

JOURNAL OF THE UNIVERSITY SENATE

Regular Session, May 30, 1955, 4:10 P. M.

Monnet Hall, Room 101

The University Senate, meeting in regular session, was called to order by the Chairman, Dr. Rufus G. Hall, Jr.

<u>Present</u>	<u>Present</u>	<u>Absent</u>	<u>Absent</u>
Bell, R. E.	McFarland, Dora	Bernhart, Arthur	Moorhead, M. L.
Bruce, J. B.	McGrew, W. C.	Cross, George L.	Morris, Virginia
Comp, L. A.	Moore, Carl A.	Daron, G. H.	Peach, W. N.
Crook, K. E.	Olson, Ralph E.	Duncan, J. P.	Powell, Lytle
David, Paul R.	Pray, J. C.	Feaver, J. C.	Sears, A. B.
Ewing, Cortez	Ruggiers, Paul G.	Hoy, Harry E.	Scott, L. V.
Farrar, Clyde L.	Smith, W. O.	Kelly, Florene C.	Weese, A. O.
Fraser, George B.	Springer, C. E.	Lane, Willard R.	White, Raymond R.
Goodman, G. J.	Wardell, M. L.	Lewis, Eunice	Winfrey, Lewis E.
Hall, Rufus G.	Wiley, J. B.	Livezey, W. E.	
Jorgenson, L. P.	Wilson, M. O.		
Keown, William B.	Wurtzbaugh, Jewel		
Kerr, Harrison			

APPROVAL OF THE MINUTES

The Journal of the Senate for the regular meeting held on April 25 and the special meeting held on May 9 was approved.

ELECTION OF SENATORS

At the meeting of the General Faculty on May 16, 1955, five persons were elected to terms in the University Senate. The new senators who will represent the General Faculty from 1955-58 are:

Oliver Benson.....Government	Carl Riggs.....Zoology
Harriet Harvey.....Zoology	Ronald Shuman.....Business Mgmt.
Jim Reese.....Economics	

UNIVERSITY LIBRARIES

Report of the Committee on University Libraries (1954-55)

April 26, 1955

The Committee on University Libraries met in October, November, December, January, March and April, with a meeting scheduled for May of the current year to discuss, and advise, to recommend policy, and approve or recommend action when deemed appropriate upon matters affecting the library system of the University of Oklahoma. The administration of the library and details of its operation were not the immediate concern of this Committee. Committee responsibilities center rather in educational and general policies of the library and therefore dealt principally with fiscal matters, and with policies regarding the development of the collection.



University Libraries -- continued

## I. Book Funds

- A. Book Funds, 1954-55. The allocation for 1954-55 remained the same as the funds received in 1953-54, therefore no changes were made in departmental allocations.
- B. General Research Funds, 1954-55. A sum of \$10,000 was available for allocation. Requests in the total amount of \$58,000 were received. The Committee tentatively approved the purchase of certain items requested, and a sub-committee was authorized to give final approval after bids had been received. It is the opinion of the Committee that one of the greatest needs of the Library is an increase of the General Research Fund, and the Committee has recommended that the sum of \$25,000 be available for 1955-56.
- C. Funds, 1955-56. The Committee received requests from the various departments for book funds totaling \$157,000, excluding a long-range budget request from the College of Law in the amount of \$59,000. The Committee, after lengthy discussion and consideration, determined that an increase in book fund budget is vitally necessary to develop the library facilities required by a university the size and national standing of the University of Oklahoma. Accordingly, a request in the amount of \$135,000 was submitted to the Budget Council, a substantial increase from the present \$92,500. However, at the time of the writing of this report the Legislature has not made its educational appropriation.

## II. Library Personnel

- A. The Committee approved asking for new clerical positions in the Business Administration, Educational and Biology libraries to relieve the professional librarians of clerical tasks which interfered with their services as librarians.
- B. The Committee approved asking for the employment of a professional librarian for the University School Library.
- C. The Committee approved asking for the raising of beginning salaries for professional librarians to \$3,800 for 12 months. The Committee found that qualified librarians could not be recruited at the present salary scale.

## III. Miscellaneous Items

- A. Slides. Hearings were granted to Art and Architecture to determine the needs of these two departments for slides for instructional use. Decision has been postponed until the budget for 1955-56 is received.
- B. Fines. The Committee approved raising the fine for over-due books from 2¢ per day to 5¢ per day, effective September 1, 1955.



University Libraries -- continued

IV. Committee Membership

The following persons served during the year as members of the Committee:

William R. Bandy, Chairman  
Willis H. Bowen  
Paul Brinker  
George G. Huffman  
Ellen D. Kelly

Arthur McAnally, Ex Officio  
Carlos D. Moseley  
Alexander M. Saunders  
Winston O. Smith  
A. O. Weese

Submitted by:

William R. Bandy, Chairman  
Committee on University Libraries

FACULTY PARKING ✓

Explanatory Comment

At the May 31, 1954 meeting of the Senate a motion was approved that the appropriate committee of the University Senate study the problems related to faculty parking and report on the matter.

Report of the Committee on Teaching and Research

May 24, 1955

A. Background Information

1. The problem of faculty parking.

It has become evident to your Committee that there is widespread--and in some cases acute--dissatisfaction among members of the Faculty regarding the parking situation on the Campus as it is now and as it has been for several years. The dissatisfaction obviously arises from the fact that although a fee must be paid for the privilege of parking in reserved areas, payment of the fee does not provide a reasonable expectation of parking space, especially in inclement weather.

2. Measures already taken or planned to cope with the problem.

We are advised that steps which have been taken to alleviate this situation, or which are in near prospect, include:

- (a) the construction of a parking lot near the Infirmary, to accommodate fourteen cars;
- (b) direct supervision of the issuance of parking permits by the President's Office, in order to control more rigorously the use of permits by those not properly entitled to them;
- (c) withdrawal of the permit privilege from members of the Faculty and other University employees who live within a zone extending two blocks from the Campus on all sides except the south;



Faculty Parking -- continued

(d) projected construction of a self-liquidating parking lot (with meters or pay gate) south of the Home Economics building, with spaces for 200 cars. It is expected that this will be built by next fall; the completion of this lot might justify the release for staff parking of 60 spaces now allocated to student parking in the lot south of the Geology building.

## 3. Quantitative aspects of the problem.

While the measures already taken ("a" through "c" above) have doubtless helped the situation to some degree, it is obvious that the problem is still with us and that even if the sixty spaces referred to in "d" above are made available for staff parking, the problem will not be solved.

There are now approximately 700 spaces reserved for permit holders, while 1,319 parking permits are currently valid for these spaces. (The permits are distributed as follows: teaching staff, 546; non-teaching staff, 544; secretaries, 139; disabled students, 90).

This is a ratio of 1.88 cars per space. Mr. Kraft informs us that a car-to-space ratio of 1.5 is generally regarded as a suitable one. To attain this ratio, with the 1,319 permits now extant, would require 880 spaces, or about 180 more than are now available in reserved lots. To allow a modest margin for expansion, about 250 new spaces would be needed.

## 4. Sites available for additional reserved parking spaces.

Areas on which no building construction is in immediate prospect include those:

- (a) between the Plant Sciences greenhouse and the Geology building; this would provide spaces for about 240 cars, with adequate clearance (about twenty-five feet) between the parking area and the adjacent buildings;
- (b) south of the Graduate Education building (this would accommodate thirty or forty cars);
- (c) west of the Home Economics building (in addition to that allocated to the lot south of the same building); adequate for 200 cars.
- (d) east of the Commissary and west of the track--a large area, capacity not estimated.

## 5. Cost, financing, etc.

Parking lots may be built on a self-liquidating basis (which would mean that spaces would have to be metered or the lots fenced and provided with pay gates) or from building funds.

Construction cost for an open lot is estimated at about \$60 per car space. Parking spaces adequate for 250 cars would thus cost about \$15,000.



Faculty Parking -- continued

Maintenance of a parking lot is estimated to cost from \$1.75 to \$2.00 annually per car space. Income from permit fees for parking spaces adequate in number to provide a ratio of 1.5 cars per space would be from \$3.00 to \$3.75 per car space per year.

## B. Recommendations.

The Committee recommends the construction, as immediately as possible, of parking lots (or a parking lot) for approximately 250 cars, to be reserved for the use of the faculty and other University employees; it suggests that the parking spaces be located in the area north of the Geology building, or that some be located there and the remainder south of the Graduate Education building. It recommends further that construction of the lot or lots be paid for out of the General Fund of the University.

Other measures which have been suggested to cope with the problem of faculty parking, such as more efficient policing (involving an augmented Campus police force) and higher fines for illegal parking, while undoubtedly desirable, would at best be only partially ameliorative and would not strike at the heart of the problem, which is the presently excessive car-to-space ratio.

## C. Acknowledgments.

The Committee wishes to express deep appreciation for the readiness with which Dr. Swearingen, Mr. Kraft and Mr. Giezentanner made their time available for conferences, and for the information and advice which they provided.

Respectfully submitted,

COMMITTEE ON TEACHING AND RESEARCH

W. H. Keown  
W. E. Livezey  
L. V. Scott

P. G. Ruggiers  
M. O. Wilson  
Jewel Wurtzbaugh  
P. R. David, Chairman

Senate Action

Dr. David, Chairman of the Committee on Teaching and Research, presented the report relative to faculty parking and moved adoption of the recommendations in Part B of the report. His motion was seconded.

Following a lengthy discussion, with Dr. Swearingen, Mr. Kraft, and Mr. Giezentanner present to answer questions, the motion was approved by the Senate.

DEFINITION OF THE TERM "TEACHER" ✓

Explanatory Comment

In a letter to the Senate on June 17, 1954, Vice President McCarter raised with the Senate certain questions relative to membership in the General Faculty, eligibility for tenure, sabbaticals, etc.



Definition of the Term "Teacher" -- continued

Report of the Committee on University Organization, Budget, and Publications

April 19, 1955

To: Dr. Rufus G. Hall, Jr.

Subject: Meaning of the term "teacher" as used in the Faculty Handbook with reference to Sabbatical Leave.

Recommendation

Teacher as here used shall be defined as a full time employee of the University who teaches at least one-half the normal load.

Respectfully submitted,

COMMITTEE ON UNIVERSITY ORGANIZATION, BUDGET,  
AND PUBLICATIONS

George Fraser	A. B. Sears
W. E. Lane	G. H. Daron
J. C. Feaver	A. O. Weese
J. B. Wiley	R. E. Bell, Chairman

Senate Action

The foregoing report was presented by Dr. Bell. He moved that the Senate approve the recommendation contained in the report. His motion was seconded and passed.

LAST DATE FOR ENROLLMENT IN CLASSES ✓

Explanatory Comment

At the Special Session of the Senate on March 7 questions were raised concerning the last day for enrollment in classes. The matter was referred to the appropriate committee for consideration.

Report of the Committee on University Organization, Budget, and Publications

April 19, 1955

To: Dr. Rufus G. Hall, Jr.

Subject: Last date for enrollment in classes.

Recommendations

- a. It is recommended that the last day of enrollment be no later than two weeks after the first day of classes.



Last Date for Enrollment in Classes --- continued

- b. Changes of enrollment within a department to a more elementary course may be made as late as four weeks after the first day of classes.

Respectfully submitted,

COMMITTEE ON UNIVERSITY ORGANIZATION, BUDGET,  
AND PUBLICATIONS

George Fraser	A. B. Sears
W. E. Lane	G. H. Daron
J. C. Feaver	A. O. Weese
J. B. Wiley	R. E. Bell, Chairman

Senate Action

Dr. Bell presented the foregoing report and moved that the recommendations be approved by the Senate. His motion was seconded.

During the discussion which followed, Dr. Wardell moved to amend the recommendations enrollment might be facilitated beyond the time limits at the discretion of the instructor involved, the student's adviser, and the chairman of the department. His motion was seconded.

Dr. David made a substitute motion to recommit the matter so that proper wording of the recommendations could be effected. His motion was seconded and approved by the Senate.

ASSISTANCE TO FAMILIES OF DECEASED FACULTY MEMBERS ✓

Explanatory Comment

On April 5, 1955, the Faculty of the College of Business Administration unanimously adopted a resolution to be transmitted to the University Senate for consideration. That resolution is as follows:

Resolved that the Faculty of the College of Business Administration hereby requests the University Senate to formulate and recommend to the University Administration policies for University assistance to families of deceased faculty members. The Faculty suggests that particular attention be given to the propriety and feasibility of the following possible types of assistance:

1. Preferred consideration of qualified members of such families for full or part-time employment.
2. Preferred consideration of eligible student members of such families for scholarships and student loans.
3. Waiver of tuition for student members of such families.

It is further suggested that the Senate recommend that a University official be charged with responsibility for advising a deceased faculty member's family concerning the assistance which the University may furnish, as soon as practicable after the death of such faculty member.



Assistance to Families of Deceased Faculty Members -- continued

On April 25, 1955 the Senate referred this matter to the Committee on Faculty Personnel for consideration and a report.

Report of the Committee on Faculty Personnel

May 6, 1955

To: Gerald A. Porter, Secretary  
University Senate

Subject: Assistance to Families of Deceased Faculty Members.

The recommendation of the Committee on Faculty Personnel is as follows:

Although the Committee is in favor of the present policy of the Administration in granting sympathetic consideration to qualified survivors of deceased faculty members, it feels that rigidly burdening the Administration with this responsibility would be unwise, if not illegal, and certainly less necessary than previously in view of the probable adoption of the Social Security and increased Group Life Insurance programs.

Respectfully submitted,

COMMITTEE ON FACULTY PERSONNEL

G. J. Goodman     Dora McFarland  
M. L. Moorhead   R. E. Olson  
J. C. Pray        C. L. Farrar, Chairman  
L. E. Winfrey

Senate Action

Professor Farrar presented the foregoing report and moved that it be adopted by the Senate. His motion was seconded. Following discussion of the matter the motion was defeated.

Dr. Keown moved that the matter be referred back to the Committee on Faculty Personnel for further consideration. His motion was seconded and passed.

NOMINATIONS FOR COUNCIL ON EXTENSION

Explanatory Comment

On March 7, 1955 the University Senate approved the establishment of a Council on Extension. On May 9, 1955 the Senate requested the Committee on Committees to prepare a list of nominations for membership on the Council. This request was made to expedite the formation of the Council on Extension should President Cross approve the plan submitted by the Senate.



Nominations for Council on Extension -- continuedNominations submitted by the Committee on Committees:

## One year term:

Carl Cass.....Drama  
 Cortez Ewing....Govt.  
 Harry Hill.....Mechs.  
 Carl Moore.....Geol.  
 W. H. Smith.....Art  
 B. Turkington...Mech. Engr.

## Two year term:

Richard Chapin.....Library Sc.  
 Mildred Dorffeld...Medicine  
 J. E. LaFon.....Math.  
 Kirk Mosely.....Medicine  
 E. D. Phelps.....Law  
 H. Wren.....Law

## Three year term:

Jean Brown.....Pharmacy  
 Ralph Clark.....Pharmacy  
 B. Horning.....Bus. Com.  
 L. P. Jorgenson...Educ.  
 Nelson Peach.....Econ.  
 M. Strom.....Educ.

Senate Action

Professor Wiley, Chairman of the Committee on Committees, presented the foregoing report and moved that it be adopted by the Senate. His motion was seconded.

## Nominations from the floor included:

Spencer Norton -- Music -- for one year term.

Rudolph Bambas -- English -- for two year term.

Merle Strom withdrawn. Glenn Snider -- Education -- Three year term.

In the voting which followed, the nominations by the Committee on Committees were approved with the deletion of Merle Strom and the addition of Glenn Snider.

## NOMINATIONS FOR THE COUNCIL ON INSTRUCTION

Explanatory Comment

Willard R. Lane has resigned his position with the University effective September 1, 1955. Therefore, the Committee on Committees recommended the following nominees for the remainder of his term (1953-56):

Gail Shannon.....Education  
 William Tongue.....Classical Languages

Senate Action

The Senate approved the above nominations for the unexpired portion of the term of Willard R. Lane on the Council on Instruction.



ABSENCE DUE TO EXTRA-CURRICULAR ACTIVITIES ✓

Explanatory Comment

On March 28, 1955 problems relating to absence due to extra-curricular activities were referred to the Committee on Courses and Curricula for consideration and a report.

Report of the Committee on Courses and Curricula

May 16, 1955

To: Gerald A. Porter, Secretary, University Senate

Subject: Recommendations relative to absence due to extra-curricular activities.

The Committee on Courses and Curricula recommends the following procedure for explaining an absence from class due to an official University activity:

1. That the student be required to fill out standard forms, furnished and signed by the director of the activity, a copy to be left with each instructor at least a week prior to the intended absence.
2. The Committee also recommends that trips be scheduled, if possible, not to conflict with 8-weeks and final examinations.
3. The Committee suggests that the form required by the procedure be designed by and made available through the Office of Admissions and Records.

COMMITTEE ON COURSES AND CURRICULA

R. G. Hall                      Arthur Bernhart  
Florene C. Kelly              W. O. Smith  
W. C. McGrew                  L. P. Jorgenson, Chairman  
Carl A. Moore

Senate Action

Dr. Jorgenson presented the foregoing report and moved that it be approved by the Senate. His motion was seconded and passed.

AAUP SALARY COMMITTEE REPORT ✓

Letter from Paul R. David

May 19, 1955

Professor Rufus G. Hall, Chairman  
University Senate

Dear Professor Hall:

Last spring, a committee of the University of Oklahoma Chapter of the American Association of University Professors was appointed to study faculty salaries. The Committee's report was duly presented before a meeting of the Chapter, and I herewith transmit to you for communication to the University Senate a copy of this report, pursuant to a motion passed at the same meeting of the Chapter:



AAUP Salary Committee Report -- continued

"...that this report be forwarded to the University Senate for further study with a view towards possible recommendation to the President of the University..."

A copy of the report was delivered to President Cross last December, in accordance with another motion passed by the Chapter which directs:

"...that this report be sent to the President of the University with recommendation that the budget figures of 1955-56 include at least a 35% increase for the faculty salary scale."

I am sending fifty mimeographed copies of the report to the Secretary of the Senate for distribution with the Agenda.

Sincerely yours,

Paul R. David, President  
AAUP

Senate Action

Following introduction of this matter by Dr. David, Dr. Ewing moved that the report of the AAUP group be received and filed. His motion was seconded.

Dr. David made a substitute motion that the matter be referred to the appropriate committee of the Senate for consideration. His motion was seconded but failed to pass.

The original motion by Dr. Ewing was approved by the Senate.

Dr. Springer moved that the 14-page AAUP Salary Report be briefed for distribution with the Journal of the Senate. His motion was seconded but failed to pass.

Dr. Wardell moved that a note appear in the Journal of the Senate to the effect that persons desirous of reading the report should obtain copies from the President of our AAUP Chapter.

NOTE: Persons who desire copies of this report should contact Dr. Paul R. David.

BUDGET COMMITTEE "A" ✓

Explanatory Comment

In a letter to Dr. Rufus Hall on April 28, 1955, Dean Harrison Kerr raised several questions regarding the manner in which a Budget Committee "A" should function.

The matter was referred to the Committee on University Organization, Budget, and Publications for consideration and a report.



Budget Committee "A" -- Continued

Report on the Budget Committee "A"

May 23, 1955

To: Dr. Rufus G. Hall, Chairman of the University Senate

Subject: Information concerning Budget Committee "A" -- Faculty Handbook interpretations in response to the Fine Arts Council request of May 28, 1955.

Questions:

1. Is the departmental chairman (or, in cases where a School constitutes a budget unit, the Director of the School) Chairman of the Budget "A" Committee by virtue of his position?

Interpretation: No. The chairman of Committee "A" is elected by the members of that committee.

2. Is he a regular voting member of the committee or does he vote only when a tie occurs?

Interpretation: He is a regular voting member.

3. Are regulations concerning the length of terms, the re-election of members to successive terms, the adoption of a system of staggered terms, the prerogative of a department? If no University-wide regulation exists, should one be adopted?

Interpretation: The length of term, re-election, etc., are not stated in the Faculty Handbook. Therefore the following recommendation is made:

RECOMMENDATION:

Members of Committee "A" should not be elected for longer than two (2) years but they may succeed themselves in office. The department may elect members for a one (1) year term, for a two (2) year staggered term, or for concurrent two (2) year terms.

Respectfully submitted,

COMMITTEE ON UNIVERSITY ORGANIZATION,  
BUDGET, AND PUBLICATIONS

A. B. Sears            George Fraser  
J. C. Feaver         W. E. Lane  
                             R. E. Bell, Chairman

Senate Action

Dr. Bell presented the foregoing report and moved that the Senate approve the report and the recommendation contained therein. His motion was seconded and passed by the Senate.



ADJOURNMENT

The regular session of the University Senate adjourned at 6:00 p.m. The next regular meeting will be held on Monday, September 26, 1955, at 4:10 p.m. Material for the Agenda should be in the Office of the Secretary by Monday, September 19.

Gerald A. Porter, Secretary

Office: Graduate Education Building, Room 306

Telephone: Extension 308



MEMORANDUM

The attached report of the Special Agent in Charge, New York, dated 1-27-58, contains information regarding the activities of the Communist Party in New York City. This information was obtained from a confidential source who has provided reliable information in the past.

Very truly yours,

Special Agent in Charge, New York

Enclosure