

JOURNAL OF THE UNIVERSITY SENATE
 Regular Session, September 27, 1954, 4:10 P. M.
 Monnet Hall, Room 101

The University Senate, meeting in regular session, was called to order by the Chairman, Dr. Joseph C. Pray.

<u>Present</u>	<u>Present</u>	<u>Absent</u>
Bell, R. E.	Livezey, W. E.	Cross, George L.
Bernhart, Arthur	McFarland, Dora	Daron, G. H.
Bruce, J. B.	Mertes, J. E.	Farrar, Clyde L.
Comp, L. A.	Moorhead, M. L.	Jorgenson, Lloyd P.
Crook, Kenneth E.	Morris, Virginia	Weese, A. O.
David, Paul R.	Olson, Ralph E.	White, R. R.
Duncan, J. P.	Peach, W. N.	Wiley, J. B.
Ewing, Cortez	Powell, Lytle	Winfrey, L. E.
Feaver, J. Clayton	Pray, J. C.	
Fraser, George	Ruggiers, Paul G.	
Goodman, G. J.	Scott, L. V.	
Hall, Rufus G.	Sears, A. B.	
Hoy, Harry E.	Smith, W. O.	
Kelly, Florene C.	Springer, C. E.	
Keown, W. H.	Wardell, M. L.	
Kerr, Harrison	Wilson, M. O.	
Lane, W. R.	Wurtzbaugh, Jewel	
Lewis, Eunice		

APPROVAL OF THE MINUTES

The Journal of the Senate for the meeting held on May 31, 1954 was approved.

ELECTION OF PRESIDING OFFICERS

Chairman of the Senate

Dr. Rufus G. Hall, Jr. was elected Chairman of the University Senate by acclamation. He immediately assumed his duties as Chairman. The Senate then approved a motion by Dr. Crook that Dr. Joseph C. Pray be commended for his work as Chairman of the Senate for the year 1953-54.

Vice Chairman of the Senate

Dr. C. E. Springer was elected Vice Chairman of the University Senate by acclamation.

ELECTION OF SECRETARY ✓

Explanatory Comment

At the May 31, 1954, meeting of the University Senate, consideration was given to the matter of procedure for selecting the Secretary of the Senate. The discussion centered in the recommendation of the Committee on University Organization, Budget, and Publications that the second sentence of Item A-3 of the By-Laws of the University Senate be deleted. The Committee recommendation was as follows:

This Committee recommends that the second sentence of Item A-3 of the By-Laws of the University Senate be deleted; thereby permitting the election of a Secretary from the Senate membership.

The recommendation to take action relative to the by-law was approved by the Senate. Therefore, in accordance with the established procedure for amending the By-Laws of the University Senate, a memorandum was circulated to all Senators two weeks prior to the September 27 meeting. The by-law in question is reproduced here with the recommended deletion indicated by means of underscoring.

Item A:

Officers: The officers of the Senate shall consist of:

1. The Chairman.....
2. The Vice Chairman.....
3. The Secretary, elected by ballot by the Senate at its first meeting after September 1 of each year and who shall hold office for one year. He shall not be a member of the Senate. He shall keep the Journal of the Senate and distribute it to the general faculty; he shall also be custodian of the committee reports and other records of the Senate.

Senate Action

Dr. David moved that the amendment indicated above be adopted by the University Senate. His motion was seconded and passed by the Senate.

The election of the Secretary of the Senate for 1954-55 followed the approval of the amendment. Dr. Bernhart nominated Dr. J. Clayton Feaver. Dr. Feaver requested that his name be withdrawn.

Dr. Bruce nominated Professor R. R. White. Dr. Keown nominated Professor Billie D. Holcomb (not a member of the Senate). In the voting for Secretary, Professor Holcomb was elected by the Senate.

Dr. David moved that the Chairman of the Senate appoint one or two members of the Senate to function with the Chairman as a committee to apprise Professor Holcomb of the election results. The motion was seconded and passed by the Senate. Dr. Hall immediately appointed Senators White and Keown to serve with him on the Committee.

TWELVE-MONTH EMPLOYMENT FOR ACADEMIC PERSONNEL ✓

Explanatory Comment

On May 18, 1953, President Cross requested that the appropriate committee of the University Senate consider the advisability of changing all academic personnel to a twelve-month employment basis. The matter was referred to the Committee on Faculty Personnel.

At the May 31, 1954 meeting of the Senate, the report of the Committee on Faculty Personnel was explained without intent that action for or against it be secured at that meeting. Professor Farrar, Chairman of the Committee, moved that the report be printed in the May, 1954 Journal of the Senate (see pages 10 through 12 of that Journal) and that the matter be taken up at the September, 1954 meeting of the Senate. His motion was passed.

Senate Action

In the absence of Professor Farrar, Dr. Moorhead presented the Committee Report relative to twelve-month employment and moved that the report be adopted by the Senate. His motion was seconded and discussion followed.

When the vote on this matter was taken, the Senate passed the motion to adopt the report. Thus, the Senate expressed disapproval of the proposal that academic personnel be employed on a twelve-month basis.

NOMINATIONS FOR UNIVERSITY COMMITTEES

Explanatory Comment

Two vacancies have developed on University Committees for which the Senate makes nominations to the President. Therefore, the Senate was requested by Vice President McCarter to nominate two faculty members for each vacancy:

1. Replacement for Professor L. S. Reid (on leave) on the Athletic council for the one year (1954-55) remaining of his ~~three-year~~ ^{TWO} term. The othermembers of the Council for 1954-55 are Professors Riggs, Sneed, Hollon, McDermott, Shuman, Dunham, Olson, Taylor, Wilkinson, Mr. Farris, Mr. Goad (alumnus), one Student, and one student alternate.
2. Replacement for Professor Harlan Bryant (resigned) on the Libraries Committee for the two years (1954-56) remaining of his three-year term. The other members of the Committee for 1954-55 are Professors McAnally, Moseley, W. O. Smith, Weese, Bandy, Bower, Kelly, Huffman, and Saunders.

Senate Action

Dr. Bruce indicated that on September 17 the Committee on Committees had recommended that Frank Morris and Frank Melton be nominated for the position open on the Athletic Council. Dr. Bruce pointed to the fact that Frank Morris is serving on the Self-Study Survey Committee of the University and requested that the name of Stewart Wilcox be substituted for that of Frank Morris. His suggestion was accepted by the Senate.

Nominations for University Committees -- continued

The attention of the Senate was directed to the fact that Frank Melton is currently on leave. Therefore, his name was withdrawn from the nominations.

Dr. Bernhart nominated John C. Brixey. Dr. Ewing moved that nominations cease. His motion was passed.

The nominations for the Athletic Council thus are:

John C. Brixey -- Mathematics
Stewart C. Wilcox -- English

Dr. Bruce presented the Report of the Committee on Committees regarding nominations for the position open on the University Libraries Committee. He moved that the Senate approve the nomination of Paul Brinker and Henry Robinson. His motion was passed.

The nominations for the University Libraries Committee thus are:

Paul A. Brinker -- Economics
Henry S. Robinson -- Classical Languages

COMMITTEES OF THE SENATE

Following the presentation of the report of the Committee on Committees relative to nominations for committees of the University Senate, approval was given by the Senate of the following committee membership arrangement:

- | | |
|---|--|
| <p>A. Committee on Academic Standards</p> <ol style="list-style-type: none"> 1. J. B. Bruce 2. Cortez Ewing 3. W. N. Peach 4. M. L. Wardell 5. Kenneth E. Crook 6. Lytle Powell 7. C. E. Springer | <p>C. Committee on Faculty Personnel</p> <ol style="list-style-type: none"> 1. C. L. Farrar 2. G. J. Goodman 3. Dora McFarland 4. M. L. Moorhead 5. R. E. Olson 6. J. C. Pray 7. L. E. Winfrey |
| <p>B. Committee on Courses and Curricula</p> <ol style="list-style-type: none"> 1. R. G. Hall 2. Florene C. Kelly 3. J. E. Mertes 4. Arthur Bernhart 5. L. P. Jorgenson 6. W. O. Smith 7. <u>Carl A. Moore</u> | <p>D. Committee on Student and Public Relations</p> <ol style="list-style-type: none"> 1. L. A. Comp 2. Virginia Morris 3. Harrison Kerr 4. John Paul Duncan 5. R. R. White 6. Harry E. Hoy 7. Eunice Lewis |

(The vacancy here will be filled by the person who replaces Dale Vliet (on leave) for the year 1954-55.)

Committees of the Senate -- continuedE. Committee on Teaching and Research
(including space, libraries and
other facilities)

1. Paul R. David
2. W. E. Livezey
3. M. O. Wilson
4. Paul Ruggiers
5. L. V. Scott
6. Jewel Wurtzbaugh
7. W. H. Keown

G. Committee on Journal

1. Rufus G. Hall
2. W. H. Keown
3. M. L. Moorhead

F. Committee on University Organization,
Budget, and Publications

1. R. E. Bell
2. W. E. Lane
3. A. B. Sears
4. George Fraser
5. G. H. Daron
6. J. C. Feaver
7. A. O. Weese
8. J. B. Wiley

PROBLEMS RELATING TO THE OFFERING OF COURSES BY EXTENSION ✓

Report of the Committee on Courses and Curricula

September 16, 1954

The Committee on Courses and Curricula wishes to report on the problem of the relationship between the Extension Division and the University. This matter was referred to the Senate last semester by the chairmen of university departments which are offering extension work in Midwest City. The chairmen requested a consideration of several problems. The first problem concerned the maintenance of the same academic standards for off campus work as for work taken in Norman. The second problem was the fundamental one concerning the relationship of the teaching departments to the Extension Division in terms of budget and the appointment and assignment of teaching personnel.

At the May 1954 meeting of the Senate the report of the Committee on Courses and Curricula on this problem was considered. The Committee recommended that the problem of the relationship of the teaching departments to the Extension Division in terms of budget and teaching personnel be referred to the Self-Study Survey Committee. This recommendation was adopted by the Senate.

The Committee's recommendations in regard to the maintenance of academic standards were referred back for clarification of phraseology. The Committee resubmits its recommendations in regard to this problem:

1. The maintenance of academic standards in work offered at Extension Centers should be the responsibility of the teaching departments which offer the courses. The Committee feels that the action taken by the College of Business Administration should serve as a

Problems Relating to the Offering of Courses by Extension -- continued

model for other university colleges. This action provided that course work at Midwest City-Tinker Field Center given through the Extension Division, would be acceptable for credit, provided the following conditions are satisfied:

- a. That all students enrolled for credit be admitted to the University.
- b. That all students shall have met all of the prerequisite requirements, for each course in which they are enrolled.
- c. That the enrollment of persons employed on a full-time job be limited to six hours per term.
- d. That the faculty of the respective departments determine each term which courses may be appropriately offered, considering the facilities available at the Center.

In order to see that these conditions are satisfied, the College of Business Administration will provide advisors. These advisors will go out to the Extension Centers at the time of enrollment and consult with students to see that course prerequisites are met and that library and other facilities are available. In this way, the standards laid down will be maintained.

2. The problem of the number of hours of such Extension Center work acceptable towards a degree or certificate is the responsibility of the college in which the course is offered. The Committee feels that the action taken by the College of Business Administration in regard to hours, should be adopted by the other colleges on the campus. Their action was: "To accept not more than 60 hours of such Extension Center work for credit towards a degree or certificate; however, none of such hours could be part of the senior work: that is, 30 semester hours taken in at least two semesters or the equivalent which must be completed in residence on the Norman campus."

Respectfully submitted,

COMMITTEE ON COURSES AND CURRICULA

R. V. James	Harriet Harvey
Florene C. Kelly	J. E. Reese
Arthur Bernhart	R. G. Hall, Chairman
J. E. Mertes	

Senate Action

Vice Chairman of the Senate, Dr. Springer, presided over the Senate as Dr. Hall presented the report of the Committee on Courses and Curricula. Dr. Hall moved that the Senate approve the report as reproduced above. Professor Comp moved to amend the report by deleting Item 1-c. His motion was lost for want of a second. Dr. Hall's motion having been seconded was passed by the Senate and Dr. Hall reassumed his duties as Chairman of the Senate.

Problems Relating to the Offering of Courses by Extension -- continued

Immediately following approval of the Report of the Committee on Courses and Curricula, Dr. Peach presented the following motion:

"I move that problems relating to the offering of courses by the Extension Division, which were referred to the Coordinating Committee of the Self-Study Survey, be recalled from that group and assigned to an ad hoc committee appointed by the Chairman of the Senate. I further move that this committee include a representative from the following colleges: Arts and Sciences, Business Administration, Education, and Engineering. The members of the ad hoc committee need not be members of the University Senate."

The motion made by Dr. Peach was seconded and passed by the Senate.

MEMBERSHIP IN THE GENERAL FACULTY ✓

Letter From Vice President McCarter

June 17, 1954

Professor Joseph C. Pray, Chairman
University Senate
Faculty Exchange

Dear Professor Pray:

Several times in recent months the question of who, by virtue of his University position, should be considered eligible for membership in the General Faculty has arisen. The difficulty in answering the question seems to go back to a rather indefinite and incomplete understanding of what such membership means.

The statement on Page 5 of the current Faculty Handbook indicates only that membership allows participation in the general legislative function of the faculty. This function is now very largely delegated to the Senate and so the chief reason for membership in the General Faculty, as far as one can make it out from our stated policy, would seem to be eligibility for election to the Senate.

President Cross has asked me to request that the Senate, perhaps through one of its standing committees, study and make recommendations on these questions:

1. What does or should membership in the General Faculty mean as to participation in the general administrative operation of the University?
2. What does or should membership in the General Faculty mean to the individual in such matters as sabbaticals, eligibility for tenure, and the like?
3. In the light of recommendations on the first two questions, should the present provisions as to membership in the General Faculty be changed?

Sincerely yours,

Pete Kyle McCarter
Vice President

PKMcC:lc

cc: Professor Gerald A. Porter

Membership in the General Faculty -- continuedSenate Action

Dr. Pray moved that the matter of membership in the General Faculty be referred to the appropriate committee. His motion was seconded and passed by the Senate. The Chairman of the Senate immediately referred this problem to the Committee on University Organization, Budget, and Publications.

GROUP LIFE INSURANCE PLAN ✓

Letter From Dr. Henry S. Robinson

September 17, 1954

Professor Gerald A. Porter, Secretary
University Senate

Dear Professor Porter:

I should like to request that the University Senate at its next meeting consider the problems created by the recently announced changes in the staff group life insurance plan.

When group life insurance was first proposed to the faculty in 1950, the plan was put in force, as I understand, only after a sufficiently large number of the faculty (a majority) had expressed its desire to adopt the program. We had, in other words, an option which a majority of our group chose to exercise. Each of us was able at that time to consider the plan in its relation to his own personal financial situation and to determine whether or not he desired to purchase this form of protection; but we did not commit ourselves or our budgets to more than \$1,000 coverage. In 1952 the amount of coverage was increased to \$3,000; and now, in 1954, we are informed that we must increase our coverage to \$5,000 if we belong to class IV of University employees.

The action which has resulted in this compulsory change was taken by the Board of Regents on the basis of a recommendation made by a small committee of members of the Senate and of the Employment-Management Council; I find no indication that the matter was ever referred to the Senate as a whole or to the General Faculty. It seems to me highly irregular for such a committee to recommend action which so directly affects the budgets of each one of us without referring the program to the General Faculty or the Senate. No committee, however well-intentioned, can have sufficient knowledge of the personal finances of the faculty as a whole to justify its recommendations in this matter.

I should like to urge that the General Faculty be given an opportunity to consider the new plan of insurance and to accept (or reject) it by a majority vote before it is put into effect through compulsory withholding from our salaries. May I point out in this connection that present plans, as announced by the President's Office, call for the new schedule to go into effect on October 1st?

Sincerely yours,

Henry S. Robinson

Group Life Insurance Plan -- continuedSenate Action

The group insurance plan was discussed at length by the members of the Senate. Dr. Ewing moved that the matter be referred to the appropriate committee with a request that a report be made at the October meeting of the Senate. His motion was seconded.

Dr. David offered a substitute motion that an ad hoc committee be appointed by the Chairman of the Senate to call on President Cross to communicate to him some of the feeling that exists concerning the compulsory aspect of the insurance plan. Further, that the Committee urge President Cross to defer action relative to the insurance plan, if possible, until further consideration and study can be given to it. The substitute motion was seconded.

Dr. Ewing withdrew his motion in favor of the motion by Dr. David.

Dr. Olson moved to amend the motion by Dr. David to stipulate that the ad hoc committee recommend to the Agenda Committee of the General Faculty that a speaker from the President's Office be called upon to present the details of the proposed insurance plan at the October meeting of the General Faculty. This motion was seconded.

Dr. Keown moved to amend the motion by Dr. David further to the effect, that if action can be taken by the Committee on Faculty Personnel, that a report be brought before the University Senate for consideration at the October meeting. His motion to amend was seconded and passed by the Senate.

The amendment offered by Dr. Olson was passed by the Senate.

The original motion by Dr. David was passed by the Senate. The appointed ad hoc committee consists of: O. D. Westfall, H. S. Robinson, R. E. Olson, and R. G. Hall.

CREDIT FOR A COURSE WHICH HAS BEEN FAILED ✓

Letter From Dean Livezey

September 16, 1954

Professor Joseph C. Pray, Chairman
University Senate

Dear Mr. Pray:

The Faculty of the College of Arts and Sciences at its summer meeting on July 11, 1954, requested me to suggest to the University Senate the advisability of making a study of the university regulation which appears on page 44 of the catalog issue of the Bulletin, to wit:

"A student failing in any subject may not receive credit for it until the course has been taken again in the University of Oklahoma."

Sincerely yours,

William E. Livezey
Dean, College of Arts and Sciences

Credit for a Course Which Has Been Failed -- continued

Senate Action

Dr. Moorhead moved that this matter be referred to the Committee on Academic Standards. His motion was seconded and passed by the Senate

ADJOURNMENT

The University Senate adjourned at 5:50 p.m. The next regular meeting will be Monday, October 25, 1954, at 4:10 p.m. Material for the Agenda should be in the Office of the Secretary by Monday, October 18.

Gerald A. Porter, Secretary

Office: Graduate Education Building, Room 306

Telephone: Extension 308

N O T E:

On October 29, in accordance with the action taken by the Senate, (see Election of Secretary), Professor Holcomb was informed that she had been elected to the office of Secretary of the University Senate. However, prior commitments make it impossible for her to accept the office.