

Friends of the Library Governing Board Meeting
Tuesday, November 16th, 2010
11:30am, Rm. 208G
Minutes

Members Present: Dr. Pat LaGrow, Dr. Randall Ice, Dr. Tim Baughman, Dr. John Barthell, Dr. Cheryl Frech, Dr. Pam Washington, Mr. Chris Domanski, Dr. Greg White, Dr. Jessica Sheetz-Nguyen, Dr. Gabriel Rupp, Ms. Gwen Dobbs, Ms. Myka Gilliam, and Ms. Samantha Bohn

Members Absent: Dr. Debbie Barker, Dr. Mike McKaig, Dr. Lee Tyner, Mr. Larry Musslewhite. Dr. Elaine Bartgis, Ms. Elizabeth Brown, Dr. Bonnie McNeely

I. Welcome and Round Robin:

The meeting was called to order at 12:00pm and board members shared recent news and activities.

II. 1. Old Business:

The minutes from the February 16, 2010 board meeting were approved with one amendment. Greg White moved to accept the minutes and Randall Ice seconded the motion. Motion passed.

III. New Business:

1. Executive Director's Report

Dr. McNeely could not attend so there was no Executive Directors Report. Gwen circulated the new FOL brochure design, a general informational piece on the library, and the Library Instruction Feedback report.

2. Treasurers Report:

Deposits to the FOL Spendable account total \$8,200.16 so far this year. These funds are from memberships and book sale earnings. FOL expenses totaled \$5,509.74 through November 1st of this year. Some expenses are still outstanding. The current balance in the Foundation FOL spendable account is \$44,757.22.

The new FOL Endowment account has a current balance in the endowed area of \$1244.00 and the balance in the spendable is \$1270.00. Combined, the balance is \$2,514.00. Further information on this account will be forthcoming.

3. Membership Report:

Current membership of the FOL is 122. Membership is down from 149 last year, The 2010 March Membership Drive by payroll deduction added four participants, but the overall amount contributed/pledged was just under \$200 less.

4. 2010 Book Sale

Total earnings were \$3599.10. It rained one of the days of the sale and traffic overall was down. The board had no objections to the sale closing 2 hours earlier on Sunday, at 6pm, at the next sale. Traffic from 6pm to 8pm on Sunday's is generally very slow.

5. Grants and Essays

Dr. Rozilyn Miller and Dr. Mary Carver received a grant for Women's Rhetoric Historical Documents. Dr. Robert Glaubitz received a grant for Musical Theater Vocal Scores and Vocal Selections.

Caitlynne Miller received first place and \$200 for her essay "O Pioneers! and Mrs. Craven. Bobby Reed received second place and \$100 for his untitled essay. Bobbie Jean Drake's essay, "My Tribute to the Library," received third place and \$50.

Attendance at the awards reception is still very low. Dr. LaGrow suggested we coordinate with the UCO master calendar and the board suggested the submission deadline be moved to January or February, and the reception to March.

6. Passport Speaker

Thomas King was the Passport UCO Speaker this year. There were 55 attendees.

7. Films Speakers

The board discussed 3 film showings and director/speaker opportunities, though the library does not really have an adequate space for such activities. CB 120 and CTL recital hall were both suggested as appropriate venues, as well as the Jazz Lab. The board discussed other organizations to partner with for such events, both on campus and off. These events could be either FOL sponsored programs, and as such free and open to the public or fundraising events with nominal entry fees. The three films discussed were Sweethearts of the Prison Rodeo, American Artifact, and Tar Creek. Tar Creek might be a good fit for Earth Day and it has already been purchased with public performance rights by the library. Discussion included the amount of work for these events, but that it was a move back to more high profile events such as the Research Revolution series.

8. Chambers Library Fellows

A brief description of the program and its purpose and guidelines were distributed for the board to provide feedback or suggestions. Ideally, the program could be advertised in spring 2011 for the first awards in 2011/2012 year. Gwen said she would contact Nicole Willard, Director

of Archives and Special Collections, for information on the library's unique collections. Jessica Sheetz-Nguyen described the recent gift of the London Illustrated News, and the board discussed partnering with the College of Liberal Arts to provide visiting scholars cost-efficient lodging in the COLA housing unit at \$39/day. This may be feasible with advance notice and dependent on COLA's scheduling.

9. Honor With Books

Honor with Books generated a 3% rate of return in 2005 and 2007. It was not conducted in 2009. The board approved funding the HWB direct mail in fall 2011.

IV. Next Meeting Date:

The spring 2011 Board meeting was set for Tuesday, February 1st, 2011. It will be a lunch meeting, 11:30-1pm.

V. Other Business

Vice-President Vote:

Ballots were distributed and returned.

Projects for Funding:

After five years of relative stability in annual contributions and careful fund management, it was suggested that the FOL had hopefully reached a sustainable annual income. The balance of the primary FOL foundation account is approximately \$40,000, once some outstanding expenses are paid. The board discussed different projects to fund in order to reduce that amount to approximately \$20,000, to carry the organization through any dips in contributions. The board will wait for Dr. McNeely's priorities and suggestions on this topic.

VI. Adjournment:

Meeting adjourned at 12:44 pm.