

Friends of the Chambers Library Governing Board Luncheon Meeting
Friday, November 8, 2013
12:00 pm. Lillard Conference Room, CL208J

FOL Board Meeting Minutes

Present at Meeting: Carrie Bond, Cheryl Frech, Ted Honea, Bonnie McNeely, Jeffrey Musslewhite, Larry Musslewhite, Lee Tyner, Nicole Willard

Members Absent: Randal Ice, David Macey, Jessica Sheetz-Nguyen, Pam Washington

I. Welcome and Round Robin:

The board meeting was called to order at 12:05. We went around the table and everyone shared recent news and activities in their respective areas. Some of the news shared included:

-Carrie Bond is the new Assistant Director of Development for Chambers Library.

-The Photographic Society of America has loaned the library its nearly 4,500 image collection to Chambers Library for ten years. It comes with a curator who is working to digitize the collection.

-Jeff Musslewhite is now a full-time staff member.

-Ted Honea is the academic coordinator for the Center for Historical Performance.

-Larry Musslewhite is volunteering at the Oklahoma Historical Society in the photographic archives, working with Clara Luper and Civil Rights images.

-Cheryl Frech has served on several hiring committees lately and is attending a regional chemistry conference.

II. Old Business:

- A. Past Minutes – It was agreed that Carrie would resend the previous meeting's minutes to board members by email. Please let her know if any changes need to be made.

III. New Business

1. Executive Director's Report:

Bonnie McNeely shared that President Betz and Provost Barthell are interested in exploring a Learning Commons as a way to help retain and graduate students. The Learning Commons would consist of different groups, such as tutoring, writing labs, career services being housed in a central location, in this instance, Chambers Library. While many schools are

implementing similar programs, UCO is looking at the University of Denver as a possible model. Dr. Barthell wants this to be an intentionally planned place to help students.

There are student building fees that come to the library that must be used for furniture, building, or equipment. With these fees, the library has been able to upgrade furniture, the reference desk, and carpet.

The Library Service Quality Survey (LibQual+) was administered for the 3rd time. A committee is working on analyzing the data, which will be used to develop a plan to improve library services. One goal will be to update the wireless in the library because students are sometimes not able to log on. The library has the heaviest use of wireless of any building on campus. We need larger bandwidth and have received special funding to pay for it. The Center for eLearning and Continuing Education (CeCE) provided \$150,000 to purchase for library materials to support online courses. The library increased our JSTOR subscriptions with this funding, added eBook collections and reference materials.

Rick Luce is the new library Dean at OU and is working with OSU on developing a state research data repository. Any institution receiving federal grant funds are mandated to make any research data resulting from the funds available to other researchers. Both OU and OSU have the server capacity to host the repository but had not had involved librarians in supporting the project until now. Bonnie is working with Dr. Lemley and Dr. Greg Wilson to create a campus survey for faculty at UCO to determine amount of research data and storage needs for our campus. OU, OSU, UCO, Langston and others are working on a grant request to produce a workshop about how to create a state repository and will invite librarians from other EPSCoR states if the Workshop is funded.

Oklahoma's academic libraries are looking at a new system called Alma for unified resource management. If all or most academic libraries were using the same system, it would lead to more and easier collaboration in building library collections.

2. **Membership Report:** As of November 1, 2013, FOL had 99 current members – 49 students, 45 community/faculty members, 4 library partners, and 1 library patron. Our baseline is usually around 100. We experienced an increase in the number of people who joined FOL at the annual book sale, despite the increase in membership dues.

We have about 60 expired faculty and staff with expired memberships. We will target them with a letter asking them to come back. We have about 150 other members who are expired.

Cheryl suggested that we make a plug at the spring emeritus faculty meeting. Pat LaGrow is the liaison. Bonnie said that brochures have been provided for that meeting in the past but that we should ask Pat if we can do that again in the spring. Cheryl indicated that the emeritus group is always looking for things to do on campus. Lee pointed out that many of the retired faculty are not on email but that Pat may be able to provide us with a mailing list if we want to send something to them.

Ted asked if we ever hand out membership information at community events. Nicole replied that she hands out information when she visits somewhere. She had been to speak at Ponca City the evening before and had handed out info. Ted asked if we could send something by email to UCO alumni in the metro area. Nicole and Cheryl indicated that this would need to be coordinated with the Foundation office.

3. **Book Sale Update:** The Annual FOL Book Sale was held April 12-14 this year. Sales this year totaled \$1947.00. We made less money than last year but sold more items.

Our material donations have been strong so far this fiscal year. Since July 1, we have already received half the amount of books that we received all last year. We've added 263 of these to the collection. Last year 1200 total items were added from donations. We have received 613 anonymous donations since July 1.

Because the book vendors tend to purchase most of the books that are sold, the book sale committee is looking at ways that we might find our more valuable items and sell them to the same outlets (Amazon.com) that the vendors use and make more money for them. Bonnie wasn't sure who has the final word on if we can do this or not. She asked that Carrie and Jeff write a proposal explaining why we want to do this so that she can present it for approval.

The funds from any deselected books sold at the Book Sale are used to buy new books for the library. Funds from donated books go to the Friends of the Library.

Lee said that he spoke to someone at the local Goodwill who indicated that they receive 2,000-4,000 books each month. They put less than 5% on the shelves and recycle the rest. Lee told him that we may be interested in taking some of those. The employee said we should call if we decide that we want some.

4. Website:

We are in the process of redesigning the “Giving” pages on the library’s website to make it more user friendly. Lee asked that we make sure any flying menus that we may incorporate into the design are iPad friendly.

5. Fall and Spring Contests and Events

Events & Contests – Fall 2013

Japanese-American artist Roger Shimomura Chambers Library prints of his artwork, which are on display through November 22 in the south elevator lobbies on the first and second floors.

On September 30, the Japanese Vice Consul Ayako Koide, with Honorary Consul General of Japan Lloyd T. Hardin, Jr., visited campus and attended a reception in her honor in the library. A crowd gathered to hear her remarks and was treated to a kendo martial arts performance by Dr. Wayne Stein, coordinator of the UCO Passport program, and others.

Other Passport events hosted in the library this fall were Japanese Conversation groups, sponsored by the Japan Student Association and the presentation, “Resident Evil in America: The Evolution of Survival Horror Video Games,” by English major, Phillip Harvey.

In addition to Passport events, the Friends of Chambers Library hosted a Bookspine Poetry Contest for students. Participants selected six to eight book titles from the library’s collection, stacked them in a pile so that their titles created an original poem, and then submitted a photo of their poem. The top five poems will be shared on the library’s social media outlets. The first place winner will receive \$300, the second place winner \$200, and the third place winner \$100.

Nov 25, 6 pm – 8 pm: The Housing Activities Council will host a “Silent Library” event in the second floor alcove.

Dec 8 & 9, 5 pm – 8pm: The library will host therapy dogs in room 226 for

students in the library getting ready for finals.

Events & Contests – Spring 2014

January 15: Faculty Book and Materials Grant applications due.

February 10, 11 am – Presentation by Dr. Jessica Sheetz-Nguyen and co-editor Dr. Marilyn Button about their new book, *Victorians and the Case for Charity: Essays on Responses to English Poverty by the State, the Church and the Literati*.

April 11-13 – Annual Book Sale

Student Book Collection Contest – date TBD.

Library Fellowships – Will target K-12 teachers to help develop traveling trunk for Bray Scrapbook Collection.

Other Business:

None

IV. Other Business

None

V. Next Meeting Date: Friday, April 25, 2014, 12:00 p.m.

VI. Adjournment at 1:50 pm.