

Friends of the Library Board Meeting

Thursday, June 3, 2021

(Fall 2020 meeting canceled due to complications from COVID-19. This meeting covers Fall 2020 activities)

2:00 p.m., via Zoom Online Conference Platform

Join Zoom Meeting

<https://uco.zoom.us/j/94342384978?pwd=ZUzsdDVsTFE4bFFWNmM2YXdISXBQUT09>

Meeting ID: 943 4238 4978

Passcode: 392183

Agenda

Present: Cheryl Frech, Randel Ice, Teresa Pac, Linda Sealey, Michael Springer, Habib Tabatabai, Lee Tyner, Nicole Willard

Absent: David Macey

I. Welcome:

Nicole Willard mentioned the retirement of Jessica Sheetz-Nguyen's from the board and the resignation of Ted Honea from the board. Willard introduced two new board members, Teresa Pac and Michael Springer. The other board members introduced themselves.

II. Old Business

1. Approval of Minutes from the July 24, 2020, board meeting, Linda called for any additions or corrections to the minutes. There were none so the minutes were accepted.

III. New Business

1. Executive Director's Report-Habib thanked all the members for their support. He acknowledged the impact of the pandemic and how it has forced us to look at strategic realities in our services creating a hybrid system of in-person and remote services. We are happy to see the covid restriction relaxed but there are still people who have discomfort with it. We support those who wish to continue wearing masks. The budget situation has hit across the board and the library is no exception. The cuts we made this year and will make in 2022 come from cut subscriptions. Library staff are back in the office. We are trying to keep measure in place that make the staff feel safe coming back to work.

Deborah Thompson, Director of Research and Learning and User Experience, a critical member of our leadership team, is retiring June 30. Her position will be posted when the required 60 days from her departure has lapsed. We continue to have some of our older wooden chairs refurbished by the Oklahoma Correction Industry for pennies on the dollar. We are also replacing the computer workstations on the first floor with new ones. We are hoping to see our gate count return to pre-pandemic levels but, it will likely take a few semesters to reach those levels. We will continue to try and make the library a pleasant place for students to work and learn.

2. Treasurers Report

Willard gave an over all summary of earnings and spending through April of the current fiscal year. May and June, though not typically big sale months, will increase these totals for the final year end count. Considering most of our revenue streams dried up because of the pandemic we were still able to contribute over \$10,000 to the library in 2020. This is about a third of what we contributed in 2019, pre-pandemic. Willard mentioned she had a meeting with the Foundation about the Library's accounts. They are trying to consolidate accounts and asking us to spend the money in our accounts.

[see attached treasurers report for further details.]

3. Donations & Book Sales

With our revenue streams drying up we pivoted to building an online book store using the campus solution Touchnet. The bookstore called Chamber of Books launched in the fall of 2020. This allowed us to continue selling items even when we closed because of covid. Willard mentioned that while monetary donations were down material donations are way up as people are at home with time to clean out closets, attics and garages. Michael Springer asked about the textbook donations saying that he gets textbooks all the time and should he donate them. Willard explained that if it says "instructor copies" anywhere on the book Amazon usually will not take them although they have in the past. Springer mentioned he would mention it at his department meeting and ask faculty if they have unwanted textbooks to contact Jeff Musslewhite.

4. Membership Report

Numbers are up slightly with 5 new members. Linda Sealey asked about becoming a member through the Foundation. Willard confirmed that when

you make a gift to FOL through the Foundation you become an FOL member. [See attached membership report for more details.]

5. Contests, Events & Exhibits

There were no events held in the spring of 2021 due to covid concerns. The last event held in the library was in the fall of 2020 when we invited Bob Palmer to talk about mural painting. He had just published his first book, *Painting Oklahoma and Beyond*. We social distanced and served pre-packaged refreshments. It was a very nice event. Bob has a following so there was a sizable crowd. However, we had a complaint because Bob took his mask off about mid-way through the presentation. Willard commented that she will not put on another event until we can do it without masks. We had a Bookface Giveaway at the Student Involvement Fair to help increase our social media following. We also held a Library Lifehack Contest, asking student to tell us their favorite library hack. We did not have our usual finals week activities, Pizza Night and the Coffee bar due to covid restrictions. Instead, we used the money to purchase pre-packaged snacks that we put out on a table on the first floor where students could help themselves. We also had the Faculty Book and Materials Grants this year the winners were David Chapman and Justin Olmstead with their joint submission requesting titles in the area of Protective Security. Donna McCune was awarded the second grant for her proposal requesting titles that support the newer graduate program Addictions' Counseling that will support our veteran population and their families. This year we expanded our exhibits to included two exhibits on UCO history, one on Black Fraternities and Sororities and 100 Years of UCO Women's Sports. [See attached report for more details.]

6. Budget Proposal

Willard pulled up the budget proposal. She indicated we didn't spend half of what we requested for last year because of covid. We are asking for pre-pandemic levels. Sealey asked about the Start of Academic Year Student Activity. Willard explained in the past we have done something on the Sunday before classes start in the fall. We have decided to be open the Sunday before the fall semester starts. So, we are looking at offering some kind of food. Sealey asked about Build-a-Broncho wondering if that was FOL sponsored. Willard explained that was conducted but the Student Programming Board. In 2019 they decided after several years of having it in the library they decided to do something else. Jeff reaches out to the Student Program Board every semester saying we are happy to collaborate

with them as it was beneficial for everyone. Sealey also asked about the student research competition. Willard said it was a Student Research Showcase, and we struggled with it trying to get participation with scheduling issues. The day it was to be held we got snowed out so when we got in on the schedule a month later we did not have a good turn out. Springer mentioned NCUR is looking at going online permanently so it might create an opportunity to offer students an opportunity to present their research here.

IV. Other Business

1. New online bookstore, Chamber of Books. As mentioned early when our revenue streams dried up with the pandemic we pivoted to creating an online bookstore so we could continue sell books.
2. SHAREOK Feedback on Institutional Repository, Willard mentioned we have developed and are working to market this new service. She also mentioned she had several questions for the board member however, we were over time so Willard said she would send the questions out in the form of a survey for board member feedback.
3. New Archives Staff Members, Heather Scheele-Clark and Oliver Ellington, Willard mentioned the Archives is back up to full staff with the hiring of two new employees, Heather Scheele-Clark and Oliver Ellington. Both earned B.A. degrees from UCO and in 2020 Heather completed her M.A. in history. They are both very suited for archival work.

V. Next Meeting Date

Dec. 15 or 16, 2021, these were suggestions. Sealey mentioned this was finals week. Willard said she would send out a meeting invitation later in the fall semester to see if we have find a date for the fall 2021 board meeting.

VI. Adjournment

The meeting adjourned at 3:46

Executive Director Report to UCO Library FOL Board

Thursday, June 3, 2021

Dear Board Members,

I appreciate your continued support of Chambers library's operations and initiatives with your voice, effort, and time. Hopefully the year ahead is going to be a brighter and more hopeful one.

We have started to relax COVID-19 restriction and on the way to return to normal operations. We have taken this opportunity to re-strategize, plan, and implement where we can. These include:

- Prepare for longer term delivery of virtual services
- Rethinking our in-person service delivery model by our peer consultants greeting and approaching visitors to help
- Introduce new signage for more clear orientation
- Use space more efficiently.

While we are happy to see many COVID restrictions are lifted, we continue to encourage practices that promote health living to safeguard the health and safety of our patrons and staff.

Library did not remain immune from the effects UCO and statewide budget shortfalls. Library's journal subscription will get the brunt of these shortfalls in FY22. If this continues, as it is expected now in FY23, the effects will be devastating across the academics.

By and large, library staff are back in the office and restarting all in-person services. At the same time, we are going to say farewell to our colleague, Deborah Thompson, Director of Learning and User Experience who is retiring at the end of June 2021.

Updates on Physical Spaces:

- Library opened Bronze and Blue Corner space on the first floor, with an undisturbed view to the east. This is a modern space to work, study, or socialize.
- A new redesigned and user-friendly information desk is now welcoming the visitors.
- More inviting and collaborative computer workstations and furniture will replace the existing ones on all floors before the start of Fall 2021.

Updates on Services:

- We are hoping and plan for our foot traffic to return to normal levels. Hours of operation return to pre-COVID hours. We can offer many services virtually and will continue to offer these as people become more familiar and comfortable with the new realities.

Respectfully,

Habib Tabatabai

Chambers Library FOL
FY 2021 Summary
07/01/2020 through 04/30/2021

INCOME

Revenues	
Book Sales	2,473.62
Payroll Deduction	3,213.90
Cash Donations	<u>4,405.00</u>
TOTAL CASH REVENUES	10,092.52
Amazon Trade-In Acct	0.00
TOTAL INCOME	10,092.52

EXPENSES

Spendable Acct: S20051	
Admin. Supplies	29.80
Event Refreshments	94.36
Promotional Items	282.56
Promotional Events	1,145.42
Faculty Book Grants	<u>1,902.10</u>
TOTAL EXPENSES	3,454.24
Amazon Trade-In Acct:	
Admin. Supplies	<u>83.31</u>
TOTAL EXPENSES	83.31
TOTAL EXPENSES	3,537.55

NET REVENUES

CASH INCOME MINUS EXPENSES	6,638.28
AMAZON INCOME MINUS EXPENSES	696.80
BEGINNING BALANCE 780.11	
TOTAL NET REVENUE	7,335.08

BALANCE FORWARD

FOL Spendable Account S20051	
End of FY 2020 Balance	47,758.00
FOL Endowment Spendable S10189	
End of FY 2020 Balance	2,973.34
FOL Endowment Account E10189	
End of FY 2020 Balance	12,085.19
Larry Musslewhite Fund Acct. S20368	
End of FY 2020 Balance	<u>1,912.92</u>
TOTAL	64,729.45

6/2/2021

Friends of Chambers Library

FY 2021 Earnings and Book Donations Report

FOL Board Meeting
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Annual Summary

Total Annual Earnings		Book Donation Totals	
Running Total thru Current Quarter		Running Total thru Current Quarter	
Book Sales	\$2,473.62	Book Donations	11,462
Payroll Deduction	\$3,213.90	Individual Book Gifts	59
Cash Donations	\$4,405.00	Anonymous Book Gifts	6
Total Earnings	\$10,092.52		
AMAZON (added to Account)	\$0.00	Books added to Library	177
AMAZON (account balance)	\$696.80	In-kind added value	\$6,758.89
TOTAL VALUE ADDED (earnings plus in-kind)			\$16,851.41

Quarterly Breakdown

Earnings: 1st Quarter	
Jul 1-Sep 30	
Book Sales	\$356.30
Payroll Deduction	\$1,009.48
Cash Donations	\$1,265.00
Total Earnings	\$2,630.78
AMAZON (added to Account)	\$0.00
Books donated this quarter:	5,924
Individual book gifts	25
Anonymous book gifts	1
Books added to library	15

Earnings: 2nd Quarter	
Oct 1-Dec. 31	
Book Sales	\$1,200.87
Payroll Deduction	\$953.14
Cash Donations	\$1,875.00
Total Earnings	\$4,029.01
AMAZON (added to Account)	\$0.00
Book donated this quarter	2,866
Individual book gifts	19
Anonymous book gifts	2
Book added to library	61

Earnings: 3rd Quarter	
Jan 1-March 31	
Book Sales	\$433.00
Payroll Deduction	\$938.96
Cash Donations	\$100.00
Total Earnings	\$1,471.96
AMAZON (added to Account)	\$0.00
Books donated this quarter	441
Individual book gifts	6
Anonymous book gifts	1
Books added to Library	56

Earnings: 4th Quarter	
Apr 1-June 30	
Book Sales	\$483.45
Payroll Deduction	\$312.32
Cash Donations	\$1,165.00
Total Earnings	\$1,960.77
AMAZON (added to Account)	\$0.00
Book donated this quarter	2,231
Individual book gifts	9
Anonymous book gifts	2
Books added to Library	45

**Chamber Library FOL
Monthly Earnings Report
FY 2021**

***FOL Board Meeting
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Month	Payroll Deduct.	Cash Donations	Book Money
07	\$368.16	\$300.00	\$30.65
08	\$320.66	\$650.00	\$161.60
09	\$320.66	\$315.00	\$164.05
1st Quarter Totals	\$1,009.48	\$1,265.00	\$356.30
10	\$324.82	\$0.00	\$217.00
11	\$314.72	\$50.00	\$643.75
12	\$313.60	\$1,825.00	\$340.12
2nd Quarter Totals	\$953.14	\$1,875.00	\$1,200.87
01	\$313.32	\$50.00	\$176.00
02	\$313.32	\$0.00	\$208.00
03	\$312.32	\$50.00	\$49.00
3rd Quarter Totals	\$938.96	\$100.00	\$433.00
04	\$312.32	\$50.00	\$394.45
05		\$1,115.00	\$89.00
06			\$0.00
4th Quarter Totals	\$312.32	\$1,165.00	\$483.45
Grand Total	\$3,213.90	\$4,405.00	\$2,473.62

6/2/2021

Chamber Library FOL

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Monthly Book Sales and Amazon Revenue and Expenditure Report FY 2021

Month	Flash Sales	Book Dealers	Online Book Sales	Chamber of Books	Half Price Books	Floor Book Shelf	Quarter Totals
07	\$10.00	\$0.00	\$0.00	\$0.00	\$20.65	\$0.00	\$30.65
08	\$0.00	\$153.00	\$0.00	\$0.00	\$8.60	\$0.00	\$161.60
09	\$0.00	\$155.00	\$0.00	\$0.00	\$9.05	\$0.00	\$164.05
1Q Totals	\$10.00	\$308.00	\$0.00	\$0.00	\$38.30	\$0.00	\$356.30
10	\$16.00	\$196.00	\$0.00	\$5.00	\$0.00	\$0.00	\$217.00
11	\$6.00	\$95.00	\$421.75	\$121.00	\$0.00	\$0.00	\$643.75
12	\$74.00	\$0.00	\$0.00	\$246.00	\$20.12	\$0.00	\$340.12
2Q Totals	\$96.00	\$291.00	\$421.75	\$372.00	\$20.12	\$0.00	\$1,200.87
01	\$20.00	\$140.00	\$0.00	\$16.00	\$0.00	\$0.00	\$176.00
02	\$0.00	\$0.00	\$0.00	\$208.00	\$0.00	\$0.00	\$208.00
03	\$0.00	\$0.00	\$0.00	\$49.00	\$0.00	\$0.00	\$49.00
3Q Totals	\$20.00	\$140.00	\$0.00	\$273.00	\$0.00	\$0.00	\$433.00
04	\$14.00	\$0.00	\$253.49	\$115.00	\$11.96	\$0.00	\$394.45
05	\$57.00	\$0.00	\$0.00	\$32.00	\$0.00	\$0.00	\$89.00
06							\$0.00
4Q Totals	\$71.00	\$0.00	\$253.49	\$147.00	\$11.96	\$0.00	\$483.45
						Current Total	\$2,473.62

Month	Amazon Added	Amazon Expend.	Amazon Balance
07	\$0.00	\$0.00	\$780.11
08	\$0.00	\$66.51	\$713.60
09	\$0.00	\$0.00	\$713.60
1Q Totals	\$0.00	\$66.51	\$713.60
10	\$0.00	\$16.80	\$696.80
11	\$0.00	\$0.00	\$696.80
12	\$0.00	\$0.00	\$696.80
2Q-Totals	\$0.00	\$16.80	\$696.80
01	\$0.00	\$0.00	\$696.80
02	\$0.00	\$0.00	\$696.80
03	\$0.00	\$0.00	\$696.80
3Q-Totals	\$0.00	\$0.00	\$696.80
04	\$0.00	\$0.00	\$696.80
05	\$0.00	\$0.00	\$696.80
06	\$0.00	\$0.00	\$696.80
4Q-Totals	\$0.00	\$0.00	\$696.80
Totals	\$0.00	\$83.31	\$696.80

Total book sales by various methods

Flash Sales	\$197.00
Book Dealers	\$739.00
Online Sales	\$675.24
Chamber of Books	\$792.00
Half Price Books	\$70.38
Floor Book Shelf	\$0.00

Previous Amazon Balance	\$780.11
Amazon Revenue	\$0.00
Amazon Expenditures	\$83.31
Current Amazon Balance	\$696.80

6/2/2021

**Chambers Library FOL
Monthly Book Donations Report
FY 2021**

*FOL Board Meeting
June 3, 2021*

Month	Book Donations	Individual Book Gifts	Anonymous Book Gifts	Added to Main Collection	Value Added to Coll.*
07	3326	11	0	15	\$423.92
08	2124	4	1	0	\$0.00
09	474	10	0	0	\$0.00
1Q Totals	5924	25	1	15	\$423.92
10	427	9	1	22	\$693.51
11	1243	5	0	24	\$1,319.13
12	1196	5	1	15	\$450.58
2 Q Totals	2866	19	2	61	\$2,463.22
01	271	5	0	36	\$1,197.09
02	23	0	1	0	\$0.00
03	147	1	0	20	\$358.19
3 Q Totals	441	6	1	56	\$1,555.28
04	471	3	0	0	\$0.00
05	1760	6	2	45	\$2,316.47
06					
4 Q Totals	2231	9	2	45	\$2,316.47
Grand Totals	11,462.00	59	6	177	\$6,758.89

* Value added is Amazon market pricing at time of donation for each title added to the Library Collection.

FOL Expenditures

July 1, 2020 - April 30, 2021

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Foundation Acct. S20051

Payment Date	Vendor	Amount	Description	Type
2020-11-10	Sams Club	\$427.78	Snack items for finals week activitiy Library Snack Cart	ProEv
2020-11-12	Walmart	\$94.36	Refreshments for exhibition <i>Oklahoma Muralists</i> event with Bob Palmer	Evnt
2020-11-12	Walmart	\$29.80	Supplies to create the Library Snack Cart	ASup
2020-11-18	Walmart	\$93.50	Additional Snack items for finals week activity Library Snack Cart	ProEv
2021-04-23	Sams Club	\$393.78	Dead and finals week activities for spring 2021 Library Snack table	ProEv
2021-04-28	Sams Club	\$230.36	Dead and finals week activities for spring 2021 Library Snack table	ProEv
2021-05-18	Next Day Display	\$89.99	Banner for us at promotional events	ProIt
2021-05-24	Post Up Stand	\$192.57	Banner promoting library informaiton, social media, website, and informational brocuures	ProIt
2021-03-26	Book Vendors	\$1,902.10	Faculty book and materials grant for both winners	Grnt
	Total	\$3,454.24		

AMAZON Textbook Program (previous balance \$780.11)

Deliver Date	Vendor	Amount	Description	Type
2020-08-04	Amazon	\$ (66.51)	Supplies for interactive exhibit, markers	ASup
2020-10-07	Amazon	\$ (16.80)	Cellophane gift backs for wrapping gifts	ASup
	TOTAL	\$ (83.31)		
	New Amazon Balance	\$ 696.80		

FOL Membership Report June 2021

Current Membership		
	New Members	7
	Renewing Members	15
	On-going Members	63
	Total Members	85
Members By Level of Giving:		Number by Level
	Student Level (\$10)	N/A
	Supporting Level (\$25)	29
	Community Level (\$50)	19
	Library Contributor (\$100)	24
	Library Partner (\$250)	4
	Library Patron (\$500)	4
	Presidential Partner (\$1,000)	3
	Library Benefactor (\$5,000)	2
	Total:	85
Other Membership Statistics:		
	Library Staff Memberships	17
	Pay Roll Deduction Members	22

FOL Membership Report July, 2020

Current Membership		
	New Members	13
	Renewing Members	11
	On-going Members	56
	Total Members	80
Members By Level of Giving:		Number by Level
	Student Level (\$10)	N/A
	Supporting Level (\$25)	28
	Community Level (\$50)	16
	Library Contributor (\$100)	22
	Library Partner (\$250)	6
	Library Patron (\$500)	2
	Presidential Partner (\$1,000)	4
	Library Benefactor (\$5,000)	2
	Total:	80
Other Membership Statistics:		
	Library Staff Memberships	18
	Pay Roll Deduction Members	25

Contest and Events Fall 2020 - Spring 2021:

FALL 2020

Student Involvement Fair Bookface Giveaway, August, 2020

The Library had a table at the Student Involvement Fair in August. We were challenging students to have a Bookface photo taken with one of 11 different book jacket covers we had blown-up. Everyone who participated had their name entered in a drawing to win an Amazon Fire 7 Tablet. We also gave away other freebies, educated students about what the Library has to offer and encouraged everyone to follow the Library on social media. It was a great success with 37 students participating in our challenge. The winner was randomly selected and announced on our Facebook Page via live stream on August 28. The winner was Ryan Lykins, who happens to be a UCO sustainability ambassador student on campus. We were recognized by University Communications and CFAD for doing the best marketing job for the event. It resulted in the Library having the highest social media engage of all the units who participated in the fair that day and garnered many new followers.

Library Lifehack Contest, October 2020

In October, 2020 the Library held another fun contest, Favorite Library Lifehacks. We asked students to share their top tip for using the Library to assist them in their academic pursuits. We offered cash prizes of \$300-1st place, \$200-2nd place, and \$100 3rd place. We were overwhelmed with the response. When the contest closed on Oct. 30, 116 tips had been submitted by 51 students, who were allowed to submit more than one tip.

Three library staff members volunteered to serve as judges in selecting the winners. It was a difficult job with all the great tips that were submitted. The winners were announced on the Library's social media on Friday, Nov. 6. Below is the list of winners and their tips. We have been sharing many of the tips we received on our social media channels. We also used 3 tips as part of our Spring contest. A big thank you to all the students who participated.

1st Place: Jack Cheatham

Tip: Since Max Chambers Library is part of the OK-SHARE network, ask the front desk for an OK-SHARE library card (for free!) This gives you access and check-out privileges at other university libraries in Oklahoma, like OU and OSU!

2nd Place: Dalton Payne

Tip: Use the library's lockers to safely store items you don't want to lug around with you while you're on campus.

3rd Place: Emily McGough

Tip: If you've been studying too long and need a small break, just take a trip up the staircase. You'll be out of breath and miss reading real fast. Trust me, it works.

Oklahoma's Indigenous Muralists During the New Deal Era, November 12, 2020

On Thursday, November 12, the Library held its first in person event since the pandemic began last Spring semester. An exhibition that included a talk by noted artist, author and UCO Faculty Emeritus from the Art Department, Bob Palmer as well as an art exhibit highlighting the work of mural artists delight a small audience of Palmer fans. With seating set for social distancing and everyone wearing masks the audience was entertained by Dr. Palmer's usual wit. Palmer was promoting his first book on the murals he has painted, called *Painting Oklahoma and Beyond*.

In addition to the presentation guests were treated to an exhibit curated by Archives Specialist Kristi Kohl. The exhibit titled [Oklahoma's Indigenous Muralist During the New Deal Era](#) highlighted the work of Native American artists who painted murals for the Works Progress Administration (WPA) part of the New Deal package in the 1930s. Included were works by Stephen Mopope and Monroe Tsa Toke, two of the noted Kiowa Five, championed by Oscar Jacobson who was also represented in the exhibit. Other noted artists on display included Fred Beaver, Acee Blue Eagle and Woody Crumbo. The art exhibit can be viewed at the link above.

After the presentation Palmer was available to sign copies of his book. Many people in attendance provided positive feedback about the event and said they have missed having in person events and were delighted to attend. Individually wrapped refreshments were sponsored by FOL. View a clip of the event on the Library's Facebook page #UCOLibrary or on [YouTube](#).

Finals Week Activities Snack Cart, November 16-20, 2020

During the last full week on campus, just before Thanksgiving break, FOL sponsored its finals week activities. Because of COVID-19 we were required to provide food that was pre-packaged. One of our library carts was cleverly turned into a light up snack cart and wheeled around the library twice a day all week by Jeff Musslewhite and Olivia Potter giving away free snacks. Students were delighted with all the various goodies piled high on the cart. At the end of the week there were still snacks left so a table was stationed on the 1st floor under the digital monitor where students could help themselves to snacks. The snack baskets were continually refilled until all the treats were gone. FOL sponsored the snacks

SPRING 2021

Faculty Book and Materials Grants, February, 2021,

This year's winners of the FOL sponsored Faculty Book & Materials Grants were: David Chapman, Ph.D., Associate Professor, Finance Department, and Justin Olmstead Ph.D., Associate Professor, History & Geography Department, won for their joint submission requesting titles in the area of Protective Security, an emerging field of study in the U.S. that explores ways to deter terrorist attacks against crowded places.

LaDonna McCune, Ed.D., Associate Professor, Sociology, Gerontology, and Substance Abuse Studies, was the other winner with her proposal requesting materials to support the newer graduate program Addictions' Counseling that will strongly support our veteran population and their families.

EXHIBITS

We have always included speakers with our exhibits and made them exhibitions providing an educational opportunity and serving refreshments sponsored by FOL afterwards to encourage further conversations. However, because we had complaints after the Palmer event in November, 2020, it was decided no more events would be scheduled until it could be done without masks being required. So, the following exhibits were presented without opening exhibitions. We will be returning to our regular format this fall.

History of UCO's Black Fraternities and Sororities Exhibit, February, 2021,

The Chambers Library celebrated Black History Month with an exhibit titled [The History of UCO's Black Fraternities and Sororities](#). On display were images taken from the *Bronze Book*, *Vista* and the Archives Historical Photograph Collection highlighting nearly sixty years of Black fraternities and sororities membership, events, and community service. The exhibit was very well received around campus especially with our African American faculty and staff. Images and more information about the exhibit can be found at the link above.

100+ years of Athletics at UCO Exhibit, March, 2021,

In March to honor of Women's History Month, images from the Archives Historical Photograph Collection and from UCO's Photographic Services Department were exhibited in March to celebrate [100+ Years of Athletics at UCO](#). The exhibit shared the evolution of athletics and sports for Central women.

This exhibit is now on display in Old North on the 4th floor. An online version can also be viewed on the archives webpage at the link above.

Student Giveaway, April, 2021

To help boost the following for our new Chamber of Books Facebook page we held a student giveaway in April. We worked hard this past year building the new online bookstore as we pivoted from selling donated materials in -person to online. We asked students to go to the Chamber of Books Store Facebook page and like, follow and comment on a poll we were taking. Everyone who left a comment won a prize; their choice of a power bank, flash drive, muleskine notebook, or a tote bag. The names of all those who commented on our poll were then entered into a drawing for the grand prize of a Kindle Paperwhite eReader. Joseph John was the lucky winner of the eReader.

In the poll we listed 3 library lifehacks (taken from the fall contest) and asked student to vote on their favorite and tell us why. The 3 library lifehacks were:

- A. Research databases in every subject so I don't have to pay for scholarly articles.
- B. The Library has many textbooks you can check out, and save money.
- C. The library chat option when you need help but can't come to the library.

The overwhelming winner of our poll was A. Students told us how they used the databases for all their research needs and they appreciate not having to pay for scholarly articles. Students had until May 1, 2021 to come to the Archives and pick-up their prize.

Library Snack Table, April, 26 – May 7, 2021,

FOL sponsored a Free Snack Table on the first floor of the Library. Students could help themselves to a variety of snacks some healthy and some decadent. The table was up all day everyday for the full two weeks with refills happening in the morning, at noon and in the late afternoon. We asked students to keep their selection to two items per visit to ensure there was enough for everyone. This took the place of the usual Pizza Night and Coffee Bar since we were restricted to pre-packaged food. Students missed Pizza Night so we hope to bring it back in fall 2021.

**Chambers Library FOL
Budget Proposal for
FY 2022**

*FOL Board Meeting
June 3, 2021 via Zoom*

PROGRAMMING	Unit	Projected Cost
Faculty Book Grants	2 @ \$1000	2000
Student Contests Prizes:	2 @ \$600	1200
FOL Events & Activities	4 @ \$200	800
Start of Academic Year:		
Student Activity	New	400
Finals Week Activities:		
Pizza Night	2 @ \$600	1200
Coffee Bar	2 @ \$500	1000
Board Meetings	2 @ \$100	200
PROMOTION & ADVERTISING		
Promotional Items		1500
Social Media Advertising		200
Posters & Flyers		400
Newsletter Production	2@\$100	200
Mailings		200
OPERATING EXPENSES		
Administrative Costs		300
(envelops, labels, decorations, etc...)		
GRAND TOTAL		9600