

JOURNAL OF THE UNIVERSITY SENATE
The University of Oklahoma
Norman

Regular Session -- November 8, 1971 -- 3:30 p.m.
Student Union Building, Room 165

The University Senate was called to order by Dr. Rufus Hall, Chairman.

<u>Present:</u>	Bourassa, Ronald	Kuhlman, Richard	Shahan, Robert W.
	Brown, Homer A.	Levy, David	Shepherd, Gene D.
	Burwell, James	Livezey, William	Snow, James B., Jr.
	Christian, Sherril	Love, Tom	Sokatch, John R.
	Crim, Sarah	Maehl, William	Stone, George T.
	Ek, Nat S.	Marshall, Geoff	Stuart, Chipman
	Eliason, Stanley	Milby, T. H.	Taylor, K. L.
	Feaver, J. Clayton	Miller, Fred	Truex, Dorothy
	Gibson, Arrell M.	McNichols, Wm.	Upthegrove, Wm. R.
	Gregory, Helen	Norton, Spencer	Walker, Dallas R.
	Grunder, J. Richard	Olson, Ralph E.	Weiss, A. Kurt
	Hall, Rufus	Owens, Mitchell	Wilcox, Stewart
	Hansen, Robert	Potter, Emma J.	Zahasky, Mary C.
	Hardin, Neal H.	Prickett, Wilson	Zelby, Leon W.
	Hopla, Cluff E.		

<u>Absent:</u>	Abell, Creed	Frueh, Forrest	Sims, James H.
	Bibens, Robert	Johnson, B. Connor	Weinheimer, A. J.
	Bogart, George A.	Lutz, Raymond	Whitney, David
	Costello, James F.	Lynn, Thomas N.	Wilson, Wm. H.
	Daniels, Raymond		

APPROVAL OF MINUTES

The Journal of the University for the regular session on October 11, 1971, was approved.

ACTION BY PRESIDENT PAUL F. SHARP

Final Examination Policy: On October 18, 1971, Dr. Paul F. Sharp, President of the University, approved the University Policy concerning final examinations as recommended by the University Senate on November 30, 1970. (See pages 5-7 of the University Senate Journal for November 30, 1970.) The new policy goes into effect next semester (spring, 1972).

PLEASE NOTE: A typographical error in the original report of the pertinent Senate Committee in this matter has just been called to the attention of the Senate Secretary. Accordingly, the following correction should be made on page 7 of the University Senate Journal for November 30, 1970:)

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Final Examination Policies

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From: 7. A student will not be expected to take more than three (3) examinations in one day. In cases where a student has four (4) or more examinations on the same day, departments must offer make-up examinations on the same day to bring the student's number of examinations down to three (3) in the following order":

To: "7. A student will not be expected to take more than three (3) examinations in one day. In cases where a student has four (4) or more examinations on the same day, departments must offer make-up examinations to bring the student's number of examinations down to three (3) in the following order":

University Budget Council: On October 21, 1971, Dr. Paul F. Sharp, President of the University, appointed Dr. Charles Mankin (Geology) to the University Budget Council to complete the unexpired 1969-72 term of Dr. Teague Self. (See page 3 of the University Senate Journal for October 11, 1971.)

University Council on Faculty Awards and Honors: On October 20, 1971, Dr. Paul F. Sharp, President of the University, appointed the following faculty members to the new University Council on Faculty Awards and Honors as recommended by the University Senate on May 10, 1971:

William Livezey (History)	1971-74
William H. Keown (Management)	1971-74
R. Dale Vliet (Law)	1971-73
Richard G. Fowler (Physics)	1971-73
C. M. Sliepcevich (Chem. Engr.)	1971-72
James H. Abbott (Modern lang.)	1971-72
Davis M. Egle (AM & N Engr.)	1971-72

(See pages 2-3 of the University Senate Journal for October 11, 1971.)

Faculty Advisory Committee to the President: On October 21, 1971, Dr. Paul F. Sharp, President of the University, approved the following six replacements on the Faculty Advisory Committee to the President elected by the University Senate on October 11, 1971:

Two-year terms (1971-73)
 Cluff E. Hopla (Zoology)
 Sherril Christian (Chemistry)
 William Maehl (History)
 Dan Gibbens (Law)
 Robert Shahan (Philosophy)
 William O. Smith (Medical Center)

(See page 3 of the University Senate Journal for October 11, 1971.)

Publication of Class Schedules: On November 3, 1971, Dr. Paul F. Sharp, President of the University, approved the recommendation of the University Senate concerning both the publication of an errata sheet for the class schedule for the spring (1972) semester and a review henceforth by department chairmen of preliminary class schedules for every semester. (See pages 4-6 of the University Senate Journal for October 11, 1971.)

CHAIRMEN OF UNIVERSITY SENATE COMMITTEES

The following chairmen of Senate standing committees have been elected for the 1971-72 academic year:

Academic Standards: Arrell Gibson
Courses and Curricula: William H. Maehl, Jr.
Faculty Personnel: David Levy
Student and Public Relations: Dorothy Truex
Teaching and Research: Ray D. Daniels
University Organization,
 Budget, and Publications: David Whitney

ELECTION OF MEDICAL CENTER REPRESENTATIVES TO THE UNIVERSITY SENATE

The Executive Vice President of the University Medical Center has reported the following election results:

- (a) Additional (10th) representative from the Medical Center:
Dr. Mitchell V. Owens (Dept. of Health Admin.) - 1971-74
- (b) Replacement for Dr. Gordon Deckert who resigned recently:
Prof. Neal H. Hardin, Jr., (Asst. Dean, School of
 Health Related Professions) - 1971-72

*UNIVERSITY SENATE COMMITTEE ON STUDENT AND PUBLIC RELATIONS ✓

The following memorandum of October 7, 1971, from Mr. John Dean, Vice President for University Relations, to Dr. Dorothy Truex, Chairman of the University Senate Committee on Student and Public Relations, is self-explanatory:

As we discussed by telephone last week, there are several University Relations programs in which your committee might be interested. More importantly, however, we would very much appreciate suggestions which you and members of the committee may have concerning these programs, particularly in the School Relations area. This input will be very important to us in the further development of these and future programs.

'As I also mentioned to you, we are now preparing a visual presentation of these plans and programs for the Board of Visitors. Perhaps the committee would be interested in seeing a somewhat expanded preview version of this presentation early in November. This occasion will allow the committee to see what we are doing and what we hope to do, and will allow them to comment upon these activities. I will let you know when we are prepared for this meeting and we can set up the exact arrangements.'

* UNIVERSITY FINANCIAL SITUATION ✓

On October 21, 1971, Dr. Ronald R. Bourassa submitted the following proposal for Senate consideration:

Whereas: The State of Oklahoma appropriated an additional ten million dollars for higher education this fiscal year,

Whereas: The University of Oklahoma is the only institution of higher education in the state of a total of twenty which

- a) had cuts in the operating budgets of academic departments and
- b) gave no faculty or staff raises,

Whereas: The situation regarding the finances of the University has been recently altered by the curtailment of one program at a publicized savings of \$400,000 and the receipt of a gift to the University of at least \$200,000, and

Whereas: The University Senate is the only University body representing the interests of the entire faculty,

I move: That the Committee on University Organization, Budget and Publication of the University Senate be asked to conduct a thorough investigation of the University financial situation and that the committee submit a written report to the senate on the results of the investigation with particular regard to questions such as :

1. Was the lack of adequate appropriation due to changes made by the University Administration in the normal request procedures?
2. Was an adequate appropriation actually made by the regents and has the program of the university been sacrificed in order to protest the Regent's method of estimating University income?
3. Were salary increases given to personnel in departments particularly favored despite the announced University-wide freeze on salaries? In particular, did the faculty in the College of Law receive increases?
4. Was the publicized \$400,000 program curtailment an actual savings and if so what program was cut and what is the money being used for? Will the recently announced \$200,000 bequest to the University free money for faculty salary increases?
5. What steps should be taken by the University Senate to insure that this situation will not occur in the future?

The University Senate Executive Committee on October 28, 1971, in turn, referred this recommendation to the Senate Committee on University Organization, Budget, and Publications. That Committee has not had sufficient time to complete its study of this matter. Therefore, no report was made at this meeting.

However, Dr. Rufus Hall, Chairman of the University Senate, reported on an informal conference with Dr. Paul F. Sharp, President of the University, concerning Dr. Bourassa's proposal. Dr. Sharp assured him that the University administration was perfectly willing to consult with the Committee involved and that he (President Sharp) would be happy to talk to either the University Senate or the Committee concerning any of the matters raised in the proposal. Appropriate members of the administration would also be available to the Senate Committee.

* PROPOSED UNIVERSITY HOLIDAY FOLLOWING DALLAS GAME WEEKEND ✓

Dr. John Lancaster, on October 15, 1971, addressed the following proposal for a University holiday to the Chairman of the University Senate:

"I would like to offer the following suggestion for consideration by the Senate during their deliberations on the University Calendar for next year. That is, I suggest that the Senate recommend that the Monday following the Dallas week-end be substituted for Labor Day as an official University holiday. My reasons for this suggestion are several and, in my opinion, substantial. They are:

- "(1) It would alleviate at least one problem in the rescheduling of classes to cover declaration of an unanticipated holiday.
- "(2) It would provide a convenient break for the students. Labor Day, since it occurs at the first of the semester, serves more as an interruption than a break, and there is a very long wait between Labor Day and Thanksgiving. A day off approximately one third of the way through the semester to go with the Thanksgiving recess seems to be a reasonable approach.
- (3) Since one Monday would be substituted for another, no extensive rearrangement of the calendar would be required.

"I hope the Senate will accept this as a serious suggestion, and I will be glad to discuss it with you or the appropriate Senate Committee if the Senate so desires."

On October 29, 1971, this proposal was referred to the University Senate Committee on University Organization, Budget, and Publications, for appropriate study and recommendations.

Several Senate members commented on the proposal. Dr. William Maehl suggested that the Committee studying this recommendation look beyond the mere switching of a Monday holiday from Labor Day to the Monday following the Dallas game and consider the broader question of a midsemester holiday break. In addition, the Committee could well study the desirability of selecting Friday rather than Monday as the Dallas weekend holiday. Dr. Dorothy Truex called attention to the fact that student holidays must be requested by the students themselves. Dr. Cluff Hopla called attention to the already early start of the fall semester that, under the present schedule, ends before Christmas. He urged careful consideration of any proposals to start the fall semester even earlier than at present. Dr. Maehl added that his comments were intended to give the Committee greater freedom and scope in its deliberations rather than to offer a concrete proposal.

Dr. Rufus Hall, Senate Chairman, urged Senate members, as well as faculty members, to consult with the Senate Committee and its Chairman concerning their thoughts on this matter.

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 UNIVERSITY EQUAL EMPLOYMENT OPPORTUNITY COMMITTEE

Background Information: On October 18, 1971, Dr. Paul F. Sharp, President of the University, addressed the following request to Dr. Rufus Hall, Senate Chariman, for the election of a Senate representative to the new University Equal Employment Opportunity Committee:

"I am very much concerned that equal employment opportunity be fully realized on our campus as well as in the larger Norman community of which we are a part.

"The University, through its Affirmative Action Plan, is committed to taking the necessary steps to assure full application of the equal opportunity objective in its employment practices. This is both a responsibility and an opportunity to provide community leadership, and I am looking forward to our response to have both substance and results.

"You will find a copy of the University's current Affirmative Action Plan enclosed for your reference. I wish to invite your attention particularly to the paragraph concerning the appointment of an Equal Employment Opportunity Committee"to identify obstacles to equal employment opportunity in the University Community and to recommend means by which they may be overcome." The Committee will play an important part in advising my office regarding such matters, and I will appreciate your assistance in constituting the Committee membership.

At your earliest opportunity, please ask your organization to elect a representative from its number to serve on the Equal Employment Opportunity Committee. If you will send me the name of the elected representative, I will notify him/her of the appointment coincident with a notice of the first Committee Meeting."

Pertinent excerpt from pages 1 and 2 of the Affirmative Action Plan,
 The University of Oklahoma, Dated July 1, 1971:

Equal Employment Opportunity Committee

The Affirmative Action Plan Committee was instrumental in implementing the University's Equal Employment Opportunity Program during the initial year 1970/71. The year's experience indicates that broader representation on such a committee would help make the program more meaningful to the full University community. Accordingly, the Affirmative Action Plan Committee is dissolved and an Equal Employment Opportunity Committee is to be organized comprised of the following membership.

1. EEO Officer for Academic Employment
2. EEO Officer for Nonacademic Employment
3. Director of Personnel Services
4. Special Assistant to the President for
 Minority Affairs
5. Elected Representative from University Senate
6. Elected Representative from Deans Council
7. Elected Representative from Student Government
 Association
8. Elected Representative from Afro-American
 Student Union
9. Elected Representative from the Employees
 Executive Council
10. Elected Representative from Indian Students
 Association

11. Three appointments at large to provide balanced representation of the University Community by sex and racial origin

The Equal Employment Opportunity Committee will be co-chaired by the Equal Employment Opportunity Officers. The Committee's functions are to identify obstacles to equal employment opportunity in the University Community and to recommend means by which they may be overcome. The Committee will serve in an advisory capacity to the President.

Senate Action: Dr. Hall, Senate Chairman, presented the Executive Committee's nomination of Dr. Chipman Stuart as the University Senate representative on the University Equal Employment Opportunity Committee. The Senate accepted without dissent Dr. Hopla's motion to elect Dr. Stuart.

A REGENTS POLICY MANUAL: Faculty Personnel Matters ✓

Dr. Pete Kyle McCarter, Provost of the University, in a memorandum to Dr. Rufus Hall, Chairman of the University Senate, dated October 29, 1971, requested Senate recommendations regarding the following items now included in the Regents Policy Manual:

"In the preparation of a Regents Policy Manual, Mrs. Barbara James has come across three policies which were once approved by the Regents but have now fallen into disuse or have been inadvertently modified in practice. Two of them indicate the University Senate as their origin. The other does not show its origin but is the kind of policy on which University Senate action of some sort would now be expected. I am referring them to you, therefore, and requesting, on behalf of President Sharp, that the Senate consider them and make to the President whatever recommendations (rescission or modification) it deems fit.

"The three policy statements, each shown under the date of the Regents' action, are as follows:

May 25, 1948

The University Senate recommends that professorships should be held only by persons actually engaged in classroom teaching, and that recommendations for any professorial rank should originate with the academic department concerned; and this policy be on a non-retroactive basis.

September 15, 1942

Professors and Associate Professors shall be required to give not less than six months' notice prior to the end of the scholastic year if they intend to discontinue their connection with the University.

"Assistant Professors and Instructors shall be required to give not less than ninety days prior to the end of scholastic year.

"(This policy amended one adopted in 1939 which stated resignations would not be accepted after August 1 of any year.)

May 23, 1951

The Senate recommends that those persons employed only part-time be given the titles which they would ordinarily be given if they were employed full-time, and that the expression "part-time" be inserted in parentheses following the title.

Since copy for the Manual will soon be ready for publication, Mrs. James will be grateful for an early response."

At this meeting of the Senate, Dr. Hall referred this matter to the Senate Committee on Faculty Personnel for appropriate study and recommendations.

PUBLICATION OF ERRATA SHEET FOR THE CLASS SCHEDULE, 2ND SEMESTER (1971-72)

Dr. Cluff E. Hopla reported the dissatisfaction of several departmental chairmen with the recent publication of an errata sheet for the class schedule for the spring semester in compliance with the Senate recommendations made on October 11, 1971. Dr. George Stone, author of the pertinent resolution, commented that, in his opinion, the errata sheet met the letter but not the spirit of the Senate resolution. (See pages 4-6 of the University Senate Journal for October 11, 1971.) Dr. Hall reported that Mr. Verner Ekstrom, Assistant Provost and Registrar, has requested to meet with him in this matter. Dr. Hall agreed to present to Mr. Ekstrom at that time the Senate dissatisfaction with the errata sheet as published.

At this point, Dr. Stewart Wilcox expressed the opinion that the current pre-enrollment difficulties are a part of a bigger problem. Adequate funding would be one solution to this complex problem. He suggested employing a qualified individual to be in charge of all computer operations. He urged Senate consideration and initiative.

PROPOSED STATEMENT OF FACULTY RESPONSIBILITIES

Dr. Rufus Hall called attention to the Senate consensus at its May 10, 1971, meeting that some consideration be given to the preparation of an appropriate statement of faculty responsibilities, as well as faculty rights. He then referred this matter to the Senate Committee on Faculty Personnel for appropriate study and recommendations at an early date.

OFFICE EQUIPMENT CHARGES: DEPARTMENTAL "C" BUDGETS

Dr. Arrell M. Gibson made the following proposal:

That the Senate study the charges assessed departmental 'C' budgets by General Services for office equipment rentals, with a view to determining if these charges are just and reasonable. Further, do alternatives exist for departments to employ in meeting office equipment needs?"

Dr. Rufus Hall, Senate Chairman, then referred the proposal to the Senate Committee on Courses and Curricula for appropriate study and recommendations.

ADJOURNMENT

The University Senate adjourned at 4:20 p.m. The next regular meeting will be held at 3:30 p.m., on Monday, December 13, 1971, in Room 165 of the Student Union on the Norman Campus. Items for the Agenda for that meeting should be in the office of the Secretary (Box 456, Central Mail Service, Norman Campus) by Wednesday, December 1, 1971.

Anthony S. Lis
Secretary