

## JOURNAL OF THE UNIVERSITY SENATE

May 21, 1962, 4:10 P. M.  
Student Union Building, Room 165

The University Senate was called to order by the Chairman, Dr. John G. Eriksen.

Present

Allison, John E. (2)  
Bishop, L. Doyle (1)  
Brown, V. Jean (1)  
Clark, F. Donald (5)  
Comp, LaVerne A. (2)  
Craven, Clifford J. (3)  
Crim, Ed F. (1)  
Crook, Kenneth E. (1)  
de Stwolinski, Gail -  
Eriksen, John G. (1)  
Fowler, Richard G. -  
Granger, Bruce -  
Hall, Rufus., Jr. -  
Harvey, Harriet (4)  
Heston, Bernard O. (2)  
Holland, C. Joe (1)

Present

Johns, O. D. (3)  
Keeley, Joe W. (2)  
Kitts, David (6)  
Lee, Cecil -  
Male, Roy R. (1)  
Morris, Virginia (1)  
Olson, Ralph E. -  
Patterson, Helen E. (1)  
Rarick, Joseph L. (2)  
Rice, Leslie H. -  
Riggs, Carl D. (3)  
Shadid, Tannell A. (2)  
Springer, C. E. -  
Stanley, A. J. (3)  
Steanson, Edith (2)  
Wiens, Gerhard (1)

Absent

Bittle, William E. (6)  
Brixy, John C. (2)  
Campbell, John M. (7)  
Cross, George L. (7)  
David, Paul R. (5)  
Dunham, Lowell (7)  
Feaver, J. Clayton (3)  
Heilman, Arthur (3)  
Huff, William N. (3)  
Schottstaedt, W. W. (3)  
Upthegrove, William (7)  
Williams, Lloyd P. (4)

NOTE: During this year there were seven regular meetings and one special meeting of the University Senate. The numbers in the parentheses above indicate meetings missed. In each case where there is no number, the Senator has a record of perfect attendance for the eight meetings.

## APPROVAL OF THE MINUTES

The Journal of the University Senate for the regular meeting held on April 30, 1962, was approved.

REAPPORTIONMENT OF MEMBERSHIP IN THE UNIVERSITY SENATE Explanatory Comment

At the University Senate meeting on April 30, 1962, the matter of the triennial reapportionment of the University Senate membership was referred to the Senate Committee on University Organization, Budget and Publications for study and recommendation.

The Committee met on May 10, 1962 and, based upon the official count of faculty members in the various Colleges and degree recommending Schools of the University, as furnished by the President's office, developed a proposal for apportionment containing two changes from the current pattern of representation.



Reapportionment of Membership in the University Senate -- continued

Senate Action

Professor Keeley, chairman of the Committee on University Organization, Budget and Publications, presented the report of that committee and indicated two recommended changes from the current Senate apportionment: (1) reduce the representation of the College of Fine Arts by one person and (2) increase the representation of the School of Medicine by one person. Professor Keeley then moved that the University Senate approve the apportionment plan for submission to the General Faculty. His motion was seconded.

Following a brief discussion during which Dean Clark raised a question regarding the accuracy of the figures for the faculty of the College of Fine Arts, Dr. Hall moved to amend the motion by Dr. Keeley. Dr. Hall's motion was to leave the representation of the College of Fine Arts at three persons and to reduce the representation of the General Faculty by one person. This motion to amend was seconded and passed.

The original motion by Professor Keeley as amended was then passed. The plan of apportionment as presented below will be considered by the General Faculty at its meeting in October, 1962.

Apportionment of Membership in the University Senate

<u>Academic Unit</u>	<u>Current 1960-1963 Membership</u>	<u>Recommended 1963-1966 Membership</u>
College of Arts and Sciences.....	14	14
College of Business Administration.....	3	3
College of Education.....	3	3
College of Engineering.....	4	4
College of Fine Arts.....	3	3
College of Law.....	1	1
School of Medicine.....	3	4
School of Nursing.....	1	1
College of Pharmacy.....	1	1
Graduate College.....	1	1
General Faculty.....	9	8
Ex Officio Member (President of the University).	1	1
Totals.....	<u>44</u>	<u>44</u>

UNIVERSITY COMMITTEE NOMINATIONS FOR 1962-63

At the meeting on April 30, 1962, the Committee on Committees submitted a list of nominees for various University Committees. No additional nominations were made from the floor. On May 21, the Chairman of the University Senate again asked whether there were additional nominations. There were none and Dr. Wiens moved approval of the list submitted by the Committee on Committees. His motion was seconded and passed.

University Committee Nominations for 1962-63 -- continued

The University Senate approved the following nominees for submission to President Cross. He will select persons to fill various vacancies on the committees.

ATHLETIC COUNCIL

- ✓ A. M. Gibson, Archives
- J. R. Matlock, Civil Engineering
- Stewart Wilcox, English
- William Eick, Physical Educ. for Men
- David Kitts, Geology
- Earl LaFon, Mathematics
- ✓ John Alley, Modern Languages
- ✓ Leonard Haug, Music
- William Monahan, Education

BUDGET COUNCIL

- John Leek, Government
- Alfred Glixman, Psychology
- ✓ H. H. Rowley, Chemistry
- Lee Huntington, Chemical Engineering
- Bruce Granger, English
- ✓ Keith Wallingford, Music
- John Bruce, Pharmacy
- ✓ Kennon Shank, Speech
- ~~Gilbert Fite, History~~

EXTENSION COUNCIL

- ✓ Frank Cole, Petroleum Engineering
- Don Owings, History
- Sherrill Christian, Chemistry
- ✓ Marion Phillips, Business
- Robert Ross, Music
- Teague Self, Zoology
- Gerald Braver, Zoology
- Laurance Reid, Chemical Engineering
- ✓ O. D. Johns, Education

COUNCIL ON INSTRUCTION

- Norman Chance, Anthropology
- Paul David, Zoology
- H. Affsprung, Chemistry
- J. D. Palmer, Electrical Engineering
- W. H. Maehl, History
- ✓ Spencer Norton, Music
- Erich Eichholz, Modern Language
- ✓ O. J. Rupiper, Education
- ✓ Nelson Peach, Business

LIBRARIES

- Mortimer Schwartz, Law
- Duane Roller, History
- ✓ William Burgett, Architecture
- James Abbott, Modern Languages
- Levarl Gustafson, Psychology
- ✓ Robert Collier, Plant Sciences
- ✓ Tom Puckett, Electrical Engineering
- Patrick Sutherland, Geology
- Melvin Van den Bark, English

COUNCIL ON PLANNING AND DEVELOPMENT

- Bruce Ketcham, Engineering
- Dennis Crites, Business
- ✓ Richard Goff, Zoology

*Vernon Kew*

## CONTROL OF STUDENT SCHEDULING

Progress Report from the Committee on Student and Public Relations

May 28, 1962

Expansion of the Academic Day and Week

## Background

The Senate Committee on University Organization, Budget and Publications in its report on "A Study of Various Plans for More Effective Use of University Facilities," February 12, 1962, made three recommendations. President Cross approved the first two recommendations with immediate effect, and the third one in principle. The third recommendation reads as follows:

"That the University concentrate on the problem of expanding the academic day and week by a fuller utilization of the existing facilities. This would require the use of classrooms and laboratories in the late afternoon, at night, and on Saturdays. Appropriate control of student scheduling is an essential part of this recommendation."

Dr. Cross, in commenting on this recommendation, states:

"The effectiveness of the third recommendation depends upon the cooperation of the departments and colleges in scheduling classes in the late afternoon, at night, and on Saturdays. The Class Schedule Committee has done good work in the past in trying to accomplish such a spread, but has not found departments always completely cooperative. I am asking this committee to re-examine its policies to see whether it cannot find ways to carry out the newly expressed wishes of the Senate more effectively."

"Appropriate control of student scheduling calls for a detailed plan after careful study of the mores and sociology of the University of Oklahoma Student in 1962. This is a task, it seems to me, for the faculty rather than the administration. I invite the Senate, therefore, to take the topic up for study and make such recommendations as it considers wise and effective."

## Tentative Assumptions

The Committee assumes

1. That under this assignment it is expected to (a) arrange for a study of the mores and sociology of the "University of Oklahoma Student in 1962" in order to secure information which might have a bearing on scheduling problems growing out of the expansion of the academic day and week, (b) formulate principles to be followed in the development of a plan for the control of student scheduling under an expanded University schedule, and (c) develop a plan for the control of student scheduling in cooperation with appropriate committees of the University, the University Senate, and the Student Senate, which would give full consideration to the needs and interests of the University, the students, and the public.

Control of Student Scheduling -- contined

2. That any plan for the control of student scheduling must be based on some specific scheduling plan, and that the development of such scheduling plan is not the proper concern of the Committee on Student and Public Relations except as it may be asked to cooperate with other appropriate committees.

## Tentative Plan of Procedure

1. Determine if relevant studies have been made on the University of Oklahoma Student in the past several years.
2. Investigate the possibility of interesting an office, department, or professor of the University in assuming major responsibility for the proposed study.
3. Decide what information about the student is pertinent to the problem. Suggestions include: (1) age (2) sex (3) classification (4) college (5) academic load (6) employment (7) sources of financial support (8) marital status (9) dependents (10) home responsibilities (11) resident or commuting (12) if commuting, distance traveled (13) University related activities (14) other activities.
4. Investigate possible sources of and/or procedures for securing needed information about students, such as (1) Admissions and Records (2) Dean of Student (3) student advisors (4) special forms to be completed by students at the time of registration (5) student questionnaires or opinionnaires.
5. Survey the plans of other universities for the control of student scheduling.
6. Formulate principles to be followed in the development of a plan for the control of student scheduling.
7. Work with appropriate committees to develop a plan for the control of student scheduling.

## Committee on Student and Public Relations

L. A. Comp	Virginia Morris
Bernard Heston	Helen Patterson
Joe Holland	O. D. Johns, Chairman
W. N. Huff	

Senate Action

Dr. Johns presented the foregoing progress report and a brief discussion followed. No specific action was taken. The study of this problem will be continued by the Committee on Student and Public Relations during 1962-63.

TEACHING LOADProgress Report from the Committee on Teaching and Research

May 21, 1962

Members of the Committee on Teaching and Research and selected members of the faculty are submitting written statements concerning specific areas of concern or possible study along with any specific recommendations relative to the problem of teaching load. We would like to solicit similar written suggestions from the members of the Senate.

These materials will be compiled and will provide guidelines and a nucleus of ideas for a possible extended study of teaching load in the Fall.

W. R. Upthegrove, Chairman

Senate Action

In the absence of Dr. Upthegrove, the foregoing statement was read by the Secretary of the University Senate. No specific action was taken by the Senate.

TRANSFER OF ACADEMIC FUNDSExplanatory Comment

In the last session of the state legislature, a plan was approved for the School of Medicine of the University of Oklahoma to establish a state medical examiner's office. No specific appropriation was made by the legislature for the establishment of the office.

Recently, it was brought to the attention of the Chairman of the University Senate that the University of Oklahoma Regents have under consideration a proposal to have funds transferred from the Norman Campus budget to the School of Medicine for the purpose of implementing the action of the legislature. Certain faculty members requested that this matter be studied by the University Senate. Therefore, the Chairman of the University Senate requested the Committee on University Organization, Budget and Publications to study the problem and to contact President Cross regarding it. This the committee did.

Senate Action

The Chairman of the University Senate commented relative to his actions in this matter and the procedures that he followed.

Professor Keeley, Chairman of the Committee on University Organization, Budget and Publications, reported what his committee had done in studying the problem. He presented a resolution which the Committee had prepared and moved that it be adopted by the University Senate and transmitted to President Cross over the signature of the Chairman of the University Senate. His motion was seconded and following a brief discussion the motion was passed unanimously.

Transfer of Academic Funds -- continued

The resolution transmitted to President Cross is as follows:

May 21, 1962

To: Dr. George L. Cross, President  
University of Oklahoma

The University Senate has learned of the proposal of the University of Oklahoma Regents to have funds transferred from the Norman Campus budget to the Medical School for the purpose of implementing the action of the legislature to establish a state medical examiner's office. Dean Everett has estimated that the cost of such implementation would be approximately \$40,000.

The University Senate wishes to register a vigorous protest against this action for the following reasons:

1. We doubt the advisability of transferring funds originally designated for academic purposes to what seems to us to be a non-academic function.
2. Because the budget for Norman Campus is obviously insufficient for current needs, the proposed transfer of funds would be a serious blow to faculty morale. One index of the stringency of the budgetary situation is that promotions being made this spring are unaccompanied by salary increases.
3. We believe that such a change in a budget already allocated by the State Board of Higher Regents would establish a dangerous precedent.

We recommend that this protest be transmitted to the University of Oklahoma Board of Regents in the hope that they may be persuaded to reconsider their action and we recommend further that a copy of this resolution be sent to the State Board of Higher Regents for their information.

for the University of Oklahoma Faculty Senate

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John G. Eriksen, Chairman

RECENTLY ELECTED SENATORS

During the past few weeks, elections have been held to provide proper representation in the University Senate for the year 1962-63. New senators, elected to three-year terms (1962-65), are:

College of Arts and Sciences -- Willis H. Bowen -- Modern Languages  
George M. Ewing -- Mathematics  
Dora McFarland -- Mathematics  
Colin A. Plint -- Physics  
Patrick K. Sutherland -- Geology  
Mary A. Warren -- Home Economics



Recently Elected Senators -- continued

College of Business Administration -- Marion C. Phillips -- Marketing

College of Engineering -- J. Ray Matlock -- Civil Engineering

General Faculty -- Stewart Wilcox -- English  
Keith Wallingford -- Music

ADJOURNMENT

The University Senate adjourned at 5:15 p.m. The next regular meeting is scheduled to be held on Monday, September 24, 1962. Materials for the Agenda should be in the Office of the Secretary by Wednesday, September 12.

Gerald A. Port, Secretary

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Executive Director's Report -- continued

Office of the Secretary -- Director's Report -- 1952

College of Education -- 1952

General Faculty -- 1952  
Faculty Relations -- 1952

APPENDIX

The University Board of Trustees is pleased to announce that the University has been selected to be the site of the National Center for the Study of the History of the University of Wisconsin, which will be located on the campus of the University of Wisconsin, Madison.

Board of Trustees, 1952