

## BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

The April meeting of the Board of Regents of the University of Oklahoma was held on Wednesday, April 14, 1943, in the Office of the President of the University at 11:00 a.m.

The following members were present: Regent McBride, President, presiding; Regents Noble, Hopper, Craig, Deacon, Chambers, and Emery.

Don Emery, who was appointed by the Governor and confirmed by the State Senate (Nineteenth Legislature) as a member of the Board of Regents on March 29, 1943, succeeding Harrington Wimberly whose term expired on that date, was welcomed by the Chair.

The minutes of the meeting held on March 19, 1943, were approved, each member having been furnished a copy previously.

President Brandt reported on the Army and Navy College Training work, stating that a contingent of Army trainees had been scheduled to come to the campus on May 3 but that in Washington the Navy had objected to such trainees absorbing housing facilities prior to the opening of the Navy program on July 1 and that the proposed program had been tentatively cancelled.

Dean Cheadle reported that through Colonel Keyes a tentative proposal had been made to establish on the campus an induction or distribution center for grading of men, with a limited amount of instruction, but that none of these men would be here more than thirty days; that the men would probably not come in groups, but that we would be required to have housing and messing facilities for as many as 1,000 men, the compensation to be only on the basis of the number actually here.

In discussing all phases of the program with Colonel Keyes and a telephone conversation with Mr. McBride, Chairman of the Board, it was decided that such a program would not be desirable.

Dean Cheadle emphasized that the hub of all our difficulties is the shortage of housing, but that he felt it was still possible to secure Army Basic Trainees.

There was a discussion concerning the houses which have been tentatively taken over by the University and on which rent is due, and in which the University has assumed an obligation to pay the salaries and maintenance of certain personnel. Mr. Brandt explained that we were led to believe trainees would come by March 1; and in order to be ready for these trainees, the houses were vacated and owners or lessees were told that the University would assume these obligations. Regent McBride

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asked: "Are we obligated for any length of time?" In reply, President Brandt stated we are obligated to the end of the semester, even though we are holding the houses on a month to month basis.

It was suggested by the Chair that further discussion on the matter be passed over until later in the meeting.

The Chair stated that in the past the Board had held executive sessions immediately following lunch and that such a session would be held today.

The Board recessed for lunch at 1:00 p.m. in the Union Building.

President Brandt introduced the following guests at the luncheon:

Captain John F. Donelson, U.S.N., Commandant, N.R.O.T.C.  
Professor John B. Cheadle, Dean of the Faculty.  
William F. Whyte, Assistant Professor of Sociology.  
Fayette Copeland, Counselor of Men.  
John G. Hervey, Dean of the School of Law.  
Joseph P. Blickensderfer, Dean of the University College.  
Lieut. Col. Norman H. Smith, Adjutant, R.O.T.C.  
Shelley Tracy, University Endowments.  
William H. Carson, Dean of the College of Engineering.  
Walter W. Kraft, Superintendent of University Utilities.  
John Casey, Professor of Journalism.  
H. H. Herbert, Director of the School of Journalism.

Following the luncheon, President Brandt introduced Don Emery, recently appointed a member of the Board of Regents.

President Brandt introduced Joe McBride who was elected President of the Board of Regents at the last meeting of the Board.

At the request of President Brandt, the following reported on the subject indicated in each case:

Fayette Copeland, Counselor of Men, reported on the meeting of the American Association of Deans of Men and Advisers of Men which he attended on April 1-2-3, at which 90 schools were represented. He reported a uniform feeling of uncertainty on the College War Training Programs. Much emphasis was placed on the post-war program of colleges, and it was predicted that there would be a tremendous enrolment in colleges after the war. The hope was expressed that men would be discharged from service gradually and be channeled back into industry through colleges.

Dean Hervey spoke on the need for well trained lawyers. He stated that following the first World War there was a mushroom growth of proprietary law schools throughout the country and that it would be unfortunate to close our Law School because it would leave Oklahoma without an approved law school by the American Bar Association. He stated the

faculty of the Law School was proposing to carry on this summer with a full semester of instruction without any cost to the University and that we have a moral obligation to the first and second year students to permit them to complete their work as quickly as possible. He stated also he was exploring the possibility of conducting an institute for the lawyers of the state to deal with legislation passed by the Nineteenth Legislature.

Professor Herbert spoke on the difficulties encountered by the Oklahoma Daily due to reduced circulation and a falling off in advertising. He emphasized the importance of official bulletin service to all students and recommended a uniform fee of \$1.00 per student per semester. He stated that the paper is now solvent but that it has been running at a loss this year; also that the situation is not immediately acute but in time will become so.

Dean Blickensderfer reported on the meeting of the North Central Association which he attended recently. He stated the discussions were in line with those at the meeting attended by Mr. Copeland.

Dean Blickensderfer reported, too, on the University College which has been in operation during the current school year; also that university committees are working on the Remedial Program, admission requirements, and curriculum revisions for freshmen and sophomores through the Divisions.

Dean Carson spoke on the work of the College of Engineering. He reported his faculty had worked out programs to correlate with the Army and Navy programs. He stated all details had been worked out for such programs and that complete plans have been made for trainees when they arrive.

Walter Kraft discussed the food situation for trainees when they arrive. He stated a 20-acre plot had been rented west of the campus at a cost of \$125.00 on which a Victory Garden had been planted. Ten acres of the plot are in fruit trees, which have been sprayed, and if conditions are favorable, a good crop may be expected. The balance has been planted in potatoes, beans, onions, etc., and later on sweet potatoes are to be put out. Last year over 200 bushels of sweet potatoes were produced. Mr. Kraft stated the matter had been discussed with President Brandt and that it was felt a Victory Garden by the University would set a good example, and that as much food as possible would be raised.

Following the luncheon, the Board met in Executive Session from 2:15 to 3:00 p.m. in the President's Office.

Shelley Tracy made a report on the University of Oklahoma Foundation and on developments for endowments.

After Mr. Tracy retired from the meeting, Mr. McBride read the following letter from Mr. Tracy:

"As you know, I am back in Oklahoma to attempt completion of the job started last year, especially the completion of the University of Oklahoma Foundation.

"Because of the pressures of the current budget situation at the University, and in spite of Joe Brandt's insistence that I accept a salary, I want you to know that I shall not add to the financial problems by doing so.

"Last year we encountered some other basic problems which handicapped and delayed the principal objective of my work. When the original arrangement was made, I sought only to cover my out of pocket expense. Therefore, I shall feel very much better about the whole situation if I share in a small way in aiding you and your Board to meet current problems.

"I will look forward to seeing you on your next trip to Norman. If you have any suggestions re my work, please let me have the benefit of the same.

"Best regards."

The following is a copy of Mr. McBride's reply:

"Personally, I appreciate your letter of March 29 very much. Your expression concerning the salary item is most patriotic toward the university and deserves the highest commendation. Such eagerness and loyalty is seldom found.

"I look forward to seeing you the next time I get to Norman. I hope, during your stay, that I may be permitted to visit with you often."

The Board expressed appreciation of Mr. Tracy's attitude and requested the secretary to incorporate Mr. Tracy's letter and Mr. McBride's reply, which expresses the sentiment of the Board, in the minutes.

The Board resumed discussion on the housing problem and designated Regents Craig and Emery to meet with Mr. Kraft to work out the procedure with reference to the verbal or written contracts that had been entered into with various householders. Mr. Kraft was called for a conference with Regents Craig and Emery.

Regent Noble made the following motion which was unanimously adopted:

"I move that all existing verbal rental contracts be reduced to writing, and that these, together with all future contracts be binding upon the University for a period not to exceed one semester, with the provision granted to the University to extend these contracts from semester to semester during the period of the emergency. That none of these contracts be binding upon the University until approved in writing by Dean Hervey, the President of the University, and the President of the Board of Regents."

President Brandt made the following reports and recommendations on items affecting the University:

"I am sorry to report the death of Miss Elizabeth Jordan, Professor Emeritus of English, who has been on leave of absence, on Sunday, April 4, 1943."

President Brandt reported that the Civil Aeronautics Authority has declined to approve a new program for Civilian Pilot Training by the University following the close of the present course which ends on April 10, the reason given being the transportation to and from the Wiley Post Airport in Oklahoma City, and also an objection to housing the trainees off the campus.

President Brandt recommended that R. L. Wham, Instructor in the Civilian Pilot Training Program, and Fred R. Mouck, Ground School Instructor, be continued on the payroll to May 1 in order to complete all the details, make final reports, and close the records.

Following a discussion of the matter, it was voted to approve the recommendation concerning salaries for Mr. Wham and Mr. Mouck.

President Brandt reported on Legislative appropriations approved by the Nineteenth Legislature and other bills which apparently had been passed and approved by the Governor. He explained that the report was not official at this time. Each member of the Board was supplied with a copy of the report.

The following resignations were reported and accepted:

Charles A. Whitmer, Associate Professor of Physics, on leave of absence since June 1, 1942, submitted his resignation in a letter under date of March 6, 1943.

Leroy O. Smith, Instructor in Accounting, April 5, 1943. Mr. Brandt recommended that his salary be continued to May 1, 1943, and it was approved.

Leona Schnell, Stockroom Custodian, Department of Plant Sciences, May 15, 1943.

Mary Elaine Smith, Secretary in the School of Drama, April 1, 1943.

Jack Patton, Greenkeeper of Golf Course, Department of Intramural Athletics, April 1, 1943.

Juanita Ormsby, Secretary to E. E. Dale, Department of History, April 15, 1943.

Ruth Irby, Technician, Department of Animal Biology,  
April 8, 1943.

Claude Summers, Special Officer, Department of University  
Utilities, April 1, 1943.

President Brandt recommended that leaves of absence be granted the following:

C. G. Lalicker, Associate Professor of Geology, to date from June 1, 1943, for the purpose of doing geological research on salt dome structures for the Union Oil Company of California in Houston, Texas.

V. Lauren Shelton, Instructor in Accounting, who was granted a leave of absence on January 15, 1943, was inducted into the United States Army on March 15, 1943. President Brandt recommended that Mr. Shelton's leave of absence be continued as for other members of the faculty who are in military service.

Herbert H. Scott, Director of the Extension Division, has been granted a commission as Lieutenant in the United States Naval Reserve, to date from April 12, 1943.

Edith Shepherd, Assistant in English, has requested a leave of absence from April 1, 1943. President Brandt recommended that her salary be continued for the months of April and May according to the original appointment and that her appointment terminate on June 1, 1943.

A. M. Hampton, Linotype Operator in the University Press, was granted a leave of absence on April 11, 1942, for service as a Technician in the Army Air Service Command, Oklahoma City Air Depot. On March 27, 1943, Mr. Hampton enlisted on a reserve status and was sent to the Civilian Pilot Training Center at Tonkawa, following which he will go into the Army Air Forces. President Brandt recommended that Mr. Hampton's leave of absence be continued as for others who are in military service.

Theodore H. Smith, Professor of Marketing, has requested a leave of absence to accept an appointment as Special Assistant with the Board of Governors of the Federal Reserve System, the leave of absence to become effective at the close of the current semester, June 1, 1943.

C. Joe Holland, Assistant in Journalism and Press Relations, has been ordered to report for active duty with the Army on April 20, 1943, and has requested a leave of absence from that date.

The leaves of absence were approved.

M. L. Wardell, Director of the Summer Session, was called to present the budget for the summer program and a copy was supplied each member of the Board. The salaries shown are on the basis of 90 per cent of the regular monthly salary for full time teaching, with proportionate reductions for part time teaching. Mr. Wardell explained that it was impossible to predict the enrolment in any subject or department, but that adjustments would be made depending upon the number of students.

It was voted to approve the recommendations under the conditions noted by Mr. Wardell.

President Brandt recommended that M. L. Wardell be designated Acting Director of the Extension Division, replacing Herbert H. Scott who was granted a leave of absence, and that Mr. Wardell's salary be continued during the summer months on the same basis as he is receiving on the nine months' basis - \$400.00 a month.

The recommendation was approved.

President Brandt submitted the following appointments for the approval of the Board:

John Niessink Cooper, Assistant Professor of Physics, salary at the rate of \$2,400.00 for nine months' service, effective September 1, 1943, under the regulation governing the appointment of assistant professors.

Joseph Don Garrison (Lieutenant Colonel, Infantry, A.U.S.), Assistant Professor of Military Science and Tactics, effective April 1, 1943.

A. A. Weber, Greenkeeper of the Golf Course in the Department of Intramural Athletics, salary at the rate of \$103.00 a month for April, May, and June, 1943. Mr. Weber replaces Jack Patton who has resigned.

S. A. Ayles, Janitor in the Administration Building, Department of University Utilities, salary at the rate of \$110.00 a month, April 1, 1943.

The appointments were approved.

Regent Noble suggested that the President investigate the possibility of using some of the athletes for work on the Golf Course.

President Brandt recommended adjustments in salaries for the following:

Florence T. Minner, Secretary in the University Press, from \$100.00 to \$120.00 a month, April 1, 1943.

Ethlyn Coleman, Proofreader in the University Press, salary increased from \$100.00 to \$120.00 a month, April 1, 1943.

Bettyalee Nothstein, Clerk in the Registry Office, salary increased from \$100.00 to \$120.00 a month, April 1, 1943.

Margaret Grubbs, Assistant Secretary and Clerk, College of Engineering, salary increased from \$75.00 to \$100.00 a month, April 1, 1943.

Earl Brown, Mechanic, Department of University Utilities, salary increased from \$150.00 to \$165.00 a month, April 1, 1943.

Orville C. Collins, Janitor, Department of University Utilities, salary increased from \$110.00 to \$120.00 a month, April 1, 1943.

The salary adjustments were approved.

President Brandt presented the following changes in personnel in the School of Medicine and the University and Crippled Children's Hospitals for approval:

#### School of Medicine

##### Death

Francis A. DeMand, Associate in Obstetrics, February 11, 1943.

##### Resignations

John Ashley Cunningham, Assistant in Surgery, October 28, 1941.

Aileen Petway, Assistant in Anesthesiology, December 1, 1941.

Owen Royce, Jr., Instructor in Medicine, Director of the Out-Patient Department in the State University and Crippled Children's Hospitals, September 1, 1941.

Maynard Sterling Hart, Assistant Director of the Laboratories, State University and Crippled Children's Hospitals, June 30, 1940.

Roberta Huff, Secretary to the Dean, April 3, 1943, to enter the armed services.

Kathleen DeGroot, Assistant Librarian, April 15, 1943.

A. J. Penfield, Janitor, March 23, 1943.

##### Leaves of Absence for Military Service

Meredith Marcus Appleton, Assistant in Urology, from May 26, 1942.

Joe Henry Coley, Assistant in Medicine, from April 11, 1941.

### Leaves of Absence for Military Service cont.

George Thomas Allen, Associate in Obstetrics, from July 18, 1942.  
 George Lumar Borecky, Instructor in Urology, from June 18, 1942.  
 Donald Wilton Branham, Associate in Urology, from May 15, 1942.  
 Raymond Lester Murdoch, Associate Professor of Surgery, from  
 September 18, 1942.  
 James Byron Snow, Assistant Professor of Pediatrics, from June 8,  
 1942.

### Promotions and Salary Adjustments

Beverly Howard, promoted from Stenographer to Secretary to the  
 Dean, salary increased from \$125.00 to \$150.00 a month,  
 April 3, 1943.  
 Beulah Maree Boyer, Assistant Property Clerk, salary increased  
 from \$80.00 to \$90.00 a month, March 1, 1943.  
 George Jennings, Animal Caretaker, salary increased from \$80.00  
 to \$100.00 a month, April 1, 1943.  
 Napoleon Lewis, Janitor, salary increased from \$75.00 to \$80.00  
 a month, April 1, 1943.  
 Bob Rutledge, Technician in Bacteriology Department, changed from  
 full time to part time basis, salary decreased from \$90.00  
 to \$45.00 a month, March 1, 1943.

### Appointments

Jack Louis Valin, Assistant Professor of Anesthesiology and  
 Assistant Anesthetist of the State University and Crippled  
 Children's Hospitals at a salary of \$3,000.00 a year for  
 twelve months' service plus full maintenance, effective  
 July 1, 1943.  
 Elizabeth Fair, Educational Director of the School of Nursing,  
 at a salary of \$150.00 a month plus maintenance, effective  
 April 21, 1943.  
 Velma Norman, Stenographer, salary \$110.00 a month, April 6, 1943.  
 Henrietta Freeland, Stenographer, salary \$100.00 a month, April 6,  
 1943.

### University and Crippled Children's Hospitals

#### Resignations

Rosa Corrie, Night Supervisor, March 8, 1943.  
 Dardanella Lister, General Staff Nurse, March 1, 1943.  
 Jean Beaty, Head Nurse, March 9, 1943.  
 Ella M. Henke, Assistant Superintendent of Nurses, March 19, 1943.  
 George Powell, Head Laundryman, April 1, 1943.  
 Maybelle Rodgers, General Staff Nurse, March 16, 1943.  
 Orvel Smith, Laundryman, March 9, 1943.  
 Hilda Bush, General Staff Nurse, February 14, 1943.  
 Mabel Ruth Stephanic, General Staff Nurse, March 31, 1943.  
 Barbara Louise Allen, Laboratory Technologist, March 22, 1943.

Resignations cont.

Frank W. Davis, Mechanic, March 31, 1943.  
 Meriam Oxley, Head Nurse, March 31, 1943.  
 James B. Pyle, Janitor, March 28, 1943.  
 A. L. Ahrens, Nightwatchman, April 5, 1943.  
 Bonnie Coleman, Information Clerk, April 4, 1943.  
 M. S. Dudley, Assistant Pharmacist, expired March 17, 1943.  
 George Fields, Storeroom Clerk, March 23, 1943.  
 L. M. Thompson, General Staff Nurse, March 20, 1943.  
 Willa Bushree, Record Office Clerk, March 31, 1943.  
 Elizabeth Brunk, Social Service Worker, April 1, 1943.  
 Mary Pindur, Laboratory Secretary, April 1, 1943.

Promotions and Salary Adjustments

Thelma Beecham, promoted from Head Nurse to Night Supervisor,  
 salary increased from \$95.00 to \$105.00 a month, March 8, 1943.  
 Elodee Juanita Tennant, promoted from General Staff Nurse to Head  
 Nurse, salary increased from \$85.00 to \$95.00 a month,  
 March 8, 1943.  
 Ella Campbell, Personnel Clerk, salary increased from \$75.00 to  
 \$80.00 a month, March 1, 1943.  
 Margaret Merrill, promoted from General Staff Nurse to Head Nurse,  
 salary increased from \$85.00 to \$95.00 a month, April 1, 1943.  
 Bernita Stacy, Laboratory Assistant, salary increased from \$85.00  
 to \$95.00 a month, April 1, 1943.  
 Estelle Agee, Stenographer, salary increased from \$100.00 to \$115.00  
 a month, April 1, 1943.  
 Edith Martindale, promoted from General Staff Nurse to Head Nurse,  
 salary increased from \$85.00 to \$95.00 a month, April 1, 1943.  
 Ethel Garrett, promoted from O.P.D. Supervisor to Supervisor of  
 Nursing Service, salary increased from \$100.00 to \$135.00 a  
 month, April 1, 1943.  
 Freeda Housley, promoted from General Staff Nurse to Supervisor of  
 O.P.D., salary increased from \$85.00 to \$100.00 a month, April  
 1, 1943.  
 Thelma Jo Kirby, promoted from Relief Clerk to Clinic Clerk, salary  
 increased from \$75.00 to \$85.00 a month, April 1, 1943.  
 Ora Clark, promoted from Elevator Operator to Relief Clerk, salary  
 increased from \$55.00 to \$75.00 a month, April 1, 1943.

Appointments

Eleanor H. Carlston, Laboratory Technician, salary \$100.00 a month,  
 March 8, 1943.  
 John A. Warren, Relief Nightwatchman, salary \$80.00 a month,  
 February 15, 1943.  
 Margaret Brown, General Staff Nurse, salary \$85.00 a month,  
 March 15, 1943.  
 Maybelle Rodgers, General Staff Nurse, salary \$85.00 a month,  
 March 15, 1943.  
 Bonnie Maupin, Cashier, salary \$90.00 a month, March 10, 1943.  
 Billy Joe Bentley, Assistant Laundryman, salary \$80.00 a month,  
 March 11, 1943.

Appointments cont.

James B. Pyle, Janitor, salary \$80.00 a month, March 10, 1943.

Clarence W. Burton, Janitor, salary \$75.00 a month, March 24, 1943.

Abbie Lee Lacey, Information Clerk, salary \$75.00 a month, March 31, 1943.

Patricia Jameson, General Staff Nurse, salary \$85.00 a month, April 1, 1943.

Doris Jane Stranathan, General Staff Nurse, salary \$85.00 a month, April 1, 1943.

S. G. Shepherd, Mechanic, salary \$120.00 a month, April 1, 1943.

Dolores Ann Day, Record Clerk, salary \$90.00 a month, April 6, 1943.

On motion by Regent Chambers, all recommendations for the School of Medicine and Hospitals were approved.

President Brandt called attention to the building appropriations, one in the amount of \$40,000.00 and the other in the amount of \$50,000.00, in connection with the Hospitals in Oklahoma City, stating that the State Legislature has appropriated a sum of \$40,000.00 for the purchase of a dormitory adjacent to the Medical School for the use of the School, and recommended that the Board of Regents authorize the President to conclude necessary negotiations for acquiring this property through the State Board of Public Affairs, which has already approved in principle the purchase.

Following a discussion of the matter, it was voted to approve the recommendation and the President was authorized to proceed.

President Brandt reported also on the other appropriation stating that the Legislature appropriated \$50,000.00 "for the purchase or construction of a building or buildings for Negro Hospital Ward or Annex to the present Hospital Building."

President Brandt recommended that the Board of Regents authorize the President to approach the Office of Defense Health and Welfare Services of the Federal Security Agency for an additional sum of \$50,000.00 from the Lanham Act funds to enlarge the proposed ward beyond that contemplated by the Legislature, as well as to aid in the securing of priorities.

This recommendation was unanimously approved.

Regent Hopper called attention to the announcement by Dean Hervey at the noon luncheon that the Law School faculty would teach during the third semester without compensation. It was the sense of the Board that the faculty be commended for this generous offer, and President Brandt was instructed to convey the Board's appreciation.

President Brandt reported on the financial situation of the University stating it is entirely possible that the balance in the Revolving Fund at the close of the current fiscal year may be as much as \$50,000.00; and that there might be a sufficient balance in the Maintenance Fund to do some work on the kitchen of the University Houses for Women, which should be done in any case and particularly if trainees are to be housed and fed in these Houses.

It was the sense of the Board that this work be done if funds are available.

President Brandt submitted a request from Dr. W. H. Atkins to work on a half time basis in the Infirmary and that he be permitted to do private practice in Norman. He stated that permission had been granted Dr. Atkins to work half time for two weeks during the absence of Dr. Curtis Berry, a local physician.

The President was authorized to go over this matter with Dr. Fowler and make whatever arrangements may be desirable.

There was a discussion on the proposal made by Professor Herbert at the luncheon that a Bulletin Service Fee be approved in connection with the Oklahoma Daily, beginning with the opening of the third semester in May. President Brandt read a proposal from the Publication Board outlining the situation on student publications and the plan to provide for official announcements, either daily or weekly, similar to those now carried in the University Gazette, whereby each student would receive a copy of the paper by carrier, if living within carrier areas, or at a central place - the Union Building - for those not receiving the paper by carrier service.

There was also a discussion concerning the management of the Oklahoma Daily and other student publications, in view of the fact that there has been considerable criticism during the past year and since the manner of the selection of the editor has been placed in the hands of the faculty of the School of Journalism instead of giving the students a voice in the administration of the publications.

President Brandt recommended that the Editor of the Oklahoma Daily be elected in accordance with the provisions of the Student Constitution.

On motion by Regent Noble, the recommendation was approved.

It was voted that in the selection of the General Manager of Student Publications, the Publication Board make a nomination to the President of the University and that the appointment be subject to confirmation by the Board of Regents.

President Brandt recommended that the \$1.00 per semester Bulletin Service Fee in connection with the Oklahoma Daily be paid by each student at the time of enrolment and that this fee become effective

with the enrolment for the third semester on May 7 and 8, 1943.

On motion by Regent Noble, the recommendation was approved.

President Brandt recommended that the increase in the Infirmary Fee, voted at the last meeting of the Board of Regents to become effective May 10, be made effective at the beginning of the fall semester of 1943 for the following reasons:

1. During the summer each student is required to pay a fee of \$1.00 per credit hour in addition to all regular fees, whereas during the regular term no such fee is charged.

2. It seems likely that the Infirmary fees collected during the summer at the rate of \$3.50 per student for the 16-weeks term, and \$1.75 for the 8-weeks term, will produce sufficient income to make the payment on bonds due in October.

3. The General Catalog for the school year 1942-43 does not carry the announcement of the increased fee.

The recommendation was approved.

President Brandt distributed copies of a recommendation by the Board of Delegates of the University College on the Remedial Program. A copy of the recommendation follows:

"Students whose scores in the English and/or Mathematics placement tests indicate that they are likely not to succeed in English 1 and Mathematics 2 shall be required to enroll in English 1A and/or Mathematics 2A.

"English 1A and Mathematics 2A will attempt to remedy deficiencies and also provide instruction which will prepare the student for English 2 and/or Mathematics 5. These courses will meet five times each week; they will carry three semester credit hours. At the end of these courses, students will take examinations which are uniform with those given in English 1 and Mathematics 2. Students who pass the final examinations, and whose class work is also satisfactory, will be given credit in English 1 and/or Mathematics 2."

It was recommended by President Brandt that the proposal be adopted.

On motion by Regent Noble, the President's recommendation was approved.

The Board approved the recommendation by President Brandt, "That the Committee on Probation and Readmission be reconstituted as the Upper Division Committee on Probation and Readmission."

Regents Craig and Emery returned to the meeting following their conference on the housing situation. Regent Emery explained that he and Regent Craig had not gone into the legal aspects of the contracts or agreements but that after investigating all of the circumstances they were offering the following resolution for consideration by the Board:

"WHEREAS the University of Oklahoma was and is designated by the Army and Navy Departments of the Government of the United States as a training center under the College War Training Program; and

"WHEREAS it appeared on February 23, 1943, that some five hundred Army trainees would be sent to the University of Oklahoma, on or about March 1, 1943, for specialized training in Engineering; and

"WHEREAS the facilities of the University of Oklahoma for housing the said Trainees were inadequate; and

"WHEREAS adequate facilities were available for housing the said Trainees in some of the large private rooming houses in the City of Norman; and whereas the aforesaid private householders who hitherto had accommodated University students were threatening to evict University students because of the pressure for rooms from the civilian and officer personnel attached to the Navy bases adjacent to the City of Norman; and

"WHEREAS in view of the foregoing premises, the President of the University of Oklahoma deemed it wise, expedient, and necessary for the University of Oklahoma to execute a contract with the Sigma Alpha Mu Building Corporation, dated March 15, 1943, covering dormitory building at 524 West Brooks Street, Norman, Oklahoma, including furniture and fixtures;

"BE IT THEREFORE RESOLVED that the aforementioned contract be and hereby is approved and ratified, and that the Comptroller of the University of Oklahoma be and is hereby ordered and directed to make payments of the agreed rentals in accordance with the terms of the aforesaid contract.

"BE IT FURTHER RESOLVED that the Comptroller of the University of Oklahoma be authorized to make payments to owners or lessees of the large private rooming houses located at the addresses shown below in the City of Norman with whom verbal contracts or agreements were entered into by the President of the University and the University Housing Committee for the items shown, including the monthly rental; provided that the claim presented for voucher in payment of rent and utilities on each property listed contains the following statement:

"Rent for the use of the furnished house, including utilities, at \_\_\_\_\_ (address), Norman, Oklahoma, for the months of \_\_\_\_\_, 1943, as per agreement with the University of Oklahoma to provide housing and messing facilities for the Army trainees.

"Presentment of this claim for payment is made with the understanding that all existing relationships in reference thereto or in connection therewith, contractual or otherwise, may be terminated by the debtor upon thirty days written notice.

"Mrs. F. W. Carr, 116 University Place, Norman, Oklahoma

|                                                 |          |
|-------------------------------------------------|----------|
| Rent for March and April, 1943 @ \$200.00       | \$400.00 |
| Utilities                                       | 43.78    |
| Groceries                                       | 43.55    |
| Hazel Bates, Cook for Month of March            | 24.00    |
| Mrs. F. W. Carr, Manager, for Month of March    | 100.00   |
| Wynonna King, Cook for Month of March           | 34.29    |
| Margie McDaniel, Housekeeper for Month of March | 30.42    |

"Mary Pyeatte, 760 Asp Avenue, Norman, Oklahoma

|                                           |          |
|-------------------------------------------|----------|
| Rent for March and April, 1943 @ \$190.00 | \$380.00 |
| Utilities for 2 months - March and April  | 56.80    |
| Mary Pyeatte, Manager for Month of March  | 100.00   |

"Zula Carroll, 732 Asp Avenue, Norman, Oklahoma

|                                                   |          |
|---------------------------------------------------|----------|
| Rent for March and April, 1943 @ \$270.00         | \$540.00 |
| Utilities                                         | 61.74    |
| Mrs. Zula Carroll, Manager for Month of March     | 100.00   |
| Melva Williams, Housekeeper, March 15 to March 22 | 10.00    |
| Ella Stephens, Cook, March 15 to April 1          | 40.00    |
| Ella Stephens, Asst. Cook, April 1 to April 15    | 40.00    |
| Fern Hull, Asst. Cook, March 15 to April 1        | 20.00    |
| Fern Hull, Asst. Cook, April 1 to April 15        | 22.80    |
| Gladys Scott, Asst. Cook, April 1 to April 15     | 22.80    |
| Gladys Scott, Asst. Cook, March 15 to April 1     | 20.00    |

"Mrs. L. G. Shinn, 722 Asp Avenue, Norman, Oklahoma

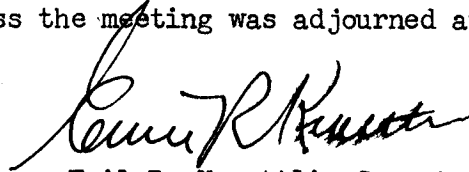
|                                                    |          |
|----------------------------------------------------|----------|
| Rent for March and April, 1943 @ \$125.00          | \$250.00 |
| Rent on Furniture                                  | 91.33    |
| Groceries                                          | 22.82    |
| Jessie Norwood, Cook, March 15 to April 1          | 25.00    |
| Jessie Norwood, Cook, April 1 to April 15          | 25.00    |
| Jannie Herman, Housekeeper, April 1 to April 15    | 3.99     |
| Mrs. L. G. Shinn, Manager                          | 66.66    |
| Martha J. Herman, Housekeeper, March 15 to April 1 | 20.00    |
| O. G. & E.                                         | 2.16     |
| Norman Water Department                            | 1.92     |
| Oklahoma Natural Gas Co.                           | 22.03    |
| S. W. Bell Co.                                     | 7.97"    |

The resolution proposed by Regents Craig and Emery was unanimously adopted.

President Brandt called attention to the Commencement Program beginning with the Baccalaureate services on Sunday evening, May 2, and the Graduation exercises on Friday morning, May 7. He suggested that the Board hold a short meeting on May 7 following the Alumni Luncheon in the Union Building.

The date for the May meeting of the Board was fixed for the second Wednesday - May 12, at 11:00 a.m.

There being no further business the meeting was adjourned at 6:00 p.m.

A handwritten signature in dark ink, appearing to read 'Emil R. Kraettli', is written over the typed name.

Emil R. Kraettli, Secretary.