

JOURNAL OF THE UNIVERSITY SENATE

March 27, 1944, 4:10 p.m.

Monnet Hall, 101

The Senate met in regular session with Acting President Cross, Chairman of the Senate, presiding.

The Chairman announced that in view of the fact that he would have to leave early, he would like to make a few remarks and submit several matters to the Senate for their consideration before the other matters on the agenda were taken up.

President Cross gave an informal talk on some of the budget problems that the University is now having. Among other things, he mentioned that the loss of the A.S.T.P. is a serious blow to the University in that it will reduce our income from the Government by approximately \$100,000 for the balance of this fiscal year. He stated that in spite of a reduced budget, salaries should be increased if at all possible. He further stated that it seems to be the attitude of the State Regents of Higher Education that they are willing for salaries to be increased if it can be done by decreasing the number of faculty members to fit the size of the student enrollment; however, Dr. Cross stated that as he understood the Governor from his address at the last Faculty Club Dinner, the Governor seems to be in favor of keeping the faculty intact as much as possible. Accordingly, he said that there is much to be done in regard to the matter of the University Budget before the matter is finally settled.

President Cross stated that as yet it is not definitely decided, but that it is now possible that by next fall we may return to the pre-war "Two Semesters and an Eight-Weeks Summer Term."

President Cross reported that he had presented to the Board of Regents the recent recommendations approved by the Senate and the General Faculty to revamp the University College. He stated that the members of the Board seemed to be very favorably impressed. However, a report is received on the recent meeting in Chicago on "Liberal Education" at which meeting Dean Blickensderfer presided.

The Chairman next read a letter from Dean Adams to the effect--briefly--that we will soon be faced with the problem of returning service men requesting credit for certain types of work that they had done and certain training that they had undergone while they were in the service. The Dean proposed (1) that a general University Committee be created to determine what should be done about such credit, and (2) that each School or College on the campus also create a committee to work with and make recommendations to the general University committee. (Motion made and carried that: "The matter be referred to the Senate's Committee on 'Curriculum and University Standards'.")

The Chairman read a letter from Dean Blickensderfer to the effect that the Veterans Bureau of Muskogee is now ready to enter negotiations with the proper authorities here at the University whereby certain veterans will be interested in certain work that does not lead to a

degree. Other similar problems for these returning veterans may come up soon. The Dean wanted to know if this type of a rehabilitation program would come under the jurisdiction of the University College, or just what will be the administrative machinery to take care of these cases?

In regard to Dean Blickensderfer's letter, motion was made and carried as follows: "That the President in anticipation of the probable approval by the Board of Regents of the recent recommendations of the Senate and the General Faculty with respect to the University College appoint that member of the University College Council who is to be concerned chiefly with irregular programs and that this Council Member be given charge of special Service students."

Vice-Chairman, A. O. Weese, now took charge of the meeting.

Vice-Chairman Weese stated that the terms of office for a number of Senators has now expired and that the various Colleges should immediately elect new Senators to take their places. He said that the members of the Senate who retire this year are as follows: Arts and Sciences, G. L. Cross, Ima James, E. D. Meacham, and H. L. Stow; Business, W. K. Newton; Education, J. F. Bender; Engineering, J. F. Brookes; Graduate, A. O. Weese; Law, J. G. Hervey; Medicine, M. R. Everett; and from the General Faculty, P. S. Carpenter, J. O. Hassler, Savoie Lottinville, and Dora McFarland.

The President appointed the following election committee: From Arts and Sciences, Cortez A. M. Ewing, Chairman; Business, E. E. Hatfield; Education, E. M. Edmondson; Engineering, Frank G. Tappan; Graduate, M. O. Wilson; Law, W. B. Swinford; Medicine, H. A. Shoemaker; and from the General Faculty, A. K. Christian.

The Senate Committee on Curriculum and University Standards submitted their report on "Recommended Procedures for Conducting Examinations" but after considerable discussion final action was postponed until the next meeting of the Senate.

Complete reports on three of the Senate committees are given on the following pages:

- (1) Report of the Senate Research Committee
- (2) Report of the Committee on Organization of Departments, Schools and Colleges on the subject that "The School of Architecture be Transferred from the College of Engineering to the College of Fine Arts."
- (3) Report of the Senate Committee on "Extra-Mural Functions."

All three of the reports were approved as they now appear.

The Senate adjourned at 5:50 p.m.

Respectfully submitted,
E. E. Hatfield, Secretary

REPORT OF THE SENATE COMMITTEE ON EXTRA-MURAL FUNCTIONS

- I. Introduction: The committee has given extensive study over a considerable period of time to those functions of the University which may be called extra-mural. It has had, of necessity, to take a broad view of the subject, and in consequence has devoted itself to a study of the relation of the University as a whole to its supporting public. In this sense, "extra-mural" may be translated into "public relations."

While the committee was holding meetings looking to the preparation of a final report to the Senate, announcement was made of the appointment of the University Planning Commission. Inasmuch as one division of that commission will be charged with examining the activities of the University beyond the campus, it has seemed unwise to this committee to propose positive legislation at this time. It feels, on the other hand, that such findings as are contained in this report may be of interest, not only to the Senate, but to the University Planning Commission, which may be spared a good deal of labor in consequence thereof.

II. Definitions:

1. "Extra-mural functions" of the University consist of those services which are intended to be of benefit to the citizens of the state, rather than to those who are recipients of classroom or laboratory instruction.
2. "Service" in this report is intended to mean that which, in the best evaluation of the University and its faculties, will promote the intellectual, cultural, social, or economic welfare of individuals or groups or the whole public of the state.
3. "Public Relations" is intended to embrace any activity, service, or function of the University which affects the relations between the University and its supporting public.

III. Recommendations:

1. That the University make plans immediately for the complete utilization of all of its extra-mural and public relations resources for the purpose of increasing the enrollment of students from non-military classifications.
2. That a fund be created for the entertainment of distinguished visitors to the University, to the end that the considerable costs now borne by individual faculty members and administrative officers may be reduced.
3. That a University Hostess, possessing poise and a complete fund of information about the organization, personnel, buildings, and museums of the University, be appointed and given adequate office quarters in the Oklahoma Memorial Union, by leave of the trustees of the latter institution, in order that parents and kinsmen of students, guests of the University, and visitors may receive adequate attention and direction.
4. That the attendance of faculty and administrative staff members at conferences and meetings held in the state should be encouraged and facilitated, having regard for the following considerations:
 - a. it is the sense of the committee that the University should not fail of representation at any meeting concerned with cultural and educational objectives

held in Oklahoma;

- b. equally, members of the faculty and administrative staff should be encouraged to appear on programs in various parts of the State, whenever possible, not only as a means of offering the service of the University to the supporting public, but as an earnest to that public of the functional relationship of the University to society as a whole.
5. That machinery be set up as soon as possible for the purpose of extending the services of the University to areas of public interest and welfare now insufficiently developed by this institution. The minimum needs are two:
 - a. to make available, through weekly news releases directed to agricultural and small-town populations as well as to urban centers, the results of investigations in pure science and technical branches.
 - b. by means of community institutes, to assist communities in solving many of the cultural, technical, and educational problems with which they are now faced.
 6. That consideration be given to the appointment from the faculty, and by selection from the student body, of a staff of high-school visitors to assist the Director of State Service in holding vocational guidance clinics in the high schools throughout the state, so that candidates for higher educational training may be counselled with particular reference to the opportunities existing at the University of Oklahoma.
 7. That the extra- as well as the intra-mural functions and responsibilities of student publications of the University be given due consideration by those who have charge of their operation.
 8. That an office of public relations for the University be created at once. It is the sense of the committee that only by such means can the institution achieve the co-ordination and singleness of purpose which is so essential to satisfactory relations with the supporting public.
 9. That the splendid work of the Alumni Association be given the utmost support and attention of faculty and administrative staff, to the end that the University may contribute to, as well as receive benefits from, that extra-mural agency.
 10. That greater attention be given to the efficiency of handling visiting organizations, and to the courtesy that should be extended to them in seeing to their welfare, comfort, and entertainment, especially when such organizations are the invited guests of the University or any of its divisions.
 11. That the valuable information on public attitudes obtained by extra-mural and administrative officers of the University should be transmitted regularly to the members of the faculty and the staff.
 12. That the whole problem of the relation of the University to its students be examined and clarified, with particular emphasis upon the following:
 - a. the need for adequate student housing and a co-ordinated policy and administration thereof;
 - b. the lack of adequate plan or facilities for assisting students in adjusting themselves to what to them must often appear strange and difficult living conditions, arising in part from unsettled world conditions;
 - c. the attention that should be given to vocational guidance programs, in part for those who will have been

- discharged from the national services before the war closes, in part for postwar and long-range objectives;
- d. the problems of extra-curricular activities and work loads of students, for which there is now no co-ordinated policy or well understood responsibility in administration;
 - e. the need for a vastly greater amount of academic advice and personal counsel by individual faculty members, and for the close co-ordination of these services with the programs of the counsellors of men and women; to which may be added the need for an ovaluation of faculty-student conference hours;
 - f. the establishment of a single office of information on war programs (Navy V-12 and Army Specialized Training), to which faculty members might direct all student inquiries.
13. That responsibility be established for adherence to the proprieties in the presentation of student entertainment features.

Observations:

1. It is the sense of the committee that the principal extra-mural agencies of the University are performing a highly important service to the institution and to the citizenry of Oklahoma. The agencies to which the Committee directed its attention are as follows: the Extension Division, Radio Station WNAD, the Office of Press Relations, the Office of State Service Director, the Department of Athletics, the Alumni Office, and the University of Oklahoma Press.
2. The committee is unanimously of the opinion that an aggressive public relations policy is one of the paramount needs of the University at this time.
3. The two desiderata most important to the realization of such a policy are:
 - a. the allocation of sufficient financial support to make success possible;
 - b. co-ordination of effort.

In its deliberations, the committee had the benefit of counsel and advice by Professor Ralph Bienfang, a member of the committee until his retirement from the Senate.

On behalf of the committee, its chairman moves the adoption of the report.

Fayette Copeland
Ima James
Kenneth C. Kaufman
Savoie Lottinville (Chairman)

March 27, 1944

(Motion was made and carried that the above committee call the President's special attention to "Item 13" for immediate action.)

REPORT OF THE SENATE RESEARCH COMMITTEE

1. That the faculty Research Fund be increased to \$10,000. (In 1939-1940 this fund was \$1,000. This year it is less. The University of Oklahoma Medical School was given the sum of \$20,000 for research during the last biennium, which was cut to \$17,000 during the second year.)

2. The committee approves the Meacham-Cross agreement in respect to the teaching load for University instructors who perform research in the University of Oklahoma.

(a) In figuring the teaching load of staff-members, credit for directing master's and doctoral theses shall be computed as follows:

(i) For each master's student actively engaged in research, the instructor directing the thesis shall receive one hour teaching credit.

(ii) For each doctoral candidate engaged in research, the instructor in charge shall receive two hours teaching credit.

(iii) That no instructor's teaching schedule shall be reduced more than six hours for the supervising of theses.

3. (As amended) "The committee recommends that funds be made available to defray the cost of publishing reprints from scholarly publications of national importance--not retroactive." The reprints from scholarly publications shall be distributed by the committee representing the University rather than by the author of the article. It is the opinion of this committee that each department submit a list of approved journals to this committee. The Research Committee also suggests that the author of an approved article furnish the University Committee with names of persons who shall receive reprints.

4. The committee recommends that the Sooner magazine, as is the case with Ohio State University's alumni bulletin, be used as a medium for listing the research needs of departments and individuals in the University. For examples:

(a) A rare book

(b) A piece of engineering equipment

(c) A small money gift by an alumnus to complete gathering data, or to make documentary material available, or to make gifts of old newspapers, letters, journals, diaries, etc.

5. The committee inclines to the view that all research groups or committees be consolidated.

Respectfully submitted,

Research Committee:

Glenn Couch
Clyde L. Farrar
A. A. Hellbaum
J. H. Marshburn
R. H. Records, Chairman

Report to the University Senate of the Committee on Organization
of Departments, Schools, and Divisions

SUBJECT OF THE REPORT

The proposal of the State Architects that the School of Architecture be transferred from the College of Engineering to the College of Fine Arts.

HISTORY OF THE PROPOSAL

On November 29, 1943, the Senate referred to the committee a proposal of the State Architects that the University create a separate School of Architecture. Following this, in January, 1944, the committee received through the office of the President of the University a Joint Resolution by the State Society of Architects and the Oklahoma Chapter of the American Institute of Architects, passed unan- imously by both organizations at their meeting in Tulsa, December 20, 1943. In this resolution the State Architects change their pro- posal with respect to the School of Architecture and ask that it be transferred from the College of Engineering to the College of Fine Arts. The resolution cites: first, the close connection between architecture and art, and second, a general trend on the part of engineering to absorb architecture, as reasons for requesting the change.

GENERAL PRINCIPLES WHICH THE COMMITTEE BELIEVES ARE APPLICABLE
IN THIS PARTICULAR CASE

1. In the endeavor of a department or school to fit a program of training to the needs of those to be trained, the chairman or director, after consultation with the dean, should take appro- priate steps to ascertain the educational needs for the proper training of students in that field. He should then be able, with the approval of the administration, to establish a satisfactory curriculum.
2. In any college, definite budgetary assignments should be made by the dean to each school or department within the college.
3. The committee believes that extreme caution should be used in making fundamental changes during the absence of the director of the school.

FINDINGS OF THE COMMITTEE

1. The Committee finds that a main cause of dissatisfaction here is the control of certain service courses with reference to the nature and content of the courses and the instructors assigned to teach them.

2. If the University produces properly trained architects, there can be no valid objection by any interested persons or societies to the affiliation of the School of Architecture with a particular college.
3. Since there is just as logical a connection between architecture and engineering as there is between architecture and the fine arts, it appears that with the proper cooperation of the parties concerned, architecture can be taught in the College of Engineering at this time without the necessity of change. We see no reason why the problems of architecture cannot be cleared up in such a way as to be entirely satisfactory to the State Architects.
4. Furthermore, the logical place for architecture in the School of Engineering seems to be strengthened by the fact that many architects desire to register as licensed engineers.

RECOMMENDATION

Therefore, the committee does not recommend the removal of the School of Architecture from the College of Engineering at this time.

Respectfully submitted,

Paul S. Carpenter
W. H. Carson¹
Leslie Howes
Dora McFarland
G. Y. Williams
I. J. Sollenberger, Chairman

March 27, 1944

¹Mr. Carson, as Dean of the College of Engineering and directly involved in the problem treated here, voluntarily absented himself from the meetings of the Committee after having once stated his position in the matter. He took no part in the deliberations of the Committee nor in the formulation of this report.