

JOURNAL OF THE FACULTY SENATE (Norman campus)  
The University of Oklahoma

Regular meeting -- December 14, 1981 -- 3:30 p.m., Dale Hall 218

The Faculty Senate was called to order by Dr. Gary Thompson, Chair.

Present:

Baker	El-Ibiary	Huseman	Menzie	Seaberg
Biro	Fishbeck	Kiacz	Moriarity	Self
Brown, H.	Foster, J.	Lanning	Murphy	Smith
Brown, S.	Foster, T.	Lehr	Patten	Sonleitner
Christian	Gollahalli	Levy	Ragan, J.	Stock
Christy	Graves	Lis	Ragan, T.	Thompson
Conner	Gross	Locke	Rinear	Wainner
Covich	Hayes	Love	Scharnberg	West
Dunn	Hebert	Maletz	Schleifer	Whitmore
Eick	Howard			

Provost's office representative: Ray

PSA representatives: Clinkenbeard Guyer Riggan.  
Cowen

Liaison, Women's Caucus: Morgan

Absent:

Driver Ford Hardy Hibdon Unguru

PSA representatives: Koscinski Little

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## APPROVAL OF MINUTES

The Journal of the Faculty Senate for the regular session on November 9, 1981, was approved.

## ACTIONS TAKEN BY PRESIDENT WILLIAM S. BANOWSKY

(1) Faculty replacements -- University groups: On November 16, President William S. Banowsky approved the Senate election of Professor Gail de Stwolinski to the Budget Council and Professor Peggy Smith to the Committee on Discrimination (Norman).

At the same time, he selected Professor Stephen Thompson from the nominations submitted by the Senate for a vacancy on the Norman campus Tenure Committee.

(Please see page 17 of the Senate Journal for November 9, 1981.)

(2) Senate resolution - Water supply, University Golf Course: On November 13, President William S. Banowsky acknowledged, without comment, receipt of the Senate resolution concerning alternatives for supplying water to the University Golf Course.

(Please see page 18 of the Senate Journal for November 9, 1981.)

ACTION TAKEN BY SENATE EXECUTIVE COMMITTEE: Senate ad hoc Committee to study proposed revisions, Faculty Appeals Board procedures.

On December 7, 1981, the Faculty Senate Executive Committee appointed the following ad hoc Committee to study proposed revisions in the current procedures of the Faculty Appeals Board; (Please see page 4 of this Journal.)

Teree Foster (Law), Chair

Sue A. Harrington (University Libraries)

Jim Kenderdine (Marketing)

Joe Ray, Associate Provost

Thomas Wiggins (Education and Human Relations)

## REMARKS BY VICE PROVOST/DEAN WILLIAM H. MAEHL, Jr.

At the invitation of the Senate Executive Committee, Dr. William H. Maehl, Jr., Vice Provost for Continuing Education and Public Service and Dean of the College of Liberal Studies, addressed the Senate regarding the continuing education and public service programs at this University.

At the beginning of his formal, 32-minute presentation, Dr. Maehl noted that he had presented a similar program to the University Board of Regents last summer.

In 1892, President David Ross Boyd conducted a teachers' institute in Norman--a few months before classes were begun by the University. In 1913, the Legislature appropriated funds for the new Division of Extension. After World War II, under the leadership of Dr. Thurman White, the University of Oklahoma achieved national and international prominence in the field of continuing education and public service.

He called attention to the fact that the State Regents for Higher Education designated the following three missions for the University of Oklahoma: teaching, research, and continuing education and public service.

In his opinion, the following factors are providing the impetus for the continuing growth and expansion of the program:

- (1) The demographic changes since 1945, especially the increasing number of younger adults
- (2) The "dramatic" rise in the educational level of the state population
- (3) The very rapid economic and social development of this region

Accordingly, the following emphases have been identified:

- (1) Service to the people of Oklahoma
- (2) Service to the urban needs of the state
- (3) Extension of professional development programs
- (4) Performance of public service programs

The four major divisions of continuing education and public service, at present, are:

- (1) Continuing education services
- (2) Professional development
- (3) Public responsibility and community affairs
- (4) University service (including international programs)

He discussed at some length the recently revised organizational structure; the type and the extent of the "credit" and "no credit" offerings throughout the state, the country, and the world; and the financial aspects (e.g., sources of income and sales of activities and services) of his operation. The indirect and direct cost recovery for FY 81 was 11 percent; for FY 82, the projected figure is 8 percent. In contrast, the OSU figure last year was only 45 percent.

At present, his office is conducting a major study of the advanced studies and is looking at new professional areas. The Center for Human Relations Studies is considering possible additional programs. In fact, a search is now underway for a new Center director, whose task will be to find new program directions.

In responding to a question from the floor, Dr. Maehl stated that the College of Liberal Studies had been transferred to the Provost's area in 1977.

"Credit" and "no credit" courses are offered by the faculty of the department concerned. On the other hand, "no credit" courses, for the most part, are taught by other instructors.

He ended his responses to other questions with the comment, "At one time, there was an extension council to provide faculty input. This

entity disappeared in the early 1970's and, at present, there is no all-University entity with regard to this major function of our activities. I feel very strongly that we need to have an ongoing, systematic faculty input. The question is how best to provide this."

#### REPORT OF SENATE EXECUTIVE COMMITTEE

Professor Gary Thompson, Chair of the Senate Executive Committee, reported on the following items:

(1) Joint Budget Council/Senate Committee on OCCE: The Senate ad hoc committees preparing the 1982 faculty position papers include the joint Budget Council and Faculty Senate Committee to study various aspects of the Oklahoma Center for Continuing Education. (Please see page 4 of the Senate Journal for October 19, 1981.)

Senate members include Professors Ted Hebert (Chair) and Jay Smith. The Budget Council representatives are Professors Gail de Stwolinski, Travis Goggans, and UOSA representative Ann Turpin.

Recommendations of this group will be forwarded to the Senate, the Budget Council, and the Provost.

(2) Proposed revisions, Faculty Appeals Board procedures: Certain procedures of the new Faculty Appeals Board system reportedly are not working as well as had been expected.

Professor Teree Foster, Chair of the Senate Committee on Committees, reported that Professor Jim Kenderdine, Chair of the Appeals Board, had contacted her recently with a series of proposals for revising some of the procedures on the basis of that group's experience with two hearings during the past summer.

The Senate Executive Committee accordingly appointed an ad hoc Committee to study the proposals and present its recommendations to the Senate next semester. (Please see page 2 of this Journal.)

Interested faculty members were requested to forward to the Committee as soon as possible any recommendations, as well as to report any pertinent problems with Board procedures.

(3) Senate ad hoc Committee on the International Aspect of University Programs: The Senate Executive Committee approved recently the addition of the following faculty members to serve on the ad hoc Committee on the International Aspect of University Programs:

Professor Jidlaph C. Kamoche (African and Afro-American Studies)  
Professor William K. Myers (History)✓

(Please see page 4 of the Senate Journal for October 19, 1981.)

(4) Senate ad hoc Committee on Student Evaluation of Faculty: The Senate Executive Committee recently approved the following changes in the ad hoc Committee studying student evaluation of instructors:

Professor Marvin Baker (Geography)

replacing Professor Shane Moriarity

Professor Alan Covich (Zoology) - additional member

(Please see page 4 of the Senate Journal for October 19, 1981.)

(5) Meeting of Inter-Senate Liaison Committee, November 10: The fall semester meeting of the Inter-Senate Liaison Committee (consisting of the officers of both Senates) was held on the Norman campus on Tuesday evening, November 10.

The three Norman campus Senate officers met with Professors Thomas Pento (College of Pharmacy), Senate Chair, and Carol A. Sullivan (College of Allied Health), Senate Secretary.

A number of joint concerns were discussed, including a proposed joint project to be announced next semester.

(6) Executive Committee meeting with Provost J. R. Morris, December 7: Provost Morris feels that the State Regents might require the University of Oklahoma to meet a faculty average of \$30,200. To do so, raises of 16 percent would be required. If this commitment were to be met out of the ordinary appropriations, very little would remain for funding other operations of the University for 1982-83.

The Senate Executive Committee has invited Professor V. Stanley Vardys, Chair of the Budget Council, to address the Senate on this matter at the next meeting of the Senate on January 18, 1982.

(7) Joint EEC/Senate Committee to study problems of professional staff: The Employee Executive Council has proposed the creation of a joint EEC/Senate Committee to study some of the problems encountered by professional staff members on campus (many of whom possess Ph.D. degrees) because of a lack of appropriate and due recognition of their professional status. For one, they are denied access to many University facilities.

The EEC has selected its representatives to that Committee, including Mr. Riggan, an EEC delegate to the Faculty Senate.

Professor Thompson announced that three Senate representatives will be selected soon.

(8) HEACO meeting - December 5: Professor Thompson, Senate Chair, represented the Norman campus Senate at the Higher Education Alumni Council meeting on the campus of Central State University in Edmond.

Congressman Paul Simon (Illinois), the featured luncheon speaker and author of The Tongue-tied American, gave an "excellent" appeal for the reintroduction of foreign-language studies.

Professor Paul Ruggiers (English) was a member of a panel on general education.

(9) OMU Parking Structure: The proposed Oklahoma Memorial Union parking structure was the main item of discussion at the Senate Executive Committee meeting on December 3. (Please see page 8 of the Senate Journal for October 19, 1981.)



Professor Malcolm Morris (Marketing), an alumni representative on the OMU Board of Trustees, gave an informal, detailed report on the proposed structure.

According to Professor Thompson, the autonomous, self-supporting Union on the Norman campus is the "only such facility in this area of the country." The administration feels that the private funding arrangement for the parking structure will preclude administrative financial support. "Nevertheless, I sense among the Norman campus faculty a growing concern that decisions of this type should be made within the context of a comprehensive campus plan--if at all possible."

In accordance with instructions of the Senate Executive Committee, the three Senate officers met with President William S. Banowsky on Wednesday morning, December 9, to relay, in strongest possible terms, faculty concerns and interests. They urged President Banowsky to view any kind of parking facility in context of the entire problem of campus parking and that any decision about a single structure be delayed until the matter could be studied from a comprehensive point of view.

The Regents on December 10, 1981, unanimously approved the proposed OMU parking facility. Mr. Joe Guyton, a member of the Tennessee consulting firm hired to study the long-range aspects of the parking and traffic problem, will meet with a group of Norman faculty and administrators. Participants in the luncheon meeting on Wednesday, December 16, will include Professors Thompson and Teree Foster, as well as Professors Goins and Howard of the Physical Resources and Campus Planning Council.

#### REPORT OF SENATE COMMITTEE ON FACULTY COMPENSATION

Professor William Eick, Committee Chair, made the following comments:

(1) 1982-83 budget prospects: The committee has gathered a great deal of data concerning faculty salaries.

The Budget Council has not yet made any recommendations concerning the 16 percent increase mentioned in Professor Thompson's report. President Banowsky has publicly mentioned 13 percent. Last weekend, Governor Nigh announced his proposal to be made to the Legislature next month.

(2) Tax sheltering of OTRS contributions: Provost Morris reported at a recent Senate Executive Committee meeting that the State Regents will insist that OSU rescind its tax-sheltering program of OTRS contributions. Officially, the Norman campus is still awaiting word from the administration about the outside tax expert's opinion in this matter.

(3) TIAA-CREF contributions after 65: Professor Eick reported receiving a number of inquiries from faculty regarding the possibility of continuing TIAA-CREF contributions after the age of 65.

The Faculty Compensation Committee has recommended to the Employee Benefits Committee that the matter of continuing TIAA-CREF contributions beyond the age of 65 be considered. A similar recommendation

was turned down because the proposal had been made too late in the fiscal year.

(4) Faculty recommendations - 1982-83 salary increases: The EEC has already recommended a 50/50 split of any salary increases for staff. Professor Eick requested that faculty recommendations be forwarded to the members of that Committee--Professors Baker, Hardy, Neely, and Self.

(5) Committee Chair, spring semester, 1982: Professor Eick will be on sabbatical leave next semester. Professor Deirdre Hardy (Architecture) will assume leadership of the Committee.

#### REPORT OF SENATE COMMITTEE ON FACULTY WELFARE

Professor Stephen Whitmore, Committee Chair, reported on the following recent activities of that Committee:

Prepaid Legal Assistance: The Committee is studying a plan to provide some type of prepaid legal assistance for faculty in connection with any courtroom appearance, vis-à-vis employee and the University. Additional details will be announced later.

Dental insurance plan: Bids are now being drawn up and invitations will be mailed with the return date of January 28, 1982. The new plan of limited dental coverage will be provided for an additional monthly premium of \$2.90. The plan should be in effect by April, 1982.

This limited coverage includes preventive care, such as teeth cleaning and minor repairs. The Committee hopes to have an extended dental insurance plan in force by the spring of 1983.

#### PROGRESS REPORT OF SENATE ad hoc COMMITTEE ON GENERAL EDUCATION

Before calling on the Committee Chair for his progress report, Professor Thompson, Senate Chair, reported that the Senate Executive Committee had augmented the Committee membership with the appointment of the following individuals:

Professor John Dunn (Anthropology) ✓  
Professor Allan Ross (Music) ✓

Ms. Jean Marie Elliott (undergraduate letters major) -  
ex officio UOSA representative

At a recent Committee election, Professor Dunn was elected Chair; Professor Alexander Holmes (Economics), Vice Chair.

Professor Dunn, Committee Chair, reported that the Committee had met three times to date. At the first session, the Committee discussed its charge with Provost J. R. Morris.

The Committee is now collecting data from 12 major universities throughout the country to be used as a basis for comparison and not necessarily as a model.

In the Committee's deliberations thus far, the following major points have arisen:

- (1) Much of what is called "general education" is really remedial education. The Committee perhaps should be looking at this question in terms of entrance requirements.
- (2) Some of the "general education" should have an upper-division component, in addition to the lower-division offering.

SPECIAL REPORT OF UNIVERSITY BOOK EXCHANGE OVERSIGHT COMMITTEE

Professor Michael Muller (Economics), Committee Chair, recently submitted to the Senate office a special report on the activities of that Committee during the current semester.

At the suggestion of the Senate officers, Professor Mueller appeared before the Faculty Senate at this meeting to present his report formally and to answer any questions from the floor. Copies of the report were distributed at this meeting.

Professor Mueller closed his remarks with the comment, "The faculty has a responsibility in this matter before we can put much more pressure on the Bookstore management."

The Senate Chair complimented Professor Mueller on the quality and the timeliness of the Committee report.

The full text of the Committee report follows:

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December 9, 1981

Purpose: The Committee is interested in determining the effectiveness of the textbook procurement system currently used in providing textbooks for OU students each semester. The system has two components: Each department offering courses using texts submits a booklist to the UBE by a certain date each semester listing texts needed by course and with estimated enrollments. Second, the UBE uses this information, plus their knowledge of inventory and expected used book buy back, to determine the number of additional texts to order for each course. The orders are consolidated and sent to each publisher in time for the books to be shipped and received before the semester begins. The Committee monitored both components for fall 1981 and is monitoring both for spring 1982. It is hoped that weak points can be identified and suggestions for improvements can be made before the process of ordering for fall 1982 begins next March.

Performance of the System during Fall 1981: Booklists from each department, division, and school were to be submitted to the UBE by March 27, 1981. Of the 50 units listed by the UBE, 20 submitted complete lists by the due date, 20 submitted partial lists, and 10 submitted no list. One month later, 12 of the 30 partial or missing lists were turned in. The remaining 18 incomplete or partial lists were received during June and July and some as late as August. Clearly, much improvement is needed in this component. Perfection is not possible, especially given the turnover of faculty at the end of the academic year; however, the record certainly could be improved.



The UBE has sold approximately one million dollars' worth of textbooks each year during the last two years. Of this, approximately 15% were used books. Fall semester 1981 books were supplied for 1128 classes, which amounted to 2081 different titles by the main store of the UBE (engineering, law, and environmental design are not included in these figures). Of the total texts needed according to the estimates supplied by the departments, UBE ordered 78% and expected to supply the balance from inventory and buy back of used texts. Records as of September 15, 1981, show that 35 classes (3.1%) were short of textbooks because enrollment exceeded estimates. This resulted in 449 students without books. Also, 16 classes (1.4%) were short of texts because the UBE underordered due to buyback miss estimates and other judgment variances. This resulted in 171 students short of books. On the other hand, 25 classes (2.2%) were cancelled after texts had been ordered and received. This resulted in 76 different titles and 1298 books overordered. Finally, on September 15, 1981, the UBE main store had 29,210 textbooks still on the shelves, which is 20% of the total estimated needs. Of course, some of these will still sell as students continue to buy throughout the semester.

Conclusions: No attempt has been made to analyze further the performance of the system, such as correlating late booklists with overordering or underordering problems, etc. The same information is being collected for the ordering and procurement now going on for spring 1982. After that is complete, an analysis of a full year's activity seems appropriate. At this time, the above facts and figures are offered for your information. It seems clear that the system functions fairly well but has room for improvement. In an attempt to initiate improvements in a positive way, the Committee wrote a letter to all departments reminding them of the due date for the spring 1982 booklist and explaining its importance. Also, the UBE sponsored a reception for all staff and faculty involved in the bookordering process to discuss problems and help open lines of communication.

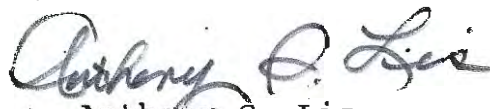
Respectfully submitted,

Michael J. Mueller, (Economics), Chair  
 Jan Ragan, (Human Relations)  
 John Harlin, (Geography)  
 Carolyn Jackson, (Provost's office)  
 Charlotte Knowles, (Personnel Services)

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 .ADJOURNMENT

The Faculty Senate adjourned at 5:00 p.m. The Senate will meet in regular session at 3:30 p.m., on Monday, January 18, 1982, in Dale Hall 218.

Respectfully submitted,



Anthony S. Lis  
 Professor of Business Administration  
 Secretary, Faculty Senate