

Friends of the Library Governing Board Meeting
November 13th, 2007
6:00pm

Minutes

Members Present: Dr. Pam Washington, Dr. Elaine Bartgis, Dr. Cheryl Frech, Dr. Bonnie McNeely, Ms Gwen Dobbs.

Members Absent: Dr. T.H. Baughman, Mr. Larry Musslewhite, Dr. Gabriel Rupp, Dr. Brent Wendling, Dr. Kent Hawkins

I. Welcome and Round Robin:

Pam called the meeting to order at 6:15 and board members shared recent news and activities.

II. 1. Old Business:

The Minutes from the March 29th, 2007 Board Meeting were reviewed, Elaine moved to accept the Minutes and Cheryl seconded. Motion carried unanimously.

2. Cheryl moved to accept the bylaw changes, Elaine seconded. Motion carried unanimously.

III. New Business:

1. Executive Director's Report

Bonnie handed out the Library and University strategic plans.

The library will be open 24/7 the week before finals and finals week in response to requests from UCOSA and UCOSA president Jason Hines. Staff and Librarians are volunteering to work the extended hours and cost and use will be reported to determine if it can be done again in the future.

Most of the Murrah art is currently being re-installed on the 1st floor of the library. Some are being repaired and some remain at the Memorial. The Library received two \$500 gifts to help frame some of the pieces from the George Calvert Collection donated to the library in 2006, once framed those pieces will be installed on the 4th floor. The African Art on the 2nd and 3rd floor will be re-housed in new cases and the library is planning an event in late spring to celebrate these 3 new and returning installations. Dr Hommel has also donated material from his research in Africa to the Library's Archives and Special Collections Department.

The Library has purchase two new software products: a new link resolver (SFX) and a federated search engine (Primo).

The library also traded the print Gale Literary Criticism series for online, and is moving print journal subscriptions to online when

possible. As well as working with IT to upgrade the Library's network connections.

2. Treasurers Report:

The current balance in the UCO Foundation account is \$22,987.93 with total deposits this year of \$8,655.23 and total expenditures of \$3,045.97 Cheryl moved to accept the report. Elaine seconded. Motion carried unanimously.

3. Membership Report:

Gwen Dobbs reported that membership is still increasing at approximately 5% a year. There are currently 132 members. Board discussed some ways to increase membership among UCO faculty and the community. Suggestions included visiting the Edmond Chamber of Commerce, Rotary, and AmBucs, FOL recruiters in each college, and recruiting student organizations. Elaine moved to accept the report and Cheryl seconded. Motion carried unanimously.

4. Events and Grants:

Gwen Dobbs reported on the Events of the past year:

- a) Bob Burke Lecture and Donation, March 2nd, 2007
- b) 2007 March Membership Drive: Participants increased 35% and giving increased 51%
- c) Calvert Art Viewing and Reception, April 18th, 2007: Received 1 \$500 gift and 1 \$500 pledge to frame more of the pieces
- d) 6th Annual Book Sale, April 20th-22nd, 2007: Record proceeds of \$4106.50, Edmond Sun advertising cost of \$486.25
- e) FOL Book Collecting Contest and Reception, April 26th, 2007: 1st: Dr. Ted Honea, 2nd (tie) Lane Whitesell and Benjamin Smith, 3rd: Kim Cole
- f) FOL Faculty Materials Grants and Reception, April 26th, 2007: Dr. Jeff Plaks, Dr. Keith Swezey, Dr. Christy King, and Dr. Michael Springer
- g) People of the Serpent and Jaguar Lecture, Sept. 12th, 2007: 84 attendees

Discussion of programs for the next year included the "Books that Inspire" exhibit, perhaps even online rather than physical, and include interviews with contributors about how the book changed their life, as well as the annual ALA sponsored Banned Books week in the fall. The board also agreed to continue advertising the book sale in the Edmond Sun. Elaine moved to accept the report and Cheryl seconded. Motion carried unanimously.

5. FOL Corporate Friends Program:

Gwen presented the FOL Corporate Friends program brochure and reported that it had been approved by the UCO Foundation. Elaine moved to accept the report and Cheryl seconded. Motion carried unanimously.

6. Next Meeting Date:

The next meeting date will be in March, 2007. Gwen Dobbs will poll Board members to determine which date is best.

IV. Other Business:

A ½ day board retreat was suggested, to be held sometime in May. Topics for the retreat could include how to recruit board members, how many board members are needed to accomplish the goals of the FOL, planning and growing and endowment.

V. Adjournment:

Meeting adjourned at 7:25 pm.