

JOURNAL OF THE UNIVERSITY SENATE

Regular Session, March 28, 1955, 4:10 P. M.

Monnet Hall, Room 101

The University Senate, meeting in regular session, was called to order by the Chairman, Dr. Rufus G. Hall, Jr.

Present

Bell, R. E.
Bernhart, Arthur
Bruce, J. B.
Comp, L. A.
Crook, Kenneth E.
Duncan, J. P.
Ewing, Cortez
Farrar, Clyde L.
Feaver, J. Clayton
Fraser, George B.
Goodman, G. J.
Hall, Rufus G.
Keown, William H.
Livezey, W. E.

Present

McFarland, Dora
McGrew, William C.
Moore, Carl A.
Moorhead, M. L.
Morris, Virginia
Olson, Ralph E.
Peach, W. N.
Powell, Lytle
Pray, J. C.
Sears, A. B.
Smith, W. O.
Springer, C. E.
Wardell, M. L.
Wurtzbaugh, Jewel

Absent

Cross, George L.
Daron, G. H.
David, Paul R.
Hoy, Harry E.
Jorgenson, Lloyd
Kelly, Florene
Kerr, Harrison
Lane, Willard R.
Lewis, Eunice
Ruggiers, Paul
Scott, L. V.
Weese, A. O.
White, R. R.
Wilson, M. O.

APPROVAL OF THE MINUTES

The Journal of the Senate for the regular meeting held on February 28, 1955 and the special meeting held on March 7, 1955 was approved.

PROBLEMS RELATING TO THE OFFERING OF COURSES BY EXTENSION ✓

The Chairman of the Senate read to the members of the Senate a letter from Dr. Thurman White, Director of the Extension Division, in which appreciation was expressed for the manner in which the Senate and various committees have dealt with the problems relating to the offering of courses by the Extension Division.

UNIVERSITY CALENDAR ✓

Explanatory Comment

On February 16, 1955 the Committee on University Organization, Budget, and Publications submitted a written report regarding proposed regulations governing the formulation of the University calendar. That report appeared in the Agenda for the meeting of the Senate on February 28, 1955 but was not considered because of insufficient time.

Following the Senate meeting on February 28, 1955, the proposed regulations were edited by Dean John Fellows and by Professor L. N. Morgan. Multiple copies of the revised regulations were then prepared for consideration by the Senate at the regular session on March 28, 1955. The proposed regulations acted upon by the Senate are as follows:

PROPOSED REGULATIONS GOVERNING THE
FORMULATION OF THE CALENDAR

1. There shall be two semesters of 18 weeks, including 16 weeks of classes.
2. First semester registration and freshman orientation shall be scheduled during one week, Monday through Saturday.
3. First semester classes shall begin on the Monday in September nearest September 15.
4. The Saturday of Homecoming shall be a holiday.
5. Thanksgiving holidays shall begin at 10:00 p.m. on the Wednesday before Thanksgiving and close at 8:00 a.m. on the Monday following Thanksgiving.
6. Christmas vacation shall be scheduled as follows:

<u>When Christmas falls on</u>	<u>Vacation begins</u>	<u>Vacation ends</u>
Sunday	Th. Dec. 22 (10 pm)	Wed. Jan. 4 (8:10 am)
Monday	Th. Dec. 21 (10 pm)	Wed. Jan. 3 (8:10 am)
Tuesday	Fri. Dec. 21 (10 pm)	Th. Jan. 3 (8:10 am)
Wednesday	Sat. Dec. 21 (1 pm)	Mon. Jan. 6 (8:10 am)
Thursday	Sat. Dec. 20 (1 pm)	Mon. Jan. 5 (8:10 am)
Friday	Sat. Dec. 19 (1 pm)	Mon. Jan. 4 (8:10 am)
Saturday	Wed. Dec. 22 (10 pm)	Tues. Jan. 4 (8:10 am)

7. There shall be a reading day immediately preceding the first day of semester examinations on which no classes or examinations may be scheduled.
8. The final examination period shall be scheduled for at least seven days each semester and the first semester examination period shall close on a Saturday.
9. There shall be ~~one~~ week (seven days) between the last day of First Semester final examinations and the first day of second semester classes to accommodate Second Semester registration and freshman orientation.

University Calendar -- continued

10. Easter vacation shall begin at 10:00 p.m. on the Thursday before Easter and close at 8:00 a.m. on the Wednesday following Easter.
11. The Second Semester final examinations shall be so scheduled that two days shall intervene between the last day of examinations and commencement day.
12. There shall be a summer session of nine weeks, including eight weeks of classes.
13. The summer registration and freshman orientation shall be scheduled during the three days immediately following commencement day.
14. July 4 shall be a holiday.
15. Summer final examinations shall be scheduled for two days with two days intervening between the last day of examinations and the summer commencement day.
16. A committee consisting of the Editor of University Publications and the Dean of Admissions and Registrar shall be authorized to administer these policies and to make any minor adjustments in the calendar as may be advisable, and shall submit such calendars to the University Senate for approval at least 60 days before publication.

Senate Action

Dr. Bell, Chairman of the Committee on University Organization, Budget, and Publications, presented the proposed regulations that are indicated above. He commented briefly concerning certain of the regulations and moved that the 16 regulations regarding the University Calendar be approved by the Senate. His motion was seconded and passed by the Senate.

LAST DAY FOR ENROLMENT IN CLASSES 

Explanatory Comment

The Committee on University Organization, Budget, and Publications in considering problems related to the formulation of the University calendar devoted some time to discussion of how to determine the last day on which new enrolments will be accepted in each semester. The Committee included a regulation on this matter in its first list of proposed regulations for the formulation of the University calendar. The item was deleted when the Committee decided that determination of the last day on which new enrolments will be accepted in each semester is a problem separate from the formulation of the calendar.

Senate Action

Dr. Bell suggested that the University Senate study the matter of how to determine the last day on which new enrolments will be accepted in each semester. Dr. Pray moved that the matter be referred to the appropriate committee of the Senate. His motion was seconded and approved.

Dr. Hall immediately referred the problem to the Committee on University Organization, Budget, and Publications.

SPRING REPORT OF THE COMMITTEE ON COMMITTEES

Explanatory Comment

Each year, at the regular Senate meeting in March, the Committee on Committees submits nominations for University committees which will be appointed by President Cross. The Senate then considers the nominations, may make additional nominations from the floor, and at the regular meeting in April approves the list of nominations to be submitted.

Senate Action

In the absence of J. Bruce Wiley, Chairman of the Committee on Committees, Dr. Bruce presented the list of nominations prepared by the Committee. The University Senate accepted the nominations made by the Committee on Committees and several additional nominations were made from the floor by individual members of the Senate. The final list of nominations will be approved by the Senate at its regular session on April 25 and then will be submitted to President Cross so that he can actually appoint the members of specific committees.

INTRAMURAL ATHLETICS

Explanatory Comment

In November, 1953, the University Senate Committee on University Organization, Budget, and Publications recommended to the Senate that the Faculty Intramural Committee be constituted as a sub-committee of the Athletic Council. The Senate at that time did not take action on the recommendation.

Recently, the Athletic Council recommended to President Cross that the Athletic Council assume the advisory and policy making duties now vested in the Faculty Intramural Committee.

On February 16, 1955 the current Committee on University Organization, Budget, and Publications considered the matter and prepared a specific recommendation.

Recommendation of the Committee on University Organization, Budget, and Publications:

That the present Faculty Intramural Committee be abolished and that the Athletic Council assume the advisory and policy making duties now vested in the Faculty Intramural Committee.

Senate Action

Dr. Bell presented the above recommendation and moved that it be adopted by the University Senate. His motion was seconded and passed.

COUNCIL ON INSTRUCTION ✓

Letter Regarding Expansion of the Council

March 15, 1955

Professor Rufus Hall
Chairman, University Senate
Faculty Exchange

Dear Professor Hall:

The Council on Instruction has instructed me as Chairman to recommend that the Senate consider expansion of the Council from six to nine members, with terms worked out so that there will be a rotation of three members on and off each year, the change to become effective September 1, 1955.

There are two principal reasons for this recommendation:

1. The Council is now required to spend a great deal of time on consideration of details, especially in departmental recommendations for course changes. A larger membership would permit the organization of sub-committees to handle such details and thus free the Council as a whole for consideration of general policy questions and for planning.

2. A larger membership would also provide broader representation of the faculty and provide more points of view when major policy questions are under consideration. This is not to suggest that the Council should be organized or looked upon as a group of department or college representatives; rather, it is a general administrative body and should work from an institutional view. But the Council feels that a wider variety of experience and opinions than can be expected in a membership of six would be desirable.

Sincerely yours,

Pete Kyle McCarter
Vice President

PKMcC:lw

cc: Professor Porter
Professor Morgan

Senate Action

Following a brief discussion of the merit of the recommendation in the above letter, Dr. Springer moved that expansion of the Council on Instruction from six to nine members be approved by the Senate. His motion was seconded and passed.

The Committee on Committees was instructed to bring to the Senate meeting on April 25 additional nominations to the Council on Instruction so that President Cross may appoint sufficient individuals to increase the Council membership to nine persons.

ABSENCE DUE TO EXTRA-CURRICULAR ACTIVITIES

Letter From Dr. Andree

February 15, 1955

To The Faculty Senate of The University of Oklahoma

Dear Colleagues:

The recent trip of the University of Oklahoma Concert Band serves to spotlight a subject which the senate may wish to consider. It is my feeling that this trip, and "fieldtrips" in other courses, serve a useful purpose both for the individual student and, through the Public Relations aspect, for the University of Oklahoma. I think they should be encouraged.

The recent band trip came at the same time an important examination was scheduled in one of my classes. My first notice that such a trip was anticipated was an announcement in the Oklahoma Daily. The day before the trip several students brought carefully worded notices saying they would be gone and that it was hoped they would be permitted to make up work missed. It seems likely that this trip was planned for well in advance. My assignments and examinations are planned and announced only about two weeks in advance, and if I had known of the proposed trip it would have been possible for me to rearrange these assignments.

It is unfair to ask instructors to make up special examinations if it can be avoided. It is also unfair to the student, since such examinations are never exactly comparable to the original. Since I favor such trips, I would not like to force a student to choose between staying home from a trip or taking a zero on the examination. If this particular trip were an exception, I would not mention the matter, but various field trips often interfere with established classes.

It is my suggestion that the senate consider the feasibility of the following two recommendations:

1. That departments planning trips which may absent students from other classes be asked either to inform the general faculty of such proposed trips as far in advance as feasible, or if the number is small, that the individual students involved be required to inform their other instructors of the proposed trip as far in advance as possible.
2. That participation in field trips which will absent students from established classes be limited to students doing C or better work in classes missed, or the possibility that athletic eligibility requirements be enforced.

Very truly yours,

Richard V. Andree

RVA/ec

Senate Action

Dr. Pray moved that the problem of absence due to extra-curricular activities be referred to an appropriate committee of the Senate. His motion was seconded and passed. The matter was immediately referred to the Committee on Courses and Curricula.

REORGANIZATION OF THE UNIVERSITY
COLLEGE COUNCIL

Report of the Committee on University
Organization, Budget, and Publications

February 16, 1955

To: Dr. Rufus G. Hall, Jr.
From: Committee on University Organization, Budget, and Publications
Subject: Reorganization of the University College Council

Comment

In a letter dated June 11, 1953, President Cross asked the Senate to consider the possible reconstitution of the University College Council. The following suggestions were made:

1. Suggested Membership: One representative from each academic department in the University, under the chairmanship of the Dean of the University College.
2. Suggested Responsibilities:
 - a) To study all introductory courses with reference to course content, particularly with respect to the integration of introductory courses in various areas (Social Sciences, Physical Sciences, etc.).
 - b) To develop short-term programs (one year, two-year, etc.) especially those that cut across college lines (i.e., a combined program in Home Economics and Secretarial Science) in the University College.
 - c) To encourage and stimulate the development of two-year programs in other colleges, both general (such as the new programs in General Business) and specialized or vocational (such as the two-year programs in Secretarial Science).

In view of the suggested responsibilities, the committee felt that the matter of two-year programs should be considered by the Council on Instruction before any recommendations could be made. Hence the Council on Instruction was asked (by the Senate) to investigate this matter and to submit their recommendations to this committee. This report has been received and the following recommendations are hereby rendered:

Recommendations

- A. Membership of the University College Council:
 1. One representative from each academic department engaged in the teaching of Freshmen and Sophomore courses in the University, under the Chairmanship of the Dean of the University College.
 2. Each representative shall be elected by his academic department.

Reorganization of the University College Council -- continued

B. Responsibilities of the University College Council:

1. To study all introductory courses with reference to course content, particularly with respect to the integration of introductory courses in various areas (Social Sciences, Physical Sciences, etc.).
2. Subject to the approval of the participating departments and the Council on Instruction, the University College Council may establish two-year programs provided that:
 - a. the programs are planned units like the ones already approved, and that
 - b. any new programs will not involve new courses but will be made up of courses already in existence.

Respectfully submitted,

COMMITTEE ON UNIVERSITY ORGANIZATION,
BUDGET, AND PUBLICATIONS

George Fraser
W. E. Lane
J. C. Feaver
J. B. Wiley

A. B. Sears
G. H. Daron
A. O. Weese
R. E. Bell, Chairman

Senate Action

Dr. Bell presented the foregoing report relative to the reorganization of the University College Council and moved that it be approved by the Senate. His motion was seconded.

After some discussion, Professor Comp moved to delete Part b of Item 2 of the responsibilities. His motion was seconded. Dr. Wardell moved that the entire matter be postponed until the next meeting of the Senate and that Dean Couch and Vice President McCarter be invited to be present at that time to discuss the issues involved. His motion was seconded and passed.

EARLY FINAL EXAMINATIONS FOR SENIORS ✓

Explanatory Comment

At the November, 1954 meeting of the University Senate, consideration was given to a student resolution which involved the matter of early final examinations for seniors. The problem was referred to the Committee on Student and Public Relations for further study and a report.

Early Final Examinations for Seniors -- continued

Recommendation of the Committee on Student and Public Relations

March 17, 1955

The Committee on Student and Public Relations recommends that we do not have final examinations for seniors earlier than the regularly scheduled time.

COMMITTEE ON STUDENT AND PUBLIC RELATIONS

L. A. Comp, Chairman	Virginia Morris
Harrison Kerr	John P. Duncan
R. R. White	Harry E. Hoy
Eunice Lewis	

Senate Action

Professor Comp presented the above recommendation and moved that it be approved by the Senate. His motion was seconded and passed.

DEAD WEEK ✓

Explanatory Comment

On February 17, 1955 a resolution was passed by the Student Senate requesting that a "Dead Week" be established by the University Senate. This resolution asking professors not to give any examinations exceeding fifteen minutes in length during the week preceding final examinations was presented to the University Senate on February 28, 1955. The matter was referred to the Committee on Student and Public Relations for consideration.

Recommendation of the Committee on Student and Public Relations

March 17, 1955

The Committee on Student and Public Relations recommends that the establishment of a "Dead Week" at the University of Oklahoma be denied.

COMMITTEE ON STUDENT AND PUBLIC RELATIONS

L. A. Comp, Chairman	Virginia Morris
Harrison Kerr	John P. Duncan
R. R. White	Harry E. Hoy
Eunice Lewis	

Senate Action

Professor Comp presented the above recommendation and moved that it be approved by the Senate. His motion was seconded and passed.

CAMPUS UNITED CHARITY FUND ✓

Explanatory Comment

At the November 29, 1954 meeting of the Senate, the Committee on Student and Public Relations was given the task of considering the matter of setting up a campus united charity fund program to facilitate collection of money for all charities by means of one drive each year rather than several drives. At the January, 1955 meeting of the Senate, a progress report was given by the Committee. That report appeared in the Journal of the Senate for January 31, 1955. On March 17, 1955 the Committee rendered its decision on this matter.

Recommendation of the Committee on Student and Public Relations

March 17, 1955

The Committee on Student and Public Relations Recommends:

1. That we have one drive on the University of Oklahoma Campus for funds for health and welfare.
2. That a committee be appointed by the President of the University to work out the details of the plan. This committee to be selected from the 1954-55 Drive Chairmen.

COMMITTEE ON STUDENT AND PUBLIC RELATIONS

L. A. Comp, Chairman	Virginia Morris
Harrison Kerr	John P. Duncan
R. R. White	Harry E. Hoy
Eunice Lewis	

Senate Action

Professor Comp presented the above recommendations. He asked that they be considered separately and moved that Item I be approved by the Senate. His motion was seconded.

Following considerable discussion, Dr. Moorhead moved that entire problem of a campus united charity fund be held over until the regular session of the Senate in April. His motion was seconded and passed.

ADJOURNMENT

The University Senate adjourned at 5:50 p.m. The next regular meeting will be on Monday, April 25, 1955, at 4:10 p.m. Material for the Agenda should be in the office of the Secretary by Monday, April 18.

Gerald A. Porter, Secretary

Office: Room 306, Graduate Education Building
Telephone: Extension 308