving areas of advancement in the energy industry.

CHEM 1415 was removed because it is relevant only when considering conventional oil and gas production. There is not a lot of Chemistry in petroleum engineering courses except elective courses where the chemistry content will be taught as needed.

Regarding Drilling II and Reservoir II: For the past two decades, petroleum engineer graduates worked for major oil companies and were expected to have rotating assignments and training preparation in Drilling, Production and Reservoir engineering. The unconventional reservoir revolution and energy transition requires now that graduates going to into the petroleum engineering field will need either combination of Reservoir and Production engineering or Drilling and Production engineering. In the August 2022 SPE PEDHA Education Workshop provided concluding statements that students need preparation in carbon capture, utilization and storage, hydrogen energy systems, environmental societal governance, and more opportunities for exposure to comprehensive paths to energy industry transitioning needs. These topics are incorporated in technical elective requirements.

Previously, Reservoir Engineering II was reduced to 2 credit hours to solve the increase in overall credit hours by the addition of the freshman experience, and on our part to remain competitive with our peer institutions overall credit hour requirements under 130 hours. We are intentionally adding back the credit hour to Reservoir Engineering II as our student evaluations have indicated the need for this content to be covered in 3 credit hours (same as Drilling II, and Production II).

## HONORS COLLEGE

Medical Humanities, Minor (MC N678)

Course requirement changes. Corrected typo and added “sociology” to distribution list. Elective lists were also updated. Total credit hours for the minor will not change.

Reason for request:

Director requested minor changes in the text and update to electives.

## COLLEGE OF PROFESSIONAL AND CONTINUING STUDIES

Criminal Investigation and Intelligence, Minor (MC N260)

Course requirement changes. Update all the courses to the new prefixes, PSCJ. Removing LSCJ 4700 Advanced Topics in Criminal Justice and LSCJ 4253 Corporate Security: Private Policing in the 21<sup>st</sup> Century from elective options. Total credit hours for the minor will not change.

Reason for request:

All the course pre-fixes in our college have been changed, effective Fall 24. Degree sheets need to be updated to reflect the new pre-fixes. Removing LSCJ 4700 and LSCJ 4253 from elective options. These courses are no longer offered.

Criminal Justice, Minor (MC N262)

Course requirement changes. Update all the courses to the new prefixes, PSCJ. Total credit hours for the minor will not change.

Reason for request:

All the course pre-fixes in our college have been changed, effective Fall 24. Degree sheets need to be updated to reflect the new pre-fixes.

Organizational Leadership, Minor (MC N755)

Course requirement changes. Update all the courses to the new prefixes, PSOL and PSBA. Update the elective list: remove LSAL 2700, LSAL 3173, LSAL 3440, LSAL 3533, LSAL 4143, LSAL 4353, LSAL 4603, LSAL 4623, LSAL 4643, LSAL 4700, and LSAL 4920. Total credit hours for the minor will not change.

Reason for request:

All the course pre-fixes in our college have been changed, effective Fall 24. Degree sheets need to be updated to reflect the new pre-fixes. The elective list was also updated.

Restorative Justice, Minor (MC N823)

Course requirement changes. Update all the courses to the new prefixes, PSCJ. Removing LSCJ 4233, Community Policing and Problem Solving and LSCJ 3233, Restorative Justice and Problem Solving Courts as requirements. Removing LSCJ 3333, Special Populations in corrections, as an elective option. Students may now choose 9 hours of electives instead of 3 to keep the total hours the same. Total credit hours for the minor will not change.

Reason for request:

All the course pre-fixes in our college have been changed, effective Fall 2024. Degree sheets need to be updated to reflect the new pre-fixes. The elective list was also updated. Removing LSCJ 4233, Community Policing and Problem Solving and LSCJ 3233, Restorative Justice and Problem Solving Courts as requirements because these courses are no longer offered. Removing LSCJ 3333, Special Populations in corrections, as an elective option because the course is no longer offered. Students may now choose 9 hours of electives instead of 3, due to several classes no longer being offered.

Administrative/Internal Program Changes  
Recommended for Approval by the Academic Programs Council and Graduate Council  
April 2024

New Minor

DODGE FAMILY COLLEGE OF ARTS AND SCIENCES

Classical Archaeology, Minor (MC NTBD)

Requesting a new minor in Classical Archaeology. The minor requires 15 hours total with 3 hours of core courses and 12 hours of electives, 9 of which must be upper-division courses.

Reason for request:

Creating a new minor in response to our growing program in classical archaeology. Classical Archaeology has traditionally been a part of thriving Classics departments. Our new endowed hire, Professor Sue Alcock, along with other faculty teaching archaeology have designed this minor to give students a solid foundation in classical archaeology. Documentation for chairs and directors agreeing to have their courses listed on this degree sheet has been attached in CourseLeaf.

## New Accelerated Programs

## CHRISTOPHER C. GIBBS COLLEGE OF ARCHITECTURE

Bachelor of Science (in Environmental Design)/Master of Urban Design (RPC 074/338, MC ATBD/FTBD)

Requesting a new accelerated program. The accelerated degree requires 135 total hours with 18 shared hours. The objective for the dual degree is to provide Environmental Design undergraduate students a third option to pursue a master's degree at the Gibbs College of Architecture that reduces the total time to complete both degrees by one year. It also affords the students the opportunity to study in the college's Urban Design Studio at OU-Tulsa. The studio uses a reciprocal service-learning approach that gives students the experience of working with municipal planning offices, non-profit organizations, and real estate developers on real-time projects in Tulsa, the second largest metropolitan area in Oklahoma.

Reason for request

The Gibbs College of Architecture has restructured to consolidate the Division of Regional and City Planning (RCPL), the Division of Landscape Architecture (LA), the Master of Urban Design Program (MUD), and the Bachelor of Science in Environmental Design (EnD) into one unit, Planning, Landscape Architecture, and Design (PLAD). RCPL and LA already have accelerated dual degrees with EnD. This action will bring MUD in alignment with the other two programs in the new unit and provide a unified approach for undergraduate students to transition to the unit's three graduate programs. This action will result in efficiencies in the sharing of courses that will increase enrollments in existing courses without additional resources. It is also a recruitment pathway for undergraduate students to PLAD graduate programs.

## DODGE FAMILY COLLEGE OF ARTS AND SCIENCES

Bachelor of Arts (in Human Relations)/Master of Arts (in Human Resource Studies) (RPC 350/458, MC ATBD/FTBD)

Requesting a new accelerated program. The accelerated degree requires 141 total hours with 15 shared hours. The objective of the accelerated program is to allow students to gain bachelor's and master's degrees simultaneously. The students will gain knowledge in the Human resources profession and access to managerial and supervisory roles sooner with an advanced degree. The students will be able to save money when they complete both degrees. The tuition savings will allow students to get a master's degree without additional financial burden.

Reason for request:

After a faculty meeting with students, it was determined that with the number of electives, we could offer an accelerated degree with our Human Resources Studies program. Current and potential students would benefit from this program and will be able to move into their profession with an advanced degree. Also, there will be financial savings in doing the degree simultaneously.

## Program Requirement Changes

## GALLOGLY COLLEGE OF ENGINEERING

Bachelor of Science (in Aerospace Engineering)/Master of Science (in Aerospace Engineering) (RPC 005/006, MC A010/F010)

Course requirement changes. Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour

while retaining the FYE requirement. Remove the specific courses that are listed for western culture (COMM 1315) and world culture electives (ANTH 4623). Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. Remove the program requirement (enrollment management) for progression into major courses. Remove AME 3623 from the required classes and add the new course AME 2102; this change results in a reduction of 1 credit hour. Remove AME 3103 from the required classes and replace with a simulation elective. Changes to graduate requirements: Clarify that students share 9 hours of coursework between the BS and MS, AME 5493 plus two 3-hour graduate electives. Total credit hours for the degree will change from 152-158 to 147-153.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Bachelor of Science (in Environmental Engineering)/Master of Science (in Environmental Engineering) (RPC 331/348, MC A390/F390)

Course requirement changes. Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. Add CEES 2412 to address a shortcoming (insufficient earth science content) raised during the Fall 2023 engineering accreditation visit (ABET). This change will result in an increase of 2 credit hours for a total increase of 1 credit hour in the degree. Graduate program changes: 1) In thesis option, required course changes – remove 1 credit hour from CEES 5244 Physicochemical Water Treatment Processes (4 credits) to become CEES 5243 Physical-Chemical Water Treatment. Remove 1 credit hour from CEES 5624 Biological Waste Treatment to become CEES 5233 Biological Waste Treatment Design. Change CEES 5980 Research for Master's Thesis to 5-6 credits. Change Electives to 13-14 credits. 2) In non-thesis option, required course changes – remove 1 credit hour from CEES 5244 Physicochemical Water Treatment Processes (4 credits) to become CEES 5243 Physical-Chemical Water Treatment. Remove 1 credit hour from CEES 5624 Biological Waste Treatment to become CEES 5233 Biological Waste Treatment Design. Change Electives to 20 credits. Total credit hours for the degree will change from 146 to 147.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Bachelor of Science (in Industrial and Systems Engineering)/Master of Business Administration (RPC 129/025, MC A524/F140-Q340)

Course requirement changes for all options: Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. Remove PHYS 2524 General Physics for Engineering and Science Majors. Replace three 1-hour courses, ENGR 2431 Electrical

Circuits, ENGR 2461 Thermodynamics, and ENGR 3441 Fluid Mechanics with a new 2-hour course ISE 4302 Systems Thinking to the major requirement. Replace Core Area II Natural Science CHEM 1315 or CHEM 1335 with the option for a Natural Science elective with a lab. These changes result in a reduction of 1 credit hour.

Replace 7 hours of shared courses ISE 5563 and ISE 4804 with 6 hours of shared MBA core courses (ACCT 5202, FIN 5102, L S 5802) in addition to ISE 5383 and 5853 for a reduction from 13 to 12 total shared hours. The MBA courses will fulfill the ISE elective and tech elective. Replace ISE 4333 with ISE 5383 Systems Evaluation as a shared course. Total credit hours for the degree will not change.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

GALLOGLY COLLEGE OF ENGINEERING

Bachelor of Science (in Architectural Engineering)/Master of Science (in Civil Engineering)  
(RPC 357/038, MC A035/F188, F189)

Course requirement changes. ENGR 1411 is being changed to ENGR 1413 and being revised to qualify as the FYE course and meet the General Education Requirements. Change BME 3722 to BME 3723 Numerical Methods in Biomedical Engineering, adding one credit hour. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. Remove the upper-division Biology Elective requirement. This change results in a reduction of 3 credit hours. BME 1421 will be added as a prerequisite for BME 2333. ECE 2723 will become a prerequisite for BME 3533. Total credit hours for the degree will change from 151-157 to 150-156.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Bachelor of Science (in Biomedical Engineering)/Master of Science (in Biomedical Engineering)  
(RPC 413/353, MC A108/F109-Q062)

Course requirement changes. ENGR 1411 is being changed to ENGR 1413 and being revised to qualify as the FYE course and meet the General Education Requirements. Change BME 3722 to BME 3723 Numerical Methods in Biomedical Engineering, adding one credit hour. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. Remove the upper-division Biology Elective requirement. This change results in a reduction of 3 credit hours. BME 1421 will be added as a prerequisite for BME 2333. ECE 2723 will become a prerequisite for BME 3533. Total credit hours for the degree will change from 148 to 145.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Bachelor of Science (in Chemical Engineering)/Master of Science (in Chemical Engineering) (RPC 030/031, MC A160/F160)

Course requirement changes. Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. Remove CHEM 3421, ENGR 2411, ENGR 2431, and ENGR 3431 from major support requirements, and adding a third Technical Elective to replace 3 of these hours. These changes will result in a reduction of 1 credit hour. Total credit hours for the degree will change from 145 to 143.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Bachelor of Science (in Computer Engineering)/Master of Science (in Computer Science) (RPC 332/132, MC A225/F235-Q147)

Course requirement changes. Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. C S 2413 is increasing by 1 credit hour to C S 2414. Reduced ECE G4000 or higher Elective from 3 to 2 credit hours. Total credit hours for the degree will change from 147-150 to 146-149.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Bachelor of Science (in Computer Engineering)/Master of Science (in Electrical and Computer Engineering) (RPC 332/060, MC A226/F226)

Course requirement changes. Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. C S 2413 is increasing by 1 credit hour to C S 2414. Reduced Professional Elective from 3 hours to 2 hours. Total credit hours for the degree will change from 147-150 to 146-149.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Bachelor of Science (in Computer Science)/Master of Science (in Computer Science) (RPC 233/132, MC A235/F235-Q146)

Course requirement changes. Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. C S 2413 is increasing by 1 credit hour to C S 2414. Total credit hours for the degree will not change.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Bachelor of Science (in Electrical Engineering)/Master of Science (in Electrical and Computer Engineering) (RPC 059/060, MC A350/F350)

Course requirement changes. Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. Reduced the Professional Elective from 3 hours to 2 hours. Total credit hours for the degree will change from 146-149 to 144-147.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Bachelor of Science (in Environmental Science)/Master of Environmental Science (RPC 075/076, MC A405/F405)

Course requirement changes. Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. Total credit hours for the degree will change from 142 to 141.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Bachelor of Science (in Industrial and Systems Engineering - Analytics)/Master of Science (in Industrial and Systems Engineering) (RPC 129/130, MC A529/F529)

Course requirement changes for all options: Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. C S 2413 is increased by 1 credit

hour to C S 2414. Add ENGR 2002 Professional Responsibilities and Skills of Engineering and Scientists. Remove PHYS 2524 General Physics for Engineering and Science Majors. Remove three 1-hour courses, ENGR 2431 Electrical Circuits, ENGR 2461 Thermodynamics, and ENGR 3441 Fluid Mechanics from the major support requirements. Replace Core Area II Natural Science CHEM 1315 or CHEM 1335 with the option for a Natural Science elective with a lab. These changes result in a reduction of 1 credit hour. Total credit hours for the degree will change from 156 to 150.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree. The college requirement of ENGR 2002 has been added (it was an error that it was previously omitted).

Bachelor of Science (in Industrial and Systems Engineering)/Master of Business Administration (RPC 129/025, MC A530/F140-Q340)

Course requirement changes for all options: Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. Remove PHYS 2524 General Physics for Engineering and Science Majors. Replace three 1-hour courses, ENGR 2431 Electrical Circuits, ENGR 2461 Thermodynamics, and ENGR 3441 Fluid Mechanics with a new 2-hour course ISE 4302 Systems Thinking to the major requirement. Replace Core Area II Natural Science CHEM 1315 or CHEM 1335 with the option for a Natural Science elective with a lab. These changes result in a reduction of 1 credit hour. Replace 7 hours of shared courses, ISE 5563 (replace ISE 5563 with ISE 4563 as course requirement) and ISE 4804 with 6 hours of shared MBA courses (ACCT 5202, FIN 5102, L S 5802) in addition to ISE 5383 (replace ISE 4333 with ISE 5383) and ISE 5853 for a reduction from 13 to 12 total shared hours. The MBA courses will fulfill the ISE elective and tech elective. Total credit hours for the degree will remain at 156 and will not change.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree. Replacing shared course work with senior courses versus junior year courses. ISE elective and ISE tech electives identified with shared course work.

Bachelor of Science (in Industrial and Systems Engineering)/Master of Science (in Industrial and Systems Engineering) (RPC 129/130, MC A524/F524)

Course requirement changes for all options: Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. Remove PHYS 2524 General Physics for Engineering and Science Majors. Replace three 1-hour courses, ENGR 2431 Electrical Circuits, ENGR 2461 Thermodynamics, and ENGR 3441 Fluid Mechanics with a new 2-hour course ISE 4302 Systems Thinking to the major requirement. Replace Core Area II Natural Science CHEM 1315 or CHEM 1335 with the option for a Natural Science elective with a lab. These changes result in a reduction of 1 credit hour. Total credit hours for the degree will change from 145 to 138.



Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Bachelor of Science (in Industrial and Systems Engineering)/Master of Science (in Data Science and Analytics) (RPC 129/406, MC A531/F267-Q340)

Course requirement changes for all options: Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. Remove PHYS 2524 General Physics for Engineering and Science Majors. Replace three 1-hour courses, ENGR 2431 Electrical Circuits, ENGR 2461 Thermodynamics, and ENGR 3441 Fluid Mechanics with a new 2-hour course ISE 4302 Systems Thinking to the major requirement. Replace Core Area II Natural Science CHEM 1315 or CHEM 1335 with the option for a Natural Science elective with a lab. These changes result in a reduction of 1 credit hour. Total credit hours for the degree will change from 155 to 148.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Bachelor of Science (in Industrial and Systems Engineering-Analytics)/Master of Science (in Data Science and Analytics) (RPC 129/406, MC A532/F267-Q343)

Course requirement changes for all options: Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional Responsibilities and Skills of Engineering and Scientists. Remove PHYS 2524 General Physics for Engineering and Science Majors. C S 2413 is increasing by 1 credit hour to C S 2414. Also, remove three 1-hour courses ISE 2431 Electrical Circuits, ISE 2461 Thermodynamics, ISE 3441 Fluid Mechanics from the major support requirements. Add ENGR 2002 since it was previously omitted. Replace Core Area II Natural Science CHEM 1315 or CHEM 1335 with the option for a Natural Science elective with a lab. Total credit hours for the degree will change from 156 to 150.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

Bachelor of Science (in Mechanical Engineering)/Master of Science (in Mechanical Engineering) (RPC 158/159, MC A675/F675)

Course requirement changes for all options: Replace the First Year Experience (FYE) requirement with the revised ENGR 1413 course. Remove ENGR 1411 from the curriculum as the requirement will also be met by the revised ENGR 1413. These changes will result in a reduction of 1 credit hour while retaining the FYE requirement. Change the prerequisite requirements and the title of ENGR 2002 from Professional Development to Professional

Responsibilities and Skills of Engineering and Scientists. Remove the specific courses that are listed for western culture (COMM 1315) and world culture electives (ANTH 4623). Remove the program requirement (enrollment management) for progression into major courses. Remove AME 3103 and replace with a simulation elective. Remove PHYS 3223 and replace with approved math/science elective. Remove a technical elective (3 hours) and add AME 2102 which results in the reduction of 1 credit hour. Total credit hours for the degree will change from 145-149 to 145-151.

Reason for request:

Curriculum is being updated to reflect adoption of FYE requirements into Engineering and to make program changes that are intended to improve student persistence and streamline student time to degree.

WEITZENHOFFER FAMILY COLLEGE OF FINE ARTS

Arts Management and Entrepreneurship for Non-Fine Arts Majors, Minor (MC N072)

Course requirement changes. Move ARTC 4943 Business of Art, DRAM 4853 Theater Management from required courses to be electives along with AMGT 4173 Artist Management, AMGT 4213 Arts Incubation Lab, and AMGT 4030 Internship in the Arts. Add AMGT 4990 Independent Study as an elective to mirror the AME Minor for the Fine Arts Majors. Change elective hours from 3 to 9 hours to keep total hours for the minor the same. Total credit hours for the minor will not change.

Reason for request:

To keep consistency between the Arts Management & Entrepreneurship Minor check sheet for Majors and non-Majors.

Administrative/Internal Program Changes  
Recommended for Approval by the Academic Programs Council and Graduate Council  
March 2024

Program Requirement Changes

DODGE FAMILY COLLEGE OF ARTS AND SCIENCES

Bachelor of Arts (in English)/Master of Arts (in English) (RPC 068, MC A375-P421, A374-P696)

For both concentrations, remove ENGL 2283 and add 3 additional hours of English major electives. Total hours for the accelerated degree will not change.

Reason for Request:

The Department of English has voted to remove a course (ENGL 2283) from the core courses and to reallocate the credit hours to electives in the major. This is important for two reasons. First and foremost, English has a very large number of required courses that students have difficulty navigating on the way to graduation. 2283 is a relatively easy obstacle to remove. Second, 2283 lacks its own strong rationale, which produces confusion among our students about the major. Removing 2283 will facilitate students' progress toward degree and give them more flexibility in the major.

Classical Culture, Minor (MC N205)

Changing required upper division hours in the minor from 12 to 9. Total hours for the minor will not change.

Reason for Request:

The department is adding more lower division offerings in Classical Culture for recruitment and retention and would like to allow more lower-division hours for the minor in Classical Culture. This will give the students a breadth of material since our upper-division courses are generally more focused on literature and discrete time periods, while lower division courses address visual art, culture, and historical overviews.

## PRICE COLLEGE OF BUSINESS

Bachelor of Business Administration (in Accounting)/Master of Science (in Finance) (RPC 003/450, MC A003/F435-Q005)

Title of MKT 3013 is changing to Principles of Marketing and Supply Chain Management. Total credit hours for the degree will not change.

Reason for Request:

The college is updating course titles.

Bachelor of Business Administration (in Accounting)/Master of Science (in Management of Information and Technology) (RPC 003/341, MC A002/F657-Q005)

Title of MKT 3013 is changing to Principles of Marketing and Supply Chain Management. Total credit hours for the degree will not change.

Reason for Request:

The college is updating course titles.

Bachelor of Business Administration (in Economics)/Master of Science (in Management of Information and Technology) (RPC 277/341, MC A295/F657-Q193)

Title of MKT 3013 is changing to Principles of Marketing and Supply Chain Management. Total credit hours for the degree will not change.

Reason for Request:

The college is updating course titles.

Bachelor of Business Administration (in Entrepreneurship and Venture Management)/Master of Science (in Management of Information and Technology) (RPC 168/341, MC A380/F657-Q241)

Title of MKT 3013 is changing to Principles of Marketing and Supply Chain Management. Total credit hours for the degree will not change.

Reason for Request:

The college is updating course titles.

Bachelor of Business Administration (in Finance)/Master of Science (in Finance) (RPC 081/450, MC A434/F435-Q253)

MKT 3013 course title changing to Principles of Marketing and Supply Chain Management. Investments is changing from FIN 3503 to FIN 4103. Advanced Corporate Finance is changing from FIN 3603 to FIN 4303. Total credit hours for the degree will not change.

Reason for Request:

The change for MKT 3013 impacts all business major programs and reflects the revision of the course to incorporate comprehensive coverage of supply chain management and marketing. Finance is changing Investments to a 4000 level course (FIN 4103) in order to cross-list it with FIN 5103 and Advanced Corporate Finance (FIN 4303) to crosslist with FIN 5303.

Bachelor of Business Administration (in Finance)/Master of Science (in Management of Information and Technology) (RPC 081/341, MC A435/F657-Q253)

MKT 3013 course title changing to Principles of Marketing and Supply Chain Management. Investments is changing from FIN 3503 to FIN 4103. Advanced Corporate Finance is changing from FIN 3603 to FIN 4303. Total credit hours for the degree will not change.

Reason for Request:

The change for MKT 3013 impacts all business major programs and reflects the revision of the course to incorporate comprehensive coverage of supply chain management and marketing. Finance is changing Investments to a 4000 level course (FIN 4103) in order to cross-list it with FIN 5103 and Advanced Corporate Finance (FIN 4303) to crosslist with FIN 5303.

Bachelor of Business Administration (in Management)/Master of Science (in Management of Information and Technology) (RPC 168/341, MC A658/F657-Q268)

MKT 3013 title change to Principles of Marketing and Supply Chain Management. MGT 3513 title change to Managing Human Capital and Talent. Remove SCM 3523 Production/Operations Management and add MGT 3363 Understanding Organizational Behavior. Total credit hours for the degree will not change.

Reason for Request:

The change for MKT 3013 impacts all business major programs and reflects the revision of the course to incorporate comprehensive coverage of supply chain management and marketing. Name change for MGT 3513 to reflect the content of the course. The MGT 3363 class (Understanding Organizational Behavior) is a better fit for students who are pursuing a management major.

Bachelor of Business Administration (in Management Information Systems)/Master of Science (in Management of Information and Technology) (RPC 262/341, MC A660/F657-Q429)

MKT 3013 title change to Principles of Marketing and Supply Chain Management. MGT 4323 title change to Managing Across Cultures. Total credit hours for the degree will not change.

Reason for Request:

The college is updating titles on several courses.

Bachelor of Business Administration (in Marketing)/Master of Science (in Management of Information and Technology) (RPC 152/341, MC A665/F657-Q434)

MKT 3013 title change to Principles of Marketing and Supply Chain Management. Total credit hours for the degree will not change.

Reason for Request:

The college is updating titles on several courses.

Bachelor of Business Administration (in Marketing)/Master of Science (in Supply Chain Management) (RPC 152/477, MC A667/F861-Q434)

MKT 3013 title change to Principles of Marketing and Supply Chain Management. Total credit hours for the degree will not change.

Reason for Request:

The college is updating titles on several courses.

Bachelor of Business Administration (in Supply Chain Management)/Master of Science (in Management of Information and Technology) (RPC 152/341, MC A857/F657-Q632)

Remove SCM 3113, Principles of Supply Chain Management and SCM 4013 Supply Chain Modeling and Decision Making. Add 3 hours of Major Electives from any upper-division SCM course. Reduce the total number of major hours from 21 to 18. SCM 4323 course title change to Applied Strategic Projects. MKT 3013 course title change to Principles of Marketing and Supply Chain Management. Total credit hours for the degree will not change.

Reason for Request:

Given the Marketing Division's proposal to restructure the Principles of Marketing (MKT 3013) course to include Supply Chain Management, both faculties (Marketing and Supply Chain Management) feel that the content from SCM 3113, Principles of Supply Chain Management will be covered adequately in the revised course, so an additional introductory course (SCM 3113 Principles of Supply Chain Management) will not be necessary. SCM 4013 was removed from the major requirements to become an elective to accommodate a wider range of topics that cover the diverse aspects of supply chain management.

Bachelor of Business Administration (in Supply Chain Management)/Master of Science (in Supply Chain Management) (RPC 152/477, MC A858/F861-Q632)

Remove SCM 3113, Principles of Supply Chain Management and SCM 4013 Supply Chain Modeling and Decision Making. Add 3 hours of Major Electives from any upper-division SCM course. Reduce the total number of major hours from 21 to 18. SCM 4323 course title change to Applied Strategic Projects. MKT 3013 course title change to Principles of Marketing and Supply Chain Management. Total credit hours for the degree will not change.

Reason for Request:

Given the Marketing Division's proposal to restructure the Principles of Marketing (MKT 3013) course to include Supply Chain Management, both faculties (Marketing and Supply Chain Management) feel that the content from SCM 3113, Principles of Supply Chain Management will be covered adequately in the revised course, so an additional introductory course (SCM 3113 Principles of Supply Chain Management) will not be necessary. SCM 4013 was removed from the major requirements to become an elective to accommodate a wider range of topics that cover the diverse aspects of supply chain management.

Digital Marketing for Business Majors, Minor (MC N292). Title of MKT 3013 is changing, and statement that all courses beyond MKT 3013 with a MKT designator will be calculated in the minor GPA is being removed. Only courses taken for the minor will count in the minor GPA. Total hours for the minor will not change.

Reason for Request:

The college is changing titles of several courses and the minor GPA requirements need to be clarified.

Finance for Business Majors, Minor (MC N435)

Removing statement that all FIN courses will count in the minor GPA - only the specific minor course requirements will be used to calculate the minor GPA. Removing deleted course, FIN 3133, from footnote excluding it from electives. Updating Investments (formally FIN 3503) to new number FIN 4103 and updating Advanced Corporate Finance (formally FIN 3603) to new number FIN 4303. Total hours for the minor will not change.

Reason for Request:

The minors include additional default requirements beyond those explicitly required for the minor. Consequently, for at least a decade, petitions have been filed-with all being approved-to allow only the specific minor course requirements for calculating the minor GPA. This recommendation seeks to remove the redundant requirements for calculating the minor GPA and will eliminate the unnecessary petition process. Updating course numbers for Investments (FIN 4103) and Advanced Corporate Finance (FIN 4303).

General Business for Non-Business Majors, Minor (MC N450)

Title of MKT 3013 is changing to Principles of Marketing and Supply Chain Management. Total hours for the minor will not change.

Reason for Request:

The college is updating titles on several courses.

Healthcare Business, Minor (MC N499)

Title of MKT 3013 is changing to Principles of Marketing and Supply Chain Management. Total hours for the minor will not change.

Reason for Request:

The college is updating titles on several courses.

Leadership for Business Majors, Minor (MC N635)

Titles are changing on MGT 3133, MGT 4323, MGT 3363, MGT 4183, and MGT 3513. Total hours for the minor will not change.

Reason for Request:

The college is updating titles on several courses.

Management, Minor (MC N658)

Removing SCM 3523 Production/Operations Management. Replacing with MGT 3363, Understanding Organizational Behavior. Total hours for the minor will not change.

Reason for Request:

The MGT 3363 class (Understanding Organizational Behavior), which includes topics such as job design, perception, communication, decision making, motivation, groups, leadership, organizational change and effectiveness focuses on human capital and is a better fit for students who are pursuing a management minor (than SCM 3523).

Marketing, Minor (MC N665)

Title of MKT 3013 is changing to Principles of Marketing and Supply Chain Management. Total hours for the minor will not change.

Reason for Request:

The college is updating titles on several courses.

**GAYLORD COLLEGE OF JOURNALISM AND MASS COMMUNICATION**Broadcast Meteorology, Minor (MC N126)

Title of JMC 3663 is changing from Electronic News Gathering Techniques to Visual Reporting. Total hours for the minor will not change.

Reason for Request:

Due to a curriculum update for the BA in Journalism degree, the title for JMC 3663 was updated to Visual Reporting.

This was reported for information only. No action was required.

**APPOINTMENT OF THE COLLEGE OF MEDICINE ADMISSIONS BOARD AND INTERVIEW SUBCOMMITTEE – HSC**

The College of Medicine Policy #204 states the following:

The College of Medicine Admissions Board composition and conduct of business shall be in compliance with relevant and required Liaison Committee on Medical Education (LCME) accreditation standards dealing with medical school admissions policies and procedures.

The Admissions Board shall be made up of eleven (11) members. The Chair of the Admissions Board, a College of Medicine faculty member, is appointed by the admissions Board from a slate of candidates provided by the current Chair and Immediate-Past Chair. The other members of the Admissions Board are recommended by the Interview Subcommittee (with the exception of one member who is selected by the Committee on Committees) to the Admissions Board, who appoints the new at-large members. The Admissions Board members serve staggered 3-year terms. The Associate Dean for Admissions is an *ex officio*, non-voting member. Appointment of individuals to the Admissions Board is provided as information to the University of Oklahoma Board of Regents each year.

The Admissions Board is assisted in conducting its business by a subcommittee of interviewers. Subcommittee members conduct interviews and evaluate each applicant who is invited for an interview using a standard evaluation instrument. No one shall be granted acceptance to the College of Medicine without an interview.

The interview subcommittee of the Admissions Board is selected by sending a solicitation of interest annually via various methods to faculty and county and state medical associations. Attempt will be made to have a diverse subcommittee consistent with the College's diversity statement, as well as with the geography of Oklahoma and specialty representation. Appointment to the interviewer subcommittee is for a one-year term. There is no limit on the number of terms an individual may serve on the subcommittee.

#### ADMISSIONS BOARD and INTERVIEW SUBCOMMITTEE 2024-2025

##### ADMISSIONS BOARD

Brannon, Dale, M.D., Faculty, Radiology, Chair  
 Holter Chakrabarty, Jennifer, M.D., Faculty, Medicine (Immediate Past Chair)  
 Baker, Mary Zoe, MD., Faculty, Medicine  
 Deck, Jason, M.D., Faculty, Family Medicine - Tulsa  
 Eiszner, James, M.D., Faculty, Anesthesiology  
 Jackson, Rob, Ph.D., Faculty, Cell Biology  
 Herren, Cherie, M.D., Faculty, Child Neurology  
 Jelley, Martina, M.D., Faculty, Medicine - Tulsa  
 Levin, Jarad, M.D., Faculty, Dermatology  
 Vandyck, Kofi, M.D., Faculty, Anesthesiology  
 Williams, Marvin, D.O., Faculty, Obstetrics and Gynecology

Baker, Sherri, M.D., Associate Dean for Admissions, Associate Professor of Pediatrics,  
*ex officio*

##### INTERVIEW SUBCOMMITTEE (87)

##### FULL-TIME FACULTY, PART-TIME FACULTY, AND VOLUNTEER FACULTY

##### OKC General Faculty

Adhikari, Laura, M.D., Faculty, Pathology  
 Al-Juhaishi, Taha, M.D., Faculty, Hematology and Oncology  
 Asad, Zain, M.D., Faculty, Cardiology  
 Aziz, Naila, M.D., Faculty, Pediatrics  
 Baker, Mary, M.D., Faculty, Endocrinology  
 Balogun, Seki, M.D., Faculty, Medicine  
 Behere, Shashank, M.D., Faculty, Pediatric Cardiology  
 Berry, William, Ph.D., Faculty, Surgery  
 Bien, Alex, M.D., Faculty, Otolaryngology  
 Biggs, Dan, M.D., Faculty, Anesthesiology  
 Blair, Scott, D.O., Faculty, Surgery  
 Blair, Celia, M.D., Faculty, Trauma Surgery  
 Brown, Ryan, M.D., Faculty, Pediatrics  
 Castro, Christian, M.D., Surgery  
 Chappel, Adria, M.S., Faculty, Neurology  
 Chatman, Crysta, M.D., Faculty, Family Medicine  
 Chaudhary, Amna Mohyud Din, M.D., Faculty, Psychiatry  
 Chen, Yan, Ph.D., Faculty, Ophthalmology  
 Chong, David, M.D., Faculty, Orthopedic Surgery  
 Choudhry, Farooq, M.D., Faculty, Radiology  
 Conway, Lauren, D.O., Faculty, Pediatrics  
 Dockery, Lauren, M.D., Faculty, Obstetrics and Gynecology



Dunlap, Michael, D.O., Faculty, Pediatrics  
Enchautegui Colon, Yazmin, M.D., Faculty, Medical Genetics  
Franklin, Rachel, M.D., Faculty, Family Medicine  
Gaddis, Chase, M.D., Faculty, Hematology  
Garman, Lori, Ph.D., Faculty, Microbiology  
Gentges, Joshua, D.O., Faculty, Emergency Medicine  
Gibson, Amanda, M.D., Faculty, Internal Medicine  
Greif, Benjamin, M.D., Faculty, Surgery  
Guthrie, Cecilia, M.D., Faculty, Pediatrics  
Hawkins, Angela, M.D., Faculty, Obstetrics and Gynecology  
Henning, Monica, M.D., Faculty, Obstetrics and Gynecology  
Hoff, Stuart, M.D., Faculty, Surgery  
Holman, Laura, M.D., M.S., Faculty, Obstetrics and Gynecology  
Jenks, Christopher, M.D., Faculty, Pediatrics  
Johnson, Barbara, M.D., Faculty, Pediatrics  
Johnston, Andrea, M.D., Faculty, Radiation Oncology  
Khan, Ahsan, M.D., Faculty, Psychiatry  
Kramer, Kathryn, M.D., Faculty, Obstetrics and Gynecology  
Landmann, Alessandra, M.D., Faculty, Surgery  
Lansinger, Yuri, M.D., Faculty, Orthopedic Surgery  
Lindsay, Kathryn, M.D., Faculty, Obstetrics and Gynecology  
Magguilli, Michael, M.D., Faculty, Pathology  
Malouff, Timothy, M.D., Faculty, Radiation Oncology  
Mason, Nita, D.O., Faculty, Diagnostic Radiology  
Maxwell, David, M.D., Faculty, Pediatrics  
McBride, Jeffrey, M.D., Faculty, Dermatology  
Mickel, Natasha, Ph.D., Faculty, Educational Psychology  
Moon, Mary, Ph.D., Faculty, Cell Biology  
Nichols, Chance, M.D., Faculty, Surgery  
Nsa, Wato, M.D., Ph.D., Faculty, Epidemiology  
Page, Amanda, M.D., Faculty, Pediatrics  
Pogribna, Ulana, M.D., M.P.H., Faculty, Pediatrics  
Puffinbarger, William, M.D., Faculty, Orthopedic Surgery  
Punni, Emma, M.D., Faculty, Endocrinology  
Ramakrishnan, Kalyanakrishnan, M.D., Faculty, Family Medicine  
Razaq, Wajeeha, M.D., Faculty, Hematology/Oncology  
Riaz, Muhammad, M.D., Faculty, Pediatrics  
Rooms, Laura, M.D., M.B.A., Faculty, Pediatrics  
Salem, George, M.D., Faculty, Internal Medicine  
Shashack, Matthew, Ph.D., Faculty, Clinical Chemistry  
Shettar, Shashank, M.D., Faculty, Anesthesiology  
Sassine, Joseph, M.D., Faculty, Infectious Diseases  
Spence, Caple A., M.D., M.B.A., Faculty, Neurosurgery  
Stratemeier, Natalie, M.D., Faculty, Diagnostic Radiology  
Tarantini, Stefano, Ph.D., Faculty, Nutritional Sciences  
Thakkar, Pratibha, M.D., Faculty, Neonatology  
Tompkins, John, M.D., Faculty, Orthopedic Surgery  
Usiukiewicz, Shana, M.D., Faculty, Medicine  
Waheed Butt, Faiza, M.B.B.D., M.D., Faculty, Neurology  
Walsh, Christina, M.D., Faculty, Pediatrics  
Warren, Jill, M.D., Faculty, Pediatrics  
Wood, Frank, M.D., Faculty, General Surgery  
Wu, Huimin, M.D., M.P.H., Faculty, Medicine

#### Tulsa General Faculty

Chalmers, Laura, M.D., Faculty, Pediatrics  
Chatman, Crysta, M.D., Faculty, Family Medicine  
Jackson, Rob, Ph.D., Faculty, Anatomy

Jorgenson, Erin, M.D., Obstetrics and Gynecology  
Khorgami, Zhamak, M.D., Faculty, General Surgery  
Markey, Caroline, M.D., Faculty, Obstetrics and Gynecology  
Mohamad Ali, Deborah, M.D., Faculty, Pediatrics  
Reeder, Raye, M.D. Faculty, Family Medicine  
Studebaker, Susan, M.D., Faculty, Pediatrics  
Sumner, Jessica, D.O., Faculty, Obstetrics and Gynecology  
Weisz, Mike, M.D., Faculty, Internal Medicine  
Wen, Frances, Ph.D., Faculty, Clinical Psychology

COMMUNITY-BASED REPRESENTATIVES (80)

Ali, Tauseef, M.D., Internal Medicine, Edmond  
Baldwin, Jonathan, Obstetrics and Gynecology, Fort Gibson  
Broselow, Andrew, M.D., Obstetrics and Gynecology, Oklahoma City  
Bruns, Stephen, M.D., F.A.C.S., B.A., General Surgery, Tulsa  
Butt, Hifza Waheed, M.D., Geriatrics, Oklahoma City  
Carley, James, M.D., Family Medicine, Stillwater  
Cheng, Paul, M.D., M.P.H., Anesthesiology, Enid  
Criswell, Dan, M.D., Preventive Medicine, Duncan  
Davis, Joel, M.D., Orthopedic Surgery, Edmond  
Davis, Kelly, M.D., Internal Medicine, Tulsa  
Digoy, German, M.D., Otolaryngology, Oklahoma City  
Drummond, Allison, M.D., Ophthalmology, Stillwater  
D'souza, Sharon, M.D., M.P.H., Diagnosed Radiology, Tulsa  
Dukes, Kevin, M.D., Orthopedic Medicine, Tulsa  
Earley, James, M.D., Anesthesiology, Oklahoma City  
Frame, Lynn, M.D., J.D., Obstetrics and Gynecology, Tulsa  
Gawey, Stephen, M.D., Internal Medicine, Tulsa  
Gibbs, Rachel, M.D., Obstetrics and Gynecology, Tulsa  
Gorman, Michael, M.D., Internal Medicine, Tulsa  
Hassoun, Basel, M.D., Urology, Oklahoma City  
Hixson, Janice, M.D., Pediatrics, Oklahoma City  
Holder, Timothy, M.D., M.S.P.C., Family Medicine, Tulsa  
Hubner, John, M.D., Internal Medicine, Tulsa  
Hudkins, Bruce, M.D., Otolaryngology, Tulsa  
Irwin, Julia, M.D., Psychiatry, Norman  
Jamelarin, Jahannah, M.D., Psychiatry, Ardmore  
Johnson, Wayne, M.D., Orthopaedic Surgeon, Lawton  
Jones, Timothy, M.D., Otolaryngology, Edmond  
Koons, Kelli, M.D., Pediatrics, Shawnee  
Kruska, Jarrett, M.D., Urology, Enid  
Kupiec, Craig, M.D., Pediatrics, Edmond  
Lehman, Derek, M.D., Psychiatry, Oklahoma City  
Lester, Patrick, M.D., Radiology, Broken Arrow  
Levin, Jarad, M.D., Dermatology, Oklahoma City  
Lynd, Tara, M.D., Pediatrics, Edmond  
MacDougall, Kira, M.D., Internal Medicine, Oklahoma City  
Macha, Brian, M.D., Anesthesiology, Tulsa  
Mada, Pradeep Kumar, M.D., Internal Medicine, Lawton  
Magness, Ashley, M.D., Diagnostic Medicine, Oklahoma City  
Malakouti, Bahar, M.D., Neurology, Oklahoma City  
Margo, Bradley, M.D., Orthopedic Medicine, Oklahoma City  
McGouran, Francis, M.D., Family Medicine, Duncan  
Mills, Terry, M.D., Family Medicine, Tulsa  
Milsten, Marc, M.D., Urology, Tulsa  
Mitchell, Lynn, M.D., M.P.H., Preventive Medicine/Occupational Med, Oklahoma City  
Morris, Jennifer, M.D., M.B.A., Psychiatry, Edmond

Mukesh, Parekh, M.D., Gynecology, Oklahoma City  
Nalagan, Juan, M.D., Emergency Medicine, Oklahoma City  
Nguyen, Thy, M.D., Oncology, Oklahoma City  
Pearson, Carlie, M.D., Family Medicine, Oklahoma City  
Prabhala, Anu, M.D., Family Medicine, Tulsa  
Rahhal, Donald, M.D., Obstetrics and Gynecology, Oklahoma City  
Raju, Senthil, M.D., Internal Medicine, Oklahoma City  
Reynolds, Robert, M.D., Internal Medicine, Oklahoma City  
Robertson, Robert, M.D., Orthopedic Surgery, Tulsa  
Rougas, Stacie, M.D., Dermatology, Oklahoma City  
Royce, Anna, M.D., Internal Medicine, Oklahoma City  
Saxon, Bruce, M.D., Anesthesiology, Tulsa  
Scott, Denise, M.D., Pediatrics, Oklahoma City  
Scoggin, Rikki, M.D., Family Medicine, Ada  
Shanbour, Anthony, M.D., Obstetrics and Gynecology, Oklahoma City  
Sheikh, Saquib, M.D., Internal Medicine, Edmond  
Shelton, Sarah, M.D., Pediatrics, Norman  
Singhal, Pooja, M.D., Gastroenterology, Oklahoma City  
Smallwood, Sharon, M.D., Family Medicine, Tahlequah  
Smith, Kelsey, M.D., Family Medicine, Stillwater  
Smith, Shawn, M.D., Internal Medicine, Oklahoma City  
Soror, Noha, M.D., Internal Medicine, Edmond  
Squire, Ellen, M.D., Pediatrics, Oklahoma City  
Taylor-Bristow, Sheleatha, M.D., Family Medicine, Oklahoma City  
Tedesco, John, D.O., General Surgery, Tulsa  
Tingleaf, Clark, M.D., Urology, Owasso  
Vanhooser, Ross, M.D., Diagnostic Radiology, Edmond  
Varghese, Tony, M.D., Pediatrics, Oklahoma City  
Vaughn, Anthony, M.D., Neurology, Oklahoma City  
Waller, Mark, M.D., Anesthesiology, Tulsa  
West, Mitchell, M.D., Obstetrics and Gynecology, Oklahoma City  
Wilks, Karen, M.D., Obstetrics and Gynecology, Oklahoma City  
Yeaman, Brian, M.D., Family Medicine, Norman  
Zhang, Shihao, M.D., Neurosurgery, Tulsa

#### STUDENTS

##### Oklahoma City Campus: (10)

Anderson, Maren  
Archer, London  
Burris, Matthew  
Coulibaly, Oumar  
Nelson, Benjamin  
Nicklas, Evan  
Ophas, Andrew  
Pagels, Samuel  
Park, Linus  
Stonecipher, Justin

##### Tulsa Campus: (7)

Ashworth, Shannon  
Bailey, Abby  
Bright, Rachel  
Crabb, Aubree  
Humphrey, Sierra  
Runion, William  
Wolfenbarger, Ainsly

This was reported for information only. No action was required.

**FOREIGN AND DOMESTIC PERIODICAL SUBSCRIPTION SERVICES – ALL**

Board of Regents' policies and procedures require that acquisition contracts that merely establish unit pricing, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$1,000,000 annually.

This item reports a contract award that will permit University departments on all three campuses to obtain periodical subscription services. The periodical subscription vendor serves as an intermediary between the library and publishers. By handling subscriptions for a critical mass of libraries, subscription vendors obtain the lowest subscription rates possible and pass the savings on to libraries. The vendor provides a suite of acquisition services: subscription establishment and renewal, pricing research, licensing, publisher contact, invoicing, online access initiation, and tracking all periodical changes impacting library subscriptions. The vendor also provides reporting services to better manage subscriptions, track trends and address outstanding issues. University libraries serving the Norman, Health Sciences Center and Tulsa campuses collaborated to identify the subscription vendor offering the best savings and service. Otto Harrassowitz will provide the full range of subscriptions needed by OU's campus communities while offering significant savings discounts and superior customer service. Estimated expenditures based upon prior purchases total \$8,125,000. By campus: Norman - \$5,750,000; OUHSC - \$2,300,000; Tulsa - \$75,000.

The University issued a competitive solicitation to ensure the most competitive prices available. The following firms responded:

| <u>COMPANY/ENTITY</u>                                                     | <u>HEADQUARTERS</u>                       |
|---------------------------------------------------------------------------|-------------------------------------------|
| Otto Harrassowitz GmbH & Co. KG. 65205<br>EBSCO Information Services, LLC | Wiesbaden, Germany<br>Birmingham, Alabama |

An evaluation committee for the University comprising the following individuals rated the responses:

Jaymie Turner, Head of Acquisitions, University Libraries, Norman  
 Joy Summers-Ables, Director, OUHSC Bird Library  
 Tara Malone, Head of Serials Services, OUHSC Bird Library  
 Sara Huber, Acquisitions Librarian, University Libraries – Norman  
 Toni Hoberecht, Technical Services Librarian, Schusterman Library – Tulsa  
 Susan Mecham, Procurement (non-voting, advisory capacity)

As a result of the evaluation matrix below, the RFP Review Committee determined that award to Otto Harrassowitz GmbH & Co. KG. represents the best value to the University.

| Evaluation Criteria                         | % Weight | Otto Harrassowitz | Ebsco |
|---------------------------------------------|----------|-------------------|-------|
| Savings on Service Charges/Transfer Credits | 25%      | 1.05              | 1.25  |
| Database                                    | 20%      | .880              | .910  |
| EDI                                         | 5%       | .250              | .250  |
| E-Serials/Packages/Licensing                | 10%      | .480              | .440  |
| Customer Service                            | 25%      | 1.25              | .950  |
| Years in Business                           | 5%       | .250              | .245  |
| References                                  | 10%      | .460              | .425  |
| Total                                       | 100%     | 4.62              | 4.47  |

Funding must be available and budgeted with each University department that purchases an item from the approved periodical subscription list.

This was reported for information only. No action was required.

## **OLOGIE, LLC - NC**

Board of Regents' policies and procedures require that acquisition contracts that merely establish unit pricing, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$1,000,000 annually.

This item reports the anticipated activity for the Ologie, LLC, contract for Fiscal Year 2024, is estimated to be \$1,328,426. Fiscal Year 2025 expenditures are expected to be \$1,000,000. The Michael F. Price College of Business has partnered with Ologie to help strengthen the College's overall visibility and positioning by developing a distinctive brand platform and compelling integrated marketing campaign for both Price College and its Executive Education program (i.e., Price College Executive Academy).

The supplier contract encompasses a comprehensive marketing strategy and media plan that outlines the go-to-market campaign for Price Executive Academy. The plan is for awareness ads to go into the market from June to August as a "big splash" and primer for the EAB hard launch for leads in September and the overall media placement and management.

The contract to Ologie, LLC., of Columbus, Ohio is available through the State of Oklahoma from a competitive bid according to state purchasing rules and satisfies the Board of Regents policies regarding competition for the acquisition of products and services.

Funding has been identified, is available and budgeted within the general operating account for Price College.

This was reported for information only. No action was required.

## **COURSE DEVELOPMENT AND MARKETING SERVICES – NC**

Board of Regents' policies and procedures require that acquisition contracts that merely establish unit pricing, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$1,000,000 annually.

This item reports anticipated purchases from Elsmere Education, Inc. (Elsmere). The company provides student recruitment, project management, coordination of marketing services, and course development support for various academic departments that offer master's programs. These programs are self-supporting and the related costs to Elsmere are funded from the revenue of online master's programs. The purchases are governed by the terms and conditions of an agreement that was arrived at competitively. As previously approved by the Board at its January 2024 meeting, work currently performed by Elsmere will transition to OU Education Services, Inc (OUES).

This item reports fiscal year 2024 activity of \$23,026,244. Based on the estimated timing of the transition in fiscal year 2025, activity for fiscal year 2025 is estimated to be \$7,000,000.

Funding derives from several departmental accounts that use the contracts.

This was reported for information only. No action was required.

**ATHLETIC AIR CHARTER SERVICES – NC**

Board of Regents' policies and procedures requires that acquisition contracts that merely establish unit pricing, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$1,000,000 annually.

This item reports anticipated activity for air charter services for athletic team travel for fiscal year 2025, estimated to be \$4.5 million. The previous annual expenditure for fiscal year 2023 was \$3,802,958.15. The current fiscal year 2024 spend through April 2024 is \$3,215,443.39.

Each air charter services contract is based on competitive bids that represent the best value to the University.

Funding has been identified, is available and budgeted within the Athletics Department operating account.

This was reported for information only. No action was required.

**CLEANING SERVICES – NC**

Board of Regents' policies and procedures requires that acquisition contracts that merely establish unit pricing, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$1,000,000 annually.

This item reports anticipated activity for cleaning services for athletic facilities, premium areas, and other various events for fiscal year 2025, estimated to be \$2.3 million. The previous annual expenditure for fiscal year 2023 was \$1,264,006.54. The current fiscal year 2024 spend through April 2024 is \$1,718,089.25.

The contract is based on a previous competitive solicitation (R-19004-19) and will renew for one additional one-year term. The contract was awarded to Jani-King of Oklahoma Inc. of Addison, Texas and represents the best value to the University.

Funding has been identified, is available and budgeted within the Athletics Department operating account.

This was reported for information only. No action was required.

**SECURITY PERSONNEL SERVICES FOR ATHLETIC VENUES – NC**

Board of Regents' policies and procedures requires that acquisition contracts that merely establish unit pricing, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$1,000,000 annually.

This item reports the anticipated activity for security personnel services for athletic venues covering general-public access areas and restricted private access areas contracts for fiscal year 2025, estimated to be \$1.5 million. Security services for athletic venues and larger facilities continue to be a top priority to ensure safe and secure events for student athletes and patrons. This contract supports the Athletics Department by providing security personnel staffing for athletic venues, larger facilities, and special events on an as-needed basis.

The previous annual expenditure for fiscal year 2023 was \$1,205,631.14. The current fiscal year 2024 spend through April 2024 is \$1,115,617.38. The contract is based on a previous competitive solicitation (R-18012-18) and will renew for one additional one-year term. The contract was awarded to Contemporary Services Corporation, of Northridge, California and represents best value to the University.

Funding has been identified, is available and budgeted within the Athletics Department operating account.

This was reported for information only. No action was required.

## **FIRE INSPECTION SERVICES – NC**

Board of Regents' policies require that acquisition contracts that merely establish unit pricing, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$1,000,000 annually.

This item reports the anticipated activity for fire alarm and sprinkler inspection services for fiscal year 2025 with estimated annual expenditure of \$1,181,091.00. The fire alarm and sprinkler inspection services are used for both housing and non-housing campus buildings and are required to maintain and upgrade existing equipment or when a new location is added. Annual inspection expenditures for fiscal year 2024 were \$1,143,242.00.

| Housing Facilities                      |               |
|-----------------------------------------|---------------|
| Fire Alarm Inspections                  | \$ 528,526.00 |
| Sprinkler Inspections                   | \$ 65,697.00  |
| Kitchen Hood & Extinguisher Inspections | \$ 24,856.00  |
| Total                                   | \$ 619,079.00 |

| Non-Housing Facilities   |               |
|--------------------------|---------------|
| Fire Alarm Inspections   | \$ 249,670.00 |
| Sprinkler Inspections    | \$ 301,682.00 |
| Security Monitoring      | \$ 10,416.00  |
| Kitchen Hood Inspections | \$ 244.00     |
| Total                    | \$ 562,012.00 |

The contract to Johnson Controls, of Oklahoma City, is available through the State of Oklahoma from a competitive bid according to state purchasing rules and complies with Board of Regents Policies and Procedures regarding competition relative to the acquisition of products and services.

Funding has been identified, is available and budgeted within the Facilities Management and Housing and Food Services operating accounts.

This was reported for information only. No action was required.

## **MICROSOFT PRODUCTS - ALL**

Board of Regents' policies and procedures require that acquisition contracts that merely establish unit pricing, availability and other terms and conditions but which are indefinite as to quantity and delivery must be reported to the Board of Regents if the cumulative orders against them are expected to exceed \$1,000,000 annually.

This item reports the anticipated activity for Microsoft Suite of Products: Office 365, SQL, RDS, Power BI, Azure, SharePoint, Visio, and other applications included in the EES Suite for annual maintenance using software reseller Dell for Fiscal Year 2025, with an estimated annual renewal to be \$1.4 million per year. Microsoft provides the University's productivity, operating systems, and other applications used by Norman, Health Sciences, and Tulsa campuses.

The supplier contract was awarded through a competitive bid process to support the Information Technology Department's commitment to assure all staff, students, and faculty have the operating and analytical tools necessary to perform at optimum levels of performance. The contract to Dell Marketing is available through the University of Oklahoma's competitive bid process according to the Board of Regent's policies regarding competition for the acquisition of Products and services. The contract was awarded for three years with an expected spend of \$1.4M annually. Fiscal Year 2024 expenditures totaled \$1,460,567.

Funding has been identified, is available and budgeted within the Information Technology operating account.

This was reported for information only. No action was required.

#### **QUARTERLY REPORT OF ON-CALL ARCHITECTS, ENGINEERS, CONSTRUCTION MANAGERS & CONSTRUCTION SERVICES – ALL**

In March 2023, the Board of Regents authorized a group of architectural and engineering firms to provide professional on-call services and authorized a group of construction management firms to provide on-call services for minor construction and renovation projects.

The Board of Regents policy governing the buying and selling of goods and services states that purchase obligations between \$50,000 & \$1,000,000 must be reported quarterly to the board as an information item.

Work completed during the 3rd quarter of fiscal year 2024 by on-call architectural, engineering, and construction management firms are summarized below.

| <i>Firm Name</i>                                  | <i>Date Initiated</i> | <i>Work Performed</i>                                | <i>Fee</i> |
|---------------------------------------------------|-----------------------|------------------------------------------------------|------------|
| <u>For the OU-Norman Campus</u>                   |                       |                                                      |            |
| Bockus Payne                                      | October 7, 2022       | Soccer Team Suites-<br>Design/Schematic Design<br>MP | 1,933      |
| CEC Corporation                                   | January 5, 2024       | North Lawn<br>Jacobson/Carpentier Halls              | 31,600     |
| Garver, LLC                                       | December 19, 2023     | MWA Parking Expansion                                | 10,111     |
| Garver, LLC                                       | December 19, 2023     | Parking Expansion Studies<br>Hal Nieman/Duck Pond    | 16,999     |
| Gwin Engineering Consultants                      | July 20, 2023         | Walker Tower Redundant<br>Electrical Feeder          | 2,665      |
| Kirkpatrick Forest Curtis, PC                     | May 17, 2023          | Freshman Housing-<br>Tornado Shelter Peer Rev        | 2,941      |
| Kirkpatrick Forest Curtis, PC                     | June 27, 2023         | Sarkeys Fitness Retaining<br>Wall (6645)             | 195        |
| Parkhill, Smith & Cooper –<br>dba Lemke Surveying | December 6, 2023      | COE Infrastructure Survey                            | 6,850      |
| Parkhill, Smith & Cooper –<br>dba Lemke Surveying | November 9, 2023      | Freshman Housing Survey                              | 600        |
| Parkhill, Smith & Cooper –<br>dba Lemke Surveying | January 23, 2024      | Mesonet Legal description                            | 500        |



| <i>Firm Name</i>                                       | <i>Date Initiated</i> | <i>Work Performed</i>                           | <i>Fee</i> |
|--------------------------------------------------------|-----------------------|-------------------------------------------------|------------|
| Laud Studio                                            | November 29, 2023     | Landscape Design North Oval entry               | 10,000     |
| Miller Architects                                      | December 19, 2023     | NC Airport Terminal Building                    | 10,000     |
| Studio Architects                                      | May 9, 2023           | Phys Sci DFCAS Student Success Ctr              | 5,804      |
| TAP Architecture                                       | November 9, 2022      | Buchanan Hall Window Replacement                | 6,260      |
| ZFI Engineering Co.                                    | November 28, 2023     | Carson ADA Ramp                                 | 2,750      |
| Nabholz Construction Co                                | July 11, 2023         | Lloyd Noble Center Team Suites                  | 1,147      |
| <u>For the Health Sciences Campus - Oklahoma City:</u> |                       |                                                 |            |
| Beck Design                                            | December 19, 2023     | BMSB 2nd Flr Renovations                        | 48,000     |
| Gwin Engineering Consultants                           | April 25, 2023        | BMSB 10th Equip, HVAC, Electrical               | 3,060      |
| JHBR, Inc.                                             | July 2, 2021          | ME/Nuclear Pharmacy-Construction Administration | 4,830      |
| JHBR, Inc.                                             | June 1, 2022          | ME/Nuclear Pharmacy-Closed Door Buildout CA     | 6,252      |
| ZFI Engineering Co.                                    | October 4, 2023       | Nicholson Tower Garage                          | 20,680     |
| ZFI Engineering Co.                                    | October 4, 2023       | Ambulatory Surgery Garage                       | 5,378      |
| ZFI Engineering Co.                                    | October 4, 2023       | Harold Hamm Diabetes Garage                     | 8,920      |
| ZFI Engineering Co.                                    | October 6, 2023       | Stonewall Parking Garage NE Level 3             | 8,231      |
| <u>For the OU-Tulsa Campus:</u>                        |                       |                                                 |            |
| Beck Design                                            | October 27, 2023      | SHSC - SCC Lab                                  | 24,822     |
| Beck Design                                            | December 20, 2023     | SHSC - Polytech Institute                       | 24,475     |
| Beck Design                                            | October 12, 2023      | Tulsa Learning Center Classroom (NC-CFS)        | 1,600      |

Cumulative Total Professional Architectural, Engineering, and Construction Management Fees for work completed by On-calls through the third quarter of fiscal year 2024.

For the OU-Norman Campus:

| Firm Name                                      | Total Fees |
|------------------------------------------------|------------|
| Bockus Payne Associates                        | \$1,933    |
| CEC Corporation                                | \$38,825   |
| C.H. Guernsey                                  | \$4,457    |
| Crafton Tull                                   | \$5,000    |
| Flintco, LLC                                   | \$79,127   |
| Garver, LLC                                    | \$27,110   |
| Gwin Engineering Consultants                   | \$11,980   |
| Kirkpatrick Forest Curtis                      | \$28,260   |
| Kimley Horn                                    | \$35,000   |
| Parkhill, Smith & Cooper – dba Lemke Surveying | \$14,750   |
| Laud Studio                                    | \$10,000   |
| Miles Architecture                             | \$95,362   |
| Miller Architects                              | \$10,000   |
| Rand Elliott Architects                        | \$3,695    |

| Firm Name               | Total Fees |
|-------------------------|------------|
| Rees                    | \$5,763    |
| Studio Architects       | \$13,222   |
| TAP Architecture        | \$6,260    |
| ZFI Engineering Co.     | \$2,750    |
| Nabholz Construction Co | \$1,147    |
| Total Norman Campus     | \$394,641  |

For the Health Sciences Center - Oklahoma City:

| Firm Name                                   | Total Fees |
|---------------------------------------------|------------|
| Beck Design                                 | \$48,000   |
| Gwin Engineering Consultants                | \$3,060    |
| JHBR, Inc.                                  | \$12,302   |
| Lingo Construction Services                 | \$9,311    |
| Pinnacle Design Group                       | \$11,222   |
| Professional engineering Consultants        | \$3,000    |
| The McKinney Partnership                    | \$4,251    |
| ZFI Engineering Co.                         | \$48,635   |
| Total Health Sciences Center, Oklahoma City | \$139,781  |

For OU-Tulsa:

| Firm Name                                             | Total Fees |
|-------------------------------------------------------|------------|
| AC Owen Construction                                  | \$16,249   |
| Beck Design                                           | \$50,897   |
| Pinnacle Design Group                                 | \$10,750   |
| Total Tulsa Campus                                    | \$77,896   |
| Total for Architects, Engineers & CM's – ALL Campuses | \$612,318  |

Work completed during the third quarter of fiscal year 2024; construction services selected through the competitive bidding process.

Nothing to report at this time.

This was reported for information only. No action was required.

## QUARTERLY REPORT OF PURCHASES – ALL

Section 4.11.7 of the Board of Regents Manual requires that certain purchases “must be reported to the Board of Regents at least quarterly.” The quarterly report for January 1, 2024, to March 31, 2024, is attached hereto as Exhibit S. This report includes a synopsis of contracts entered to acquire goods and services by category and funding source. This data does not include purchasing card purchases or travel costs because such purchases do not fall within University Procurement. Additionally, these do not include certain small-dollar purchases made through the University purchasing platforms like office supplies, lab supplies, and standard IT equipment. Procurement will begin providing greater detail and spending analyses in future reports.

The report is sorted by funding source (Educational & General, Non-Sponsored, Sponsored, *etc.*), then by supplier name, campus, and department. As required by Section 4.11.7, the report identifies sole source purchases.

This was reported for information only. No action was required.

#### **QUARTERLY FINANCIAL ANALYSIS – ALL**

By request of the Board of Regents, the Health Sciences Campus and Norman Campus *Statements of Net Position* as of March 31, 2024, and *Statements of Changes in Net Position* for the nine months then ended are attached hereto as Exhibit T. The statements are unaudited and are presented for management use only.

This was reported for information only. No action was required.

There being no further business, the meeting adjourned at 11:29 am.

---

Mackenzie Wilfong, J.D.  
Executive Secretary of the  
Board of Regents

**Finance, Audit, and Risk Committee****1. Authority**

The Committee is a standing committee of the Board of the Regents of the University of Oklahoma established under the Board's Bylaws. As such, it is advisory in nature, and it has no authority to bind the University. Committee service provides members of the Board the opportunity to inform themselves sufficiently on matters of significance to carry out their duties to the Board and recommend matters for Board review or approval.

**2. Mission/Scope**

The Committee shall provide direction and oversight and make recommendations to the Board on matters pertaining to the University's fiscal and financial affairs; the function and performance of the University's compliance, internal audit, and risk management programs; and the University's commitment to meeting all applicable regulatory and policy requirements.

The Committee's scope of review encompasses matters that are (a) brought to the attention of the Committee and/or (b) requested by the Committee. In areas of overlap with other committees, committee chairs should work collaboratively to determine which aspects of a project are relevant to a particular committee.

**3. Membership**

In accordance with the Bylaws, the Committee shall consist of up to three Board members. The members of the Committee and its chairman shall be appointed by the incoming Chair of the Board during the annual meeting or prior to the next regular meeting of the Board. The members of a standing committee shall serve terms of one (1) year. Additionally, the President of the University shall serve as an ex officio member of the Committee, and the University's Chief Auditor, General Counsel, and the Executive Secretary for the Board of Regents shall provide support to the Committee.

**4. Operations**

The Committee shall convene ~~at least once annually or more frequently not less than four times each year, but more frequently if as~~ necessary or deemed appropriate by the Chair or a Committee members. The Committee will report its activities and any recommendations to the Board at the Board's regular meetings. The Committee may invite any director, officer, employee, outside advisor, or other individual who is not a Committee member to attend Committee meetings or meet with Committee members to present or assist in the presentation of matters to the Committee. The University President will appoint one or more Executive Officer(s) to serve as the Committee's primary staff liaison(s).

**5. Responsibilities**

The Committee does not have the authority to act on behalf of the Board. Without limiting the Committee's scope of review set forth in Section 2 above, the Committee may consider matters from the following areas among others as determined from time to time:

**Finance, Audit, and Risk Committee*****Responsibilities:***

- Financial performance at all levels on at least a quarterly basis, including but not limited to expenditures and appropriation of funds, debt management, and cash management
- Budget review, including but not limited to state appropriations, capital budgets, investment results, and reporting (including as permissive those investments held by the OU Foundation)
- Investment and financial strategy, including but not limited to investment policy and strategy, bonding and debt strategy, asset and risk allocation, banking relationships and financial synergies
- Oversight of tuition, academic fees, and mandatory fees.
- Oversight of the University's internal audit function, including but not limited to the Internal Audit Charter, annual internal audit and compliance plans, and internal audit office operation
- Oversight of the University's independent auditing function, including recommendations regarding retention of auditor and scope of engagement. Review with the independent auditor at least annually audit(s) and any findings prior to submission to the Board
- Oversight of the University compliance programs including but not limited to conflicts of interest management and financial disclosure, ethics policies and principles, environmental health and safety, developing and maintaining a culture of commitment to ethics and compliance, reporting mechanisms, and the University's whistleblower program
- Oversight of the enterprise risk management function and related assessments, including legal, regulatory, operational, information technology, or other matters that may materially impact institutional finances. *{Please see Enterprise Risk and Compliance Committee (ERCO) Charter as key element of existing governance}*
- Other areas as assigned by the Chair of the Board of Regents
- Other areas that fall within the Committee's scope

**Academic Affairs and Research Committee – Academics, Student Affairs, and Research Committee****1. Authority**

The Committee is a standing committee of the Board of Regents of the University of Oklahoma established under the Board's Bylaws.

**2. Mission/Scope**

The ~~Academic Affairs and Research Committee~~ Academics, Student Affairs, and Research Committee shall provide direction and oversight and make recommendations to the Board on matters pertaining to the educational philosophy and objectives of the University and to the academic planning, instruction, and research activities of the University. In areas of overlap with other committees, committee chairs should work collaboratively to determine which aspects of a project are relevant to the particular committee.

**3. Membership**

In accordance with the Bylaws, the Committee shall consist of up to three Board members. The members of the Committee and its chairman shall be appointed by the incoming Chair of the Board during the annual meeting or prior to the next regular meeting of the Board. The members of a standing committee shall serve terms of one (1) year. Additionally, the President of the University shall serve as an ex officio member of the Committee, and the University's General Counsel and the Executive Secretary for the Board of Regents shall provide support to the Committee.

**4. Operations**

The Committee shall convene ~~at least once annually or more frequently not less than four times each year, but more frequently if~~ as necessary or deemed appropriate by the Chair or ~~a~~ Committee members. The Committee will report its activities and any recommendations to the Board at the Board's regular meetings. The Committee may invite any director, officer, employee, outside advisor, or other individual who is not a Committee member to attend Committee meetings or meet with Committee members to present or assist in the presentation of matters to the Committee. The University President will appoint one or more Executive Officer(s) to serve as the Committee's primary staff liaison(s).

**5. Responsibilities**

Pursuant to the Bylaws, the Committee does not have the authority to act on behalf of the Board but affords members of the Board the opportunity to inform themselves sufficiently on matters of significance to carry out their duties to the Board and recommend matters for Board review or approval. The ~~Academic Affairs and Research Committee~~ Academics, Student Affairs, and Research Committee will be responsible for review and recommendation of the following areas among others as determined from time to time:

~~Academic Affairs and Research Committee~~ Academics, Student Affairs, and Research Committee

***Responsibilities:***

- Enrollment and admissions
- Student life and student conduct
- Academic personnel
- Promotions and tenure
- Undergraduate and Graduate curriculum
- Academic calendar
- Research objectives, funding, structures and accomplishments
- Internal and external research collaboration
- Intellectual property
- Technology transfer and commercialization
- Strategic academic plans
- Achievement of financial and academic synergies
- Technology matters pertinent to the specific support of academics and research
- Accreditation
- Other areas as assigned by the Chair of the Board of Regents • Other areas that fall within the Committee's scope

**Administration and Operations Committee****1. Authority**

The Committee is a standing committee of the Board of Regents of the University of Oklahoma established under the Board's Bylaws.

**2. Mission/Scope**

The Administration and Operations Committee shall provide direction and oversight and make recommendations to the Board on matters pertaining to the organization and management of the Board, general operations of the University, employee compensation and benefits programs, staff personnel, information technology, governmental relations, executive affairs, marketing and communications, facility operations, and athletics. In areas of overlap with other committees, committee chairs should work collaboratively to determine which aspects of a project are relevant to the particular committee.

**3. Membership**

In accordance with the Bylaws, the Committee shall consist of up to three Board members. The members of the Committee and its chairman shall be appointed by the incoming Chair of the Board during the annual meeting or prior to the next regular meeting of the Board. The members of a standing committee shall serve terms of one (1) year. Additionally, the President of the University shall serve as an ex officio member of the Committee, and the University's General Counsel and the Executive Secretary for the Board of Regents shall provide support to the Committee.

**4. Operations**

The Committee shall convene at least once annually or more frequently not less than four times each year, but more frequently if as necessary or deemed appropriate by the Chair or a Committee members. The Committee will report its activities and any recommendations to the Board at the Board's regular meetings. The Committee may invite any director, officer, employee, outside advisor, or other individual who is not a Committee member to attend Committee meetings or meet with Committee members to present or assist in the presentation of matters to the Committee. The University President will appoint one or more Executive Officer(s) to serve as the Committee's primary staff liaison(s).

**5. Responsibilities**

Pursuant to the Bylaws, the Committee does not have the authority to act on behalf of the Board but affords members of the Board the opportunity to inform themselves sufficiently on matters of significance to carry out their duties to the Board and recommend matters for Board review or approval. The Administration and Operations Committee will be responsible for review and recommendation of the following areas among others as determined from time to time:



**Administration and Operations Committee*****Responsibilities:***

- Board bylaws and Regents' policies relevant to operations
- Approval of appointment and review compensation of designated University senior leadership
- ~~University Compensation, Benefit Plans, Retirement, Defined Contributions and other HR Programs~~
- ~~Staff Personnel~~
- Athletics department operations and strategies
- Human Resources ~~Policies—DEI hiring templates~~ administration and compliance to include policies regarding Equal Employment Opportunity, compensation and raise programs, defined contributions, benefits and retirement plans, staff personnel, and other HR programs.
- ~~Equal Employment Opportunity Policies~~
- Oversight of University advancement plans and policies including donor and alumni relations and campus fundraising campaigns and giving programs
- Oversight of information technology operations in coordination with the IT Executive Steering Committee (ITESC) to include operations and strategies, cybersecurity, and disaster recovery.  
*{Please see ITESC and CIAC Charters as key elements of existing governance}*
- Oversight of governmental relations
- Oversight of Executive Affairs
- Oversight of marketing and communications
- Oversight of campus operations to include facility operations, real estate, sales, purchases, leases, rationalizations, easements, mineral rights, campus safety, housing and food services, physical design framework, selection of related consultants, energy, environmental and sustainability policies, capital and deferred maintenance, and technology matters pertinent to the specific support of facilities and properties
- Other areas as assigned by the Chair of the Board of Regents
- Other areas that fall within the Committee's scope

**Health and Clinical Enterprises Committee****1. Authority**

The Committee is a standing committee of the Board of the Regents of the University of Oklahoma established under the Board's Bylaws.

**2. Mission/Scope**

The Health and Clinical Enterprises Committee shall provide direction and oversight and make recommendations to the Board on matters pertaining to the University's health professions, schools, academic health centers, health systems, non-hospital clinics, and student health and counseling centers. The Committee shall also oversee the University's relationships with hospital systems and other outside health-related entities. In areas of overlap with other committees, committee chairs should work collaboratively to determine which aspects of a project are relevant to a particular committee.

**3. Membership**

In accordance with the Bylaws, the Committee shall consist of up to three Board members. The members of the Committee and its chairman shall be appointed by the incoming Chair of the Board from among the members of the Board during the annual meeting or prior to the next regular meeting of the Board. The members of a standing committee shall serve terms of one (1) year. Additionally, the President of the University shall serve as ex officio members of the Committee, and the University's General Counsel and the Executive Secretary for the Board of Regents shall provide support to the Committee.

**4. Operations**

The Committee shall convene ~~at least once annually or more frequently not less than four times each year, but more frequently if~~ as necessary or deemed appropriate by the Chair or a Committee members. The Committee will report its activities and any recommendations to the Board at the Board's regular meetings. The Committee may invite any director, officer, employee, outside advisor, or other individual who is not a Committee member to attend Committee meetings or meet with Committee members to present or assist in the presentation of matters to the Committee. The University President will appoint one or more Executive Officer(s) to serve as the Committee's primary staff liaison(s).

**5. Responsibilities**

Pursuant to the Bylaws, the Committee does not have the authority to act on behalf of the Board but affords members of the Board the opportunity to inform themselves sufficiently on matters of significance to carry out their duties to the Board and recommend matters for Board review or approval. The Health and Clinical Enterprises Committee will be responsible for review and recommendation of the following areas among others as determined from time to time:

**Health and Clinical Enterprises Committee*****Responsibilities:***

- General operation of the University's Health Sciences Center ("HSC")
- HSC initiatives and synergies
- Stephenson Cancer Center
- Mergers and/or acquisitions of physician practices, hospitals, other facilities and clinics and third-party service providers
- Exercise fiduciary duties of care, loyalty, and obedience to the University in managing the University's relationship with affiliated entities, including OU Medicine, Inc., d/b/a OU Health
- Business transactions primarily arising from or serving the programs or services of the HSC
- Functions and operations of each of the academic health centers
- Systemwide or local HSC initiatives and synergies
- Strategic plans for HSC
- Clinical personnel
- Technology matters pertinent to the specific support of HSC and related clinical operations
- Other areas as assigned by the Chair of the Board of Regents
- Other areas that fall within the Committee's scope

## **Strategic Initiatives and Partnerships:**

### **1. Authority**

The Committee is a standing committee of the Board of the Regents of the University of Oklahoma established under the Board's Bylaws.

### **2. Mission/Scope**

The Strategic Initiatives and Partnerships Committee shall provide direction and oversight and make recommendations to the Board on matters pertaining to the organization, management, general operations, and educational objectives of Cameron University, Rogers State University, OU Polytechnic Institute, and OU-Tulsa. The Committee will also review the planning, performance metrics, and major strategic initiatives of all campuses, colleges, and universities governed by the Board. Specifically, the Committee shall monitor the implementation and progress of the strategic plans of each university, assess key performance indicators for each campus, evaluate related financial and resource plans, conduct targeted studies, and review and support strategic initiatives, partnerships, and projects as appropriate. In areas of overlap with other committees, committee chairs should work collaboratively to determine which aspects of a project are relevant to a particular committee.

### **3. Membership**

In accordance with the Bylaws, the Committee shall consist of up to three Board members. The members of the Committee and its chair shall be appointed by the incoming Chair of the Board during the annual meeting or prior to the next regular meeting of the Board. The members of a standing committee shall serve terms of one (1) year. Additionally, the presidents of the University of Oklahoma, Cameron University, and Rogers State University shall serve as ex officio members of the Committee, and the University's General Counsel and the Executive Secretary of the Board of Regents shall provide support to the Committee.

### **4. Operations**

The Committee shall convene at least once annually or more frequently ~~not less than four times each year, but more frequently if as~~ necessary or deemed appropriate by the Chair or a ~~a~~ Committee members. The Committee will report its activities and any recommendations to the Board at the Board's regular meetings. The Committee may invite any director, officer, employee, outside advisor, or other individual who is not a Committee member to attend Committee meetings or meet with Committee members to present or assist in the presentation of matters to the Committee. The University President will appoint one or more Executive Officer(s) to serve as the Committee's primary staff liaison(s).

### **5. Responsibilities**

Pursuant to the Bylaws, the Committee does not have the authority to act on behalf of the Board but affords members of the Board the opportunity to inform themselves sufficiently on matters of significance to carry out their duties to the Board and recommend matters for Board review or approval. The Strategic Initiatives and Partnerships Committee will be responsible for review and recommendation of the following areas among others as determined from time to time:

**Strategic Initiatives and Partnerships Committee:*****Responsibilities:***

- Reviewing the strategic plans for each university and suggesting revisions when appropriate
- Making recommendations to the Board regarding the implementation of the strategic plan and associated financial/resource plans
- Assessing the progress made in achieving strategic goals, objectives, and key performance indicators to ensure that each university is striving to excel and improve on key metrics
- Making additional recommendations and reports to the Board as appropriate
- Reviewing the functions, operations, and planning efforts, except for the responsibilities provided by FAR committee, for OU-Tulsa, OU Polytechnic Institute, Cameron University and Rogers State University, including:
  1. Academic Operations – personnel (both faculty and staff), promotions and tenure, research, accreditation, programmatic changes
  2. Facility Operations – renovations, real estate, sales, purchases, leases, housing/food, energy, deferred maintenance, technology
  3. Enrollment and Admissions
  4. Student Affairs, Athletics – operations, student life, and student conduct
  5. Alumni Relations
- This committee will provide oversight and accountability for all functions except the roles and responsibilities provided by FAR
- Analysis of proposed business transactions in new or expanded areas involving strategic partnerships
- Other areas as assigned by the Chair of the Board of Regents
- Other areas that fall within the Committee's Scope

**CAMERON UNIVERSITY  
LONG-RANGE CAPITAL PLANNING COMMISSION  
Campus Master Plan of Capital Projects  
Fiscal Years 2025-2029**

| <b>Project</b>                                      | <b><u>May 2024</u><br/><u>Estimated Costs</u></b> |
|-----------------------------------------------------|---------------------------------------------------|
| Academic & Other Equipment                          | \$1,500,000                                       |
| Athletic Facilities Upgrades                        | 9,100,000                                         |
| Athletic Field Lighting                             | 400,000                                           |
| Building Exterior Updates                           | 3,000,000                                         |
| Burch Hall Basement Remodel                         | 300,000                                           |
| Cameron Park and Cameron Exchange Renovations       | 1,200,000                                         |
| Campus Accessibility                                | 2,000,000                                         |
| CETES Facility Modifications                        | 2,500,000                                         |
| Howell Hall Renovation                              | 2,500,000                                         |
| HVAC Upgrades                                       | 2,200,000                                         |
| Infrastructure Improvements                         | 3,000,000                                         |
| Music Building - Enclosed Passageway                | 100,000                                           |
| Nance-Boyer Renovation                              | 4,000,000                                         |
| Parking Lots & Access Roads                         | 2,000,000                                         |
| Shepler Buildings - Residence Floor Renovations     | 3,042,000                                         |
| Shepler Buildings - Residence Room Lock Replacement | 85,000                                            |
| University Landscaping                              | <u>100,000</u>                                    |
| <b>TOTAL</b>                                        | <b>\$37,027,000</b>                               |

**CAMERON UNIVERSITY**  
**STATEMENTS OF NET POSITION**  
**MARCH 31, 2024 AND 2023**  
**UNAUDITED-MANAGEMENT USE ONLY**

|                                          | 3/31/2024            | 3/31/2023            |
|------------------------------------------|----------------------|----------------------|
| <b>Assets</b>                            |                      |                      |
| Unrestricted cash and cash equivalents   | \$ 12,384,851        | \$ 13,105,822        |
| Restricted cash and cash equivalents     | 2,768,780            | 2,901,616            |
| Accounts receivable, net                 | 3,590,858            | 4,581,229            |
| Leases receivable                        | 583,791              | 457,457              |
| Net other post-employment benefits asset | 169,202              | 492,695              |
| Deposits and prepaid expenses            | 2,333,539            | 2,144,133            |
| Capital assets, net                      | 53,301,273           | 55,576,580           |
| <b>Total Assets</b>                      | <u>75,132,294</u>    | <u>79,259,532</u>    |
| <b>Deferred Outflows</b>                 | <u>7,907,498</u>     | <u>6,552,192</u>     |
| <b>Liabilities</b>                       |                      |                      |
| Accounts payable and accrued expenses    | 546,506              | 477,012              |
| Post-employment benefits obligation      | 2,358,032            | 2,174,868            |
| Accrued compensated absences             | 365,798              | 421,189              |
| Net pension liability                    | 29,666,729           | 19,762,334           |
| Unearned revenue                         | 72,063               | -                    |
| Leases payable                           | 474,831              | 317,466              |
| Capital lease payable                    | 15,202,664           | 16,507,855           |
| Deposits held in custody for others      | 150,888              | 93,796               |
| <b>Total Liabilities</b>                 | <u>48,837,511</u>    | <u>39,754,520</u>    |
| <b>Deferred Inflows</b>                  | <u>5,031,073</u>     | <u>16,332,343</u>    |
| <b>Net Position</b>                      |                      |                      |
| Net Position                             | 29,171,208           | 29,724,861           |
| <b>Total Net Position</b>                | <u>\$ 29,171,208</u> | <u>\$ 29,724,861</u> |

**CAMERON UNIVERSITY**  
**STATEMENTS OF REVENUE, EXPENSES AND CHANGES IN NET POSITION**  
**FOR THE NINE MONTHS ENDED MARCH 31, 2024 AND 2023**  
**UNAUDITED-MANAGEMENT USE ONLY**

|                                                                    | <u>3/31/2024</u>  | <u>3/31/2023</u>    |
|--------------------------------------------------------------------|-------------------|---------------------|
| <b>Operating Revenues</b>                                          |                   |                     |
| Student tuition and fees                                           | \$ 20,213,740     | \$ 19,937,702       |
| Grants and contracts                                               | 2,506,004         | 3,846,763           |
| Sales and services of educational activities                       | 489,029           | 163,992             |
| Sales and services of auxiliary enterprises                        | 7,232,812         | 4,415,838           |
| Other operating revenues                                           | 15,964            | 73,194              |
| <b>Total Operating Revenues</b>                                    | <u>30,457,549</u> | <u>28,437,489</u>   |
| <b>Operating Expenses</b>                                          |                   |                     |
| Compensation and benefits                                          | 19,784,800        | 20,098,308          |
| Contractual services                                               | 958,625           | 1,017,791           |
| Supplies and materials                                             | 12,577,984        | 10,757,258          |
| Depreciation                                                       | 2,915,214         | 2,811,789           |
| Utilities                                                          | 1,510,017         | 1,718,986           |
| Communication                                                      | 133,539           | 132,831             |
| Scholarships and fellowships                                       | 15,515,504        | 14,489,083          |
| Other operating expenses                                           | 1,847,624         | 1,527,368           |
| <b>Total Operating Expenses</b>                                    | <u>55,243,307</u> | <u>52,553,414</u>   |
| <b>Operating loss</b>                                              | (24,785,758)      | (24,115,925)        |
| <b>Nonoperating Revenues and (Expenses)</b>                        |                   |                     |
| State appropriations                                               | 14,500,630        | 13,409,292          |
| Grants and contracts                                               | 8,930,498         | 10,834,492          |
| Private gifts                                                      | 567,192           | 767,887             |
| Endowment and Investment income                                    | 88,349            | 71,943              |
| <b>Net Nonoperating Revenues and (Expenses)</b>                    | <u>24,086,669</u> | <u>25,083,614</u>   |
| <b>Income Before Other Revenues, (Expenses), Gains or (Losses)</b> | (699,089)         | 967,689             |
| <b>Other Revenue, Expenses, Gains or Losses</b>                    |                   |                     |
| Private gifts for capital projects                                 | -                 | 350,000             |
| Capital state appropriations                                       | 1,170,887         | 1,140,692           |
| <b>Total Other Revenue, (Expenses), Gains and (Losses)</b>         | <u>1,170,887</u>  | <u>1,490,692</u>    |
| <b>Change in Net Position</b>                                      | <u>\$ 471,798</u> | <u>\$ 2,458,381</u> |



## **4.3 FINAL GRADE APPEAL PROCESS**

The responsibility for academic evaluations of students' rests with the faculty. If a student feels they have received a prejudiced or capricious final grade by an instructor, and they are unable to resolve the matter in an informal conference with the instructor or Department Head, a more formal process is provided except for those cases that arise where specialized policies and procedures shall apply at the department/program level.

To expedite this process the final grade appeal meetings can be conducted in person or via virtual meeting rooms. Students can elect in person meetings; however, this may delay proceedings and could result in delayed decision impacting admission, graduation or other unforeseen circumstances with timeframes.

Valid and current email addresses for any correspondence to be sent to in a timely manner is required.

Documents can be hard copy or electronic. Please note electronic documentation may facilitate adhering to timelines.

If this timeline is not adhered to, either by faculty or students, this may result in delayed decision impacting admission, graduation or other unforeseen circumstances with timeframes. All efforts from all parties involved should be made to limit unforeseen circumstances from occurring.

Extenuating circumstances may arise and will be considered on a case-by-case basis by the VPAA.

### **INFORMAL PROCESS**

- 1) During the informal process, prior to filing a formal grade appeal the student must:
  - a) Discuss the grade with the instructor. If the issue is still unresolved, the instructor and/or student may find it necessary to consult with the Department Head.
  - b) If dissatisfied at this point, the student must next make an appointment with the Dean of the College in which the course is offered. The student must provide a statement of the problem(s) to this meeting.
  - c) The student will be required to provide a valid and current email to the instructor, Dean, and/or Vice President of Academic Affairs (VPAA) and is responsible for checking and communicating via email. Email communication is the most effective and timely way to communicate.
  - d) The informal process should be completed **within five (5) business days** of the grade being officially posted.
  - e) Special Circumstances (Instructor of course):
    - i) If the Instructor is the department head, the appointment must be made with the Dean of the College in which the course is offered
    - ii) If the Instructor is the Dean, the appointment must be made with the VPAA

## FORMAL PROCESS

- 1) Students may appeal a final grade through a formal procedure after the grade has been posted and the steps above have been taken. Students wishing to formally appeal a final course grade must adhere to the following steps:
  - a) If no satisfactory resolution results from the informal grade appeal the student may file a formal grade appeal to be considered by a Grade Appeal Board (GAB) appointed from the Academic Integrity Committee.
    - i) The GAB will consist of two faculty members, at least one of whom must be from the College in which the appeal is filed, and a student.
  - b) The student will file the appeal form with the Dean of the College in which the course is offered **within seven (7) business days** of the grade being officially posted.
    - i) Appeal forms are available in the Registrar's Office, the Office of Academic Affairs, and the College Dean's office.
  - c) The student will provide all necessary documentation when filing the Formal Grade Appeal to the Dean, including the following:
    - i) Valid and current email address for any correspondence to be sent to in a timely manner.
    - ii) Statement of the problem(s) discussed with the Dean, Department Head and/or instructor.
    - iii) Any records, documentation (such as medical records) or evidence supporting the grade appeal claim.
- 2) The formal process will require administration, faculty, grade appeal board to complete the following:
  1. The VPAA will be notified by the Dean (unless special circumstances apply i.e. Dean is the instructor) that the formal grade appeal form has been submitted.
  2. The VPAA will contact the student to review process.
  3. The department head and/or Dean will forward any documentation from their meeting(s) with the student directly to the VPAA.
  4. The VPAA can request any additional documentation if needed regarding the Formal Grade Appeal.
  5. The GAB will then review the grade appeal documentation within the scope of whether the request has met at least one of the following criteria:
    - i. The instructor failed to communicate to the class the method by which the grade would be determined.
    - ii. The method of calculating the grade was not followed by the instructor and communicated to the class.
    - iii. The calculation of the grade was incorrect.
    - iv. The student was not graded in the same manner as other members of the class.
    - v. The method of determining the grade was altered after the semester began, the new method was not communicated and/or

- applied uniformly.
- vi. Documentation was received of an extraordinary or extenuating circumstance beyond the control of the student filing the appeal.
  - 6. The GAB will review written documentation submitted by the student and any documentation received from the Instructor.
  - 7. The GAB does not take into consideration approving or disapproving an Instructor's teaching methods or choice of assignments.
  - 8. At the conclusion of this review, the GAB will propose one of the following courses of action:
    - i. Render a judgment of upholding the posted grade; or
    - ii. Recommend an appeal hearing to review and render a decision.
  - 9. The GAB will have **three (3) business days** to render a decision or recommend an appeal hearing.
- b. If the GAB decides to hold a formal hearing; this must be held **within ten (10) business days of the formal grade appeal form being filed**.
- 1. The VPAA is responsible for notifying all concerned parties of the time, date, and place of the hearing.
  - 2. The GAB will hold a closed hearing with the student, the instructor, and any witnesses.
  - 3. Names of witnesses must be submitted to the VPAA at least **48 hours prior to the hearing**.
  - 4. Neither the student nor the instructor should discuss the appeal with the GAB members, opposing witnesses, or each other before the hearing.
- c. The GAB will submit its recommendation in writing **within three (3) business days** of the conclusion of the hearing to the Chair of the Academic Integrity Committee and to the VPAA. The Registrar's Office, the student, the appropriate Dean's office, and the instructor will be notified of the decision within **three (3) business days**.
- d. If the appeal results in a decision to change a grade, the VPAA is responsible for notifying the instructor to modify the grade. Once the grade change is submitted, the Registrar's Office, the student, and the appropriate Dean's office will be formally notified.
- e. All decisions of the VPAA in consideration of the GAB recommendations will be final. In all cases, the President and the Board of Regents of the University reserve the right to review, at their discretion, any decision of a hearing body for manifest error or inequity.

## ROGERS STATE UNIVERSITY

# Student Rights and Responsibilities Code

The purpose of the Student Rights and Responsibilities Code (referred to as "Code") is to establish specific student rights and responsibilities while maintaining an environment conducive to the University's educational mission.

## I. Student Rights

Students of Rogers State University are guaranteed certain rights by the constitutions of the United States and the State of Oklahoma. In recognition of those rights and in keeping with the values underlying them, Rogers State University respects the following student rights:

1. To pursue an education as long as the University's applicable academic standards, policies, regulations and applicable laws are followed;
2. To certain procedural due process, including notice and an opportunity to be heard;
3. To a prompt, fair, and impartial process during University investigations and proceedings, from an initial investigation to the final result;
4. In cases involving sexual misconduct, the complainant/ reporting party and the respondent have the right to have the investigation and proceedings conducted by officials with annual training on issues related to dating violence, domestic violence, sexual violence, and stalking, and on how to conduct an investigation and hearing process that protects the safety of victims and promotes accountability;
5. To request appropriate action from the administration for any violation of a right guaranteed by this Code;
6. To establish or disseminate publications free from any censorship or other official action controlling editorial policy or content, in accordance with applicable regulations and University policy;
7. To invite and hear any speaker of choice on any subject, in accordance with applicable regulations and University policy;
8. To use campus facilities, in accordance with applicable regulations and University policy;
9. To peaceably assemble, to demonstrate, inform, or protest, in accordance with applicable regulations and University policy;
10. To be secure in his/her possessions, against invasion of privacy, and unreasonable search and seizure;
11. To form, join and participate in any student organization or group without regard to race, color, national origin, sex, sexual orientation, gender identity, gender expression, genetic information, age (40 or older), religion, disability, political beliefs or status as a veteran. Provided, in accordance with Oklahoma state law, a religious student association may choose to limit its membership or leadership based on the sincerely held religious beliefs, observances, or practices of the group; Provided further pursuant to Title IX, certain tax-exempt nonprofessional, social fraternities and sororities may be permitted to restrict membership based on sex; and
12. Not to be charged more than once for one incident by the Office of Student Conduct.

## II. Student Responsibilities

Students of Rogers State University are responsible for complying with all local, state, and federal laws. As members of the University community, students are also responsible for familiarizing themselves with University policies and regulations when applicable.

In addition, students involved in Student Conduct proceedings initiated under this Code, whether as parties, witnesses, or panelists, have a duty to cooperate and discuss the incident with appropriate University officials, adhere to stated deadlines, attend scheduled meetings, provide documentation as requested and participate in all University proceedings. Failure to fulfill these responsibilities may result in a decision being made without the benefit of the student's participation or may result in a student being charged with failing to comply with the direction of a University official. Nothing herein shall be interpreted as abridging one's right to be free from self-incrimination.

Students are responsible for meeting the University's minimal standards of appropriate conduct and may be subject to Student Conduct proceedings for engaging in prohibited conduct. The following prohibited conduct is inclusive, but not exhaustive:

1. Academic, Ethical, or Professional Codes
  - a. Any violation of the Academic Integrity Code. Complaints alleging prohibited academic misconduct must be directed to Academic Policies & Procedures.
  - b. Any violation of other college, graduate, professional, ethical, or other applicable academic codes or licensure board.
2. Alcohol
  - a. Any violation of the University's Alcohol Policy.
  - b. Possessing, using, providing, manufacturing, distributing, or selling alcoholic beverages in violation of law or University policy.
  - c. Use or possession of alcoholic beverage(s) by an individual under the age of twenty-one
  - d. (21). Driving while under the influence of alcohol.
  - e. Intoxication to the point of endangering oneself or another person's health or safety, regardless of age.
  - f. Possessing or presenting false identification to a University official or local, state, federal law enforcement.
  - g. Providing alcohol to individual(s) under the age of twenty-one (21).
3. Complicity
  - a. Attempting to commit, knowingly permitting, or being an accessory by knowingly aiding, conspiring, or assisting others with any act prohibited by this Code.

*This policy may be revoked or rescinded and is subject to Board of Regents' approval*

4. Disorderly Conduct and Unwanted Behaviors

- a. Disorderly conduct: Unreasonable and material behavior that is disruptive, lewd, or a breach of peace, including inciting others to do so.
- b. Disruption or obstruction of a University activity or office: Unreasonable and material disruption or obstruction of a University activity such as teaching, research, recreation, meetings, public events, programs, services, administrative functions, and conduct proceedings.
- c. Harassment: Behavior that is severe, pervasive, or persistent to a degree that a reasonable person would not tolerate and effectively denies or interferes with equal access to University education, employment, benefits or privileges. This includes verbal abuse, threats, intimidation, stalking, and coercion. In addition, harassment may be conducted by a variety of mediums including physical, vocal, written, or electronic.
- d. Physical assault: Any physical force, causing, or that could reasonably cause, bodily harm upon any person including assault, fighting, brawling, or restraining someone against their will.
- e. Threatening behavior: A serious expression of intent to commit an act of unlawful violence against a particular individual, identifiable group, or damage to property. Threatening violence, including intimidation, causes reasonable fear of injury to the health or safety of any person, group, or property.

5. Drug

- a. Possessing, using, providing, manufacturing, distributing, or selling drugs or drug paraphernalia in violation of law or University policy. This includes a prohibition of any marijuana use or possession, including medical or recreational marijuana, on University premises or while participating in University sponsored activities.
- b. Driving while under the influence of drugs.
- c. Misuse of legal substances such as using general products as intoxicants or "means to get high" and inhaling or ingesting a substance other than in connection with its intended purpose.
- d. Possessing, using, providing, distributing, or selling prescription drugs by persons other than the person to whom the drug is prescribed or use not in accordance with the prescription.

6. Failure to Comply

- a. Failure to comply or complete a University sanction in a satisfactory manner: Failure to adhere to sanctions, safety and interim measures, or engaging in other prohibited conduct while on disciplinary probation or suspension.
- b. Failure to comply with a University official: Disobeying instructions or directions by a University official who is acting in good faith of their duties including failing to identify oneself, respond to University correspondence, or attend University scheduled meetings.
- c. Failure to maintain records: Failure to keep the University notified of contact information, including phone numbers, emergency contacts, and email.

*This policy may be revoked or rescinded and is subject to Board of Regents' approval*

7. False and Misleading Information

- a. Acts of dishonesty, including as part of proceedings under this Code.
- b. Bribery or acceptance of bribes.
- c. Forging or altering another person's signature.
- d. Forging, altering, tampering, falsifying, or misusing a University record or document, submitting false information, omitting requested information from a University record or document, or possessing any of these records or documents.
- e. Knowingly initiating a false report to the University.
- f. Manufacturing, possessing, or presenting false identification to a University official or local, state, or federal law enforcement or using the identity of another person.

8. Hazing

- a. Engaging in activity that recklessly, knowingly, or intentionally endangers the mental or physical health, safety, or welfare of an individual for the purpose of initiation, participation, admission, holding office in, or maintaining membership or affiliation, regardless of the individual's consent or lack of consent, including state and federal law, but not limited to:
- b. Physical harm such as paddling, whipping, branding, electric shock, placing harmful substances on the body, sleep deprivation, exposure to extreme conditions, calisthenics, forced consumption of food, liquor, drug, or other substances.
- c. Degrading behavior that causes ridicule, humiliation, embarrassment, or adversely affects the dignity of an individual.
- d. Interfering with an individual's ability to participate in or benefit from the services or activities of the University, employment, or religious observances.
- e. Activity resulting in the destruction, misuse, or removal of another's property.
- f. Activity that causes an individual to engage in behavior that may violate the Code, University policy, or local, state, or federal law.

9. Misuse, Defacement, or Damage of Facilities and Property

- a. Failure to adhere to any University Information Technology policies or standards, including unauthorized use, access, or entry of an information technology resource owned or managed by the University such as computer systems, networks, databases, software, accounts, data, or facilities. Using University information technology resources for illegal or prohibited activities.
- b. University property: Intentional or reckless destruction, defacement, or damage to University equipment, property, furniture, facilities, and buildings or using in a manner inconsistent with its intended use.
- c. Property of another: Intentional or reckless destruction, defacement, or damage to another's property, or using that property in a manner inconsistent with its intended use.



*This policy may be revoked or rescinded and is subject to Board of Regents' approval*

10. Retaliation

- a. Taking any adverse action against a person because of participation or non-participation in a report, investigation, claim, or grievance process.

11. Safety, Security, and Emergency Response

- a. Activities that jeopardize University-related property, building security and safety.
- b. Arson: Attempting to ignite or the action of igniting University or personal property on fire by intent, reckless behavior, or failure to exercise reasonable care that results or could result in personal injury, property damage, or damage to premises.
- c. Endangerment of others: Unlawfully endangering the health, safety, or privacy of oneself, others, or animals.
- d. Explosive materials: Unauthorized possession or use fireworks, dangerous chemicals, and explosive materials, ignition, or detonation of anything which could cause damage to persons or property, or disruption by fire, smoke, explosion, noxious odors, stain, or corrosion.
- e. False reporting or misuse of emergency response: Falsely reporting an incident or emergency of any type including setting off a false fire alarm.
- f. Flammable materials: Unauthorized possession or use of candles, torches, incense or incense burners, other open flame apparatus, extension cords, gasoline, propane tanks, or lighter fluid on University premises.
- g. Interfering with, obstructing, or disrupting emergency responses: Failing to evacuate during an emergency or drill, impairing an orderly evacuation, resisting arrest, blocking, or barring an exit; failing to abide by the directions of police, fire, emergency medical personnel, or University officials.
- h. Interfering with, obstructing, or disrupting the free flow of pedestrians or other traffic.
- i. Manipulating safety equipment: Tampering with, impairing, disabling, relocating, or misusing fire or safety protection systems such as smoke detectors, fire extinguishers, sprinklers, cameras, doors, signs, or alarms.
- j. Traffic and parking: Any violation of University traffic and parking regulations, tampering with, removal, or theft of wheel locks, barricades, traffic cones, or traffic control signs or devices.

12. Sexual Misconduct

Under the authority of the Office of Institutional Equity and the Division of Student Affairs, complaints alleging Prohibited Sexual Misconduct must be directed to the Title IX Coordinator.

- a. Any violation of the Sexual Misconduct, Discrimination, and Harassment Policy.

13. Theft

- a. Using, depriving, removing, or possessing the property or services without entitlement or authorization through engagement of theft or attempted theft.

14. Unauthorized or Attempted Entry or Exit



*This policy may be revoked or rescinded and is subject to Board of Regents' approval*

- a. Unauthorized entering, exiting, occupying, or using of any University owned or managed facilities, property, or property belonging to another.
  - b. Unauthorized possession, duplication, or use of keys or access cards, lock combinations, codes, or passwords to any University owned or controlled premises or other public or private property.
  - c. Damaging or tampering with doors, locks, or lock boxes; propping open of exterior residence hall or other campus building doors.
  - d. Misuse of access privileges to University premises.
15. Law, Ordinance, Regulation, Rule, Procedure, or Policy
- a. Law Violations: Violation of local, state, or federal law.
  - b. University Policy Violations: Violations of rules, regulations, and policies.
16. Weapons
- a. Actual or constructive use, possession, or control of any weapon and munitions of all types, defined as any object used or designed to inflict or attempt to inflict harm or injury or fear of harm or injury including instruments designed to look like any weapon.
  - b. Any violation of the OU Board of Regents' Policy: Firearms Policy 3.1.13.

### III. Sanctions

Students of Rogers State University who engage in prohibited conduct are subject to the following sanctions:

1. Verbal Warning: A verbal notice that the behavior was inappropriate. \*
2. Written Warning: A written statement that the behavior was inappropriate, which will remain on the student's University Student Conduct record for a specified period of time or until the student meets certain conditions. \*
3. Disciplinary Probation: A written statement that the behavior was inappropriate, and should subsequent violations occur, the University will take more serious conduct action up to and including suspension or expulsion. This can include exclusion from University affiliated entities, including student organization activities, for a period of time or until the student meets certain conditions. For example, any student on disciplinary probation or subject to a harsher disciplinary sanction shall be ineligible to hold or be elected to an office of any student organization recognized by the University. Similarly, a student on disciplinary probation or subject to a harsher disciplinary sanction may not represent the University in any special honorary role (e.g., debate tournament, athletic competition, etc.). Disciplinary probation must be imposed for a definite term.
4. Educational Sanctions: A specific number of hours of community service, completion of a reflection or research paper, attending educational programs or completing educational training, or other actions as assigned. \*

*This policy may be revoked or rescinded and is subject to Board of Regents' approval*

5. Restitution: Repayment for damages or misappropriation of property. This may include monetary compensation or other related service(s), such as cleaning or restoration. \*
6. Administrative Fee: Administrative fees for educational programs and presentations as well as policy related administrative costs, which are assessed directly to the student's Bursar account. A financial stop may be placed on the student's record if the student fails to pay the administrative fee by the due date. This stop may prevent the student from registering for future terms or adding or dropping courses. \*
7. University-Owned Housing Reassignment or Termination: Reassignment to another University-owned housing unit, exclusion from certain University-owned properties, housing probation, housing disciplinary point(s), or termination of the student's housing agreement.
8. Administrative Trespass: Denial of access to all or a portion of campus, except for limited periods and specific activities with the permission of the appropriate University official, as designated by the University Vice President for Student Affairs or other appropriate administrative official vested with such authority. Should the student enter campus without written permission, the appropriate University official or the campus police may take action.
9. Suspension: Exclusion from the University and all campuses governed by the Board of Regents of the University of Oklahoma for a specific period of time or until the student meets certain conditions, following which the student may be permitted to re-enroll or apply for readmission to the University, as applicable.
10. Expulsion: Exclusion from the University and all campuses governed by the Board of Regents of the University of Oklahoma for an indefinite period of time, a record of which remains on file permanently.
11. Restriction or Denial of University Services: Restricted from use or denial of specified University services, including participation in athletics or other University activities.

\* Except in conjunction with other Student Conduct measures, these sanctions are not appropriate if a student is found responsible for the following violations of the Sexual Misconduct, Discrimination, and Harassment Policy: Sexual Violence, Dating Violence, and Domestic Violence.

## IV. Student Conduct Proceedings

Student Conduct Proceedings are the University's means of affording procedural due process to students who may be sanctioned for engaging in prohibited conduct. The Student Rights and Responsibilities Code Procedures, attached hereto as *Appendix A*, provide a step-by-step explanation of those proceedings.

## V. Direct Administrative Action

A Direct Administrative Action (DAA) is an action that places immediate restrictions upon a student's rights within the University community, up to and including a removal from the University community. A DAA is not a final sanction; it is a temporary measure that may be undertaken during the pendency of appropriate due process. A DAA may be imposed only by the VPSA or other appropriate official vested with such authority when necessary for the welfare or safety of the University community; to maintain order on the campus and preserve the orderly functioning of the University; to stop or prevent interference with the public or private rights of others on University premises; to stop or prevent actions that threaten the health or safety of any person; or to stop or prevent actions that destroy or damage property of the University, its students, faculty, staff, or guests.

When a DAA is imposed, the Office of Student Conduct shall review the facts and circumstances to determine whether Student Conduct Proceedings should be initiated, whether to recommend to the VPSA or designee that the DAA should be lifted, or whether some other University action is appropriate.

## VI. Holds, Records, and Registration

The University may place a Student Conduct hold on a student's records during the pendency of Student Conduct Proceedings. A Student Conduct hold prohibits a student from registering for classes until the Student Conduct Proceedings, including any review procedure, are complete. Upon conclusion of Student Conduct Proceedings, the University may continue a Student Conduct hold on a student's records until the student satisfactorily completes all sanctions.

The University may place a Student Conduct hold on a student's record if a student is suspended as part of the sanctions, prohibiting a student from being admitted to or registering for classes at any campus governed by the Board of Regents of the University of Oklahoma. A Student Conduct hold shall remain in effect until the suspension period is over, the student has complied with all conditions and/or sanctions and has reapplied and been readmitted.

Records relating to non-academic student conduct matters are a part of the student's overall education record; however, Student Conduct charges and sanctions are not noted on official student transcripts, except where academics are incidentally affected (i.e., the transcript for a student suspended during a semester after the add/drop deadline will reflect withdrawal from any courses in which the student is enrolled).

## VII. Authority and Jurisdiction

The Board of Regents of the University of Oklahoma is charged in the Constitution of the State of Oklahoma with governing the University, and nothing in this Code prevents the Board of Regents from establishing or amending rules or procedures in order to fulfill its responsibility. The VPSA shall be vested with the authority to establish and operate a Student Conduct Office. Disciplinary authority and judicial latitude necessary to

accomplish the discipline are delegated to the Vice President for Student Affairs. The VPSA or designee has day-to-day responsibility for Student Conduct matters and maintenance of records of all actions taken. The decision of the Vice President for Student Affairs shall be final and not appealable except in cases of interim suspension, suspension, or expulsion, which may be appealed to the Committee on Student Conduct. In cases where resident students are alleged to have violated the Residential Life Handbook and the Code, the Office of Student Conduct will work with the Director of Residential Life to determine which process governs.

The University will initiate Student Conduct Proceedings under this Code within one (1) year from the date that the conduct becomes known to the Student Conduct Office. Provided, however, Student Conduct Proceedings shall be initiated immediately upon receipt of findings from the Office of Institutional Equity. Student Conduct Proceedings may be carried out prior to, simultaneously with, or following civil, criminal or licensure proceedings, at the discretion of the University.

This Code applies to the on-campus conduct of all students and registered student organizations, including conduct using university computing or network resources. The code also applies to the off-campus conduct of students and registered student organizations in direct connection with: academic course requirements or any credit bearing experiences, such as internships, field trips, study abroad, or student teaching; any activity supporting pursuit of a degree, such as research at another institution or a professional practice assignment; any activity sponsored, conducted, or authorized by the university or by registered student organizations; any activity that causes substantial destruction of property belonging to the university or members of the university community, or causes or threatens serious harm to the safety or security of members of the university community; or any activity which could constitute a criminal offense as defined by local, state or federal law, regardless of the existence or outcome of any criminal proceeding.

This Code may be applied to behavior conducted online, via e-mail, text, or other electronic medium.

## **VIII. Review of the Student Conduct Code**

The VPSA, in collaboration with each campus Provost, will appoint at least five (5) persons, including campus Student Conduct representatives and presidents of each campus student government association to review and make recommendations for the revision of this Code every three (3) years, or sooner, if needed. The Committee will solicit input from representatives of the legislative bodies of each campus, and campus student associations as needed. The Committee shall share this input, together with any other observations or findings of the Committee, with the VPSA. The VPSA shall consider all input and recommend changes, if any, to the Board of Regents.

The VPSA, in consultation with the Office of Legal Counsel, is authorized to amend this Code as may be required for compliance with applicable federal, state, local law, applicable regulations, or University policy.

## APPENDIX A

### I. Procedural Flexibility

For the purposes of these procedures, a "day" shall mean a University business day unless otherwise stated. The Chair of the Hearing Panel may extend or accelerate existing timelines, as well as establish and enforce additional deadlines not stated in these procedures as necessary for prompt and effective case resolution. The University Vice President for Student Affairs or authorized designee ("VPSA"), in consultation with legal counsel, may modify these procedures at any time, as a whole or on a case-by-case basis, where necessary to comply with applicable law, regulation, guidance, or as deemed appropriate. Technical departures from these procedures will not invalidate a decision, recommendation, or proceeding unless they have prevented a fair determination of the issues.

### II. Commencement of a Conduct Process

Allegations that a student has engaged in conduct that, if true, would constitute Prohibited Conduct under the Student Code of Rights and Responsibilities ("Code") should be referred to the Office of Student Conduct. The Director of Student Conduct or designee ("Student Conduct Officer") shall review the allegations and determine whether to initiate disciplinary proceedings ("Student Conduct Proceedings"). If the Student Conduct Officer determines that, even if true, the alleged conduct would not constitute Prohibited Conduct under the Code, the matter shall be concluded. If the Student Conduct Officer determines that the alleged conduct, if true, could constitute Prohibited Conduct under the Code, he or she shall notify the student of the allegations and afford the student an opportunity to be heard, as set forth more fully below.

#### A. Student Conduct Notice

A Student Conduct Notice shall be delivered to the student who is the subject of the allegations via the student's University email address. Notice to the student will be considered furnished once a Student Conduct Notice is delivered to the student's University email account. The Student Conduct Notice shall include:

1. A description of the alleged misconduct;
2. A citation to the Code provisions that are alleged to have been violated;
3. A brief explanation of the Student Conduct process; and
4. An explanation that the student must set up an administrative review meeting ("Mandatory Meeting") with the Student Conduct Officer within five (5) days, or such shorter time as may be specified.

A "no contact" order may be issued in the Student Conduct Notice. A "no contact" order is a non-disciplinary directive to avoid contact with one or more members of the University Community during an investigation and any attendant Student Conduct Proceedings. If a "no contact" order is issued, it is the responsibility of the student not to have any contact with the individual(s) named, directly or through third parties, as specified in the order. Failure to comply with this order may result in disciplinary action.

## **B. Mandatory Meeting**

The Student Conduct Officer will meet with the student to explain the Student Conduct process, allow the student an opportunity to respond to the allegations contained in the Student Conduct Notice, and answer any questions the student may have. The student may be accompanied by an advisor or attorney of his or her choosing. Individuals are not required to answer any questions that are asked; however, any information an individual chooses to provide must be true and correct to the best of their knowledge. An individual who intentionally provides false or misleading information will be charged with falsifying information. Additionally, a pattern of lying or fabrication will be considered when imposing sanctions.

When the Student Conduct Officer determines that prompt action is essential (e.g., during University orientation, toward the end of the semester, the student is nearing graduation, or there is substantial concern for the health, safety, or welfare of a member of the University community as with a Direct Administrative Action), the Student Conduct Officer may require that the charged student meet within one (1) day of receipt of the Student Conduct Notice if the student resides on campus, or two (2) days if the charged student resides off campus. The University may give notice in these cases by the telephone number provided in official University records or by the student's University email address.

During the Mandatory Meeting, the Student Conduct Officer shall consider the student's response to the allegations and any additional information the student has presented. The Student Conduct Officer shall then determine whether to charge the student with engaging in Prohibited Conduct under the Code. During the Mandatory Meeting, or as soon afterward as is reasonably possible, the Student Conduct Officer may:

- Dismiss the charges against the student on the basis that the student did not engage in Prohibited Conduct under the Code;
- negotiate a resolution with the student, whereupon the matter shall be concluded, subject to the student's timely completion of the agreed terms of the negotiation;
- determine to proceed with charges against the student as set forth in the Student Conduct Notice; or
- prepare a modified Notice of Student Conduct, based upon the student's response or other information obtained, and proceed with charges against the student.

Upon determining to proceed with charges, the Student Conduct Officer will recommend disciplinary sanctions and notify the student in writing within five (5) days of the Mandatory Meeting. If the charged student denies having engaged in Prohibited Conduct under the Code, or believes that the recommended disciplinary sanction is excessive, the student may appeal the determination to the VPSA as outlined below within five (5) days of receiving the written determination letter. Alternatively, if the recommended disciplinary sanction is suspension or expulsion, the student may request a hearing within five days (5) of receiving the written determination letter.

## **1. Acceptance of Responsibility**

If, during the Mandatory Meeting, the student agrees that he or she engaged in Prohibited Conduct under the Code, the Student Conduct Officer will discuss the conduct and any relevant circumstances with the student. After considering the student's response and any additional information the student has presented, the Student Conduct Officer shall determine recommended disciplinary sanctions. If the student accepts responsibility and agrees to the imposition of recommended disciplinary sanctions, the Student Conduct Officer shall make a finding that the student has violated the Code, and that the student has accepted responsibility for engaging in Prohibited Conduct. The matter shall be concluded, subject to the student's timely completion of designated sanctions.

## 2. Failure to Respond / Default

If the student does not schedule or attend a Mandatory Meeting by the date specified in the notice, or fails to follow instructions or submit requested documentation or information within a reasonable specified amount of time, the Student Conduct Officer may decide the outcome of the case in the student's absence. In such cases, the student, by failing to respond or participate, shall be in default and will have waived any right to further process.

### c. Investigations

The Student Conduct Officer shall review the facts and circumstances associated with the alleged conduct. This review may frequently consist of a mere informal inquiry into the source of the complaint, together with the student's response. In other cases, particularly where there is potential for sanctions of suspension or expulsion, where there are multiple accounts of the facts from witnesses, or where the facts may not be readily discerned, the Student Conduct Officer may determine that further investigation is required. Such investigation may take place before or after the Mandatory Meeting, or in some combination of the two. Where appropriate in light of the unique facts and circumstances of the case, the Student Conduct Officer shall modify the Student Conduct Notice or recommend disciplinary sanction based on the evidence discovered in the investigation.

Allegations that a student has engaged in conduct that, if true, would constitute a violation of the University's Sexual Misconduct, Discrimination, and Harassment Policy shall be promptly referred to the University's Title IX Coordinator.

- III. **Appellate Review:** Student Conduct or the charged student may appeal the Student Conduct Officer's determination or sanction or the determination of the Hearing Panel within five (5) days of notice of the decision. The appeal shall be in writing and submitted to Student Conduct and the opposing party. Upon request for an appeal, Student Conduct shall immediately request that the VPSA review the appeal. The VPSA shall have the authority to:
  - A. Affirm the initial decision.
  - B. Find that improper procedures were used that significantly prejudiced the University or student. In this case, the VPSA can refer the case back to Student Conduct Office or the Hearing Panel, as applicable, with a recommendation on how to correct the procedures.



- C. Reduce or increase the sanction, if the VPSA determines that the sanction imposed was too severe or too lenient, given the nature of the violation and/or the circumstances. A sanction should not be increased or decreased unless there is compelling justification to do so. Merely disagreeing with the decision of the Student Conduct Officer or the Hearing Panel is not a compelling justification.
- D. Find that (i) Student Conduct or the parties have presented information that would have been material to the outcome of the case, had the information been presented at the hearing, and (ii) the information was not known and could not reasonably have been known to the person appealing at the time of the original hearing. In this event, the VPSA will refer the case back to the Student Conduct Office or to the Hearing Panel for reconsideration in light of the new information.

The VPSA shall in collaboration with the appropriate University official, base a decision on the record and shall notify the parties of the decision within five (5) days of receipt of the request for appeal and receipt of the record. In some cases, the VPSA may require more time to reach a decision, and in such cases the parties will be notified that a decision will be reached as soon as reasonably practicable. The VPSA's decision is final. If the VPSA does not act or otherwise notify the parties of the need for more time to reach a decision, within five (5) days of the request for appeal and receipt of the record, the decision of the Hearing Panel is final.

## IV. Hearing Process

The Hearing Process offers charged students the opportunity to present their cases before an impartial hearing panel comprised of other members of the University community. The proceeding is designed to be administrative and educational in nature, capable of being navigated by University students. While many of these procedures draw from traditional legal principles of fairness and due process, the proceedings themselves are not intended to simulate a court of law. The Hearing Process is not a forum for challenging the legality or justification of any provision of the Code or these Procedures.

### A. Impartial Hearing Panel

**Hearing Pool:** A Pool for each campus shall be established upon the recommendations of the faculty senate Chair, staff senate Chair, and student body president. The Pool may consist of a mixture of faculty, staff, and students for a pool of at least seven (7) representatives. Each member of the Pool shall serve a three-year term and may be reappointed or removed at any time. Comprised of three (3) faculty members appointed by the Faculty Senate, two (2) staff members appointed by the University President, and two (2) students recommended by the Student Government Association and approved by the VPSA, the Hearing Pool will hear appeals of non-academic misconduct cases resulting in interim suspension, suspension, or expulsion. The Committee chair will work closely with the VPSA to follow appropriate procedures for the hearing. If the Hearing Pool does not have sufficient numbers to staff a necessary Hearing Panel, the VPSA may fill vacant positions after consultation with the faculty senate, staff senate, or student government association, as appropriate.

**Hearing Panel Training:** All members of the Pool will receive general hearing training.

**Hearing Panel Selection:** Within five (5) days of receipt of a student's request, the VPSA shall schedule and select a Hearing Panel randomly from the Hearing Pool. Specific representatives may also be appointed from professional programs where a violation of an ethical or professional code is alleged. Each Hearing Panel shall consist of three



(3) members; one (1) of whom must be a student. If an appointed member cannot serve on a particular panel in a timely fashion, the VPSA may fill the vacant position with another member of the Hearing Pool.

**Impartiality:** Any Hearing Panel member who believes he or she is unable to be an objective participant for a given hearing is expected to remove herself/himself for that particular hearing. The Student Conduct Officer, or the charged student may object to the composition of the Hearing Panel based upon any panel member's inability to be an objective participant for the matter. The VPSA shall make a final determination in any case where there is timely objection to and disagreement as to whether a panel member should be removed.

## **B. Role of the Hearing Panel Chair**

**Election of the Chair:** Once appointed, the Hearing Panel shall immediately elect a Hearing Panel Chair ("the Chair") for the hearing. Faculty and staff members are eligible to serve in this role. The Chair shall be responsible for management of the Hearing Panel.

**Powers and Duties of the Chair:** The Chair shall preside at all hearings, keep order throughout the hearing process, exercise control over the hearing for efficiency and relevancy, establish all relevant timelines, rule on requests for extensions, and rule on admissibility of evidence, in advance of the hearing and at the hearing. The Chair may exclude from the proceedings any person who disrupts the hearing process or who fails to adhere to the Chair's rulings.

## **c. Before the Hearing**

**Chair issues deadlines:** Within ten (10) calendar days of formation of the Hearing Panel, the Chair will notify the Student Conduct Officer and the charged student ("the parties") the date and location of the hearing, the deadlines for exchanging information, and shall provide a copy of these procedures. The Chair may modify these deadlines as necessary for the just and efficient handling of a hearing, but in general:

- The hearing should typically be scheduled to occur within thirty (30) calendar days of formation of the Panel;
- If a charged student chooses to be accompanied by a legal advisor, he or she shall notify the Chair as soon as practicable but at least seven (7) days before the hearing;
- The parties shall exchange the names of witnesses at least seven (7) days before the hearing;
- The parties shall exchange copies of all documents or physical evidence at least seven (7) days before the hearing;
- If either of the parties believes that the witnesses, documents, or other evidence should not be considered by the Panel, because they are not relevant or for some other reason, the Chair must be notified at least five (5) days before the hearing;
- Any other matter relating to the presentation of witnesses or evidence must be raised to the Chair at least five (5) days before the hearing;

- The Chair shall notify the parties of rulings on the admissibility of witness testimony, documents, and other physical evidence not less than two (2) days before the hearing;
- Any party who fails to submit information or exchange information as required by the deadline(s) may be barred from presenting that information in the hearing.

## **D. The Elements of the Hearing**

**Panel Chair Opening:** The Panel Chair shall open the hearing with the following announcements and procedures:

1. The Chair will notify the parties that the hearing is closed to the public and shall then ask any non-party witnesses to leave the room. A party's advisor may remain in the room;
2. The Chair shall request all persons present to identify themselves to the parties;
3. The Chair shall announce whether the University is recording the proceeding, and if so, shall announce that the recording will be the official record of the proceedings, and will be kept pursuant to the University's Records Retention policy;
4. The Chair may also provide general instructions regarding the proceedings and address any procedural matters that require clarification.

**Student Conduct Officer Opening Statement:** In an opening statement, which should generally not exceed five (5) minutes, the Student Conduct Officer is expected to generally inform the Hearing Panel of the facts and circumstances surrounding the conduct at issue, the provision(s) of the Code that are alleged to have been violated, and asking the Hearing Panel to issue the recommended disciplinary sanction.

**Charged Student Opening Statement:** In an opening statement, which should generally not exceed five (5) minutes, the charged student is expected to generally explain his or her position to the Hearing Panel, which may include, but is not limited to, any of the following:

- whether the charged student denies engaging in the alleged conduct;
- whether the charged student disagrees that the conduct is Prohibited Conduct under the Code; and/or
- that the recommended disciplinary sanction is not appropriate for the violation.

**Presentations:** After the opening statements, the Hearing Panel shall provide the Student Conduct Officer and the charged student an opportunity to present their respective positions, including the presentation of documents and calling of witnesses. Each party is responsible for ensuring that any witnesses who will testify in support of that party's position are notified of the time and place of the hearing. As a responsibility of membership in the University community, all students are expected to participate in Conduct Proceedings upon request; however, the Hearing Panel cannot compel the attendance of witnesses.

**Cross examination:** Each party shall also be given the opportunity to cross-examine witnesses presented by the other. The Hearing Panel may also directly question any individuals, including the charged student, at any time

during the hearing.

**Closing statement:** Generally, each party may be allowed to give a five (5) minute closing statement summarizing the evidence and restating why the Hearing Panel should be persuaded by the party's case.

**Dismissal and deliberations:** Upon conclusion of the closing statements, the Chair shall dismiss the parties and the Hearing Panel shall deliberate privately. The Hearing Panel will consider the facts presented and assess the credibility of those providing information to determine by a majority vote whether, by a preponderance of the evidence (i.e., whether it is more likely true than not true), the charged student has engaged in Prohibited Conduct under the Code. If the Hearing Panel finds that the charged student is responsible for engaging in Prohibited Conduct, the Hearing Panel will consider aggravating and mitigating circumstances in assigning sanctions.

**Notice of decision:** The Chair of the Hearing Panel will notify the charged student and appropriate University officials of the decision in writing within five (5) days of the hearing.

## V. Rules governing hearings

**Closed Proceedings:** All student conduct hearings are closed to the public.

**Recordings:** The University may audiotape any conduct proceeding, which will be the official record of the proceedings, and will be kept pursuant to the University's Records Retention policy, found at:

<http://www.ou.edu/content/dam/AdminFinance/documents/Records%20Retention%20Policy%20Intro%20Dec%202010.pdf>

**Counsel to the Hearing Panel:** The Chair and the Hearing Panel may consult with designated counsel in University's Office of Legal Counsel at any time during Student Conduct Proceedings.

**Counsel/Advisor to the Parties:** A charged student may be accompanied by an advisor or attorney during the hearing; provided, in the case of an attorney, the charged student must notify the Chair within the time restrictions imposed by the Chair. If the charged student elects to be accompanied by an attorney, the Student Conduct Officer may elect to be accompanied by a designated member of University's Office of Legal Counsel, who shall not be the same attorney serving as counsel to the Hearing Panel. Attorneys may not directly participate in the hearing unless the recommended sanction is suspension or expulsion.



---

# 2024-2025

# Residential Life Handbook

---

University Village A (UVA), University Village B (UVB),  
University Village C (UVC), Downs Hall and Family  
Housing

Rogers State University

# Table of Contents

---

|                                                                      |    |
|----------------------------------------------------------------------|----|
| Frequently Called Numbers .....                                      | 4  |
| Welcome to Rogers State University Residential Life!.....            | 5  |
| RSU Residential Life Staff .....                                     | 5  |
| Introduction .....                                                   | 5  |
| Housing Requirements.....                                            | 6  |
| Housing Policy.....                                                  | 6  |
| Housing Reservation Commitment and Agreement Guidelines .....        | 6  |
| Temporary Absence from University Housing.....                       | 8  |
| Payment Plans .....                                                  | 8  |
| Checkout Procedures.....                                             | 8  |
| Abandoned Property .....                                             | 8  |
| Room Change Policy .....                                             | 9  |
| Room Consolidation .....                                             | 9  |
| Temporary Residency and Unauthorized Residency .....                 | 9  |
| Delinquent Room and Board Payment .....                              | 9  |
| Property Damage.....                                                 | 9  |
| Policies, Rules and Regulations .....                                | 9  |
| General Standards .....                                              | 9  |
| Standards of Student Conduct.....                                    | 10 |
| Roommate Bill of Rights and Responsibilities .....                   | 10 |
| Residential Life Building/Community Meetings .....                   | 11 |
| Disciplinary Sanctions .....                                         | 12 |
| Appeal Process.....                                                  | 12 |
| What is the Student Peer Jury System? .....                          | 12 |
| Misconduct .....                                                     | 13 |
| Alcohol .....                                                        | 13 |
| Drugs – Zero Tolerance Policy .....                                  | 14 |
| Fighting, Threatening, Harassment or Act of Violence .....           | 14 |
| Failure to Comply Policy .....                                       | 14 |
| Bicycles .....                                                       | 14 |
| Cleaning Personal Space .....                                        | 15 |
| Courtesy and Quiet Hours .....                                       | 15 |
| Firearms/Explosives/Hazardous Materials – Zero Tolerance Policy..... | 16 |
| Common Areas .....                                                   | 16 |
| Rooftops .....                                                       | 16 |
| Misuse of University Property .....                                  | 16 |
| Laundry Facilities .....                                             | 16 |
| Courtesy Phones .....                                                | 17 |
| Unit Personalization .....                                           | 17 |
| UVA, UVB, UVC, & Downs Guest Policy .....                            | 19 |
| Family Housing Guest Policy .....                                    | 19 |

|                                                           |           |
|-----------------------------------------------------------|-----------|
| Illegal Entry/Propped Doors .....                         | 19        |
| Key Policy .....                                          | 19        |
| Lock Out.....                                             | 20        |
| Pets .....                                                | 20        |
| Smoking/Tobacco Use .....                                 | 20        |
| Solicitation .....                                        | 20        |
| Stairwells and Breezeways .....                           | 20        |
| University Personnel – Official University Requests.....  | 21        |
| Safety and Security .....                                 | 21        |
| Gender-Based Misconduct Policy .....                      | <b>21</b> |
| Missing Persons Policy.....                               | 21        |
| Evacuation Procedures .....                               | 21        |
| Fire Evacuation .....                                     | 21        |
| Emergency Evacuation for Students with Disabilities ..... | 22        |
| Fire Safety Equipment .....                               | 22        |
| Tornado and Severe Weather Information .....              | 22        |
| Theft .....                                               | 23        |
| Programming .....                                         | <b>23</b> |
| Computer and Telephone Services.....                      | 23        |
| Maintenance Concerns.....                                 | 23        |
| Pest Control .....                                        | 23        |
| Housing Facilities Use and Common Areas .....             | 23        |
| Study Rooms.....                                          | 24        |
| Courtyard Area/Pavilion .....                             | 24        |
| Bulletin Boards and Public Notices .....                  | 24        |
| University Services .....                                 | 24        |
| Card Access.....                                          | 24        |
| Cable TV and Telephone Use Policy.....                    | 24        |
| Parking Permits.....                                      | 25        |
| Housing Parking .....                                     | 25        |
| Visitor Parking.....                                      | 25        |
| Food Services .....                                       | 25        |
| Counseling Services .....                                 | 25        |
| Students with Disabilities .....                          | 26        |
| Student Health Center .....                               | 26        |
| Career Services .....                                     | 26        |
| Student Activities/Organizations .....                    | 26        |
| Always Something to Do! .....                             | 27        |
| Appendix A – Floor Diagrams.....                          | 28        |
| University Village A - 1 <sup>st</sup> Floor.....         | 28        |
| University Village A - 2 <sup>nd</sup> Floor .....        | 29        |
| University Village A - 3 <sup>rd</sup> Floor .....        | 29        |
| University Village B - 1 <sup>st</sup> Floor .....        | 30        |

|                                                     |    |
|-----------------------------------------------------|----|
| University Village B - b2 <sup>nd</sup> Floor ..... | 31 |
| University Village B 3 <sup>rd</sup> Floor .....    | 32 |
| University Village C - 1 <sup>st</sup> Floor .....  | 33 |
| University Village C 2 <sup>nd</sup> Floor .....    | 34 |
| University Village C - 3 <sup>rd</sup> Floor .....  | 35 |
| Downs Hall .....                                    | 36 |
| Family Housing .....                                | 37 |

## Frequently Called Numbers

---

When dialing the 4-digit extensions from an off-campus phone, dial 918-343-XXXX.

### In Case of Emergency

|                     |             |
|---------------------|-------------|
| Campus Police ..... | 7624 or 911 |
|---------------------|-------------|

### Housing Numbers

|                                            |              |
|--------------------------------------------|--------------|
| Office of Residential Life .....           | 7789         |
| UVA RA on Duty Cell Phone .....            | 918-857-7867 |
| UVB RA on Duty Cell Phone .....            | 918-857-0747 |
| UVC RA on Duty Cell Phone .....            | 918-857-7956 |
| Family & Downs RA on Duty Cell Phone ..... | 918-857-7867 |

### Student Success & Retention

|                           |      |
|---------------------------|------|
| Counseling Center .....   | 7845 |
| Testing Center .....      | 7730 |
| Disability Services ..... | 6828 |

### Academic Departments

|                                      |      |
|--------------------------------------|------|
| Applied Technology .....             | 7663 |
| Business .....                       | 7520 |
| Communications .....                 | 7742 |
| Fine Arts .....                      | 7740 |
| Health Sciences .....                | 7631 |
| Mathematics & Physical Science ..... | 6812 |
| Biology .....                        | 7695 |
| Social & Behavioral Sciences .....   | 7683 |

### Helpful Numbers

|                              |      |
|------------------------------|------|
| Bookstore .....              | 7847 |
| Business Office/Bursar ..... | 7558 |
| Campus Police .....          | 7624 |

|                                  |              |
|----------------------------------|--------------|
| Card Office .....                | 6884         |
| Student Development Office ..... | 7707         |
| Financial Aid.....               | 7553         |
| Food Services .....              | 7846         |
| Career Services.....             | 7864         |
| RSU Bartlesville .....           | 918-338-8000 |
| RSU Pryor .....                  | 7867         |
| Student Affairs .....            | 7579         |
| Student Health Center .....      | 7614         |

## **Welcome to Rogers State University Residential Life!**

---

Welcome to Rogers State University Residential Life, the unique community for students, faculty, staff, and affiliates of Rogers State University. This property is for residents who appreciate the convenience of on-campus living in a beautiful environment, and who will care for the community in which they live. The cleanliness, beauty, and enjoyment of the property will be enhanced if you will speak up whenever you observe a thoughtless act, unsafe condition, or suspicious person on the grounds.

It is our goal to help you enjoy the fun, challenging, and rewarding world of on-campus living. This handbook is presented to you in hopes that it may broaden your understanding of your housing obligations and of the opportunities presented in the residence halls. Residential Life staff recognizes that an important aspect of your educational experience is your living situation. Daily living experiences that are not learned in the classroom often occur in your informal living environment. Therefore, the Residential Life staff will work with you to provide an atmosphere that is safe and conducive to learning at a reasonable cost.

## **RSU Residential Life Staff**

---

The Residential Life staff consists of professionals whose responsibilities include recruitment, room assignments, contracts, facility management, staff supervision, student discipline, policy formation and enforcement, and conference and guest rentals.

The Office of Residential Life, located in the Clubhouse, is open from 8:00 am to 10:00 pm Monday through Thursday and 8:00 am to 5:00 pm on Friday except during academic breaks where hours are Monday through Friday from 8:00 am to 5:00 pm. You may access the clubhouse after hours by swiping your student ID card. If you need assistance of any kind, feel free to stop by the office. The Staff consists of the Director of Residential Life, the Assistant Director of Residential Life, Senior RA, an Administrative Assistant, Maintenance Supervisor, four live-in Resident Assistants in University Village A, four live-in Resident Assistants in University Village B, and eight live-in Resident Assistants in University Village C, and multiple student workers.

One of the first people you will meet when you move in is your Resident Assistant (RA). RAs are valuable resources. They are students just like you that have been trained to handle various situations. RAs are also your avenue to meeting new people, learning to adjust to your new environment, and helping in emergency situations. There is an RA on duty each night that can be reached via cell phone.

## **Introduction**

---

The Office of Residential Life is a vital part of the University community. By promoting an atmosphere conducive to the academic, social, and personal needs of resident students, the Residential Life program supports the educational goals of the University. In the same regard, each member of the community has a responsibility to be courteous and observe basic personal safety practices. To be a positive member and contribute to the community on each floor, students must recognize and respect the rights of their neighbors. This collaboration allows for students' individual growth as well as the growth of others.



We understand that certain circumstances where a student's success at Rogers State University depends on the ability to live in a specific type of environment. Students who are concerned that they will be housed in a situation that could impact their personal development, ability to sleep and study at RSU can apply for special consideration. Students will need to contact the Office of Accessibility & Disability Resources to complete the required paperwork and submit proper documentation.

We offer some gender sensitive housing options to accommodate the unique circumstances of individual students such as a co-ed housing unit in UVA and UVB. Housing assignments are made on a case-by-case basis, recognizing the variability of individual needs and the fact that spaces may be limited. As with any applicant for university housing, we cannot guarantee that all stated preferences can be met.

Sometimes community living can be a source of stress for LGBTQ+ and underrepresented students. Our Residential Life Staff is committed to making sure students have a living environment that contributes to their overall success at the University. If you are concerned about your specific situation as it relates to Residence Life, please contact the Director of Residential Life to confidentially discuss your individual circumstances.

## Housing Requirements

---

### Housing Policy

The Housing Policy is based on the knowledge that living in University housing can provide both educational and social opportunities important to the success of college students.

**Eligibility** – Priority for living in University housing is given to full-time (12 or more semester hours) undergraduate and graduate students registered for classes at the University.

- a. A resident who ceases to be a full-time student and remains enrolled on a part-time basis is in violation of his/her contract and must seek written permission from the Director of Residential Life if he/she wishes to remain in University housing. The Director of Residential Life may grant permission to remain in housing for the remainder of the semester depending on several factors including available space, number of hours in which the student remains enrolled, time remaining in the semester, whether the student is in good standing, etc. A "12 hours or less form" will be emailed to the student to complete. Completion of the form does not guarantee permission to remain in housing.
- b. If a student withdraws from the University, the individual is no longer authorized to live in University housing, is in violation of his/her contract, and must properly check out within forty-eight (48) hours.
- c. No person under the age of eighteen (18) will be permitted to live in University student housing except with approval by a parent or guardian.

Under special circumstances, the Director of Residential Life may grant exceptions to the Housing Policy. Interested students should contact the Office of Residential Life to obtain the required forms and/or to request further information regarding exceptions to the Housing Policy.

### Housing Reservation Commitment and Agreement Guidelines

Students requesting/required to live in University housing must complete and sign a Housing Contract and pay a Housing Reservation/Damage Deposit. The following guidelines apply to all students in University housing:

1. **Facilities** - The Contract is for a space in any University residence hall, unit, or other facility that RSU may acquire, lease or otherwise make available for student housing after the execution of the Contract. Applicants requesting a specific roommate, residence hall, unit, or other type of accommodation, must provide this information on the application form, but the University cannot guarantee that such requests will be fulfilled. The University reserves the right, at any time and for any reason, in its sole discretion, to change or cancel any room assignment.
2. **Agreement Period** - The Agreement Period commences when the contract is signed by the student and received by the Office of Residential Life. It is in effect until the specified end of the term of the contract the student has chosen, when the student officially withdraws from the University, or when the University otherwise terminates the contract.

3. **Rental Period** - The Rental Period begins when University housing officially opens and ends the week of finals when your contract expires. **IMPORTANT NOTE:** All residents must be checked out by **noon on Saturday**, following finals, except for **graduating seniors who must be checked out by 1:00 pm on Sunday following finals**. Exceptions may be granted for student athletes competing in post season sport.
4. **Transferability** - The Housing Contract is between the University and an individual student and may not be transferred, sublet, or assigned by any party other than by the Office of Residential Life.
5. **Cancellation/Release Policy** - A student may request cancellation of a contract by submitting written notification to the Office of Residential Life before the first day of classes. Releases may be granted if a student must withdraw from the institution due to hardship or extraordinary circumstances, if the student is called to active military service during the term, or for any other reason that the Housing Contract Committee and the Director of Residential Life deems extraordinary. Releases from housing are not automatically granted. A student who desires to be released from his/her agreement must submit a Contract Release Form, accompanied by supporting documentation, to the Director of Residential Life. The student will then receive written notice of the status of his/her request from the Director of Residential Life. If an individual is permitted to cancel or is released from his/her agreement, the written schedule of fees applies:

|                                                                                                                            |                                                           |
|----------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|
| Prior to July 1 (for fall) or May 15 (for summer) or December 15 (for new spring contract)                                 | 100% of money paid is refunded                            |
| On or after July 1 (for fall) or May 15 (for summer) or December 15 (for new spring contract), before first day of classes | Loss of Deposit<br>+ refund of any rent paid              |
| After first day of classes                                                                                                 | Loss of Deposit<br>+ 25% of remaining balance of contract |

Any student graduating from the University after the fall semester who does not wish to reside in the units for the spring semester must timely notify the Office of Residential Life in advance by properly submitting a Contract Release Form, then student's housing contract obligation will cease. The Contract Release Form can be obtained from the Director of Residential Life.

**6. Refund of Reservation/Damage Deposit**

- a. Prior to moving into housing and upon cancellation of the Housing Contract, a refund of the housing reservation deposit will be based on the Housing Contract cancellation date. The deposit is only refundable if cancellation is made in writing to the Director of Residential Life in accordance with the following schedule:
    - i. Prior to July 1 for students new to University housing and enrolling for the fall semester.
    - ii. Prior to December 15 for students new to University housing and enrolling for the spring semester.
    - iii. Prior to May 15 for students new to University housing and enrolling for the Summer term.
  - b. After moving into housing – A student will be eligible for a refund of his/her deposit when he/she has fulfilled the terms of his/her contract, has submitted a Move-Out Intent Form, and has properly checked out.
    - i. Any damage to a student's room will be deducted from the deposit.
    - ii. The University reserves the right to withhold from a student's deposit any official charges and/or fines owed to the University such as unpaid rent, tuition, or fees.
    - iii. Students removed from University housing for disciplinary reasons are not eligible for a refund of the deposit.
    - iv. Students removed from University housing due to academic suspension or complete withdrawals are not eligible for a refund of the deposit.
  - c. The deposit will be held as security to cover any unpaid balance resulting from improper checkout, room damage, or unpaid rent. If proper checkout procedures are followed, all outstanding charges are paid and the Housing Contract is fulfilled, then the deposit, or so much of it as remains, will be refunded.
7. **Agreement Termination by the University** - The University reserves the right to terminate this agreement at any time for violation of the terms and conditions stated herein or for any other reason that the University, in its sole discretion, deems to be good cause.

8. **Mailing Address** - You are provided a mailbox while residing on campus. The following is the format that you should have individuals or businesses use when sending mail. Furthermore, you will need to contact the individuals and businesses that you receive mail from when you move out of on-campus housing to have your address changed.
  - a. [First Name] [Last Name], 1705 W. Will Rogers Blvd Mailbox [#], Claremore, OK 74017
9. **Deliveries** -The Office of Residential Life will sign for any packages delivered by FedEx, Amazon, or UPS during normal operating hours. The Office of Residential Life will not sign for food deliveries. If you are or someone on your behalf is ordering from a food or grocery delivery service, it is your obligation to be at the residence during the time of delivery. The Office of Residential Life will not sign for deliveries, will not check to determine whether your delivery is accurate or complete, and will not refrigerate any food or groceries in your absence.
10. **Unit Entry and Inspections** - University officials reserve the right to enter and inspect residence unit, when necessary, to protect and maintain the property of the University, preserve the health and safety of its students, ensure compliance with University housing regulations, deal with emergency situations or to aid in the basic responsibility of the University to maintain discipline and perpetuate an educational environment, and provide tours of units. Normally in such cases, efforts will be made to notify the student in advance and to have them present at the time of entry. On the *MyRSU Residential Life Calendar*, you will find schedule of pest control sprayings, health and safety weeks, drill dates, and other maintenance events.

## Temporary Absence from University Housing

When a student is going to be away from campus for one week or longer, the individual should notify his/her Resident Assistant as to where he/she can be reached in case of an emergency. Students with Emotional Support Animals (ESAs) in the residence halls must make alternate arrangements for their ESA. ESAs cannot be left alone in a student's room overnight. Students who will be away from campus for two (2) days must find off-campus boarding for their ESA during the duration of their absence.

## Payment Plans

Payment Plans are available through the University Bursar's Office Online Payment System.

## Checkout Procedures

Prior to moving out of University housing, you must be properly and officially checked-out by an RSU Residential Life staff member. Checking-out consists of:

1. Removing all personal items from the unit.
2. Cleaning your personal space and the common areas.
3. Taking a walk-through inspection of the unit with Residential Life staff to check for damage and cleanliness. Please schedule an appointment for your walk-through; otherwise, you may have a considerable wait and/or be asked to complete a Check-out Release Form.
4. Completing the appropriate paperwork.
5. Turning in your keys.

Detailed information concerning proper checkout procedures will be distributed at the end of each semester. Failure to properly check-out will result in loss of deposit and additional fines.

## Abandoned Property

The Residential Life Office and its staff are not responsible for any student property left in rooms or in public areas. If student property is left after the contract period is over or after a student has checked out of his or her room assignment, the property will be removed and disposed of after thirty (30) days. Residential Life will not provide storage for any abandoned property. Individuals will be assessed a minimum removal fee of \$15 for items left in their personal bedroom. In alignment with the minimum removal fee, the charge will be split among residents for items in common spaces such as bathroom, kitchen, and living room.

## **Room Change Policy**

1. Students may change rooms/units only with written permission from the Office of Residential Life. THIS ALSO INCLUDES CHANGING OR SWITCHING OUT BEDS WITHIN A UNIT.
2. Room changes may not take place during the first two weeks of the fall and spring semesters.
3. A resident who wishes to change rooms must fill out a Room Change Request Form. This form is available at the Office of Residential Life and MyRSU My Residence Information page. Once the form is submitted and reviewed, you will be given written notification concerning the status of your request. Approval for any move is subject to the discretion of the Director of Residential Life.
4. The University reserves the right to alter room assignments due to disciplinary infractions, irreconcilable differences, Title IX investigations, or any other reason that we deem necessary.
5. Students who complete an unauthorized room change will be charged for occupying two rooms and will be subject to disciplinary actions.

## **Room Consolidation**

The University reserves the right to relocate any resident for consolidation purposes. Individual room assignments are determined at the discretion of the University through Residential Life Staff.

## **Delinquent Room and Board Payment**

A student's Housing Contract may be terminated for not making payments to the University for tuition, fees, or room and board by the due dates. Subject to applicable state and federal law, the University reserves the right, among other measures, to place a hold on a student's enrollment status if the student is delinquent with his/her housing payments.

## **Property Damage**

Students are responsible for the condition of the unit to which they are assigned. Any damage to the unit or its furnishings, which is considered to be beyond normal wear and tear, will be charged to the student. Upon properly departing University housing, students will receive a refund of their deposit after all charges to the student's account have been settled. Deductions from the deposit will be made for room damage, improper checkout fines, room cleaning, lost keys/key cards, as well as any other outstanding bills a student may have with the University. Repair costs for damage to unit, or the replacement costs for lost or damaged room furnishings, will be charged to the resident(s) assigned to the unit. In each case, the charge will be divided equally between the students involved unless there is an agreement on the part of the students that one student had greater responsibility. **It should be noted that students are jointly and individually liable for damages to their apartments.**

## **Policies, Rules and Regulations**

---

### **General Standards**

As a resident in the RSU Residential Life system, students have the right to an environment that is conducive to study, sleep, learning, and leisure. When individual needs come in conflict with those of other community members, it is the responsibility of the individual with concerns to initiate action addressing and alleviating these concerns.

1. The student should make all reasonable efforts to address concerns, needs and desires with the individual(s) involved. To effectively resolve conflict within the community, students must accept responsibility for themselves and their actions, as well as take responsibility for interacting with their community and its individual members.
2. A student may address his/her concerns to the Residential Life staff. Although staff members are assigned the responsibility for discipline and residence education, as a general rule, matters should be referred to them only after the individual has reasonably attempted to resolve concerns.
3. The Director of Residential Life and Assistant Director of Residential Life are available to assist the individual student to address or alleviate concerns.

## **Standards of Student Conduct**

As an integral element of the University's community, residents and their guests are expected to exhibit regard for the rights of others and respect the safety of persons and property. As citizens they are also expected to conform to all local, state and federal laws. Through appropriate procedures, which include due process, disciplinary action will be initiated in response to conduct that violates these principles. Some conduct prohibited under this Handbook is similarly prohibited in the Student Code of Rights and Responsibilities. Depending on the location and severity of the prohibited conduct, alleged misconduct violations under this Handbook could be charged and sanctioned by the Director of Residential Life or the Office of Student Conduct through the Student Code of Rights and Responsibilities. In some cases, the Director of Residential Life and the Office of Student Conduct may investigate alleged violations in tandem; however, students will be charged only through one process. In all cases, students will receive notice and have an opportunity to respond to any charges.

## **Roommate Bill of Rights and Responsibilities**

Sharing a room with someone is like any other relationship -- to be successful it requires openness, flexibility, respect and compromise. Right from the beginning, it is very important to communicate openly with your roommate. Learning to live with another person, to acknowledge and respect each other's differences, and to allow one another the space to grow is one of the most valuable parts of the residence hall experience. This declaration outlines basic rights and responsibilities that will help healthy roommate relationships develop.

### **As a roommate, you have the following RIGHTS:**

- To read and study free from undue interference in one's room.
- To sleep without undue disturbance from noise, roommate, guests, etc.
- To expect that a roommate will respect one's personal belongings.
- To a safe and clean environment in which to live.
- To free access to your room and facilities without pressure from a roommate.
- To personal privacy.
- To host guests during approved visitation hours who respect the rights of your roommate and all on-campus residents.
- To be free from fear of intimidation and physical and/or emotional harm.
- To expect reasonable cooperation in the use of "room shared" appliances and a commitment to honor agreed-upon procedures.

### **As a roommate, you have following RESPONSIBILITIES:**

- To keep your door locked.
- To observe quiet hours, keep your music/TV/other electronic devices and voice at a reasonable volume in the residence complex, and to remind others that you expect the same of them.
- To let your roommate know of your wishes and preferences for hours of sleep, study, and guest visitation, and to work through any differences you may have in a peaceful manner.
- To listen to your roommate's wishes and respond appropriately.
- To read and follow the rules and regulations established to support the educational purposes of the university (provided for you by the Residential Life Handbook) and to sustain a safe and comfortable living community in the housing complexes. You are responsible for what happens to your room.
- To examine your own behavior when confronted by another and work toward resolving conflicts. You also have the responsibility to interact with others in a non-aggressive and non-threatening manner.
- To notify a staff person of your problem or any areas of concern with your residence in a timely manner, and to cooperate with the staff as they work with you to resolve your problem.
- To participate in meetings and to adhere to and enforce community policy and guidelines.

- To be a positive member and influence in your community.

To recognize that community cannot exist if any individual is excluded. Any action, direct or covert, that discriminates on the basis of race, gender, handicap, national origin, age, sexual orientation, gender identity, or gender expression cannot be tolerated in a community based on mutual respect and cooperation

## **Residential Life Building/Community Meetings**

1. Residents will be required to complete Safe College Residential Life Training to ensure that they are knowledgeable of Residential Life staff, policies, and procedures.
2. Community meetings are held when deemed necessary by the Office of Residential Life. Notices will be posted on each floor announcing the time and place of the meeting. Attendance at these meetings is mandatory. Students are responsible for all information distributed and discussed during these meetings. Students who fail to attend the meeting will be subject to fines and other disciplinary measures.
3. A student's failure to attend the general meeting and/or his/her failure to attend subsequent floor/ unit meetings does not relieve him/her from being held responsible for knowing and complying with the topics, rules, and information addressed at these meetings.

## **Conduct Hearing and Appeal Process**

The Residential Life Office can learn of alleged violations through a variety of means including but not limited to reports from other students or observing policy or contract violations directly. As noted elsewhere in this policy, although residents have a limited right of privacy in their room or unit, the University reserves the right to enter the room or unit at any time in cases of an emergency, for maintenance, repairs, and inspections, to perform pest control, cleaning, safety and health inspections, welfare checks, as authorized by another occupant, to retrieve University property, or when a University official, member of the Residential Life Office, or a Resident Advisor acting on behalf of the Residential Life Office has reasonable grounds to believe that an individual, guest, or invitee is or may be violating a University policy.

If during these entries evidence of a policy violation is discovered, the individual resident, or residents of the room may be subject to the conduct process as outlined herein. When a resident is suspected of violating a policy and/or terms of contract, the individual will receive an email from the Director of Residential Life providing notice of the alleged violation and requesting a conduct meeting. At the meeting, the individual will have the opportunity to respond to the allegations and provide any evidence that person has in his/her defense. After the meeting, the individual will receive a follow-up email of decision. If an individual is found not responsible for a policy violation, the matter is closed. If the individual is found responsible for a policy violation, the follow-up email will outline sanctions and deadlines for completing any required action items.

Students found responsible for a violation of the Residential Life Handbook may submit an appeal. The appeal will be processed through the Office of Student Affairs by the Vice President for Student Affairs (VPSA). In the event of a vacancy, a student will appeal to the designee appointed by the President of the University.

To file an appeal, the student must submit a completed Conduct Appeal Form to the VPSA no later than 5:00 pm five (5) business days after notice of the Director's decision. Grounds for appeals are limited to:

1. Insufficient evidence to support the decision.
2. An error that significantly prejudiced the rights of the defendant.
3. Significant new information which could not, with reasonable diligence, have been discovered and introduced at the conduct meeting with the Director.

The VPSA will review the appeal form, the incident report, and the other related conduct materials. The VPSA will have fifteen (15) business days to respond to the appeal. Within the next fifteen (15) business day period, the student appealing will receive written notification of the final decision to uphold, modify, or reverse the decision of the Director of Residential Life. If the original decision is upheld, the violation and sanctions are final, and the matter is closed.

## Disciplinary Sanctions

The RSU Residential Life program uses a point system in which a point value is assigned to each offense. Most violations carry a one (1) point value for the first offense, two (2) point value for the second offense, and a three (3) point value for the third offense. Below is a sample list of offenses. Other offenses may be charged to the student at the discretion of the Director of Residential Life or the Office of Student Conduct. Violations of the Student Code of Rights and Responsibilities may also result in assigned point values. Point values and educational sanctions may vary depending on the nature of the violation. ***Anyone who accumulates six (6) points in an academic year (fall, spring, and summer semesters) will be subject to removal from University housing. If evicted from housing, you will have forty-eight (48) hours to be removed from the facility.***

The following descriptions are not inclusive of every violation possible, nor do they contain every variance of the violations listed. You will be notified of policy violation through your student email account.

### Non-Compliance:

- 1st Offense: \$50 fine + 1 point.
- 2nd Offense: \$100 Fine + 2 points.
- 3rd Offense: 3 points resulting in contract termination with penalties.

### Alcohol:

- 1st Offense: \$50 fine + 1 point + Safe Colleges.
- 2nd Offense: \$100 fine + 2 points + Alcohol Assessment.
- 3rd Offense: 3 points resulting in contract termination with penalties.

### Alcohol Involving Minors:

- 1st Offense: \$50 fine +2 points + Safe Colleges
- 2nd Offense: \$100 fine + 3 points + Alcohol Assessment/Alcohol Awareness Education.
- 3rd offense: Eviction from housing + Referral to Office of Student Conduct.

### Pulling Fire Alarm:

- 1st Offense: Eviction.

### Illegal Weapons:

- Automatic 6 points resulting in contract termination with penalties.

### Guest Policy:

- 1st Offense: \$50 fine + 1 point.
- 2nd Offense: \$100 Fine + 2 points.
- 3rd Offense: 3 points resulting in contract termination with penalties.

### Trash:

- Each offense: \$30 fine + 1 point.

### Noise:

- 1st Offense: \$50 fine + 1 point.
- 2nd Offense: \$100 Fine + 2 points.



- 3rd Offense: 3 points resulting in contract termination with penalties.

**Vandalism:**

- 1st Offense: Cost of replacement and labor + 1 point.
- 2nd Offense: Cost of replacement and labor + 2 points.
- 3rd Offense: Cost of replacement and labor + 3 points resulting in contract termination with penalties.

**Tampering with Smoke Alarms:**

- 1st Offense: Written Warning.
- 2nd Offense & Beyond: \$100 fine + 1 point.

**Drugs:**

- 1st Offense: 3 points + Safe College + 30 hours of community service + Reflection paper + potential housing termination.
- 2nd Offense: 3 points result in automatic termination of housing.

**Roommate Mediation:**

- 1st Complaint: Meeting with Director of Residential Life.
- 2nd Complaint: Meeting with Director of Residential Life + Behavioral Plan.
- 3rd Complaint: Referral of all parties to Counseling.

## **Misconduct**

Misconduct may include, but is not limited to:

1. Any violation of the Student Code of Rights and Responsibilities, which can be accessed online at [Student Code of Rights and Responsibilities - Rogers State University \(rsu.edu\)](https://www.rsu.edu/student-code-of-rights-and-responsibilities). Depending on the location and/or the severity of the conduct, such violations may be charged pursuant to this Handbook or the Student Code of Rights and Responsibilities.
2. Taking, damaging, or malicious destruction of property belonging to the University, to resident students, or to any visitor in University housing.
3. Unauthorized entry into or occupation of University housing facilities without reservations through the Office of Residential Life.
4. Failure to follow established rules, regulations, and policies.
5. Tampering with or damaging fire safety equipment.
6. Failure to evacuate a building when an alarm is sounded.
7. Abuse and/or unauthorized use of telephone or cable television services.
8. Passing or throwing objects from windows.
9. Any violation of local, state, and/or federal laws or regulations.
10. Any tampering with or propping of the security doors is strictly prohibited.
11. Downloading and/or uploading music, videos and/or other proprietary digital information from free, unlicensed sources or sharing music and video files from your computer without proper licensing is considered illegal copyright infringement.
12. Distribution of an atmosphere that is unsafe and not conducive to learning in community involvement.

## **Alcohol**

The use of alcoholic beverages must be in compliance with federal, state, and local laws as well as University regulations.

1. In University Housing at Rogers State University:
  - a. Alcoholic beverages may not be possessed, consumed or served.
  - b. Students may not possess, display or collect empty alcoholic beverage containers in University housing.
  - c. Students may not exhibit signs of intoxication in housing facilities that result in disruption of peace.
2. Violations or Non-Compliance:
  - a. Students should expect significant sanctions commensurate with this view.



- b. Possession or use of false identification will result in appropriate disciplinary and/or criminal action.
- c. Appropriate disciplinary and/or criminal action may be taken in cases where persons of legal age are found providing alcoholic beverages to persons not of legal drinking age. Alcohol induced behavior that is disruptive will be treated as a violation of the University's Alcohol Policy.
- d. Any alcohol found in plain view is grounds for Residential Life staff to request a resident present in the unit to open all cabinet doors, freezer, and refrigerator.
- e. When alcohol is found out in the open or being consumed, all individuals in the unit will receive an alcohol violation. When empty alcohol containers are found and no one is present in the unit, then only the responsible individual will receive an alcohol violation instead of all occupants of the unit.
- f. Alcohol found in the unit will be confiscated by Residential Life staff and disposed of after the conduct meeting.

## **Drugs Policy**

Rogers State University is a drug-free campus. In compliance with local, state, and federal law, the possession, distribution and use of illicit drugs on University property is strictly prohibited. **Any person** found to be in violation of this policy may be referred to Campus Police and may be subject to criminal prosecution under federal and Oklahoma State Law. The Director of Residential Life on a case-by-case basis can determine if person will be permanently and immediately be removed from housing.

Possessing, using, providing, manufacturing, distributing, or selling drugs or drug paraphernalia is a violation of law and University policies. This includes the use or possession of prescriptions drugs other than by the person prescribed or for a purpose other than what was prescribed.

## **Fighting, Threatening, Harassment or Act of Violence**

The use of threat or force or violence against Residential Life staff, residents, guests, or property is prohibited. In addition, individuals are not allowed to take any threatening actions or to verbally harass any individual.

## **Failure to Comply Policy**

Residents must comply with all written and verbal requests and instructions from Residential Life staff and University officials. In addition, students can receive a failure to comply violation if individual fails to report a policy violation or contributes to a policy violation. This includes, but is not limited to, not providing identification, hiding during incident, and providing false name and/or information.

## **Bicycles**

Students who bring bicycles to the campus are responsible for their security. Bicycles are a good way to travel around campus. Here are some things to do or remember about having a bike on campus.

- 1. Good locks and case-hardened chains are recommended for locking bicycles.
- 2. Exterior bike racks are located at each complex; this is the preferred method of storage.
- 3. Bicycles kept in individual rooms must not interfere with entering or exiting the room. Bicycle racks are not allowed in rooms.
- 4. Bicycles may not be stored in lounges, stairwells, interfere with fire exits, or any other public interior area.
- 5. Retain a record of bicycle's serial number and/or copy of its registration or sales receipt.
- 6. Always lock your bicycle when unattended to a bicycle rack making sure to secure frame and wheels.
- 7. Riding a bicycle anywhere inside the complex is strictly prohibited.
- 8. Operate your bike in a safe a reasonable manner whether you are sharing a sidewalk with pedestrians or a roadway with motor vehicles.
- 9. Know the "Rules of Road" in Oklahoma as they apply to bicycles.

## **Cleaning Personal Space**

1. All units must be maintained in accordance with suitable health standards as defined by the Office of Residential Life. Cleaning of the individual unit is the responsibility of the resident(s) occupying the space. The maintenance staff maintains the cleanliness and upkeep of the lounges, lobbies, hallways, pool, and community facilities only.
  - a. When cleaning units, residents may not sweep trash and dirt into the hallways. Additionally, residents shall not shake, clean or hang clothes, rugs, mops, dust mops, etc. from windows or walkway railings.
  - b. Students are responsible for properly disposing of unit trash in the dumpsters provided near each building. Under no circumstances is it permissible to leave trash in hallways, lounges or any other public area or grounds in or near the housing facilities. This includes placing personal trash bags inside a trash can in common space. At a minimum, students found in violation of this policy shall be subject to a \$30.00 fee.
2. Students' individual units are to be kept in such a condition that they do not present a health, fire, or safety hazard.
3. Students are responsible for removing all perishable items from their unit when the term of their Housing Contract has expired.
4. The Office of Residential Life reserves the right to conduct monthly health and safety inspections of every unit. Notice of inspections are posted on the Residential Life calendar on MyRSU at [my.rsu.edu](http://my.rsu.edu). If a student fails an inspection, the student will be given 48 hours from the date of notice to correct any deficiencies.
5. If we must clean a student's room to maintain cleanliness standards, he/she will be issued a fine and be responsible for incurring the costs of the cleaning service.
6. A \$50 minimum cleaning fee will be assessed during the first semester of the contract except for Family Housing which is assessed at actual move-out. Additional cleaning charges may be assessed against residents whose housing units require other than routine cleaning including, but not limited to, carpet stains, tile stains, countertop stains, etc. PLEASE NOTE: Fines will be assessed for the cost of repair to any item in the unit that is found damaged at the time the Director of Residential Life, or designee, conducts final check-out or at any other time such damage is discovered. This shall include, but is not limited to, damage to the walls, carpet, furniture, appliances, floor, fixtures, etc.

## **Courtesy and Quiet Hours**

Courtesy and quiet hours have been established to provide periods during which noise and other disturbing activities are kept to a minimum to allow residents a peaceful time to study and sleep. During courtesy hours residents are expected to honor the requests of others to restrict loud conversations, stereos, televisions, and other disturbing activities. During quiet hours, conversations, stereos, televisions, operation of musical instruments, and other activities (running, horseplay, Frisbee playing, catch, and other activities best suited for outdoors) should not be audible in the hallways and other public areas of University housing. Realizing that students' academic demands and personal schedules vary, students should always honor requests by others to minimize noise. All activities in reserved common spaces must be in compliance with quiet hours. Moreover, during quiet hours all lounges are to be used primarily as study areas. Therefore, students using the lounges must restrict their activities so that others using the lounge are not disturbed.

### **Quiet Hours:**

- All areas including inner courtyard (pool, volleyball court, Pavilion, basketball, fire pit)
- 10:00 pm – 10:00 am

### **Final Exam Periods:**

- Quiet Hours are in effect 24 hours a day throughout all University housing.

### **Courtesy Hours:**

- Courtesy Hours are in effect at all times.

## **Firearms/Explosives/Hazardous Materials – Zero Tolerance Policy**

It is a violation of University policy and Oklahoma State Law to bring firearms or other prohibited weapons<sup>1</sup> on to the Rogers State University campus.

**IMPORTANT NOTE:** *Any student who possesses a firearm or prohibited weapon on the University campus (including without limitation to University Housing) may be immediately interim suspended from the University and dismissal proceeding instituted.*

Additionally, any student violating this code will be subject to criminal prosecution under Oklahoma state law.

1. The possession or use of fireworks (including firecrackers, bottle rockets, etc.) is strictly prohibited on University property as well as within the city limits of the City of Claremore without permit.
2. Students may not bring into University housing any explosive or flammable materials, or any materials/items that are potentially hazardous to the residents of the building.

## **Common Areas**

*(study areas, tv lounges, and social lounges)*

Students are expected to use common sense and consideration for others when using these facilities. Use of the common areas is a privilege that may be withdrawn at any time. Making loud noises or playing music in the courtyard or other common areas is prohibited. Students and their guests are required to follow the posted rules and regulations. Please act responsibly in these areas and do not litter in hallways and lounges. Please take pride in your community.

## **Rooftops**

Residents and guests are not allowed on the roof of any Housing Facility or other University building for safety reasons. Individuals found on roof will receive three (3) housing points, \$50 monetary fine and four (4) hours of campus community service.

## **Misuse of University Property**

Items belonging to the University (couches, lounge furniture, tables, hallway cushions, etc.) are not allowed in resident rooms. University property, other than furnishings assigned to the resident's room, will be removed, and residents may be referred for disciplinary action. No University property may be moved or taken from the building.

## **Laundry Facilities**

Each complex has its own laundry room. UVA's is located on the 2<sup>nd</sup> floor common space between Buildings 1 and 3 and has six (6) washers and six (6) dryers. UVB's is located on the 1<sup>st</sup> floor by the west door entrance near the Clubhouse and has eight (8) washers and ten (10) dryers. UVC's is located on the second floor with ten (10) washers and fourteen (14) dryers. Family and Downs share a laundry room located in Downs Hall on the first floor with four (4) washers and Four (4) dryers. All residents in UVA, UVB, UVC and Family will automatically be charged a \$30 fee for each semester for usage of laundry facility. This will allow residents only to use washers and dryers without having to put Cat Cash on their account or having quarters.

Please remember to be considerate of others and promptly remove clothes from the washing and drying machines. The University is not responsible for articles left unattended or any damage that occurs to articles. If you have problems with machines, please

---

<sup>1</sup> Weapons violations, possession of weapons, firearms, explosives, fireworks, ammunition or incendiary devices on campus: Actual or constructive possession or control of any weapon, including but not limited to air pistols, air rifles, lock blades, fixed blades, knives with a blade longer than four inches, blackjacks, metal knuckles, chemical substances, bombs, or any other device found to be a violation of this Code by Student Conduct. Instruments designed to look like any of the above are included in this prohibition.

contact the Office of Residential Life with information about the type of machine and machine number. Do not assume another student has already made a report. If you encounter a problem with a machine, please make the report so Residential Life can address the issue. If machines have signs indicating they are out of order, do not use the machine. Ignoring signs could result in damage to University property.

## Courtesy Phones

Courtesy phones are available on the 1st, 2nd, and 3rd floor common space of UVB along with hallways of UVC.

## Unit Personalization

Students are encouraged to make their unit feel like home, but in order to maintain the integrity and condition of University property, certain guidelines must be followed. Residents who do not comply with the room personalization policies and guidelines will be given instructions on how to meet these standards. Those who fail to do so will be subject to disciplinary action by the University including, but not limited to fines, restitution, confiscation of unauthorized, illegal or prohibited property, official disciplinary action, and/or referral to University Police.

1. **Room Furnishings** - The University provides different furnishings for each complex and unit which are listed below. These items may not be removed by the student. Residents will be billed for furniture replacement or repair (other than normal wear and tear). Due to safety concerns, the configuration of your furniture within the room must allow easy entrance and exit through both the main door, the bedroom door, and the bathroom door. You must also allow a clear line of sight from your room doorway into most of the room.
  - a. UVA 4 Bedroom Unit: four (4) beds, four (4) 3-drawer dressers, four (4) desks, four (4) desk chairs, couch, coffee table, four (4) wooden chairs.
  - b. UVB 4 Bedroom Unit: four (4) beds, four (4) 4-drawer stackable dressers, four (4) nightstands, four (4) desks, four (4) desk chairs, couch, end table, coffee table, two (2) cushion chairs.
  - c. UVB 2 Bedroom Unit: two (2) beds, two (2) 4-drawer stackable dressers, two (2) nightstands, two (2) desks, two (2) desk chairs, loveseat, end table, cushion chair.
  - d. UVB 1 Bedroom Unit: bed, one (1) 4-drawer stackable dresser, nightstand, desk, desk chair, loveseat, end table, cushion chair.
  - e. UVC Unit: two (2) beds, two (2) 3-drawer dressers, two (2) 2-part desks, two (2) desk chairs.
  - f. Downs Hall Double Units: two (2) beds, two (2) chest of drawers, two (2) desks, two (2) desk chairs, love seat, two (2) cushion chairs, bookcase, coffee table, end table.
  - g. Downs Hall Single Units: bed, chest of drawers, desk, desk chair, love seat, two (2) cushion chairs, coffee table, bookcase, end table.
  - h. Family Housing: bookcase.
2. **Student Property** - The following guidelines have been established in the interest of individuals' safety and the preservation of University housing property. The following items ARE NOT permitted in University housing and will be typically confiscated and placed in storage if found during routine inspections except for street/public signs which will be returned to the appropriate City officials. Owners of pets will be contacted to remove animals from campus. If a student fails to remove an animal by the next day, Animal Control will be contacted to remove the animal from campus.
  - a. Halogen Lamps
  - b. Space Heaters
  - c. Sun Lamps
  - d. Flammable Liquids
  - e. Hot Plate
  - f. Electric Skillet
  - g. Griddles
  - h. Broilers
  - i. Deep Fryers
  - j. Portable Stovetop Burner
  - k. Outdoor Grills

- l. Any appliance with open coil or open flame
- m. Pets
- n. Lithium-ion battery powered hoverboards, etc.
- o. Street or other public signs
- p. Darts or dart boards
- q. Paint guns & air soft guns
- r. Lighters

**NOTE:** We do not allow multiple outlets, “octopus,” plugs in units unless they have a self-contained circuit breaker. All extension cords must be U.L. approved.

*The University cannot be held responsible for the loss of or damage to student’s money, valuables or other personal effects. The University does not provide insurance to cover such losses. Students should verify that their parents’ insurance policy covers the student’s personal possessions while at the University. If the parents’ insurance does not provide such coverage, students should consider purchasing an insurance policy of their own.*

- 3. **Appliances** - Some items are prohibited in housing, such as hot plates, electric skillets, portable stovetop burners, griddles, or any appliance with an open coil or open flame. This list is not comprehensive. If you have a questionable item, ask a Residential Life staff member before use. If a staff member finds a questionable item in your room upon any inspection, it may be confiscated. Furthermore, you will be subject to disciplinary action.
- 4. **Decorating Your Room** - Students are encouraged to decorate their room if it does not create any permanent damage to the room or a fire hazard. Damage caused by the improper use of nails, tacks, staples, tape, etc., will be charged to the resident(s) of a room. All decorations should be temporary in nature to not permanently deface or damage any of your unit’s finishes.
  - a. Students may use:
    - i. Poster putty
    - ii. Clean removable adhesive hooks
    - iii. SMALL nails and tacks
  - b. You **may not** remove or store elsewhere ANY furnishings from your unit.
  - c. Items **not permitted** when decorating your room include, but are not limited to:
    - i. Large nails, tacks, staples, tape, etc.
    - ii. Permanent hooks or adhesive wall attachments
    - iii. Screws used in any room surface or cabinet
    - iv. Contact paper
    - v. Wallpaper
    - vi. Rubber backed carpet
    - vii. Carpet tape
    - viii. Candles, incense or any other flame/heat producing items
    - ix. Anything hung from the sprinkler heads
    - x. Covers over door, air vents, and/or ceiling air vents
    - xi. Waterbeds
    - xii. Plant hangers or similar hooks placed in ceilings or other room surfaces
    - xiii. Hanging, sticking, or erecting anything in, on or about any window if it can be seen from the outside (the provided blinds should be the only thing visible on the outside windows)
    - xiv. Hanging of sheets, blankets or any object obstructing emergency evacuation
    - xv. Hanging posters or other decorations that cover large portions of wall or other surfaces that could present a fire hazard
    - xvi. Adhesive stickers and emblems on furnishings or any surface in student rooms or on doors
    - xvii. Display of ANY alcohol container (empty or full) such as cans, bottles or decanters

**NOTE:** If a resident is unclear about an item that is not on this list, it is the resident’s responsibility to inquire as to whether the item(s) comply with this section.

5. **Other Decorations** - You may decorate only your front door with holiday decorations that must be taken down within two weeks after the holiday. Appropriate school spirit items are allowed all year.

## **UVA, UVB, UVC, & Downs Guest Policy**

All guests are subject to the rules and regulations printed in this handbook. No person under the age of eighteen (18) is allowed in the University housing without a parent or guardian. Residents should escort their guests at all times. In addition, residents are not allowed to leave guest(s) in the unit alone for any reason. Residents are responsible for their guest's compliance with all rules and regulations. Any damages, vandalism, or other costs incurred by a guest can and will be the responsibility of the guest and/or the resident that invited the guest onto campus. Any guest staying between the hours of 2:00 am and 7:00 am is considered an overnight guest. To register your guest, you will need to call the RA on duty for your complex before midnight to receive a guest pass. Please follow these guidelines concerning overnight guests:

1. Each resident of the RSU Residential Life system is allotted five (5) guest nights each semester.
2. A non-resident can only visit for five (5) nights total. Once a guest spends five (5) nights on campus, their visitation rights are terminated for the rest of the current semester.
3. All roommates must approve an overnight guest. If one roommate expresses concern or uneasiness concerning an overnight guest (accomplished by notifying the Office of Residential Life or a Resident Assistant), that guest will not be permitted to stay overnight.
4. Violation of the guest policy may result in fines and/or other disciplinary action.
5. The Office of Residential Life reserves the right to refuse to issue a guest pass at any time, and for any reason.

**NOTE:** Roommates are urged to complete a grievance form if a guest becomes unwelcome.

## **Family Housing Guest Policy**

All guests are subject to the rules and regulations printed in this handbook. Residents should escort their guests at all times. Residents are responsible for their guest's compliance with all rules and regulations. Any damages, vandalism, or other costs incurred by a guest can and will be the responsibility of the guest and/or the resident that invited the guest onto campus. The following is a brief description of the policies concerning overnight guests:

1. Any guest over the age of thirteen (13) must be registered at the Office of Residential Life. Upon registration, the guest will receive a guest pass. The guest must keep the pass with them at all times.
2. Each unit is permitted five (5) guest nights per semester.
3. Each guest is only permitted to stay overnight on campus for a total of five (5) nights.
4. Anyone who is present in the complex after midnight is considered an overnight guest.
5. Any resident having guest underage of eighteen (18) without a parent must have Safe College Minor Training completed.

## **Illegal Entry/Propped Doors**

To ensure the safety and security of the buildings and residents, exterior doors are not to be propped open. Furthermore, residents of UVB and UVC complexes will gain access by swiping student ID card at external doors. Building windows are never to be used to enter or exit a building, and only in emergency circumstances would they be used to exit a building.

## **Key Policy**

Each resident is issued two (2) keys and a mailbox key (UVA/UVB- unit and bedroom keys; UVC- unit and bathroom keys). Be very careful with these keys. Once issued, they are the resident's responsibility. DO NOT ATTEMPT TO MAKE COPIES OF ANY KEY. If you choose to copy any key issued to you by the Office of Residential Life, you will be charged to replace the locks and keys in your unit and be subject to disciplinary action. The bedroom key and bathroom key are for that specific student only.

The resident will be responsible for the cost of replacing all the locks and keys in the unit if keys are lost. If a resident cannot locate keys, temporary replacement keys will be issued for 48 hours. If at the end of 48 hours, the resident is unable to locate the keys, the

resident will be charged for a recombination fee. The current cost for replacing the lock is \$50 for bedroom, \$50 for unit front door, \$50 for UVC bathroom door. There is a \$25.00 fee for a lost mailbox key.

Failure to report the loss or theft of a key promptly or loaning your key to an individual not on the contract for your room is a violation of housing regulations and may result in disciplinary action.

## **Lock Out**

The Residential Life staff have access to resident room keys for emergency and maintenance purposes. Residents who forget their keys or are locked out of their room may contact a staff member for assistance. As a resident, you will receive two (2) free lockouts per academic year. For lockouts three (3) through seven (7), you as a resident will have to pay \$5 per lockout. For lockouts eight (8) and beyond, residents will have to meet with Residential Life staff to pay \$10 for each one.

## **Pets**

Fish in properly maintained aquariums of five (5) gallons or less are the **only** pets permitted in University Student Housing unless authorized by the Accessibility & Disability Resources Coordinator as an accommodation. Students who are away from campus for two (2) days are responsible for making alternate arrangements for their fish.

### **Emotional Support Animals**

All emotional support animals (ESAs) must be approved by the Office of Accessibility & Disability Resources and registered with the Office of Residential Life. For more information about the approval process, please contact the Accessibility & Disability Resources Coordinator at [disabilityservices@rsu.edu](mailto:disabilityservices@rsu.edu) or call 918-343-6828. An ESA is not allowed in a residential building unless previously approved.

## **Smoking/Tobacco Use**

The Board of Regents has established a Tobacco Free Policy. All properties and facilities of Rogers State University are tobacco, electronic cigarette and vaping device-free. See page 18 of the Board of Regents minutes: [https://digital.libraries.ou.edu/regents/minutes/2014\\_01\\_29.pdf](https://digital.libraries.ou.edu/regents/minutes/2014_01_29.pdf)

Depending on the circumstances, leaving tobacco products and devices in the open sight within housing unit may be grounds for suspicion of a possible policy violation.

## **Solicitation**

Commercial-for-profit and charity solicitation is not permitted in University housing. Other types of door-to-door visits, including proselytizing (an individual visits with you to try and persuade you to do or join something) including but not limited to religious, political, or social causes are prohibited. If disturbed, contact the Office of Residential Life.

Residents may not act as agents for business firms which would include solicitations or the receiving of business offers or goods in the units. Residents may not use University phone numbers or internet access for conducting business. The unit may not be used for business purposes of any nature. Babysitting is not permitted in University housing units. Individuals wishing to approach students in University housing for the purpose of soliciting sales or memberships must have approval from the Office of Residential Life.

1. Any individual or group wishing to survey or distribute surveys to resident students must have approval from the Office of Residential Life.
2. Any individual or group wishing to post/distribute informational materials in University housing must have permission to do so from the Office of Student Affairs and Office of Residential Life.

## **Stairwells and Breezeways**

1. In accordance with fire safety regulations, stairwells will be kept free of furniture, bikes, debris and other obstructions at all times.

2. Fighting, roughhousing, running, throwing, bouncing or kicking of any object in hallways, stairwells, and other common areas is strictly prohibited at all times. Additionally, riding bikes, roller blades, skateboards, etc. anywhere inside University housing is against University policy.
3. Keep breezeways and corridors clean and uncluttered at all times. Do not dry clothing or linens or store personal property in the breezeways or corridors at any time.

## **University Personnel – Official University Requests**

It is a student's responsibility to respond promptly and courteously to any official request from a University staff member. This includes requests for interviews, identification and other reasonable directives by a University official, faculty member or member of Residential Life staff, including Resident Assistants.

## **Safety and Security**

### **Department of Public Safety/RSU Campus Police**

The University has officers on duty 24 hours a day, 7 days a week. Immediately report any crime you may witness, or may be a victim of, on campus to the University Police Department at 918- 343-7624 or by calling 911.

## **Sexual Misconduct, Discrimination, and Harassment Policy.**

Rogers State University ("University") is committed to fostering an environment that is free from gender-based discrimination and harassment, including sexual assault and all other forms of gender-based misconduct. The University recognizes its responsibility to increase awareness of such misconduct, prevent its occurrence, support victims, deal fairly and firmly with offenders, and diligently investigate reports of misconduct. In addressing issues of misconduct, all members of the University must come together to respect and care for one another in a manner consistent with our deeply held academic and community values. To learn more, or to assist with reports of sexual misconduct, discrimination, or harassment, Please visit the following link for full policy:

<https://www.rsu.edu/campus-life/student-resources/gender-based-misconduct/gender-based-misconduct-policy/>

## **Missing Persons Policy**

The purpose of this policy is to define the procedures for Rogers State University's response to reports of missing students, as required by the *Higher Education Act of 2008*. The policy applies to students who reside in University Housing. For purposes of this policy, a student may be considered a "missing person" when he/she is absent from the university for more than twenty-four (24) hours without any known reason.

## **Evacuation Procedures**

Emergency evacuation instructions are posted in hallways.

### **Fire Evacuation**

Whenever the fire alarms sounds, you and all other occupants in the complex must evacuate the building and proceed to the designated areas until you are notified it is safe to return to your building and room. It is essential for each student to know what to do when an evacuation of the hall is necessary. University housing conducts at least two (2) emergency evacuation drills each semester.

- **NOTE:** Any student who fails to evacuate the building during drills will be charged a \$50.00 fine.
- Please exit the complex calmly and carefully.
- Please exit via the stairwell that is closest to your room.
- **DO NOT USE THE ELEVATOR**

**In Case of Fire:**



After exiting the building, please gather in the specified reunification location as defined below.

- UVA Buildings 1 & 2 – in front of the library
- UVA Buildings 3 & 4 – field north of UVA
- UVB – refer to *Appendix A* to determine what exit you need to use to go to grassy area along north or south parking lot
- UVC – refer to *Appendix A* to determine what exit you need to use to go to fence in north parking lot
- Family Housing & Downs Hall – grass area across the street

## **Emergency Evacuation for Students with Disabilities**

Students with disabilities are responsible for seeking at least two other students on their individual floor as volunteers to assist them in an emergency evacuation. Each of the designated student volunteers will serve as a back-up should one or the other be unavailable to assist the student with a disability.

Upon evacuation, the student with a disability and student volunteer will vacate the building through posted emergency exits. In the event the stairwell is in use by others, the student with a disability will wait on the landing while the student volunteer will evacuate the building and notify public safety authorities of the presence of the person with a disability in need of evacuation assistance. For further information on disability considerations, please contact the Office of Residential Life at 918-343-7789.

## **Fire Safety Equipment**

The fire safety equipment installed in University housing **MUST NOT** be tampered with or used for any reason other than a genuine emergency. Any act of arson, falsely reporting a fire or other emergency, falsely setting off a fire alarm, tampering with or removing from their proper location fire extinguishers, hoses, smoke detectors or any other emergency equipment, except when done with real need for such equipment, is an extremely serious violation which may result in disciplinary sanctions such as points and fines to immediate termination of contract.

## **Tornado and Severe Weather Information**

Each resident should become familiar with the safety rules provided by the Oklahoma Department of Public Safety, which are available online. In the event of a tornado warning of such nature that the Claremore City-Wide Warning System is sounded, the areas designated below are to be used by residents of University Housing. **Students having advanced warning should immediately go to the basement of the Chapman Dining Hall.** If time does not permit, go to a unit on the first floor and seek shelter in the bathroom.

### **National Weather Service Terminology:**

- *Severe Thunderstorm*: Wind gusts of 58 mph or greater and/or hail three quarters of an inch in diameter or larger.
- *Damaging Wind*: Sustained or gusty surface winds of 60 mph or greater.
- *Tornado*: A violent local storm of short duration with very high-speed winds rotating about a vortex with a funnel extending from the base of the clouds to the ground.
- *Funnel Cloud*: A tornado-type funnel extending downward from the clouds but not touching the ground.
- *Tornado or Severe Thunderstorm Watch*: Issued by the National Weather Service when conditions for a tornado or severe thunderstorm are favorable in the named area.
- *Tornado or Severe Thunderstorm Warning*: Issued by the NWS when a tornado or severe thunderstorm has been sighted visually or detected by radar. The location, direction and speed of movement of the storm are provided. Residents of the specified area should take immediate safety precautions.
- *Tornado Warning Issued*: When a tornado warning is issued for Rogers County or the sounding of the sirens for three (3) to five (5) minutes:
  - Proceed immediately to the designated shelter in your residence hall.
  - To minimize danger from flying debris, close doors around the shelter area and all residence-hall room doors.
  - Remain in the shelter until the storm front clears the area or an all-clear signal is provided by the public broadcast media. It suggests you take a battery-operated radio or TV with you to the shelter.

**IMPORTANT:** In ALL situations where evacuation is necessary, **stay away from windows.**

## Theft

Students should **never** leave their rooms unlocked. The University discourages students from keeping cash and other valuables in plain view within their room. Remember to **LOCK YOUR DOOR**. Thefts should be reported immediately to the Office of Residential Life and to the University Police by calling 918-343-7624. Any student caught stealing, or discovered in possession of stolen articles, will face immediate disciplinary action, and criminal prosecution may result from such involvement.

## Computer and Telephone Services

The University is the registered owner of all telephone numbers in University housing. The University has placed restrictions on the residence phone lines to prevent any unauthorized usage charges to these lines. The resident will be responsible for any usage charges appearing on the University's phone bill and is subject to a \$50.00 investigative/processing charge.

Subscribing to additional services using a telephone number owned by the University is prohibited and may result in an additional \$50.00 investigative/processing charge for each infringement. Students should not use the telephone in their room to obtain services.

Phone service is provided for voice calls only. Modem use is prohibited. Phone lines are not to be used for Internet connections. Violations of this policy will result in a \$50.00 per incident fine. Residents must adhere to the Computer Use, Email and Telephone use Policies detailed in the Student Code of Rights and Responsibilities.

Internet service is provided to support one (1) PC per occupant. Connecting servers to the University network and/or peer-to-peer file sharing is prohibited. All personal computers connected to the University's network must be running updated virus protection software. Failure to adhere to these policies could result in the occupant forfeiting their Internet access and/or a \$50.00 per incident fine.

## Maintenance Concerns

Students are expected to report maintenance problems in University housing such as leaky faucets, inoperable lights, HVAC problems, broken windows, damaged blinds, telephone problems, etc., to the Office of Residential Life by coming to the Clubhouse or completing work order online. Do not assume someone else has already made a report. Every student is responsible for reporting observed maintenance problems. Failure to report issues that cause further damage can result in additional charges. Maintenance will be contacted, and repairs will be made as soon as possible. Emergency repairs will be handled immediately. For emergency repairs contact the Office of Residential Life 918-343-7789 between 8:00 am and 5:00 pm and for after business hours contact the RA via the emergency cell phone.

## Pest Control

All University housing facilities are sprayed bi-monthly and upon request from residents for pests. The treatment of individual rooms will be done at the request of the residents and is subject to the discretion of the Director of Residential Life. Such requests must be submitted to the Office of Residential Life. If a unit is found to have bed bugs, the responsible student will be subject to paying decontamination fees.

## Housing Facilities Use and Common Areas

---

When space is available, residents of a given area may reserve community areas for private use, group meetings, discussions, etc. For information about reserving community areas, see your Resident Assistant or stop by the Office of Residential Life.

Completion of reservation form must be three (3) business days before an event to ensure that request does not conflict with University's educational mission and space is available.

## Study Rooms

The UVA study room that remains unlocked twenty-four (24) hours a day is located on the second floor next to the laundry room. UVB has open and closed study rooms on all three (3) floors that remain unlocked twenty-four (24) hours a day. UVC has three (3) study rooms per floor to ensure that each community has its own study space.

## Courtyard Area/Pavilion

UVA has a covered patio recreation area equipped with charcoal grills along with an outdoor sand volleyball court and swimming pool. UVB has a half-court basketball court and several areas with pergolas. UVC has an outdoor fire pit, grill, and lounge space. Groups may schedule activities in these areas by completing a reservation form.

## Bulletin Boards and Public Notices

Please take time to read the bulletin boards daily. You can find updates on MyRSU My Residence Information, RSU Residential Life Facebook, and RSU Residential Life Instagram.

Notices of importance and interest to students will be posted as they become available. Notices placed on the bulletin boards must be approved and posted through the Office of Residential Life and/or the Office of Student Affairs.

All public notices posted in University housing must be approved and posted through the Office of Residential Life and the Office of Student Affairs.

## University Services

---

### Card Access

The following are some important dining policies:

- Residents in UVA will have door access to the Clubhouse.
- Residents in UVB will have door access to UVB complex and Clubhouse.
- Residents in UVC will have door access to UVC complex and Clubhouse.
- Your card will automatically have the required meal plan dollars on it.
- Lost or damaged ID cards can be replaced in the Card Office located in Markham Hall Room 206B at the cost of \$20 per card.

### Telephone Use Policy

1. This policy sets forth the standards for responsible and acceptable use of University telephone resources. The following is prohibited:
  - a. Altering system configurations without authorization or disrupting or interfering with the delivery or administration of telephone resources. Line features are established by the University. Students are prohibited from attempting to change the features.
  - b. Using telephone resources for commercial or profit-making purposes without the University's express written authorization.
  - c. Using telephone resources for illegal activities or for conduct violating any University policy. Criminal and illegal use may include, but is not limited to, threats, harassment, copyright infringement, theft, and unauthorized access.
2. Any individual engaging in unauthorized use of telephones or other electronic communication systems resulting in charges or expenses to the University will be billed the amount incurred by the University, fined, and subject to disciplinary action, if deemed appropriate.
3. Suspected or known violations of this policy should be reported to the Office of Student Affairs. Violations will be processed by the appropriate University authorities and/or law enforcement agencies. Violations may result in revocation of telephone resource privileges, academic integrity proceedings, faculty, staff, or student disciplinary action, or legal action.

## **Parking Permits**

During your check-in, you will have the opportunity to obtain your parking permit. If you do not have vehicle information at that time, then you can obtain a parking permit in the Clubhouse during normal business hours.

## **Housing Parking**

Parking is provided for residents of all University Village complexes and the residents are required to park in the University Village parking lots with the appropriate sticker. Parking in a nonresidential parking space on other RSU parking lots is prohibited from 7:00 am until 5:00 pm, Monday through Friday, when the University is open, and classes are scheduled.

Due to the inherent hazards and potential environmental consequences, no residential parking lots may be utilized for general repair or maintenance of motor vehicles. Please restrict mechanic work to checking tire inflation, oil, transmission or other fluid levels, or changing a tire or air filter. Additional service must be performed off campus at a properly equipped facility. Derelict vehicles may not be parked on campus and are subject to impoundment.

## **Visitor Parking**

Visitors need to park in the overflow lots and are not to park in any on campus residential parking lots.

## **Food Services**

Serving hours for all food service facilities will be displayed at the Hillcat Cafe at the Dr. Carolyn Taylor Center (DCTC) and will be posted in the UVB Clubhouse for residents to review. Please contact Sodexo to receive more information about the menu. Hours of operation for the Chapman Dining Hall for 2017-2018 Monday through Thursday includes Breakfast 7:45 am to 10:00 am followed by Lunch 11:00 am to 2:30 pm and Dinner 5:30 pm to 8:00 pm. Hours of operation Friday through Sunday includes brunch from 10:30 am to 1:00 pm followed by dinner from 5:00 pm to 7:00 pm. The schedule is subject to change.

As a Family Housing or Downs Hall resident, you may purchase a meal plan. With voluntary purchase of meal plan D, unused block meals and declining flex dollars purchased should roll over from fall to spring with no additional meal plan purchase required.

As a Resident Student, I understand and agree that:

- I am required to purchase a meal plan for the Fall and Spring semesters; and
- If I select Meal Plan A, B, or C, any unused meals will be forfeited each week, unused Flex Dollars will roll over from the Fall semester to the Spring Semester, and any unused meals or Flex Dollars remaining at the end of the Spring semester will be forfeited; or
- If I select Meal Plan D (Block Plan), any unused meals or unused Flex Dollars will roll over from the Fall semester to the Spring semester and any unused meals or Flex Dollars remaining at the end of the Spring semester will be forfeited, and,
- I have guest meals each semester associated with meal plan selected. The breakdowns per plan follows: five (5) for meal plan A, four (4) for meal plan B, three (3) for meal plan C, and none with meal plan D. Any guest meals associated with each meal plan shall not roll over from one semester to the next meaning that guest meals are forfeited at the end of each semester.
- I have the first two (2) weeks of the fall and spring semester to change my meal plan with additional charges, if applicable, applied to my student account depending on Flex Dollars activity on my account through the date which I request a change in my plan.

## **Counseling Services**

The University Counseling Center was developed to provide services which complement the Rogers State University mission to prepare students to achieve professional and personal goals in dynamic local and global communities. The Counseling Center can assist with situations that are unique to the university student.

- Personal Issues including Anxiety and Depression

- Academic Concerns
- Conflict Resolution
- Time Management
- Adjustment to University Life
- Stress Management
- Financial Concerns
- Study Skills

RSU Counseling Services are designed to help students meet their educational goals, learn the process of problem solving, increase and enhance their ability for satisfying interpersonal marriage/family and peer relationships, define future career goals, and maximize their capacity for continued emotional growth beyond the University educational experience. There are no costs for counseling services, and all information is confidential in accordance with professional, legal, and state ethical guidelines.

The Counseling Center, located in the DCTC, is open from 8:00 am to 5:00 pm weekdays. Appointments may be made either in person, by phone at 918-343-7845, or by [booking online](#). Appointments outside of regular office hours may also be available. The Counseling Center is here for the benefit of the most important people at RSU, our students.

## **Students with Disabilities**

Rogers State University is committed to the goal of achieving equal educational opportunity and full participation for students with disabilities. Consistent with the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, Rogers State University ensures that no “qualified individual with a disability” will be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination on the basis of disability under any program or activity offered by Rogers State University.

Rogers State University will reasonably accommodate otherwise qualified individuals with a disability unless such accommodation would pose an undue hardship, would result in a fundamental alteration in the nature of the service, program, or activity, or would cause undue financial or administrative burdens. The term reasonable accommodation is used in its general sense in this policy to apply to students. A student must self-identify as an individual with a disability and provide appropriate diagnostic information that substantiates the disability. The Office of Accessibility & Disability Resources will assess the impact of the disability on the student’s academic program and record the required academic accommodations in a memo the student may give to appropriate faculty members. All diagnostic information is confidential. Individuals who have complaints alleging discrimination based upon a disability may file them with the Equal Opportunity Officer in accordance with prevailing University discrimination grievance procedures. Contact the Equal Opportunity Officer in the Office of Student Affairs to obtain a complete copy of the University’s Reasonable Accommodation policy.

## **Student Health Center**

The RSU Student Health Center is located in Downs Hall on the west side of the Health Sciences Building. You may also access the center through the Health Sciences Building, Room 164.

Please check their website for hours of operation which is <https://www.rsu.edu/campus-life/health-wellness/>. However, it is best to call 918-343-7614 to make an appointment.

Examples of the services provided include physical exams, immunizations, free OTC medications, treatment for acute conditions and a few on-site lab tests.

## **Career Services**

Career Services prepares students for future employment or graduate school opportunities by offering personalized career counselling. Through career planning and assessment tools, our staff will help you every step of the way from choosing a major, developing a career search strategy, applying for internships, applying to graduate schools, and accepting jobs.

## **Student Activities/Organizations**

As you are about to find out, the college experience is more than just reading textbooks, taking good notes, and earning your final grades. It is often those times you share outside of the classroom that will provide you with some of the greatest lessons you will learn during your time at RSU – whether it is making new friends, participating in campus events, being part of student organizations, or helping those less fortunate in the community.

The University is committed to educating the whole person – that means participating in community service projects, beginning lifelong friendships, and putting classroom knowledge to work in real-world situations.

To develop your “real world” skills outside the classroom, the University encourages you to become involved with on-campus organizations. For more information contact the Office of Student Activities at 918-343-7755 or stop by the Office of Student Affairs located in the DCTC.

## **Always Something to Do!**

Social, recreational, community service, and educational programs planned and implemented by RAs are offered to address the interests and needs of students. Students are encouraged to attend these programs, as they exist solely to improve the quality of life in University housing. Residents can also receive a free lockout for attending the majority of RA events.

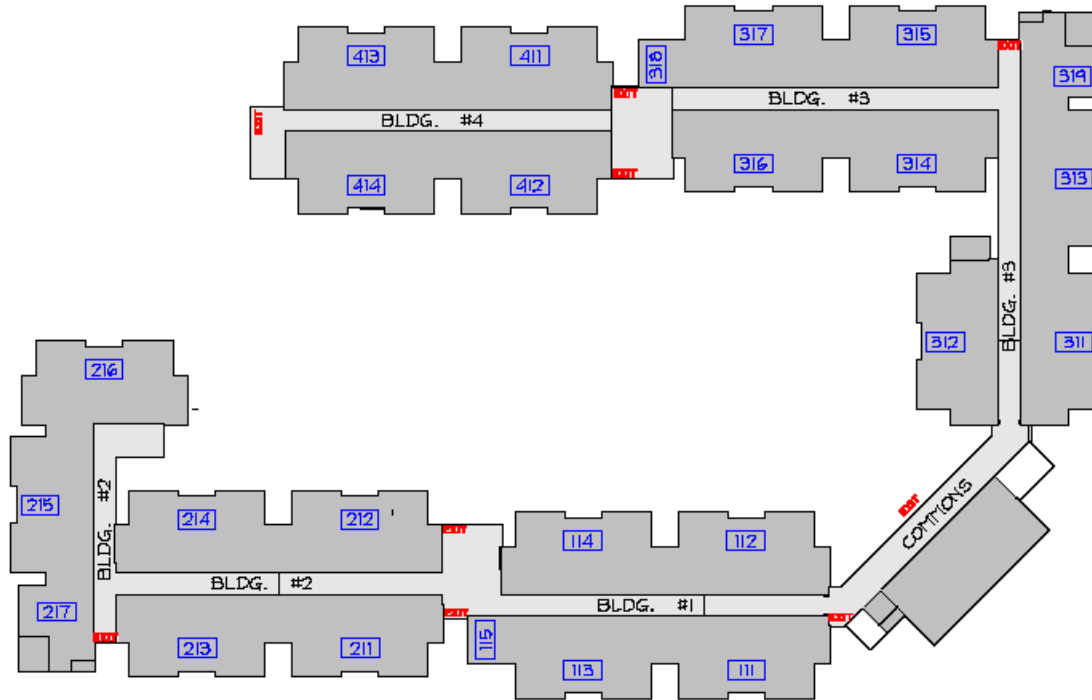
On-campus student activities range from the silly to the serious – but all are designed to spark your social, physical, and intellectual development. Plus, it is a great way to meet people, take a much-needed study break, or explore a new interest. Student activity programming includes everything from lectures and fine arts events to movie nights, intramural sports events, musical performances, on-campus concerts, and games at the Centennial Center.

The DCTC is the focal point for student activity on campus. A wide variety of events are hosted in the building throughout the year, and it contains table games, a study area, 24/7 computer lab, lounges, restrooms, vending and a television lounge. The Hillcat Café, Hilltop Coffee Shop & Juice Bar, and the University Bookstore are also located in the DCTC.

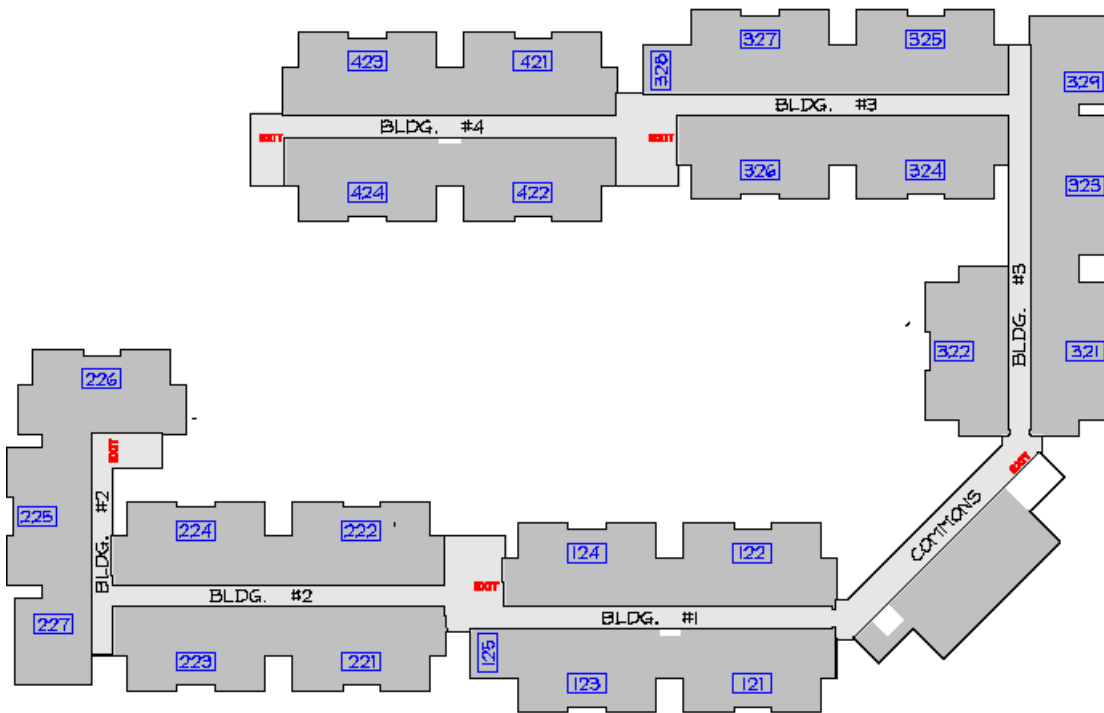
## Appendix A – Floor Diagrams

---

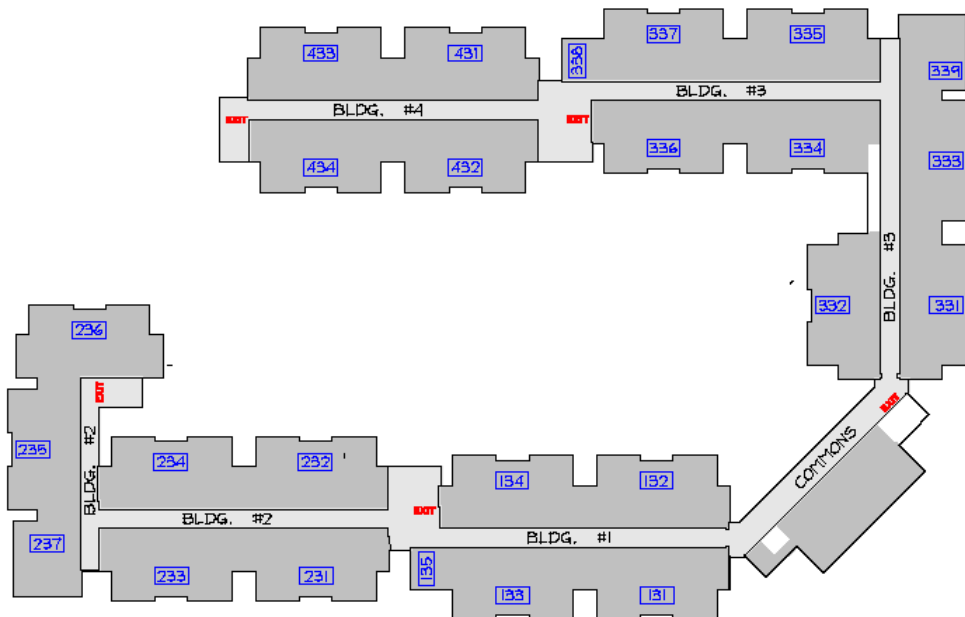
### University Village A - 1<sup>st</sup> Floor



## University Village A - 2<sup>nd</sup> Floor

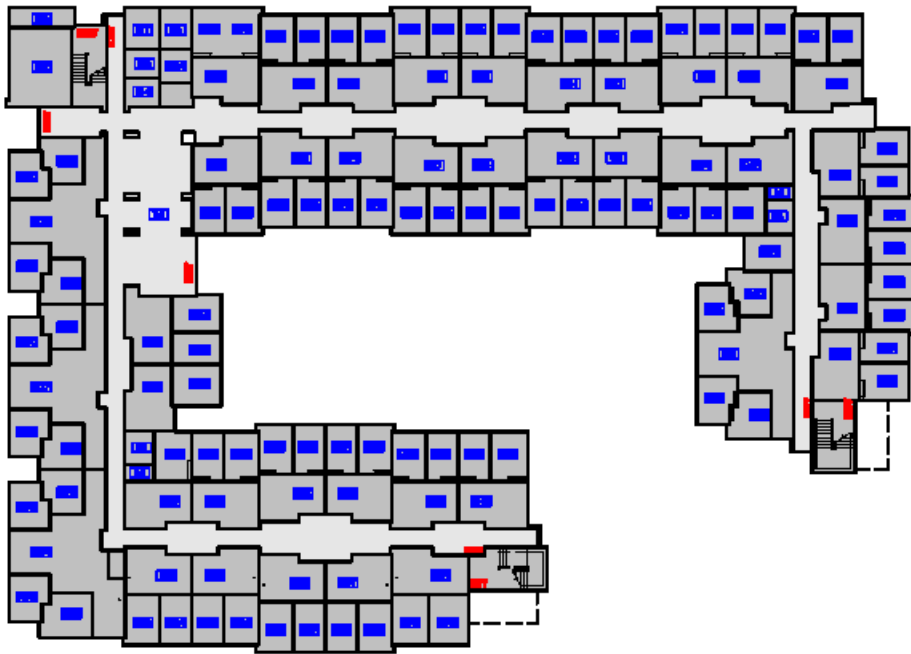


## University Village A - 3<sup>rd</sup> Floor

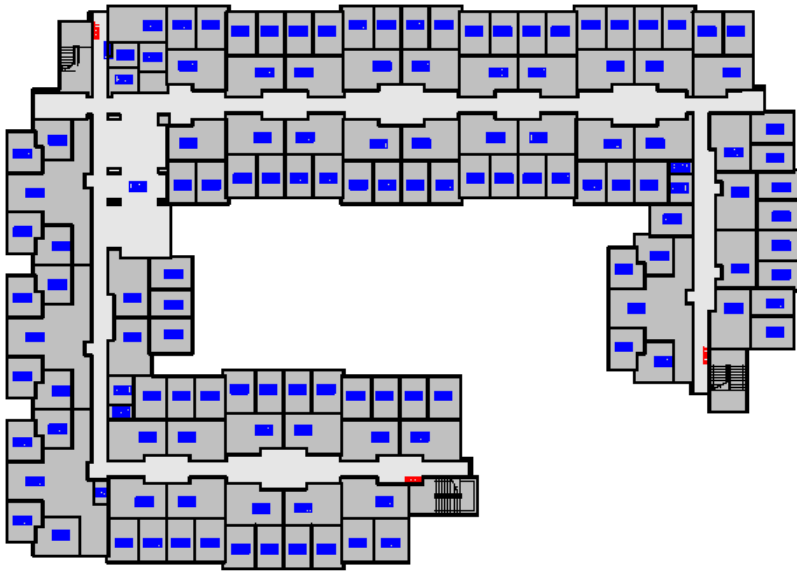




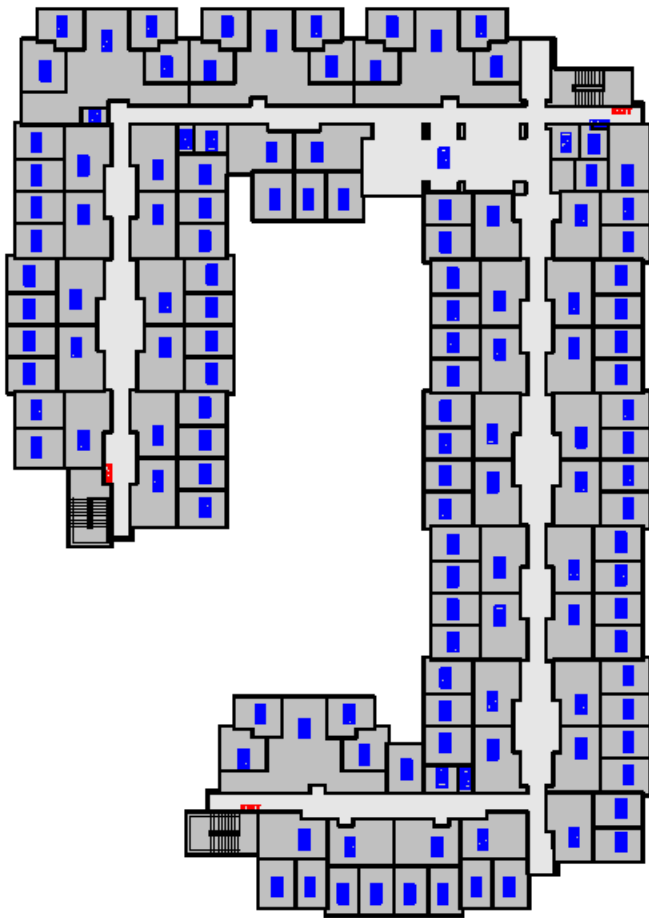
University Village B - 1<sup>st</sup> Floor



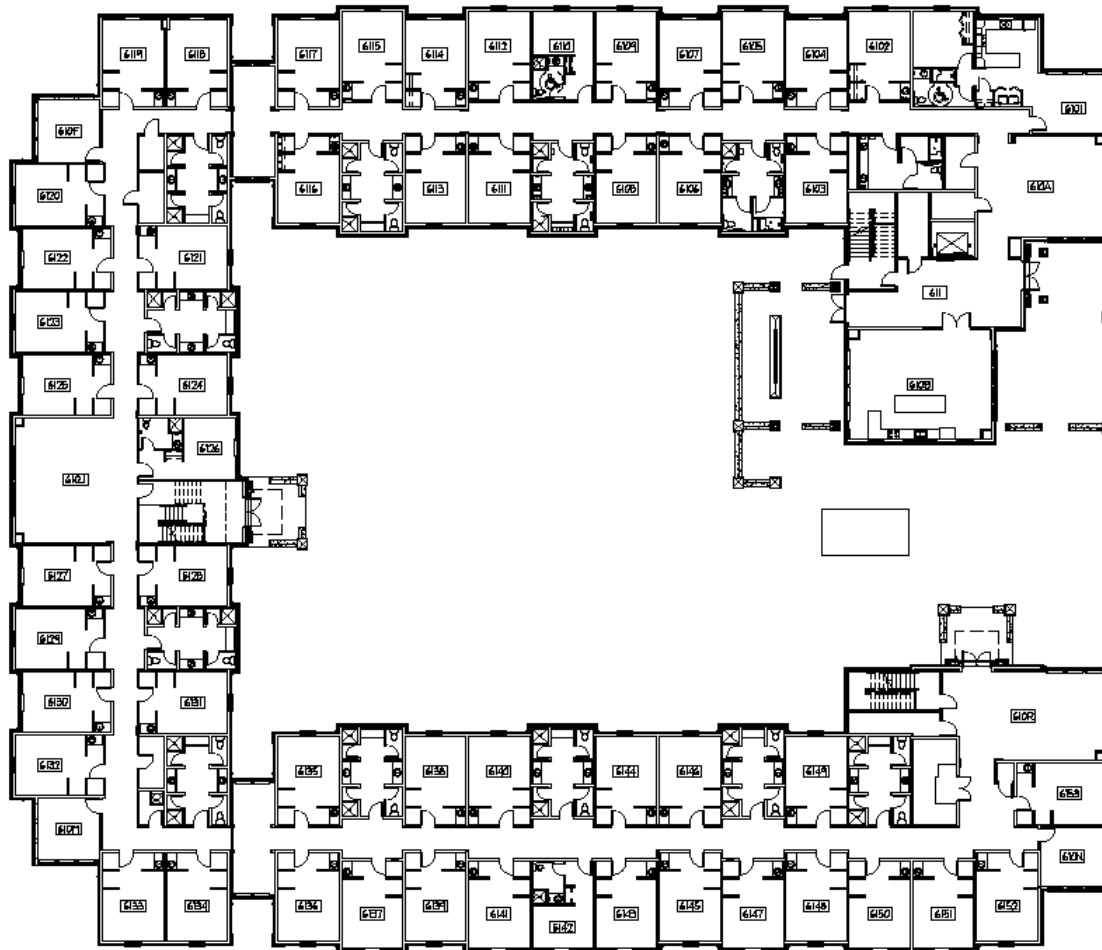
## University Village B -b2<sup>nd</sup> Floor



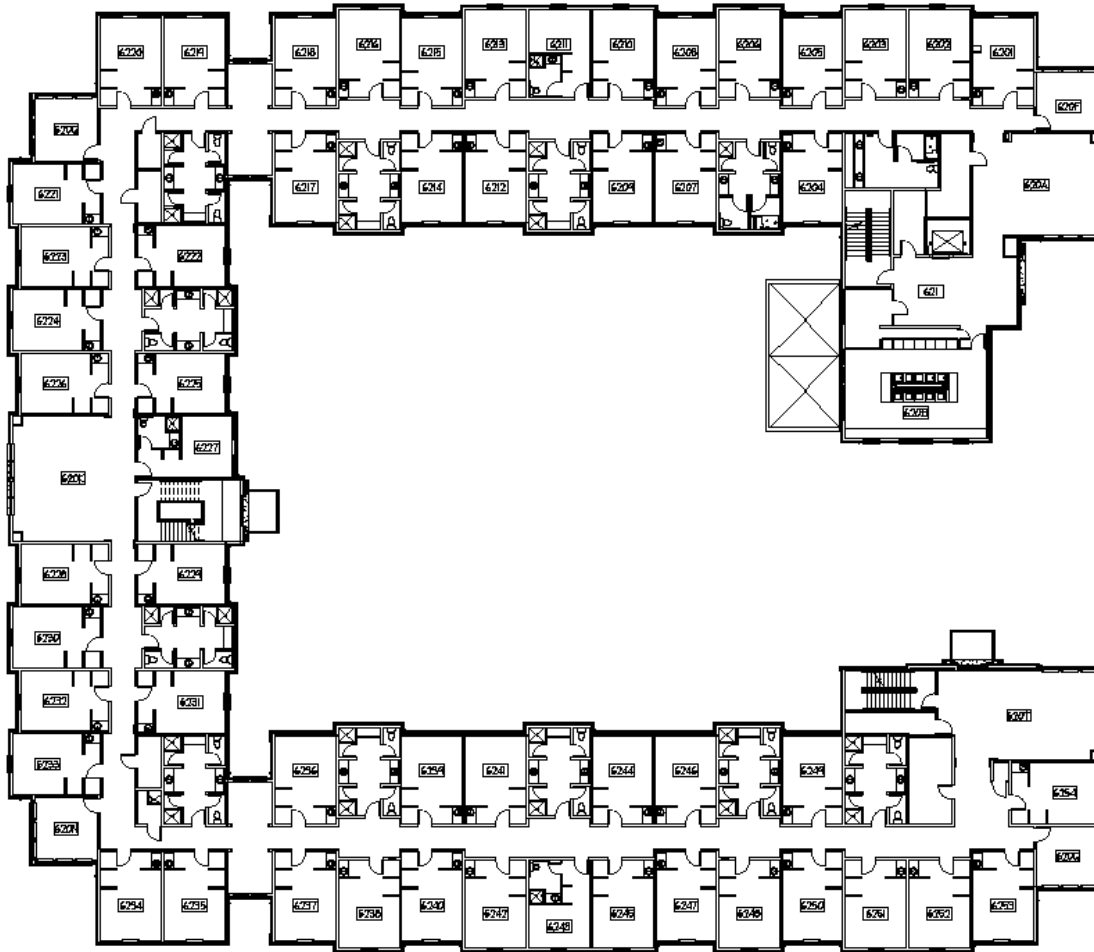
University Village B 3<sup>rd</sup> Floor



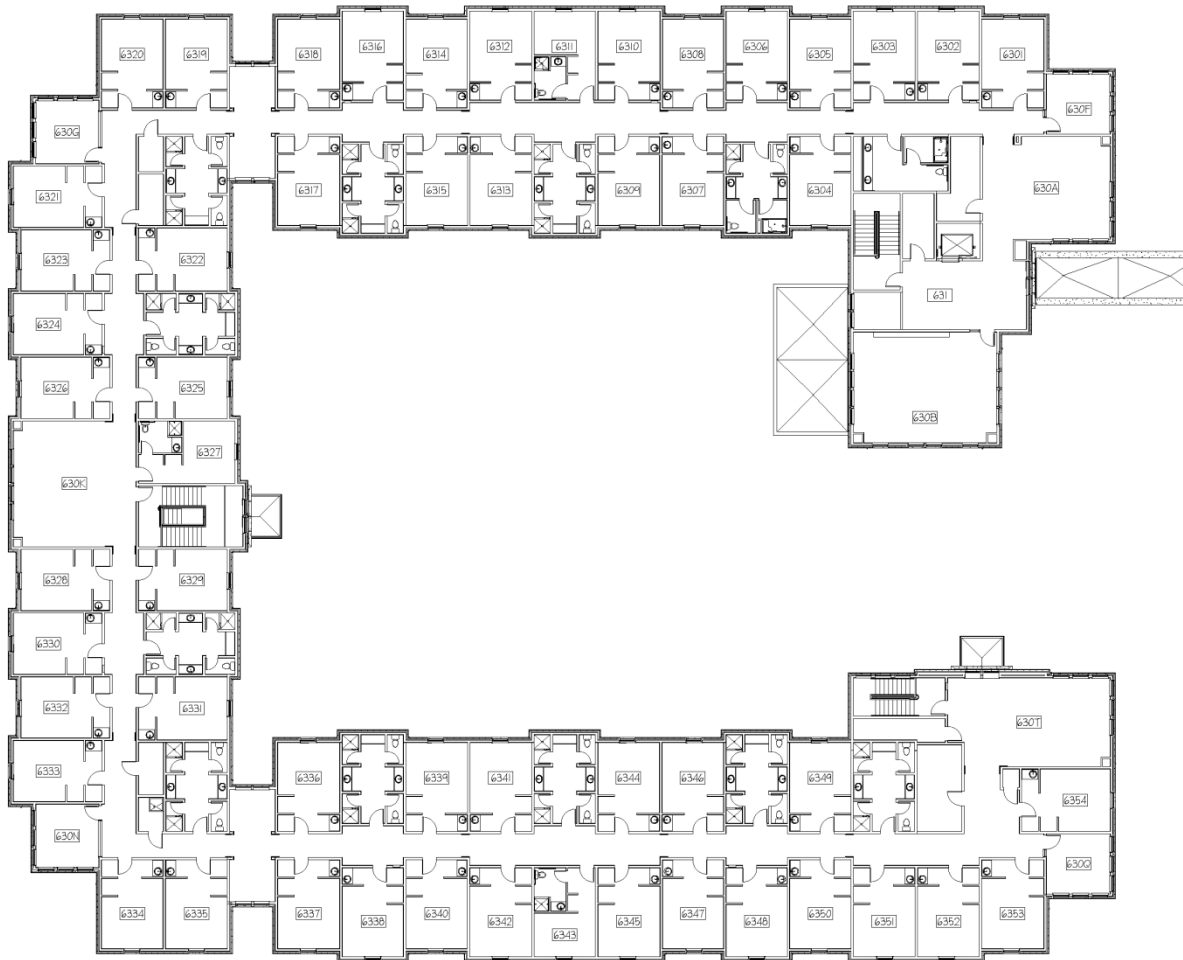
## University Village C - 1<sup>st</sup> Floor



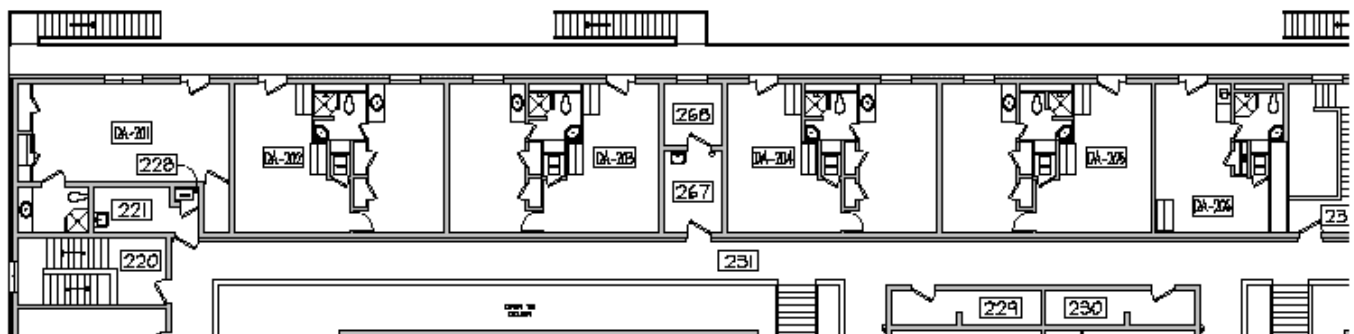
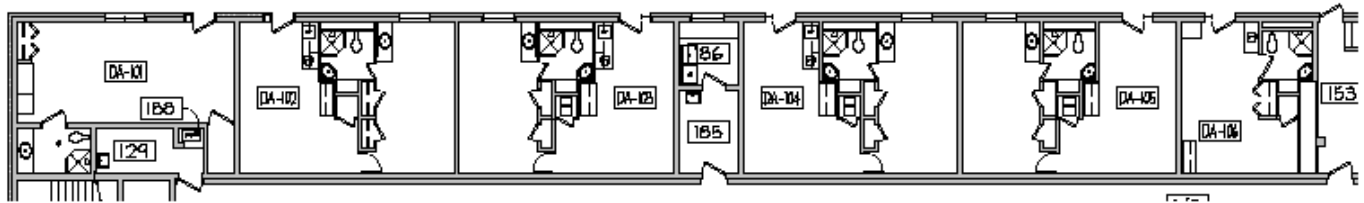
## University Village C 2<sup>nd</sup> Floor



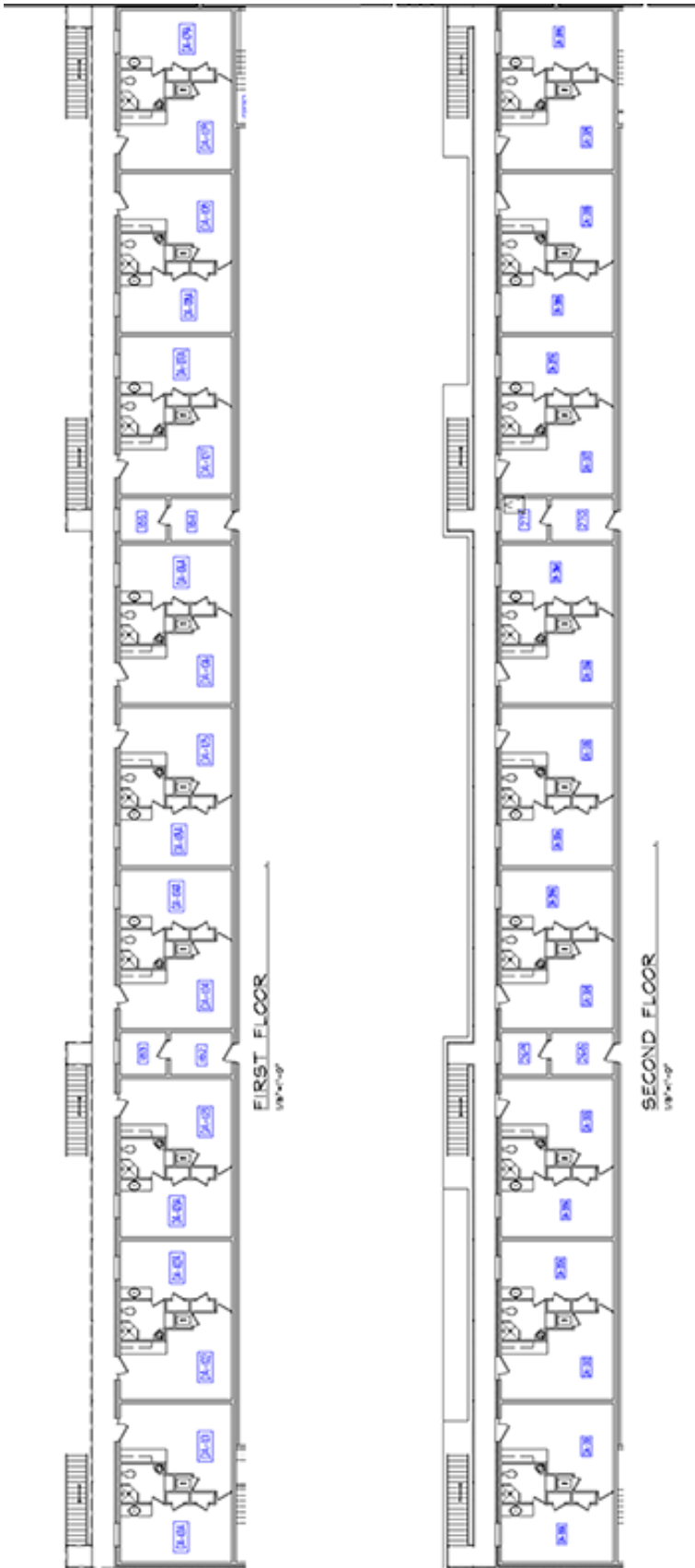
## University Village C - 3<sup>rd</sup> Floor



## Downs Hall



Family Housing





ROGERS STATE UNIVERSITY  
STATEMENT OF NET POSITION  
March 2024 (FY24)  
UNAUDITED - MANAGEMENT USE ONLY

| Assets                                  | 3/31/24              | 3/31/23              |
|-----------------------------------------|----------------------|----------------------|
| Unrestricted Cash and cash equivalents  | \$ 25,637,710        | \$ 24,455,999        |
| Restricted Cash and cash equivalents    | 4,644,371            | 4,247,307            |
| Accounts receivable - net               | 3,772,549            | 3,401,298            |
| Net other post-employment benefit asset | 139,229              | 403,387              |
| Deposits and prepaid expenses           | -                    | -                    |
| Capital assets, net                     | 60,140,136           | 63,331,435           |
| <b>Total Assets</b>                     | <b>94,333,994</b>    | <b>95,839,425</b>    |
|                                         |                      |                      |
| <b>Deferred Outflows of Resources</b>   | <b>6,365,180</b>     | <b>5,360,561</b>     |
|                                         |                      |                      |
| <b>Liabilities</b>                      |                      |                      |
| Accounts payable and accrued expenses   | 1,353,807            | 1,115,155            |
| Post-employment benefits obligation     | -                    | -                    |
| Accrued compensated absences            | 1,019,683            | 952,471              |
| Net pension liability                   | 22,895,674           | 15,084,747           |
| Unearned revenue                        | 4,760,473            | 4,535,892            |
| Bonds payable                           | 1,634,873            | 1,788,833            |
| Other financial arrangements            | 32,844,287           | 35,834,252           |
| Leases payable                          | 719,832              | 658,865              |
| Deposits held in custody for others     | 219,527              | 220,086              |
| <b>Total Liabilities</b>                | <b>65,448,157</b>    | <b>60,190,302</b>    |
|                                         |                      |                      |
| <b>Deferred Inflows</b>                 | <b>2,920,613</b>     | <b>11,317,981</b>    |
|                                         |                      |                      |
| <b>Net Position</b>                     |                      | -                    |
| Net Position                            | 32,330,405           | 29,691,704           |
| <b>Total Net Position</b>               | <b>\$ 32,330,405</b> | <b>\$ 29,691,704</b> |

**ROGERS STATE UNIVERSITY**  
**STATEMENT OF REVENUES, EXPENSES AND CHANGES TO NET POSITION**  
**FOR THE NINE MONTHS ENDED MARCH 31, 2024 AND 2023**  
**UNAUDITED - MANAGEMENT USE ONLY**

|                                                                    | 3/31/2024           | 3/31/2023           |
|--------------------------------------------------------------------|---------------------|---------------------|
| <b>Operating Revenues</b>                                          |                     |                     |
| Student tuition and fees                                           | \$ 18,006,095       | \$ 17,146,028       |
| Federal grants and contacts                                        | 2,035,039           | 2,234,753           |
| State and private grants and contracts                             | 3,141,692           | 2,687,366           |
| Auxiliary enterprises                                              | 6,868,466           | 6,414,030           |
| Other operating revenues                                           | 197,998             | 59,242              |
| <b>Total Operating Revenue</b>                                     | <u>30,249,290</u>   | <u>28,541,419</u>   |
| <b>Operating Expenses</b>                                          |                     |                     |
| Compensation and benefits                                          | 17,709,598          | 15,374,329          |
| Contractual services                                               | 2,548,246           | 2,239,630           |
| Supplies and materials                                             | 6,173,395           | 5,326,478           |
| Depreciation                                                       | 2,509,237           | 2,484,622           |
| Utilities                                                          | 1,233,707           | 1,295,800           |
| Communications                                                     | 175,328             | 176,476             |
| Scholarships and fellowships                                       | 15,805,105          | 13,843,701          |
| Other operating expenses                                           | 2,004,377           | 1,404,808           |
| <b>Total Operating Expenses</b>                                    | <u>48,158,993</u>   | <u>42,145,844</u>   |
| <b>Operating Loss</b>                                              | (17,909,703)        | (13,604,425)        |
| <b>Nonoperating Revenues (Expenses)</b>                            |                     |                     |
| State appropriations                                               | 11,984,731          | 9,792,478           |
| Federal and State Grants                                           | 6,746,027           | 5,766,652           |
| Endowment and Investment income                                    | 237,653             | 124,628             |
| Interest expense                                                   | (791,836)           | (849,609)           |
| <b>Net Nonoperating Revenues</b>                                   | <u>18,176,575</u>   | <u>14,834,150</u>   |
| <b>Income Before Other Revenues, (Expenses), Gains or (Losses)</b> | 266,871             | 1,229,725           |
| <b>Other Revenues, Expenses, Gains or Losses</b>                   |                     |                     |
| Capital state appropriations                                       | 1,675,926           | 1,686,894           |
| Capital Grants and Gifts                                           | 25,000              | 35,000              |
| <b>Total Other Revenue, (Expenses), Gains and (Losses)</b>         | <u>1,700,926</u>    | <u>1,721,894</u>    |
| <b>Change in Net Position</b>                                      | <u>\$ 1,967,798</u> | <u>\$ 2,951,619</u> |

**ROGERS STATE UNIVERSITY**  
**STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION**  
**BUDGET TO ACTUAL**  
**FOR THE NINE MONTHS ENDED MARCH 31, 2024**  
**UNAUDITED - MANAGEMENT USE ONLY**

**EXHIBIT G**

|                                                                  | FY24 Annual<br>Budget | July-March Actual | % of<br>Budget | Difference<br>Budget to Actual |
|------------------------------------------------------------------|-----------------------|-------------------|----------------|--------------------------------|
| Operating Revenues                                               |                       |                   |                |                                |
| Student Tuition and fees, net                                    | \$ 23,567,724         | \$ 18,006,095     | 76%            | \$ 5,561,629                   |
| Federal grants and contacts                                      | 4,532,239             | 2,035,039         | 45%            | \$ 2,497,200                   |
| State and private grants and contracts                           | 1,106,146             | 3,141,692         | 284%           | \$ (2,035,545)                 |
| Auxiliary enterprises                                            | 10,781,219            | 6,868,466         | 64%            | \$ 3,912,752                   |
| Other Revenue/Use of Reserves                                    | 2,604,065             | 197,998           | 8%             | \$ 2,406,067                   |
| Total Operating Revenue                                          | 42,591,393            | 30,249,290        | 71%            | 12,342,103                     |
| Operating Expenses                                               |                       |                   |                |                                |
| Compensation and benefits                                        | 27,872,597            | 17,709,598        | 64%            | 10,162,999                     |
| Contractual services                                             | 4,006,743             | 2,548,246         | 64%            | 1,458,497                      |
| Supplies and materials                                           | 17,410,619            | 6,173,395         | 35%            | 11,237,225                     |
| Utilities                                                        | 1,986,760             | 1,233,707         | 62%            | 753,053                        |
| Communications                                                   | 306,605               | 175,328           | 57%            | 131,277                        |
| Other operating expenses                                         | 3,083,688             | 2,004,377         | 65%            | 1,079,311                      |
| Depreciation expense                                             | -                     | 2,509,237         | 0%             | (2,509,237)                    |
| Scholarships                                                     | 14,757,245            | 15,805,105        | 107%           | (1,047,860)                    |
| Total Operating Expenses                                         | 69,424,257            | 48,158,993        | 69%            | 21,265,264                     |
| Operating Income (Loss)                                          | (26,832,864)          | (17,909,703)      |                | (8,923,161)                    |
| Nonoperating Revenues (Expenses)                                 |                       |                   |                |                                |
| State appropriations                                             | 15,810,826            | 11,984,731        | 76%            | 3,826,095                      |
| On-behalf OTRS Contributions                                     | -                     | -                 | 0%             | -                              |
| Federal and State Grants                                         | 6,746,027             | 6,746,027         | 100%           | -                              |
| Investment income                                                | 115,170               | 237,653           | 206%           | (122,483)                      |
| OSHRE Endowment income                                           | 92,478                | -                 | 0%             | 92,478                         |
| Interest expense                                                 | -                     | (791,836)         | 0%             | 791,836                        |
| Net Nonoperating Revenues                                        | 22,764,501            | 18,176,575        | 80%            | 4,587,926                      |
| Income (Loss) Before Other Revenues, Expenses, Gains or (Losses) | (4,068,363)           | 266,871           |                | (4,335,235)                    |
| Other Revenues, Expenses, Gains or (Losses)                      |                       |                   |                |                                |
| State appropriations restricted for capital purposes             | -                     | 1,000,000         | 0%             | (1,000,000)                    |
| Capital Gifts and Grants                                         | 55,117                | 25,000            | 45%            | 30,117                         |
| On-behalf state appropriation restricted for debt service        | -                     | 675,926           | 0%             | (675,926)                      |
| Total Other Revenues, Expenses, Gains or (Losses)                | 55,117                | 1,700,926         |                | (1,645,809)                    |
| Change in Net Position                                           | \$ (4,013,246)        | \$ 1,967,798      |                | \$ (5,981,044)                 |

**OU - Norman Campus**  
**FY24 Projections and FY25 Proposed Budget**  
**(\$ in thousands)**

**Attachment 1**  
**EXHIBIT H**

|                                                              |  | FY 2024         |                           | FY 2025                      |                 | FY2025 Budget Comments/Assumptions                                                                   |
|--------------------------------------------------------------|--|-----------------|---------------------------|------------------------------|-----------------|------------------------------------------------------------------------------------------------------|
|                                                              |  | Original Budget | YTD Actuals (Jul. - Mar.) | Projected Actuals Annualized | Proposed Budget |                                                                                                      |
|                                                              |  |                 |                           |                              |                 |                                                                                                      |
| Operating Revenues                                           |  |                 |                           |                              |                 |                                                                                                      |
| Student tuition and fees (net of scholarship allowances)     |  | 390,000         | 360,905                   | 397,000                      | 406,000         | 3% tuition (\$7M), targeted college fees (\$0.9M), OU Online (\$2.6M); Law enrollment change (\$1M)  |
| Federal grants and contracts                                 |  | 159,000         | 121,287                   | 165,000                      | 177,000         | Expiration of GeoCarb (\$9.5M), offset by postal service contract (\$9.2M) and \$12M in other grants |
| State grants and contracts                                   |  | 65,000          | 60,471                    | 80,000                       | 80,000          | No change due to the conclusion of some grants being offset by new awards                            |
| Private grants and contracts                                 |  | 11,000          | 7,457                     | 11,000                       | 11,000          | No significant revenue changes                                                                       |
| Sales and services of auxiliary enterprises:                 |  |                 |                           |                              |                 |                                                                                                      |
| Housing and food service revenues                            |  | 76,000          | 70,132                    | 78,000                       | 84,000          | Increases in Housing rates (3-6%), meal plan rates (8%), and freshman enrollment                     |
| Net athletic revenues                                        |  | 117,400         | 85,667                    | 122,000                      | 106,000         | Shifts in conference distributions (\$20M) and multimedia revenue (\$2M)                             |
| Other                                                        |  | 36,000          | 26,772                    | 37,000                       | 38,000          | Slight increase due to freshman class; no rate changes                                               |
| Other revenues                                               |  | 34,000          | 29,981                    | 39,000                       | 40,000          | 3% inflationary growth                                                                               |
| Total operating revenues                                     |  | 888,400         | 762,672                   | 929,000                      | 942,000         |                                                                                                      |
| Operating Expenses                                           |  |                 |                           |                              |                 |                                                                                                      |
| Compensation and benefits                                    |  | 623,000         | 480,939                   | 633,967                      | 668,000         | Merit raise program (\$15M), Grant-related growth (\$13.3M), GA increases (\$6M)                     |
| Contractual services                                         |  | 186,000         | 158,164                   | 198,000                      | 200,000         | 3% inflationary growth, change in research activity; FY24 includes one-time contract change          |
| Supplies and materials                                       |  | 50,000          | 43,115                    | 65,000                       | 68,000          | 3% inflationary growth, plus change in research expenditure activity                                 |
| Depreciation                                                 |  | 79,000          | 68,320                    | 91,000                       | 91,000          | Consistent with prior year                                                                           |
| Utilities                                                    |  | 48,000          | 33,449                    | 45,000                       | 45,000          | Pending electrical rate increases offset by ongoing efficiency efforts                               |
| Communications                                               |  | 9,000           | 4,707                     | 6,000                        | 6,000           | 3% inflationary growth, plus change in research expenditure activity                                 |
| Scholarships                                                 |  | 52,000          | 26,807                    | 54,000                       | 56,000          | 3% increase above FY24 levels, consistent with tuition rate increases                                |
| Travel                                                       |  | 27,000          | 22,510                    | 30,000                       | 33,000          | Increase primarily due to Athletics travel for conference events                                     |
| Other expense                                                |  | 55,000          | 47,716                    | 64,000                       | 65,000          | Slight increase due to grant-related activity                                                        |
| Total operating expenses                                     |  | 1,129,000       | 885,727                   | 1,186,967                    | 1,232,000       |                                                                                                      |
| Operating loss                                               |  | (240,600)       | (123,055)                 | (257,967)                    | (290,000)       |                                                                                                      |
| Nonoperating Revenues and (Expenses)                         |  |                 |                           |                              |                 |                                                                                                      |
| State appropriations                                         |  | 183,000         | 139,430                   | 183,000                      | 184,000         | Additional support for property insurance premiums                                                   |
| State on-behalf payments                                     |  | 12,000          | 12,916                    | 17,000                       | 18,000          | State OTRS contribution on-behalf of OU; consistent with compensation trend                          |
| Federal grants and contracts                                 |  | 39,000          | 33,328                    | 35,000                       | 36,000          | 1.5% Increase in Pell Grants (\$525K), which primarily comprises this line-item                      |
| State grants and contracts                                   |  | 18,000          | 16,928                    | 19,000                       | 20,000          | Primarily state financial aid; Increase consistent with tuition rate increase                        |
| Private gifts                                                |  | 67,000          | 28,459                    | 70,000                       | 70,000          | No significant change anticipated in drawdowns from OUF                                              |
| Interest on indebtedness                                     |  | (42,000)        | (27,181)                  | (29,000)                     | (40,000)        | New debt for Housing and Athletics, including Softball, Gymnastics, Tennis, and Golf                 |
| Investment income/loss                                       |  | 4,000           | 10,707                    | 14,000                       | 10,000          | Return on Regents' Fund investments with modest market improvement.                                  |
| Gain/(loss) on disposal of assets                            |  | -               | (1,097)                   | -                            | -               | No material asset disposals planned for FY25                                                         |
| Endowment income                                             |  | 18,000          | 18,227                    | 24,000                       | 24,000          | OSRHE matching funds and reimbursements from endowed OUF funds                                       |
| Net nonoperating revenues and (expenses)                     |  | 299,000         | 231,717                   | 333,000                      | 322,000         |                                                                                                      |
| Income before other revenues, (expenses), gains, or (losses) |  | 58,400          | 108,662                   | 75,033                       | 32,000          |                                                                                                      |
| Other Revenue, Expenses, Gains or Losses                     |  |                 |                           |                              |                 |                                                                                                      |
| Federal grants and contracts for capital projects            |  | -               | -                         | -                            | -               | New federal capital funding for airport to be spent in FY26 and beyond                               |
| State appropriations for capital projects                    |  | 10,000          | 8,318                     | 11,000                       | -               | One-time capital support expired in FY24                                                             |
| Private gifts for capital assets                             |  | 33,500          | 18,207                    | 20,000                       | 19,600          | Capital draws of donor funds for Softball, Jacobson Hall, Lloyd Noble, Golf, Tennis, & Gymnastics    |
| State school land funds                                      |  | 6,800           | 7,777                     | 10,000                       | 12,000          | Draw of Section 13 funds from the Land Commission                                                    |
| On-behalf payments for OCIA capital leases                   |  | 5,000           | 3,755                     | 5,000                        | 5,000           | Consistent with prior year                                                                           |
| Gain (loss) on sale of fixed assets                          |  | 42,000          | -                         | -                            | -               | Consistent with prior year                                                                           |
| Additions to permanent endowments                            |  | -               | 24                        | 24                           | -               | Consistent with prior year                                                                           |
| Total other revenue, (expenses), gains, or (losses)          |  | 97,300          | 38,081                    | 46,024                       | 36,600          |                                                                                                      |
| Change in Net Position                                       |  | 155,700         | 146,743                   | 121,057                      | 68,600          |                                                                                                      |

EXHIBIT H

**EXHIBIT H**

**University of Oklahoma - Tulsa Campus (Norman Programs)**  
**Proposed FY 2025 Operating Budget**

Attachment 1  
**EXHIBIT H**

|                                             | <b>Actual<br/>FY 2023</b> | <b>Projected<br/>FY 2024</b> | <b>Budget<br/>FY 2025</b> |
|---------------------------------------------|---------------------------|------------------------------|---------------------------|
| <b>Operating Revenues</b>                   |                           |                              |                           |
| Student Tuition (net of waivers)            | 2,194,846                 | 2,131,928                    | 2,420,200                 |
| Student Fees                                | 1,330,918                 | 1,046,501                    | 1,139,189                 |
| Research Centers                            | 810,222                   | 821,226                      | 1,215,414                 |
| Other Revenues                              | 124,101                   | 128,133                      | 135,000                   |
| Total operating revenues                    | <u>4,460,087</u>          | <u>4,127,788</u>             | <u>4,909,804</u>          |
| <b>Operating Expenses</b>                   |                           |                              |                           |
| College of Architecture                     | 312,049                   | 251,570                      | 290,449                   |
| College of Arts & Sciences                  | 3,081,898                 | 2,900,386                    | 2,680,201                 |
| College of Business                         | 81,251                    | 59,173                       | 71,884                    |
| College of Education                        | 2,477,896                 | 2,476,364                    | 3,674,571                 |
| College of Engineering                      | 1,089,763                 | 1,190,408                    | 1,003,212                 |
| Polytechnic Institute                       | 80,875                    | 1,336,793                    | 3,192,205                 |
| Student Affairs                             | 150,271                   | 99,389                       | 92,365                    |
| University Libraries                        | 100,961                   | 60,274                       | 189,766                   |
| Administration <sup>A</sup>                 | 1,924,591                 | 2,564,650                    | 2,125,812                 |
| Total operating expenses                    | <u>9,299,556</u>          | <u>10,939,006</u>            | <u>13,320,465</u>         |
| Operating loss                              | <u>(4,839,469)</u>        | <u>(6,811,218)</u>           | <u>(8,410,661)</u>        |
| <b>Nonoperating Revenues and (Expenses)</b> |                           |                              |                           |
| State Appropriations                        | 3,518,600                 | 3,518,600                    | 3,518,600                 |
| State school land funds                     | -                         | -                            | -                         |
| One-Time State Support via UHAT             | 10,000,000                | -                            | -                         |
| Norman Campus Transfer                      | 184,175                   | 299,381                      | 296,867                   |
| HSC/College of Medicine Transfer            | 400,000                   | 400,000                      | 400,000                   |
| Private Gifts                               | 293,105                   | 407,472                      | 450,000                   |
| Endowment Income                            | 476,499                   | 552,342                      | 564,435                   |
| Net nonoperating revenues                   | <u>14,872,379</u>         | <u>5,177,795</u>             | <u>5,229,902</u>          |
| <b>Change in Net Position<sup>B</sup></b>   | <u><u>10,032,909</u></u>  | <u><u>(1,633,423)</u></u>    | <u><u>(3,180,759)</u></u> |

<sup>A</sup> Administration includes the OU Tulsa areas of President, Provost, Marketing & Communications, and Accessibility & Opportunity.

<sup>B</sup> Projected FY24 & FY25 deficit related to Polytechnic expansion. Funding will be covered from cash revenues allocated with the receipt of \$10M in one time State support in FY23.

**EXHIBIT H**

**University of Oklahoma - Tulsa Campus  
Operating Expense Budget**

**Attachment 1  
EXHIBIT H**

|                           | College of<br>Architecture | College of Arts<br>& Sciences | College of<br>Business | College of<br>Education | College of<br>Engineering | Polytechnic<br>Institute | Student Affairs | University<br>Libraries | Administration | Total FY25<br>Budget |
|---------------------------|----------------------------|-------------------------------|------------------------|-------------------------|---------------------------|--------------------------|-----------------|-------------------------|----------------|----------------------|
| <b>Operating Expenses</b> |                            |                               |                        |                         |                           |                          |                 |                         |                |                      |
| Compensation - Faculty    | 224,241                    | 1,585,620                     | -                      | 1,413,537               | 680,403                   | 1,328,334                | -               | 76,704                  | 28,830         | 5,337,669            |
| Fringe Benefits - Faculty | 47,783                     | 413,126                       | -                      | 337,345                 | 139,449                   | 375,254                  | -               | 7,678                   | 3,439          | 1,324,074            |
| Compensation - Staff      | -                          | 309,104                       | 56,050                 | 1,374,489               | 59,370                    | 235,400                  | -               | -                       | 1,197,784      | 3,232,197            |
| Fringe Benefits - Staff   | -                          | 83,921                        | 15,834                 | 185,622                 | 12,620                    | 66,501                   | -               | -                       | 320,485        | 684,983              |
| Communications            | -                          | -                             | -                      | 18,000                  | -                         | -                        | -               | -                       | -              | 18,000               |
| Contractual Services      | -                          | 21,600                        | -                      | 20,000                  | -                         | -                        | -               | -                       | 2,500          | 44,100               |
| Supplies and Materials    | 4,200                      | 10,000                        | -                      | 30,000                  | 35,300                    | 20,000                   | -               | 22,000                  | 9,000          | 130,500              |
| Travel                    | 2,000                      | 5,000                         | -                      | 48,000                  | 5,000                     | 90,000                   | -               | -                       | 50,000         | 200,000              |
| Utilities                 | 1,600                      | 19,000                        | -                      | 16,000                  | 15,000                    | 10,000                   | -               | -                       | 23,040         | 84,640               |
| Other                     | 10,625                     | 232,831                       | -                      | 231,578                 | 56,069                    | 1,066,717                | 92,365          | 83,384                  | 490,733        | 2,264,302            |
| Total operating expenses  | 290,449                    | 2,680,201                     | 71,884                 | 3,674,571               | 1,003,212                 | 3,192,205                | 92,365          | 189,766                 | 2,125,812      | 13,320,465           |

**University of Oklahoma  
College of Law  
Proposed FY 2025 Operating Budget**

Attachment 1  
**EXHIBIT H**

|                                             | <b>Actual<br/>FY 2023</b> | <b>Projected<br/>FY2024</b> | <b>Budget<br/>FY 2025</b> |
|---------------------------------------------|---------------------------|-----------------------------|---------------------------|
| <b>Operating Revenues</b>                   |                           |                             |                           |
| Student Tuition (net of waivers)            | 15,812,249                | 15,631,652                  | 14,645,371                |
| Mandatory Student Fees                      | 3,391,441                 | 3,127,342                   | 3,214,273                 |
| Program Specific Fees                       | 156,366                   | 307,042                     | 156,000                   |
| Other                                       | 301,160                   | 922,789                     | 387,945                   |
| Total operating revenues                    | <u>19,661,215</u>         | <u>19,988,825</u>           | <u>18,403,589</u>         |
| <b>Operating Expenses</b>                   |                           |                             |                           |
| Compensation - Faculty                      | 7,739,572                 | 8,258,713                   | 8,136,092                 |
| Fringe Benefits - Faculty                   | 1,981,102                 | 2,096,908                   | 1,957,039                 |
| Compensation - Staff                        | 3,352,613                 | 3,382,162                   | 3,520,566                 |
| Fringe Benefits - Staff                     | 934,037                   | 934,332                     | 867,327                   |
| Contractual Services                        | 4,131,454                 | 5,583,329                   | 4,672,205                 |
| Supplies and Materials                      | 446,709                   | 704,864                     | 85,700                    |
| Utilities                                   | 439,316                   | 447,336                     | 552,890                   |
| Communications                              | 137,209                   | 126,090                     | 130,000                   |
| Scholarships                                | 1,799,022                 | 1,777,332                   | 1,650,000                 |
| Travel                                      | 519,263                   | 582,863                     | 408,250                   |
| Other                                       | 2,072,830                 | 2,008,108                   | 2,287,399                 |
| Total operating expenses                    | <u>23,553,127</u>         | <u>25,902,037</u>           | <u>24,267,468</u>         |
| Operating loss                              | <u>(3,891,912)</u>        | <u>(5,913,212)</u>          | <u>(5,863,879)</u>        |
| <b>Nonoperating Revenues and (Expenses)</b> |                           |                             |                           |
| State Appropriations                        | 4,659,252                 | 5,081,232                   | 5,081,232                 |
| Endowment Income                            | 332,838                   | 485,917                     | 546,764                   |
| Private Gifts                               | 622,161                   | 946,504                     | 411,035                   |
| Net nonoperating revenues and (expenses)    | <u>5,614,251</u>          | <u>6,513,653</u>            | <u>6,039,031</u>          |
| <b>Change in Net Position</b>               | <u><u>1,722,339</u></u>   | <u><u>600,441</u></u>       | <u><u>175,152</u></u>     |

**EXHIBIT H**

**University of Oklahoma**  
**Oklahoma Geological Survey**  
**Proposed FY 2025 Operating Budget**

Attachment 1

**EXHIBIT H**

|                                             | <b>Actual<br/>FY 2023</b> | <b>Projected<br/>FY2024</b> | <b>Budget<br/>FY 2025</b> |
|---------------------------------------------|---------------------------|-----------------------------|---------------------------|
| <b>Operating Revenues*</b>                  |                           |                             |                           |
| Sponsored Research Initiative               | 22,655                    | 24,445                      | 25,000                    |
| Sales & Services                            | 263,816                   | 249,520                     | 508,492                   |
| Total operating revenues                    | <u>286,472</u>            | <u>273,965</u>              | <u>533,492</u>            |
| <b>Operating Expenses</b>                   |                           |                             |                           |
| Compensation - Faculty**                    | 741,484                   | 875,709                     | 1,309,707                 |
| Fringe Benefits - Faculty                   | 230,323                   | 271,815                     | 226,412                   |
| Compensation - Staff                        | 811,528                   | 764,874                     | 796,989                   |
| Fringe Benefits - Staff                     | 252,108                   | 231,224                     | 203,959                   |
| Contractual Services                        | 172,862                   | 196,899                     | 205,000                   |
| Supplies and Materials                      | 28,817                    | 52,819                      | 60,000                    |
| Communications                              | 79,724                    | 82,347                      | 60,000                    |
| Travel                                      | 41,188                    | 49,674                      | 52,500                    |
| Other                                       | 210,623                   | 244,019                     | 240,000                   |
| Total operating expenses                    | <u>2,568,656</u>          | <u>2,769,380</u>            | <u>3,154,567</u>          |
| Operating loss                              | <u>(2,282,184)</u>        | <u>(2,495,415)</u>          | <u>(2,621,075)</u>        |
| <b>Nonoperating Revenues and (Expenses)</b> |                           |                             |                           |
| State Appropriations                        | 2,688,877                 | 2,664,464                   | 2,621,075                 |
| Net nonoperating revenues and (expenses)    | <u>2,688,877</u>          | <u>2,664,464</u>            | <u>2,621,075</u>          |
| <b>Change in Net Position</b>               | <u><b>406,693</b></u>     | <u><b>169,049</b></u>       | <u><b>-</b></u>           |

\*Above figures exclude grant revenue and related expenses. FY23 grant revenue and expense totaled \$605,000

\*\*The OGS FY25 budget contains \$473,000 in faculty compensation for vacant positions.

**EXHIBIT H**



**University of Oklahoma - HSC Campus**  
**FY25 Budget**  
(\$ in thousands)

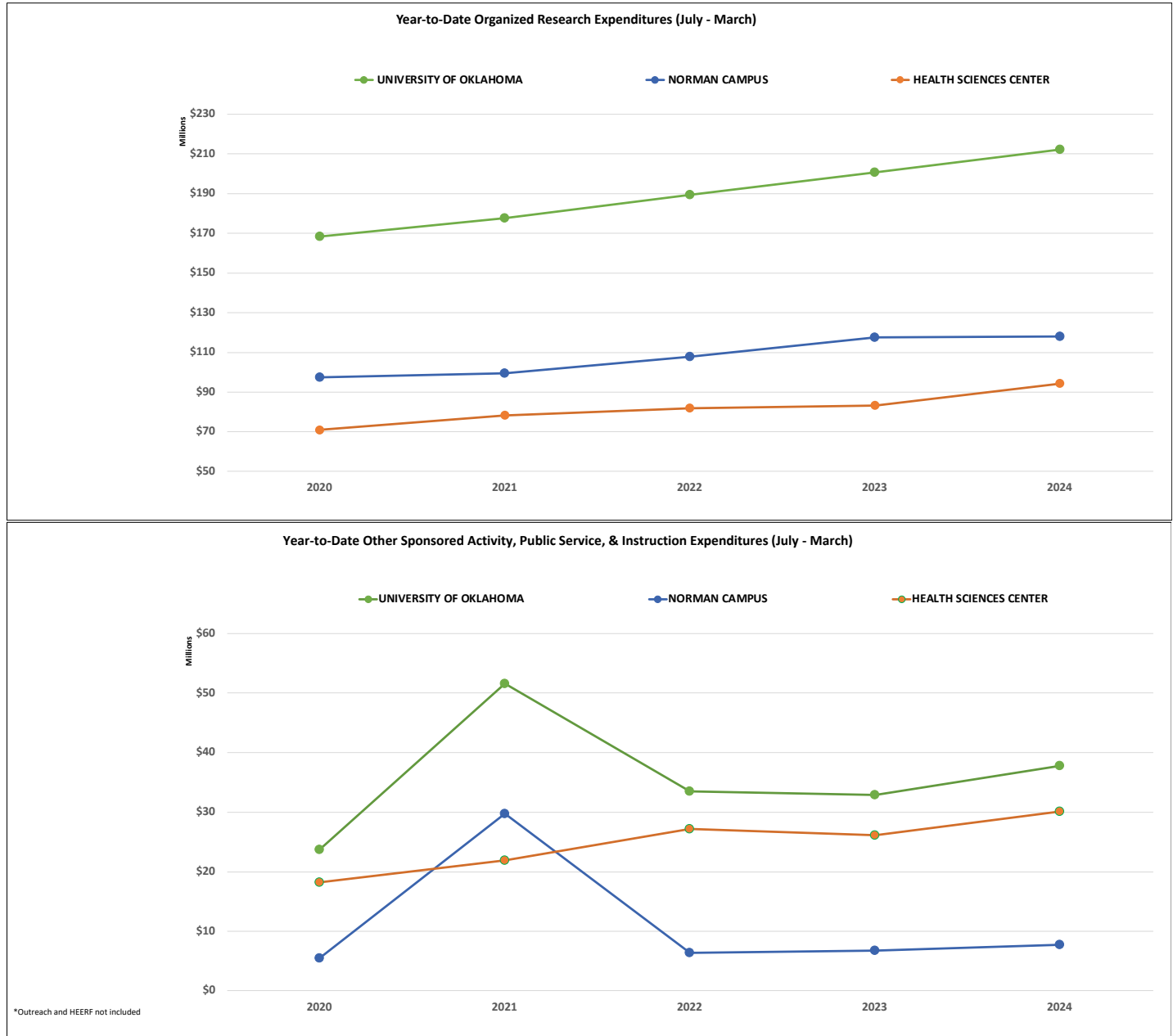
**Attachment 2**

**EXHIBIT H**

| FY 2024                                                       |                       |                              |                            |                    | FY 2025   | FY 2025 Budget Comments/Assumptions                                                                                                         |
|---------------------------------------------------------------|-----------------------|------------------------------|----------------------------|--------------------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------|
| Original Budget                                               | YTD Actuals Jul - Mar | Projected Actuals Annualized | Total Est FY25 Adjustments | Preliminary Budget |           |                                                                                                                                             |
| Operating Revenues                                            |                       |                              |                            |                    |           |                                                                                                                                             |
| Student tuition and fees (net of scholarship allowances)      | 76,031                | 69,090                       | 76,031                     | 3,156              | 79,187    | Enrollment & tuition increases                                                                                                              |
| Patient care                                                  | 67,812                | 49,414                       | 65,885                     | -                  | 65,885    | Flat; Tulsa makes up 90-95%                                                                                                                 |
| Pharmaceutical sales                                          | 59,899                | 46,509                       | 62,012                     | 3,000              | 65,012    | \$3M new COP nuclear pharmacy revenue in FY25                                                                                               |
| Federal grants and contracts                                  | 109,089               | 86,593                       | 115,457                    | 2,309              | 117,766   | 2% growth                                                                                                                                   |
| State grants and contracts                                    | 94,961                | 81,923                       | 109,231                    | (12,918)           | 96,313    | New UHAT funding for Psychiatric Residency Program \$2.1M; loss of \$15M UHAT funding for SCC Tulsa Cancer Center to build the Center       |
| Private grants and contracts                                  | 236,463               | 187,134                      | 249,512                    | 10,000             | 259,512   | Extra \$10M of variable mission support from OU Health                                                                                      |
| Sales and services of educational activities                  | 2,015                 | 1,584                        | 2,112                      | -                  | 2,112     | Flat; Dental Student Clinics                                                                                                                |
| Sales and services of auxiliary enterprises:                  |                       |                              |                            |                    |           |                                                                                                                                             |
| Steam and Chill                                               | 11,995                | 8,738                        | 11,651                     | 266                | 11,916    | 4% increase; reimbursement from utility customers                                                                                           |
| Other                                                         | 42,315                | 31,493                       | 41,991                     | (1,600)            | 40,391    | 57% of the 4% increase                                                                                                                      |
| Other revenues                                                | 11,771                | 8,330                        | 11,107                     | -                  | 11,107    | Losing \$1.6M in OU Health lease revenues                                                                                                   |
| Total operating revenues                                      | 712,350               | 570,808                      | 744,988                    | 4,213              | 749,201   | Flat; largest items include the interagency bill from Norman; sales and svc other; refunds; other revenue receipts                          |
| Operating Expenses                                            |                       |                              |                            |                    |           |                                                                                                                                             |
| Compensation and benefits                                     | 586,047               | 441,119                      | 588,159                    | 18,716             | 606,875   | Increase for potential merit increases \$15.6M; \$1.1M additional strategic plan new hires; \$2M targeted and compression raises            |
| Contractual services                                          | 104,639               | 73,266                       | 97,688                     | 2,931              | 100,619   | 3% inflationary increase                                                                                                                    |
| Supplies and materials                                        | 86,422                | 63,328                       | 84,437                     | 5,443              | 89,880    | 3% inflationary increase; COP new nuclear pharmacy 3% profit margin                                                                         |
| Depreciation                                                  | 27,351                | 23,647                       | 31,529                     | 500                | 32,029    | Slight increase capital projects are completed                                                                                              |
| Utilities                                                     | 19,290                | 15,312                       | 20,416                     | 817                | 21,233    | 4% inflationary increase                                                                                                                    |
| Communication                                                 | 5,107                 | 3,536                        | 4,715                      | 141                | 4,856     | 3% inflationary increase                                                                                                                    |
| Scholarships                                                  | 5,001                 | 2,713                        | 3,617                      | 109                | 3,726     | 3% increase scholarships/waivers                                                                                                            |
| Other expense                                                 | 41,910                | 22,730                       | 30,307                     | 2,300              | 32,607    | Increases in insurance rates and interagency billing from Norman; (line item also includes expenses like travel; rent; and small equipment) |
| Total operating expenses                                      | 875,766               | 645,651                      | 860,868                    | 30,956             | 891,824   |                                                                                                                                             |
| Operating loss                                                | (163,416)             | (74,843)                     | (115,880)                  | (26,744)           | (142,623) |                                                                                                                                             |
| Nonoperating Revenues and (Expenses)                          |                       |                              |                            |                    |           |                                                                                                                                             |
| State appropriations                                          | 84,068                | 62,787                       | 84,068                     | 1,357              | 85,425    | Small increase                                                                                                                              |
| State on-behalf payments                                      | 11,342                | 10,043                       | 11,342                     | -                  | 11,342    | Flat                                                                                                                                        |
| Private gifts                                                 | 26,249                | 8,868                        | 11,824                     | -                  | 11,824    | Flat                                                                                                                                        |
| Interest on indebtedness                                      | (6,204)               | (5,059)                      | (6,496)                    | (1,990)            | (8,486)   | Increase in bond interest for \$55M research bond interest payments                                                                         |
| Investment income/loss                                        | 10,429                | 16,012                       | 21,349                     | -                  | 21,349    | Flat                                                                                                                                        |
| Endowment income                                              | 28,209                | 15,869                       | 21,159                     | -                  | 21,159    | Flat                                                                                                                                        |
| Net nonoperating revenues and (expenses)                      | 154,094               | 108,520                      | 143,246                    | (633)              | 142,613   |                                                                                                                                             |
| Income before other revenues, (expenses), gains, or (losses)  | (9,323)               | 33,677                       | 27,366                     | (27,377)           | (10)      |                                                                                                                                             |
| Other Revenue, Expenses, Gains or Losses                      |                       |                              |                            |                    |           |                                                                                                                                             |
| Federal and private grants and contracts for capital projects | 770                   | -                            | -                          | -                  | -         |                                                                                                                                             |
| State appropriations for capital projects                     | 5,000                 | 3,389                        | 5,000                      | -                  | 5,000     | Tobacco Tax Collections                                                                                                                     |
| State school land funds                                       | 3,998                 | 2,999                        | 3,998                      | (2,718)            | 1,280     | Loss of Section 13 funds for capital projects                                                                                               |
| Total other revenue, (expenses), gains, or (losses)           | 9,768                 | 6,388                        | 8,998                      | (2,718)            | 6,280     |                                                                                                                                             |
| Change in Net Position                                        |                       |                              |                            |                    |           |                                                                                                                                             |
|                                                               | 445                   | 40,065                       | 36,364                     | (30,095)           | 6,270     |                                                                                                                                             |

**EXHIBIT H**

## UNIVERSITY OF OKLAHOMA EXPENDITURES

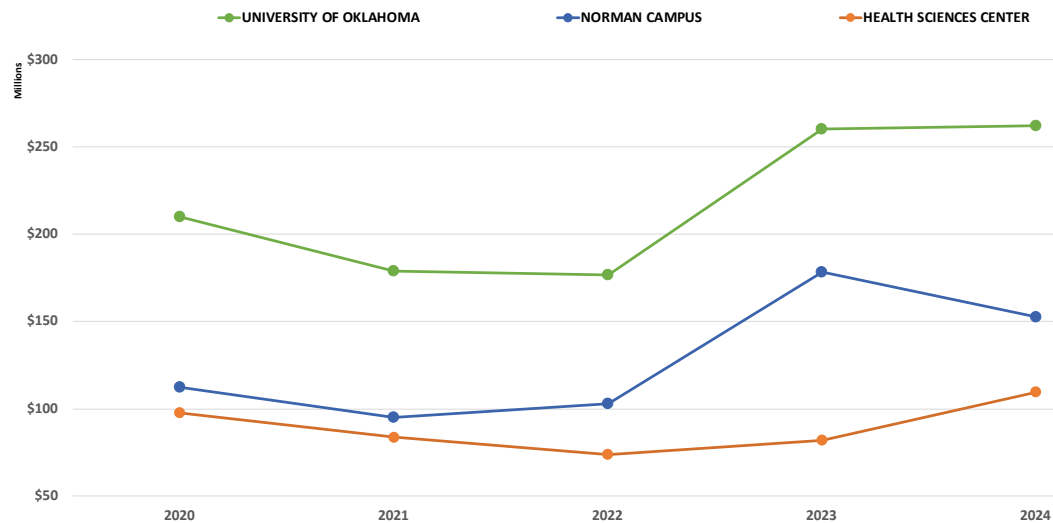


| ORGANIZED RESEARCH       | July 2023 - March 2024 | %CHANGE | July 2022 - March 2023 |
|--------------------------|------------------------|---------|------------------------|
| UNIVERSITY OF OKLAHOMA   | \$ 212,137,707         | 5.7%    | \$ 200,701,759         |
| NORMAN CAMPUS            | \$ 117,866,098         | 0.3%    | \$ 117,530,605         |
| HEALTH SCIENCES CENTER   | \$ 94,271,609          | 13.3%   | \$ 83,171,154          |
|                          |                        |         |                        |
| OSA, PS, and INSTRUCTION | July 2023 - March 2024 | %CHANGE | July 2022 - March 2023 |
| UNIVERSITY OF OKLAHOMA   | \$ 37,768,683          | 14.8%   | \$ 32,886,729          |
| NORMAN CAMPUS            | \$ 7,700,473           | 14.1%   | \$ 6,749,987           |
| HEALTH SCIENCES CENTER   | \$ 30,068,210          | 15.0%   | \$ 26,136,742          |

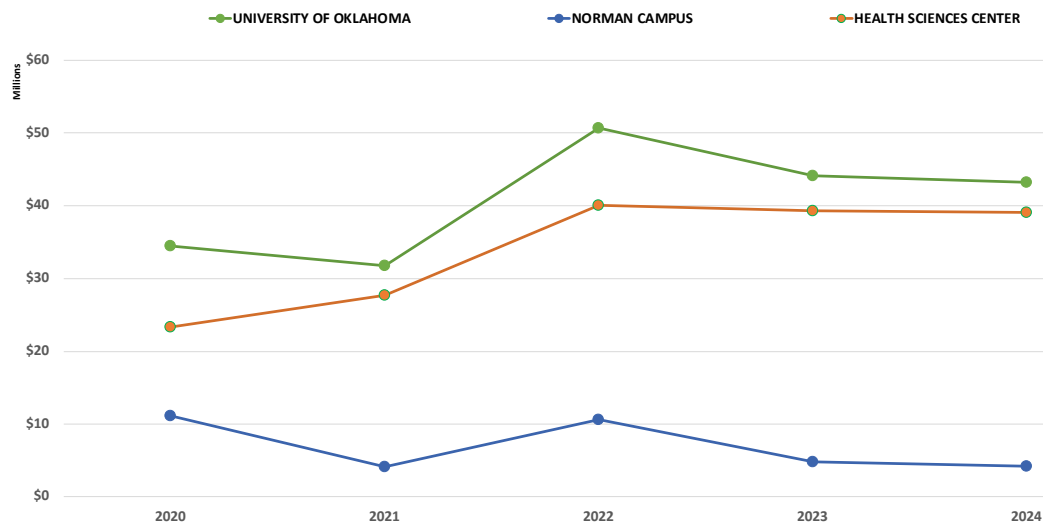
This data is from May 1, 2024, and may be subject to change.

## UNIVERSITY OF OKLAHOMA AWARDS

Year-to-Date Organized Research Awards (July - March)



Year-to-Date Other Sponsored Activity, Public Service, &amp; Instruction Awards (July - March)



\*Outreach and HEERF not included

| ORGANIZED RESEARCH       | July 2023 - March 2024 | %CHANGE | July 2022 - March 2023 |
|--------------------------|------------------------|---------|------------------------|
| UNIVERSITY OF OKLAHOMA   | \$ 262,125,836         | 0.8%    | \$ 260,080,599         |
| NORMAN CAMPUS            | \$ 152,558,425         | -14.4%  | \$ 178,146,605         |
| HEALTH SCIENCES CENTER   | \$ 109,567,411         | 33.7%   | \$ 81,933,994          |
|                          |                        |         |                        |
| OSA, PS, and INSTRUCTION | July 2023 - March 2024 | %CHANGE | July 2022 - March 2023 |
| UNIVERSITY OF OKLAHOMA   | \$ 43,203,680          | -2.1%   | \$ 44,143,140          |
| NORMAN CAMPUS            | \$ 4,152,673           | -13.8%  | \$ 4,817,630           |
| HEALTH SCIENCES CENTER   | \$ 39,051,007          | -0.7%   | \$ 39,325,510          |

This data is from May 1, 2024, and may be subject to change.

NORMAN CAMPUS & HEALTH SCIENCES CENTER  
March 2024

| AWD #    | AGENCY                                                   | TITLE                                                                                                     | VALUE RECEIVED | TOTAL ANTICIPATED VALUE | TOTAL PERIOD | PI (Dept.)                                                           |
|----------|----------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|----------------|-------------------------|--------------|----------------------------------------------------------------------|
| 20008419 | State of Oklahoma, Department of Human Services   OK-DHS | (OUTREACH) TANF Impact Program FY24                                                                       | \$8,262,503    | \$12,394,755            | 12 mo.       | James Deberry<br>(Ctr For Public Management)                         |
| 20007319 | State of Oklahoma, Department of Human Services   OK-DHS | (Outreach) OKDHSLIVE! FY24                                                                                | \$4,913,773    | \$36,295,515            | 12 mo.       | James Deberry<br>(Ctr For Public Management)                         |
| 24000298 | State of Oklahoma, Department of Human Services   OK-DHS | (OUTREACH) TANF Impact Program FY24                                                                       | \$4,132,252    | \$12,394,755            | 6 mo.        | James Deberry<br>(Ctr For Public Management)                         |
| 20008475 | Mineola Independent School District   NP-MISD            | Second Step® to Enhance Rural Students' Achievement and Wellbeing                                         | \$2,479,180    | \$2,479,180             | 60 mo.       | Brittany Hott<br>(Educational Psychology)                            |
| 20191176 | Natl Inst of General Medical Sciences                    | Oklahoma Center for Microbial Pathogenesis and Immunity                                                   | \$1,852,448    | \$1,852,448             | 12 mo.       | Jimmy Ballard<br>(Micro - INBRE)                                     |
| 20181113 | National Cancer Institute                                | A Lead Academic Participating Site in Oklahoma for the D                                                  | \$1,744,559    | \$1,744,559             | 12 mo.       | Kathleen Moore<br>(Stephenson Cancer Center)                         |
| 20004891 | U.S. Department of Education   US-EDUC                   | PRIME: Project Rural Innovation for Mental health Enhancement                                             | \$1,198,635    | \$1,198,635             | 12 mo.       | Brittany Hott<br>(Educational Psychology)                            |
| 20240201 | OK Dept Mental Hlth Substance Abuse Svcs                 | FY24 - Do No Harm/SBIRT                                                                                   | \$1,055,000    | \$1,055,000             | 12 mo.       | Timothy Vanwagoner<br>(Center for Clinical & Translational Research) |
| 20006757 | National Science Foundation   NSF                        | RII Track-2 FEC: Cost-effective conversion of natural gas and biomass to hydrogen and performance carbons | \$1,000,000    | \$2,000,000             | 48 mo.       | Steven Crossley<br>(Chemical; Bio & Materials Eng)                   |
| 20008258 | U.S. Department of Energy   US-DOE                       | Oklahoma Geological Survey coordination of mid-continent carbon management                                | \$999,999      | \$999,999               | 23 mo.       | Nicholas Hayman<br>(Geological Survey)                               |
| 10 Total |                                                          |                                                                                                           | \$27,638,349   | \$72,414,846            |              |                                                                      |

## THE UNIVERSITY OF OKLAHOMA

June 2024

**SUMMARY OF RESEARCH ACTIVITIES AT OU FOR JULY 2023-March 2024**

**New awards:** The total sponsored awards from July 2023 to March 2024 increased by \$2.0M (+0.8%) from the same FY2023 period. On the Norman campus, awards decreased by \$25.6M (-14.4%) from FY2023. Awards on the Health Sciences Center campus increased by \$27.6M (33.7%) from the previous fiscal year.

**Expenditures:** The total expenditures from July 2023 to March 2024 increased by \$11.4M (5.7%) from FY 2023. On the Norman campus, expenditures increased by \$335K (+0.3%). Expenditures on the Health Sciences Center campus increased by \$11.1M (13.3%).

**The following are significant grants and activities from January 2024 to - the present, organized into thematic research areas.**

**Aerospace**

The University of Oklahoma has been selected to join the U.S. Space Command's Academic Engagement Enterprise. This program fosters collaboration between the Space Command's enterprise and academic institutions to cultivate space-focused research, innovation and education. OU's Oklahoma Aerospace and Defense Innovation Institute leads this effort by leveraging its expertise in addressing aerospace, defense and global security challenges alongside OU's Advanced Radar Research Center, Gallogly College of Engineering and Center for Intelligence and National Security. By focusing on several key areas critical to the future of space exploration and defense, including space situational awareness, space access and resilience and space warfighting, this program will support OU's research along the enterprise's 38 stated academic research topics.

The University of Oklahoma, through the Oklahoma Aerospace and Defense Innovation Institute, and Choctaw Nation of Oklahoma Advanced Technology Initiatives have signed a three-year MOU to research advanced transportation technologies, resilience to severe weather events, and defense and security challenges such as the development of counter-drone systems.

**AI/ML**

The University of Oklahoma has received a nearly \$4 million congressional appropriation for supply chain risk management research from the 448th Supply Chain Management Wing of the U.S. Air Force Sustainment Center. The project, coordinated by the Oklahoma Aerospace and Defense Innovation Institute and Data Institute for Societal Challenges, aims to improve the Department of Defense's supply chain capabilities by developing advanced data analytics tools. Researchers at OU will apply artificial intelligence and machine learning to enhance defense-related supply chain resilience. These techniques are critical for real-time monitoring, predictive analytics and risk mitigation strategies that ensure the timely delivery of critical resources to support military operations.

**Cancer – Clinical Trial**

In March 2024, OU Health Sciences became a clinical trial site for the "Phase 1 study of venetoclax/azacitidine or venetoclax in combination with ziftomenib (KO-539) or standard

**THE UNIVERSITY OF OKLAHOMA**

June 2024

induction cytarabine/daunorubicin (7+3) chemotherapy in combination with ziftomenib for the treatment of patients with acute myeloid leukemia.” Mohamad Khawandanah, MD, Associate Professor, Section of Hematology-Oncology, Department of Internal Medicine, College of Medicine, leads the \$647,906 clinical trial funded sponsored by KURA Oncology. This Phase 1 study will assess the safety, tolerability, and the effects of preliminary therapeutic activity on newly diagnosed patients with Acute Myeloid Leukemia.

A Phase 3, Multicenter, Randomized, Double-Blind Study of the Efficacy and Safety of Rezafungin for Injection versus the Standard Antimicrobial Regimen (SAR) to Prevent Invasive Fungal Diseases (IFD) in Adults Undergoing Allogeneic Blood and Marrow Transplantation (BMT), the ReSPECT Study, will be led by Joseph Sassine, MD, Department of Internal Medicine, College of Medicine. The \$895,266 trial sponsored by Cidara Therapeutics, Inc., will study the efficacy of intravenous Rezafungin for Injection compared with the current accepted SAR as prophylaxis against IFDs in patients undergoing allogeneic BMT. Subjects will be randomly assigned to receive either Rezafungin for Injection or SAR for prevention of IFD caused by yeasts, molds, and Pneumocystis.

**Cancer**

In March 2024, Motolani Ogunsanya, Ph.D., Assistant Professor, College of Pharmacy, was the recipient of an \$1,285,344 award sponsored by the Department of Defense for “Development and Preliminary Evaluation of a Tailored mHe App designed to improve Quality-of-Life Outcomes in Prostate Cancer Survivors.” Prostate cancer affects Black men in the US more than any other group, and survivors often face challenges that impact their quality of life. Given the increasing number of Black prostate cancer survivors, there is a crucial need to provide enhanced support tailored to their unique needs. Recent advancements in mobile health technology offer promising avenues for personalized care among cancer survivors. However, there currently exists no dedicated technology specifically designed for Black prostate cancer survivors. The primary objective of this study is to evaluate how technology, in the form of the SAFE-CaPS app, can improve the quality of life for Black prostate cancer survivors. By focusing on this population, the project aligns with the Prostate Cancer Research Program's focus areas to improve access to health care, promote health equity, and reduce disparities. The potential impact of the SAFE-CaPS app in enhancing the lives of Black prostate cancer survivors contributes to the broader goal of eliminating disparities in survivorship outcomes.

**Education**

To address the need for qualified teachers in Oklahoma classrooms, the University of Oklahoma Jeannine Rainbolt College of Education and Oklahoma City Community College have partnered to grow the number of qualified pre-kindergarten through 12th-grade teachers in Oklahoma. The OUxOCCC Teacher Bound program provides support and guidance for students toward completion of both their associate and bachelor's degrees in education. Both institutions will advise students to map out their academic plan, and students will be connected to a variety of funding sources and student support resources across both institutions.

**THE UNIVERSITY OF OKLAHOMA**

June 2024

**Energy**

A group of University of Oklahoma students won first place in the U.S. Department of Energy's 2023 Geothermal Collegiate Competition. This is the second year in a row that OU has taken first place in the competition's technical track. Team GeoTribe consisted of Nabe Konate, Jose Aramendiz, Gurban Hassanov, Cesar Vivas and Vagif Mammadzada. The students designed a system of geothermal wells to heat and cool the Osage Nation's 40,000-square-foot greenhouse. The greenhouse was established during the COVID-19 pandemic as a solution to a breakdown in the Tribe's food system. Team GeoTribe's geothermal system will support efforts for native food sovereignty in Pawhuska, Oklahoma by alleviating the challenge of maintaining a constant growing temperature year-round.

Hanping Ding, an assistant professor in the School of Aerospace and Mechanical Engineering, has been awarded a \$3.1 million grant from the Hydrogen and Fuel Cell Technologies Office in the Department of Energy to further research in clean hydrogen production. Ding's three-year project will address the technical challenges of proton-conducting solid oxide electrolysis cell stacks, a type of technology that splits water into hydrogen and oxygen gases using electricity. By enabling this process, the stacks allow for the efficient conversion of electrical energy into chemical energy, producing hydrogen as a clean and renewable fuel source. Hydrogen produced through this method can result in zero greenhouse gas emissions.

Li Song, an OU mechanical engineering professor, has received a \$1.18 million grant from the Department of Defense to design a system for simultaneous heating and cooling demands at military installations, with the goal of enhancing efficiency and reliability. The project is located at Tinker Air Force Base and includes collaborators at the University of Miami and industrial partners Trade Mechanical Contractors Inc. and Honeywell. With a focus on demonstrating an integrated water-source heat pump water heater system, the group will evaluate design and installation costs, validate real-world performance and facilitate technology transfer and commercialization.

**Entrepreneurship**

Startup OU, a program of the Tom Love Innovation Hub at the University of Oklahoma's Price College of Business, has received a \$1.9 million grant from the U.S. Department of Commerce's Economic Development Administration to expand its entrepreneurial programs. With this funding, Startup OU will scale its pre-accelerator, accelerator, incubator and related initiatives in Chickasha, Moore, Yukon, Shawnee, Purcell, Midwest City, El Reno, and other communities in central and south-central Oklahoma. The program will offer full support and resources to help founders launch ideas into viable small businesses.

**Geroscience**

In April 2024, Shannon Conley, Ph.D., Assistant Professor, Department of Cell Biology, College of Medicine, was awarded a \$2,500,000 grant sponsored by the Hevolution Foundation for "Senescence-induced transdifferentiation of vascular cell as a mechanism for aging-associated cognitive decline." Age-related cognitive impairment and associated decreased healthspan is a growing challenge. Microvascular alterations in the aging brain, including blood-brain barrier (BBB) disruption and cerebral microhemorrhages (CMH), significantly contribute to cognitive

# THE UNIVERSITY OF OKLAHOMA

June 2024

decline. Nevertheless, the precise mechanisms by which aging influences endothelial cells (ECs) and vascular smooth muscle cells (VSMCs), culminating in BBB disruption and CMH formation, remain elusive. A hallmark of aging is cellular senescence, wherein senescent cells release inflammatory mediators known as the senescence-associated secretory phenotype (SASP). The innovative research will meaningfully advance understanding of the intricate cellular mechanisms that underlie age-related vascular transdifferentiation processes and microvascular pathologies. Through a deep exploration of the foundational biology of aging, the study will provide critical insights into how common aging mechanisms play a role in healthspan-limiting pathologies. Ultimately, the investigations will lay the groundwork for the development of novel therapeutic strategies preserving cognitive function and enhancing the overall quality of life for our aging population.

## Honorifics

Two OU-Norman researchers have been named American Association for the Advancement of Science Fellows. Bonnie Pitblado Pitblado is the Robert E. and Virginia Bell Endowed Professor in Anthropological Archaeology in the Department of Anthropology and the director of the Oklahoma Public Archaeology Network. Jeffrey Kelly is a George Lynn Cross research professor and interim director of the School of Biological Sciences. He is also the Corix Endowed Chair in Environmental Sustainability.

OU researchers Brandi Bethke, laboratory director and research faculty for the Oklahoma Archaeological Survey, and Sarah Trabert, associate professor in the Department of Anthropology, are part of an interdisciplinary team of scientists who have received the 2024 Newcomb Cleveland Prize from the American Association for the Advancement of Science, an AAU-defined highly prestigious award. The international research team was selected for their paper “Early Dispersal of Domestic Horses in the Great Plains and Northern Rockies,” published in *Science* in the spring 2023.

Three University of Oklahoma Gallogly College of Engineering faculty receive NSF CAREER awards: Arif Sadri for “Risk-Sharing Communication Networks for Compound Disasters;” Binbin Weng for “Enabling New States of Light in Mid-Wave Infrared Photonics for Gas Sensing Applications;” and Talayeh Razzaghi, for “Personalized Maternal Care Decision Support System for Underserved Populations.”

## Liver Disease

Maternal obesity (MO) affects >60% of pregnancies in the US and is associated with fetal reprogramming of metabolic disease susceptibility in the offspring, including nonalcoholic fatty liver disease (NAFLD). NAFLD is the most prevalent liver disease worldwide, affecting >30% of obese youth, without approved pharmacological interventions. Karen Jonscher, Ph.D., a researcher with the OU Health Harold Hamm Diabetes Center, is the recipient of a \$2,394,546 award, “Evaluating PQQ for preventing maternal obesity-induced fetal programming of juvenile NAFLD in *Papio anubis*,” sponsored by the National Institutes of Health, to better understand how that reprogramming occurs. This project is significant because it addresses a critical unmet need for developing safe and effective therapeutics for MO to attenuate NAFLD risk in offspring. The research aims to use state-of-the-art large scale sequencing approaches integrated with clinical



## THE UNIVERSITY OF OKLAHOMA

June 2024

biochemical measures to open the door to understanding the molecular pathways underlying early origins of pediatric NAFLD. The findings will be critically important for establishing next steps in the translation of an antioxidant called pyrroloquinoline quinone (PQQ) as a therapeutic in MO human pregnancy and preventing transmission of NAFLD risk to the next generation.

**Social Sciences**

An OU research team, led by Eric Day, a professor of psychology in the Dodge Family College of Arts and Sciences, has received a \$1.4 million grant from the U.S. Department of Transportation and Federal Aviation Administration to examine and offer suggestions about the training U.S. air traffic controllers receive during their classroom, simulation and field-training learning experiences. The project will conduct focus groups, in-person interviews and laboratory research into complex skill acquisition and performance adaptation. The findings will inform future experiences of air traffic controllers during their academy and training.

**Vision**

Glaucoma is the second leading cause of blindness worldwide with primary open angle glaucoma (POAG) being the most prevalent form. The primary risk factor for POAG, elevated intraocular pressure (IOP), results from pathology in the conventional outflow pathway. The IOP-dependent mechanical responsiveness of the conventional outflow tissue is critical to the homeostatic maintenance of IOP in the normal range, however, the mechanosensors and their transduction pathways are not well-understood. Through a \$2,430,303 grant awarded by the National Institutes of Health in March 2024, “Caveolae-based mechanosensors for conventional outflow regulation” led by Michael Elliott, Ph.D., Associate Professor, Department of Physiology, College of Medicine, research will be conducted on one mechanical sensor, caveolae, which has been found to play important roles in outflow cell contractile processes. The successful completion of this research has clear public health relevance as it will provide mechanistic functional understanding of a reproducibly associated glaucoma risk gene and a novel mechanical sensor that controls IOP homeostasis. It is anticipated that the outcome of these studies will enable the development of novel therapies to lower IOP, the major druggable risk factor for POAG.

## COLLEGE OF ATMOSPHERIC AND GEOGRAPHIC SCIENCES

~~Students are admitted to the College of Atmospheric and Geographic Sciences from University College once they declare a major in geography, environmental sustainability, geographic information science, or meteorology, and complete the following requirements:~~

- ~~• a minimum of 24 semester hours of college credit.~~
- ~~• a minimum combined retention grade point average of 2.25.~~

The minimum requirements for admission to the college are:

1. A declared College of Atmospheric and Geographic Sciences major;
2. Maintain at least a 2.25 combined retention grade point average on all college-level work attempted.

Students transferring into the University of Oklahoma from another institution ~~must have a minimum of 24 semester hours of college credit and~~ a minimum 2.50 retention grade point average to be directly admitted to the College of Atmospheric and Geographic Sciences.

## CHRISTOPHER C. GIBBS COLLEGE OF ARCHITECTURE

Admission to an undergraduate program within the Christopher C. Gibbs College of Architecture is based upon the program requirements in effect at the time of a student's initial enrollment in any institution (including OU) in the Oklahoma State System of Higher Education. ~~All first-year students direct from high school are enrolled in University College. All students seeking admission to a program within the Christopher C. Gibbs College of Architecture must fulfill the following minimum requirements:~~

- ~~1. Completed admission to the University of Oklahoma;~~
- ~~2. At least 24 semester hours of earned college credit;~~
- ~~3. Completion of any curricular deficiencies that may exist in English, Math and/or Science;~~
- ~~4. A declared major in the College of Architecture; and~~
- ~~5. Obtain at least the minimum combined and OU retention grade point average required for graduation from the program the student has declared. All undergraduate programs in the College of Architecture may require additional admission requirements beyond those listed above. Refer to the respective division section in the following pages for information regarding additional program admission requirements.~~

The minimum requirements for admission to the college are:

1. A declared a College of Architecture major;
2. At least a 2.00 (C) combined retention grade point average on all college-level work attempted.

All undergraduate programs in the College of Architecture may require additional admission requirements beyond those listed above. Refer to the respective division section in the following pages for information regarding additional program admission requirements.

## DODGE FAMILY COLLEGE OF ARTS AND SCIENCES

The minimum requirements for admission to the college are:

1. A declared Arts and Sciences major;
2. Maintain aAt least a 2.00 (C) combined retention grade point average on all college-level work attempted (transfer students with fewer than 60 hours at least a 2.50 GPA);  
and
3. ~~At least 24 semester credit hours of earned college-level credit.~~

Some major programs have admission requirements beyond the minimums set by the college.

~~The freshman year at the University of Oklahoma is spent in University College, which is not a degree-granting college. University College provides an advisory system for freshmen and assists students in choosing a major. University College students are invited to visit the academic advisor housed within the departments in which they have an interest. Transfer to the Dodge Family College of Arts and Sciences from University College is automatic upon completion of the minimum requirements for admission listed above.~~

## TRANSFER STUDENTS

The Dodge Family College of Arts and Sciences welcomes students who wish to transfer from other colleges or universities. ~~Transfer students who have completed at least 24 semester credit hours will be admitted directly into the Dodge Family College of Arts and Sciences if they meet the University's admission requirements. Transfer students who have earned fewer than 24 semester credit hours will be admitted to University College. Transfer to the Dodge Family College of Arts and Sciences from University College is automatic upon completion of the minimum requirements for admission listed above.~~

---

## PRICE COLLEGE OF BUSINESS

~~Freshmen and transfer students who have not completed 24 semester hours with at least a 2.75 combined retention grade point average are automatically enrolled in University College upon their admission to the University of Oklahoma. University College students may not enroll in upper division (3000-level or higher) Business Administration courses. All students taking 3000-level or higher business courses meet the grade point average, course, and permission requirements.~~

Any student admitted to the University of Oklahoma may declare business as a major. Prior to taking upper division (3000-level or higher) business courses, students must meet the grade point average, course, and permission requirements.

---

## MEWBOURNE COLLEGE OF EARTH AND ENERGY

Students will be admitted to the Mewbourne College of Earth and Energy once they ~~declare a major in Geology, Geophysics or Petroleum Engineering and complete~~ meet the following minimum requirements:

- ~~• Applicants who are direct from high school must be admitted to OU and have earned 24 semester credit hours with an OU and combined retention grade point average of 2.50 or higher.~~
  - ~~• Students transferring to the University of Oklahoma must have a retention GPA of a 2.50 or higher.~~
  - ~~• University of Oklahoma readmits must have an OU retention and combined retention GPA of a 2.50 or higher~~
1. A declared an Earth and Energy major;
  2. At least a 2.50 combined retention grade point average on all college-level work attempted.

Students transferring or being readmitted into the University of Oklahoma from another institution must have a minimum 2.50 retention grade point average to be directly admitted to the Mewbourne College of Earth and Energy.

## JEANNINE RAINBOLT COLLEGE OF EDUCATION

There is a two-step admission process for students seeking to enter the Jeannine Rainbolt College of Education.

1. **Admission to the Jeannine Rainbolt College of Education (Step 1)**

Students at the University of Oklahoma are eligible for admission to the college after they have:

- ~~• a minimum of 24 semester hours earned from an accredited institution of higher learning;~~
- a minimum of 2.75 combined retention grade point average on all coursework attempted;
- declared major in education.

1. Full Admission to a Certification Program (Step 2)

**Students are eligible to apply for full admission to a teacher education certification program after they have:**

- a minimum of 30 semester hours from an accredited institution of higher learning earning a grade of C or better in the following 24 hours of coursework as defined by the Oklahoma State Regents for Higher Education: English (Composition and Literature) ENGL 1113 and ENGL 1213 or their equivalencies—six hours; MATH (Gen Ed Core I)—three hours; American History—three hours;

American Government—three hours; Gen Ed Core IV - Artistic Forms, Western Culture, World Culture; Language or other advisor approved Gen Ed course –three hours; Social Sciences (Core III)—three hours; Natural Sciences (Core II)—three hours;

- a minimum OU retention and combined retention grade point average of 2.75 on all coursework attempted;
- meet one of the six performance criteria listed by Oklahoma State Regents for Higher Education (OSRHE) that students may use to qualify for admission into an Oklahoma teacher education program. Speak with your Education Advisor for more details.

## GALLOGLY COLLEGE OF ENGINEERING

### ~~FRESHMAN ADMISSION~~

~~For more information regarding freshman admission, visit the OU Admissions webpage.~~

### ~~TRANSFER ADMISSIONS~~

~~Resident transfer: 2.5 combined GPA for students with less than 60 hours or 2.0 for students with 60 or more hours earned.~~

~~Non-resident transfer: The admission of non-resident transfer students is more restrictive for GCoE programs, and is administered on the college's behalf by the Office of Admissions and is as follows: 3.0 combined retention GPA regardless of the number of hours earned.~~

The minimum requirements for admission to the Gallogly College of Engineering are:

1. A declared College of Engineering major;
2. Maintain at least a 2.00 combined retention grade point average on all college-level work attempted.

Students transferring to the University of Oklahoma, College of Engineering must have earned a minimum of 24 hours of college credit to be considered for admission. Transfer students must have a retention GPA of 2.50 for fewer than 60 earned hours of college-level work or a 2.00 for more than 60 earned hours of college-level work.

## WEITZENHOFFER FAMILY COLLEGE OF FINE ARTS

~~The freshman year at the University of Oklahoma is spent in University College, which is not a degree-recommending college.~~ Students must be formally accepted into a degree program before they may declare a fine arts major. Refer to audition and/or portfolio information [in the OU catalog]. ~~Transfer to the Weitzenhoffer Family College of Fine Arts from University College is automatic once the following conditions have been met:~~

- ~~• a declared Fine Arts major;~~
- ~~• 24 combined retention hours earned (excluding any remedial credit hours), and~~
- ~~• OU and Combined Retention of GPAs of 2.50; 2.75 for Bachelor of Music Education majors.~~

The minimum requirements for admission to the college are:

1. Acceptance to major in the College or Fine Arts;
2. Maintain an OU and Combined Retention of GPAs of 2.50 or 2.75 for Bachelor of Music Education majors

## DAVID L. BOREN COLLEGE OF INTERNATIONAL STUDIES

Students must be admitted to the University of Oklahoma before being admitted to the College of International Studies. ~~First year students are admitted to University College. The freshman year at the University of Oklahoma is spent in University College, which provides an advisory system for freshmen and assists students in choosing a major. Transfer to the Department of International and Area Studies from University College is automatic upon completion of the IAS admission requirements below.~~

### *Admission to the College of International Studies*

The minimum requirements for admission are:

- A declared International and Area Studies major;
- At least a 2.00 combined retention grade point average on all college-level work attempted.; ~~and,~~
- ~~At least 24 semester credit hours of earned college-level credit.~~

## TRANSFER STUDENTS

Students who wish to transfer from other colleges or universities should be aware of the following:

- ~~Transfer students who have completed at least 24 semester credit hours will be admitted directly into the Department of International and Area Studies if they meet the University's admission requirements.~~
- ~~Transfer students who have earned fewer than 24 semester credit hours will be admitted to University College.~~
- The Office of Admissions will determine acceptance of credits from the transferring institutions.
- The Department of International and Area Studies will determine how these credits apply toward the requirements for an IAS degree.
- All newly admitted transfer students must meet with an academic counselor in the Academic Services Office prior to their first enrollment at the University of Oklahoma.

## GAYLORD COLLEGE OF JOURNALISM AND MASS COMMUNICATION

*Changes to admission requirements have been previously submitted and approved through the Substantive Changes – Program Modification process.*

## **POLYTECHNIC INSTITUTE**

Admission to an undergraduate program within the OU Polytechnic Institute is based upon the program requirements in effect at the time of a student's initial enrollment in any institution (including OU) in the Oklahoma State System of Higher Education. As a completion program, the degrees offered at the OUPI are considered completion degrees in that only the junior (3000) and senior (4000) level courses are offered at the OUPI located at OU-Tulsa. The first two years can be completed either at OU Norman or can be obtained at another institution (see Transfer Students below).

All first-year students direct from high school are enrolled in University College. All students seeking admission to a program within the OU Polytechnic Institute must fulfill the following minimum requirements:

- Completed admission to the University of Oklahoma;
- At least 24 semester hours of earned college credit;
- Completion of any curricular deficiencies that may exist in English, Math and/or Science;
- A declared major in the OUPI; and
- Obtain at least the minimum combined and OU retention grade point average required for graduation from the program the student has declared. All undergraduate programs in the OUPI may require additional admission requirements beyond those listed above. Refer to the respective area for information regarding additional program admission requirements.

## **TRANSFER STUDENTS**

An undergraduate student transferring from an institution within the Oklahoma State System of Higher Education must fulfill the transfer admission requirements of the University of Oklahoma Office of Admissions & Recruitment.

A student requesting transfer into a program of the OU Polytechnic Institute from another institution will be considered for admission once they have completed at least 24 semester hours of earned college credit with an overall GPA of 2.5. Such an applicant, in addition to satisfying all admission requirements of the University and the college, must be approved by the division director for that particular major.

A student requesting to transfer into a program of the OU Polytechnic Institute from another institution outside of the Oklahoma State System of Higher Education will follow the most recent curriculum requirements for the major the student declares.

## COLLEGE OF ATMOSPHERIC AND GEOGRAPHIC SCIENCES

The minimum requirements for admission to the college are:

1. A declared College of Atmospheric and Geographic Sciences major;
2. Maintain at least a 2.25 combined retention grade point average on all college-level work attempted.

Students transferring into the University of Oklahoma from another institution must have a minimum 2.50 retention grade point average to be directly admitted to the College of Atmospheric and Geographic Sciences.

---

## CHRISTOPHER C. GIBBS COLLEGE OF ARCHITECTURE

Admission to an undergraduate program within the Christopher C. Gibbs College of Architecture is based upon the program requirements in effect at the time of a student's initial enrollment in any institution (including OU) in the Oklahoma State System of Higher Education.

The minimum requirements for admission to the college are:

1. A declared College of Architecture major;
2. At least a 2.00 (C) combined retention grade point average on all college-level work attempted.

All undergraduate programs in the College of Architecture may require additional admission requirements beyond those listed above. Refer to the respective division section in the catalog for information regarding additional program admission requirements.

---

## DODGE FAMILY COLLEGE OF ARTS AND SCIENCES

The minimum requirements for admission to the college are:

1. A declared Arts and Sciences major;
2. Maintain at least a 2.00 (C) combined retention grade point average on all college-level work attempted (transfer students with fewer than 60 hours at least a 2.50 GPA)

Some major programs have admission requirements beyond the minimums set by the college.

## TRANSFER STUDENTS

The Dodge Family College of Arts and Sciences welcomes students who wish to transfer from other colleges or universities. Transfer students who meet the University's admission requirements and the college's minimum admission requirements listed above will be admitted to the Dodge Family College of Arts and Sciences.

---

## PRICE COLLEGE OF BUSINESS

Any student admitted to the University of Oklahoma may declare business as a major. Prior to taking upper division (3000-level or higher) business courses, students must meet the grade point average, course, and permission requirements.

---



**MEWBOURNE COLLEGE OF EARTH AND ENERGY**

Students will be admitted to the Mewbourne College of Earth and Energy once they meet the following minimum requirements:

1. A declared Earth and Energy major;
2. At least a 2.50 combined retention grade point average on all college-level work attempted.

Students transferring or being readmitted into the University of Oklahoma from another institution must have a minimum 2.50 retention grade point average to be directly admitted to the Mewbourne College of Earth and Energy.

---

**JEANNINE RAINBOLT COLLEGE OF EDUCATION**

There is a two-step admission process for students seeking to enter the Jeannine Rainbolt College of Education.

1. **Admission to the Jeannine Rainbolt College of Education (Step 1)**

Students at the University of Oklahoma are eligible for admission to the college after they have:

- A declared major in the College of Education.
- Maintain a minimum of 2.75 combined retention grade point average on all coursework attempted;

2. **Full Admission to a Certification Program (Step 2)**

**Students are eligible to apply for full admission to a teacher education certification program after they have:**

- a minimum of 30 semester hours from an accredited institution of higher learning earning a grade of C or better in the following 24 hours of coursework as defined by the Oklahoma State Regents for Higher Education: English (Composition and Literature) ENGL 1113 and ENGL 1213 or their equivalencies—six hours; MATH (Gen Ed Core I)—three hours; American History—three hours; American Government—three hours; Gen Ed Core IV - Artistic Forms, Western Culture, World Culture; Language or other advisor approved Gen Ed course—three hours; Social Sciences (Core III)—three hours; Natural Sciences (Core II)—three hours;
- a minimum OU retention and combined retention grade point average of 2.75 on all coursework attempted;
- meet one of the six performance criteria listed by Oklahoma State Regents for Higher Education (OSRHE) that students may use to qualify for admission into an Oklahoma teacher education program. Speak with your Education Advisor for more details.

---

**GALLOGLY COLLEGE OF ENGINEERING**

The minimum requirements for admission to the Gallogly College of Engineering are:

1. A declared College of Engineering major;
2. Maintain at least a 2.00 combined retention grade point average on all college-level work attempted.

DRAFT to accompany College Admission Requirements OU BOR agenda item – June 2024

Students transferring to the University of Oklahoma, College of Engineering must have earned a minimum of 24 hours of college credit to be considered for admission. Transfer students must have a retention GPA of 2.50 for fewer than 60 earned hours of college-level work or a 2.00 for more than 60 earned hours of college-level work.

---

#### **WEITZENHOFFER FAMILY COLLEGE OF FINE ARTS**

Students must be formally accepted into a degree program before they may declare a fine arts major. Refer to audition and/or portfolio information in the OU catalog.

The minimum requirements for admission to the college are:

3. Acceptance to major in the College of Fine Arts;
  4. Maintain an OU and Combined Retention of GPAs of 2.50 or 2.75 for Bachelor of Music Education majors.
- 

#### **DAVID L. BOREN COLLEGE OF INTERNATIONAL STUDIES**

Students must be admitted to the University of Oklahoma before being admitted to the College of International Studies.

##### *Admission to the College of International Studies*

The minimum requirements for admission are:

- A declared International and Area Studies major;
- At least a 2.00 combined retention grade point average on all college-level work attempted.

#### **TRANSFER STUDENTS**

Students who wish to transfer from other colleges or universities should be aware of the following:

- The Office of Admissions will determine acceptance of credits from the transferring institutions.
  - The Department of International and Area Studies will determine how these credits apply toward the requirements for an IAS degree.
  - All newly admitted transfer students must meet with an academic counselor in the Academic Services Office prior to their first enrollment at the University of Oklahoma.
- 

#### **GAYLORD COLLEGE OF JOURNALISM AND MASS COMMUNICATION**

*Changes to admission requirements have been previously submitted and approved through the Substantive Changes – Program Modification process.*

---

#### **POLYTECHNIC INSTITUTE**

Admission to an undergraduate program within the OU Polytechnic Institute is based upon the program requirements in effect at the time of a student's initial enrollment in any institution (including OU) in the Oklahoma State System of Higher Education. As a completion program, the degrees offered at the OUPI are considered completion degrees in that only the junior (3000)

and senior (4000) level courses are offered at the OUPI located at OU-Tulsa. The first two years can be completed either at OU Norman or can be obtained at another institution (see Transfer Students below).

All first-year students direct from high school are enrolled in University College. All students seeking admission to a program within the OU Polytechnic Institute must fulfill the following minimum requirements:

- Completed admission to the University of Oklahoma;
- At least 24 semester hours of earned college credit;
- Completion of any curricular deficiencies that may exist in English, Math and/or Science;
- A declared major in the OUPI; and
- Obtain at least the minimum combined and OU retention grade point average required for graduation from the program the student has declared. All undergraduate programs in the OUPI may require additional admission requirements beyond those listed above. Refer to the respective area for information regarding additional program admission requirements.

#### TRANSFER STUDENTS

An undergraduate student transferring from an institution within the Oklahoma State System of Higher Education must fulfill the transfer admission requirements of the University of Oklahoma Office of Admissions & Recruitment.

A student requesting transfer into a program of the OU Polytechnic Institute from another institution will be considered for admission once they have completed at least 24 semester hours of earned college credit with an overall GPA of 2.5. Such an applicant, in addition to satisfying all admission requirements of the University and the college, must be approved by the division director for that particular major.

A student requesting to transfer into a program of the OU Polytechnic Institute from another institution outside of the Oklahoma State System of Higher Education will follow the most recent curriculum requirements for the major the student declares.

**OUHSC FACULTY HANDBOOK  
SECTION 3  
UPDATES**

**3.13 ENDOWED CHAIRS AND ENDOWED PROFESSORSHIPS**

An endowed chair or endowed professorship is a faculty position supported by an endowment. An endowed chair requires a minimum \$1 million endowment and an endowed professorship requires an endowment of a minimum of \$500,000. Endowed faculty positions allow the Health Sciences Center to recruit or retain educators, clinicians, scholars, and researchers who are leaders in their fields of study.

Faculty may be appointed to endowed chairs and professorships established at the Health Sciences Center.

**(a) Criteria for Selection**

Specific criteria for the selection of occupants may be established for particular chairs as appropriate. To qualify for an endowed chair or endowed professorship, a faculty member must be distinguished within a particular academic field or an interdisciplinary program unless an exception is approved by the Senior Vice President and Provost. The term of an endowed chair is governed by the terms of the donor agreement or, in the absence of such specifications, is determined by the dean and approved in advance of an offer by the Senior Vice President and Provost.

**(b) Appointment Process**

Once a candidate has been identified, the dean will consult with the Senior Vice President and Provost. The Senior Vice President and Provost, after consultation, may make a recommendation to the President. The President may approve and forward the appointment to the Board of Regents or reject it and request further searching.

**(c) Vacancy**

If the endowed position is vacant, the accumulated interest earnings cannot be expended unless the Senior Vice President and Provost requests and receives written approval by the donor(s).

**(d) Term of Appointment – Health Sciences Center Faculty**

An endowed position holder will be reviewed after 3 to 5 years, as indicated in the endowed position appointment letter. The endowed position may be renewed ~~for two consecutive cycles~~ or terminated after the initial term. The endowed position holder may retain the title with a term notation included.

(Regents, 6-15-78; Presidential Clarification, 9-15-92; Regents, 6-27-95, 1-26-99, 1-27-04, 6-23-04, 12-7-12, 9-14-17)

**3.14 NO CHANGES****3.15 FACULTY ~~SCHOLARSHIPS~~ AWARDS AND FELLOWSHIPS**

The University is often called upon to recommend faculty members for ~~scholarships~~ awards or fellowships, such as Fulbright Scholarships, American Council of Learned Societies Fellowships, Social Science Research Fellowships, and Guggenheim Fellowships.

Such faculty awards and fellowships enhance the research reputation of the entire campus. The Senior Vice President and Provost will consider, on a case-by-case basis, requests for institutional support for faculty members receiving these awards or fellowships. Procedures are available from the office of the Senior Vice President and Provost.

**OUHSC FACULTY HANDBOOK  
SECTION 5  
UPDATES**

**5.23.1 Endorsement Prohibited**

The University does not endorse any commercial product, program, enterprise, or idea. For purposes of this policy, ~~employees are not prohibited from~~ promoting OU Health is not considered an endorsement.

**OUHSC FACULTY HANDBOOK  
SECTION 6  
UPDATES**



**6. BENEFITS**

---

Faculty who are dually employed by OU Health or OUHPI receive their benefits through OU Health or OUHPI and should refer to their OU Health or OUHPI letter of employment and the benefits information provided by OU Health or OUHPI. The information in this Section 6.1 through 6.12, but excluding 6.2, is not intended for individuals with a dual OU Health appointment.

(Regents, 3-9-22)

**OUHSC FACULTY HANDBOOK  
APPENDIX M1  
COLLEGE OF ALLIED HEALTH  
PROFESSIONAL PRACTICE PLAN  
UPDATES**

**M.1 THE UNIVERSITY OF OKLAHOMA****M.1 COLLEGE OF ALLIED HEALTH PROFESSIONAL PRACTICE PLAN****I. PREAMBLE**

Participation in the Professional Practice Plan is a condition of employment as stated in the Faculty Handbook. Faculty are obligated to comply with the Professional Practice Plan of their College. The faculty of the College of Allied Health ("College") is composed of professionals in a wide variety of specialties in the health-related fields. Diverse in their nature professions. These professionals and scope, these specialties those they train form an integral part of the health care delivery system and are essential to quality patient care and services. Professional services provided by the faculty of the College include, but are not limited to, those relating to health care distribution and delivery, rehabilitation of the sick and the handicapped, maintenance of health and quality of life. Faculty provision of professional services may include direct service delivery, patient care, consultation, and/or education of patients and professionals.

The Professional Practice Plan is a formal grouping of full-time faculty who render services to patients and/or specialized consultative services for a fee or who provide other services directly related to their professional credentials for fee. Patient care services shall be provided only by those faculty who are appropriately credentialed (license, certificate, or registration, where such exist) by the State of Oklahoma and/or by the appropriate national agency.

The Professional Practice Plan shall be governed by the following principles and policies:

It is the prerogative of the faculty member to decide whether or not to engage in professional activity other than as specifically assigned. If the decision is to engage in professional activity, the rules governing the Professional Practice Plan must be strictly observed. Engaging in professional activity other than in accordance with this document violates Regent's policy and is grounds for severe sanctions.

Fees received for professional activities are generated income governed by this Policy.

When members of the faculty engage in professional practice activities When members of the faculty deliver specialized personal consultative services or patient care, these faculty members by their personal efforts and presence enhance the stature and reputation of the College of Allied Health and the University of Oklahoma Health Sciences Center ("University").

The obligations of a faculty member to the University are not limited to meeting classes. There are obligations that include, but are not limited to, advising and being available to students; conducting research or scholarly activity; meeting clinical assignments; providing patient care and supervising students and/or trainees; reading and remaining professionally competent; attending professional practice will be delineated initially meetings; and participating in the offer of employment letter for each new faculty person. As per essential committee work of the department, the college, and the University as a whole. Faculty Handbook, annual work loads are subsequently negotiated between each are encouraged to engage, through the College Professional Practice Plan (PPP) in income-producing activities including consultant work, patient care, and professional education activities. Each PPP-eligible faculty member and his or her Department Chair. The participation of faculty in professional practice contributes to the educational mission of the College of Allied Health, including the research component of education.

There must be upper limits to shall have the time spent and income delivered from option to choose whether to engage in professional practice so that the primary goals of teaching, service, and scholarly activity are achieved. These limits are negotiated with the Department Chair with the approval of the Dean and within the guidelines articulated herein and in the Department Professional Practice Plan policies. Computation of fringe benefit withholding, FICA, and activity other payroll deductions shall be than those activities specifically assigned. If the decision is to engage in accordance with University policies.

Fundamental differences exist among professional practice circumstances within the College and the Departments that include but are not limited to: (1) the unit of service for which a professional fee is rendered; (2) the amount of the customary fee per unit of service; (3) the status of the patient (ambulatory or hospitalized); and (4) the goal of the services rendered.

\_\_\_\_\_activity, the rules governing the PPP shall be strictly observed. Adherence to this policy is a condition of employment for full-time faculty of the College of Allied Health of The University of Oklahoma Health Sciences Center. Under this policy, the lines of authority are from faculty member to Department Chair to Dean to Senior Vice President and Provost to President to the University of Oklahoma Board of Regents.

## II. ~~II.~~ OBJECTIVES

1. ~~1)~~ To provide a mechanism for faculty to supplement income and to enhance recruitment and retention of highly qualified faculty.
2. ~~2)~~ To provide incentives to the faculty to engage in the practice of their professions, to maintain and improve professional skills, to participate ~~more~~ actively in patient care and/or consultative services, and to enhance faculty scholarship.
3. ~~3)~~ To define rules governing the amount of time that ~~shall~~ may be devoted to ~~patient care and/or consultation for extra remuneration activities under the PPP.~~
4. ~~4)~~ To provide a uniform procedure by which to account for the total ~~income received~~ revenue generated by each member of the full-time faculty of the College of Allied Health ~~in remuneration for all academic and other professional services, irrespective of the source of payment or nature of the professional service~~ for approved PPP activities.
5. ~~5)~~ To provide a uniform procedure by which to account for ~~all earnings generated by the~~ distribution of those revenues to faculty under the Professional Practice Plan ~~members.~~

## III. ~~III.~~ DEFINITION OF TERMS

### ~~1)~~ 1. Membership

- ~~(a)~~ a. Members of the full-time faculty of The University of Oklahoma ~~College of Allied Health who hold a full time appointment (9, 10, or 12 month appointments) in the~~ College of Allied Health will have the obligation (participation being a condition of employment) to participate ~~and vote as~~ voting members in the ~~Professional Practice Plan-PPP.~~ For those full-time faculty who hold less than a 12-month appointment, professional activities that are performed completely outside of the University contracted employment period and that do not involve University resources, including employee time, will generally not be considered ~~under the Professional Practice Plan PPP activity.~~
- ~~(b)~~ b. Members of the faculty in phased retirement ~~must~~ shall participate in the ~~Professional Practice Plan PPP~~ to the extent that income is generated during the agreed-upon work week or using University resources, including employee time.

### ~~2)~~ 2. Department Professional Practice Plan

~~Each Department will prepare a comprehensive Professional Practice Plan defining policies and procedures for professional practice activities within the Department. The Department Professional Practice Plan shall be consistent with the Professional Practice Plan policies of the Board of Regents and the College. The Department Professional Practice Plan will be developed and approved by those faculty engaged in Professional Practice Plan activities and the Dean. Administration of the Department Professional Practice Plan will be the responsibility of the Department Chair, with the advice of the Department Professional Practice Plan Advisory Committee, elected by and from Department members of the Professional Practice Plan. The Chair shall serve as a member of this committee with vote.~~

### ~~2.)~~ 3. Guaranteed Base

- a. ~~This~~ The Guaranteed Base is the specific salary that is guaranteed annually by ~~The~~ the University of Oklahoma through appointment to the faculty of the College of Allied Health by the Board of Regents of ~~The~~ the University of Oklahoma.

**EXHIBIT K**

- b. The Guaranteed Base is intended to compensate the individual faculty member for that portion of his or her time devoted to academic programs and to ensure that the academic programs take precedence over other responsibilities. ~~This guaranteed base~~The Guaranteed Base salary may change from the date of employment through annual approved increases for merit pay and/or cost of living.

### ~~3.~~ 4) Full-Time Equivalent Salary

~~The FTE salary figure is a figure negotiated between the faculty member and the Department Chair and approved by the Dean. The FTE salary figure is the total potential salary that may be earned annually by a faculty member. It is the total of the guaranteed base and the Maximum Professional Earnings Potential.~~

### ~~3.~~ 5) Maximum Professional Earnings Potential

- a. The Maximum Professional Earnings Potential is the upper limit of a faculty member's yearly earnings generated through activities under the PPP.
- b. Effective January 1, 2023, the Maximum Professional Earnings Potential for each PPP-eligible faculty member shall be equivalent to the faculty member's Guaranteed Base salary.
- c. As needed, the Maximum Professional Earnings Potential for individual faculty members may be renegotiated with the faculty member's Department Chair and with written approval from the Dean.

### 4. Full-Time Equivalent Salary

~~This is the difference between the guaranteed base~~The Full-Time Equivalent (FTE) salary and is the full-time equivalent total potential salary (the difference between III, 4. and III, 3. above).

- a. ~~6) The full-time equivalent salary will that may be developed and reviewed~~earned annually for each by a faculty member by the Department Chair. These recommendations from the Chair are transmitted to the Dean. It is the total of the College of Allied Health and recommended for approval to the President and the Board of Regents of The University of Oklahoma. The only guaranteed salary is that specified in the Guaranteed Base— and the Maximum Professional Earnings Potential.

~~The total full-time equivalent FTE salary expresses only the potential maximum salary a faculty person member may earn in a given year and is dependent on earnings from Professional Practice Plan activities of that individual and the policies and procedures specified in the College and Department Professional Practice Plans.~~

- ~~7) The yearly income for each member from the Professional Practice Plan shall not exceed his/her annual base salary.~~
- ~~8) Each faculty member who participates in the Professional Practice Plan shall be informed in writing, at the beginning of each fiscal year, of his guaranteed annual base and full-time equivalent salary.~~

## ~~3.~~ IV. PPP OPERATIONAL PROCEDURES

- ~~1) Professional practice of faculty should be conducted so as not to interfere with teaching, service, scholarly activities, administration, or other Department activities as determined by the Department Chair.~~
- ~~2) The amount of time and the schedule of time devoted to generation of Professional Practice Plan income must defer to the teaching, service, and scholarly activity needs of the Department.~~
- b. ~~3) Professional income earned must be deposited to the Professional Practice Plan account. Income earned may or may not be subject to the Professional Practice Plan overhead and/or "tax" rules depending of that faculty member and on the policies and procedures expressed herein and in Department Professional Practice Plans specified in the College PPP.~~

## IV. OPERATIONAL PROCEDURES

- ~~1.~~ 4) The faculty member's decision to engage in PPP activities shall be made with the knowledge and

understanding that activities must be carried out in accordance with the provisions of the College PPP.

2. To assure the successful performance of the College's assigned tasks, ~~members of the Professional Practice Plan PPP-eligible faculty~~ shall not engage in professional activity ~~which will result in that~~ interferes with their ~~being unduly diverted from~~ assigned duties. ~~No more than an average~~ It is expected that a faculty member's first priority will be the faculty member's assigned duties to the College.
3. An individual faculty member's total time spent in PPP activity shall not exceed the equivalent of 20% of ~~the~~ a full-time work week ~~shall be spent in Professional Practice Plan activities. Should a~~ (8 hours per week for a 1.0 faculty). Exceptions to this limit may be made only with prior written approval by the Department Chair and Dean.
4. Prior to engaging in any PPP activity, the faculty member must meet with the Department Chair of that faculty member's primary department to seek approval for that activity. At this meeting, the faculty member shall be prepared to discuss the nature, scope, and timeline of the proposed activity.
5. The Department Chair shall ~~determine it is in the interest of the Department that an exception be made and that other members of the Department can and whether~~ the faculty member's proposed PPP activity is consistent with the College PPP and shall indicate approval in writing for the activity to be conducted.
6. If a proposed PPP activity ~~will assume~~ take place during the faculty member's regular work week, the faculty member shall negotiate with the Department Chair regarding how assigned duties will be met in full while engaging in the PPP activity.
7. If the Department Chair approves the PPP activity proposed, the faculty member shall then meet with the College Grants/Contracts Coordinator to initiate a formal agreement for the activity. Activities may begin when (1) approved by the Department Chair and (2) approved by the College in the form of a fully executed contractual agreement. If an activity requires additional responsibilities, ~~exceptions may be allowed to the 20% rule with approval of the Dean. In no event will an exception be made, nor any individual be absent from the campus more than a week at a time for Professional Practice Plan activities without the prior approval of the Dean. This approval will be given only in the most exceptional circumstances. Reports~~ approvals or memoranda of agreement, the College Grants/Contracts Coordinator shall assist the faculty member in meeting those requirements prior to the start of the PPP activity. Depending on the activity, a conflict of interest disclosure also may be required.
8. Once PPP activity is initiated, it is the faculty member's responsibility to keep records of time spent in the ~~generation of income under this Professional Practice Plan shall be submitted each semester to~~ activity and to share those ~~records with the Department Chair and to the~~ Dean on request. It is the sole responsibility of the College ~~faculty member to ensure that these records are accurate and up-to-date.~~

#### ~~5) Sources of Generated Income~~

9. All sources of collected revenue generated by faculty, including but not limited to the following, are included within the scope of the PPP. Note that services provided to OUH by dually employed individuals are not considered PPP sources and are thus excluded from this Policy. Examples of PPP sources include:
  - ~~(a) a. Patient care fees wherever earned by the faculty members~~ services and consultations
  - ~~(b) b. Professional consultation and/or supervision including scientific consultation~~
  - ~~(c) Honoraria~~ Honoraria
  - c. Other
  - d. Continuing education
  - e. Expert legal testimony and medical legal consultations
  - f. Professional services agreements
  - ~~(d) g. All other professional income~~ activities not specified as excluded (below)

10. ~~6) Income Exclusions.~~ The following sources of revenue are not included within the scope of the PPP:

- ~~(a) Prizes and awards~~ Prizes and awards

- (b) ~~Faculty members interests in:~~
- ~~(1) Royalties~~
  - ~~(2) Copyrights~~
  - ~~(3) Patent Rights~~
- ~~(c) Non professional income~~
- a. ~~(d)~~
- b. Compensation received as a result of military leave or jury duty
- c. ~~(e)~~ Activities performed outside of the faculty member's profession and that do not involve University resources
- d. Income earned during ~~leave of absence without pay, and/or sabbatical leave as set out~~described in the OUHSC Faculty Handbook
- ~~7) Disposition of Gross Generated Income~~
- e. ~~Generated income described above will~~Reimbursement for travel expenses
- f. Faculty members' interests in:
- i. Royalties
  - ii. Copyrights
  - iii. Patent Rights
11. The determination of whether an activity is classified as PPP or PPP-exempt shall be made at the initial meeting between the faculty member and Department Chair and in consultation with the Dean, consistent with the above.
- ~~4. Income generated from PPP activity shall be deposited daily to the faculty member's uniquely-identified account by the individual Departments within the College of Allied Health to the designated appropriate accounts through the Office of the Bursar, The University of Oklahoma Health Sciences Center. The Business Office. Prior to distribution of funds is determined by the to the faculty member, deposited PPP income is subject to University, College and Department Professional Practice Plans and will be administered by the Department Chair. Distribution of these funds will be in the order listed below.~~
12. To the Department, for expenses, and departmental taxes for administrative costs, and expenses including University time. Distribution of these funds will be in the order listed below.
- (a) ~~as defined in the approved Department Professional Practice Plan.~~
- a. To the Office of the Senior Vice President and Provost, 3% of PPP-generated income;
  - b. To the College Dean's Office, 5% of PPP-generated income;
  - c. To the faculty member's primary department, 5% of PPP-generated income;
  - (b) ~~To the individual faculty member, all remaining PPP-generated income generated using University facilities and/or other University resources, including time.~~
  - (c)d. ~~To that individual faculty member within each Department, to the extent that the individual faculty member has contributed to the generation of income, until any difference between guaranteed base the faculty member's Guaranteed Base and the full-time equivalent salary Full-Time Equivalent Salary is equaled; and thereafter.~~
  - e. Any~~Thereafter, any~~ remaining balance in PPP-generated income will be retained in~~by~~ the Department sub-department.
13. When income is deposited to the faculty member's account to, the Business Office will request that the faculty member elect whether to receive that income in the form of pay or to keep the income in a discretionary account to be used for the various expenditures related to Department functions professional expenses (see Figure 1).
- (d) ~~If taken as authorized by The University of Oklahoma Health Sciences Center Professional Practice Plan Expenditure Policy (8/26/97) and/or future amendments thereto.~~

a. ~~The pay~~, PPP earnings will be distributed to the faculty member once monthly according to the ~~College of Allied Health will not pay retirement~~ PPP payroll calendar.

i. PPP earnings taken as pay are considered income subject to State and Federal withholding.

~~(e)ii. Retirement benefits are not paid on generated income~~ PPP earnings taken as pay.

(f) ~~Acceptable Categories of Expenditures by Departments include:~~

~~(1) Visiting consultants and lecturers at the Health Sciences Center~~

~~(2) Expenses directly related to faculty and staff recruitment~~

~~(3) Students – scholarships, stipends, and tuitions~~

b. ~~(4) Personnel training courses~~ **If deposited into the faculty member's discretionary account, PPP earnings will be held indefinitely for the faculty member's use. Expenditures from these funds must be for professional expenses and must be approved by the Dean.**

i. PPP earnings held in this way are not paid to the faculty member, considered income, and are therefore not subject to State and Federal taxes. Purchases made with these funds may be subject to sales or other taxes.

ii. PPP earnings held in this way do not expire. If a faculty member retires or resigns from the University, any unspent funds in that faculty member's discretionary account are returned to the department.

~~Equipment and attendance at professional and educational meetings~~

~~(5) Maintenance of laboratories and equipment~~

~~(6) Office and administrative expenses~~

~~(7) Other expenses incurred in support of Department teaching, research, and professional service, including salaries~~

~~(8) Professional dues~~

iii. ~~(9) Other Department business expenses directly related to generation of professional fees. Since funds for which supplies purchased using PPP earnings remain the property of the University acts as custodian are commingled with public funds, all expenditures from such funds must be treated as public expenditures. Public policy requires that public monies be expended for public and not private purposes and may not be removed if the faculty member retires or resigns from the University administration, in consultation with the Advisory Council, will develop and publish guidelines consistent with public policy.~~

~~8) Billing, Collecting, Accounting, Disbursement, and Auditing~~

~~(a)~~

#### **V. BILLING, COLLECTING, ACCOUNTING, DISBURSEMENT, AND AUDITING**

1. All procedures for billing, collecting, accounting, disbursement, and auditing shall be in accordance with controlling State ~~Law~~ law in this regard and with current Board of Regents and University/College policies and procedures. -Fees relating to professional consultation, honoraria, and the like ~~which that~~ are received directly by the individual faculty member shall be deposited by the primary Department of the faculty member ~~as PPP earnings~~.

2. Each faculty member holding an appointment in more than one Department of the College shall have, for purposes of this Professional Practice Plan, a primary Department responsible for depositing and monitoring generated income. Faculty members holding joint appointments in the College of Allied Health and in ~~some other College~~ another college shall participate in the Professional Practice Plan of the College ~~which that~~ has primary responsibility for their promotion and tenure.

~~(b) All accounts will be handled in accordance with standard accounting principles, the statutes of the State of Oklahoma, and the policies of the Regents of The University of Oklahoma, as they apply to such accounts.~~

~~9) Governance of the Professional Practice Plan~~

~~(a)~~

#### **VI. GOVERNANCE OF THE PROFESSIONAL PRACTICE PLAN**

1. The Advisory Council



~~(1) Duties~~

~~a. —~~ The Advisory Council shall represent the full membership of the ~~Professional Practice Plan~~ PPP and shall be responsible for advising the Dean of the College on policy matters reflecting the operations covered by this policy. The members of the ~~Professional Practice Plan will~~ PPP shall be governed by this policy as amended from time to time by the Board of Regents.

~~b. — (2) —~~ ~~Members of the~~ The Advisory Council shall consist of:

~~i. — a) —~~ The Chair of each ~~Departments of~~ department in the College of Allied Health, and

~~ii. — b) —~~ One ~~additional~~ PPP-eligible faculty member-at-large ~~per department~~, elected by and from the faculty ~~members of each Department~~ of the College. ~~Terms of members~~ Members-at-large shall ~~be for~~ serve two ~~(2) years~~ year staggered terms.

~~(3) Meetings~~

~~c. —~~ The officers of the Advisory Council shall be Chair, Vice Chair, and Secretary, who shall each be elected annually by and from the members of the Advisory Council and who shall serve as the Executive Committee. The Chair of the Advisory Council shall preside.

~~d. —~~ The Advisory Council shall meet at least once annually at a time designated by the Chair of the Advisory Council or upon the request of four (4) members of the Advisory Council. -Notice of the meeting and an agenda ~~will~~ shall be distributed to each member at least one week prior to the meeting.

~~(4) Officers~~

~~The officers of the Advisory Council shall be a Chair, a Vice Chair, and a Secretary who shall be elected annually by and from the members of the Advisory Council and serves as the Executive Committee. The Chair shall preside.~~

~~(5) Ad Hoc Committees~~

~~Ad Hoc committees may be appointed as necessary by the Chair.~~

~~(6) Quorum and Voting~~

~~e. —~~ A quorum shall consist of a simple majority ~~plus one~~ of voting members of the Advisory Council. -Any official action of the Advisory Council requires a majority vote of its members present. -Each member shall have one vote.

~~(7) Rules of Order for Advisory Council and its Committees~~~~(a) Agenda~~

~~f. —~~ All items of business not requiring formal action by the Advisory Council, unless an objection is registered, are accepted "for information only". All items of business requiring formal action by the Advisory Council must be in the form of a resolution.

~~(b) Procedural Motions~~

~~g. —~~ The latest edition of Robert's Rules of Order Newly Revised will be accepted as final authority for parliamentary procedures.

~~10) Department Governance and Restrictions~~

~~Nothing contained herein shall be construed to prevent members within any Department from suggesting additional Department restrictions as they may wish, but such restrictions shall not conflict with the College Professional Practice Plan.~~

#### ~~11) Accountability~~

~~Gross and willful withholding of or misrepresentation in reports of income generated and/or time spent under this Professional Practice Plan shall constitute grounds for disciplinary action under the relevant provisions of the Faculty Handbook.~~

### ~~2. 12) Policy Amendments~~

~~a. The policy for operation and governance of the Professional Practice Plan PPP may be amended from time to time by the Regents of The University of Oklahoma. Senior Vice President and Provost. Proposed amendments may also be submitted to the Advisory Council for consideration consistent with the University's Professional Practice Plan PPP policies and procedures. Amendments shall be considered by the Advisory Council that are:~~

~~b. Amendments shall be considered by the Advisory Council that are: (a)~~

~~i. Proposed to the Advisory Council by the Executive Committee, or~~

~~ii. (b) Proposed by fifteen (15) or more faculty members of the Professional Practice Plan PPP.~~

#### ~~13) Ratification~~

~~c. (a) Ratification of the proposed amendment requires shall require a 2/3rd two-thirds affirmative vote of the full voting faculty membership of the Professional Practice Plan.~~

~~d. (b) The amended Professional Practice Plan, if ratified, will shall then be forwarded through the Dean of the College of Allied Health to the Senior Vice President and Provost, of the Health Sciences Center, to the President, for the approval and for submission to the Board of Regents of The University of Oklahoma.~~

(Regents, 05-10-91, 09-11-03)

**OUHSC FACULTY HANDBOOK  
APPENDIX M2  
COLLEGE OF DENTISTRY  
PROFESSIONAL PRACTICE PLAN  
UPDATES**

## M.2 THE UNIVERSITY OF OKLAHOMA COLLEGE OF DENTISTRY FACULTY PRACTICE BYLAWS AND PROFESSIONAL PRACTICE PLAN

---

### I. The Dental Faculty Practice Group

The dental faculty practice group of ~~The~~the University of Oklahoma College of Dentistry shall be ~~known as OU Dentistry, hereafter hereinafter~~ referred to as the "Group".

### II. Scope and Objectives

- 1) Develop and maintain an integrated, multidisciplinary, faculty dental group practice.
- 2) Promote, market, and provide the dental health care services of the Group to OUHSC employees, the public, and other approved entities.
- 3) Provide exemplary care, ~~which that~~ reflects the mission of ~~The~~the College of Dentistry.
- 4) Enhance recruitment and retention of highly qualified dental faculty.
- 5) Enhance communication, cooperation, and collaboration between the College of Dentistry ~~and~~, the dental community and other health professionals.
- 6) Facilitate the development and ~~training~~continuing dental education of faculty members, residents, and students.
- 7) Stimulate, ~~within the local dental health community,~~ a scholarly atmosphere conducive to health sciences education, state-of-the-art health care, and health sciences research.

### III. Group Composition

- 1) All full-time faculty (1.0 FTE) of the College of Dentistry who provide direct patient care shall be Participants in the Group and shall practice exclusively through the Group, in accordance with the requirements specified by these Bylaws and the Operational Policies- and Procedures. Participating full-time faculty shall be voting members of the Group.
- 2) Part-time faculty who have less than a 1.0 FTE and volunteer faculty who provide direct patient care may be Participants in the Group, upon the recommendation of their respective department chair and with ~~the approval~~review of the Advisory Council and approval of the Dean. Once approved, they shall practice ~~exclusively~~ through the Group, in accordance with the requirements specified by these Bylaws and the Operational Policies- and Procedures during their assigned University time. Such Participants shall be voting members of the Group.
- 3) Clinicians hired solely to provide care, ~~shall~~ as Participants in the Group, ~~shall~~ practice ~~exclusively~~ through the Group, in accordance with the requirements specified by these Bylaws and the Operational Policies- and Procedures. Such Participants shall be reviewed by the Advisory Council and approved by the Dean, and shall be non-voting members of the Group.
- 4) Exceptions to Group Composition will be considered on a case-by-case basis and must be approved by the Advisory Council and the Dean and the Senior Vice President and Provost.

### IV. Participant Obligations

Individual Participants shall abide by accepted clinical practice standards, the Operational Policies and Procedures of the Group, as well as, federal and state regulations governing professional practices and the rights of patients. All Participants shall function as a single entity while fulfilling contractual obligations and providing services as required and agreed upon by the Group. (See VIII – Operational Policies and Procedures)

.)

**V. Group Governance**

- 1) The Dean of the College of Dentistry shall have overall responsibility and authority for the management, planning, and operations of the Group. The Dean may delegate any responsibilities and authority for managing, planning, or operating the practice to a Participant of the Group.
- 2) The governance of the Group applies to the entire range of dental disciplines and dental specialties ~~within the College, and other patient care services~~. The unique characteristics of these disciplines ~~and~~ specialties and patient care services should be recognized in the governance and operation of the Group.
- 3) The Group and its Participants shall comply with all University, Health Sciences ~~Center~~, and College of Dentistry policies and procedures, including those dealing with management and financial accountability.
- 4) The governance structure of ~~OU Dentistry~~ the Group shall be as delineated in Section VI, The College of Dentistry Faculty Practice Advisory Council.

**VI. The ~~OU~~ College of Dentistry Faculty Practice Advisory Council**

- 1) The ~~OU~~ College of Dentistry Faculty Practice Advisory Council shall represent all Participants of the Group. The Council is advisory to the Dean.
- 2) Functions and Responsibilities:
  - (a) Develop operational policies and procedures for ~~OU Dentistry~~ the Group.
  - (b) ~~Develop~~ Maintain a ~~compensation plan~~ Professional Practice Plan for distribution of clinical revenues to Participants.
  - (c) Review and recommend approval of the annual ~~OU~~ College of Dentistry Faculty Practice budget.
  - (d) Review and recommend for approval any capital expenditures that exceed limits established by the ~~Associate Dean for Finance~~.
  - (e) Oversee the operations of ~~OU Dentistry~~ the Group and recommend corrective actions for identified deficiencies.
  - (f) Ensure the Group operates as an integrated multi-disciplinary dental group practice.
  - (g) ~~Request and review~~ Review operational, financial, and other management reports necessary to facilitate the efficient administration and operation of the Group and to satisfy audit requirements.
  - (h) Establish guidelines for executing group clinical services contracts and service agreements, consistent with University policy.
  - (i) Create such ~~standing and~~ ad hoc Councils committees and task forces as are required to conduct the business of ~~OU~~ the College of Dentistry Faculty Practice in an efficient and effective manner.
  - (j) Establish programs for quality improvement, quality assurance, compliance, marketing, risk management, and other areas, as deemed necessary, in collaboration with central campus offices.

~~3) The k) Conduct OU College of Dentistry strategic planning sessions at least every three years~~

#### Faculty Practice

~~3) The~~ Advisory Council shall be composed of:

##### **Voting Members:**

- (a) ~~Three~~Up to three at-large general practice Participants
- (b) ~~Three~~Up to three at-large specialty practice Participants
- (c) One at-large dental hygiene Participant

The Advisory Council must be composed of a minimum of five voting members.

##### **Non-Voting Members:**

- (d) Chief Administrator of ~~OU the College of Dentistry~~ Faculty Practice (or equivalent)
- (e) ~~Associate~~ Dean for Administration and Finance, College of Dentistry

Not all of the at-large specialty practice Participants can be from the same ~~Division/Department~~division.

Each elected member shall serve a three-year term, which shall begin on June 1<sup>st</sup>, and can be elected for a subsequent term ~~after a period of one year. The original members of the Advisory Council shall be elected for one, two, and three year terms so the terms of the~~ Committee members shall be staggered. Original Council members elected to a one- or two-year term may be re-elected for one contiguous three-year term.

- 4) **Election of Advisory Council Members.** At-large members of the Advisory Council will be elected by a vote of the Group Participants ~~during the annual meeting.~~ The Advisory Council shall solicit nominations ~~prior to the annual meeting. (See VII – Annual Meeting off from the Group Participants)~~ prior to these elections

**Meetings.** The Advisory Council shall meet at least four times annually. Any ~~Participants~~Participant of ~~OU the College of Dentistry~~ Faculty Practice may attend any meeting of the Advisory Council in a non-voting capacity, excluding sessions involving personnel or other closed sessions involving sensitive matters. ~~Minutes, as determined by the Dean. The Office of the Dean shall provide administrative support to the Advisory Council, and minutes~~ of all open session Advisory Council meetings will be distributed in a timely manner to all participants.

- 5) **OfficersChair.** The ~~officers of the Advisory Council shall be as follows: The~~ Dean of the College of Dentistry shall be the Chair of ~~OU Dentistry. The members of the Advisory Council shall elect the Vice-Chair. The Chief Administrator of OU Dentistry or designate shall serve as recording secretary the Group.~~
- 6) **Quorum, Voting, and Procedural Authority.** A quorum shall consist of a simple majority of the voting members of the Advisory Council and these voting members ~~and~~ must be present for the Council to take official action. Robert's Rules of Order (latest edition) shall be the authority for parliamentary procedures. Non-substantive deviations from the Rules shall not void any action taken by the Council.

## **VII. Annual Meeting of Participants**

A meeting of all Participants of ~~OU the College of Dentistry~~ Faculty Practice shall be held annually ~~in September.~~ A report of the activities and the current state of the Group shall be given by the ~~OU Chief Administrator of the College of Dentistry Executive Director~~Faculty Practice, or ~~designate~~his or her designee, to the Participants. ~~New Advisory Council members will be elected during the annual meeting (see V.4 above).~~

The Dean or the Advisory Council may call special meetings of the membership as needed. All Participants must be notified at least seven days prior to the annual meeting or any special meetings of the membership. Those participating members in attendance at annual or specially called membership meetings will be considered a quorum for taking official action. (See VI.6 above.) Minutes of all annual meetings will be distributed in a timely manner to all ~~participants~~ Participants.

#### VIII. Operational Policies and Procedures

~~OU-The College of~~ Dentistry Faculty Practice shall establish and maintain such written Operational Policies and Procedures as are necessary to provide accountability and appropriate management of the Group and the Group's fiscal affairs. These policies and procedures are subject to review and recommendation for approval by the Advisory Council to the Dean as appropriate. These Operational ~~policies~~ Policies and ~~procedures~~ Procedures must adhere to the following principles:

- 1) All direct patient clinical activities of Participants will be managed by the Group and shall follow ~~Group policies and procedures~~ the Operational Policies and Procedures of the Group regardless of size or location.
- 2) Whenever possible and appropriate, patient referrals should be made within the Group. Referrals outside the Group must comply with Stark and Anti-Kickback laws, conflicts of interest principles, and State Ethics rules and may not be to the referring provider's outside practice.
- 3) A faculty member's practice time shall be determined by their respective employment contract.
- 4) All clinical faculty members shall practice unless granted an exception by the Department Chair and/or Dean.
- 5) If full-time licensed faculty members (FTE 1.0) are granted an exception from practice, then they will dedicate an equivalent amount of time to teaching, research, and/or scholarly activity.
- 6) No policy shall violate or ~~supercede~~ supersede University requirements, policies, or procedures.

#### IX. Participant Compensation

~~OU-The College of~~ Dentistry Faculty Practice shall establish and maintain a ~~Compensation~~ Professional Practice Plan to govern the distribution of clinical revenues to Participants. This Plan will be ~~established, approved, and reviewed annually~~ by the Advisory Council and approved by the Dean. This Plan must adhere to the following principles:

- 1) The Group must be financially self-sustaining.
- 2) The Group must have a model for continued financial growth.
- 3) All revenues generated by Participants, including, but not limited to, revenue generated by patient care services, patient consultations, and supervision of professional services, will be deposited into Group accounts and be governed by the ~~Compensation~~ Professional Practice Plan.
- 4) All Group expenses and overhead will be paid prior to revenue distribution.
- 5) Each Participant must cover his/her respective practice overhead as governed under the terms of the ~~Compensation~~ Professional Practice Plan.
- 6) Funds shall be distributed in a fiscally responsible manner.
- 7) All sources of collected revenue generated by faculty, including but not limited to the following, are included within the scope of the professional practice plan. Note that services provided to OUH by dually employed individuals are not considered professional practice plan sources and are thus excluded from this Policy. Examples of PPP sources include:

- a. Patient care services and consultations
- b. Professional consultation and/or supervision including scientific consultation
- c. Honoraria
- d. Continuing education
- e. Expert legal testimony and medical legal consultations
- f. Professional services agreements
- g. All other professional activities not specified as excluded (below)

8) Income Exclusions. The following sources of revenue are not included within the scope of the professional practice plan:

- a. Prizes and awards
- b. Compensation received as a result of military leave or jury duty
- c. Activities performed outside of the faculty member's profession and that do not involve University resources
- d. Income earned during sabbatical leave as described in the OUHSC Faculty Handbook
- e. Reimbursement for travel expenses
- f. Income earned by part-time faculty not during assigned OU time and not using OU resources.
- g. Faculty members' interests in:
  - i. Royalties
  - ii. Copyrights
  - iii. Patent Rights

**X. Faculty Compensation Plan**

In addition to the Professional Practice Plan, the College has a Faculty Compensation Plan. The purpose of the Compensation Plan is to provide a basis for establishing compensation and, where permitted, incentives for the designated faculty of the College. All faculty are subject to and must comply with the College's Faculty Compensation Plan that must be consistent with University and OUHSC policy and must be approved by the Senior Vice President and Provost.

The College's Compensation Plan is available upon request from the College of Dentistry Human Resources Department.

**XI. Amendment of the College of Dentistry Faculty Practice Bylaws and Professional Practice Plan**

Ultimate authority for amendment of these Bylaws rests with The University of Oklahoma Board of Regents.

- 1) Amendments to the Bylaws may be proposed or initiated for ~~the consideration of the Regents~~approval by:
  - (a) The Advisory Council.
  - (b) Petition from 20% of the current Group Participants.
  - (c) The Dean of the College of Dentistry.
- 2) Proposed amendments will be presented to the full membership and require ratification by two-thirds (2/3) of the members present at an annual or special meeting.
- 3) Ratified amendments will be forwarded through the Dean of the ~~University of Oklahoma~~ College of Dentistry, to the Senior Vice President and Provost of the Health Sciences Center, ~~and to the President for approval for submission to the Board of Regents of the University of Oklahoma.~~



~~**ADDENDUM:** The Group will continue to use the operational and compensation components of the 1996 bylaws (IV (1)-(5)) until the Advisory Council establishes and approves new Operational Procedures and Compensation documents.~~

Approved by Faculty Practice Participants 1/31/08; 5/6/24

(Regents, 9-2-76; 6-15-78; 12-18-80; 10-31-96; 3-27-08)

**OUHSC FACULTY HANDBOOK  
APPENDIX M6  
COLLEGE OF NURSING  
PROFESSIONAL PRACTICE PLAN  
UPDATES**

## M.6 THE UNIVERSITY OF OKLAHOMA

### COLLEGE OF NURSING PROFESSIONAL PRACTICE PLAN

---

#### I. PREAMBLE

The faculty of the College of Nursing is made up of both full time and part time faculty. The Faculty Practice Plan (FPP) applies to all nine, ten, and twelve month faculty who hold full-time appointments.

~~Full time~~The faculty of the College of Nursing is composed of professionals with diverse backgrounds and specialties, each uniquely qualified to contribute to the health care delivery process and thus ultimately to improve the level of patient care. Faculty may be involved in the delivery of professional services, and this may manifest itself as direct patient care, consultation, research, and/or education of patients and professionals.

~~When~~ members of the faculty deliver specialized professional consultative services or patient care, the stature and reputation of the Fran and Earl Ziegler College of Nursing accept all rights, privileges and obligations of other University faculty as set forth in the University policies. Accordingly, a person who accepts full-time employment in the ~~and the~~ University of Oklahoma owes his first duty and his first loyalty to the University.

~~Obligations of a faculty member~~Health Sciences Center are not limited to meeting classes but include related activities of teaching, research and creative scholarly activity and professional and University service and public outreach, as well as University governance. Faculty are encouraged to engage, within the limits of the time available to them, in such income-producing activities as consulting work, sponsored research, professional nursing practice and other activities which are closely related to their University work. The decision to engage in such professional activities by the faculty members will be made with the knowledge and understanding that it must be done in accordance with the provisions of this policy.enhanced.

~~Faculty who actively participate in professional activities acknowledge that it requires of the faculty~~A reasonable degree of active involvement of the Faculty in the delivery of professional services is necessary to provide role models for students, demonstrate the educational goals of the College of Nursing, and maintain professional skills.

~~Active participation in health care delivery and professional services require of the participant~~ a significant commitment in terms of energy, emotional dedication, ~~time and the assumption of personal liabilities~~and time, in addition to those commitments assumed in carrying out academic programs.

Adherence to this policy, as with all Regents' policies, is a condition of ~~appointment~~employment for ~~full time~~ faculty in the College of Nursing. Under this policy, as in all University matters, the faculty member is members of the College are responsible to the Dean and ~~the Dean~~, through the Senior Vice President and Provost, to the President and subsequently to the Board of Regents.

#### II. OBJECTIVES

~~A. To provide a uniform procedure for professional accountability in matters of professional activities and the income generated by these activities.~~

A. To enhance the recruitment and retention of highly qualified faculty by providing alternate funding sources with which to supplement income; to provide incentives to the faculty to engage in the practice of their professions; to maintain and improve professional skills; and to enhance faculty scholarship.

B. To improve the patient care and consultative resources of the Health Sciences Center for the benefit of the public health.

~~C. To promote discussions, seminars, or workshops under ensure effective administration by the aegis~~University of the Oklahoma and the Fran and Earl Ziegler College of Nursing for the purpose of exchanging information and furthering the state of art of the profession.

~~D. To provide exemplary patient care and consultative models to meet the educational, research, of all monies received and service goals of the College of Nursing.~~

~~E. To enhance recruitment distributed, and retention of highly qualified faculty by providing a source of funds with which to supplement income.~~

~~F. To provide incentives to the faculty to engage in the practice of their professions, to maintain and improve professional skills, and professional credentials.~~

~~G.C. To provide a procedure for accounting, to provide reporting and auditing of all generated income monies received and disbursed as a result of professional practice by the faculty.~~

~~H. III. To provide a procedure for the disbursement of generated income.~~

~~I.D. To provide basic financial data which can be made available and visible to all who have a legal right to examine such information.~~

### ~~III. DEFINITION OF TERMS~~

#### ~~DEFINITIONS~~

##### ~~1. A. Membership~~

~~All full time faculty of the: Membership in the Professional Practice Plan (PPP) applies to faculty appointment to the Fran and Earl Ziegler College of Nursing shall be members of the Faculty Practice Plan.~~

##### ~~2. Base Salary~~

~~Base salary is defined as salary paid to the faculty by the College of Nursing or by affiliated institutions as part of the faculty member's workload within the Oklahoma Health Center. This does not include any paid benefits of employment.~~

##### ~~3. Workload/Work Time~~

~~Faculty members will be given workload assignments in accordance with the Workload Policy by the Assistant Dean of Academic Affairs. It is expected that a faculty member's first priority will be the duties at the College of Nursing.~~

~~**Supplemental B. Guaranteed Base Salary:** The Guaranteed Base Salary is specified and guaranteed annually by the University of Oklahoma through appointment to the faculty of the College of Nursing by the Board of Regents. The Guaranteed Base Salary compensates the individual faculty member for that portion of his or her time that will be devoted to teaching, research and creative/scholarly activity, and professional and University service and public outreach. The Guaranteed Base Salary is determined by a salary structure that considers rank and specialty, among other factors.~~

~~**C. Workload/Work Time:** The maximum amount of the work week that may be devoted to teaching, research and creative/scholarly activity, and professional and University service and public outreach shall be negotiated annually at the time of annual review with the Department Chair and the appropriate Associate Dean. Faculty will receive their workload assignments and any subsequent modifications to those assignments in writing from the College.~~

~~**D. Professional Practice:** Professional nursing practice and consulting and other services provided by a faculty member under a Professional Services Agreement between the University and a third party~~

##### ~~4. E. Professional Earnings~~

~~: Income generated by professional practice: activities such as consulting or professional nursing practice, as discussed with and approved by faculty supervisor.~~

~~a) Sources~~All sources of Supplemental Professional Earnings

~~Sources of supplemental professional earnings include, but are collected revenue generated by faculty, including but not limited to, the following:~~

~~Nursing, are included within the scope of the professional practice fees wherever earned by the faculty member plan. .~~  
Examples of PPP sources include:

Professionally related

- 1) Patient care services and consultations
- ~~1)2) Professional consultation and community services/or supervision including scientific consultation~~
- 3) Honoraria including but not limited to invited speaking, grant reviews, and continuing
- ~~2)4) Continuing education teaching.~~
- 5) Fees received for tutorialExpert legal testimony and medical legal consultations
- ~~3)6) Professional services agreements~~
- 7) \_\_\_\_\_ b) \_\_\_\_\_ All other professional activities not specified as excluded (below)

Income Exclusions. The following sources of revenue are not included within the scope of the PPP:

- 1) Prizes and awards
  - ~~\* Faculty members interest in:~~
- 2) Compensation received as a result of military leave or jury duty
- 3) Activities performed outside of the faculty member's profession and that do not involve University resources
- 4) Income earned during sabbatical leave as described in the OUHSC Faculty Handbook
- 5) Reimbursement for travel expenses
- 6) Income earned by part-time faculty not during assigned OU time and not using OU resources.
- 7) Faculty members' interests in:
  - a. Royalties
    1. Publication payments
  - b. Copyrights
  - c. ~~Patent rights~~Rights
    - ~~\* Nonprofessional income~~
    - ~~\* Compensation received as a result of military leave~~
    - ~~\* Income earned during paid leave, leave without pay, winter and spring breaks for nine and ten-month faculty, and/or sabbatical leave~~
    - ~~\* Salary included under the definition of base salary.~~
    - ~~\* Income earned during those hours required to maintain clinical certification.~~
    - ~~\* Income earned during work for the College of Nursing Case Management Program.~~
    - ~~\* Income earned by supervising prescriptive authority students until such time that prescriptive authority is incorporated into the curriculum. After that incorporation is completed, monies earned supervising prescriptive authority through continuing education is subject to inclusion under the Faculty Practice Plan.~~

**F. Overall Compensation:** Overall compensation is based on the percent effort in teaching, research and creative/scholarly activity, and professional and University service and public outreach, which is compensated through the Guaranteed Base Salary, plus the percent effort in Professional Practice, which is compensated as Professional Earnings. In addition to the Professional Practice Plan, the College has a Faculty Compensation Plan. The purpose of the Compensation Plan is to provide a basis for establishing compensation and, where permitted, incentives for the designated faculty of the College. All faculty are subject to and must comply with the College's Faculty Compensation Plan that must be consistent with University and OUHSC policy and must be approved by the Senior Vice President and Provost.

The College's Compensation Plan is available from the Dean's Office.

**IV. OPERATIONAL PROCEDURES**

All operational procedures for the FPP are addressed in the College of Nursing operational procedures document.

A. Any Professional Practice that will result in the generation of income in addition to the Guaranteed Base Salary paid by the College of Nursing, and not specified under exclusions, is subject to the PPP.

B. Any Professional Practice that is recurrent and falls under the scope of this policy must be presented for approval by means of a Modified Business Plan (MBP) to the faculty Chair and to the Associate Dean for Clinical Affairs, Outreach and Practice Innovation for approval prior to the commencement of the activity.

Once the MBP is approved by the faculty Chair, then the Associate Dean for Clinical Affairs, Outreach and Practice Innovation, in coordination with the College Finance Officer, will initiate a professional services agreement through ORA for the faculty member and the contracting agency.

C. Any costs associated with the generation of income will be reviewed by an ad hoc task force appointed by the Faculty Governance Board as defined under the Governance Section of this Plan.

**V. DISTRIBUTION AND DISBURSEMENT OF SUPPLEMENTAL PROFESSIONAL EARNINGS**

A. Faculty receiving only in-kind salary support (effort on the project) from the CON are not eligible to participate in the PPP for that project.

B. Faculty must meet their assigned workload to be eligible for PPP.

C. Active participation in the PPP shall terminate at the end of the period of extramural funding, upon termination of the faculty consultation/practice contract, or upon faculty termination.

D. All PPP payments must be processed through the OUHSC CON payroll office. Any work that has been approved and that exceeds 1.0 FTE will be paid as a supplemental – the agreed upon practice effort will be paid through PPP payroll.

F. Faculty who have worked at least 20% FTE in a faculty practice in the current academic year may request professional development funding for costs associated with maintaining their license and certifications that are required for them to receive PPP supplemental professional earnings. This includes costs for continuing education. The percentage of reimbursement for license, certifications, and continuing education will be pro-rated based on the amount of effort the faculty member has allotted for the practice piece of their role.

G. Active PPP participants, meaning faculty who have contributed to the PPP for at least two years including in the current academic year, may also apply for funds to attend national conferences that offer continuing education required for recertification. The percentage of funds approved will be pro-rated based on the amount of effort the faculty member routinely has allotted for the practice piece of their role.

**VI. PROFESSIONAL PRACTICE TASK FORCE**

A. The Faculty Governance Board shall appoint an ad hoc task force to review the Professional Practice Plan when needed to review costs associated with the PPP and any issues related to the operation of the plan. The purpose of such ad hoc task force will be determined in consultation with the Associate Dean for Clinical Affairs, Outreach, and Practice Innovation. At the conclusion of its work, the task force will forward any recommendations to the Faculty Governance Board and the Associate Dean for Clinical Affairs, Outreach, and Practice Innovation.

B. Membership – Task force members shall include faculty members who are assigned time for practice as part of their current workload; the Associate Dean for Clinical Affairs, Outreach and Practice Innovation; and the Associate Dean for Administrative and Financial Services or appropriate designee. The Faculty Governance Board shall appoint a faculty member to serve as chair of this task force.

C. Meetings – The Chair of the Professional Practice Task Force shall preside over all meetings of the Professional Practice

**EXHIBIT K**

Task Force. The Professional Practice Task Force shall meet to review any costs associated with the Professional Practice Plan and any issues related to the operation of the plan. Additional task forces may be appointed when needed, upon the request of the Faculty Governance Board or the Associate Dean of Clinical Affairs, Outreach, and Practice Innovation. Notice of any task force meeting and an agenda will be generally distributed to each member at least one week prior to the meeting.

**VII. AMENDMENTS**

- A. The policy for operation and governance of the Professional Practice Plan for the College of Nursing may submitted for amendment from time to time in one of the following manners:
1. By a member of the Professional Practice Ad hoc task force submitting an agenda item to the Chair for discussion by the Faculty Practice Task Force with recommendation by the Task Force to the general faculty, OR
  2. By greater than one-third of the general faculty submitting an agenda item to the Chair for discussion by the Professional Practice Task Force with recommendation by the Task Force to the general faculty.
- B. Thereafter, ratification by two-thirds of the full general faculty is required to send the proposed amendment through the Dean of the College of Nursing, to the Senior Vice President and Provost of the University of Oklahoma Health Sciences Center for final approval.

(Regents 06-19-02, 01-25-06)

**OUHSC FACULTY HANDBOOK  
APPENDIX M7  
COLLEGE OF PHARMACY  
PROFESSIONAL PRACTICE PLAN  
UPDATES**



**M.-T THE UNIVERSITY OF OKLAHOMA  
COLLEGE OF PHARMACY PROFESSIONAL PRACTICE PLAN**

---

**I. PREAMBLE**

The Faculty of the College of Pharmacy is composed of professionals with diverse backgrounds and specialties, each uniquely qualified to contribute to the health care delivery process and thus ultimately improve the level of patient care. Faculty may be involved in the delivery of professional services and this may manifest itself as direct patient care, consultation, and/or education of patients and professionals.

When members of the Faculty deliver specialized personal consultative services or patient care, these Faculty members by their personal efforts and presence enhance the stature and reputation of the College of Pharmacy and the Health Sciences Center.

A reasonable degree of active involvement of the Faculty in the delivery of professional services is necessary to provide ~~role models~~role models for students, demonstrate the educational goals of the College of Pharmacy, and maintain professional skills. This contributes to the educational mission of the College of Pharmacy, including the research component of education. Active participation in health care delivery and professional services requires of the participant a significant commitment in terms of energy, emotional dedication, and time, and the assumption of personal liabilities in addition to those commitments assumed in carrying out academic programs.

**II. OBJECTIVES**

- A. ~~To improve~~Improve patient care and consultative resources of the Health Sciences Center for the benefit of the public health. To provide exemplary patient care and consultative models to meet the ~~educational~~teaching, research, and creative/scholarly activity, and professional and University service and public outreach goals of the College of Pharmacy.
- B. ~~To ensure~~Ensure effective control and administration by the University of Oklahoma and the College of Pharmacy of all ~~PPP~~Professional Practice Plan (PPP) monies received and disbursed. To provide reporting and auditing of all monies received and disbursed as a result of Professional Practice of the membership.
- C. ~~To enhance~~Enhance recruitment and retention of highly qualified faculty by providing alternate funding sources with which to supplement income. To provide incentives to the Faculty to engage in the practice of their professions. To maintain and improve professional skills, and to enhance Faculty scholarship.

**III. DEFINITION OF TERMS**

**A. Membership**

Membership in the Plan applies ~~only to those individuals~~all faculty of The University of Oklahoma College of Pharmacy ~~who hold a greater than 50% appointment, including to part-time faculty engaged in the College of Pharmacy and have a modified or unmodified Faculty appointment. PPP activity during their University time.~~

All members of the Faculty of the University of Oklahoma College of Pharmacy must be appointed members of the plan as individuals, and they must exercise their professional capabilities under this policy as individuals. The University will not recognize individual, section, or departmental corporations under this policy.

**B. Guaranteed Base Salary**

The guaranteed base salary is specified and guaranteed annually by contract with ~~The~~the University of Oklahoma, or one of the affiliated hospitals or clinics or other institutions of the Health Sciences

Center, through appointment to the faculty of the College of Pharmacy by ~~The~~the Board of Regents of ~~The~~the University of Oklahoma. The guaranteed base salary compensates the individual faculty member for that portion of his or her time which will be devoted to academic programs and to ensure that the academic programs take precedence over other responsibilities. This also includes amounts paid as a guaranteed salary by the Veterans Affairs Medical Centers and other affiliated hospitals for teaching and/or patient services. It is recognized the faculty member may devote as much of the remainder of his or her time as he or she wishes to professional practice activities and/or other professional involvement.

#### C. Covered Activities

Covered activities include all pharmacy-related professional and educational activities undertaken by a faculty member that are not assigned or required to support the academic programs of the College of Pharmacy. Examples include, but are not limited to, patient care activities, professional consultation, honoraria, continuing professional education, and all other professional activities not specifically excluded within these policies.

#### D. Generated PPP Income

All sources of income generated by College of Pharmacy faculty from activities covered by the PPP ~~which~~that are not compensated by the guaranteed base salary.

### IV. OPERATIONAL PROCEDURES

- A. It is the prerogative of the individual faculty member to determine whether and to what extent he or she wishes to engage in professional practice activities. Participation in professional practice activities must be approved by the individual faculty member's department chair prior to commencing such activities.
- B. The University shall not possess the right to control or direct faculty member employees regarding the performance of their professional practice activities. The University shall neither control nor direct the faculty member in their ~~chosen~~approved PPP activities in such a way that will bias or interfere in the expected outcomes or results to be accomplished through the professional practice activity. Within a Pharmacist-Patient relationship, the right to terminate the Pharmacist-Patient relationship shall be vested only in the Patient and Pharmacist.
- C. The decision to engage in such professional practice activities by the faculty members will be made with the knowledge and understanding that the fees received for covered activities and professional services are to be included as generated PPP income governed by this policy. University fringe benefits will be computed on the guaranteed base salary. Amounts paid above these base salary amounts are to compensate faculty members for their professional practice activities. Such amounts will be paid to faculty members as W-2 income and may be included in the calculations of the University fringe benefits.
- D. Individuals participating in professional practice activities are required to report these activities to the department chair or other appropriate supervisor prior to initiating the activity and are required to adhere to University policy related to the processing of contracts and grants for such activities.
- E. Generated PPP income should be paid to the University and deposited directly into the College of Pharmacy Professional Practice Plan account. In those approved instances where payment is made directly to participating individuals, those funds must be deposited in this same PPP account. ~~Sources of Generated PPP Income~~All sources of collected revenue generated by faculty, including but not limited to the following, are included within the scope of the professional practice plan. Note that services provided to OUH by dually-employed individuals are not considered PPP sources and are thus excluded from this Policy. Examples of PPP sources include:

- 1) Patient care fees wherever earned by the faculty members
  - 2) Professional consultation and/or supervision including scientific consultation
  - 3) Honoraria
  - 4) Continuing Education ~~not sponsored by the OU College of Pharmacy~~
  - 5) ~~Continuing Education sponsored by the OU College of Pharmacy~~
  - 6) ~~Salary or hourly payments generated through one of the above covered activities~~
  - 5) Expert legal testimony and medical legal consultations
  - 6) Professional services agreements
  - 7) All other professional activities not specified as excluded (below)
- F. Some types of income are not considered as generated PPP income and are excluded from these policies. Faculty should contact the department chair or supervisor to determine whether income earned falls into one of the categories of excluded income. ~~Examples of income exclusions include~~The following sources of revenue are not included within the scope of the PPP:
- 1) Prizes and awards
  - 2) ~~Non-professional income~~
  - 2) Compensation received as a result of military leave or jury duty
  - 3) Activities performed outside of the faculty member's profession and that do not involve University resources
  - 4) Income earned during ~~leave without pay, but only when exclusion is specifically authorized by the Regents sabbatical leave as described in the OUHSC Faculty Handbook~~
  - 5) Reimbursement for travel expenses
  - 6) Income earned by part-time faculty not during assigned OU time and not using OU resources.
  - 7) Payments made directly to faculty from other University departments for approved additional duties
  - 5)8) Faculty members' interests in:
    - (a) Royalties
    - (b) Copyrights
    - (c) Patent Rights
- G. In the case where compensation has already had FICA, State and Federal Tax paid: The University will withhold employee and employer FICA, State, and Federal taxes. To receive employer FICA back from the University, ~~you~~faculty must wait until the University has fully paid employer portion of FICA and then request transfer to ~~your (their)~~ PPP account the portion of employer FICA withheld from your PPP income.
- H. In the case where compensation has already had FICA, State, and Federal Tax paid: inclusion of a copy of check stub and indication on PPP request TAXES PAID will prevent FICA, State and Federal Taxes from being withheld twice.
- I. The approved percentage of PPP income to be paid to the Plan will be five (5) percent of OU College of Pharmacy Continuing Education income and ten (10) percent of "Other" income as listed in IV. E. 1-7. The monies paid to the Plan will cover direct and indirect administrative costs of the College ~~and provide for a faculty development fund.~~
- J. Generated PPP income and payments are subject to University policies related to Billing, Collecting, Accounting, Disbursements, and Auditing.
- 1) ~~The College of Pharmacy Professional Practice Plan account, a Special Agency Account of the University of Oklahoma Health Sciences Center, is the only authorized depository. This account will be the sole depository and expenditure account for generated PPP income and payments under this Plan. This account will be used for this purpose only and no commingling of funds will be permitted. All generated PPP income will pass through this account before being transferred to individual accounts or paid to the Faculty member.~~
  - 2) ~~All accounts will be handled in accordance with standard accounting principles of the Statutes of the State of Oklahoma, and the Policies of the Regents of The University of Oklahoma, as they~~

~~apply to Special Agency Accounts. All funds for educational and general purposes will be transferred to the Revolving Fund before being expended.~~

- ~~3) The Dean's designee will make an annual report available to the PPP membership detailing the expenditures from the College of Pharmacy Professional Practice Plan account each calendar year.~~

## V. DISPOSITION OF GROSS GENERATED INCOME

A. The individual faculty member will notify the Business Office at the time the payment is received of their permanent election to receive the funds through PPP payroll or to have the funds deposited into their individual PPP allotment account.

~~A.B. The approved percentage of PPP income paid to the Plan is designated to cover expenses under the Plan (see Item IV. I) and to provide funding for general faculty development activities and opportunities.) and will be deposited into a Dean's Office account.~~

B.C. The balance will be paid to that individual Faculty member or group within the College of Pharmacy, to the extent that the individual Faculty member or Faculty members of the group have contributed to the generation of income, per their disposition decision (see item V.A.)

## VI. GOVERNANCE OF THE PROFESSIONAL PRACTICE PLAN

A. The Professional Practice Committee of the College of Pharmacy is established to provide oversight of the Professional Practice Plan by faculty eligible to participate in it.

### 1. Composition

The Professional Practice Committee shall consist of: three (3) members elected for staggered three-year terms from the participating membership. No elected member shall serve more than two consecutive three-year terms.

### 2. Charge

The Professional Practice Committee shall be charged with the responsibility of advising the Dean regarding the administration of the Professional Practice Plan on behalf of the College of Pharmacy Faculty. The University administration including the accounting and legal departments, are available to assist the Committee as needed. ~~In addition, the Professional Practice Plan Committee may obtain, at its expense, the advice of legal counsel, accountants, consultants, and others as required. It is expressly understood, however, that only the University legal counsel may prepare legal documents and represent the University and its constituent parts in its external affairs.~~

### 3. Meeting and Quorum

(a) The Professional Practice Committee shall meet with the Dean at least once every calendar year or upon call of the Dean: if more often. The committee will also meet as necessary to discuss issues communicated to them by faculty or to conduct other business. A quorum shall consist of not less than two (2) committee persons.

(b) Annually, at a time to be determined by the Professional Practice Committee, there shall be a meeting of the full membership of the Professional Practice Plan at which time an Annual Report of the Professional Practice Plan shall be given by the Professional Practice Plan Committee to the faculty. In addition, elections will be held for members of the Professional Practice Plan Committee. Special meetings may be called upon request of the Professional

Practice Committee. The Annual Report shall contain a record of funds generated and disbursed retaining confidentiality of source of income and amount of income generated by or disbursed to each individual Faculty member.

- (c) Written proxy vote will be accepted contingent upon the proxying member delivering the proxy to a PPP member with a copy to the Chair.

## VII. ACCOUNTABILITY

### A. The Faculty

- 1) Each faculty member holding an appointment in more than one College of the University of Oklahoma shall have, for purposes of this Plan, a primary college or department responsible for depositing and monitoring generated income. Faculty members holding joint appointments in the College of Pharmacy and in ~~some other another~~ College shall participate in the Plan of the College ~~which that~~ has primary responsibility for their promotion and tenure as defined in the *Faculty Handbook*. The process of exercising their discretion as professionals regarding matters of patient care and other professional activities, does not diminish their responsibility to account to ~~The the~~ University under the plan for all income earned nor relieve them of the duty of compliance with policies and agreements of ~~The the~~ Board of Regents governing site of practice. Although no time limitations are placed on faculty involvement in PPP activities, it is each faculty member's responsibility to insure that primary obligations to ~~The the~~ University are ~~above reproach met first~~.
- 2) Adherence to this Policy, as well all ~~The as to~~ Board of Regents' policies, is a condition of employment for individuals of ~~The the~~ University of Oklahoma College of Pharmacy ~~who hold a greater than 50% appointment in the College of Pharmacy and have a modified or unmodified Faculty appointment~~. Under this policy, as in all University matters, the members of the College of Pharmacy are responsible to the Dean and the Dean through the Senior Vice President and Provost to the President.

### B. The Dean

- 1) If this policy is to achieve its objectives, the income producing activities of the College must be well managed. Anything less than sound management will hinder the College's growth and development and damage the potential for Faculty income. It is important that everyone understand who is responsible. The Dean is charged with the responsibility of managing the business affairs of the College, including its income-generating activities. At the same time the Faculty has a great interest in the College's development and in their own incomes. The ~~advise advice~~ of the Practice Plan Committee should be carefully weighed by the Dean.
- 2) The Practice Plan Committee cannot advise, however, without sound data; nor can the Faculty evaluate the performance of management or of the Practice Plan Committee without information. ~~It shall, therefore, be the duty of the Dean or designee, in addition to conferring regarding policy and direction, to confer quarterly with the Practice Plan Committee regarding the costs associated with the operation of the College's income producing activities and at least once each year review with the whole membership the costs of the Plan.~~
- 3) The Dean shall also respond to questions posed by the members at the Annual Meeting, address the membership on the state of the College generally and make specific recommendations as to how the membership can improve the programs or assist in improving the management of the College's income producing activities.

## VIII. MISCELLANEOUS PROVISIONS

### A. Policy Amendments

~~1) The policy for operation and governance of the Professional Practice Plan may be amended from time to time in any particular by the Regents of the University of Oklahoma.~~

~~2)~~1) Proposed amendments will be submitted to the Professional Practice Committee for advice or comment. In addition, amendments to the policy may be proposed or initiated for the consideration of the Regents by:

- (a) Petition by greater than 1/3 of the members followed by
- (b) Presentation by the Professional Practice Plan Committee with recommendation to the full membership, and requiring
- (c) Ratification by written, electronic, or other acceptable voting ballot of 2/3 of the full membership, and
- (d) Forwarding the proposed amendment through the Dean of the College of Pharmacy and Senior Vice President and Provost, Health Sciences Center, ~~to the President for approval for submission to the Board of Regents of the University of Oklahoma for approval.~~

(Regents, 7-29-93, 11-5-09)

**OUHSC FACULTY HANDBOOK  
APPENDIX M8  
COLLEGE OF PUBLIC HEALTH  
PROFESSIONAL PRACTICE PLAN  
UPDATES**

**M.8y THE UNIVERSITY OF OKLAHOMA**  
**HUDSON COLLEGE OF PUBLIC HEALTH PROFESSIONAL PRACTICE PLAN**

---

**I. PREAMBLE**

The faculty of the Hudson College of Public Health is composed of professionals of diverse backgrounds and expertise each qualified to contribute to the improvement of the health of the public. Hence, faculty members may be involved in consultative and/or educational activities.

When members of the faculty deliver specialized professional consultative and/or educational services, the stature and reputation of the Hudson College of Public Health and ~~The~~the University of Oklahoma Health Sciences ~~Center~~ are enhanced.

A reasonable degree of active involvement of the faculty in the delivery of professional services is necessary to provide role models for students and to maintain professional skills. Each of these contributes to the missions of the Hudson College of Public Health. It is recognized that participation in consultative and/or educational activities requires a significant commitment of time and energy as well as the assumption of personal liabilities.

It is understood that the University shall not possess the right to control or direct faculty members in the performance of their professional practice activities, and that whether or not a faculty member conducts professional practice activities shall be within each faculty member's sole discretion and the ~~university~~University shall neither control nor direct the faculty member as to the results to be accomplished. This understanding, however, does not exempt faculty from conflicts of interest limitations. It is further understood that the faculty member's primary professional responsibility is to the academic programs of the University and its affiliated institutions. All outside professional activities must be secondary.

Adherence to this policy, as with all policies of the Board of Regents, is a condition of employment for faculty in the Hudson College of Public Health. Under this policy, as in all University matters, the members of a department are responsible to their chairperson, as the chairperson is responsible to his/her Dean, and the Dean, through the Senior Vice President and Provost of the Health Sciences ~~Center~~, to the President, and subsequently to the Regents.

**II. OBJECTIVES**

The objectives are:

- (a) To enhance the recruitment and retention of highly qualified faculty by providing alternate funding sources with which to supplement income; to provide incentives to the faculty to engage in the practice of their professions; to maintain and improve professional skills; and to enhance faculty scholarship.
- (b) To improve the consultative and educational resources of the Health Sciences ~~Center~~ for the benefit of the public health.
- (c) To ensure effective administration by ~~The~~the University of Oklahoma and the Hudson College of Public Health of all monies received and distributed, and to provide reporting and auditing of all monies received and disbursed as a result of professional practice by the faculty.

**III. DEFINITIONS**

- (a) Those individuals of the Hudson College of Public Health who hold at least a 50% appointment in the College and have a modified or unmodified faculty appointment are members of the Professional Practice Plan ~~-(PPP)~~. For those individuals holding a 9-10 month appointment, those funds earned during the 2-3 months of non-appointment are not included -to the extent they don't use University



time or resources. Those who hold less than a 50% appointment are covered if they engage in PPP activity during their University time.

- (b) All members of the faculty of the Hudson College of Public Health are appointed as individuals and they must exercise their professional capabilities under this plan as individuals. The University will not recognize individual, section, or departmental corporations.
- (c) The guaranteed base salary is that guaranteed annually by contract with ~~The~~the University of Oklahoma or one of its affiliated institutions. This is to compensate the individual for that portion of his or her time ~~which~~that will be devoted to academic programs and to ensure that the academic programs take precedence over other responsibilities as determined by the Department Chair. It is recognized that individual faculty members may devote as little of the remainder of his or her work week as he or she wishes to professional practice activities and/or other professional involvement, in addition to other University duties.
- (d) The maximum amount of the work week that may be devoted to professional practice activities shall be negotiated annually at the time of annual review with the Department Chair or if not affiliated with a Department, with the Director of the Center or Institute. Any agreements are to be in writing. The ~~Chairman~~Chair of the Department will allow faculty to have a reasonable amount of time for professional practice activities, in keeping with the terms of this plan. In the case of Department Chairs, the amount of the work week devoted to professional practice activities shall be negotiated annually with the Dean, ~~and in turn, the Dean shall negotiate with the Senior Vice President and Provost.~~
- (e) Non-professional income is that income generated by activities outside the professional expertise for which the faculty member is hired by the University or one of its affiliated institutions.

#### IV. OPERATIONAL PROCEDURES

- (a) It is the prerogative of the individual faculty member to determine whether and to what extent he or she wishes to engage in professional practice activities subject to negotiation with the Chair. The decision to engage in such professional practice activities by the faculty members will be made with the knowledge and understanding that the fees received for professional services, earned during or outside the work week, are to be included as generated income governed by this policy. University fringe benefits will be computed on the guaranteed base salary. Amounts paid above these base salary amounts are to compensate faculty members for their professional practice activities. Such amounts will be paid to faculty members as W-2 income and may be included in the calculations of the University fringe benefits.

##### ~~(b) — Sources of Generated Income~~

- (b) All sources of collected revenue generated by faculty, including but not limited to the following, are included within the scope of the professional practice plan. Note that services provided to OUH by dually employed individuals are not considered PPP sources and are thus excluded from this Policy. Examples of PPP sources include:

- i. Patient care ~~and professional fees whenever or wherever earned by the faculty members~~services and consultations
- ii. Professional consultation and/or supervision including scientific consultation
- iii. Honoraria
- iv. Continuing ~~and other forms of~~ education
- v. Expert legal testimony and medical legal consultations
- vi. Professional services agreements
- vii. All other professional activities not specified as excluded (below)

- (c) Income Exclusions. The following sources of revenue are not included within the scope of the PPP:

- i. Prizes and awards

- ~~ii. Non-professional income~~
- ~~iii.ii. Compensation received as a result of military leave or jury duty~~
- ~~iii. Activities performed outside of the faculty member's profession and that do not involve University resources~~
- ~~iv. Income earned during sabbatical leave without pay, but only when exclusion is specifically authorized by the Regents~~
- ~~v.iv. as described in the OUHSC Faculty members' interests in: Handbook~~
  - ~~(1) (1) Royalties~~
  - ~~(2)(1) (2) Copyrights~~
  - ~~(3)(1) (3) Patent Rights~~
- ~~vi.v. Reimbursement for travel expenses~~
- ~~vi. Income earned by part-time faculty not during assigned OU time and not using OU resources.~~
- ~~vii. Faculty members' interests in:~~
  - ~~(1) Royalties~~
  - ~~(2) Copyrights~~
  - ~~(3) Patent Rights~~

- (d) In the case where compensation has already had FICA, State and Federal Tax paid: inclusion of a copy of check stub and indication on PPP request TAXES PAID will prevent FICA, State and Federal taxes from being withheld twice.
- (e) In the case where compensation has not already had FICA, State and Federal Tax paid, the University will withhold employee and employer FICA, State and Federal taxes and other applicable benefits.
- (f) Billing, Collecting, Accounting, Disbursements, and Auditing
  - i. All revenues generated from faculty practice must be deposited with the HSC Hudson College of Public Health Professional Practice Plan.
  - ii. All receipts and disbursements will be handled in accordance with applicable University of Oklahoma Health Sciences ~~Center~~, University of Oklahoma Board of Regents, and State of Oklahoma guidelines.

(g) Faculty Compensation Plan

In addition to the Professional Practice Plan, the College has a Faculty Compensation Plan. The purpose of the Compensation Plan is to provide a basis for establishing compensation and, where permitted, incentives for the designated faculty of the College. All faculty are subject to and must comply with the College's Faculty Compensation Plan that must be consistent with University and OUHSC policy and must be approved by the Senior Vice President and Provost.

The College's Faculty Compensation Plan can be accessed on the Hudson College of Public Health Intranet Site.

**V. DISPOSITION OF GROSS GENERATED INCOME**

Funds are to be expended in the following order:

- (a) All direct and indirect expenses used to generate income.
- (b) ~~One (1) Six (6)~~ percent to the Dean's Fund for use in academic development of the College and four (4) percent to departmental funds.

- (c) The balance will be paid to that individual faculty member or group within the Hudson College of Public Health, to the extent that the individual faculty member or faculty members of the group have contributed to the generation of income.
- (d) Any other allocation requires a vote of the members of the professional practice plan.

## VI. GOVERNANCE OF THE PROFESSIONAL PRACTICE PLAN

The Professional Practice Committee of the Hudson College of Public Health shall be the governing body as outlined below.

### Composition

The Professional Practice Committee shall consist of one (1) member elected from each department for staggered three-year terms. No elected member shall serve more than two consecutive three-year terms.

The Professional Practice Committee shall be charged with the responsibility of advising the Dean and other University officials regarding the administration of the Professional Practice Plan on behalf of the Hudson College of Public Health Faculty. The University administration, including the accounting and legal departments, are available to assist the Committee as needed. ~~In addition, the Professional Practice Committee may obtain, at its expense, the advice of legal counsel, accountants, consultants, and others as required. It is expressly understood, however, that only the University legal counsel may prepare legal documents and represent the University and its constituent parts in its external affairs.~~

### Meetings and Quorum

The Professional Practice Committee shall meet with the Dean at least annually or on call of the Chair of PPP Committee or the Dean. A quorum shall consist of not less than two (2) committee persons.

Annually, at a time to be determined by the Professional Practice Committee, there shall be a meeting of the full membership of the Professional Practice Plan at which time an Annual Report of the Professional Practice Plan shall be given by the Professional Practice Committee to the faculty. In addition, elections will be held for members of the Professional Practice Committee. Special meetings may be called upon request of the Professional Practice Committee. The Annual Report shall contain a record of funds generated and disbursed retaining confidentiality of source of income and amount of income generated by or disbursed to each individual faculty member.

Written proxy voting will be accepted contingent upon the proxying member delivering the proxy to a PPP member with a copy to the Chair.

## VII. MISCELLANEOUS PROVISIONS

### Policy Amendments

~~The policy for operation and governance of the Professional Practice Plan may be amended from time to time in any particular by the Regents of The University of Oklahoma. It is anticipated that the Regents will notify the members of the plan prior to such amendment with at least 30 days for response.~~

Proposed amendments will be submitted to the Professional Practice Committee for advice or comment. In addition, amendments to the policy may be proposed or initiated for ~~the consideration of the Regents~~ by:

1. Petition by greater than ~~1/3~~one-third of the members followed by,

**EXHIBIT K**

2. Presentation by the Professional Practice Committee, with recommendation, to the full membership, and requiring,
3. Ratification by written ballot of 60% of the voting membership, and
4. Forwarding the proposed amendment through the Dean of the Hudson College of Public Health and Senior Vice President and Provost, Health Sciences ~~Center, to the President~~ for approval ~~for submission to the Board of Regents of The University of Oklahoma.~~

(Regents, 9-2-76, 7-22-81, 2-9-84, 9-8-98, 6-20-24)



# POLICY AND PROCEDURE MANUAL

*The UNIVERSITY of OKLAHOMA*

Board of Regents Policy  
5.1.2.5 Endowed Chairs and Professorships  
Formerly: BOR 2.2.5 & FHPN 3.19

- I. Purpose:  
~~The purpose of this policy is to~~ provides guidelines for the selection, ~~and~~ appointment, ~~and~~ review of endowed chairs and professorships.
- II. Scope:  
The policy applies to all faculty and administrators at the University of Oklahoma (OU).
- III. Accountability:  
The Office of the Senior Vice President and Provost of each campus is responsible for administering this policy and ensuring compliance.
- IV. Policy Statement:  
It is the policy of OU that faculty may be appointed to endowed chairs and professorships.



# POLICY AND PROCEDURE MANUAL

*The UNIVERSITY of OKLAHOMA*

## Board of Regents Policy 5.1.2.5 Endowed Chairs and Professorships Formerly: BOR 2.2.5 & FHPN 3.19

### V. Procedures

#### A. ~~Faculty may be appointed to endowed chairs and professorships. Qualifications and Criteria for Selection~~ Criteria

1. ~~To qualify for an endowed chair or professorship, a candidate must be distinguished or show exceptional scholarly promise within a particular academic field or an interdisciplinary program. Current OU faculty members recommended for an endowed chair must be in good standing with the university. Specific criteria for the selection of occupants may be established for particular chairs as appropriate.~~
2. ~~For endowed chairs only, Norman Campus endowed chair appointees must be tenured faculty members or must receive tenure on appointment to an endowed chair. Endowed professorships do not carry such stipulations. Specific criteria for the selection of occupants may be established for particular chairs as appropriate.~~ To qualify for an endowed chair or professorship, a faculty member must be distinguished within a particular academic field or an interdisciplinary program.
3. ~~Specific criteria for the selection of occupants may be established for particular chairs and professorships in the gift agreement or, if not, by a cCollege or uUnit with the approval of the Dean and Senior Vice President and Provost. For endowed chairs only, Norman Campus appointees must be tenured faculty members or must receive tenure on appointment to an endowed chair. Endowed professorships do not carry such stipulations.~~

#### B. Appointment Process

1. Once a candidate has been identified, the dean will consult with the Senior Vice President and Provost at the faculty's assigned campus.
2. The Senior Vice President and Provost, ~~after consultation,~~ may make a recommendation to the President.
3. The President may approve and forward the appointment to the Board of Regents or reject it and request a further search ~~ing.~~
4. For the Norman campus, the terms of the appointment must be set forth in an appointment letter signed by the Dean and the person to be appointed. At a minimum, the appointment letter must set forth the following:
  - a. The duration of the appointment and the timing of the next review;
  - b. any performance expectations or additional duties required by the donor agreement;
  - c. any requirements or limitations regarding the expenditure of funds provided by the appointment; and
  - d. step-down information.



# POLICY AND PROCEDURE MANUAL

*The UNIVERSITY of OKLAHOMA*

## C. Norman Campus Review Process

1. Each endowed chair or professor will be reviewed every five years unless otherwise noted in the appointment letter. The timing of initial review after appointment will be determined by the Senior Vice President and Provost.
2. Endowed chairs and professors will be reviewed in accordance with the terms in the appointment letter. These reviews will evaluate whether and how endowed chairs and professors have met these terms during the review period.
3. A process for accomplishing reviews shall be developed in each college or unit with the approval of the Dean and the Senior Vice President and Provost. The process must include a faculty peer committee, which should, if feasible, include at least one current holder of a comparable chair or professorship. The process should conclude in a recommendation for reappointment or non-reappointment.
4. At the conclusion of the review process, the dean will make a recommendation to the Senior Vice President and Provost regarding reappointments. The Senior Vice President and Provost may ask for additional information in making the decision to approve or deny the recommendation for reappointment. If the Dean recommends non-reappointment, the faculty has the right to provide a written response that will be included in the recommendation to the Senior Vice President and Provost.
5. If reappointment is approved, the terms of the reappointment must be set forth in a reappointment letter signed by the Dean and the person to be reappointed. The reappointment letter must comply with the requirements stated in B 4.
6. An endowed chair or professor may elect to step down at any time if the person decides they are no longer able or willing to fulfill the obligations of the appointment.
7. Endowed chairs and professors must remain in good standing with the university to retain their appointment.

## D. Health Sciences Processes

1. Vacancy - If the endowed position is vacant, the accumulated interest earnings cannot be expended unless the Senior Vice President and Provost requests and receives written approval by the donor(s).
2. Term of Appointment –An endowed position holder will be reviewed after 3 to 5 years, as indicated in the endowed position appointment letter. The endowed position may be renewed for two consecutive cycles or terminated after the initial term. The endowed position holder may retain the title with a term notation included.
3. ~~The terms of the endowed appointment must be set forth in the Proposed Terms of Faculty Appointment letter (for new hires) or the Endowed Position Appointment letter (for current faculty), signed by the Dean and the person to be appointed. At a minimum, the appointment letter must set forth terms shall include the following:~~
  - a. ~~The duration of the appointment and the timing of the next review (3 years for faculty; 5 years for chairs and deans);~~



# POLICY AND PROCEDURE MANUAL

*The UNIVERSITY of OKLAHOMA*

- b. any performance expectations related to the endowed position;
- c. any requirements or limitations regarding the expenditure of funds provided by the appointment, including percentage of salary to be covered ; and
- d. ~~step-down information~~description of circumstances leading to removal of endowment funding.

## ED. No Limitation to the University's Rights

- 1. Nothing in this policy shall be construed to limit or restrict the University's authority to undertake the Severe Sanctions process set forth in the Faculty Handbook.
- 2. Appointments and reappointments are not guaranteed and may be rescinded anytime the faculty member is not deemed to be in good standing under university policy.





# POLICY AND PROCEDURE MANUAL

*The UNIVERSITY of OKLAHOMA*

## Board of Regents Policy 5.1.2.5 Endowed Chairs and Professorships Formerly: BOR 2.2.5 & FHPN 3.19

- I. Purpose:  
This policy provides guidelines for the selection, appointment, and review of endowed chairs and professorships.
- II. Scope:  
The policy applies to all faculty and administrators at the University of Oklahoma (OU).
- III. Accountability:  
The Office of the Senior Vice President and Provost of each campus is responsible for administering this policy and ensuring compliance.
- IV. Policy Statement:  
It is the policy of OU that faculty may be appointed to endowed chairs and professorships.
- V. Procedures
  - A. Qualifications and Selection Criteria
    1. To qualify for an endowed chair or professorship, a candidate must be distinguished or show exceptional scholarly promise within a particular academic field or an interdisciplinary program. Current OU faculty members recommended for an endowed chair must be in good standing with the university.
    2. Norman Campus endowed chair appointees must be tenured faculty members or must receive tenure on appointment to an endowed chair.
    3. Specific criteria for the selection of occupants may be established for particular chairs and professorships in the gift agreement or, if not, by a college or unit with the approval of the Dean and Senior Vice President and Provost.
  - B. Appointment Process
    1. Once a candidate has been identified, the dean will consult with the Senior Vice President and Provost at the faculty's assigned campus.
    2. The Senior Vice President and Provost may make a recommendation to the President.
    3. The President may approve and forward the appointment to the Board of Regents or reject it and request a further search.
    4. For the Norman campus, the terms of the appointment must be set forth in an appointment letter signed by the Dean and the person to be appointed. At a minimum, the appointment letter must set forth the following:
      - a. The duration of the appointment and the timing of the next review;
      - b. any performance expectations or additional duties required by the donor agreement;
      - c. any requirements or limitations regarding the expenditure of funds provided by the appointment; and
      - d. step-down information.



# POLICY AND PROCEDURE MANUAL

*The UNIVERSITY of OKLAHOMA*

## C. Norman Campus Review Process

1. Each endowed chair or professor will be reviewed every five years unless otherwise noted in the appointment letter. The timing of initial review after appointment will be determined by the Senior Vice President and Provost.
2. Endowed chairs and professors will be reviewed in accordance with the terms in the appointment letter. These reviews will evaluate whether and how endowed chairs and professors have met these terms during the review period.
3. A process for accomplishing reviews shall be developed in each college or unit with the approval of the Dean and the Senior Vice President and Provost. The process must include a faculty peer committee, which should, if feasible, include at least one current holder of a comparable chair or professorship. The process should conclude in a recommendation for reappointment or non-reappointment.
4. At the conclusion of the review process, the dean will make a recommendation to the Senior Vice President and Provost regarding reappointments. The Senior Vice President and Provost may ask for additional information in making the decision to approve or deny the recommendation for reappointment. If the Dean recommends non-reappointment, the faculty has the right to provide a written response that will be included in the recommendation to the Senior Vice President and Provost.
5. If reappointment is approved, the terms of the reappointment must be set forth in a reappointment letter signed by the Dean and the person to be reappointed. The reappointment letter must comply with the requirements stated in B 4.
6. An endowed chair or professor may elect to step down at any time if the person decides they are no longer able or willing to fulfill the obligations of the appointment.
7. Endowed chairs and professors must remain in good standing with the university to retain their appointment.

## D. Health Sciences Processes

1. Vacancy - If the endowed position is vacant, the accumulated interest earnings cannot be expended unless the Senior Vice President and Provost requests and receives written approval by the donor(s).
2. Term of Appointment –An endowed position holder will be reviewed after 3 to 5 years, as indicated in the endowed position appointment letter. The endowed position may be renewed for two consecutive cycles or terminated after the initial term. The endowed position holder may retain the title with a term notation included.
3. The terms of the endowed appointment must be set forth in the Proposed Terms of Faculty Appointment letter (for new hires) or the Endowed Position Appointment letter (for current faculty). At a minimum, the terms shall include the following:
  - a. The timing of the next review (3 years for faculty; 5 years for chairs and deans);
  - b. any performance expectations related to the endowed position;



# POLICY AND PROCEDURE MANUAL

*The UNIVERSITY of OKLAHOMA*

- c. any requirements or limitations regarding the expenditure of funds provided by the appointment, including percentage of salary to be covered; and
- d. description of circumstances leading to removal of endowment funding.

## E. No Limitation to the University's Rights

- 1. Nothing in this policy shall be construed to limit or restrict the University's authority to undertake the Severe Sanctions process set forth in the Faculty Handbook.
- 2. Appointments and reappointments are not guaranteed and may be rescinded anytime the faculty member is not deemed to be in good standing under university policy.



#### **4.2.4.1 Ethics in Research Policy**

Formerly Policy: 3.5.4 BOR, 3.26 FHPN

**I. Purpose:**

Research and other scholarly activity at the University of Oklahoma (OU) must be above reproach. Each member of the OU community has the responsibility to ensure the integrity and ethical standards in any activity with which he or she is associated directly, or any activity of which there is sufficient knowledge to determine its appropriateness. Misconduct in the conduct of research undermines the scholarly enterprise and erodes the public trust in the OU community to conduct research and communicate results using the highest standards and ethical practices. OU is responsible both for promoting scholarly practices that prevent misconduct and for developing policies and procedures for dealing with allegations or other evidence of scholarly or research misconduct.

**II. Scope:**

This policy applies to OU Executive Leadership.

**III. Responsible Office:**

The Board of Regents is responsible for administering this policy and ensuring compliance.

**IV. Policy Statement:**

It is the policy of OU that each campus associated with OU will manage an individual Ethics in Research Policy along with all associated procedures.

Policy Level: 3

Approval Authority: Board of Regents

Date of Approval:

Subject Matter: Office of the Vice President for Research & Partnerships

Date of Last Review:

Date of Next Review:

Signature:



# **POLICY AND PROCEDURE MANUAL**

*The UNIVERSITY of OKLAHOMA*

## **V. Procedures**

Each campus of OU will be responsible for establishing a policy and procedures related to Ethics in Research. The policy and procedure will be the responsibility of both the Office of the Senior Vice President and Provost and the Office of the Vice President for Research and Partnerships at each respective campus. The appropriate programs will refer to their appropriate associated Ethics in Research Policy when referencing to the OU Tulsa Campus.



## Board of Regents Policy

### 6.3.2.1 Obligation & Collection of Student Fees & Charges

#### Formerly Policy: BOR Section 4.5

Tuition and fees and other fees for special educational services are due prior to the first day of class. The University's administration shall establish and publish a deadline when tuition and fees are payable, after which the payment may be subject to a service/late payment charge.

#### I. Add/Drop Period

Changes in schedules may be made during the first two weeks of a regular semester and the first week of a summer term with appropriate charges and charge removals.

#### II. Late Payment

Late payment will require payment in full and will be subject to a service/late payment charge in an amount determined and published by the University.

The following procedures modify and clarify existing practices of the University governing financial obligations incurred by students, including both initial payments and delinquent debts. These procedures may be categorized as:

- Obligation and collection of tuition and fees
- Obligation and payment of other charges and fees
- Insufficient funds checks
- Delinquent housing payments

#### III. Obligation & Collection of Tuition & Fees

- A. A financial obligation is incurred at the time a student elects to register. Registration may be canceled without financial obligation at any time before the scheduled first day of classes. During the first two weeks of a regular semester or first week of a summer session, students may register or add classes with an additional fee. A student establishes a student account with the Bursar's Office for the sole purpose of financing his or her education. Any charge on a student's Bursar account is an educational benefit overpayment made by the University of Oklahoma and will be considered non-dischargeable in bankruptcy.
- B. Students may pay fees in the Bursar's Office beginning the first day of the semester or summer session. Monthly statements will be prepared and mailed prior to the fee payment deadline. Failure to receive a statement will not exempt a student from late penalties. It is the student's responsibility to determine his or her financial obligation and how it is to be met.
- C. To avoid penalties and/or service charges, students are required to pay all tuition and fees in total prior to the date designated by the Bursar's Office as the last day to pay tuition and fees without penalty. At the time of registration, students will receive detailed instructions as to when fees are due, what the late payment penalties are, and the consequences of non-payment.
- D. Students may pay their tuition and fees in four payments during each fall and spring semester. These payments are subject to the service charge as defined in paragraph 5). Students who do not pay their tuition and fees during the period noted above will be



- considered to have delinquent accounts. The Bursar's Office will send "Overdue Notices" directly to the students when their tuition and fees are not paid on time.
- E. Students will be charged a monthly service charge on any unpaid balance on their student accounts receivable that is one month past due. The monthly service charge rate is published by the Bursar's Office each semester. The minimum monthly service charge shall be \$.50.
  - F. Service/Late Payment Charges may be waived if the University, through its action or inaction, has caused the payment for tuition and fees to be made beyond published deadlines or if there are extraordinary circumstances (e.g., a death in the family, serious illness, accident, etc.) which results in the student's tuition and fees not being paid by the published deadlines. The extraordinary circumstance must be an event that the student could not reasonably control or foresee. Extraordinary circumstances do not include reasons such as failure to receive a bill, not having the funds to pay, other payments due, or other reasons which could be reasonably controlled by the student. Students requesting a waiver of the Service/Late Payment Charges due to an extraordinary circumstance should submit a written request to the Bursar fully describing the circumstances and include copies of supporting information. Requests for waivers should be submitted prior to the published deadline for tuition and fee payment whenever possible. The Bursar shall review the request and supporting documentation and determine whether a Service/Late Payment Charges waiver is to be made. In addition, students requesting Service/Late Payment Charges waivers should contact the Office of Financial Aid to determine if the extraordinary circumstance makes them eligible for aid from any of the University's financial aid programs. Students paying tuition and fees with financial aid must obtain a Service/Late Payment Charges waiver from the Office of Financial Aid. Eligibility for this waiver will be determined by the Office of Financial Aid.
  - G. Students with outstanding tuition and fees not in conformance with items 3 or 4 above at the beginning of any enrollment period will not be permitted to enroll. The Bursar's Office will notify the Registrar of the names of those students with outstanding tuition and fees. Except for STOPS on students' accounts that have been referred to the University's Legal Counsel Office, the Bursar or his or her designee may remove enrollment STOPS as an exception to this policy when, in the judgment of the Bursar or his or her designee, there are extraordinary circumstances that prevented the students from paying outstanding tuition and fees. A quarterly report of STOPS removed due to extraordinary circumstances shall be available to the University's Legal Office and to the Office of the President. This report shall include, as a minimum, the student's name and the dollar value of the STOPS removed.
  - H. Until and including the last day of final examinations, students may pay their delinquent accounts by paying tuition and fees for all of their original enrollment plus the service charge noted above. Students settling their delinquent accounts after the last day of final examinations will be charged an additional penalty over and above charges for delinquent accounts noted above. The amount of the additional late payment charge is published each semester.
  - I. The Bursar's Office will notify the Registrar of the names of those students whose tuition and fees are not paid by the last day of classes so that, subject to the requirements of federal laws or regulations, the Registrar can withhold the reporting of their final grades.
  - J. Students can withdraw from courses only with the permission of the instructor (and deans when necessary) as per current policies and procedures. Withdrawal from classes





does not relieve students of their financial obligation to the University. Students who register in classes and decide not to attend without canceling their registration prior to the first day of classes and students who decide to quit attending classes without withdrawing will be charged 100% of the tuition and fees due to the University.

- K. Those students who wish to pay tuition and fees to reinstate a semester or summer term after the last day of finals for that session must be referred to the Vice Provost for Instructional Services on the Norman Campus or the Vice Provost for Educational Services on the Health Sciences Center campus for a final decision. The basic posture would be that retroactive reinstatement may be allowed only in cases where it can be established that the University somehow contributed to the student's late payment by some error on its part. Students requesting to be retroactively enrolled or added for prior semesters will be charged the enrollment/tuition and fee rates in effect for the current semester plus applicable late fees and service charges. Regardless of when a student pays tuition and fees, payment for the entire enrollment is required. Selective course payment will not be possible.
- L. Acceptable methods of payment for delinquent accounts shall be determined by the Vice President for Administration and Finance. Only those payment methods that are approved by the Vice President for Administration and Finance and the University's General Counsel as secure forms of payment may be accepted by the Bursar's Office or the University Collections Department for delinquent accounts. Delinquent accounts may be referred for collection action to Legal Counsel or its designee. In such cases, the student is responsible for any collection costs or fees, including attorney's fees, assessed to his or her delinquent account.

(RM 6-23-04 p. 29151; 6-25/27/07, p. 30738; 6-24/25/26-13, p. 33736; 6-21-16, p. 35208)

#### IV. Obligation & Payment of Other Charges & Fees

- A. Fines, charges, or other miscellaneous fees become a financial obligation of the student at the time they are assessed.
- B. These charges will be periodically added to the central student accounts receivable maintained by the Bursar's Office.
- C. Payment or satisfactory adjudication of all existing charges may be made at any time. If not paid prior to payment of tuition and fees, all other charges and fees are immediately due, and payment must be made when tuition and fees are paid.
- D. Miscellaneous charges incurred during the remainder of the semester will be billed to the student on a monthly basis.
- E. Delinquent payment of charges will not constitute grounds for withdrawal. The charges will be carried forward to the next semester, at which time all fees and charges must be cleared prior to any new enrollment. Except for STOPS on students' accounts that have been referred to the University's Legal Counsel Office, the Bursar or his or her designee may remove enrollment STOPS as an exception to this policy when, in the judgment of the Bursar or his or her designee, there are extraordinary circumstances that prevented the students from paying outstanding fees and charges. Subject to the requirements of federal law or regulations, sStudents leaving the University will have their official records and transcripts tagged, and these records will not be released to other persons, institutions, or agencies until all debts are paid.





V. Insufficient Funds Checks

The University reserves the right to administratively withdraw from classes or cancel the enrollment of students for checks returned to the University as insufficient funds. Processing returned checks may result in additional charges to a Bursar account, and the University is authorized to pursue any available remedy at law to collect all charges due and owing.

VI. Delinquent Housing Payments

A financial and legal obligation is incurred when a student or the student's parent signs a housing contract. The contract specifies the payment procedures.

The Director of University Housing and Food Services shall establish, publish, and maintain policies and procedures to ensure the collection of University Housing and Food Services obligations in accordance with housing and food service contracts. Said policies and procedures shall include the use of both internal and external collection offices and the University's Legal Counsel when appropriate.

The Vice Presidents for Administrative Affairs or their designees will be responsible for the supervision and enforcement of the procedures set out herein.

All questions about financial obligations should be directed to the Bursar's Office. If the question concerns the student's enrollment, verification of registration records will be performed and, if appropriate, financial obligations adjusted. If the question concerns miscellaneous charges and fines or fees, satisfactory adjudication must be obtained from the charging department. If it is evident that a problem developed as a result of an error in the University administrative processes, payment and reinstatement will be permitted without additional late charges or penalties.

(RM, 3-18-82, p. 16896; 2-12-86, p. 18852; 1-16-89, p. 20839; 6-14-90, p. 21842; 9-5-90, p. 21982; 7-27-93, p. 23478; 6-25-97, p. 25474; 3-29-00, p. 26909; 1-27-04, p. 28924; 6-23-04, p. 29151; 5-12-16, p. 35090)

VII. Legal Action to Collect Account

The Board of Regents authorizes the Office of Legal Counsel to institute suit in the name of the Board of Regents to collect accounts due and owing to the University and to compromise or settle said suits upon such terms and conditions as the General Counsel believes to be in the best interests of the University.

The University Collection Division, under the authority of the Office of Legal Counsel, is responsible for the recovery of delinquent student accounts receivable and student loans that require litigation or collection agency referral. The service and authority include all University campuses under the control of the Board of Regents.

(RM, 12-9-71, pp. 11277-78; 1-27-04, p. 28924; 6-23-04, p. 29151)



Board of Regents Policy  
5.1.3.4 Post-Tenure Review: Norman Campus  
Formerly Policy: Section 2.3.4, FHP 3.7.6

Post-tenure review at the Norman Campus is a periodic peer-based evaluation of tenured faculty for the purpose of guiding career development and, when judged necessary, improving faculty performance. The post-tenure review process is based on and extends the annual evaluation of faculty described in the Norman Campus Faculty Handbook through two processes: (1) a retrospective review of faculty performance in teaching; research and creative/scholarly activity; and professional and University service and public outreach over the five years preceding the review, and (2) a formative evaluation for future professional growth.

For all faculty, post-tenure review provides a formal opportunity for self-assessment and discussion with peers about professional development. For those faculty whose performance is judged to be below expectations, the evaluation leads to the formulation of a professional development plan, the purpose of which is to assist the faculty member to raise his or her level of performance to meet or exceed the expectations for tenured faculty.

Post-tenure review is mandatory for all tenured faculty who are reviewed under the applicable section of the Norman Campus Faculty Handbook, unless they have signed an agreement to retire within the two years following the year of the scheduled review or have entered into a formal phased retirement agreement with the University.

Bearing in mind the value and importance of academic freedom and procedural due process to the wellbeing and success of the academic community, the University acknowledges and supports in principle the policies and procedures set forth in the AAUP's Standards for Good Practice in Post-Tenure Review. Post-tenure review is not a re-evaluation of a faculty member's tenure status, nor is it intended as means to effect programmatic change. The post-tenure review process will be carried out in a manner that is consistent with the University's policies on academic freedom and responsibility and on faculty evaluation (see the Norman Campus Faculty Handbook). Post-tenure review will be based on the criteria for annual review established by the faculty of the unit and approved by the administration.

The Norman Campus Faculty Handbook includes policies on the post-tenure review.

(RM, 5-7-99, p. 26389; 1-27-2004, p. 28924)



# POLICY AND PROCEDURE MANUAL

*The UNIVERSITY of OKLAHOMA*

## Board of Regents Policy

### 5.1.3.4 Post-Tenure Review Policy Norman Campus

#### Formerly Policy: Section 2.3.4. FHP 3.7.6

#### I. Purpose:

Post-tenure review at the Norman Campus is a periodic peer-based evaluation of tenured faculty for the purpose of guiding career development and improving faculty performance.

Bearing in mind the value and importance of academic freedom and procedural due process to the well-being and success of the academic community, the University acknowledges and supports in principle the policies and procedures set forth in the AAUP's Standards for Good Practice in Post-Tenure Review. Post-tenure review is not a re-evaluation of a faculty member's tenure status, nor is it intended as means to effect programmatic change. The post-tenure review process will be carried out in a manner that is consistent with the University's policies on academic freedom and responsibility and on faculty evaluations (see the University of Oklahoma Policy and Procedure Manual).

#### II. Scope:

Post-tenure review (PTR) is mandatory for all tenured faculty who are reviewed under the applicable section of the Norman Policy and Procedure Manual, unless they have signed an agreement to retire within the two years following the year of the scheduled review or have entered into a formal phased retirement agreement with the University.

#### III. Responsible Office:

The Office of the Senior Vice President and Provost at each respective campus is responsible for administering this policy and ensuring compliance.

#### IV. Policy Statement:

Post-tenure review provides a formal opportunity for discussion with peers about professional development. For those faculty whose performance is judged to be below expectations, the evaluation may lead to the formulation of a professional development plan, the purpose of which is to assist the faculty member to raise their level of performance to meet or exceed the expectations for tenured faculty.

Policy Level: 5

Approval Authority: Board of Regents

Date of Approval:

Subject Matter: Post-Tenure Review Norman Campus

Date of Last Review:

Date of Next Review:

Signature:



# POLICY AND PROCEDURE MANUAL

*The UNIVERSITY of OKLAHOMA*

## V. Procedures

Post-tenure reviews shall be initiated immediately following the completion of the annual faculty evaluation process.

### A. Timing

#### 1. Scheduled Review

Ordinarily, each faculty member shall undergo post-tenure review in the fifth year after the year in which the faculty member is awarded tenure or promotion, whichever is later, and every fifth year thereafter. Several circumstances can alter the timing of post-tenure reviews. Post-tenure reviews are not required of faculty members in a 12-month academic administrative position (e.g. Dean, Associate Dean, Chair/Director, Associate Chair/Director). Faculty departing such an administrative appointment will undergo their next post-tenure review three years after stepping down from the administrative appointment. The five-year period begins anew when a faculty member (a) completes a prompted review (see below) and is not required to complete a professional development plan, or (c) the faculty member successfully completes a required professional development plan.

Annually, the Office of the Senior Vice President and Provost will identify those faculty to undergo a normal post-tenure review and establish and publish a time schedule for completing the required steps in the post-tenure review process. Scheduled reviews can be either comprehensive or streamlined (see section (C) below).

#### 2. Prompted Review

A prompted post-tenure review shall be initiated when the faculty member receives two or more scores below “meets expectations” on any component (Teaching, Research, Service), or combination of components, of their annual evaluation, provided that each score represents a component that counts for 10% or more of the faculty member’s distribution of effort during the year for which they received the score. The two scores may be accumulated in a single year or across multiple years during the four-year period after the faculty member’s last post-tenure review.

The following examples illustrate the application of the policy. This list is not exhaustive.

|                                                                                                                             |                                                      |
|-----------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|
| Faculty member receives scores below “meets expectations” in year 1 in teaching and in year 3 in teaching                   | Prompted PTR to occur after year 3 annual evaluation |
| Faculty member receives scores below “meets expectations” in year 1 in teaching and in year 4 in research/creative activity | Prompted PTR to occur after year 4 annual evaluation |
| Faculty member receives scores below “meets expectations” in year 2 in both teaching and service                            | Prompted PTR to occur after year 2 annual evaluation |

\*Examples assume that all components represent 10% or more of the faculty member’s distribution of effort in the year the scores were received.



# POLICY AND PROCEDURE MANUAL

*The UNIVERSITY of OKLAHOMA*

Candidates for prompted post-tenure review will be identified by Committee A as part of the annual faculty evaluation process and reported to the unit's dean. However, in extenuating circumstances, a faculty member may request from the dean permission to postpone initiation of a prompted review for one year and inform Committee A. The faculty member's request must be specific and in writing. If the dean approves the request, the prompted review will be postponed for one year. If the dean does not approve the request, the prompted review will continue. If the dean agrees to postpone the prompted review and the faculty member meets expectations on each component in the next year's annual evaluation process, no prompted review will be required. If the faculty member falls below meets expectations on any component in the next year's annual evaluation process, the prompted review will be conducted immediately. Prompted reviews are always comprehensive reviews, not streamlined (see section (C) below).

### 3. Requested Review

During the annual evaluation process, a tenured faculty member may request a review for the purpose of professional development. Such reviews will be comprehensive reviews and are not subject to the mandatory professional development plan nor to the sanctions provisions of this policy. A requested review shall not preclude or postpone a prompted or scheduled review. Reviews may not be requested in consecutive years.

### B. Composition of the Review Committee

The review will be conducted by a Post-tenure Review Committee composed of the members of Committee A and the chair or director of the unit or units in which the faculty member holds an appointment, unless another arrangement has been approved in writing by the dean(s) and the Senior Vice President and Provost. In exceptional cases, as determined by the Senior Vice President and Provost, a senior faculty member outside such unit but within the college shall be added to the Post-tenure Review Committee. In those cases, the faculty member under review shall submit three eligible candidates and the chair or director of the unit shall submit three eligible candidates. The Senior Vice President and Provost shall make the final selection from the provided list of candidates.

### C. Components of the Review

If a faculty member has received an evaluation of "meets expectations or above" on each category of their annual evaluation for five consecutive years, the faculty member will undergo a streamlined review. If a faculty member has not received an evaluation of "meets expectations or above" on each category of their annual evaluation for five consecutive years, or if the review has been prompted (see section A.2), the faculty member shall complete a comprehensive review. Required components for each type of review are listed below.

#### 1. Streamlined Review

- i. Annual evaluations and mini-vitae for the previous five years.
- ii. A current complete curriculum vitae.
- iii. A written statement, of not more than one page, in which the faculty member assesses the current state and direction of their career and discusses what they have planned professionally for the next five years. This statement is not intended to be a contract but only a source of information to the Post-



# POLICY AND PROCEDURE MANUAL

*The UNIVERSITY of OKLAHOMA*

tenure Review Committee to assist it in helping the faculty member to develop professionally.

Nothing in this section shall be interpreted to preclude a unit from asking faculty members to provide additional materials in alignment with unit post-tenure review policies and procedures.

## 2. Comprehensive Review

- i. Annual evaluations and mini-vitae for the previous five years.
- ii. A current, complete curriculum vitae.
- iii. A comprehensive self-appraisal by the faculty member being reviewed (generally 3-5 pages). The faculty member should (a) describe their past contributions to the unit(s) to which they are appointed and to the University, (b) assess the current state and direction of their career, and (c) discuss what they have planned professionally for the next five years. This self-appraisal should include an evaluation of their past performance in the areas of teaching, research, and creative/scholarly activity and professional and University service and public outreach; a statement of professional goals for the next five years; and an explicit discussion of how achieving those goals will advance their professional career and contribute to achieving the goals of the unit(s) to which they are appointed and the University as a whole. This statement is not intended to be a contract but instead to serve two purposes: to provide a formal opportunity for the faculty member to reflect on their professional career and contributions to the University; and to serve as a source of information to the Post-tenure Review Committee to assist it in helping the faculty member to develop professionally.
- iv. Sabbatical leave reports. The report of activities and accomplishments of any sabbatical or other leaves that occurred during the interval being reviewed should also be included.
- v. Prior Post-tenure Review Evaluations. A copy of the evaluations by the Post-tenure Review Committee from the faculty member's previous post-tenure review(s), if any.
- vi. Prior Final Reports. A copy of previous professional development plans and final reports, if any.

## D. Expectations

As required under Section 5.1.3.1 of the Policy and Procedure Manual, academic units should communicate carefully and clearly to their faculty the specific criteria for evaluation of the unit that are used for the basis of the annual evaluation and additional materials required for evaluation, if any.

## E. Feedback

All faculty members undergoing post-tenure review will be provided with written notice of the findings of the review including whether a professional development plan is required. The findings will be forwarded simultaneously to the dean(s) and the Senior Vice President and Provost. All recommendations for actions must be forwarded to the dean(s) for approval. Faculty members who undergo comprehensive review will also receive written and/or verbal feedback about how they are developing as professionals and how the Post-tenure Review Committee evaluates the professional goals of the faculty member in relation to the goals and mission of the unit and the University.





# POLICY AND PROCEDURE MANUAL

*The UNIVERSITY of OKLAHOMA*

Within 21 days of completing a comprehensive review of the faculty member's dossier, the Post-tenure Review Committee will provide the faculty member with a written evaluation of their past performance, current status, and future professional goals. In addition, within 21 days of providing the faculty member its written evaluation, the Post-tenure Review Committee will meet with the faculty member to discuss the findings of the review including whether a professional development plan is required.

## F. Professional Development Plan

A professional development plan is intended to assist a faculty member to bring their performance up to the expected level. Participation in a professional development plan is mandatory for faculty members when:

- i) A faculty member is consistently (2 or more times) found to be not meeting expectations in one area of distribution; or
- ii) A faculty member is underachieving across multiple areas of their distribution of effort (3 or more instances of not meeting expectations); or
- iii) The Post-tenure Review committee determines that a professional development plan is the appropriate means to address insufficiencies found during the comprehensive review.

However, in extenuating circumstances, a faculty member may ask the dean to postpone initiation of a professional development plan for one year. The request must be specific and in writing.

After a review, a faculty member may request, from Committee A, permission to participate in a professional development plan on a voluntary basis to assist in their professional development. Voluntary professional development plans are not subject to the sanctions described in Section (G) and shall not preclude or postpone scheduled or prompted reviews or otherwise affect those processes.

### 1. Process

The professional development plan should be prepared cooperatively between the faculty member and the Post-tenure Review Committee, with a scope that can reasonably be accomplished within a timeframe of 12 months. The faculty member should prepare a draft of the plan and submit it to the Post-tenure Review Committee within 21 calendar days after meeting with the Post-tenure Review Committee to discuss the results of the post-tenure review. The Post-Tenure Review Committee must prepare a final plan, and simultaneously submit it to the faculty member and the dean(s) for approval within 21 calendar days of receiving the draft plan from the faculty member. Should the faculty member disagree with the final plan prepared by the Post-tenure Review Committee, ~~he or she~~ they may write an appeal to be submitted to the dean(s) within 7 days of receipt of the plan, setting forth the reasons for disagreement.

Within 21 days after receipt of the final plan, the dean(s) must notify the faculty member and the Post-tenure Review Committee, in writing, as to whether or not the final plan is approved. If the plan is not approved, the faculty member and the Post-tenure Review Committee must be notified in writing of the reasons for non-approval. Resubmission of a revised plan should follow the same timeline as described above.

Following approval of the plan, the Post-tenure Review Committee must meet with the faculty member and explain both the contents of the plan and the expected



# POLICY AND PROCEDURE MANUAL

*The UNIVERSITY of OKLAHOMA*

timeline. Reasonable University resources to support implementation of professional development plans will be provided by the Senior Vice President and Provost and the dean of the College. A faculty member shall have one full annual evaluation cycle following the date the plan is approved to accomplish the goals of the plan and to bring their performance up to expected standards.

## 2. Content of the Plan

The professional development plan should include the following components:

- i. Goals and expectations.
- ii. Proposed activities.
- iii. A timeline for the plan.
- iv. A description of any resources that will be made available to the faculty member to assist with completion of the plan.
- v. Signatures of the faculty member, the member's Post-tenure Review Committee and the dean(s) verifying an understanding of the plan.

## 3. Monitoring, Follow-up, and Final Report

Following the approval of the plan, formal written evaluation of the faculty member's progress towards meeting the goals of the professional development plan will take place every semester. The formal evaluations and the subsequent annual evaluation shall be used by the Post-tenure Review Committee as an opportunity to provide written feedback to the faculty member on their progress in meeting the goals of the plan. The final assessment of the faculty member's progress in meeting the goals of the plan shall occur after one full annual evaluation cycle after implementation of the plan. Following this annual evaluation, a written report will be issued by the Post-tenure Review Committee to the faculty member, with copies to the dean(s), explaining the outcome of the plan.

## 4. Failure to Fulfill the Plan

Failure of the faculty member to meet the goals specified in the plan and to bring their performance up to the level expected may lead to the initiation of the Minor and Severe Sanctions Policy in the Faculty Handbook.

## G. No Limitation to University's Rights

Nothing in this policy shall be construed to limit or restrict the University's authority to undertake the sanctions process set forth in the Faculty Handbook. Alternative actions, such as resignation or retirement from the University, may be negotiated and implemented with approval of the dean(s) and the Senior Vice President and Provost.

(Regents, 5 -7 -99, 10 -25 -04)





# POLICY AND PROCEDURE MANUAL

*The UNIVERSITY of OKLAHOMA*

## Board of Regents Policy

### 7.6.2.11 Prevention of Alcohol Abuse and Drug Use On Campus and In The Workplace

Formerly Policy: Section 3.1.10, 5.21 SHP, and 5.12 FHPN

The University recognizes its responsibility as an educational and public service institution to promote a healthy and productive community and work environment. This responsibility demands implementation of programs and services which facilitate that effort. The University is committed to a program to prevent the abuse of alcohol and the illegal use of drugs and alcohol by its students and employees. The University program includes this policy which prohibits illegal use of drugs and alcohol in the workplace, on University property, or as part of any University-sponsored activities; and on the Norman Campus the [Student Rights and Responsibilities Code](#), Student Alcohol Policy, and the Three Strikes Policy. It shall be Board of Regents' policy that:

- 1) All students and employees shall abide by the terms of this policy as a condition of initial and continued enrollment/employment.
- 2) The illegal use of drugs and alcohol is in direct violation of local, state, and federal laws as well as University policies governing faculty, staff, and student conduct. This policy strictly prohibits the illegal use, possession, manufacture, dispensing, or distribution of alcohol, drugs, or controlled substances in the workplace, on University premises, or as a part of any University-sponsored activities, or under the conditions set forth in the [Student Rights and Responsibilities Code](#), Three Strikes Policy, and Student Alcohol Policy.
- 3) Violating this policy shall be a major offense which can result in a requirement for satisfactory participation in a drug or alcohol rehabilitation program, referral for criminal prosecution, and/or immediate disciplinary action up to and including termination from employment and suspension or expulsion from the University. A criminal conviction is not required for sanctions to be imposed upon an employee or student for violations of this policy.
- 4) Violation of applicable local, state, and federal laws may subject a student or employee to a variety of legal sanctions including, but not limited to, fines, incarceration, imprisonment, and/or community service requirements. Convictions become a part of an individual's criminal record and may prohibit certain career and professional opportunities. A current listing of applicable local, state, and federal sanctions can be obtained through the Offices of Student Affairs and Human Resources.
- 5) An employee shall notify his or her supervisor in writing of a criminal conviction for drug or alcohol related offenses occurring in the workplace no later than five calendar days following the conviction.
- 6) The University shall establish and maintain Employee Assistance Programs and Student Counseling Services for counseling and training programs to inform students and employees about



# POLICY AND PROCEDURE MANUAL

*The UNIVERSITY of OKLAHOMA*

the dangers of drug and alcohol abuse. Voluntary participation in or referral to these services is strictly confidential.

7) An employee shall not be impaired during the performance of their work and/or during working hours.

87) As required by state or federal law, or other University policy, an ~~An~~ employee shall not perform safety sensitive functions while a prohibited drug is in his or her system.

98) The University may require drug testing of safety sensitive employees (as defined by federal law) prior to employment, when there is reasonable cause, after an accident, on a random basis, and before allowing an employee or student to return to duty after refusing to take a drug test or after not passing a drug test.

109) The University shall annually distribute this policy to all staff, faculty, and students.

Health risks generally associated with alcohol and drug abuse can result in but are not limited to, nausea, vomiting, a lowered immune system, damage to critical nerve cells, physical dependency, lung damage, heart problems, liver disease, cancer, elevated blood pressure, increased infection, physical and mental impairment, irreversible memory loss, personality changes, and thought disorders. Behavioral manifestations can include slowed reaction time, slowed reflex responses, loss of fine motor coordination, staggered gait, impairment of reasoning and rational thinking. Other less obvious risks associated with abuse of alcohol and other drugs include, but are not limited to, sustaining, or causing personal injury, risk to fetal development, unwanted sexual activity, unintended pregnancies, sexually transmitted diseases, family and dating violence, poor academic or work performance.

The appropriate Senior Vice President and Provost or Executive Officer is responsible for notifying federal funding agencies within ten calendar days whenever an employee is convicted of a drug-related crime which occurred in the workplace. Decisions under this policy are subject to the grievance procedures stated elsewhere in the Board of Regents' policy.

## **NORMAN CAMPUS STUDENT ALCOHOL POLICY**

As a higher education institution in compliance with the Drug-Free Schools and Communities/Campuses Act of 1989, the University of Oklahoma (OU) places significant value on the concepts of healthy and responsible decision-making for all members of the OU community and has established comprehensive policies and programs designed around four guiding principles: education, environmental management, accountability, and resources. OU supports enforcement of Oklahoma's laws regarding consumption, possession and sale of alcoholic beverages and the University of Oklahoma's Student Rights and Responsibilities Code, Procedures, and the Norman Campus Student Alcohol Policy and Three Strikes Procedures.

The Student Alcohol Policy (and any revisions thereto) shall be submitted to the Chair(s) of the appropriate Standing Committee(s) of the Board and the President for consideration and approval, respectively. The Vice President of Student Affairs shall be responsible for the implementation of the Student Alcohol Policy.



# POLICY AND PROCEDURE MANUAL

*The UNIVERSITY of OKLAHOMA*

This policy applies to all ~~Norman campus~~ students and student organizations, on and off-campus, who are currently enrolled and/or pre-enrolled for subsequent semesters at OU. Students are responsible for following all federal, state and local laws, the Student Rights and Responsibilities Code, the ~~Norman Campus~~ Student Alcohol Policy and Three Strikes Procedures, and all alcohol-related policies and procedures.

~~All campus-affiliated student organizations and all students who are currently enrolled at the University of Oklahoma or are pre-enrolled for subsequent semesters and have attended the institution for at least one semester in the current or past academic year are responsible for following federal, state, and local laws, the Student Rights and Responsibilities Code, and the Student Alcohol Policy.~~

~~(1) All fraternities, sororities and residence halls will be dry. Alcoholic beverages will not be allowed inside fraternity houses, sorority houses and OU residence halls or on the grounds surrounding them. Fraternity officers and members will sign an agreement to abide by this policy, which will be strongly enforced. Enforcement for Campus alcohol violations and punishments has been increased.~~

~~(2) To curtail alcohol abuse on and off Campus, the University has adopted a mandatory, minimum "Three Strikes" policy. The first alcohol violation, whether off Campus or on Campus, automatically will result in appropriate parent/guardian notification and further alcohol education. A second~~

~~violation will also automatically carry parent/guardian notification and an appropriate sanction. A third violation will result in automatic suspension from the University for a minimum of one semester. Parents/guardians will be informed of this policy at the time their son or daughter enrolls at OU.~~

~~(3) Events where alcohol is served, which are sponsored by Campus-affiliated student organizations, shall be restricted to only Friday nights and Saturday nights.~~

~~(4) Transportation to and from off-Campus parties sponsored by Campus-affiliated student organizations shall include designated drivers or bus transportation provided by the sponsoring group.~~

~~(5) Alcohol education programs have been expanded and all entering undergraduate students, age 22 and under, are required to complete these programs to remain in good standing. In addition, upon joining a fraternity or sorority, new members will participate in a University-approved alcohol education program before their new member program begins.~~

~~(6) An anonymous, confidential hotline has been established where violations of the anti-hazing and dry fraternity, sorority and residence hall policies may be reported.~~

~~(7) All fraternity and sorority recruitment events are alcohol-free. In addition, regulations have been established for IFC fraternities to regulate summer recruitment activities. These regulations include mandatory registration of recruitment-related facilities, notification one calendar week prior to~~



# POLICY AND PROCEDURE MANUAL

*The UNIVERSITY of OKLAHOMA*

~~recruitment events, and open invitations to IFC and University representatives to attend any recruitment activities.~~

~~(8) Campus-affiliated student organizations are required to present a plan annually for organizationally sponsored events prior to any activities where alcohol is served.~~

~~(9) Fraternity and Sorority Student Life has enhanced the University's statement on prohibited hazing activities. Fraternity and sorority officers will sign a pledge to abide by this policy and report violations. It also will be provided to new members who will sign a statement promising to report violations. This statement on prohibited hazing activities also will be given to the new member's parents/guardians, who will be urged to report any violations.~~

~~(10) The University has established a formal relationship with licensed alcohol counselors for immediate student referrals.~~

~~(11) The University has established the SafeRide program is contracted with local taxi or public transportation companies to provide safe rides to discourage drinking and driving.~~

~~(12) Because of the critical student health and safety issues, any conflicting policy or process will be waived.~~

## **THREE STRIKES POLICY**

### **Definition of a Strike**

~~A "strike" is the University's official recognition of a student's or organization's violation of the University's Student Alcohol Policy. Nothing herein shall waive a student's right to due process. A strike is a final University disciplinary action that finds the accused guilty of an alcohol-related violation. A student or organization may be charged with an alcohol-related violation based on the following:~~

- ~~1. A conviction, deferred sentence, or a plea that has the effect of conviction of an alcohol-related violation of which the University is made aware;<sup>†</sup> or~~
- ~~2. A University finding or allegation that a student or organization may have committed an alcohol-related violation prohibited by the Student Rights and Responsibilities Code. Such violations include, but are not limited to, the conduct prohibited by Title 16 of the Student Rights and Responsibilities Code, the Student Alcohol Policy, incident reports and citations.~~

---

<sup>†</sup> Alcohol violations and misconduct shall include, but shall not be limited to, minor in possession; public intoxication; manufacture, use or possession of false identification; driving under the influence, driving while intoxicated, actual physical control and involvement in a crime while under the influence. Student Affairs, by and through the Student Conduct Office, shall determine if a charge is alcohol-related; however, the final determination shall be made by an appropriate disciplinary body or administrative official.



# POLICY AND PROCEDURE MANUAL

*The UNIVERSITY of OKLAHOMA*

~~Upon notification of the foregoing, or any other violation reasonably related to alcohol, the University may charge the student pursuant to the Student Rights and Responsibilities Code and the student shall be entitled to an appropriate hearing as defined by the Student Rights and Responsibilities Code. Whether by decision of an appropriate disciplinary body, administrative official, or by a negotiated settlement, any final University disciplinary action resulting in a finding of guilt for an alcohol-related violation shall be considered a strike.<sup>‡</sup>~~

## **Reporting Mechanisms**

~~The University may act on any reliable information it receives. Although not an exhaustive list, the University may be notified of prohibited conduct in the following ways:~~

- ~~1. A police report from the University of Oklahoma Police Department;~~
- ~~2. A police report from the Norman Police Department;~~
- ~~3. Reports from other law enforcement or security agencies that are received by the University;~~
- ~~4. Notification by a University official that an alcohol violation occurred; or~~
- ~~5. Any other information deemed reliable by the University that comes to the attention of a University official.~~

---

<sup>‡</sup> ~~A final disciplinary action shall be a decision to which no further right of appeal exists in the Student Rights and Responsibilities Code.~~



# POLICY AND PROCEDURE MANUAL

*The UNIVERSITY of OKLAHOMA*

Once notified of alleged prohibited conduct, the University may investigate the information received to determine if the conduct constitutes a violation prior to taking action. Nothing herein shall waive a student's right to due process.

The University strongly supports and encourages any student seeking transportation assistance in the event he/she cannot safely operate a motor vehicle. Further, the University strongly supports and encourages students seeking medical and/or mental health care in the event of alcohol-related illness or other concerning behavior related to alcohol use. To ensure students prioritize their own safety and health, the University shall not utilize information that a student has sought or accessed medical/mental health treatment or the SafeRide program as a basis upon which to initiate disciplinary action or as evidence in any disciplinary proceeding.

## SANCTIONS

### INDIVIDUAL SANCTIONS:

The following sanctions are mandatory minimum sanctions for alcohol violations. Based on the severity of the infraction, the University reserves the right to impose any appropriate additional sanction(s). Any violation by an individual student remains part of the individual's record until graduation. If a student is suspended after the 3rd strike and is readmitted to the University of Oklahoma, the student is readmitted with 2 strikes.

#### 1st Strike

- Parent/Guardian notification via return receipt certified mail.
- \$75.00 administrative fee.
- Satisfactorily complete a defined alcohol education program.
- Censure. The notation of Censure shall be removed upon graduation from the University of Oklahoma subject to completion of disciplinary sanctions.

#### 2nd Strike

- Parent/Guardian notification via return receipt certified mail with a follow-up telephone call.
- \$150.00 administrative fee.
- Satisfactorily complete an approved alcohol counseling program.
- Satisfactorily complete 20 hours of approved community service.
- Disciplinary probation. The notation of Disciplinary probation shall be removed upon graduation from the University of Oklahoma subject to completion of disciplinary sanctions.



# POLICY AND PROCEDURE MANUAL

*The UNIVERSITY of OKLAHOMA*

## 3rd Strike

- ~~Parent/Guardian notification via return receipt certified mail with a follow-up telephone call.~~
- ~~Automatic suspension.~~

## Deferred Strike

~~The following individual alcohol violations shall be entitled to an automatic deferred first strike: minor in possession and/or public intoxication. In other similar, limited circumstances the University Vice President for Student Affairs, at his/her sole discretion, may grant a deferral for a first strike. A first strike based on a Driving Under the Influence (DUI) incident is not eligible for deferral. A deferred first strike will not be considered an “violation” and will not be maintained as a disciplinary record of the University unless the student commits another alcohol offense violation of any nature, within the 12-month period of deferral. In such event, the deferral of the first strike shall be revoked and the second alcohol violation shall be considered a second strike. To qualify for the ultimate removal of the deferred first strike, the student must not commit any other alcohol offense violation for a period of 12 months from the date the student is found responsible by the University for the deferred alcohol violation. Moreover, students are only entitled to one deferred strike during their attendance at the University.~~

## Removal of Individual Strike

~~A student who has received a first strike may request that the strike and the record be removed from his/her student file provided the student meets the relevant eligibility criteria and provides documents evidencing the following criteria. This request must be made in writing to the Student Conduct Officer. In order to be eligible to request to have the strike and the record removed from his/her student file at the University, the student must present documentation of the following:~~

- ~~(1) it has been one year since the student was found responsible by the University for an alcohol violation;~~
- ~~(2) the student has not received any additional charges or alcohol related violations on or off campus, since the student was found responsible by the University for the alcohol violation at issue;~~
- ~~(3) the student timely completed all agreed-upon sanctions required by the University.~~

~~Removal of the strike is at the sole discretion of the University Vice President for Student Affairs or his/her designee. Additionally, this opportunity for a student to have a first strike removed from his/her University record does not apply to DUIs, applies only to charges under the University's Three Strike Policy, and in no way limits any other available action by the University including, but not limited to, any violation of the Student Rights and Responsibilities Code. Moreover, a student is only entitled to one strike removal during his/her attendance at the University.~~





# POLICY AND PROCEDURE MANUAL

*The UNIVERSITY of OKLAHOMA*

## ORGANIZATIONAL SANCTIONS:

~~Organizational sanctions will be administered based on the possession and use of alcohol in an organization's residence facility or the illegal or prohibited use of alcohol at an organizational event.~~

~~Before imposing an organizational sanction, as opposed to solely an individual sanction, the University will consider the entirety of the circumstances surrounding the organizational event, including, but not limited to, whether:~~

~~(1) the alcohol violation was endorsed, sponsored, sanctioned, enabled, furthered, or funded, in whole or in part, by the organization, its officers, or the officers of its local, state, or national organization acting with actual or apparent authority, and any of them knew or should have known of the alcohol violation and they took insufficient action to prevent or cease the violation; or~~

~~(2) the alcohol violation occurred on property owned, leased, rented, or occupied by the organization, and the officers of the organization took insufficient action to prevent or cease an alcohol violation they knew or should have known existed; or~~

~~(3) alcohol is located in the organization's campus or campus-affiliated residence facility (e.g., fraternity/sorority chapter houses), unless otherwise exempted; or~~

~~(4) regardless of its location, the alcohol violation occurred at an event or any gathering of two or more individuals of the organization conducted in furtherance of the mission, or purpose of the organization, including any event, program, or ceremony; or~~

~~(5) the alcohol violation occurred at any gathering utilizing the organization's name or logo, or that was advertised by the organization; or~~

~~(6) the alcohol violation occurred at any gathering of two or more individuals that would typically be in furtherance of the organization's activities but is designed to circumvent these rules.~~

~~The Vice President for Student Affairs has the discretion to determine whether, based on the criteria above and the totality of the circumstances, the alcohol violation occurred at an organization event and warrants an organizational sanction.~~

~~Any violation by the group remains part of the organization's "Three Strikes" record for a period of three calendar years, unless the organization requests and the University grants removal of an eligible first strike in accordance with the Student Alcohol Policy.~~

### ~~1st Strike~~

~~• At the discretion of the University and after considering all relevant information, the University will impose a minimum administrative fee of \$500.00 or a per capita rate of \$1.00 to \$20.00 based on the organization's membership at the time of the violation, whichever is more appropriate.~~

~~• 100% of the organization's membership must complete a defined alcohol education program.~~





# POLICY AND PROCEDURE MANUAL

*The UNIVERSITY of OKLAHOMA*

- ~~An aggregate community service requirement for the organization of 10-25 hours per capita based on the organization's membership at the time of the violation. It is at the discretion of the University as to whether pledges or associate members will be included in fulfilling the requirements of the sanction.~~

- ~~Censure: A written reprimand for violation of specified regulations, including the possibility of more severe disciplinary sanctions in the event of the finding of a violation of any University regulation within a stated period of time. This type of action does not create new restriction for the organization.~~

## 2nd Strike

- ~~At the discretion of the University and after considering all relevant information, the University will impose a minimum administrative fee of \$1,000.00 or a per capita rate of \$5.00 to \$20.00 based on the organization's membership at the time of the violation, whichever is more appropriate.~~

- ~~100% of the organization's membership must complete a defined alcohol education program.~~

- ~~An aggregate community service requirement for the organization of 10 to 25 hours per capita based on the organization's membership at the time of the violation. It is at the discretion of the University as to whether pledges or associate members will be included in fulfilling the requirements of this sanction.~~

- ~~Disciplinary Probation: Exclusion from participation in privileged or extracurricular University activities set forth in the notice for a period of time specified. Other conditions of the probation may apply to any other activities of the organization in the University community, except those that would affect organization's academic pursuits.~~

## 3rd Strike

- ~~At the discretion of the University and after considering all relevant information, the University will impose a minimum administrative fee of \$1,500.00 or a per capita rate of \$10.00 to \$20.00 based on the organization's membership at the time of the violation, whichever is more appropriate.~~

- ~~100% of the organization's membership must complete a defined alcohol education program.~~

- ~~An aggregate community service requirement for the organization of 10 to 25 hours per capita based on the organization's membership at the time of the violation. It is at the discretion of the University as to whether pledges or associate members will be included in fulfilling the requirements of this sanction.~~

- ~~Organizational Suspension: The organization will be suspended for a minimum of one year. University approval is required before the organization will be reinstated.~~



# POLICY AND PROCEDURE MANUAL

*The UNIVERSITY of OKLAHOMA*

## Removal of Organizational Strike

~~An organization that has received a first strike may request that the strike and the record be removed from its file provided the organization meets the relevant eligibility criteria and provides documents evidencing the following criteria. This request must be made in writing to the Student Conduct Officer. In order to be eligible to request to have the strike and the record removed from its file at the University, the organization must present the following documentation:~~

- ~~(1) it has been one year since the organization was found responsible by the University for an alcohol violation;~~
- ~~(2) the organization has not received any additional charges or alcohol related violations on or off campus, since receiving the alcohol violation at issue;~~
- ~~(3) the organization timely completed and exceeded all sanctions required by the University.~~

~~Removal of an organizational strike is at the sole discretion of the University Vice President for Student Affairs. Additionally, this opportunity for an organization to have a first strike removed from its University record applies only to charges under the University's Three Strikes Policy and in no way limits any other available action by the University including, but not limited to, any violation of the Student Rights and Responsibilities Code.~~

~~If removal of the strike is granted, the Organization cannot request the removal of another strike for a period of three calendar years from the date the strike is removed. Organizations are not eligible for deferred strikes.~~

(RM, 4-6-89, pp. 20998-21001; 9-5-90, p. 21978; 12-06-04, p. 29435; 6-23-04, p. 29151; 12-5-06, p. 30409, 30423; 9-19-11, p. 32774)

**BASEBALL**

**WHEREAS**, the 2024 Oklahoma baseball team, under the direction of head coach Skip Johnson, won the program's first Big 12 regular season championship, made its 41st NCAA Tournament appearance and hosted an NCAA Regional in Norman for the first time since 2010;

**WHEREAS**, OU registered at least 40 wins for the second time in the last three seasons and 25th time in program history;

**WHEREAS**, the Sooners won a school-record 23 games in Big 12 play, good for the second most conference victories by any Big 12 program in league history;

**WHEREAS**, en route to the Big 12 regular season title, OU swept a program-record six conference series, tying the league record for sweeps in a season;

**WHEREAS**, Coach Johnson earned OU's first Big 12 Coach of the Year honor and 12 Sooners garnered All-Big 12 accolades, including first-team selections Easton Carmichael, Braden Davis and Michael Snyder;

**WHEREAS**, OU was victorious in 23 of its final 30 games, including 14 of its last 16 conference contests, with sweeps in four of the last six weekends;

**WHEREAS**, the program set numerous attendance records in 2024 and attracted three of the top four crowds in school history, including a program single-game-record 4,812 fans in a win over rival Texas on April 26th;

**WHEREAS**, OU drew a single-game postseason-record crowd of 4,332 in its 14-0 NCAA regional-opening victory over Oral Roberts;

**WHEREAS**, the Sooners also set the single-season attendance record with 60,962 fans visiting L. Dale Mitchell Park in 2024;

**NOW, THEREFORE, BE IT RESOLVED** that the Regents governing The University of Oklahoma express profound appreciation to Coach Skip Johnson and the 2024 OU baseball team for the excitement and pride they bring to The University of Oklahoma, the state of Oklahoma and to Sooners everywhere, and for the exemplary manner in which they represented the University and added to its tradition of excellence.

**WOMEN'S BASKETBALL**

**WHEREAS**, the 2023-24 University of Oklahoma women's basketball team, under the exceptional leadership of head coach Jennie Baranczyk, secured the program's second consecutive Big 12 championship and its first outright conference title since 2009;

**WHEREAS**, the Sooners achieved a 15-3 record in Big 12 play, maintaining an unblemished 9-0 record at home in league competition, which included two victories over top-five teams and sweeps of both Texas and Oklahoma State;

**WHEREAS**, the team compiled a 23-10 regular-season record, earning a third consecutive berth in the NCAA Tournament and advancing to the Round of 32 for the third straight season;

**WHEREAS**, the Sooners boasted the Big 12 Player of the Year, Skylar Vann, the Big 12 Newcomer of the Year, Payton Verhulst, and the Big 12 Coach of the Year, Jennie Baranczyk;

**WHEREAS**, Oklahoma concluded the season ranked 21st in the AP Poll, marking the third consecutive year the Sooners finished in the top 25;

**WHEREAS**, four Sooners – Skylar Vann, Payton Verhulst, Nevaeh Tot, and Sahara Williams – received All-Big 12 postseason honors;

**WHEREAS**, Coach Baranczyk was named a finalist for the national Coach of the Year award for the third consecutive season;

**WHEREAS**, the team secured five wins against top-25 teams, including three victories against top-10 opponents;

**NOW, THEREFORE, BE IT RESOLVED** that the Regents governing The University of Oklahoma express profound appreciation to Coach Jennie Baranczyk and the 2023-24 OU women's basketball team for the excitement and pride they bring to The University of Oklahoma, the state of Oklahoma and to Sooners everywhere, and for the exemplary manner in which they represented the University and added to its tradition of excellence.

**WOMEN'S GYMNASTICS**

**WHEREAS**, the 2024 women's gymnastics team under the direction of head coach K.J. Kindler claimed its 15th Big 12 Championship, breaking the NCAA single-meet record with a 198.950 team score and claiming the program's 11th title in 12 years;

**WHEREAS**, the Sooners finished the year with a 36-2 overall record, including a 29-0 mark in the regular season;

**WHEREAS**, OU posted an NCAA single-season-record 12 scores of 198 or higher;

**WHEREAS**, Audrey Davis and Faith Torrez became the eighth and ninth Sooners to win national championships, as Davis won the NCAA bars and beam crowns and Torrez the beam title;

**WHEREAS**, six Sooners totaled 10 NCAA All-America honors, including eight first-teamers;

**WHEREAS**, Jordan Bowers was named the Big 12 Gymnast of the Year, Region 4 Gymnast of the Year and Honda Sport Award Finalist;

**WHEREAS**, three Sooners won a total of six individual conference championships, claiming every event title and the all-around crown;

**WHEREAS**, Jordan Bowers earned a 39.925 at the Big 12 Championship, tying OU's all-around record score and becoming the first Sooner to ever earn three perfect 10s in one meet;

**WHEREAS**, Jordan Bowers (two), Ragan Smith and Faith Torrez combined to win every event title at the Big 12 Championship with perfect 10s to become the second team in NCAA history to complete a "Gym Slam" in the same meet;

**WHEREAS**, OU won its 14th straight NCAA regional title to advance to its 20th consecutive NCAA Championships;

**WHEREAS**, Meilin Sullivan was named the NCAA Elite 90 Award Winner for the second straight season, becoming the second Sooner to win the award in consecutive years;

**WHEREAS**, K.J. Kindler, Lou Ball, Tom Haley and Ashley Kerr were named the WCGA National Coaching Staff of the Year;

**NOW, THEREFORE, BE IT RESOLVED** that the Regents governing The University of Oklahoma express profound appreciation to Coach K.J. Kindler and the 2024 OU women's gymnastics team for the excitement and pride they brought to The University of Oklahoma, the state of Oklahoma and to Sooners everywhere, and for the exemplary manner in which they represented The University of Oklahoma and added to its tradition of excellence.

**SOFTBALL**

**WHEREAS**, the 2024 Oklahoma softball team, under the direction of head coach Patty Gasso, swept rival Texas in the Women's College World Series Championship Series to win its NCAA-record fourth consecutive national title;

**WHEREAS**, the Sooners, over the 50-year history of the Oklahoma softball program, have won eight national championships, including an unprecedented six in the past eight years and seven in the past 11, and have competed in 17 Women's College World Series, including 12 of the last 13;

**WHEREAS**, the 2024 Sooners opened state-of-the-art Love's Field on March 1 and drew an NCAA-single-season-record 108,156 fans for an average crowd size of 4,326;

**WHEREAS**, a nation-leading five Sooners were named 2024 NFCA All-Americans, including first-teamers Alyssa Brito and Tiare Jennings;

**WHEREAS**, the Sooners won their ninth conference tournament crown by claiming the 2024 Big 12 Softball Championship in Oklahoma City, defeating rival Texas in the title game;

**WHEREAS**, Coach Gasso earned her 1,500th NCAA Division I win and became the first Big 12 coach in any sport, men's or women's, to record 400 conference victories;

**WHEREAS**, OU placed nine student-athletes on the 2024 All-Big 12 teams, including a league-high five on the first team;

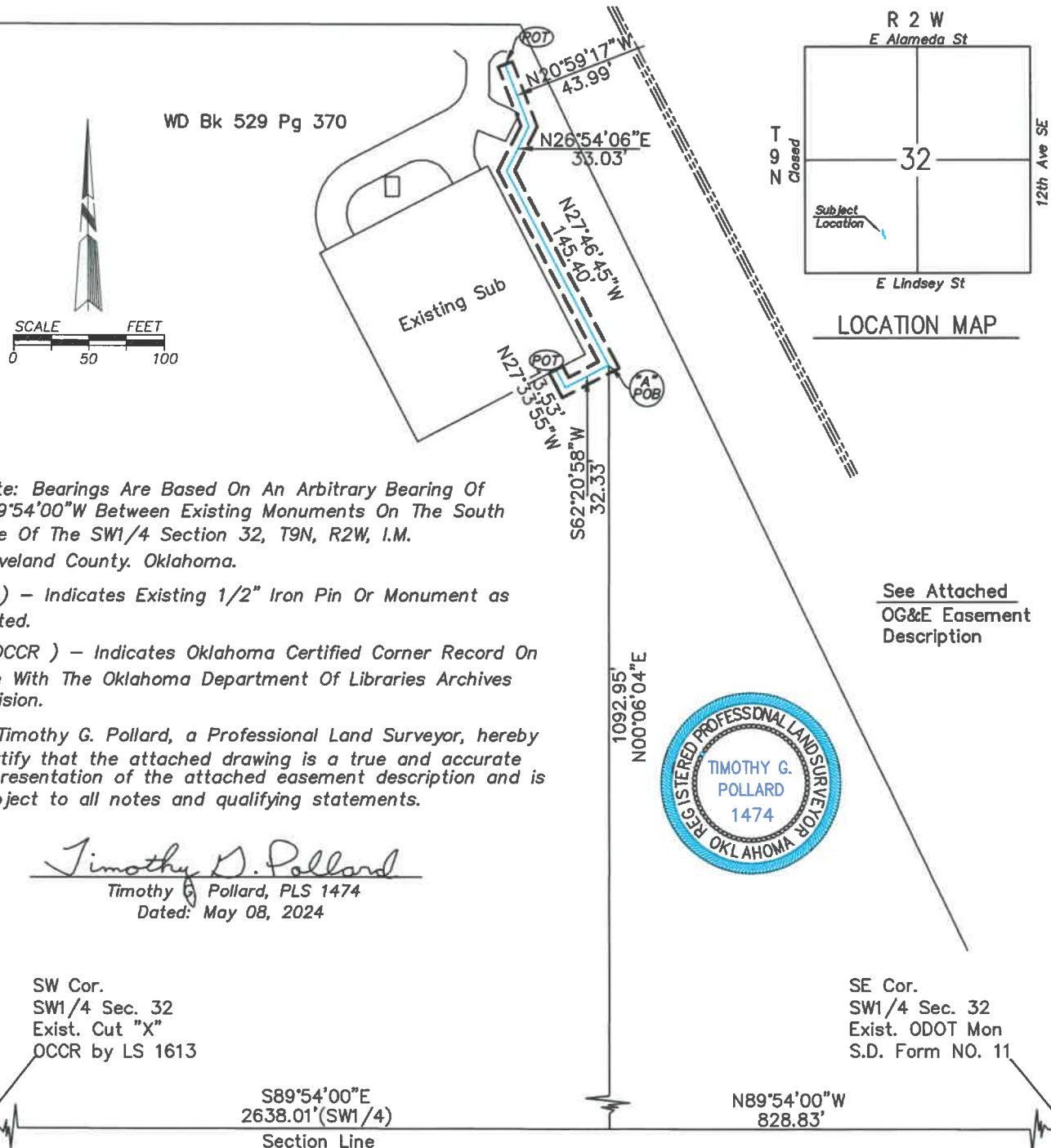
**WHEREAS**, Oklahoma student-athlete Kinzie Hansen was named 2024 Big 12 Defensive Player of the Year, Ella Parker was recognized as a top-three finalist for 2024 NFCA Division I Freshman of the Year, Alyssa Brito was named CSC Academic All-America Team Member of the Year and a nation-leading five Sooners were among the 25 finalists for USA Softball Collegiate Player of the Year.

**WHEREAS**, the OU 2024 senior class closed its career with the winningest four-year stretch in NCAA softball history, recording 235 victories to just 15 losses and going 73-7 in Big 12 Conference play and 41-4 in the NCAA Tournament.

**NOW, THEREFORE, BE IT RESOLVED** that the Regents governing The University of Oklahoma express profound appreciation to Coach Patty Gasso and the 2024 OU softball team for the excitement and pride they bring to The University of Oklahoma, the state of Oklahoma and to Sooners everywhere, and for the exemplary manner in which they represented the University and added to its tradition of excellence.

# EXHIBIT "B"

## EASEMENT SKETCH



### OKLAHOMA GAS AND ELECTRIC COMPANY

|                                                                                                                |                                                                                                    |                    |                  |
|----------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|--------------------|------------------|
| POLLARD & WHITED SURVEYING INC.<br>2514 TEE DRIVE, NORMAN, OKLAHOMA 73069<br>CA#2380 EXP 06-30-25 405-366-0001 | OG&E EASEMENT SKETCH WO# 1649456<br>SW1/4 SECTION 32, T9N, R2W, I.M.<br>CLEVELAND COUNTY, OKLAHOMA | REVISIONS:         |                  |
| DRAWN BY: J. THOMAS DATE: May 08, 2024                                                                         | FILE #: 32-9N2W.ASC                                                                                | DATE: May 08, 2024 | SCALE: 1" = 100' |
| APPROVED BY: D. MEEKS DATE: May 08, 2024                                                                       | DRWG #: 32-9N2W.DWG                                                                                | DATE: May 08, 2024 | SHEET 1 OF 1     |

**EXHIBIT "A"**

An easement in the **SOUTHWEST QUARTER (SW1/4) OF SECTION THIRTY-TWO (32), TOWNSHIP NINE (9) NORTH, RANGE TWO (2) WEST** of the Indian Meridian, Cleveland County, Oklahoma, written by Timothy G. Pollard, PLS 1474, on May 08, 2024. Bearings are Based on an arbitrary bearing of N89°54'00"W, on the South Line of said SW1/4, and as shown on the attached Easement Sketch, said easement is further described as being Ten (10) feet in width, Five (5.00) each side of a centerline described as follows:

**COMMENCING** at the SE corner of said SW1/4;

Thence N89°54'00"W, on said South Line for a distance of 828.83 feet;

Thence N00°06'04"E, for a distance of 1092.95 feet to a certain **POINT "A"**, and the **POINT OF BEGINNING**;

Thence N27°46'45"W, on said centerline for a distance of 145.40 feet;

Thence N26°54'06"E, on said centerline for a distance of 33.03 feet;

Thence N20°59'17"W, on said centerline for a distance of 43.99 feet, to the **POINT OF TERMINATION**.

**AND**

An easement in the **SOUTHWEST QUARTER (SW1/4) OF SECTION THIRTY-TWO (32), TOWNSHIP NINE (9) NORTH, RANGE TWO (2) WEST** of the Indian Meridian, Cleveland County, Oklahoma, written by Timothy G. Pollard, PLS 1474, on May 08, 2024. Bearings are Based on an arbitrary bearing of N89°54'00"W, on the South Line of said SW1/4, and as shown on the attached Easement Sketch, said easement is further described as being Ten (10) feet in width, Five (5.00) each side of a centerline described as follows:

**BEGINNING** at a certain **POINT "A"** as described above;

Thence S62°20'58"W, on said centerline for a distance of 32.33 feet;

Thence N27°33'55"W, on said centerline for a distance of 13.53 feet, to the **POINT OF TERMINATION**.



## UNIVERSITY OF OKLAHOMA REPORT OF PURCHASES FOR THE 3RD QUARTER ENDED MARCH 31, 2024

|    | SUPPLIER                                                                                                                                | AMOUNT          | CAMPUS | DEPARTMENT                     | EXPLANATION                       | CATEGORY                      | METHOD      |
|----|-----------------------------------------------------------------------------------------------------------------------------------------|-----------------|--------|--------------------------------|-----------------------------------|-------------------------------|-------------|
|    | <b>FUNDING SOURCES: EDUCATIONAL &amp; GENERAL (APPROPRIATIONS, TUITION &amp; FEES, SPONSORED PROJECT)</b>                               |                 |        |                                |                                   |                               |             |
| 1  | OU EDUCATION SERVICES INC                                                                                                               | \$ 4,400,180.00 | NORMAN | ONLINE MASTERS PROGRAM FEES    | COURSE DEVELOPMENT PROGRAM, 2     | PROFESSIONAL SERVICES         | COMPETED    |
| 2  | APPLE INC                                                                                                                               | \$ 102,051.00   | NORMAN | INFORMATION TECHNOLOGY         | 180 IPADS FOR LAW SOCIETY         | IT PRODUCT/SUPPLY/SERVICE     | COMPETED    |
| 3  | STELLIC INC                                                                                                                             | \$ 67,100.00    | NORMAN | ERP SYSTEMS                    | IT SUBSCRIPTION                   | IT PRODUCT/SUPPLY/SERVICE     | COMPETED    |
| 4  | ELLUCIAN COMPANY LP                                                                                                                     | \$ 79,480.00    | NORMAN | ERP SYSTEMS                    | IT LEARNING PLATFORM FOR CANVAS   | IT PRODUCT/SUPPLY/SERVICE     | SOLE SOURCE |
| 5  | ELLUCIAN COMPANY LP                                                                                                                     | \$ 330,342.00   | NORMAN | ERP SYSTEMS                    | IT SOFTWARE                       | IT PRODUCT/SUPPLY/SERVICE     | SOLE SOURCE |
| 6  | LINKEDIN CORPORATION                                                                                                                    | \$ 100,831.50   | NORMAN | ACADEMIC TECH (TOOLS&APS)      | IT LICENSE                        | IT PRODUCT/SUPPLY/SERVICE     | COMPETED    |
| 7  | COMMISSIONERS OF THE LAND OFFICE                                                                                                        | \$ 91,029.76    | NORMAN | TRAINING RESEARCH CENTER       | LAND LEASE                        | LEASE                         | SOLE SOURCE |
| 8  | CONFERENCE TECHNOLOGIES INC                                                                                                             | \$ 149,405.16   | NORMAN | AGS DEAN DISCRETIONARY FUNDS   | BARCO VIDEO SYSTEM PROJECT GSA S  | EQUIPMENT                     | COMPETED    |
| 9  | INSIGHT GLOBAL LLC                                                                                                                      | \$ 99,000.00    | NORMAN | ADVANCED RADAR RESEARCH CENTER | STAFFING A PMP WITH INSIGHT GLOB  | PROFESSIONAL SERVICES         | COMPETED    |
| 10 | THINKENOMICS LLC                                                                                                                        | \$ 78,000.00    | NORMAN | VP FOR RES & PARTNERSHIPS OPER | THINKENOMICS CONSULT PROJECT FC   | PROFESSIONAL SERVICES         | COMPETED    |
| 11 | BEST SOURCE                                                                                                                             | \$ 105,327.00   | NORMAN | AVIATION                       |                                   | EQUIPMENT                     | COMPETED    |
| 12 | AIR POWER INC                                                                                                                           | \$ 105,327.00   | NORMAN | AVIATION                       | OVERHAUL ENGINE REPAIRS FOR AIRC  | EQUIPMENT                     | COMPETED    |
| 13 | TRAUTWEIN-GEOTAC                                                                                                                        | \$ 50,000.00    | NORMAN | CIVIL ENG & ENVIRONMENTAL SCI  | GEOTAC TESTING CARTS FOR CIVIL EN | EQUIPMENT                     | SOLE SOURCE |
| 14 | PHC CORPORATION OF NORTH AMERICA                                                                                                        | \$ 66,542.00    | OUHSC  | SCC BASIC RESEARCH             | LAB EQUIPMENT                     | LAB/MEDICAL/RESEARCH EQUIPM   | COMPETED    |
| 15 | BECKMAN COULTER INC                                                                                                                     | \$ 72,521.28    | OUHSC  | OPHTH - RESEARCH BASIC         | LAB EQUIPMENT                     | LAB/MEDICAL/RESEARCH EQUIPM   | SOLE SOURCE |
| 16 | AGILENT TECHNOLOGIES INC                                                                                                                | \$ 56,535.46    | OUHSC  | PEDS - NEONATE 2               | LAB EQUIPMENT                     | LAB/MEDICAL RESEARCH EQUIPM   | SOLE SOURCE |
| 17 | BECKMAN COULTER INC                                                                                                                     | \$ 61,129.21    | OUHSC  | PEDS - HEMATOLOGY/ONCOLOGY 2   | LAB EQUIPMENT                     | LAB/MEDICAL RESEARCH EQUIPM   | SOLE SOURCE |
| 18 | BIEN-AIR USA INC                                                                                                                        | \$ 77,100.00    | OUHSC  | DDS PROGRAM SUPPORT-RESOURCES  | EQUIPMENT                         | EQUIPMENT                     | SOLE SOURCE |
| 19 | EDUCATION MANAGEMENT SOLUTIONS LLC                                                                                                      | \$ 85,483.00    | OUHSC  | ACADEMIC AFFAIRS               |                                   | IT SERVICE                    | SOLE SOURCE |
| 20 | ST CRISPINS EPISCOPAL CONF CENTER INC                                                                                                   | \$ 62,150.00    | OUHSC  | DIABETES - PROGRAMS            | CONFERENCE CENTER                 | CONFERENCE / SPECIAL EVENTS   | SOLE SOURCE |
| 21 | SHI INTERNATIONAL CORP                                                                                                                  | \$ 86,520.00    | OUHSC  | IT-SECURITY SERVICES           | ATTACK SERVICE MANAGEMENT UPG     | IT PRODUCT/SUPPLY/SERVICE     | COMPETED    |
| 22 | DNN CORP                                                                                                                                | \$ 64,960.00    | OUHSC  | DIGITAL INNOVATIONS GROUP      | IT SOFTWARE                       | IT PRODUCT/SUPPLY/SERVICE     | SOLE SOURCE |
| 23 | OROBOROS INSTRUMENTS GMBH                                                                                                               | \$ 89,510.00    | OUHSC  | PEDS - NEONATE 2               | NEXTGEN O2K FLUO SERIES XB        | EQUIPMENT                     | SOLE SOURCE |
| 24 | OVID TECHNOLOGIES INC                                                                                                                   | \$ 390,448.51   | OUHSC  | LIBRARY STATE FUNDING          | ELECTRONIC BOOKS/JOURNALS         | BOOK/PUBLICATION/SUBSCRIPTION | SOLE SOURCE |
| 25 | OVID TECHNOLOGIES INC                                                                                                                   | \$ 190,448.51   | OUHSC  | LIBRARY STATE FUNDING          | ELECTRONIC BOOKS/JOURNALS         | BOOK/PUBLICATION/SUBSCRIPTION | SOLE SOURCE |
| 26 | FARBER SPECIALTY VEHICLES                                                                                                               | \$ 494,767.00   | OUHSC  | SCC PATIENT SERVICES SECTION   | PREVIOUSLY REPORTED MAR2023       | VEHICLES/TRANSPORTATION       | COMPETED    |
| 27 | <b>FUNDING SOURCES: NON-EDUCATIONAL &amp; GENERAL (NON-APPROPRIATED, SERVICE DEPARTMENTS, AUXILIARY ENTERPRISES, CLINIC OPERATIONS)</b> |                 |        |                                |                                   |                               |             |
| 28 | CADDELL & CO LLC                                                                                                                        | \$ 588,387.68   | NORMAN | FAC MGMT PLANNING              | BOYD HOUSE FENCE, BACK DECK RAIL  | CONSTRUCTION                  | COMPETED    |
| 29 | TYLER TECHNOLOGIES INC                                                                                                                  | \$ 157,880.00   | NORMAN | OU POLICE DEPT                 | NEW WORLD TYLER SOFTWARE (ENTE    | IT PRODUCT/SUPPLY/SERVICE     | SOLE SOURCE |
| 30 | SOUTHWEST CONTRACT INC                                                                                                                  | \$ 263,590.00   | NORMAN | HOUSING FACILITIES MANAGEMENT  | MEDIUM LOFT WITH STEEL ENDS       | FURNITURE                     | COMPETED    |
| 31 | CITY OF NORMAN                                                                                                                          | \$ 121,130.00   | NORMAN | SAFERIDE                       | TAXI SERVICE PROGRAM              | NON-PROFESSIONAL SERVICE      | COMPETED    |
| 32 | MILES ARCHITECTURE LLC                                                                                                                  | \$ 79,612.00    | NORMAN | ARCHITECTURAL & ENG PROJECTS   | ARCHITECTURAL MASTER PLANNING     | PROFESSIONAL SERVICES         | COMPETED    |
| 33 | TRI-STATE FLOORS INC                                                                                                                    | \$ 425,300.00   | NORMAN | MASTER LEASE                   | LNC PRACTICE COURT REPLACEMENT    | CONSTRUCTION                  | COMPETED    |
| 34 | COURSERA INC                                                                                                                            | \$ 300,000.00   | NORMAN | ONLINE MASTERS PROGRAM FEES    | TUITION REVENUE SHARE             | NON-PROFESSIONAL SERVICE      | SOLE SOURCE |
| 35 | OKLAHOMA ROOFING & SHEET METAL LLC                                                                                                      | \$ 1,262,831.64 | NORMAN | FAC MGMT PLANNING              | OKLAHOMA MEMORIAL UNION RE-RC     | CONSTRUCTION                  | COMPETED    |
| 36 | OKLAHOMA ROOFING & SHEET METAL LLC                                                                                                      | \$ 284,618.91   | NORMAN | FAC MGMT PLANNING              | OKLAHOMA MEMORIAL UNION RE-RC     | CONSTRUCTION                  | COMPETED    |
| 37 | UNITED NATURAL FOODS WEST INC                                                                                                           | \$ 69,500.00    | NORMAN | XCETERA                        | FOOD FOR RESALE AT XCETERA        | FOOD/BEVERAGE/CATERING        | COMPETED    |
| 38 | UNITED NATURAL FOODS WEST INC                                                                                                           | \$ 59,500.00    | NORMAN | CROSS FOOD SERVICES            | FOOD FOR RESALE AT CROSS FOOD SE  | FOOD/BEVERAGE/CATERING        | COMPETED    |
| 39 | CADDELL & CO LLC                                                                                                                        | \$ 89,223.60    | NORMAN | FAC MGMT PLANNING              | SELLS SWIM COMPLEX ELECTRICAL AN  | CONSTRUCTION                  | COMPETED    |
| 40 | ECS SOUTHWEST LLP                                                                                                                       | \$ 126,684.00   | NORMAN | ARCHITECTURAL & ENG PROJECTS   | CONSTRUCTION MATERIALS TESTING    | CONSTRUCTION                  | COMPETED    |
| 41 | W L MCNATT & COMPANY                                                                                                                    | \$ 3,896,223.54 | NORMAN | ARCHITECTURAL & ENG PROJECTS   | 2312 MWA HANGAR-MCNATT            | CONSTRUCTION                  | COMPETED    |
| 42 | FENTON OFFICE MART                                                                                                                      | \$ 69,256.08    | NORMAN | ARCHITECTURAL & ENG PROJECTS   | PHYSICAL SCIENCE STUDENT CENTER   | FURNITURE                     | COMPETED    |
| 43 | STM CHARTERS                                                                                                                            | \$ 62,545.00    | NORMAN | GYMNASTICS WOMEN               | ATHLETIC TRANSPORTATION           | VEHICLES/TRANSPORTATION       | SOLE SOURCE |

# EXHIBIT S

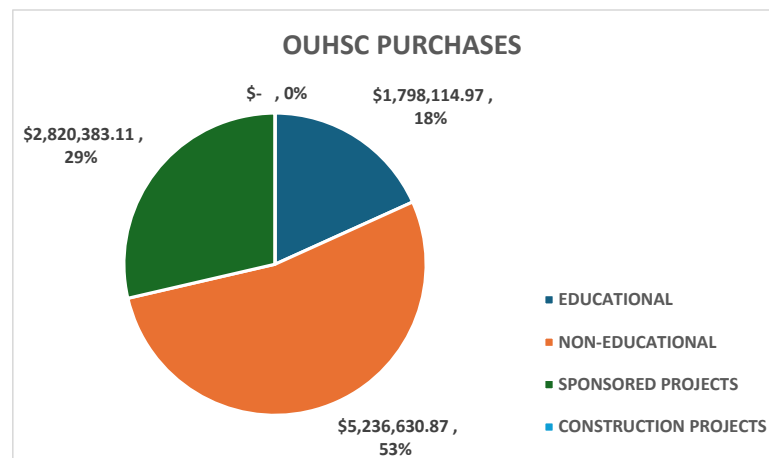
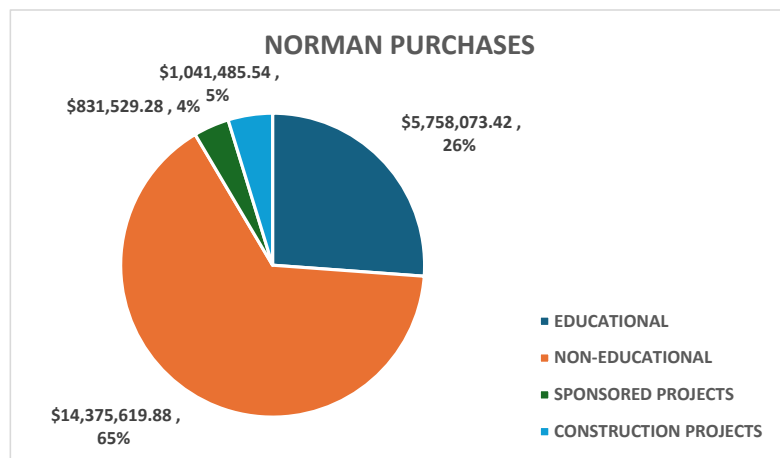
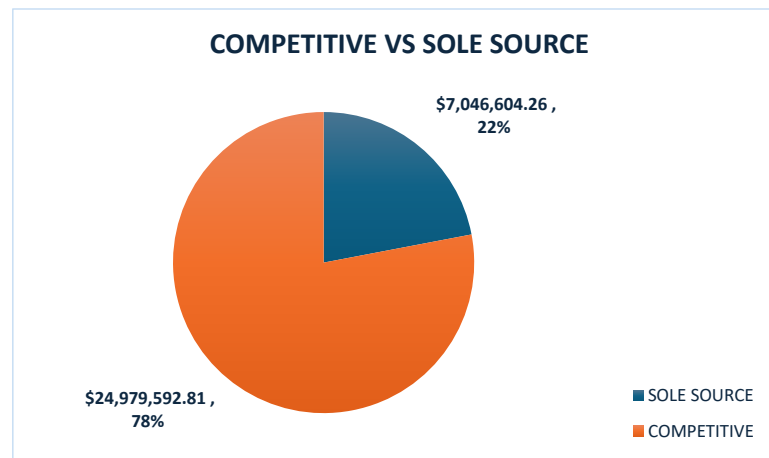
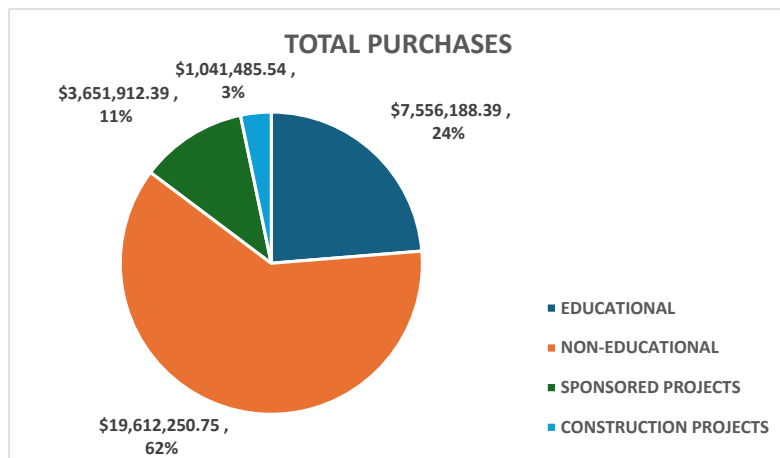
|    |                                     |               |        |                                |                                  |                              |             |
|----|-------------------------------------|---------------|--------|--------------------------------|----------------------------------|------------------------------|-------------|
| 44 | ELITE ATHLETE SERVICES LLC          | \$ 76,950.00  | NORMAN | ROWING                         | ATHLETIC TRAINING CENTER         | CONFERENCE/SPECIAL EVENTS    | SOLE SOURCE |
| 45 | MUSCO SPORTS LIGHTING LLC           | \$ 330,000.00 | NORMAN | MASTER LEASE                   | SOCCER FIELD LIGHTING            | MAINTENANCE AGREEMENT/SERV   | COMPETED    |
| 46 | DRAGON SEATS                        | \$ 80,000.00  | NORMAN | FOOTBALL                       | HEATING/COOLING BENCHES FOOTBA   | LEASE/RENT EQUIPMENT         | SOLE SOURCE |
| 47 | OVERLAND CHARTERS                   | \$ 124,776.00 | NORMAN | TRACK                          | ATHLETIC TRANSPORTATION          | VEHICLES/TRANSPORTATION      | COMPETED    |
| 48 | GALLAGHER STUDENT HEALTH            | \$ 249,439.31 | NORMAN | ATHLETIC MEDICINE              | ADD'L INSURANCE STUDENT ATHLETIC | INSURANCE                    | COMPETED    |
| 49 | LONGHORN LOCKER COMPANY LLC         | \$ 301,381.00 | NORMAN | LNC                            | NEW LOCKERS WBB&MBB              | EQUIPMENT                    | COMPETED    |
| 50 | LEARFIELD AMPLIFY TICKETING LLC     | \$ 525,000.00 | NORMAN | TICKET SALES STAFF             | TICKETS FOR ATHLETIC EVENTS      | ADVERTISING                  | COMPETED    |
| 51 | STM CHARTERS                        | \$ 63,295.00  | NORMAN | GYMNASTICS MEN                 | CHARTER SERVICES                 | TRAVEL                       | SOLE SOURCE |
| 52 | SOULBIRD                            | \$ 51,973.00  | NORMAN | FOOTBALL                       | CHARTER SERVICES                 | TRAVEL                       | SOLE SOURCE |
| 53 | PERFORMANCE SURFACES                | \$ 243,540.00 | NORMAN | FACS BUILDING MAINTENANCE      | SEAT REPLACEMENT STADIUM         | EQUIPMENT                    | SOLE SOURCE |
| 54 | SOD BY SHERRY INC                   | \$ 54,000.00  | NORMAN | GROUPS                         | LAWN MAINTENANCE                 | MAINTENANCE AGREEMENT/SERV   | COMPETED    |
| 55 | TOPHATMONOCLE US CORP               | \$ 131,132.00 | NORMAN | EG EXPENSE CLEARING            | CLOUD-HOSTED STUDENT RESPONSE    | IT PRODUCT/SUPPLY/SERVICE    | COMPETED    |
| 56 | PIVOT TECHNOLOGY SERVICES CORP      | \$ 81,960.68  | NORMAN | NETWORK DESIGN                 | IT HARDWARE                      | IT PRODUCT/SUPPLY/SERVICE    | COMPETED    |
| 57 | TELCO SUPPLY COMPANY                | \$ 98,769.76  | NORMAN | NETWORK DESIGN                 | IT CABLE INSTALLATION            | IT PRODUCT/SUPPLY/SERVICE    | COMPETED    |
| 58 | TELCO SUPPLY COMPANY                | \$ 105,025.00 | NORMAN | NETWORK DESIGN                 | IT LABOR AND MATERIALS           | IT PRODUCT/SUPPLY/SERVICE    | COMPETED    |
| 59 | AVI-SPL LLC                         | \$ 89,965.28  | NORMAN | AV CLEARING                    | IT PARTS AND LABOR               | IT PRODUCT/SUPPLY/SERVICE    | COMPETED    |
| 60 | PIVOT TECHNOLOGY SERVICES CORP      | \$ 82,610.08  | NORMAN | NETWORK DESIGN                 | IT PARTS AND LABOR               | IT PRODUCT/SUPPLY/SERVICE    | COMPETED    |
| 61 | GIDEON TAYLOR CONSULTING LLC        | \$ 59,800.00  | NORMAN | EG EXPENSE CLEARING            | REMOVE CONTRACT PAY FROM EPAF    | IT PRODUCT/SUPPLY/SERVICE    | COMPETED    |
| 62 | CONCENTRIC LLC                      | \$ 76,079.67  | NORMAN | SHARED SERVICES                | IT BATTERY STRING REMOVAL        | IT PRODUCT/SUPPLY/SERVICE    | COMPETED    |
| 63 | UNITED DATA TECHNOLOGIES INC        | \$ 53,823.90  | NORMAN | EG EXPENSE CLEARING            | IT ADDITIONAL TB FOR BACKUP AND  | IT PRODUCT/SUPPLY/SERVICE    | COMPETED    |
| 64 | BELL IT SERVICES INC                | \$ 321,459.10 | NORMAN | NETWORK DESIGN                 | IT WI-FI REFRESH                 | IT PRODUCT/SUPPLY/SERVICE    | COMPETED    |
| 65 | MAXIMUS US SERVICES INC             | \$ 174,200.00 | NORMAN | CONTROLLERS OFFICE             | LICENSING FEE FOR MAXIMUS        | IT PRODUCT/SUPPLY/SERVICE    | SOLE SOURCE |
| 66 | GUERRERO ELECTRICAL SERVICES LLC    | \$ 50,000.00  | NORMAN | FAC MGMT UTILITIES             | ELECTRICAL SERVICES              | NON-PROFESSIONAL SERVICE     | COMPETED    |
| 67 | SHAWVER & SON INC                   | \$ 50,000.00  | NORMAN | FAC MGMT UTILITIES             | ELECTRICAL SERVICES              | NON-PROFESSIONAL SERVICE     | COMPETED    |
| 68 | GUERRERO ELECTRICAL SERVICES LLC    | \$ 50,000.00  | NORMAN | FAC MGMT UTILITIES             | ELECTRICAL SERVICES              | NON-PROFESSIONAL SERVICE     | COMPETED    |
| 69 | DLT SOLUTIONS                       | \$ 80,000.00  | NORMAN | SHARED SERVICES                | AWS BUNDLE GOVCLLOUD             | IT PRODUCT/SUPPLY/SERVICE    | COMPETED    |
| 70 | KNIGHT SOUND AND LIGHTING INC       | \$ 101,741.38 | NORMAN | JOURNALISM DEAN                | STUDIO LIGHTING UPGRADES         | EQUIPMENT                    | COMPETED    |
| 71 | KNIGHT SOUND AND LIGHTING INC       | \$ 101,741.38 | NORMAN | JOURNALISM DEAN                | STUDIO LIGHTING UPGRADES         | EQUIPMENT                    | COMPETED    |
| 72 | VIGOR TECHNOLOGIES USA INC          | \$ 53,200.00  | NORMAN | CHEMISTRY                      | BUYOUT OF EQUIPMENT              | LAB/MEDICAL/RESEARCH EQUIP   | COMPETED    |
| 73 | WATERS TECHNOLOGIES CORPORATION     | \$ 67,645.00  | NORMAN | CHEMISTRY                      | RENTAL BUYOUT OF EQUIP           | LAB/MEDICAL/RESEARCH EQUIP   | COMPETED    |
| 74 | BRUKER BIOSPIN CORP                 | \$ 100,000.00 | NORMAN | CHEMISTRY                      | ACC FOR BRUKER EPR SYSTEM        | LAB/MEDICAL/RESEARCH EQUIP   | SOLE SOURCE |
| 75 | PARCHMENT LLC                       | \$ 67,000.00  | NORMAN | ENROLLMENT MGMT MISC           | PULLS DATA FROM TRANSCRIPT/DIGI  | MISCELLANEOUS FEES           | SOLE SOURCE |
| 76 | TRACTION MARKETING                  | \$ 50,000.00  | NORMAN | LIBRARY OPERATIONS             | WEBSITE REDESIGN/BRANDING        | MISCELLANEOUS FEES           | SOLE SOURCE |
| 77 | EX LIBRIS USA INC                   | \$ 315,377.95 | NORMAN | LIBRARY OPERATIONS             | SUB TO PLATFORM TO CATALOG       | MISCELLANEOUS FEES           | SOLE SOURCE |
| 78 | ELSMERE EDUCATION INC               | \$ 59,700.00  | NORMAN | HUMAN RELATIONS                | MARKETING THREE RESIDENPROG      | MISCELLANEOUS FEES           | SOLE SOURCE |
| 79 | L&M OFFICE FURNITURE LLC            | \$ 121,411.88 | NORMAN | TRAINING RESEARCH CENTER       | FURNITURE                        | FURNITURE                    | COMPETED    |
| 80 | EXPERIENCEPOINT INC                 | \$ 61,297.00  | NORMAN | BUSINESS ADMINISTRATION        | EXPERIENCEINNOVATIONTM AWARE     | PROFESSIONAL SERVICES        | SOLE SOURCE |
| 81 | SERVICE SYSTEMS ASSOCIATES INC      | \$ 72,505.03  | NORMAN | ATMOS & GEOGRAPHIC SCI DEAN    | SSA GROUP AT NATIONAL AQUARIUM   | TRAVEL/REGISTRATIONS         | SOLE SOURCE |
| 82 | WIDE SWATH RESEARCH LLC             | \$ 50,000.00  | NORMAN | ADVANCED RADAR RESEARCH CENTER | FMCW SYSTEM RADAR MODEL COMP     | EQUIPMENT                    | SOLE SOURCE |
| 83 | KCR WELDING INC                     | \$ 646,255.00 | NORMAN | VPRP PROJECT CLEARING          | KCR WELDING MACHINE SHOP EQUIP   | EQUIPMENT                    | COMPETED    |
| 84 | JB SOLUTIONS LLC                    | \$ 96,000.00  | NORMAN | VPRP PROJECT CLEARING          | ARTEMIS CONSULTING FOR GEO CAR   | PROFESSIONAL SERVICES        | COMPETED    |
| 85 | KORN FERRY US                       | \$ 100,000.00 | NORMAN | INTEGRATIVE LIFE SCIENCES INST | KORN FERRY HEALTH DIRECTOR SEAR  | TRAVEL/REGISTRATIONS         | COMPETED    |
| 86 | BIO-RAD LABORATORIES INC            | \$ 53,640.00  | NORMAN | HEALTH & EXERCISE SCIENCE      | CHEMIDOC IMAGING SYSTEM          | LAB/MEDICAL/RESEARCH EQUIPM  | COMPETED    |
| 87 | FORTY NINE DEGREES                  | \$ 436,540.08 | NORMAN | LNC                            | FORTY NINE DEGREES ATHLETIC GRX  | COMMUNICATION/UTILITY SERVIC | COMPETED    |
| 88 | ADVANCED MICROSCOPY TECHNIQUES CORP | \$ 100,000.00 | NORMAN | MATERIALS SCIENCE CENTER       | TEM CAMERA SYSTEM                | EQUIPMENT                    | COMPETED    |
| 89 | REFINED LASER SYSTEMS GMBH          | \$ 91,235.05  | NORMAN | VPRP PROJECT CLEARING          | PICUS Q - OEM LASER SYSTEM EXECU | EQUIPMENT                    | COMPETED    |

# EXHIBIT S

|     |                                                                                                           |               |        |                                |                                        |                                       |             |
|-----|-----------------------------------------------------------------------------------------------------------|---------------|--------|--------------------------------|----------------------------------------|---------------------------------------|-------------|
| 90  | STEPTOE LLP                                                                                               | \$ 113,867.90 | NORMAN | UNIV COMMITMENTS               | CONGRESSIONAL SERVICES                 | NON PROFESSIONAL SERVICES             | SOLE SOURCE |
| 91  | FOREWORD INC                                                                                              | \$ 55,000.00  | NORMAN | BUSINESS ADMINISTRATION        | CONSULTING SERVICES                    | NON PROFESSIONAL SERVICES             | SOLE SOURCE |
| 92  | ROBERT HALF                                                                                               | \$ 51,576.40  | OUHSC  | IT-INFRASTRUCTURE OPERATIONS   | IT CONTRACTOR                          | NON-PROFESSIONAL SERVICE              | COMPETED    |
| 93  | OKLAHOMA ROOFING & SHEET METAL LLC                                                                        | \$ 315,094.09 | OUHSC  | MAINTENANCE AND CONSTRUCTION   | ROOF INSTALLATION                      | NON-PROFESSIONAL SERVICE              | COMPETED    |
| 94  | ELITE STAFFING & SERVICES LLC                                                                             | \$ 80,000.00  | OUHSC  | HSC FOOD SERVICES              | STAFFING                               | PROFESSIONAL SERVICE                  | COMPETED    |
| 95  | AUTOMATED BUILDING SYSTEMS INC                                                                            | \$ 141,935.00 | OUHSC  | MAINTENANCE AND CONSTRUCTION   | TEMPERATURE CONTROL                    | IT SERVICE                            | COMPETED    |
| 96  | ORION SECURITY SOLUTIONS LLC                                                                              | \$ 288,081.00 | OUHSC  | MAINTENANCE AND CONSTRUCTION   | SECURITY                               | PROFESSIONAL SERVICES                 | COMPETED    |
| 97  | APFS STAFFING INC                                                                                         | \$ 59,800.00  | OUHSC  | INFORMATION TECHNOLOGY         | STAFFING                               | PROFESSIONAL SERVICE                  | COMPETED    |
| 98  | CORNERSTONE BIOCAMP ENTERPRISES INC                                                                       | \$ 122,000.00 | OUHSC  | DENTAL SUPPORT LABORATORY      | LAB SERVICES                           | PROFESSIONAL SERVICE                  | COMPETED    |
| 99  | EXPRESS DENTAL LABORATORY LLC                                                                             | \$ 50,000.00  | OUHSC  | AEGD PROGRAM                   | LAB SERVICES                           | PROFESSIONAL SERVICE                  | COMPETED    |
| 100 | NANOFCM CO LTD                                                                                            | \$ 182,000.00 | OUHSC  | SCC BASIC RESEARCH             | EQUIPMENT                              | LAB/MEDICAL RESEARCH EQUIPMENT        | SOLE SOURCE |
| 101 | DENTAL LAB BRISTOL                                                                                        | \$ 122,000.00 | OUHSC  | DENTAL SUPPORT LABORATORY      | LAB SERVICES                           | PROFESSIONAL SERVICE                  | COMPETED    |
| 102 | AVI-SPL LLC                                                                                               | \$ 222,455.50 | OUHSC  | CLASS ROOM TECHNOLOGY          | IT PARTS AND LABOR                     | IT PRODUCT/SUPPLY/SERVICE             | COMPETED    |
| 103 | CENTER FOR INDV WITH PHYS CHALLENGES                                                                      | \$ 90,000.00  | OUHSC  | SOCM PURCHASING CLEARING       | SIGN LANGUAGE INTERPRETATION           | COMMUNICATION/UTILITY SERVICE         | COMPETED    |
| 104 | REVSPRING INC                                                                                             | \$ 84,970.00  | OUHSC  | CLINICAL INFORMATION SYSTEMS   | STATEMENT PROCESSING                   | IT PRODUCTS/SUPPLY/SERVICE            | SOLE SOURCE |
| 105 | KRUEGER INTERNATIONAL INC                                                                                 | \$ 51,658.00  | OUHSC  | HEALTH ACCESS NETWORK          | FURNITURE & INSTALLATION               | FURNITURE                             | COMPETED    |
| 106 | KRUEGER INTERNATIONAL INC                                                                                 | \$ 53,339.50  | OUHSC  | HEALTH ACCESS NETWORK          | FURNITURE & INSTALLATION               | FURNITURE                             | COMPETED    |
| 107 | ADVANCED ACCELERATOR APPLICATION USA INC                                                                  | \$ 50,000.00  | OUHSC  | NUCLEAR PHARMACY               | NETSPOT KITS                           | LAB/MEDICAL/RESEARCH SUPPLY           | SOLE SOURCE |
| 108 | JUBILANT DRAXIMAGE INC                                                                                    | \$ 55,000.00  | OUHSC  | OU NUCLEAR RX                  | LAB SUPPLIES - COLD KITS               | LAB/MEDICAL/RESEARCH SUPPLY           | COMPETED    |
| 109 | ROBISON MEDICAL RESOURCE GROUP                                                                            | \$ 475,000.00 | OUHSC  | SOCM PURCHASING CLEARING       | TEMP STAFFING                          | NON-PROFESSIONAL SERVICE              | COMPETED    |
| 110 | HITACHI VANTARA LLC                                                                                       | \$ 77,547.48  | OUHSC  | HEALTH ACCESS NETWORK          | HITACHI SUB STD PLATFORM               | IT PRODUCT/SUPPLY/SERVICE             | SOLE SOURCE |
| 111 | WATERS TECHNOLOGIES CORPORATION                                                                           | \$ 525,256.50 | OUHSC  | ONCOLOGY SCIENCE 1             | SYNAPT SYSTEM EQUIPMENT                | LAB/MEDICAL/RESEARCH EQUIPMENT        | COMPETED    |
| 112 | VVC HOLDING LLC                                                                                           | \$ 235,786.50 | OUHSC  | IT OUP TSA                     | ATHENA IDX LICENSES                    | IT PRODUCT/SUPPLY/SERVICE             | SOLE SOURCE |
| 113 | CAROUSEL INDUSTRIES OF NORTH AMERICA LLC                                                                  | \$ 286,012.77 | OUHSC  | IT-NETWORK DESIGN              | IT CABLE / SWITCHES CISCO              | IT PRODUCT/SUPPLY/SERVICE             | COMPETED    |
| 114 | HITACHI VANTARA LLC                                                                                       | \$ 77,547.48  | OUHSC  | HEALTH ACCESS NETWORK          | PENTAHO SUB STD PLATFORM               | IT PRODUCT/SUPPLY/SERVICE             | SOLE SOURCE |
| 115 | SCIENION US INC                                                                                           | \$ 137,445.00 | OUHSC  | PHARMACEUTICAL SCIENCES        | SPHEROONE LAB EQUIPMENT                | LAB/MEDICAL/RESEARCH EQUIPMENT        | SOLE SOURCE |
| 116 | STANDARD SUPPLY & DISTRIBUTING CO INC                                                                     | \$ 87,600.00  | OUHSC  | STEAM AND CHILLED WATER PLANT  | FY24: R-134A REFRIGERANT               | EQUIPMENT                             | COMPETED    |
| 117 | GRAYBAR ELECTRIC COMPANY INC                                                                              | \$ 170,000.00 | OUHSC  | IT-TELECOMMUNICATIONS          | RESALE/EQUIPMENT                       | IT PRODUCT/SUPPLY/SERVICE             | COMPETED    |
| 118 | FARBER SPECIALTY VEHICLES                                                                                 | \$ 494,767.00 | OUHSC  | SCC RESERVE                    | PREV REPORTED MARCH 2023               | VEHICLES/TRANSPORTATION               | COMPETED    |
| 119 | T2 SYSTEMS CANADA INC                                                                                     | \$ 140,496.50 | OUHSC  | OUHSC PARKING                  | PREV REPORTED 8/2023                   | NON PROFESSIONAL SERVICES             | COMPETED    |
| 120 | WITT KIEFFER                                                                                              | \$ 175,000.00 | OUHSC  | COM DEAN'S OFFICE              | PHYSICIAN RECRUITMENT SERVICES         | PROFESSIONAL SERVICES                 | COMPETED    |
| 121 | DANTE LABS INC                                                                                            | \$ 87,500.00  | OUHSC  | NEUROLOGY                      | WHOLE EXOME SEQUENCING                 | NON-PROFESSIONAL SERVICES             | COMPETED    |
| 122 | REVVITY HEALTH SCIENCES INC                                                                               | \$ 146,762.15 | OUHSC  | RADIATION ONCOLOGY             | IMAGING SYSTEM                         | LAB/MEDICAL/RESEARCH EQUIPMENT        | SOLE SOURCE |
| 123 | KORN FERRY US                                                                                             | \$ 100,000.00 | OUHSC  | OFFC RSRCH- VP FOR RESEARCH    | PHYSICIAN RECRUITMENT SERVICES         | NON-PROFESSIONAL SERVICES             | COMPETED    |
| 124 | <b>FUNDING SOURCES: SPONSORED PROJECTS (FEDERAL, STATE, OTHER GRANTS AND CONTRACTS) AND PRIVATE FUNDS</b> |               |        |                                |                                        |                                       |             |
| 125 | INDIANA UNIVERSITY                                                                                        | \$ 61,570.00  | NORMAN | SUPERCOMPUTING                 | IT CYBERTRAINING GRANT SUB AWARD       | IT PRODUCT/SUPPLY/SERVICE             | SOLE SOURCE |
| 126 | EAST CENTRAL UNIVERSITY                                                                                   | \$ 102,790.00 | NORMAN | CHILD WELFARE PROF ENHNCMNT PR | STATE OF OKLAHOMA CHILD WELFARE        | PROFESSIONAL SERVICES                 | COMPETED    |
| 127 | NORMAN EMBASSY SUITES                                                                                     | \$ 57,280.00  | NORMAN | K-20                           | K20 ANNUAL CONFERENCE                  | CONFERENCE/SPECIAL EVENTS             | COMPETED    |
| 128 | ARROW ELECTRONICS INC                                                                                     | \$ 102,400.00 | NORMAN | ELEC & COMP ENG ARRC GRANTS    | ANALOG DEVICES ADRV9009BBCZ            | LAB/MEDICAL/RESEARCH EQUIPMENT        | COMPETED    |
| 129 | ADVANCED ASSEMBLY LLC                                                                                     | \$ 61,365.00  | NORMAN | ELEC & COMP ENG ARRC GRANTS    | AAPCB TURN KEY BOARDS QUAD-H1-1        | IT PRODUCT/SUPPLY/SERVICE             | COMPETED    |
| 130 | RFMW A DIVISION OF TTI INC                                                                                | \$ 52,631.50  | NORMAN | AGS ARRC GRANTS                | NOAA BAW FILTER DEVELOP. NRE PROJECT   | EQUIPMENT                             | SOLE SOURCE |
| 131 | CAMPBELL SCIENTIFIC INC                                                                                   | \$ 65,760.75  | NORMAN | OKLAHOMA CLIMATE SURVEY (OCS)  | WEATHER AND SOIL STATIONS FOR PROJECT  | LAB/MEDICAL/RESEARCH SUPPLY           | SOLE SOURCE |
| 132 | WATER MONITORING SOLUTIONS INC                                                                            | \$ 85,417.00  | NORMAN | CIVIL ENG & ENVIRONMENTAL SCI  | SUITE OF FIELD WATER QUALITY RECORDING | EQUIPMENT                             | SOLE SOURCE |
| 133 | FUJIFILM VISUALSONICS CORP                                                                                | \$ 50,000.01  | NORMAN | BME SPONSORED                  | FUJIFILM VISUALSONICS VEVO IMAGING     | EQUIPMENT                             | SOLE SOURCE |
| 134 | DAIDA                                                                                                     | \$ 59,994.16  | NORMAN | SOUTHERN PLAINS TRANSPORT CTR  | DIGITIZATION OF MICROFICHE, MICROFILM  | DIGITIZATION OF MICROFICHE, MICROFILM | SOLE SOURCE |
| 135 | SHIMADZU SCIENTIFIC INSTRUMENTS INC                                                                       | \$ 53,885.52  | NORMAN | CBME SPONSORED                 | FAST FUEL CELL SETUP SYSTEM            | EQUIPMENT                             | SOLE SOURCE |

# EXHIBIT S

|     |                                                              |               |        |                               |                                   |                              |             |
|-----|--------------------------------------------------------------|---------------|--------|-------------------------------|-----------------------------------|------------------------------|-------------|
| 136 | UBC INC                                                      | \$ 149,240.34 | NORMAN | ELEC & COMP ENG ARRC GRANTS   | MDATSA ANTENNA                    | EQUIPMENT                    | SOLE SOURCE |
| 137 | UNIVERSITY OF NEBRASKA-LINCOLN                               | \$ 93,555.00  | NORMAN | CIVIL ENG & ENVIRONMENTAL SCI | LABORATORY ANALYSIS SERVICES      | NON PROFESSIONAL SERVICES    | SOLE SOURCE |
| 138 | DANTE LABS INC                                               | \$ 84,375.00  | OUHSC  | PEDS - GENETICS               | WHOLE EXOME SEQUENCING 100X CO    | LAB/MEDICAL/RESEARCH SUPPLY  | COMPETED    |
| 139 | CAE HEALTHCARE INC                                           | \$ 79,437.00  | OUHSC  | FMC RESEARCH SPNSR HRSA       | LEARNING SPACE CAMERAS            | LAB/MEDICAL/RESEARCH EQUIPM  | SOLE SOURCE |
| 140 | MADDOX INDUSTRIAL TRANSFORMER LLC                            | \$ 88,250.00  | OUHSC  | SECTION 13 CAPITAL PROJECTS   | EMERGENCY TRANSFORMER             | EQUIPMENT                    | COMPETED    |
| 141 | HEARTLINE INC                                                | \$ 406,139.93 | OUHSC  | PEDS - DEV BEHAVIORAL PED 2   | NON PROFESSIONAL SERVICES         | NON PROFESSIONAL SERVICES    | SOLE SOURCE |
| 142 | DEAN MCGEE EYE INSTITUTE                                     | \$ 50,000.00  | OUHSC  | OPHTH - RESEARCH BASIC        | ANIMAL CAR                        | NON PROFESSIONAL SERVICES    | COMPETED    |
| 143 | CARDINAL HEALTH 110 LLC                                      | \$ 75,000.00  | OUHSC  | INT MED - INFECTIOUS DISEASE  | VACCINATIONS                      | LAB MEDICAL RESEARCH SUPPLY  | SOLE SOURCE |
| 144 | QT IMAGING INC                                               | \$ 451,880.00 | OUHSC  | SCC BASIC RESEARCH            | LAB MEDICAL RESEARCH EQUIPMENT    |                              | SOLE SOURCE |
| 145 | WATERS TECHNOLOGIES CORPORATION                              | \$ 226,938.75 | OUHSC  | ONCOLOGY SCIENCE 1            | PREVIOUSLY REPORTED OCT2023       | LAB/MEDICAL RESEARCH EQUIPME | COMPETED    |
| 146 | CROSSINGS COMMUNITY CLINIC INC                               | \$ 120,000.00 | OUHSC  | FMC RESEARCH SPNSR HRSA       | ICA- ORA AGREEMENT                | NON PROFESSIONAL SERVICES    | SOLE SOURCE |
| 147 | SOCIAL SCIENCE RESEARCH & EVALUATION INC                     | \$ 206,119.00 | OUHSC  | PEDS - DEV BEHAVIORAL PED 2   | OVERSEE ALL SUBCONTRACT REQUIRE   | PROFESSIONAL SERVICES        | SOLE SOURCE |
| 148 | CHOCTAW NATION OF OKLAHOMA                                   | \$ 135,889.00 | OUHSC  | FMC RESEARCH                  | PROVIDE PATIENT CONSENT AND ENR   | NON-PROFESSIONAL SERVICES    | COMPETED    |
| 149 | UNIVERSITY OF OKLAHOMA                                       | \$ 610,000.00 | OUHSC  | PEDS - DEV BEHAVIORAL PED 2   | PAY FOR SENIOR PROGRAM COORDIN    | PROFESSIONAL SERVICES        | COMPETED    |
| 150 | UNIVERSITY OF OKLAHOMA                                       | \$ 98,707.60  | OUHSC  | NEUROSURGERY                  | ASSIST WITH RESEARCH              | NON-PROFESSIONAL SERVICES    | COMPETED    |
| 151 | EVIDENT SCIENTIFIC INC                                       | \$ 187,646.83 | OUHSC  | CELL BIOLOGY                  | MICROSCOPE                        | LAB/MEDICAL/RESEARCH EQUIPM  | SOLE SOURCE |
| 152 | <b>FUNDING SOURCES: CONSTRUCTION PROJECTS (BONDS, GIFTS)</b> |               |        |                               |                                   |                              |             |
| 153 | KRAPFF REYNOLDS CONST CO                                     | \$ 195,769.00 | NORMAN | FAC MGMT PLANNING             | PROJECT 83-24 CARSON ENGINEERING  | CONSTRUCTION                 | COMPETED    |
| 154 | THOMPSON GENERAL CONTRACTING LLC                             | \$ 241,810.00 | NORMAN | FAC MGMT PLANNING             | PROJECT 33-24 GLCH RM 40&42       | CONSTRUCTION                 | COMPETED    |
| 155 | PRECISION BUILDERS LLC                                       | \$ 96,865.00  | NORMAN | FAC MGMT PLANNING             | PROJECT 12-24 FJAM                | CONSTRUCTION                 | COMPETED    |
| 156 | CONNELLY PAVING COMPANY                                      | \$ 426,855.00 | NORMAN | DEFERRED MAINTENANCE          | PROJECT 86-23 LNC BUS TURN AROUND | CONSTRUCTION                 | COMPETED    |
| 157 | JOHN A MARSHALL COMPANY                                      | \$ 80,186.54  | NORMAN | VPRP PROJECT CLEARING         | JOHN A MARSHALL FURNITURE FOR R   | FURNITURE                    | COMPETED    |



OU HEALTH SCIENCES CENTER  
STATEMENTS OF NET POSITION  
AS OF MARCH 31, 2024 AND 2023  
UNAUDITED - MANAGEMENT'S USE ONLY  
(\$ in thousands)

|                                        | 3/31/2024        | 3/31/2023        |
|----------------------------------------|------------------|------------------|
| <b>Assets</b>                          |                  |                  |
| Unrestricted cash and cash equivalents | 622,957          | 652,217          |
| Restricted cash and cash equivalents   | 63,443           | 22,509           |
| Accounts receivable, net               | 137,282          | 108,643          |
| Lease receivable                       | 28,841           | 26,875           |
| Inventories and supplies, at cost      | 1,543            | 1,557            |
| Loans to students, net                 | 7,576            | 7,766            |
| Deposits and prepaid expenses          | 2,079            | 5,392            |
| Endowment investments                  | 60,339           | 52,456           |
| Investments                            | 179,365          | 172,176          |
| Investments in real estate             | 2,025            | 2,025            |
| Net OPEB                               | 1,409            | 4,188            |
| Capital and lease assets, net          | 622,354          | 587,495          |
| <b>Total Assets</b>                    | <u>1,729,213</u> | <u>1,643,299</u> |
| <b>Deferred Outflows</b>               | <u>85,924</u>    | <u>84,174</u>    |
| <b>Liabilities</b>                     |                  |                  |
| Accounts payable and accrued expenses  | 65,865           | 80,784           |
| Unearned revenue                       | 7,883            | 9,135            |
| Accrued interest payable               | 1,777            | 1,090            |
| Deposits held in custody for others    | 969              | 4,852            |
| Lease liability                        | 455              | 695              |
| Subscription liability                 | 5,778            | -                |
| Accrued compensated absences           | 32,609           | 31,125           |
| Net pension liability                  | 247,961          | 164,036          |
| Total OPEB liability                   | 112,667          | 116,662          |
| Federal loans liability                | 7,447            | 7,585            |
| Capital lease payable                  | 10,740           | 12,230           |
| Revenue bonds payable                  | 160,424          | 117,300          |
| <b>Total Liabilities</b>               | <u>654,575</u>   | <u>545,494</u>   |
| <b>Deferred Inflows</b>                | <u>78,490</u>    | <u>182,924</u>   |
| <b>Net Position</b>                    |                  |                  |
| Net Position                           | <u>1,082,072</u> | <u>999,055</u>   |
| <b>Total Net Position</b>              | <u>1,082,072</u> | <u>999,055</u>   |

OU HEALTH SCIENCES CENTER  
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION  
FOR THE NINE MONTHS ENDING MARCH 31, 2024  
UNAUDITED - MANAGEMENT'S USE ONLY  
(\$ in thousands)

| Operating Revenues                                           | 3/31/2024 | 3/31/2023 |
|--------------------------------------------------------------|-----------|-----------|
| Student tuition and fees (net of scholarship allowances)     | 69,090    | 66,584    |
| Patient care                                                 | 49,414    | 50,859    |
| Pharmaceutical sales                                         | 46,509    | 54,753    |
| Federal grants and contracts                                 | 86,593    | 79,567    |
| State grants and contracts                                   | 81,923    | 67,471    |
| Private grants and contracts                                 | 187,134   | 171,797   |
| Sales and services of educational activities                 | 1,584     | 1,511     |
| Sales and services of auxiliary enterprises:                 |           |           |
| Steam and Chill                                              | 8,738     | 8,219     |
| Other                                                        | 31,493    | 31,736    |
| Other revenues                                               | 8,330     | 8,828     |
| Total operating revenues                                     | 570,808   | 541,325   |
| <br>Operating Expenses                                       |           |           |
| Compensation and benefits                                    | 441,119   | 423,975   |
| Contractual services                                         | 73,266    | 71,792    |
| Supplies and materials                                       | 63,328    | 66,558    |
| Depreciation                                                 | 23,647    | 20,513    |
| Utilities                                                    | 15,312    | 14,139    |
| Communication                                                | 3,536     | 3,830     |
| Scholarships                                                 | 2,713     | 3,001     |
| Other expense                                                | 22,730    | 21,120    |
| Total operating expenses                                     | 645,651   | 624,928   |
| Operating loss                                               | (74,843)  | (83,603)  |
| <br>Nonoperating Revenues and (Expenses)                     |           |           |
| State appropriations                                         | 62,787    | 58,643    |
| State on-behalf payments                                     | 10,043    | 8,626     |
| Private gifts                                                | 8,868     | 8,880     |
| Interest on indebtedness                                     | (5,059)   | (3,300)   |
| Investment income/loss                                       | 16,012    | 7,822     |
| Endowment income                                             | 15,869    | 15,238    |
| Net nonoperating revenues and (expenses)                     | 108,520   | 95,909    |
| Income before other revenues, (expenses), gains, or (losses) | 33,677    | 12,306    |
| <br>Other Revenue, Expenses, Gains or Losses                 |           |           |
| State grants and contracts for capital projects              | -         | -         |
| Federal grants and contracts                                 | -         | -         |
| State appropriations for capital projects                    | 3,389     | 3,621     |
| Private gifts for capital projects                           | -         | -         |
| State school land funds                                      | 2,999     | 2,999     |
| Total other revenue, (expenses), gains, or (losses)          | 6,388     | 6,620     |
| <br>Change in Net Position                                   | 40,065    | 18,926    |

UNIVERSITY OF OKLAHOMA - NORMAN CAMPUS  
STATEMENTS OF NET POSITION  
AS OF MARCH 31, 2024 AND 2023  
UNAUDITED - MANAGEMENT USE ONLY  
(\$ in thousands)

|                                        | 3/31/2024        | 3/31/2023        |
|----------------------------------------|------------------|------------------|
| <b>Assets</b>                          |                  |                  |
| Unrestricted cash and cash equivalents | 332,854          | 305,097          |
| Restricted cash and cash equivalents   | 63,898           | 51,062           |
| Accounts receivable, net               | 92,638           | 130,880          |
| Leases receivable                      | 37,703           | 27,626           |
| Inventories and supplies, at cost      | 2,618            | 2,515            |
| Loans to students, net                 | 7,713            | 9,201            |
| Deposits and prepaid expenses          | 11,957           | 12,854           |
| Endowment investments                  | 116,150          | 111,257          |
| Investments                            | 19,655           | 17,620           |
| Investments in real estate             | 220              | 220              |
| Net OPEB                               | 1,553            | 4,521            |
| Capital assets, net                    | 1,866,388        | 1,839,335        |
| Leases assets, net                     | 11,408           | 12,883           |
| Subscription assets, net               | 16,831           | -                |
| <b>Total Assets</b>                    | <u>2,581,586</u> | <u>2,525,071</u> |
| <b>Deferred Outflows</b>               | <u>133,760</u>   | <u>92,923</u>    |
| <b>Liabilities</b>                     |                  |                  |
| Accounts payable and accrued expenses  | 43,687           | 38,910           |
| Accrued interest payable               | 9,140            | 9,121            |
| Deposits held in custody for others    | 3,448            | 1,483            |
| Accrued compensated absences           | 32,103           | 30,687           |
| Retirement plan liability              | 7,187            | 5,819            |
| Net pension liability                  | 335,556          | 181,519          |
| Total OPEB liability                   | 153,201          | 158,171          |
| Unearned revenue                       | 50,589           | 52,164           |
| Federal loans liability                | 5,825            | 7,504            |
| Other financing arrangements           | 40,521           | 37,609           |
| Leases payable                         | 11,744           | 13,006           |
| Subscriptions payable                  | 13,439           | -                |
| Revenue bond payable                   | 968,217          | 1,019,955        |
| <b>Total Liabilities</b>               | <u>1,674,657</u> | <u>1,555,948</u> |
| <b>Deferred Inflows</b>                | <u>100,267</u>   | <u>224,734</u>   |
| <b>Net Position</b>                    |                  |                  |
| Net Position                           | <u>936,667</u>   | <u>833,514</u>   |
| <b>Total Net Position</b>              | <u>936,667</u>   | <u>833,514</u>   |

-

-



**UNIVERSITY OF OKLAHOMA - NORMAN CAMPUS**  
**STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION**  
**FOR THE NINE MONTHS ENDING MARCH 31, 2024 AND 2023**  
**UNAUDITED - MANAGEMENT'S USE ONLY**  
**(\$ in thousands)**

|                                                              | <u>3/31/2024</u> | <u>3/31/2023</u> |
|--------------------------------------------------------------|------------------|------------------|
| <b>Operating Revenues</b>                                    |                  |                  |
| Student tuition and fees (net of scholarship allowances)     | 360,905          | 348,939          |
| Federal grants and contracts                                 | 121,287          | 119,717          |
| State grants and contracts                                   | 60,471           | 61,729           |
| Private grants and contracts                                 | 7,457            | 7,033            |
| Sales and services of auxiliary enterprises:                 |                  |                  |
| Housing and food service revenues                            | 70,132           | 61,917           |
| Net athletic revenues                                        | 85,667           | 79,732           |
| Other                                                        | 26,772           | 26,291           |
| Other revenues                                               | 29,981           | 26,581           |
| Total operating revenues                                     | <u>762,672</u>   | <u>731,939</u>   |
| <b>Operating Expenses</b>                                    |                  |                  |
| Compensation and benefits                                    | 480,939          | 455,491          |
| Contractual services                                         | 158,164          | 143,853          |
| Supplies and materials                                       | 43,115           | 35,351           |
| Depreciation and amortization                                | 68,320           | 60,742           |
| Utilities                                                    | 33,449           | 35,912           |
| Communication                                                | 4,707            | 6,414            |
| Scholarships                                                 | 26,807           | 24,727           |
| Travel                                                       | 22,510           | 20,506           |
| Other expenses                                               | 47,716           | 61,138           |
| Total operating expenses                                     | <u>885,727</u>   | <u>844,134</u>   |
| Operating gain/(loss)                                        | (123,055)        | (112,195)        |
| <b>Nonoperating Revenues and (Expenses)</b>                  |                  |                  |
| State appropriations                                         | 109,430          | 93,352           |
| State appropriations for special projects                    | 30,000           | 10,000           |
| State on-behalf payments                                     | 12,916           | 7,373            |
| Federal grants and contracts                                 | 33,328           | 27,859           |
| State grants and contracts                                   | 16,928           | 12,801           |
| Private gifts                                                | 28,459           | 22,553           |
| Interest on indebtedness                                     | (27,181)         | (27,715)         |
| Investment income/(loss)                                     | 10,707           | 3,167            |
| Gain/(loss) on disposal of assets                            | (1,097)          | (279)            |
| Endowment income                                             | 18,227           | 13,495           |
| Net nonoperating revenues and (expenses)                     | <u>231,717</u>   | <u>162,606</u>   |
| Income before other revenues, (expenses), gains, or (losses) | 108,662          | 50,411           |
| <b>Other Revenue, Expenses, Gains or Losses</b>              |                  |                  |
| Federal grants and contracts for capital projects            | -                | -                |
| State appropriations for capital projects                    | 8,318            | 20,000           |
| Private gifts for capital assets                             | 18,207           | 1,287            |
| State school and land funds                                  | 7,777            | 7,426            |
| On-behalf payments for OCIA capital leases                   | 3,755            | 3,798            |
| Additions to permanent endowments                            | 24               | (262)            |
| Total other revenue, (expenses), gains, or (losses)          | <u>38,081</u>    | <u>32,249</u>    |
| <b>Change in Net Position</b>                                | <u>146,743</u>   | <u>82,660</u>    |