

## JOURNAL OF THE UNIVERSITY SENATE

Special Session, February 12, 1962, 4:10 P. M.  
Monnet Hall, Room 101

The University Senate, meeting in special session, was called to order by the Chairman, Dr. John G. Eriksen.

Present

Allison, John E.  
Bishop, L. Doyle  
Brixey, John C.  
Brown, W. Jean  
Comp, LaVerne A.  
Craven, Clifford J.  
Crim, Ed. F.  
Crook, Kenneth E.  
de Stwolinski, Gail  
Eriksen, John G.  
Fowler, Richard G.  
Granger, Bruce  
Hall, Rufus G., Jr.  
Heilman, Arthur

Present

Heston, Bernard O.  
Keeley, Joe W.  
Lee, Cecil  
Male, Roy R.  
Morris, Virginia  
Olson, Ralph E.  
Patterson, Helen E.  
Rarick, Joseph L.  
Riggs, Carl D.  
Rice, Leslie H.  
Shadid, Tannell A.  
Springer, C. E.  
Stanley, A. J.

Absent

Bittle, William E.  
Campbell, John M.  
Clark, F. Donald  
Cross, George L.  
David, Paul R.  
Dunham, Lowell  
Feaver, J. Clayton  
Harvey, Harriet  
Holland, C. Joe  
Huff, William N.  
Johns, O. D.  
Kitts, David  
Schottstaedt, W. W.  
Steanson, Edith  
Upthegrove, William R.  
Wiens, Gerhard  
Williams, Lloyd P.

PRE-ENROLLMENT ~~X~~Explanatory Comment

On a number of occasions the University Senate has considered proposals pertaining to pre-enrollment. In recent weeks, the Senate Committee on Courses and Curricula has studied intensively various elements relating to the feasibility and desirability of plans for pre-enrollment. In particular, the Committee has met with Dr. John E. Fellows, Dean of Admissions and Registrar, and Mr. Boyce D. Timmons, Director of Registration, to consider a proposed pre-enrollment plan for the first semester of 1962-63.

Senate Action

Dr. Hall, Chairman of the Senate Committee on Courses and Curricula, presented to the University Senate copies of the pre-enrollment plan developed by Dean Fellows and his staff. Dr. Hall pointed up certain details of the plan in terms of the committee consideration of those details. He emphasized that the proposed pre-enrollment for the first semester of 1962-63 constitutes an experimental program; that it will be instigated on a trial basis; that it is fundamentally a voluntary program. The intent of the pre-enrollment program is to determine the general feasibility of pre-enrollment and to determine whether pre-enrollment will make shorter the time required for regular enrollment.

Pre-Enrollment -- continued

Dr. Hall moved that the proposed plan for pre-enrollment for the first semester of 1962-63 be approved by the University Senate. The motion was seconded. A lengthy discussion followed and several minor changes in wording of the plan were considered. The motion by Dr. Hall was then passed by the Senate.

The plan for pre-enrollment, including the minor changes in wording, is as follows:

PROPOSED PRE-ENROLLMENT FOR THE FALL SEMESTER 1962-63

A voluntary plan of pre-enrollment for the fall semester for certain students now enrolled in the University of Oklahoma is recommended under the following conditions:

1. Undergraduate students who will have earned 60 semester hours of credit as of June 1, 1962, law students, and graduate students may pre-enroll if not on probation in their college. Students not meeting the 60-semester-hour requirement and all University College students will not be eligible to pre-enroll.
2. Advising will be held after spring vacation and after the mid-semester progress reports have been made.
3. Pre-enrollment will be scheduled from Monday, April 2 to Friday, April 27.
4. Departments and advisers will control the duration of the advisement period and the scheduling of advising conferences by appointments. Each adviser will be furnished a supply of blank Number 2 cards.
5. After the student has completed his advisement interview and secured his adviser's signature on the Number 2 card, he will secure the other enrollment materials (packet) from the Information Booth in the Administration Building.
6. The student will then fill out all personal information on all forms and indicate on the Number 2 card his preferred meeting times for all classes.
7. The student will next deposit his completed enrollment packet in the Office of Admissions and Records.
8. The Office of Admissions and Records will assign classes and sections for each enrollee. The student's preference for times and instructors will be honored as long as the size of classes remains even or does not exceed the size authorized by the department.
9. The student will receive a copy of his completed enrollment showing time and/or sections that have been assigned. If adjustments of sections are necessary, the student will be given an opportunity to make them before           (date)          . (date to be set by Dean Fellows) If changes of courses are necessary, they will be made after the regular fall enrollment period.
10. The student will have until August 15 to pay his enrollment fees.

Pre-Enrollment -- continued

11. Each department will be notified of the number of students pre-enrolled in each course and section after August 15.
12. Each pre-enrolled student will report to the Field House on Friday, September 14 (the last day of scheduled enrollment) where he will be photographed for his I.D. card, pick up his permits-to-attend class, check his housing, supply his school address, and register his automobile.

ADJOURNMENT

The special session of the University Senate adjourned at 5:20 p.m.

Gerald A. Porter, Secretary



1-10-1950

1-10-1950

The first section of the document is devoted to the number of students matriculating in the year 1949-50. It is noted that the number of students matriculating in the year 1949-50 was 1,234.

The second section of the document is devoted to the number of students matriculating in the year 1950-51. It is noted that the number of students matriculating in the year 1950-51 was 1,345.

1-10-1950

The third section of the document is devoted to the number of students matriculating in the year 1951-52. It is noted that the number of students matriculating in the year 1951-52 was 1,456.

1-10-1950