

JOURNAL OF THE FACULTY SENATE
The University of Oklahoma
Norman

Regular Session -- March 12, 1973 -- 3:30 p.m.

The Faculty Senate was called to order by Dr. William H. Maehl, Jr., Chairman.

Present:

| | | |
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| Anderson, Paul S. | Haden, C. R. | Patton, Charles C. |
| Beaird, Lolly | Hardin, Neal | Pollak, Betty |
| Bibens, Robert F. | Hilbert, Richard E. | Prickett, Wilson B. |
| Brown, Homer A. | Jischke, Martin C. | Shahan, Robert W. |
| Burwell, James R. | Kuhlman, Richard | Sokatch, John R. |
| Chandler, Albert M. | Laguros, Joakim G. | Staples, Albert F. |
| Christian, Sherril D. | Letchworth, George | Stuart, Chipman G. |
| Costello, James | Levy, David | Swank, David |
| Crim, Sarah R. | Maehl, Wm. H., Jr. | Sutherland, Patrick |
| de Stwolinski, Gail | Miller, Fred | Taylor, K. L. |
| Donnell, Ruth J. | Olson, Ralph E. | Whitney, David A. |
| Eek, Nat S. | Ordway, Nelson K. | Wilson, William H. |
| Feaver, J. Clayton | Owens, Mitchell V. | Zahasky, Mary C. |
| Grunder, J. Richard | | |

Student Association delegates: Andersen, Mark
Blackburn, Rob
Marcuse, Barbara
Tabor, Tim

Absent:

| | | |
|-------------------|-------------------|----------------------|
| Bogart, George A. | Gibson, Arrell N. | McDonald, Bernard R. |
| Coussons, Timothy | Gregory, Helen | Milby, T. H. |
| Estes, James R. | Huneke, Harold V. | Truex, Dorothy |
| Felts, W. J. | Love, Tom J. | Weinheimer, A. J. |
| Frueh, Forrest L. | | |

Student Association delegate: Dan Scull

APPROVAL OF MINUTES

The Journal of the Faculty Senate for the regular session on February 12, 1973, was approved.

ACTIONS TAKEN BY PRESIDENT PAUL F. SHARP

TIAA-CREF Base: On February 8, 1973, the Regents approved the recommendation of the University administration and the Faculty Senate that the TIAA-CREF base in the University retirement system be established at \$9,000. (See pages 8 and 9 of the Faculty Senate Journal for December 18, 1972.)

Regulations governing the David Ross Boyd Professorship, the George Lynn Cross Research Professorship, and the Regents' Award for Superior Teaching: On February 8, 1973, the University Regents approved the revised regulations governing the above faculty awards and honors, as recommended by the Faculty Senate, effective with the nominations submitted during the 1973-74 academic year. (See pages 7-8 of the Faculty Senate Journal for November 13, 1972, for the complete text of the regulations regarding the David Ross Boyd Professorship and the Regents' Award for Superior Teaching and pages 2-3 of the University Senate Journal for May 29, 1967, regarding the George Lynn Cross Research Professorship.)

University Patent Policy: On March 9, 1973, Dr. Paul F. Sharp, University President announced the March 8 approval by the University Regents of the University Patent Policy, effective immediately. (See page 2 of the Faculty Senate Journal for February 12, 1973.)

AUOPE NONVOTING REPRESENTATIVES TO THE FACULTY SENATE

Dr. Wm. Maehl, Jr., Senate Chairman, introduced the following individuals who had been recently appointed as representatives of the Association of the University of Oklahoma Professional Employees:

- Dr. Richard Hancock (School Services, OCCE)
- Dr. Floyd Taylor (Community Services, OCCE)
- Ms. Doris Tonemah (Goddard Health Center)
- Mr. Joe S. Flower (Media Information)
- Ms. Mary Stith (University Press)
- Ms. Estelle Waintroob (Personnel Services - WIN)

Dr. Maehl then requested Senate preference as to whether (a) to authorize temporarily the nonvoting participation by the AUOPE representatives on a continuing basis in matters of mutual interest or (b) to abide by the Senate By-Laws and consider AUOPE requests for participation separately for each situation that may arise. Dr. J. Clayton Feaver moved that AUOPE representatives be allowed to participate without voting privileges in the discussions of the Faculty Senate on a continuing basis. The motion was approved by the Senate without dissent. In responding to a question from the floor regarding reciprocity, an AUOPE representative extended an invitation to Senate members and/or representatives to join the monthly AUOPE luncheon meetings. He requested appropriate advance notice for meal reservations.

FACULTY MEETING WITH STATE SENATE PHIL SMALLEY

In reporting on the March 8, 1973, informal meeting of the University Faculty with State Senator Phil Smalley at the invitation of the Faculty Senate, Dr. Maehl labeled the session "a very productive one," with approximately seventy-five faculty members in attendance. State Representative Lee Cate was unable to attend because of illness.

UNIVERSITY COUNCIL REPORTS TO THE FACULTY SENATE

Dr. Maehl, Senate Chairman, called attention to the new University Council charges that provide for the University Councils to report to the Faculty Senate each semester on the activities of each Council. Five such reports have been received to date and were published in the Agenda for this meeting; the remaining three will be published in the Agenda for the April 9, 1973, Senate meeting. Dr. Maehl added that the Senate Executive Committee will meet on March 15, 1973, to consider establishing appropriate schedule and format guidelines for the preparation and the submission of Council reports in the future.

Report of the Chairman of the Athletics Council, dated February 22, 1973:

During the fall, 1972, semester, the Athletics Council met once each month. I have summarized the more important pieces of business conducted. In addition to the items listed, the Council dealt with routine tasks such as approving schedules and letter awards.

August: The Council hired Mr. Robert C. Connor as Varsity Swimming Coach.

September: The Council met with Mr. Charles Neinas, Commissioner of the Big Eight Conference, and President Sharp. Mr. Neinas briefly reviewed the conference's athletic programs and objectives. In particular, discussion centered on financial difficulties of some of the member schools, what these schools were doing to solve their problems, and whether these difficulties would soon be experienced at the University of Oklahoma.

October: The Council discussed the academic side of the athletic program requesting the department to compile a report dealing with athletes' majors and grade point averages, and the percentage of athletes graduating.

November: The Council began a review of ticket prices, recommending a number of price increases to offset higher costs incurred by the Department.

Mr. Burr, Vice President for University Development, presented a plan

for stadium enlargement, calling for the construction of a deck containing 7600 additional seats, to be sold on a seat option purchase plan. The Council approved the plan, with the understanding that the price of all presently existing seats would remain the same.

December: The Council continued the review of ticket prices.

Dr. Alan Velie, Council Chairman, appeared before the Senate to make additional pertinent comments to help dispel common misconceptions among faculty members regarding the athletes' majors, grade-point averages, and completion of degree programs. His informal survey, particularly of football athletes, indicated that the students' majors were scattered throughout the University, that their grade-point averages were academically "respectable," and that most athletes do complete their degree programs. He gave major credit to Mr. Port Robertson, Assistant Athletic Director, for effectively implementing the academic aspects of the athletes' college careers without any pressure on individual faculty members.

Report of Professor Robert Ruggles, Chairman of the Publications Board, dated February 6, 1973:

Since its reorganization and expansion by the OU Regents in November 1971, the Board has been working primarily on written policies and procedures manuals for use of student editorial and advertising staff members, full-time employees and the Board itself. These manuals are now complete, the last one, the advertising manual, having been approved by the Board on January 29. You may wish to look through the manuals enclosed. I direct your attention to Chapter VI of the ad manual which concerns ad acceptability. You will note that we have stated that advertising relating to firms which purport to write or research term papers, theses, etc., will not be acceptable. I know the Senate has expressed some concern over this matter in the recent past.

The manuals represent hundreds of manhours of work. They are guidelines and represent the current thinking of the Publications Board on matters over which it has control as day-to-day publisher of the Oklahoma Daily and Sooner yearbook. The manuals represent the first major effort to codify for employee use the policies of the Board in the more than 35-year history of the Board.

The next step is revision and modernization of the Publications Board constitution. As you know, the Board is one of two campus bodies created directly by the Regents. We hope the new constitution will be ready for Publications Board review in late March.

Further, the Board has been concerned with attempting to upgrade service to the University Community. We have been studying methods to improve delivery of the Oklahoma Daily to its readers, to cut costs on preparing copy for the Sooner yearbooks, to increase the access of University Community members to the Daily columns, to improve the quality of printing the Journalism Press (also directed by the Publications Board) does for the University by way of University Today and class schedules, etc. In addition, the Publications Board launched a study at its January 29 meeting to determine the feasibility of starting a general interest campus magazine. Such a magazine might provide an outlet for some kinds of creative efforts which do not now have a reasonable outlet. If such a magazine is feasible, it may well be launched on a test basis next fall. A study report is due by the end of the current semester.

By way of explanation of some of the above, we have expanded circulation of the Daily to include housing centers off campus so that students living in apartment complexes will be just a few yards from the Oklahoma Daily distribution points. In addition, we are exploring the possibility of

placing Daily racks on the trams which serve commuter parking lots. Beyond that, we hope that Daily racks on campus will be so placed so that the Daily is never more than a few yards from any faculty or staff member as well. While it is impractical, costly and messy to have too many distribution points on campus, we feel that the ones we do have are well enough placed to serve the largest number of persons possible.

With regard to the Sooner, the Board has asked that a certain portion of the composing room area of Journalism Press be converted so that type setting and composition work on both the yearbook and the proposed magazine can be done on campus. That can be done, we believe, at some savings, and may mean the difference between the Sooner continuing as a student publication or being killed, which has been the case on many other campuses. The composing room superintendent and the director of student publications have visited several plants to get ideas to adapt to the OU situation.

With regard to access to the Daily, the Board and its executive committee have met repeatedly with elements on campus who have had complaints concerning Daily news coverage of this event or that. In cases in which it has been the Board judgment or the executive committee judgment that improvements could be made, these improvements have been directed. The point here is that the Board feels strongly that complaints should be aired, first to the editor to see if relief can be had, and then to the Board if the complaint is not dealt with satisfactorily. Our Board meetings are open to the public, and our meeting minutes are available for review on the premises of the Oklahoma Daily business office in Copeland Hall.

With regard to improving the quality of publishing, the Publications Board last summer approved an expenditure of some \$11,000 to purchase a film processor for the Journalism Press. This equipment was installed around mid-semester last fall. Its primary utility is that it assists in providing uniform quality of negatives for use in the offset process. I know that various faculty members have objected previously to some fadeouts in the class schedules, for example, where the printing could not be made out. This device should remedy the printing problem. The quality of the class schedules, of course, depends on the quality of the copy by admissions and records. We are told that the printing of the class schedules by Journalism Press has saved the University considerable money.

In addition to the above, the Publications Board last summer provided \$10,000 from reserves to President Sharp to be used in a junior faculty summer research program, approved other improvements in publications equipment and space, provided funds for professional, working journalists to assist four days a week as special instructors with Oklahoma Daily staff, etc. All of the commitments were approved by the Publications Board line vice president, Dr. J. R. Morris, and Dr. Sharp.

Financially, the Daily and the Sooner both had difficult periods during the last fiscal year. The Daily ended the fiscal year with a little more than \$4,000 income over expenses after coming through a very uncertain fall semester from the standpoint of advertising revenue. National advertising in particular has been declining, but this is true nationwide for campus newspapers. The spring semester brought the Daily out of the red fortunately.

The yearbook wound up the year about \$60 ahead, which gives you some idea of the Publications Board's concern over the future of the Sooner. Around 3,800 yearbooks were sold, which is pretty good considering the number of campus yearbooks that have folded in the past year or two.

The picture for the current fiscal year is somewhat brighter, however, even though the cost of newsprint is skyrocketing and the supply dwindling. Ink and other production necessities also are taking a large chunk of money annually. Perhaps you have noticed that many newspapers recently have raised their prices to try to cover rising costs. We here have to make up for rising cost by selling additional advertising, which, of course, is subject to the whims of the economy in general.

At the same time, the Publications Board must try to maintain a sufficient reserve to cover needed mechanical improvements or replacements and to expand gradually into the emerging publishing technology with heavy reliance on computers, offset printing, cathode ray tube editing, etc. The Publications Board has two jobs, the Regents have stated. One is to provide a newspaper for the University Community. The other is to provide laboratory experience for the students in the School of Journalism. To do both better, we must from time to time take steps to improve the equipment and facilities available to the Daily. The laboratory experience is marginal if students do not have access to the latest technology. That is why the Board converted the Daily several years ago to the offset printing process. That is why we must consider in the near future adapting the Daily to the electronic processes which are revolutionizing the news and advertising ends of publishing.

The Board also likes to keep track of student readership of the Daily. Last spring the Daily conducted a readership survey which revealed some interesting facts. Among them:

- * OU students spend around \$4.2 million a month, most of it in Norman.
- * 89% of the student body reads the Oklahoma Daily at least three times a week
- * 80% of OU's students own or have regular use of a car
- * the average monthly income of the OU student is \$292
- * 52 percent of the student body lives in non-university housing.

As you can tell, part of this information tells us how well read the Daily is, where the readers live, what they spend and other information necessary for the success of any newspaper.

I may have told you more than you wish to know about what the Publications Board must be involved with. However, if you have other pertinent questions, I shall be pleased to answer them.

Report of Dr. William Keown, Chairman pro tem, Council on Faculty Awards and Honors, dated February 7, 1973:

The work of the Council on Faculty Awards and Honors during the Fall Semester was different than we had expected or would have preferred because of two sets of circumstances beyond our control.

Our initial experience in dealing with the nominations for both the Boyd Professorships and the Regents' Awards for Superior Teaching prompted us to propose new administrative procedures. Among other changes those new procedures advanced the date for submitting nominations to October 30, so that the Council would have a reasonable period of time to elicit additional information and evaluate the nominations.

Those proposals pertaining to the Regents' Awards and Boyd Professorships were sent to the Provost on April 17 and May 3, respectively. The Senate's ad hoc committee, with Clayton Feaver as Chairman, asked me to meet with them on October 10 to explain the proposals. The Faculty Senate approved the proposals, with some modifications, on November 13. It is my understanding that the amended proposals were sent to the Regents but I do not know whether any action has been taken.

On November 15 the Provost's Office asked for nominations for the Regents' Awards and Boyd Professorships to be submitted on January 3. The Council took custody of the nominating papers on January 8. The canons require that the Boyd Professorship nominations must lie on the Council's table for one month before they may be considered; Regents' rules require that the nominations for the Regents' Awards must lie on the Regents' table for one month (that is, they must be submitted initially at their March meeting.) Additional time is required for the President to consider the nominations and for the agenda to be prepared and distributed. Consequently, the Council must submit nominations to the President no later than February 15, which is to say less than five weeks after they had become known to us. (It should be noted that these weeks included some between-semester days and the turmoil of the start of a new semester.)

Another set of circumstances which affected the Council's work related to the Council's personnel. The appointment of the new members was not made until the last days of October (President Sharp had convened the Council on September 13 to consider the nomination of Pete Kyle McCarter as Regents Professor of English. For the next six weeks the "old" Council acted on sabbatical leave applications by mail ballots while awaiting the appointment of new members.) The newly constituted Council first met on November 14. A new chairman was elected, but he was hospitalized and had to withdraw from the Council altogether before he could serve as chairman.

On January 25, Dr. William E. Livezey was elected Chairman of the Council on Faculty Awards and Honors.

Reports of Dr. Eugene Kuntz, temporary Chairman, Administrative and Physical Resources Council, dated February 6, 1973:

In accordance with the revised structure of University councils and committees which requires that the chairman of each council report to the President of the University and to the Faculty Senate once each semester, this report is submitted.

The Administrative and Physical Resources Council did not function during the first semester of 1972-73. The first function to be performed by the committee is the very important function of formulating general policy and reducing to writing guide lines to insure the effectiveness of the administrative structure and the effective use and expansion of the existing physical resources of the University. Such important function should only be undertaken when the membership of the council is complete. The membership of the council was not complete during the first semester. Accordingly, action of the council has been deferred until the six vacancies on the fifteen member council have been filled by appointment.

Report of Dr. Ed Nuttall, Chairman, Academic Personnel Council, dated February 6, 1973:

In November the Council met once to discuss organizational matters. Two meetings were held in December to arrive at recommendations concerning the eligibility for tenure of two faculty members. These meetings also resulted in a request from the Council to the Faculty Senate to propose a rewording of the sections of the Handbook that deal with eligibility for tenure. Parts of these sections are ambiguous and misleading.

The Council has been meeting two afternoons and one evening per week since January 22. The business of these meetings is to determine the Council's recommendations concerning tenure for nine cases in which there was disagreement among tenure recommending bodies, and three cases in which the faculty member has appealed a unanimous vote to deny tenure.

After March 1, the Council will continue to meet, though less frequently, to devise new forms and instructions to be used in the tenure recommending process of departments and deans. The revisions hopefully will clarify the proper procedures to be used at the departmental level, and will better provide information about the candidates to the deans for their recommendation considerations.

REDESIGNATION OF THE ACADEMIC YEAR

Background Information: Dr. Raymond D. Daniels of the Oklahoma University Research Institute, submitted on October 25, 1972, a proposal to the Faculty Senate Chairman for redesignating the academic year from September 1--August 31 to August 16--May 15. This matter was then referred to the Senate standing Committee on Faculty Welfare for study and recommendation. (See page 9 of the Senate Journal for November 13, 1972.)

Senate Action: Professor David Whitney, Chairman of the Senate Committee on Faculty Welfare, moved acceptance of his Committee's recommendation that no action be taken on this request. In a voice vote without dissent, the Senate approved the motion.

FACULTY PARKING VIOLATIONS

Background Information: Dr. Paul F. Sharp, University President, on November 3, 1972, requested Senate recommendations concerning procedures to be followed with faculty members in enforcing parking regulations and in channeling faculty appeals in parking violation cases. This matter was, in turn, forwarded to the Senate standing Committee on Faculty Welfare for study and recommendations. (See page 8 of the Faculty Senate Journal for December 18, 1972.)

Senate Action: Professor David Whitney, Chairman of the Senate Committee on Faculty Welfare, reported Committee conclusions that the Senate should take no additional action regarding either the collection of faculty parking fines or the expansion of the authority now held by the appropriate University Vice President in handling parking violations. Dr. Ken Taylor, a member of the Senate Committee, felt that the Committee would subsequently recommend the reestablishment of one or two lots with 24-hour reserved parking for faculty to help resolve this problem.

CLARIFICATION OF TERMINOLOGY IN UNIVERSITY REGULATIONS CONCERNING TEACHING

Background Information: The Chairman of the University Academic Personnel Council on January 3, 1973, requested Faculty Senate investigation and appropriate action to clarify the University regulations concerning (1) a normal teaching load, (2) duties considered teaching, (3) incidental teaching, and (4) regular and continuous teaching. The complete text of the memorandum was published on page 3 of the Agenda for the Senate meeting on January 16, 1973. This matter was, in turn, forwarded to the Faculty Senate standing Committee on Faculty Welfare for study and recommendation.

Senate Action: Professor David Whitney, Chairman of the Senate Committee on Faculty Welfare, moved acceptance of that Committee's recommendation that the Faculty Senate charge the University Academic Personnel Council with the task of preparing specific definitions of "teaching," as detailed in the January 16, 1973, memorandum from the Council Chairman, and submitting such recommendations to the Senate for its subsequent consideration. The Senate approved the motion without dissent.

DISPOSITION OF "I" GRADES

Background Information: Dr. Ed Crim, Acting Dean of the Graduate College, on May 4, 1972, informed the Senate Chairman of the approval by both the Graduate Council and the Graduate Faculty of the following proposed change in University regulations concerning the "I" grade:

"Any student receiving an 'I' (except for thesis or dissertation work) must remove the 'I' within two regular resident semesters after he returns to the University of Oklahoma or the 'I' will remain unchanged. Under no circumstances is reenrollment in

the course acceptable as a means of removing the 'I' during the two regular resident semesters."

Dr. Crim suggested Senate consideration of possible adoption of a similar proposal at the undergraduate level. At its May 10, 1972, meeting, the Senate tabled the question that was subsequently referred to a Senate ad hoc Committee for study and appropriate recommendations.

Senate Action: Dr. James Costello, Chairman of the Senate ad hoc Committee, moved adoption of the following proposal of that Committee:

Replace paragraph 4.5.5 of the Faculty Handbook and the corresponding paragraph in the section on "Scholastic Regulations and Standards" of the University bulletins with the following:

I is a neutral mark and means Incomplete. It is not an alternative to a grade of "F," but is intended as a temporary grade to be used when a student, for reasons satisfactory to the instructor, is unable to complete certain requirements of a course and cannot be assigned any other grade. Typical instances might be absence from a final examination due to illness or inability to submit a term project due to extenuating circumstances.

The instructor will submit to the department in which the course was offered a statement of what must be completed, a time limit for completion, and an indication of what grades are to be submitted if the work is, or is not, completed. The instructor may, at his discretion, extend the time limit, but the time allowed may not exceed one calendar year.

If by the end of the year, no change in grade has been submitted, the grade of "I" will be entered permanently on the student's record. After a grade of "I" has become permanent, a student may reenroll in the course. Credit, for courses in which a student has received an "I" at the University of Oklahoma, cannot be transferred from another institution. If the student graduates with a grade of "I" on his record, it also becomes permanent.

Mr. Rob Blackburn, University Student Association representative to the Faculty Senate, reported on a recent poll 1,048 students on the Norman campus that had indicated approval of the proposal by 75 per cent of the students participating in the study. On March 6, 1973, the OUSA representatives addressed a written appeal to the members of the Senate for support of the proposal regarding the "I" grade.

Later, Dr. Wm. Maehl, Jr., Senate Chairman, read the March 8, 1973, letter cosigned by the Student Association President and the Student Congress Chairman who called attention to a recent, pertinent resolution approved by the Student Congress.

Several members of the Senate voiced strong opposition to the "I" grade proposal on the basis of (1) possible misuse and abuse of the proposed "I" by faculty and students, (2) administrative difficulties at the departmental level in implementing some aspects of the proposed regulation, and (3) alleged shift of responsibility for final grade determination away from the instructor involved.

Inasmuch as the voice vote was indeterminable, the question was put to a vote by show of hands. In a tally of 18 affirmative and 16 negative votes, the Senate approved the proposed change in the regulations concerning the "I" grade.

Professor Wilson B. Prickett then moved that the new regulations take effect retroactively with the fall semester, 1972-73. In a voice vote, the Senate rejected the retroactive effective date. Later, Dr. C. R. Haden moved that the new regulations become effective with the fall semester, 1973-74. The Senate approved the motion without dissent.

✓ REGENTS PLAN FOR THE 70's

Background Information: Since the summer of 1972, a Senate ad hoc Committee, under the chairmanship of Dr. Ron Bourassa, has been studying the State Regents' Plan for the 70's, in general, and the University of Oklahoma relationships with the State Regents and the State Chancellor for Higher Education, in particular. (See page 3 of the Faculty Senate Journal for October 9, 1972, and pages 2 and 3 of the Faculty Senate Journal for January 16, 1973.)

Senate Action: At this meeting, Dr. Bourassa, Committee Chairman, distributed copies of a three-page report of that Committee. He then proceeded to make detailed comments about the various elements of his Committee's report that highlighted that group's recent meeting with the State Board of Regents'. Professor Wilson B. Prickett moved that the report be tabled so that Senate members could study the report carefully. The Senate approved the tabling motion without dissent.

ADJOURNMENT

Lacking a quorum, the Faculty Senate adjourned at 5:26 p.m. The next regular session of the Faculty Senate will be held at 3:30 p.m., on Monday, April 9, 1973, in Room 218, Dale Hall. Items for the Agenda should reach the Secretary of the Faculty Senate, Box 456, Central Mail Service, Norman campus, no later than Wednesday, March 28, 1973.

Anthony S. Lis
Secretary