

Friends of the Library Governing Board Meeting

Friday, November 09, 2012

1:30pm, Lillard Conference Room

Minutes

Members Present: Lee Tyner, Cheryl Frech, Bonnie McNeely, Nicole Willard, Larry Musslewhite, Elaine Bartgis, Lori Wylie

Members Absent: Pam Washington, Pat LaGrow, Randall Ice

I. Welcome and Round Robin:

The meeting was called to order at 1:31pm and board members shared recent news and activities.

II. Old Business:

1. The minutes from the February 24th, 2012 board meeting were approved by acclamation.
2. Bylaw Changes discussed and approved. (See Attached)

III. New Business:

1. Executive Director's Report:

Bonnie McNeely, the library's executive director, reported updates on the library elevator and lobby renovations completed this fall semester. In addition, Dr. McNeely shared the success of the fall Faculty Liaison lunch at the library. This luncheon was especially helpful in allowing the library to talk with faculty about E-books and possible packages.

2. Treasurer's Report:

Lori Wylie, the Manager of Development for the library, reported current balance of the FOL Spendable Account as \$33,631.44 with an annual revenue of \$1381.35. Expenditures for the year are \$553.00. The FOL Endowment Spendable account balance is \$169.73 with an annual revenue of \$80.84 and expenditures of \$10.11. Lori Wylie will need to gain access to the FOL Endowment "E" account. She will contact the Foundation to gain access.

3. Membership Report

Lori Wylie reported current membership at 86, down from 124 this time last year. Lori reported the loss could be expected with the Development Librarian position going unfilled for a time. This loss and then some are expected to be recouped.

4. Book Sale Report 2012:

Lori Wylie reported the 2012 Book Sale sold 1233 items of which 1077 were donated and 156 were deselected items. Total funds raised \$1628.00. This amount is lower than past years, but also expected to rise with the Development Librarian position being filled.

5. Fall Events:

Once again, Lori Wylie reported on the fall semester series of events.

Monday, August 27, 3:30 p.m., Chambers Library: Cheese Please! One aspect of British cuisine that has been consistently valued for centuries is its amazing cheese. Sample classic English cheeses from Edmond's [Epicurean's Pantry](#), while learning about English cheesemaking history and viewing cheese-related videos.

Tuesday, August 28, 7:30 p.m., Chambers Library: Ten Things to See in London Before you Die. Dr. Marvin Ludlum has guided student groups through London's high spots for years. Here, he gives his recommendations and explains why these ten places simply must not be missed.

Wednesday, September 26, 1:00 p.m., Chambers Library. Dickens at 200: A Celebration of His Life and Works. A look at biographies, collections, and special exhibitions celebrating the life and works of the inimitable Victorian novelist, editor, and playwright Charles Dickens. This presentation will offer an exploration of texts that highlight his work and writings on behalf of the urban poor women and children.

Wednesday, November 7, 3:30 p.m. Chambers Library: Henry VIII: What's with all the wives? A look at Henry VIII, his six marriages, the Protestant Reformation, and the impact they had to change English society forever. Dr. Michael Springer will discuss why the Playboy King wasn't playing around.

Wednesday, November 14, 11 a.m. Chambers Library: Victorian Women, Unwed Mothers and the London Foundling Hospital. Dr. Jessica Sheetz-Nguyen talks about her new book, published July 2012!

6. Spring Events:

Lori Wylie reported on the planned Spring lineup of events:

UCO Author Series: Dr. Barthell – Bees, Dallas Caldwell, Chris Butler, Mark Silcox

Luncheon Series

Black History Month

Paid Speaker

Honor With Books Drive

March Membership Drive

Book Sale

Student Book Collection Contest

Facebook Push

Library Fellowships

7. Budget Proposal:

Friends of the Library of UCO 2012-2013 Budget Proposal: \$11,170

PROGRAMMING	Cost	Total
Faculty Book Grants		
Number: 2	\$1000.00	\$2000.00
Speaker Fee - Spring	\$1000.00	\$1000.00
Student Book Collection Contest	1 st Prize: 500 2 nd Prize: 300 3 rd Prize: \$100	\$900.00
Library Fellowship	Mailings and Brochures	\$700
	Grant	\$500 - 2000
Sydney Bray Schools-At-War	Brochures, Mailings and Items	\$700

Scrapbook Outreach	for Travelling Trunk	
Honor With Books		
	Printing and Mailing	\$1700
FOL Events Refreshments		
Lunch Series	\$100 X 3 events	\$300
Regular Events	\$100	\$100
Total		\$9400.00

Advertising/Publicity	Cost	Total
Book Sale		
Advertising/Supplies	\$250	
Giveaways and Promotional Items	\$1250	\$1500
Membership Drive		
Event Postcards	\$70	\$70
Newsletter		
Mailing Postage	\$150	\$150
Facebook Push - Ad	\$50	\$50
Total		\$1770.00

Grand Total: \$11, 170

Board voted and approved the proposed budget by majority vote.

- 8. New FOL Website:** Lori Wylie demonstrated the new FOL website found at <http://library.uco.edu/giving/>.

IV. No other business.

V. Next Meeting Date: May 2, 2013 at 2:00 pm.

VI. Adjournment at 3:05.