

JOURNAL OF THE UNIVERSITY SENATE

Regular Session, April 29, 1957, 4:10 P. M.  
 Monnet Hall, Room 101

The University Senate, meeting in regular session, was called to order by the Chairman, Dr. Jim E. Reese.

Present

Bell, Robert E.  
 Benson, Oliver  
 Bowen, Willis  
 Crites, Dennis M.  
 Crook, Kenneth E.  
 Dunham, Lowell  
 Ezell, John S.  
 Feaver, J. Clayton  
 Fraser, George B.  
 Hall, Rufus G.  
 Harvey, Harriet  
 Heilman, Arthur  
 Hoy, Harry E.  
 Keeley, Joe  
 Keown, William H.

Present

Larsh, Howard W.  
 Livezey, William E.  
 Lewis, Eunice  
 Lnenicka, William J.  
 McGrew, William C.  
 Morris, John W.  
 Plath, Ernest C.  
 Powell, Lytle  
 Raines, John M.  
 Reese, Jim E.  
 Shuman, Ronald B.  
 Smith, William H.  
 Springer, C. E.  
 Warren, Mary A.  
 Wilcox, Stewart

Absent

Clark, Ralph W.  
 Cross, George L.  
 Daron, G. H.  
 Felton, Jean S.  
 Herbert, H. H.  
 Jorgenson, Lloyd P.  
 Neilsen, J. Rud  
 Owings, Donnell M.  
 Rice, Leslie H.  
 Riggs, Carl D.  
 Scott, L. V.  
 Turkington, D. Barton  
 Vliet, R. Dale  
 Wurtzbaugh, Jewel

APPROVAL OF THE MINUTES

The Journal of the Senate for the regular meeting held on March 25, 1957, was approved.

ELECTION OF SENATORS

Various colleges in the University have reported the election of individuals to serve in the University Senate for three-year terms from September 1957 through May 1960. The individuals elected are?

Engineering . . . . . C. T. Almquist -- Richard B. Pool  
 Law . . . . . William R. Bandy  
 Education . . . . . L. A. Berry -- Ruth Fell  
 Business Administration . . . . . Paul A. Brinker  
 Medicine . . . . . John P. Colmore -- Earl G. Larsen  
 Fine Arts . . . . . Carl Cass -- E. J. Schultz

## APPROVAL GIVEN SENATE RECOMMENDATIONS

President Cross recently expressed his approval of action taken by the University Senate as follows:

1. Overage Credit. The recommendations presented in the Journal of the University Senate for February 25, 1957.
2. Vehicular Traffic and Parking On Campus. The recommendations relative to this matter were presented in the Journal of the University Senate for March 25, 1957. President Cross wishes it to be understood that he approves this recommendation in principle since implementation of parts of it depends upon various circumstances and developments which will take time to work out.
3. President Cross approved the recommendation of the University Senate that the University Council on Planning and Development be assigned the additional duty of developing adequate rules and regulations applicable to vehicular traffic on campus and to the issuance of permits for parking. This matter was discussed in the Journal of the University Senate for March 25, 1957.
4. Pedestrian Traffic and Grounds Maintenance. The recommendations on this matter were presented in the Journal of the University Senate for March 25, 1957.

## UNIVERSITY COMMITTEE NOMINATIONS FOR 1957-58

Explanatory Comment

At the regular meeting of the University Senate on March 25, 1957, nominations for various University committees for 1957-58 were presented by the Committee on Committees. A limited number of additional nominations were made by members of the Senate.

Senate Action

At the meeting on April 29, 1957, the University Senate voted on the nominations made for the University committees. The nominations submitted to President Cross, from which he will make appointments to committees for 1957-58, are as follows:

## ATHLETIC COUNCIL

John Campbell -- Petroleum Engineering  
 Erich Eichholz -- Modern Languages  
 E. A. Frederickson -- Geology

Leonard Haug -- Music  
 Howard Larsh -- Plant Sciences  
 Joseph Marshburn -- English

## BUDGET COUNCIL

Robert Bell -- Anthropology  
 Lloyd Jorgenson -- Education  
 Ellen Kelly -- Phy. Educ. Women

William Keown -- Business Mgmt.  
 Max Moorhead -- History  
 Elbridge Phelps -- Law

University Committee Nominations for 1957-58 -- continued

CLASS SCHEDULE COMMITTEE

Richard Brightwell -- Music  
 Harley Brown -- Zoology  
 John Bruce -- Pharmacy  
 Stanley Coffman -- English  
 Augustin Cosgrove -- Bus. Con.  
 Jack Douglas -- Speech  
 Rufus Hall -- Government  
 R. W. Harris -- Geology

James Henkle -- Art  
 Sam Holland -- Engr. Drawing  
 John Leibenderfer -- Finance  
 William Lnenicka -- Mechanics  
 Mary H. Marable -- Library Sci.  
 Sarah R. Richards -- Home Econ.  
 Raymond R. White -- Sec. Sci.  
 Lloyd Williams -- Education

COMMITTEE ON ADMISSIONS AND ADVANCED STANDING

Luther Bishop -- Bus. Mgmt.  
 Constance Cherry -- Home Econ.

Lytle Powell -- Music  
 John Raines -- English

COMMITTEE ON LIBRARIES

William Bittle -- Anthropology  
 Palmer Boggs -- Architecture  
 Alfred Glixman -- Psychology

Philip Nolan -- Classics  
 Ronald Shuman -- Bus. Mgmt.  
 Kester Svendsen -- English

COMMITTEE ON RETIREMENT AND TENURE

Paul Brinker -- Economics

Joe Keeley -- Civil Engineering

COUNCIL ON INSTRUCTION

Richard Andree -- Mathematics  
 William Burgett -- Architecture  
 H. H. Herbert -- Journalism

James Murphy -- Finance  
 Keith Wallingford -- Music  
 Stewart Wilcox -- English

COUNCIL ON PLANNING AND DEVELOPMENT

Luther Bishop -- Bus. Mgmt.

Donald Childress -- Finance

ELECTIONS COMMITTEE

Arts and Sci. -- David Bergin  
                   -- Carl Moore  
 Bus. Admin. -- Homer Brown  
                   -- Frank McClain  
 Education -- Benjamin Cartwright  
                   -- Edith Steanson  
 Engineering -- Martin Conser  
                   -- James Melton  
 Fine Arts -- Orcenith Smith  
                   -- R. W. Tomberlin

Graduate College -- Richard Cannicott  
                                   -- John Ezell  
 Law -- Frank Elkouri  
                   -- Maurice Merrill  
 Medicine -- Alice Brues  
                   -- James W. H. Smith  
 Pharmacy -- Jean Brown  
                   -- W. M. Davis

University Committee Nominations for 1957-58 -- continued

## EXTENSION COUNCIL

William Bandy -- Law  
 Arthur Bernhart -- Mathematics  
 John Mertes -- Marketing

Kirk Mosely -- Medicine  
 Joseph Pray -- Government  
 Mortimer Schwartz -- Law

## PAN AMERICAN COMMITTEE

Emillo Amero -- Art  
 Jim Artmen -- Mod. Lang.  
 Norman Boke -- Plant Sci.  
 Stephen Borhegyi -- Univ. Museum  
 Daniel Cardenas -- Mod. Lang.

Arthur Doerr -- Geography  
 George Goodman -- Plant Sci.  
 Harry Hoy -- Geography  
 Stephen Scatori -- Mod. Lang.  
 Lucy Tandy -- Extension

## PUBLIC LECTURES AND COLLOQUIA COMMITTEE

Eugene Bavinger -- Art  
 L. A. Berry -- Education  
 Stephen Borhegyi -- Univ. Museum  
 Francis Cella -- Bus. Stat.  
 Ralph Clark -- Pharmacy  
 James Constantin -- Marketing  
 Orin Crosser -- Chem. Engr.  
 Cortez Ewing -- Government  
 John Giever -- Mathematics  
 Richard Huntington -- Chem. Engr.  
 Savoie Lottinville -- Univ. Press  
 J. H. Marshburn -- English

Donald Matheson -- Art Museum  
 Maurice Merrill -- Law  
 Gustav Mueller -- Philosophy  
 J. R. Nielson -- Physics  
 Duane Roller -- Hist. of Sci.  
 Alfred Sears -- History  
 Fred Shellabarger -- Architecture  
 George Sutton -- Zoology  
 William Tongue -- Classics  
 Thurman White -- Extension  
 Balfour Whitney -- Univ. Observ.  
 Jewel Wurtzbaugh -- English

## SERIAL PUBLICATIONS

Stephen Borhegyi -- Univ. Museum  
 Walter Campbell -- Journalism  
 Francis Cella -- Bus. Stat.  
 Alfred Chatenever -- Chem. Engr.  
 George Goodman -- Plant Sci.  
 Boyd Gunning -- Okla. Found.  
 Pearce Kelley -- Marketing

Leonard Logan -- Sociology  
 Irene Mackintosh -- Psychology  
 Arthur McAnally -- Library  
 Clifford Merritt -- Geology  
 Grace Ray -- Journalism  
 Lawrence Rohrbaugh -- Plant Sci.  
 Verne Thornton -- Government

## STUDENT CONDUCT COMMITTEE

John Laflin -- Accounting

Tannell Shadid -- Business Law

## UNIVERSITY SCHOLARSHIPS

Rudolph Bambas -- English  
 Horace Bliss -- Chemistry  
 Guy Brown -- Alumni Assoc.  
 Frank Cole -- Petr. Engr.  
 Glenn Couch -- Univ. College  
 Albert Croft -- Speech  
 Vilona Cutler -- Social Work  
 Ruth Elder -- Education  
 Edwin Fogelman -- Government  
 Chester Francis -- Music  
 Boyd Gunning -- Okla. Found.

Carol Hass -- Phy. Educ. Women  
 Rolf Hayn -- Economics  
 Billie Holcomb -- Sec. Sci.  
 Donald Humphrey -- Art  
 Beal Hyde -- Plant Sci.  
 Dora McFarland -- Mathematics  
 Mary Petty -- Education  
 John Powers -- Chem. Engr.  
 Blanche Sommers -- Pharmacy  
 Mary Warren -- Home Econ.  
 John Whitaker -- Journalism

## SELF-STUDY SURVEY OF THE UNIVERSITY ✓

Explanatory Comment

For several months the Senate Committee on University Organization, Budget, and Publications has been considering several recommendations made by the ad hoc Coordinating Committee on Self-Evaluation. On January 15, 1957, the Senate Committee filed a report for consideration at the January meeting of the Senate. Prior to that meeting, however, additional information was gained and Dean Clark, Chairman of the Committee on University Organization, Budget, and Publications requested that consideration of the report be postponed.

On March 20, 1957, the Committee on University Organization, Budget, and Publications filed a second report to supersede the one presented in January. That report was published in its entirety in the Journal of the University Senate for March 25, 1957. Following some discussion of the report, on March 25, the entire matter was deferred until the University Council on Instruction could express its views.

Views of the Council on Instruction

April 17, 1957

Professor Jim Reese, Chairman  
University Senate

On March 25, 1957, the University Senate considered a recommendation on Self-Evaluation submitted by its Committee on University Organization, Budget, and Publications. The recommendations, if approved, would have the effect of broadening the functions of the Council on Instruction. Action on the recommendation was deferred until the Council on Instruction might express its views.

The Council on Instruction has studied and discussed the recommendation and has asked me, as Chairman, to convey to the Senate its views, as follows:

1. The Council enthusiastically endorses the recommendation in principle and would welcome an opportunity to undertake the functions and responsibilities recommended.
2. The Council's endorsement is contingent, however, upon the approval of Paragraph 3, which provided for "the addition of an administrative assistant in the President's Office whose duties shall include collecting data needed for self-evaluation as related to educational policies."

Fete Kyle McCarter, Chairman  
COUNCIL ON INSTRUCTION

Recommendations of the Committee on University Organization, Budget, and Publications as they were discussed in the Senate on April 29, 1957:

1. Self-Evaluation be continued by existing University organizations.
2. The functions and procedures of the Council on Instruction be amended to read as follows:
  - I. The Council shall evaluate the educational policies of the University and plan the future instructional development of the University. It

Self-Study Survey of the University -- continued

shall make recommendations to the appropriate University authorities concerning any matters dealing with the educational policies of the University, including the establishment or abolition of colleges, schools, departments, curricula, courses, and degrees.

- II. The Council shall encourage and assist the various colleges, schools, and departments to evaluate the effectiveness of their instructional programs.
- III. All proposals for the establishment of, the abolition of and changes in curricula, for new courses, for a change in the subject matter of a course and for an increase in the hours of a course must be submitted to the Council for its approval, disapproval or modification. Before submission to the Council, such proposals must be approved by the appropriate committee of the departments or schools in which they originate, and of the colleges in which they will be taught. Graduate courses must also be approved by the appropriate committee of the Graduate College.

The Council may appoint subcommittees and it may recommend that the President appoint temporary committees to consider specific problems.

The Council shall request information from administrative officers where necessary to aid in its evaluation of the educational policies of the University.

- 3. When the budget permits, provisions shall be made for the addition of an administrative assistant in the President's Office whose duties shall include collecting data needed for self-evaluation as related to educational policies.

Senate Action taken on April 29, 1957

Professor Fraser, representing the Committee on University Organization, Budget, and Publications, commented relative to the foregoing recommendations and moved that they be adopted by the University Senate. His motion was seconded.

Dr. Wilcox made a motion to amend the recommendations by adding three words to the first line of item III so that it would read: "All proposals initiated by departments for the establishment of, the abolition . . ." His motion was seconded and approved by the Senate.

Dr. Benson made a motion to amend further by striking the phrase at the beginning of the first line of item 3 above: When the budget permits. His motion was seconded and approved by the Senate.

Dr. Heilman made a motion to amend item 3 above to the effect that an assistant be provided to the Council on Instruction specifically rather than by assigned to the President's Office. His motion was seconded but failed to pass.

Dr. Keown moved that a paragraph be added to item III, on page 6, stipulating that the Council on Instruction shall report periodically and at least annually to the University Senate the results of its evaluation and its recommendations for future instructional development. His motion was seconded and approved by the Senate.

Self-Study Survey of the University -- continued

Dr. Koown moved to amend item 2 further by adding a point IV to the effect that the Council on Instruction be enlarged to twelve members by adding to its membership the Chairman of the Administrative Staff Conference who would serve in an ex officio capacity. His motion was seconded but failed to pass.

Dr. Larsh moved that the entire report of the Committee on University Organization, Budget, and Publications be tabled until the next regular meeting of the Senate so that all portions of the report might be clarified and considered at greater length.

RECOGNITION FOR RETIRED FACULTY MEMBERS ✓

Report from the Committee on Faculty Personnel

March 27, 1957

By action of the Senate on February 25, 1957, the Committee on Faculty Personnel was assigned the task of developing an appropriate procedure by which the University could honor those members of its faculty who have reached the retirement status.

We have discussed the various possibilities with several of our colleagues soon to be retired, with representatives of the President's Office, and with selected members of the faculty. Our conclusions, based on the information thus gained and our own estimate of the feelings of those who will participate in the action, are outlined below:

It is recommended that retiring Professors (this term includes all academic ranks) will be honored as follows:

1. That the Regents of the University invite the retiring Professors and wives (or husbands) to be their guests at lunch at the May meeting of the Board. An appropriate short program may be arranged.
2. The names of those retiring are to be included in the official commencement program.
3. That the Sooner Magazine will be requested to publish the picture of each accompanied by a brief written account appropriate to the occasion.

Sincerely submitted,

Committee on Faculty Personnel

Stewart Wilcox     Jim Reese  
Dale Vliet         John Morris  
Leslie Rice         Jewel Wurtzbaugh  
Joe Koeley, Chairman

Recognition for Retired Faculty Members -- continued

Senate Action

Professor Koeley, Chairman of the Committee on Faculty Personnel, commented relative to the development of the report which appears on the preceding page. He moved that the University Senate approve the report. His motion was seconded and passed.

STUDENT ABSENCES BEFORE AND AFTER VACATIONS

Report of the Committee on Academic Standards

April 9, 1957

This report concerns the letter of January 28, 1957, from Professor Gilbert Fite to the University Senate, in which it was suggested that a committee of the Senate study the problem of absences incurred immediately before and after holidays.

After consideration of the matter, the committee wishes to submit the following comments and recommendations:

1. There is apparently little difficulty with respect to excessive absences in classes in which the one in charge feels very firmly that both teacher and students should be present. There is some evidence that some teachers may be inviting excessive absences by their own attitude toward the work to be accomplished just preceding and following a holiday period. If it is, in part, the fault of teachers that too many students are absent, it scarcely seems advisable to impose a rule upon students to force attendance.
2. It would seem to be the responsibility of the teacher to set the standard for his course and to determine the extent of penalty suffered by the student on account of excessive absences whenever they may occur. Even a student of average ability might be able to overcome the deficiency of an absence if he were willing to exert sufficient effort on his own.
3. If, by some exacting condition, a student were forced to attend class, the resulting mental attitude on his part would scarcely be conducive to effective learning.
4. Although absences may be undesirable, the University should be looking toward the time when more responsibility is placed upon the students. Actually, it seems desirable that all taking of the roll in classes above the freshman level be eliminated as a waste of time. Of course, this sort of move toward maturity in the University should imply that if a high percentage of a given class were not able to reach the minimum standard of the course, then it would follow that a corresponding high percentage of the class would not receive a passing mark.

Student Absences Before and After Vacations -- continued

5. If no change is made in the current regulations concerning absences, those regulations should be enforced. This means that if a student accumulates absences to more than 20% of the number of class meetings, then he may not gain credit in the course.
6. It should be pointed out that participation in the Advanced Placement Program means that students may gain college credit in courses which they have not attended. With this in mind, it would not appear logical to establish a rule to enforce attendance.
7. The committee feels that if the academic standards of the University are being adversely affected by excessive absences on the part of students, then a remedy should be found through individual faculty action and not by general coercion of students.

Therefore, the committee recommends that no action be taken relative to enforced attendance in classes.

Submitted by: K. E. Crook  
Lowell Dunham  
Howard Larsh  
Lytle Powell  
John Raines  
Ronald Shuman  
C. E. Springer, Chairman

Senate Action

Dr. Springer, Chairman of the Committee on Academic Standards, presented the report relative to student absences before and after vacations and moved that the University Senate adopt the recommendation that no action be taken relative to enforced attendance in classes. His motion was seconded and following considerable discussion was approved by the Senate.

ATTENDANCE OF SENATORS AT MEETINGS OF THE UNIVERSITY SENATE ✓

Explanatory Comment

At the special meeting of the University Senate on March 1, 1957, Dr. Raines raised for consideration the matter of attendance of senators at meetings of the senate. He pointed out that certain senators are frequently absent and made a motion that the appropriate committee of the Senate consider the matter of setting maximum absence--minimum attendance regulations. His motion was passed and the matter was referred to the Committee on Committees.

Attendance of Senators at Meetings of the University Senate -- continued

Report of the Committee on Committees

April, 1957

The Faculty Handbook provides that "In addition to their scheduled teaching, faculty members are expected to devote a reasonable amount of time to duties such as: . . . committee and administrative work." (p. 24). To the extent that a faculty member does not participate in such activities, he is imposing an extra burden on his colleagues. Thus, a faculty member who accepts the responsibility of being a senator has a duty to attend meetings of the Senate and of any Senate committee to which he is appointed. However, most senators conscientiously attempt to meet their obligations.

Therefore, it is recommended that attendance regulations for senators should not be adopted, but it is recommended that annually the Journal of the May meeting of the Senate show the number of regular and special meetings of the Senate which were held during that academic year, a list of the Senators and the number of meetings which each missed.

Committee on Committees,

Dennis Crites            Lowell Dunham  
Harriet Harvey         Arthur Heilman  
George Fraser, Chairman

Senate Action

Professor Fraser, Chairman of the Committee on Committees, commented relative to the foregoing report and moved that it be adopted by the Senate. His motion was seconded and passed.

ACADEMIC TENURE ✓

Report from the Committee on Faculty Personnel

March 27, 1957

In December of 1956, the Committee on Faculty Personnel was asked to investigate the subject of faculty employment at the University of Oklahoma. The first phase of our report covering "The Probationary Period, Granting of Tenure, and Abrogation of Tenure" was submitted to the Senate and approved on March 1, 1957.

The second and final phase of our assignment dealing with "The Initial Appointment" has been concluded and is hereby offered for the Senate's consideration:

Academic Tenure -- continued

INITIAL APPOINTMENT

1. Regular Appointments

a. Invitation to the Lecture-Interview

The letter addressed to the applicant from the President's Office, extending an invitation to visit the University for the lecture-interview purpose, will not indicate rank or salary unless requested by the department sponsoring the interview. Further, no restrictions shall be placed on the payment of travel expenses incurred by the applicant.

b. Offer of Position

The letter to the applicant making a formal offer of rank and salary will enclose copies of the University's policies on tenure, retirement, and group insurance. The applicant will be invited to consider the enclosed material before making a decision on the position offered. Further, no request for the applicant's credit rating will be made.

c. Acceptance of Position

A letter will be furnished to the applicant for his signature if the position offered is to be accepted. Included in this letter will be the rank and salary agreed upon and a statement that the applicant has considered the University's policies on tenure, retirement, and group life insurance.

2. Temporary Appointments

The titles of Visiting Professor, Visiting Associate Professor, Visiting Assistant Professor, Visiting Lecturer, and Special Instructor shall be used to designate temporary appointments. Persons holding these titles are not eligible for tenure and their contracts should so specify.

If a person on temporary appointment is later granted a regular appointment, the department shall decide whether his temporary service is to be counted toward his probationary period.

Sincerely submitted,

COMMITTEE ON FACULTY PERSONNEL

Stewart Wilcox	Jim Reese
Dale Vliet	John Morris
Leslie Rice	Jewel Wurtzbaugh
Joe Keeley, Chairman	

Senate Action

Professor Keeley presented the foregoing report from the Committee on Faculty Personnel and moved that it be adopted by the Senate and submitted to President Cross. His motion was seconded.

Academic Tenure -- continued

Considerable discussion of this problem followed the motion by Professor Keeley. Dr. Crook made a motion to amend the report of the Committee on Faculty Personnel by deletion of the last sentence of Item 1, Part a, and the insertion of the sentence: "Payment of travel expenses by the University shall not be contingent upon acceptance of an offer, if made." His motion to amend the report was seconded and passed.

The original motion by Professor Keeley for adoption of the entire report was approved by the Senate.

ADJOURNMENT

The University Senate adjourned at 6:05 p.m. The next regular meeting will be held on Monday, May 27, 1957, at 4:10 p.m. Material for the agenda should be in the office of the Secretary by Monday, May 20.

Gerald A. Porter, Secretary