

JOURNAL OF THE UNIVERSITY SENATE

Regular Session, May 29, 1961, 4:10 P. M.
Student Union Building, Room 165

The University Senate, meeting in regular session, was called to order by the Chairman, Dr. Cortez A. M. Ewing.

Present

Bowen, Willis H.	-
Corsaw, Roger	(1)
Craven, Clifford J.	(1)
Crim, Ed. F.	(1)
Cross, George L.	(1)
Crosser, Orrin K.	(4)
de Stwolinski, Gail	(1)
Eriksen, John G.	(1)
Ewbank, Walter J.	(4)
Ewing, Cortez A. M.	(1)
Feaver, J. Clayton	(1)
Fite, Gilbert C.	-
Granger, Bruce	-
Hale, John M.	-
Hoy, Harry E.	(3)
Huff, William N.	(2)
Johns, O. D.	(3)
Keown, William H.	(2)
Patterson, Helen E.	(3)
Rarick, Joseph L.	(1)
Rice, Leslie H.	(1)
Springer, C. E.	(3)
Stanley, A. J.	(2)
Upthegrove, William R.	(1)
Williams, Lloyd P.	(2)

Absent

Artman, Jim P.	(6)
Bittle, William E.	(5)
Campbell, John M.	(5)
Clark, F. Donald	(3)
Doerr, Arthur H.	(3)
Dunham, Lowell	(5)
Ellison, Herbert	(2)
Holland, C. Joe	(4)
Howard, Robert A.	(3)
Keeley, Joe W.	(3)
Kitts, David B.	(4)
Peterson, Robert V.	(1)
Rohrbaugh, Lawrence M.	(5)
Schottstaedt, W. W.	(4)
Shadid, Tannell A.	(5)
Sommers, E. Blanche	(4)
Steanson, Edith	(1)
Upchurch, Vernon	(4)
Wiens, Gerhard	(2)

NOTE: During this year there were eight regular meetings of the University Senate. The numbers in the parentheses above indicate meetings missed. In each case where there is no number, the Senator has a record of perfect attendance for the eight meetings.

APPROVAL OF THE MINUTES

The Journal of the University Senate for the regular meeting held on April 24, 1961, was approved.

MODIFICATION OF UNIVERSITY REGULATIONS

Report from the Committee on Student and Public Relations

May 9, 1961

The Committee on Student and Public Relations met to consider for a second time the recommendations on the modification of University Regulations.

The Chairman of this committee discussed the problem with the Associate Deans of the Graduate College, of the College of Arts and Sciences and of the University College, as well as with Vice President McCarter and with Dean Couch. As a result of this discussion and further consideration by this committee, we recommend the following to the Senate:

That the Senate endorse the original recommendation* concerning the modification of University regulations and invite President Cross to ask those administrators or administrative groups who are carrying out regulations put into effect by the Senate to report to the Chairman of the Senate any updating or change deemed necessary in such regulations.

Submitted by the Committee on Student
and Public Relations

Joe Holland	Helen Patterson
Harry Hoy	Roger Corsaw
Robert Peterson	W. N. Huff, Chairman
O. D. Johns	

*The first report on this matter was made by the Committee on Student and Public Relations on February 16, 1961. That report contained two suggestions as follows:

We therefore suggest that the Senate go on record as realizing the need of relaxing rigidity of the University's present system of regulations. We also suggest that each committee of the Senate consider means of simplifying its rules and methods of operation if feasible.

Senate Action

Dr. Huff, Chairman of the Committee on Student and Public Relations, made a number of comments relative to the foregoing report and indicated that his Committee did not believe that recommendations for specific action should be made. He then moved that the University Senate adopt the report. His motion was seconded and passed.

UNIVERSITY COMMITTEE NOMINATIONS FOR 1961-62

At the meeting on May 29, 1961, the University Senate considered nominations for University Committees as submitted by the University Senate Committee on Committees. The Senate approved the following lists of nominees for submission to President Cross. From these lists of names, President Cross will select persons to fill various vacancies on University Committees.

ATHLETIC COUNCIL

Earl Sneed, Law
W. E. Hollon, History
Ronald Shuman, Business Management
Erich Eichholz, Modern Languages
Stewart Wilcox, English
Hugh Hunter, Geology
Harry Hoy, Geography
H. H. Rowley, Chemistry
Norman Boke, Plant Sciences

BUDGET COUNCIL

Carl Cass, Drama
Arthur Heilman, Education
Roy Male, English
Robert Howard, Physics
Lowell Dunham, Modern Languages
John Ezell, History
O. J. Rupiper, Education
Dennis Crites, Marketing
Ed F. Crim, Business Statistics

EXTENSION COUNCIL

J. Bennett Clark, Plant Sciences
Helen Edwards, English
Richard Fowler, Chemistry
William Keown, Business Management
Glenn R. Snider, Education
William Carmack, Speech
Gerhard Wiens, Modern Languages
William J. Mayer-Oakes, Anthropology
Stanley Clifton, Social Work

COUNCIL ON INSTRUCTION

Carl Moore, Geology
William Bittle, Anthropology
Frank Morris, Engineering Drawing
Paul David, Zoology
Paul Pritchard, English
Clayton Feaver, Philosophy
D. M. Owings, History
Rufus Hall, Government
Alfred Glixman, Psychology

LIBRARIES

Jack Grigsby, Modern Languages
E. A. Frederickson, Geology
Arthur Bernhart, Mathematics
Paul Unger, Education
Roger Nebergall, Speech
Carlton Berenda, Philosophy
Paul Brinker, Economics
Teague Self, Zoology
John Morris, Geography

COUNCIL ON PLANNING AND DEVELOPMENT

Cortez A. M. Ewing, Government
Verne C. Kennedy, Metallurgical Engr.
Patrick K. Sutherland, Geology
Simon Wender, Chemistry

ELECTION OF MEMBERS OF THE COMMITTEE ON COMMITTEES

In accord with the University Senate procedure of electing replacements to the Senate Committee on Committees at the May meeting, two replacements were elected on May 29, 1961. The replacements were selected from the list of new senators elected recently to represent the various colleges and the general faculty.

The new senators recently elected are:

Arts and Sciences:

John Brixey -- Mathematics
Paul David -- Zoology
Richard Fowler -- Physics
Rufus Hall -- Government
Roy Male -- English

Business Administration:

Doyle Bishop -- Bus. Mgmt.

Engineering:

L. A. Comp -- A & S Engr.

Fine Arts:

Cecil Lee -- Art

Medicine:

John E. Allison

Pharmacy:

V. Jean Brown

General Faculty:

Kenneth Crook -- Chemistry
Harriett Harvey -- Zoology
Arthur Heilman -- Education
Virginia Morris -- W. Phy. Ed.
Carl Riggs -- Zoology

The two individuals elected to serve on the Senate Committee on Committees are:

Arthur Heilman -- Education
Roy Male -- English

To facilitate the work of the Committee on Committees during the summer and early September, the Chairman of the University Senate requested that Dr. Springer call a meeting for the purpose of electing the chairman of the committee and developing the list of senate committees for 1961-62.

MORE EFFECTIVE USE OF UNIVERSITY FACILITIES

Progress Report from the Committee on University Organization, Budget, and Publications

May 8, 1961

Basic Assumptions

The Committee assumes (1) that its basic assignment is to portray both advantages and disadvantages of various ways of partitioning the calendar year into academic terms, (2) that the desired goal is optimum use of personnel and facilities consistent with promising conditions for a high degree of excellence in academic standards, (3) that cost of operation should not be appreciably increased, (4) that available space for student stations will not be significantly augmented, and (5) that faculty salaries would be based, as at present, on a nine months or two semester basis with a proportionate increment for additional teaching in a remaining trimester, or quarter, or summer eight-weeks session.

More Effective Use of University Facilities -- continued

Discussion of Plans for Partitioning the Year
into Academic Terms

Various plans are set forth and discussed separately, and advantages and disadvantages of each plan are offered.

1. Trimester Plan

As the name implies, this plan calls for division of the year into three academic terms of approximately sixteen weeks each. It would provide maximum utilization of facilities, provided enrollment in all three terms were nearly the same, and, in turn, this would require a full complement of faculty and course offerings. This appears to be a particularly efficient plan for an institution in a large center of population where students who must support themselves can find jobs during each term of matriculation. It is apparently a premise of this plan that applications for admission are so numerous that the institution can designate to applicants the terms in which they may matriculate in order to have all student stations occupied. This plan would entail a sizeable increase in payment for faculty salaries, but if the enrolment were sufficiently high, this increase could not be considered a great disadvantage because the cost per student hour would remain fairly constant. It should be emphasized that it would be very unsound, educationally, for a faculty member to teach in three consecutive trimesters in each of two consecutive years. Students also need periodic rest from academic strain, but it may be argued that a trimester is too long a rest period for a serious student who favors some degree of acceleration in his program.

If assurance of a full enrolment in the summer trimester is lacking, the plan may be extremely costly.

Athletic eligibility raises a question for the accelerated student in the trimester plan. If he receives his baccalaureate degree before the end of four years he may be ineligible for competition in part of the fourth year.

Although exact figures are not available, it is known that a large number of our students must work during the summer to be able to return to school in the fall. This means that at present there is slight demand for a third full-length academic term.

2. Three-Quarter Plan Plus Summer Session

This arrangement would replace the present two semester by three quarters. The usual summer session would not be altered. From the point of view of increased use of facilities and staff, this plan has nothing to offer on the side of advantages. It would be more costly with regard to administration as will be pointed out below under the four-quarter plan.

More Effective Use of University Facilities -- continued

3. Four-Quarter Plan

There are some apparent advantages in this plan, although some of them may be of a psychological or personal nature. It is assumed that the summer quarter would be equal to the other three in enrolment, otherwise a demand for acceleration might be met by the regular eight-weeks summer session.

Advantages

This division of the year into quarters would be more flexible for students who wish to change to a new major subject. They could begin the new major courses with little delay, assuming a full offering each quarter. If a faculty member were not to be employed for four quarters in one year, he would find a better choice for his quarter out of residence in which to improve himself professionally. For instance, the fall quarter might be a more desirable time to complete degree requirements in another institution.

As to the learning process, some may argue that it is better for a student to take fewer courses and concentrate on them for a shorter period than a semester. This may be termed a psychological advantage.

Some have the feeling that it is desirable to have the first quarter terminate before the beginning of the Christmas holidays, but this may be classified under personal advantages.

Disadvantages

There are relatively very few major institutions on the quarter system. Mr. Wadsack, who checks applications to the School of Medicine, reports that he rarely sees a transcript from an institution on the quarter system. A check of the major colleges and universities in the Southwest showed that no major institution in Texas, Arkansas, Kansas, or New Mexico is now on the quarter plan. The University of Colorado has been on the quarter plan but is now reported to be changing to the semester plan. One reason for this is the difficulty which students find in transferring from a semester plan to a quarter plan. With its favorable summer climate, Colorado would probably experience less difficulty than Oklahoma in maintaining a full summer quarter.

If one quarter begins directly after the Christmas holidays, the following quarter runs late into June which causes the students to be at a disadvantage in finding summer employment. If students should drop out of an additional quarter in the spring in order to work, their educational progress would be decelerated instead of accelerated.

Some colleges on the quarter system find that students who do not adjust well to college life in the short period of the first quarter find it convenient to remain at home after the Christmas holidays. The drop-out rate is therefore relatively high in such colleges. The thought is that if the student returns after Christmas to complete the semester's work he may find some satisfaction in this and hence continue in school.

More Effective Use of University Facilities -- continued

A disadvantage of some importance is the additional cost for the administration of the three or four-quarter plan. An additional enrolment period costing about \$14,000 would be necessary. There would be one more report of grades sent to parents of at least 5,000 students. This would entail additional secretarial force and therefore greater cost. The extra enrolment period would absorb more faculty time for advising and making grade reports. The cost of printing an extra class schedule would have to be considered. A change to the quarter system would require a total revision of the catalogue following a great expenditure of time in every department in making the necessary changes to fit course material into a shorter time interval. Because most colleges are on the semester system, it probably is true that most textbooks are written with the semester interval in mind. This makes a change to the quarter system difficult in this regard.

With the quarter plan, as with the trimester plan, the institution would find it necessary to fill the fourth quarter to capacity, or lose financially on the operation.

In some fields, there might be an advantage in reducing the time spent in a course in order to gain more efficiency, but in some other cases the dilution resulting from a shorter period of training would be definitely harmful.

4. Semester Plan Plus Summer Session

Studies on space utilization made by the Office of Admissions and Records reveal that it is possible to accommodate at least 20% more students with the present facilities. Although the University ranks in the top 10 % of the nation's colleges and universities in the number of class meetings per week per room, it would be possible to accommodate a larger student body by enforcing a few regulations concerning the scheduling of classes. The period from 7:30 a.m. to 9:00 a.m. could be used for six days a week. More classes could be offered during the noon hour. The use of classrooms after 3:00 p.m. from Monday to Friday could be much expanded. More evening classes would be possible. If sufficient pressure for admission arises, students can be assigned only to sections which are open to them. Some departments are going to larger classes. Others might be encouraged to study such a possibility.

The most serious deficiency in the present semester plan with regard to acceleration is the lack of an adequate offering in the summer session. If a student, say in engineering, finds that only one course in his required curriculum is available in a summer term, it is likely that he will not enrol. Perhaps a more effective survey of the desires of students for summer offerings would be helpful in this regard. Graduate students in some departments have left the University during summers because there was not a sufficient offering of graduate courses. It is well for the University to welcome the teachers from elementary and secondary schools who come in the summer for eight hours of work toward a promotion or increase in salary, but the summer session should become more than a teachers' institute. It should become the institution's answer to a demand for accommodating more students and for achieving acceleration for those who are interested in such.

Respectfully submittee by

William Bittle
Clifford Craven

John Hale
Joe Keeley

Lloyd Williams
Edith Steanson
C. E. Springer,
Chairman

More Effective Use of University Facilities -- continued

Senate Action

Dr. Springer presented the foregoing report and commented in general regarding the problems involved in more effective use of university facilities. He responded to a number of questions from senators and then moved that the report be received by the University Senate. His motion was seconded and passed.

The University Senate took no action relative to specific recommendations for more effective use of university facilities.

SABBATICAL LEAVE POLICY ✕

Report from the Committee on Faculty Personnel

May 4, 1961

The statement of sabbatical leave policy to be found on page 25 of the Faculty Handbook was referred for consideration to the Senate Committee on Faculty Personnel on September 26, 1960. The Committee has discussed the present statement of the sabbatical leave policy and has concluded that:

1. Sabbatical leave should be awarded strictly for the pursuit of scholarly activity.
2. The definition of scholarly activity may vary among fields. However, the pursuit of a clearly stated individual scholarly purpose would normally be considered as scholarly activity.
3. Some professors must have financial aid in addition to the sabbatical, otherwise, this opportunity is denied them for purely financial and non-academic reasons. These additional funds may be required because of the higher cost of research in a field, the high cost of visiting an institution suitable for uninterrupted scholarly work, or many other important reasons. Sabbatical aid should not be denied these teachers simply because additional financial help can be found.
4. It is not the purpose of a sabbatical to provide teachers or researchers at reduced pay for other schools or agencies for teaching or research consultation. However, some part-time teaching or research responsibilities would not interfere, and might even enhance, the scholarly activity of the professor during a leave. Contact with other active trained minds must normally be a part of scholarly work.

The recommendations of the Committee, for changes in the present section of the half of the faculty handbook titled "Leaves of Absence-Sabbatical," page 25, hopefully embody these conclusions and are respectfully submitted to the Senate for consideration.

Sabbatical Leave Policy -- continued

The Senate Committee on Faculty Personnel recommends the following changes to the present statement of sabbatical leave policy:

In paragraph 1, the first sentence should begin, "Sabbatical Leave of absence on half pay . . ."

The first three paragraphs on page 26 of the faculty handbook should be deleted and replaced with the following statements.

"Certain general considerations must influence these awards consistent with the desire of the University to provide the faculty with a true sabbatical opportunity.

1. Fellowships or grant-in-aid appointments from other agencies which permit the faculty member to choose freely his scholarly activity shall not affect the award of sabbatical pay.
2. Half-time teaching or contract research appointments will very often be entirely consistent with sabbatical purpose. Obviously, the specific nature of the appointment may have to be considered when an application involves such an appointment.
3. More than half-time professional employment or appointment from another agency would normally be construed as inconsistent with the purpose of the leave and render the applicant ineligible for sabbatical pay during this leave. Exception to this may be made provided it is clear that a scholarly contribution is to be made during such leave.
4. Only in exceptional cases shall the University grant a sabbatical for the purpose of pursuing work toward a graduate degree.
5. Each application for sabbatical leave shall be considered on its individual merits.

Sabbatical leave is intended to provide a deserved opportunity for study and travel to enhance the academic performance of the faculty. Application for the award should relate specifically to this intention."

The rest of the section (beginning with "The procedures . . .") would be left unchanged.

O. K. Crosser, Chairman
Committee on Faculty Personnel

Sabbatical Leave Policy -- continued

Senate Action

Dr. Crosser presented the foregoing report relative to sabbatical leave policy and following a brief discussion he moved acceptance of the report by the University Senate. His motion was seconded and passed.

Future Consideration of Sabbatical Leave Policy

Dr. Upthegrove requested that the Committee on Faculty Personnel of the University Senate continue in 1961-62 to consider significant elements pertaining to sabbatical leave policy. Specifically, he suggested consideration of:

1. Possibilities in approving sabbatical leaves for one semester with full salary.
2. Possibilities in making sabbatical leaves more definitely part of the professional and academic lives of more faculty members.

It was the consensus of the University Senate that these matters should be studied by the Committee on Faculty Personnel during 1961-62.

FINAL EXAMINATIONS ✓

Dr. Springer raised for consideration by the University Senate the question of whether final semester examinations are in all cases being given and whether they are given as scheduled.

Following a brief discussion, Dr. Springer moved that the University Senate, in 1961-62, study the extent to which final examinations are given as scheduled. His motion was seconded and passed. This matter was not referred to a specific committee for study.

FACULTY STATUS ✓

Dr. Crosser, Chairman of the Senate Committee on Faculty Personnel, reported that his committee has been studying the status of people employed in library, extension, research, and other types of positions. He pointed up certain problems which make the work of the committee difficult. His statements constituted an oral progress report relative to the work of the committee.

It was the opinion of the majority of the senators present that Dr. Crosser and his committee should continue study of this problem and formulate specific recommendations for consideration by the University Senate in 1961-62.

ADJOURNMENT

The University Senate adjourned at 5:45 p.m. The next regular meeting will be held on Monday, September 25, 1961. Materials for the Agenda should be in the Office of the Secretary by Wednesday, September 13.

Gerald A. Porter, Secretary