

JOURNAL OF THE FACULTY SENATE (Norman campus)
The University of Oklahoma

Regular Session -- April 11, 1977 -- 3:30 p.m., Dale Hall 218

The Faculty Senate was called to order by Dr. Alex J. Kondonassis, Chairperson.

Present:

Alsip	Cox, Donald	Gillespie	Kondonassis	Rice
Atherton	Cox, Michael	Goff	Kunesh	Scheffer
Bell, Digby	Crim	Gross	Laguros	Shahan
Blair	Cronenwett	Henkle	Lee	Shellabarger
Blick	Davis	Hibdon	Lewis	Snider
Braver	Dewey	Joyce	McDonald	Tolliver
Buhite	Foote	Kendall	Mouser	
Calvert	Fowler	Kitts	Rasmussen	

Provost's Office representative: Langenbach

AUOPE representatives: Guyer McClish

Absent:

Bell, Robert	Christian	Marchand	Nicewander	Streebin	Verrastro
Butler	Donnell	Merrill	Schmitz	Unruh	Wilbanks

UOSA representatives: Blakey Carpenter Schoolfield
Carnes Haddad

AUOPE representatives: Burger Cowen James Spaulding

TABLE OF CONTENTS:

	<u>page</u>
Actions taken by President Paul F. Sharp:	
✓Proposed Parking Garage, Oklahoma Memorial Union	2
✓Change in "X" Grade	2
✓Evaluation of Academic Programs	2
✓Relocation of Senate Office	2
✓Proposed Study of a Bachelor's Degree Based on Associate in Arts/Sciences Degree	2
✓Action taken by Senate Chair: Relocation of Senate Office	2
✓Action taken by University Fringe Benefits Committee	3
✓Announcement: Spring Semester Meeting of the General Faculty	4
✓Election of Senate Replacement: College of Environmental Design	4
✓Announcement: Invitation from President and Mrs. Paul F. Sharp to April 26 social hour	4
✓Remarks by Mr. Mack Braly, Outgoing President, Board of Regents	4
✓Remarks by Dr. Barbara S. Uehling, Provost	5
✓Announcement: Special meeting of the Faculty Senate	6
✓Faculty Nominations: Search Committee for Coordinator, Energy Resources Center	6
✓Proposed Senate Study of Social Security Issue	7
✓Faculty Evaluation of Administrators	7
✓Progress Report: Senate <u>ad hoc</u> Committee Studying Energy Conservation, Norman campus	9
✓Proposed University Copyright Policy	9
✓Proposed Rewording of University Admission Policy	12

APPROVAL OF MINUTES

The Journal of the Faculty Senate for the regular session on March 14, 1977, was approved with the following correction requested by Professor Michael Cox:

Page 10, fourth paragraph:

"The report of the Senate ad hoc Committee was published . . ."

should read: "The recommendation for a University copyright policy of the Senate ad hoc Committee was published . . ."

ACTIONS TAKEN BY PRESIDENT PAUL F. SHARP

- (1) Proposed Parking Garage, Oklahoma Memorial Union: On March 29, 1977, President Paul F. Sharp, in a letter to the Senate Chairperson, acknowledged receipt of the pertinent Senate recommendation of March 14. In view of the fact that the University Board of Regents had approved the parking facility on June 10, 1976, he has forwarded the Senate recommendation to them for their study. (See pages 7-9 of the Senate Journal for March 14, 1977.)
- (2) Change in "X" Grade: On March 23, 1977, President Paul F. Sharp approved for the Norman campus the addition of "thesis and dissertation equivalent courses numbered 5880 and 6880" for the "X" grade. (See page 7 of the Senate Journal for March 14, 1977.)
- (3) Evaluation of Academic Programs: In his letter of March 21, 1977, to the Senate Secretary, President Paul F. Sharp reported (a) that he had referred to Provost Barbara Uehling the Senate recommendation of March 14 concerning the comparative evaluation of academic programs and (b) that Provost Uehling will incorporate those comments into a revised draft. (See pages 10-11 of the Senate Journal for March 14, 1977.)
- (4) Relocation of Senate Office: On March 14, 1977, President Paul F. Sharp included the following comments in a letter to the Senate Chairperson concerning the forthcoming move of the Faculty Senate office from Rooms 100-A and 111-112, Evans Hall, to Rooms 242-43, Oklahoma Memorial Union:

"Thank you for the splendid way that you and the other leaders of the Faculty Senate have responded to the space problems that Executive Assistant Ray outlined to you. We appreciate your understanding. We are delighted that other space has become available in the Oklahoma Memorial Union. It is our understanding that you prefer to be located in that space rather than in Rooms 100 and 100A of Evans Hall. That being the case, I am asking Ms. Kathy Anderson to work with you to see that the space in the Union is made usable.

"Again, we appreciate the cooperative spirit with which the Faculty Senate has dealt with this matter."

(See item 2 b, below.)

- (5) Proposed Study of a Bachelor's Degree Based on Associate in Arts/Sciences Degree: President Paul F. Sharp, on March 19, 1977, approved the Senate recommendation that the Provost's Office study the possibility of establishing a general bachelor's degree based on the Associate in Arts or Sciences degree. (See page 7 of the Senate Journal for March 14, 1977.)

ACTION TAKEN BY SENATE CHAIR: Relocation of Senate Office

In responding to President Sharp's letter of March 14, 1977, (see item 2a (4), above), Dr. Alex J. Kondonassis, Senate Chairperson, wrote as follows:

"Thank you very much for your kind letter of March 14, 1977. We are grateful for the promptness with which you have moved to provide adequate and desirable space for the Faculty Senate in the Oklahoma Memorial Union.

"Your continuing strong interest in and support of the Senate is greatly appreciated."

ACTION TAKEN BY UNIVERSITY FRINGE BENEFITS COMMITTEE

On March 11, 1977, the University Fringe Benefits Committee considered the Faculty Senate recommendations concerning proposed changes in the University Retirement Plan. (See pages 10-13 of the Senate Journal for February 14, 1977.)

Mr. Leonard D. Harper, Chair of the University Fringe Benefits Committee, made the following pertinent comments in his March 23, 1977, memorandum report to President Paul F. Sharp:

The University Fringe Benefits Committee has reviewed the matters as requested. With regard to the Norman Faculty Senate recommendations, we held a special meeting on Friday, March 11, 1977. In order to expedite full consideration of the questions involved we invited the chairs of the faculty and staff governance organizations of the Norman and HSC campuses to join us. In response, Dr. Donald Counihan, HSC Faculty Senate, Dr. Alex Kondonassis, Norman Faculty Senate, Mr. Larry Edmondston, HSC Employees Liaison Council and Ms. Barbara Cousins, Norman Employees Executive Council, were present at the meeting. Ms. Cousins discussed the EEC's passage of a resolution similar to the one from the Norman Faculty Senate and this was considered during the meeting. In addition, both Dr. Counihan and Mr. Edmondston expressed faculty and staff sentiment at the HSC very similar to the written recommendations from the Norman Campus governance bodies.

Through a series of motions, all passed unanimously, at the special and an earlier meeting, the Committee recommends the following actions with respect to Dr. Uehling's January 21st and February 21st communications.

1. With regard to the Norman Faculty Senate recommendations (later endorsed by similar EEC recommendations):
 - a. Accept, as recommended, the following items:
 - 1, 2(a), 3, 4(c), 5(a), 6, 7, 8, and 9.
 - b. Change item 2(b) to read:

"Recommend that, for any exceptions to the mandatory retirement age, a requirement for a recommendation by an appropriate campus faculty - staff - administration committee be retained."
 - c. Change item 4.(a) to read:

"Recommend that wording similar to the current Retirement Plan be retained to insure that recommendations for disability retirement be made by an appropriate campus faculty - staff - administrative committee rather than by the administration alone."
 - d. Change 4(b) to read:

"Recommend that approval of faculty disability retirement require reports by committees and Deans as stipulated in the current Retirement Plan.
 - e. Defer action on 5(b) and study as part of the comprehensive review of the TIAA-CREF program to be made this year.
 - f. Change 10. to read:

"Supplemental Employment After Retirement. (Note that there is no corresponding paragraph number in the "Summary.") Recommend retaining

a requirement that employment after retirement require approval from an appropriate campus faculty - staff - administrative committee rather than administrative approval only (as proposed).

2. The changes to the Retirement Plan, as reviewed above, be implemented effective July 1, 1977.
3. The University view the TIAA-CREF program as an important part of total compensation and do everything possible to preserve the program as presently effected. It is not a "fringe" benefit as such but rather an important part of the compensation package available to the faculty and staff alike. Any necessary change should incorporate every possible action to preserve an excellent retirement program by higher education standards.
4. No further changes to the University Retirement Plan, after acting on the ones in paragraph 1, above, should be made until the Committee has completed its comprehensive review of the TIAA-CREF program and related retirement package parts.

ANNOUNCEMENT: Spring semester meeting of the General Faculty

The spring semester meeting of the General Faculty, University of Oklahoma (Norman campus), will be held at 3:30 p.m., on Thursday, April 14, 1977, in Adams Hall 150.

ELECTION OF SENATE REPLACEMENT: College of Environmental Design

In accordance with the Charter of the General Faculty and the Faculty Senate (Norman campus), Professor John York (Architecture) was dropped from the rolls of the Senate for excessive absences during the current academic year. The College of Environmental Design has recently elected Dr. Floyd Calvert (Architecture) to complete the unexpired portion of Professor York's term (1976-78) as a College of Environmental Design representative to the Faculty Senate.

ANNOUNCEMENT: Invitation from President and Mrs. Paul F. Sharp to April 26 social hour

Dr. Kondonassis, Senate Chair, read the following invitation, received from President and Mrs. Paul F. Sharp:

"Rose joins me in extending an invitation to the Faculty Senate of the Norman campus to join us in our home for a social hour on Tuesday, April 26, from 5:00 until 7:00.

"We always look forward to the opportunity of honoring the members of the Senate and to the opportunity of visiting informally with its members about matters of mutual concern.

"We look forward with particular pleasure to seeing you and your colleagues on this date to express our personal gratitude for the cooperative efforts of this past year."

REMARKS BY MR. MACK BRALY, Outgoing President, Board of Regents

Dr. McDonald moved that Senate rules be suspended to give Mr. Mack Braly, 1976-77 President of the Board of Regents of the University, an opportunity to address the Senate at the invitation of the Senate Executive Committee.

Mr. Braly endorsed the program of having individual Regents address the Senate and expressed his appreciation for the opportunity to do so at this meeting.

He suggested that, for obvious reasons, members of the Board of Regents be invited after they complete two years' service on the Board.

In his 30-minute presentation, Mr. Braly discussed the economic problems of the nation. He made specific references to the growing inflation, the energy crisis, the mounting federal deficit, and the urgent need for increased productivity.

In his opinion, America's economic problems are aggravated by government interference with business operations. He cited the railroads and the postal system as examples of governmental failure. He sees the Federal Energy Administration as a new "super-government" that will do nothing more than shuffle and reshuffle the available supplies of energy.

"For the past few decades, the federal government has been encouraging industry to change from coal to gas. Today, that same government is demanding that this be changed once again."

If the United States is not to join England and Italy in their current predicaments, this country must restore freedom to produce and trade.

He urged that students be given the knowledge of historical comparisons of the welfare states and the free markets so that future citizens can enjoy the blessings of limited government.

REMARKS BY DR. BARBARA S. UEHLING, Provost (Norman campus)

Dr. Uehling commented on the recent University study of non-returning students and the proposed Energy Resources Center.

The Provost's Office, with the cooperation of the Admissions Office, prepared and distributed a one-page information questionnaire that was then sent to the 4,751 students who did not return to the University during this academic year. The mail responses reached 26 per cent. She called attention to the following findings:

What have you been doing since you left the University:

Accepted full-time employment	45%
Transferred to another college/university	29%
Other	24%
Moved	17%
Got married	8%
Enrolled in vocational/technical school	2%

Reasons related to leaving OU: (ten most common)

Other	40%
Financial problems	20%
Wanted a break from attending college	18%
Could not devote enough time to studying	17%
Work conflict	16%
Disliked teaching methods	16%
Tuition costs	15%
Unable to receive adequate advising	13%
Could not enroll in courses that I needed	12%
Large classes	11%

Do you plan to return to the University of Oklahoma:

Yes 46% No 43% Undecided 11%

Generally satisfied with University of Oklahoma:

Very satisfied	31%
Somewhat satisfied	41%
Somewhat dissatisfied	18%
Very dissatisfied	8%
Unknown	2%

Dr. Uehling presented a copy of the 13-page report on the questionnaire study to the Senate for faculty inspection and perusal in the Senate Office.

She added that, in her opinion, detailed discussions are necessary to help make the best possible environment for students on this campus. "As faculty members, you are in the best possible position in which to make that kind of environment," she concluded.

Dr. Uehling next detailed her concept of establishing a multi-disciplinary center on campus to be concerned with energy resources, with initial focus on fossil fuels. Discussions have already been started with the Colleges of Arts and Sciences, Business Administration, Engineering, and Law.

Private funding has been secured for hiring the Coordinator whose responsibilities will include the following:

- Taking inventory of research completed in this area.
- Talking with industry leaders about continuing support for the center.
- Contacting qualified faculty about undertaking needed research.
- Securing governmental funding for the project.

Thus far, leaders in business and industry are greeting the concept with enthusiasm.

In responding to a question from Dr. Donald Cox, Provost Uehling agreed that such a program should be self-supporting.

Responding later to a question from Dr. Kunes, Dr. Uehling felt that a broad-based advisory committee will eventually be needed to ensure that all aspects (including societal) are taken into consideration.

ANNOUNCEMENT: Special meeting of the Faculty Senate

Dr. Kondonassis, Senate Chair, announced that a special meeting of the Faculty Senate has been called for 7:30 p.m., on Monday, April 25, 1977, in Dale Hall 218 to consider ad hoc Committee reports on the two remaining sections of the Personnel Policy (College and Departmental Organization and Distinguished Professorships).

FACULTY NOMINATIONS: Search Committee for Coordinator, Energy Resources Center

Background Information: On March 17, 1977, Provost Barbara S. Uehling requested Senate nominations for the four faculty vacancies on the proposed Search Committee for the Coordinator, Energy Resources Center. Dr. Uehling's request further specified that faculty representatives be selected from the Colleges of Arts and Sciences, Business Administration, Engineering, and Law.

Senate Action: Dr. Donald Cox, Chair of the Senate Committee on Committees, presented the following slate:

College of Arts and Sciences: Tommie Thompson (Geology)
John Wickham (Geology)

College of Business Administration: David Huettner (Economics)
John Klingstedt (Accounting)

College of Engineering: Adel Sheshtawy (P & GE)
Kenneth Starling (CEMS)

College of Law: Michael Cox
Eugene Kuntz

Professor Gillespie moved approval of the slate presented by the Committee on Committees. Without dissent, the Senate approved the motion.

PROPOSED SENATE STUDY OF SOCIAL SECURITY ISSUE

Background Information: At its March 15, 1976, meeting, the Senate recommended that an ad hoc Senate Committee be appointed to study all aspects of the Social Security issue in connection with the University Retirement Plan. (See pages 6 and 7 of the Senate Journal for March 15, 1976.)

On February 7, 1977, the Senate Executive Committee appointed an ad hoc Committee to study that question. (See page 3 of the Senate Journal for March 14, 1977.)

On March 17, 1977, Dr. Homer A. Brown, Chair of the Senate ad hoc Committee, submitted the following report to Dr. Kondonassis, Senate Chair:

"For a number of reasons, the Committee concluded that the University should continue its coverage under the Social Security system. However, the reasons for remaining under Social Security are not presented since the opinion of the Legal Counsel states that we, of the University, do not have the option of terminating our coverage with the Social Security Administration."

Mr. Kurt F. Ockershauser, University Legal Counsel, expressed the following pertinent opinion in his memorandum of January 27, 1977, to Mr. Leonard Harper, Director of Personnel, Norman campus:

"It is, therefore, our opinion that withdrawal of the University of Oklahoma from the Federal Social Security program would require termination of the basic agreement of 1951 on behalf of all state employees and can only be accomplished by an action of the Governor in notifying the Administrator of the Social Security system of the state's intent to terminate the agreement."

Senate Action: The above report of the ad hoc Committee was accepted without any further formal action.

FACULTY EVALUATION OF ADMINISTRATORS

Background Information: A Senate ad hoc Committee (Profs. Bernard McDonald, Richard Fowler, and Beverly Joyce) prepared an evaluation form to be distributed to faculty members for evaluating administrators. (See page 6 of the Senate Journal for March 14, 1977.) (See the next page of this Journal for the evaluation form recommended by the Committee.)

Senate Action: Dr. McDonald, Committee Chair, reported that the form has been recently distributed by the Provost's Office to Norman campus faculty. He added that, contrary to that Committee's recommendations, respondents are asked for departmental affiliation and number of years of service on campus. Furthermore, no response has yet been received to the Committee suggestion that results of the evaluation be furnished the Budget Council and the Senate Executive Committee.

Professor Davis moved that the University administration's attention be called to the following previously reported two recommendations of the ad hoc Committee:

Forms which "identify" a faculty member are not desirable.

Tabulated results should be made available to the Budget Council and the Executive Committee of the Faculty Senate.

The Senate approved the motion without dissent.

RESPONSE

BASIS OF RESPONSE

FACULTY EVALUATION OF ADMINISTRATORS

This is an evaluation of _____

On each point listed below, your response should be made to the question: To the best of your knowledge or experience, do you believe the above administrator accomplishes this duty to your satisfaction?

Yes, in general

No, in general

Direct experience

General reputation

Don't know

- | | | | | | |
|---|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| (1) Communicates promptly with clarity | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| (2) Willingly shares information | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| (3) Provides accurate information | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| (4) Is available for consultation | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| (5) Makes sound decisions | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| (6) Makes timely decisions | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| (7) Consults faculty in administering his/her unit | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| (8) Applies policies consistently and fairly | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| (9) Plans ahead for significant activities | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| (10) Encourages innovation | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| (11) Does not allow personal bias to dominate institutional goals | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| (12) Delegates work effectively | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| (13) Understands role and scope of responsibilities | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| (14) Emphasizes quality and standards | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| (15) Sustains action toward goals of her/his unit | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| (16) Provides effective leadership | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| (17) Gives proper credit to others for contributions | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| (18) Promotes career development of faculty of his/her unit | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| (19) Displays commitment to the University of Oklahoma | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

General comments:

PROGRESS REPORT: Senate ad hoc Committee Studying Energy Conservation,
Norman campus

Dr. Kondonassis, Senate Chair, presented an informal progress report on the continuing activities of the Senate ad hoc Committee appointed last December to study energy usage on the Norman campus. (See pages 4 and 5 of the Senate Journal for December 13, 1976.) (See also page 4 of the Senate Journal for January 17, 1977.)

Dr. Golden, Committee Chair, has submitted to the Senate Executive Committee a proposed questionnaire for ascertaining faculty sentiment concerning energy usage on the Norman campus. The Executive Committee has offered some suggestions for improving the format and the content of the questionnaire that will be distributed on campus shortly. Dr. Kondonassis solicited faculty cooperation.

Dr. Kondonassis then called attention of the Senate to another related item. Dr. Cluff E. Hopla, Chair of a Budget Council Subcommittee, forwarded to Dr. Kondonassis, Senate Chair, a copy of his Subcommittee's 23-page report concerning the utilization and the conservation of energy. The January 25, 1977, report has been accepted by the Budget Council and recommendations have been forwarded to the Provost and the Acting President.

That Subcommittee's report is available for faculty perusal and study in the Senate Office (Oklahoma Memorial Union 242). Dr. Kondonassis urged interested faculty to study that comprehensive report and offer their reactions and suggestions for the guidance of the Senate Executive Committee.

PROPOSED UNIVERSITY COPYRIGHT POLICY

Background Information: On March 14, the Senate agreed to delay until April 11 final consideration of its ad hoc Committee report on the proposed University copyright policy. (See page 10 of the Senate Journal for March 14, 1977.)

Professor Michael Cox, Committee Chairman, reported that the ad hoc Committee had voted (3 to 0) that the policy prepared by the Conference Committee was unacceptable because:

- (1) The Conference Committee proposal is inconsistent in format and effect with Faculty Senate action of May 6, 1974, (see pages 8-10 of the Senate Journal for May 6, 1974); and
- (2) Resolution of copyright issues should be primarily by faculty vote not by administrative decision.

In view of the unacceptability of the Conference Committee proposal and the nature of the ad hoc Committee's objections, the ad hoc Committee redrafted the Conference Committee proposal. With the exception of the last sentence (which is new) and the deletion of reference to materials produced by "administration or staff," paragraph 2 of the ad hoc Committee proposal is identical to the policy adopted by the Senate on May 6, 1974.

Senate Action: Professor Michael Cox moved that the question be removed from the table and that the report of the ad hoc Committee be approved. Without further discussion and without dissent, the Senate approved the Committee report. The complete text of the approved report follows:

-
1. A major objective of the University of Oklahoma is to encourage research and to disseminate knowledge throughout society. This knowledge should be protected, when appropriate, by copyright; however, materials should not be copyrighted without careful consideration of the purposes to be served by obtaining a copyright.

.. In general, whenever a member of the University of Oklahoma faculty has produced or hereafter shall produce, any written or other copyrightable material no claim shall be made by the University of Oklahoma to all or any part of either the property therein or the royalties therefrom, except in special cases where either: (a) the work is produced pursuant to a contract between the author and the University of Oklahoma or one of its constituent units which expressly or by unavoidable implication provides that the University is to have, or share in, the rights in or income from the copyrightable works which are or may be created under such contract; or (b) where such works are produced under a specific contract or grant agreement between the University and a governmental or other agency or organization, having as its purpose, or one of its major purposes, the creation of such works and their publication. Materials included within special cases (a) and (b), above, shall be known as "University Contracted Materials."

3. College Authorship Committees. Each College of the University shall establish a College Authorship Committee. If a College and its faculty so desire, authorship committees may be established at the school or department level, rather than at the College level; regardless of whether the authorship committee is at the College, school, or department level, it shall hereinafter be referred to as the College Authorship Committee. Each College Authorship Committee shall consist of three (3) faculty members who are elected by their colleagues in the College (or school or department, as appropriate); each College (or school or department, as appropriate) shall elect at the same time and in the same manner, a replacement pro tem to serve in any case before the College Authorship Committee in which a regular member has an interest. No member may sit in any matter in which (s)he has an interest. Additional replacements pro tem shall be elected if and when the need arises. Appeal from a College Authorship Committee shall be to the University Authorship Committee.

4. University Authorship Committee The University Authorship Committee shall consist of seven (7) faculty members, appointed annually by the President of the University from no less than fourteen (14) nominations forwarded to him/her by the Faculty Senate. No member may sit in any case arising from his/her College. The President shall appoint from those nominees whom (s)he did not appoint, a replacement pro tem (or replacements pro tem) to serve in any case before the University Authorship Committee that pertains to the College(s) of a regular appointee (or appointees).

5. If materials are produced by a member of the University faculty and there is disagreement as to whether the materials are "University Contracted Materials," the dispute shall be decided by the appropriate College Authorship Committee. Appeal is to the University Authorship Committee.

6. Prior to "University Contracted Materials" being used, the materials shall be reviewed by the Dean of the College for a determination as to whether the "University Contracted Materials" are copyrightable. If (s)he determines that a copyright may be desirable, (s)he shall contact the University Legal Counsel to obtain guidance as to the proper procedures to be followed. If a dispute exists between the Dean and the faculty member(s) who authored the "University Contracted Materials" as to the desirability of obtaining a copyright, the issue shall be decided by the College Authorship Committee. Appeal is to the University Authorship Committee.

7. If a copyright is obtained on "University Contracted Materials," the copyright shall be shared by the University on the one hand and by the author(s) on the other hand; however, the terms of any grant or contract under which the "University Contracted Materials" are being produced shall take precedence over this policy if there is a conflict between them.

8. In the event that income is realized from "University Contracted Materials," the gross income shall be divided between the University and the author(s) on a 50-50 basis; however, the terms of any grant or contract under which the "University Contracted Materials" are being produced shall take precedence over this policy if there is a conflict between them. If there is more than one author, their part of the income shall be divided between them so that each receives a percentage of the author's interest in proportion to his/her contribution. The University shall credit its share of the net income to the department or unit which produced the "University Contracted Materials."
9. If the "University Contracted Materials" are of a type which normally show credit to the author, credit shall be given on the "University Contracted Materials" in the appropriate place. If more than one faculty member is involved, the faculty members involved shall determine the contribution of each. Relative value of contribution shall not be shown on the "University Contracted Materials," but the authors shall be shown in the order of greatest contribution first and the least last. A record of the contribution shall be placed in the personnel file of the faculty member(s) involved.
10. Any individual who believes his/her contribution has been overlooked or that the contribution ascribed is unfair should notify the appropriate Dean. The Dean with the faculty members involved shall make every effort to resolve the matter to the satisfaction of all faculty members involved; however, if the faculty members involved cannot resolve the dispute, the matter shall be decided by the College Authorship Committee. Appeal is to the University Authorship Committee.
11. In the event that a dispute arises concerning "University Contracted Materials" which involves two or more Colleges of the University, the College Authorship Committees of each College meeting together shall decide the issue. Appeal is to the University Authorship Committee.
12. Appeal to the University Authorship Committee must be made within fifteen (15) days of the decision of the College Authorship Committee(s). The appeal shall be in writing.
13. When the University Authorship Committee receives an appeal, it must make its decision within forty-five (45) days of receiving the appeal. The decision of the University Authorship Committee shall be final.
14. Prior to the revision of "University Contracted Materials," the concurrence of all contributing authors shall be obtained. The name(s) of the original author(s) shall be retained on any revision of "University Contracted Materials"; the name(s) of the revising author(s) may be added. If an author feels that "University Contracted Materials" produced by the author should no longer be used, the author may request that the use of the "University Contracted Materials" by the University cease. The request shall be made in writing to the University Authorship Committee. If the University Authorship Committee does not concur in the request of the author and if the author has specifically requested in writing that his/her name be removed from the "University Contracted Materials," the author's name shall be removed from the "University Contracted Materials." The decision of the University Authorship Committee is final.
15. When a matter is presented to a College Authorship Committee or to the University Authorship Committee for resolution, all faculty members involved in the dispute, as well as the appropriate Dean(s), may offer evidence. A College Authorship Committee and the University Authorship Committee may request that relevant information or documentary evidence be submitted; may call and examine witnesses; and may examine any witnesses called by the faculty member(s) involved or by the appropriate Dean(s).
16. For the purposes of this policy, a "day" shall mean any day, Monday through Friday, on which regularly scheduled classes are held in the University during the fall or spring semesters (but not including the summer term).

PROPOSED REWORDING OF UNIVERSITY ADMISSION POLICY

Background Information: The Academic Program Council has proposed the following change in the wording of the University admission policy to be consistent with the policies of the State Regents for Higher Education:

From:

Effective September 1, 1959, a student may elect to be graduated under the requirements for a degree set forth in the catalog or bulletin in effect at the time of his or her first enrollment, provided that he or she completes the work for a degree within a maximum of ten calendar years. If the work for a degree covers a period longer than ten years, the candidate may choose to be graduated under the provisions of any one catalog or bulletin in effect during the last ten years prior to his or her graduation. (This rule does not apply to work taken in the Graduate College or to work in professional colleges in which a shorter period is required.) A student who enrolls for the first time during the summer session will be subject to the catalog or bulletin in effect for the year following that summer. Certain colleges within the University, however, have more restrictive regulations which govern the choice of catalog, and it is the student's responsibility to be informed concerning these regulations.

Credit in the student's major field or area of concentration which is more than ten years old may not be applied toward a bachelor's degree unless it is validated by the major department, or by the departments in the student's area of concentration. (The term "area of concentration" is included in addition to "major field" to allow for those cases in which the equivalent of a major may be earned by a combination of work in several departments.)

To:

Admission to a program within a degree-recommending college at the University of Oklahoma (Norman campus) shall be based upon the requirements of the University of Oklahoma that are in effect at the time of a student's initial enrollment in any institution in the Oklahoma state system of higher education, provided that the student has been continuously enrolled in an institution in the state system from the time of his/her initial enrollment until the time of his/her enrollment at the University of Oklahoma (Norman campus).

All other students shall be governed by the requirements of the college and the program they wish to enter that are in effect at the time of their initial enrollment at the University of Oklahoma (Norman campus).

The requirements shall remain effective as long as the student is continuously enrolled at the University of Oklahoma (Norman campus).

(Students who interrupt their education should consult the readmission policy statement in the bulletin of the college concerned.)

Senate Action: Professor Lee, Council Chairperson, moved approval of the Council recommendation. Following a short discussion of this question, the Senate approved the motion without dissent.

ADJOURNMENT

The Faculty Senate adjourned at 5:10 p.m. The next regular meeting of the Senate will be held at 3:30 p.m., on Monday, May 2, 1977, in Dale Hall 218.

Respectfully submitted,



Anthony S. Lis
Professor of
Business Communication
Secretary