

## JOURNAL OF THE UNIVERSITY SENATE

Regular Session, January 28, 1957, 4:10 P.M.

Monnet Hall, Room 101

The University Senate, meeting in regular session, was called to order by Dr. Jim E. Reese.

Present

Bell, Robert E.  
Bowen, Willis  
Clark, Ralph W.  
Crites, Dennis M.  
Crook, Kenneth E.  
Dunham, Lowell  
Feaver, J. Clayton  
Fraser, George B.  
Hall, Rufus G.  
Harvey, Harriet  
Herbert, H. H.  
Heilman, Arthur  
Hoy, Harry E.  
Jorgenson, Lloyd P.  
Keeley, Joe

Present

Keown, William H.  
Lewis, Eunice  
Livezey, William  
Lnenicka, William J.  
McGrew, William C.  
Morris, John W.  
Owings, Donnell M.  
Plath, Ernest C.  
Reese, Jim E.  
Rice, Leslie H.  
Shuman, Ronald B.  
Springer, C. E.  
Turkington, D. Barton  
Wilcox, Stewart

Absent

Cross, George L.  
Daron, G. H.  
Ezell, John S.  
Felton, Jean S.  
Larsh, Howard W.  
Nielson, J. Rud  
Powell, Lytle  
Raines, John M.  
Riggs, Carl D.  
Scott, L. V.  
Smith, William H.  
Vliet, R. Dale  
Warren, Mary A.  
Wurtzbaugh, Jewel

## APPROVAL OF THE MINUTES

The Journal of the Senate for the meeting held on November 26, 1956, was approved.

## SELF-STUDY SURVEY OF THE UNIVERSITY ✓

Explanatory Comment

The agenda for the meeting of the University Senate on January 28, 1957 listed the Self-Study Survey for consideration. A recent progress report from the Coordinating Committee on Self-Evaluation included several recommendations for specific action. In recent weeks the Senate Committee on University Organization, Budget, and Publications has been considering the special recommendations and on January 15, filed a report. That report of the Senate Committee was included in the agenda for January 28.

Senate Action

Dean Clark, Chairman of the Committee on University Organization, Budget, and Publications, requested that consideration of the self-study matter by the Senate be handled at a future date. He indicated that further information had come to his attention and that the report from his Committee would undoubtedly be revised. The Senate approved his request for postponement of action on this matter.

## CLASS SCHEDULE ✓

Report of Committee on Courses and Curricula

November 27, 1956

The Journal of the University Senate for October 29, 1956, contains the following entry:

Dr. Heilman raised for discussion the matter of scheduling of classes on Saturday mornings. He expressed the view that increasing enrolments may soon necessitate a return to the  $5\frac{1}{2}$  day week. Following a brief discussion of this matter, Dr. Heilman moved that the proper committee be instructed to look into the feasibility and desirability of a  $5\frac{1}{2}$  day week. His motion was seconded and passed. The matter was immediately referred to the Committee on Courses and Curricula.

A meeting of this committee was held on November 19, and the following report is submitted to the Senate.

## I. The Relationship Between Increasing Enrolments and Scheduling

It is a possibility that before long, increasing enrolments will create a necessity for scheduling more Saturday forenoon classes. Dean Fellows estimates that, with present classroom facilities, the number of classes scheduled on a five day basis can be increased approximately fifteen per cent. However, this can be done only by scheduling more classes at 8:00 a.m., 12:00 a.m., and 2:00 p.m., 3:00 p.m. and 4:00 p.m.

Although it is hoped that more classroom space will be made available, the provision of such space will lag behind increases in enrolment. That it will be necessary soon to schedule many more late afternoon classes is a foregone conclusion, and there is a distinct possibility that more Saturday classes will also be needed.

## II. Faculty and Student Opinion Concerning Saturday Classes

It seems clear to the committee that the  $5\frac{1}{2}$  day week would not be received with favor, at present, by either faculty members or students. Many faculty members feel rather strongly that they need one week-day, uninterrupted by classes, for study and research, or for other responsibilities. The scheduling practices which now exist are certainly a reflection, at least in part, of this preference on the part of faculty-members. Although the University Class Schedule Committee recommends that classes should be scheduled on Saturday forenoons, only ten of the sixty-one instructional departments of the University schedule any classes at this time.

Concerning the views of students, the evidence is perhaps even more clear. Anyone who has worked in sectioning will testify that efforts to enroll students in Saturday classes are met with stout resistance. Many students who enroll in such classes during the registration period later drop them. Often, it has been necessary to cancel classes scheduled for Saturday, because of inadequate enrolments.

Class Schedule - continued

It is indeed possible that the lengthening of the school week might have a salutary effect upon the academic performance of students. In fact, some faculty members have suggested that a plan be introduced whereby students would be required to take a certain per cent of their classes on a Tuesday-Thursday-Saturday, or some similar basis.

Your committee feels, however, that it would be unrealistic to establish any such requirements for students until it is clear that faculty members also are ready to accept such an arrangement.

It is the opinion of your committee that neither faculty members nor students will willingly accept the extended school week until increasing numbers and space limitations make it a sheer necessity.

L. P. Jorgenson, Chairman	William E. Livezey
Jean S. Felton	Donnell Owings
Rufus G. Hall	D. B. Turkington
Harriet Harvey	

Senate Action

Dean Jorgenson, Chairman of the Committee on Courses and Curricula, moved that the foregoing report of his committee be adopted by the University Senate. His motion was seconded and passed by the Senate.

FACULTY TENURE ✓

Letter from Vice President McCarter

December 4, 1956

Professor Jim E. Reese, Chairman  
University Senate

Dear Professor Reese:

President Cross requests that the Senate undertake a review of our regulations and procedures with regard to tenure and recommend to him a comprehensive plan concerning terms of initial appointment, establishment of tenure, termination of probationary appointment, and termination of appointment with tenure.

As you know, the University is now under a censure imposed by the American Association of University Professors. The correspondence representing the views of the Association concerning policy in these matters will be available to a committee of the Senate.

If the Senate will evolve and recommend a plan, the President will be pleased to convey it to the Regents.

Sincerely yours,

Pete Kyle McCarter  
Vice President

Faculty Tenure - continuedSenate Action

Professor Keeley, Chairman of the Senate Committee on Faculty Personnel, stated that the committee already has under consideration several phases of the problem of faculty tenure. He indicated further that the committee would take cognizance of the letter from Vice President McCarter and prepare a report on the entire problem for presentation to the Senate at its meeting on February 25.

## CAMPUS UNITED CHARITY FUND ✓

Report of the Committee on Faculty Personnel

November 28, 1956

Dr. Gerald A. Porter, Secretary  
The Faculty Senate  
Faculty Exchange

Dear Dr. Porter:

The Senate agenda for October 29th contained a letter from President Cross in which he gave to the Senate his views on the matter of a "Campus United Charity Drive". This letter was prompted by a Senate action of the preceding year in which it was recommended to the President "that we have one drive on the University of Oklahoma Campus for funds for health and welfare".

The President's letter was considered and referred to the Committee on Faculty Personnel for study and recommendation. Our report follows:

The consensus of the Committee would oppose the creation of a University sponsored United Fund Drive for these reasons:

1. We believe that the privilege and responsibility of financing health, community recreation, youth activity, and public welfare is that of the community concerned. The University as an institution is of the State; the individuals who make up the University are of the community.
2. If such a United Fund Drive was implemented by the University, the time consuming tasks of organization and direction would have to be assumed by members of the faculty and staff. Few of us have time for additional extra-curricular activity.
3. The responsibility of allocating such funds would have to be assumed by the University--a factor which could create misunderstanding and dissatisfaction on the part of the recipients.

We recommend that no further action be taken at this time toward the organization of a University sponsored United Fund Drive.


## COMMITTEE ON FACULTY PERSONNEL

Joe Keeley, Chairman	Jewel Furtzbaugh
Dale Vliet	John Morris
Jim Reese	Leslie Rice
Stewart Wilcox	

Campus United Charity Fund - continued

Senate Action

Professor Keeley moved that the foregoing report of the Committee on Faculty Personnel be adopted by the University Senate. His motion was seconded and passed.

OVERAGE CREDIT 

Letter from Vice President McCarter

December 14, 1956

Professor Jim Reese, Chairman  
University Senate  
Faculty Exchange

Dear Professor Reese:

The Deans Council has raised the question of whether the University should not have, as a general University policy, a specific regulation as to how long credit for course work completed should remain applicable to current degree requirements, and under what conditions, if any, old work may be reinstated for application toward a degree.

The Deans Council has suggested that a "statute of limitation," setting a specific number of years from the date of the last work taken, might be considered; and that catalogues and bulletins might carry a statement as to the effectiveness of the catalogue under which a student first enrolls.

Upon recommendation of the Deans Council, President Cross requests that the University Senate study this problem and make a recommendation.

Sincerely yours,

Pete Kyle McCarter  
Vice President

Senate Action

Dr. Keown made a motion that the problem of overage credit be referred to the appropriate committee of the Senate for study and a report. His motion was seconded and passed by the Senate.

The Chairman of the University Senate immediately assigned this matter to the Committee on Academic Standards with C. E. Springer as Chairman.

ADVISEMENT AND ENROLLEMENT PROCEDURES ✓

Letter from the Student Senate

December 11, 1956

Professor Jim Reese, Chairman  
University Senate  
Faculty Exchange

Dear Professor Reese:

This letter is to present a recommendation from the Student Senate.

The Student Senate has been studying the problems of advisement and enrollment. A number of meetings of the Senate's Welfare Committee has been held with personnel in the registration section of the Office of Admissions and Records.

Since the University of Oklahoma has been experiencing increases in its student body in recent years and since there is every reason to believe that continued increases will be felt, all concerned believe that the University will experience more and more difficulties in the advising and enrolling of students. We further believe: (1) that the present quarters in the Union and Fieldhouse are inadequate; (2) that most advisers are overburdened with too many students in too short a time; and, (3) that most instructional departments are unable to predict their teaching loads and thus are unable to provide the proper number of instructors and sections for the various courses.

We also believe that there is the possibility that the system of advising and enrolling might be modified so that these difficulties can be alleviated. We also believe that such a change should be introduced gradually so that the faculty and students can become accustomed to it. With this in mind, the Student Senate recommends to the University Senate that the Office of Admissions and Records and the Student Senate be authorized to cooperatively work out such a program.

The Student Senate will appreciate your serious consideration of this proposal.

Respectfully submitted for the  
Student Senate,

James Vescia, Chairman  
Committee on Student Welfare

Senate Action

Following a brief discussion of this matter, Dr. Hall moved that the letter from the Student Senate be referred to the Dean of the Office of Admissions and Records for his consideration. The motion was seconded and passed by the Senate.

The Senate then requested the Chairman, Dr. Jim E. Reese, to write a letter to the Student Senate informing that body that the University Senate has no objections relative to the Student Senate considering this problem with personnel from the Office of Admissions and Records. However, any recommendations for changes should be conveyed to the University Senate for its consideration and approval.

## REPORTING OF GRADES ✓

Report of the Committee on Academic Standards

January 8, 1957

The Committee met with five members of the Scholarship Committee of the Association of Women Students who pointed out various probable reasons for scholastic deficiencies existing among freshmen women students. Of particular concern was the fact that of a large number of the women living in the Quadrangle last year who received grades of D and F at the eight weeks, a high percentage showed no improvement in their grades by the end of the semester. This seemed the more disquieting when it was found that a majority of the freshmen women who earned a grade average of less than "C" possessed better than average O.S.P.E. scores.

It appeared to the representatives from A.W.S. and also to the Committee on Academic Standards that some improvement in the situation relative to grades for both freshmen men and women may be effected by reporting unsatisfactory grades at an earlier date than has been customary. According to present practice, unsatisfactory grades do not reach the students until the ninth or tenth week of the semester. The committee believes that this is rather late for freshmen students, and that an earlier report should be made to them.

Therefore, the Committee urges the following recommendation:

That all freshmen students making grades of D or F be apprised of their standing by means of a card to be handed to them by their teachers at the first session of the class in the fifth week of the semester.

It is not intended that this recommendation would have any effect upon the current procedure of reporting through the Office of Admissions and Records the unsatisfactory grades for the first eight weeks of a semester.

## COMMITTEE ON ACADEMIC STANDARDS

C. Springer, Chairman	L. Powell
K. Crook	J. Raines
L. Dunham	R. Shuman
H. Larsh	

Senate Action

Dr. Springer moved the adoption of the foregoing report relative to mid-term reporting of grades. His motion was seconded. Following considerable discussion of the matter the motion was voted upon and failed to pass.

Dr. Owings then made a motion that in all lower division courses one or more tests and or themes or projects be administered, graded, and returned to students before the close of the fifth week of each semester. The motion was seconded.

Dr. Keown offered a substitute motion that the matter be referred to the University College Council for its consideration and study. Dr. Keown's motion was seconded and approved by the Senate. Dr. Reese was requested to write to the Association of Women Students informing that group of the action taken.

SABBATICAL LEAVES

Letter from Dr. Laurence T. Rogers

December 17, 1956

Professor Jim E. Reese  
President, University Senate  
Faculty Exchange

Dear Dr. Reese:

I noted with interest, in a recent issue of the Journal of the University Senate, that some aspects of University policies relating to sabbatical leaves-of-absence are currently being considered. Since I have had personal experience with a rather obscure facet of this problem which is related to the total issue, I am inviting you to consider the advisability of adding it to the problem now being studied by the appropriate committee or of raising the issue at a subsequent date.

Last year, although I was eligible on the basis of length of service, it was impossible for the University to grant my request as a 12 month employed member of the faculty to receive University financial assistance as a part of an overdue sabbatical leave-of-absence to attend the Yale School of Alcohol Studies.

Several points have occurred to me in thinking about this question:

1. There is no doubt that the University wishes to assist its faculty members in becoming better teachers.
2. Specific opportunities for improving college teachers' understandings and skills often occur in the summer only -- as is the case with the Yale School.
3. The present policy, or lack of policy, makes it almost prohibitively expensive for an otherwise interested and eligible person to profit by one (1) above.
4. In case an appropriate policy recommendation to cover this situation cannot be covered by proposals on leaves-of-absence, is there some need for another type of policy recommendation which, if approved, will enable the University to assist an interested and eligible staff member to secure additional professional training designed to improve his performance as a faculty member?

Respectfully,

Laurence T. Rogers  
Professor of Education and  
Sanitary Science

Senate Action

The contents of Dr. Roger's letter were noted by the Senate and it was referred to the Committee on Faculty Personnel for consideration in its application to the problem of faculty appointment, tenure, leaves, etc.



EQUIPMENT FOR LEFT-HANDED STUDENTS ✓

Report of the Committee on Teaching and Research

January 16, 1957

PROBLEM: Left-handed table arm chairs in classrooms

1. It is the opinion of the Committee that left-handed students who are actually handicapped or placed at a disadvantage by the absence of a left-handed table arm chair should, if at all possible, be furnished with a left-handed table arm chair in their classrooms.
2. However, most left-handed students have adjusted to the use of right-handed table arm chairs -- (and they function much better than would the average right-handed student forced to use a left-handed table arm chair).
3. The number of left-handed students, (who might prefer left-handed table arm chairs), varies from class to class and from hour to hour in any given classroom.

Therefore, the Committee does not suggest that the University, at this time, move toward the purchase of a given per cent of left-handed table arm chairs to correspond with the actual per cent of left-handed students presently enrolled at O. U.

We submit the following recommendation to the Senate:

When a professor finds a need for left-handed table arm chairs in any of his classes he should send a request, signed by his department chairman, to the Director of Physical Plant, Mr. John H. Kuhlman, stating the number of such chairs needed and the classroom in which they are needed.

COMMITTEE ON TEACHING AND RESEARCH

Arthur W. Heilman, Chairman  
W. H. Keown  
L. V. Scott  
John Ezell  
Ernest C. Plath  
J. Rud Nielsen

Senate Action

Dr. Heilman moved that the report relative to equipment for left-handed students be approved by the Senate. His motion was seconded and passed.

## CAMPUS TRAFFIC

Letter from Dr. Arthur H. Doerr

January 8, 1957

Dr. Jim Reese, President  
University Senate  
Faculty Exchange

Dear Dr. Reese:

While new construction always results in a certain amount of chaos on a campus I feel that current construction on the library addition has resulted in more than the normal amount. I do not feel, however, that Builders Construction Corporation is responsible for the deplorable state of our campus at present. No effort has been made to confine pedestrian, bicycle, and even automobile traffic to a paved surface. As a result large sections of the campus in widely scattered areas have been denuded of vegetative cover.

Grass has been trampled into lifelessness, hedges have been broken and beaten down, and even small trees have suffered. (In addition, I should mention that many small trees were permitted to die this past summer because of failure of buildings and grounds people to water them.)

A restrictive climate will probably always preclude the economical maintenance of a garden-like campus, but I do believe that grounds could be maintained in reasonably good appearance. No doubt we shall become increasingly aware of the lack of vegetative growth with the coming of spring. Wind blown dust from a distance along with our prodigious local supply may make conditions almost intolerable.

Why is it not possible to restrict all pedestrian traffic to sidewalks and vehicular traffic to the streets? How is this to be accomplished? The planting of a hedge along with 8 or 10 strands of barbed wire until the hedge is impenetrable should prove something of a deterrent to the adventruesome pedestrian, rider or driver.

Perhaps some firm policy of implementing a "stay on the walk" program would accomplish the objective. I believe levying of fines might be in order. Never have so many trampled on so much so often with disastrous results.

Will you, Dr. Reese, call this matter to the attention of the Senate? We cannot, I think, have an attractive campus, no matter how fine the buildings or how clean the interiors, if the grounds are a man made desert.

Sincerely yours,

Arthur H. Doerr

Senate Action

Dr. Hall made a motion that the problems mentioned in the letter from Dr. Doerr be referred to the proper committee of the Senate. The motion was seconded and passed by the Senate. The matter was immediately referred to the Committee on Student and Public Relations. That committee is already at work on other phases of the overall problem of campus traffic.

TWELVE-MONTH EMPLOYMENT FOR ACADEMIC PERSONNEL ✓

Explanatory Comment

Professor Lnenicka raised for discussion the possibility of employing all academic personnel on a twelve-month basis. Various elements of this matter were discussed and reference was made to the report of the Senate Committee on Faculty Personnel as contained in the Journal of the Senate for September, 1954.

Senate Action

Professor Lnenicka made a motion that the appropriate committee of the Senate be requested to re-study the matter of twelve-month employment for academic personnel with the possibility of professors having the option to retain nine-month status. The motion was seconded but was not approved by the Senate.

ADJOURNMENT

The University Senate adjourned at 5:25 p.m. The next regular meeting will be held on Monday, February 25, 1957, at 4:10 o.m. Material for the Agenda should be in the Office of the Secretary by Monday, February 18.

Gerald A. Porter, Secretary

STATE OF TEXAS, COUNTY OF DALLAS

Know all men

that the undersigned, whose names are hereunto subscribed, for and in behalf of the State of Texas, do hereby certify that the within and foregoing is a true and correct copy of the original as the same appears from the records of the State of Texas.

Witness my hand

at the City of Dallas, this 1st day of January, 1901.

1901

Attest my hand and seal of office at the City of Dallas, this 1st day of January, 1901.

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Comptroller of Public Accounts