

JOURNAL OF THE UNIVERSITY SENATE  
Regular Session, January 25, 1954, 4:10 P. M.  
Monnet Hall, Room 101

The Senate, meeting in regular session, was called to order by the Chairman, Dr. Joseph C. Pray.

Present

Bavinger, E. A.  
Bell, R. E.  
Bernhart, Arthur  
Bruce, J. B.  
Comp, L. A.  
David, Paul R.  
Duncan, J. P.  
Farrar, C. L.  
Fraser, George  
Hall, Rufus, G.  
Harvey, Harriet  
Leek, J. H.  
Livezey, W. E.  
McFarland, Dora  
Mertes, J. E.

Present

Monnett, V. E.  
Moorhead, M. L.  
Morris, Virginia  
Olson, Ralph E.  
Poston, Lawrence, Jr.  
Pray, J. C.  
Reese, J. E.  
Ruggiers, Paul G.  
Sears, A. B.  
Self, J. T.  
Stanley, A. J.  
Tuma, Gerald  
White, R. R.  
Wilson, M. O.  
Winfrey, Lewis E.

Absent

Cross, George L.  
Ewing, Cortez  
Glickman, Mendel  
Goodman, G. J.  
James, R. V.  
Kelly, Florene  
Kerr, Harrison  
Lane, W. R.  
Peach, W. N.  
Ragan, W. P.  
Raines, J. M.  
Scatori, Stephen  
Wardell, M. L.  
Westfall, O. D.

## APPROVAL OF THE MINUTES

The Journal of the Senate for the meeting held on November 30, 1953 was approved.

## SENATE ADVISORY COMMITTEE

Explanatory Comment

At the meeting of the Senate on January 9, 1953, Dr. Raines raised for discussion the matter of whether a committee of the University Senate might be formed to meet in an advisory capacity with the Board of Regents of the University. The matter was referred to the Committee on University Organization, Budget, and Publications for study.

At the meeting of the Senate on February 23, 1953, the Committee on University Organization, Budget, and Publications made the following recommendation:

That a committee, to be known as the Senate Advisory Committee, be established by the Senate; that the membership of the committee consist of the Chairman of the Senate and the chairmen of all standing committees of the University Senate, with the Chairman of the Senate acting as Chairman of the Senate Advisory Committee; and that a request be made, through the President of the University to the University Regents, for at least two joint meetings of the Senate Advisory Committee and the University Regents in each calendar year.

## Senate Advisory Committee -- continued

On December 10, 1953, President Cross recommended to the University Regents that the committee of the Senate be invited to meet with the Regents once each semester and that the group have lunch with the Regents on Thursday, January 14, 1954. The Regents unanimously approved this recommendation.

On January 14, 1954, the following individuals, all members of the Senate Advisory Committee, attended a luncheon meeting with the University Regents:

Joseph C. Pray  
C. L. Farrar  
L. A. Comp  
Paul R. David

John B. Bruce  
R. G. Hall, Jr.  
E. A. Bavinger

Senate Action

Dr. Pray, as Chairman of the Senate Advisory Committee, reported that at the luncheon meeting on January 14 the discussion pertained primarily to the matter of faculty organization within the University of Oklahoma. Professors Farrar, Comp, David, Bruce, Bavinger, and Hall commented briefly on the function of the Committee and the activities of the first meeting with the Regents. Each of these men emphasized the value of the Senate Advisory Committee and urged that attempts be made to plan, well in advance of the next meeting, certain matters for the agenda of the meeting.

## PROBLEMS RELATING TO THE OFFERING OF COURSES BY EXTENSION

Explanatory Comment

The letter which follows was signed by all of the chairmen of departments currently offering extension work in Midwest City and Oklahoma City. It points up some of the problems relating to the offering of courses by extension.

January 7, 1954

Professor Joseph C. Pray  
Chairman of the University Senate

Dear Professor Pray:

The following paragraph appeared in the budget instructions for the academic year 1954-55:

"If there is any possibility that one or more faculty members in a department might be needed for extension class teaching during 1954-55, the department chairman or committee is requested to consult with the Dean of the Extension Division for joint determination of the probable staff needs and division of salary costs. University policy favors extension teaching as part of a normal teaching load -- not as over-load. Obviously this policy cannot be adhered to unless staff needs for such purposes are estimated accurately in advance."

Problems Relating to the Offering of Courses by Extension -- continued

At about the time the budget instructions were mailed to the Departments there was a request from Tinker Field that the number of hours of extension work acceptable for resident credit toward a degree be raised from 30 to 60 (or perhaps, 64). At present the request affects only one college, but it may affect others in the future.

These developments carry many implications for teaching departments, but two general problems are already evident. The nature of these problems may be indicated by some illustrative questions.

The first problem is the fundamental one concerning the relationship of teaching departments to the Extension Division in terms of budgets, course offerings, and the appointment and assignment of teaching personnel.

Will any faculty member be obliged to teach extension courses against his personal preferences?

Suppose, for example, a department receives an allotment to employ part-time or full-time personnel for extension teaching. Suppose, further, some change in circumstances, such as:

- a. a greater than anticipated expansion in on-campus enrollment which requires additional teaching personnel;
- b. a greater than anticipated increase in enrollment in extension courses; or
- c. the person employed for extension work becomes unable or unavailable for extension teaching.

Any of these situations raises the questions: Who decides who will teach what course?

Even if it is assumed that the power to recommend appointments and to assign staff for teaching extension courses will be situated in the teaching departments, another large problem may still remain.

Mere control over personnel does not assure the maintenance of academic standards in extension work. This is the second general problem. The Dean of the Extension Division and members of his staff have indicated repeatedly that it is their desire to maintain the same standards for off-campus work as for work taken at Norman. However, in view of the recent developments and of the anticipated proliferation of extension offerings, it seems appropriate that the Senate consider such questions as the following:

What administrative procedures and controls will be established to assure the faculty that all extension students have met course prerequisites?

What is an appropriate load for students enrolled in extension courses?

What standards will be used to determine the adequacy of library and other facilities?

Problem Relating to the Offering of Courses by Extension -- continued

The undersigned are the chairmen of all departments currently offering extension work in Midwest City and Oklahoma City. We feel that the effects of these problems transcend our departments and warrant careful study by the general faculty. We hope that such study will not only provide answers to the above questions, but that it will result in recommended lines of action which will lead to the continued improvement in the total academic offerings of the University.

Respectfully submitted,

D. L. Barnes, Chairman  
Department of Accounting

Kenneth Baker Horning, Chairman  
Department of Business  
Communication

William H. Keown, Chairman  
Department of Business  
Management

W. N. Peach, Chairman  
Department of Economics

Joseph R. Marshburn, Chairman  
Department of English

Rufus G. Hall, Jr., Chairman  
Department of Government

Alfred B. Sears, Chairman  
Department of History

C. E. Springer, Chairman  
Department of Mathematics

Raymond R. White, Chairman  
Department of Secretarial Science

WHK/pw

Senate Action

Dr. David moved that the matter of offering courses by extension be referred to the appropriate committee of the University Senate. His motion was seconded and approved by the Senate.

Dr. Pray, as Chairman of the Senate, designated the Committee on Courses and Curricula as the committee to study this matter.

ELIGIBILITY OF STUDENTS TO RECEIVE DEGREES

Explanatory Comment

In a letter to the Secretary of the University Senate, on July 16, 1953, President Cross made the following statement: "I ask that the Senate investigate and recommend in regard to a University-wide policy concerning the eligibility of students to receive degrees in semesters during which they are eligible for suspension."

## Eligibility of Students to Receive Degrees -- continued

At the Senate meeting on September 28, 1953, this matter was referred to the Committee on Academic Standards for consideration and report. On November 30 a report was submitted by the Committee with specific recommendations. A minority report was submitted at that time by Dr. Ewing and Dr. Monnett. Following the presentation and discussion of the reports, Dr. Poston made a motion that the matter be recommitted to the Committee on Academic Standards. The motion was approved.

On January 18, 1954, the Secretary of the Senate received the following report from the Committee on Academic Standards:

Report of the Committee on Academic Standards

January 18, 1954

To: University Senate  
From: Committee on Academic Standards

Report of the Committee on Academic Standards concerning Dr. Cross' request "that the Senate investigate and recommend in regard to a University-wide policy concerning the eligibility of students to receive degrees in semesters during which they are eligible for suspension."

RECOMMENDATION: The Dean of Admissions and Records shall designate on the transcript of every graduating senior who failed one or more courses in his last semester those courses in which he was enrolled but which were not necessary for meeting the graduation requirements of his college.

Cortez Ewing  
V. E. Monnett  
W. N. Peach  
M. L. Wardell  
(and three dissenting)

Minority View

RECOMMENDATION: That in the University of Oklahoma Bulletin, Page 26, under Requirements for Graduation, the paragraph which follows be substituted for Item 4.

A student must be in good standing in order to receive a degree from the University. Accordingly, any student who is eligible to be suspended or placed on probation for scholarship or disciplinary reasons at the time the degree is to be conferred will not be graduated until the conditions of suspension or probation have been satisfied.

Eligibility of Students to Receive Degrees -- continued

EXPLANATION: "The regulations concerning probation, suspension, and reinstatement in the University are administered by the committee on admissions and advanced standing, of which the dean of admissions and registrar is chairman. The regulations of a particular school or college, established by the several faculties, are administered by the deans of the respective colleges." P. 45, The University of Oklahoma Bulletin, 1952-53.

Lawrence Poston, Jr.  
J. T. Self  
John B. Bruce, Chairman

Senate Action

Dr. Monnett presented the majority report of the Committee on Academic Standards and moved that the majority recommendation be adopted by the Senate. His motion was seconded.

Dr. Bruce presented the minority report of the Committee and moved that Dr. Monnett's motion be amended by the substitution of the minority recommendation. The motion by Dr. Bruce was seconded and approved by the Senate. The original motion by Dr. Monnett as amended was passed by the Senate. Thus, the recommendation under the heading of Minority View in the above report constitutes the recommendation of the University Senate.

COMMITTEE ON COMMITTEES

Explanatory Comment

Dr. Reese raised for discussion the matter of Senate nominations for standing committees of the University which are appointed by the President. He pointed out that the Senate is specifically charged with responsibility for making nominations at its regular meeting in April. In the past the procedure has been for the Committee on Committees to submit nominations, for additional nominations all in the course of one meeting in April. The task has not been too difficult in the past because nominations were requested for just six committees. However, a real problem exists now in that the Committee on Committees must submit nominations for fourteen committees and the list of nominations may include as many as 100 to 120 names.

Dr. Reese asked that the Senate consider having the Committee on Committees submit nominations for standing committees at the March meeting so that the Senate members might have time to study the list of nominations before voting on them at the April meeting.

Senate Action

Dr. Self moved that the matter of nominations for committee appointments be taken up at the March meeting of the Senate; the Committee on Committees to submit its list of nominations and nominations to be received from the floor of the Senate; with final voting on the nominations to be conducted at the meeting in April. His motion was seconded and passed by the Senate.

ADJOURNMENT

The University Senate adjourned at 5:21 p.m. The next regular meeting will be Monday, February 22, 1954, at 4:10 p.m. Material for the Agenda should be in the Office of the Secretary by Monday, February 15.

Gerald A. Porter, Secretary

Office: Room 306, Education Building

Telephone: Extension 308