JOURNAL OF THE UNIVERSITY SENATE
The University of Oklahoma
Norman

Regular Session - October 26, 1970 - 4:10 p.m.

The University Senate was called to order by Dr. Cluff Hopla, Chairman.

Present: Babb, Stanley E.
Bowen, Willis H.
Burwell, James
Crim, Sarah
David, Paul
Frueh, Forrest
Gregory, Helen
Grunder, J. Richard
Hall, Rufus
Harden, Darrell
Hilbert, Richard
Hopla, Cluff E.
Johnson, B. Connor
Lancaster, John H.
Levy, David
Livezey, William
Love, Tom
Marshall, Geoffrey
Mohler, Ronald R.
Norton, Spencer
Nuttall, Edmund
Parr, Arnold
Potter, Emma
Shepherd, Gene
Smouse, A.D.
Sokatch, John
Taylor, K.L.
Tolson, Melvin
Truex, Dorothy
Weinheimer, A.J.
Zahasky, Mary
Zelby, Leon

Absent: Abell, Creed
Deckert, Gordon C.
Hansen, Robert
Henderson, George
Kendall, J.L.
Lynn, Thomas
McNichols, William
Parker, Jack E.
Root, Paul
Snow, James B.
Weiss, A. Kurt

APPROVAL OF MINUTES

The Journal of the University Senate for the regular meeting on September 21, 1970, was approved.

ACTION BY INTERIM PRESIDENT PETE KYLE McCARTER

Appointments - University Councils:

At the regular session on April 27 and the special session on July 27, 1970, the University Senate approved a list of faculty nominations to fill vacancies on the various University Councils. On October 20, 1970, the Secretary of the University Senate was notified that Interim President Pete Kyle McCarter had appointed the following faculty members to the University Councils specified below:

Council on Instruction: Matthew Kraynak
R.D. Larsen
T.H. Milby

Research and Public Service Council: Marion C. Phillips
Paul J. Root
Richard Wells

Council on Planning and Development: F.J. Appl
Jack Robinson

Council on Faculty Personnel: Weldon W. Aldridge
Kenneth Merrill
Ed Nuttall

Budget Council: Herbert Hengst
Richard E. Hilbert
William C. McGrew

Council on University Libraries: R. D. Baker
Richard Day
J. H. Sims

Athletics Council: Samuel Chapman
Melvin Tolson
Michael Wells

Research and Public Service Council:

On September 23, 1970, Dr. Pete Kyle McCarter, Interim President, approved the recommendations of the University Senate of May 25, 1970, concerning the establishment of the Research and Public Service Council. (See pages 9 and 10 of the University Senate Journal for May 25, 1970.)

ROTC:

On September 21, 1970, Dr. Pete Kyle McCarter, Interim President, approved the recommendations concerning the ROTC program that had been proposed by the University Senate at its meeting on April 27, 1970. (See pages 2-4 of the University Senate Journal for April 27, 1970.)

ELECTION OF SENATE RELACEMENTS

The following faculty members have been elected by their respective groups recently to replace Senate members who had resigned:

William McNichols (College of Law): to complete the unexpired term (1970-72) of Associate Dean Thomas Enis, College of Law.

John Sokatch (Medical Center): to complete the unexpired term (1970-73) of Interim Executive Vice President John P. Colmore, Medical Center

PROPOSED STUDENT CODE

Background Information:

At the special sessinn of the University Senate on May 20, 1970, copies of the proposed Student Code were distributed to those in attendance. The Secretary of the University Senate mailed individual copies to Senate members who had been absent on that day. (See page 1 of the University Senate Journal for the special session on May 20, 1970.)

At its regular session on May 25, 1970, the University Senate approved the proposed draft of the Student Code. (See page 14 of the University Senate Journal for the regular session on May 25, 1970.)

President J. Herbert Hollomon, in acknowledging the University Senate Action of May 25, 1970, wrote as follows on June 4, 1970, to the Secretary, University Senate: "Since the student government has not yet acted on this proposed Code, I plan to hold the Senate action until I hear from that body." (See page 1 of the University Senate Journal for September 21, 1970.)

Several members of the University Student Association appeared before the University Senate on September 21, 1970, to request University Senate approval of subsequent changes, primarily in the organization of the document, in the proposed Student Code. At that time, the University Senate authorized its Executive Committee to take appropriate final action after further study of the specific revisions made in the Student Code. On September 28, 1970, the Executive Committee of the University Senate approved the revised Student Code. The Interim President of the University was promptly notified of this action.

Dr. Pete Kyle McCarter, Interim President of the University, wrote as follows to the Chairman of the University Senate on October 8, 1970, concerning this matter:

> "At their meeting this morning, the University Regents approved my recommendation that this Code be submitted to a conference committee to be appointed by me from nominations duly made and to include representatives of student government, representatives of the University Senate, and representatives of the administration (three of each group), with the request that the conference committee meet with the Student Affairs Committee of the Regents prior to presenting a recommendation to me in time for the matter to be placed on the agenda for the November meeting of the Regents.
>
> "I will appreciate it if you will submit nominations as soon as possible for the three faculty positions on this conference committee."

Senate Action:

In accepting without opposition Professor Spencer Norton's motion, the University Senate approved the following faculty nominations for the above-mentioned conference committee submitted by the University Senate Committee on Committees:

John Alley (Modern Language)
Sam Olkinetzky (Fine Arts)
Joseph Pray (Political Science)

CLASS SCHEDULE AND EXAMINATION POLICIES

Background Information:

Dr. Pete Kyle McCarter, University Provost, forwarded to the Chairman of the University Senate on June 29, 1970, the full report of the University Committee on Class Schedules that contains specific recommendations concerning final examinations and summer session class schedules. At its special session on July 27, 1970, the University Senate referred this matter to its Committee on Academic Standards. (See pages 4-8 of the University Senate Journal for July 27, 1970.)

Senate Action:

Dr. Stanley Babb, Jr., Chairman of the University Senate Committee on Academic Standards, moved approval of the following report of that Committee concerning the final examination policy aspect of the University Committee report:

EXAMINATION POLICIES

1. Final examinations are given at the discretion of the instructor, or, in the case of multiple sections, the department in which the course is offered. When a final examination is given, the student must take the examination.

2. If a final examination is given, no member of the faculty is authorized to depart from the published examination schedule for either a class or an individual without approval, as stated in the Faculty Handbook, Special early examinations given to individual students or groups of students as substitutes for final examinations are prohibited.

3. The instructor must announce his final examination policy at the beginning of the semester.

4. A student absent from a scheduled final examination, either by permission of his dean or through sickness or other unavoidable cause, shall be given a grade of Incomplete (I) if his work in that course has been satisfactory until the time of his absence. He may remove his Incomplete in the manner provided for the removal of Incomplete grades. In all other cases of absence from the scheduled final examination, a student may be given a grade of Failure (F).

5. Make-ups, Incompletes, and conflicts may be completed whenever mutually agreeable to faculty and students concerned. They should be scheduled no later than the last day of final examination week.

6. Working students are responsible for arranging their hours to enable them to attend the final examination.

7. A student will not be expected to take more than three (3) examina-

tions in one day. In cases where a student has four (4) or more examinations on the same day, departments must offer make-up examinations on the same day to bring the student's number of examinations down to three (3) in the following order:

a) Departments giving uniform final examinations must offer make-up examinations before departments giving regularly scheduled examinations.

b) If the student still has four (4) or more examinations on the same day, the department giving the fourth examination must give make-up examinations.

8. Courses meeting two or three hours on one day a week will be the final examination during the last day of class.

9. Two credit courses which have one of their meetings on MWF will have the final examination at the time scheduled for MWF classes. Those meeting both days of TTh will have the examination at the time scheduled for TTh classes.

10. Classes meeting four or five days will have the final examination at the time scheduled for MWF courses with the same meeting time.

11. Irregularly scheduled courses will have the final examination during the last class period.

12. If laboratory examinations are given, they will be held the last regularly scheduled meeting of the laboratory.

13. Request for uniform examinations either during the semester or finals week MUST be submitted to the Class Schedules Committee through the Office of Admissions and Records for any particular semester along with the request for class schedule for that same semester. Uniform examinations given during the semester must be in lieu of a regularly scheduled class.

14. Uniform examinations will be assigned in order to minimize the possibility of taking more than one uniform examination per day.

Dr. Babb commented that the relatively minor changes made in the original text of the University Committee report involved language and conciseness. Dr. Geoffrey Marshall, a member of the University Committee, remarked that, in his opinion, the suggested changes were not objectionable.

Dr. Paul David moved that final action on this matter be tabled until the next meeting. With one dissenting vote, the University Senate approved the tabling motion.

FACULTY RESPONSIBILITY DURING STUDENT UNREST

Background Information:

On May 15, 1970, Dr. Richard S. Wells of the Department of Political Science submitted to the Chairman of the University Senate his suggestion for "a deliberate policy on the faculty's responsibilities on those occassions when high levels of student unrest threaten the peace and tranquility of the University community." This matter was then referred to the University Senate Committee on Student and Public Relations for appropriate comment and/or recommendations. (See pages 14 and 15 of the University Senate Journal for May 25, 1970.)

Senate Action:

Dr. Geoffrey Marshall, Chairman of the University Senate Committee on Student and Public Relations, reported on pertinent discussions with both Dr. Gordon Christenson, Assistant to the President of the University, and Mr. David Burr, Vice President for the University Community. In their opinion, a written policy might have proved a hindrance during the May events and might have even interferred with the facility with which the faculty did help. Inasmuch as neither the nature, the extent, the place, nor the time for any such student unrest can be predicted, the Committee felt that formal action was neither needed nor recommended and that, instead, the University community should continue to rely upon the University Council (that includes both the University Senate Chairman and Chairman-Elect as ex officio members) for coordination of all activities during such an emergency.

UNIVERSITY TENURE REGULATIONS

In his interim report, Dr. Paul David, Chairman of the University Senate Committee on Faculty Personnel, expressed hope that a final Committee report can be presented at the November 30, 1970, University Senate meeting. He requested the distribution among the members of the University Senate of a six-page list of recommended regulations regarding faculty tenure that had been approved by the University Senate during April and May, 1968, and forwarded to the President's Office.

Accordingly, on October 27, 1970, Dr. Cluff E. Hopla, Chairman of the University Senate, forwarded a copy of the above list of recommendations to every member of the University Senate, with the following letter of transmittal:

> "Attached are the recommended regulations regarding faculty tenure that were approved by the University Senate on April 29 and May 27, 1968 and forwarded to the President's office at that time. Please note that these regulations are a revision of those which appear in the Faculty Handbook and which are currently in force.
>
> "The Committee on Faculty Personnel is presently considering revision of these recommendations in the light of President McCarter's com-

ments on them as reported in the Journal of the Senate for May 25, 1970, pp 4-9. The committee is anxious to obtain evaluative comment on any aspect of these recommendations and particularly on the points covered in the memorandum from President McCarter. Any suggestions you may have should be sent to the committee's chairman, Professor David.

"I urge you to read the attached document (and President McCarter's comments thereon) carefully and to bring it with you to the November meeting at which the discussion of tenure will have a high priority."

UNIVERSITY RETIREMENT SYSTEM

At the invitation of the Chairman of the University Senate, Dr. Gene Nordby, University Vice President for Finance, appeared before the University Senate to comment on the present status of the University Senate recommendation (see pages 4 and 5 of the University Senate Journal for September 21, 1970) Mr. Dud Giezentanner, University Budget Director, was also present to answer any questions from members of the University Senate.

Dr. Nordby commented that implementation of the TIAA-CREF proposal would require about $200,000-$225,000 of University funds. He, therefore, has referred this matter to the Budget Council. Mr. Giezentanner has recently been appointed Chairman of the "ad hoc" Retirement Fringe Benefits Committee that, in Dr. Nordby's opinion, does not have sufficient faculty representation.

The Board of Regents did not consider the proposal at their October meeting. However, if the Board were to approve the proposal at the December, 1970, meeting, individual enrolments in the TIAA-CREF program could be completed during the spring semester so that the program could begin with the next fiscal year, i.e., July 1, 1971. Dr. Hopla, University Senate Chairman recommended to Dr. Nordby that Regents approval of the program, in principle, be obtained before the statutory 75 per cent approval of the general faculty is sought.

Dr. Nordby reported the administration of Oklahoma State University has offered to share their experience and problems with a similar program that was recently instituted there.

FACULTY PARKING FEE

Background Information:

At its meeting on May 25, 1970, the University Senate approved Professor Eppstein's recommendation of March 20, 1970, that the $15 faculty parking fee be rescinded. On July 13, 1970, President Hollomon reported that he had referred this matter to Vice President Kennedy for a recommendation and added that the Senate would be informed of any action taken. (See page 12 of the University Senate Journal for May 25, 1970, and page 2 of the University Senate Journal for September 21, 1970.)

Senate Action:

Dr. Gene Nordby, University Vice President for Finance, accepted the University Senate invitation to offer his comments in this matter.

Dr. Nordby prefaced his comments with the statement that Dr. McCarter is now preparing a formal reply to the May 25 action of the University Senate. In his remarks to the Senate, Vice President Nordby outlined the current University policy concerning the collection and the utilization of parking fees. The first $5 of both the A decals ($15) and the B decals ($7.50) historically are retained as University income. The balance ($10 for the A decals and $2.50 for the B decals), amounting to approximately $15,000 a year, is assigned to the Parking Auxiliary that is utilized for funding various parking improvements and facilities. Dr. Nordby repeatedly expressed an open mind in this matter and solicited faculty suggestions. His personal recommendation was that the current parking fee system be abolished and replaced by both a free "hunting license" and a$40-$50 faculty "reserved" parking fee for those desiring guaranteed parking spaces.

He also expressed agreement with the Student Congress recommendation last year to abolish the $5 automobile registration fee that actually does not give the students any parking privileges whatsoever. He would prefer a $10-$15 student parking fee that would depend upon the proximity and the convenience of the various parking lots.

Vice President Nordby presented a list of faculty parking fees being charged at various universities throughout the country. He emphasized repeatedly that no other sources of funds were available for providing parking facilities for the University community.

Dr. Hopla stated that he would discuss this matter further with the University administration.

UNIVERSITY BOOK EXCHANGE

Background Information:

Dr. Pete Kyle McCarter, Interim President of the University, wrote as follows to the Chairman of the University Senate on October 16, 1970:

> "Attached is a Student Congress bill entitled 'An Act to Establish a Student-Faculty Board of Directors of the University Book Exchange,' which reached my desk today.
>
> "Since the effect of the act would be to involve faculty members equally with students, it requires action by the University Senate.
>
> "I am referring it, therefore, to the University Senate with the request that the Senate take action on it as quickly as possible. I shall be grateful if the Senate will handle this matter at its October meeting, if that can be done."

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STUDENT CONGRESS
UNIVERSITY OF OKLAHOMA STUDENT ASSOCIATION

CONGRESSIONAL SESSION V, October 13, 1970

Title: AN ACT TO ESTABLISH A STUDENT-FACULTY BOARD OF DIRECTORS OF THE UNIVERSITY BOOK EXCHANGE

Section 1: This act shall be known and may be cited as an act to establish a student-faculty board of directors of the University Book Exchange.

Section 2: The purpose of this act is to establish a student faculty board of directors of the University Book Exchange.

Section 3: There shall be a board of directors of the University Book Exchange composed of 3 students nominated by the student president and approved by the student congress and 3 faculty members nominated by the faculty senate.

Section 4: The president of the University shall appoint the members of the board of directors of the University Book Exchange.

Section 5: This act is hereby enacted.

Section 6: This act shall become effective when passed by the student congress and approved in toto by the student president and president of the University.

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On October 19, 1970, Dr. Cluff Hopla, Chairman of the University Senate, addressed the following reply to Dr. McCarter:

"In reply to your letter dated October 16, 1970, the Executive Committee of the University Senate, in behalf of the University Senate, is willing to consider the concept of establishing a student-faculty Board of Directors for the University Book Exchange. This subject will be discussed at the next regular meeting of the Senate, October 26, 1970.

"It is my understanding that an ad hoc University-wide Committee made recommendations pertaining to this matter in April, 1970. I would deeply appreciate receiving a copy of this report."

Copies of the complete report of the ad hoc Committee were distributed at

this meeting. The Committee consisted of the following members:

Dr. Marion Phillips (Marketing), Chairman
Dr. Darrell Harden (Engineering)
Dr. Richard Grunder (Pharmacy)
Prof. Fred Miller (Law)
Dr. Richard Wells (Political Science)
Dr. Duane Roller (History of Science)
Dr. Lloyd Williams (Education)
Dr. Ernest Trumble (Music)
Dr. Geoffrey Marshall (English)
Dr. David Levy (History)
Prof. Robert D. Van Auken (Admin. Services)
Mr. Verne C. Kennedy, Jr. (Operations)
Mr. Steven W. Raulerson (Operations)
Mr. Jeff Herren (student)
Mr. William Lipsitz (student)

The Committee report concluded with the following six recommendations:

First: The employment of the University Bookstore manager (with the qualifications described at the conclusion of this report). In addition, the new manager should enjoy closer relations with the rest of the University community than he has in the past. Perhaps his appointment to relevant University committees will serve this purpose.

Second: The provision of an appropriately-sized facility as soon as possible.

Third: The appointment of a University Bookstore Advisory Committee of faculty and students to work with the store manager on the details of policy and operation.

Fourth: The operation of the current stores to provide, if at all possible within the bounds of sound management, discounts to students, faculty, and staff for text and trade books--such a discount to be subsidized from some store profits (rather than permitting all of the profits to accumulate in a cash fund).

Fifth: The preparation by the new manager, together with the University Bookstore Advisory Committee, of a series of written policy statements covering such matters as supply, service, procedures for handling complaints, pricing, public relations, and general store philosophy.

Sixth: The undertaking of a program of continuing public relations designed to inform customers about the problems, the policies, and the features of the bookstore's operations.

Senate Action:

Dr. Nordby, Vice President for Finance, commented on several items in the Committee report and answered questions from the floor, particularly concerning the financial statements appended to the Committee report.

The consensus of the University Senate was that the terms, "advisory committee" as used in the Committee report and "board of directors" as used in the Student Congress resolution, were synonymous in intent, spirit, and meaning. Mr. Robert Tierno of the Student Association confirmed this interpretation.

The point was repeatedly stressed that the scope of the Committee recommendations went considerably beyond that of the Student Congress resolution.

Dr. Stanley Babb, Jr., then moved that the entire report of the ad hoc Committee be adopted and that all of the recommendations contained therein be approved.
The Senate approved this motion without opposition.

STUDENT CONGRESS BILL: Women's Equality

Background Information:

The Interim President of the University, Dr. Pete Kyle McCarter, wrote as follows on October 6, 1970, to the Chairman of the University Senate:

> "Enclosed is a copy of a Student Congress Bill, An Act Recognizing Women's Equality As It Relates To The University, which has been approved. My approval of this bill does not indicate approval of a change of any existing regulations, especially those regulations which bear the approval of the University Regents. Obviously I don't have the authority to change regulations approved by the Regents.
>
> "One of the purposes of this act is to establish a committee to study all inequalities of women in the University structure and to present recommendations on means of implementing constructive action.
>
> "It is my intention to appoint a University-wide ad hoc committee to be composed of three students, three faculty, three staff employees, and one representative of the Alumni Association. I will appreciate it, therefore, if the University Senate will submit nominations for the three faculty positions for this committee as soon as possible."

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STUDENT CONGRESS; UNIVERSITY OF OKLAHOMA STUDENT ASSOCIATION

CONGRESSIONAL SESSION IV - September 15, 1970

AN ACT RECOGNIZING WOMEN'S EQUALITY AS IT RELATES TO THE UNIVERSITY

Section 1: This act shall be known and may be cited as AN ACT RECOGNIZING WOMEN'S EQUALITY AS IT RELATES TO THE UNIVERSITY.

Section 2: The purpose of this act is to recognize the equality of women on the University of Oklahoma campus and in so doing establish a committee to study all inequalities of women in the university structure and present means to implement constructive action.

Section 3: The equality of women is recognized on the University of Oklahoma campus and a committee shall be established to study the inequalities of women in the university structure and present means to implement constructive action.

Section 4: This act is hereby enacted.

Section 5: This act shall become effective when passed by Student Congress and approved in toto by the Student Body President and the University President.

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Senate Action:

Dr. Stanley Babb, Jr., moved approval of the following faculty nominations submitted by the University Senate Executive Committee for membership on the ad hoc Committee mentioned above:

Marilyn Affleck (Sociology)
Charles Phillip Colver (Chemical Engineering)
William Eick (Physical Education)
James Kenderdine (Marketing)
Betty Pollak (Physics)
Dorothy Truex (Education)

The Senate approved the above faculty nominations.

FACULTY DIRECTORY

Dr. Cluff E. Hopla, Chairman of the University Senate, reported on his recent conversation with Dr. Pete Kyle McCarter, Interim President,

concerning the publication of a faculty directory. Although nothing can be done at this late date in the semester, hopefully publication early in the fall of 1971 of a faculty directory through computer programing will be possible.

CHANGE IN MEETING TIME: UNIVERSITY SENATE MEETINGS

The University Senate approved, with one dissenting vote, Dr. Paul David's motion to change the starting time of future University Senate meetings from 4:10 p. m. to 3:30 p. m., effective immediately.

ADJOURNMENT

The University Senate adjourned at 5:45 p. m. The next regular session will be held on Monday, November 30, 1970, at 3:30 p. m. Items for the Agenda should reach the Secretary by Wednesday, November 18, 1970.

Anthony S. Lis
Secretary