

Friends of the Library Governing Board Minutes
6:00pm, November 8th, 2005
Chambers Library, Rm. 212

Members present: Dr. Brent Wendling, Dr. T. H. Baughman, Dr. Pam Washington, Mike Washington, Larry Musslewhite, Dr. Elaine Bartgis, Dr. Kent Hawkins, Dr. Bonnie McNeely, Gwen Dobbs

Meeting called to order at 6:05pm.

I. Old Business: Elaine moved to approve the minutes from the last meeting. Tim seconded. Motion passed unanimously.

II. New Business

1. Treasurer's Report Presented.

Current balance, pending expenditure for the FOL grant, is \$13, 209.90. The asterisked deposit in June denoted a gift-in-kind of advertising by the Edmond Sun for advertising of the Library's Community Users Survey. Pam moved to approve the report, Larry seconded. Motion passed unanimously.

Brent moved that the FOL provide free coffee for fall finals. The committee discussed cost and the need to avoid conflicting with the Café's hours. Gwen reported that 1089 cups of coffee were served last fall and over 700 last spring. Tim seconded the movement and it passed unanimously.

2. Membership Report Presented.

Gwen mentioned the large number of new and renewing members in April reflected both the book sale and the March membership drive. Larry moved to accept the report. Pam seconded and it passed unanimously.

3. Events and Grants Report Presented.

Gwen reported that with Dr. Lamb's grant, expenses were \$140 over budget. Gwen reported that at this time there are no spring programs scheduled which would bring us back under budget. She reported that attendance at spring programs, compared to fall, is generally small. She suggested that any future spring programs be scheduled earlier in the semester, rather than in April in conjunction with National Library Week, as has been done in the past. A possible program for the spring is a student essay contest that Brent suggested, modeled after the New York Times contest. Wherein contestants describe how a library or librarian had positively influenced their lives. Pam volunteered to help find donors for prizes for the essay contest and speak to the English department about helping to judge the contest and possibly including the winning essay in the Red Dirt Reader. It was suggested there be a 1st, 2nd, and 3rd prize. Gwen said she would work on submission criteria. . For the fall she is working with Lauren and the ADP committee to possibly sponsor a one book, one campus program.

Pam moved to accept the report. Tim seconded and it passed unanimously.

4. Budget

Brent moved to maintain the budget at it's current level for 2006 and revisit the issue next fall. Pam seconded, and the movement passed unanimously.

5. Events Policy

The committee discussed a proposed Sponsorship Benefits policy and an Events Policy and Application Form. Some revisions were suggested and will be emailed for review by the board.

6. Governing Board Election

Gwen reported that a member-at-large position and the VP/President Elect position were open for elections this fall. She asked board members to suggest names and she would contact potential candidates. She presented the FOL election procedures with the proposed date of December 15th to return ballots, which should be mailed immediately after Thanksgiving.

7. Next Meeting Date

The spring board meeting was scheduled for Tuesday, March 7th, 2006.

IV. Other Business

Dr Wendling was presented with a certificate to acknowledge his three years of service as the founding President of FOL. The board thanked him for his leadership and service. He will continue as past president for the next calendar year.

V. The meeting was adjourned at 7:20pm.