

JOURNAL OF THE UNIVERSITY SENATE

Regular Session, April 30, 1956, 4:10 P. M.
Monnet Hall, Room 101

The University Senate, meeting in regular session, was called to order by the Chairman, Dr. Jim E. Reese.

Present

Benson, Oliver
Bernhart, Arthur
Bowen, Willis
Clark, Ralph W.
David, Paul R.
Ewing, Cortez
Farrar, Clyde L.
Feaver, J. Clayton
Fraser, George B.
Herbert, H. H.
Hoy, Harry E.
Keeley, Joe
Keown, William H.
Kerr, Harrison

Present

Lewis, Eunice
McGrew, William C.
Olson, Ralph E.
Owings, Donnell M.
Powell, Lytle
Reese, Jim E.
Riggs, Carl D.
Ruggiers, Paul G.
Springer, C. E.
Turkington, D. E.
Vliet, R. Dale
Winfrey, Lewis E.
Wurtzbaugh, Jewel

Absent

Comp, L. A.
Crook, K. E.
Cross, George L.
Daron, G. H.
Dunham, Lowell
Elder, Ruth
Felton, Jean S.
Harvey, Harriet
Jorgenson, Lloyd P.
Larsh, Howard W.
McFarland, Dora
Scott, L. V.
Shuman, Ronald B.
Snider, Glenn
Tongue, William R.
White, R. R.
Wilson, M. O.

APPROVAL OF THE MINUTES

The Journal of the Senate for the regular meeting held on March 26, 1956, was approved.

SENATE ACTION APPROVED BY PRESIDENT CROSS

President Cross has approved the recommendation made by the Senate on January 30, 1956, concerning last date for enrollment in classes. The recommendation becomes effective for the fall semester of the 1956-57 session.

President Cross has indicated approval of two recommendations made by the Senate on March 26, 1956:

- (1) Proposed Regulations to Govern Formulation of the University Calendar -- File No. 1955-56-1.
- (2) Admission to Freshman Standing in the University -- File No. 1955-56-2.

USE OF FILE NUMBERS

In accordance with a plan developed with Vice President McCarter, all significant matters considered by the Senate will in the future carry file numbers. Thus, numbers are indicated for certain of the items about which reports are presented in the following pages.

UNIVERSITY CALENDAR (File No. 1955-56-5)

Consideration of the University Calendars for the next four years was not an item included in the Agenda for the Senate meeting on April 30. However, the Senate has been concerned in recent months with the development of regulations pertaining to the calendar. The Chairman requested the Senate to indicate whether this matter should be considered in view of its not being on the Agenda. Dr. Ewing moved that the calendars for the next four years be considered as first item of new business. His motion was seconded and passed.

Dean Fellows presented the calendars as set forth in the material below. He indicated that they were prepared in strict accordance with the regulations recently adopted. Dean Fellows and Professor Artman answered questions relative to various elements of the calendars. Professor Farrar moved that the calendars be approved by the Senate for submission to President Cross. His motion was seconded and passed by the Senate. The calendars approved by the Senate for the years 1957-58, 1959-60, and 1960-61 are as follows:

THE UNIVERSITY YEAR

Year 1957-58	First Semester	Year 1958-59
Sept. 16-17	Freshman period,* 9:30 a.m.	Sept. 15-16
Sept. 17-21	Registration--consultation of students with advisers; enrollment	Sept. 16-20
Sept. 23	Classwork begins, 8:10 a.m.	Sept. 22
Oct. 5	Last day on which new enrollments will be accepted	Oct. 4
Oct. 19	Final date for removal of conditions, and with- drawal without report on scholastic standing	Oct. 18
Oct. 19	Home-coming of alumni and former students - (holiday)	Nov. 15
Nov. 27	Thanksgiving recess begins, 10:00 p.m.	Nov. 26
Dec. 2	Classwork resumed, 8:10 a.m.	Dec. 1
Dec. 18	Christmas recess begins, 10:00 p.m.	Dec. 20 (noon)
<u>1958</u>		<u>1959</u>
Jan. 2	Classwork resumed, 8:10 a.m.	Jan. 5
Jan. 24	Reading period	Jan. 23
Jan. 25-Feb. 1	Semester examinations	Jan. 24-31

University Calendar -- continued

Second Semester

Jan. 31-Feb. 1	Freshman period,* 9:30 a.m.	Jan. 30-31
Feb. 3-6	Registration--consultation of students with advisers; enrollment	Feb. 2-5
Feb. 7	Classwork begins, 8:10 a.m.	Feb. 6
Feb. 20	Last day on which new enrollments will be accepted	Feb. 19
March 8	Final date for removal of conditions, and withdrawal without report on scholastic standing	March 7
April 5	Spring vacation begins, 12:00 noon	April 4
April 14	Classwork resumed, 8:10 a.m.	April 13
May 31	Reading period	May 29
June 2-9	Semester examinations	May 30-June 6
June 12	Commencement exercises, 7:45 p.m.	June 9

Summer Session

June 13-14	Freshman period,* 9:30 a.m.	June 10-11
June 14, 16	Registration--consultation of students with advisers; enrollment	June 11-12
June 17	Classwork begins, 7:00 a.m.	June 15
July 4	Independence day	July 4
Aug. 9	Reading period	Aug. 6
Aug. 11-12	Term examinations	Aug. 7-8
Aug. 15	Commencement exercises, 7:45 p.m.	Aug. 11

*Attendance at the exercises of the freshman period is required of entering freshmen. For complete program, address the Office of Admissions and Records, University of Oklahoma, Norman.

THE UNIVERSITY YEAR

Year	First Semester	Year
1959-60		1960-61
Sept. 14-15	Freshman period,* 9:30 a.m.	Sept. 19-20
Sept. 15-19	Registration--consultation of students with advisers; enrollment	Sept. 20-24
Sept. 21	Classwork begins, 8:10 a.m.	Sept. 26
Oct. 3	Last day on which new enrollments will be accepted	Oct. 8
Oct. 17	Final date for removal of conditions, and withdrawal without report on scholastic standing	Oct. 22
---	Home-coming of alumni and former students (holiday)	---
Nov. 25	Thanksgiving recess begins, 10:00 p.m.	Nov. 23
Nov. 30	Classwork resumed, 8:10 a.m.	Nov. 28
Dec. 19	Christmas recess begins, 12:00 noon	Dec. 20(10 p.m.)
1960		1961
Jan. 4	Classwork resumed, 8:10 a.m.	Jan. 4
Jan. 22	Reading period	Jan. 27
Jan. 23-30	Semester examinations	Jan. 28-Feb. 4

University Calendar -- continued

Second Semester

Jan. 29-30	Freshman period,* 9:30 a.m.	Feb. 3-4
Feb. 1-4	Registration--consultation of students with advisers; enrollment	Feb. 6-9
Feb. 5	Classwork begins, 8:10 a.m.	Feb. 10
Feb. 18	Last day on which new enrollments will be accepted	Feb. 23
March 5	Final date for removal of conditions, and withdrawal without report on scholastic standing	March 11
April 2	Spring vacation begins, 12:00 noon	April 8
April 11	Classwork resumed, 8:10 a.m.	April 17
May 27	Reading period	June 1
May 28-June 4	Semester examinations	June 2-9
June 7	Commencement exercises, 7:45 p.m.	June 12

Summer Session

June 8-9	Freshman period,* 9:30 a.m.	June 13-14
June 9-10	Registration--consultation of students with advisers; enrollment	June 14-15
June 13	Classwork begins, 7:00 a.m.	June 16
July 4	Independence day	July 4
Aug. 5	Reading period	Aug. 10
Aug. 11	Commencement exercises, 7:45 p.m.	Aug. 15

*Attendance at the exercises of the freshman period is required of entering freshmen. For complete program, address the Office of Admissions and Records, University of Oklahoma, Norman.

STATUS OF PROFESSIONAL LIBRARIANS (File No. 1955-56-5)

Explanatory Comment

On July 14, 1955, Vice President Pete Kyle McCarter, wrote the following letter to the Secretary of the Senate:

In 1953 Dr. McAnally sent to President Cross a petition from the Staff Association of the University of Oklahoma Library, together with his own recommendation, that the professional librarians on the Library Staff be given "academic status". Recently he has renewed this recommendation in a revised and strengthened form.

President Cross has decided to refer this question to the Senate for consideration and recommendation. Accordingly, I am sending you the Staff Association petition and Dr. McAnally's two recommendations. This office has a file of other materials, consisting of discussions by the Vice Presidents and by Dr. McAnally, which we shall be glad to make available to the committee to which the Senate refers the question.

Status of Professional Librarians -- continued

I am sending this material on to you in the hope that the Senate can take it up early in the fall and expedite action on it. I have taken the liberty of assuring Dr. McAnally that he and members of the professional staff will be given full opportunity to appear and discuss the recommendations with the Senate or its committee.

This matter was referred to the Senate Committee on Faculty Personnel.

Report of Committee on Faculty Personnel

April 16, 1956

This committee recommends the following rule for the conferring of academic rank:

"Academic Rank should be conferred only on one who gives instruction in a regularly scheduled class."

An approval of the request from the staff association of the University of Oklahoma Library would involve:

- (a) granting of tenure.
- (b) granting of sabbatical leave
(under the present rule, tenure and sabbatical leaves cannot be granted to those whose teaching in regularly scheduled classes is incidental to their other work.)

Committee on Faculty Personnel

Joe Keeley	Dale Vliet
Dora McFarland	L. E. Winfrey
R. E. Olson	C. L. Farrar,
Jim E. Reese	Chairman

Senate Action

Professor Farrar, Chairman of the Committee on Faculty Personnel, presented the report of his committee and commented relative to the problems involved. He moved that the University Senate adopt the report as a recommendation to President Cross. His motion was seconded.

Dr. McAnally was present to discuss this matter from the point of view of the professional librarians. He presented information and data to substantiate his opinion that academic rank for professional librarians is essential to improvement of library facilities at this University. A lengthy discussion of the entire problem was engaged in by the members of the Senate following Dr. McAnally's remarks. The Senate then approved the report of the Committee on Faculty Personnel. This action in effect disapproves the proposal that professional librarians be granted academic rank.

NOMINATIONS FOR UNIVERSITY COMMITTEES FOR 1956-57

Explanatory Comment

Each year, at the regular Senate meeting in March, the Committee on Committees submits nominations for University committees which will be appointed by the President. The Senate then considers the nominations, may make additional nominations from the floor, and at the regular meeting in April approves the list of nominations to be submitted to the President.

Senate Action

In accordance with the procedure outlined above, Professor Fraser, Chairman of the Committee on Committees, moved that the report of the Committee be approved. His motion was seconded and passed. The Nominations for 15 different committees were considered separately and are as follows:

ATHLETIC COUNCIL -- (six people nominated, three will be appointed by the President)

Clyde Farrar ---- Electrical Engineering
 Chester Francis - Music
 W. E. Hollon ---- History
 Paul Keen ----- Physical Education for Men
 W. N. Peach ----- Economics
 John M. Raines -- English

BUDGET COUNCIL -- (six people nominated, three will be appointed)

Spencer Norton -- Music
 Gerald Porter ---- Education
 John Pritchard -- English
 Jim Reese ----- Economics
 J. Teague Self -- Zoology
 J. Bruce Wiley -- Electrical Engineering

CLASS SCHEDULE COMMITTEE -- (sixteen people nominated, eight will be appointed)

H. G. Allphin ----- Physical Education For Men
 Howard Clemens ----- Zoology
 Stanley Coffman ----- English
 Jack E. Douglas ----- Speech
 R. W. Harris ----- Geology
 James Henkle ----- Art
 Sam Holland ----- Engineering Drawing
 John Leibenderfer ---- Finance
 J. Ray Matlock ----- Civil Engineering
 Dora McFarland ----- Mathematics
 Edwin McReynolds ---- History
 Sara Rose Richards -- Home Economics
 S. E. Sanders ----- Modern Languages
 Blanche Sommers ----- Pharmacy
 Keith Wallingford ---- Music
 Raymond R. White ---- Secretarial Science

COUNCIL ON PLANNING AND DEVELOPMENT -- (two people nominated, one will be appointed)

Carl B. Cass -- Fine Arts (Drama)
 Harry E. Hoy -- Arts and Sciences (Geography)

Nominations for University Committees for 1956-57 --- continued

COMMITTEE ON ADMISSIONS AND ADVANCED STANDING --- (four people nominated, two will be appointed)

Bosse A. Clement --- Modern Languages
Joe Keeley ----- Civil Engineering
John Morris ----- Geography
C. E. Springer ----- Mathematics

COMMITTEE ON LIBRARIES --- (six people nominated, three will be appointed)

Paul David ----- Zoology
Walter Ewbank --- Mechanical Engineering
Eugene O. Kuntz - Law
R. E. Olson ----- Geography
Duane Roller ----- History of Science
O. D. Westfall --- Accounting

COMMITTEE ON RETIREMENT AND TENURE --- (four people nominated, two will be appointed)

William Bandy ----- Law
Ansel Challenner ----- Electrical Engineering
J. Ray Matlock ----- Civil Engineering
John Mertes ----- Marketing

COUNCIL ON INSTRUCTION --- (six people nominated, three will be appointed)

Harley Brown ----- Zoology
A. M. de la Torre --- Modern Languages
A. H. Doerr ----- Geography
T. Harry McKinney --- Accounting
Percy Teska ----- Education
Stewart Wilcox ----- English

ELECTIONS COMMITTEE --- (eighteen people nominated, nine will be appointed)

Arts and Sciences	--- Carl Moore
	Johannes Malthaner
Business Administration	--- Dennis M. Crites
	James M. Murphy
Education	--- Benjamin A. Cartwright
	Myron Leiberman
Engineering	--- James O. Melton
	Donald B. Turkington
Fine Arts	--- R. W. Tomberlin
	Richard Brightwell
Graduate College	--- John S. Ezell
	Donnell Owings
Law	--- Frank Elkouri
	E. D. Phelps
Medicine	--- James Smith
	Phil Smith
Pharmacy	--- Jean Brown
	John Bruce

Nominations for University Committees for 1956-57 -- continued

EXTENSION COUNCIL -- (six people nominated, three will be appointed)

Engineering	-- Harry Hill	-----	Mechanics
	Frank Morris	-----	Engineering Drawing
Fine Arts	---- Robert Ross	-----	Music
	Charles Suggs	-----	Drama
Others	----- Donald Berthrong	--	History
	W. C. McGrew	-----	Accounting

PAN AMERICAN COMMITTEE -- (ten people nominated, five will be appointed)

Emilio Amero	-----	Art
Norman Boke	-----	Plant Sciences
Stephen F. Borhegyi	--	University Museum
Dan Cardenas	-----	Modern Languages
Gilbert Chase	-----	Music
Arthur Doerr	-----	Geography
Reed M. Powell	-----	Sociology
Stephen Scatori	-----	Modern Languages
Jodie C. Smith	-----	Counselor of Men
Lucy Tandy	-----	Extension Division

PUBLIC LECTURES AND COLLOQUIA COMMITTEE -- (twenty-four people nominated, 12 will be appointed)

Eugene Bavinger	-----	Art
Oliver Benson	-----	Government
J. P. Boggs	-----	Architecture
Carl Branson	-----	Geology
Percy Buchanan	-----	History
Francis Cella	-----	Business Statistics
Gilbert Chase	-----	Music
Ralph Clark	-----	Pharmacy
Fayette Copeland	----	Journalism
Cortez Ewing	-----	Government
John Giever	-----	Mathematics
Richard Huntington	--	Chemical Engineering
Sherman Lawton	-----	Speech
Savoie Lottinville	--	University Press
J. H. Marshburn	-----	English
M. H. Merrill	-----	Law
J. R. Nielsen	-----	Physics
Ernst E. Noth	-----	Books Abroad
Ernest C. Plath	-----	University School
Carl Riggs	-----	Zoology
Alfred Sears	-----	History
W. R. Tongue	-----	Classics
George M. Sutton	----	Zoology
Thurman White	-----	Extension

Nominations for University Committees for 1956-57 -- continued

SERIAL PUBLICATIONS -- (fourteen people nominated, seven will be appointed)

William Burgett ----- Architecture
 Gilbert Chase ----- Music
 Alfred Chatenever ---- Chemical Engineering
 Walter Campbell ----- Journalism
 F. F. Gaither ----- Education
 H. H. Herbert ----- Journalism
 Pearce C. Kelley ----- Marketing
 Eunice Lewis ----- University School
 Arthur McAnally ----- Library
 Clifford Merritt ----- Geology
 Lawrence Rohrbaugh ---- Plant Sciences
 Paul Ruggiers ----- English
 H. V. Thornton ----- Government
 Gerhard Wiens ----- Modern Languages

STUDENT CONDUCT COMMITTEE -- (four people nominated, two will be appointed)

For three-year term -- 1956-59: Constance Cherry -- Home Economics
 Virginia Morris --- Physical Education
 for Women
 For one-year term -- 1956-57: J. P. Duncan ----- Government
 M. D. Schwartz -- Law

UNIVERSITY SCHOLARSHIPS -- (twenty-two people nominated, eleven will be appointed)

Jim Artman ----- Modern Languages
 Rudolph Bambas ---- English
 Guy H. Brown ----- Alumni Association
 Glenn C. Couch ---- University College
 Ruth Elder ----- Education
 Lawrence Freeman -- Business Communication
 Gilbert Geiss ----- Sociology
 R. Boyd Gunning --- Oklahoma Foundation
 Carole Hass ----- Physical Education for Women
 Leonard Haug ----- Music
 William Huff ----- Mathematics
 R. L. Huntington -- Petroleum Engineering
 H. E. Hunter ----- Geology
 John E. Mertes ---- Marketing
 Phillip Nolan ----- Classics
 E. D. Phelps ----- Law
 Grace Ray ----- Journalism
 Howard Rowley ---- Chemistry
 Stephen Scatori --- Modern Languages
 Hans A. Schmitt --- History
 Iva O. Schmitt ---- Anthropology
 Mary Warren ----- Home Economics

MEMBERSHIP OF THE BUDGET COUNCIL (File No. 1955-56-3)

Explanatory Comment

On Januray 4, 1956, the Fine Arts Council submitted to the University Senate a proposal to amend Pargraph (a) under the heading Membership of the Budget Council in the Faculty Handbook; the amended paragraph to read as follows:

"Nine members of the faculty appointed by the President from a list of at least eighteen nominated by the University Senate, two of whom should be from the faculties of the following constitutent colleges and schools: Arts and Sciences, Business Administration, Education, Engineering, Fine Arts, Law, Medicine, and Pharmacy; to serve three-year staggered terms, three terms expiring each year. Initial appointments shall be for one, two and three-year terms."

On January 30, 1956, at a regular meeting of the Senate, Dean Kerr commented relative to the foregoing proposal. The matter was then referred to the Committee on University Organization, Budget and Publications for study and a report.

Report of the Committee on University Organization, Budget and Publications

April 9, 1956

Dr. Jim E. Reese, President
Faculty Senate

Dear Dr. Reese:

The Committee on University Organization, Budget and Publications wishes to submit the following report at the next meeting of the Faculty Senate:

"The Committee believes that the members of the Budget Council should represent the interests of the University as a whole rather than represent an individual department, school or college. To adopt a requirement that nominations be made from certain departments may create the impression that those nominees should represent the interests of that department. Therefore, the Committee believes that such a requirement should not be adopted.

The Committee does believe, however, that the Budget Council cannot represent the interests of the whole University if too many members are from the same college. A majority of the membership should never be from any one college. Therefore the Committee recommends that:

'Not more than four members of the Budget Council may be from the same college!.'

Sincerely yours,

Ralph W. Clark, Chairman
Committee on University Organization,
Budget and Publications

Membership of the Budget Council --- continued

Senate Action

Dean Clark, Chairman of the Committee on University Organization, Budget, and Publications, presented the report of his Committee and moved that it be adopted by the Senate. His motion was seconded. Following considerable discussion the motion failed to pass. Thus, the Budget Council remains as currently constituted with no Senate recommendation for change.

CRITERIA FOR FACULTY PROMOTIONS AND PAY RAISES (File No. 1955-56-4)

Report of Committee on Faculty Personnel

April 16, 1956

Professor Gerald Porter, Secretary
University Senate

Dear Professor Porter:

On January 27th the American Association of University Professors sent the following letter to the chairman of the Senate:

January 27, 1956

Dr. Jim E. Reese, Chairman
University Senate

Dear Dr. Reese:

As Secretary of the local chapter of the American Association of University Professors, I am respectfully submitting a resolution passed by the chapter at a recent meeting held on December 6, 1955. The resolution in essence requested the University Senate to review the criteria for faculty promotion and pay raises with a view toward clarification and possible changes.

During the meeting some members commented that some of the criteria were ambiguous and difficult to apply. Specific reference to this regard was made to "evidence of service to the University" (number 8) and "citizenship in and loyalty to the United States, and interest in civic affairs" (number 10). Also there was some question about the relative weight of each criterion in determining promotions and pay raises.

Sincerely yours,

Janice E. Christensen
Secretary-Treasurer

JC:js

Committee Recommendation

In a system where salary levels and promotions in rank are handled by committee recommendations, it is probable that the members of the evaluating committees must rely, to a considerable degree, on documentary evidence in forming an opinion

Criteria for Faculty Promotions and Pay Raises -- continued

This evidence, as compiled and furnished by the basic budgetary unit, should substantiate the faculty member's value, both direct and indirect, to the University.

The present evaluating criteria, as established by the Senate, are considered adequate when used as the basis for a qualitative measure of ability. To attempt a quantitative application of these criteria is basically unsound, as an emphasis on any one factor is practical only when the area in which the service is rendered is given full consideration.

Considering, therefore, the difficulty in attempting a quantitative measurement of human ability, we recommend that no change be made in the existing criteria for promotion in rank and increase in salary. It is further recommended that the various budget committees consider these criteria as a composite summary of accomplishment and weigh the various factors involved with due regard to the individual's area of activity and opportunity for service.

Committee on Faculty Personnel

Joe Keeley	Dale Vliet
Dora McFarland	L. E. Winfrey
R. E. Olson	C. L. Farrar, Chairman
Jim E. Reese	

CLF:wlb

Senate Action

Professor Farrar, Chairman of the Committee on Faculty Personnel, presented the foregoing report and moved that it be approved by the Senate. His motion was seconded and following discussion was passed.

This action results in no change being recommended in the current procedures relative to faculty promotions and pay raises.

COMMITTEE ON COMMITTEES

At the regular meeting of the University Senate on May 28, 1956, individuals will be elected to serve on the Committee on Committees during 1956-57. Nominations will be made from the floor of the Senate and the election concluded at this meeting.

ADJOURNMENT

The University Senate adjourned at 5:45 p.m. The next regular meeting will be held on Monday, May 28, 1956, at 4:10 p.m. Material for the Agenda should be in the office of the Secretary by Monday, May 21.

Gerald A. Porter, Secretary