

JOURNAL OF THE UNIVERSITY SENATE

Regular Session, September 29, 1958, 4:10 P.M.  
Monnet Hall, Room 101

The University Senate, meeting in regular session, was called to order by Dr. Rufus G. Hall, Jr.

Present

Almquist, C. T.  
Bandy, William R.  
Bell, Robert E.  
Brinker, Paul A.  
Brixey, John C.  
Bowen, Willis H.  
Cass, Carl B.  
Coffman, Stanley K.  
Colmore, John P.  
Crites, Dennis M.  
Croft, Albert J.  
Elconin, Victor  
Ewing, Cortez A. M.  
Ezell, John S.  
Fite, Gilbert C.  
Hall, Rufus G., Jr.  
Heilman, Arthur  
Hoy, Harry E.

Present

Keown, William H.  
Larsen, Earl G.  
Livezey, William E.  
Love, Tom J.  
Morris, John W.  
Mouck, Fred A.  
Pool, Richard B.  
Poston, Lawrence  
Raines, John M.  
Rice, Leslie H.  
Roller, Duane H. D.  
Rupiper, Omer  
Smith, William H.  
Sommers, E. Blanche  
Upchurch, Vernon  
Warren, Mary A.  
Wilcox, Stewart

Absent

Artman, Jim P.  
Cross, George L.  
Fell, Ruth  
Hale, John M.  
Howard, Robert A.  
Peterson, Robert V.  
Schultz, E. J.  
Tongue, William R.

APPROVAL OF THE MINUTES

The Journal of the University Senate for the regular meeting held on May 26, 1958 was approved.

SENATE ACTION APPROVED

On July 16, 1958, President Cross approved the definition of "General Faculty" recommended by the University Senate. This definition is stated on pages 12 and 13 of the Journal of the University Senate for May 26, 1958

On July 23, 1958, President Cross approved a Senate recommendation pertaining to criteria for promotion of faculty members. This matter was considered by the University Senate on May 26, 1958, and appears on pages 15 and 16 of the Journal of the University Senate for May 26.

On July 25, 1958, President Cross approved a recommendation from the University Senate relative to class attendance and the statement which appears in the Bulletin of the University of Oklahoma, Catalog Issue. This Senate recommendation is presented in the Journal of the University Senate for May 26, 1958 (pages 16 and 17).

Senate Action Approved -- continued

On July 25, 1958, President Cross approved the University Senate recommendation that the Class Schedule Bulletin should include instructor's names for all courses numbered 100 or above wherever possible. The Senate recommendation was reported in the Journal of the University Senate for May 26, 1958 (pages 11 and 12).

## ELECTION OF OFFICERS

Chairman of the Senate for 1958-59

Dr. Rufus G. Hall, Jr., was elected to again serve as Chairman of the University Senate. He immediately assumed his duties as Chairman for 1958-59.

Vice Chairman of the Senate for 1958-59

Dr. Arthur Heilman was elected to again serve as Vice Chairman of the University Senate.

Secretary of the Senate for 1958-59

Dr. Gerald A. Porter was elected Secretary of the University Senate.

## COMMITTEES OF THE SENATE FOR 1958-59

Dr. Arthur Heilman, Chairman of the Committee on Committees of the University Senate, presented the nominations for committees of the Senate. Approval was given by the Senate for the following committee membership arrangement:

Committee on Academic Standards

1. John Brixe
2. Earl Larsen
3. John Raines
4. Duane Roller
5. Willis Bowen
6. Cortez Ewing
7. William Keown

Committee on Courses and Curricula

1. Stanley Coffman
2. Rufus Hall
3. Fred A. Mouck
4. E. J. Schulta
5. Alfred Croft
6. Gilbert Fite
7. Robert Howard
8. Blanche Sommers

Committee on Teaching and Research

1. John Ezell
2. W. R. Bandy
3. John P. Colmore
4. Arthur Heilman
5. Jim Artman
6. Tom J. Love
7. William Tongue

Committee on University Organization,  
Budget, and Publications

1. Dennis Crites
2. W. E. Livezey
3. Robert Bell
4. C. T. Almquist
5. Lawrence Poston
6. John M. Hale
7. (Replacement for Dr. Plath)

Committees of the Senate for 1958-59 -- continuedCommittee on Faculty Personnel

1. John Morris
2. Leslie Rice
3. Stewart Wilcox
4. Paul Brinker
5. Victor Elconin
6. Omer J. Rupiper
7. Vernon Upchurch

Committee on Student and Public Relations

1. Mary Warren
2. W. H. Smith
3. Ruth Fell
4. Carl B. Cass
5. Richard Pool
6. Harry Hoy
7. Robert V. Peterson

Journal Committee

1. Rufus Hall
2. John Ezell
3. Harry Hoy

NOTE: The individuals listed first in the above indicated committees are responsible for calling meetings as soon as possible for organizational purposes.

## NOMINATIONS FOR UNIVERSITY COMMITTEES

Vacancies have developed on University Committees for which the University Senate makes nominations to the President. The Senate was requested by Vice President McCarter to nominate two faculty members for each of the following committees:

Budget Council — Replacement for Jim E. Reese, on leave of absence, for 1958-59

Council on Instruction — Replacement for A. H. Doerr, on leave of absence, for 1958-59.

Council on Planning and Development — Replacement for Wayne Davis, deceased, for 1958-62

Committee on Libraries — Replacement for Eugene O. Kuntz, resigned from the committee, for 1958-59

Senate Action

The University Senate approved nominations for each of the above indicated vacancies as follows:

Budget Council — Victor Elconin, English  
Harriet Harvey, Zoology

Council on Instruction — Robert E. Bell, Anthropology  
William R. Bandy, Law

Council on Planning and Development — Ray J. Matlock, Engineering  
Lee Rogers, Institute of Community  
Development

Committee on Libraries — George Huffman, Geology  
George Fraser, Law

## UNIVERSITY CALENDAR

Letter from President Cross

September 15, 1958

To: Professor Rufus G. Hall  
Chairman, University Senate

From: President G. L. Cross

Subject: Policies governing the University Calendar

In accordance with my memorandum to the Faculty, July 11, 1958, announcing the revision of the 1958-59 calendar, I am now asking that the University Senate reconsider the policies governing the University Calendar and revise them with the purpose of eliminating the difficulties that we encountered last year.

Specifically I call the Senate's attention to the following points:

1. Last year's experience demonstrated that Sunday is much more acceptable to nearly every one concerned than any other day of the week for the spring Commencement exercises.
2. The relation between the date of spring Commencement and the ability of both faculty members and students to plan for summer employment or other summer activities should not be overlooked. The earlier the Commencement date, the better.
3. I particularly request that the Senate consider the possibility of holding spring Commencement on the Sunday preceding the end of final examinations. If the Senate can devise a workable plan, a recommendation that it be put into effect with the 1959 spring Commencement would be in order.
4. The revision of the 1958-59 calendar resulted in one more class meeting for each 2-hour, 3 hour, and 4-hour course sequence in the second semester and in the allocation of two more days between semesters for enrollment. The decision to approve the revised calendar was taken with full awareness that the University Senate had last spring declined to recommend the allocation of two more days for mid-term enrollment and recording as requested at that time by the Dean of Admissions and Registrar. The problem of the Office of Admissions and Records is one of the number of man-hours at the disposal of the University within a given period of time. It is one that cannot be solved by ignoring it. It appears that we must choose from three solutions: reducing the number of services that we now require of the Office of Admissions and Records between semesters, increasing the staff, increasing the number of days allotted. The first of these solutions is largely a matter for faculty, not administrative, action; the second is expensive; by this logic I was brought to the third solution in spite of its having already received the disapproval of the Senate. The question is still open, of course, for further Senate exploration in connection with the possibility of reducing such services as the recording and compiling of first-semester grades which are now required of the Office of Admissions and Records between semesters.

GC;sm

cc: Professor Gerald A. Porter

University Calendar -- continued

Letter from Dr. Raines

September 18, 1958

Professor Rufus G. Hall  
President, University Senate  
Faculty Exchange

Dear Professor Hall:

As the recent administrative decision to extend the first semester of the academic year 1958-59 was made without consulting the Faculty Senate, I feel that as chairman of the committee to which this proposal was referred I should inform you of your committee's thinking on the matter.

I note that the action taken amounts essentially to Dean Fellows' "Plan I." This, together with "Plan II," to lengthen the second semester by a week at the other end, was presented to the Committee on Academic Standards by Dean Fellows one week before the final meeting of the Senate in May. The Committee, feeling itself unqualified to present a clearcut decision on such short notice, prepared a report in which decision was left to the Senate as a whole. In the general meeting, while the matter did not come to a vote, it was obvious that the sentiment of the Senate was strongly opposed to both plans. Dean Fellows then explained that there was a "Plan Three," of which we had not yet been informed. Since it appeared that there was no likelihood of the passage of "Plan I," and this was the only one which called for immediate action, the matter was tabled until the first meeting of the following academic year, the Committee on Academic Standards being instructed by the Chairman of the Senate to present a report for action at that time. I believe that a satisfactory compromise could have been worked out, which would have given Dean Fellows the relief he so urgently required.

The objections raised by the committee and on the floor of the Senate against "Plan I" were three: (1) It would inconvenience members of the Faculty who had made their plans for the summer on the basis of the printed calendar; (2) it would have the same effect on students' plans, particularly those who had summer jobs; (3) it would probably result in a large number of late enrollments. The inconvenience was looked upon as especially acute for those who had military duty to perform between the end of summer school and the opening of the first semester.

The whole matter raises some very serious questions. To speak personally for a moment, I look back with no pleasure on the many hours of hard work that I put in on this business, and feel that they could have been better employed.

I have two suggestions which I should like respectfully to submit: (1) That in cases of this kind, when a matter is under Senate consideration, a representative of the Senate be invited to meet with those who are making the decision; (2) that the function of the Senate be re-studied, with a view to defining more accurately the fields in which it is qualified to recommend.

University Calendar -- continued

While the Senate is officially only an advisory body, its prestige must necessarily be lowered and its morale impaired by frequent administrative over-riding of its decisions, especially when a considerable number of its members are available for consultations and are not consulted. I have been forced to doubt during my present term as senator whether the Senate is fulfilling a function useful enough to justify the demands it makes upon one's time and energy.

Respectfully yours,

John M. Raines, Acting Chairman,  
Committee on Academic Standards

JMR:br

cc: Professor Gerald Porter  
President George L. Cross

Senate Action

Following a brief discussion of the letters from President Cross and Dr. Raines, a motion was made by Dr. Raines that the prospect of achieving better liason with the President and the administration of the University be a problem to be considered by the University Senate. His motion was seconded and passed.

The Chairman of the University Senate immediately referred this matter to the Committee on University Organization, Budget, and Publications.

Following further discussion relative to the University Calendar, Dr. Morris moved that the problem of the Calendar be referred to the appropriate committee of the Senate. His motion was seconded and passed.

The Chairman of the University Senate immediately referred this matter to the Committee on Academic Standards.

SENATE MEETINGS DURING SUMMER

Dr. Wilcox raised for consideration the question of whether the University Senate should meet during the summer months even though it is regularly scheduled to meet only from September through May. He then moved that the question of the University Senate meeting in the summer to conduct business of an urgent nature be studied by the appropriate committee. His motion was seconded and passed.

The Chairman of the University Senate immediately referred this matter to the Committee on University Organization, Budget, and Publications.

## REPORT OF THE EXTENSION COUNCIL

Presented in the next several pages of this Journal is the annual report from the Extension Council.

THIRD ANNUAL REPORT TO THE UNIVERSITY SENATE  
FROM THE EXTENSION COUNCIL  
For the Year 1957-58

MEETING DATES:

|                    |                |
|--------------------|----------------|
| September 24, 1957 | March 25, 1958 |
| September 27, 1957 | April 1, 1958  |
| November 15, 1957  | April 19, 1958 |
| December 3, 1957   | April 29, 1958 |
| January 10, 1958   | May 22, 1958   |
| January 22, 1958   | May 23, 1958   |
| February 4, 1958   | May 28, 1958   |
| February 7, 1958   | May 30, 1958   |
| February 13, 1958  | June 4, 1958   |
| March 14, 1958     |                |

SEMINAR MEETINGS:

|                    |                   |
|--------------------|-------------------|
| October 4, 1957    | February 18, 1958 |
| November 1-3, 1957 | April 18-20, 1958 |

(1) FACULTY SEMINAR

The Extension Council sponsored a year long Faculty Seminar at the University of Oklahoma this year which was made possible through a grant from the Center for the Study of Liberal Education for Adults, Chicago, Illinois. The Seminar participants included the Extension Council, plus 25 other faculty members nominated by the Extension Council and invited to participate by the President's Office. The purpose of the seminar was:

"To develop a plan for an appropriate program for liberal or non-vocational studies pursued by adults who are served by a large multi-purpose university, including a consideration of appropriate degree recognition, or otherwise."

The Council members attended the four general meetings of the Seminar, two of them on-campus---October 4, 1957, and February 18, 1957---and two weekend residentials---Roman Nose State Park, November 1-3, 1957, and Texoma State Lodge, April 18-20, 1958. They also served on various sub-committees appointed by the Seminar group and special meetings were held during the year with Harry Miller of the Center and John Osman of the Fund for Adult Education.

The Extension Council has recommended continuation of the Seminar next year and plans are now being formulated to approach some Foundation for a grant. The Center has agreed to cooperate with the University in obtaining a grant and gives its full support to continuation of the Seminar. The Council suggested that:

Report of the Extension Council -- continued

- (a) The Faculty Seminar should not be continued as the same large group. A smaller committee should be formed soon to begin the study of the curriculums for a special adult degree.
- (b) The matter of where a special degree for adults should be administered should be considered after it has been decided what kind of program is the best degree program for adults.

MOTION: "In the report to the President, we recommend (1) that a committee of approximately seven people be appointed for the curriculum development of some degrees especially for adults and (2) that this committee have the task of both the graduate and undergraduate curriculums."

Adopted.

It was also taken by consent that it would be suggested to the President that the teaching load of these seven people be reduced.

It was suggested that the question to be posed to the curriculum committee should be "What should a liberally educated adult know?"  
Consent.

(2) HEALTH AND WELFARE

MOTION: "the Extension Council report to the President that we would be interested in a discussion with the Oklahoma Health and Welfare Association about the assignment of a half-time person in Extension as the Executive Secretary of the Association."

Adopted.

(3) COOPERATION WITH OKLAHOMA CITY LIBRARY

Discussions were held with Walter Gray, Jr., Director, Community Workshop Division, Oklahoma City Library, to explore the idea of a special liberal education degree program for adults in cooperation with the Oklahoma City Library.

(4) MIDWEST CITY - TINKER AFB CENTER

The Council met with Hugh V. Byler, Jr., Chief, Employee and Career Development, Civilian Personnel Division, Tinker AFB to discuss the proposal of 3rd and 4th year programs at the Center.

MOTION: "that the Extension Council have a joint meeting with the Seminar Degree Committee, the three faculty committees on Extension, and the Tinker AFB Adult Education Committee, to be called at the discretion of Dean White and Mr. Byler."

Adopted.



Report of the Extension Council -- continued(5) POLICY STATEMENT FOR WNAD

The Council suggested that a proposed policy statement be sent to the faculty members who have been participating, saying that WNAD is deeply appreciative of their contribution, that they have several new people and would like to distribute a policy statement, and ask for their opinion on the proposed statement to see if they think it would be helpful. Consent. Hugh Mix to report back to the Council on the results of the survey and re-submit the edited policy statement.

(6) INCOME FOR WNAD

Hugh Mix was invited to meet with the Council to discuss the possibility of some sort of income to help finance the operations of WNAD. Some possibilities were discussed, but due to lack of time the matter was postponed to a later meeting of the Council.

(7) AUDIO-VISUAL ON-CAMPUS SERVICE

MOTION: "that John Long direct a memorandum to Roscoe Cate with above table enclosed, requesting that the Budget Council review events since the allocation of the \$14,000 to the departments, and with the further recommendation that the Budget Council consider the possibility of handling the audio-visual money in a manner similar to the Library Fund, through the Extension Council."

Adopted.

(8) INTER-INSTITUTIONAL COOPERATION

MOTION: "that we recommend that the University of Oklahoma explore with the Higher Regents the possibility and implications of a common extension enrollment form which would permit a student to check the institution where he wishes the credit applied."

Adopted.

(9) INTERVIEWS FOR MAJOR APPOINTMENTS

- Dr. Howard Lewis for the position of Coordinator, Executive Development Programs. Employed
- Mr. Frank McClain for the position of Director, Correspondence Study Department. Employed.
- Dr. Wendell L. French for the position of Coordinator, Executive Development Programs. Not Employed.
- Dr. J. C. Lang for the position of Coordinator, Executive Development Programs. Not employed.
- Dr. Lawrence Bee for the position of Director, Family Life Institute. Not employed.
- Dr. Eugene F. Cates for the position of Extension Specialist II, School and Community Services. Employed.

Report of the Extension Council -- continued(10) BUDGET

## (a) Extension Biennium Budget Request for 1959-1961:

MOTION: "approval of the Extension Biennium Budget Request for 1959-61 as is, subject to further study and revision by Dean White and the Extension Directors."

Adopted.

The Council suggested priorities on increases requested as including:

- (1) Funds to cover 25% increase in faculty pay for correspondence teaching.
- (2) Funds to cover a 10% increase in faculty pay for extension class teaching.
- (3) Funds to cover travel increment for faculty teaching off-campus
- (4) Funds for the equipment requests in Educational Materials Services.

It was also suggested by the Council that Extension include some additional personnel in this request in anticipation of the needs of the new study center and programming. Consent.

## (b) Extension Budget Request for 1958-59

Approved as submitted by Extension plus the following two recommendations:

MOTION: "setting \$5,500 salary recommendation for the replacement of Tandy and the present salary of Rock for his replacement."

Adopted.

(11) INCREASE IN FACULTY RATE OF PAY IN EXTENSION

A special sub-committee of the Council was appointed to consider the matter of faculty pay for Extension teaching. After study, the committee made the following recommendations to the Council:

## (a) That the following schedule be adopted for extension teaching:

|                      |        |     |        |      |
|----------------------|--------|-----|--------|------|
| Graduate Assistants  | \$ 100 | per | credit | hour |
| Instructors          | 110    | "   | "      | "    |
| Assistant Professors | 121    | "   | "      | "    |
| Associate Professors | 132    | "   | "      | "    |
| Professors           | 143    | "   | "      | "    |

MOTION: "to approve and forward to the President."

Adopted.

Report of the Extension Council -- continued

- (b) That a schedule be established to compensate the extension teacher or those engaged in comparable duties for time spent in travel. We recommend that the semester travel differential be based upon the distance from the place of residence to the place of teaching. This semester travel differential should be paid in addition to the regular reimbursed expenses as now provided by statutory regulations of the State of Oklahoma.

|   |    |     |
|---|----|-----|
| Those teaching in a radius of 25 miles from their residence | \$ | 25  |
| " " " " 50 " " " "  |    | 50  |
| " " " " 100 " " " "   |    | 100 |
| " " " " 200 " " " "   |    | 200 |

COUNCIL ACTION BY CONSENT:

The following clarifications were made by consent to be included in the recommendation:

- (1) The reimbursement figures represent total compensation per semester course.
- (2) This does not apply where transportation is by air.
- (3) In cases where two or more courses are taught, they receive reimbursement for each course requiring separate travel arrangements.

MOTION: "that the recommendation be accepted with the above clarifications and forwarded to the President."

and

"that the motion be amended to exclude any compensation within the first 25 mile radius, but subject to the availability of funds, shorter distances be given consideration as a part of the total principle involved."

Adopted.

- (c) That the proper administrative officers of the University of Oklahoma re-examine the compensations received for extension teaching. We believe that the differences in compensation between on-campus and extension teaching are so disproportionate, that an acceptable solution can only be attained by a complete and thorough upward revision of the present base rates established in 1952.

MOTION: "to approve and forward to the President."

Adopted.

Report of the Extension Council -- continued

- (d) That a further study be made of compensation for non-credit courses and consultation fees for short courses. Your committee recommendation on these problems at this time.

MOTION: "that the Extension Council request the sub-committee on faculty pay for extension to make a further study of the problem."

Adopted.

(12) NEW STUDY CENTER BUILDING PROPOSAL

A proposal to the Kellogg Foundation for the building of a new Center for Continuing Education was referred by the Extension staff to the Extension Council. The Council discussed the proposal at length and it was suggested and taken by consent that the various members of the Council would take the proposal to members of their faculty for their consideration and suggestions. The proposal was taken to the various faculty committees and the Council members reported back to the Council giving the reactions and suggestions.

EXTENSION COUNCIL

Arthur Bernhart, Mathematics  
Donald Berthrong, History  
Jean Brown, Pharmacy  
Kenneth Horning, Business Communication  
Frank Morris, Engineering  
Kirk Mosley, Medicine  
Robert Ross, Music  
Mortimer Schwartz, Law  
Glenn Snider, Education  
Thurman White, Extension, Chairman

gjf

cc: President's Office

ADJOURNMENT

The University Senate adjourned at 5:10 p.m. The next regular meeting will be held on Monday, October 27, 1958, at 4:10 p.m. Material for the agenda should be in the Office of the Secretary by Wednesday, October 15.

Gerald A. Porter, Secretary