

BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA

The meeting of the Board of Regents of the University of Oklahoma was held on Wednesday, June 24, 1942.

The following members of the Board were present: Regent Harrington Wimberly, President, presiding; Regents Hopper, McBride, Craig, and Noble.

Regent Wimberly called attention to the minutes (Page 1164) referring to Dean Carson where he raised the question as to the possibility of receiving part salary from the University in case he accepted a commission in the Navy to assist in the Naval program, in an amount sufficient to make up any discrepancies between his present salary and the salary he would receive from the Government. The minutes stated "that the Board would not be averse to such an arrangement as outlined".

There was a discussion concerning this matter following which Regent Hopper made the motion which was seconded and unanimously carried "that it be the policy of the Board of Regents not to supplement the salary of any member of the faculty or employee entering military service and that no such arrangement be made in the case of Dean Carson or any other case".

Following the adoption of the above motion, the minutes of the meeting on June 1, 1942, were approved, each member having been furnished a copy previously.

President Brandt discussed the question of curriculum revision and coordination for the University and read the following:

THE REGENT COMMISSION ON CURRICULUM AND COORDINATION

The Board of Regents reaffirms its approval of November 7, 1941, regarding the necessity for curriculum revision and coordination; but it herewith discharges with its thanks the presidential Commission on Curriculum Revision and hereby creates a Commission of five members of the Faculty to be named by the President and to be approved by the Board, to make an exhaustive study of the curriculum of the University in the undergraduate level, to recommend consolidations and coordination, so that the work of the University may be functionally more efficient and economically sounder.

The Commission shall have the power to summon Deans, Departmental Chairmen, Divisional Chairmen, and School Directors, as well as faculty members, shall have access to all minutes of college and school faculties, and is hereby empowered to make recommendations to the President and to the Board of Regents through the President.

The Commission shall first determine, in consultation with Departments, Divisions, Schools and Colleges, and the President the function of the University and the function of component parts of the University; and thereafter, it shall determine to what extent the curriculum of the University discharges such function. The Commission shall give serious consideration to previous curriculum studies and may embody such research already done as it thinks desirable.

It should be the aim of the Commission to ascertain in what manner the curriculum of the University may encourage independent thinking on the part of undergraduates to the end that they may become better citizens.

The Commission is further charged with the responsibility of investigating the standards for the Master's Degree and the Doctor's Degree, and to recommend improvement of standards, should such be required.

The Commission may employ, if funds permit, and if such employment is found necessary, a research consultant.

The Commission is finally directed to investigate the relationship of professional schools within colleges, both to determine whether such schools should remain with the Colleges, or should be independent, and whether such professional schools should remain on the undergraduate level or be gradually advanced to the graduate level.

The Commission shall report at least quarterly to the Board of Regents. Its members shall be relieved of at least part of their teaching responsibilities. The sole responsibility of the members of the Commission shall be to the President and to the Board of Regents of the University.

The motion was made, seconded, and carried, that the commission on curriculum revision, appointed on November 7, be discharged and that the proposal as outlined be approved with the additional provision that the commission of five members to be named by the President shall make a report within one year and that the findings and recommendations of the commission shall be confidential until approved and announced by the Board of Regents.

President Brandt discussed the creation of divisions in the freshman and sophomore years and read the following proposal:

PREFACE: The creation of the University College, with its delegates named to represent disciplines, presupposed that within the first two years of the University the departments, i.e., the disciplines broken into narrow administrative units,

would cease to exist and, instead, ~~and, instead,~~ divisions representing the disciplines would become the policy-making units. It seems vital that the Board of Regents take immediate steps to implement this basic principle of the University College.

PROPOSAL:

1. Departments and departmental organizations, as they now exist within the University as a whole, are abolished in the freshman and sophomore years.

2. Schools within colleges shall become upper division schools and cease functioning on the University College level, except that the University College shall continue giving such courses as may be required by the school.

3. Four divisions are hereby created within the University College:

- (a) Division of the Humanities
- (b) Division of the Social Sciences
- (c) Division of the Natural Sciences
- (d) Division of the Physical Sciences

4. During the calendar year 1942-43 the President of the University shall serve as chairman of each division, and may continue to serve as such until the divisional organizations are perfected. Each division shall meet at least once monthly, and oftener at the call of the chairman.

5. It shall be the function of the divisions to direct the attention of undergraduates to the fundamental aims of education and to guide undergraduates in consultation with the University College in basic work leading to continuation in upper division colleges or in the professional schools.

6. The division shall exercise all functions within the University College heretofore exercised by the several departments. The chairman of each department which has gone into the making of the division shall attend meetings of the division, although he shall not have a vote unless he is an active member of the division.

7. A voting member of the division is any faculty member with the rank of instructor or above who gives instruction on the freshman and sophomore level.

8. The President of the University, in consultation with the chairman of the various existing departments, shall determine the composition of each division.

9. The division will be the electoral body to choose the delegates from the disciplines for the University College.

On motion by Regent Craig, seconded by Regent McBride, it was voted that the proposal as outlined be approved.

President Brandt reported the death of Charles M. Perry, Professor of Philosophy in the University since 1923, on Thursday June 11, 1942.

Recommended that the President of the University convey to Mrs. Perry on behalf of the Board of Regents their sympathy in the death of Mr. Perry.

Approved.

President Brandt called attention to the plans and specifications of the Research Institute Building prepared by the architects. It was voted to appoint a committee of the Board to meet with Dean Dodge, Professor Schriever, and the President of the University to go over the plans and specifications with the power to approve the same.

The Chair appointed the following members to serve on this committee: Regents Craig, McBride, and Hopper.

President Brandt reported a vacancy on the Board of Control of the Will Rogers Memorial Scholarship Fund, the term of Mr. W. C. Kates of Claremore having expired on June 5. The resolution of the Board provides for the appointment of members of the Board of Control.

The name of N. G. Henthorne was placed in nomination for membership on the Board of Control from June 5, 1942, for a five-year term.

A motion was made, seconded, and unanimously carried that Mr. Henthorne be named on the Board.

President Brandt reported that the Board of Control of the Will Rogers Memorial Scholarship Fund, authorized by resolution of the Board of Regents to invest the fund in accordance with the provisions of the trust agreement, has invested the funds in various securities. At the meeting of the Board of Control on May 29, it was voted to sell certain securities among which were fifty shares of common stock of the National Biscuit Company issued October 10, 1938. The resolution appointing the Board of Control and authorizing the investment of funds does not specifically authorize the Board to sell and reinvest.

President Brandt recommended that the Board of Regents adopt a resolution to take care of this situation. The following resolution concerning the building and loan stocks was proposed, and on motion by Regent Noble was unanimously adopted:

RESOLUTION

BE IT HEREBY RESOLVED THAT, we, the Board of Regents of the University of Oklahoma, do hereby authorize and empower the Board of Control of the Will Rogers Memorial Scholarship Fund to sell or surrender the following Building and Loan shares of stock: Federal Savings and Loan Association of Tulsa, \$2,000.00 (Certificate No. 6511), Home Federal Savings and Loan Association of Tulsa, \$2,000.00 (Certificate No. N976), Osage Federal Savings and Loan Association of Pawhuska, \$2,000.00 (Certificate No. 482), Home Federal Savings and Loan Association of Ada, \$2,500.00 (Certificate No. 238), Stillwater Building and Loan Association of Stillwater, \$2,500.00 (Certificate No. 3298), and by these presents we do hereby ratify and confirm the sale of the said shares; and

Be it hereby further resolved that Emil R. Kraettli, Secretary of the Board of Regents of the University of Oklahoma, and Secretary of the Board of Control of the Will Rogers Memorial Scholarship Fund, be and is hereby authorized and empowered to endorse by, and on behalf of said board or boards, the stock certificates mentioned above held by the said Board of Control of the Will Rogers Memorial Scholarship Fund, and by these presents we do hereby ratify and confirm the said endorsement of the said shares; and

Be it further resolved that the President and the Secretary of the Board of Regents of the University of Oklahoma be and are hereby empowered to certify the action hereby taken to the companies above named and to the officers of the Board of Control of the Will Rogers Memorial Scholarship Fund.

(Signed) Harrington Wimberly
President

(Signed) Emil R. Kraettli
Secretary

Date June 24, 1942

The following resolution concerning the sale of the National Biscuit Company stock was, on motion by Regent Noble, unanimously adopted:

RESOLUTION

BE IT HEREBY RESOLVED THAT, we, the Board of Regents of the University of Oklahoma, do hereby authorize and empower the Board of Control of the Will Rogers Memorial Scholarship Fund to sell the fifty (50) shares of the National Biscuit

Company (Certificate No. H330866) and by these presents we do hereby ratify and confirm the sale of the said shares; and

Be it hereby further resolved that Emil R. Kraettli, Secretary of the Board of Regents of the University of Oklahoma, and Secretary of the Board of Control of the Will Rogers Memorial Scholarship Fund, be and is hereby authorized and empowered to endorse by, and on behalf of said board or boards, the stock certificate (H330866) of the National Biscuit Company held by the said Board of Control of the Will Rogers Memorial Scholarship Fund, and by these presents we do hereby ratify and confirm the said endorsement of the said shares; and

Be it further resolved that the President and the Secretary of the Board of Regents of the University of Oklahoma be and are hereby empowered to certify the action hereby taken to Harris-Upham and Company, the stock certificate transfer agent, and to the officers of the Board of Control of the Will Rogers Memorial Scholarship Fund.

(Signed) Harrington Wimberly
President

(Signed) Emil R. Kraettli
Secretary

Date June 24, 1942

President Brandt recommended that Elizabeth Jordan, Associate Professor of English on leave of absence since 1938, be given the title of Emeritus Professor of English without salary, effective September 1, 1942. She came to the University in 1918.

In 1938 Miss Jordan, realizing that she was not very strong, asked and received a leave of absence without pay. This leave has been renewed each year since that date. In 1938 Miss Jordan could have taught two years longer at her full salary of \$2,508.00 a year. If the University had followed its usual practice, Miss Jordan in 1941 could have gone on half-time and half-pay. With the money we would have paid her, therefore, we have been able to hire younger and more vigorous teachers.

For twenty-one years (1918 to 1938) Miss Jordan was an able and faithful member of our faculty. When she felt she was unable to continue her work, she virtually retired, asking nothing in return except to retain her status as a member of the faculty. It seems to me that the University can well acknowledge her services by appointing her professor emeritus.

Miss Jordan wishes to continue her connection with the University. She considers Norman her home. Since 1938 she has visited many libraries looking for material on Poe. No doubt, her status as Associate Professor on leave has helped her in securing the privileges of working in some of these libraries.

President Brandt recommended further that her leave of absence without pay be continued.

The recommendation was unanimously approved.

The following temporary appointments were submitted by President Brandt:

Milton Hopkins, Associate Professor of Botany, \$150.00 for the month of June. Mr. Hopkins is making a catalogue of the Bebb Herbarium recently acquired from the estate of Mr. Robert Bebb, deceased of Muskogee, Oklahoma.

Orie J. Eigsti, Associate Professor of Botany, \$236.00 for June and July, 1942, to continue his research on Colchicine treatment of plants. The Carnegie Foundation has renewed its grant of \$1,000.00 to assist in the work that is being done by Mr. Eigsti.

L. A. Comp, Engineer, Wind Tunnel, \$225.00 a month for June, July, and August, in place of Lawrence Cherry, previously appointed but called for military service. His salary is to be paid from the engineering maintenance fund.

Charles H. Bumstead, Assistant Professor of Psychology, \$216.66 a month for June, July, and August, replacing John Malone who has been called to military service. Mr. Bumstead has been transferred from the Psychology Department to the Extension Division for the school year of 1942-43, and his services are required during the summer months in the Short Course Department.

J. P. Blickensderfer, Professor of English, Dean-elect of the University College, \$200.00 for June. Mr. Blickensderfer's salary as dean does not begin until July 1. He is working on the University College program and schedule.

William Baxter, Assistant Professor of English, at \$125.00 for June and July. Mr. Baxter is assisting Mr. Blickensderfer.

Evelyn Lorenzen, Machine Operator, Comptroller's Office, \$100.00 for June.

Mary Bess Ray, Stenographer, College of Engineering, \$90.00 a month for June and July.

Dorothy Louise Lockett, Stenographer, Correspondence Study Department, \$85.00 for June.

William B. Hill, Office Engineer, University Utilities, \$150.00 for June.

Alice Dunlap, Stenographer, University Utilities, \$100.00 for June.

Mrs. E. C. Gleason, Cataloger for Books Abroad, \$69.50 for June and July.

Fred R. Mouck, Instructor in C.P.T. Ground Courses, \$225.00 a month for June, July, and August.

Martha Teagardin, Stenographer, part time, C.P.T., \$35.00 for June, July, and August.

R. V. James, Coordinator, Director of C.P.T., at \$60.00 for June, July, and August.

H. L. Campbell, Assistant in Landscape Department, University Utilities, at \$80.00 for June, Replacing John F. Tarbett, resigned.

The motion was made and seconded that the appointments be approved.

Regent McBride requested that he be recorded as voting "No" on the appointment of Mr. J. P. Blickensderfer for the month of June, 1942.

The appointments were approved.

Recommended that G. A. Van Lear, Jr., Professor of Physics, be granted leave of absence without pay from September 1, 1942, to September 1, 1943. Mr. Van Lear will conduct war research under the auspices of the National War Research Committee.

Approved.

President Brandt reported that Mr. Van Lear's leave of absence would create a vacancy in the chairmanship of the Department of Physics and nominated William Schriever, Professor of Physics, as chairman for a three-year term.

The nomination was approved.

Recommended the appointment of Ira M. Freeman as Assistant Professor of Physics on a one-year appointment at a salary of \$2,400.00 on a nine-months basis beginning September 1, 1942. President Brandt

stated that Mr. Freeman had visited the University on invitation of the Department of Physics and that his appointment is recommended by the staff of the Physics Department, Deans Meacham, Blickensderfer, and Adams, Professors Houston of the Chemistry Department and Hassler of the Mathematics Department.

The appointment was approved.

President Brandt reported with reference to the Y.M.C.A. and the Y.W.C.A., stating that at the close of the fiscal year ending June 30, 1941, the Y.M.C.A. had a deficit of \$988.51. This amount had been advanced by the University. The deficit has now been reduced to \$101.27.

Recommended that the University assist the Y.M.C.A. in clearing up this deficit by increasing the salary of Mr. Murphy who will spend practically his entire time in student employment during the months of July and August by \$66.67 for the month of July and \$29.17 for the month of August. In other words, Mr. Murphy will receive a salary of \$150.00 for July and \$112.50 for August. His salary this year has been \$155.55 but will be reduced to \$83.33 a month for the remainder of the next fiscal year.

Approved.

Recommended, also, that the salary of Miss Helen Ruth Holbrook, Secretary of the Y.W.C.A. and Secretary of Employment for Women, be fixed at the rate of \$173.33 a month for July and August.

This will in effect increase the budget allocation of \$1,000.00 to \$1,180.00.

Approved.

The following resignations were reported:

John F. Tarbet, Janitor in the Department of University Utilities, effective June 1, 1942.

~~Charles~~
Clifford Huddleston, Janitor in the Department of University Utilities, effective June 1, 1942.

On motion, the resignations were accepted.

President Brandt reported on the summer school enrolment, the total being 1,853 resident students as against 2,146 last summer. The largest decrease in enrolment is in the Graduate School, the enrolment being 579 as against 1,117 last summer.

President Brandt discussed the budget for the summer school and read the following communication:

"At the meeting of the Board of Regents on March 27, the summer school appointments were presented for approval, the recommendation being that the salaries for individual teachers be fixed for the months of June and July on the basis of ninety percent of the teacher's salary during the regular school year, in accordance with the recommendation of the summer school committee under Section 3, Page 2, "The salary scale and budget".

"The following is a copy of the motion adopted by the Board of Regents:

'That the summer school budget as submitted by the President and recommended by him for adoption which sets out the names of the summer school faculty and the salary schedule based on ninety percent of the regular salary be approved, subject to these two provisions:

'First, that the salary of each individual faculty member be fixed in accordance with the regulation of the summer school committee under Section 3, Page 2 -- THE SALARY SCALE AND BUDGET.

'Second, that in no event shall the amount of money expended in the summer school for salaries exceed the available state appropriation of \$37,000 plus the amount of fees collected for summer school instruction, it being understood that no teacher shall be paid in excess of ninety percent of his regular salary; provided further that, if any policy is adopted by the Board of Regents relative to placing deans who are teaching in the summer school on a twelve months basis, a proportionate adjustment will be made in the summer school budget.'

"In making plans for the summer school, the committee anticipated a decrease of twenty percent in enrolment from last summer when there were 2,146 students, the estimate for this summer being 1,717 students. the actual enrolment is 1,853 for this summer.

"The total income from fees at \$3.50 per credit hour was \$41,780.00.

"We find there is a marked variation in the enrolment by departments due to the war situation. There is an increase in the enrolment in engineering, mathematics, chemistry, physics, and English. The enrolment in history, the College of Education, Fine Arts, and some of the other departments not directly related to the war program are below normal. The

general average of the entire summer school is above the eighty semester hours per teacher.

"The total salaries for summer school teachers on the ninety percent basis for the month of June is \$34,982.00 and for the month of July, \$32,512.67. The July payroll will be changed somewhat because several of the teachers in the College of Fine Arts are paid in proportion to the fees collected from private pupils. The total increase, however, will not exceed \$1,000.00. The budget for the summer school will require less than the \$37,000.00 authorized by state appropriations."

He recommended that the resolution of the Board adopted at the meeting on March 27 be modified to permit payment of salaries on the basis of ninety percent of the regular salary in view of the fact that the average for the entire faculty will be above the minimum of eighty semester hours per teacher.

He pointed out that the summer school committee had made a sincere effort to adjust the program to meet the present situation but that in some departments which were vital for a well-rounded summer session and which normally had heavy enrolments, there was a substantial decrease this summer.

Regent McBride moved "that the salaries of the summer school teachers be approved on the basis of ninety percent of the regular salary".

Regent Noble amended the motion with the consent of Regent McBride by adding "with the understanding that this policy is subject to review before plans for the next summer session are made".

On the vote on the motion as amended, all members voted "Aye". Motion carried.

The Board recessed at 12:30 p.m. for lunch in the Oklahoma Memorial Union Building. J. L. Lindsey, Comptroller of the University, attended the luncheon.

The Board reconvened at 1:30 p.m. in the President's Office.

President Brandt recommended that Lawrence "Jap" Haskell, Director of Intercollegiate Athletics, be granted leave of absence without pay, effective July 1, 1942, and that such leave continue for the duration of the war. Mr. Haskell has been commissioned a lieutenant in the United States Navy Aviation Training Program.

The leave of absence was approved.

President Brandt recommended that Dale Arbuckle be appointed Acting Director of Intercollegiate Athletics, beginning July 1, 1942, and that his salary be increased in the amount of \$500.00 a year, making

a total salary of \$4,100.00 for the year beginning July 1, 1942. There was a discussion concerning this appointment. At the suggestion of Regent McBride, the matter was passed over for further consideration later.

President Brandt called attention to the housing regulations, a copy of which had been sent each member of the Board and recommended their adoption. The regulations are as follows:

REGULATIONS FOR APPROVED HOUSES

Standards for House Itself

1. Students may live only in houses approved by the University Housing Committee.
 - a. Men and women students shall not reside in the same house. (The only exception which shall be considered is in the case of a man working for his room and board in an approved house for women. In this case he must be housed on a separate floor and have separate bath facilities. Such an arrangement must be first approved in the office of the Counselor of Women.)
 - b. A householder, whose house is approved for University students, may not rent any part of her house to faculty members, married persons, or persons outside the University.
2. Apartments, including garage and duplex arrangements, will not be approved.
3. There shall not be more than eight persons to use one bath room, or one complete set of bath facilities. This number of persons includes students and members of the householder's family.
 - a. A sufficient supply of hot water shall be provided for the lavatory morning and night, and for daily baths.
4. Each house shall have a telephone for local calls. (It shall not be used for long distance calls except by permission of the householder. Payment of long distance toll charges should be paid immediately to the householder).
5. A house of more than two stories shall have a fire escape, in accordance with state law.
6. Premises surrounding the house shall be kept hygienically clean.

7. Lights in the halls and bathrooms shall be left burning all night, or convenient switches must be provided.
8. Each window of the house must be well screened.
9. Each house accommodating six or more students shall have a bulletin board for displaying these housing regulations and other University notices.
10. No basement rooms will be approved for women students. Only those basement rooms which meet standards of lighting, ventilation, heating, and sanitation will be approved for men students.

Additional Requirements for Women's Houses

1. A householder must have at least three rooms to rent in order to be on the approved list.
2. Adequate parlor space shall be provided for women students and their guests.
3. No student room shall have an outside entrance.
4. All outside entrance doors must be equipped with tumbler locks.
5. University approved lighting must be installed on all fire escapes.

Standards for Student Rooms

1. Not more than two students shall occupy one room.
2. It is preferred that each student have a single bed. Eventually only such beds will be approved.
3. Other furnishings of the room shall be: one large or two small study tables or desks; adequate closet space; two straight chairs; one easy chair; dresser with a good mirror and adequate drawer space; a workable shade on each window; curtains; individual towel racks on the inside of the closet door.
4. All mattresses shall have removable, washable slip covers.
5. Where there is not central heating, it is important that each gas stove be equipped with an outside vent.
6. An even temperature of 68 to 70 degrees shall be maintained in the room from 6:30 a.m. until 11:00 p.m. on week days, and until 12:30 p.m. on Friday and Saturday.

7. There shall be no cooking and sleeping in the same room.
8. Student cooking privileges cannot be allowed where there is no separate sink and daily garbage disposal.
9. The illumination for the study table shall be uniform over the table area and shall be approximately 10-20 foot candles. It is recommended that each room be supplied with a study lamp which has been designed by the Illuminating Engineering Society. It is known as the IES lamp and is manufactured by a number of different companies.
10. The householder is expected to clean bathrooms, halls, stairways, and living rooms daily, and student rooms at least once a week. Each room must be thoroughly cleaned at the beginning of each semester.

Householder's Obligations

1. The householder shall make application for room inspection and approval each year between August 1 and August 15, and for the summer term between May 15 and June 1. Householders who keep men students during the regular school year will not be permitted to keep undergraduate women students during the summer term. Applications for inspection shall be made to the chairman of the Student Housing Committee, Telephone 900, Station 200. There will be no mid-year approval.
2. A householder must accept her duties as a full-time responsibility, and have no outside employment.
3. A householder shall enforce the following regulations, with regard to dating in women's houses:
 - a. She shall remain at home and act as hostess during dating hours and shall lock the house at closing time. These duties shall not be delegated to another person.
 - b. At men's houses where women board, the householder shall see that the latter leave the premises not later than 7:30 p.m.
 - c. If men students desire to have dates at their rooming house, the householder shall make special arrangements with the Counselor of Men.
4. The householder is expected to maintain quiet hours for study during the evening. In case of excessive noise and unruly conduct in the house, the householder should telephone No. 900 and ask for a special officer.

5. It is the responsibility of the householder to see that students go to the infirmary in case of illness, and to report such cases to the Counselor's office.
6. The householder should report to the Counselor's Office any student cutting classes excessively.
7. In boarding houses, all food handlers, including the householder, shall go to the infirmary at the beginning of each school year for a medical examination and shall keep the certificate on display.
8. Members of the householder's family, as well as guests, are required to adapt themselves to rules governing the quiet hours of the students.
9. If it is necessary for a householder to be away overnight, she must secure a dependable substitute, and make arrangements in the office of the Counselor in advance.
10. A householder's record must be clear with the Retail Credit Association.

The Student's Obligations

1. The student, whether undergraduate or graduate, is required to live in a house approved by the University.
2. The student is expected to abide by rules for study and dating hours as well as other rules prescribed by the student governing associations.
3. The student is expected to show consideration for the rights and well being of all persons living in the house.
4. The student shall pay for breakage over and above reasonable depreciation.
5. The student shall be responsible for keeping the room in good order daily.
6. The student shall have no overnight visitors except by arrangement with the householder.
7. The student must pay his bills promptly.
8. The student shall not keep firearms in his room.

Removal From Approved List

The housing committee reserves the right to remove any house from the approved list during the school year for failure to maintain any of the housing standards, to fulfill any of her

stated obligations, to attend householders' meetings, to cooperate with the University authorities or student government associations, or, to report to the Counselor flagrant violations of University regulations.

Moving

A student may change his residence at the end of a semester without permission from the Office of the Counselor. In such a case, however, he must give the householder a ten-day notice of intention to move.

A student may not change residence during a semester under any circumstances whatsoever without first securing permission from the Office of the Counselor. Such permission will be granted only after the householder has been consulted in the matter and a moving permit signed.

Contracts

Room contracts are available in the Offices of the Counselors. The University authorities will not be responsible for the settlement of a difficulty unless a contract has been signed by the householder and student.

Quotation of room rent should be on a semester basis. This should be stated in the contract and arrangements made as to the frequency of payments.

The University will assist in collecting board and room bills, but it does not guarantee payment. Bills should not be allowed to become delinquent more than thirty days. They must be reported to the Office of the Counselor in writing at least ten days before final examinations. Statement for breakage or damage to property beyond normal wear should be presented to the student within fifteen days and a copy filed with the Office of the Counselor.

On motion by Regent Hopper, the housing regulations were approved.

President Brandt reported that work on the N.Y.A. Dormitories would be discontinued on Friday, June 26, 1942, and that the only way they could be completed this year would be through a deficiency appropriation from the Governor. He stated that through the appropriations made in the Eighteenth Legislature, Senate Bill No. 62, \$40,000.00 was made available for the purchase of basic materials, it being understood that the N.Y.A. through a work project would supply the labor. It was anticipated that 100 N.Y.A. boys would be engaged in the project but there were never more than fifty and for the most part considerably less than that number. The work has, therefore, progressed very slowly. Only one dormitory was started and the mess hall.

He stated that at his suggestion Senator Nance had approached the Governor concerning funds to complete the dormitory and the mess hall and that the Governor had expressed a willingness to provide the necessary funds.

It was estimated that to complete the dormitory and the mess hall and to provide equipment would require a total of \$39,236.00.

President Brandt stated that in his opinion, it would be desirable to add another floor unfinished to the dormitory and in that way provide space to ultimately house 42 additional men. To erect the walls, install windows, roughing in for plumbing and wiring, would require \$4,570.00 additional.

Following a discussion of this matter, it was voted to request of the governor the total amount required to complete and furnish the buildings, including the third floor, or a total of \$43,806.00; but if he is not favorable to adding the additional floor, the request be for \$39,236.00.

The following resolution was adopted, it being understood that the amount to be inserted would depend upon the Governor's willingness to supply the funds:

RESOLUTION

WHEREAS the Eighteenth Legislature of the State of Oklahoma, by Senate Bill No. 62, approved June 4, 1941, (Session Laws of Oklahoma, 1941, page 519) provided funds in the amount of \$40,000.00, for allocation for the purchase of basic materials to be used in the construction of student housing units on the campus of the University of Oklahoma; and

WHEREAS said appropriation and allocation were made with the understanding that the National Youth Administration had estimated that there would be no difficulty in furnishing the workers to erect and complete the said housing units; and

WHEREAS the University of Oklahoma has purchased, through the State Board of Affairs, the said \$40,000.00 worth of materials; and

WHEREAS that National Youth Administration has been unable, because of the war and the need for workers in defense industries, to supply the labor to complete the housing units which have been begun; and

WHEREAS said housing units are specially needed for the protection and comfort of students at the University of Oklahoma, which need has been increased by the establishment of military units at and near the campus; and

WHEREAS House Bill No. 539, approved June 5, 1941 (Session Laws of Oklahoma, 1941, page 537) makes an appropriation of \$300,000.00 to the Governor's Contingency and Emergency Fund for the fiscal year ending June 30, 1943, which the Governor may use and expend to defray expenses arising by reason of contingencies or emergencies for which provision has not been made:

BE IT THEREFORE RESOLVED, by the Board of Regents of the University of Oklahoma, that the Honorable Leon C. Phillips, Governor of the State Of Oklahoma, be and he is hereby respectfully requested to allocate to the Oklahoma State Regents for Higher Education for reallocation to the University of Oklahoma the sum of \$39,236.00 (or \$43,806.00) to be expended in the completion of the said housing unit, the said sum to be expended substantially as follows:

For labor	\$20,380.00
For material	2,856.00
Total for completion of two buildings	<u>\$23,236.00</u>
(Erect walls, exterior windows, extend plumbing, etc., for the third floor to ultimately provide accomodations for 42 additional boys	\$ 4,570.00)
For dining room, kitchen equipment, including chairs, dishes, silverware, tables, etc. to accommodate the messing of 200	\$ 9,000.00
For furniture and equipment for one dormitory	\$ 7,0000.00
Total for furniture and equipment ...	\$16,000.00
Total required for completion of work	\$39,236.00
	or
	(\$43,806.00)

BE IT FURTHER RESOLVED THAT the Honorable Leon C. Phillips, Governor of the State of Oklahoma, be requested to execute a certificate setting forth the amount so allocated for reallocation, the said certificate to be filed with the State Auditor, and that the said funds be made available for the purpose above stated.

Regent Hopper and President Brandt were designated to confer with the Governor concerning the matter.

President Brandt proposed that the dormitory be named "Jefferson House", stating that Thomas Jefferson was the first American to interest himself in the education of the poor as well as the rich.

No action was taken on this proposal.

In the operation of the house, he suggested the following plan:

1. The House shall be reserved solely for freshmen men.
2. A resident Master who shall be a member of the Faculty shall be named by the President, with the advice and consent of the Board of Regents. The duties of the Master shall be to supervise the educational and social program of freshmen members of the House. The Master shall receive board and room for himself and his family during the year and he may receive a small salary.
3. Assisting the Master shall be at least one bachelor faculty member who may be especially employed for the purpose of acting as educational advisor for freshmen. He shall be selected by the President of the University and the Dean of the University College, with the advice and approval of the Board of Regents. Assisting this Proctor shall be one or more Graduate students, whose duty shall be educational advisors.
4. Board and room shall be kept at a low minimum, although the room rent shall be calculated to build up an adequate sinking fund and permit establishing a reserve fund for lecturers, etc., which the Master and Proctors may deem necessary. Food prices shall be assessed on a prorata basis.
5. The general management of the House shall be, temporarily, under the direction of the Counselor of Men, pending completion of final details after a thorough survey of problems involved by extension of the University assuming control over more housing space.
6. The function of the House shall be primarily that of aiding the University College to inculcate sound educational principles and intelligent moral guidance to freshmen, who in the average American college and university, are usually allowed to shift for themselves. The secondary function of the House shall be to provide accommodations which are conducive to a life of learning. The third function shall be to provide a balanced social life.

President Brandt stated further:

"It will be noted at once that we are now talking, not about 'dormitories' but education. The word 'dormitory' means a place in which to sleep; education has been sleeping all too long. Secondly, this is not a 'hall'. A hall is too likely to be a social center. We are talking of 'houses' where students meet to learn the continuing art of living. Here we will begin to see, in actual operation, what the University College will mean, ten or fifteen years from now, to the youth of Oklahoma. And we will see it, in small part, in the next two or three years."

The Board expressed approval of the President's plans. The suggestion was made that residence in the house should not be limited to "poor boys" but that freshmen be accepted regardless of their means but that a democratic spirit would be fostered if each student participated in tasks throughout the house.

President Brandt submitted a proposal by the Board of Managers of the Masonic Dormitory to rent the dormitory to the University for the housing of men enrolled in the University, the proposal being as follows:

"ANCIENT AND ACCEPTED SCOTTISH RITE

Valley of South McAlester, Orient of Oklahoma

RUFUS O. RENFREW, 33
Deputy of the Supreme Council in Oklahoma

W. W. GROOM, 32, K.C.C.H.,
Secretary of All Bodies

WM. P. FREEMAN, 33
Secretary Emeritus

B. C. SCHWAB, 33, Venerable
Master

C.P. ROSENBERGER, 32, K.C.C.H.,
Wise Master

ELMER HALE, 33, Commander

H. L. MULBROW, 33, Master of
Kadosh

PAUL T. MILLION, 32, Treasurer

Norman, Oklahoma

June 22, 1942.

Dr. Joseph Brandt, President,
Oklahoma State University,
Norman, Oklahoma.

Dear Dr. Brandt:

Re proposal for lease of Scottish
Rite Masonic Dormitory.

We beg to submit the following proposition for lease to you of the above building and contents for a period beginning on September 1st, 1942 and ending on August 1st, 1943.

1. The University to have complete management of the building and pay all utility costs and upkeep, pay interest on the outstanding loan on

the building, approximating \$2,600.00 per annum, pay premium on fire, tornado, lightning, and boiler insurance, approximating an annual premium of \$200.00 and return the building to the Board of Control at the expiration of the term of the lease in good condition, unless this contract should be extended, a new lease negotiated, or the property sold.

2. The University to have an option to purchase the property at any time during the continuation of this lease for the sum of \$135,000.00 and in event of such purchase, the University to be reimbursed for any amount paid in un-earned interest and insurance premiums.
3. The Board of Control agrees to secure approval of the terms of this agreement by Albert Pike Lodge of Perfection No. 1, McAlester, Oklahoma.
4. Any additions, alterations, redecorations, made upon or to the building to be paid for by the University. Any additional furniture, except plumbing fixtures shall be subject to removal by the University or reimbursement, at a reasonable agreed price, by the Board of Control.

Permit us to say that we would appreciate, on account of pending obligations, to be advised of the acceptance or rejection of this proposition on or before July 1st, 1942.

Very truly yours,

BOARD OF CONTROL MASONIC DORMITORY

By (Signed) H. L. Muldrow
Chairman"

President Brandt submitted the proposed budget for the operation of the dormitory by the University, the budget being as follows:

Proposed Budget - Masonic Dormitory

Operated under lease by the University of Oklahoma
as a boys' dormitory - room service only.

Expenditures:

Period from September 1, 1942, to
August 31, 1943, with an option
for future rental and purchase
Annual Rental, payable monthly

Estimated Expenditures

\$2,600.00

Manager's Salary, with quarters	\$1,200.00
Janitor Service	800.00
Utilities: telephone, water, light, and heat	2,400.00
Repairs and Replacements	2,500.00
Supplies	600.00
Administrative and Clerical Expense	200.00
Total	<u>\$10,300.00</u>

Income:

116 rooms - average rental 103 rooms for 10 months, counting June and July as one month, and counting the two semesters as nine months or $4\frac{1}{2}$ months per semester - @ \$100.00 per year.	\$10,300.00
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President Brandt called attention to item No. 1 quoting an annual payment of \$2,600.00 and, in addition, premium on insurance of \$200.00; Item No. 2 giving an "option to purchase" at \$135,000.00. It was the sense of the Board that it was not legally possible or desirable to make any commitments for purchase.

In discussing Item No. 4, President Brandt stated it had been estimated it would require approximately \$3,500.00 to put the buildings in first class condition but that it is not anticipated to spend anything like that amount, possibly \$2,000.00 to \$2,500.00.

President Brandt recommended that the Board of Regents request the State Board of Public Affairs to enter into a contract for the leasing of the dormitory for the year beginning September 1, 1942, and ending August 31, 1943, with an option to extend the lease beyond that date.

On motion by Regent Craig, the recommendation was approved.

President Brandt recommended that the general management of all University houses for men shall be temporarily under the direction of the Counselor of Men, pending completion of final details after a thorough survey of problems involved by extension of the University assuming control over more housing space.

Approved.

Recommended, also, that the general management of all University houses for women shall be temporarily under the direction of the Counselor of Women, pending completion of final details after a thorough survey of problems involved by extension of the University assuming control over more housing space.

Approved.

President Brandt read a letter from Mr. Kraft concerning the lease on the property at 820 South Elm Street which has for a number of years been used as a practice house for the School of Home Economics. There was a letter attached from the owner, Mr. C. E. Costello of Lindsay, Oklahoma, proposing to sell the house for \$10,000.00.

There was some discussion on the matter, but no action was taken. President Brandt was instructed to make further investigations concerning facilities for a practice house.

President Brandt submitted the following proposal from the trustees of Kingfisher College for the establishment of a Chair of Philosophy of Religion in the University:

"June 15th, 1942

The President
-and-
The Board of Regents
University of Oklahoma
Norman, Oklahoma

Gentlemen:

Kingfisher College proposes and offers to the University of Oklahoma as follows:

- (1) That a Chair of the Philosophy of Religion with the rank of Professor, or Associate Professor, be established in the Philosophy Department of the University of Oklahoma;
- (2) That provision for the payment of the salary of the incumbent be made from the funds of Kingfisher College;
- (3) That said professor be known as the "Kingfisher College Professor of Philosophy of Religion";
- (4) That the right of nomination to said chair be vested in Kingfisher College upon such basis as may be acceptable to the Board of Regents of the University;
- (5) That said nominee be elected by the Board of Regents of the University as other professors are elected, with the right to require the submission of additional nominees until a candidate is found acceptable to both boards.

We represent that:

Kingfisher College is a trust in whose hands are cash and invested assets of approximately \$50,000, producing a net income of from \$2,000 to \$2,400 per annum; that Kingfisher College considers it advisable to return \$500 or more per annum to this permanent endowment for the purpose of protecting against possible losses and for increase in the amount of the endowment; that at this time it is willing to set aside from \$1,500 to \$1,800 annually for the support of this chair, to be increased as assets and earnings increase.

Such provision obviously will make it necessary to begin the operation of this chair with a part-time professor; such professor can either be drawn from among the present faculty of the University of Oklahoma or be nominated from persons properly equipped who are willing to undertake the development of such a professorship upon part-time salary. We believe either of these plans to be adequate for the early years of the project, while it is acquiring academic and student standing. Such procedure can continue until the student demand becomes disproportionate to the capacity of the chair to take care of it.

Kingfisher College has reason to believe that if this project is undertaken and carried out in accordance with its spirit, additional funds can be secured for the enlargement of the endowment until the project can be placed on a basis of at least a full salary professor.

This proposal is made with knowledge of the constitutional limitations under which the Board of Regents operates, and with the conviction that the plan as outlined does not come within the meaning of said restrictions.

If the Board of Regents desires to go into the matter with fuller information than is herewith presented, this Board will be glad to have its representatives appear before the Board of Regents for questioning, or discussion; or to participate in a joint meeting of the two Boards, as may seem best to the Board of Regents and the President of the University. Necessary legal details can be worked out by legal representatives of the two Boards.

Respectfully submitted,

KINGFISHER COLLEGE

By (Signed) H. H. Lindeman
President
829 NW 13th Street,
Oklahoma City, Oklahoma."

ATTEST:

(Signed) R. Eaton
Secretary"

Following a discussion of the matter, President Brandt was authorized to negotiate further with the trustees of Kingfisher College on the proposal to establish a Chair of Philosophy of Religion.

The resignation of Robert U. Patterson as Dean of the Medical School was presented, his letter being as follows:

"THE UNIVERSITY OF OKLAHOMA

SCHOOL OF MEDICINE

801 East Thirteenth

Oklahoma City, Oklahoma

Office of the Dean

March 30, 1942

Mr. Joseph A. Brandt, President
The University of Oklahoma
Norman, Oklahoma

Dear President Brandt:

A rule of the Board of Regents of the University has been in effect since 1936 which places an age limit of 65 on the services of members of the faculty of the School of Medicine.

This is to advise you that I will be 65 years old next June. I therefore tender my resignation as Dean of the School of Medicine and Superintendent of the University and Crippled Children's Hospitals to take effect September 1, 1942, or at such other time before or after that date as may be most convenient to you and the Board of Regents.

At our next Commencement, seven classes of physicians will have graduated from the medical school under my direction.

In placing my resignation in your hands I wish to state that I have greatly appreciated the interested and sympathetic cooperation at all times, exhibited first by former President Bizzell, then by you, and of the different members of the Board of Regents under whom I have served since September, 1935.

With best wishes for the continued and future prosperity and success of the University and the medical school.

Sincerely yours,

(Signed)

Robert U. Patterson, M. D., Dean."

President Brandt stated that while the letter has been in his hands since the latter part of March, he has withheld presenting it officially to the Board, because he felt it would be unwise to make a public announcement until some consideration had been given looking toward the appointment of a new dean.

There was considerable discussion concerning the matter, and it was the sense of the Board that the resignation be received but that formal action on its acceptance be postponed, it being understood that President Brandt would give consideration to the appointment of a successor to Dean Patterson.

The resignation of Dr. Hugh Jeter, Director of Laboratories of the University and Crippled Children's Hospitals on a part-time basis and Associate Professor of Clinical Pathology, effective July 1, 1942, was presented.

On motion, the resignation was accepted.

President Brandt submitted for approval by the Board, the appointment of Dr. Bela Halpert as Director of Laboratories in the University and Crippled Children's Hospitals at an annual salary of \$6,000.00, effective July 1, 1942, also, his appointment as Professor of Clinical Pathology on the Medical School staff. He read a biographical sketch of Dr. Halpert.

It was voted to approve the appointment.

The resignation of Grace R. Sigerfoos, Librarian in the Medical School, effective June 1, 1942, was presented. President recommended that her resignation be accepted and that her salary be continued until July 31, 1942.

The recommendations were approved.

Recommended that Lilah B. Heck, Assistant Librarian, be promoted to the position of Librarian, effective August 1, 1942, at a salary of \$150.00 a month.

Recommendation approved.

Recommended that Dorothy G. Armstrong, Second Assistant Librarian, be promoted to the position of First Assistant Librarian, August 1, 1942, at a salary of \$110.00 a month.

Recommendation approved.

Recommended further that the Dean of the Medical School be authorized to fill the position of second assistant librarian at \$80.00 a month when a qualified person can be obtained.

The recommendation was approved.

President Brandt called attention to the letter of Dean Patterson under date of May 25, a copy of which was sent to each member of the Board concerning the importance of maintaining an adequate teaching staff in the Medical School. The memorandum calls attention to the necessity of utilizing the services of every competent physician who can be obtained to teach in the Medical School and carry on the work in the hospitals.

Dean Patterson makes the following recommendations:

"1. Endeavor to recall to service all emeritus teachers or retired former teachers whose services can be obtained, to remain on duty for the duration of the war.

"2. To endeavor to obtain additional teachers and members of the staff of the hospitals who are recommended by heads of departments of the faculty and of the staff of the hospitals to him, and if they are to serve on the faculty that their appointments be approved by the Board of Regents promptly. The papers required by the Dean in such cases will be forwarded. The appointments must naturally come from among physicians who live in Oklahoma City or within a few miles thereof as practitioners in distant parts of the state will not be able to undertake such duties and continue their private practice. It is well known that already the smaller towns in Oklahoma are feeling the absence of physicians greatly."

President Brandt recommended their approval. It was voted to approve the recommendations.

The following members of the Clinical Staff, having been called for military service were recommended for leaves of absence:

C. R. Rayburn, Professor of Psychiatry in the Department of Mental Diseases, for military service, June 1, 1942.

L. H. Charney, Associate in Medicine, military service, June 1, 1942.

William Knowlton Ishmael, Assistant in Medicine, military service, June 1, 1942.

Tom Lyon Wainwright, Assistant in Surgery, active duty with Navy, June 1, 1942.

The leaves of absence were granted.

Regent Wimberly called attention to the resignation of Dr. Paul Crenshaw Coloma; Orthopedic Surgeon in the University and Crippled Children's Hospitals and Professor of Orthopedic Surgery, which will

become effective August 1, 1942. The resignation was presented at the meeting of the Board of Regents on June 1 and accepted.

Regent Wimberly made the suggestion, and it was concurred in by other members of the Board, that President Brandt express to Dr. Colonna appreciation for his fine service in the hospitals and medical school, and congratulations upon the recognition that has come to him through his appointment in the medical school at the University of Pennsylvania.

Regent Wimberly suggested that President Brandt prepare a resolution for the Board of Regents on C. O. Hunt's going into the armed forces.

President Brandt submitted a list of changes in the personnel of the University and Crippled Children's Hospitals that have occurred during recent weeks and recommended approval. These changes are listed below:

Resignations

Elbert Allen, Financial Investigator, May 7, 1942, to join U. S. Army, salary, \$110.00.

Opal Filson, Head Nurse, resigned April 12, 1942, salary, \$85.00.

Reed Gillian, X-Ray Technician, resigned April 30, 1942, salary, \$100.00.

Virgil Jackson, Janitor, resigned May 10, 1942, salary, \$75.00.

Joe Matlock, Ambulance Driver, resigned May 2, 1942, salary, \$75.00.

Herman Perry, Laundryman, resigned May 1, 1942, salary, \$75.00.

J. Warren Bishop, Purchase Order Clerk, resigned to join U. S. Navy, May 14, 1942, salary \$85.00.

Appointments

Medora Holt, General Staff Nurse, employed May 18, 1942, vice Maud Welch, transferred, salary, \$70.00.

Dorothy F. Peggs, X-Ray Technician, employed May 18, 1942, salary \$100.00, vice Reed Gillian, resigned.

Randolph Magar, Janitor, May 8, 1942, salary, \$70.00.

Jeanne L. Maxwell, Medical Social Worker, employed May 4, 1942, vice Lorraine C. Lieurance, salary, \$90.00.

Appointments cont.

Marvin B. Stone, Ambulance Driver, employed May 7, 1942, vice Joe Matlock, resigned, salary, \$75.00.

Adam E. Paine, Laundryman, May 1, 1942, vice Archie Smoot, promoted, salary, \$60.00.

Betty Joe Mitchell, Storeroom Clerk, May 18, 1942, vice Ina Marie Boyle, promoted, salary, \$60.00.

John E. Wilkowski, Wall Washer, re-employed May 1, 1942, salary, \$80.00.

Transfers

Jeanette Ervin, transferred from Record Office Clerk to Financial Investigator, vice Elbert Allen, resigned, salary to remain \$95.00 until July 1, 1942.

Mildred Connally, Stenographer in Record Office, transferred to Cancer Research Project on pay roll of State Health Department, salary, \$100.00.

Services Discontinued

E. R. Chenoweth, Mechanic, services discontinued April 30, 1942, salary, \$100.00.

Promotions

Maud Welch, promoted from General Staff Nurse to Head Nurse, vice Opal Filson, resigned, salary to be increased from \$70.00 to \$85.00, May 1, 1942.

Claude Fuzzell, promoted from Storeroom Clerk to Purchase Order Clerk, vice J. Warren Bishop, resigned, salary increased from \$70.00 to \$85.00, May 1, 1942.

Salary Increases

Leo Skropka, Janitor, salary increased from \$70.00 to \$75.00, May 1, 1942, vice Virgil Jackson, resigned.

Leon Foster, Laundryman, salary increased from \$75.00 to \$85.00, May 1, 1942, vice Herman Perry, resigned.

Nixon McCarn, Laundryman, salary increased from \$67.00 to \$75.00, May 1, 1942, vice Leon Foster, promoted.

Salary Increases cont.

Archie Smoot, Laundryman, salary increased from \$60.00 to \$70.00, May 1, 1942, vice Nixon McCarn, promoted.

Ina Marie Boyle, Storeroom Clerk, salary increased from \$60.00 to \$70.00, May 1, 1942, vice Claude Fuzzell, promoted.

Marvin Hall, Laundryman, salary increased from \$60.00 to \$75.00, May 1, 1942.

Called for Duty

Lorraine C. Lieurance, Medical Social Worker, called for duty with American Red Cross, April 23, 1942, salary, \$95.00.

On motion by Regent Hopper, the above recommendations were approved.

President Brandt read a letter from Dean Patterson under date of June 23 stating that the N.Y.A. will be discontinued on June 30, 1942. He stated that the women employed on the N.Y.A. have given valuable assistance in the various departments, particularly in the ward; supplementing the nursing personnel and that if possible at least ten of the women should be retained but that no funds were available in the hospital appropriations. The amount required to retain the ten women would be \$4,800.00 at \$40.00 per month for each one.

Dean Patterson suggested that the Board adopt a resolution requesting the Governor to issue a deficiency certificate for the above amount.

In discussing the matter, it was indicated that there was a possibility the N.Y.A. might be continued since the bill making the appropriation to continue the N.Y.A. had passed the lower house of Congress. Action on the Dean's recommendation to adopt the resolution requesting a deficiency certificate was postponed pending receipt of further information.

President Brandt presented the following letter concerning the construction of the venereal hospital in Oklahoma City.

"FEDERAL WORKS AGENCY

WASHINGTON

Region No. 4

Fort Worth, Texas

June 11, 1942

Office of the Administrator

Docket: Okla. 34-117
Isolation Hospital
Oklahoma City, Okla.
LEGAL: WAK:bh

1198

"Dr. Joseph A. Brandt, Pres.
The University of Oklahoma
Norman, Oklahoma

Dear Doctor Brandt:

We have received a certified copy of a Resolution adopted at a meeting of the Board of Regents of the University of Oklahoma on the first day of June, 1942, wherein the Board of Regents agrees that it will enter into a lease with the Federal Government for a term of ninety-nine years on the basis of a rental of \$1.00 per year for land required for the construction of a proposed Isolation Hospital with the proviso that 'the lease will expire and the land revert to the State' when the hospital is no longer used by the Government for such purpose.

We regret that such a proposal will not be satisfactory to the Government since the General Counsel of the Federal Works Agency has ruled that inasmuch as the Lanham Act requires that the Government dispose at the end of the emergency period of buildings erected by it, that fee simple title to the land upon which the Government is to erect improvements will be required.

It will be very much appreciated if you will secure a Resolution from the Board of Regents agreeing to donate to the Government such land without reservation or if it is deemed advisable, that the Board of Regents will consent to the condemnation of such land by the Government for a cost of not to exceed \$1.00.

We will appreciate your prompt action in this matter.

Sincerely yours,

(Signed)

Walter A. Koons
Regional Attorney, FWA"

In discussing the matter, it was the sense of the Board that the question of condemnation proceedings or the possibility of complying with the requirements of the Government be referred to the Attorney General for his decision and advice in the matter.

President Brandt called attention to the communication of Robert H. Dott, including the budget for the Oklahoma Geological Survey for the fiscal year beginning July 1, 1942, particularly the request for a transfer of funds which would make possible the employment of an

additional chemist on a half-time basis at \$900.00, the librarian for two months at \$150.00 a month for May and June, 1943, and increases in salaries for Malcolm C. Oakes, Field Geologist, and J. O. Beach, Secretary-Editor of \$300.00 each, and \$620.00 for extra help for wages on an hourly basis.

The total transfer requested was \$1,520.00, the transfer to be made from Account No. 17r2, \$500.00; Account No. 17r3, \$140.00; and Account No. 17r5, \$120.00 for each six months period of the fiscal year to be added to Account No. 17r1 (Salaries), also, that the title of Account no. 17r5 be changed to read "Cooperation with the Geologic Branch of the United States Geological Survey" in the amount of \$976.96, the balance in the account for each six months period of the fiscal year beginning July 1, 1942, after the transfer of \$120.00 to Account No. 17r1.

Following a discussion of the budget for the Oklahoma Geological Survey and the question of transfer of funds, it was voted to approve the budget subject to the transfer being made by the State Regents for Higher Education upon presentation of the following resolutions which were unanimously adopted:

RESOLUTION

WHEREAS the State Regents for Higher Education has allocated funds as set up in Account 17r5 entitled "Oil and Gas Structure Map of Oklahoma" (in cooperation with the geologic branch of the United States Geological Survey) in the amount of \$1,096.96 for the first six months period and an equal amount for the second six months period of the fiscal year beginning July 1, 1942; and

WHEREAS the United States Geological Survey is unwilling to cooperate in the project as specified above; and

WHEREAS the United States Geological Survey has indicated its willingness to cooperate on other types of geological investigations such as mapping of coal or strategic minerals;

NOW THEREFORE BE IT RESOLVED by the Board of Regents of the University of Oklahoma that we respectfully request the State Regents for Higher Education to change the title of Account 17r5 to read "Cooperation with the Geologic Branch of the United States Geological Survey" in the amount of \$976.96 for each six months period of the fiscal year beginning July 1, 1942.

RESOLUTION

WHEREAS the State Regents for Higher Education has allocated funds for the purposes and in the amounts shown below to the Oklahoma Geological Survey for the two six-months periods of the fiscal year beginning July 1, 1942, and January 1, 1943; and

<u>Account Number</u>	<u>Appropriated for</u>	<u>Amount 1st 6 mo.</u>	<u>Amount 2nd 6 mo.</u>
17r1	Salaries	\$11,000.00	\$11,000.00
17r2	Other Current Expense	3,050.00	3,050.00
17r3	Equipment and minor improvements	1,075.00	1,075.00
17r4	Ground Water Investigations (In cooperation with U. S. Geological Survey).	2,500.00	2,500.00
17r5	Oil and Gas Structure Map of Oklahoma (In cooperation with U. S. Geological Survey)	1,096.96	1,096.97
17r6	Coke and By-products and other Minerals (In coopera- tion with U. S. Bureau of Mines).	500.00	500.00
Total		\$19,221.96	\$19,221.97
Grand Total			\$38,443.93

WHEREAS the budget recommendations of the Director of the Oklahoma Geological Survey which were approved by the Board of Regents at its meeting on Wednesday, June 24, call for expenditures in Account 17r1 (Salaries) amounting to \$1,520.00 for the year or \$760.00 per each six months period in excess of the amounts allocated by the State Regents for Higher Education; and

NOW THEREFORE BE IT RESOLVED that we request that the State Regents for Higher Education allocate \$500.00 from Account 17r2 (Other Current Expenses), \$140.00 from Account 17r3 (Equipment and Minor Improvements), and \$120.00 from Account 17r5 (Oil and Gas Structure Map of Oklahoma) for each six months period of the fiscal year, to Account 17r1 (Salaries.)

President Brandt stated that the State Regents for Higher Education would have a meeting on Monday, June 29, and that he would withhold any notices of appointments in the Oklahoma Geological Survey for the next fiscal year until he had received instructions from the State Regents.

The budget for the University, the Infirmary, Hester and Robertson Halls for Women, the University Book Exchange, and the Athletic Department, was brought up for consideration. A copy of the detailed budget showing the "Income Statement", the "Institutional Income" (Revolving Fund), Maintenance Budget, the "Summary of Salaries" by departments and divisions, and finally the personnel showing individual salaries, had previously been sent to each member of the Board for examination and review.

Mr. J. L. Lindsey, the Comptroller of the University, discussed the financial situation. He stated he had made, what in his opinion, was a conservative estimate on the income from fees with a declining enrolment.

Referring to the Income Statement, President Brandt stated the total revenue for 1942-43 is expected to be \$1,572,751.65, including appropriations and revolving fund income, whereas the budget as submitted totals \$1,580,207.83, leaving a deficit of \$7,456.18 at the present time, and that he would propose a number of additional salary adjustments. He stated further "this deficit is not as bad as it might seem. To begin with, we will have from \$5,000 to \$10,000 left in the Revolving Fund which is not shown in the Income Statement. Furthermore, we already know of at least half a dozen members of the faculty who plan to enter military service, most of whom we will not replace. Each leave that does not have to be replaced obviously not only eliminates the deficit but builds up a cushion fund against unexpected exigencies. As in the case of the Medical School, I respectfully request that positions be approved so that in case of changes the President of the University be authorized to fill vacancies with the understanding that appointments are to be reported to the Board of Regents at the next meeting."

"We have followed a consistent policy as I have stated, of not making replacements unless necessary. We have made in the budget you have before you, a minimum number of adjustments and we have to admit at once that many inequities now existing in the salary levels, that we are unable to adjust because of financial conditions."

President Brandt stated he was recommending only four members of the faculty for promotion to full professorships, that this should be regarded as "the highest honor that can be conferred upon a teacher in the University of Oklahoma", also, that a teacher promoted to that rank, or a new appoint ee to the rank of professor, would be expected

to give an inaugural address in order to demonstrate to his colleagues his worthiness of holding an appointment to that rank.

The following were recommended for promotion to full professorships, the salary recommended as shown in the detailed budget:

Gilbert Harold, Associate Professor of Finance in the College of Business Administration. "Because of his excellence of teaching and demonstration of scholarship through publication".

Arnold W. Johnson, Associate Professor of Accounting in the College of Business Administration. "In recognition of his superior teaching, and the distinguished work he has done in a series of accounting textbooks which have been recognized by their wide use throughout the country."

Virgle G. Wilhite, Associate Professor of Economics in the College of Business Administration. "He is an able teacher and has demonstrated his ability through research. The entire staff in Economics recommended this promotion."

Joseph R. Taylor, Associate Professor of Art, College of Fine Arts. "Recommended for promotion because of his outstanding work in sculpture, his promise for the future, and his excellent teaching."

The recommendations for promotions as above indicated were approved.

President Brandt called attention to promotions in other ranks as shown in the detailed budget, in some cases small adjustments in salaries having been recommended. He stated in each case the promotion was recommended by the respective department.

Going further into budget matters President Brandt stated he had conferred with several administrative officers since the budget was prepared and sent to the Regents, and that he would like to make the following additional changes which would increase slightly the total of expenditures:

CHEMISTRY - Page 14

Benjamin J. Heinrich, Instructor, from \$1,800 to \$1,899.

ENGLISH - Page 17

William O. Baxter, from Assistant Professor to Associate Professor. This was recommended last year by Professor Morgan and Dean Meacham but at my request was not done until Mr.

Baxter proved himself. Mr. Meacham joins again in recommending the promotion and I know that Mr. Baxter has earned it.

JOURNALISM - Page 24

David Clarence Frost, Assistant, from \$1,899 to \$2,000.

LIBRARY SCIENCE - Page 25

Mary H. Marable, Instructor, from \$1,899 to \$2,043, with the rank of Assistant Professor. This was promised in conference in the early spring with Dean Meacham and Professor Rader. Mrs. Marable has made an excellent record for herself.

MATHEMATICS - Page 26

John C. Brixey, from \$2,331 to \$2,464, (Associate Professor)
S. B. Townes, from \$2,331 to \$2,464, (Associate Professor)
Both men have been working at a salary range for Assistant Professors and both have been very able instructors. Mr. Brixey suffered a nervous breakdown last summer due to financial worries.

Earl LaFon, from \$1,899 to \$2,160. Mr. LaFon, (Instructor) Professor Hassler, Chairman of the Department tells me that he has been an unusually able instructor. Furthermore, he has been a member of the faculty since 1929. He has been endeavoring to support his wife and four children on a salary that I think is hopelessly inadequate.

Balfour S. Whitney, Instructor, from \$1,800 to \$1,899.

MODERN LANGUAGES - Page 27

A. M. de la Torre, Assistant Professor, from \$2,160 to \$2,331, and promoted to rank of Associate Professor. Mr. de la Torre received his first faculty appointment in 1925. In the last two or three years he has developed into an extremely able teacher and scholar.

Fritz Frauchiger, Assistant Professor, \$2,160 to \$2,331, and promoted to the rank of Associate Professor. Mr. Frauchiger has been here a much briefer time but is definitely one of the abler scholars in the department. He publishes constantly in a department in which not so much scholarly work has been done.

Pierre Delattre, from \$2,300 to \$2,331 and promoted to the rank of Associate Professor. Although, Mr. Delattre has been here but one year, he has made a definite place for himself on the campus. He is dynamic, a brilliant scholar, being one of the leading phoneticians of the country. He has proved himself a brilliant teacher.

SPEECH - Page 39

Carl Ritzman, Assistant Professor, from \$2,160 to \$2,331. Mr. Ritzman is one of the abler younger faculty members of the University and his work in remedial speech has been a significant contribution.

President Brandt asked that the salary of Dorothy Kirk, Assistant Professor of Art (page 53) be increased to \$2,160.00. Miss Kirk has been on the faculty seventeen years, is a good teacher, has had only one promotion in rank, and has not had an increase in salary during the past eight years. She has been on leave of absence during the past year studying in Mexico.

Following a general discussion of the budget, Regent Craig made the motion, seconded by Regent Noble, "that the budget as recommended with additional changes now presented by President Brandt, be approved with the proviso that in submitting the budget to the State Regents for Higher Education any increases in salaries be withheld unless the President and his assistants can work out a balanced budget, in which case the salary increases may be reinstated as recommended."

On the vote on the motion all members voted "aye", and it was declared carried.

There being no further business, the meeting was adjourned at 6:30 p.m.

July 20, 1942

President Brandt's recommendation that Miss Ina Griffith be promoted to the rank of Assistant Professor was approved by a mail vote of a majority of the Board.

The matter concerning the appointment of Dale Arbuckle as Acting Director of Intercollegiate Athletics, referred to previously in these minutes, was presented to the Board by letter. The majority of the Board indicated approval of this appointment as recommended by President Brandt.

Emil R. Kraettli

Emil R. Kraettli, Secretary

Item "Maintenance of the President's House" set up by Board of Regents of \$ 2,300.00 per annum, effective July 1, 1942. See page 1520 of minutes.