

JOURNAL OF THE FACULTY SENATE
The University of Oklahoma
Norman

Regular Session -- January 14, 1974 -- 3:30 p.m., Dale Hall 218

The Faculty Senate was called to order by Dr. Wm. H. Maehl, Jr., Chairman.

Present: Beaird, Lolly
Bogart, George A.
Braver, Gerald
Calvert, Floyd
Christian, Sherril D.
Donnell, Ruth
Duchon, Claude
Eek, Nat S.
Emanuel, Floyd W.
Feaver, J. Clayton
Fife, James

Huneke, Harold V.
Jischke, Martin C.
Laguros, Joachim
Larson, Raymond D.
Lehrman, Raymond D.
Letchworth, George
Maehl, Wm. H., Jr.
McDonald, Bernard R.
Milby, T. H.
Miller, Fred H.
Morgan, David

Olson, Ralph E.
Patnode, Robert E.
Pollak, Betty
Prickett, Wilson B.
Reid, W. T.
Staples, Albert F.
Stuart, Chipman
Sutherland, Patrick
Swank, David
Wilson, Wm. H.

OUSA representative: Tabor, Tim

Absent: Anderson, Paul S.
Brown, Homer
Chandler, Albert M.
Coussons, Timothy
de Stwolinski, Gail
Estes, James R.

Felts, William J.
Ford, Robert A.
Graves, Wm. A.
Hadén, Clovis R.
Hilbert, Richard
Kraynak, Matthew

Owens, Mitchell V.
Rubio, Tomas
Shahan, Robert
Starling, R. E.
Whitecotton, Joseph
Whitney, David A.

OUSA representatives: Anderson, Mark
Malcomb, C. A.
McDermott, Joe Ellen
Perry, John

APPROVAL OF MINUTES

The Journal of the Faculty Senate for the regular session on December 10, 1973, was approved.

RELATIONSHIP BETWEEN FACULTIES ON NORMAN
AND OKLAHOMA CITY CAMPUSES

In updating his remarks at the January 14 meeting of the Senate, Dr. Maehl, Senate Chairman, reported that the President of the University on December 12, 1973, had appointed an ad hoc Committee consisting of Drs. I. M. Hunsberger, Provost, Norman campus; Wm. Brown, Acting Provost, HSC; Wm. H. Maehl, Jr., Faculty Senate Chairman; and Oscar Parsons, HSC. The Committee is studying the proposed Charter of the General Faculty and Faculty Governance Assembly for the Health Sciences Center, particularly as it relates to the University General Faculty and the Faculty Senate. At its first meeting recently, the Committee did not reach any decisions as to recommendations for either the Faculty Senate or the HSC group. This question has implications for the Faculty Senate, especially regarding the future structure of the Senate. Dr. Maehl urged faculty reflection and solicited faculty thoughts on this subject.

ACTION TAKEN BY PRESIDENT PAUL SHARP: Enrollment of Faculty and Staff Members in University Courses.

On December 14, 1973, Dr. Paul F. Sharp, President of the University, addressed the following memorandum to the Senate Chairman concerning the Senate recommendation regarding the enrollment of faculty and staff members in University courses:

After a very careful review, I unfortunately cannot approve the recommendation for amending the current University policy concerning enrollment of faculty and staff members in University courses approved by the Faculty Senate on September 10, 1973.

As you may know, the University's policy regarding this matter, which is printed in the Faculty and Staff Handbooks under the title "Enrollment of Faculty and Staff in University Courses," is based on the State Regents for Higher Education policy entitled "Reduced Fees for Staff Members." Briefly, that policy requires:

- 1) A person must be a regular staff member of the institution in order to receive the rate of one-half the amount charged regular students.
- 2) The term "regular staff members" means full-time and permanent employees of the institution.
- 3) The employee's enrollment in the course of study is for the benefit of both the employee and the institution.

In view of the State Regents' policy, the University's regulations appear to be as liberal as possible and still follow the spirit of cooperation with it. First, reduction in tuition is only for those who intend to be career employees of the institution. It is not for those who hold a job at the institution while they are pursuing their main purpose of achieving an education and a degree. Because of the difficulty in determining the primary purpose of a person's employment at the University, we have taken the liberal attitude of permitting all employees properly certified by their supervisors who are full-time regular employees to take up to the six credit hours during the regular semester or three credit hours during the summer session with the one-half reduction of credit-hour fees.

Second, we have also employed a liberal interpretation regarding the requirement that a course of study be for the benefit of both the institution and the employee. When certified by a supervisor, we have allowed all full-time employees to pursue the allowable six credit hours (or three credit hours in the case of the summer session) at one-half the credit-hour rate.

Third, it is necessary to draw some line and to determine when an employee is primarily a student or an employee. The six credit-hour limit seems appropriate and consistent with our other limitations on enrollment of faculty, graduate assistants, and others. In addition, six credit hours above and beyond the regular job usually is a practical limitation within the capabilities of the normal full-time employee. It may be that in some cases this is not an absolute limitation from the point of view of the abilities of the employee or the needs of the institution. In these cases, exceptions are possible under the current policy. When these exceptions are made, however, and especially when the employee is pursuing a degree most likely unrelated to their current job, the employee is classified as a student. Consequently, he becomes a regular student in the eyes of the State Regents' policy and our regulatory procedures, and he must pay the full fees of a regular student.

Under these circumstances, I regreably cannot approve the proposed policy revision.

(See pages 8 and 9 of the Faculty Senate Journal for September 10, 1973.)

REMINDER: February Senate Meeting on
the Health Sciences Center Campus

The Faculty Senate will hold its annual meeting on the Oklahoma University Health Sciences Center campus in Oklahoma City on Monday, February 11, 1974, at 4:00 p.m. in West Hall, Basic Science Building.

The Senate Secretary will be contacting the Norman campus members of the Senate shortly regarding leased, group transportation to and from the Health Sciences Center.

UNIVERSITY COUNCIL REPORTS TO THE FACULTY SENATE

Athletics Council: On January 3, 1974, Professor Wilson B. Prickett, Chairman of the University Athletics Council, submitted the following fall, 1973, semester report on the activities of that Council:

During the 1973 fall semester, the Athletics Council met routinely in the months of October, November and December. Two special meetings were conducted in September in connection with the selection of a head basketball coach. The summary below deals with the more important pieces of business considered by the Council.

September The Basketball Search Committee, consisting of the entire Athletics Council and Regents Huston Huffman and Thomas R. Brett, were given their charge by Vice President J. R. Morris at the September 17 meeting. Interviews were conducted during the initial meeting. Interviews were continued during a September 19 meeting, and at the conclusion three names were forwarded to the President in accordance with the charge.

October Since an organizational meeting had not occurred prior to the special Basketball Search Committee meetings, Dr. Alan R. Velie presided. At the October meeting, Mr. Wilson B. Prickett was elected chairman of the Athletics Council, with Mr. Tom McCurdy, an alumni member, being named vice chairman. During the October meeting, Vice President J. R. Morris presented the stadium expansion plan to the Council. The Council also reviewed guidelines to be used by colleges and universities in the employment of coaches as recommended by the American Football Coaches Association.

The 1973-74 junior varsity Basketball, 1973-74 Swimming, and 1974-75 varsity Basketball schedules were approved, along with the 1973 baseball award recommendations.

The Chairman reviewed for the Council the report of a sub-committee on Athletic Department management procedures and reported the purpose and responsibility of the committee and advised that many of the changes and procedures had already been implemented by the department.

The Council was requested to consider funding women's athletics, and a committee was appointed to determine if there was a feasible source of money to fund the Association of Intercollegiate Athletics for Women.

Finally, the Athletic Business Office reported on the summer mail balloting that had taken place approving tennis, golf and track awards, and cross country, wrestling and gymnastics schedules. In addition, the Council was advised as to why the Athletic Ticket Office had not implemented the student athletic ticket eligibility plan approved by the Council by mail ballot during the summer.

November The Athletic Department reviewed schedule changes and cancellations caused by changes of dates and cancellations by numerous host institutions. Additional schedules were approved (indoor track).

The special committee on women's intercollegiate athletics gave a progress report.

The Council voted unanimously to request Dr. Sharp to authorize the use of the interlocking OU as the official Athletic Department logo.

December Varsity and freshman football and cross country awards were approved. In addition, the 1974 outdoor track schedule and a home-and-home basketball game scheduled for 1975-76 were approved.

The chairman of the Women's Intercollegiate Funding Committee reported their findings to the Council and called on the Athletic Business Manager for a financial report. The report was as follows:

Mr. Farris reviewed the current obligations of the Athletic Department, the long-range financial obligations involving the arena and the proposed capital improvement schedule. He emphasized that although these totaled \$4,277,475.53, the immediate concern had to do with current obligations involving the Tartan football field, the Tartan running track and the combination Jefferson Dormitory-Golf Facility project which totals \$611,417.53. It was pointed out that in view of the current indebtedness, combined with a 1971-72 fiscal year loss of \$62,000, a 1972-73 fiscal year loss of \$97,000, and an estimated loss for 1973-74 of \$22,000 that the general financial picture of the Athletic Department was bleak and discouraging. Mr. Farris read excerpts from a memorandum sent to all Athletic Department employees by the Athletic Director wherein specific controls of expenditures were outlined. The memo also stated that spending would be reduced, luxuries eliminated and items not essential to the immediate program would be temporarily discontinued. It was pointed out that these steps were necessary in order to try to avoid spending more than the department took in.

Mr. Farris, however, did report that he was able to make budget adjustments for the 1973-74 year wherein \$1,500 could be provided for women's athletics for the second semester. He further stated that every effort would be made while preparing and compiling the 1974-75 budget to fund a women's intercollegiate program.

The Athletic Ticket Office recommended to the Council a proposed admission plan for the Housing Department for the new indoor pool, which is operated by Housing.

(The above report was published on pages 3 and 4 of the Agenda for this meeting.)

Professor Prickett answered several questions from the floor.

Academic Personnel Council: The fall semester, 1973-74, report of the University Academic Personnel Council, dated January 11, 1974, was received too late for inclusion in the Agenda for this meeting. Therefore, Dr. Maehl read the following brief report submitted by Dr. Marilyn Affleck, Council Chairman:

"The Council met three times to review the new tenure regulations. Problems which might arise during the transition period from the old to the new system were discussed.

"Upon the suggestion of Dr. Hunsberger, the possible participation and membership of the Provost in Council was discussed. Dr. Hunsberger will meet with the Council in January to present his views to the Council."

PROPOSED ACADEMIC CALENDAR FOR 1975-76

Background Information: On December 18, 1973, Mr. Verner Ekstrom, Assistant Provost, addressed the following memorandum to Dr. I. M. Hunsberger, Provost, Norman campus, concerning the proposed academic calendar for 1975-76:

The Class Schedule Committee of the University has approved the enclosed proposal for the calendar for the 1975-76 academic year. By copy of this memo we are requesting review of this recommendation by the Faculty Senate and other interested parties. We suggest that their suggestions or concerns be directed to you for final review before submission to the President.

We also enclose a summary and projection of our academic calendars for 1970-76. Our present "early semester" plan was adopted in 1970. Please note that registration dates are not included in the Committee's recommendation but are included in the summary. Also, please note that we have reduced Fall registration from four and one-half (4½) days in 70-71 to three (3) days in 73-74. Our goal is a two (2) day period as soon as possible. Similar improvements can be noted for Spring and Summer registration.

If the proposed calendar for 75-76 is adopted it would apply to all programs of the University on the semester plan except for Law and Medicine. Each of these colleges have in the past established separate calendars.

The proposed calendar meets all of the applicable portions of the policy on "Standards Regarding Academic Calendars of Institutions in the Oklahoma State System of Higher Education" of the Oklahoma State Regents for Higher Education.

Recommendation: We recommend approval of the enclosed calendar for 1975-76 after recommendations of the Faculty Senate have been forwarded.

THE UNIVERSITY OF OKLAHOMA

PROPOSED CALENDAR FOR 1975-76

Fall Semester

| | | |
|------|----------------|--|
| 1975 | August 22 | - Friday, Testing for new students |
| | August 22-26 | - Friday-Tuesday, Registration |
| | August 27 | - Wednesday, Classwork begins, 7:30 a.m. |
| | September 1 | - Monday, Labor Day |
| | November 25 | - Tuesday, Thanksgiving vacation begins, 10 p.m. |
| | December 1 | - Monday, Classwork resumes, 7:30 a.m. |
| | December 13 | - Saturday, Last day of instruction, 12 noon |
| | December 15-19 | - Monday-Friday, Examinations |
| | December 24 | - Wednesday, Final grades due, 12 noon |

Spring Semester

| | | |
|------|--------------|--|
| 1976 | January 8 | - Thursday, Testing for new students |
| | January 8-10 | - Thursday-Saturday, Registration |
| | January 12 | - Monday, Classwork begins, 7:30 a.m. |
| | March 6 | - Saturday, Spring vacation begins, 12 noon |
| | March 15 | - Monday, Classwork resumes, 7:30 a.m. |
| | May 1 | - Saturday, Last day of instruction, 12 noon |
| | May 3-7 | - Monday-Friday, Examinations |
| | May 9 | - Sunday, Annual Commencement, 8:00 p.m. |
| | May 12 | - Wednesday, Final Grades due, 5 p.m. |

Summer Session

| | | |
|------|----------|--|
| 1976 | June 7-8 | - Monday-Tuesday, Registration |
| | June 9 | - Wednesday, Classwork begins |
| | July 4 | - Sunday, Independence Day |
| | July 5 | - Holiday |
| | July 31 | - Saturday, Last day of instruction, 12 noon |
| | August 5 | - Thursday, Final grades due, 5 p.m. |

SUMMARY AND PROJECTION OF ACADEMIC CALENDARS 1970-76

In developing its recommendations for academic calendars beginning with 1973-74 the Class Schedule Committee has made the following assumptions:

1. Each semester should, if possible, have ninety class days, 15 each of Monday, Tuesday, Wednesday, Thursday, Friday, and Saturday. For a three-hour class this will mean 37½ hours of class (45 meetings of 50 minutes each); finals are in addition to this.

2. Summer term should have 37 or 38 class days (depending on whether July 4 is to be a holiday), not counting Saturdays. This gives approximately the same exposure time as a regular semester (Summer classes are 60 minutes long).
3. Fall semester finals should, if possible, run Monday through Friday, and the latest date to end finals should be December 22.
4. Spring semester classes should end on Saturday, no earlier than May 1.
5. Summer school registration should be Monday and Tuesday starting no earlier than June 1.
6. Thanksgiving vacation should be only Wednesday through Saturday so that the registration period on Monday through Tuesday will "even out" the weeks. (After considerable discussion on this question, Labor Day was established as a holiday. This will mean one less Monday for classes than other days and will reduce the total number of class days to 89.)
7. The spring semester break should be scheduled in order to avoid a conflict with city election primaries. It should also be scheduled in coordination with Oklahoma State University.

| | <u>Registration</u> | <u>Classes Begin</u> | <u>Last Day Classes</u> | <u>Finals</u> |
|-----------|------------------------|----------------------|-------------------------|----------------|
| | <u>Fall Semester</u> | | | |
| 1970-71 | Aug 25-29 Tu-S | Aug 31-M | Dec 15-Tu | Dec 17-23 Th-W |
| 1971-72* | Aug 25-28 W-S | Aug 30-M | Dec 15-W | Dec 17-23 F-Th |
| 1972-73* | Aug 23-26 W-S | Aug 28-M | Dec 13-W | Dec 15-21 F-Th |
| 1973-74* | Aug 24-28 F-Tu | Aug 29-W | Dec 15-S | Dec 17-21 M-F |
| 1974-75* | Aug 23-27 F-Tu | Aug 28-W | Dec 14-S | Dec 16-20 M-F |
| +1975-76* | Aug 22-26 F-Tu | Aug 27-W | Dec 13-S | Dec 15-19 M-F |
| | <u>Spring Semester</u> | | | |
| 1970-71 | Jan 13-16 W-S | Jan 18-M | May 8-S | May 10-15 M-S |
| 1971-72 | Jan 12-15 W-S | Jan 17-M | May 6-S | May 8-13 M-S |
| 1972-73 | Jan 10-13 W-S | Jan 15-M | May 5-S | May 7-12 M-S |
| 1973-74 | Jan 10-12 Th-S | Jan 14-M | May 4-S | May 6-10 M-F |
| 1974-75 | Jan 9-11 Th-S | Jan 13-M | May 3-S | May 5-9 M-F |
| +1975-76 | Jan 8-10 Th-S | Jan 12-M | May 1-S | May 3-7 M-F |
| | <u>Summer Session</u> | | | |
| 1970-71 | June 2-5 W-S | June 7-M | July 31-S | |
| 1971-72# | May 31-June 3 W-S | June 5-M | July 29-S | |
| 1972-73# | May 30-June 2 W-S | June 4-M | July 28-S | |
| 1973-74# | June 3-4 M-Tu | June 5-W | July 27-S | |
| 1974-75# | June 2-3 M-Tu | June 4-W | July 26-S | |
| +1975-76# | June 7-8 M-Tu | June 9-W | July 31-S | |

*Labor Day a holiday

#Independence Day (or day before or after) a holiday

+Proposed Calendar

Senate Action: Inasmuch as the above memorandum was published on pages 5 and 6 of the Agenda for this meeting, Dr. Maehl, Senate Chairman, requested Senate reaction. Dr. Nat S. Eek moved that the academic calendars for 1974-75 (if possible) and 1975-76 (definitely) be amended to provide for a fall semester recess as follows:

Fall Semester, 1974-75 (if possible):

Wednesday, August 21 -- Registration begins.

Monday, August 26 -- Classes begin.

Monday and Tuesday, October 14 and 15 -- Fall recess.

Fall Semester, 1975-76 (definitely):

Wednesday, August 20 -- Registration begins.

Monday, August 25 -- Classes begin.

Monday and Tuesday, October 13 and 14 -- Fall recess.

The above proposal includes the Labor Day holiday and the Thanksgiving vacation.

Faculty objections to the proposed fall recess were mainly on the basis of conflict with national meetings of professional associations during August and continuing trend of reducing the summer vacation period for students and faculty. Sentiment favoring the recess was centered on the alleged need for a midsemester break. The suggestion was also offered that the fall recess be scheduled to coincide with the Oklahoma-Texas game every fall.

Professor Swank then moved that final consideration of this question be deferred until the February meeting of the Senate and that Mr. Ekstrom be invited to address the Senate concerning this matter. Without opposition, the Senate approved the tabling motion.

ADJOURNMENT

The Faculty Senate adjourned at 4:14 p.m. The next regular meeting of the Faculty Senate will be held at 4:00 p.m., on Monday, February 11, 1974, in the West Hall of the Basic Science Building on the Health Sciences Center campus in Oklahoma City.

Respectfully submitted,

Anthony S. Lis, Secretary