

JOURNAL OF THE UNIVERSITY SENATE

Regular Session, September 28, 1959, 4:10 P.M.  
 Monnet Hall, Room 101

The University Senate, meeting in regular session, was called to order by Dr. Rufus G. Hall, Jr.

Present

Almquist, C. T.  
 Artman, Jim P.  
 Bandy, William R.  
 Bavinger, Eugene A.  
 Brinker, Paul A.  
 Brixey, John C.  
 Bowen, Willis H.  
 Coffman, Stanley K.  
 Cross, George L.  
 Crosser, Orin K.  
 Doerr, Arthur H.  
 Dunham, Lowell  
 Elconin, Victor  
 Erikson, John G.  
 Ewing, Cortez A. M.  
 Feaver, J. Clayton  
 Fell, Ruth

Present

Fite, Gilbert C.  
 Hale, John M.  
 Holland, Joe C.  
 Howard, Robert A.  
 Hoy, Harry E.  
 Huff, William N.  
 Keown, William H.  
 Love, Tom J.  
 Peach, W. Nelson  
 Peterson, Robert V.  
 Pool, Richard B.  
 Roller, Duane H. D.  
 Sommers, E. Blanche  
 Springer, C. E.  
 Steanson, Edith  
 Upthegrove, William R.

Absent

Cass, Carl B.  
 Colmore, John P.  
 Larsen, Earl  
 Rupiper, Omer  
 Schultz, E. J.  
 Shadid, Tannell A.  
 Upchurch, Vernon

APPROVAL OF MINUTES

The Journal of the University Senate for the regular meeting held on May 25, 1959, was approved.

SENATE ACTION APPROVED

On May 30, 1959, President Cross approved the University Senate recommendations relative to certain university committees. The recommendations were reported in the Journal of the University Senate for May 25, 1959, pages 7 and 8.

On June 15, 1959, Dr. McCarter indicated that President Cross had approved the University Calendar for 1960-61, as recommended by the University Senate on May 25, 1959. The recommended calendar was printed in the Journal of the University Senate for May 25, 1959, page 5. The President's approval of the calendar was given, however, with the understanding that the question of allowing more time for filing and checking of final grades between the last examination and Commencement Day will be given further consideration by the Senate this fall.

## ELECTION OF UNIVERSITY SENATE OFFICERS

Chairman

Dr. John C. Brixey was elected to serve as Chairman of the University Senate. He immediately assumed his duties as Chairman for 1959-60.

Vice Chairman

Dr. Cortez A. M. Ewing was elected to serve as Vice Chairman of the University Senate for 1959-60.

Secretary

Dr. Gerald A. Porter was elected Secretary of the University Senate.

## COMMITTEES OF THE SENATE FOR 1959-60

Approval was given by the University Senate for membership of Senate committees for 1959-60 as follows:

Committee on Academic Standards

1. John Brixey
2. Earl Larsen
3. J. Clayton Feaver
4. Duane Roller
5. Willis Bowen
6. Cortez Ewing
7. William Keown — *Chairman*

Committee on Teaching and Research

1. W. R. Bandy — *Chairman*
2. Arthur H. Doerr
3. John P. Colmore
4. W. R. Upthegrove
5. Jim P. Artman *Herbert Ellison*
6. Thomas Love
7. (replacement for William Tongue)

Committee on Courses and Curricula

1. Stanley Coffman
2. John Erikson
3. Tannell Shadid
4. E. J. Schultz
5. Gilbert Fite
6. Robert Howard
7. Blanche Sommers *Laurence Rohbaugh*
8. (replacement for Alfred Croft)

Committee on University Organizations, Budget, and Publications

1. C. T. Almquist — *Chairman*
2. C. E. Springer
3. Edith Steanson
4. Eugene Bavinger
5. John M. Hale *William Bittle*
6. (Replacement for Hans Schmitt)
7. (Replacement for Lawrence Poston) *Virginia Morris*

Committee on Faculty Personnel

1. Paul Brinker
2. Nelson Peach
3. Lowell Dunham
4. O. K. Crosser
5. Victor Elconin
6. Omer Rupiper
7. Vernon Upchurch

Committee on Student and Public Relations

1. Ruth Fell
2. Joe Holland
3. W. N. Huff
4. Carl B. Cass
5. Richard Pool
6. Harry Hoy
7. Robert V. Peterson

Committee on Committees

- |                           |                 |                   |
|---------------------------|-----------------|-------------------|
| 1. Richard Pool, Chairman | 3. Gilbert Fite | 5. C. E. Springer |
| 2. Willis Bowen           | 4. John Erikson |                   |

NOMINATIONS FOR UNIVERSITY COMMITTEES

Explanatory Comment

Vacancies have developed on University Committees for which the University Senate makes nominations to the President. The Senate was requested by Vice President McCarter to nominate four faculty members for each of the following committees:

Committee on Academic Standards -- Replacement for Constance Cherry,  
resigned, Home Economics, 1957-61

Replacement for Lawrence Poston,  
on leave, Modern Languages, 1959-60

Committee on Libraries -- Replacement for Louis Dow, Economics, 1958-61

Replacement for Richard Hargrove, resigned,  
Education, 1958-61

Senate Action

The University Senate approved nominations for the above indicated vacancies as follows:

Committee on Academic Standards -- Rufus G. Hall, Jr., Government  
H. H. Rowley, Chemistry  
Ruth G. Snoddy, Home Economics  
Muzafer Sherif, Psychology

Committee on Libraries -- Paul Brinker, Economics  
Cluff Hopla, Geology  
Gene Levy, Mathematics  
John Raines, English

"INCOMPLETE" AND "F" GRADES X

Statement from Dean W. E. Livezey on June 10, 1959

The Executive Committee of the College of Arts and Sciences has asked that I request the University Senate to investigate the use of the grades "Incomplete" and the so-called blue "F". By the latter I mean a failing grade assigned by the Office of Admissions and Records in cases where the student has not followed the proper withdrawal procedures.

(Signed) W. E. Livezey

Senate Action

Dr. Ewing moved that the matter indicated in the foregoing statement from Dean Livezey be referred to the appropriate committee of the Senate. His motion was seconded and passed.

The matter was immediately referred by the Chairman of the University Senate to the Committee on Courses and Curricula of the Senate.

REAPPORTIONMENT OF UNIVERSITY SENATE MEMBERSHIP

Explanatory Comment

The charter of the University Senate stipulates that the basis for Senate representation shall be evaluated every three years and the membership be reapportioned on a quota basis. The specific statement in the charter of the University Senate is as follows:

The faculty of each college and degree granting school of the University shall be entitled to representation in the senate proportionately on the basis of a quota to be determined by the general faculty every third year beginning in 1947.

Senate Action

Dr. Springer moved that the matter of reapportionment be referred to the Committee on University Organizations, Budget, and Publications. His motion was seconded and passed.

The Committee on University Organizations, Budget, and Publications will prepare a statement on reapportionment of University Senate membership for consideration by the General Faculty at its regular meeting on October 15, 1959.

ADJOURNMENT

The University Senate adjourned at 4:45 p.m. The next regular meeting will be held on Monday, October 26, 1959. Materials for the Agenda should be in the Office of the Secretary by Wednesday, October 14.

Gerald A. Porter, Secretary

NOTE:

The remaining pages of this Journal contain the annual reports of the Extension Council and the Council on Instruction for the school year 1958-59.

FOURTH ANNUAL REPORT TO THE UNIVERSITY SENATE  
FROM THE EXTENSION COUNCIL  
For the Year 1958-59

## MEETING DATES:

September 23, 1958	January 19, 1959
October 6, 1958	February 16, 1959
October 20, 1958	February 23, 1959
October 27, 1958	February 26, 1959
November 3, 1958	April 2, 1959
December 1, 1958	May 28, 1959

The great majority of the Extension Council's time this year was devoted to planning for the new Kellogg Center for Continuing Education. The Council made many comments and suggestions concerning the facilities and the programming. Special meetings were held with the University Architect, Extension Directors, and other faculty members.

A special committee on programming was appointed by the Council for a more intensified study of various problems. This committee divided into the following groups: (1) the Degree Committee, (2) the Interdisciplinary Committee, and (3) the Priorities Committee. The first two sub-committees, which are composed of Council members plus additional faculty members they invited to join them, have worked exceptionally hard all year long. Sub-committee memberships and reports are as follows:

(1) DEGREE COMMITTEE

Members: Clayton Feaver, Kenneth Crook, Gail de Stwolinski, Frank Morris, O. D. Westfall, Rufus Hall, and Jess Burkett.

November 11, 1958

The committee visited with Dr. Samuel Pauw of the University of South Africa. Dr. Pauw discussed degrees offered by his university through correspondence study and the method of testing to determine degree competency.

January 7-9, 1959

Feaver and Burkett attended a national conference in Chicago on Liberal Adult Degree Programs. This conference also was sponsored by the Center for the Study of Liberal Education for Adults. This trip included a one-day visit in the office of the Examiner of the University of Chicago and discussions with the director and the examiners on the natural sciences, social sciences and humanities.

January 13, 1959

Feaver and Burkett reported to the Degree Committee on the Chicago Conference. Included in the report was the information that CSLEA had

volunteered to use its good offices in presenting to a major foundation a joint proposal for a grant-in-aid to develop one or more adult degrees in four institutions. To indicate its good faith in seeking such foundation support, the Degree Committee adopted the following motion:

"At such time and after necessary curricula, courses, and instructional media can be developed it is recommended that the University of Oklahoma establish a special degree (or degrees) for the liberal education of adult part-time students.

To develop necessary mechanisms, materials, curricula, et cetera, for the proposed degree program, it is recommended that an application be made to an appropriate foundation for a grant-in-aid."

#### January 23, 1959

A joint meeting of the Council on Instruction, the Extension Council and the Extension Council Degree Committee was called by Vice President McCarter to discuss the application for a grant-in-aid and the above motion of the Degree Committee. The group confirmed the action of the Degree Committee and adopted a motion that "the committee be authorized to go ahead with its request for funds from an appropriate foundation."

#### January 26-27, 1959

The Degree Committee and other representatives of the Extension Staff and the General Faculty met with Dr. Glen O. Emick, dean of admissions, Air Force Institute of Technology, Dr. Donald B. DuBois of the Pentagon and Major General Thomas P. Gerrity, Tinker Air Force Base, and members of his staff. These Air Force leaders expressed considerable interest in the proposed adult degree program and indicated that a substantial number of Air Force Officers from all over the world might be brought into the program if it developed along the pattern outlined in the working papers of the Degree Committee.

#### February 3, May 19, 1959

Discussions with Air Force Leaders and among its own members, encouraged the Degree Committee to meet weekly in an effort to proceed as rapidly as possible toward the development of the program. From February 3 to May 19, the Degree Committee met a total of fifteen times. These meetings were held from 11:00 a. m. to 1:00 p. m. each Tuesday, with the exception of March 31. Nine meetings were attended by all members of the Committee, and there was never a meeting from which more than one member was absent.

#### Preliminary Findings and Recommendations

The Degree Committee has only begun the task of curriculum development; but the following preliminary recommendations are indicated.

#### Kind of Degree

1. The Committee agreed that initially only one degree should be launched.
2. They propose to call the degree the Bachelor of Liberal Studies.

### The Curriculum

1. The degree should be based on a non-credit curriculum, and awarded on the basis of comprehensive examinations following required residential seminars in the three major areas of the curriculum.
2. Some variation would be permitted in the curriculum leading to the degree.
3. The curriculum should provide the adult part-time student with:
  - (1) Knowledge of the natural sciences, social sciences, and humanities in sufficient depth to enable him to: understand the relation between the three broad areas of knowledge, understand the investigation methods used within each field, and to read, interpret and evaluate the works of scholars within each field.
  - (2) Understanding of self.
  - (3) Understanding of the behavior of individuals and groups; knowledge of one's own and other contemporary cultures.
  - (4) A historical view of man's development: social, intellectual, scientific, artistic, and religious; and the probable direction and effect of political, economic, and technological change.
  - (5) Understanding of great literary, scientific, and artistic works.
4. The focus of the curriculum should be "Man in the Twentieth Century." This would be approached from the two directions "central learnings" and "central problems."
5. The curriculum would be organized to accomplish: (1) clarification of meanings, (2) clarification of relationships, (3) investigation of "pressing current concerns," and (4) preparation in considerable depth on at least one problem or area of limited scope.
6. Multiple programming of the curriculum, where possible, with emphasis on independent study; but with two requirements in addition to successful performance on the comprehensive examinations; (1) Fairly extended residential seminars in the three broad areas of the curriculum, (2) Preparation in depth of the limited topic indicated above.

### Testing and Counseling

1. All students applying for entrance into the degree program would be given placement tests paralleling to some extent the comprehensive examinations for the degree, and such other scholastic and aptitude tests as the faculty might recommend.
2. Placement in the program would be based on these entrance examinations. Students would then receive counseling on the ways and means open to them for pursuit of the curriculum leading to the degree. They would not be matriculated, however, as candidates for the degree.

3. When the adult student's counselor felt he had achieved the appropriate level of preparation, the student would be advised to enroll in the residential seminars. If his performance in the seminars indicated deficiencies, he would be advised to complete additional programs of course-work or independent study. If his performance in the seminars indicated a sufficiently rich background of knowledge and understanding, the student would be invited to become a candidate for the degree and to take the comprehensive examinations.
4. Qualifications for the degree would be based on successful performance on extensive comprehensive examination in each of the following: (1) The Social Sciences, (2) The Humanities, (3) the Natural Sciences, and (4) an over all examination to test the student's capacity to apply interrelationships among the several areas of learning.

#### Administrative Organization

1. The committee agreed on the desirability of organizing a separate adult college with a "paper" faculty composed of members of the general faculty of the University. This adult division or college for adults would be under the administration of the Dean of Extension with the Extension Council serving as a representative body of the faculty with powers similar to those of the graduate college.
2. The faculty of the adult division or college would consist of two groups: (1) representatives designated by each major department of the University and consisting of a certain percent of the total number of teachers on each of the several departmental faculties. (2) Faculty members engaged in the teaching of residential seminars of the degree program or in other programs of formal instruction especially designed for the degree program.
3. The faculty of the college for adults would have authority and responsibility comparable with other faculty groups of the University. It would recommend students for the degree and formulate policies relating to all phases of the degree programs for adults.

#### Summer Activity of the Committee

The Committee voted unanimously to continue meeting weekly through the months of June and July. It asked the chairman to request a study room in the University Library where materials relating to the curriculum and to the comprehensive testing programs may be arranged and kept available for committee use.

#### An Unresolved Problem

The Committee has developed a broad outline, or approach, to a curriculum for the Bachelor of Liberal Studies Degree, but it does not have the resources of time or money to spell out the details of such a program and to implement it. The committee estimates that this would require the full time effort of at least one scholar, and the part time effort of perhaps five additional scholars for a period of at least a year. In addition to



the salaries of these individuals, it would require funds for consultative services, for the development of special materials and tests, and for travel to institutions engaged in planning similiar programs. The Committee estimates that a budget of \$40,000 would be required to accomplish the goal of developing an outstanding adult degree program along the lines indicated in this report. To date, the Committee has not been successful in securing a Foundation Grant for development of the program. This is the most pressing of its unresolved problems.

(2) INTERDISCIPLINARY COMMITTEE

Members: Bruce Granger, Mary Warren, Stewart Wilcox, Carl A. Moore, Al Croft, Don Childress, Jess Burkett, John Powers, Don Berthrong, Robert Ross, Howell McGee, R. L. McLean, Gerald Porter, George Goodman, Jean Brown, William Burgett, Stanley Clifton, Joe Coulter, Glen Snider, Frank Morris, and Mortimer Schwartz.

The Interdisciplinary Committee has held seven meetings during the year. Most of its time to date has been spent in collecting various information and data which were necessary knowledge for the committee before it could begin its planning.

At the last meeting of the committee it was decided they would subdivide into interdisciplinary groups--Humanities, Social Sciences, and Natural Sciences---and that these groups will explore the contributions which their groups of related disciplines might make to the work of the Center, and report back to the committee.

(3) PRIORITIES COMMITTEE:

Members: Arthur Bernhart, Loren Brown, John Campbell, John Fellows, Bruce Granger, Rufus Hall, Lee Hayden, William Huff, Arthur McAnnally, Frank Morris, Kirk Mosley, Robert Ross, Earl Sneed, and Vernon Upchurch.

The Priorities Committee is considering a method of selectivity in initial programming of the Center so that the most desirable programs will have priority. The committee has studied the priority system used by Extension for the present study center. The group met with Howard Neville, Director of the Kellogg Center at Michigan State, and discussed their priority system with him.

This committee has not recommendation to make to the Extension Council at this time.

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Other items considered by the Extension Council are as follows:

(1) FACULTY STIPENDS FOR SHORT COURSES

A special sub-committee on faculty pay was appointed by the Council to study the problem of faculty stipends for short courses and conference participation. Its recommendation is as follows:

"The following resolution is offered in the sense that it will not curtail or hinder worthwhile programs offered by the Extension Division. It is merely suggested to regularize compensations for faculty participating in the activities of the Extension Division, except regularly organized credit courses.

- (a) A three-fold division be designed by the staff of the Extension Division which would reflect the income potential of the programs. A suggested plan would be to divide the programs into the following categories: (a) Programs which do not produce income and are service activities. (b) Programs producing a limited income. (c) Programs which are wholly self-supporting.
- (b) Compensations should not be expected from those programs which do not produce a revenue or receive support from an agency or organization with which to defray expenses.

For those programs producing a limited income, a proportional schedule should be established on the scale suggested below.

Instructor -----	\$ 6.00 per clock hour
	25.00 for half-day participation
Assistant Professor-----	\$ 7.00 per clock hour
	30.00 for half-day participation
Associate Professor-----	\$ 8.00 per clock hour
	35.00 for half-day participation
Professor-----	\$ 9.00 per clock hour
	40.00 for half-day participation

Adopted by the Extension Council May 28, 1959.

(2) GRADUATE CENTER AT FORT SILL

The Council discussed a letter from a sub-committee of the Graduate Council suggesting the possible location of a graduate study center in the Fort Sill-Lawton Area. A sub-committee of the Extension Council was appointed to prepare the report requested by the Graduate Council sub-committee and also to meet with that committee if invited.

(3) DUPLICATION OF COURSES

The matter of duplication of courses at the Midwest City-Tinker Air Force Center between O. U. and O.S.U. was discussed. Council suggestions were:

- (a) That the University of Oklahoma refer requests for extension classes to professors at other state colleges. A roster of professors interested in extension teaching might be obtained from these schools.
- (b) A uniform enrollment card be used by all state colleges and universities.
- (c) That people who teach extension be qualified and that there be some group to decide whether or not professors are qualified on a state-wide basis.

(4) BUSINESS ADMINISTRATION RESOLUTION

A resolution was adopted by the College of Business Administration and referred to the Extension Council for recommendation by the President's Office.

MOTION: "that this Council re-affirm its previous recommendation to the President for an increase in faculty pay for Extension, and add that this recommendation is not considered a final step by the Council, but that it hopes as soon as financially feasible to reduce further the differential between regular salary schedules and Extension rates."

Adopted.

(5) EXTENSION BUDGET

Periodic Financial reports were made to the Council as to the status of the Extension budget, estimated and realized income. Other budget matters considered were:

(a) Budget Request for 1959-60

MOTION: "that Extension request merit and adjustment raises in accordance with Table 2."

Adopted.

"To approve Table 1."

Amended to read: "The request for the new position of Extension Specialist II, Engineer, either be deleted from the budget or show a salary of about \$7,200."

Adopted.

(b) Covering letter for Extension tentative budget for 1959-60.

MOTION: "The Extension Council approve the memorandum discussed."

Adopted.

(6) INTERVIEWS FOR MAJOR APPOINTMENTS

Barbara Weiss Thompson was interviewed for the position of Extension Specialist in Health and Welfare to replace Vilona Cutler. Still pending. This was the only major change in personnel during the year.

EXTENSION COUNCIL

Mortimer Schwartz, Law  
Bruce Granger, English  
Lloyd Williams, Education  
Vernon Upchurch, Business Adm.  
Thurman White, Chairman

Arthur Bernhart, Mathematics  
Donald Berthrong, History  
Frank Morris, Engineering  
Kirk Mosley, Medicine  
Robert Ross, Music

Senate Action

The University Senate, at the meeting on September 28, 1959, noted receipt of this foregoing report of the Extension Council. No special consideration was given to it.

ANNUAL REPORT  
COUNCIL ON INSTRUCTION

July 1, 1958 - June 30, 1959

The following members of the faculty served on the Council on Instruction during the year July 1, 1958 - June 30, 1959: P. K. McCarter (ex officio), Jim P. Artman (ex officio), Richard Andree, William R. Bandy, J. Bennett Clark, Laverne A. Comp, David B. Kitts, George W. Murphy, James W. Murphy, Percy Teska, Stewart Wilcox. Cortez Ewing served on the Council during the second semester while Richard Andree was on leave of absence.

Meeting regularly on Monday afternoons, the Council met a total of thirty-two times during the year July 1, 1958 - June 30, 1959. A considerable part of these meetings was devoted to the consideration of requests for new courses or for changes in existing courses. During the course of the year the Council acted on 279 requests for changes in course offerings, involving the addition of new courses, the dropping of courses, revisions in title, content, credit hours, prerequisites, course number, etc. The number of such requests by colleges was as follows:

Arts and Sciences	158
Business Administration	2
Engineering	57
Education	4
Fine Arts	23
Medicine	35

In addition to the above individual course changes, the Council examined and acted on requests for new curricula or overall revisions of curricula in nine academic divisions of the University. In each case where the Council was called upon to act on such requests, representatives from the particular school or department involved were invited to meet with the Council for the purpose of discussing the objectives of such curricular changes or revisions. The following academic units submitted requests for new or revised curricula:

College of Pharmacy  
Department of Psychology  
School of Nursing  
School of Engineering Physics  
General Fine Arts  
Preventive Medicine and Public Health  
School of Mechanical Engineering  
Department of Sociology

Apart from the handling of routine course matters, the Council devoted its attention to a wide variety of items of importance to the overall instructional program of the University. During the year the Council considered the following questions: (a) The advisability of establishing an all-University committee to study an Honors Program; (b) the desirability of announcing certain curricula in the College of Engineering as five-year programs; (c) physical education and ROTC requirements at the University; (d) the use of alphabetic characters in designating course offerings; (e) the number of departments in the University accredited by national accrediting bodies; (f) foreign travel courses and the credit granted through them; (g) a proposal to change Industrial Education to Industrial Engineering; (h) the granting of a limited amount of graduate credit for certain courses at the undergraduate level; (i) television instruction and its possibilities; (j) the procedure for handling future requests for course additions and changes; (k) duplication of academic programs within the University and in the institutions belonging to the state system of higher education; (l) the use of civilian instructors in the various ROTC programs; (m) large-class instruction. Many of these same matters were studied by the Council last year and will appear on future agenda of the Council in the fall. In the case of certain of these questions, the Council made appropriate recommendations.

The Council continued its study of the School of Home Economics and the graduate and undergraduate programs in the School. This study was begun last year as the result of the Budget Council recommendation that graduate work in home economics be discontinued as of September, 1959. The Council devoted considerable time to this recommendation and met with the staff of the School to study the programs in home economics. A sub-committee was appointed to evaluate the programs at both the undergraduate and graduate levels. After the report of the sub-committee, the Council recommended to the School of Home Economics certain ways in which it might improve its instructional program. The School is at present making a study of its program and the question will be re-examined in the fall.

The Council revised its recommendation of June 4, 1958, concerning Advanced Standing Examinations, and deleted that portion which would have required a student, in order to receive credit by advanced standing examination, to enroll in another course in the department in which he took the examination. The Council agreed that greater publicity should be given the Advanced Standing Examinations and that students should be encouraged to make greater use of them.

The Council continued its study of the proposed curriculum revision in the Department of Psychology which it began last year. A sub-committee was appointed to evaluate the proposed revision and the problems involved in the implementation of the new curriculum. Meetings with the chairman of the Department of Psychology and the dean of the College of Arts and Sciences were held to discuss the proposed changes. As a result of these discussions, numerous changes in the original proposal were made and the Council recommended approval of the curriculum revision.

The College of Pharmacy announced its new five-year curriculum, soon to be put into effect, and presented the proposed curriculum for the Council's consideration. Different phases of the five-year pharmacy curriculum and the implications of the expanded program were discussed in meetings with the dean of the College of Pharmacy. After considerable study of the proposal, the Council recommended its approval.

After studying a proposed revision of the curriculum in General Fine Arts, the Council recommended that the new curriculum be disapproved. The Council felt, in making this recommendation, that the new curriculum would tend to further weaken the program in General Fine Arts and would result in the removal from the program of all courses above the 100-level in both the required and elective course groups. The question was referred to the College of Fine Arts for further study.

A committee consisting of representatives from the Departments of Speech, Journalism, and Drama, and including two members from the Council on Instruction, was appointed to study the undergraduate planned program in radio and television and the administrative structure under which this program now operates. The committee made an interim report in May, 1959, in which it recommended that a single, centralized operating budget for this program be established under the direction of the Coordinator of Broadcasting Instruction, and that he be authorized to present his budget request for the year 1959-60 as soon as possible. The interim report of the committee was approved by the Council and the committee was requested to continue its study of the radio and television instructional program next year.

The Council devoted time to a discussion of small classes and the recent memorandum from the State Regents for Higher Education regarding classes in which low enrollments occur. The Council discussed its role in the enforcement of this new policy and in the screening of those courses in which enrollment has traditionally been small. The Council views this policy statement by the State Regents as an opportunity for the University to eliminate many out-dated courses and low-enrollment courses which otherwise might continue to be offered.

Four meetings of the Council were devoted to a study of a proposed plan for the reorganization of the School of Geology. After holding meetings with the chairman of the School of Geology and his staff, and the deans of the Colleges of Arts and Sciences and Engineering, the Council considered the changes implied in the proposed reorganization. After studying these the Council recommended that an advisory committee be established for the purpose of administering the program of the School of Geological Engineering, and recommended the procedure by which this committee would be constituted. The Council is continuing its study of the proposal to departmentalize the School of Geology and to offer the qualified degree Bachelor of Science in Petroleum Geophysics.

In February, 1959, the Council issued a Policy Statement in which it expressed its views on the situation in which the University finds itself, and recommended certain ways of alleviating the situation. A sub-committee of the Council devoted considerable time to the formulation of the policy statement which the Council feels will be of value in guiding it in its consideration of University matters, especially those which would affect its future instructional program. The Policy Statement, in its revised form, was adopted by the Council and copies forwarded to the President and to the Budget Council.

The Council also prepared a document entitled University Goals which was submitted to the President for his consideration. In this report the Council reviewed its role and functions in the past and the new responsibilities assigned to the Council recently under the revised Senate mandate. The Council recommended certain ways in which it felt the major University councils might be used more effectively, and suggested numerous revisions in the formal council mandates which might achieve this end.

A third report prepared by the Council on Instruction during the year was the document entitled The Future Development of the University. A sub-committee consisting of members of the Council on Instruction, the Budget Council, and the Council on Planning and Development, worked in the preparation of this report in which the major problems facing the University were discussed. One of the recommendations included in the report was that the preparation of a long-range plan be undertaken in order that the major University council might have some guide in their consideration of matters affecting the future instructional program of the University. The Council on Instruction felt that such a plan would be of value in determining the instructional areas in which expansion is desirable, and the areas in which future expansion should be curtailed. The Council on Instruction felt that the report, if endorsed by the three major council and approved by the President, might be of value in encouraging the State Regents for Higher Education to consider the adoption of a new formula for the allocation of funds.

Although the Council continued to devote considerable time to the requests for course additions and changes, the past year saw the Council begin to serve more effectively as an instructional self-evaluation committee for the University. Efforts are being made by the Council to devote more time to the study of problems affecting the instructional program of the University, and to schedule meetings for the purpose of considering course changes and curriculum revisions only once or twice each semester.

Respectfully submitted,

COUNCIL ON INSTRUCTION

Jim P. Artman, Secretary  
J. Bennett Clark  
Percy Teska

#### Senate Action

The University Senate, at the meeting on September 28, 1959, noted receipt of the foregoing report of the Council on Instruction. No special consideration was given to it.

The first report prepared by the Council on Instruction during the year was the report entitled The Future Development of the University. A sub-committee consisting of members of the Council on Instruction, the Board of Regents, and the Council on Planning and Development, worked on the preparation of this report in which the major problems facing the University were discussed. One of the recommendations included in the report was that the preparation of a long-range plan be undertaken in order that the major University activities might have some guide in their consideration of matters affecting the future instructional program of the University. The Council on Instruction felt that such a plan would be of value in determining the instructional areas in which expansion is desirable, and the areas in which future expansion should be curtailed. The Council on Instruction felt that the report, if carried by the three major councils and approved by the President, might be of value in encouraging the State Board of Regents to consider the question of a new formula for the allocation of funds.

Although the Council continued to devote considerable time to the requests for course additions and changes, the past year saw the Council begin to serve more effectively as an instructional self-organization committee for the University. Efforts are being made by the Council to have a study of the study of problems affecting the instructional program of the University, and to conduct meetings for the purpose of coordinating course changes and curriculum revisions with one or more such committees.

Respectfully submitted,  
 J. Edward Bostrom  
 J. Edward Bostrom  
 J. Edward Bostrom

Enclosed letter

The University Council, at the meeting on September 20, 1955, noted receipt of the foregoing report of the Council on Instruction. No special consideration was given to it.