

JOURNAL OF THE UNIVERSITY SENATE
The University of Oklahoma

Regular Session, November 24, 1969 -- 4:10 p.m.

The University Senate was called to order by Dr. Duane Roller, Chairman.

<u>Present:</u>	Abell, Creed	Hilbert, Richard	Smouse, A. D.
	Alley, John N.	Johnson, B. Connor	Springer, C. E.
	Babb, Stanley E., Jr.	Kendall, J. L.	Weiss, A. Kurt
	Bowen, Willis H.	Kitts, David B.	White, Raymond
	Bruce, John B.	Norton, Spencer	Zelby, Leon
	Christian, Sherril	Olkinetzky, Sam	
	Ciereszko, Leon S.	Parker, Jack F.	
	Doerr, Arthur	Parr, Arnold	
	Elconin, Victor	Pray, Joseph	
	Foote, B. L.	Roller, Duane H.	
	Hall, Rufus	Root, Paul	
	Harden, Darrell	Shepherd, Gene	
	Heller, Ben L.	Smith, Thomas M.	

<u>Absent:</u>	Deckert, Gordon	Hopla, Cluff E.	Tolson, Melvin B.
	Enis, Thomas	Lancaster, John H.	Williams, G. Rainey
	Henderson, George	Lynn, Thomas, Jr.	Wolf, Stewart
	Hollomon, J. H.	Snow, James B., Jr.	

PRESENCE OF PRESS PERSONNEL AT THIS MEETING ✓

Dr. Roller, Chairman, called attention to the presence at this meeting of several members of the area press and the University Public Information Office. He also cited the University Senate By-laws that prohibit the reporting of Senate proceedings in the press. Dr. Kitts then moved that press personnel in attendance of this meeting be permitted to remain. The motion carried.

APPROVAL OF MINUTES

The Journal of the University Senate for the regular meeting on October 27, 1969, was approved.

ACTION BY THE PRESIDENT

President Hollomon's Remarks to the University Senate on September 29, 1969:
On October 22, 1969, President Hollomon wrote as follows to the Secretary of the University Senate:

"I have received a copy of the Journal of the University Senate for the September 29 meeting in which you report on my comments to the Senate. Point No. 2 of the report on my comments states as follows:

'2. Whenever both faculty and students are involved in policy making, their views should be presented directly to the Regents rather than through the President of the University as an interpreter

of their various views. '

"This statement should be clarified to indicate that orderly procedure for communicating faculty or student positions on policy matters to the Regents should be followed. Faculty or student positions should be presented through the President who is responsible for preparing the Regents' agenda with the assistance of the Secretary to the Regents.

"I will appreciate it if you will make this clarification a part of the record."

(See page 2 of the Journal of the University Senate of September 29, 1969).

University Community Support of Proposed Constitution:

President Hollomon on October 15, 1969, presented to the University Regents for their information the resolution passed by the University Senate on May 26, 1969, (see page 8 of the University Senate Journal of May 26, 1969) concerning a recommended minimum two-thirds approval of any draft of the proposed Constitution by the legislative body of each constituency of the University Community. President Hollomon gave the Student Congress an opportunity to comment on the resolution but received none.

Annual University and College Reports to the Faculties:

Dr. Roller read the following memorandum of November 19, 1969, that he had received from President Hollomon too late for inclusion in the Agenda for this meeting:

"I noted in the Journal of the October meeting of the University Senate that there are certain resolutions made with respect to reports of the University and of the several colleges. In some ways, the resolution surprised me. I speak particularly concerning the annual financial report of the University. Such a report has been made for several years and is generally available and, therefore, available to the University Senate. We should expect that such a report for last year's operation would have been made publicly available by this time. This year, due to the fact that we employed an auditor months ago to audit all the major accounts of the University, this public document is not yet available. When it is available, not only will it include the regular annual report but the audit statements of the auditor with respect to descriptiveness and accuracy. This report should be available within a month and would be, as all such reports are, available to the University Senate.

"As far as the reports of the schools and colleges, it is my understanding that such reports have been prepared, for I have copies of them.

"I sincerely hope this memorandum will clear up the matter of the reports."

Dr. Doerr offered the comment that such annual reports should include more than financial matters. He also called attention to the fact that the pertinent University Senate resolution requested distribution of the University report to the general faculty and the various college reports to the faculties concerned.

Changes in the Grading System:

On October 16, 1969, Dr. Price, Dean of Admissions and Registrar, reported that changes in the grading system recommended by the University Senate (see pages 2-4 of the University Senate Journal of March 24, 1969) are being implemented this semester. On November 15, 1969, the faculty received copies of the new grading regulations effective December 1, 1969.

Enrollment Activities:

In accordance with University Senate action on October 27, 1969, concerning enrollment activities and procedures, (see pages 5 and 6 of the Senate Journal of October 27, 1969). Dr. William Price, Dean of Admissions and Registrar, forwarded to the Secretary of the University Senate a letter report dated November 7, 1969, and reproduced on pages 5 and 6 of the November 24 Agenda.

ACTION BY THE
DEAN OF ADMISSIONS

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Letter from Dean Price to Secretary, University Senate:

I wish to acknowledge your recent memorandum concerning University Senate actions of October 27, 1969. I have considered carefully the items discussed by the Senate which relate to enrollment activities and the calendar.

Pursuant to the Senate request, a comprehensive review of enrollment procedures will be completed by February 1, 1970. A written report will then be prepared for Senate consideration.

I recognize and appreciate the concern of the faculty regarding their time commitments to registration activities. For the past six months, professional systems analysis on the Admissions and Records staff and from the Computer Center have been working on a proposal which, if adopted, will completely revamp enrollment procedures. Their ideas will be incorporated into my Senate report. Throughout discussions with those involved in planning new systems, I have stressed the following:

1. Develop a system which will simplify and ease the registration process for students and faculty.
2. Insure that a new registration system is flexible and can be changed if necessary to recognize future educational innovations.
3. Build a registration system which reduces the paper work and red tape associated with present procedures.
4. Recommend procedures to decrease the necessity for faculty involvement in registration activities.

I want to assure the Senate that our staff is cognizant of faculty concern regarding their time commitments during enrollment periods. Included in the new registration proposal are several innovations which should help reduce faculty involvement in enrollment processes. For example, registration by mail will be proposed. This will have special appeal to graduate students, off-campus students and self-advised undergraduate students.

It is appropriate to call attention to the fact that the 1971-72 University calendar, already approved by the Senate, schedules only two days of regular registration for the spring semester. This reduction of time from three to two days is consistent with a long range goal to limit faculty and staff involvement in registration activities.

The present unit record (punched card) enrollment procedures are outdated and, of course, need to be changed. They will be changed. New procedures will be computer-based and more efficient. The present procedures were originated in 1948. They have changed very little in over 20 years. The recommendations which we are developing will not only deal with enrollment but with add and drop procedures, class listing methods, grade reporting practices, etc.

Our staff has been working diligently for over two years to evaluate all admissions and records systems and procedures. This is a slow process. Nevertheless, there have been significant developments and accomplishments. Thus far, we have given priority to admissions procedures. A new computer-based admissions system has been developed. Phase I (Undergraduate Admissions) is finished. The sub-system is operating smoothly. As indicated, Phase II (Registration) plans are nearly complete. Student information system developments are phased and scheduled as follows:

Planning Schedule for the New O. U. Student Information System

Phase I	- Undergraduate Admissions	Completed
Phase II	- Undergraduate Registration	Plan to be completed by Feb. 1, 1970
Phase III	- Graduate Admissions	Systems work just started
Phase IV	- Graduate Registration	Systems work to begin during Summer Session 1970
Phase V	- Integrated Admissions and Registration for OCCE, Medical Center Campus, Off-Campus, and Overseas Programs	Systems work to begin during First Semester 1970-71
Phase VI	- Alumni Follow-up	Systems work to begin during Second Semester 1970-71

I would welcome a visit from any Senate member interested in learning more about the above schedule and the rationale for our taking a systematic approach to new developments.

The Senate should also know that we have been committed for sometime now to supporting a deferred fee payment plan for students who pre-enroll. It is desirable to collect some earnest money to reserve a student pre-enrollment but this does not have to amount to full fees. The delay in implementing deferred billing can be traced to administrative concern about the availability of adequate technical support for such an operation and the fact that deferred billing will cause the University to lose some fee monies. Nevertheless, I still favor a deferred billing procedure. It is possible that this development can be implemented by the end of the first semester, 1970-71, if not before.

Thank you for calling the Senate concerns to my attention. Again, please invite Senate members to visit with me about any admissions and registration activities which interest them.

ANNUAL REPORTS FROM DEANS TO THEIR FACULTIES

The following Deans have recently informed the Chairman of the University Senate that they have presented annual reports to their respective faculties: (See pages 1 and 2 of the Journal of the University Senate for October 27, 1969):

Dean, College of Business Administration
 Dean, Graduate College
 Dean, School of Health
 Director, University Libraries

ACTION BY THE EXECUTIVE COMMITTEE

Pursuant to authority granted by the University Senate at its meeting on October 27, 1969, (see page 7 of the University Senate Journal for October 27, 1969), the Executive Committee of the University Senate took the following actions:

University Speakers Bureau: The University Senate has been requested to provide three faculty nominations for membership on the University Speakers Bureau (see pages 6 and 7 of the University Senate Journal of September 29, 1969). The Executive Committee of the University Senate selected the following faculty members:

Nat Eek (Drama)
 Victor Elconin (English)
 Malcolm Morris (Marketing)

University Councils: Professor Thomas Lynn (Medical Center) has resigned from the University Budget Council. On November 13, 1969, the Executive Committee of the University Senate accepted the recommendations of the Senate Committee on Committees and has, in the name of the University Senate, forwarded the following nominations to the President's Office:

Robert Ford (Finance)
 Sam Olkinetzky (Fine Arts)
 Robert Shapiro (Engineering)

Last spring, the University Senate submitted nominations for two members on the University Council on Student Activities and Welfare. Recently, the University Senate was requested to nominate replacements for Professors Price and Truex.

On November 13, 1969, the Executive Committee of the University Senate accepted the recommendations of the Senate Committee on Committees, and in the name of the University Senate, has forwarded the following nominations to the President's Office:

Robert Curry (Education)
 Michael Dunn (Classics)
 Richard Grunder (Pharmacy)
 David Mock (Medical Center)
 Joseph Pray (Political Science)
 Barton Turkington (Engineering)

Advisory Committee on Educational Opportunity: On November 10, 1969, Dean J. R. Morris, University College, wrote to the Chairman of the University Senate as follows:

"I have been requested by the president to request that the Executive Committee of the University Senate appoint five faculty members to the Advisory Committee on Educational Opportunity. The student government has already appointed five student members to this committee. The major purpose of the Advisory Committee will be to look at our existing policies and procedures as they might affect certain groups of students (ethnic minorities, low socio-economic students, handicapped students, etc.) and to make recommendations concerning how we might become more effective in providing educational opportunities for such students."

On November 13, 1969, the Executive Committee, in the name of the University Senate, approved the following nominations to the new Advisory Committee:

Bert Avery (Engineering)
David Levy (History)
Jim Meyer (Education)
William Price (Dean of Admissions)
Paul Tharp (Political Science)

NOMINATION OF SPECIAL INSTRUCTORS AS FACULTY REPRESENTATIVES

Dr. Zelby called attention to the fact that Bert M. Avery, a graduate student serving in the Student Congress and a special instructor in the College of Engineering, has been nominated to serve as a faculty representative on the Advisory Committee on Educational Opportunity. He then moved that special instructors shall not be nominated as faculty representatives. The University Senate approved the motion.

MEMBERSHIP OF THE ATHLETICS COUNCIL

Dr. Kitts, Chairman of the University Senate Committee on Academic Standards, reported that the Senate Committee on Academic Standards, in conference with representatives of the Student Congress, arrived at the following agreement concerning the composition of the membership of the Athletics Council:

"Membership in the Council will consist of six tenure-holding faculty members; four representatives of the student body, at least one of whom shall be an athlete; and one representative of the Alumni Association. To ensure proper observance of the Conference rules regarding institutional control of athletics, the Council so constituted should be reminded that any recommendations it might make regarding athletic policy would be valid only when the majority of voting members present were members of the faculty."

Dr. Kitts then moved acceptance of the conference committee report to be sent to the President of the University for action. The Senate approved the motion.

Dr. Kitts then moved that the following recommendation of the Senate Committee on Academic Standards also be accepted:

"The University of Oklahoma representative to the Big Eight Conference be requested to place before the Conference the question as to whether, in view of the more important role now played by students in University affairs, the Conference might wish to reconsider its definition of institutional control ("1968-69 Big Eight Conference Rules: 1. Organization; 1.4 Institutional Control").

The Senate approved the motion.

UNIVERSITY PARKING POLICY

Dr. Jack Parker, Chairman of the University Senate Committee on University Organization, Budget, and Publications, reported that the Committee considered the suggestions offered by Professor Rubin concerning University parking policy (see pages 6 and 7 of University Senate Journal for October 27, 1969). He moved acceptance of the Committee's recommendation that no further action be taken by the University Senate in this matter. The motion was approved.

DISTRIBUTION OF UNIVERSITY SENATE AGENDA

Letter from Professor William H. Maehl, Jr., to Dr. Duane Roller:
November 5, 1969:

"I would like to make a suggestion which I think will facilitate the legislative process on behalf of the University faculty.

As the University Senate presently operates, it circulates copies of its agenda to its members before meetings and copies of its journal to all faculty after meetings have concluded. Thus, Senate members are formally notified of matters before the body prior to discussion, but the faculty at large receives announcement only of the results. Of course, many faculty learn of questions before the Senate from the journal's report of committee referral or of postponed action. They also pick up information from informal conversation, but this is in the nature of hearsay, and the gossip, at least, is not equally available to everyone. Consequently, it is difficult for many faculty to know of Senate business in time to express their views to their representatives before the meetings so that these can be taken into account in the decisions.

My suggestion is that the Senate circulate its agenda, as well as its journal, to all faculty well in advance of its meetings. This could be accomplished by Faculty Exchange distribution or, if that is not feasible through publication in a generally circulated medium, such as the Oklahoma Daily. Concerned faculty then could speak to their representatives prior to the voting, and the Senate could have the benefit of a more broadly expressed faculty view in making its decisions."

This matter was referred to the Senate Committee on Student and Public Relations on November 7, 1969.

Senate Action:

Dr. Alley, Chairman of the Committee, moved acceptance of that Committee's recommendation that copies of the University Senate Agenda, as well as the Journal, be distributed to all faculty members in advance of the University Senate meeting.

Dr. Zelby moved that the motion be amended to specify that both the Agenda and the Journal for the previous meeting be included in a single mailing to faculty members. This amendment was defeated by the Senate in a voice vote.

The Senate then approved the Committee's recommendation for distribution of both the Agenda and the Journal to all faculty members.

INNOVATIVE CHANGES IN UNIVERSITY CALENDAR ✓

Dr. Roller, Chairman of the University Senate, read the following letter dated November 24, 1969, that he had received from President Hollomon who also sent copies to Drs. McCarter, Riggs, and Price:

"I notice that the Senate is considering changes in the academic calendar. It has my complete support in studying innovative calendar possibilities. Last year, after the Senate Committee on University Organization, Budget, and Publications recommended possible policy guidelines for the 1971-72 calendar, I announced that this year I would ask the faculty and others in the University community to review innovative changes in the calendar."

"I think it would be to the advantage of the entire academic community to have recommendations from a mixed committee from the faculty, student body and administration. Accordingly, I suggest a rather small Committee of two members of the faculty, two students and an administrator, chaired by a member of the faculty, to do the work of drafting a 1971-72 calendar, giving special attention to the recommended policy guidelines. The Dean of Admissions and Registrar will ensure appropriate clerical and professional staff support. The recommendations of the committee would then be placed before the Senate and Student Congress for approval. If the Senate approves of this way of proceeding, I would appreciate receiving appropriate nominations for appointment of two members and the chairman from the faculty."

The guidelines the Senate Committee recommended are:

1. Eliminate final examination period. Place restrictions on days that regular examinations can be scheduled during the last one or two weeks of classes.
2. First semester to be 13-14 weeks duration beginning after *Labor Day* and finishing before *Christmas*.
3. The month of January will be devoted to a *special educational period*. Enrollment for this period should occur during

fall enrollment to reduce administrative costs.

4. Second semester to be 13-14 weeks duration beginning when necessary to have commencement on or before May 31.
5. Class periods during first and second semester to be 55 minutes with 15 minutes between classes.
6. Summer session - no change.

"I would appreciate the Senate's action as soon as possible. It is my hope that the Committee's work will be completed before the end of this semester."

Senate Action:

Dr. Doerr recalled that a similar action had been taken by the University Senate last spring. He then moved that the Chairman of the University Senate be authorized to submit the requested list to President Hollomon and that the committee be requested to provide a revised, innovative University calendar at the earliest possible date. In the ensuing discussion the point was made that the University Senate Committee on University Organization, Budget, and Publications was already working on this problem. Dr. Parker, Chairman of that standing committee, commented that his Committee was spending the major part of its time on this question. He mentioned Committee plans to submit a questionnaire to the faculty to ascertain reactions to proposed innovative changes in the calendar. Later, Dr. Doerr withdrew his motion.

No formal action was taken by the Senate in this matter. However, the consensus of the Senate was that the Chairman of the University Senate should communicate to the President of the University the fact that a standing committee of the University Senate is now preparing an innovative University calendar and is contacting the faculty and the administration.

The following letter of November 5, 1969, from Dr. Doerr to the Secretary of the University Senate was referred to the Senate Committee on University Organization, Budget, and Publications on November 18:

"For a number of years in a variety of roles I have agitated for a scheduling system which permits first semester examinations to be concluded prior to the Christmas recess. Along the way I have sampled informally student opinion on such a schedule. The vast majority (something like 80-90 per cent) favor such an arrangement."

"I note with interest in the University News of November 4, 1969, that the University of Texas will adopt this type of calendar for the 1970-71 school year. Registration will be August 31-September 2, and final examinations are scheduled for December 17-23. Registration for the spring semester is January 11-13, and spring vacation is April 2-10. Commencement is May 15."

"I urge the University Senate to recommend the adoption of such a calendar for the University of Oklahoma effective in September, 1970."

PROPOSED CHANGES IN BY-LAWS OF THE UNIVERSITY SENATE ✓

Dr. Roller, Chairman of the University Senate, announced that he would present for formal consideration at the next meeting of the University Senate the following two proposed changes in the by-laws of the Senate:

- (1) Election of a Chairman-elect every May instead of a Vice Chairman. The Chairman-elect, whose term would be extended ex-officio, if appropriate, would automatically assume office the following year as Chairman. This procedure would provide a smooth, orderly transition between academic years.
- (2) Press reports of University Senate meetings. The current by-laws of the University Senate forbid the reporting of Senate meetings in the public press. If the proposed change is approved by the Senate, representatives of the University public information staff and area press would be permitted to attend Senate meetings.

Both proposals received favorable informal reactions during the meeting.

PROPOSED RESOLUTION AGAINST THE VIET NAM WAR ✓

Dr. Ben Heller announced that at the next meeting of the University Senate he would present for Senate consideration a resolution against the war in Viet Nam.

STUDY OF BUDGETARY PROPOSALS ✓

Dr. Hall called attention to a November 23, 1969, letter circulated from the office of Vice President Nordby concerning several proposals for budgetary changes. He then moved that this matter be studied by a committee of the University Senate. The motion was approved by the University Senate.

ADJOURNMENT

The University Senate adjourned at 5:10 p.m. The next regular session will be held on Monday, January 26, 1970, in Room 165 of the Student Union. Items for the Agenda should reach the office of the Secretary by Wednesday, January 14, 1970.

Anthony S. Lis, Secretary

