

BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

A meeting of the Board of Regents of the University of Oklahoma was held on Saturday, June 15, 1935, in the office of the President of the University, at 10:00 o'clock a.m.

In the absence of the President of the Board, Vice-President Eugene M. Kerr presided; others present: Bowman, Ledbetter, Rosser, Looney and Noble.

The minutes of the meeting held on February 12, were approved as printed, each member of the Board having been furnished a copy previously.

Regent Kerr called on President Bizzell to make such reports and recommendations as he desired; whereupon President Bizzell submitted the following:

Reported the death of Grace Emma Herrick, Assistant Professor of Library Science, on February 4, 1935.

Ordered filed

Reported the following resignations effective on the dates specified:

Virginia Elliott, Instructor in Physical Education for Women,
June 1, 1935.

Morrison Williamson, Instructor in Physical Education for Women,
June 1, 1935

L. F. McKenzie, Janitor, February 1, 1935.

Clarice Springer, Library Assistant, March 1, 1935.

P. L. Gettys, Assistant Professor of Government, September 1, 1935.

Harry Lambert, Bookkeeper, Department of University Utilities,
June 1, 1935.

W. A. Hamilton, Landscape Gardner, University Hospital, January 15, 1935.

C. W. Thornthwaite, Assistant Professor of Geography, September 1, 1935.

Frances Aycock Bednar, Stenographer, Financial Clerk's Office,
June 1, 1935.

Todd Downing, Instructor in Spanish, June 1, 1935.

Accepted.

Reported services of the following terminated on the date indicated:

J. R. Williams, Janitor, February 1, 1935.

W. M. Homer, Janitor, February 1, 1935.

J. H. Reeder, General Assistant, February 1, 1935.

W. F. Homer, General Assistant, February 1, 1935.

Ordered filed.

Reported the following leaves of absence without pay, for the time specified:

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Walter B. Emery, Instructor in Speech, from May 1, 1935 to September 1, 1936
Jeanette Alessandri, Instructor in Modern Languages, from September 1, 1935 to September 1, 1936
Leonard Logan, Associate Professor of Economics, from September 1, 1935 to September 1, 1936
L. W. Kibler, Assistant, General Community Service, from March 1, 1935 to July 1, 1936
Edward C. Petty, Assistant Professor of Business Administration, from September 1, 1935 to September 1, 1936
Arlena Traylor, Assistant to the Dean of Women, from June 1 to September 1, 1935
Frances K. Hunt, Editorial Assistant in Journalism, September 1, 1935 to June 1, 1936.

Approved

Reported the following appointments effective on the date and at the salary indicated in each case:

Mrs. Inez D. Burnet, Instructor in Library Science, from February 1, to June 1, 1935, \$200.00 per month.
Ralph Hudson, Library Assistant, March 1, 1935, \$100.00 per month
Mrs. J. D. Maguire, Library Assistant, February 15, 1935, \$50.00 per month
Christie Black, Library Assistant, February 15, 1935, \$60.00 per month
Mary Berrian, Stenographer, Secretary's Office, February 1, 1935, \$100.00 per month
Mattie Cal Gibson, Instructor in Social Case Work, January 25 to June 1, 1935, \$175.00 per month
Jim Robinson, Teaching Assistant, Department of Speech, May 1, 1935, \$70.00 per month
Neil Keller, Teaching Assistant, Department of Speech, May 1, 1935, \$60.00 per month
Margaret Behringer, Assistant to the Dean of Women, June 1 to September 1, 1935, \$75.00 per month
Robert McDowell, Bookkeeper, Department of University Utilities, June 1 to September 1, 1935, \$80.00 per month
Lucile Brotherton, Stenographer, Financial Clerk's office, June 1, 1935 to June 30, 1936, \$75.00 per month
J. L. Sullivan, General Assistant in Janitor Department, \$75.00 per month
Claude S. Scott, Janitor, \$70.00 per month
John Gallagher, Carpenter Department, \$85.00 per month
Ed Hill, General Assistant, Landscape Department, \$85.00 per month
J. P. Wilson, Landscape Department, \$80.00 per month

University Hospital

H. H. Mincher, Yardman, April 1, 1935, \$60.00 per month
Clyde Perry, Yardman, April 15, 1935, \$60.00 per month
Charles A. Bradford, Assistant Janitor, April 22, 1935, \$75.00 per month
Herbert Wilson, Assistant Electrician, March 1, 1935, \$75.00 per month
Mary Alice Balt, relief help, Dietetic Department, May 1, 1935, \$60.00 per month
Margueritte Duckwall, relief help, Dietetic Department, May 1, 1935, \$60.00 per month.

Approved

Reported the following adjustments in positions and salaries effective March 1, 1935 to July 1, 1935, unless otherwise indicated:

Herbert Scott, Assistant, Public Information Service, placed in charge General Community Service, position occupied by L. W. Kibler granted leave of absence, salary of \$250.00 per month from February 1 to June 30, 1935, an increase of \$50.00 per month.

E. E. Jones from Carpenter Department, at \$85.00 per month to Janitor of Union Building at \$85.00 per month

E. F. Sloan from General Assistant in Janitor Department at \$85.00 per month, to Janitor of Education and Law Buildings, at \$90.00 per month.

F. C. Dickinson from Janitor at Library, \$85.00 per month to Janitor Liberal Arts Building at \$90.00 per month

W. F. Hazel from General Assistant Janitor Department at \$75.00 per month, to Janitor University Press and Zoology Building at \$85.00 per month.

Approved

Recommended the adoption of the following regulation concerning fees:

1. Students enrolling for less than the regular number of hours in any semester, or the summer school, will be charged at the rate of \$2.50 per credit hour, in addition to any laboratory fees in the respective courses. Provided, however, that a student may pay the regular incidental fees and receive the benefits thereunder. A student enrolling on the basis of credit hours is not entitled to the benefits of the Student Health Service without the payment of the regular fee of \$3.00 per semester and \$1.50 for the summer school.

2. A fee of one (\$1.00) Dollar will be charged for the privilege of a final examination in a course unless the examination is taken as regularly scheduled.

3. Two degrees are not to be conferred on a student at the same commencement, unless the requirements for both degrees have been completed since the last Commencement. In that case two degrees may be conferred on a student by special permission of the faculty or faculties concerned.

If a student does not apply for a degree when the requirements for the degree are complete and does apply for this degree later, the degree may be conferred by special permission of the faculty "as of" the year when the requirements were actually completed. When the degree is dated as of a previous year, an extra fee of \$10.00 will be charged in addition to all other fees required for graduation.

Adopted.

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Recommended the adoption of the following resolution:

WHEREAS, the Supreme Court of the State of Oklahoma has ruled that counties committing patients to the University Hospital can not be charged as a part of the support of said hospital; and

WHEREAS, a great many patients are furnished artificial appliances, braces, crutches, special shoes, lifts, artificial limbs, lenses, glasses, orthodontia fixtures to take home with them as future treatment, also transportation to their home; and

WHEREAS, these charges are for no part of the support of the institution, be it resolved that all such artificial appliances, braces, crutches, special shoes, lifts, artificial limbs, lenses, glasses, orthodontia fixtures and transportation supplied to any patient committed from any county in the State of Oklahoma be charged to said county and due diligence performed for the collection of same; and

BE IT FURTHER RESOLVED that any county that fails to pay such claims within a reasonable time, that a full itemized list of such delinquencies be furnished the Board of Regents for whatever action they see fit.

Adopted.

Submitted the following communication from the Financial Clerk of the University:

"At the suggestion of Mr. Lewis Hardage, the following non-resident students were enrolled and a note for the non-resident fee accepted, with the assurance from Mr. Hardage that the non-resident fee would be waived by the proper authorities, or he would see that the notes were paid:

Casey Cason	\$25.00
J. R. Corbett	100.00
Albert Corrotto	100.00
Eugene Corrotto	100.00
Bruce Gilbert	100.00
Bo Graham	50.00
B. P. Walker	100.00
Babe Wood	100.00
Aurbon Wood	100.00

Since these promises were made to the students, any effort to collect these notes, or failure to collect them, will cause embarrassment. I am referring this matter to you with the suggestion that the Board either declare the students residents of Oklahoma, or waive the payment of the notes given for the non-resident fees of the students concerned."

It was voted that the students listed in the communication from the Financial Clerk, be required to pay the notes given for non-residence fees before graduation, and that these students be authorized to enrol in September upon the payment of all fees for the current year. It was voted also, that the Financial Clerk be instructed not to accept obligations similar to the above in the future.

Recommended reorganization in the School of Social Service in order to meet the requirements for membership in the Association of Schools of Social Work. This reorganization not to involve additional expenditure of funds, but the addition to the faculty of the following:

Helen Carr, Instructor in Medical Social Work and Supervisor of Field Work

Minnie Helen Whitmore Waddy, Instructor in Family Social Work and Supervisor of Field Work

James J. Gable, Assistant Professor of Mental Diseases

Gladys Van Vacter Been, Supervisor of Field Work

Keturah Foulks, Supervisor of Field Work.

Lula Severs, Supervisor of Field Work

Also, that the title and rank of Dr. J. J. Rhyne, Director of the School of Social Service, be changed to that of Director of the School of Social Service and Associate Professor of applied Sociology; and, that the title of Gilbert H. Smith, Assistant Professor of Sociology, be changed to that of Assistant Professor of applied Sociology.

Approved

Reported that under the provisions of the Will of the late William T. Clark, of Apache, Oklahoma, the accumulated undistributed net income from the said William T. Clark upon the death of legal heirs, will be set aside, to be used by the University of Oklahoma, to establish a loan fund to be named "The Sallie B. Clark Loan Fund" said funds to be loaned to "poor worthy young women to assist them to complete their education; preference being given in all applications to young women who reside in Caddo County, the said loan fund to be handled and supervised by the Managing Board of Directors or Trustees of the University of Oklahoma."

The Will provides that the income from this estate shall become available from and after the death of the daughter (Nell Clark Newton) and her surviving issue, if any.

A copy of this Will is on file in the County Court of Caddo, Oklahoma, under date of January 23, 1935, #3681. A copy is also on file with the Secretary of the Board of Regents, same being transmitted to the President of the University by Jerome E. Henry, Attorney, 1321 First National Building, Oklahoma City, Oklahoma.

Voted to accept this bequest when it becomes available.

Reported that Senate Bill #398, by George, with reference to archaeological specimens, provides that permits for exploring and excavating may be granted by the Director of the Department of Anthropology of the University of Oklahoma.

Ordered filed.

Recommended that a contract be entered into with the Atchison Topeka and Santa Fe Railway Company, for lease on tract of land adjoining the railroad, at an annual rental of \$1.00; and that the President of the University be authorized to sign the lease on behalf of the University.

Approved.

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Recommended that J. H. Felgar, Dean of the College of Engineering, be granted leave of absence under the provisions of sabbatical leaves, for the school year of 1935-1936.

Approved.

Recommended that Frank G. Tappan, Director of the School of Electrical Engineering and Professor of Electrical Engineering, be designated Acting Dean of the College of Engineering during the absence of Dean J. H. Felgar, and that he be paid \$400.00 for his services in addition to his salary as Director of the School of Electrical Engineering and Professor of Electrical Engineering.

Approved.

Recommended that L. A. Haydon, Instructor in Dramatic Art in the College of Fine Arts, be granted leave of absence during the school year of 1935-1936, and that he receive a salary of \$1,200 for nine months beginning September 1, 1935.

Approved.

Reported that the Fifteenth Legislature had made an appropriation for the Oklahoma Geological Survey for the biennium beginning July 1, 1935 and ending June 30, 1937.

Recommended that Robert H. Dott be appointed Director of the Oklahoma Geological Survey, effective July 1, 1935 to June 30, 1936, at an annual salary of \$4,500.00.

Presented the budget for the Summer School 1935, for a total of \$38,351.75 personnel and salaries in each case as indicated below:

Accounting

Assistant Professor Dewey L. Barnes	\$350.00
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Art

Instructor Leonard Phelps Good (3/4 time)	225.00
Instructor Joseph R. Taylor (3/4 time)	225.00

Botany

Assistant Professor Harrison L. Chance	350.00
Assistant Professor George L. Cross	350.00

Business Administration

Professor Floyd L. Vaughan	475.00
Assistant Professor Findley Weaver	350.00

Chemistry

Professor Guy Y. Williams	475.00
Professor Cecil T. Langford	475.00
Assistant Professor Kenneth E. Crook	350.00

Civil Engineering

Professor J. F. Brookes (fees from course only)

Dramatic Art

Associate Professor Rupel J. Jones (3/4 time)	\$300.00
Assistant Professor Ida Z. Kirk (3/4 time)	262.50

Economics

Professor Arthur B. Adams	550.00
Associate Professor A. E. Chandler	400.00
Assistant Professor Frederick L. Ryan	350.00

Education

Director and Dean Ellsworth Collings	550.00
Professor Allen M. Ruggles	475.00
Professor John F. Bender	475.00
Associate Professor Frank A. Balyeat	400.00
Associate Professor Elmer J. Orman	400.00
Associate Professor Henry D. Rinsland	400.00
Associate Professor Chester O. Newlun	400.00
Assistant Professor Funston F. Gaither	350.00
Assistant Professor Benjamin A. Cartwright	350.00
Assistant Professor Ernest M. Edmondson	350.00
Assistant Professor Kate C. Barbour	350.00
Instructor Thelma Whaley	300.00
Instructor Suzanne Lasater	300.00
Instructor Charles L. Caldwell	300.00
Instructor Katharyn O. Buchanan	300.00
Special Instructor Ruth Elder	300.00
Special Instructor Oliver Hodge ($\frac{1}{2}$ time)	200.00
Special Instructor J. Andrew Holley (June only)	400.00
Special Instructor J. B. Stout ($\frac{1}{2}$ time)	200.00
Special Instructor Howard Taylor	475.00

English

Professor Sardis R. Hadsell	475.00
Professor Lawrence N. Morgan	575.00
Professor Joseph H. Marshburn	475.00
Associate Professor Andrew Robert Ramey	400.00
Assistant Professor Ernest C. Ross	350.00
Assistant Professor Jewel Wurtzbaugh	350.00
Assistant Professor Benjamin A. Botkin	350.00
Instructor Catherine Elizabeth Holman	300.00
Instructor Harry E. Smith	300.00
Assistant Mary Elizabeth Simpson	200.00
Assistant Edward M. Clark	200.00

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Finance

Assistant Professor I. J. Sollenberger	\$350.00
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Geology and Geography

Professor Victor E. Monnett (5/8 time)	312.50
Assistant Professor Clyde J. Bollinger	350.00
Professor A. J. Williams (Geology field trip)	200.00

Government

Professor John Alley	475.00
Associate Professor Cortez A. M. Ewing	400.00
Assistant Professor Royden J. Dangerfield	350.00
Instructor Robert K. Carr	300.00

History

Professor A. K. Christian	475.00
Professor Roy Gittinger (on 12 months salary)	
Associate Professor Morris L. Wardell	400.00
Associate Professor Carl C. Rister	400.00
Associate Professor Alfred B. Thomas	400.00
Assistant Professor Ralph H. Records	350.00
Assistant Professor Alfred B. Sears	350.00

Home Economics

Assistant Professor Laura A. Miller (7/8 time)	306.25
Assistant Professor Helen H. Hamill (3/4 time)	262.50
Assistant Professor Hedwig Schaefer (7/8 time)	306.25
Instructor Susan Millier (7/8 time)	262.50

Journalism

Assistant Professor Grace E. Ray (3/4 time)	262.50
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Latin

Associate Professor John O. Moseley	400.00
Instructor James R. Branton ($\frac{1}{2}$ time)	150.00

Mathematics

Professor and Acting Dean Edgar D. Meacham	550.00
Professor Jasper G. Hassler (5/8 time)	317.50
Associate Professor Nathan A. Court	400.00
Associate Professor E. P. R. Duval	400.00
Assistant Professor John C. Brixey	350.00
Assistant Professor C. E. Springer (7/8 time)	320.00

Modern Languages

Professor R. T. House	\$475.00
Professor Lewis E. Winfrey	475.00
Associate Professor Jose M. Hernandez	400.00
Assistant Professor Kenneth C. Kaufman	350.00
Assistant Professor Eugenia K. Kaufman ($\frac{1}{2}$ time)	175.00
Assistant Professor Maurice Halperin (part time)	131.25
Instructor Stella Sanders	300.00
Instructor Johannes Malthaner ($\frac{3}{4}$ time)	225.00
Assistant Powell Boyd	125.00

Music

Dean Fredrik Holmberg	550.00
Professor Charles F. Giard ($\frac{6}{8}$ time)*	358.50
Professor Paul Carpenter ($\frac{1}{2}$ time)*	237.50
Professor Lewis Spencer Salter ($\frac{7}{8}$ time)*	418.25
Professor William G. Schmidt ($\frac{1}{4}$ time)*	118.75
Professor Oscar J. Lehrer ($\frac{1}{2}$ time)*	237.50
Associate Professor R. Heber Richards	400.00
Associate Professor Earl A. VirDen ($\frac{5}{8}$ time)*	250.00
Associate Professor William R. Wehrend	400.00
Associate Professor Lyman Stanley ($\frac{3}{8}$ time)*	150.00

Philosophy

Associate Professor Gustav Mueller ($\frac{3}{4}$ time)	300.00
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Physical Education for Men

Assistant Bruce Drake	200.00
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Physical Education for Women

Assistant Professor Ima James	350.00
Special Instructor Leta Mae Blizman ($\frac{1}{3}$ time)	100.00

Physics

Dean Homer L. Dodge ($\frac{3}{4}$ time)	150.00
Assistant Professor Harvey Curtis Roys	350.00
Assistant Professor G. A. Van Lear, Jr., ($\frac{3}{4}$ time)	262.50
Instructor Frances W. Crawford ($\frac{1}{2}$ time)	150.00
Associate Professor Duane Roller	400.00

*Balance of salary for music fees if they are sufficient.

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<u>Physiology</u>	
Associate Professor Alma J. Neill	\$400.00
Special Instructor Vivla P. Russell ($\frac{1}{2}$ time)	150.00

<u>Psychology</u>	
Professor Louis B. Hoisington	475.00
Associate Professor M. O. Wilson	400.00

<u>Secretarial Work</u>	
Instructor Rose Leske	300.00

<u>Sociology</u>	
Professor Jerome Dowd	475.00
Associate Professor Wyatt Marrs	400.00
Assistant Professor Gilbert H. Smith	350.00

<u>Speech</u>	
Assistant Professor Charles P. Green	350.00

<u>Zoology</u>	
Professor Aute Richards	475.00
Instructor Arthur M. Bragg	200.00

1935 BUDGET FOR STUDENT ASSISTANTS

<u>History</u>	
Alberta McCann, Assistant in Phillips Collection and History Department	100.00 per month

<u>Education</u>	
Lonnie D. Huddleston, Assistant in University High School (Paid out of departmental funds)	100.00 per month

Salaries listed above are total for two months service.

Approved.

A motion was made, seconded, and carried, that the President of the University be requested to make a study of the Summer School and work out a plan by which the Summer School beginning with the year of 1936 be confined to graduate work and such senior college work as he may deem necessary; and that he be instructed to report a recommendation to the Board to the end that adequate fees be charged.

Reported that the Fifteenth Legislature had made an appropriation of \$17,172.00 for the purchase of land.

Recommended that a requisition be filed with the State Board of Public Affairs for purchase of forty-one acres as approved by the Board at its meeting on June 2, 1934.

Approved.

Recommended that the President of the University be authorized to negotiate for the purchase of Block 8, University Park Addition, at not to exceed \$2,500.00; also, that a contract be entered into with the owner of Block 1, University Park Addition, for the rental of same beginning July 1, 1935; the contract to provide that the annual rental be applied on a purchase price of not to exceed \$2,500.00

Approved.

Recommended the adoption of the following resolution:

Section 1. That Dr. W. B. Bizzell be and he is hereby authorized to execute and file an application on behalf of the University of Oklahoma to the United States of America for a grant to aid in financing the construction and equipment of University of Oklahoma Buildings. The immediate objective of which is a Business Administration Building and a Science Building.

Section 2. That Dr. W. B. Bizzell be and is hereby authorized and directed to furnish such information as the United States of America through the Federal Emergency Administration of Public Works may reasonably request in connection with the application which is herein authorized to be filed.

Adopted.

The Board recessed at 12:15 for lunch at the Union Building, to meet again at 1:00 o'clock p.m.

Meeting resumed at 1:00 o'clock p.m.

President Bizzell discussed with the Board the regulation providing for automatic retirement for members of the faculty at the age of seventy, and reported that J. F. Paxton, Professor of Greek and Classical Archaeology, and Jerome Dowd, Professor of Sociology, had reached the retirement age.

Voted that Professor Paxton be placed on a half-time teaching schedule with half salary.

That Jerome Dowd be continued on full-time teaching schedule and full salary.

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Presented the recommendations of the Athletic Council for appointments in the Department of Athletics, for the fiscal year beginning July 1, 1935, as follows:

Capt. L. M. Jones, Athletic Director and Head Football Coach, \$7,500.00
John Jacobs, Track Coach, Associate Professor of Physical Education, \$2,124.00
Hugh V. McDermott, Basketball Coach, Associate Professor of Physical Education, \$2,124.00
L. E. Haskell, Baseball and Freshman Coach, Assistant Professor of Physical Education, \$3,200.00
Tom E. Stidham, Assistant Football Coach, Assistant Professor of Physical Education, \$3,000.00
R. H. Erakine, Assistant Football Coach, Assistant Professor of Physical Education, \$3,000.00
William J. Cross, Business Manager, \$3,000.00
Paul Keen, Wrestling Coach, Assistant Professor of Physical Education, \$900.00
Harold Keith, Director of Publicity, \$1,080.00
Ted Owen, Trainer, \$1,536.00
Franchelle Farrar, Stenographer, \$1,020.00
C. C. Sperling, Property and Laundry Man, \$450.00
Paul Young, Assistant Freshman Football Coach, \$400.00 (Four months)
Jim Houston, General Assistant on Grounds, \$1,428.00

Recommended that Captain Lawrence M. Jones, previously appointed Head Football Coach, be designated as Athletic Director.

Discussion with reference to the position of Athletic Director, and the following motion by Regent Noble, seconded by Regent Looney, was presented:

"I move that Captain L. Mc. Jones be appointed Athletic Director of all inter-collegiate athletics of the University of Oklahoma; that he be specifically empowered to formulate athletic and business policies of this department. That he be further directed to arrange schedules, draw budgets, make purchases and expenditures, employ and discharge all office and athletic staff of this department. That in the performance of these duties he be responsible only to the President of the University and this Board of Regents."

On the vote all members voted "aye" except Regent Ledbetter who requested that he be recorded as voting "no".

Voted to approve all appointments in the Athletic Department as submitted by the President.

Reported the following appointments by the War Department in the Department of Military Science and Tactics, and recommended that they be placed on the salary schedule as indicated in each case:

Major Reese M. Howell, P.M.S.&T., \$50.00 per month, July 1, 1935.
Captain Lawrence Mc Jones, Assistant Professor of Military Science
Lieutenant James G. Anding, Assistant Professor of Military Science, \$21.00 per month, September 1, 1935 to June 30, 1936.

Approved.