

JOURNAL OF THE UNIVERSITY SENATE

June 19, 1944, 4:10 p.m.

Monnet Hall, 201

*Senate*

The Senate met in regular session with Acting President Cross, Chairman, presiding.

The minutes of the previous meeting were approved as published.

The "Recommendations of the University Senate Committee on Libraries and Laboratory Facilities" were read and approved as follows:

To the Chairman and Members of the Senate:

The report of facts upon which the following recommendations are based is somewhat long and detailed; therefore, although the full report will be read to the Senate, it has seemed wise to mimeograph only the recommendations.

Part I. University Libraries

A. Needs of Physical Plant

The Committee recommends that the President and the Regents adopt a policy of including in each biennial budget a request for an appropriation of money to be used in improving, expanding, and completing the Library building. A program of improvements to the physical plant, extending over a number of years if necessary, should be established.

B. Expenditures for Books

The Committee recommends:

(a) That the Library fee of \$1.50 per student per semester be raised to \$3 per semester, and that the Summer School fee of \$.75 per student be raised to \$1.50 per student.

(b) That a request be included in the next biennial budget for a larger appropriation for the General Fund of the Library for the purchase of books, etc.

(c) That, if graduate research is to be carried on in the University, increased amounts of money be spent for microfilms; and that one up-to-date general reader for microfilms and a number of individual readers be bought as soon as possible.

C. Need for a Bindery

In view of the other and more pressing needs of the Library, the Committee believes that \$10,000 a year for five years (the amount which it has been estimated will be required to establish a first-class bindery) is too large a sum to be spent on the Bindery; nevertheless, the Committee recommends that a sum greater than is now allowed (about \$2,400) be appropriated for the equipment and staff of the Bindery, especially for new types and tools.

D. Branch Libraries

The Committee recommends:

(a) That the present branch libraries be maintained, but that the establishment of additional branch libraries be discouraged until a

definite need for them be shown. Necessity and not convenience should be the criterion.

(b) That the University Librarian have general supervision and administration of all branch libraries except the libraries of the School of Law and the School of Medicine.

(c) That the supervisors in branch libraries be persons who have had some training or experience in library science and some training in the field covered by the library.

(d) That except for special reference books on reserve in the branch libraries, the books in these libraries be made accessible to the students and the members of the faculty under the general rules of the main library.

## Part II. Laboratory Facilities

The Committee has not had the opportunity nor the authority to gather facts about the University laboratories; the Committee is therefore unable to present facts or to make recommendations concerning laboratories in the University.

Committee:	C. C. Rister
G. L. Cross	L. N. Morgan
Bruce Houston	S. R. Tompkins

In the discussions of the above report, Mr. Lottinville told of the enormous amounts of money that is paid out to binderies in eastern states to bind the books printed by the University Press. Accordingly, he suggested that it might be well to make some study of the advisability of enlarging the University Bindery to the extent that the University could bind the books of the University Press. Mr. Herbert mentioned the possible wisdom of attempting to enlarge the University Bindery to the extent where our bindery might also serve other state institutions. Accordingly, after the above report was approved, a motion was made and passed as follows:

"That recommendation 'C. Need for a Bindery' be referred back to the committee for further study to try to determine the advisability and possibility of enlarging the University Bindery to make possible the binding of the books for the University Press; and also, the possibility and advisability of making this enlarged bindery serve other state institutions."

In regard to recommendation "A. Needs of Physical Plant" motion was made and carried that "Attention also be given to the possible improvement of heating, light, and ventilation facilities of the branch libraries."

Motion was made and carried to the effect "That when the library fees are raised as recommended above that the income be equitably distributed among the branch and departmental libraries."

A Progress Report of the Committee on Coordination was made as follows:

I. Topic - A study of the year-round operation of the University of Oklahoma during peace time.

We recommend changing back to the two-semester terms of 18 weeks each, to be followed with the 8 week summer term. The balance of this time could be utilized by a small group doing graduate or research work.

Reasons - (1) This will give almost full time for plant operations, yet enough interval for changes and needed plant improvements.

(2) There is no need for more acceleration of programs than this will afford.

(3) It will be in line with other schools and colleges of this state, and with institutions in this section of the country.

(4) The finances of the State of Oklahoma will almost certainly dictate this schedule.

## II. Topic - A Study of Faculty Leaves and Vacations.

We recommend the adoption of a sound policy of granting leaves of absences for further study and research, soon after the close of the war. One should be permitted to accumulate "time" for an "earned" leave, making it possible for a year's leave on full pay. Staggering the work of the summer term will permit substantially adequate vacations as a rule.

Reasons - (1) It will permit members of the faculty to continue education and training and at the same time will not leave them badly in debt.

(2) Numerous benefits will accrue to the recipient of such leaves; a broader vision and point of view, new methods and latest techniques, additional knowledge, etc.

(3) It will be possible to use visiting professors who may be prospective candidates for positions here on our own faculty.

This is a report on progress only. Much study remains for the second topic. The first topic seems fairly well settled if we understand the present plans and arrangements.

Committee on Coordination:

Professor Springer

Professor Giard

Professor Stow

Professor Herbert

Professor Newton, Chairman

Motion was made and carried that the next regular meeting of the Senate be held September 27, which is the last Monday in September.

The Senate adjourned at 5:45.

E. E. Hatfield, Secretary