

JOURNAL OF THE UNIVERSITY SENATE  
The University of Oklahoma

Special Session -- July 27, 1970 -- 3:10 p. m.

The University Senate was called to order by Dr. Cluff Hopla, Chairman.

<u>Present:</u>	Abell, Creed	Harden, Darrell	Parker, Jack
	Babb, S. E., Jr.	Henderson, George	Parr, Arnold
	Bowen, Willis H.	Heller, Ben I.	Potter, Emma
	Christian, Sherril	Hilbert, Richard	Pray, Joseph C.
	Doerr, Arthur H.	Hollomon, J. Herbert	Root, Paul
	Elconin, Victor A.	Hopla, Cluff E.	Smouse, A. D.
	Enis, Thomas	Johnson, B. Connor	Weiss, A. Kurt
	Fite, Gilbert	Lancaster, John H.	White, Raymond R.
	Foote, B. L.	Norton, Spencer	Zelby, Leon
	Hall, Rufus	Olkinetzky, Sam	
<u>Absent:</u>	Alley, John N.	Hansen, Robert	Shepherd, Gene
	Bruce, John B.	Kendall, J. L.	Smith, Thomas M.
	Ciereszko, Leon S.	Kitts, David B.	Snow, James B., Jr.
	Deckert, Gordon C.	Lynn, Thomas Jr.	Tolson, Melvin B.

APPROVAL OF MINUTES

The Journals of the University Senate were approved for the regular meeting on May 25, 1970, and the special meetings on May 20 and June 17, 1970.

ACTION BY PRESIDENT J. HERBERT HOLLOMON

Charter of the General Faculty and the University Senate:

On June 26, 1970, President Hollomon informed Dr. Cluff E. Hopla, Chairman of the University Senate, that on June 25, 1970, the University Regents approved the Charter of the General Faculty and the University Senate that had been approved previously by the University Senate and the General Faculty of the University. (See pages 5-8 of the University Senate Journal for the regular meeting on February 23, 1970.)

Faculty Parking Fee: On July 13, 1970, President Hollomon informed the Secretary of the University Senate that the Senate action concerning the faculty parking fee has been referred to Vice President Kennedy for a recommendation. (See page 12 of the University Senate Journal for May 25, 1970.)

Proposed Research and Public Service Council: President Hollomon notified the Secretary of the University Senate on July 13, 1970, that the recent University Senate recommendation concerning the proposed Research and Public Service Council has been referred to Dr. McCarter, Vice President Riggs, and the Student Association for comment. (See pages 9 and 10 of the University Senate Journal for May 25, 1970.)

COMMENTS BY PRESIDENT HOLLOMON

On Thursday, July 23, 1970, President J. Herbert Hollomon submitted to the Oklahoma University Board of Regents his resignation effective September 1, 1970.

President Hollomon on his own initiative appeared before the University Senate at this meeting to make some farewell remarks.

He stated that his resignation was a decision that was "uniquely" his own, without any desire on his part to compromise any member of the Board of Regents, the senior faculty, and students. He further apologized to the Faculty Advisory Committee for not having discussed this matter with that group in advance. He felt very deeply at that time, as well as now, that this decision was a very personal one that was made without any attempt to play the role of martyr.

In his opinion, the threat to the University comes from two sources-- from the external forces and from within the University community itself. He urged the faculty, the student body, and the employees of the University, to work hard and diligently, without rancor, to "resist the forces of oppression."

He felt that the University, as a state institution, had an inherent right to self-governance and freedom from outside pressures and restraint. He made specific reference to the Governor of Oklahoma, the Medical Center, and the Law School in underscoring his concern over University policies, direction, and governance.

He expressed the hope that the University community, would stand together peaceably, particularly next fall.

In conclusion, he expressed public gratitude for the many faculty sentiments that he had received recently.

In answering a question from the floor, President Hollomon stated that, in his opinion, the University Senate action concerning University governance taken at the June 17, 1970, meeting was helpful and urged continued University Senate initiative in such matters.

## NOMINATIONS FOR UNIVERSITY COUNCILS

Background Information:

On July 20, 1970, Dean Carl Riggs of the Graduate College requested additional faculty nominations for two University Councils.

Senate Action:

Dean Hall moved acceptance of the following nominations submitted by the Executive Committee of the University Senate:

Budget Council: Herbert Hengst (Education)  
William A. McGrew (Accounting)

Extension Council: Donald C. Cox (Microbiology)  
Marion C. Phillips (Marketing)

The University Senate approved the above nominations.

AMENDMENT TO UNIVERSITY SENATE BY-LAWS: ✓ Chairmanship of the  
University Senate Committee on Committees

In accordance with Section G, By-Laws of the University Senate, January 26, 1970, the following proposed amendment was tabled for final University Senate meeting at its next regular session on September 28, 1970: *action*

"That the Chairman-Elect of the University Senate function as the Chairman of the University Senate Committee on Committees during his tenure as Chairman-Elect."

REVISION OF FACULTY HANDBOOK: ✓ University Senate

Background Information:

On June 29, 1970, Dr. Pete Kyle McCarter, Provost of the University, addressed the following request to the Chairman of the University Senate:

"Revision of the Faculty Handbook has progressed satisfactorily, and we hope to have the printed copies available this coming fall. The manuscript is near completion, but, in order to terminate this phase of the revision, a statement is needed about the following item: The University Senate.

"If this is being discussed in committee, is under consideration for changes, or is awaiting approval, the present statement with a note about its status is acceptable. This will be printed, and an errata sheet or a corrected sheet will be distributed when the new statement is approved. This seems to be the only way to get the Handbook for this year completed."

Senate Action:

The University Senate accepted Dr. Doerr's motion that appropriate sections of the recently approved Charter of the General Faculty and the University Senate be submitted to Vice President McCarter for inclusion in the revised Faculty Handbook.

## ELECTION OF NEW SENATOR BY THE COLLEGE OF PHARMACY

The faculty of the College of Pharmacy has recently elected Dr. J. Richard Grunder as its representative to the University Senate for a three-year term (1970-73).

### UNIVERSITY SENATE COMMITTEE ON COMMITTEES: Election of New Members

The University Senate accepted without opposition the following nominations submitted by Dean Hall of the University Senate Committee on Committees of incoming members of the University Senate to serve for three years (1970-73) on that Committee:

Forrest Frueh (Business Law)  
Helen Gregory (Fine Arts)

### REPORT OF THE UNIVERSITY COMMITTEE ON CLASS SCHEDULES

#### Background Information:

On June 29, 1970, University Provost Pete Kyle McCarter sent the following memorandum to Dr. Hopla, Chairman of the University Senate, concerning recommendations submitted by the University Committee on Class Schedules:

"Attached are recommendations from the Committee on Class Schedules pertaining to (a) final-examination policies to become effective the Fall Semester of 1970-71 and (b) Summer Session class-schedule policies to become effective the Summer Session of 1971.

"Because the regulations here recommended affect all segments of the Norman campus, I request that the University Senate review and make its recommendations upon them before I make a recommendation to the President.

"This request is made with the knowledge and approval of President Hollomon."

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Full text of the recommendations of the University Committee on Class Schedules distributed at the special meeting of the University Senate on July 27, 1970:

#### SUMMER SESSION

#### CLASS SCHEDULE AND POLICIES AND GUIDELINES

#### 1. Policies and Guidelines for Preparing the Class Schedule

##### A. Regulation Patterns

1. Class periods can be 50 minutes in length as indicated below:

1st period	7:30 - 8:20
2nd period	8:30 - 9:20
3rd period	9:30 - 10:20
4th period	10:30 - 11:20
5th period	11:30 - 12:20
6th period	12:30 - 1:20
7th period	1:30 - 2:20
8th period	2:30 - 3:20

- Classes can meet five days each week, Monday through Friday, beginning at 7:30 A. M.
- There will be no formal final examination period scheduled.

#### B. Clock Hour Requirements for Lecture Classes for Credit:

##### 1. One Credit Hour Lecture Classes:

Classes can meet one period on T Th or M W during the eight weeks of the session.

##### 2. Two Credit Hour Lecture Classes:

Class can meet one period on MTThF during the eight weeks of the session.

##### 3. Three Credit Hour Lecture Classes:

Class can meet one period on MTWThF throughout the session.

##### 4. Four Credit Hour Lecture Classes:

Class can meet two periods on MTThF during the eight weeks of the session.

##### 5. Five Credit Hour Lecture Classes:

Class can meet two periods each day on MTWThF during the eight weeks of the session.

#### C. Clock Hour Requirements for Laboratories

- Laboratories which are given for credit must meet a minimum of 240 minutes a week for each credit hour allowed.
- Laboratories for which no credit hours are earned have no minimum required meeting time and can be scheduled for a time period recommended by the department.

#### D. Distribution of Classes:

Classes scheduled after 3:20 P.M. and evening classes may be scheduled at the convenience of the department.

#### E. Guideline Statements

1. The Classroom Schedule Committee is fully aware of the fact that no single rule can be followed mechanically by all departments. However, the spirit of the rule must be followed if we are to build a workable schedule within the space limitations.
2. University wide multi-section three hour lecture courses, such as English, Mathematics, Political Science, and History must be scheduled evenly between 7:30 and 3:20 P.M. The courses form a basic core of the schedule as far as a large number of students are concerned.
3. Large lecture sections requiring auditorium class space will be given first scheduling priority. Departments offering large sections of service courses (i. e. Psychology 1, Anthropology 1, etc.) must be scheduled at different hours because it is likely that curriculum requirements would necessitate students enrolling in both courses during the same semester or term.
4. Any course which requires a uniform examination must be identified in the initial class schedule request and desired date and time indicated.
5. Unusual scheduling arrangements, example, workshops and conferences, should be cleared through the Class Schedule Officer in the Office of Admissions and Records.
6. A department, school or college unable to comply with these regulations should ask for a hearing before the Class Schedule Committee.

#### ACADEMIC YEAR EXAMINATION POLICIES

1. Final examinations are given at the discretion of the instructor and his department. When a final examination is given the student must take the examination.
2. If a final examination is given no member of the faculty is authorized to depart from the published examination schedule for either a class or an individual without approval, as stated in the Faculty Handbook. Special early examinations given to individual students or groups of students as substitutes for final examinations are prohibited. This does not prohibit instructors from giving an entire class a "take-home" examination.
3. The instructor must announce his final examination policy at the beginning of the semester.

4. A student absent from a scheduled final examination, either by permission of his dean or through sickness or other unavoidable cause, shall be given a grade of Incomplete (I) if his work in that course has been satisfactory until the time of his absence. He may remove his Incomplete in the manner provided for the removal of Incomplete grades. In all other cases of absence from the scheduled final examination, a student shall be given a grade of Failure (F).
5. Whenever mutually agreeable to faculty and students concerned, make-ups, Incompletes, and conflicts may be completed, provided they are scheduled no later than the last day of final examination week.
6. Working students are responsible for arranging their hours to enable them to attend the final examination.
7. A student will not be expected to take more than three (3) examinations in one day. In cases where a student has four (4) or more examinations on the same day, departments must offer make-up examinations to bring the student's number of examinations down to three (3) in the following order:
  - a) Departments giving uniform final examinations must offer make-up examinations before departments giving regularly scheduled examinations.
  - b) If the student still has four (4) or more examinations on the same day, the department giving the fourth examination must give make-up examinations.
8. Courses meeting two or three hours on one day a week will have the final examination during the last day of lecture.
9. Two credit courses which have one of their meetings on MWF will have the final examination at the time scheduled for MWF classes. Those meeting both days of TTh will have the examination at the time schedule for TTh classes.
10. Three credit courses must follow the final examination schedule.
11. Classes meeting four or five days will have the final examination at the time scheduled for MWF courses with the same meeting time.
12. Irregularly scheduled courses will have the final examination during the last lecture period.
13. If laboratory examinations are given, they will be held the last regularly scheduled meeting of the laboratory.
14. Request for uniform examinations either during the semester or finals week MUST be submitted to the Class Schedule Committee through the Office of Admissions and Records for any particular semester along with the request for class schedule for that same semester. Uniform examinations given during the semester must be in lieu of a regularly scheduled class.

15. Uniform examinations will be assigned in order to minimize the possibility of taking more than one uniform examination per day.

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Senate Action:

Dean Hall moved that the recommendations of the University Committee on Class Schedules be referred to the appropriate University Senate Committee. The Senate approved the motion.

**EQUAL EMPLOYMENT OPPORTUNITY: Married Professional Women**

On July 22, 1970, the Secretary of the University Senate received the following interim report concerning anti-nepotism from Professor Spencer Norton, Chairman of the University Senate Committee on Faculty Personnel:

**INTERIM REPORT ON ANTI-NEPOTISM AS IT AFFECTS THE UNIVERSITY**

"The Oklahoma Anti-Nepotism Law is found in the Laws of 1907-8, and has had no amendment since. It seems to have no direct reference to the problems which have been raised, as its main object is to forbid any member of the executive, legislative, ministerial and judicial branches of the state government from employing a relative of his own in a salaried position paid for from state funds.

"(Thanks to Dr. R. Dale Vliet for checking the above information.)

"As the usual interpretation is considerably stricter than the above, and has been stricter in the past than it is now, there may be rulings of the Board of Regents concerned which could be found in old records of the Board (going back over forty years)."

(See pages 13 and 14 of the University Senate Journal for May 25, 1970.)

**SEARCH COMMITTEE FOR NEW PRESIDENT FOR THE UNIVERSITY**

Dr. Cluff E. Hopla, Chairman of the University Senate, introduced this matter in the following remarks to the University Senate:

Members of the Faculty Senate:

Before beginning our discussion concerning our responsibility for the Search Committee for the Presidency of this institution, I would like to make the following general remarks.

I know that Dr. Hollomon's resignation has weighed heavily upon you since this past Thursday. Whatever your views with respect to his resignation, I would like to see him leave the University with as much dignity as possible. This is no time for rhetoric or polemics. We have a huge task ahead of us and it is particularly important that the faculty and the students work together more cohesively than

they have done in the past with the possible exception of May, 1970. The quote that "what is past is prologue" is particularly relevant to us here today. We, again, are at the beginning of a new search.

It is my hope that we can keep "low image" with regards to the politics of Dr. Hollomon's resignation. I think Governor Bartlett's stand since the resignation is in the best interest of all concerned. Hopefully, the news media will be equally cooperative.

Dr. McCarter is well known to all of you. He has not had an opportunity to be closely identified with the students the past few years, but they will find him a warm, sensitive individual who will treat them fairly. He needs our full support. Dr. McCarter has told me that one of his major responsibilities is that of re-stabilizing our university community. Whenever a president resigns from an institution unexpectedly, it produces a shock throughout the entire system. I am sure all of you appreciate the task that Dr. McCarter has and the burden of responsibility that we must share with him.

By and large, our Regents are an excellent group. Some of you had heard rumors to the effect that the faculty and students likely would not be allowed to participate in more than token responsibility insofar as the new president was concerned. These rumors were circulating as early as May, or even before that. However, my discussions with both the late Mr. Rueben Sparks and the current Chairman of our Regents, Mr. Calvert, assured me that these comments were without basis. The following letter of July 25, 1970, to me from Mr. Horace K. Calvert, President of the Oklahoma University Board of Regents, I am sure speaks for itself:

"In considering the method of searching for a new President of the University the Regents have recognized that they need the advice and participation of representatives of the University Community, including faculty, staff, students, and alumni. It is our intention to appoint ten members of the University faculty, eight from the Norman Campus and two from the Medical Center, to a search committee. Accordingly, I request that the University Senate provide the Regents with twenty nominations, sixteen from the Norman Campus and four from the Medical Center, from which nominations the Regents will select the ten members. We should like for these nominations to be generally representative of all the faculties of the University, undergraduate, graduate, and advanced professional.

"We hope to begin organizing the search on September 10, the date of the next regular meeting of the Regents. It would be very helpful, therefore, if the Senate could send its nominations to Mrs. Barbara James, Secretary to the Board of Regents, not later than September 3 so that the Regents may have a full week to make the appointments and announce them at that meeting.

"I am sure that the faculty are fully aware of the seriousness and importance of this matter and that the nominations will be carefully chosen in the interests of the entire University."

The official announcement of the composition of the search committee must come from Mr. Horace K. Calvert, Chairman of the Board of Regents. I have had informal discussions with Dr. McCarter and Mr. Clavert and have learned that the Committee as now envisioned will consist of 10 faculty members, two students, two alumni, and one from the University employees' group. It is my understanding that each of these groups will receive a letter from Mr. Calvert.

After some discussion of this question, that included the method of selecting the Search Committee in the case of President Hollomon, Dr. Weiss moved that a joint University Senate Nominating Committee consisting of both the Executive Committee and the Committee on Committees be authorized to submit twenty faculty nominations to the Board of Regents by September 3, 1970. The Senate approved the motion without opposition.

Dr. Heller then moved that University Senate recommend to the Board of Regents that student representation on the Search Committee be increased.

Mr. Joe Lunn, President of the Student Congress, was granted permission to address the University Senate on this question. In his remarks, he urged faculty interest and support in attempting to increase student representation on the Search Committee. In the question-and-answer period that followed, he was asked about the method used by the Student Association to select student representatives to such a Committee, as well as the record of previous student participation in such committees. In a voice vote that included two negative votes, the University Senate approved the recommendation that student representation on that Committee be increased.

#### ADEQUACY OF MEETING ROOM SPACE FOR UNIVERSITY SENATE MEETINGS

Dr. Zelby commented on the distracting noise in Room 165 of the Student Union. He then moved that the Secretary of the University Senate be instructed to communicate with proper individuals concerning this complaint and, if necessary, locate another and more desirable meeting space for the University Senate. Dr. Weiss amended that motion to include the suggestion that a larger meeting room be made available to provide more adequately for the increasing number of visitors at the Senate meetings. The Senate approved the motion without opposition.

#### ADJOURNMENT

The University Senate adjourned at 4:35 p. m. The next regular session will be held on Monday, September 28, 1970. Items for the Agenda should reach the Secretary by Wednesday, September 18, 1970.

Anthony S. Lis  
Secretary