

JOURNAL OF THE FACULTY SENATE (Norman campus)
The University of Oklahoma

Regular session -- February 14, 1983 -- 3:30 p.m., CONOCO Auditorium,
Doris W. Neustadt Wing, Bizzell Memorial Library

The Faculty Senate was called to order by Professor Teree Foster, Chair.

Present:

Baker	Dunn	Hebert	Levy	Scharmberg
Black	Fishbeck	Hibdon	Lis	Schmitz
Bredeson	Foster	Howard	Locke	Seaberg
Catlin	Gollahalli	Inman	Love	Slaughter
Christian	Goodman	Karriker	McDonald	Smith
Cohen	Grant	Kutner	Moriarity	Sonleitner
Conner	Graves	Lanning	Nicewander	Stock
Davis	Gross	Lehr, Robert	Patten	West
Dumont	Harper	Lehr, Roland	Reynolds	Whitmore
PSA representatives:	Boehme	Cowen	Morrison	
	Corcos	Guyer		
UOSA representative:	Stanhope			

Absent:

Ford	Hayes	Kleine	Mills	Ragan
Hauser	Kiacz			
Provost's office representative:			Ray	
PSA representative:	Powers			
Liaison, Women's Caucus:	Cleaver	Liaison, AAUP:	Turkington	
UOSA representatives:	Albert	Rodriguez		
GSA representatives:	Strickland	Walsh		

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ANNOUNCEMENT: Spring meeting, General Faculty.

The General Faculty on the Norman campus will hold its spring semester meeting at 3:30 p.m., on Thursday, April 14, 1983, in the Ballroom, Oklahoma Memorial Union.

UOSA ANNOUNCEMENT: Expanded UOSA Faculty Awards Program, 1983.

On February 2, Mr. Greg Kubiak, President of the University of Oklahoma Student Association (Norman campus) wrote as follows to the Senate Chair about an expanded UOSA Faculty Awards Program for 1983:

"For your information and that of the faculty at large, I wish to announce an expanded UOSA Faculty Awards program for 1983.

"In the February 21 edition of the "Campus Bulletin Board," an explanation and nomination form for the UOSA Faculty Awards will be the feature article. We will actively seek nominations from students for exceptional faculty members in each of the nine (9) Norman campus colleges: (Arts & Sciences, Business Administration, Education, Engineering, Environmental Design, Fine Arts, Geosciences, Law and Graduate). From these college faculty nominations, one will be selected as the UOSA Outstanding Faculty member for 1983. (This honor includes possession of the traveling plaque. College honorees will receive written notification and have their names published in the Daily).

"We will set the criteria, ensure nominators are enrolled students, form a small selection committee of UOSA officials, and work to publicize this extensively.

"This all is in an effort for the UOSA to recognize the contributions of faculty to our University. If you have any questions or suggestions to this proposal, please contact me."

ACTIONS TAKEN BY PRESIDENT WILLIAM S. BANOWSKY

(1) EEC/Senate recommendations - Affirmative Action Plan: On January 24, 1983, President William S. Banowsky addressed the following comments to the Senate Secretary in acknowledging receipt of the report of the EEC/Senate ad hoc Committee that had reviewed the Affirmative Action Plan:

"As noted in your transmittal memo, a number of recommendations are made in the report. These will be reviewed carefully, and I will make a full response to the report after this review is completed."

(Please see pages 13-16 of the Senate Journal for January 17, 1983.)

(2) Faculty members - Student Disciplinary Councils: On February 9 and 18, 1983, President William S. Banowsky selected the following individuals for the faculty vacancies for three-year terms (1983-86) on the newly established Campus Disciplinary Councils:

Charles Butler (Education)	Carole Hardeman (Human Relations)
Sally Caldwell (Regl/City Plng)	William Martens (Law)
Bobby Foote (IE)	David Swank (Law)

(Please see page 8 of the Senate Journal for January 17, 1983.)

ACTION TAKEN BY ATHLETICS COUNCIL: NCAA eligibility rules.

At a recent meeting of the Senate Executive Committee, Professor Jack Kasulis, Chair of the Athletics Council and an ex officio member of the Senate Executive Committee, reported the appointment on January 26, 1983, of a subcommittee to study several aspects of the new eligibility rules recently approved by the NCAA. (Please see pages 9-12 of the Senate Journal for January 17, 1983.)

The subcommittee includes the following four faculty members:

Jack Catlin (Classics)
 Dan Gibbens (Law), faculty representative to NCAA
 Ted Roberts (Law); Chair
 Mike Rohrer (HSC)

According to its charge, the subcommittee should consider, but is not limited to, the following items:

- (1) What proportion of our athletes (by sport) would not meet the new requirements and how successful have they been academically?
- (2) What proportion of past athletes who would not have met the new requirement did not graduate from the University compared to those who would have met the requirement? Take at least one academic year, five or six years ago, and examine how predictive the requirement is of graduation.
- (3) What is the likely impact of the new rule on the educational opportunities of minorities?
- (4) What is the value of using both the standardized test and the grade requirement in predicting success (graduation, G.P.A., etc.), compared to using either measure alone?
- (5) The University has established its primary goal for the 1980's to become a member of the American Association of Universities. Inasmuch as that membership entails not only good student/faculty ratios, large libraries, etc., but also a perceived commitment to high-quality education, what will be the impact of the University's position on the NCAA rule on the University's image? Among other things, examine the voting record of all the AAU schools on this issue.

Professor Kasulis indicated that he would keep the Senate Executive Committee posted on subsequent developments in this matter.

FALL SEMESTER (1982) REPORTS: University Councils and Publications Board.

The following reports for the fall semester, 1982, have been submitted to the Faculty Senate by the Chairs of the seven University Councils and the Student Publications Board.

Report of the Academic Program Council for the fall semester, 1982, submitted by Dr. Jay C. Smith, Chair, on January 19, 1983:

During the fall semester, 1982, the Academic Programs Council (Norman campus) took the following actions:

1. Approved and sent to the Provost's Office forty-eight (48) course changes and twenty-six (26) course additions.
2. Recommended approval of the changes in the Master of Science and Ph.D. programs in Geology and Geophysics.
3. Recommended approval of the proposed Master of Science in Construction Sciences degree program.
4. Discussed:
 - A. Honors College proposal.
 - B. Continuing Education academic program review. (To avoid duplication of effort, a member of the Academic Program Council was appointed an ex officio member of the Faculty Senate ad hoc Committee on Continuing Education and Public Service and will report that Committee's findings concerning academic programs in Continuing Education to the Academic Programs Council.)
 - C. Master of Landscape Architecture degree proposal.
 - D. The fact that, to date, no student members have been appointed to the Council even though an official request had been submitted to the Student Affairs office.

Respectfully submitted,

Thomas Carey (Music)	Joakim Laguros (CEMS)
George Cozad (Botany Microbiology)	Gene Levy (Mathematics)
Kevin Crowley (Geology/Geophysics)	Benjamin Taylor (Economics)
Gwenn Davis (English)	Jay Smith (Education), Chair
James Horrell (Finance)	

Report of the Athletics Council for the fall semester, 1982, submitted by Professor Jack J. Kasulis, Chair, on February 1, 1983:

The Athletics Council is comprised of nine faculty members (7 voting, 2 alternates), three students (2 voting, 1 alternate), three alumni (2 voting, 1 alternate), and two EEC members (1 voting, 1 alternate). The three ex officio members are Dan Gibbins (O.U. Faculty Representative to the NCAA and Big 8), Wade Walker (Athletic Director), and Robert E. Smith (Assistant Athletic Director). The meetings are open to the public and have included at least one representative from the press at each meeting. The Council operates with a subcommittee structure: Awards (Laura Folsom, Chair), Budget (Jim Estes, Chair), Personnel (Sharon Sanderson, Chair), Schedules (Jim Artman, Chair), and Spirit Squads (Rick Melton, Chair). Almost all of the Council's activities are first considered at the subcommittee level before presentation to the full Council.

Fall semester activities included:

AWARDS:

- (1) Athletic awards were determined according to regular Council policy and procedures.
- (2) The awards policy for women's sports was adjusted to make it more comparable to the men's sport policy.

The recommendations were approved by the President.

BUDGET:

Budget Subcommittee activity becomes extensive during the spring semester. Activities during the fall included:

- (1) Continuous monitoring of the revenue and expense picture.
- (2) Review of the faculty staff ticket distribution policy when both a husband and wife are employed by the University.
- (3) Minor adjustments were recommended in the process by which tickets are sold.

This recommendation was approved by the President.

PERSONNEL:

There were no head coach openings this fall.

SCHEDULES:

- (1) Various athletic contest schedules were considered. All schedules approved contained no more than ten days of conflicts with a student's class schedule.

The Schedule recommendations were approved by the President.

- (2) In accordance with the Council's request to be informed about student athlete performance, various coaches reported the GPA's of their student athletes for the previous semester.
- (3) The Council considered the impact of changing game times to accommodate television schedules.

SPIRIT SQUADS:

The Spirit Squad's Subcommittee became a permanent group this year. Its two major recommendations were:

- (1) Appointment of Ron Wilson as the first Spirit Squad Coordinator. As Coordinator, Mr. Wilson implements the policies set by the Council and coordinates the activities of the three University spirit groups - Cheerleaders, Pom-Poms, and Ruf Neks.
- (2) Alteration of the Spirit Squad policy statement to more clearly define the role of the coordinator and to include mascots or other individuals with spirit responsibilities who represent the University at athletic events (Underdog, Top Daug, etc.).

The Council endorsed the recommendations and the President approved them.

The Spirit Squad Subcommittee is currently studying the ways to increase the communication and coordination between the Council and the Vice President for Student Affairs.

OTHER:

- (1) The Council was periodically briefed by the Athletic Director and the Faculty Representative on the University's law suit with the NCAA over television rights and other administrative matters.
- (2) Vice President Gerald Turner attended the first Council meeting and discussed the role of the Council and how the Council could be most productive.

Respectfully submitted,

Jim Artman (Modern Languages)
 Jack Catlin (Classics)
 Jim Estes (Botany)
 Laura Folsom (Education)
 Jim Hibdon (Economics)

Jack Kasulis (Marketing), Chair
 Ted Roberts (Law)
 Mike Rohrer (Dentistry)
 Sharon Sanderson (Allied Health),
 Vice Chair

Report of the Budget Council for the fall semester, 1982, submitted by Professor James F. Kimpel, Chair, on January 31, 1983:

The Norman Budget Council met four times at regularly scheduled monthly meetings during the fall 1982 semester. On December 6, 1982, the entire Council met with President Banowsky to discuss potential reductions in the University's budget. Following that meeting, various subcommittees met prior to a special session of the entire Council held on December 15. The typical faculty Budget Council member spent approximately 30 hours over the course of the semester on Council-related activities. The investment of time by the Chairperson was approximately twice that.

A major problem facing new Budget Council members in the past has been a lack of experience with budgets and the University budget process. This fall, the Council sponsored two workshops for new faculty, staff, and student members to acquaint them with terminology and procedures in general. These workshops were led by Dr. Craig Conly, the University's Budget Director. Although the workshops were well planned and delivered, attendance by new Council members was not as anticipated, and no plans exist for continuing the workshops.

Budget planning for FY 83-84 was the main topic of concern early in the semester. Then Interim President J. R. Morris met with the Council to outline the preliminary budget request presented to the Oklahoma State Regents for Higher Education (OSRHE) in August, 1982. An accelerated budget planning schedule was announced by OSRHE that precluded any initial Budget Council consultation on this preliminary request. Interim President Morris listed graduate assistant stipends, instructional and research equipment, maintenance and operations, and new academic positions as the higher priority items for FY 83-84.

The Council agreed to pursue the budgetary implications of membership in the American Association of Universities (AAU) as the theme for the current academic year. In October, Provost Morris shared a comparative study of OU with public universities in the AAU and the Big 8 universities. Even though spectacular gains have been made in the past few years, OU still lags behind the AAU public universities. Critical areas include faculty size, equipment, maintenance and operations, and graduate assistant support.

The Council then elected to examine the budget processes in both the academic and the non-academic areas. One meeting was devoted to this topic before President Banowsky called an emergency meeting of the Budget Council on December 6 to solicit recommendations on possible FY 82-83 budget reductions. The Council met on December 15, with members of the Faculty Senate Executive Committee in attendance, to discuss ways of responding to President Banowsky's request. Even though it was final examination week, four subcommittees were created, each consisting of faculty, staff, and students to examine priorities, procedures, strategies, and contingencies. Members of the Faculty Senate Executive Committee met with each subcommittee during their deliberations. The subcommittee reports presented at a special session of the Budget Council on December 15 served as the primary source for the Council's preliminary recommendations to President Banowsky on December 21. Copies of these recommendations and the President's response are attached to this report.

As noted above, the Budget Council has enjoyed the cooperation and support it has received from Professor Foster and the entire Faculty Senate Executive Committee. A similar relationship exists with the officers of the Employees Executive Council and the University of Oklahoma Student Association. University administrators are to be commended for their willingness to share sensitive budget information with the Council and to meet with us on short notice. Provost Morris invited the Budget Council Chairperson to attend the preliminary FY 83-84 budget presentation before OSRHE and to attend all of the annual budget presentations by the academic deans. Insights gained at these presentations have been invaluable, and faculty inclusion in planning activities of this kind is to be encouraged.

Respectfully submitted,

Homer Brown (Accounting)	Jeff Kimpel (Meteorology), Chair
Wayland Cummings (Communications)	Stan Neely (Chemistry)
Raymond Daniels (CEMS)	Jack Parker (Education)
David Gross (English)	Gail de Stwolinski (Music)
Beverly Joyce (University Libraries)	

Preliminary recommendations from the Budget Council (Norman campus)
concerning FY 82-83 budget reductions

On December 6, 1982, President William S. Banowsky asked the Budget Council (Norman campus) for suggestions and recommendations concerning a possible four-percent reduction in FY 82-83 budgets. This document is a preliminary response to that request.

Before discussing specific recommendations, the Budget Council wishes to offer the following general suggestions:

1. The University community should be made aware of the seriousness of the current and future budget crunch. The Budget Council believes that the current budget short-fall is a very real and serious problem and that the University community does not fully recognize this.
2. The Regents, legislators, and the public should be made aware of the fact that even a temporary budget reduction will affect the quality of our services. We feel that it is important to let people know that we cannot do as good a job this year if our budget is reduced.

It is our belief that statements indicating that budget reductions will have no effect on academic quality are misleading and could create a false picture of the University's total resources.

I. Recommendations on Budget Reduction Priorities

1. The Budget Council approves of the University administrations' efforts to handle the current budget short-fall, which includes a hiring freeze, reductions in travel, deferring equipment and other purchases, and requesting information from budgetary units on how they might accomplish a four-percent reduction in this fiscal year's budget.

The Budget Council has some suggestions relative to these actions.

- (a) The hiring freeze should be a "hard freeze" with only carefully reviewed exceptions until there is a substantial improvement in outlook. Also, deferred replacements can result in real savings during the period of deferral.
 - (b) Only travel that is absolutely necessary should be authorized during this time period.
 - (c) The four-percent reductions in this year's budget should be instituted in such a way as to minimize the effect on the quality of the University's services and academic units.
2. The administration should make every effort to ensure as much equity in the proposed budget cuts as possible, keeping in mind the overall objectives of the University. For example, reductions student help (in the library, for instance) might be an easy way to reduce the budget; but considering the level of pay and the amount of work done by this group, it would not appear that such a budget reduction would be advisable. The Budget Council does not feel that students and/or hourly employees should have to bear a disproportionate share of any budget cuts.
 3. Other possible short-term measures, if legal, that the Budget Council feels the University might consider are ranked in rough order from the least to the most undesirable.
 - Eliminate overtime payments except for obvious emergency situations.
 - Encourage the deferment of full-pay sabbatical leaves scheduled for spring semester if replacements must be hired from state funds.
 - Reduce utilities by setting building and room thermostats at a lower level and/or heating during reduced hours.
 - Concentrate instructional activities into fewer buildings during the summer session.
 - Eliminate small enrollment courses taught in summer school by non-regular faculty.
 - Rearrange the academic calendar to avoid high utility costs.
 - Have each employee give up one or more day's pay. This would be evenly distributed to all areas within the University and an agreement could be made to restore the pay if money should become available at a later date.
 - Delay the payment of the first month's pay for summer school from June 30 to July 1. This would move the expense into the 1983-84 fiscal year. (The majority of the Council members disagree here.)
 - Consider lay-offs, leaves without pay, and salary cuts only as a last resort.

II. Recommendations on the Establishment of Procedures for Budget Reductions

As the University administration develops policy statements for establishing and implementing expenditure targets by January 1983, it is recommended that the following procedures be incorporated as an integral part of the short term (FY 82-83) plan for accommodating the potential budget short-fall:

1. The Budget Council will be given an opportunity to review policies and policy revisions before such policies are made public and implemented.
2. Deviations or changes from specific restrictions such as hiring and vacancy freezes, travel, etc., will be resolved at the lowest possible operating level as long as overall targeted expenditure levels set by the University administration are met.
3. Once policy is established, if decisions to deviate or change from established expenditure reduction targets cannot be resolved at the level of the College or its equivalent, the Budget Council will be given an opportunity to participate in such discussions.
4. If funding circumstances improve during FY 82-83, the Budget Council will be consulted regarding the policy revisions governing allocations.

III. Recommendations on Possible University-wide Contributions to Achieve Budget Reductions

1. The Budget Council recommends that every reasonable effort be made to institute university-wide budget reductions, thereby reducing the impact on individual budget units and particularly on those involved most directly in teaching and research. For example, all unearmarked funds, developmental funds, contingency funds, possible utility savings etc., should be carefully considered for one-time savings during the current fiscal year.
2. The Budget Council recommends that Associates' Funds, Section 13 funds, OU Foundation funds, other private gifts, and similar monies be considered as substitutes for E & G expenditures whenever and wherever possible. (A minority of Budget Council members disagree with using Associates' Funds to offset budget reductions.)
3. The Budget Council recommends that the following university-wide areas be given a higher funding priority as budget reduction strategies are developed:
 - Spring semester course offerings
 - University Libraries
 - University Computing Center
4. The Budget Council recommends that the following university-wide areas be given a lower funding priority as budget reduction strategies are developed:
 - Certain services and programs for external constituencies
 - On-campus environmental improvements

IV. Outlook for FY 83-84 Budget Planning

The Budget Council recognizes that the current outlook for FY 83-84 funding is very bleak. In light of this situation, the Budget Council offers the following suggestions:

1. The highest priority in planning for FY 83-84 should be given to preserving the spectacular gains made by the University over the past several years.
2. In order to accomplish the above and to continue our quest for excellence, planning for FY 83-84 should proceed with the understanding that austerity measures may not be required equally for all budget units and areas of the University.

Report of the Campus Planning Council (Norman campus) for the fall semester, 1982, submitted by Professor James M. Goodman, Chair, on February 1, 1983:

The Campus Planning Council (Norman) conducted four regular meetings, four special meetings, and two sets of special study sessions in the period, July through December, 1982. During the summer, the Council met in six special meetings. (Four of these were discussed in Professor Ray Larson's report of August 27, 1982, published on pages 18 and 19 of the Senate Journal for November 8, 1982.)

Many of the activities of the Council were based on projects initiated in earlier reporting periods. These include:

1. The Energy Center

At a special meeting on July 20, 1982, revised renderings of the Energy Center (revised at the request of the Board of Regents) were examined and discussed. The Council approved a motion to accept these plans; this approval was forwarded to the President on July 22, 1982.

2. The Music Building

At a regular meeting on September 2, 1982, the Council approved with reservation the final design development plans. A statement was forwarded to the President on September 3.

3. North (Parrington) Oval

Several meetings were devoted to development of plans relating to the reconstruction of the North Oval. The Council has played a very active role in this issue, devoting perhaps as much energy to this project as any other during the past two years. The Council, rejecting schematic plans presented to them on July 15, 1982, appointed a committee to work with Architectural and Engineering Services and the firm of Hellmuth, Obata, and Kassabaum in modifying initial designs. A recommendation was made to the President on October 8 that a modified design for the North Oval be approved.

4. Parking Lots

Plans were presented at the September 2, 1982, meeting for the construction of a parking lot on Jenkins Avenue, directly east of Owen Stadium. The recommendation was made to the President that these plans be approved.

5. University's Children Center

Plans for this building and its site were reviewed by the Council at its November and December meetings. The Council recommended to the President that he approve the building site and the preliminary schematic plans.

6. Traffic and Parking Study

An interim stage of a report that was commissioned in the fall of 1981 was reviewed by the Council members during a series of

special study sessions in September. These comments were passed on to the consulting firm. A final report is expected in the spring of 1983.

The following additional recommendations were forwarded to the President:

1. That the planning of landscape projects be placed under the authority of one administrative unit to avoid conflict in unity of design that arises from the involvement by both the A & E Services and the Physical Plant in landscape projects.
2. That University House be renamed Boyd House.

The Council also received reports related to Capital Improvement Projects for 1982-83 and discussed its role in long-range (master) planning activities.

Respectfully submitted,

Wayland Bowser (Architecture)	John Lancaster (Botany/Microbiology)
Charles Goins (Regional/City Planning)	Roland Lehr (Chemistry)
James Goodman (Geography), Chair	James Wainner (Music)
Jeanne Howard (University Libraries)	Leonard West (CEES)
James Kudrna (Architecture)	

Report of the Council on Faculty Awards and Honors for the fall semester, 1982, submitted by Professor Thomas J. Hill, Chair, on January 25, 1983:

The Council held its organizational meeting on November 8, 1982, at which time a permanent Chair for the year was elected and procedures and deadlines were discussed. The principal charge of the Council is that of (a) considering all nominations submitted to the Provost for the three Regents' awards, the AMOCO teaching award, and the David Ross Boyd Professorship and (b) making recommendations to the Provost concerning these nominations.

A combined total of thirty-two faculty members was nominated for the five awards. After individually studying the files submitted for these nominees, the Council reconvened on December 20, 1982, to discuss the nominations and to reach a consensus on recommendations to be forwarded. These recommendations were forwarded to the Provost on January 21, 1983.

The Council also addressed the problem of the disparate number of nominations submitted by the various academic units across the two campuses. While some units are especially prolific in submitting nominations, others have submitted few if any nominations over the years. Because the Council can consider only those nominations that are submitted, there may well be deserving faculty members who are being overlooked. While expressing concern about this continuing problem, the Council did not formulate a recommendation for action at this time.

Professor Don Counihan (Allied Health) was elected as temporary Chair for the next academic year, responsible for convening the organizational meeting in the fall of 1983.

The two Council sessions involved a total of five hours. In addition, Council members spent an average of twelve hours studying the corroborating data submitted for the nominees. Thus the total time spent by each Council member is estimated to be seventeen (17) hours.

In addition to the faculty members listed below, Marilyn Torbett(alumna) and Kim Vogt(UOSA) also served as Council members.

This report completes the work of the Council for the academic year 1982-83.

Respectfully submitted,

Connie Baker (HSC)	Don Counihan (HSC)	Thomas J. Hill, (Mathematics), Chair
Digby Bell (Music)	Kurt Dubowski (HSC)	Alex Kondonassis (Economics)
Karl Bergey (AMNE)	Seymour Feiler (Mod. Lang.)	Robert Patnode (HSC)
		Martha Primeaux (HSC)

Report of the Research Council (Norman campus) for the fall semester, 1982, submitted by Professor Patrick K. Sutherland, Chair, on January 25, 1983:

During the first six months of the fiscal year 1983, the Research Council received 54 non-routine applications from faculty for research funds totaling \$132,435. These grant requests were for amounts up to \$5,000. The Council recommended funding 27 awards totaling \$49,759. Exactly half of the proposals were funded but the average amount per award was only \$1,842. As of January 1, \$27,588 remained available for non-routine faculty research awards.

As a result of action by the Faculty Senate in May, 1982, faculty membership on the Research Council was enlarged from 9 to 12, 2 each from 6 different areas of academic interest. This step was taken, on a recommendation from the Research Council, in order to make the Council more representative. The enlarged Council began meeting for the first time in September, 1982, and is functioning smoothly. The Council has continued the procedure, initiated last year, of having the Chair assign each proposal to an individual Council member for the preparation of a written evaluation presented at the next meeting. In addition, all Council members read and evaluate all proposals.

This year, applications for Junior Faculty Summer Research Fellowships were evaluated by the Council in the fall rather than during the spring semester. This should allow better planning of the summer for the faculty involved. The OURI Trust Fund Allocation provided \$49,000 for the awarding of 14 fellowships at \$3,500 each. A total of 59 applications were received.

Early in January, 1983, the Council reviewed nominations for George Lynn Cross Research Professorships and sent its recommendations to the Provost.

Respectfully submitted,

Charles Bert (AMNE)	Roger Mellgren (Psychology)
Jon Bredeson (EECS)	T. H. Milby (University Libraries)
James Hibdon (Economics)	John Skvarla (Botany/Microbiology)
Victor Hutchison (Zoology)	Christine Smith (Music)
Jack Kanak (Psychology)	Patrick Sutherland (Geol/Geoph), Chair
Andy Magid (Mathematics)	Henry Tobias (History)

Report of the Board of Student Publications (Norman campus) for the fall semester, 1982, submitted by Professor Ed Carter, Chair, on January 21, 1983:

A new newspaper computer system was installed in the Oklahoma Daily in December, 1982. The Atex 5000 complete editorial and classified advertising processing system was purchased for the Daily at a cost of \$307,000. Fred Weddle, Director of Student Publications, said that installation of the system went smoothly--much more smoothly than anyone had dreamed. Some 32 video display terminals connected to the computer are being used in the Daily's News and Advertising Departments, as well as in the Sooner Yearbook and Daily production areas. The new computer system is being shared with classes in the School of Journalism. Editing, reporting, graphic arts, and public relations classes are using the Atex VDTs Monday through Saturday mornings when the Daily news staff is not working.

Weddle reported that Student Publications ended fiscal year 1981-1982 with a net operating margin of \$46,879.28. Through December 1982, the Oklahoma Daily's local advertising sales showed a 19.7 percent increase compared with the previous year. Book sales for the Sooner Yearbook are lagging behind last year's figures.

The University of Oklahoma Board of Regents at the December 1982 meeting approved revisions of the Board's Charter. The revised Charter will allow the Board to operate more effectively in overseeing operations of the Oklahoma Daily and the Sooner Yearbook.

Respectfully submitted,

Ed Carter (Journalism), Chair
Chipman Stuart (Education)

REPORT OF SENATE EXECUTIVE COMMITTEE

Professor Foster, Chair of the Senate Executive Committee, reported on the following items:

(1) Meeting with representatives, Association of Black Personnel: On February 2, the Senate Executive Committee held a special meeting with representatives of the Association of Black Personnel on the Norman campus. In Professor Foster's view, "The meeting was very productive and very fruitful!"

The following two items, in particular, were discussed:

- (a) Development of "an early warning system" so that a student in academic difficulty can be channeled into the appropriate support system that the student otherwise would not have known about.
- (b) Development of a communication system between faculty and students. Some minority students have the perception that faculty members sometimes are not as sensitive to their special needs as the students would like them to be. "This situation actually impedes the learning process of these students. We have nothing to offer them at this stage."

The Senate Executive Committee, however, did offer ex officio membership on both the Faculty Senate and the Senate Executive Committee to the Association of Black Personnel on the Norman campus. Such membership is already being given to the Women's Caucus and the Norman chapter of AAUP.

In the Committee's opinion, establishing such a liaison with the ABC would be "a good way to keep communication lines open in exploring all possibilities."

(2) Meeting with Vice President, Student Affairs. The Senate Executive Committee has scheduled a meeting for February 17 with Ms. Anona Adair, the new University Vice President for Student Affairs.

Professor Foster solicited faculty questions and comments for Committee consideration.

(3) Professor Ford's convalescence: Professor Foster, Senate Chair, announced that Professor Robert A. Ford, Senate Chair-elect, had undergone surgery last week in an Oklahoma City hospital and returned home today for several weeks' convalescence. Hopefully, he will be able to attend the next Senate meeting on March 7.

REPORT OF SENATE COMMITTEE ON FACULTY WELFARE

Professor Harold Conner, Chair of the Senate Committee on Faculty Welfare, reported that the Committee is studying the affirmative action process to see whether anything can be done "to help retain good, young, black faculty members." The Committee is now interviewing various individuals. He requested that any faculty suggestions and thoughts be forwarded either to him or to the other Committee members as soon as possible.

FINAL REPORT: Senate ad hoc Committee - Senate reapportionment, 1983-86.

Background information: The Charter of the General Faculty and the Faculty Senate (Norman campus) mandates a reapportionment of Senate seats every triennial. Last spring, the Senate approved an "emergency" reapportionment of the 1980-83 plan in order to provide Senate representation for the new College of Geosciences. (Please see page 10 of the Senate Journal for March 15, 1982.)

Last fall, a Senate ad hoc Committee was appointed to propose the 1983-86 reapportionment. (Please see page 6 of the Senate Journal for September 13, 1982.)

The following final report of that Committee was distributed to Senate members on February 9:

The Committee requested from Teresa Smith, Office of the Provost, Institutional Research Section, a census of the regular faculty by divisions. She supplied us with this information as shown by the December, 1982, payroll listing.

Using this census, the Committee then computed the allocation of seats using six different standard methods. After studying the results and comparing them with the previous apportionment, the Committee selected the method of John Quincy Adams as the one best reflecting the needed changes from the last apportionment caused by shifts in population.

The Committee, therefore, recommends the allocations as shown on the table on the following page. We further recommend that in the Provost Direct division each subgroup be allotted one seat, with one seat at large.

We would like to thank Ms. Smith for her work in collecting the data.

Respectfully submitted,

Donald L. Patten (Mathematics), Chair
Margaret E. Fitch-Hauser (Business Communication)
Osborne M. Reynolds, Jr. (Law)

* * * * *
ALLOCATION OF SENATE SEATS

Division	1982 - 1983				1983 - 1986 (proposed)			
	total faculty	% of faculty	%age of seats	seats allocated	total faculty	% of faculty	quota	seats allocated
Arts and Sciences	392	47.80	19.12	20	374	46.059	23.030	20
Business Administration	83	10.12	4.05	5	77	9.483	4.741	5
Education	52	6.34	2.54	4	47	5.78	2.894	3
Engineering	83	10.12	4.05	5	97	11.946	5.973	6
Environmental Design	24	2.93	1.17	2	29	3.571	1.786	2
Fine Arts	78	9.51	3.80	5	75	9.236	4.618	4
Geosciences	36	4.39	1.76	3	42	5.172	2.586	3
Law	30	3.66	1.46	2	29	3.571	1.786	2
Provost Direct Univ. Libraries ROTC	42	5.13	2.05	2	42 24 18	5.172	2.586	3
Graduate College	0			1	0			1
Liberal Studies	0			1	0			1
Totals	620			50	612			50

Senate action: Professor Patten formally presented the Committee report and moved Senate approval of the proposed 1983-86 reapportionment. Professor Patten next answered several questions from the floor. Professor Baker expressed his pleasure with the assignment of one seat to the ROTC faculty who, in the past, have been "frustrated" by a lack of appropriate representation on University councils and committees, as well as the Senate.

With two dissenting votes, the Senate approved the Committee proposal.

Secretary's note: This publication of the Senate-approved proposal for the 1983-86 reapportionment of Senate seats is intended to satisfy the requirement of a notice of at least 30 days in advance of the General Faculty spring meeting on April 14, 1983. At that time, the Norman campus General Faculty will take final action in this matter.

SELECTION OF SENATE/UOSA ad hoc COMMITTEE: Instructional Improvement and Teacher Evaluation.

On January 31, 1983, the Senate Chair announced the selection of the following Faculty Senate/UOSA ad hoc Committee on Instructional Improvement and Teacher Evaluation:

Deans Wayne Alley (Law)
 Martin Jischke (Engineering)
 Dr. Elizabeth Yamashita (Director, School of Journalism)
 Professors Anne Cowan (Drama)
 Dee Fink (Instructional Services) ex officio
 Tzvi Gal-Chen (Geosciences)
 Maurice Rasmussen (AMNE)
 Nim Razook (Business Law), Chair
 Robert Spector (Law)
 Melvin Tolson (Modern Languages)
 Charles Unsell (Environmental Design)
 Tom Wiggins (Education)
 Messrs. Mark Albert (UOSA representative)
 Mike Morris (UOSA representative)
 Mike Richmond (UOSA representative)

At the Committee's initial meeting on February 9, Professor Foster, Senate Chair, requested the Committee to report to the Senate either in April or May.

At that time, Professor Foster also presented to that group the following official statement of purpose and charge:

Purpose: Annual evaluation of the quality of each faculty member's instruction is important in the service of two independent functions. Not only does evaluation provide a basis for gauging teaching effectiveness as a component in the administrative evaluation process for the purposes of determining tenure, promotion, and merit increases the systematic assessment of teaching is even more critical as a means of communicating to faculty members constructive information regarding classroom performance.

Concern has grown among members of the University community over the use of anonymous student evaluations as the exclusive measure of teaching effectiveness in many departments at the University of Oklahoma and the use of these evaluations for decisions on promotion, raises, and tenure rather than as a tool for the enhancement of instruction. Many members of the University community share the view that there exists a need for a systematic, professional evaluation of teaching to complement student evaluation.

Charge: It is vital that the process by which instruction is evaluated actually serves the various purposes for which it was designed. In order to address this need, the Senate/UOSA Committee on Instructional Improvement and Teacher Evaluation is established to undertake the following:

(1) Ascertain and examine the procedures for evaluating instruction currently in existence in departments throughout the University.

(2) Examine all alternate methods for teacher evaluation that go beyond the currently used student evaluation of faculty, as well as any other evaluation procedures now in use.

(3) Determine which, if any, evaluation mechanisms can feasibly serve the two functions of (a) conveying constructive aid to faculty members and (b) reporting to administrative evaluators on teaching effectiveness.

- (a) Recommendations concerning the feasibility of adopting separate evaluation techniques for use by the faculty and for use of administrative evaluators.
- (b) Recommendations concerning the adoption of alternate methods of evaluation for use by departments at this University.

REMARKS BY CHAIR, UNIVERSITY EMPLOYMENT BENEFITS COMMITTEE: Health care programs.

At the invitation of the Senate Executive Committee, Mr. Leonard Harper, Director of Personnel Services (Norman campus) and Chair of the University Employment Benefits Committee, addressed the Senate regarding the "health care package" available to faculty and staff.

In his 19-minute presentation, Mr. Harper discussed the following three kinds of health care policies available to faculty and staff:

- (1) The Prucare program (a health maintenance organization sponsored by the Prudential Insurance Company) with about 19000 participants in the Oklahoma City area, including about 10% of the Norman campus.
- (2) The health insurance program with the Atlas Insurance Company, in effect since 1976.
- (3) The Delta dental program begun last spring.

He described in detail the contractual arrangements of each program.

Prucare last year requested a 34% increase in premiums. Atlas asked for a 45% increase to maintain the same previous level of benefits. To reduce the premiums, the Committee recommended a reduction in benefits. The Delta dental program will complete its first year next May. Mr. Harper feels that their contract for next year can be negotiated without any additional premiums.

The Goddard Health Center was proposed to Prucare as a "satellite location." That group, however, declined the offer because such an operation, in their opinion, would not be cost effective.

The EBC has recommended to the Goddard Health Center administration that a feasibility study be conducted about adding an HMO for students, faculty, and staff. Apparently, the facilities are adequate but additional medical staff would be required. Dr. Whittle of the GHC is discussing this matter with the Employment Benefits Committee. "We are quite a ways from knowing whether this is feasible."

Professors Smith, Karriker, and Hibdon raised specific questions about the Prucare and Atlas programs.

In concluding the discussion of this matter, Professor Foster requested interested faculty members to share their concerns and suggestions with Professor Whitmore, a member of both the Senate and the University Employment Benefits Committee. In her opinion, "He has always been very sensitive to the needs of the faculty."

SENATE RESOLUTIONS: Budget cuts (Norman campus).

To bring the Senate members up to date on current discussions concerning the budgetary crisis, Professor Foster reported that, at the meetings last week of the Senate Executive Committee and the Budget

Council, Provost Morris had indicated that the 4 percent cut for FY 1982-83 had been completed in the Provost's area. There is optimism that no further cuts will be required; however, there may be a need for a cut next year greater than 4 percent. No one is willing to make a clear statement about the prospects for FY 1983-84 until perhaps the end of this month after the Legislature makes some pertinent decisions. Provost Morris also reported that the Norman deans had already started planning next year's budget. He is very much concerned that the Budget Council maintain an active role in any decisions concerning budget cuts.

During the lengthy discussion period, the following 13 Senate members either made comments, raised questions, or offered suggestions: Professors Baker, Christian, Cohen, Dumont, Dunn, Fishbeck, Grant, Gross, Hebert, Lanning, Locke, West, and Whitmore.

Professor Fishbeck reported on his informal analysis of the campus telephone directory that showed a 1:1 ratio of administrative office to faculty members. He moved that the Senate forward to President Banowsky a resolution of concern about the direction of further budget cuts. Specifically, he suggested that any additional cuts be confined to noninstructional and nonresearch activities on campus. In view of the difficulty of spontaneously composing an appropriate resolution on the floor, he worded his motion to authorize the Senate Executive Committee to phrase an appropriate resolution to be forwarded to President Banowsky. With three dissenting votes, the Senate approved the resolution.

Secretary's note: After further study by the Senate Executive Committee, the following resolution was delivered to President Banowsky on Tuesday, February 15:

"With the firm conviction that the academic muscle and tissue of the University has already been damaged by reductions in operating funds, the Faculty Senate (Norman campus) urges the administration, henceforth, to avoid, to the greatest extent possible, any additional budget cuts in the University of Oklahoma instructional and research activities, as well as in their support services."

Professor Gross noted that the English Department has had to release several part-time instructors. He questioned the burgeoning administrative staffs on campus during the past ten years when the student enrollment has been of relatively the same size.

He then moved that the Senate Executive Committee, either on its own or through a Committee appointed on its behalf, study the administrative expenditures over the past several years and report to the Senate. He felt that the Budget Council, of which he is a member, also would find such data very useful. The motion was approved without dissent.

ADJOURNMENT

The Faculty Senate adjourned at 5:05 p.m. The next regular session of the Senate will be held at 3:30 p.m., on Monday, March 7, 1983, in the CONOCO Auditorium, Doris W. Neustadt Wing, Bizzell Memorial Library.

Respectfully submitted,

Anthony S. Lis

Anthony S. Lis
Professor of Business Administration
Secretary, Faculty Senate