

Friends of the Library Governing Board Meeting
Thursday, June 16th, 2011
11:30am, Rm. 211
Minutes

Members Present: Dr. Pat LaGrow, Dr. Cheryl Frech, Dr. Pam Washington, Dr. Bonnie McNeely, Ms. Gwen Dobbs, Mr. Larry Musslewhite, Ms. Amanda Horton

Members Absent: Dr. Debbie Barker, Dr. Mike McKaig, Dr. Lee Tyner, Dr. Randall Ice, Dr. Tim Baughman, Dr. John Barthell, Dr. Elaine Bartgis, Ms. Elizabeth Brown, Mr. Chris Domanski, Dr. Greg White, Dr. Jessica Sheetz-Nguyen, Dr. Gabriel Rupp

I. Welcome and Round Robin:

The meeting was called to order at 12:00pm and board members shared recent news and activities.

II. 1. Old Business:

The minutes from the November 16th, 2010 board meeting were approved by acclamation.

III. New Business:

1. Executive Director's Report

Dr. McNeely reported on the launch of Central Search, ipads for the Instruction Program, some staff and classroom computers replaced, 10 ipads for checkout, Films On Demand database renewed, new Library Express service, for-credit Information Literacy class, implemented LibGuides, Archives implemented UPAY, 3rd floor re-carpeted, additional Macintosh computer for Multimedia area.

2. Treasurers Report:

Deposits to the FOL Spendable account in FY2010 were \$8,360.15. Expenses for FY2010 were \$5,517.25. Deposits so far for FY2011 are \$6,799.68. Expenses so far in FY2011 are \$5,442.24. Current balance in the spendable is \$37,303.81. A history of deposits and expenditures from FY2008 to the present was presented, accompanied by a graph showing we are approaching spending what we are raising each year, which is actually the goal. To spend the contributions for which they were raised each year. Pie charts for FY2010 and FY2011 were also provided, showing our expenditures by type for each year. Materials purchases and program advertising (Vista, Edmond Sun, Gazette) are the largest expenses for each year, except for the promotional highlighters the FOL purchased. The invoice was not paid until February 2011.

The good news is the new FOL endowment account at the foundation is now at \$4,635.17 after just two years of contributions. This fund should reach the \$5,000 level endowment threshold within the year.

3. Membership Report:

Current membership of the FOL is 124. In the fall we were are 122 current members.

4. March Membership Drive

5 participants in the online payroll deduction process dropped this spring. 1 switched to the paper process, and we gained 7 new participants, so had a net gain of 2 people for the online process with an increase of \$100 in pledges/gifts. One person who dropped called the library to say they were switching their giving to their own area in anticipation of the campus-wide campaign. The committee discussed different options for library participation in the campus-wide campaign. Dr. LaGrow suggested university staff may wish to contribute to the library, as a gift that supports all, as individuals or as a group. The library also has in place an process to acknowledge gifts with a book plate that could designate the gift as a part of the campaign.

5. 2011 Book Sale

The Book Sale raised a total of \$2,728.70, with \$1,833.34 going to the spendable account, \$611.11 to the FOL Endowment account, and \$284.25 directly back into the book budget. There was considerably less traffic on Friday, the first day. We hope this was due to the weather. It turned very cold and windy. Saturday and Sunday traffic did increase from previous years, but it was not enough to make up for the decrease on Friday.

6. Spring Programs

Faculty Grants:

Dr. Jessica Sheetz-Nguyen for British Women's History, \$1000

Dr. Ted Honea and Dr. Tess Remy-Schumacher for Music

Historical Performance Practice, \$1000

Student Book Collection Contest

1st prize and \$200; Ms. Jana Atkins for her collection on of

Detective Novels:

2nd Prize and \$100: Ms. Mary Vick for her collection on Lloyds of London

3rd Prize and \$50 are a tie: Mr. Erick Wolfe for his collection on Stage Combat and Mrs. Alaina Anderson for her collection of Musical Media

Chambers Library Fellows: So far we have received no applications for the program. Discussed and suggested removing a due date and allow applicants to apply all year round, awarding two a year. Approved.

7. Fall Events and Tentative Dates

Tar Creek documentary film showing and scholar visit by Robert W. Nairn, PhD, Director, Center for Restoration of Ecosystems and Watersheds at OU. Currently looking at mid to late September on a Wednesday. We are in touch with Faculty and the Tri-Beta club to try and coordinate as much time with the scholar as possible for UCO students. Cost is a small speaker honorarium and advertising only.

Marie Curie and International Year of Chemistry Celebration for fall of 2011. Current ideas are to show the Curie biographical film with Greer Garson, a possible visit from Marlin Ogilvie, former curator of OU's History of Science and a possible visit by Lauren Redniss, author of the graphic novel, Radioactive. Ms. Redniss's speakers fee alone is \$5000, which does not include travel, lodging or meals. AIGA Oklahoma and the Oklahoma Chapter of ACM were both suggested as possible event partners. The board agreed to explore this event particularly. Gwen will contact Ms. Redniss and other board members to continue the planning.

Honor with Books and/or other direct mail—Approved budget is \$1,664-\$1,700—Drop date anticipated in November. The board looked at a sample of a direct mail campaign piece from OSU libraries. Discussion followed of more ways for the library to participate in the overall university campaign with HWB or an appeal similar to the OSU sample.

8) Next Meeting Date: In order to prepare for the Curie programs, the board agreed to meet on Thursday, September 29th, 2011 at 11:30am in room 211 of the library.

IV. FOL Special Funding Projects:

The board reviewed the special funding projects. One item was identified to be covered by another fund, and the rest will be sent to the whole board, prioritized for a vote.

V. Adjournment:

Meeting adjourned at 12:55 pm.