

JOURNAL OF THE UNIVERSITY SENATE  
The University of Oklahoma  
Norman

Regular Session ----- March 29, 1971 ----- 3:30 p.m.

The University Senate was called to order by Dr. Cluff E. Hopla, Chairman.

<u>Present:</u>	Babb, Stanley, Jr.	Henderson, George	Nuttall, Edmund
	Bowen, Willis H.	Hilbert, Richard	Parker, Jack E.
	Burwell, James	Hopla, Cluff E.	Parr, Arnold
	Costello, James F.	Kendall, J.L.	Shepherd, Gene D.
	Crim, Sarah	Lancaster, John H.	Smouse, A.D.
	Daniels, Ray	Levy, David	Snow, James B., Jr.
	David, Paul	Love, Tom	Sokatch, John
	Frueh, Forrest	Marshall, Geoffrey	Taylor, K.L.
	Hall, Rufus	McNichols, William	Weiss, A. Kurt
	Hansen, Robert	Norton, Spencer	Zelby, Leon
	Harden, Darrell		

<u>Absent:</u>	Abell, Creed	Johnson, B. Connor	Tolson, Melvin
	Deckert, Gordon C.	Livezey, William	Truex, Dorothy
	Gregory, Helen	Lynn, Thomas N.	Weinheimer, A.J.
	Grunder, J. Richard	Potter, Emma	Zahasky, Mary

APPROVAL OF MINUTES

The Journal of the University Senate for the special session on March 15, 1971, was approved.

RESPONSE FROM THE GOVERNOR OF OKLAHOMA  
TO UNIVERSITY SENATE ACTION CONCERNING TAX PROGRAMS

On March 9, 1971, the Honorable David Hall, Governor of the State of Oklahoma, wrote as follows to Dr. Cluff E. Hopla, Chairman of the University Senate:

"You and the University Senate have made me very happy with the approval of your excellent resolution approved by the University Senate on February 22, 1971.

"As you probably know, your group is the third University of Oklahoma group that has endorsed and approved our program for quality education at the University and throughout the state. This is very helpful and very meaningful to me personally and to the program which I am espousing.

"Please accept my sincere thanks personally and on behalf of the University Senate for this approval. Incidentally, it will help the cause a great deal if each and every one of you individually and personally as well as collectively will make it a point to see your senators and representatives and urge them to stand tall and strong for quality education in Oklahoma."

(See pages 1-2 of the University Senate Journal for the special session on March 15, 1971, and pages 7-9 of the University Senate Journal for the regular session on February 22, 1971.)

ACTION BY INTERIM PRESIDENT PETE KYLE McCARTER

University Book Exchange Oversight Committee. On March 20, 1971, Dr. Pete Kyle McCarter, Interim President of The University of Oklahoma, appointed the following University Book Exchange Oversight Committee:

	<u>Term ending:</u>
Dr. Ted Hebert, Chairman (Political Science)	---- 1973-74
Dr. Lloyd P. Williams (Education)	---- 1972-73
Dr. Richard Grunder (Pharmacy)	---- 1971-72
Mr. Jim Martin (OCCE)	---- 1973-74
Mrs. Connie Ruggles (Alumni Publications)	---- 1972-73
Mr. Wilbert Lee Greer (Student Representative)	-- 1971-72
Mr. Ken Atwell (Student Representative)	---- 1971-72
Mr. Glen Palmore, Sr. (Student Representative)	-- 1971-72

(See page 5 of the University Senate Journal for January 25, 1971, and pages 3-4 of the University Senate Journal for November 30, 1970.)

University Committee To Study Inequalities of Women in the University Structure. Also on March 20, 1971, Dr. Pete Kyle McCarter, Interim President of The University of Oklahoma, appointed the following University Committee To Study Inequalities of Women in the University Structure:

	<u>Term ending</u>
Dr. Dorothy Truex, Chairman (Education)	---- 1973-74
Dr. James Kenderdine (Marketing)	---- 1972-73
Dr. Betty Pollak (Physics)	---- 1971-72
Mrs. F.W. Hollingsworth (Alumni Representative)	- 1972-73
Mrs. Gayle Grotts (Placement Office)	---- 1973-74
Mrs. Dorma Carter (OCCE)	---- 1972-73
Mr. Howard McElhany (Publishing)	---- 1971-72
Miss Ginger Johnston (Student Representative)	--- 1971-72
Mrs. Clea Deatherage Draper (Student Representative)	--- 1971-72

(See pages 1-2 of the University Senate Journal for November 30, 1970.)

ACTION BY THE ACTING PROVOST OF THE UNIVERSITY

Council on Planning and Development: On March 20, 1971, Dr. Carl D. Riggs, Acting Provost of The University of Oklahoma, appointed Professor Eugene A. Bavinger to the Council on Planning and Development as a replacement for Dr. William Keown. (See page 5 of the University Senate Journal for September 21, 1970.)

Comments at the Senate meeting on February 22, 1971, concerning registration problems: On March 23, 1971, Dr. Carl D. Riggs, Acting Provost of The University of Oklahoma, wrote as follows to the Chairman of the University Senate to clarify his comments made at the University Senate meeting on February 22, 1971:

"The Journal of the University Senate for the regular session of February 22, 1971, gives a misleading version of my remarks to the Senate regarding recent problems of registration on this campus. I did tie these problems to the administrative data processing portion of our computer operation and stated that the computer operation was inadequately funded and has been for at least twelve years. My point was that, if we continue to attempt to do as most large universities do and depend upon the computer for storage and retrieval of registration data, we must be certain that the computer operation is adequately funded. This should be done by readjustment of priorities regardless of whether additional funds are made available to higher education."

(See page 3 of the University Senate Journal for February 22, 1971.)

#### UNIVERSITY REGISTRATION PROGRAM

Dr. John Lancaster, Chairman of the Senate Ad Hoc Committee To Study the the University Registration Program, moved acceptance of the final report of the Committee (see pages 9 and 10 of this Journal.)

Assistant Provost Verner Ekstrom was present at the meeting at the invitation of the Executive Committee of the University Senate. Commenting only on the last item in the report, he emphasized the commitment of the Office of Admissions to improve as much as possible the processing of admissions. He also mentioned the fact that three business firms are being consulted for assistance with the registration processing problem.

Dr. Carl Riggs, Acting University Provost, also accepted the Senate invitation to offer his comments. He stressed the need to recognize the nature and the complexity of the problem of computer utilization on this campus and requested continued Senate interest and assistance in this matter.

In a voice vote, the Senate approved the Committee report without dissent. (See pages 2 and 3 of the University Senate Journal for February 22, 1971.)

#### UNIVERSITY RETIREMENT AND FRINGE BENEFIT COMMITTEE

Dr. Paul David moved approval of the Executive Committee's nomination of Dr. Richard Wells (Political Science) to membership on the University Retirement and Fringe Benefit Committee (See page 4 of the University Senate Journal for February 22, 1971.)

#### ANTI-NEPOTISM RULE AT THE UNIVERSITY OF OKLAHOMA

##### Background Information:

On February 22, 1971, the University Senate approved a recommendation of its Committee on Faculty Personnel to revise the University rule on employment of relatives. (See pages 3 and 4 of the University Senate Journal for February 22, 1971.) This action was reported to the Interim President of the University.

##### Senate Action:

Dr. Paul David, Chairman of the University Senate Committee on Faculty Personnel, reported that the University administration had requested Senate consideration of a proposed revision in the wording of the Senate proposal,

specifically concerning the degree of relationship and the definition of "family." Accordingly, Dr. David moved approval of the following amended University regulation concerning the employment of relatives:

"Except as prohibited by the laws of the State of Oklahoma, relationship by consanguinity or by affinity shall not, in itself, be a bar to appointment, employment or advancement by the University of Oklahoma nor (in the case of faculty members) to eligibility for tenure of persons so related. But no two persons who are related by affinity or consanguinity within the third degree shall be given positions in which either one is directly responsible for making recommendations regarding promotion, salary or tenure for the other; nor shall either of two persons so related who hold positions in the same budgetary unit be appointed (or, as in the case of members of Committee A of an academic unit, elected) to an executive or administrative position in that unit or to a position involving administrative responsibility over it, as long as the other person remains in the unit."

Dr. David called attention to the requirement that such an amendment must be accepted by at least two-thirds of the Senate in view of the lack of formal, advance notice of this change.

The Senate approved the amended recommendation without dissent.

✓ NOMINATIONS FOR FACULTY VACANCY ON THE UNIVERSITY ATHLETICS COUNCIL

To fill a vacancy on the University Athletics Council that is now searching for a new Director of Athletics, Dr. Rufus Hall, Chairman of the Senate Committee on Committees, submitted the following faculty nominations:

Joseph E. Coulter - Aviation  
George Philip Lehrman - Pharmacy

The Senate approved the two nominations without dissent.

✓ PUBLICATION OF LIST OF UNIVERSITY COMMITTEE MEMBERS

Dr. Carl D. Riggs, Acting Provost of the University, expressed his apologies to the University Senate and to the entire faculty, for the unfortunate delay in announcing the membership of the various University Committees. He attributed this delay to the fact that the Student Congress has not yet submitted to the University administration the requested names of student members for the various Committees. He added that the administration is attempting to obtain names of student representatives before the end of the current academic year. Dr. Paul David suggested that Committee faculty memberships be announced with the notation that student representatives would be announced later.

✓ UNIVERSITY BUDGET COUNCIL'S RECOMMENDATION FOR A FACULTY PROMOTION POLICY

Dr. Edmund C. Nuttall, Chairman of the University Senate Committee on Teaching and Research, reported that the Committee as yet had no recommendations to offer concerning the University Budget Council's recommended faculty promotion policy. Opinions are now being solicited from the University administration. (See pages 4 and 5 of the Agenda for the University Senate meeting on February 22, 1971, for the complete text of the proposal of the University Budget Council.)

PROPOSED UNIVERSITY COMMITTEE ON FACULTY AWARDS AND HONORS

Dr. Edmund C. Nuttall, Chairman of the University Senate Committee on Teaching and Research, moved acceptance of the following resolution calling for the establishment of a University Committee on Faculty Awards and Honors:

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UNIVERSITY SENATE COMMITTEE ON TEACHING AND RESEARCH

March 16, 1971

RESOLUTION TO ESTABLISH A UNIVERSITY COMMITTEE ON FACULTY AWARDS AND HONORS

Whereas the President of the University is responsible for recommending faculty members for distinguished professorships and other awards and honors: and

Whereas the President has requested recommendations from the University Senate to aid him in his decisions; and

Whereas the University has no established committee to provide recommendations to the President:

Therefore Be It Resolved that the University Senate recommend to the President that a University Committee on Faculty Awards and Honors be established.

The Committee on Faculty Awards and Honors shall consist of six faculty members. The term of each member shall be three years except for the first year of the Committee's existence, in which case two members shall be appointed for terms of three years, two members for two years, and two members for one year. And any ensuing appointment to fill a vacancy in an unexpired term shall be for only as long as the unexpired term. Two terms shall expire each year, and two new members shall be appointed by the President each year from a list of nominations submitted by the University Senate. The membership of the Committee shall include at least one Regents' Professor, two David Ross Boyd Professors; and one recipient of the Regents' Award for Superior Teaching. The other two members must also have been the recipients of one of the above awards or some other honor of equal distinction. The Committee shall annually elect its own Chairman from among its membership. If a member of the Committee is nominated for an award or honor to be considered by the Committee, the member must have his name withdrawn from nomination or resign from the Committee for the remainder of his term. A member shall not be re-appointed to the Committee for at least one year after the expiration of his last term.

Duties

1. The Committee shall assist the President by recommending candidates for distinguished professorships, including Regents' Professorships, David Ross Boyd Professorships, and other professorships of similar distinction.
2. The Committee shall recommend to the President candidates for the Regents' Award for Superior Teaching and awards and honors of a similar nature.
3. The Committee shall assist the President, when requested, in the determinations of nominations for local, national, and international awards and honors.

4. The Committee shall serve as an advisory body to the President on all matters concerning faculty awards and honors.

Raymond D. Daniels  
William E. Livezey  
Albert D. Smouse  
John R. Sokatch  
Edmund C. Nuttall, Chairman

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In his appearance before the Senate at this meeting, Dr. Carl D. Riggs, Acting Provost of the University, expressed a real need for such a University Committee.

Dr. Paul David, in supporting the proposed resolution, called attention to University Senate action in the fall of 1968 concerning the canons for the David Ross Boyd Professorships. He suggested that the Interim President of the University be requested to offer his comments concerning the 1968 recommendations for consideration by the Senate during its current deliberations on the latest proposal for a University Committee. Dr. David moved that the following phrase be added to paragraph 1, in the section entitled, "Duties": "with the exception of the George Lynn Cross Research Professorships."

During the subsequent discussion, Dr. Leon Zelby moved that the title of the group be changed from Committee to Council. In a voice vote, the Senate defeated this amendment.

Subsequently, Dr. Stanley Babb, Jr., moved that further discussion of this question be postponed until the next regular meeting of the Senate. The Senate approved the postponing action in a voice vote with some dissent.

+ PROPOSED UNIVERSITY COUNCIL ON TENURE AND PROMOTIONS

Dr. Edmund C. Nuttall, Chairman of the University Senate Committee on Teaching and Research, then moved acceptance of the following resolution:

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UNIVERSITY SENATE COMMITTEE ON TEACHING AND RESEARCH

March 16, 1971

RESOLUTION TO ESTABLISH A UNIVERSITY COUNCIL ON TENURE AND PROMOTIONS

Whereas the Budget Council currently has the responsibility of recommending to the President those faculty members who should be given tenure and/or promotions; and

Whereas the Budget Council and President have agreed that said responsibility should be assigned to some other university council or committee;

Therefore Be It Resolved that the University Senate recommend to the President that a University Council on Tenure and Promotions be established.

The Council on Tenure and Promotions shall consist of nine full-time tenured faculty members. The term for each member shall be three years except for the first year of the Council's existence, in which case three members shall be appointed for terms of three years, three members for two years, and three members for one year, and any ensuing appointment to fill an unexpired term shall be for only as long as the unexpired term. Three terms shall expire each year, and three new members shall be appointed each year by the President from a list of nominations submitted by the University Senate. The Council shall include members from at least five of the degree recommending colleges in the university. The Council shall annually elect its own Chairman from among its members. If a member of the Council is nominated for promotion, the member must resign from the Council for the remainder of his term. A member shall not be re-appointed to the Council for at least one year after the expiration of his last term, and a member of the Council shall not serve on the Committee on Faculty Personnel or on the Faculty Appeals Board.

#### Duties

1. The Council shall assist the President by recommending candidates for tenure; promotion, and leaves of absence, including sabbatical leaves.
2. The Council shall serve as an advisory body to the President on policies and procedures for tenure, promotions, and leaves of absence.

Raymond D. Daniels  
 William E. Livezey  
 Albert D. Smouse  
 John R. Sokatch  
 Edmund C. Nuttall, Chairman

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Dr. Riggs, Acting University Provost, commented that for some time he has felt that the Budget Council should have nothing to do with tenure and promotion of faculty members. He also expressed the opinion that this matter need not be handled through a University council but rather through present administrative channels.

During the ensuing discussion, the point was made several times from the floor that the proposed Council would, in effect, be nothing more than a "rubber stamp" group.

Subsequently, Dr. Leon Zelby offered the substitute motion calling for removal of the Budget Council from the existing channels for recommending faculty tenure and promotions. In a voice vote with a single dissenting vote, the Senate approved the proposed change.

#### APPOINTMENT OF FACULTY-STUDENT COMMITTEE TO STUDY FEASIBILITY OF ESTABLISHING A WOMEN'S STUDIES CENTER

Background Information: On March 2, 1971, Dr. Pete Kyle McCarter, Interim President of the University, approved, subject to subsequent approval by the University Senate, a proposal of the Student Congress to appoint a faculty-

student Committee to study the feasibility of establishing a Women's Studies Center at this University.

The following paragraphs are pertinent excerpts from Student Congress Bill No. 43 (February 16, 1971), "An Act Establishing the Faculty-Student Committee for Women's Studies Center."

"Section 3. The Faculty-Student Committee for Women's Studies shall study the feasibility for establishing a center for Women's Studies. The Faculty-Student Committee for Women's Studies Center will develop a plan for the establishment of a complete program of academic and other services for individual students, especially women whose particular needs are not being provided for by the University.

"Section 4. The committee will be composed of three faculty members and three students who are members of the UOSA. The three members of the UOSA will be nominated by the Student President of the University with the advice and consent of Student Congress."

Senate Action: Dr. Paul David moved that the Chairman of the University Senate be authorized to appoint faculty representatives to that Committee. The Senate approved the motion in a voice vote with some dissent.

Dr. Hopla announced that, in anticipation of the Senate approval, he had appointed the following faculty members to the joint Faculty-Student Committee:

Professor Sarah Crim, Chairman  
Professor Mildred Andrews  
Professor Marilyn Affleck  
Professor Roy Male

#### ADJOURNMENT

The University Senate adjourned at 5:15 p.m., to meet again in regular session on Monday, April 26, 1971, at 3:30 p.m., in room 165 of the Student Union.

Anthony S. Lis  
Secretary

March 18, 1971

Report of the University Senate Ad Hoc Committee to Study  
The University Registration Program

I. Charge of the Committee

It was the charge of this committee to identify the problems which led to or resulted from the general break-down in function of the Office of Admissions and Records during the semester beginning August 26, 1970, and to determine the actions taken by Admissions and Records to alleviate these problems.

II. Procedure for Identifying the Problems

The committee recognized the existence of these two types of problems related to Admissions and Records function: those concerning the general University community, which arose from the malfunction of the Admissions and Records procedures, and those existing within Admissions and Records, which led to the malfunction. The problems affecting the general University community were identified through consultation with various faculty members and representatives of the College of Business Administration, the College of Arts and Sciences, and the University College. These problems were formulated into a series of questions (see Journal of the University Senate, February 22, 1971) and presented to Mr. Verner Ekstrom, Assistant Provost for Academic Records and Registrar. The problems existing within the Admissions and Records office were determined through consultation of the committee with Mr. Ekstrom and constitute the Results section of this report.

III. Results of the Investigation

The Office of Admissions and Records faced the following problems at the beginning of the Fall semester of the 1970-71 school year when Mr. Ekstrom took office: 1) a registration system designed by the preceding registrar which was still in its developmental stages and was not yet operating smoothly, 2) inadequate written descriptions of procedures used in this system, 3) a new Registrar who was unfamiliar with the details of the previous registration system and who desired to institute his own system as soon as possible, 4) a staff which was almost equally unfamiliar with both the old and the proposed new registration systems, 5) the necessity to convert all Admissions and Records procedures to a new computer system, which required re-writing of all programs then existing for use in these procedures.

The result of attempting to cope with all these problems at once resulted in the numerous errors in class sectioning, enrollment reporting, and grade reporting which were so evident throughout the fall semester. The following steps have been initiated to alleviate

these problems: 1) an analysis of all Admissions and Records procedures is being made in an effort to eliminate unnecessary steps and improve overall efficiency in the office, 2) written step-wise instructions for performing each Admissions and Records function are being formulated, 3) gradual revision of the registration and records procedures, with emphasis at each step on those revisions which can be accomplished and perfected within the constraints of time and available computer resources, 4) the recommendation by Mr. Ekstrom that the Computer Center hire a control clerk who can proof programs submitted and detect the human errors in key punching, etc., before the program is run.

It is felt by Mr. Ekstrom that many of the difficulties experienced last fall could at least have been lessened if such a person had been available.

#### IV. Conclusions of the Committee

As a result of its investigation, the Committee presents the following conclusions and suggestions for improving the function of the Office of Admissions and Records:

1) In the opinion of the Committee, many of the problems and failures experienced by the Office of Admissions and Records during the past semester were the result of the crisis nature of its operation, and the University can reasonably expect improvement as time becomes available for working out the problems enumerated above.

2) Although the Committee did not delve into the details of the new registration system proposed by Mr. Ekstrom, it appears to be a sound program in its substance and the committee can see no a priori reasons why it should not be successful, provided sufficient computer time and other resources are made available to institute the system.

3) It appears that one major constraint against rapid institution of more effective computerized registration is the lack of computer time available to Admissions and Records for trial runs. The committee feels that there are a number of reasons for this. One is the limited resources of the Computer Center, although there appears to be some evidence that these resources might be stretched further with application of more efficient management policies at the Center. (Since the question of Computer Center organization has been the subject of a separate inquiry by another University committee, we did not pursue this line of investigation.)

Another cause is an apparent lack of appreciation by the Computer Center of the importance of a smoothly functioning Office of Admissions and Records on the morale of at least the student and faculty elements of the University Community. This committee feels the Administration should take this factor into consideration and arrange a re-ordering of priorities in assessment of computer time and resources for essential Admissions and Records programs.

4) This committee desires to emphasize the potential role of the Office of Admissions and Records in building a favorable public image for the University. Although the committee recognizes Admissions and Records has more pressing problems to consider at this time, it suggests that the Office build into its long-range plans provision for such things as informing students sooner of their class sections after pre-enrollment and more rapid processing of applications of new students for admission to the University.

Lowell Dunham  
Arrel Gibson  
John Lancaster, Chairman

Jay Heizer  
Larry Toothaker