

JOURNAL OF THE FACULTY SENATE
 The University of Oklahoma (Norman campus)
 Regular session - September 14, 1987 - 3:30 p.m.
 Conoco Auditorium, Neustadt Wing, Bizzell Memorial Library

The Faculty Senate was called to order by Professor Larry Canter, Chair.

PRESENT: Baker, Bell, Bergey, Bert, Brock, Brown, Canter, Carr, Cohen, Cook, Curtis, Dietrich, Economou, Eisenhart, Fagan, Faibisoff, Farmer, Harris, Herstand, Hill, Johnson, Kenderdine, Knehans, Knox, Kutner, Lewis, Livesey, Magid, McManus, Mennig, Nicewander, Ray, Rideout, Rogers, Ryan, Shambaugh, Smith, Spaeth, Taylor, Turk, Vestal, Wallace, Weaver-Meyers, Williams, Zelby, Zonana

Provost's office representative: Kirby Gilliland
 Graduate Student Senate representative: Cheryl Cummings
 UOSA representatives: Kim Clinton, Tina Crow, Amy Kerr

ABSENT: Childress, Kordonassis, Tepker, Wiggins

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APPROVAL OF MINUTES

The minutes of the regular session of May 4, 1987, were approved.

ANNOUNCEMENTS

Professor Canter introduced the new members of the Senate. The roster of Senators for 1987-88 is attached (Appendix I).

The regular meetings of the Faculty Senate for 1987-88 will be held at 3:30 p.m. in the Conoco Auditorium, Neustadt Wing, Bizzell Library, on the following Mondays:

September 14	December 14	March 14
October 12	January 11	April 11
November 9	February 8	May 2

Professor Canter reminded the Senators that they are permitted to miss only three regularly scheduled meetings.

Professor Canter asked the Senators to sign up for one of the small group sessions held the week of September 21. The purpose of the sessions is for the Senators to talk with their constituents about the issues the Senate should address this year and bring those ideas to the sessions.

The Fall General Faculty meeting is scheduled for Thursday, October 15, 1987, at 3:30 p.m. in Adams Hall 150.

The faculty serving on the Centennial subcommittees are:

Academic Affairs

Penny Hopkins (Zoology)

Ron Peters (Political Science/Carl Albert Center)

Promotion and Special Projects

Lynda Kaid (Communication)

to be selected

Public Affairs

J.R. Morris (Psychology/Higher Education)

Allan Ross (Music)

Student Affairs

Gene Thrailkill (University Bands)

Jerome Weber (Instructional Services/University College)

The faculty selected for the faculty-at-large positions on the Honors Council are: Susan Caldwell (Art), Anne Henderson (Architecture), and Nim Razook (EAP).

The Speakers Service brochure for 1987-88, the Chronicle of Higher Education, and the University budget books are available in the Senate office.

The Spring 1987 reports of University Councils and Publications Board were available at the meeting.

ACTIONS TAKEN BY THE ADMINISTRATION ON SENATE RECOMMENDATIONS

In response to the resolution on faculty/staff parking (see 5/87 Journal, page 7), the President, in a memo dated June 22, 1987, reported some changes in parking policy which will become effective September 1, 1987 and which should have a positive impact on the campus parking situation. (The memo is attached as Appendix II.)

The faculty selected by the President to serve on the search committee for the Chief Legal Counsel are (see 5/87 Journal, page 2): Kenneth Nicholas (Chemistry) and Robert Spector (Law).

The President acknowledged receipt of the report on faculty salaries (see 4/87 Journal, page 5).

The sick leave policy concerning maternity leave was approved by the OU Board of Regents at their July 23, 1987 meeting. The final policy, which was slightly modified from the version approved by the Senate (see 2/87 Journal, page 3 and Appendix I), will replace section 3.18.2(6) of the 1981 Faculty Handbook. The approved policy reads (deleted wording crossed out and added wording underlined):

Pregnancy ~~disability~~ is to be treated as any other temporary disability. An employee may continue ~~her~~ normal duties through pregnancy or use sick available leave as medically required while unable to perform regular duties. Leave should be taken in the following order: sick leave, compensatory time, annual leave and leave without pay. Duration of the disability is to be medically determined. No supervisor should ~~ever~~ compel an employee to return to work without a medical release. Employees who utilize ~~sick~~ leave for pregnancy ~~disability~~ should suffer no penalty, retaliation or other discrimination.

In accordance with section 3.7.3(g), if a tenure track faculty member takes pregnancy leave, the probationary period prior to a tenure decision may be extended for one year at the written request of the faculty member with approval of the academic unit, dean and Provost.

The summary of actions taken by the administration on Faculty Senate recommendations (September 1986 - August 1987) is attached as Appendix III.

REMARKS BY DR. FRANK HORTON, PRESIDENT

President Horton expressed his appreciation to the Faculty Senate for its efforts to improve OU's academic programs. He said the centennial activities were moving forward and the Centennial Commission expected to meet its goals. He announced that the freshman enrollment for this fall is the largest in the history of OU, with half the freshman class from outside Oklahoma. That speaks well of the institution, but places increased demands on departments to cover classes.

With the appointment of a new affirmative action officer (Beth Wilson) and energy center director (Barney Groten), the administrative searches have been completed, except for the chief legal counsel and vice president for university affairs.

The President spoke about three important policy changes taking place at the state level: (a) the move away from formula funding toward a policy-driven approach beginning in 1988-89; (b) indirect costs generated by grant/contract activity will not be used to reduce OU's state appropriation (HB 1337); (c) tuition increases will not be used to lower the appropriation. Other items of importance are the call for a long-term systematic physical plan and the move toward a more qualitative approach for evaluating resource allocation at the state level.

President Horton congratulated the faculty for breaking the all-time record in external research support. He said he hoped to encourage those efforts by providing support for interdisciplinary research and returning more of the indirect costs to the department. He spoke briefly on strategic planning and task forces on admission standards and general education, saying "there was general agreement on the State Regents' part that should OU come forward with a university-wide set of general education requirements for baccalaureate students, that the articulation policy would be adjusted accordingly to accommodate the strengthened program." Lastly, he said he would try to complete library automation this year so that there would be a better access system for students and faculty. The President explained that he would have further remarks at the General Faculty meeting.

REMARKS BY MS. KATHY ANDERSON, CHAIR OF EMPLOYEE EXECUTIVE COUNCIL

Ms. Anderson introduced Ms. Katie Pursley, Administrative Coordinator, and Mr. Breck Turkington, Chair-designate of the EEC. She noted that staff governance is entering its 16th year and has a tradition of significant contributions to the university. Staff are included on over 20 councils/committees/boards and are represented on administrative search committees. Ms. Anderson said the staff are ready to be a part of the growth of the university, if given the opportunity.

REMARKS BY MS. TERRY CARR, PRESIDENT OF STUDENT ASSOCIATION

Ms. Carr said the students were pleased with Smith Holt's (state education secretary) report on higher education and emphasis on excellence, and that the students are also committed to excellence. She commented that the plans of the UOSA for the coming year would be directed toward excellence and encouraging better relations between faculty and students. The UOSA and Faculty Senate plan to form an ad hoc committee to address issues such as exams during the final week of classes, academic misconduct, and the withdrawal policy. The UOSA plans to publish a course syllabus book in time for spring pre-registration, so students can have more access to information about classes and, hopefully request fewer add/drops. She thanked the faculty for listening to student concerns and said she looked forward to working with the faculty.

REMARKS BY DR. PAUL SKIERKOWSKI, CHAIR OF UNITED WAY CAMPAIGN

Dr. Skierkowski encouraged the faculty get involved in helping people in the community who are less fortunate by contributing to the United Way. He explained that this year there is an option to contribute by payroll deduction beginning in December, when the raises become effective. He closed by saying "Individually you can make an effort, but collectively we can all make an impact."

SENATE EXECUTIVE COMMITTEE REPORT, PROF. LARRY CANTER

Prof. Canter introduced the members of the Executive Committee: Gary Cohen [Chair-elect], Alex Kondonassis [Secretary], Sylvia Faibisoff, Ted Herstand, Art Johnson, Tom James [Chair of Faculty Compensation Committee], and Ron Kantowski [Chair of Faculty Welfare Committee].

Prof. Canter reported that the Executive Committee had written to the OU Regents and met with Regent Imel with regard to a tenure matter. The Executive Committee is continuing to follow up on the indirect costs report, especially in view of HB 1337 (removing the indirect costs penalty from the state appropriation), the auxiliary accounts report, the report on telephones for faculty, and the Summer Institute of Linguistics. The ballot concerning whether to expand the grading scale is due back to the Senate office September 16. The Faculty Senate has continued to urge the administration to conduct evaluations of administrators on a regular basis; as a result, seven deans are being evaluated this fall. An item that the Senate might want to look into this year is the lack of budgetary decision-making flexibility at the department level. Prof. Canter noted that the President and Provost are interested in the opinions of the faculty and have initiated significant programs, such as program reviews, strategy for excellence, and the honors program. He said he planned to have a speaker talk on a substantive issue and also to have a discussion of some issue at each meeting. Prof. Cohen encouraged the faculty to attend the September 17 meeting on tenure and promotion which the Provost is holding.

FOCUS ON EXCELLENCE, PROF. GARY COHEN

Prof. Cohen explained that the purpose of this segment was to call attention to a major achievement by one or several members of the faculty in research and creative activities. He focused on Ted Herstand (Professor of Drama), who has been at OU since 1977 and has completed six full-length plays during that time. Prof. Herstand's latest major work is a full-length play entitled "The Emigration of Adam Kurtzik," which was selected for final production by the Williamstown Theatre Festival in Massachusetts this past summer and was recently optioned for New York professional production. Professor Cohen said, "Ted's talents and efforts have won some of the highest honors an American playwright can earn for a new work over the last two and one-half years."

ELECTION, COUNCILS/COMMITTEES/BOARDS

The Senate approved the following Committee on Committees nominations to fill vacancies on University and Campus Councils, Committees and Boards.

nominated

replaced, term

ONE NOMINATION FOR EACH VACANCY:Budget Council:

Jay Smith (Education)

Lynda Kaid (Comm.), 1985-88

Campus Planning Council:

Fred Carr (Meteorology)

Adel Aly (IE), 1985-88

<u>Faculty Appeals Board:</u> William Huseman (Modern Languages)	Robert Bryson (Jour.), 1984-88
<u>Faculty Appeals Board:</u> Alan Nicewander (Psychology)	Lynn Devenport (Psych.), 1985-89
<u>Faculty Appeals Board:</u> Allen Knehans (Human Development)	Eunsook Koh (Hum. Dev.), 1986-90
<u>Faculty Appeals Board:</u> Daniel Kiacz (Art)	Sheldon Katz (Math.), 1987-91
<u>Parking Violation Appeals Committee:</u> Richard Wantz (Ed. Psych.)	Mervin Barnes (Mod. Lang.), 1986-88
<u>Research Council:</u> George England (Management)	James Richstad (Jour.), 1985-88
<u>Research Facilities Subcommittee of Space and Facilities Planning:</u> Dan Kiacz (Art)	Lynn Devenport (Psych.), 1986-88
<u>TWO NOMINATIONS FOR EACH VACANCY (President selects one for each vacancy):</u>	
<u>Academic Regulations Committee:</u> Stewart Ryan (Physics and Astronomy) Richard Wells (Political Science)	Charles Harper (Geol.), 1987-91
<u>Class Schedule Committee:</u> Jean Herrick (Classics) Andrew Miller (Mathematics)	James Abbott (Mod. Lang.), 1984-88
<u>Class Schedule Committee:</u> Robert Schlegel (Industrial Engineering) Walter Wei (Mathematics)	Robert DuBois (Geol.), 1984-88
<u>Computing Advisory Committee:</u> Gary Copeland (Political Science) Joel Dietrich (Architecture)	Greg Parker (Phys.), 1985-88

TOBACCO POLICY

Last spring the Senate was asked to consider a tobacco policy approved at the Health Sciences Center. The Senate agreed to defer the vote on the issue because an Employee Executive Council committee was working on writing a more comprehensive policy. Ms. Karen Messana, Chair of that EEC committee and safety inspector with the OU Police Department, explained that the proposed policy might conflict with the new state smoking-in-public-places law which will go into effect November 1. The new law states that smoking and nonsmoking areas shall be designated in public places and that no person shall smoke in a designated nonsmoking area. Ms. Messana noted that the language of the state law could be subject to interpretation with regard to what are public places; on the other hand, there is a provision that prevents other governing bodies from creating more stringent smoking rules.

There was a lengthy discussion about the provisions of the proposed EEC policy and the state law (both documents available from the Senate office). Several Senators were concerned about voting on the policy if it might conflict with state law; Professor Bell pointed out that one option could be a resolution endorsing the spirit of the EEC policy. Prof. Canter suggested that the Senate defer the vote until the appropriate committees from the EEC and Senate could determine the compatibility of the proposed policy and the law.

REVISIONS IN ACADEMIC PROGRAM REVIEW PROCESS

Prof. Kirby Gilliland (Psychology), Administrative Fellow in the Provost's Office, presented some proposed procedural changes in the academic program review process, which are designed to clarify and simplify the review process. The following is a summary of the proposed revisions, which correspond to the numbers on the two flow charts in Appendix IV:

1. In the new version, the Review Panel meets with the Chair, Committee A, and faculty representatives from the Department, rather than just the Chair. This has the effect of broadening the interaction between the Review Panel and the Department while the report is in draft form.
2. In the new version, the Review Panel sends the final report to the Provost, rather than to the "Department, Graduate Council, and Administration." This has the effect of precisely defining the flow of the process.
3. In the new version, the Provost, after receiving the Final Report of the Review Panel, responds to the appropriate dean(s) and Department, and reports to the President. In the older version, the steps between the completion of the Review Panel report and the completion of the Provost's report and recommendation were not sufficiently clear. This item, along with Item #2 above, clarify and simplify the procedure.

Professor Rideout pointed out that the department should have the opportunity to review the final report before they receive the final recommendations from the Provost. After a brief discussion, Professor Cohen suggested adding to #2 of the new flowchart: "and to the department under review (for information)," so that it would read, "Review Panel prepares Final Report and forwards it to Provost and to the department under review (for information)." With that amendment added the Senate approved the revisions.

ELECTION, SENATE STANDING COMMITTEES

The following faculty were elected to fill vacancies on Senate standing committees:

Faculty Welfare Committee [to complete the 1985-88 term of Heidi Karriker (Modern Languages)]: Susan Vehik (Anthropology)
Committee on Committees [to complete the 1985-88 term of Susan Caldwell (Art)]: Sub Gollahalli (AMNE)

RESOLUTION, DAVID BURR

The Faculty Senate approved, on behalf of all faculty members, the following resolution concerning the late David Burr, Vice President for University Affairs:

WHEREAS, the late David A. Burr served the University of Oklahoma for 37 years in numerous roles related both directly and indirectly to faculty teaching, research and creative activities, and service; and

WHEREAS, through his knowledge of the philanthropic environment he worked diligently to encourage and support faculty efforts in seeking external funding; and

WHEREAS, he demonstrated his commitment to University academic endeavors by soliciting funding for faculty professorships, endowed chairs, and the enhancement of facilities and equipment; and

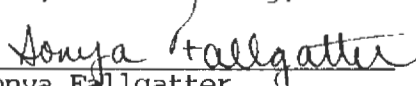
WHEREAS, he was involved with students through initiatives with the President's Leadership Class and through active recruitment of entering freshmen and other students; and

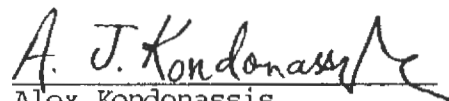
WHEREAS, he conducted all his activities in a modest way with integrity and a demonstrated dedication to the University;

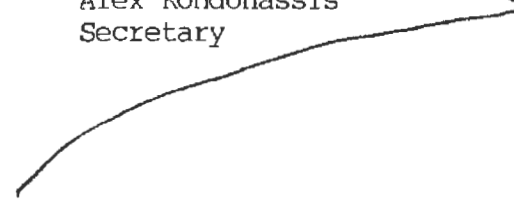
NOW THEREFORE BE IT RESOLVED, that the Faculty Senate of the University of Oklahoma (Norman campus), on behalf of all faculty members, expresses profound appreciation for his many contributions to the University and its faculty, and extends to his family our deepest sympathy for his untimely death.

ADJOURNMENT

The Faculty Senate adjourned at 5:15 p.m. The next regular session of the Senate will be held at 3:30 p.m. on Monday, October 12, 1987 in the Conoco Auditorium, Neustadt Wing, Bizzell Library.


Sonya Fallgatter
Administrative Coordinator


Alex Kondonassis
Secretary



Larry Canter (CEES), Chair
 Alex Kondonassis (Economics), Secretary

	<u>Term</u>
<u>College of Architecture</u>	
Joel Dietrich	1986-89
William McManus	1987-90 *
<u>College of Arts & Sciences</u>	
Gary Cohen (History), <u>Chair-elect</u>	1985-88
George Economou (English)	1985-88
Henry Eisenhart (HPER)	1985-88
Larry Hill (Political Science)	1985-88
Allen Knehans (Human Development)	1985-88
Steven Livesey (History of Science)	1985-88
William Ray (Mathematics)	1987-88 *
Paul Bell (Zoology)	1986-89
Monte Cook (Philosophy)	1987-89 *
Sylvia Faibisoff (Library & Info. Studies)	1986-89
Betty Harris (Anthropology)	1986-89
Art Johnson (Chemistry)	1986-89
Judith Lewis (History)	1986-89
Andy Magid (Mathematics)	1986-89
Linda Wallace (Botany & Microbiology)	1986-89
John Farmer (Zoology)	1987-90 *
Alan Nicewander (Psychology)	1987-90 *
Stewart Ryan (Physics & Astronomy)	1987-90 *
Judy Turk (Journalism & Mass Comm.)	1987-90 *
Bedford Vestal (Zoology)	1987-90 *
Christine Williams (Sociology)	1987-90 *
Joyce Zonana (English)	1987-90 *
<u>College of Business Administration</u>	
Homer Brown (Accounting)	1985-88
Benjamin Taylor (Economics)	1986-88
Donald Childress (Finance)	1986-89
James Kenderdine (Marketing)	1987-90 *
<u>College of Education</u>	
Thomas Wiggins (Ed. Leadership)	1985-88
Jay Smith (Ed. Psych.)	1987-90 *
<u>College of Engineering</u>	
Robert Shambaugh (TTAS)	1986-88
Charles Bert (AMNE)	1986-89
John Fagan (EECS)	1987-89
Robert Knox (CEES)	1987-89 *
Karl Bergey (AMNE)	1987-90 *
Leon Zelby (EECS)	1987-90 *
<u>College of Fine Arts</u>	
Steven Curtis (Music)	1985-88
Michael Rogers (Music)	1986-88
Ted Herstand (Drama)	1986-89
to be elected	1987-89 *
Roger Rideout (Music)	1987-90 *
<u>College of Geosciences</u>	
Fred Carr (Meteorology)	1987-88 *
Hans Spaeth (Geography)	1986-88
Fred Brock (Meteorology)	1987-89 *
<u>College of Law</u>	
H. Rick Tepker	1985-88
Peter Kutner	1986-89
<u>Provost Direct</u>	
John Mennig (Military Science)	1985-88
Patricia Weaver-Meyers (Univ. Libraries)	1987-90 *
<u>Graduate College</u>	
to be elected	1987-89 *
<u>College of Liberal Studies</u>	
Marvin Baker (Geography)	1987-90 *

* New member




9/87 (Appendix II)

The
University of Oklahoma

OFFICE OF THE PRESIDENT
660 Parrington Oval, Room 110
Norman, Oklahoma 73019
(405) 325-3916

TO: Larry Canter, Chair
Faculty Senate

FROM: Frank E. Horton 
President

SUBJECT: Faculty/Staff Parking

DATE: June 22, 1987

In response to the Faculty Senate Recommendation that the administration undertake measures to eliminate the abuse of the current faculty/staff parking system, and to ensure that the faculty and staff have priority in the faculty and staff parking lots, I can report the following changes in parking policy which will become effective September 1, 1987.

Beginning in the fall semester, all faculty/staff parking permits will be a combination permit and gate card. These parking permits must be hung from the rear view mirror while parking on campus, but can easily be removed and stored in the vehicle or the individual's wallet when not in use. Only one parking hang tag will be sold to each employee of the University. The permit can easily be transferred to any vehicle the employee wishes to drive, eliminating the need for additional parking permits. It is anticipated that this combination permit would eliminate the need for additional parking permits to be sold, and thereby reduce the chances for abuse.

In addition, in the future the gate cards issued to Associates, donors, and other distinguished individuals will be reduced. Those individuals who will not, in the future, receive a gate card will be encouraged to park in the Memorial Parking Garage or other visitor parking areas on campus.

In addition, gated parking for University vendors will be eliminated beginning in the fall semester. The vendors will be instructed that they may purchase a Vendor Parking Pass which will allow them access to any ungated service vehicle parking area.

Another change which will be implemented is that all parking privileges for student teaching assistants will be restricted to those who actually teach classes. Each Department Chair will be responsible for notifying the Parking and Transportation Office of those teaching assistants who are teaching classes each semester.

I appreciate the recommendations made by the Faculty Senate concerning parking and hope that the changes I have outlined will have a positive impact on the campus parking situation. We will continue to monitor University parking very closely to insure that we are doing everything possible to eliminate abuse of the campus parking system.

RECORD OF ACTIONS TAKEN BY ADMINISTRATION ON FACULTY SENATE RECOMMENDATIONS
(September, 1986 - August, 1987)

Number	Date of Senate mtg.	Item*	Origin	Disposition, Date
1	9-8-86	Faculty replacements, councils/committees	Senate	Appointed 10-1-86
2	9-8-86	Faculty nominations, Geosciences Dean and Business Dean Search Committees	Provost's office	Appointed 9-26-86
3	9-8-86	Changes in membership of Patent Advisory Committee	V. Prov. Res. Adm.	Approved 1-21-87
4	10-13-86	Faculty replacements, councils/committees	Senate	Appointed 10-28-86
5	10-13-86	Resolution on insuring personally-owned property at OU	Senate	Rec'd ins'g under home-owner's policy, 12-3-86
6	10-13-86	Resolution on Energy Center director and mission	Senate	Concurred 11-12-86
7	11-10-86	Election of council/committee Chairs	Senate	Approved 12-8-86
8	11-10-86	Revisions in faculty appeals process (to establish time frames)	President's office	Awaiting Legal Counsel opinion, as of 8-87
9	11-10-86	Resolution on promotion to full professor (to require a faculty vote)	Senate	Clarified process; will req. vote of at least full prof's, 12-3-86
10	11-10-86	Resolution on quality and maintenance of instructional facilities	Senate	Est'd system for review, 11-17-86
11	11-10-86	Resolution on continuing early retirement options	Senate	Approved 2-12-87, thru 12-31-87
12	11-10-86	Resolution regarding Regent Kemp	Senate	Acknowledged 12-8-86
13	11-10-86	Faculty nominations, Affirmative Action Officer Search Comm.	President's office	Appointed 12-22-86
14	11-10-86	Faculty nominations, CE&PS Vice Provost Search Committee	Provost's office	Appointed 12-19-86
15	12-8-86	Changes in charge of Academic Program Council	Acad. Prog. Council	Approved 12-19-86
16	12-8-86	Revisions in policy concerning changes in criteria	Provost's office	Approved 1-21-87
17	12-8-86	New Summary Report of Annual Faculty Evaluation	Senate	Approved 1-5-87
18	1-12-87	Academic Program Review document	Provost's office	Implemented as of 2/87
19	1-12-87	Revisions in <u>Faculty Handbook</u> description of Summary Report of Annual Faculty Evaluation (see #17)	Senate	Approved 1-28-87
20	2-9-87	Condensed version of maternity leave policy	President's office	Approved 7-27-87 with minor modification
21	2-9-87	Expanded grading scale	Senate	Acknowledged 3-9-87; awaiting faculty poll
22	2-9-87	Energy Center Study Group Report	Senate	Acknowledged 3-9-87
23	2-9-87	Congratulatory resolution on divestiture	Senate	Acknowledged 2-25-87
24	3-16-87	Report and resolution concerning telephones for faculty	Senate	Under review
25	3-16-87	Resolution concerning proposal to phase out College of Dentistry/Program Discontinuance Policy	Senate	Appreciated Senate lending support, 4-1-87
26	3-16-87	Reports on auxiliary enterprises and indirect costs	Senate	Under review
27	4-13-87	Faculty Compensation Committee report on faculty salaries	Senate	Acknowledged 5-4-87
28	4-13-87	Faculty nominations, Chief Legal Counsel Search Committee	President's office	Appointed 5-6-87
29	5-4-87	Resolution on faculty/staff parking system	Senate	Changed parking policy 6-29-87, effec. 9-1-87
30	5-4-87	End-of-year faculty replacements, councils/committees	Senate	Appointed 8-6-87

*Full text of recommendation can be found in Senate Journal for date indicated at left

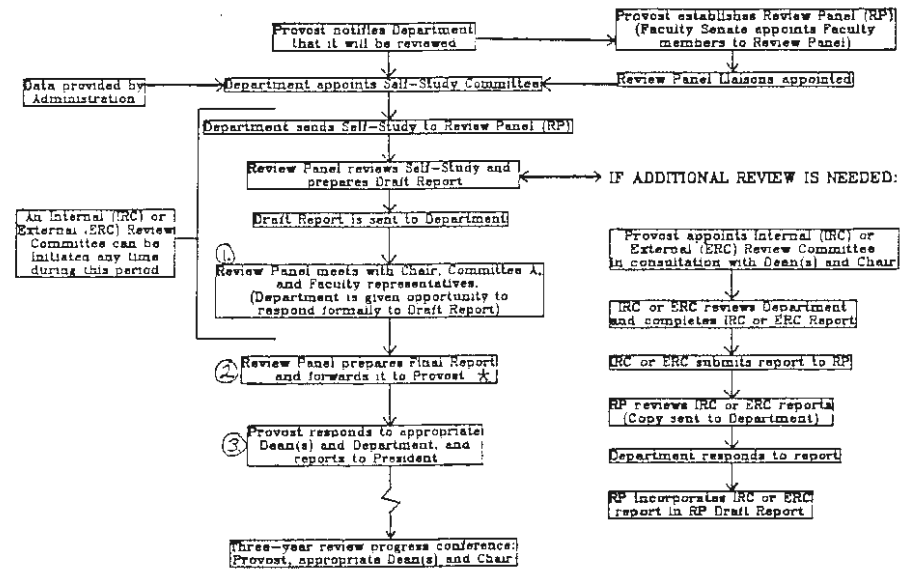
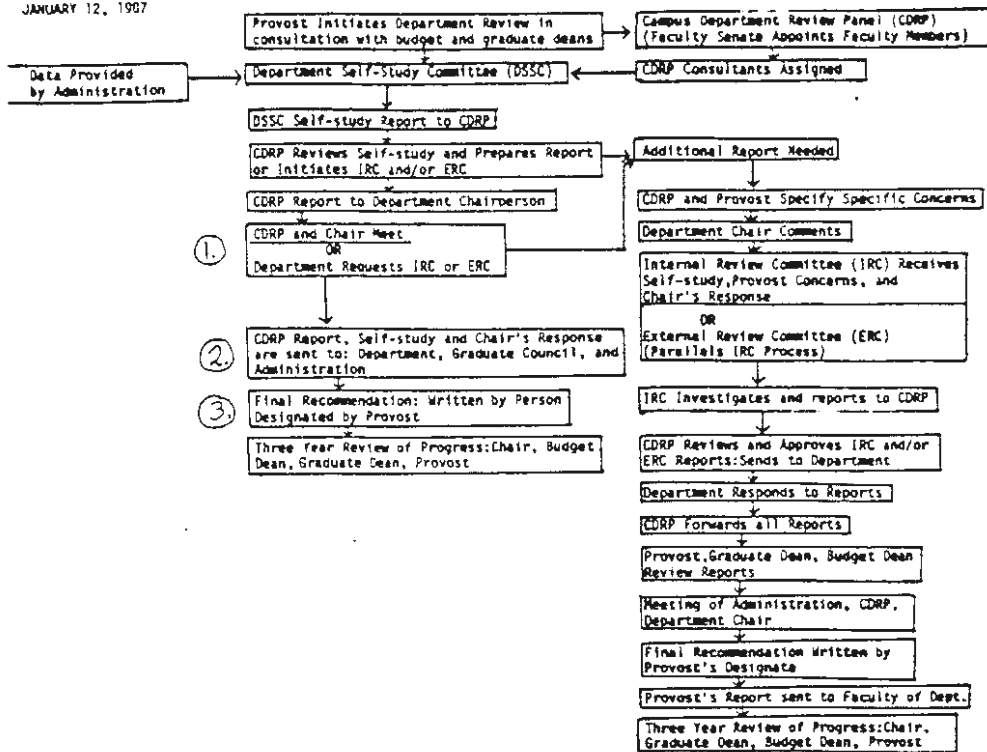
OLD VERSION

NEW VERSION

ACADEMIC PROGRAM REVIEW FLOWCHART

JANUARY 12, 1997

ACADEMIC PROGRAM REVIEW FLOW CHART



*and to the department under review (for information)

SEMESTER REPORTS

SPRING 1987

ACADEMIC PROGRAMS COUNCIL (Norman)

ATHLETICS COUNCIL (University)

BUDGET COUNCIL (Norman)

CAMPUS PLANNING COUNCIL (Norman)

COUNCIL ON CONTINUING EDUCATION AND PUBLIC SERVICE (Norman)

COUNCIL ON FACULTY AWARDS AND HONORS (University)

PUBLICATIONS BOARD (University)

RESEARCH COUNCIL (Norman)

Distributed by the Faculty Senate Office
University of Oklahoma (Norman campus)
September 1987

ACADEMIC PROGRAMS COUNCIL REPORT

Spring and Summer 1987

Submitted by Robert F. Petry, Chair

The Academic Programs Council met five times during this period (February 16, March 16, April 20, June 15 and July 27) with the meetings lasting from one to one and one-half hours. The Council regularly meets the third Monday of each month at 3:30 p.m.

The curriculum subcommittee studied the following proposals with the assistance of departmental representatives, and made recommendations to the Council. The Council made the following recommendations to the Provost:

1. That the proposed change in the name of the Interior Architecture Division to Interior Design Division and the proposed change of the course prefix from IA to ID be approved.
2. That the proposed changes in the curriculum for the Bachelor of Science in Environmental Design (Pre Landscape Architecture Emphasis) be approved.
3. That the proposed change in the admission requirements for the Bachelor of Architecture degree program be approved.
4. That the proposed change (with modifications) for the Bachelor of Arts degree program with a major in English be approved.
5. That the proposed changes in the Bachelor of Arts degree program in psychology be approved.
6. That the proposed changes in the Bachelor of Science in Psychology degree be approved.
7. That the proposed changes in the curricula for the School of Art be approved with modifications.
8. That the proposed curricular changes in the Journalism, Language Arts and Science Education programs in the College of Education be approved.
9. That the proposed curricular change for the major in French be approved.
10. That the proposed curricular changes for the major in German be approved.
11. That the correction in the curriculum for the major in Astrophysics be approved.
12. That the proposed curriculum changes for the major in Sociology be approved.

13. That the proposed changes for two minors in Sociology be approved.
14. That the proposed curriculum changes for Geology and Geophysics majors be approved.

Several substantive recommendations by the Council await administrative action.

The subcommittee on courses studied all course requests and reported to the Council. The Council approved 43 course additions, 187 course deletions and 114 course changes.

Faculty members of the Council were: Frances Ayres, Accounting; Thomas Gallaher, Education; Beverly Joyce, University Libraries; Joakim Laguros, Civil Engineering and Environmental Science; Helga Madland, Modern Languages, Literatures and Linguistics; Roger Mellgren, Psychology; Robert Petry, Physics and Astronomy; Albert Smouse, Education; and Gordon Uno, Botany and Microbiology. Student members were: Rustom Irani, Christina Murn and Kristopher Roberts. Three students were dropped from Council membership because of absences. Ex officio, nonvoting members who regularly attended Council meetings were: Milford Messer, Registrar; Jerome Weber, Vice Provost for Instructional Services; and Connie Boehme, Editor, Academic Bulletins. All members are from the Norman campus.



Robert F. Petry
Chair, Academic Programs Council

Report of Spring and Summer 1987 Activities
of the Athletic Council

Submitted by: Ronald L. Coleman, Chair *R. L. Coleman*

The Athletic Council met 5 times during the Spring semester and none during the Summer and the following represents a summary of the actions taken by the Council.

I. Awards

A. The Council approved awards in the following sports: 1986-87 Men's Cross Country; 1986-87 Women's Cross Country; 1986-87 Fall Volleyball; 1986 Football; 1986-87 Men's Indoor Track; 1986-87 Women's Indoor Track; 1986-87 Wrestling; 1986-87 Women's Basketball; 1986-87 Men's Basketball; 1986-87 Women's Gymnastics; 1987 Women's Spring Tennis.

B. Special Awards

Sooner Schooner Award - Evan Gatewood
Conference Metal: Men - Kevin Burdick
Conference Metal: Women - Lisa Allison
Jay Meyers: Men - Scott Evans
Jay Meyers: Women - Diane Athey
Athletics Council Award of Merit - Wade Walker

II. Scheduling

A. Schedules approved as follows:

Men's Gymnastics; Wrestling; Men's Fall Tennis; Women's Spring Golf; Spring Volleyball; Men's and Women's Outdoor Track; Spring Baseball; Spring Softball; Men's Spring Tennis; Men's and Women's Indoor Track; Women's Gymnastics

B. The Council continued to struggle with schedules for teams during O.U.'s "Stop Day" and final exams. As most of the conflicts are scheduled by the Big 8 Conference (Big 8 Tournaments, etc.), the Council requested from each conference member their policy in this regard, final exam dates, and class cut policies. Since among the conference members a three-week overlap occurs among final exams, efforts are made to minimize conflict. The Council requested a meeting with Dr. Prentice Gouff, Big 8 Conference Commissioner. This meeting occurred on April 3, 1987, no immediate resolution was forthcoming and the matter will once again be on the Big 8 Faculty Representatives agenda.

III. Administrative Reports

Dan Gibbens continued to fully advise the Council in NCAA convention activities and request Council input. Both Dan Gibbens and Donnie Duncan kept the Council advised on other NCAA matters.

IV. Budget

The 1987-88 budget was approved. Some adjustments in ticket prices were made.

V. Spirit Squads

Revisions of the Pom-Pom Squad Constitution and Cheer Squad Constitution were approved. The "Spirit Squad Policy of the Athletics Council" was amended. Awards were approved as appropriate.

VI. Academic Advisory

The Council continues to stress the monitoring of academic performance and graduation rates. Coaches receive appropriate stimulus from the Council regarding both the extremes, low and high.

VII. Other Business

The same wide variety of other matters continued similar to the Fall 1986 Semester.

VIII. Election of Officers for 1987-88

Chair - Greg Kunesh
Vice-Chair - Steve Ballard

1986-87 MEMBERS OF ATHLETICS COUNCIL

<u>Name</u>		<u>Nominated By</u>	<u>Term**</u>
Ron Coleman, Chair	(Public Health)	Faculty Senate	1984-87
Terry Robertson	(Finance)	Faculty Senate	1984-87
Claude Duchon	(Meteorology)	Faculty Senate	1984-87
Michael Flanigan	(English)	Faculty Senate	1984-87
Steve Hamilton	(Dentistry (Alternate))	Faculty Senate	1984-87
Maryellen Cameron	(Geology/Geophysics)	Faculty Senate	1985-88
Gregory Kunesh	(Drama)	Faculty Senate	1985-88
Steve Ballard	(Political Science (Alternate))	Faculty Senate	1986-89
Joanna Rapf	(English (Alternate))	Faculty Senate	1986-89
William Gaddis	(Alumnus)	Alumni Association	1986-87
Lanny Ross	(Alumnus)	Alumni Association	1986-88
Donald Stehr	(Alumnus (Alternate))	Alumni Association	1986-88
Myrna Carney	(Ctr. for Instructional Research)	EEC	1985-87
Kelly Curry	(Physical Plant (Alternate))	EEC	1985-87
Paula Rubenstein	(Student) (non voting)	UOSA	1985-87
Karl Means	(Student)	UOSA	1986-88
John Lambeth	(Student)	UOSA	1986-88
Donnie Duncan	(Athletic Director)	Ex Officio, non voting	
Robert E. Smith	(Asst. Athletic Director)	Ex Officio, non voting	
Daniel Gibbens	(Faculty Representative to the Big 8)	Ex Officio, non voting	

REPORT OF THE BUDGET COUNCIL
FOR SPRING SEMESTER 1987
submitted by Stephen Whitmore, Chair

The Budget Council held regular meetings each month of the semester, and one additional study session. In addition, members served on various subcommittees of the Council, and on joint committees with other Councils, as described below.

The report of the Committee on Auxiliary Accounts, a joint committee of the Budget Council and the Faculty Senate, was endorsed by the Council and forwarded to President Horton. The President concurred in the recommendation of the Committee to conduct an internal study of indirect costs charged to auxiliary accounts, to be followed by development of a written policy. The report of the Committee on Indirect Costs, a joint committee of the Budget Council, Research Council, and Faculty Senate which studied indirect costs charged to external grants and contracts, was also endorsed by the Council and forwarded to the President. A partial response by the President was sent to the Research Council; further response depends on the internal study of auxiliary accounts. In addition, the Budget Council endorsed the report of the Faculty Compensation Committee of the Faculty Senate regarding telephones for faculty.

The Council prepared a response to the Oklahoma Higher Education Task Force Report which was incorporated into the official response of the University adopted by the University Regents. The Council enthusiastically supported the Task Force Report, in particular its recommendations regarding increases in funding, and reforms in funding allocation.

The academic year 1986/87 was the first full year for implementation of the new Budget Process of the University. The Budget Council has an explicit role in this process, and much of our effort was spent trying to satisfy this responsibility. Our work depends on the timely flow of information and opinion from the administration to the Council.

Implementation was very satisfactory in some respects, but unsatisfactory in others. Our contributions to the process also depend crucially on the effective use and evaluation of the information we receive, an ongoing problem for the Council. We are making plans to improve these procedures in the coming year.

At its April meeting the Council met with President Horton to review his proposed budget for academic year 1987/88, prior to its presentation to the University Regents in May. The proposal assumed that both the State appropriation and the revolving fund would be unchanged from 1986/87, thereby requiring a 3% cut in the overall base budget (since the 3% carry-over from 1985/86 had been spent). The 3% cut

was applied almost uniformly to all Vice-Presidential areas. However, a portion of the President's Academic Support Fund was committed to ongoing implementation of general education requirements and the Honors Program, and one-time funds were designated for support of graduate students, faculty development, library acquisitions, and computing. The net result was that for the coming year the reduction to the Provost's budget was limited to 1.4%. An important feature of the budget was the identification of a general University reserve equal to 5% of the annual State appropriation. The reserve became available because of a favorable judgment regarding indirect costs earned by external contracts.

In June the State legislature authorized a tuition increase for the coming year, so that in fact new money will be available to the University. The Budget Council has recommended, and the Administration has concurred, that the new money be spent for a general salary increase for faculty and staff.

Despite the severe economic drought in Oklahoma, the University has weathered the conditions fairly well this past year. Credit is due the University Administration and our supporters in State government. The Administration has managed our resources well, and has demonstrated a clear sense of our academic purpose. State leaders give evidence of commitment to improvements in higher education. We look forward to continuing growth in the quality of the University of Oklahoma.

The Council is appreciative of the work of the Budget Office, and its Director, Jan Jackson, in support of our activities. Members of the Council during the spring semester were Stephen Whitmore, Malcolm Morris, Glenn Dryhurst, Larry Canter, Lynda Kaid, E. L. Lancaster, Jon Bredeson, Lenore Clark, Andy Magid, Ruth McKinnis, Michal Gray, Sara Nixon, Don Huntington, Amy Hickey, John Conwell, Bob Besse, and Terry Carr. Prof. E. L. Lancaster was elected Chair for 1987/88, and assumed office at the June meeting.



The University of Oklahoma

CAMPUS PLANNING COUNCIL—NORMAN

Report of The Campus Planning Council

Spring 1987

Submitted by: Adel A. Aly, Chairman

The Council met on the first Thursday of every month (January, February, March, and April).

The major topics addressed by the Council during the Spring semester are classroom maintenance and developing a new parking system for faculty/staff.

On January 15, 1987 meeting, the new planning process for Spaces and Facility Planning for the Norman Campus was discussed. The planning will start at the unit level and moves on to the college and university levels. The objectives of this process are: review current space needs, identify problems with quantity and quality, review future projections and recommend a capitol budget with the proper priorities.

In the meeting of February 5, 1987, the Jefferson House was renamed after the late "Port G. Robertson". The Council discussed the concept of establishing a policy for naming buildings after individuals other than donors. The new proposal for classroom maintenance policy was discussed where a new steering committee with members from Classroom Scheduling, Physical Plant, Instructional Services and Architectural and Engineering services will coordinate all maintenance functions for classrooms on campus. The Council discussed with Dr. Frank Horton the plans for Centennial fund raising and the priorities established for various projects.

On March 5, 1987 meeting, the new policy for classroom maintenance was approved and forwarded to President Horton. Subsequently, President Horton approved the plan and allocated \$150,000 from Section 13 monies for classroom upgrading.

In the meeting of April 2, 1987, the new policy on naming buildings and other facilities was approved. The policy addresses the issues of naming buildings after financial donors or for individuals who have provided exceptional contributions to the University. The allocation of parking spaces for faculty and staff was presented by Dr. Ralph McFarland.

On April 30, 1987 meeting, proposal for a new system for faculty/staff parking was introduced and approved by the Council. The new system will combine the gatecard and car decals into one hang-on tag to be placed on the rearview mirror. Also, most of the VIP permits were eliminated and other abuses were minimized in the new system. The proposal for utilization of 87-88 Section 13 funds was discussed and approved with few modifications.

The members of the Council for 1986-87 are listed below:

CAMPUS PLANNING COUNCIL (NORMAN)

1986-87

September 1, 1986

<u>Name</u>		<u>Nominated by</u>	<u>Term</u>
Susan Vehik	(Anthropology)	Faculty Senate	1984-87
Angela Million	(University Libraries)	Faculty Senate	1984-87
Bill Bauman	(Architecture)	Faculty Senate	1984-87
Adel A. Aly, CHAIR	(Industrial Engineering)	Faculty Senate	1985-88
Anne H. Henderson	(Architecture)	Faculty Senate	1985-88
James Wainner	(Music)	Faculty Senate	1985-88
Tom Maze	(CEES)	Faculty Senate	1986-89
Stan Neely	(Chemistry)	Faculty Senate	1986-89
Gary Schnell	(Zoology)	Faculty Senate	1986-89
Linda Harris	(Arts and Sciences)	EEC	1984-87
William Varley	((Research Administration)	EEC	1985-88
Gwen Williamson	(Okla. Geological Survey)	EEC	1985-88
Bob Gallagher	(Education)	EEC	1986-89
Myrna Robinson	(Student)	UOSA	1986-87
Jeff Powell	(Student)	UOSA	1986-87
David Merritt	(Student)	UOSA	1986-87
Lori Ann Sharpe	(Student)	UOSA	1986-87
	(Exec. Assistant to the President)	Ex-Officio, non voting	
Joan Wadlow	(Provost)	Ex-Officio, non voting	
Arthur J. Elbert	(Vice President for Administrative Affairs)	Ex-Officio, non voting	
Milford Messer	(Registrar)	Ex-Officio, non voting	

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TO: The Faculty Senate
FROM: A. J. *A. J. Kondonassis* Chair, Continuing Education and Public
Service Council
DATE: June 15, 1987
SUBJ: Annual Report, 1986-87

The Continuing Education and Public Service Council has completed two full years of operation. During this period it has been engaged in the following activities:

1. In an effort to become familiar with the overall performance of CE&PS at OU, the Council held several hearings. Key CE&PS personnel were invited to meet with the Council and to describe their programs.
2. To assess faculty participation in CE&PS and to solicit suggestions re continuing education a questionnaire was developed by the Council and mailed to all Deans and Chairs/Directors of the OU Norman campus.
3. Based on the responses to the questionnaire the Council established three subcommittees to study and recommend on three main questions and issues, i.e., rewards for faculty participation in CE&PS, research and development funding of CE&PS and other changes in CE&PS.

The three subcommittees have collected data, have deliberated during the current academic year and have presented their findings and recommendations to the Council as a whole recently. Summaries of the reports of the subcommittees follow. In some cases, recommendations of the subcommittees overlap and pertain to issues not central to the main concern of the particular subcommittee.

Subcommittee on Faculty Rewards

Some of the five recommendations presented below are related directly to compensation; others are more indirect and pertain to actions to create better relations between CE&PS and the university's academic departments and faculty. However, a common theme appears to unite them--the need for greater consistency across CE&PS programs with respect to program implementation and the rationale behind faculty participation and compensation.

1. Develop a consistent rationale for establishing an overhead rate structure.

All evidence suggests that no uniform overhead rate exists. It varies for each program at CE&PS. Furthermore no consistent rationale seems to be followed concerning the allocation of money to academic departments and CE&PS administration.

Not unrelated to the above, there is, among faculty and academic departments, a perception that CE&PS is overstaffed and that its administration consumes a disproportionately large share of limited resources. If this perception is correct it must be addressed by appropriate action and the resulting changes communicated to the faculty and academic departments.

2. Develop incentives for departments to become actively involved in CE&PS.

The most obvious incentive is money. Guidelines need to be developed for providing compensation back to departments so they will encourage their best faculty to participate in CE&PS activities. This compensation is especially important when participation will increase the work load on department personnel (i.e., directing Masters programs and papers for Advanced Programs students). Whatever the guidelines, they must be consistent and rational. Departments must know what they are going to get and accept the way in which the compensation is determined.

Another possible incentive would be to give departments FTE credit for the students taught through CE&PS. This would be a more accurate reflection of a department's teaching activity and would increase the base on which requests for additional funds from their college might be made.

3. Develop a consistent rationale for faculty compensation.

No consistency exists across programs, or sometimes sites, with respect to faculty compensation. The development of a consistent rationale for faculty compensation is needed. This does not necessarily mean that compensation would be the same across programs, credit and non-credit. Compensation for participation in CE&PS activities might continue to differ by program or activity; however, the rationale for such differences must be consistent and clearly communicated.

4. Develop guidelines for evaluating programs.

Guidelines need to be developed for evaluating the viability of each program for planning purposes, including the degree of need for the services and the effectiveness and efficiency of services provided. The State Regents require that each program at each site be self-supporting. Given the entrepreneurial nature of some of the programs, this is not always possible. Time is needed for programs to develop and work out the bugs or to ride out hard times. Thus, CE&PS is self-supporting overall, but not necessarily at the individual program level. Successful programs support those that are not successful. However, guidelines are needed to help determine when to terminate a program so that it does not continue to sap the resources of other programs. This evaluative information also would be useful for building on the strengths of successful programs and for expansion when appropriate.

5. Develop systematic data reporting mechanisms.

Except for the Advanced Programs, little data exists which summarizes activities of CE&PS over time. The most recent reports on faculty participation (e.g., by college, rank, program unit) are for 1982-83. Routinized summaries over time would provide useful data for planning purposes as well as for information to the rest of the university about CE&PS activities.

Subcommittee on Research and Development Funding

The subcommittee feels that there is a general reluctance to develop new programs of CE&PS because of the risk of failure and the possible drain on existing program budgets. Thus, the establishment of an R&D fund to help defray the costs of "front-end" program development and of market research becomes meaningful. Furthermore, to maintain leadership and high quality in CE&PS at OU, the need to experiment in order to innovate is important. To accomplish these objectives the subcommittee recommends that CE&PS allocate a larger portion of continuing education funds for development and delivery of new and innovative credit and non-credit continuing education programs.

Subcommittee on Other Changes

This subcommittee feels that if it were to make comprehensive and all inclusive recommendations it would need additional time for research and study. For this reason, the recommendations which follow are tentative and limited in scope.

1. Because the distinction between traditional education and continuing education is becoming increasingly blurred, a "working" definition of continuing education at OU appears to be desirable.
2. Continuing education expertise may offer advantages including flexibility, quick response and entrepreneurship. Yet strengthening of traditional programs by emphasis on continuing education requires a successful marriage of the two. In this regard, a clarification of the administrative relationship between CE&PS and the departments, schools, and colleges on the campus is needed.
3. Many courses offered through talk back television may easily fall under the umbrella "continuing education." It would seem appropriate, therefore, to appoint a representative from talk back television and telecommunication to serve on the Council.
4. The relationship of the Oklahoma Network for Continuing Higher Education (ONCHE) to the delivery of off-campus programs by the University of Oklahoma should be clarified.

Other Thoughts and General Recommendations

Although the Continuing Education and Public Service Council is only about two years old, its current members feel that it has proven its worth. Its continued usefulness will depend, at least in part, on the continued support it received from the faculty, the central administration and the administration of CE&PS. Among the important functions of the Council are to provide advice on CE&PS matters to the President of the University and to act as an effective liaison between CE&PS programs and activities and the OU faculty. Given the fact that the distinction between traditional and continued education is becoming increasingly blurred, a successful, cooperative partnership between the two is needed.

Therefore, the Council recommends the following:

1. More direct links be established between the Council and the Central Administration. The continued representation of central Administration on the Council is urged.

2. All major issues relevant to CE&PS including the development of new initiatives, expansion of continuing education programs in the international arena, evaluation of existing programs and general budget allocation policies be referred to the Council for discussion and advice.
3. The Council urges that DU become more actively involved in telecommunications technology and in its use for delivering continuing education programs state-wide.
4. Improved communications be established between the CE&PS and the faculty, by regular reporting of CE&PS activities.

The chairs of the three subcommittees are: Tom James, subcommittee on Rewards; Lee Morris, subcommittee on Research and Development Funding; and Sylvia Faibisoff, subcommittee on Other Changes. The other members of the Council include Leroy Blank, James Burwell, Alan Covich, Leon Crowley, James Harp, Hugh Harris, Roger Mellgren, Wayne Rowe, Ed Apple, Jan Lovell, Carolyn Smith and ex officio members Robert Martin and Joan Wadlow. I wish to commend the chairs of the subcommittees and the other members of the Council for their dedication and hard work. I also wish to express my sincere appreciation to Jerry Jerman of CE&PS for his most effective service as secretary of the Council.



The
University of Oklahoma

COLLEGE OF BUSINESS ADMINISTRATION
DIVISION OF MANAGEMENT
307 West Brooks
Norman, Oklahoma 73019

March 31, 1987

To: Penny Hopkins, Chair, Faculty Senate

From: Daniel A. Wren, Chair, University Council on Faculty Awards
and Honors

Subject: Spring semester 1987 report

The activities of the Council consisted of the following:

1. Recommended to President Horton that Donald Counihan, Health Sciences Center, be named Regents' Professor.
2. At our March 27th meeting, reviewed the dossiers of 26 nominees for the Burlington Foundation Award and recommended three persons to Vice Provost Weber.
3. Lerner Hinshaw, Department of Physiology and Biophysics (HSC) was elected to Chair the Council for the 1987-88 academic year.

Members of the Council are:

<u>Name</u>	<u>Affiliation</u>
Betty Atkinson	Physics
Daniel Wren	Management
Herbert Nishikawa	Nursing
Joe Ferretti	Medicine
Yoshi Sasaki	Meteorology
Herbert Shillingburg	HSC
Lerner Hinshaw	HSC
Donald Counihan	Allied Health
Susan Caldwell	Art
George Letchworth	Education
Karen V. Waddell	Alumnus
Becky Dahms	UOSA

Respectfully submitted,

Daniel A. Wren
Professor

PUBLICATIONS BOARD REPORT for Spring Semester 1987.
Submitted by Ed Carter, chair.

Student Publications enjoyed a good year in 1986-87. Student Publications published 2.6 million copies of 208 regular issues of the Oklahoma Daily, four issues of Campus Life Magazine, the University of Oklahoma telephone directory, the Sooner yearbook and two new publications, the OU Greek Directory, and a Finals-Graduation special tabloid edition of the Oklahoma Daily.

More than 100 students received valuable, hands-on, professional experience in the various disciplines of the publications business: writing, editing, photography, advertising sales, layout and design, pasteup, offset camera technique, typesetting, printing, magazine layout and design and publications management. The Student Publications student payroll this year will total nearly \$300,000. Some \$2,500 in scholarships were awarded to outstanding Student Publications student employees.

For the first time in many years Student Publications was able to recognize its student employees with a Student Publications Banquet in April and honored the top achievers with awards in a formal setting. The banquet was well attended, and Student Publications is looking forward to this being an annual event.

Student Publications equipment was made available for all student employees to facilitate their classroom work. This included typesetting for marketing and advertising class projects, production of titles for student films and extensive use of word processing equipment for papers in all classes. Students paid for any materials used. Assistance also was provided in layout and final typesetting of student resumes. Local printers provide typesetting service but are not willing to provide the consultation on content and format without charge.

Journalism Press, the production area of Student Publications, provided convenient, competitive typesetting, printing and/or camera work for OU student groups, university departments and state agencies.

A total of 1,837 1987 Sooner yearbooks were sold. Student Publications took some 4,620 portraits for the 1987 yearbook. This is an increase of 230 books and 3,170 portraits compared with last year's edition.

Despite a highly sluggish Oklahoma economy and decreases statewide in advertising lineage, the Oklahoma Daily has realized good increases in local advertising. Local lineage for the Oklahoma Daily was up 7 percent for the year.

<u>Members of the Board:</u>	(Norman campus membership)
L. Edward Carter, chair	Journalism faculty (re-elected chair in April, 1987)
Chip Stuart	Education faculty
Elaine Kumin	Administrative staff
Sherry Glenn	Employees' Executive Council
to be selected	Alumni-Working Press
to be selected	<u>Oklahoma Daily</u> representative
to be selected	<u>Sooner</u> yearbook representative
to be selected	Publications-at-large member
Thomas Lewis	UOSA appointed
to be selected	Student Body election
Elizabeth Yamashita	Director, School of Journalism and Mass Communication
Fred Weddle	Director, Student Publications
Charles House	Editorial Supervisor, <u>Oklahoma Daily</u>
Twila Smith	Supervisor, <u>Sooner</u> yearbook
Elizabeth Lowry	Editor, <u>Oklahoma Daily</u>
Stacie Sarff	Editor, <u>Sooner</u> yearbook



The
University of Oklahoma

GRADUATE COLLEGE AND RESEARCH ADMINISTRATION
1000 Asp Avenue, Rooms 313-314
Norman, Oklahoma 73019
(405) 325-3811 or 4757

August 31, 1987

Dr. Larry Canter
Chair
Faculty Senate
University of Oklahoma

Dear Larry:

Enclosed is the Activity Report for FY 1987 from the Research Council.

Members for the 1986-87 Year are:

Roger E. Frech, Chair	Chemistry
Leonard Beevers	Botany/Microbiology
Marilyn Flowers	Economics
Kirby Gilliland	Psychology
Judith Lewis	History
Jane Magrath	Music
Douglas W. Mock	Zoology
Michael A. Morrison	Physics and Astronomy
Robert J. Mulholland	EECS
Jim Richstad	Journalism
John F. Scamehorn	CEMS
Courtney Vaughn-Roberson	Education
John Chisholm	P&GE
Patricia Halbeck	Music

Sincerely,

Roger E. Frech
Chair
Research Council

REF/clw

Enclosures

ACTIVITIES OF THE RESEARCH COUNCIL: FY 1986-1987

In this brief document we shall describe the state of programs for internal support of scholarship at OU. In delineating these programs, which are administered by the VPRA with the advice of the Research Council, we shall focus on the impact of the one-time appropriation of \$390,000 that was made available this year. By way of introduction, suffice it to say that the impact of these funds on the multitude of problems faced by scholars at OU has been major: they have allowed us to introduce (on a trial basis) some new programs and to make urgently needed increases in the levels of other, long-established programs. Such improvement in the on-campus research environment, particularly at a time of great economic stress, provides both concrete assistance and, perhaps equally important, a morale boost to scholars at OU. Nonetheless, the problems our scholars face remain grave, and in the accompanying letter we discuss additional steps towards their solution.

Faculty Research Fund

One program that has felt most directly the impact of the additional appropriation is the Faculty Research Fund. Each month the Research Council evaluates proposals from across the campus and makes recommendations to the VPRA for support from this fund. The Faculty Research Fund supports a wide variety of important activities—including seed projects, travel support, equipment purchases, and limited support of research personnel. In the 1985-1986 academic year, about \$125,000 was available for this fund. In 1986-1987, this amount was increased to \$154,000 by using part of the one-time appropriation of \$390,000.

This increase enabled the Research Council to raise the maximum level of support from \$5,000 per request to \$6,000 and to allow an upper limit of \$7,500 for exceptionally strong requests. In the period from July 1, 1986 to July 31, 1987, the Council reviewed 97 proposals seeking a total of \$229,446. Of these, the Council recommended that the VPRA fund 71 requests for a total of \$130,388.

In evaluating these proposals, we have been especially careful to preserve the high standards that were established in earlier years. The 71 proposals funded to date have been solid, well-justified requests embracing a diversity of needs from scholars all across the campus. By enabling us to increase the funding limit from \$5,000, its value since the Council's inception, the increase in the Faculty Research Fund has allowed a more realistic, wide-ranging response to these needs.

Interdisciplinary Research Support

One of the new programs started with funds from the \$390,000 appropriation is the Interdisciplinary Research Program. The need and justification for interdisciplinary research has been discussed in a separate document. Thus far, we have reviewed six proposals for a total of \$109,264. Three of these were funded at a total amount of \$38,424. We hope that the funded seed projects

will lead to the establishment of externally-funded institutes at the interfaces of more traditional scholarly disciplines. Although it is too early to assess these attempts, the caliber of the individuals involved in these efforts and the exciting possibilities of the interdisciplinary areas they have chosen are reasons for optimism.

Faculty Summer Research Fellowships

The Junior and Senior Faculty Summer Research Fellowships have benefitted faculty in areas where external funding is difficult (or impossible) to obtain as well as others who can compete for and are aggressively seeking external funding. The Junior Faculty Summer Fellowship program has been in place for several years—at a woefully inadequate level that we were able to increase with funds from the one-time appropriation. In addition, we were able to administer the first year of a Senior Faculty Summer Fellowship program.

The Junior Faculty Summer Fellowships enable outstanding junior faculty to conduct research without interruption throughout the summer, providing time that is vital for their career development. This year the Council increased the stipend from \$3,500 per summer to \$4,000. Of the 42 applicants for this award, 27 were rated worthy of funding. (The pool of exceptionally strong applicants grew this year as a consequence of the absence of the College of Arts and Sciences summer research grants.) Unfortunately, available resources fell short by \$32,000, and we were able to award grants to only 19 of these 27.

Forty applicants sought support through the Senior Faculty Summer Fellowship program—an unexpectedly high number that is indicative of the keen interest and enthusiasm with which this program has been received across campus. In this as in the Junior Faculty Summer Fellowship program, we are particularly pleased to be able to respond to the plight of scholars in the arts and humanities, for whom the summer support crucial to the health of their creative activity is all but unattainable.

In spite of the exceptional quality of the applicants for the Senior Fellowship program, we were able to fund only the nine with *perfect* rankings and a tenth whose score was nearly perfect. Thus, using some of the one-time appropriation plus additional funds provided by the VPRA, we funded 10 applicants for a total of \$50,000. We needed an additional \$45,000 to support the additional proposals rated by the Council as worthy of support. We think it significant that so many of the submitted proposals were so highly ranked, in spite of our adoption of unusually stringent and demanding standards for this competition.

As noted above, the absence this year of summer support from the College of Arts and Sciences exacerbated the demands on the VPRA's summer fellowship programs. The effect of this void was particularly painful in the humanities, where in the past many faculty had turned to the College for summer support. Moreover, faculty in many other Colleges, such as the College of Fine Arts, cannot

seek summer support outside the University. Although we are concerned that several outstanding faculty could not be supported this summer, there is no question that additional appropriation made possible an important research opportunity for excellent faculty members at all levels from a wide range of disciplines.

Still, the problem of summer support remains acute. Even during this, the first year of our expanded programs, 82 of the best of the approximately 674 full-time faculty at OU sought support. We anticipate that this response will grow in future years, as word of the program spreads and external funding continues to be difficult to acquire. Thus the Junior and Senior Faculty Summer Fellowship programs will continue to play a vital role in nurturing creative activity in all disciplines.

Quality Unfunded Proposals and Stop-Gap Funding Programs

The VPRA administers two programs—"quality unfunded proposals" and "stop-gap funding"—that support faculty who are aggressively trying to obtain or to retain external funding. This year, the additional resources made available to the VPRA allowed the first formal trial of the "quality unfunded proposals" program. The intent of this competitive program, in which applications are reviewed by members of the Research Council, is to provide limited, short-term funding to scholars whose grant requests to external agencies *almost* made it past the funding threshold and who can demonstrate a strategy to strengthen their grant request for another go around. Thus, to succeed in the "quality unfunded proposals" program, an applicant must show concrete evidence (in the form of reviews from the funding agency) of a near-miss with the agency *and* a specific, credible plan for redressing whatever problems were identified by the external referees.

In this year's competition, faculty in a variety of scientific and engineering disciplines submitted 19 requests for a total of \$319,889. These scholars sought funds for research needs ranging from supplies and equipment to technicians and animals. To fund the 12 proposals that were rated by the Research Council as "very good" to "excellent" would have required \$185,447; in the event, the VPRA funded the seven top-rated of these requests for a total of \$70,773.

The "quality unfunded proposals" program is an experimental one that will be carefully monitored over the next few years by the VPRA and the Research Council—its success to be measured by that of the faculty it supports. The essential question we shall be examining is: does this limited assistance enable previously unsuccessful funding supplicants to hit pay dirt with external agencies?

The other reinforcement program administered by the VPRA provides "stop-gap funding" on an informal basis to faculty who have had external grants that have been lost—one hopes temporarily. Its intent is to keep these faculty members "afloat" while they carry out seed research and write proposals to regain external support.

Both of these programs are essential to nurturing and maintaining the health of externally funded research programs on campus. Both are carefully administered and monitored. And both are worthy of continuation at their current funding levels or higher.

SEMESTER REPORTS

SPRING 1987

ACADEMIC PROGRAMS COUNCIL (Norman)

ATHLETICS COUNCIL (University)

BUDGET COUNCIL (Norman)

CAMPUS PLANNING COUNCIL (Norman)

COUNCIL ON CONTINUING EDUCATION AND PUBLIC SERVICE (Norman)

COUNCIL ON FACULTY AWARDS AND HONORS (University)

PUBLICATIONS BOARD (University)

RESEARCH COUNCIL (Norman)

Distributed by the Faculty Senate Office
University of Oklahoma (Norman campus)
September 1987

ACADEMIC PROGRAMS COUNCIL REPORT

Spring and Summer 1987

Submitted by Robert F. Petry, Chair

The Academic Programs Council met five times during this period (February 16, March 16, April 20, June 15 and July 27) with the meetings lasting from one to one and one-half hours. The Council regularly meets the third Monday of each month at 3:30 p.m.

The curriculum subcommittee studied the following proposals with the assistance of departmental representatives, and made recommendations to the Council. The Council made the following recommendations to the Provost:

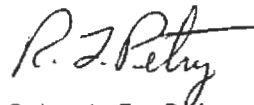
1. That the proposed change in the name of the Interior Architecture Division to Interior Design Division and the proposed change of the course prefix from IA to ID be approved.
2. That the proposed changes in the curriculum for the Bachelor of Science in Environmental Design (Pre Landscape Architecture Emphasis) be approved.
3. That the proposed change in the admission requirements for the Bachelor of Architecture degree program be approved.
4. That the proposed change (with modifications) for the Bachelor of Arts degree program with a major in English be approved.
5. That the proposed changes in the Bachelor of Arts degree program in psychology be approved.
6. That the proposed changes in the Bachelor of Science in Psychology degree be approved.
7. That the proposed changes in the curricula for the School of Art be approved with modifications.
8. That the proposed curricular changes in the Journalism, Language Arts and Science Education programs in the College of Education be approved.
9. That the proposed curricular change for the major in French be approved.
10. That the proposed curricular changes for the major in German be approved.
11. That the correction in the curriculum for the major in Astrophysics be approved.
12. That the proposed curriculum changes for the major in Sociology be approved.

13. That the proposed changes for two minors in Sociology be approved.
14. That the proposed curriculum changes for Geology and Geophysics majors be approved.

Several substantive recommendations by the Council await administrative action.

The subcommittee on courses studied all course requests and reported to the Council. The Council approved 43 course additions, 187 course deletions and 114 course changes.

Faculty members of the Council were: Frances Ayres, Accounting; Thomas Gallaher, Education; Beverly Joyce, University Libraries; Joakim Laguros, Civil Engineering and Environmental Science; Helga Madland, Modern Languages, Literatures and Linguistics; Roger Mellgren, Psychology; Robert Petry, Physics and Astronomy; Albert Smouse, Education; and Gordon Uno, Botany and Microbiology. Student members were: Rustom Irani, Christina Murn and Kristopher Roberts. Three students were dropped from Council membership because of absences. Ex officio, nonvoting members who regularly attended Council meetings were: Milford Messer, Registrar; Jerome Weber, Vice Provost for Instructional Services; and Connie Boehme, Editor, Academic Bulletins. All members are from the Norman campus.



Robert F. Petry
Chair, Academic Programs Council

Report of Spring and Summer 1987 Activities
of the Athletic Council

Submitted by: Ronald L. Coleman, Chair *R.L. Coleman*

The Athletic Council met 5 times during the Spring semester and none during the Summer and the following represents a summary of the actions taken by the Council.

I. Awards

A. The Council approved awards in the following sports: 1986-87 Men's Cross Country; 1986-87 Women's Cross Country; 1986-87 Fall Volleyball; 1986 Football; 1986-87 Men's Indoor Track; 1986-87 Women's Indoor Track; 1986-87 Wrestling; 1986-87 Women's Basketball; 1986-87 Men's Basketball; 1986-87 Women's Gymnastics; 1987 Women's Spring Tennis.

B. Special Awards

Sooner Schooner Award - Evan Gatewood
Conference Metal: Men - Kevin Burdick
Conference Metal: Women - Lisa Allison
Jay Meyers: Men - Scott Evans
Jay Meyers: Women - Diane Athey
Athletics Council Award of Merit - Wade Walker

II. Scheduling

A. Schedules approved as follows:

Men's Gymnastics; Wrestling; Men's Fall Tennis; Women's Spring Golf; Spring Volleyball; Men's and Women's Outdoor Track; Spring Baseball; Spring Softball; Men's Spring Tennis; Men's and Women's Indoor Track; Women's Gymnastics

B. The Council continued to struggle with schedules for teams during O.U.'s "Stop Day" and final exams. As most of the conflicts are scheduled by the Big 8 Conference (Big 8 Tournaments, etc.), the Council requested from each conference member their policy in this regard, final exam dates, and class cut policies. Since among the conference members a three-week overlap occurs among final exams, efforts are made to minimize conflict. The Council requested a meeting with Dr. Prentice Goult, Big 8 Conference Commissioner. This meeting occurred on April 3, 1987, no immediate resolution was forthcoming and the matter will once again be on the Big 8 Faculty Representatives agenda.

III. Administrative Reports

Dan Gibbens continued to fully advise the Council in NCAA convention activities and request Council input. Both Dan Gibbens and Donnie Duncan kept the Council advised on other NCAA matters.

IV. Budget

The 1987-88 budget was approved. Some adjustments in ticket prices were made.

V. Spirit Squads

Revisions of the Pom-Pom Squad Constitution and Cheer Squad Constitution were approved. The "Spirit Squad Policy of the Athletics Council" was amended. Awards were approved as appropriate.

VI. Academic Advisory

The Council continues to stress the monitoring of academic performance and graduation rates. Coaches receive appropriate stimulus from the Council regarding both the extremes, low and high.

VII. Other Business

The same wide variety of other matters continued similar to the Fall 1986 Semester.

VIII. Election of Officers for 1987-88

Chair - Greg Kunesh
Vice-Chair - Steve Ballard

1986-87 MEMBERS OF ATHLETICS COUNCIL

<u>Name</u>		<u>Nominated By</u>	<u>Term**</u>
Ron Coleman, Chair	(Public Health)	Faculty Senate	1984-87
Terry Robertson	(Finance)	Faculty Senate	1984-87
Claude Duchon	(Meteorology)	Faculty Senate	1984-87
Michael Flanigan	(English)	Faculty Senate	1984-87
Steve Hamilton	(Dentistry (Alternate))	Faculty Senate	1984-87
Maryellen Cameron	(Geology/Geophysics)	Faculty Senate	1985-88
Gregory Kunesh	(Drama)	Faculty Senate	1985-88
Steve Ballard (Political Science (Alternate))		Faculty Senate	1986-89
Joanna Rapf	(English (Alternate))	Faculty Senate	1986-89
William Gaddis	(Alumnus)	Alumni Association	1986-87
Lanny Ross	(Alumnus)	Alumni Association	1986-88
Donald Stehr	(Alumnus (Alternate))	Alumni Association	1986-88
Myrna Carney	(Ctr. for Instructional Research)	EEC	1985-87
Kelly Curry	(Physical Plant (Alternate))	EEC	1985-87
Paula Rubenstein	(Student) (non voting)	UOSA	1985-87
Karl Means	(Student)	UOSA	1986-88
John Lambeth	(Student)	UOSA	1986-88
Donnie Duncan	(Athletic Director)	Ex Officio, non voting	
Robert E. Smith	(Asst. Athletic Director)	Ex Officio, non voting	
Daniel Gibbens	(Faculty Representative to the Big 8)	Ex Officio, non voting	

REPORT OF THE BUDGET COUNCIL
FOR SPRING SEMESTER 1987
submitted by Stephen Whitmore, Chair

The Budget Council held regular meetings each month of the semester, and one additional study session. In addition, members served on various subcommittees of the Council, and on joint committees with other Councils, as described below.

The report of the Committee on Auxiliary Accounts, a joint committee of the Budget Council and the Faculty Senate, was endorsed by the Council and forwarded to President Horton. The President concurred in the recommendation of the Committee to conduct an internal study of indirect costs charged to auxiliary accounts, to be followed by development of a written policy. The report of the Committee on Indirect Costs, a joint committee of the Budget Council, Research Council, and Faculty Senate which studied indirect costs charged to external grants and contracts, was also endorsed by the Council and forwarded to the President. A partial response by the President was sent to the Research Council; further response depends on the internal study of auxiliary accounts. In addition, the Budget Council endorsed the report of the Faculty Compensation Committee of the Faculty Senate regarding telephones for faculty.

The Council prepared a response to the Oklahoma Higher Education Task Force Report which was incorporated into the official response of the University adopted by the University Regents. The Council enthusiastically supported the Task Force Report, in particular its recommendations regarding increases in funding, and reforms in funding allocation.

The academic year 1986/87 was the first full year for implementation of the new Budget Process of the University. The Budget Council has an explicit role in this process, and much of our effort was spent trying to satisfy this responsibility. Our work depends on the timely flow of information and opinion from the administration to the Council.

Implementation was very satisfactory in some respects, but unsatisfactory in others. Our contributions to the process also depend crucially on the effective use and evaluation of the information we receive, an ongoing problem for the Council. We are making plans to improve these procedures in the coming year.

At its April meeting the Council met with President Horton to review his proposed budget for academic year 1987/88, prior to its presentation to the University Regents in May. The proposal assumed that both the State appropriation and the revolving fund would be unchanged from 1986/87, thereby requiring a 3% cut in the overall base budget (since the 3% carry-over from 1985/86 had been spent). The 3% cut

was applied almost uniformly to all Vice-Presidential areas. However, a portion of the President's Academic Support Fund was committed to ongoing implementation of general education requirements and the Honors Program, and one-time funds were designated for support of graduate students, faculty development, library acquisitions, and computing. The net result was that for the coming year the reduction to the Provost's budget was limited to 1.4%. An important feature of the budget was the identification of a general University reserve equal to 5% of the annual State appropriation. The reserve became available because of a favorable judgment regarding indirect costs earned by external contracts.

In June the State legislature authorized a tuition increase for the coming year, so that in fact new money will be available to the University. The Budget Council has recommended, and the Administration has concurred, that the new money be spent for a general salary increase for faculty and staff.

Despite the severe economic drought in Oklahoma, the University has weathered the conditions fairly well this past year. Credit is due the University Administration and our supporters in State government. The Administration has managed our resources well, and has demonstrated a clear sense of our academic purpose. State leaders give evidence of commitment to improvements in higher education. We look forward to continuing growth in the quality of the University of Oklahoma.

The Council is appreciative of the work of the Budget Office, and its Director, Jan Jackson, in support of our activities. Members of the Council during the spring semester were Stephen Whitmore, Malcolm Morris, Glenn Dryhurst, Larry Canter, Lynda Kaid, E. L. Lancaster, Jon Bredeson, Lenore Clark, Andy Magid, Ruth McKinnis, Michal Gray, Sara Nixon, Don Huntington, Amy Hickey, John Conwell, Bob Besse, and Terry Carr. Prof. E. L. Lancaster was elected Chair for 1987/88, and assumed office at the June meeting.



The University of Oklahoma

CAMPUS PLANNING COUNCIL—NORMAN

Report of The Campus Planning Council

Spring 1987

Submitted by: Adel A. Aly, Chairman

The Council met on the first Thursday of every month (January, February, March, and April).

The major topics addressed by the Council during the Spring semester are classroom maintenance and developing a new parking system for faculty/staff.

On January 15, 1987 meeting, the new planning process for Spaces and Facility Planning for the Norman Campus was discussed. The planning will start at the unit level and moves on to the college and university levels. The objectives of this process are: review current space needs, identify problems with quantity and quality, review future projections and recommend a capitol budget with the proper priorities.

In the meeting of February 5, 1987, the Jefferson House was renamed after the late "Port G. Robertson". The Council discussed the concept of establishing a policy for naming buildings after individuals other than donors. The new proposal for classroom maintenance policy was discussed where a new steering committee with members from Classroom Scheduling, Physical Plant, Instructional Services and Architectural and Engineering services will coordinate all maintenance functions for classrooms on campus. The Council discussed with Dr. Frank Horton the plans for Centennial fund raising and the priorities established for various projects.

On March 5, 1987 meeting, the new policy for classroom maintenance was approved and forwarded to President Horton. Subsequently, President Horton approved the plan and allocated \$150,000 from Section 13 monies for classroom upgrading.

In the meeting of April 2, 1987, the new policy on naming buildings and other facilities was approved. The policy addresses the issues of naming buildings after financial donors or for individuals who have provided exceptional contributions to the University. The allocation of parking spaces for faculty and staff was presented by Dr. Ralph McFarland.

On April 30, 1987 meeting, proposal for a new system for faculty/staff parking was introduced and approved by the Council. The new system will combine the gatecard and car decals into one hang-on tag to be placed on the rearview mirror. Also, most of the VIP permits were eliminated and other abuses were minimized in the new system. The proposal for utilization of 87-88 Section 13 funds was discussed and approved with few modifications.

The members of the Council for 1986-87 are listed below:

CAMPUS PLANNING COUNCIL (NORMAN)

1986-87

September 1, 1986

<u>Name</u>		<u>Nominated by</u>	<u>Term</u>
Susan Vehik	(Anthropology)	Faculty Senate	1984-87
Angela Million	(University Libraries)	Faculty Senate	1984-87
Bill Bauman	(Architecture)	Faculty Senate	1984-87
Adel A. Aly, CHAIR	(Industrial Engineering)	Faculty Senate	1985-88
Anne H. Henderson	(Architecture)	Faculty Senate	1985-88
James Wainner	(Music)	Faculty Senate	1985-88
Tom Maze	(CEES)	Faculty Senate	1986-89
Stan Neely	(Chemistry)	Faculty Senate	1986-89
Gary Schnell	(Zoology)	Faculty Senate	1986-89
Linda Harris	(Arts and Sciences)	EEC	1984-87
William Varley	((Research Administration)	EEC	1985-88
Gwen Williamson	(Okla. Geological Survey)	EEC	1985-88
Bob Gallagher	(Education)	EEC	1986-89
Myrna Robinson	(Student)	UOSA	1986-87
Jeff Powell	(Student)	UOSA	1986-87
David Merritt	(Student)	UOSA	1986-87
Lori Ann Sharpe	(Student)	UOSA	1986-87
	(Exec. Assistant to the President)		
Joan Wadlow	(Provost)	Ex-Officio, non voting	
Arthur J. Elbert	(Vice President for Administrative Affairs)	Ex-Officio, non voting	
Milford Messer	(Registrar)	Ex-Officio, non voting	

TO: The Faculty Senate
FROM: A. J. ~~Kondonassis~~ *A. J. Kondonassis*, Chair, Continuing Education and Public Service Council
DATE: June 15, 1987
SUBJ: Annual Report, 1986-87

The Continuing Education and Public Service Council has completed two full years of operation. During this period it has been engaged in the following activities:

1. In an effort to become familiar with the overall performance of CE&PS at DU, the Council held several hearings. Key CE&PS personnel were invited to meet with the Council and to describe their programs.
2. To assess faculty participation in CE&PS and to solicit suggestions re continuing education a questionnaire was developed by the Council and mailed to all Deans and Chairs/Directors of the DU Norman campus.
3. Based on the responses to the questionnaire the Council established three subcommittees to study and recommend on three main questions and issues, i.e., rewards for faculty participation in CE&PS, research and development funding of CE&PS and other changes in CE&PS.

The three subcommittees have collected data, have deliberated during the current academic year and have presented their findings and recommendations to the Council as a whole recently. Summaries of the reports of the subcommittees follow. In some cases, recommendations of the subcommittees overlap and pertain to issues not central to the main concern of the particular subcommittee.

Subcommittee on Faculty Rewards

Some of the five recommendations presented below are related directly to compensation; others are more indirect and pertain to actions to create better relations between CE&PS and the university's academic departments and faculty. However, a common theme appears to unite them--the need for greater consistency across CE&PS programs with respect to program implementation and the rationale behind faculty participation and compensation.

1. Develop a consistent rationale for establishing an overhead rate structure.

All evidence suggests that no uniform overhead rate exists. It varies for each program at CE&PS. Furthermore no consistent rationale seems to be followed concerning the allocation of money to academic departments and CE&PS administration.

Not unrelated to the above, there is, among faculty and academic departments, a perception that CE&PS is overstaffed and that its administration consumes a disproportionately large share of limited resources. If this perception is correct it must be addressed by appropriate action and the resulting changes communicated to the faculty and academic departments.

2. Develop incentives for departments to become actively involved in CE&PS.

The most obvious incentive is money. Guidelines need to be developed for providing compensation back to departments so they will encourage their best faculty to participate in CE&PS activities. This compensation is especially important when participation will increase the work load on department personnel (i.e., directing Masters programs and papers for Advanced Programs students). Whatever the guidelines, they must be consistent and rational. Departments must know what they are going to get and accept the way in which the compensation is determined.

Another possible incentive would be to give departments FTE credit for the students taught through CE&PS. This would be a more accurate reflection of a department's teaching activity and would increase the base on which requests for additional funds from their college might be made.

3. Develop a consistent rationale for faculty compensation.

No consistency exists across programs, or sometimes sites, with respect to faculty compensation. The development of a consistent rationale for faculty compensation is needed. This does not necessarily mean that compensation would be the same across programs, credit and non-credit. Compensation for participation in CE&PS activities might continue to differ by program or activity; however, the rationale for such differences must be consistent and clearly communicated.

4. Develop guidelines for evaluating programs.

Guidelines need to be developed for evaluating the viability of each program for planning purposes, including the degree of need for the services and the effectiveness and efficiency of services provided. The State Regents require that each program at each site be self-supporting. Given the entrepreneurial nature of some of the programs, this is not always possible. Time is needed for programs to develop and work out the bugs or to ride out hard times. Thus, CE&PS is self-supporting overall, but not necessarily at the individual program level. Successful programs support those that are not successful. However, guidelines are needed to help determine when to terminate a program so that it does not continue to sap the resources of other programs. This evaluative information also would be useful for building on the strengths of successful programs and for expansion when appropriate.

5. Develop systematic data reporting mechanisms.

Except for the Advanced Programs, little data exists which summarizes activities of CE&PS over time. The most recent reports on faculty participation (e.g., by college, rank, program unit) are for 1982-83. Routinized summaries over time would provide useful data for planning purposes as well as for information to the rest of the university about CE&PS activities.

Subcommittee on Research and Development Funding

The subcommittee feels that there is a general reluctance to develop new programs of CE&PS because of the risk of failure and the possible drain on existing program budgets. Thus, the establishment of an R&D fund to help defray the costs of "front-end" program development and of market research becomes meaningful. Furthermore, to maintain leadership and high quality in CE&PS at DU, the need to experiment in order to innovate is important. To accomplish these objectives the subcommittee recommends that CE&PS allocate a larger portion of continuing education funds for development and delivery of new and innovative credit and non-credit continuing education programs.

Subcommittee on Other Changes

This subcommittee feels that if it were to make comprehensive and all inclusive recommendations it would need additional time for research and study. For this reason, the recommendations which follow are tentative and limited in scope.

1. Because the distinction between traditional education and continuing education is becoming increasingly blurred, a "working" definition of continuing education at OU appears to be desirable.
2. Continuing education expertise may offer advantages including flexibility, quick response and entrepreneurship. Yet strengthening of traditional programs by emphasis on continuing education requires a successful marriage of the two. In this regard, a clarification of the administrative relationship between CE&PS and the departments, schools, and colleges on the campus is needed.
3. Many courses offered through talk back television may easily fall under the umbrella "continuing education." It would seem appropriate, therefore, to appoint a representative from talk back television and telecommunication to serve on the Council.
4. The relationship of the Oklahoma Network for Continuing Higher Education (ONCHE) to the delivery of off-campus programs by the University of Oklahoma should be clarified.

Other Thoughts and General Recommendations

Although the Continuing Education and Public Service Council is only about two years old, its current members feel that it has proven its worth. Its continued usefulness will depend, at least in part, on the continued support it received from the faculty, the central administration and the administration of CE&PS. Among the important functions of the Council are to provide advice on CE&PS matters to the President of the University and to act as an effective liaison between CE&PS programs and activities and the OU faculty. Given the fact that the distinction between traditional and continued education is becoming increasingly blurred, a successful, cooperative partnership between the two is needed.

Therefore, the Council recommends the following:

1. More direct links be established between the Council and the Central Administration. The continued representation of central Administration on the Council is urged.

2. All major issues relevant to CE&PS including the development of new initiatives, expansion of continuing education programs in the international arena, evaluation of existing programs and general budget allocation policies be referred to the Council for discussion and advice.
3. The Council urges that OU become more actively involved in telecommunications technology and in its use for delivering continuing education programs state-wide.
4. Improved communications be established between the CE&PS and the faculty, by regular reporting of CE&PS activities.

The chairs of the three subcommittees are: Tom James, subcommittee on Rewards; Lee Morris, subcommittee on Research and Development Funding; and Sylvia Faibisoff, subcommittee on Other Changes. The other members of the Council include Leroy Blank, James Burwell, Alan Covich, Leon Crowley, James Harp, Hugh Harris, Roger Mellgren, Wayne Rowe, Ed Apple, Jan Lovell, Carolyn Smith and ex officio members Robert Martin and Joan Wadlow. I wish to commend the chairs of the subcommittees and the other members of the Council for their dedication and hard work. I also wish to express my sincere appreciation to Jerry Jerman of CE&PS for his most effective service as secretary of the Council.



The
University of Oklahoma

COLLEGE OF BUSINESS ADMINISTRATION
DIVISION OF MANAGEMENT
307 West Brooks
Norman, Oklahoma 73019

March 31, 1987

To: Penny Hopkins, Chair, Faculty Senate

From: Daniel A. Wren, Chair, University Council on Faculty Awards
and Honors

Subject: Spring semester 1987 report


The activities of the Council consisted of the following:

1. Recommended to President Horton that Donald Counihan, Health Sciences Center, be named Regents' Professor.
2. At our March 27th meeting, reviewed the dossiers of 26 nominees for the Burlington Foundation Award and recommended three persons to Vice Provost Weber.
3. Lerner Hinshaw, Department of Physiology and Biophysics (HSC) was elected to Chair the Council for the 1987-88 academic year.

Members of the Council are:

<u>Name</u>	<u>Affiliation</u>
Betty Atkinson	Physics
Daniel Wren	Management
Herbert Nishikawa	Nursing
Joe Ferretti	Medicine
Yoshi Sasaki	Meteorology
Herbert Shillingburg	HSC
Lerner Hinshaw	HSC
Donald Counihan	Allied Health
Susan Caldwell	Art
George Letchworth	Education
Karen V. Waddell	Alumnus
Becky Dahms	UOSA

Respectfully submitted,


Daniel A. Wren
Professor

PUBLICATIONS BOARD REPORT for Spring Semester 1987.
Submitted by Ed Carter, chair.

Student Publications enjoyed a good year in 1986-87. Student Publications published 2.6 million copies of 208 regular issues of the Oklahoma Daily, four issues of Campus Life Magazine, the University of Oklahoma telephone directory, the Sooner yearbook and two new publications, the OU Greek Directory, and a Finals-Graduation special tabloid edition of the Oklahoma Daily.

More than 100 students received valuable, hands-on, professional experience in the various disciplines of the publications business: writing, editing, photography, advertising sales, layout and design, pasteup, offset camera technique, typesetting, printing, magazine layout and design and publications management. The Student Publications student payroll this year will total nearly \$300,000. Some \$2,500 in scholarships were awarded to outstanding Student Publications student employees.

For the first time in many years Student Publications was able to recognize its student employees with a Student Publications Banquet in April and honored the top achievers with awards in a formal setting. The banquet was well attended, and Student Publications is looking forward to this being an annual event.

Student Publications equipment was made available for all student employees to facilitate their classroom work. This included typesetting for marketing and advertising class projects, production of titles for student films and extensive use of word processing equipment for papers in all classes. Students paid for any materials used. Assistance also was provided in layout and final typesetting of student resumes. Local printers provide typesetting service but are not willing to provide the consultation on content and format without charge.

Journalism Press, the production area of Student Publications, provided convenient, competitive typesetting, printing and/or camera work for OU student groups, university departments and state agencies.

A total of 1,837 1987 Sooner yearbooks were sold. Student Publications took some 4,620 portraits for the 1987 yearbook. This is an increase of 230 books and 3,170 portraits compared with last year's edition.

Despite a highly sluggish Oklahoma economy and decreases statewide in advertising linage, the Oklahoma Daily has realized good increases in local advertising. Local linage for the Oklahoma Daily was up 7 percent for the year.

Members of the Board:	(Norman campus membership)
L. Edward Carter, chair	Journalism faculty (re-elected chair in April, 1987)
Chip Stuart	Education faculty
Elaine Kumin	Administrative staff
Sherry Glenn	Employees' Executive Council
to be selected	Alumni-Working Press
to be selected	<u>Oklahoma Daily</u> representative
to be selected	<u>Sooner yearbook</u> representative
to be selected	Publications-at-large member
Thomas Lewis	UOSA appointed
to be selected	Student Body election
Elizabeth Yamashita	Director, School of Journalism and Mass Communication
Fred Weddle	Director, Student Publications
Charles House	Editorial Supervisor, Oklahoma Daily
Twila Smith	Supervisor, Sooner yearbook
Elizabeth Lowry	Editor, <u>Oklahoma Daily</u>
Stacie Sarff	Editor, <u>Sooner yearbook</u>



The
University of Oklahoma

GRADUATE COLLEGE AND RESEARCH ADMINISTRATION
1000 Asp Avenue, Rooms 313-314
Norman, Oklahoma 73019
(405) 325-3811 or 4757

August 31, 1987

Dr. Larry Canter
Chair
Faculty Senate
University of Oklahoma

Dear Larry:

Enclosed is the Activity Report for FY 1987 from the Research Council.

Members for the 1986-87 Year are:

Roger E. Frech, Chair	Chemistry
Leonard Beevers	Botany/Microbiology
Marilyn Flowers	Economics
Kirby Gilliland	Psychology
Judith Lewis	History
Jane Magrath	Music
Douglas W. Mock	Zoology
Michael A. Morrison	Physics and Astronomy
Robert J. Mulholland	EECS
Jim Richstad	Journalism
John F. Scamehorn	CEMS
Courtney Vaughn-Roberson	Education
John Chisholm	P&GE
Patricia Halbeck	Music

Sincerely,

Roger Frech

Roger E. Frech
Chair
Research Council

REF/clw

Enclosures

ACTIVITIES OF THE RESEARCH COUNCIL: FY 1986-1987

In this brief document we shall describe the state of programs for internal support of scholarship at OU. In delineating these programs, which are administered by the VPRA with the advice of the Research Council, we shall focus on the impact of the one-time appropriation of \$390,000 that was made available this year. By way of introduction, suffice it to say that the impact of these funds on the multitude of problems faced by scholars at OU has been major: they have allowed us to introduce (on a trial basis) some new programs and to make urgently needed increases in the levels of other, long-established programs. Such improvement in the on-campus research environment, particularly at a time of great economic stress, provides both concrete assistance and, perhaps equally important, a morale boost to scholars at OU. Nonetheless, the problems our scholars face remain grave, and in the accompanying letter we discuss additional steps towards their solution.

Faculty Research Fund

One program that has felt most directly the impact of the additional appropriation is the Faculty Research Fund. Each month the Research Council evaluates proposals from across the campus and makes recommendations to the VPRA for support from this fund. The Faculty Research Fund supports a wide variety of important activities—including seed projects, travel support, equipment purchases, and limited support of research personnel. In the 1985-1986 academic year, about \$125,000 was available for this fund. In 1986-1987, this amount was increased to \$154,000 by using part of the one-time appropriation of \$390,000.

This increase enabled the Research Council to raise the maximum level of support from \$5,000 per request to \$6,000 and to allow an upper limit of \$7,500 for exceptionally strong requests. In the period from July 1, 1986 to July 31, 1987, the Council reviewed 97 proposals seeking a total of \$229,446. Of these, the Council recommended that the VPRA fund 71 requests for a total of \$130,388.

In evaluating these proposals, we have been especially careful to preserve the high standards that were established in earlier years. The 71 proposals funded to date have been solid, well-justified requests embracing a diversity of needs from scholars all across the campus. By enabling us to increase the funding limit from \$5,000, its value since the Council's inception, the increase in the Faculty Research Fund has allowed a more realistic, wide-ranging response to these needs.

Interdisciplinary Research Support

One of the new programs started with funds from the \$390,000 appropriation is the Interdisciplinary Research Program. The need and justification for interdisciplinary research has been discussed in a separate document. Thus far, we have reviewed six proposals for a total of \$109,264. Three of these were funded at a total amount of \$38,424. We hope that the funded seed projects

will lead to the establishment of externally-funded institutes at the interfaces of more traditional scholarly disciplines. Although it is too early to assess these attempts, the caliber of the individuals involved in these efforts and the exciting possibilities of the interdisciplinary areas they have chosen are reasons for optimism.

Faculty Summer Research Fellowships

The Junior and Senior Faculty Summer Research Fellowships have benefitted faculty in areas where external funding is difficult (or impossible) to obtain as well as others who can compete for and are aggressively seeking external funding. The Junior Faculty Summer Fellowship program has been in place for several years—at a woefully inadequate level that we were able to increase with funds from the one-time appropriation. In addition, we were able to administer the first year of a Senior Faculty Summer Fellowship program.

The Junior Faculty Summer Fellowships enable outstanding junior faculty to conduct research without interruption throughout the summer, providing time that is vital for their career development. This year the Council increased the stipend from \$3,500 per summer to \$4,000. Of the 42 applicants for this award, 27 were rated worthy of funding. (The pool of exceptionally strong applicants grew this year as a consequence of the absence of the College of Arts and Sciences summer research grants.) Unfortunately, available resources fell short by \$32,000, and we were able to award grants to only 19 of these 27.

Forty applicants sought support through the Senior Faculty Summer Fellowship program—an unexpectedly high number that is indicative of the keen interest and enthusiasm with which this program has been received across campus. In this as in the Junior Faculty Summer Fellowship program, we are particularly pleased to be able to respond to the plight of scholars in the arts and humanities, for whom the summer support crucial to the health of their creative activity is all but unattainable.

In spite of the exceptional quality of the applicants for the Senior Fellowship program, we were able to fund only the nine with *perfect* rankings and a tenth whose score was nearly perfect. Thus, using some of the one-time appropriation plus additional funds provided by the VPRA, we funded 10 applicants for a total of \$50,000. We needed an additional \$45,000 to support the additional proposals rated by the Council as worthy of support. We think it significant that so many of the submitted proposals were so highly ranked, in spite of our adoption of unusually stringent and demanding standards for this competition.

As noted above, the absence this year of summer support from the College of Arts and Sciences exacerbated the demands on the VPRA's summer fellowship programs. The effect of this void was particularly painful in the humanities, where in the past many faculty had turned to the College for summer support. Moreover, faculty in many other Colleges, such as the College of Fine Arts, cannot

seek summer support outside the University. Although we are concerned that several outstanding faculty could not be supported this summer, there is no question that additional appropriation made possible an important research opportunity for excellent faculty members at all levels from a wide range of disciplines.

Still, the problem of summer support remains acute. Even during this, the first year of our expanded programs, 82 of the best of the approximately 674 full-time faculty at OU sought support. We anticipate that this response will grow in future years, as word of the program spreads and external funding continues to be difficult to acquire. Thus the Junior and Senior Faculty Summer Fellowship programs will continue to play a vital role in nurturing creative activity in all disciplines.

Quality Unfunded Proposals and Stop-Gap Funding Programs

The VPRA administers two programs—"quality unfunded proposals" and "stop-gap funding"—that support faculty who are aggressively trying to obtain or to retain external funding. This year, the additional resources made available to the VPRA allowed the first formal trial of the "quality unfunded proposals" program. The intent of this competitive program, in which applications are reviewed by members of the Research Council, is to provide limited, short-term funding to scholars whose grant requests to external agencies *almost* made it past the funding threshold and who can demonstrate a strategy to strengthen their grant request for another go around. Thus, to succeed in the "quality unfunded proposals" program, an applicant must show concrete evidence (in the form of reviews from the funding agency) of a near-miss with the agency *and* a specific, credible plan for redressing whatever problems were identified by the external referees.

In this year's competition, faculty in a variety of scientific and engineering disciplines submitted 19 requests for a total of \$319,889. These scholars sought funds for research needs ranging from supplies and equipment to technicians and animals. To fund the 12 proposals that were rated by the Research Council as "very good" to "excellent" would have required \$185,447; in the event, the VPRA funded the seven top-rated of these requests for a total of \$70,773.

The "quality unfunded proposals" program is an experimental one that will be carefully monitored over the next few years by the VPRA and the Research Council—its success to be measured by that of the faculty it supports. The essential question we shall be examining is: does this limited assistance enable previously unsuccessful funding supplicants to hit pay dirt with external agencies?

The other reinforcement program administered by the VPRA provides "stop-gap funding" on an informal basis to faculty who have had external grants that have been lost—one hopes temporarily. Its intent is to keep these faculty members "afloat" while they carry out seed research and write proposals to regain external support.

Both of these programs are essential to nurturing and maintaining the health of externally funded research programs on campus. Both are carefully administered and monitored. And both are worthy of continuation at their current funding levels or higher.

2. Faculty advisement on insurance and benefits package. -- Note 11
3. Inequity in fringes (9 mos. vs. 12 months). -- Note 11

G. Miscellaneous Issues

1. Full or partial tuition waivers for dependents. -- Note 1
2. Hazardous waste pickup. -- Notes 3 and 6.
3. Allocation of \$1.4 million for GA's; role of Graduate Dean. -- Note 3.
4. Payment of fees vs. grade assignments. -- Note 3
5. Policy on re-taking courses (what courses and number of times). -- Note 3.
6. Classroom maintenance; access for handicapped students. -- Note 3.
7. Building security. -- Note 3.
8. Pay for adjunct faculty working for other state agencies. -- Note 3.
9. Funds for administrative searches vs. faculty searches. -- Note 1.
10. Racial segregation in Greek system. -- Note 9
11. Sports Hall of Fame. -- Note 1
12. Streamline academic misconduct process. -- Note 3.
13. Advising in University College. -- Note 12.
14. Streamline purchasing procedures. -- Note 13.
15. Parking -- for RA's; play watchdog role. -- Note 13.
16. Support for and use of telecommunications and talk-back TV. -- Note 3.
17. Support for Instructional Services Center; need for AV equipment in different buildings. -- Note 3.

Notes :

1. Senate Small Executive Committee to discuss with Pres. Horton.
2. Senate SEC to discuss with Pres. Horton and Provost Wadlow.
3. Senate SEC to discuss with Provost Wadlow.
4. Senate SEC to discuss with Ockerhausen.
5. Senate SEC to discuss.
6. Senate SEC to discuss with Dean Hoving.
7. Refer to CE & PS Council.
8. Senate SEC to discuss with Dean Lee.
9. Senate SEC to discuss with V.P. Adair.
10. Refer to Faculty Compensation Committee.
11. Refer to Faculty Welfare Committee.
12. Senate SEC to discuss with Dean Weber.
13. Senate SEC to discuss with V.P. Elbert.

10/...

ISSUES IDENTIFIED IN SMALL
GROUP DISCUSSIONS
September, 1987

A. General Issues

1. Faculty morale. -- Note 1
2. University image -- teaching vs. research. -- Note 1
3. Faculty losses/replacements -- decreased faculty size; impact of early retirement; faculty size vs. excellence. -- Note 2
4. Strategic planning and program evaluation for non-academic areas. -- Note 1
5. Be honest about Service in Teaching, Research and Service -- Note 3
6. Increase GA stipends. -- Note 2
7. Concern that OU/OSU not working together on admission requirements; need for more liaison in general. -- Note 1
8. Impediments to interdisciplinary teaching and research. -- Note 3
plus committee?
9. Legal counsel for faculty/students. -- Note 4
10. Short-term enrollment caps -- legal and feasible? -- Note 2
11. "Marketing strategy" for faculty. -- Note 5
12. Faculty evaluation criteria in some areas with heavy teaching (e.g., Fine Arts). -- Note 3.
13. Feedback from Deans/Provost regarding evaluations. -- Note 3
14. Budgetary discretion at Departmental level. -- Note 2
15. Need for, and criteria for, graduate faculty. -- Note 6
16. Weight of departmental criteria in tenure and promotion decision-making. -- Notes 3 and 5.
17. "Seed money" for specialized centers. -- Note 3.
18. Eliminate unnecessary units. -- Note 2.
19. Mentor program for younger faculty. -- Note 3.

B. Academic Programs

1. Evening programs -- need for "SIL model"? -- Note 3
2. CE & PS academic credit courses -- need for "SIL model". -- Note 7.
3. Summer school -- expand offerings; faculty salaries. -- Note 3.

C. Councils/Committees, etc.

1. Re-evaluate roles and functions. -- Note 5.
2. Research Council -- need for external peer review. -- Notes 5 and 6.
3. Library/library committee -- improve interlibrary loans; funds for on-line searching. -- Note 8.

D. Student Financial Aids

1. Free room and board for honors students and 4-year scholarship students. -- Note 9
2. Increase faculty involvement. -- Note 9

E. Faculty Compensation

1. Faculty who are not compensated in the summer are penalized for retirement purposes. -- Note 10.
2. Huston Huffman should be free. -- Note 10.
3. Inequities for teaching compensation from OCCE, UCAT, etc. -- Note 7
4. Salaries -- stronger stance needed. -- Notes 5 and 10.
5. Pay raises -- 1 July or 15 August? -- Note 1
6. Need for 12-month appointments at comprehensive research university. -- Note 1
7. FC's for faculty. -- Note 10.
8. Compensation for thesis/dissertation work. -- Note 3.

F. Faculty Welfare

1. State-wide insurance plan. -- Note 11