

JOURNAL OF THE UNIVERSITY SENATE  
 September 25, 1950, 4:10 p.m.  
 Monnet Hall, Room 101

The Senate met in regular session with President  
 G. L. Cross in the chair.

MEMBERS PRESENT

Cross, G. L.  
 Beach, L. B.  
 Blankenship, F. F.  
 Brown, Horace B.  
 Cass, Carl B.  
 Cosgrove, A. L.  
 Couch, Glenn C.  
 Crook, Kenneth E.  
 Ewing, A. M. Cortez  
 Farrar, C. L.  
 Herbert, H. H.  
 Hoy, Harry E.  
 Hughes, Frank C.  
 Keeley, Joe  
 Larsh, Howard W.  
 Marrs, Wyatt

MEMBERS PRESENT

Matlock, J. R.  
 Morris, F. C.  
 Ortenburger, A. I.  
 Pritchard, J. P.  
 Rackley, John R.  
 Schriever, William  
 Smith, Paul W.  
 Sneed, Earl  
 Snyder, Laurence H.  
 Springer, C. Eugene  
 Stow, H. Lloyd  
 Wardell, Morris L.  
 Warren, Mary A.  
 Wilcox, Stewart C.  
 Winfrey, L. E.

MEMBERS ABSENT

Bender, John F.  
 Bienfang, R. D.  
 Copeland, Fayette  
 Nielsen, J. Rud  
 Penfound, William T.  
 Pugmire, Donald R.

APPROVAL OF THE MINUTES.

The Journal of the Senate for the September 25, 1950,  
 meeting was approved.

NEW MEMBERS OF THE SENATE.

The following new members of the Senate were introduced.  
 Their terms of office will expire in 1953:

Dr. Horace B. Brown, Jr.	Business Administration
Dr. Kenneth E. Crook	Arts and Sciences
Professor H. H. Herbert	Arts and Sciences
Professor Frank C. Hughes	Fine Arts
Dr. Howard W. Larsh	Arts and Sciences
Professor Wyatt Marrs	Arts and Sciences
Professor Frank Morris	Engineering
Dr. J. P. Pritchard	Arts and Sciences
Dr. Donald R. Pugmire	Education
Dr. John R. Rackley	Member-at-large
Dr. C. Eugene Springer	Graduate Faculty
Professor Mary Warren	Member-at-large
Dr. Stewart C. Wilcox	Arts and Sciences

MEMBERS WHO RESIGNED.

Faculties of the Colleges concerned were directed to elect new senators to take the places of those who have resigned. These include:

W. Page Keeton	Member-at-large	Term ends 1951
John C. Calhoun	College of Engineering	Term ends 1952
Harriet Kritser	College of Fine Arts	Term ends 1952

MEMBERS ON LEAVE OF ABSENCE.

When a member of the Senate goes on leave of absence, the faculty which elected him should elect another representative to complete the term of office. Replacements should be elected for the following:

C. M. Franklin	Member-at-large	Term ends 1952
Gilbert Fite	Arts and Sciences	Term ends 1953
Stella Sanders	Arts and Sciences	Term ends 1952
A. M. de la Torre	Arts and Sciences	Term ends 1951

REVIEW OF COMMITTEE REPORTS FOR 1949-50.

A review of the following University Senate Committee Reports for the year 1949-50 was presented for the Senate's information:

Committee on University Standards

Members of Committee: Earl Sneed, Chairman  
Fayette Copeland  
Ralph Bienfang  
Harry Hoy  
W. T. Penfound

Reports: Cheating on Examinations (Journal-January 30, 1950)  
Non-athletic Eligibility (Journal-November 21, 1949)  
Unauthorized Holidays (Journal-March 27, 1950)  
Univ.-wide Requirements for Graduation (Pending)  
Removal of Incomplete Grade (I) (Pending)

Committee on Curriculum

Members of Committee: L. H. Snyder, Chairman  
L. E. Winfrey  
H. D. Rinsland  
Cl L. Farrar  
Lloyd Stow

Reports: College of Engineering Appeal  
I. E. 8 and I. E. 222 (Journal-Feb. 27, 1950)  
Examination Files, Student  
Senate Bill No. F-36 (Journal-Feb. 27, 1950)  
University Council on  
Instruction (Journal-Oct. 31, 1949)  
Early Final Examinations  
for Degree Candidates (Journal-Oct. 31, 1949)

Committee on Faculty Personnel

Members of Committee: Carl B. Cass, Chairman  
Joseph C. Pray  
M. L. Wardell  
Ronald B. Shuman  
C. M. Franklin

Reports: Evaluation of Teaching  
Effectiveness (Journal-May 29, 1950)  
Academic Rank for Research  
Institute Personnel (Journal-Jan. 30, 1950)

Committee on Libraries and Laboratory Facilities

Members of Committee: John H. Rohrer, Chairman  
A. M. de la Torre  
Leonard B. Beach  
A. I. Ortenburger  
John C. Calhoun

Report: O. U. Library Situation (Journal-Mar. 27, 1950)

Committee on Organization of Departments, Schools, and  
Divisions

Members of Committee: Oliver E. Benson, Chairman  
Alfred B. Sears  
A. L. Cosgrove  
John F. Bender  
J. Ray Matlock

Report: Abolition of Paper Schools (Pending)

Committee on Committees

Members of Committee: V. E. Monnet, Chairman  
J. Ray Matlock  
William Schriever

Report: Abolition of Committee for Utilization and  
Development of University Bldgs. and  
Grounds (Pending)

Special Committee on Senior Exemptions from Final Examinations

Members of Committee: J. C. Calhoun  
O. E. Benson  
R. B. Shuman  
F. F. Blankenship  
E. J. Shultz

Report: Exemptions denied (Journal-Jan. 30, 1950)

UNIVERSITY-WIDE MINIMUM REQUIREMENTS FOR GRADUATION.

At the May 29, 1950, meeting of the Senate, the Committee on University Standards was asked to submit recommendations concerning University-wide minimum requirements for graduation and a new name for the present Faculty Committee on Admissions and Advanced Standing.

The Committee's report, presented by Dean Earl Sneed, Chairman, mentioned:

"...despite the lack of previous University-wide minimum standards for graduation, the various schools and colleges have achieved remarkable unanimity.... All four-year schools and colleges require at least 124 hours, with at least a C average. A minor variation in minimum residence requirements is evident.... The residence requirements of the College of Engineering are not set forth in the catalogue....

After considering the basic graduation minima already achieved through voluntary action, the Committee recommended: That no University-wide minimum requirements for graduation be adopted. This recommendation was approved.

FACULTY COMMITTEE ON ADMISSIONS AND ADVANCED STANDING.

The May 29 request concerning University-wide requirements for graduation was accompanied by another request-- that the present Faculty Committee on Admissions and Advanced Standing be renamed the Faculty Committee on Academic Standards and that its functions be enlarged to include administration of the minimum requirements for graduation.

...in view of the desirability of preserving the autonomy of the various schools and colleges, through adherence to the presently stated policy, i.e., "The faculties set the requirements for graduation for the several schools and colleges..." (page 11 of the General Catalog)....

it was recommended: That the name of the present Faculty Committee on Admissions and Advanced Standing remain unchanged. The recommendation was approved.

REMOVAL OF INCOMPLETE GRADE (I).

At their regular meeting May 1, the deans of the several schools and colleges recommended that no student be permitted to remove an incomplete grade (I) during the last six weeks of any semester, except in the School of Law. This recommendation was referred to the University Senate Committee on University Standards, May 29. The Committee was also asked to study the whole problem of "I" grades and the conditions under which they may be given.

The Committee's report included the following discussion:

The apparent advantages of a rule prohibiting the removal of I's during the last six weeks of any semester is that such a rule would force students to complete their work earlier in the semester in which they are seeking credit for an uncompleted course, and thereby much last minute effort and confusion would be avoided. This result should redound to the benefit of student, teacher, and administrative officer by permitting them to devote their time and energy to the regularly scheduled duties of the last six weeks of each semester.

However, the Committee recognizes that in some schools an "I" is given in courses, in which it is agreed initially that a student would not be required to finish his work within one semester. This situation exists in the Graduate College and in the School of Law. Exceptions to the suggested rule should be made in these colleges and presumably in the School of Medicine.

Further, the Committee was asked to study the conditions under which "I" grades might be given. The Committee finds that the University Catalog specifies that an "I", may be given to students who have not attended 80% of the class sessions, if there are acceptable reasons for the absences. In addition to the aforementioned reference, the only other statement in the catalog concerning "I's" is as follows:

" 'I' is a neutral mark and means incomplete. An instructor giving this mark must state the reason for giving it. Incomplete work should be made up within a calendar year, but except in the School of Medicine, an 'I' which is not made up does not become an 'F'."

The Committee believes that an "I" should only be given when a student has shown good cause for failing to complete his assigned work. Illness, accidents, calls to military service, would probably constitute "good cause" whereas, forgetful or negligent failure to perform the prescribed work would not. But in the final analysis, what constitutes "good cause" cannot be defined with greater particularity and must remain a question to be decided by the individual instructor.

After considerable discussion concerning the amendments proposed by the committee, it was recommended and approved that the statement relating to "I" grades in the catalog be amended to read:

"I" is a neutral mark and means incomplete. An "I" will be given only when the student shows good cause for his inability to complete the assigned work within the semester in which he is enrolled in the course. An instructor giving an "I" must state the reason for giving it and set forth the work to be done to complete the course. Incomplete work should be made up within a calendar year, but except in the School of Medicine, an "I" which is not made up does not become an "F". No students will be permitted to remove an incomplete grade (I) during the final examination period of any semester, except in the School of Law and the Graduate College.

COMMITTEE ON UTILIZATION AND DEVELOPMENT OF UNIVERSITY BUILDINGS AND GROUNDS.

Professor J. Ray Matlock reported that the Committee on Committees recommended that the Committee on Utilization and Development of University Buildings and Grounds be continued. In making his motion he stated:

...Since this Committee is the representative of the faculty, it should be continued to carry out the wishes of the faculty.

His motion was approved.

EVALUATION OF ACADEMIC EFFECTIVENESS.

Dr. Carl B. Cass, Chairman of the Committee on Faculty Personnel, reported that his committee was prepared to offer an amendment to the University of Washington Plan for Evaluation of Academic Effectiveness. (His initial report concerning this Plan was presented at the May 29, 1950, meeting of the Senate.) Since he anticipated considerable discussion concerning the proposed amendments, he moved that they be considered at the October meeting of the Senate. The motion was approved.

THE LIBRARIES OF THE UNIVERSITY OF OKLAHOMA. (A report by Ralph R. Shaw, Ph.D.)

The following memorandum from Vice-President Franklin was used to transmit a report to the members of the University Senate:

On March 27, 1950, the University Faculty Senate approved the recommendation of the Committee on Library and Laboratory Facilities as follows:

"That the University employ a Library Consultant to make a study of the total Library situation at the University of Oklahoma."

Pursuant to that recommendation, the President's Office employed Dr. Ralph R. Shaw, Librarian of the Department of Agriculture, Washington, D. C., as a Library Consultant. Dr. Shaw spent several days on the campus conferring with the Faculty Senate Library Committee, the Campus Planning Committee, Mr. Rader, Departmental Librarians, members of the President's Office, and others. Subsequently Dr. Shaw submitted a report to the President....

A copy of the report was attached for the Senate's information.

NOMINATIONS FOR FACULTY SENATE COMMITTEES.

The Committee on Committees nominated the following members of the Senate to serve on the Committees indicated.

The member whose name appears first on each committee was ask to call the first meeting of the committee and effect its organization.

- A. CURRICULUM
1. L. H. Snyder
  2. L. E. Winfrey
  3. C. L. Farrar
  4. Lloyd Stow
  5. J. R. Rackley
- B. LIBRARIES AND LABORATORY FACILITIES
1. Leonard B. Beach
  2. A. I. Ortenburger
  3. Frank Morris
  4. Gene Springer
  5. K. E. Crook
  6. \_\_\_\_\_
  7. \_\_\_\_\_
- C. RESEARCH
1. Forrest F. Blankenship
  2. L. H. Snyder
  3. J. Rud Nielsen
  4. Paul W. Smith
  5. J. P. Pritchard
- D. FACULTY PERSONNEL
1. M. L. Wardell
  2. Carl B. Cass
  3. Horace B. Brown
  4. Stewart Wilcox
  5. Howard Larsh
- E. UNIVERSITY STANDARDS
1. Earl Sneed
  2. Fayette Copeland
  3. Ralph Bienfang
  4. Harry Hoy
  5. William T. Penfound
- F. UTILIZATION AND DEVELOPMENT OF UNIVERSITY BUILDINGS AND GROUNDS
1. Glenn C. Couch
  2. Fayette Copeland
  3. William Schriever
  4. Mary Warren
- G. ORGANIZATIONS OF DEPARTMENTS, SCHOOLS AND DIVISIONS
1. Cortez Ewing
  2. John F. Bender
  3. J. Ray Matlock
  4. A. L. Cosgrove
  5. H. H. Herbert
- H. EXTRA-MURAL FUNCTIONS
1. F. F. Blankenship
  2. Joe Keeley
  3. D. R. Pugmire
  4. Wyatt Marrs
  5. \_\_\_\_\_
- I. SCHOLARSHIPS AND LOAN FUNDS
1. M. L. Wardell
  2. Glenn C. Couch
  3. Joe Keeley
  4. Frank Hughes
  5. \_\_\_\_\_
- J. COMMITTEE ON COMMITTEES
1. J. Ray Matlock
  2. William Schriever
  3. H. H. Herbert
- K. JOURNAL
1. Cortez Ewing
  2. Harry Hoy
  3. J. P. Pritchard

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The nominations were approved.

Those who are elected to complete terms of office for members who resigned or are on leave of absence will serve on one of these committees.



Dean G. C. Couch requested that members of the Senate who are serving on committees authorized by the Administration be disqualified for membership on a related University Senate Committee. His request was made in the form of a motion; it was not approved.

ELECTION OF VICE-CHAIRMAN.

Dr. M. L. Wardell was elected by acclamation to serve as Vice-Chairman of the University Senate for 1950-51.

ELECTION OF SECRETARY.

The Secretary, Charles E. McKinney, was also elected by acclamation.

APPORTIONMENT OF MEMBERSHIP IN THE UNIVERSITY SENATE.

Dean H. B. Brown asked that a revision of the present apportionment of membership in the University Senate be considered. After Dean Brown discussed the reasons for his request, Dr. Cortez Ewing made a motion that the President appoint a committee to consider the matter of apportionment. The motion carried.

PROFESSORS EMERITI.

The Senate approved a motion which requested the Committee on Faculty Personnel to prepare a statement concerning the service of professors emeriti on the University Senate. In addition, the Committee on Faculty Personnel was asked to prepare a report on the general question of professors emeriti.

ADJOURNMENT.

There was no further business, and the Senate adjourned at 5:15 p.m.

Respectfully submitted,

Charles E. McKinney  
Secretary, University Senate  
Business Administration 7-A  
Telephone Station 228