

CONTENTS
MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
SEPTEMBER 15, 1999

CAMERON UNIVERSITY

Report of the President of the University (26657)

Report of the Chairman of the Board of Regents (26658)

	<u>Page</u>
Resolution – President Davis.	26658
Academic Enrichment – Multimedia Design.	26659
Associate of Applied Science Degree in Health Sciences.	26660
Transfer of \$32,005.73 to Housing System	26661
Increase of \$1.00 Per Credit Hour in the Technology Services Fee.	26661
Quarterly Financial Analysis	26662
Quarterly Report on Purchases	26664
Internal Auditing Activities	26664
Internal Auditing Report	26664
Academic Personnel Actions	26665
Litigation	26666

ROGERS STATE UNIVERSITY

Report of the President of the University (26649)

Report of the Chairman of the Board of Regents (26650)

Substantive Program Changes	26650
New Classroom Building	26651
Resolution Supporting Summary Proposal To The Donald W. Reynolds Foundation	26652
Purchase of Equipment and Services Essential to Distance Learning	26652
Revised Campus Master Plan	26653
Vending Machine Contract	26653

	<u>Page</u>
Student Handbook	26654
Internal Auditing Report	26654
President's Salary	26654
Academic Personnel Actions	26654
Administrative Personnel Actions	26656
Litigation.	26656

MINUTES

Regular meeting held on September 15, 1999 (26582)

THE UNIVERSITY OF OKLAHOMA

Report of the President of the University (26582)

OFFICER ITEMS

PROVOST – Health Sciences Center Agenda

Course Additions and Deletions – HSC	26583
Endowed Chairs – HSC	26583
Office of Development and Alumni Affairs – HSC	26586
Claims Processing for University Physicians Medical Group – HSC	26584

VICE PRESIDENT FOR ADMINISTRATIVE AFFAIRS – HSC Agenda

Agreement to Provide Safety and Security Services to University Health Partners	26587
Landscape Master Plan – HSC	26594
Professional Service Agreements – HSC	26588
Purchase of Advertising in Southwestern Bell Yellow Pages – HSC	26589
Purchase of Mass Spectrometers	26590
Eight Capillary DNA Sequencers – HSC	26590
Purchase of 96 Capillary DNA Sequencer	26591
Purchase of a Dental Clinic Computer System – HSC	26592
Mammography Imaging System – HSC	26593
Lease of Clinical Space – University Health Partners (UHP) – HSC	26595

	<u>Page</u>
Transfer of the George Nigh Rehabilitation Institute to The University of Oklahoma	26596

PROVOST – Norman Campus Agenda

Proposals, Contracts and Grants	26598
Fred Jones Jr. Museum of Art Reaccreditation	26598

**VICE PRESIDENT FOR ADMINISTRATIVE AFFAIRS –
Norman Campus Agenda**

1999-00 Budget/Salary Program – Norman Campus	26599
Regents’ Fund Statement of Investment Policy	26599
Appointment of Bond Counsel and Financial Advisor – Norman Campus	26600
Consulting Services	26601
Norman Campus Utility Infrastructure Improvement Projects	26602
Peaking/Backup Electrical Generator and Switchgear For Norman Campus	26605
Sarkey’s Energy Center Roof Replacement	26606
Liquid Chromatograph/Mass Spectrometer – Norman Campus	26607
Asphalt Pavement Analyzer and Vibratory Compactor – Norman Campus	26609
Lexington Avenue Improvements – Norman Campus	26609
Oklahoma Memorial Union Construction – Norman Campus	26610
Utility Easement For The City of Norman	26612
Business Travel Services	26613
Max Westheimer Airport Air Traffic Control Tower – Norman Campus	26613
Air Charter Service for 1999-2000 Basketball Season	26614
Regents’ Fund Semi-Annual Financial Report	26617
Quarterly Financial Analysis	26617
Year 2000 Preparations	26617
On-Call Architects and Engineers Quarterly Report	26618
On-Call Construction Related Services Contract	26619

EXECUTIVE AFFAIRS

Page

Meeting Dates for 2000	26620
University Research Park at South Campus	26620
Student Code Revisions	26621
Regents' Alumni Awards	26625
Internal Auditing Report	26626
Academic Personnel Actions	26626
Administrative and Professional Personnel Actions	26642
Litigation	26642 & 26649

**MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
SEPTEMBER 15, 1999**

A regular meeting of the Board of Regents governing The University of Oklahoma, Cameron University, and Rogers State University was called to order in the Shepler Center Mezzanine Room on the Cameron University Campus in Lawton, Oklahoma, on Wednesday, September 15, 1999, beginning at 8:42 a.m.

The following Regents were present: Regent Donald B. Halverstadt, M.D., Chairman of the Board, presiding; Regents C.S. Lewis III, Mary Jane Noble, G.T. Blankenship, Stephen F. Bentley and Christy Everest.

Absent: Regent Robin Siegfried.

Others attending all or a part of the meeting included Mr. David L. Boren, President of The University of Oklahoma, Provosts Nancy L. Mergler and Joseph J. Ferretti, Vice Presidents Russell W. Driver, Mark E. Lemons, David L. Maloney and Eddie Carol Smith, Joseph Harroz, Jr., General Counsel, Mr. Kenneth Rowe, Director of Internal Auditing, and Dr. Chris A. Purcell, Executive Secretary of the Board of Regents.

Those attending the meeting from Cameron University were Dr. Don Davis, President of the University, Provost Terral McKellips, and Vice Presidents Leo Baxter, Louise Brown, Don Sullivan and John Sterling.

Attending the meeting from Rogers State University were Dr. Joe A. Wiley, President of the University, and Vice Presidents Danette Boyle and Ray Brown.

Notice of the time, date, and place of this meeting were submitted to the Secretary of State, and the agenda was posted in the Office of the Board of Regents on or before 8:30 a.m. on September 13, 1999, both as required by 25 O.S. 1981, Section 301-314.

MINUTES

Regent Everest moved approval of the minutes of the regular meeting held on July 19, 1999 as printed and distributed prior to the meeting. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley and Everest. The Chair declared the motion unanimously approved.

THE UNIVERSITY OF OKLAHOMA

REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Boren announced the results of this fiscal year's research expenditures and externally sponsored programs as totaling almost \$150,000,000. This places OU number one in the State in externally funded programs and also number one in the Big Twelve in research growth

in this decade. The Norman Campus increased by 15.5 percent and HSC by 12 percent. Using charts, President Boren reported on total research growth in the last decade, amount of funding from industry, amount of funding from the federal government, and noted a list of the top ten OU faculty in research expenditures. He said OU is growing at more than twice the rate of the Big Twelve and more than three times the national rate. It is important to take this core research growth and turn it into an economic resource for the State. OU has had two or three major agreements signed over the last three or four months that will help to commercialize University-discovered research. President Boren introduced Dr. James Pappas, Vice President for Outreach and Distance Education, who reported that the growth in research at the College of Continuing Education has been 25 percent this year. Dr. Pappas described some of the research contracts and programs going on at the College as well as the joint effort with Cameron University to deliver the MBA to eight military base sites across Europe.

COURSE ADDITIONS AND DELETIONS – HEALTH SCIENCES CENTER

The Oklahoma State Regents for Higher Education require that all course additions and deletions be presented to the institution's governing board before they are forwarded for their consideration. A list of all such course additions that have been approved by the Senior Vice President and Provost, Health Sciences Center, upon the recommendation of the cognizant departments and colleges, the Graduate College when appropriate, and the Academic Program Council, was included in the agenda and is attached hereto as Exhibit A. In summary, this list of course changes includes:

Nine (9) course Additions to fill curricula deficiencies and respond to student interest

Three (3) course Deletions to remove course duplication

If approved by the Oklahoma State Regents for Higher Education, these changes will take effect with the Spring 2000 semester.

President Boren recommended approval of course additions and deletions proposed for the Health Sciences Center Campus.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

ENDOWED CHAIRS – HEALTH SCIENCES CENTER

The Health Sciences Center has received funding from the University Hospital's Authority to establish the \$1.8 million Christian N. Ramsey, M.D., Chair in Family Medicine in the Department of Family Medicine and the \$1 million Chair in Breast Imaging in the OU Breast Health Institute.

The \$2.8 million is on deposit at The University of Oklahoma Regents' Fund. As this funding is from another state agency it does not qualify for matching funds from the State Regents under their Endowed Fund Program.

The establishment of these two new chairs brings the total number of endowed positions at The University of Oklahoma to 195.

President Boren recommended the Board of Regents accept with appreciation and approve the establishment of two new endowed positions as set forth above.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

CLAIMS PROCESSING FOR UNIVERSITY PHYSICIANS MEDICAL GROUP - HSC

In December 1995 the Board approved the issuance of purchase orders annually to Southwestern Provider Services, Inc. for claims processing at an estimated annual cost not to exceed \$110,000. The volume of claims processing has increased and the University Physicians Medical Group now estimates the annual cost to be over \$200,000 per fiscal year.

The University Physicians Medical Group requires the services of a claims processing clearinghouse to allow submission of insurance claims electronically to multiple third party payors. Third parties are defined as insurance companies, Medicare, Medicaid, etc. Electronic submission of claims improves the claim submission process, results in faster payment from insurance companies and avoids costs associated with maintenance of individual computer interfaces. The electronic submission of claims is routinely done through a clearinghouse, since it is cost effective for these organizations to maintain the large numbers of electronic interfaces with the various insurance carriers.

The services include:

1. Electronic submission of claims or submission of paper claim when required.
2. An online audit trail between IDX and SPS software.
3. Electronic eligibility verifications between UPMG and the payers to identify the patient's health plan and their primary care physician.
4. Electronic funds transfer between the payer and UPMG's account.
5. Electronic payment posting between the payer and UPMG's IDX software.
6. Checking electronic claim status between payer and UPMG's systems to identify any payment delays.
7. To create a local area network to give UPMG's employees access to all the functions of the systems.

Since going to an external claims processing vendor UPMG has decreased the average collection time to third party providers by approximately fifteen (15) days.

Requests for Proposals were forwarded to the following vendors:

Envoy Oklahoma City	McKesson HBOC Phoenix, Arizona
Fred Leezer & Associates Louisville, Kentucky	NDC Health Information Services Tulsa
Healthcare Administration Tech Tulsa	Southwestern Provider Services, Inc. Fort Worth, Texas

The following vendors forwarded a response:

Envoy	22 cents per claim plus \$35,000 for installation and training, \$49,000 for license fees and other miscellaneous charges
NDC Health Information Services	22 cents per claim plus \$111,250 for license fees plus other miscellaneous charges
Southwestern Provider Services, Inc.	24 cents per claim plus other miscellaneous charges

Based on the estimated usage volume, Southwestern Provider Services, Inc. responded with the best acceptable proposal and will provide the lowest cost to the University.

It is the recommendation of Administration that a purchase order be issued to Southwestern Provider Services, Inc. for claims processing from September 1, 1999 through June 30, 2000 and authorize renewals for two additional one year periods not to exceed \$225,000 annually, including postage. Funds are available from CLNOP Fund Organization COM020.

President Boren recommended (1) that a purchase order be issued to Southwestern Provider Services, Inc. for claims processing from September 1, 1999 through June 30, 2000, at an estimated cost of \$187,500 including the cost of postage, and (2) to renew the purchase order for two additional one-year terms not to exceed \$225,000 annually, including postage.

Chairman Halverstadt asked Vice President Lemons to develop two pieces of information for the Board of Regents. He asked what is our percentage reimbursement for claims made? What is the University's over-all percentage reimbursement from the total dollar claims made? Also, what is the University's percentage reimbursement irrespective of money, for each claim made? In other words, if we make ten claims, do we receive reimbursement on nine of them, seven, or put a different way, how many claims get lost in terms of getting any receipt back from them? Chairman Halverstadt requested this information be developed for a subsequent meeting of the Health Sciences Center Committee of the Board and Vice President Lemons stated he would provide it.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

OFFICE OF DEVELOPMENT AND ALUMNI AFFAIRS – HEALTH SCIENCES CENTER

WHEREAS, The University of Oklahoma Board of Regents approved the Resolution for the establishment of a Comprehensive Development Plan for the Health Sciences Center on October 27, 1998;

WHEREAS, The plan was to ensure that all efforts to solicit funds from alumni and friends for the benefit of The University of Oklahoma Health Sciences Center are fully coordinated through the Office of Development and Alumni Affairs and to restrict all Health Sciences Center development activities which include the name University of Oklahoma to The University of Oklahoma Health Sciences Center Office of Development and Alumni Affairs; and

WHEREAS, The University of Oklahoma College of Medicine Alumni Association (OUCOMAA) Board of Directors met on July 24, 1999, to consider the Resolution and discuss the benefits of a coordinated comprehensive development effort at the Health Sciences Center;

NOW THEREFORE BE IT RESOLVED THAT The University of Oklahoma College of Medicine Alumni Association Board of Directors voted unanimously to adopt the Board of Regents' proposal that the OUCOMAA become part of The University of Oklahoma Health Sciences Center (OUHSC) Office of Development and Alumni Affairs with the proviso that the Board of Regents adopt a Memorandum of Agreement, attached hereto as Exhibit B, acceptable to the Officers of the OUCOMAA that specifically agrees to the following:

1. The continued existence of the OUCOMAA as a distinct organization within the OUHSC with its own elected Board of Directors and officers;
2. The OUCOMAA retain sole control over its activities including, but not limited to, the "Evening of Excellence", the annual alumni dinner and reunions, and continuing medical education courses; and
3. The OUCOMAA retain sole control over all funds currently held by the OUCOMAA and any future funds donated to the OUCOMAA.

President Boren recommended the Board of Regents approve the Resolution to incorporate The University of Oklahoma College of Medicine Alumni Association into the Office of Development and Alumni Affairs at the Health Sciences Center, the establishment of a comprehensive development plan under the auspice of the Office of Development and Alumni Affairs to include the College of Medicine Alumni Association, and the Memorandum of Agreement to initiate these actions.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

AGREEMENT TO PROVIDE SAFETY AND SECURITY SERVICES TO UNIVERSITY HEALTH PARTNERS – HEALTH SCIENCES CENTER

In February, 1998, the Joint Operating Agreement (JOA) was implemented between the University Hospital Authority (Authority) and HCA Health Services of Oklahoma Inc. d.b.a. University Health Partners (UHP). The JOA, in essence, was an operating lease whereby UHP would operate the hospital facilities for a period of 50 years. Prior to the JOA, the Authority provided safety and security services to facilities it owned. Since the JOA, UHP has contracted with the Authority to provide safety and security services. A separate entity known as the Medical Technology and Research Authority of Oklahoma (MTRA) provides safety and security services at parking facilities it owns and for various other entities located in the Oklahoma Health Center.

The administrations of the Authority, MTRA and the Health Sciences Center believe that the safety and security needs of its faculty, staff, students, patients and visitors would be best served by a consolidated police and security force. The Authority, MTRA and the Health Sciences Center have agreed that the Services now provided by the three entities should be unified and combined under the management of the Health Sciences Center's Campus Police and Public Safety Department. The three entities also agreed that the unification should be accomplished in two phases.

Phase I, proposed to be effective October 1, 1999, would transfer the safety and security services for UHP to the Health Sciences Center. The proposed agreement with UHP states that the Health Sciences Center will provide the safety and security services from October 1, 1999, through June 30, 2000, and thereafter renewable annually for four one-year periods. Payments will be made in equal monthly installments and safety and security services will be performed at the Child Study Center, Children's Hospital, O'Donoghue Rehabilitation Institute and University Hospital. Services include patrol of buildings, grounds, parking lots and garages, 24-hour coverage at Children's Hospital and at University Hospital, and other usual and customary security and police functions. The Health Sciences Center would employ 21 additional officers and one additional administrative staff. Additional equipment and vehicles would be leased to accommodate the additional staff.

Phase II, proposed to be effective January 1, 2000, would merge the security services provided by MTRA into the Health Sciences Center. The MTRA now has 14 employees performing security services. MTRA currently provides security services at its own parking facilities, and also contracts to provide security services to the Child Development Center, Presbyterian Hospital, Oklahoma Allergy and Asthma Clinic, Oklahoma School of Science and Mathematics and Urocor. The Health Sciences Center is currently in negotiations with MTRA to implement Phase II.

The Health Sciences Center is also currently in negotiations with the City of Oklahoma City to obtain, by agreement, the additional jurisdictional area and police authority necessary to perform the proposed safety and security services.

The Health Sciences Center Campus Police and Public Safety Department now has 23 employees and would have approximately 59 employees after implementing both phases.

The administration recommended that the Regents approve implementation of Phase I and that the administration continues to negotiate with MTRA to implement Phase II.

Chairman Halverstadt read the President's recommendation and amended it as follows:

President Boren recommended the Board of Regents provide the HSC administration authority to negotiate an agreement for the Health Sciences Center to provide safety and security services to HCA Health Services of Oklahoma Inc. d.b.a. University Health Partners (UHP) for the period from October 1, 1999 through June 30, 2000 and thereafter renewable annually for four one-year periods, *subject to review and approval by the President with the final executed agreement to be distributed to the Board of Regents.*

Regent Blankenship moved approval of the amended recommendation. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

PROFESSIONAL SERVICE AGREEMENTS – HEALTH SCIENCES CENTER

New	Tulsa College of Medicine, Department of Family Medicine and AMOCO Petroleum Corporation	\$215,853
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The College will provide occupational medicine consultation and other authorized medical services. The College will also provide the services of a full-time Certified Occupational Health Nurse and a full-time Medical Receptionist for staffing at the AMOCO Clinic. The term of this contract is July 1, 1999 through June 30, 2000. These funds will be deposited into and expended from account R0000198.

New Renewal	College of Pharmacy, Nuclear Pharmacy Department and MEDI-PHYSICS, INC.	\$500,000 <u>\$160,000</u>
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Distribution and Pricing Agreement. The College will prepare and distribute products provided by MEDI-PHYSICS to specified pharmacies. The term of this agreement is July 1, 1999 through June 30, 2000.

Renewal of the following residency agreement is proposed for the period July 1, 1999 through June 30, 2000:

College of Medicine and Bone & Joint Hospital (an increase from \$106,994)	\$112,355
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President Boren recommended the Board of Regents approve the professional service agreements for the Health Sciences Center as set forth above.

Vice President Lemons requested two corrections be made to this item. The College of Pharmacy, Nuclear Pharmacy Department agreement is a Renewal (not New) and the dollar amount is \$160,000 instead of \$500,000 as printed in the agenda. Chairman Halverstadt said these changes will be made.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

PURCHASE OF ADVERTISING IN SOUTHWESTERN BELL YELLOW PAGES – HEALTH SCIENCES CENTER

Private patient clinics, faculty physicians, and other agencies within the Health Sciences Center have required advertisement listing in the Southwestern Bell Yellow Pages in previous years. The agencies included are as follows:

University of Oklahoma Health Sciences Center
Dean McGee Eye Institute
The University Health Partners
Oklahoma Medical Research Foundation
Other Oklahoma Health Center Affiliated Entities

The estimated total cost of listings for the above named clinics and agencies is \$208,547 for advertising from August 1999 through July 2000. The portion to be paid by Health Sciences Center departments is estimated as follows:

PPP Funds	\$ 138,468
State Funds	6,984
Grant Funds	5,256
TOTAL	\$ 150,708

The HSC Telecommunications Department has indicated some agencies, clinics and/or physicians may elect to advertise this year in both Southwestern Bell Yellow Pages and Feist Publications, Inc. The Southwestern Bell Yellow Pages advertising is from August 1st to July 31st. The Feist Publications, Inc. advertising is from December 1st to November 30th. If advertising in Feist only, there would be a lapse in advertising service from August to December. It has also been determined that Southwestern Bell Yellow Pages are delivered to all addresses within the calling area. Feist is delivered to metropolitan areas and then made available in rural areas by mean of individual pick up. Therefore, advertising resources may be lost in the rural areas requiring the individual pick up.

Administration requests authorization to issue a purchase order to Southwestern Bell Yellow Pages for advertisements from August 1, 1999 through July 31, 2000 at an estimated cost of \$208,547 and authorize advertising in Feist Publications, Inc. for December, 1999 through November, 2000. The purchase of advertisements will be paid by the HSC Telecommunications Service Operations fund SUAUX, Organization PRV400, which will be reimbursed by the clinics, physicians and/or agencies requesting advertisements.

President Boren recommended that a purchase order be issued for advertisements to Southwestern Bell Yellow Pages for an estimated cost of \$208,547 and authorize advertising in Feist Publications, Inc. in an amount not to exceed \$50,000.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Noble, Blankenship, Bentley, and Everest. Regent Lewis abstained. The Chair declared the motion approved.

PURCHASE OF MASS SPECTROMETERS – HEALTH SCIENCES CENTER

Two mass spectrometers are desired by the Warren Medical Research Institute to enhance the researchers' ability to analyze biological samples in their laboratory. An earlier generation mass spectrometer is now eight years old and is no longer state-of-the-art. The new instruments are more sensitive and have greater precision. Due to the age of the current mass spectrometer, parts availability for repairs will soon be a problem. The second mass spectrometer will enable Warren Research to analyze with greater precision the DNA synthesized in their laboratory.

Bids were forwarded to eight (8) vendors and were received from the following:

PE Biosystems	\$519,000.00
Micromass Incorporated	\$549,500.00

Administration requests authorization to award a purchase order to PE Biosystems for the purchase of two Mass Spectrometers in the amount of \$519,000.00 which includes freight charges, one year warranty, installation and on-site training. Funds are available in Grant Fund, Organization COM255S.

President Boren recommended that a purchase order be issued to PE Biosystems for the purchase of two Mass Spectrometers in the amount of \$519,000.00, which includes freight charges, one year warranty, installation and on-site training.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

EIGHT-CAPILLARY DNA SEQUENCERS – HEALTH SCIENCES CENTER

Two 8-capillary DNA Sequencers are needed to maintain progress on the construction of the genomes of five existing projects funded by the National Institute of Allergy and Infectious Disease (NIAID). The Sequencers are vital in ensuring an uninterrupted flow of data to NIAID.

The Beckman Coulter 8-capillary DNA Sequencer is unique, not being manufactured or sold by any other source worldwide. This Sequencer uses the new DNA sequencing technology known as multiple-capillary gel electrophoresis, which differs from the conventional method in that the polyacrylamide, instead of being poured out as a slab, is pumped into a 100-micron (internal diameter) capillary. This new technology eliminates the need for plate cleaning, gel casting and DNA sample loading. The Sequencer can run unattended and reset itself to run eight samples every two hours instead of the usual six hours or more. Only one person is needed to operate the Sequencer and analyze data. The Sequencer is fully programmable and can handle all aspects of the sequencing process from sample denaturation through automatic base calling. Other instruments available use capillary arrays in which 24, 48, or even 96 capillaries are bundled and run in parallel, allowing more sample lanes than a slab gel and a six-fold increase in throughput over the current slab-gel Applied Biosystems technology. The OUHSC Microbiology laboratory is also requesting to place an order for a 96-capillary high-throughput system. However, the two 8-capillary Sequencers were

needed immediately for more precise sequencing approaches. They will also be needed for linking and proofreading the information generated by the 96-capillary instrument.

Undergoing a competitive process for the two Sequencers would not have added value to the procurement. The specifications were so narrow that the only result would have been for Beckman Coulter to emerge as the sole or most responsive bidder. In comparison to a higher-throughput instrument, the price for an 8-capillary Sequencer is judged to be reasonable.

Funds to purchase the two 8-capillary Sequencers are available from MISCD fund, Organization COM105.

President Boren recommended that a purchase order be issued on a sole source basis to Beckman Coulter, Inc. in the amount of \$188,999.80 for two 8-capillary DNA Sequencers.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

PURCHASE OF 96-CAPILLARY DNA SEQUENCER – HEALTH SCIENCES CENTER

The Department of Microbiology and Immunology at the HSC is in need of a 96-Capillary DNA Sequencer. The Sequencer is needed to maintain progress on the construction of the genomes of five existing actively funded projects, and to avoid losing the funding of those projects. The Sequencers are vital in ensuring an uninterrupted flow of data to The National Institutes of Allergy and Infectious Disease (NIAID). To achieve this, the requested DNA sequencer must have bare fused silica capillaries, which are specified to last for at least 300 runs per array. It requires in addition to the 96 capillaries 8 reserved capillaries available in each array.

In the event of a fouled capillary, this feature is required so that the software can then route the next sample to a reserved capillary. The sequencer should have a robotic arm for unattended automatic loading of prepared samples from one to four microtiter plate positions. It also should be controllable between 10 degrees above ambient and 60 degrees C.

The DNA Sequencer will be located in the DNA sequencing facility of the Stanton L. Young Biomedical Research Center, and will be available for all OUHSC researchers on campus.

Bids were forwarded to eight vendors as follows:

Amersham Pharmacia Arlington Heights, Illinois	No Response
Leica Microsystems Deerfield, Illinois	No Response
Fisher Scientific Houston, Texas	No Bid

Forma Scientific Marietta, OH	No Response
Scientific Resources Southwest Stafford, Texas	No Bid
VWR Scientific Suwanee, Georgia	No Bid
PE Biosystems Foster City, California	\$302,952
Molecular Dynamics, Inc. Sunnyvale, California	\$226,200

The Molecular Dynamics, Inc. bid did not meet the required specifications previously listed.

Funds will be available from grant (SPNSR) fund, Organization COM105S and MISCD fund, Organization ORA001.

President Boren recommended that a purchase order be issued to PE Biosystems for the purchase of a 96-Capillary DNA Sequencer in the amount of \$302,952, which includes freight charges, one-year warranty, installation and on-site training.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

PURCHASE OF A DENTAL CLINIC COMPUTER SYSTEM – HEALTH SCIENCES CENTER

The College of Dentistry is in need of a new dental clinic computer system for billing and scheduling of patients and tracking of student experiences and grades. The current system is fifteen years old, was developed by a small company that is no longer in business, and is no longer supported. While recent modifications to the system have made the system Y2K compliant, it is clear that the system must be replaced in the near future. A committee composed of College of Dentistry faculty and chaired by Dean Stratton was established to identify and review dental clinic billing systems. The committee determined that there are only two major dental school clinic systems in the U.S. and Canada. The two companies were on campus three times to demonstrate their systems. It was determined that the Quick Recovery System, a product of General Systems Design, Inc., was the only system that was web enabled. This allows the software to operate on any platform. This factor was considered crucial to the College since the College is Macintosh based and requires faculty and students to access the scheduling module from off campus. Also, the flow of information into the system was consistent with the way the clinics are operated. Currently, 18 other dental schools utilize the Quick Recovery System and all reference checks were positive. The Quick Recovery System will be Y2K compliant. It was the opinion of the committee that the Quick Recovery System was the only system that fully met the needs of the College.

Administration requests authorization to issue a purchase order to General Systems Design, Inc. on a Sole Source basis in the amount of \$205,038.00 which includes hardware, software, training and conversion costs. Funds will be available from CLNOP Fund, Organization COD101.

President Boren recommended that a purchase order be issued to General Systems Design, Inc. in the amount of \$205,038.00, which includes hardware, software, training, and conversion services.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

MAMMOGRAPHY IMAGING SYSTEM – HEALTH SCIENCES CENTER

The OUHSC Breast Institute critically needs a new mammography system. Two systems are currently in use. One of them is at the end of its useful life. The replacement system is needed to service the Institute's patient backlog and to ensure the Institute's capability to train residents using the most advanced technology. The leader in this area is the GE Senographe DMR+ Mammography System coupled with the GE Seno Vision Digital Spot and Stereotactic System.

The Senographe DMR+ is the only system on the market with two essential diagnostic and training features: digital imaging and medium field coverage. Digital imaging is already in place for other medical specialties, and is emerging in mammography as well. The Institute's acquisition of digital imaging is vital to the advancement of its patient care and resident training missions. Digital Spot Imaging (DMR) is superior to current technologies because it reduces time in the examining room for the physician and resident, and most importantly for the patient. Additionally, the GE Senographe DMR+ contains the most powerful spot in the industry, allowing superior penetration and resolution of the dense breast tissues. It reduces exposure time in magnification by up to 40% over current technology, minimizing motion blurring. It also reduces certain doses by up to 40% without degrading the image. It will be compatible with the Senographe 2000D Full-Field Digital Mammography, which is still under research. Other currently available mammography systems do not demonstrate these capabilities.

The Seno Vision Digital Spot and Stereotactic System will reduce stereotactic exam time by up to 50% over current methodology. It permits direct digital acquisition that enables intervention while acquiring spot images of the highest resolution in the industry. It reduces film consumption and operating costs by allowing images to be viewed on the monitor, printed on a laser printer, archived on CD-ROMs, and transferred instantly to other facilities. No other stereotactic system on the market achieves the same resolution, depth, and field of vision.

The Operating Lease is for a period of one year with option to renew for four additional one-year periods, and with option to acquire the equipment at fair market value at the end of the fifth year. Monthly payments under the lease are \$2,910.00. Funding for the operating lease is available from CLNOP fund, Organization COM775.

President Boren recommended that a purchase order be issued on a sole source basis to GE Medical Systems for the operating lease of a GE Senographe DMR+ Mammography System and Seno Vision Digital Spot and Stereotactic System, for a period of one year with option to renew for four additional one-year periods.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

LANDSCAPE MASTER PLAN, PHASE I AND THE STANTON L. YOUNG WALK - HEALTH SCIENCES CENTER

A major goal for the Health Sciences Center is to provide an atmosphere for health, renewal and consolation for patients and their families as well as a beautiful and healing place for students, faculty and caregivers. A number of enhancements are planned to create a better campus environment, including planting over 2000 trees to provide shade and windbreaks, new areas of flower beds, "outdoor rooms", additional memorial benches, historical markers, new streetlights and brick-paved crosswalks. Many enhancements are already underway.

Until the completion of the Student Center, the Health Sciences Center lacked a focal point for student life on the campus. The area on Stonewall Avenue between the Student Center and the Library is currently being improved. A Street Tree Master Plan has been developed for the Health Center. Next is the development of a new mall with a pedestrian-scale "Stanton L. Young Walk" which will continue to enhance the landscape and improve campus life for all students, faculty, staff and the patients and families we serve. Located near the geographic center of the campus, the "Stanton L. Young Walk" will link the buildings in the academic core together with an outdoor landscaped pedestrian quadrangle. A portion of Stanton L. Young Boulevard between Stonewall and Everett Drive will be vacated and closed with the assistance of the Oklahoma City Urban Renewal Authority. A landscaped quadrangle with stepped terraces and brick-paved sidewalks will replace the street, many large trees will line the sidewalks and a cascading fountain will be the focal point of the project. Native stone benches will be part of the design, with each of the seven colleges represented by benches engraved with an appropriate quotation. Each terrace will have a large open green space, and the park through which the Stanton L. Young Walk will pass and provide a core campus environment to the entire Health Sciences Center.

Conceptual design plans have been completed and were presented to the Board. The estimated project cost for the Stanton L. Young Walk is \$5.5 million. The project will be funded by a combination of revenue bonds and private funds. The bonds will be retired with a portion of the annual allocation of Section 13 and New College Funds to the Health Sciences Center. Further information on the funding plan will be presented to the Board this Fall following completion of the design and the further development of cost estimates.

President Boren recommends the Board approve the project and add the Landscape Master Plan, Phase I, which includes the Stanton L. Young Walk and Core Campus Project, to the Campus Master Plan for the Health Sciences Center. Upon Board approval, the President will initiate the architect selection process and a private fund-raising campaign.

Mrs. Molly Boren, Rand Elliott of Elliott and Associates, Steve Hill, Manager of Landscape and Grounds for the University of Oklahoma, and Tom Godkins, Assistant Vice President for Facilities Management and Director of Capital Planning for the University, were present for this item. A presentation, which included slides on the plan for landscaping the area, was conducted to fully acquaint the Regents with the scope of the project and the impact it will have on the HSC campus for faculty, staff, hospital patients and visitors.

President Boren recommended the Board of Regents add the Landscape Master Plan, Phase I, including the Stanton L. Young Walk and Core Campus Project, to the Campus Master Plan at the Health Sciences Center at a cost of approximately \$5.5 million.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

LEASE OF CLINICAL SPACE – UNIVERSITY HEALTH PARTNERS (UHP)

The University Health Partners (UHP), to meet legal requirements, instituted a hospital facility fee for patient visits in the hospital-based practice. The additional hospital fee makes University Physicians Medical Group (UPMG) physicians' office visits more expensive for insured patients when compared to an office-based practice. After review, the College of Medicine administration concluded that it needed to develop an office-based practice to remain competitive in the market place. To meet regulatory requirements, as an office-based practice, UPMG must pay their own operating expenses, including rent.

After reviewing other practice site alternatives, UPMG entered into a discussion with the Hospital on reconfiguring existing hospital practice space into physician office practice locations for the Departments of Otorhinolaryngology, Orthopedics, Medicine and Surgery. The College of Medicine expects to lease approximately 25,000 square feet in various hospital locations for \$8.50 to \$9.50 per square foot. Since all build-out and equipment requirements have not been completed, the exact cost and square feet are subject to negotiation. It is expected that the lease space will be occupied in increments starting October 1, 1999. The lease would terminate June 30, 2000, and be renewed for up to four additional one-year terms or until completion of the new practice building.

It is recommended that the administration be authorized to complete lease negotiations and issue a purchase order to UHP. Funds for the lease are available from department clinical funds.

President Boren recommended the Board of Regents authorize the administration to negotiate an agreement and issue a purchase order to University Health Partners for the lease of approximately 25,000 square feet of clinical practice space at University and Children's Hospitals at a cost of \$8.50 to \$9.50 per square foot for the period October 1, 1999, through June 30, 2000, and to renew for four additional one-year terms or until completion of the new practice building.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

TRANSFER OF THE GEORGE NIGH REHABILITATION INSTITUTE TO THE UNIVERSITY OF OKLAHOMA

In the last legislative session, H.B. 1527 was enacted, transferring the George Nigh Rehabilitation Institute (Institute) in Okmulgee from the Oklahoma Department of Veterans Affairs (DVA) to the Oklahoma State Regents for Higher Education. The bill provides that the State Regents will determine and announce no later than October 1, 1999, which public institution of higher education will ultimately incorporate the Institute. The bill also requires that the transfer be made no later than November 1, 1999.

The Institute is a 39 bed rehabilitation and skilled nursing facility situated on 11 acres in Okmulgee, Oklahoma. The Institute offers specialized services in rehabilitation nursing, psychology, physical therapy, occupational therapy, speech language, dietary counseling, therapeutic recreation, pharmacy, radiology, and social services. The Institute has approximately 110 professional and clerical employees. The operating budget of the Institute for fiscal year 1999 was approximately \$4.5 million. Revenues of the Institute consist of State appropriations of \$589,684 and professional and facility service billings of approximately \$3.9 million. The physical facilities of the Institute consist of three brick veneer buildings and one large metal storage building. In total, the buildings provide approximately 65,000 square feet of space. The Institute's facilities were built in 1987 at a cost of approximately \$5,000,000 and financed by the Oklahoma Capitol Improvement Authority. The annual lease obligation to the Oklahoma Capitol Improvement Authority and the annual facility maintenance cost is approximately \$589,684 or approximates the amount of State appropriations the Institute receives annually. As of July 1999, the outstanding debt to the Oklahoma Capitol Improvement Authority was approximately \$2.8 million and is scheduled to be paid off in the year 2007.

It is the recommendation of the administration that the Regents accept the transfer of the George Nigh Rehabilitation Institute from the State Regents for Higher Education, effective November 1, 1999, subject to the Board of Regents' right to govern

the facility pursuant to its constitutional grant of authority, including but not limited to, Art. 13 § 8 of the Oklahoma Constitution, and further contingent upon the President negotiating the necessary agreement(s) with the State Regents including an agreement for the future funding of the Institute.

Chairman Halverstadt read an amended recommendation as follows:

President Boren's recommendation is that the Regents accept the transfer of the George Nigh Rehabilitation Institute from the State Regents for Higher Education, effective November 1, 1999, subject to the Board of Regents' right to govern the facility pursuant to its constitutional grant of authority, including but not limited to, Art. 13 § of the Oklahoma Constitution, and further contingent upon the President negotiating the necessary agreement(s) with the State Regents, including an agreement for the future funding of the Institute. *All necessary agreements will be presented to the Board of Regents at the first available meeting, for ratification of the agreements by the Board of Regents.*

President Boren stated we want to serve the State but at the same time the University obviously has very limited financial resources. The University cannot afford to have funds that are intended to be used for academic mission to be diluted or to used to subsidize other services. President Boren said he has written a letter to Chancellor Brisch indicating we need assurance from the Oklahoma State Regents for Higher Education that the University would be held harmless, for example, on operating deficits caused by change of the reimbursement rates.

A major change in reimbursement policies by the federal government is anticipated in the next 12-18 months. Also there are some real questions about upgrades that are needed to come into compliance with Y2K situations. There are problems in terms of immediate Shortfall and additional liability against which we need to be insured and protected. President Boren said we should put in additional language and protection of the University against any financial losses beyond its control and that language should be added to my Recommendation. He said he has asked the University's General Counsel to be in touch with the State Regents and their staff to raise all of these concerns in detail.

General Counsel Joseph Harroz said the HSC group and he have had three or four meetings with Chancellor Brisch and his staff to figure out how to make this work and at present, we have an agreement in principle. It will be put in writing and delivered to this Board for ratification. The University would absolutely be held harmless financially in this transaction, including not only the operating expenses and revenues but also any losses and other liabilities that might flow from this asset. Mr. Harroz said we also have the understanding that the University will have the ability and the authority as a constitutional board to govern the asset in the best interest of The University of Oklahoma, including personnel decisions.

In response to a Regent's question as to whether the State Regents or the Legislature are guaranteeing this money, Mr. Harroz responded the agreement is with the State Regents and it has already been agreed that any shortfall in funds will not be taken out of the University's allocation but shall come from the general funds of the State Regents. Vice President Lemons said we have agreed to provide the State Regents with a report by March 1 of each year, which would give them the opportunity to go to the Legislature to get special appropriations to address a shortfall.

Regent Lewis asked if the University will retain the ability at the end of the three-year hold harmless timeframe to do anything necessary to close the institution if we are not going to be funded beyond the three years, rather than having to transfer University funds to support it. Mr. Harroz responded the Legislators and State Regents have been told if we assume this asset, from the outset we will manage it as we see fit, give it our best effort and if we fail, we would dispose of it as necessary in the best financial interest of the University, up to and including that particular action that was agreed to. President Boren stated we have high hopes for being able to operate efficiently and well.

Vice President Lemons stated one of the reasons the State Regents turned to The University of Oklahoma is that we have the only rehabilitation program in occupational and physical therapy as well as an outstanding speech and communications group. Pharmacy, Nursing and all of the elements plus our clinical management team could bring a great efficiency to the overall institution.

Chairman Halverstadt said the Regents' HSC Committee has discussed this and the sense of the group was one of great concern about the potential additional financial liability to the University. There is a significant part of the bond issue yet to be paid off, the Y2K problems, monthly cash flow issues, a potential for decreasing federal reimbursement, personnel and retirement issues and a fist full of potential financial exposure for the University.

Regent Lewis moved approval of the President's amended recommendation with additional amended language as follows:

President Boren's recommendation is that the Regents accept the transfer of the George Nigh Rehabilitation Institute from the State Regents for Higher Education, effective November 1, 1999, subject to the Board of Regents' right to govern the facility pursuant to its

constitutional grant of authority, including but not limited to, Art. 13 § of the Oklahoma Constitution, and further contingent upon the President negotiating the necessary agreement(s) with the State Regents including an agreement for the future funding of the Institute *and protection against any financial losses beyond its control*. All necessary agreements will be presented to the Board of Regents at the first available meeting, for ratification of the agreements by the Board of Regents.

The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley and Everest. The Chair declared the motion unanimously approved.

PROPOSALS, CONTRACTS AND GRANTS

In accord with Regents' policy, a list of awards and/or modifications in excess of \$100,000 or that establish or make policy for the University, or that otherwise involve a substantial or significant service to be performed by the University, was included in the agenda. Comparative data for fiscal years 1994 through 1997, and current month and year-to-date, were shown on the graphs and tables.

The Provisions of Goods and Services policy (amended December 4, 1992) provides that new contracts and grants in excess of \$100,000 must be referred to the Board of Regents for ratification. In addition, in those cases where a contract, grant, document, or arrangement involved would establish or make policy for the University, or otherwise involve a substantial or significant service to be performed by the University, that contract, arrangement, or document shall be referred to the Board of Regents for approval.

President Boren recommended that the Board of Regents ratify the awards and/or modifications for June and July 1999 submitted with this agenda item.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Noble, Bentley, and Everest. Regent Blankenship was out of the room at the time of this vote. The Chair declared the motion approved.

FRED JONES JR. MUSEUM OF ART REACCREDITATION

The Fred Jones Jr. Museum of Art was first accredited by the American Association of Museums (AAM) in 1977, reaccredited in 1986 and is now seeking another reaccreditation. As a condition for reaccreditation, the AAM requires a resolution of permanence that demonstrates the existence and the permanence of a museum that is part of a college, university or school. This resolution of permanence must be approved by the museum's governing authority. In addition to the resolution of permanence, the AAM requires that the governing authority of the museum approve the following documents:

- Mission, Vision and Values Statements
- Code of Ethics
- Collections Management Policy
- Strategic Goals

The documents have been reviewed and endorsed by the Senior Vice President and Provost and were a part of the agenda for Regents' review.

President Boren recommended that the Board of Regents approve the documents required by the American Association of Museums for the reaccreditation of the Fred Jones Jr. Museum of Art.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

1999-00 BUDGET/SALARY PROGRAM – NORMAN CAMPUS

New funds are available for a permanent 3 percent salary increase for Norman Campus faculty and staff in FY00. Two percent of the recommended salary increase will be distributed across the board and the balance will be provided to address merit and structural needs. The salary guidelines allowed flexibility in addressing special salary needs such as compression, retention and exceptional merit, resulting in an average 3.5 percent recommended increase for faculty and 3.2 percent recommended increase for staff. Within each Vice Presidential and Dean area, amounts over 3 percent came from unit funds.

Recommended salary increases total \$3.8 million, including \$3.0 million in Educational and General funds. 9.4 percent of the faculty and 1.1 percent of the staff are recommended to receive the 100 largest dollar increases. 4.6 percent of the faculty and 2.8 percent of the staff are recommended for the 100 highest percentage increases.

The schedule below reflects the distribution of salary increases by employee groups:

<u>Percentage Increase</u>	<u>Faculty</u>	<u>Staff</u>
15 percent or greater	0.5 percent	0.3 percent
10.0 to 14.9 percent	2.3 percent	1.2 percent
3.4 to 9.9 percent	38.3 percent	26.2 percent
3.3 percent average	0.1 percent	2.4 percent
0 to 3.2 percent	58.8 percent	69.9 percent
Average Increase	3.5 percent	3.2 percent

A report detailing recommended salaries for staff earning over \$40,000 and for all faculty was provided separately to the Regents with the agenda.

President Boren recommended approval of the FY00 Norman Campus salary and wage increases for faculty and staff with an effective date of October 1, 1999.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

REGENTS’ FUND STATEMENT OF INVESTMENT POLICY

Regent Noble, as Chairperson of the Regents’ Finance and Policy Committee, requested that this item be pulled from the agenda until a future time.

APPOINTMENT OF BOND COUNSEL AND FINANCIAL ADVISOR – NORMAN CAMPUS

At the July 1999 meeting, the Board of Regents authorized the University Administration to purchase office/warehouse buildings for the University Press in order to enhance, expand, and maximize its current distribution capabilities. The issuance of debt will be required to finance this acquisition.

A Bond Counsel and a Financial Advisor are needed to assist with this project. Thus, an RFP for Bond Counsel was distributed to 19 firms identified by The State Bond Advisor as experienced in the issuance of debt by higher education institutions. The RFP for Financial Advisor was distributed to 26 firms identified by The State Bond Advisor as providing Financial Advisor services to higher education institutions. The responses were reviewed and evaluated by a team consisting of Chris Kuwitzky, Controller; Kurt Ockershauser, Associate General Counsel and George Horn, Assistant Director of Purchasing. The results of this evaluation and the recommendations of the evaluation team are as follows:

I. BOND COUNSEL

Only one proposal was received and it was from the following firm:

	<u>Fees</u>	<u>Maximum Expenses</u>	<u>Maximum Total</u>
Floyd Law Firm, P.C.	\$12,500	\$1,000	\$13,500

Evaluation of the proposal submitted by this firm was based upon the following criteria:

- General response to RFP
- Experience and performance
- Fees and expenses

The evaluation team concluded that the proposal met or exceeded all criteria contained in the RFP and that the Floyd Law Firm, P.C., could provide excellent bond counsel service to the University. Payment of the fee will occur only upon the successful closing of the project financing.

II. FINANCIAL ADVISOR

Only two proposals were received and they were from the following firms:

	<u>Fees</u>	<u>Maximum Expenses</u>	<u>Maximum Total</u>
Governmental Finance of Oklahoma	\$10,000	\$ 500	\$10,500
Leo Oppenheim	\$15,000	\$ 2,000	\$17,000

Evaluation of the proposals submitted by these firms was based upon the following criteria:

- General response to RFP
- Experience and performance
- Fees and expenses

The evaluation team concluded that both proposals met or exceeded all criteria contained in the RFP and that either firm would provide excellent financial advisor services to the University. Therefore, the determining criterion was the fees and expenses proposed by each firm. Payment of the fee will occur only upon the successful closing of the project financing.

The State Bond Advisor's Office has advised the University that they have no concerns about the Floyd Law Firm or Governmental Finance of Oklahoma that would preclude their selection to provide Bond Counsel and Financial Advisor services to this project. They have also indicated that the proposed fees and expenses are not excessive.

III. THE NEXT STEP - PREPARATION OF THE DISCLOSURE STATEMENT AND PLAN OF FINANCING

Preparation of the disclosure statement (often referred to as the preliminary Official Statement) will be coordinated by the Financial Advisor with direction and input from the University's administration, Bond Counsel, and The State Bond Advisor. It will be submitted to the appropriate oversight organizations for approval and utilized by the financing team to determine an appropriate plan of financing. The recommended plan of financing will be submitted to the Board for review and approval prior to execution.

President Boren recommended the Board of Regents:

- I. Appoint the Floyd Law Firm, P.C., to provide Bond Counsel services for the issuance of debt to finance the project described below at a cost of \$13,500.
- II. Appoint Governmental Finance of Oklahoma, Inc. to provide Financial Advisor services for the issuance of debt to finance the project described below at a cost of \$10,500.
- III. Authorize the University's administration to prepare and appropriately distribute the documents necessary to disclose material information on the purpose of the debt and how it will be repaid. These documents will serve as a basis for determining an appropriate plan of financing.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

CONSULTING SERVICES

The Oklahoma Department of Human Services (DHS) contracted with the University's National Resource Center for Youth Services in Tulsa to provide training and assistance to DHS child welfare staff. The University was directed to use a specific,

especially experienced person as consultant to provide technical assistance to counties in Oklahoma in developing county funding for DHS. Consulting fees for this individual were \$93,500.

Federal flow-through funding of this project expires September 14, 1999. Pursuant to the Regents' policy regarding financial emergency, payment has been processed to avoid loss of funds.

This item was reported for information only. No action was required.

NORMAN CAMPUS UTILITY INFRASTRUCTURE IMPROVEMENT PROJECTS

The four utility infrastructure improvement projects listed above and further described below are projects identified in the Campus Utility Master Plan prepared by Frankfurt-Short-Bruza (FSB) engineering consultants and funded from the Utility System Revenue Bonds, Series 1999.

I. REPLACE TWO COOLING TOWERS AND UPGRADE ONE COOLING TOWER

Work associated with the Physical Plant Chilled Water and Power Plant Condenser Water System has four phases. Part I of this agenda item requests approval for part of Phase 2 and all of Phase 3 as described below.

Phase I. As a result of Board approval at its June 1997 meeting, the University Administration finalized a contract with United Mechanical, and a fourth cooling tower was added to the Physical Plant Chilled Water and Power Plant Condenser Water System. The contract with United Mechanical allowed for price adjustments correlated to the PPI at the time that additional purchase orders were issued. The original Request for Proposal (RFP) anticipated that all four of the stages could take up to ten years to complete, however, vendors were requested to furnish pricing for all four stages when submitting their responses in February 1997. The Producer Price Index (PPI) was selected to allow for changes in manufacturing and other associated costs between 1997 and the date approval was granted to proceed with future stages. As indicated in the June 1997 agenda item, the remaining stages (two through four) are to be implemented within the next three to ten years, as needed and as funding becomes available.

Phase 2. This phase calls, in part, for reconfiguration and upgrade of the cooling tower for Chilled Water Plant #1, which was installed in Phase I, to support future additional chiller capacity. After further engineering study, it was determined that not all of the proposed Phase II would be required. Therefore, the cost for Phase II is \$355,050 plus a contractually appropriate PPI adjustment.

Phase 3. This phase calls for replacement of two 40-year-old Power Plant cooling towers with one larger cooling tower to help ensure the Physical Plant Power Plant is capable of maximizing its electrical generation in order to take full advantage of the Real Time Pricing (RTP.) program provided by OG&E. The cost for Phase III is \$1,849,777 plus any PPI adjustment.

Phase 4. This phase calls for replacement of one 30-year-old cooling tower with one larger cooling tower. This agenda item does not request approval for Phase IV. Once planning is complete for Phase IV, Board approval will be requested before proceeding with a purchase order.

II. PURCHASE 2,000-TON CHILLER - PLANT #1

Currently, Physical Plant has five chillers in Chilled Water Plant #1 with a maximum chilled water capacity of 10,000 tons. Two of the chillers (recently refurbished) are 3,000-ton units. One 2,000-ton unit was purchased and installed in 1998. The two remaining 1,000-ton units are over forty-five years old. FSB's Campus Utility Master Plan calls for replacing one of the 1,000-ton units with a new 2,000-ton unit, increasing Chilled Water Plant #1's maximum capacity from 10,000 to 11,000 tons. This capacity increase is required to meet expected future growth and to provide increased system reliability.

An invitation to bid was sent to four chiller suppliers. Bid responses were received from two vendors as follows.

<u>Company</u>	<u>Amount</u>
R. B. Akins, Oklahoma City	\$809,729
Carrier Building Systems, Fort Worth, Texas	No Bid

The single bid received from R. B. Akins met the evaluation criteria of cost (the single bid was within the estimate provided by FSB), conformance to specifications, and the ability to meet project time constraints.

III. INSTALLATION OF 2,000-TON CHILLER - PLANT #1

Once the chiller supplier was determined (see II above), bid specifications and drawings for the installation of the 2,000-ton steam turbine chiller were developed by FSB. An invitation to bid for installation was sent to sixteen contractors and advertised in the *Norman Transcript*. Evaluation criteria included cost, conformance to specifications and the ability to meet project time constraints.

Bid responses were received from four vendors as follows.

<u>Company</u> <u>City, State</u>	<u>Amount</u>
United Mechanical, Oklahoma City	\$477,500
Harrison-Orr, Oklahoma City	\$562,200
Matherly Mechanical, Oklahoma City	\$623,000
Associated Mechanical, Oklahoma City	\$644,500

IV. PURCHASE TWO 2,000-TON AND ONE 1,000 TON CHILLERS - PLANT #2

Currently, Physical Plant has four chillers in Chilled Water Plant #2 for a maximum chilled water capacity of 3,400 tons. These chillers are in excess of thirty years old and are well beyond their expected life. In addition, these chillers operate on R-11, a refrigerant that is no longer produced and is costly to obtain. FSB's Campus Utility

Master Plan calls for replacing all of the existing chillers with two 2,000-ton and one 1,000-ton units, increasing maximum capacity from 3,400 tons to 5,000 tons at Chilled Water Plant #2. This increase in capacity is required to meet expected future growth and to provide increased system reliability.

An invitation to bid was sent to four chiller suppliers. Evaluation criteria included cost, conformance to specifications and the ability to meet project time constraints.

Bid responses were received from three vendors as follows.

<u>Company</u> <u>City, State</u>	<u>Amount</u>
R. B. Akins, Oklahoma City	\$ 865,100
The Trane Company, Oklahoma City	\$ 906,245
R&B Equipment, Oklahoma City	\$1,016,887

The evaluation committee for II, III and IV above consisted of the following people:

Gary Ward, Director, Physical Plant
 Don Carter, General Manager, Engineering, Physical Plant
 Scott Davis, Power Plant Manager, Physical Plant
 Fred Erdman, Chief Mechanical Engineer, Frankfurt-Short-Bruza
 George Horn, Assistant Director, Purchasing

Part IV of this item is for the chillers only and does not include installation cost. Now that the supplier has been determined, installation bid documents for the chillers will be developed by FSB. Once plans are issued and bids received, Board approval will be requested for the installation of the equipment.

President Boren recommended the Board of Regents approve award of purchase orders as follows:

- I. Approximately \$2,204,827 plus any Producer Price Index (PPI) adjustment as of October, 1999 to United Mechanical, Inc. for replacing two cooling towers and upgrading one cooling tower for the Norman Campus Physical Plant Chilled Water and Power Plants;
- II. Approximately \$809,792 to R. B. Akins to purchase a 2,000-ton steam turbine chiller for Chilled Water Plant #1, Norman Campus;
- III. Approximately \$477,500 to United Mechanical to install the 2,000-ton steam turbine chiller for Chilled Water Plant #1, Norman Campus; and
- IV. Approximately \$865,100 to R. B. Akins to purchase two 2,000 and one 1,000-ton electric centrifugal chillers for Chilled Water Plant #2, Norman Campus.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

PEAKING/BACKUP ELECTRICAL GENERATOR AND SWITCHGEAR FOR NORMAN CAMPUS

At its June 1999 meeting, the Board of Regents waived the provision of Regents' Policy 4.1, which requires prior approval for the award of purchase orders over \$100,000, in order to expedite the purchase of a peaking/backup electrical generator and switchgear for the Norman Campus in advance of the Y2K deadline. Original estimates provided to the University for the peaking/backup electrical generator and switchgear were approximately \$250,000. In order to cover possible unforeseen bid variances, the purchase authority provided by the Board in June was established at a "not to exceed" amount of \$400,000. As indicated below, this estimate was too low.

An invitation to bid was sent to three generator suppliers. Evaluation criteria included cost, conformance to specifications and ability to meet project time constraints. Bid responses were received as follows:

<u>Company</u>	<u>Amount</u>
United Engines Inc., Oklahoma City	\$408,100
Darr Power, Tulsa	\$428,610
Cummins Southern Plains Inc., Oklahoma City	\$541,851

I. AFFIRM THE ADMINISTRATION'S DECISION

Based upon management's interpretation of Board policy allowing for purchases up to 10% over the approved amount, a purchase order was issued to United Engines, the low bidder, in the amount of \$408,100. After further careful examination of the policy it is unclear whether the policy applies to this particular situation. Accordingly, it is requested that the Board affirm the decision to award a purchase order for \$408,100 to United Engines Inc., for a peaking/backup electrical generator and switchgear.

The following is clarification on a question raised by the Board of Regents at its June 1999 meeting:

Question: Why was the project not brought to the Board in a timely enough manner so as to not require an exception to Regents' Policy 4.1?

Answer: Funding for the new generator did not become available until mid-March 1999, and only after certainty of the funding was known was it deemed advisable to initiate the design process. After funding was identified, an engineering consultant was hired to analyze and design the generator package. With advice from the consultant, it was determined that purchasing a combination peaking/backup generator would best serve the University. Inquiries were made into delivery time for such a generator. Because the peaking/backup generator is much more complex than the simple backup generator that was originally anticipated, the expected delivery time was doubled from eight to sixteen weeks. Therefore, in order to have the peaking/backup generator delivered and installed before the December 31, 1999 Y2K deadline, an exception to Regents' policy was needed and requested.

II. APPROVE AWARD OF A PURCHASE ORDER FOR INSTALLATION

Once the generator supplier was determined, bid specifications and drawings for the installation of the peaking/backup generator and switchgear were developed by FSB. An Invitation to Bid was sent to seven electrical contractors and advertised in *The Norman Transcript*. Evaluation criteria were cost, conformance to specifications and the ability to meet project time constraints.

Bid responses were received from four vendors as follows.

<u>Company City, State</u>	<u>Amount</u>
Libra Electric, Oklahoma City	\$54,800*
Delta Electric, Oklahoma City	\$81,918
Shawver and Sons, Oklahoma City	\$99,850
Dane and Associates Electric Co., Oklahoma City	\$112,600

* Libra Electric's bid was incomplete and therefore rejected.

The evaluation committee consisted of the following individuals.

Gary Ward, Director, Physical Plant
 Don Carter, General Manager, Engineering, Physical Plant
 Scott Davis, Power Plant Manager, Physical Plant
 Walter Barnes, Electrical Engineer, Frankfurt-Short-Bruza
 George Horn, Assistant Director, Purchasing

1999. Funding for the project will come from Utility System Revenue Bonds, Series

President Boren recommended the Board of Regents:

- I. Affirm the Administration's decision to award a purchase order in the amount of \$408,100 to United Engines Inc., the low bidder, for a peaking/backup generator and switchgear for the Physical Plant utilities system; and
- II. Approve award of a purchase order in the amount of \$81,918 to Delta Electric, the low bidder, to install said generator and switchgear.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

SARKEY'S ENERGY CENTER ROOF REPLACEMENT

At its July 1998 meeting, the Board of Regents awarded a contract in the amount of \$2,233,407 to Neogard Contract Division, a division of Jones Blair, for construction of the Sarkeys Energy Center Roof Replacement project.

I. ACCEPT PROJECT AS SUBSTANTIALLY COMPLETE

A substantial completion inspection of the project was held on August 30, 1999. In attendance were representatives of Neogard Contract Division; Architects In Partnership, P.C., the project architects; and the University. The results of the inspection indicated that the project is substantially complete. A punch list of minor work items was developed and given to Neogard Contract Division for completion. It is recommended that the Regents accept the project as substantially complete as of August 30, 1999.

II. AUTHORIZE FINAL PAYMENT TO CONTRACTOR

It is recommended that the Regents authorize final payment to Neogard Contract Division, a division of Jones Blair, following completion of all punch list items.

President Boren recommended the Board of Regents:

I. Accept the Sarkeys Energy Center Roof Replacement project as substantially complete effective August 30, 1999; and

II. Authorize final payment to Neogard Contract Division, a division of Jones Blair, following completion of all punch list items.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

LIQUID CHROMATOGRAPH/MASS SPECTROMETER – NORMAN CAMPUS

The Micromass instrument will provide the Department of Chemistry and Biochemistry with much needed capabilities for the analysis of biomolecules including proteins, enzymes, metabolites and other natural products. Researchers in the department currently utilize less efficient methods or send samples off campus at greater expense in time and money. The Micromass instrument will open possibilities for new avenues of analysis that are impossible to perform with existing equipment. Having these capabilities on-site will allow researchers to perform experiments that are more complex, and will also enhance student preparation for entering the job market by providing hands-on training and experience with modern, state-of-the-art analytical technology.

A Request for Proposal was sent to and bids were received from the following vendors:

Micromass, Inc., Beverly, Massachusetts No Cost to Deliver	\$400,000
PE Biosystems (Bidding Sciex), Foster City, California Plus Shipping (Estimated)	\$398,890 <u>1,100</u>
Total	<u>\$399,990</u>

Responses were evaluated using the following criteria: 1. Performance; 2. Serviceability; 3. Software Performance; 4. Service Record; and 5. Cost.

Micromass, Inc., the higher bidder by \$10, was selected for the following reasons:

1. Both the Micromass and Sciex instruments have similar performance characteristics. Based upon demonstration of the two instruments, Micromass appears to be the easier of the two to maintain.
2. Micromass comes standard with service manuals and schematics that facilitate service of the equipment long after the service contract has expired.
3. Despite the higher stated mass resolution of the Sciex instrument both have the same stated mass accuracy, which is deemed of greater importance than mass resolution for the experiments envisioned for this equipment.
4. The Micromass instrument has been on the market for over two years and has a strong record of quality and performance. The Sciex instrument was just introduced this year and is still an immature product with new software that will not be available until spring 2000. Until then, a patched version of software from another similar product is shipped with the Sciex instrument.
5. The Micromass instrument includes proprietary deconvolution software that, if purchased separately, would cost \$17,800 at list price. When freight charges are included, the Micromass instrument is only \$10 more than the PE Sciex instrument.
6. Considering the stronger software package and the more capable high performance liquid chromatograph pump included therein, the Micromass bid has a significant value advantage.

Bid responses were reviewed by the following individuals:

Glenn Dryhurst, George Lynn Cross Research Professor, Regents'
Professor, Chairman, Chemistry and Biochemistry
Richard W. Taylor, Professor, Chair, Analytical Services Committee,
Chemistry and Biochemistry
George B. Richter-Addo, Associate Professor, Analytical Services
Committee, Chemistry and Biochemistry
Dick van der Helm, George Lynn Cross Research Professor, Chemistry and
Biochemistry
Ann H. West, Assistant Professor, Chemistry and Biochemistry
Eric Enwall, Director, Analytical Services, Chemistry and Biochemistry
Larry M. Russon, Manager, Mass Spectrometric Services, Chemistry and
Biochemistry
Paul F. Cook, Grayce B. Kerr Professor of Biochemistry, Chemistry and
Biochemistry
Dorothy Armstrong, Senior Buyer, Purchasing

Funding for the purchase will come from grant account 125-6542 and
Chemistry and Biochemistry account 122-7482.

President Boren recommended the Board of Regents approve award of a purchase order in the amount of \$400,000 to Micromass Inc. for the purchase of a liquid chromatograph/mass spectrometer.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

ASPHALT PAVEMENT ANALYZER AND VIBRATORY COMPACTOR

The Department of Civil Engineering and Environmental Science will utilize the requested asphalt pavement analyzer and vibratory compactor to conduct testing of rutting of flexible pavement. Rutting is a widespread problem nationally, including Oklahoma. The analyzer and compactor are used to evaluate the relative rutting potential of different mixes and are necessary pieces of equipment for the testing program.

A Request for Proposal (RFP) was sent to the following vendors:

MTS, Eden Prairie, Minnesota
Pavement Technology Inc., Covington, Georgia
Precision Machine and Welding, Salina, Kansas

Pavement Technology Inc. was the only respondent to the RFP. The evaluation committee, listed below, determined that the bid met the specifications and was priced fairly.

Dr. Anant Kukreti, Director, Civil Engineering & Environmental Science
Dr. Musharraf Zaman, Professor, Civil Engineering & Environmental Science
Gerald Miller, Assistant Professor, Civil Engineering & Environmental Science
Dorothy Armstrong, Senior Buyer, Purchasing Department.

Funding for the purchase will come from grant account 125-6660 and Civil Engineering and Environmental Science account 122-7222.

President Boren recommended the Board of Regents approve award of a purchase order in the amount of \$109,000 to Pavement Technology Inc. for the purchase of an asphalt pavement analyzer and vibratory compactor.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

LEXINGTON AVENUE IMPROVEMENTS

With the recently completed reconstruction and widening of State Highway 77, a new entrance to University Research Park-North has been created at Lexington Avenue. Lexington Avenue runs east and west, connecting Highway 77 directly to the Max Westheimer Airport Terminal and providing primary access for the Cleveland County Family YMCA. It is anticipated that the new entry into the Research Park will increase the volume of traffic on this deteriorating street which has received limited maintenance

during the past 20 years and is in need of major reconstruction. The Master Plan for University Research Park-North indicates this street as a major entry to the eastern area of Swearingen Research Park. For purposes of internal access and safety, it is essential that selected streets be upgraded.

Construction documents for the project were developed by Robert B. Hendrick and Sons Co., Inc., a University on-call civil engineering consultant. Bids for the work were received from six bidders. The bids were evaluated by the on-call consultant; Michael Moorman and Thomas Knotts, Architectural and Engineering Services, and George Horn, Purchasing. A complete tabulation of the bids received was included in the agenda. It is recommended that a purchase order in the amount of \$114,480 be awarded to Markwell Paving Company, Inc. of Oklahoma City, as follows:

Base Bid Proposal	\$ 91,170
Alternate No. 1, Reconstruct north/south access along east side of NC Building 1005	10,070
Alternate No. 2, Connect north/south access (Alternate No. 1) to Newton Drive near Merrick Computer Center	13,240
Total Proposed Purchase Order Amount	\$114,480

The project will be funded with Max Westheimer Airport auxiliary funds.

President Boren recommended the Board of Regents approve award of a purchase order in the amount of \$114,480 to Markwell Paving Company, Inc., the low bidder, for reconstruction of Lexington Avenue at University Research Park-North.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

OKLAHOMA MEMORIAL UNION CONSTRUCTION

The replacement of the Oklahoma Memorial Union roof and associated exterior repair and restoration work constitute the final pieces of the major facility renovation which began in 1995 with the OMU Renovation and Addition, Phase I project. At its July 1999 meeting, the Board of Regents rejected the single bid that was received on June 29, 1999 for the comprehensive roof replacement project. The bid exceeded the amount budgeted for the work by approximately \$300,000. The Board also authorized readvertising and rebidding of the project.

The construction documents were modified with the intent of securing competitive bids within the approved budget. For purposes of budget control, documents were developed for two separate project elements. Recommendations concerning award of construction contracts for these elements are included with this agenda item, the first for roof replacement and the second for restoration of a portion of the exterior masonry which is above the roof line.

On August 19, 1999, bids were received from three firms for the roof replacement and from four firms for the masonry restoration. A bid submitted by L. S. Decker, Inc. for the masonry restoration project did not include the required bid security and was deemed by University Legal Counsel to be non-complying and therefore not considered. The remainder of the bids for both project elements have been evaluated by the project architects (Architects In Partnership, P.C. in association with Price Consulting, Inc.) and representatives of the University administration (Michael Moorman, Director and Michael Tower, Staff Architect, Architectural and Engineering Services). A complete tabulation of the bids received for both project elements was included in the agenda.

I. AWARD CONTRACT FOR ROOF REPLACEMENT

It is recommended that a contract be awarded to Alva Roofing Company of Edmond, Oklahoma for the Oklahoma Memorial Union Roof Replacement project element, as follows:

Base Proposal	\$684,000
Alternate No. 1, Plaza Deck	80,200
Alternate No. 2, Coal Tar in Lieu of Coated Sheet Metal Gutters	<u>(8,000)</u>
Total Proposed Contract Amount	\$756,200

II. AWARD CONTRACT FOR MASONRY RESTORATION

It is recommended that a contract be awarded to Mid-Continental Restoration Company of Fort Scott, Kansas, for the Oklahoma Memorial Union Masonry Restoration project element, as follows:

Base Proposal	<u>\$147,398</u>
Total Proposed Contract Amount	\$147,398

III. SIGN THE AGREEMENTS

State statutes allow change orders to be issued for up to fifteen percent of the construction cost for projects costing less than one million dollars. Board approval of this phase of the project will authorize the President or his designee to sign the Agreements for Construction and will allow issuance of necessary change orders of up to fifteen percent of the contract amounts, within project budget limitations.

IV. APPROVE PROJECT BUDGET AND MODIFY CAMPUS MASTER PLAN

It is estimated that a total budget of \$1,100,000 will be required to complete the Oklahoma Memorial Union Roof Replacement, including the desired alternate of work to reroof and recreate the exterior plaza deck west of the Ballroom. Funds for the project are available from FY 98 Multiple Facility Revenue Bond proceeds.

President Boren recommended the Board of Regents:

- I. Award a contract in the amount of \$756,200 to Alva Roofing Company, the low bidder, for construction of the Oklahoma Memorial Union (OMU) Roof Replacement element of the project;

- II. Award a contract in the amount of \$147,398 to Mid-Continental Restoration Company Inc., the low bidder, for construction of the Oklahoma Memorial Union Masonry Restoration element of the project;
- III. Authorize the President or his designee to sign the Agreements for Construction and the necessary change orders during construction within the statutory and project budget limitations for both project elements; and
- IV. Approve a budget of \$1,100,000 for the project and authorize the required modification of the Campus Master Plan of Capital Improvement Projects for the Norman Campus.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

UTILITY EASEMENT FOR THE CITY OF NORMAN

In January 1999, the Board of Regents approved permanent public roadway and utility and temporary construction easements for the City of Norman relative to the reconstruction of two timber bridges on Constitution Street where it crosses Bishop Creek as it runs through The Jimmie Austin University of Oklahoma Golf Course. The project also includes construction of tunnels for the golf cart paths where they cross Constitution Street.

As utility relocation work necessary to accommodate the golf course tunnels proceeded, the project engineers determined that a small area of the previously granted temporary easement should have been designated as part of the permanent easement. The City of Norman is now requesting that this additional area be granted as a permanent public utility easement.

I. APPROVE EASEMENT

The Board is requested to approve a permanent public utility easement described as follows:

A strip, piece, or parcel of land lying in the Southeast Quarter (SE/4) of Section 5, T-8-N, R-2-W, I.M., Cleveland County, Oklahoma. Said parcel of land being further described by metes and bounds as follows:

Commencing at the Northwest (NW) corner of Block 33 of the Naval Air Training Technical Center, THENCE S00°04'40"W along the west line of said Block 33 a distance of 9.64 feet (2.938m) to a point on the arc of a non-tangent curve concave to the North, a radical line of said curve through said point having a bearing of S01°25'42"E; THENCE Easterly along the arc of said curve, to the left, having a radius of 1,034.25 feet (315.240m) and a central angle of 016°43'57" for an arc distance of 302.04 feet (92.063m) to a non-tangent line; THENCE N71°50'20"E a distance of 69.41 feet (21.156m) to a point of the arc of a non-tangent curve concave to the South, a radial line of said curve through said point having a bearing

of N18°09'39"W; THENCE Easterly along the arc of said curve, to the right, having a radius of 1,050.00 feet (320.040m) and a central angle of 001°08'50" for an arc distance of 21.02 feet (6.407m) to the POINT OF BEGINNING to a non-tangent line; THENCE S67°13'35"E a distance of 39.78 feet (12.124m); THENCE N72°10'25"E a distance of 187.09 feet (57.025m) to a point on the arc of a non-tangent curve concave to the South, a radial line of said curve through said point having a bearing of N05°03'04"W; THENCE Westerly along the arc of said curve, to the left, having a radius of 1,050.00 feet (320.040m) and a central angle of 011°57'45" for an arc distance of 219.23 feet (66.820m) to the POINT OF BEGINNING containing 0.075 acres (0.030 hectares) more or less.

A sketch indicating the area of the necessary utility easement was included in the agenda.

II. AUTHORIZE THE PRESIDENT OR HIS DESIGNEE TO EXECUTE THE EASEMENT DOCUMENTS

President Boren recommended the Board of Regents:

- I. Approve an additional area of permanent public utility easement for the City of Norman which will allow for the reconstruction of two bridges that cross Bishop Creek on the section of Constitution Street that runs through The Jimmie Austin University of Oklahoma Golf Course; and
- II. Authorize the President or his designee to execute the easement documents.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

BUSINESS TRAVEL SERVICES

This item was included in the agenda but was removed from consideration prior to the meeting.

MAX WESTHEIMER AIRPORT AIR TRAFFIC CONTROL TOWER

The University of Oklahoma began operating the air traffic control tower at Max Westheimer Airport in July 1982. Air traffic control tower operations were initially performed by University employees and funded from oil and gas revenues received by the University and later from the airport's budget. These services were contracted out beginning in August 1990 when it was felt that cost economies could be realized. In April 1993, the University was notified by the FAA of their intention to fund this service. This took effect on December 1, 1993 and continues to the present time.

The University's solicitation for air traffic control tower operations was advertised on the FAA's web page and a notice of solicitation was mailed to thirteen companies. Bids were evaluated on the basis of cost, experience and conformance to specifications contained in both the University's solicitation and the FAA's Request for Proposal. The evaluation committee consisted of:

Walt Strong, Administrator, Airport and North Campus
 Scott Keith, Airport Operations Officer, Westheimer Airport
 George Horn, Assistant Director, Purchasing

Bids were received from the following companies.

<u>Company Name</u>	<u>Points (of 100 possible)</u>	<u>Costs (Base Year/5 Years)</u>
Midwest Air Traffic Control Services New Century Air Center, Kansas	97	\$273,000/\$1,388,400*
Maytag Aircraft Weather Data Services Colorado Springs, Colorado	75	\$313,608/\$1,568,040

*The five year cost for Midwest Air Traffic Control Services is greater than five times the base year cost due to increases in the Federal wage scale.

Funding for the project will come from the Federal Aviation Administration.

President Boren recommended the Board of Regents:

- I. Approve entering into a contract with the Federal Aviation Administration (FAA) that will result in receipt of federal funds for air traffic control tower operations, and
- II. Approve award of a contract in the amount of \$273,000 to Midwest Air Traffic Control Services, Inc. for a one-year contract renewable annually for four additional one year periods to provide air traffic control service, subject to initial and renewal annual funding support by the FAA.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

AIR CHARTER SERVICE FOR 1999-2000 BASKETBALL SEASON

Invitations for Bid were sent to the following seven companies:

Aviation Solutions, Dallas, Texas
 American Airlines, Dallas, Texas
 Carefree Travel, Norman
 Flight Time International, Waltham, Massachusetts
 Skyway Leasing, Elizabeth, New Jersey
 Southwest Airlines, Houston, Texas
 TWA, Inc., St. Louis, Missouri

As stated in the solicitation, all bidders were required to indicate the type of aircraft they proposed to furnish. Safety and operational information was obtained from the Federal Aviation Administration (FAA) on aircraft types being utilized. These include a Convair CV-580 (50 passenger capacity) and a Fokker F-27 (44 passenger capacity), both of which are twin engine turbo props.

Bids were received from the following two companies with the recommended award in bold print:

OVERALL AMOUNT

Flight Time International	\$205,274.49	Includes charter to Kansas City for the Big XII Championship game.
Southwest Airlines	\$175,727.00	No charters available for January 19 and February 20 trips. All bid prices are for return trips only. Includes charter to Kansas City for the Big XII Championship game.

AMOUNT BY TRIP

<u>Flight Time International</u>	<u>Southwest Airlines</u>	<u>Destination</u>
Men's Games		
\$10,400.26	\$15,165.00	Fayetteville, Arkansas 12/07/99 - Tuesday
\$18,849.11	\$15,282.00	Austin, Texas 01/15/00 - Saturday
\$21,329.00	No Bid	Denver, Colorado 01/19/00 - Wednesday
\$16,021.36	\$14,207.00	Lubbock, Texas 01/29/99 - Saturday
\$15,662.67	\$14,100.00	Waco, Texas 02/05/00 - Saturday
\$20,291.43	\$17,540.00	Lincoln, Nebraska 02/14/00 - Monday
\$ 7,762.56 (Return Charter Only)	No Bid	Topeka, Kansas 02/20/00 - Sunday
\$17,973.64	\$14,422.00	College Station, Texas 03/01/00 - Wednesday
\$ 7,608.25 (Return Charter Only)	\$14,745.00	Kansas City, Missouri 03/12/00 - Sunday

Women's Games

\$18,483.11	\$15,282.00	Austin, Texas 01/19/00 - Wednesday
\$17,621.22	\$14,422.00	College Station, Texas 01/26/00 - Wednesday
\$18,542.88	\$22,485.00	Ames, Iowa 02/08/00 - Tuesday
\$14,729.00	\$18,077.00	Manhattan, Kansas 02/22/00 - Tuesday

Total Amounts

\$205,274.49	\$175,277.00
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Responses were evaluated by the following individuals:

Alex Brown, Assistant Athletic Trainer, Athletic Department
 Marita Hynes, Associate Director and Senior Women's Administrator,
 Athletic Department
 Steve Mack, Director, Purchasing Department
 Clarence Griffin, Buyer, Purchasing Department

Bids were evaluated using the following criteria:

- FAA Report
- Responsiveness to Terms and Conditions
- Responsiveness to Specifications
- Equipment
- Price

Flight Time International was selected based upon the report received from FAA regarding their overall operation and recommendations received from other educational institutions regarding contract performance. The bid response was in compliance with all specifications, terms and conditions of the bid. Flight Time International and all applicable aircraft meet FAA certification criteria and comply with all applicable FAA operational, maintenance and avionics standards.

Funding for these charters will come from Athletic Department account 117-1202.

President Boren recommended the Board of Regents approve award of a purchase order in the amount of \$205,274.49 to Flight Time International to provide air charter services for The University of Oklahoma Men's and Women's Basketball teams for the 1999-2000 season.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

REGENTS' FUND SEMI-ANNUAL FINANCIAL REPORT

The Regents' Fund Financial Report as of June 30, 1999, and for the year then ended, was presented. Financial highlights are provided in accordance with University of Oklahoma Board of Regents' policy (8.11.7). The detailed information upon which the financial highlights are based was distributed separately to the Regents prior to the September meeting and is attached hereto as Exhibit C.

This item was presented for information only. No action was required.

QUARTERLY FINANCIAL ANALYSIS

By request of the Board of Regents, the Quarterly Financial Analysis for the year ended June 30, 1999 was presented. The detailed information upon which the Executive Summary is based was included in the agenda.

The Quarterly Financial Analysis for the year ended June 30, 1999 was presented for information only. No action was required.

YEAR 2000 PREPARATIONS

In fall 1998, the Norman and Health Sciences Center campuses acquired the professional services of PricewaterhouseCoopers to perform an independent audit of the Year 2000 project plans at both sites. PricewaterhouseCoopers completed the assessments for the University and the final report, "Year 2000 Readiness Review," was presented to the Board of Regents at its May 1999 meeting. In the Readiness Review, PricewaterhouseCoopers defined major recommendations requiring immediate action as well as other overall recommendations. Since the Review was reported to the Board there have been reports to the Board at each of its meetings in which necessary actions resulting from the Review have been addressed.

As per request of the Board of Regents, institutional responses to the recommendations identified by PricewaterhouseCoopers are provided in the report. The information is presented in a color progress chart that is divided into three categories, a copy of which was included in the agenda. The categories are:

- Year 2000 Project Recommendations Affecting Both the Norman and HSC Campuses
- Norman Campus
- Health Sciences Center Campuses

In the first column of the report, the first name indicates the Vice President responsible for the corresponding recommendation and response, and the second name is the Year 2000 representative responsible for the same. These are, in some instances, the same individual.

A time line for completing recommendations is also included in the report. The time line delineates four phases, Not Started, Auditing, Planning and Execution. A fifth phase (Finished) included in the Year 2000 Readiness Review is not covered in the current report as recommendations that have progressed to a finished phase are removed from the report.

PricewaterhouseCoopers conducted follow-up assessments of both campuses the week of June 14th. Their updated assessments are included in the attached chart under the Recommendations/Response column and are entitled "PWC FOLLOW-UP INTERVIEW COMMENTS". A synopsis page of changes from the last report has been generated and is included as requested by the Board of Regents.

Appended to the report, is a new area entitled "In-House Year 2000 Readiness Issues" which denotes additional Y2K issues the campuses are addressing.

This item was presented for information only. No action was required.

ON-CALL ARCHITECTS AND ENGINEERS QUARTERLY REPORT

In June 1996 the Board of Regents authorized a group of architectural and engineering firms to provide professional services for small projects on an on-call basis to the University. It was indicated that the administration would provide a quarterly report to the Board of the work completed by each architect or engineer.

The work completed by on-call architectural and engineering firms during the fourth quarter of Fiscal Year 1999 is summarized below.

For the Norman Campus:

<u>Firm Name</u>	<u>Date Initiated</u>	<u>Work Performed</u>	<u>Fee</u>
Architects in Partnership, P.C. Norman	December 23, 1997	Architectural Design, Construction Documents, Construction Administration (Copeland Hall Renovation)	\$25,000
Bockus, Payne Associates Architects Oklahoma City	January 13, 1998	Architectural Design, Construction Documents, Construction Administration (Faculty-In-Residence Apartment #4-Walker Center)	\$18,000
Hite-Culver Associates Oklahoma City	August 28, 1998	Architectural Design Construction Documents, Project Observation, Preparation of As-built Drawings (Santa Fe Plaza Renovation)	\$10,600
	October 19, 1998	Feasibility Study (Expansion of Price College of Business Facilities)	\$13,000
	November 12, 1998	Feasibility Study, Preparation of As-built Drawings (URP-N Bldg 366 Remodel)	\$ 5,500

September 15, 1999

26619

<u>Firm Name</u>	<u>Date Initiated</u>	<u>Work Performed</u>	<u>Fee</u>
Robert B. Hendrick and Sons Co., Inc. Norman	January 22, 1999	Topographic Survey (Football Practice Facility)	\$ 2,800
	March 5, 1999	Topographic Survey (Golf Course Pavilion)	\$ 875
For the Health Sciences Center:			
Cornforth Associates Oklahoma City	February 11, 1999	Structural Engineering (Service Center Building Purchasing Remodel)	\$ 3,975
Determan Scheirman Consulting Engineers, Oklahoma City	May 27, 1999	Mechanical and Electrical Engineering (College of Allied Health Tulsa Classroom Addition)	\$ 2,181
	June 15, 1999	Electrical Engineering (Streetlight Upgrade)	\$ 1,866
Elliott + Associates Architects Oklahoma City	January 29, 1999	Conceptual Design (Stanton L. Young Walk)	\$25,000
Smith-Roberts and Associates, Inc. Oklahoma City	April 16, 1999	Topographic Survey (Institute for Breast Health)	\$ 2,500

This was reported for information only. No action was required.

ON-CALL CONSTRUCTION RELATED SERVICES CONTRACT – NORMAN CAMPUS

In March 1998, the Board of Regents authorized the administration to award a contract for on-call construction related services on the Norman Campus to Pi Construction. At that time, it was indicated that the administration would provide to the Board at each of its meetings a report of the work completed since the last report. In addition, it was indicated that the administration would seek prior Board approval for any project that had an estimated cost of \$100,000 or greater. Projects completed since the last report:

<u>Building/Location</u>	<u>Project</u>	<u>Estimated cost of work</u>
Richards Hall	2nd Floor Remodel	\$ 7,971
CCE Administration Bldg.	Remodel Room B22A	\$ 1,273
Yorkshire Apartments	Install New Sewer Line	\$ 16,156
Collings Hall	Remodel Room 100	\$ 3,795

This item was reported for information only. No action was required.

MEETING DATES FOR 2000

Dates proposed for the Board of Regents' meetings in 2000 are as follows:

February 1-2	Tuesday and Wednesday
March 28-29	Tuesday and Wednesday
May 4-5	Thursday and Friday
June 20-21	Tuesday and Wednesday
July 17 or 24	Monday
September 12-13	Tuesday and Wednesday
October 30-31	Monday and Tuesday
December 5-6	Tuesday and Wednesday

Regent Bentley moved approval of the dates as proposed for 2000. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

UNIVERSITY RESEARCH PARK AT SOUTH CAMPUS

At the May 1999 meeting, the Board of Regents approved designating the South Campus as the University Research Park for The University of Oklahoma. The Office of Technology Development solicited proposals seeking a private-sector partner to help develop this Park. A committee comprised of Joe Harroz, General Counsel; Russell Driver, Vice President for Administrative Affairs; Richard Cosier, Dean of the Price College of Business; W. Arthur Porter, University Vice President for Technology Development; Howard Barnett, Secretary of Commerce and Howard Butkin, State Treasurer, interviewed the following companies: Koll Development Corporation; Walsh Higgins & Company and Grubb and Ellis. The committee recommended that further deliberations with Koll Development be pursued. The Office of Technology Development has continued deliberations with Koll. It is recommended that a purchase order in the amount of \$250,000 be awarded to Koll Development Company to develop a master development plan for the University Research Park.

Project funds have been identified to pay the necessary fees and other associated costs.

President Boren recommended the Board of Regents authorize acceptance of an agreement with Koll Development Corporation to develop a Master Plan for Phase I planning of the University Research Park. The cost of this plan will not exceed \$250,000.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

STUDENT CODE REVISIONS

The amendment to Title 11.1.3(b) corrects the name of the committee in University Housing and Food Services responsible for reviewing a student's request to be released from the board portion of their contract.

The amendment to Title 11.3 (Table One) addresses change in the alcohol citation system. Fines for first and second offenses have been increased. In addition, the disciplinary process can be invoked at the second offense to provide earlier educational intervention.

The amendment to Title 11.3.2 clarifies the process for students who elect to appeal a citation and reflects the name change from University Housing to University Housing and Food Services.

The amendment to Title 13.1.5 adds clarification to the process of a negotiated settlement. It emphasizes the student's responsibility to abide by the terms of the settlement as well as the consequences under Title 17 for failure to comply.

The amendment to Title 13.2(b) changes the establishment of campus disciplinary boards to allow for both a minimum and a maximum number of boards. If a fewer number of boards are needed for some academic years, then it frees students, faculty and staff to serve on other committees and boards as needed.

All of these revisions were passed by a vote of 6-0 by the Student Code Revision Committee and approved by The University of Oklahoma Student Association legislative branch as per Title 18 of the Student Code.

TITLE 11 HOUSING

CURRENT READING:

1. University Housing
3.
 - b. Students living in University housing who find it necessary to work for board may secure permission to board at their place of employment from the Food Services Office.

PROPOSED READING:

1. University Housing and Food Services
3.
 - b. Students living in University Housing who find it necessary to work for board may secure permission to board at their place of employment. However, such students must receive permission to be released from the board portion of their contract by the Room and Board Release Committee.

RATIONALE:

In order to be released from any portion of the University Housing and Food Services contract, a student must receive permission from the Release Committee prior to being released.

TITLE 11 HOUSING

ORIGINAL READING

3. Citation System

Title 3. Citation System:

Title 11.3 TABLE ONE:

Possession of Alcohol \$25 (1st Offense); \$50 (2nd Offense)
Fine up to \$75 or disciplinary process.

PROPOSED READING:

3. Citation System

Title 11.3 TABLE ONE:

Alcohol Violations \$40.00 (1st Offense); Fine up to \$80.00 or
disciplinary process (2nd Offense); disciplinary process (3rd
Offense)

RATIONALE:

This is in order to better express the ability to receive an alcohol citation. Also, the disciplinary process should be allowed to begin after the second offense, in order to allow better educational value when dealing with the problem of alcohol.

TITLE 11 HOUSING

ORIGINAL READING:

3. Citation System

2. Appeals of Citations

The student will have three (3) days to appeal in writing to the University Housing Judicial Office in the University Housing Office, Room 133 in Couch Center. The Appeal Board for the residence halls shall consist of six (6) students of which two (2) students shall be appointed by each respective Center president and one (1) staff member appointed by the Director of University Housing.

The Appeal Board for the apartments shall consist of two (2) students appointed by the Apartment President and one (1) staff member appointed by the Director of University Housing. An

Appeal Board will vote on the written appeal, and it shall hear the appeal in person, upon request by the student, in conjunction with the written appeal submitted by the student. The University Housing Judicial Office will then write the student a letter stating the outcome. All decisions of an Appeal Board are final, and only applications by a student concerning the administration of the appeal process, not the factual determination of the appeal, will be considered for review by the Administrative Advocate of the University Housing Judicial Office.

PROPOSED READING:

3. Citation System:

2. Appeals of Citations:

The student will have three (3) days to appeal in writing to the University Housing and Food Services Judicial Office in Room 133 in Couch Center. The Appeal Board for the residence halls shall consist of one Appeal Board for each center. Each of these Appeal Boards shall consist of a minimum of three (3) students appointed by each respective center president and one (1) staff members appointed by the Director of University Housing and Food Services. The Appeal Board for the apartments shall consist of three (3) students appointed by the apartment president and one (1) staff member appointed by the Director of University Housing and Food services. An Appeal Board will vote on the written appeal, and it shall hear the appeal in person upon request by the student in conjunction with the written appeal submitted by the student. The Judicial Office for University Housing and Food Services will then write the student a letter stating the outcome. All decisions of an Appeal Board are final and only applications by a student concerning the administration of the appeal process, not the factual determination of the appeal, will be considered for review by the Administrative Advocate for University Housing and Food Services.

RATIONALE:

This paragraph simply explains the actual process that is in place currently and updates the terminology currently in use.

TITLE 13 THE UNIVERSITY DISCIPLINE SYSTEM

CURRENT READING:

Title 13 The University Discipline System

- 1.5 Negotiated settlements between a student and the Vice-President for Student Affairs and other appropriate persons in authority may be used to resolve a disciplinary matter.

Both the student and the University representative must agree to the settlement in writing for the decision to be valid.

PROPOSED READING:

Title 13 The University Discipline System

- 1.5 Negotiated settlements between a student and the Vice-President for Student Affairs and other appropriate persons in authority may be used to resolve a disciplinary matter. Both the student and the University representative must agree to the settlement in writing for the decision to be valid. Failure to abide by the terms of the negotiated settlement, as determined by the Judicial Coordinator, will be grounds for additional disciplinary action consistent with Title 17.

RATIONALE:

When a student and a University representative agree to a settlement in writing, certain terms and conditions are set forth that a student and/or organization must meet to remain in good standing. The addition of this sentence clarifies that there are consequences for failure to abide by the terms set forth in the settlement and that those consequences are consistent with the sanctions in Title 17.

TITLE 13 THE UNIVERSITY DISCIPLINE SYSTEM

CURRENT READING:

Title 13 The University Discipline System

2. Campus Disciplinary Boards:
- b. Six CDB's shall be established. Membership of each CDB shall consist of three (3) students appointed by the UOSA President with the advice and consent of the UOSA Legislative Branch, and two (2) non-student faculty or staff members appointed by the Vice President for Student Affairs. Membership of five of the CDB's shall include at least two (2) students presently living in University residence halls, but residing in different University housing centers. Incidents occurring in University residential housing areas shall be assigned to these CDB's. Membership of one CDB shall include at least two (2) students not presently living in University residence halls. Incidents occurring outside of University residential housing areas shall be assigned to this CDB.

PROPOSED READING:

Title 13 The University Discipline System

2. Campus Disciplinary Boards:

- b. A minimum of three (3) and maximum of six (6) CDB's shall be established. Membership of each CDB shall consist of three (3) students appointed by the UOSA President with the advice and consent of the UOSA Legislative Branch, and two (2) non-student faculty or staff members appointed by the Vice President for Student Affairs. Membership of five of the CDB's shall include at least two (2) students presently living in University residence halls, but residing in different University housing centers. Incidents occurring in University residential housing areas shall be assigned to these CDB's. Membership of one CDB shall include at least two (2) students not presently living in University residence halls. Incidents occurring outside of University residential housing areas shall be assigned to this CDB.

RATIONALE:

Currently all five of the residence hall boards are not utilized. Due to discontent from board members who have graciously agreed to serve on the boards but who are never called, it is believed that only two residence hall boards are truly needed. It is believed that it is best to maintain a maximum of five boards in the event trends of seated CDB's increase due to greater disciplinary actions.

President Boren recommended the Board of Regents approve the revisions of The University of Oklahoma Student Code of Responsibilities and Conduct for the Norman Campus to amend Titles 11.1.3(b), 11.3 (Table One), 11.3.2, 13.1.5 and 13.2(b).

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

REGENTS' ALUMNI AWARDS

Regents' Alumni Awards are given each year to honor individuals, either alumni or friends of The University of Oklahoma, who have given generously of their time and services to the University. Donors who provide financial support in addition to giving generously of their time and talent will not be eliminated. However, this is not an award based solely on monetary contributions. Special attention is given to alumni who have continued their active support after recent graduation.

Nominations are submitted by alumni, friends, and employees of the University. Selection of the recipients is made by a committee appointed by the President of the OU Association. The Committee is composed of one Regent, three alumni, one faculty member, one staff member, and one student.

Recipients will be honored at a dinner on November 5 and the awards will be presented by the Chairman of the Board of Regents. Recipients will receive a plaque and their names will be placed on a large replica of the plaque in the Oklahoma Memorial Union.

President Boren recommended the Board of Regents confirm the Regents' Alumni Awards for 1999.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

INTERNAL AUDITING REPORT

This item was included in the agenda for a report on any pending or potential audit issues by Kenneth D. Rowe, Director of Internal Auditing. No executive session was held and there was no report.

This was reported for information and discussion.

ACADEMIC PERSONNEL ACTIONS

Health Sciences Center:

LEAVES OF ABSENCE:

Fransen, Stephen R., Associate Professor of Ophthalmology, leave of absence without pay, August 1, 1999 through July 31, 2000.

Sabbatical Leaves of Absence:

Spring and Fall Semester 2000 (with half pay)

Cowan, Linda D. Ph.D., George Lynn Cross Research Professor of Biostatistics and Epidemiology, sabbatical leave of absence with half pay, January 1, 2000 to December 31, 2000. Develop proposals for studies of risk factors in sports injury, and perhaps begin a project on injuries in female ice-hockey players; develop training materials for jurists in the use of Epidemiology and the evaluation of medical research studies in litigation; work with colleagues in New York City on their studies of the use of state-of-the-art neuroimaging techniques to monitor the CNS involvement and response to treatment in children with HIV encephalopathy; work with colleagues in Boston on their studies of intrauterine infection and risk of preterm delivery and neurological damage in newborn infants. Faculty appointment, 1983. Previous leaves taken: 1991-1992. No current doctoral students require her presence.

Spring Semester 2000 (with full pay)

Zubialde, John P., M.D., Residency Program Director of Family Medicine, sabbatical leave of absence with full pay, January 1, 2000 to June 30, 2000. Detailed study of critical components of interdisciplinary teamwork, discovery of key factors that make interdisciplinary teams successful, and how to construct such teams to maximize their effectiveness. Most of this work will be spent in personal and joint work with other OU faculty. Faculty appointment: 08-1991. Previous leaves taken: none. Colleagues will cover all responsibilities.

APPOINTMENTS OR REAPPOINTMENTS:

Choo, S. Yoon, M.D., Associate Professor of Pathology, annualized rate of \$68,250 for 12 months (\$5,687.50 per month), September 1, 1999 through June 30, 2000.

Clayton, John C., D.D.S., Clinical Assistant Professor of Orthodontics, annualized rate of \$32,500 for 12 months (\$2,708.33 per month), .50 time, August 15, 1999 through June 30, 2000.

Criswell, Dan F., M.D., Assistant Professor of Family and Preventive Medicine, annualized rate of \$85,000 for 12 months (\$7,083.33 per month), August 1, 1999 through June 30, 2000.

Fairchild, Christinna R., D.D.S., Clinical Instructor in Removable Prosthodontics, annualized rate of \$40,000 for 12 months (\$3,333.33 per month), August 1, 1999 through June 30, 2000.

Hall, Harold D., reappointed Clinical Assistant Professor of Periodontics, College of Dentistry; annualized rate of \$30,000 for 12 months (\$2,500.00 per month), .50 time, September 1, 1999 through June 30, 2000.

Herrera, Maria Christina, Clinical Instructor in Oral Diagnostics and Radiology, College of Dentistry, annualized rate of \$27,600 for 12 months (\$2,300.00 per month), .50 time, September 1, 1999 through June 30, 2000.

Jones, Laurice, Instructor in Nursing, annualized rate of \$45,000 for 9 months (\$5,000 per month), August 15, 1999 through June 30, 2000.

Muneer, Razia, PhD., reappointed Associate Professor of Pediatrics, annualized rate of \$51,238 for 12 months (\$4,269.83 per month), July 1, 1999 through August 30, 1999.
Correction of July 1999 action.

Myer, James H., M.D., Instructor in Medicine, annualized rate of \$40,000 for 12 months (\$3,333.33 per month), July 1, 1999 through June 30, 2000.

Nicolescu, Teodora O., M.D., Instructor in Anesthesiology, annualized rate of \$50,000 (\$4,166.67 per month), July 19, 1999 through June 30, 2000.

Rush, Dathan D., Clinical Assistant Professor of Physical Therapy, FTE: \$70,000, annualized rate of \$50,000 for 12 months (\$4,166.67 per month), PPP: \$20,000, July 1, 1999 through June 30, 2000.

Venkatappa, Siddhartha A., M.B., B.S., MPH, Assistant Professor of Medicine, annualized rate of \$55,000 for 12 months (\$4,583.33 per month), September 1, 1999 through June 30, 2000.

Whitehead, Donald P., Assistant Professor of Research, Department of Medicine, and Executive Director, Cardiac Arrhythmia Research Institute, annualized rate of \$115,000 for 12 months (\$9,583.33 per month), September 1, 1999 through June 30, 2000.

CHANGES:

Beebe, Laura A., Assistant Professor of Biostatistics and Epidemiology and Assistant Professor of Research, Center for American Indian Health Research, College of Public Health; salary changed from annualized rate of \$47,519 for 12 months (\$3,959.91 per month) to annualized rate of \$48,688 for 12 months (\$4,057.33 per month), July 1, 1999 through June 30, 2000. Budget Correction.

Bowers, Jane A., title changed from Clinical Assistant Professor to Assistant Professor of Dental Hygiene; salary changed from annualized rate of \$27,743 for 9 months (\$3,082.55 per month) to annualized rate of \$37,990 for 12 months (\$3,165.83 per month), July 1, 1999 through June 30, 2000.

Bragg, Leon D., Clinical Instructor in Dental Materials; given additional title Clinical Instructor in Operative Dentistry, salary changed from annualized rate of \$2,152 for 12 months (\$215.20 per month), .10 time, to annualized rate of \$47,000 for 12 months (\$3,916.67 per month), full time, August 15, 1999 through June 30, 2000.

Britton, B. Hill, Clinical Associate Professor of Otorhinolaryngology, College of Medicine, salary changed from annualized rate of \$26,520 for 12 months (\$2,210.00 per month), .50 time to without remuneration, July 1, 1999 through June 30, 2000.

Callegan, Michelle C., title changed from Assistant Professor of Research, Department of Ophthalmology, to Assistant Professor of Ophthalmology; salary remains at annualized rate of \$51,000 for 12 months (\$4,250 per month), July 1, 1999 through June 30, 2000; (New tenure track faculty.)

Candler, Christopher S.; title changed from Instructor to Assistant Professor of Medicine; given additional title Director, Office of Educational Development and Research, College of Medicine; Manager, Multimedia Production Laboratory, Department of Information Technology deleted; salary changed from annualized rate of \$56,784 for 12 months (\$4,732.00 per month) to annualized rate of \$80,000 for 12 months (\$6,666.00 per month), August 1, 1999 through June 30, 2000. (New consecutive term faculty.)

Carr, Daniel J., Associate Professor of Ophthalmology, College of Medicine; given additional title Associate Professor of Microbiology and Immunology, College of Medicine; salary remains at annualized rate of \$60,000 for 12 months (\$5,000.00 per month), July 1, 1999.

Cleaver, Vicki L., Adjunct Associate Professor of Liberal Studies; given additional title Interim Chair of Health Promotion Sciences, College of Public Health; salary changed from FTE \$70,989; Base: \$56,791 for 12 months (\$4,732.59 per month); PPP: \$14,198 to FTE: \$78,489; Base: \$62,791 for 12 months, (\$5,232.59 per month); PPP \$15,698, July 29, 1999 through June 30, 2000. Administrative supplement of \$500 per month while serving as Interim Chair.

Crawford, Steven A., Professor and Interim Chair of Family and Preventive Medicine, given additional title The Christian N. Ramsey Jr., Chair in Family Medicine, September 1, 1999; salary remains at annualized rate of \$116,146 for 12 months (\$9,678.83 per month), September 1, 1999.

Crow, Sheila, title changed from Assistant Professor of Research, Department of Pediatrics, to Assistant Professor of Pediatrics; given additional title of Director of Palliative Care, College of Medicine; salary changed from annualized rate of \$40,000 for 12 months (\$3,333.32 per month) to annualized rate of \$45,000 for 12 months (\$3,750.00 per month), June 15, 1999 through June 30, 1999. (New consecutive term faculty.)

Dennis, Vincent, title changed from Clinical Assistant Professor of Pharmacy Practice to Assistant Professor of Pharmacy Practice, College of Pharmacy; salary changed from annualized rate of \$55,899 for 12 months (\$4,658.32 per month) to annualized rate of \$57,018 for 12 months (\$4,751.50 per month), July 1, 1999 through June 30, 2000.

Fuller, Vicki A., Assistant Professor of Dental Hygiene, given additional title of Coordinator, Continuing Education, College of Dentistry; salary changed from annualized rate of \$39,000 for 12 months (\$3,250.00 per month) to annualized rate of \$43,800 for 12 months (\$3,650.00 per month), September 1, 1999 through June 30, 2000. (Increase due to additional responsibilities).

Gilmore, Michael S., George Lynn Cross Research Professor of Microbiology and Immunology and Professor of Ophthalmology, salary changed from annualized rate of \$145,500 for 12 months (\$12,125.00 per month) to annualized rate of \$150,000 for 12 months (\$12,500.00 per month), July 1, 1999. Correction to Budget.

Kegler, Michelle C., title changed from Assistant Professor to Adjunct Assistant Professor of Health Promotion Sciences, College of Public Health; salary changed from annualized rate of \$52,502 for 12 months (\$4,375.16 per month) to without remuneration, August 1, 1999 (with accrued vacation through September 2, 1999).

Hall, Janan, title changed from Clinical Instructor in Obstetrics and Gynecology to Instructor in Nursing; salary changed from annualized rate of \$42,000 for 12 months (3,500.00 per month) to annualized rate of \$44,538 for 9 months (\$4,948.67 per month), August 18, 1999 through June 30, 2000.

Lunday, Jeff A., Clinical Instructor in Operative Dentistry; title Preceptor in Dental Services Administration, deleted; salary changed from annualized rate of \$2,152 for 12 months (\$215.20 per month), .10 time, to annualized rate of \$47,000 for 12 months (\$3,916.67 per month), fulltime, September 1, 1999 through June 30, 2000.

Martin, Mary E., Associate Professor of Oral Diagnosis and Radiology, Director of Clinics; titles Interim Assistant Dean for Clinical Affairs and Chair, Department of Oral Diagnosis and Radiology, deleted; given additional title Assistant Dean for Clinical Affairs, September 1, 1999 through June 30, 2000. Includes a \$7,000 administrative supplement.

McGinnis, James F., Professor of Ophthalmology, Doris & Jules Stein Professorship; title changed from Adjunct Professor to Professor of Cell Biology; title Professor, Oklahoma Center for Neuroscience deleted; salary remains at annualized rate of \$88,400 for 12 months (\$7,366.66 per month), September 1, 1999.

McKee, Patrick A., George Lynn Cross Research Professor of Medicine, Laureate Chair in Molecular Medicine, and Director, William K. Warren Medical Research Institute; salary changed from annualized rate of \$228,378 for 12 months (\$19,031.50 per month) to annualized rate of \$233,421 for 12 months (\$19,541.76 per month), July 1, 1999. Budget Correction.

Miranda, Frank J., Professor of Operative Dentistry; given additional title Associate Dean, College of Dentistry. Titles Professor of Dental Services and Director, Continuing Education, College of Dentistry deleted; salary changed from annualized rate of \$75,335 for 12 months (\$6,277.92 per month) to annualized rate of \$90,000 for 12 months (\$7,500 per month), September 1, 1999. Includes \$15,000 administrative supplement.

Mitchell, Debra S., title changed from Associate Professor of Surgery to Associate Professor of Radiological Sciences; given additional titles Endowed Chair in Breast Imaging Institute for Breast Health; Director of Administrative Affairs and Clinical

Operations, Institute for Breast Health; title Adjunct Assistant Professor of Radiological Sciences deleted; salary changed from annualized rate of \$83,600 for 12 months (\$6,966.67 per month) to annualized rate of \$144,988 for 12 months (\$12,082.33 per month), July 1, 1999 through June 30, 2000.

Mitchell, Frank Louis III, Clinical Assistant Professor of Surgery, Tulsa, Associate Program Director, Tulsa, title deleted; salary changed from annualized rate of \$50,000 for 12 months (\$4,166.66 per month), .35 time to without remuneration, July 1, 1999.

Oman, Roy, Assistant Professor of Health Promotion Sciences; salary changed from annualized rate of \$52,447 for 12 months (\$4,370.58 per month) to annualized rate of \$54,947 (\$4,578.92 per month) for 12 months, July 1, 1999 through June 30, 2000.
Correction to Budget.

Raskob, Gary E., Associate Professor of Biostatistics and Epidemiology and Associate Professor of Medicine and Associate Professor of Research, Center for American Indian Health, College of Public Health Research; salary remains at annualized rate of \$82,159 for 12 months (\$6,846.58 per month), July 1, 1999 through June 30, 2000. Changed from consecutive term to tenure track faculty.

Settle, Susan L., Assistant Professor of Oral Diagnosis and Radiology; given additional title Interim Chair, Department of Oral Diagnosis and Radiology, College of Dentistry; title Director of Oral Medicine deleted; salary changed from annualized rate of \$52,278 for 10 months (\$4,356.50 per month) to annualized rate of \$58,278 for 12 months (\$4,856.50 per month), September 1, 1999 through June 30, 2000. (Includes \$6,000 administrative supplement).

Stratton, Russell J., Professor of Removable Prosthodontics; title Dean, College of Dentistry deleted; given additional title Director, Dental Informatics, Office of the Dean, College of Dentistry; salary changed from annualized rate of \$134,965 for 10 months (\$11,247.08 per month) to annualized rate of \$110,000 for 12 months (\$9,166.67 per month), September 1, 1999 through June 30, 2000.

Taylor, Timothy L., Associate Professor and Associate Director, Native American Indian Health Research; given additional title Associate Professor of Research, Native American Indian Health Research, College of Public Health; salary remains at annualized rate of \$65,000 for 12 months (\$5,416.66 per month), July 1, 1999.

White, David A., Clinical Assistant Professor of Medicine, Tulsa; salary changed from annualized rate of \$12,480 for 12 months (\$1,040.00 per month), .10 time to without remuneration, June 30, 1999.

Wright, James C., title changed from Associate Professor to Clinical Associate Professor of Medicine, Tulsa; salary changed from annualized rate of \$118,502 for 12 months (\$9,875.00 per month) to without remuneration, August 10, 1999.

RESIGNATIONS AND/OR TERMINATIONS:

Birckbichler, Paul J., Professor of Research, Department of Urology, July 30, 1999.

Chadd, Graham D., Assistant Professor of Anesthesiology, August 13, 1999 (with accrued vacation through August 27, 1999).

Gray, Sylvia, Adjunct Assistant Professor of Physical Therapy, July 31, 1999 (with accrued vacation through August 13, 1999).

Hollingsworth, Alan B., Associate Professor of Surgery and G. Rainey Williams Chair in Breast Oncology, July 31, 1999 (with accrued vacation through September 10, 1999).

Jones-Blair, Sharon, Associate Professor of Cell Biology, September 30, 1999.

McKnight, Patricia A., Clinical Professor of Psychiatry and Behavioral Sciences, July 31, 1999.

McLeroy, Kenneth R., title changed from Professor and Chair, Health Promotion Sciences to Adjunct Professor of Health Promotion Sciences; salary changed from annualized rate of \$83,033 for 12 months (\$6,919.42 per month) to without remuneration, August 16, 1999 (with accrued vacation through September 30, 1999).

Ondersma, Steven, Assistant Professor of Research, Department of Pediatrics and Behavioral Sciences/Adjunct Instructor in Psychiatry and Behavioral Sciences, August 4, 1999.

Pandit, Subodh K., title changed from Assistant Professor to Clinical Assistant Professor of Medicine, Tulsa; salary changed from annualized rate of \$55,000 for 12 months (\$4,270.83 per month) to without remuneration, July 15, 1999 (with accrued vacation through July 20, 1999).

Rable, Denise, Assistant Professor of Surgery, Breast Health Institute, August 31, 1999 (with accrued vacation through October 15, 1999).

Ramakrishnan, Usha, Assistant Professor of Anesthesiology, August 31, 1999 (with accrued vacation through October 6, 1999).

Schipul, Arthur, Assistant Professor of Obstetrics and Gynecology, August 31, 1999 (with accrued vacation through October 15, 1999).

Scimeca, William H., Clinical Assistant Professor of Psychiatry and Behavioral Sciences, August 31, 1999.

Scott, E. Nan, Associate Professor of Medicine, July 31, 1999.

Simon, Stuart B., Clinical Assistant Professor of Psychiatry and Behavioral Sciences, College of Medicine, July 31, 1999.

Snyder, Hugh Ann, Assistant Program Director and Clinical Instructor in Oral Diagnosis, College of Dentistry, July 1, 1999.

Usnick, Lee T., Assistant Professor of Health Administration and Policy, August 14, 1999

Wilds, Mary L., Adjunct Assistant Professor of Physical Therapy, August 18, 1999 (with accrued vacation through August 19, 1999).

Wright, Kevin C., Clinical Assistant Professor of Radiological Sciences, August 3, 1999.

RETIREMENTS:

Bertoch, Donald, Clinical Professor of Psychiatry and Behavioral Sciences, August 31, 1999.

Emanuel, Floyd W., Professor of Communication Sciences and Disorders, September 1, 1999 (with accrued vacation through November 2, 1999); named Professor Emeritus of Communication Sciences and Disorders.

Krueger, Harold S., Clinical Assistant Professor of Psychiatry and Behavioral Sciences, September 5, 1999.

Moore, Joanne I., David Ross Boyd Professor of Cell Biology, named David Ross Boyd Professor Emeritus of Cell Biology, August 1, 1999.

Norman Campus:**LEAVES OF ABSENCE:**

Badhwar, Neera K., Associate Professor of Philosophy, leave of absence without pay, August 16, 1999 through December 31, 1999.

Bystrom, Keith N., Associate Dean, Associate Director of Law Center, Professor of Law and Director of Clinical Legal Education, leave of absence without pay, August 1, 1999 through June 30, 2000.

Coyne, Randall T., Professor of Law, leave of absence without pay, August 16, 1999 through May 15, 2000.

Uno, Gordon E., David Ross Boyd Professor of Botany and Microbiology, leave of absence without pay, August 16, 1999 through May 15, 2000.

Sabbatical Leaves of Absence:**Spring Semester 2000 (with full pay)**

Bauman, William C., Jr., Professor of Architecture, leave of absence with full pay, January 1, 2000 through May 15, 2000. Teach and conduct research at the School of Architecture and Urbanism, Universidad Privada de Santa Cruz, Bolivia. Previous leaves taken: None taken. Teaching load will be covered by adjunct faculty.

Breen, Marilyn, Professor of Mathematics, sabbatical leave of absence with full pay, January 1, 2000 through May 15, 2000. Conduct in-depth study of visibility and starshaped sets at Oklahoma University, with visits to the universities of Washington, California/Davis et al. Faculty appointment: 09-01-71. Previous leaves taken: leave of absence without pay, .33 time, 10-01-76 to 01-16-77; sabbatical with full pay 01-16-81 to 06-01-81. Teaching load covered by adjunct lecturer and defer one course not required for any current students.

Durica, David S., Associate Professor of Zoology, sabbatical leave of absence with full pay, January 1, 2000 through May 15, 2000. Research new techniques in molecular biology, in part through short visits to other research laboratories, and implement these new techniques in the laboratory in support of his NSF grant to study nuclear receptors and developmental regulation. Faculty appointment: 08-16-88. No previous leaves taken. Teaching load covered by current faculty.

Kamoche, Jidaph G., Associate Professor of History, sabbatical leave of absence with full pay, January 1, 2000 through May 15, 2000. Sabbatical will be spent in Norman, Oklahoma, completing the writing of a book-length manuscript on the Mau Mau Rebellion In Kenya from 1945-1963. Faculty appointment: 09-01-77. Previous leaves taken: sabbatical with full pay, 01-01-86 to 05-16-86; sabbatical with full pay 01-01-93 to 05-16-93. Section canceled.

Kelley, Walter G., Professor of Mathematics, sabbatical leave of absence with full pay, January 1, 2000 through May 15, 2000. Conduct an in-depth study of approximations of Green's functions at OU, with visits to the University of Washington, Nebraska and Delaware. Faculty appointment: 09-01-72. Previous leaves taken: Sabbatical with full -pay, 01-16-81 to 06-01-81. Teaching load covered by adjunct lecturer and one course not required for any current students.

Morrissey, Mark L. Associate Professor of Geosciences, sabbatical leave of absence with full pay, January 1, 2000 through May 15, 2000. Research validation of climate scale rainfall estimates made from satellites. Faculty appointment: 08-16-93. Previous leaves taken: No previous leaves. Section canceled.

Postawko, Susan, Associate Professor of Meterology, sabbatical leave of absence with full pay, January 1, 2000 through May 15, 2000. Spend time at several locations in Australia to enhance research efforts in the collection and analysis of data for monitoring Pacific climate and climate change. Faculty appointment: 10-15-91. Previous leaves taken: No previous leaves. Teaching load covered by current faculty.

Ragan, Sandra L., Professor of Communication, sabbatical leave of absence with full pay, January 1, 2000 through May 15, 2000. An investigation of the concept and efficacy of service learning at two model universities and the integration of service learning into current research at the M.I.R.T.H. unit, Baptist Hospital, Oklahoma City. Faculty appointment: 09-01-83. Previous leaves taken: sabbatical leave with full pay 01-01-91 to 05-16-91. Teaching load covered by current faculty and Graduate Assistant.

Rogers, Michael R., Professor of Music, sabbatical leave of absence with full pay, January 1, 2000 through May 15, 2000. Completion of four-volume textbook, Tonality and Design in Music Theory (Prentice-Hall); and beginning scholarly work, Inspired Accidents (Oxford University Press) in Norman. Faculty appointment: 08-16-85. Previous leaves taken: sabbatical with half pay 01-01-93 to 12-31-93. Teaching load covered by visiting faculty.

Smith, Chad D., Assistant Professor of Art, sabbatical leave of absence with full pay, January 1, 2000 through May 15, 2000. Research why the US consumer has abandoned the independent retailer and to capture the image of this rapidly disappearing part of American culture. Faculty appointment: 08-16-89. Previous leaves taken: leave of absence without pay 08-16-92 to 05-15-93. Teaching load covered by current faculty.

Stoltenberg, Calvin D., Professor of Educational Psychology, sabbatical leave of absence with full pay, January 1, 2000 through May 15, 2000. Ten scholarly research projects will be completed during the semester. Three are revisions of completed manuscripts and seven have data collected and need to be analyzed and manuscripts produced. Several additional studies will be planned and designed. Faculty appointment: 08-01-86. Previous leaves taken: No previous leaves. Teaching load covered by current faculty.

Toothaker, Larry E., David Ross Boyd Professor of Psychology, sabbatical leave of absence with full pay, January 1, 2000 through May 15, 2000. To investigate the use of current technology in the teaching of undergraduate statistics courses and to implement these in the revision of a textbook. Faculty appointment: 06-01-68. Previous leaves taken: sabbatical with full pay 01-16-75 to 06-01-75, sabbatical with half pay 09-01-81 to 06-01-82, sabbatical with full pay, 01-01-90 to 05-16-90. Teaching load covered by current faculty and defer one course to Summer 2000.

Willinger, G. Lee, Associate Professor of Accounting, sabbatical leave of absence with full pay January 1, 2000 through May 15, 2000. Empirical research using time-series data analysis. Revision of lecture format course to group learning course. Faculty appointment: 01-16-83. Previous leaves taken: leave of absence without pay, 08-16-88 to 01-01-89 and sabbatical with full pay, 08-16-92 to 01-01-93. Teaching load covered by adjuncts and cancel one section.

Spring Semester 2000 (with half pay)

Glatzhofer, Daniel T., Associate Professor of Chemistry and Biochemistry, sabbatical leave of absence with half pay January 1, 2000 through May 15, 2000 and August 16, 2000 through December 31, 2000. Revitalization of research program mainly at OU but may include travel to conferences and other laboratories. Faculty appointment: 08-16-88. Previous leaves taken: No previous leaves. Teaching load covered by current staff.

Richter-Addo, George B., Professor of Chemistry and Biochemistry, sabbatical leave of absence with half pay, January 1, 2000 through May 15, 2000 and August 16, 2000 through December 31, 2000. Professional development in the field of heme biochemistry, including research in this area at the University of Oklahoma and University of British Columbia, Canada. Faculty appointment: 08-16-93. Previous leaves taken: No previous leaves. Teaching load covered by current and visiting faculty.

APPOINTMENTS OR REAPPOINTMENTS:

Antonio, John K., Director of Computer Science and Professor of Computer Science, with tenure, annualized rate of \$120,000 for 12 months (\$10,000.00 per month), August 1, 1999 through June 30, 2000.

Autry, Loretta B., Adjunct Assistant Professor of Educational Leadership, annualized rate of \$18,900 for 9 months (\$2,100.00 per month), .25 time, August 16, 1999 through December 31, 1999.

Baldwin, Michael E., reappointed Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$45,000 for 12 months (\$3,750.00 per month), July 1, 1999 through September 30, 1999. Paid from grant funds; subject to availability of funds.

Ballew, Walter D., Visiting Associate Professor of Electrical Engineering, annualized rate of \$45,000 for 9 months (\$5,000 per month), August 16, 1999 through May 15, 2000.

Bassett, Gene M., reappointed Senior Research Scientist, Center for Analysis and Prediction of Storms, salary remains at annualized rate of \$46,332.00 for 12 months (\$3,861.00 per month), July 1, 1999 through June 30, 2000. Paid from grant funds; subject to availability of funds.

Bishop, Milton L., reappointed Senior Research Associate, Petroleum and Geological Engineering; salary changed from annualized rate of \$26,271 for 12 months (\$2,189.25 per month), .50 time to annualized rate of \$26,928 for 12 months (\$2,244.00 per month), .50 time, October 1, 1999 through December 31, 1999. Paid from grant funds. Subject to availability of funds.

Bogan, Donald T., Visiting Associate Professor of Clinical Legal Education, annualized rate of \$60,000 for 9 months (\$6,666.67 per month), August 16, 1999 through May 15, 2000.

Bradford, Pamela M., reappointed Assistant Professor of Art, annualized rate of \$18,000 for 9 months (2,000.00 per month), .50 time, August 16, 1999 through May 15, 2000. New renewable term faculty.

Callahan, Marjorie P., reappointed Adjunct Instructor in Architecture; salary remains at annualized rate of \$15,000 for 9 months (\$1,666.67 per month), .25 time, August 16, 1999 through December 31, 1999.

Carpenter, Richard L. Jr., reappointed Senior Research Scientist, Center for Analysis and Prediction of Storms, salary changed from annualized rate of \$48,708 for 12 months (\$4,059.00 per month) to annualized rate of \$53,000 for 12 months (\$4,416.67 per month), September 1, 1999 through June 30, 2000. Paid from grant funds; subject to availability of funds.

Chinnaswamy, Arulmani, reappointed Research Scientist, School of Meteorology, salary changed from annualized rate of \$39,900 for 12 months (\$3,325.00 per month) to annualized rate of \$41,895 for 12 months (\$3,491.25), August 1, 1999 through July 31, 2002. Paid from grant funds; subject to availability of funds.

Ciardi, Edward J., Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, annualized rate of \$65,000 for 12 months (\$5,416.67 per month), July 1, 1999 through June 30, 2000. Paid from grant funds; subject to availability of funds.

Connell, Eric, reappointed Visiting Assistant Professor of Architecture, salary remains at annualized rate of \$40,700 for 9 months (\$4,522.22 per month), August 16, 1999 through May 15, 2000.

Conway, Tyrrell, Associate Professor of Botany and Microbiology; annualized rate of \$70,000 for 9 months (\$7,777.78 per month), August 16, 1999 through May 15, 2000. New faculty. Tenure under review.

Denison, Gilbert W., Instructor in Chemical Engineering and Materials Science, annualized rate of \$12,000 for 9 months (\$1,333.33 per month), .25 time, August 16, 1999 through December 31, 1999.

Fry, Pamela G., reappointed Interim Chair, Associate Professor of Instructional Leadership and Curriculum, June 30, 1999 through June 30, 2000.

Gallagher III, Frank W., title changed from Visiting Assistant Professor to Visiting Research Scientist of Oklahoma Climatological Survey; salary changed from annualized rate of \$35,000 for 9 months (\$3,888.88 per month), .75 time to annualized rate of \$27,466 for 12 months (\$2,288.83 per month), .52 time, July 1, 1999 through June 30, 2000; reappointed Visiting Research Scientist of Cooperative Institute for Mesoscale Meteorological Studies; salary changed from annualized rate of \$6,667 for 12 months (\$555.55 per month), .25 time to annualized rate of \$25,867 for 12 months (\$2,155.55 per month), .48 time, July 1, 1999 through October 15, 1999.

Georgakas, Dan, Visiting Professor of Film and Video Studies, annualized rate of \$40,000 for 9 months (\$4,444.44 per month), August 16, 1999 through December 31, 1999.

Green, John C., Research Associate, Composition Studies and Research; annualized rate of \$10,125 for 9 months (\$1,125.00 per month), .25 time, August 1, 1999 through May 31, 2000.

Gruenwald, Hermann, reappointed Visiting Associate Professor of Business, annualized rate of \$49,091 for 9 months (\$5,454.55 per month), August 16, 1999 through May 15, 2000.

Hemish, Leroy A., reappointed Geologist IV, Oklahoma Geological Survey, salary remains at annualized rate of \$12,000 for 12 months (\$1,000.00 per month), .25 time, July 1, 1999 through June 30, 2000.

Hix, Harry L. Jr., reappointed Engleman/Livermore Professor in Community Journalism; salary remains at annualized rate of \$52,530 for 9 months (\$5,836.67 per month), August 16, 1999 through May 15, 2000.

Hornecker, Melissa M., reappointed Research Associate, Civil Engineering and Environmental Science; salary changed from annualized rate of \$21,000 for 12 months (\$1,750.00 per month), .50 time to annualized rate of \$25,000 for 12 months (\$2,083.33 per month), .50 time, August 16, 1999 through December 31, 1999.

Hufnagel, Glenda A., reappointed Visiting Assistant Professor of Human Relations, annualized salary of \$40,000 for 9 months (\$4,444.44 per month), August 16, 1999 through May 15, 2000.

Ingraham, Sandy, reappointed Instructor in Social Work; salary remains at annualized rate of \$20,000 for 9 months (\$2,222.22 per month), .49 time, August 16, 1999 through December 31, 1999.

Ivic, Igor R., reappointed Research Associate, Cooperative Institute for Mesoscale Meteorological Studies; salary remains at annualized rate of \$47,705 for 12 months (\$3,975.43 per month), August 1, 1999 through July 31, 2000. Paid from grant funds; subject to availability of funds.

Jones, Cliff, reappointed Visiting Associate Professor of Law, salary remains at annualized rate of \$52,500 for 9 months (\$5,833.33 per month), August 16, 1999 through May 15, 2000.

Kuehn, Jeffrey L., reappointed Visiting Assistant Professor of Aerospace and Mechanical Engineering, salary remains at annualized rate of \$36,000 for 12 months (\$3,000.00 per month), .75 time, August 16, 1999 through July 31, 2000.

Lamb, William J., reappointed Research Associate, Geology and Geophysics, salary remains at annualized rate of \$70,000 for 12 months (\$5,833.33 per month), July 1, 1999 through June 30, 2000.

Laspisa, Ronald J., reappointed Visiting Associate Professor of Electrical Engineering; salary remains at annualized rate of \$45,864 for 9 months (\$5,096.00 per month), August 16, 1999 through May 15, 2000.

Leinbach, Raymond M., Visiting Associate Professor of Social Work, Tulsa, annualized rate of \$40,000 for 9 months (\$4,444.44 per month), August 16, 1999 through May 15, 2000.

Lindley, Joan K., Adjunct Instructor in Landscape Architecture, annualized rate of \$10,000 for 9 months (1,111.11 per month), .25 time, August 16, 1999 through December 31, 1999.

London, David, reappointed Interim Director and Professor of Geology and Geophysics, salary remains at annualized rate of \$83,730 for 12 months (\$9,303.33 per month), August 16, 1999 through May 15, 2000.

Monaghan, John D., Visiting Associate Professor of Anthropology, annualized rate of \$48,000 for 9 months (\$5,333.33 per month), August 16, 1999 through May 15, 2000.

Noble, Seth B., reappointed Research Associate, Meteorology; salary remains at annualized rate of \$45,000 for 12 months (\$3,750.00 per month), August 15, 1999 through June 30, 2000.

Olasiji, Thompson, Visiting Assistant Professor of Human Relations, annualized rate of \$40,000 for 9 months (\$4,444.44 per month), August 15, 1999 through May 15, 2000.

Ray, Charles A., Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, annualized rate of \$57,000 for 12 months (\$4,750.00) July 1, 1999 through June 30, 2000. Paid from grant funds; subject to availability of funds.

Shepkaru, Shmuel, reappointed Assistant Professor of History; salary remains at annualized rate of \$43,000 for 9 months (\$4,777.78 per month), August 16, 1999 through May 15, 2000. New tenure-track faculty.

Siverson, Gerald, Visiting Professor of Music, annualized rate of \$60,000 for 9 months (\$6,666.67 per month), August 16, 1999 through May 15, 2000.

Smith, Tyler J., Assistant Professor of Classics, annualized rate of \$46,000 for 9 months (\$5,111.11 per month), August 16, 2000 through May 15, 2001. New tenure track faculty.

Starling, Kenneth E., George Lynn Cross Professor Emeritus of Chemical Engineering and Material Science, annualized rate of \$15,000 for 9 months (\$1,666.66 per month), .25 time, August 16, 1999 through December 31, 1999.

Tucker, Edwin E., reappointed Adjunct Professor and Senior Research Associate of Chemistry and Biochemistry, salary remains at annualized rate of \$64,800 for 12 months (\$5,400.00 per month), July 1, 1999 through December 31, 1999.

Uskert, James R., Visiting Assistant Professor of Finance; annualized rate of \$55,000 for 9 months (\$6,111.11 per month), September 1, 1999 through May 15, 2000.

Vaughan, Thomas E., reappointed Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$52,992 for 12 months (\$4,416.00 per month), July 1, 1999 through September 30, 1999. Paid from grant funds; subject to availability of funds.

Verma, Pramode, Professor of Electrical and Computer Engineering and Director of Telecomputing, Tulsa, with tenure; annualized rate of \$125,000 for 12 months (\$10,416.67 per month), November 15, 1999.

Walker-Esbaugh, Cheryl A., reappointed Instructor in Classics; salary remains at annualized rate of \$26,368 for 9 months (\$2,929.77 per month), August 16, 1999 through May 15, 2000. This is an exception to Regent's Policy on seven-year limitation on appointment of full-time temporary faculty.

West, Jack M., Visiting Research Fellow, School of Computer Science, annualized rate of \$48,000 for 12 months (\$4,000.00 per month) August 1, 1999 through June 30, 2000. Paid from grant funds; subject to availability of funds.

Wilson, Norma R., reappointed Visiting McMahan Centennial Professor, Journalism and Mass Communication; salary remains at annualized rate of \$62,730 for 12 months (\$6,970.00 per month), August 16, 1999 through May 15, 2000.

Xue, Ming, reappointed Senior Research Scientist, Center for Analysis and Prediction of Storms, salary remains at annualized rate of \$62,943 for 12 months (\$5,245.29 per month) July 1, 1999 through June 30, 2000. Paid from grant funds; subject to availability of funds.

Yevtushenko, Yevgeny, Writer-in-Resident, Dean's Office, College of Arts and Sciences, annual-ized rate of \$96,000 for 9 months, (\$10,666.67 per month), January 1, 2000 through May 15, 2000.

Zhou, Binbin, Visiting Research Scientist, School of Meteorology, annualized rate of \$13,620 for 12 months (\$1,135.00), .25 time, July 1, 1999 through June 30, 2000. Paid from grant funds; subject to availability of funds.

Zhu, Meijun, Assistant Professor of Mathematics, annualized rate of \$45,000 for 9 months (\$5,000.00 per month), October 1, 1999 through May 15, 2000.

CHANGES:

Aldrich, Alan W., title changed from Assistant Professor to Acting Assistant Professor of Communication; salary changed from annualized rate of \$38,000 for 9 months (\$4,222.22 per month) to annualized rate of \$36,000 for 9 months (\$4,000 per month), August 16, 1999 to May 15, 2000. Did not complete Ph.D.

Brewster, Keith A., title changed from Research Scientist to Senior Research Scientist, Center for Analysis and Prediction of Storms, salary changed from annualized rate of \$46,925 for 12 months (\$3,910.41 per month) to annualized rate of \$55,000 for 12 months (\$4,583.33 per month), September 1, 1999 through June 30, 2000. Paid from grant funds; subject to availability of funds.

Crynes, Billy L., Dean, Professor of Engineering, salary changed from annualized rate of \$140,000 for 12 months (\$11,666.66 per month) to annualized rate of \$114,545 for 9 months (\$12,727.22 per month), August 16, 1999 through June 30, 2000.

Cuccia, Andrew D., Ph.D., Associate Professor of Accounting; Grant Thornton Fellow title deleted; salary changed from annualized rate of \$97,000 for 9 months (\$10,777.77 per month) to annualized rate of \$92,000 for 9 months (\$10,222.22 per month), August 16, 1999 through May 15, 2000.

Daugherty, Patricia J., title changed from Professor of Marketing and Robin Siegfried Centennial Professor of Marketing; given additional title Interim Director of Marketing, Department of Business Administration; salary changed from annualized rate of \$108,000 for 9 months (\$12,000.00 per month) to annualized rate of \$144,000 for 12 months (\$12,000.00 per month), August 1, 1999 through June 30, 2000.

Evans, Rodney E., Interim Dean, Michael F. Price College of Business and Professor of Marketing; title Director of Marketing deleted, August 1, 1999.

Ghosh, Dipankar, title changed from Associate Professor of Accounting, Exxon Fellow and Nichols Fellow to Associate Professor of Accounting and Nichols Fellow; salary changed from annualized rate of \$92,219 for 9 months (\$10,246.56 per month) to annualized rate of \$88,312 for 9 months (\$9,812.50 per month), August 15, 1999 through May 15, 2000.

Ginat, Joseph, reappointed Visiting Professor of International Programs; salary changed from annualized rate of \$30,000 for 9 months (\$3,333.33 per month) to annualized rate of \$40,000 for 9 months (\$4,444.44 per month), August 16, 1999 through May 15, 2000.

Greenwood, Keith, Assistant Professor of Journalism and Mass Communications, given additional title Assistant Director, Journalism and Mass Communications; salary changed from annualized rate of \$41,500 for 9 months (\$4,611.10 per month) to annualized rate of \$55,333 for 12 months (\$4,611.10 per month), August 1, 1999 through June 30, 2000.

Hejjo, Hazem, Research Scientist and Visiting Assistant Professor of Electrical Engineering; salary changed from annualized rate of \$66,500 for 12 months (\$5,541.67 per month) to annualized rate of \$67,796 for 12 months (\$5,649.66 per month), September 1, 1999 through August 31, 2000. Paid from grant funds; subject to availability of funds.

Hughes, Timothy W., title changed from Manager, Technical Projects, Oklahoma Climatological Survey to Research Associate, Environmental Verification and Analysis; salary changed from annualized rate of \$36,148 for 12 months (\$3,012.32 per month), .75 time to \$48,197 for 12 months (\$4,016.43 per month), fulltime, August 16, 1999 through June 30, 2000. Paid from grant funds; subject to availability of funds.

Huo, Zonghui, Research Scientist, Meteorology, salary changed from annualized rate of \$43,050 for 12 months (\$3,587.50 per month) to annualized rate of \$45,202 for 12 months (\$3,766.87 per month), August 1, 1999 through July 31, 2001. Paid from grant funds; subject to availability of funds.

Jensen, Kevan, title changed from Assistant Professor of Accounting to Acting Assistant Professor of Accounting; salary changed from annualized rate of \$85,000 for 9 months (\$9,444.44 per month) to annualized rate of \$80,000 for 9 months (\$8,888.89 per month), August 16, 1999 through May 15, 2000. Did not complete Ph.D.

Kogan, Yefim L. reappointed Research Professor and Senior Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$77,500 for 12 months (\$6,458.33 per month) to annualized rate of \$82,925 for 12 months (\$6,910.41 per month), July 1, 1999 through December 31, 1999. Paid from grant funds; subject to availability of funds.

Kong, Fanyou, reappointed Research Scientist, School of Meteorology, salary changed from annualized rate of \$45,150 for 12 months (\$3,762.50 per month) to annualized rate of \$47,407 for 12 months (\$3,950.62 per month), August 1, 1999 through July 31, 2001. Paid from grant funds; subject to availability of funds.

Kwiatkowski, John T., Research Scientist, School of Meteorology, salary changed from annualized rate of \$54,000 for 12 months (\$4,500.00 per month) to annualized rate of \$60,000 for 12 months (\$5,000.00 per month), July 1, 1999 through June 30, 2000. Paid from grant funds; subject to availability of funds.

Linn, Scott C., Professor of Finance; given additional title Director, Division of Finance, and Director, Center for Financial Studies, Michael F. Price College of Business; salary changed from annualized rate of \$92,100 for 9 months (\$10,233.33 per month) to annualized rate of \$127,567 for 12 months (\$10,630.55 per month); also given title of

Nichols Fellow, Michael F. Price College of Business; salary temporarily changed from rate of \$127,567 for 12 months (\$10,630.38 per month) to annualized rate of \$135,379 for 12 months (\$11,281.60 per month), August 16, 1999 through June 30, 2000. Changed from 9 month to 12 month faculty.

Livesey, Steven J., Professor of the History of Science; given additional title Chair, Department of the History of Science, July 15, 1999 through June 30, 2003; salary changed from annualized rate of \$55,101 for 9 months (\$6,122.33 per month) to annualized rate of \$79,468 for 12 months (\$6,622.33 per month), July 15, 1999. Changed from 9-month to 12-month faculty.

Mefford, Max D., Senior Research Associate, Petroleum and Geological Engineering, salary changed from annualized rate of \$42,943 for 12 months (\$3,578.59 per month) to annualized rate of \$44,017 for 12 months (\$3,668.06 per month), October 1, 1999 through December 31, 1999. Paid from grant funds; subject to availability of funds.

Miley, Nina M., reappointed Instructor in Law and Associate Director, Legal Writing Program, College of Law, salary changed from annualized rate of \$66,250 for 12 months (\$5,520.83 per month) to annualized rate of \$66,250 for 9 months (\$7,361.11 per month), July 1, 1999 through May 15, 2000. Changed from 12-month to 9-month faculty.

O'Brien, Dennis J., Ph.D., John A. and Donnie Brock Chair; Professor and Director, Energy, Economics and Policy, OU International Academic Programs; salary changed from annualized rate of \$88,199 for 9 months (\$9,799.89 per month) to annualized rate of \$91,974 for 9 months (\$10,219.33 per month), October 1, 1999 through May 15, 2000. Budget increase.

Penn III, Melvin L. III, reappointed Instructor in Business Administration, Corporate and External Relations Executive, Michael F. Price College of Business; salary changed from annualized rate of \$65,000 for 12 months (\$5,416.67 per month) to annualized rate of \$67,000 for 12 months (\$5,583.33 per month), July 1, 1999 through June 30, 2000.

Richardson, Scott J., reappointed Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$35,396 for 12 months (\$2,949.67 per month), .75 time, to annualized rate of \$23,598 for 12 months (\$1,966.47 per month), .50 time, July 1, 1999 through December 31, 1999; reappointed Research Scientist, Oklahoma Climatological Survey, salary changed from annualized rate of \$11,025 for 12 months (\$918.75 per month), .25 time, to annualized rate of \$23,594 for 12 months (\$1,966.13 per month), .50 time, July 1, 1999 through June 30, 2000. (Total salary is \$47,191 for 12 months (\$2,359.56 per month). Paid from grant funds; subject to availability of funds.

Shove, Christopher, title changed from Interim Director, to Director, Regional and City Planning and Associate Professor of Regional and City Planning; salary remains at annualized rate of \$53,223 for 9 months (\$5,913.67 per month), August 16, 1999 through June 30, 2000.

Singleton, Alma N., Associate Professor of Law and Director, Law Library, changing from tenure-track appointment to renewable term appointment. Status to be reviewed in three years; salary remains at annualized rate of \$107,850 for 12 months (\$8,987.50 per month), July 1, 1999 through June 30, 2000.

Stead, Robin G., Director Legal Assistants Program; given additional title Visiting Assistant Professor of Marketing, annualized rate of \$23,222 for 9 months (\$2,580.25 per month), .50 time, August 1, 1999 through May 15, 2000.

Stock, Duane R., Professor of Finance and Michael F. Price Student Investment Fund Professor-ship; titles Director, Division of Finance, and Director, Center for Financial Studies, deleted; salary changed from annualized rate of \$120,000 for 12 months (\$10,000.00 per month) to annualized rate of \$96,709 for 9 months (\$10,745.44 per month), August 16, 1999. Changed from 12-month to 9-month faculty.

Suflita, Joseph, George Lynn Cross Research Professor of Botany and Microbiology, MAPCO Professor of Environmental Quality, Director, Sarkeys Energy Center Institute for Energy and the Environment, and Interim Associate Director, Sarkeys Energy Center, interim title changed to Associate Director, Sarkeys Energy Center; salary remains at annualized rate of \$103,716 for 9 months (\$11,524.00 per month), August 16, 1999.

Tersine, Michele G., reappointed Instructor in Management, salary changed from annualized rate of \$39,675 for 9 months (\$4,408.34 per month), .95 time to annualized rate of \$40,865 for 9 months (\$4,540.56 per month), .95 time, August 16, 1999 through May 15, 2000.

Tiab, Djebbar, title changed from UNOCAL Professor to Professor of Petroleum and Geological Engineering; salary remains at annualized rate of \$78,510 for 12 months (\$8,723.33 per month), August 16, 1999 through May 15, 2000.

Ward, Michael N., Research Associate and Senior Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$65,000 for 12 months (\$5,416.67 per month) to annualized rate of \$69,550 for 12 months (5,795.84 per month), July 1, 1999 through September 30, 1999. Paid from grant funds; subject to availability of funds.

Weygandt, Stephen S., Research Scientist, Center for Analysis and Prediction of Storms, salary changed from annualized rate of \$37,842 for 12 months (\$3,153.50 per month) to annualized rate of \$48,000 for 12 months (4,000.00 per month), August 1, 1999 through June 30, 2000.

RESIGNATIONS AND/OR TERMINATIONS:

Brannon, Laura A., Assistant Professor of Psychology, August 15, 1999.

Dechert, Jerry D., Assistant Professor of Industrial Engineering, August 15, 1999.

Hanna, Michelle, Associate Professor of Chemistry, August 15, 1999.

Harvey, Craig M., Assistant Professor of Industrial Engineering, August 15, 1999.

Lease, Sharon A., Assistant Professor of Educational Leadership and Policy Standards, August 31, 1999.

Lyons, William F., Visiting Research Scientist, Environmental Verification and Analysis Center, June 30, 1999.

Sachidananda, M., Visiting Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, July 16, 1999.

Usnick, Russell E. Associate Professor of Architecture, May 15, 1999.

RETIREMENTS:

Egle, Davis M., Professor of Aerospace and Mechanical Engineering, July 16, 1999, named Professor Emeritus of Aerospace and Mechanical Engineering.

Selland, Thomas H., Associate Professor of Architecture, October 7, 1999.

President Boren recommended the Board of Regents approve the academic personnel actions shown above.

Regent Noble moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

**ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS
LITIGATION**

Regent Lewis moved the Regents meet in executive session for the purpose of discussing personnel-related issues and pending and possible litigation. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley and Everest. The Chair declared the motion unanimously approved. The executive session began at 11:35 a.m. in the Mezzanine Room of Shepler Center.

The meeting resumed in regular session at 12:44 p.m. in the same location.

ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS

Health Sciences Center:

APPOINTMENTS OR REAPPOINTMENTS:

Burger, Jerry R., Executive Director, Medical Alumni Association, annualized rate of \$55,032 for 12 months (\$4,586.00 per month), August 1, 1999. Managerial Staff.

Campbell, Steve, Database Analyst, University Physicians Medical Group, annualized rate of \$43,000 for 12 months (\$3,583.34 per month), August 1, 1999. Professional Staff.

Duncan, Gregory G., Systems Analyst, annualized rate of \$46,000 for 12 months (\$3,833.33 per month), August 2, 1999. Professional Staff.

Gipson, Fred, Jr., Legal Counsel, annualized rate of \$65,000 for 12 months (\$5,416.66 per month), September 7, 1999. Administrative Staff.

Graham, Ronald D., DUR Manager, College of Pharmacy, annualized rate of \$61,000 for 12 months (\$5,083.33 per month), June 28, 1999. Managerial Staff.

Marrs, Karen A., Poison Specialist I, Department of Pharmacy, annualized rate of \$51,940 for 12 months (\$4,328.33 per month), July 1, 1999. Professional Staff.

Meyer, Julayna M., Clinical Pharmacist, Department of Pharmacy, annualized rate of \$59,050 for 12 months (\$4,920.83 per month), June 28, 1999. Professional Staff.

Modisette, Carol A., Coordinator of Alumni Association, annualized rate of \$47,035 for 12 months (\$3,919.61 per month), August 1, 1999. Managerial Staff.

Sturtz, Karen Rose-Marie L., Senior Rapid Application Specialist, Department of Information Technology, annualized rate of \$70,000 for 12 months (\$5,833.33 per month), July 19, 1999. Professional Staff.

Updegraff, Susan F., Training and Development Coordinator, UPMG, annualized rate of \$40,000 for 12 months (\$3,333.34 per month), August 9, 1999. Professional Staff.

CHANGES:

Anglin, Terry Annette, title changed from Senior Administrative Manager to Departmental Business Manager, Orthopedics, July 8, 1999. Managerial Staff.

Bennett, Bronwyn S., Research Nurse, Department of Medicine, salary changed from annualized rate of \$36,056 for 12 months (\$3,004.67) to annualized rate of \$40,563 for 12 months (\$3,380.25 per month), July 1, 1999. Professional Staff. Budget correction.

Clifford, Gregory G., Information Systems Director, UPMG, salary changed from annualized rate of \$78,750 for 12 months to annualized rate of \$79,062.50 for 12 months (\$6,588.54 per month), July 1, 1999. Budget correction.

Comp, Carol L., title changed from Clinical Research Coordinator to Research Programs Coordinator of Medicine/Cardiology; salary changed from annualized rate of \$39,080 for 12 months (\$3,256.67 per month) to annualized rate of \$45,000 for 12 months (\$3,750.00 per month), August 23, 1999. Professional Staff.

Cooper-McKenzie, Jeanne, Nurse Coordinator, Department of Psychiatry and Behavioral Sciences, salary changed from annualized rate of \$41,604 for 12 months (\$3,467.00 per month) to annualized rate of \$40,908 for 12 months (\$3,409.00 per month), July 1, 1999. Salary correction.

Gales, Janice L., title changed from Research Nurse to Clinical Trials Coordinator, Department of Medicine, salary changed from annualized rate of \$38,930 for 12 months (\$3,244.14 per month) to annualized rate of \$44,030 for 12 months (\$3,669.14 per month), July 1, 1999. Professional Staff. Budget Correction.

Hill, Gayle, Associate Director of Development, salary changed from annualized rate of \$58,000 for 12 months (\$4,833.33 per month) to annualized rate of \$60,000 for 12 months (\$5,000.00 per month), July 1, 1999.

LeMaster, Sherry R., Executive Director of Development, salary changed from annualized rate of \$92,700 for 12 months (\$7,725.00 per month) to annualized rate of \$100,000 for 12 months (\$8,332.50 per month), July 1, 1999.

Palone, Susan G., title changed from Senior Administrative Manager to Departmental Business Manager, Department of Anesthesiology. Changed from Professional Staff to Managerial Staff.

Schumacher, Loretta M., Departmental Business Manager, changed from Department of Medicine to Department of Geriatrics, salary changed from annualized rate of \$55,000 for 12 months (\$4,583.33 per month) to annualized rate of \$60,000 for 12 months (\$5,000.00 per month), July 12, 1999. Managerial Staff.

Shaw, Candace, title changed from Director of Strategic Solutions to Director of Strategic Solutions and Director of Center for Telemedicine, August 13, 1999. Managerial Staff.

Tall Chief, Tim, Associate Director, Partnership in Health Professions Education, salary changed from annualized rate of \$50,128 for 12 months (\$4,177.33 per month) to annualized rate of \$51,556 for 12 months (\$4,296.37 per month), July 1, 1999.

Viering, Tom, Manager of Nuclear Pharmacy, salary changed from annualized rate of \$76,500 for 12 months (\$6,375.00 per month) to annualized rate of \$84,150 for 12 months (\$7,012.50 per month), July 1, 1999.

RESIGNATIONS AND/OR TERMINATIONS:

Baldwin, Lisa, Coordinator, Perinatal Ultrasound Services, Department of Obstetrics and Gynecology, July 30, 1999 (with accrued vacation through August 31, 1999).

Brown, Theodore E., Digital Technology Analyst, Information Technology, August 31, 1999 (with accrued vacation through September 23, 1999).

Hartpence, Joe Keith, Senior Systems Analyst, Information Technology, August 13, 1999 (with accrued vacation through September 10, 1999).

Loosbrock, Eleanor, Neonatal Clinician Nurse, Department of Pediatrics, July 31, 1999 (with accrued vacation through August 16, 1999).

Mercer, Clinton Thomas, Business Manager, Department of Dermatology, July 23, 1999.

Roady, Kevin, Staff Nuclear Pharmacist, College of Pharmacy, July 30, 1999 (with accrued vacation through August 19, 1999).

Vivek, Saviya, Rapid Application Development Specialist, Department of Information Technology, June 30, 1999.

RETIREMENT:

Lambrecht, Robyn A., Assistant Controller, Accounting Services, August 31, 1999 (with accrued vacation through October 26, 1999.)

Norman Campus:

APPOINTMENTS OR REAPPOINTMENTS:

Allman, Joyce L., Assistant Dean of Arts and Sciences, annualized rate of \$46,000 for 12 months (\$3,833.33 per month), August 1, 1999. Administrative Staff.

Ball, Ruth Ann H., reappointed Senior Program Development Specialist, College of Continuing Education Center - Early Childhood Professional Development; salary remains at annualized rate of \$42,042 for 12 months (\$3,503.50 per month), September 1, 1999 through August 31, 2000.

Brackett, Bill D., reappointed Program Director, Workforce Oklahoma Training Institute; salary remains at annualized rate of \$53,436 for 12 months (\$4,453.00 per month), July 31, 1999 through June 30, 2000.

Bridges, Leroy, reappointed Marketing and Public Relations Specialist, Political Communication Center, salary changed from annualized rate of \$24,996 for 12 months (\$2,083.00 per month), .50 time, to annualized rate of \$25,750 for 12 months (\$2,145.83 per month), .50 time, July 1, 1999 through June 30, 2000. Professional Staff.

Broughton, Richard E., Jr., Biologist, Oklahoma Biological Survey, annualized salary of \$21,000 for 12 months (\$1,750.00 per month), .50 time, August 15, 1999 through June 30, 2000. Professional Staff.

Bunch, Clinton D., Senior Systems Analyst, Cooperative Institute for Mesoscale Meteorological Studies, annualized rate of \$40,500 for 12 months (\$3,375.00 per month), July 1, 1999 through September 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Correia, Peter R., reappointed Associate Program Director, National Resource Center for Youth Services, College of Continuing Education, Tulsa; salary changed from annualized rate of \$56,638 for 12 months (\$4,719.84 per month) to annualized rate of \$60,000 for 12 months (\$5,000.00 per month), July 1, 1999 through June 30, 2000. Administrative Staff. Paid from grant funds; subject to availability of funds.

Dilday, Paul G., Special Project Consultant, Sam Noble Oklahoma Museum of Natural History, annualized rate of \$70,000 for 12 months (\$6,363.63 per month), June 1, 1999 through April 30, 2000. Professional Staff.

Gregorio, Edward L., reappointed Coordinator, Field Operations, Public and Community Service Development, College of Continuing Education; salary remains at annualized rate of \$41,000 for 12 months (\$3,416.67 per month), August 1, 1999 through June 30, 2000.

Hayward, Raymond A. Jr., Assistant Baseball Coach, Athletic Department; annualized rate of \$46,000 for 12 months (\$3,833.33 per month), August 12, 1999 through June 30, 2000. Professional Staff.

Hollarn, Charlotte K., reappointed Program Director of the College of Continuing Education Center for Early Childhood Professional Development; salary remains at annualized rate of \$50,000 for 12 months (\$4,166.67 per month), September 1, 1999 through August 31, 2000.

Lance, Lisa D., Competition Director, Moot Court, annualized rate of \$45,000 for 12 months (\$3,750.00 per month), September 7, 1999 through June 30, 2000.

Ma, Liping, Compensation Coordinator, Department of Personnel Services, annualized rate of \$45,000 for 12 months (\$3,750.00 per month), July 26, 1999. Administrative Staff.

McDowell, Eunice C., reappointed College Programs Director, School of Social Work, salary remains at annualized rate of \$51,848 for 12 months (\$4,320.65 per month), July 1, 1999 through June 30, 2000. Administrative Staff. Paid from grant funds; subject to availability of funds.

Nixon, Kenneth R., reappointed Special Project Consultant, Computational Geosciences; salary remains at annualized rate of \$49,925 for 12 months (\$4,160.43 per month), July 1, 1999 through June 30, 2000.

Olson, Richard D., Senior Application Support Programmer, Physical Plant, annualized rate of \$40,000 for 12 months (\$3,333.34 per month), September 1, 1999 through June 30, 2000.

Shirley, Donna L., Assistant Dean of Engineering, annualized rate of \$100,000 for 12 months (\$8,333.33 per month), September 1, 1999 through June 30, 2000. Professional Staff

Simmons, Mendell L., reappointed Academic Counselor, Project Threshold; salary changed from annualized rate of \$52,600 for 12 months (\$4,383.33 per month) to annualized rate of \$58,000 for 12 months (\$4,833.33 per month), September 1, 1999 through August 31, 2000. Administrative Staff.

Stein, Cathryne, Director KISS Institute for Practical Robotics, annualized rate of \$75,000 for 12 months (\$6,250.00 per month), July 1, 1999.

Tan, Xuning, reappointed Programmer and Analyst I, Cooperative Institute for Mesoscale Meteorological Studies salary remains at annualized rate of \$40,000 for 12 months (\$3,333.33 per month), October 1, 1999 through September 30, 2000. Professional Staff. Paid from grant funds; subject to availability of funds.

CHANGES:

Adkins, Arthur M., Associate Director, University Press for Finance and Operations, salary changed from annualized rate of \$80,000 for 12 months (\$6,666.67 per month) to annualized rate of \$82,400 for 12 months (\$6,866.67 per month), October 1, 1999 through June 30, 2000.

Alexander, Phyllis L., title changed from Manager, Administration and Operations to Assistant Program Director, College of Continuing Education, July 1, 1999. Changed to Administrative Staff.

Conklin, Kenneth R., Assistant Vice President and Director, Major Gifts, University Development, salary changed from annualized rate of \$86,670 for 12 months (\$7,222.49 per month) to annualized rate of \$92,500 for 12 months (\$7,708.33 per month), July 1, 1999.

Cronley, Connie J., title changed from Classification Pending to Interim Writer and Editor, William J. Crowe Chair in Geopolitics, salary changed from annualized rate of \$42,701 for 12 months (\$3,558.40 per month) to annualized rate of \$30,000 for 12 months (\$2,500.00 per month), July 1, 1999 through June 30, 2000. Professional Staff.

Corr, Edwin G., Acting Associate Director of International Programs Center, salary changed from annualized rate of \$70,640 for 9 months (\$7,848.89 per month) to annualized rate of \$74,171.97 for 9 months (\$8,241.33 per month), May 15, 1999 through May 15, 2000.

Duca-Snowden, Sylvia V., Program Director of Oklahoma Climatological Survey, salary changed from annualized rate of \$57,672 for 12 months (\$4,806.00 per month) to annualized rate of \$60,551 for 12 months (\$5,045.91 per month) for 12 months, July 1, 1999 through June 30, 2000.

Eades, Deanna M., Financial Administrator, Center for Analysis and Prediction of Storms, salary changed from annualized rate of \$40,875 for 12 months (\$3,406.25 per month) to annualized rate of \$42,919 for 12 months (\$3,576.58 per month) for 12 months, October 1, 1999 through June 30, 2000. Paid from grant funds; subject to availability of funds.

Fry, Donald W., title changed from Assistant Network Coordinator to Interim Coordinator, College of Continuing Education Computer Network; salary changed from annualized rate of \$39,500 for 12 months (\$3,291.67 per month) to annualized rate of \$45,000 for 12 months (\$3,750.00 per month), August 1, 1999 through June 30, 2000.

Gress, Wanda J., Assistant to the University Vice President of Technology Development, salary changed from annualized rate of \$47,000 for 12 months (\$3,916.67 per month) to annualized rate of \$52,000 for 12 months (\$4,333.33 per month), August 1, 1999. Administrative Staff. Probationary Increase.

Hammer, Judith A., Program Director, College of Continuing Education Center for Child and Family Development, salary changed from annualized rate of \$55,162 for 12 months (\$4,596.83 per month) to annualized rate of \$56,541 for 12 months (\$4,711.75 per month), October 1, 1999 through June 30, 2000.

Hatlelid, Carl M., Special Project Consultant, Computational Geosciences, salary changed from annualized rate of \$57,758 for 12 months (\$4,813.17 per month) to annualized rate of \$60,646 for 12 months (\$5,053.83 per month), July 1, 1999 through June 30, 2000.

Heiser, Gregory M., title changed from Assistant to the Provost to Assistant Provost, Office of the Provost, Norman Campus, salary changed from annualized rate of \$42,525 for 12 months (\$3,543.75 per month) to annualized rate of \$52,525 for 12 months (\$4,377.08 per month), July 1, 1999. Administrative Staff.

Jennings, Deborah K., title changed from Coordinator, Sponsored Programs to Interim Assistant Director, Office of Research Administration; salary changed from annualized rate of \$34,828 for 12 months (\$2,902.33 per month) to annualized rate of \$40,000 for 12 months (\$3,333.33 per month), July 1, 1999 through June 30, 2000, Managerial Staff.

Jorgenson, Cheryl K., Director of Institutional Research and Reporting, given additional title Assistant Provost; salary remains at annualized rate of \$68,000 for 12 months (\$5,666.66 per month), July 1, 1999 through June 30, 2000. Administrative Staff.

Kaemmerling, Teresa L., Senior Program Development Specialist, College of Continuing Education, National Resource Center for Youth Services; salary changed from annualized rate of \$39,909 for 12 months (\$3,325.75 per month) to annualized rate of \$40,907 for 12 months (\$3,408.92 per month), October 1, 1999 through June 30, 2000.

Kendall, Jill E., Academic Counselor, Project Threshold; salary changed from annualized rate of \$41,400 for 12 months (\$3,450.00 per month) to annualized rate of \$46,000 for 12 months (\$833.33 per month), September 1, 1999 through August 31, 2000.

McClish, Ross E., Manager of Payroll and Records, Personnel Services, salary changed from annualized rate of \$43,160 for 12 months (\$3,596.66 per month) to annualized rate of \$45,318 for 12 months (\$3,776.50 per month) for 12 months, July 1, 1999.

Munsell, Gay L., Senior Program Development Specialist, National Research Center for Youth Services, College of Continuing Education, Tulsa; salary changed from annualized rate of \$41,346 for 12 months (\$3,445.50 per month) to annualized rate of \$42,380 for 12 months (\$3,531.67 per month), October 1, 1999 through June 30, 2000.

Riggan, William C., Jr., title changed from Editor and Interim Director to Editor and Assistant Director, World Literature Today; salary changed from annualized rate of \$68,503 for 12 months (\$5,708.00 per month) to annualized rate of \$59,959 for 12 months (\$4,958.58 per month), August 15, 1999 through June 30, 2000. Administrative Staff.

Schmidt, Loretta G., title changed from Coordinator of Field Operations, College of Continuing Education to Project Director, Public Service Institute, College of Continuing Education, salary changed from annualized rate of \$45,443 for 12 months (3,786.92 per month) to annualized rate of \$57,000 for 12 months (\$4,750.00 per month), July 1, 1999 through November 30, 1999. Subject to availability of funds.

Silvey, Larry P., Senior Program Development Specialist, College of Continuing Education, salary changed from annualized rate of \$39,167 for 12 months (\$3,263.84 per month) to annualized rate of \$40,145 for 12 months (\$3,345.42 per month), October 1, 1999 through June 30, 2000.

Tippie, Martin A., Staff Physician, Goddard Health Center; Team Physician, Athletic Department; salary changed from annualized rate of \$78,446 for 12 months (\$6,537.16 per month), .75 time to annualized rate of \$104,595 for 12 months (\$8,716.21 per month), fulltime, September 1, 1999.

Todd, Jackson A., title changed from Assistant Baseball Coach to Classification Pending; August 12, 1999 through September 30, 1999. Classification Pending.

Walker, James M., Program Director, College of Continuing Education, Tulsa; salary changed from annualized rate of \$62,377 for 12 months (\$5,198.00 per month) to annualized rate of \$63,936 for 12 months (\$5,328.00 per month), October 1, 1999.

Watson, Steven B., Computer Specialist, Tulsa Academic Services; salary changed from annualized rate of \$30,000 for 12 months (\$2,500.00 per month) to annualized rate of \$45,000 for 12 months (\$3,750.00 per month), August 24, 1999 through June 30, 2000.

RESIGNATIONS AND/OR TERMINATIONS:

Briggs, Michael V., Senior Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, July 31, 1999.

Buwick, Gregory M, Head Gymnastics Coach, August 31, 1999.

Osbourn, Robert E., Senior Systems Support Programmer, Engineering Computer Network, June 25, 1999.

Rees, Allen L., Coordinator, Instrumentation and Electronic Services, Department of Chemistry and Biochemistry, July 31, 1999.

Waldrop, Brian R., Assistant Dean, Academic Advising, College of Arts and Sciences, August 20, 1999.

RETIREMENTS:

Armstrong, Dorothy M., Senior Buyer, Purchasing, August 31, 1999.

Blackwell, Phyllis N., Assistant to the Dean of Arts and Sciences, August 31, 1999.

LITIGATION

This item was included in the agenda for a report on pending and possible litigation. There was no report in open session.

ROGERS STATE UNIVERSITY

REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Wiley reported on RSU's Constitution Day Award held September 10 on campus. He thanked the Board for their support. President Wiley said he has received notification that RSU has been awarded a \$183,000 telecommunications grant in order to provide distance education opportunities for four high schools. These funds will enable the establishment of a classroom in each of the high schools connected directly to Rogers State University, with concurrent enrollment with those students in a position to take college level classes. Also, this will allow the schools to share resources in terms of some upper-division high school classes in a shared resource mode.

RSU's strategic planning initiative that was presented at the Regents' Retreat in July is nearing the conclusion of the first phase. The intent is to present this plan to the Board at the October meeting. This fall semester, RSU had an 18 percent increase in first-time entering freshmen. The overall headcount is down a little over 2 percent, but that was anticipated. The enrollment tuition rate increased this year to the regional level, yet there are no new programs. Most of the decline in headcount was in the special student category—those students taking a single class for personal enrichment or professional enhancement. There are more than 1,000 students taking classes through some distance learning medium, and many of them are also enrolled in traditional classes on campus. About 60 percent of RSU's online students actually live within one hour of Claremore. The University has a full-power television station that is carried over 76 cable systems in northeastern

Oklahoma and southern Kansas, and reaches 1.2 million viewers who will watch RSU's television programming over the internet. The biggest advantage educationally is that those students enrolled in telecourses but not around a television set, can log on to the internet.

The Oklahoma State Regents for Higher Education recently selected Rogers State University to host one of four Opportunity Fairs in the State this year, and it is scheduled for November 4. Information will be sent out as soon as plans are finalized and the Regents certainly are invited.

President Wiley distributed to each Regent the RSU Viewbook, to be used as the University's principal recruiting tool this fall.

REPORT OF THE CHAIRMAN OF THE BOARD

Chairman Halverstadt reported that the legislation passed in May, 1999 by the Oklahoma Legislature gave Rogers State two charges: to continue their function as a two-year curriculum institution and to develop an accredited four-year regional institution agenda. He said he has been impressed with the progress that is being made by President Wiley and his staff and with President Wiley's leadership and vision.

SUBSTANTIVE PROGRAM CHANGES

The Oklahoma State Regents for Higher Education require that all substantive changes in degree programs be presented to the institution's governing board for approval before being forwarded to the State Regents for consideration. The Executive Vice President and Vice President for Academic Affairs, on the recommendation of the appropriate department, have approved the following changes in the academic program.

DELETION OF PROGRAMS:

Associate of Arts - Humanities (101)

Associate of Science - Pre-Pharmacy (034)

COMMENTS

These are low-productivity programs with insufficient interest. Students currently seeking these degrees may complete degree requirements as the required courses are still offered as general education. No new students will be allowed to enter the programs effective Fall, 1999.

President Wiley recommended the Board of Regents approve program changes as proposed.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

NEW CLASSROOM BUILDING

At the July 1999 meeting, the Board of Regents approved a project for the construction of a new classroom building and renovation of existing structures, primarily Markham Hall. The Board also authorized the administration to proceed with the selection of a consultant to provide professional services for the project.

In accordance with Oklahoma Statutes and with established procedures for the selection of architectural and engineering consultants, the interview committee met on July 16, 1999, and selected for interview six firms from a list of 24 that expressed interest in the project. On August 31, 1999, the interview committee concluded interviews to consider the qualifications of the six firms and to review the University's requirements for the project. The interviews and the review process were conducted in accordance with the provision of Oklahoma State law and the policies of the Board of Regents. The qualifications of each firm considered are listed below:

1. Qualifications of staff proposed for project
2. Proposed organization for design phase and construction phase
3. Previous educational facility projects completed by proposed staff
4. Location of firm
5. Ability to provide service on time and within budget
6. Proposed design approach for the project
7. Experience and capability
8. Previous similar projects completed
9. Awards for design excellence
10. Involved in litigation in last five years.

The interview committee obtained and evaluated information from the consultants, from the files of the State of Oklahoma Department of Central Services, and from other sources. Based upon the information obtained during the interviews and a detailed review and evaluation of each firm's qualifications, the interview committee rated the firms from highest to lowest as follows:

1. Imel and Graber, Tulsa
2. Locke, Wright, Pruitt and Brown, Oklahoma City
3. Gary Sparks Companies, Tulsa
4. Coleman, Johnson and Clyma, Tulsa
5. Bates/LZW, Tulsa
6. McCool and Associates, Tulsa

The interview committee was composed of the following persons:

- Dr. Ray Brown, Executive Vice President and Vice President for Academic Affairs
- Dr. Danette Boyle, Vice President for Development
- Mr. John Jarrett, Director, Purchasing
- Mr. Danny Stratton, Director, Physical Plant
- Mr. Gary Moeller, Instructor, Department of Communications and Fine Arts

The Architect Interview Committee determined that Imel and Graber Architects had the best overall qualifications for the anticipated projects. Imel and Graber has over 35 years of experience in the design of educational facilities, and a client list with over

eight school districts. Since the forming of Imel and Graber Architects in 1976, the firm has completed over \$200,000,000 in successful projects in the whole spectrum of architectural practice.

President Wiley recommended that the Board of Regents:

1. Rank in the order presented above the architectural firms that are under consideration to provide professional services required for the construction of a new classroom building;
2. Authorize the University administration to negotiate the terms of an agreement and a fee starting with the highest ranked firm; and
3. Authorize the President or his designee to execute the consultant agreement with the understanding that the President will report back to the Board the action taken under this authority.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

RESOLUTION SUPPORTING SUMMARY PROPOSAL TO THE DONALD W. REYNOLDS FOUNDATION

This item was removed from consideration prior to the meeting.

PURCHASE OF EQUIPMENT AND SERVICES ESSENTIAL TO DISTANCE LEARNING

RSU received notice of approval of a Telecommunications Grant from the State Department of Education in the amount of \$183,612. These funds are for the establishment of a Distance Learning Network between RSU and four area high schools, Catoosa, Claremore, Owasso and Verdigris. This grant provides the funding for four interactive TV classrooms and centralized telecommunications equipment. Each high school will receive equipment for one compressed video classroom, and RSU will receive the necessary equipment for connecting the high schools to each other and to RSU. The four high schools plan to exchange high school classes, and RSU will offer college courses to concurrently enrolled high school students.

In order to implement this project for the spring semester, approval is requested to solicit bids, award contracts and report the results at the October Board meeting.

President Wiley recommended the Board of Regents

1. Authorize the administration to solicit bids for the procurement of distance learning equipment; and
2. Authorize the administration to award contracts with the understanding that the President will report back to the Board the action taken under this authority.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

REVISED CAMPUS MASTER PLAN

The revised campus master plan reflects capital improvement needs to help facilitate our new four-year mission.

Phase I Classroom/Laboratory	\$ 3,000,000
Advanced Telecommunications, Library and Student Center	\$14,000,000
Campus Renovation	\$ 6,000,000
Classroom/Laboratory Bartlesville Phase I	\$ 2,000,000
Demolition of Cavalry Hall and Expansion of Maintenance Facility	\$ 500,000
Horse and Ranch Management Relocation	\$ 500,000
ADA Infrastructure	\$ 750,000
Phase II Classroom/Laboratory	\$ 3,000,000
Technology/Equipment Infrastructure	\$ 1,000,000
Classroom/Laboratory Pryor Phase II	\$ 1,200,000
Furniture, Fixtures and Equipment	\$ 200,000
TOTAL	\$32,150,000

President Wiley recommended the Board of Regents approve the revised Campus Master Plan.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

VENDING MACHINE CONTRACT

Currently, the University's beverage and snack vending contract is with Great Plains Coca-Cola. This interim contract was developed as a short-term continuation of a contract that covered all campuses previously under the authority of Rogers University.

The University solicited proposals for beverage and snack vending services that resulted in offers from Pepsi-Cola Company and Great Plains Coca-Cola. After evaluating the bids, it was determined that the Pepsi-Cola five-year bid, with a total estimated value of at least \$137,500, with other non-cash compensation, was the best bid for the University.

The exact legal terms of the contracts are being finalized.

President Wiley recommended the Board of Regents accept a proposal from Pepsi-Cola Company for beverage and snack vending services and to authorize the President to negotiate the final terms of the contracts.

President Wiley said this is a year-by-year contract with a five-year totality. The terms will be reviewed each year as the University moves forward with improving campus housing and adding units.

Regent Noble moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

STUDENT HANDBOOK

This item was removed from consideration prior to the meeting.

INTERNAL AUDITING REPORT

This item was included in the agenda for a report on any pending or potential issues by Kenneth D. Rowe, Director of Internal Auditing.

No executive session was held and there was no report.

PRESIDENT'S SALARY ACADEMIC PERSONNEL ITEMS ADMINISTRATIVE PERSONNEL ITEMS LITIGATION

Regent Lewis moved the Board meet in executive session for the purpose of discussing personnel-related issues and pending and possible litigation. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

The executive session began at 1:11 p.m. in the Mezzanine Room and ended at 1:16 p.m.

The Regents reconvened in regular session in the same location.

PRESIDENT'S SALARY

Regent Noble moved that President Wiley's salary be increased to an annual rate of \$132,500 with a maintenance allowance of \$7,500, effective July 1, 1999. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

Regent Lewis stated the Regents' Rogers State University Committee and the Regents' Finance and Policy Committee had reviewed this proposal.

ACADEMIC PERSONNEL ITEMS

LEAVE OF ABSENCE:

Tapia-Godinez, Mariaelena, Instructor, leave of absence without pay, August 1999 through December 1999.

APPOINTMENT:

Fore, Carolyn, Ph.D., Assistant Professor of Health Sciences, annualized rate of \$34,000 for 10 months, August 16, 1999 through May 15, 2000. New tenure track faculty.

CHANGES:

Andrews, Linda, Instructor in Health Sciences, given additional title Department Head, Department of Health Sciences. Includes \$2,700 supplement per academic year.

Carroll, Johnny, Associate Professor of Computer Information Systems, given additional title Department Head, Department of Technology. Includes \$2,700 supplement per academic year.

Exception to Nepotism Policy

In accordance with Regents' Policy on Nepotism, President Wiley calls to the attention of the Board of Regents the appointment of Johnny Carroll as Head of the Department of Technology. Dr. Carroll's wife, Jan Carroll, has been appointed as an Instructor in the Department of Technology.

Also in accordance with the Nepotism Policy, Dr. Carroll will not be involved in the performance evaluations and recommendations for compensation and promotion regarding his spouse. The Assistant Vice President for Academic Affairs will make all such recommendations directly to the Vice President for Academic Affairs.

Harvey, Charles, Instructor in Accounting, given additional title Department Head, Department of Business. Includes \$2,700 supplement per academic year.

Marrero, Abe, Assistant Professor of Psychology, given additional title Department Head, Department of Social and Behavioral Sciences. Includes \$2,700 supplement per academic year.

Moeller, Gary, Instructor in Art, given additional title Department Head, Department of Communications and Fine Arts. Includes \$2,700 supplement per academic year.

Seward, Patricia, Associate Professor of Chemistry and Biology, given additional title Department Head, Department of Mathematics and Sciences. Includes \$2,700 supplement per academic year.

Exception to Nepotism Policy

In accordance with Regents' Policy on Nepotism, President Wiley calls to the attention of the Board of Regents the appointment of Patricia Seward as Head of the Department of Mathematics and Sciences. Dr. Seward's husband, Patrick Seward, has been appointed as an Associate Professor in the Department of Mathematics and Sciences.

Also in accordance with the Nepotism Policy, Dr. Patricia Seward will not be involved in the performance evaluations and recommendations for compensation and promotion regarding her spouse. The Assistant Vice President for Academic Affairs will make all such recommendations directly to the Vice President for Academic Affairs.

RESIGNATION:

St. John, Steve, Instructor in Business and Technology, July 31, 1999.

President Wiley recommended the Board of Regents approve the academic personnel actions shown above

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

ADMINISTRATIVE PERSONNEL ITEMS

APPOINTMENTS:

Minks, Lawrence, Ed.D., Assistant Vice President for Academic Affairs/Instruction, and Professor of Business, annualized rate of \$78,000 for 12 months, August 6, 1999 through June 30, 2000.

Ed.D., Business Teaching, University of Northern Colorado
M.B.A., Eastern New Mexico University
B.B.A., Eastern New Mexico University
Last Position: Chair, Department of Management and Marketing and MBA Program
Director, Southeastern Oklahoma State University
Years Teaching Experience: 24

Boggs, David, CPA, Assistant Vice President for Business Affairs, annual rate of \$70,000 for 12 months, October 1, 1999 through June 30, 2000.

B.S., Accounting/Business Management, Southeastern Oklahoma State University
Certified Public Accountant
Last Position: Senior Auditor, Baird, Kurtz and Dobson CPAs
Years Experience: 14

President Wiley recommended the Board of Regents approve the administrative personnel actions shown above.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

LITIGATION

This item was included in the agenda for a report on pending and possible litigation by General Counsel. An executive session was held.

CAMERON UNIVERSITY

REPORT OF THE PRESIDENT OF THE UNIVERSITY

Festival IV

Cameron opened its current year-long academic observance last week with an exploration of art's role in world culture. *Festival IV: Bridging the Millenia* began with the opening of "In Transit," an exhibit by Texas sculptor Robbie Barber and a panel discussion and lecture exploring culture and the development of the arts in the South. Cameron initiated the festival concept in 1991 with events exploring academic themes. The first festival examined the Renaissance, the second dealt with cultural diversity, and Festival III focused on technology's impact on life in the 21st century. *Festival IV* events will extend throughout the 1999-2000 academic year and will serve as a theme uniting all campus activities. The calendar of events typically includes lectures, exhibits and conferences, as well as departmentally sponsored programs, which include symposia, workshops, concerts, exhibits and plays. Other projects planned for *Festival IV: Bridging the Millenia*, are a millennial ball and a time capsule.

Summer, Fall Enrollments Up

Fall enrollment at Cameron is up two percent this fall. Nearly 5,100 students are currently attending Cameron, an increase of more than 100 from a year ago. In keeping with recent trends, Cameron's graduate school posted another noticeable increase--80 students--for a 20 percent growth. The total number of hours taken by Cameron students this fall is up one percent. This is the second consecutive semester that enrollment had increased at Cameron. Final figures from the summer 1999 semester indicate a growth of more than 220 students, representing a nine percent increase. Overall, approximately 2,700 students completed nearly 14,000 hours of class work.

Upward Bound Program

Cameron's Upward Bound program --one of a series of campus efforts designed to help disadvantaged youth successfully attain a college degree-- had been re-funded for four years. An estimated 1,000 grant applications were submitted, but Cameron, which has been an Upward Bound grantee since 1992, was one of the sites accepted for continued funding. The first year of the program had been funded for nearly \$248,000. Over the course of the four years, the estimated value of the grant is more than \$1 million. Complementary programs offered at Cameron include Open Doors, Talent Search, Student Support Services and the newly added Ronald E. McNair Post-Baccalaureate Achievement program.

Student Affairs Offices Relocated

In an effort to improve on its new "students first" concept of service, Cameron recently relocated several of its administrative offices in the Student Affairs section, making the admissions and enrollment procedure easier for students. The most noticeable change was the relocation of nearly 20 personnel in six Student Affairs departments, including the office of Louise Brown, Vice President for Student Affairs. Much of the relocation effort involved moving offices on the same floor of North Shepler Tower. However, some offices were moved between floors to make it more convenient for students.

Fourteen ROTC Cadets Successfully Complete Advanced Camp

Fourteen cadets from Cameron's Comanche Battalion recently graduated from the 1999 Army Reserve Officers; Training Corps Advanced Camp at Fort Lewis, Washington. Cameron cadets scored an average 870.69 points out of a possible 1000. Army ROTC is the largest officer-producing organization in the American military with approximately 75 percent of all officers being commissioned through the program. Since 1970, Cameron had commissioned 575 officers for U.S. Army service, and in the past four years an average of 17 second lieutenants have been commissioned through Cameron.

Crowley Honored by ASCAP

Cameron faculty member Tim Crowley has again been honored by the American Society of Composers, Authors and Publishers (ASCAP) for his songwriting efforts. It is the fourth consecutive year that Crowley, an assistant professor at Cameron and chair of the music department, had received an ASCAP award, which is given to encourage the writing of serious music. Awards are granted by an independent panel based on the unique prestige value of each writer's catalog of original compositions.

REPORT OF THE CHAIRMAN OF THE BOARD OF REGENTS

Chairman Halverstadt said his report today is combined with the Resolution that appears in the agenda, recognizing President Davis as he enters his 20th year of stewardship at Cameron University. This Board of Regents is tremendously proud of his accomplishments as he has moved Cameron to a position of very significant quality and excellence, as well as having provided a great service to the State of Oklahoma and beyond, with respect to outreach programs. The Board felt it was time for public recognition of his accomplishments.

RESOLUTION - PRESIDENT DON DAVIS

WHEREAS, Cameron University President Don Davis is beginning his twentieth year of service as President of Cameron University;

WHEREAS, he has served Cameron University longer than any of the seventeen other men who served as President since its creation as an agricultural high school in 1908;

WHEREAS, his interest in Cameron extends to the late 1950's, when his father, Clarence L. Davis, served as its president;

WHEREAS, for two decades he has played a key role in the growth and development of Cameron University;

WHEREAS, under his leadership Cameron University has developed into "Oklahoma's Interactive University" with a deep and demonstrated commitment to the educational and economic development of Southwest Oklahoma;

WHEREAS, he has used his time, talent and political acumen to position Cameron University for future growth and development in areas of technology, distance learning, and medical education;

WHEREAS, he has been instrumental in the growth of Cameron University's endowment so that it has more endowed faculty positions than any other regional university in the State, enabling it to greatly expand opportunities for educational excellence;

WHEREAS, under his leadership, Cameron University has been nationally recognized, including being rated a superior education value by "Critical Comparisons of American Colleges and Universities", earning it a "Good Work! Award," an honor accorded fewer than seven percent of U. S. higher education institutions;

WHEREAS, he has been a leader in the Lawton/Fort Sill community, Southwest Oklahoma, the State and the nation by his service and leadership position in the educational, military and legal communities;

NOW THEREFORE BE IT RESOLVED that The University of Oklahoma and Cameron University's Board acknowledges with deep gratitude President Davis' pivotal role in the growth, development and administration of Cameron University. His vision and courageous leadership of the University have helped to create a regional university without peer.

Chairman Halverstadt recommended the Board of Regents approve the above Resolution.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

President Davis was presented a piece of Waterford crystal, a part of the Millenium Series.

ACADEMIC ENRICHMENT - MULTIMEDIA DESIGN

Assistant Professor and Chairman of MultiMedia Design, Don Aguilar, presented the following report:

In order to be next door to the major field artillery center in the world, numerous defense industries have established offices and other facilities in Lawton and several have had their origins in Lawton. Many of these companies participated in the development of systems which resulted in the electronic automation of the U. S. Field Artillery and in the development of the training and simulation systems employed to teach soldiers and marines to operate the electronic systems.

As the military began to downsize in the decade of the nineties, it was necessary for many of these companies to seek contracts elsewhere. With their experience in military training development and automated electronic systems, the rapidly expanding corporate training industry was an obvious potential customer for their services.

By the mid-nineties, corporate training was a six-billion dollar industry and was projected to grow to fifteen billion by the year 2000. By 1998, the estimated size of the industry had actually grown to eighteen billion dollars. The rapidly increasing necessity to re-train large numbers of employees was and continues to be both costly and disruptive to the continuity of productivity. Two-thirds of the cost of corporate training by traditional means is for travel. For these reasons, an increasing interest in "anytime, anywhere" training capability has rapidly emerged. Distance learning and computer-based multimedia training packages are among the most often chosen means to address this objective.

As the Lawton-based companies became successful in winning corporate training contracts, they soon recognized that a fundamental limitation to their capability to expand was the lack of availability of potential employees with the requisite knowledge of instructional design and multimedia development skills. They also recognized that Cameron's Institute for Applied Telematics, which had been established to train faculty members to develop and employ multimedia in instructional delivery, had the potential for expansion to meet their needs.

With the encouragement and some financial support from the local training industry, and with support provided by a \$500,000 economic development grant by the Oklahoma State Regents for Higher Education, Cameron undertook the development of the Department of MultiMedia Design and the Center for Excellence in MultiMedia Design. The presentation that follows is both a status report on that effort and a demonstration of multimedia as an instructional tool.

ASSOCIATE OF APPLIED SCIENCE DEGREE IN HEALTH SCIENCES

The proposed degree program will be a cooperative offering by Cameron University and the Great Plains Area Vocational-Technical School. Cameron will provide the general education component (eighteen semester hours), the technical-occupational support component (twelve semester hours), and technical-occupational related courses (eight semester hours). Great Plains will provide the technical-occupational specialty in respiratory care (thirty-two semester hours). The degree will require a total of seventy semester hours for completion.

The Commission on Accreditation of Allied Health Education Programs (CAAHEP), through its Committee on Accreditation for Respiratory Care (CoARC) has mandated that by the year 2002 all respiratory care programs will be at least two-year A.A.S. degree programs awarded by an institution of higher education. Great Plains currently offers an accredited respiratory care technician program that will be transformed

to meet accreditation requirements for the proposed A.A.S. degree program. The present program is accredited by CAAHEP and Great Plains is accredited by the Oklahoma Department of Vocational and Technical Education and by the North Central Association.

Per the requirements of CoARC, the program must be subject to the bylaws of a consortium organized for the purpose of providing continuous oversight for the program. It is also required that the affiliation agreement that establishes the consortium must be approved by the governing board of each institution. The Affiliation Agreement and the Bylaws are included in this presentation.

Per the requirements of the Oklahoma State Regents for Higher Education, certain arrangements and standards must be specified in a cooperative agreement that also must be approved by the governing board of each institution. The Cooperative Agreement is also included in this presentation.

The Affiliation Agreement and the Cooperative Agreement are attached hereto as Exhibit D.

The curriculum for the proposed degree was included in the agenda.

This program was developed by the Department of Biological Sciences and has been reviewed and recommended by the Dean of the School of Science and Technology, the University Curriculum Committee and the Provost.

President Davis recommended the Board of Regents approve a new program request for an Associate of Applied Science Degree in Health Sciences, and that the Board approve the affiliation agreement which establishes the Southwest Oklahoma Respiratory Care Consortium and the cooperative agreement required by the Oklahoma State Regents for Higher Education.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

TRANSFER OF \$32,005.73 TO HOUSING SYSTEM

Over the last five years the administration has anticipated and budgeted deficits in the Housing System. Transferring interest earnings from other Agency Special funds that have interest earnings will cover the FY 98-99 deficit.

This report was provided for information and discussion. No action was required.

INCREASE OF \$1.00 PER CREDIT HOUR IN THE TECHNOLOGY SERVICES FEE

The Technology Services Fee was originally approved for \$2.00 per credit hour for the Fall semester of 1994. In December, 1995, the Board of Regents approved an increase of \$1.00 per credit.

The amount of the fee has been based on equipment replacement schedules, maintenance contracts, printer supplies and additional laboratory and access sites. Over the last four years, it has been determined that the current fee of \$3.00 per credit hour is not sufficient to fund the necessary upgrades, new equipment, etc., to keep Cameron University in line with the technological advances that have occurred over the years.

President Davis recommended the Board of Regents approve an increase of \$1.00 per credit hour, from \$3.00 per credit hour to \$4.00 per credit hour in the Technology Services Fee effective Fall semester of 2000.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

QUARTERLY FINANCIAL ANALYSIS

Being reported this month is the Quarterly Financial Analysis for the quarter ended June 30, 1999. The following comments are submitted for consideration.

ALL FUNDS, CAMERON UNIVERSITY

STATEMENT OF REVENUES AND EXPENDITURES

1. At June 30, 1999, revenues for all funds were at \$33.9 million that were 94.8% of the budget.

Expenditures were at \$32.8 million or 84.3% of the budget. Overall, the budget's revenues and expenditures are close to the amounts anticipated.

STATEMENT OF REVENUES AND EXPENDITURES - EDUCATION AND GENERAL PART I - UNRESTRICTED

1. Revenues - Revenues of \$25.0 million were reported and are 99.1% of the budget. This is comparable to the prior year's revenue of \$23.1 million and 99.0% of the budget.

Revenues are up due to an increase in state appropriations and receipt of the Southwest Multi-Media Development Grant.

2. Expenditures - Expenditures of \$24.0 million are reported at 84.3% of the budget. This is compared to the prior year expenditures of \$23.1 million and 85.4% of the budget. Expenditures have increased due to salary and benefits adjustments.

STATEMENT OF REVENUES AND EXPENDITURES - EDUCATION AND GENERAL PART II - RESTRICTED:

1. Revenues - Revenues of \$6.0 million were reported at 78.3% of the budget. This is compared to the prior year revenues of \$5.4 million and 84.8% of the budget.

2. Expenditures - Expenditures of \$5.9 million were reported at 77.6% of the budget. This is comparable to the prior year's expenditures of \$5.5 million at 86.7% of the budget. Most areas show a slight increase or decrease. These minor fluctuations are in line with expectations.

STATEMENT OF REVENUE AND EXPENDITURES – AUXILIARY ENTERPRISES

1. Revenues - Revenues for Auxiliary Enterprises are at their anticipated levels.
2. Expenditures - Expenditures for Auxiliary Enterprises are at their anticipated levels.

DISCRETIONARY RESERVES:

Discretionary reserves represent that portion of the university's resources which are not currently budgeted for expenditure or otherwise held for specific future uses. As such, resources of this nature are available to fund future capital projects, operating needs, and/or unforeseen contingencies for any lawful purpose of the university.

E & G PART I

The E&G Part I discretionary reserves are \$2,488,196 at June 30, 1999. Adjustments have been made to this reserve figure throughout the year.

E & G PART II

The E&G Part II has no discretionary reserves. These reserves are needed for working capital for the programs to operate, many of which are reimbursed in arrears.

AUXILIARY ENTERPRISES

The decline of student credit hour enrollment will likely require a reduction in student activity allocations in future budgets.

Miscellaneous Auxiliary Funds have no discretionary reserves.

The Housing System has no discretionary reserves. This is the area of the Auxiliary accounts that has the most budgetary pressures to bring revenues and expenditures in line with each other. Some progress has been made but there is still work to do in this area.

Facility Fee discretionary reserves are approximately \$1,700,000. Several projects on the Campus Master Plan will likely be funded from this source.

PLANT FUNDS

Section 13 and New College Funds currently have discretionary reserves of \$150,000. Private Sources discretionary reserve is \$10,000 at this time.

Renewals and Replacements - Auxiliary Enterprises Funds were initially created as an R & R fund for the Housing System. The current discretionary reserves are approximately \$1,500,000.

The Facility Fee Bond Fund has a discretionary reserve of \$400,000. Several projects on the Campus Master Plan will likely be funded from the above sources.

This report was presented for information and discussion. No action was required.

QUARTERLY REPORT ON PURCHASES

Policies of the Board of Regents require that purchases in excess of \$75,000 be referred to the Board of Regents for action, with the exception that the President or his designee may award purchase orders and construction contracts up to, but not exceeding, \$100,000 where (a) competitive bids were solicited, (b) more than one bid was received and, (c) the low responsive bid is selected. Purchases made in these authorized instances are reported quarterly to the Board of Regents.

The following report covers purchases made from April 1, 1999 through June 30, 1999.

ITEM	DEPARTMENT	VENDOR	AMOUNT
31 Computers	Various	Gateway 2000	\$62,589.00
Radio Station Equipment	KCCU Radio Station	NSN Network	\$39,975.00
Networking Catalog, Bibliographic Information	Library	Amigos Bibliography	\$45,000.00

This report was presented for information only. No action was required.

INTERNAL AUDITING ACTIVITIES

During the quarter ended June 30, 1999, no final reports were issued. A post-audit review of the Financial Aid area was conducted for Cameron University. Both issues had been fully addressed by management.

This quarter ended the 1999 fiscal year. In accordance with the Audit Committee Charter, a detailed report of Internal Audit activities was provided to the Audit Committee. Included in this report was a comparison of the 1999 audit plan to actual results. As indicated in this report, the 1999 audit plan has been completed.

Mr. Kenneth D. Rowe, Director, was present to respond to questions. There were none.

This report was presented for information.

INTERNAL AUDITING REPORT

Pursuant to Regents' policy, Kenneth D. Rowe, Director of Internal Auditing, will report on any pending or potential audit issues.

No executive session was held and there was no report.

ACADEMIC PERSONNEL ACTIONS

Regent Lewis moved the Board meet in executive session for the purpose of discussing personnel issues as listed. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley and Everest. The Chair declared the motion unanimously approved.

The executive session was held in the Mezzanine Room and began at 2:23 p.m., ending at 2:40 p.m. The Regents reconvened in regular session in the same location.

ACADEMIC PERSONNEL ACTIONS

APPOINTMENTS:

Criscoe-Lanasa, Betty, Ph.D., Temporary Associate Professor of Music, annualized rate of \$37,000 for 9/10 months, August 16, 1999 through May 15, 2000. Non-tenure track appointment.

Cunningham, James E., Ph.D., Temporary Assistant Professor of Music, annualized rate of \$32,000 for 9/10 months, August 16, 1999 through May 15, 2000. Non-tenure track appointment.

Lovelace, Terry, Ph.D., Assistant Professor of Education, annualized rate of \$35,000 for 9/10 months, August 16, 1999 through May 15, 2000. Tenure track appointment.

Skaggs, Eddie, M.A., Temporary Assistant Professor of Communications, annualized rate of \$33,000 for 9/10 months, August 16, 1999 through May 15, 2000. Non-tenure track appointment.

Teed, Dan, M.P.A., Temporary Instructor of Business, annualized rate of \$35,000 for 9/10 months, August 16, 1999 through May 15, 2000. Non-tenure track appointment.

Wyatt, Anna May, J.D. and M.L.I.S., Librarian/Instructor, Library Services, annualized rate of \$28,500 for 12 months, August 19, 1999 through June 30, 2000. Tenure track appointment.

Zittle, Frank, M.A., Assistant Professor of Education, annualized rate of \$38,000 for 9/10 months, August 16, 1999 through May 15, 2000, tenure track, provided all requirements for the doctorate degree have been completed by August 16, 1999. If doctorate degree requirements have not been completed by August 16, 1999, appointment will be at the rank of Temporary Assistant Professor, non-tenure track with annualized rate of \$36,000.

RESIGNATIONS:

Buckles, Janice, Assistant Professor of Education, July 26, 1999.

Cauthen, Cramer, Assistant Professor of English, August 2, 1999.

Franklin, Bonita, Instructor in Music, August 12, 1999.

High, Ronald, Assistant Professor of Music, August 2, 1999.

Mani, Gayathri, Assistant Professor of Business, August 16, 1999.

Moury, David, Assistant Professor of Biological Sciences, July 29, 1999.

RETIREMENTS:

Shanahan, Larry, Professor of English, August 9, 1999.

Shanahan, Mary, Professor of English, August 9, 1999.


President Davis recommended approval of the above academic personnel actions.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Noble, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

LITIGATION:

This item was included in the agenda for a report on pending and possible litigation by General Counsel. There was no executive session and no report was given.

There being no further business, the meeting adjourned at 2:41 p.m.



Chris A. Purcell
Executive Secretary of the Board of Regents

THE UNIVERSITY OF OKLAHOMA HEALTH SCIENCES CENTER
COURSE CHANGES 1999-2000Course Additions

BMSC 4113	Advanced Studies in Biomedical Research
D H 3111	Pediatric Dentistry
D H 3121	Geriatric Dentistry
D H 3523	Dental Hygiene Research Methods
D H 4421	Ethics and Jurisprudence
F M 9063	Rural Preceptorship - Tecumseh
OEH 5863	Worksite Health Evaluations
PEDI 9635	Pediatric Critical Care
R P 8952	Immediate Dentures

Course Deletions

D H 3512	Health Education
D H 4261	Developmental Dentistry I
D H 4361	Developmental Dentistry II

MEMORANDUM OF AGREEMENT

This Memorandum of Agreement sets forth the steps necessary to implement the directives in the October 27, 1998 Regents' Resolution and the OUCOMAA July 24, 1999 addendum.

ACTIVITY	RESPONSIBILITY	TIMING
In compliance with the Board of Regents Resolution of 10/27-28, 1998, the OU Development operation will assume responsibility for fund raising on behalf of the OU College of Medicine (COM).	Dave Maloney, VP for Development Sherry LeMaster, Executive Director of Development (HSC)	August 2
Keeping in mind the need for adequate funds to operate alumni activities in support of COM alumni, the Medical Alumni Association (MAA) staff shall become a component of OU, specifically, the HSC Development operation.	HSC Provost Joe Ferretti Maloney LeMaster	August 2
Adequate funds shall be allocated in the HSC Office of Development and Alumni Affairs (AA) budget to support the three positions of the MAA and their traditional operations.	Ferretti Marcia Bennett, Assoc. VP for Health Sciences Maloney LeMaster	June 30
The name of the HSC Office of Development shall become Office of Development and Alumni Affairs.	Ferretti Maloney	August 2
The title of the Executive Director of Development shall become Executive Director of Development and Alumni Affairs	Ferretti Maloney	August 2
The title of the Executive Director of the MAA shall become Director of Alumni Affairs	LeMaster	August 2

ACTIVITY	RESPONSIBILITY	TIMING
Should any one or more of the current employees of the MAA choose not to join the OU Development and Alumni Affairs staff, adequate notice will be given and a search to fill the position will be initiated.	LeMaster	August 31
The OU Board of Regents granted privilege of the MAA to operate under the auspice of OU shall be rescinded in accordance with the Board Resolution of 10/27-28, 1998.	Dr. Don Halverstadt, Chair of OU Regents President David Boren	August 2
The MAA will have the option of a) having their eligible holdings managed by the OU Foundation (OUF) to accomplish the purposes initially intended and in accordance with the OU policies and procedures, or b) of having eligible holdings managed by the OU Board of Regents Fund in accordance with their policies and procedures. c) continuing to manage its assets as it deems appropriate	Ron Burton, Executive Dir. of OUF Floyd Miller, MAA Board Chair and proposed Council Chair Chris Kuwitzky, Controller	August 2
Members of the MAA Board shall continue their office and term of service as a member of the OU COM Alumni Council, an advisory group to guide and facilitate COM alumni efforts and activities.	Miller LeMaster Jerry Burger, proposed Director of Alumni Affairs	August 31
The COM Alumni organization shall become known as the University of Oklahoma College of Medicine Alumni Association.	Miller Jerry Vannatta, COM Executive Dean LeMaster Burger	August 2

ACTIVITY	RESPONSIBILITY	TIMING
Select MAA events, including the Evening of Excellence, annual meeting, and class reunions, shall continue as OU traditions.	Miller Vannatta LeMaster Burger	Ongoing
COM alumni shall be notified of the evolution of their alumni organization via a) a state of the COM letter b) HSC notes c) Sooner magazine d) Priority e) OSMA Journal f) All other publications deemed timely and appropriate	Burger LeMaster Judi Wall, HSC Senior Writer/Editor Carol Burr, Director of Foundation Publications Burr Miller Wall	August 2 Fall edition ASAP after August 2 Next pub. Date ASAP after August 2 ASAP after August 2
Gifts given to any aspect of the OU COM will remain in the funds as so designated by the contributor and will not be directed to the Norman campus.	President Boren	Ongoing
The OUCOMAA shall retain sole control over its activities including, but not limited to, the "Evening of Excellence," the annual alumni dinner and reunions, and continuing medical education courses.	Miller LeMaster	Ongoing
The OUCOMAA shall retain sole control over all funds currently held by the OUCOMAA and any future funds donated to the OUCOMAA.	Miller LeMaster	Ongoing

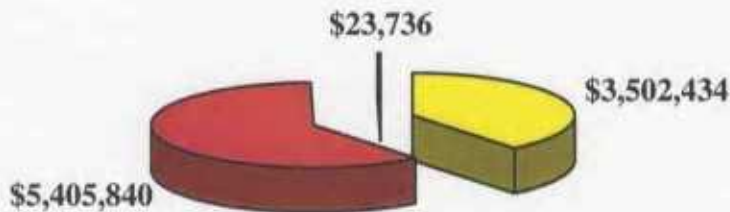
August 21, 1999

**Regents' Fund
Highlights of June 30, 1999
Financial Statements**

I. Market Value

The total market value of the Regents' Fund at June 30, 1999 was \$43,287,984. During the year ended June 30, 1999, recognized revenues of \$8,932,010 exceeded expenditures of \$1,317,139 resulting in a net increase to market value of \$7,614,871. This increase is attributable primarily to cash gifts, unrealized appreciation on investments, and investment income.

FY99 Revenues



■ Investment Earnings (39.2%) ■ Cash Gifts (60.5%) ■ Other Income (0.3%)

Effective July 1, 1997, the University adopted the provisions of Governmental Accounting Standards Board (GASB) Statement No. 31. GASB No. 31 requires that investments be reported at fair value and that any change in unrealized appreciation (depreciation) be reported as investment earnings.

FY99 Expenditures



■ Departmental Support (41.6%) ■ Investment Fees (6.1%)
 ■ Loan Admin/Collection (12.4%) ■ Scholarships (31.2%)
 ■ Operating Expenses (6.7%) ■ Other Expenses (1.6%)
 ■ Loan Write-Off/Cancellation (0.4%)

II. Cash Gifts and Contributions

The following cash gifts and contributions were received during the year ended June 30, 1999.

• A gift from the University Hospitals Authority to establish the Dr. Bertha Levy Pediatrics Support Fund	\$ 1,800,000
• A gift from the University Hospitals Authority to establish the Dr. Christian N. Ramsey Chair in Managed Care	1,800,000
• A gift from the University Hospitals Authority to establish the University of Oklahoma Breast Institute Chair	1,000,000
• A gift from University of Oklahoma Health Sciences Center To match funds for the Presbyterian Health Foundation Chair in Otorhinolaryngology	233,886
• A gift from the Dr. Laurence L. Jones Estate for the benefit of The Dr. Laurence L. Jones Scholarship Fund	203,100
• A gift from the Estate Trust of Wayne E. Love for the benefit of the Wayne E. Love Scholarship Fund	94,700
• A gift from University of Oklahoma Health Sciences Center To match funds for the Oklahoma State Association of Pathology Chair in Pathology	87,142
• A gift from Dowell Properties for the benefit of the Dowell Properties Fund	63,150
• A gift from Mr. Frank Moore for the benefit of the Margaret, Carl, and Frank Moore Scholarship Fund	51,207
• A gift from the Donald E. Hall Trust for the benefit of the Hall Scholarship Fund	50,000
• A gift from the Florence M. Willis Estate which is Unrestricted	10,000
• A gift from Nations Bank to recognize outstanding athletes, For the benefit of the Sylvia Lewis Scholarship Fund	3,000
• A gift from the estate of Clara Rusk Hastings for the benefit of The Clara Rusk Hastings Endowment Fund	2,499

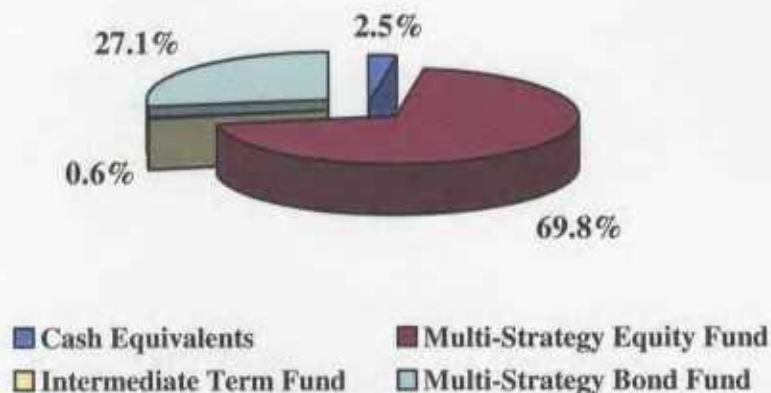
September 14 - 15, 1999

• A gift from Santa Fe Resources for the benefit of the John C. Major Scholarship Fund	\$ 2,000
• Gifts from Chevrolet Motor Division for the benefit of the Sylvia Lewis Scholarship Fund	2,000
• A gift from Farmer's Insurance for the benefit of the Farmer's Aid to Education Program	1,100
• A gift from Bank of America for the benefit of the Sylvia Lewis Scholarship Fund	1,000
• A gift from Crestar Bank for the benefit of the OU General Scholarship Fund	1,000
• A gift from the George P. Benson Estate for the benefit of the George P. Benson Fund	<u>56</u>
	<u>\$ 5,405,840</u>

III. Consolidated Investment Fund (CIF)

- **Asset Allocation**

Cash and investments held by the CIF at June 30, 1999, had a market value of \$36,803,362, up \$7,460,885 (25.4%) from June 30, 1998. The asset allocation of the CIF as of June 30, 1999 is summarized below.



- **Target Asset Allocation**

The Investment Policy for the Regents' Fund establishes a Target Asset Allocation. Equities will comprise 65-75% of the portfolio while fixed income will comprise 25-35% of the portfolio.

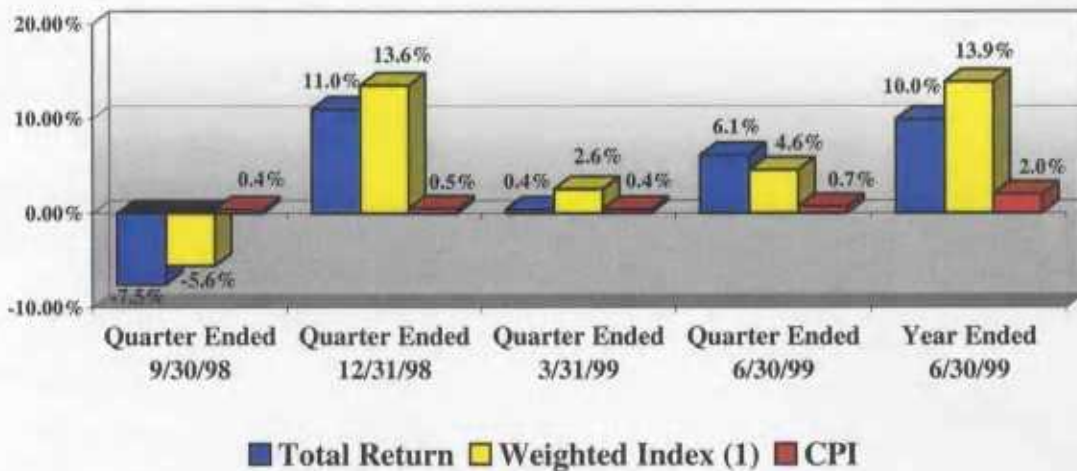
• **CIF Performance**

- The absolute objective of the CIF is to seek an average total annual real return of 5.0% or CPI and other costs plus 5%. The relative objective of the CIF is to seek competitive investment performance versus appropriate or relative capital market measures, such as securities indices. These objectives shall be measured primarily by comparing investment results, over a moving annualized one, three, five, seven, and ten year time periods.

• **Short Term Performance (12 Month)**

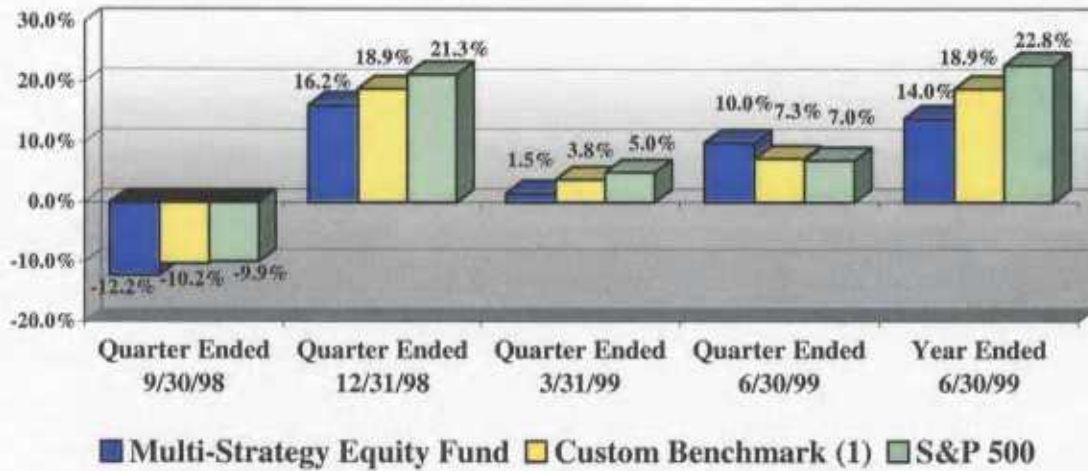
As illustrated in the graphs below, the total return on the CIF for the year ended June 30, 1999 is 10.0%, under the weighted index of 13.9% by 390 basis points. The equity fund return (14.0%) is under the custom benchmark (18.9%) by 490 basis points. The bond fund return (2.4%) is under the Lehman Aggregate Bond Index (3.1%) by 70 basis points.

Total CIF



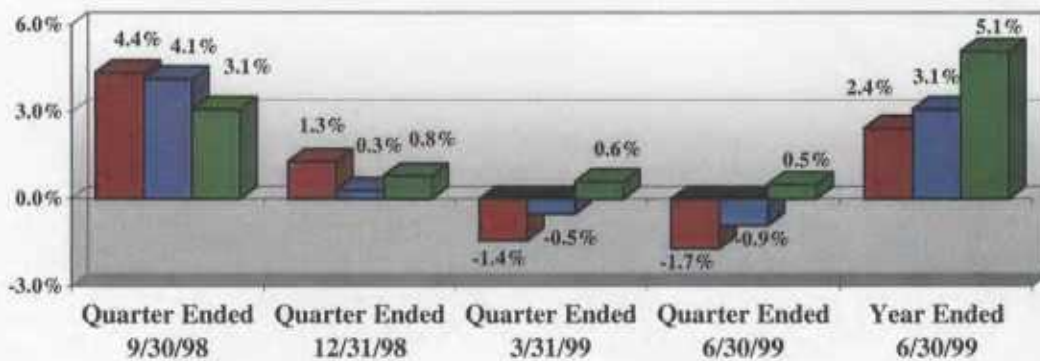
(1) The weighted index is a composite of equity indices represented by The Common Fund Custom Benchmark, the Lehman Aggregate Bond Index, and the 91-day Treasury.

CIF Equity Funds



(1) The Custom Benchmark is an index computed by The Common Fund that consists of various equity indices. The benchmark is a more appropriate measure for performance reflecting the fund's diversification and asset allocation structure. The Custom Benchmark is based upon: 1) 33% S&P 500 Index, 2) 17% Russell 1000 Growth Index, 3) 17% Russell 1000 Value Index, 4) 18% MSCI World/MSCI ex-U.S. Index, and 5) 15% Van U.S. Fund of Funds Index.

CIF Bond Funds

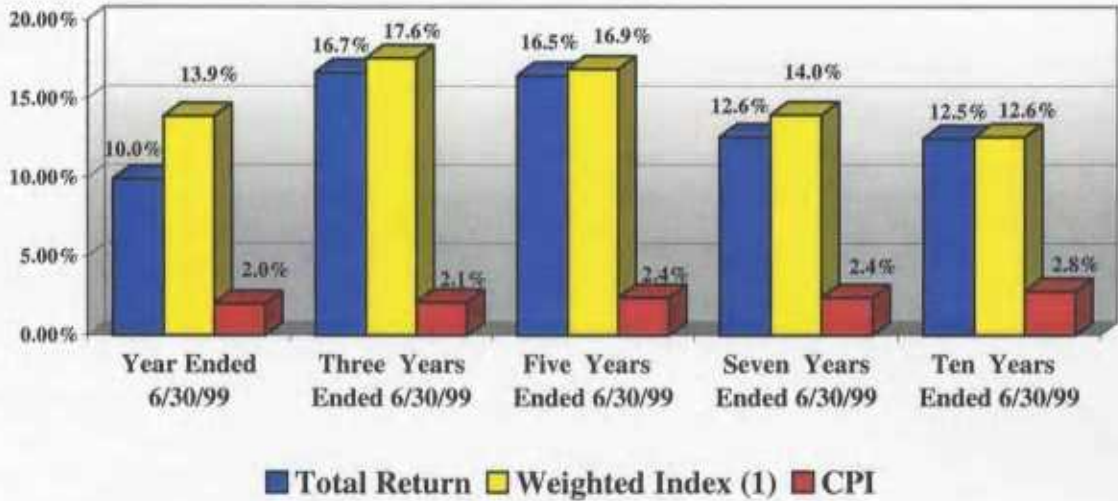


■ Multi-Strategy Bond Fund
 ■ Lehman Aggregate Bond Index
 ■ Merrill-Lynch (M-L) 1-3 Year Treasury

• **Historical Performance (1, 3, 5, 7, and 10 Years)**

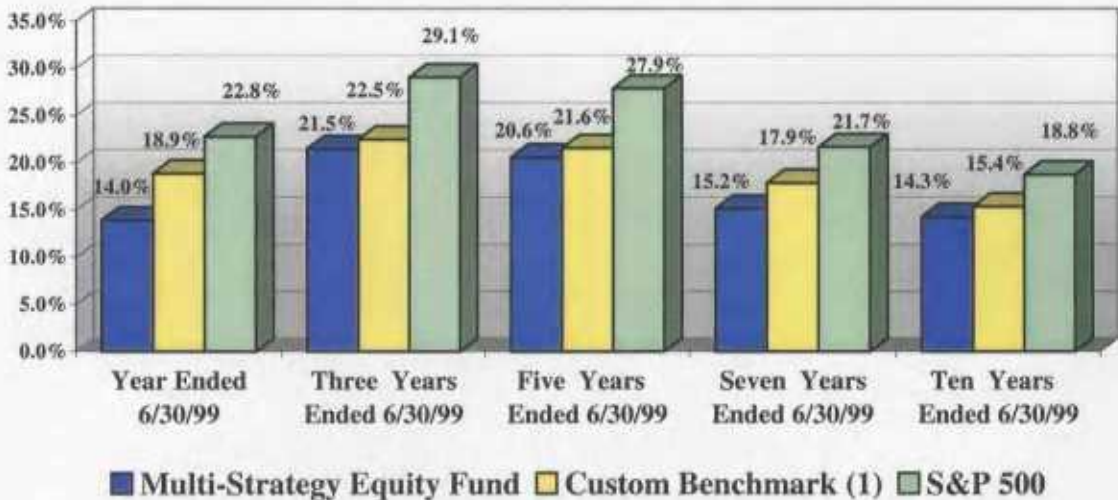
- In accordance with the Regents' Fund Statement of Investment Policy, returns for one, three, five, seven, and ten years are presented below.

Total CIF



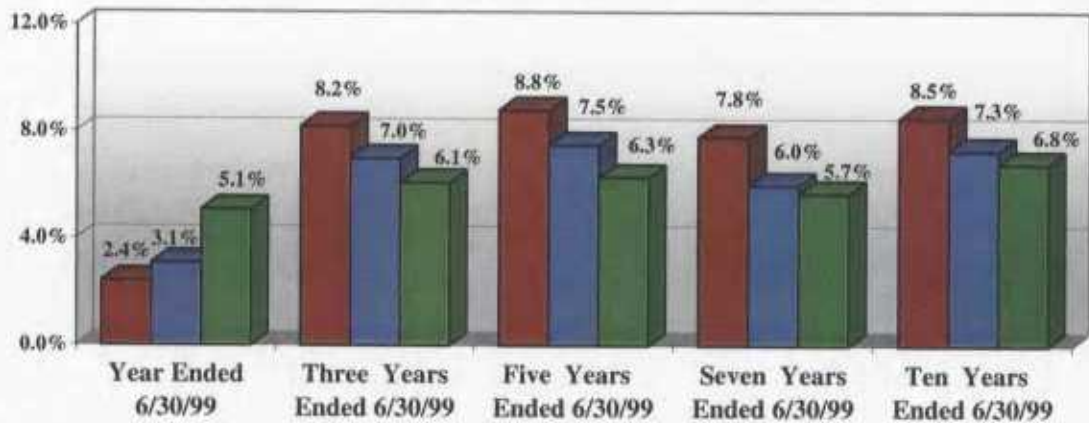
- (1) The weighted index is a composite of equity indices represented by The Common Fund Custom Benchmark, the Lehman Aggregate Bond Index, and the 91-day Treasury.

CIF Equity Funds



- (1) The Custom Benchmark is an index computed by The Common Fund that consists of various equity indices. The benchmark is a more appropriate measure for performance reflecting the fund's diversification and asset allocation structure. The Custom Benchmark is based upon: 1) 33% S&P 500 Index, 2) 17% Russell 1000 Growth Index, 3) 17% Russell 1000 Value Index, 4) 18% MSCI World/MSCI ex-U.S. Index, and 5) 15% Van U.S. Fund of Funds Index.

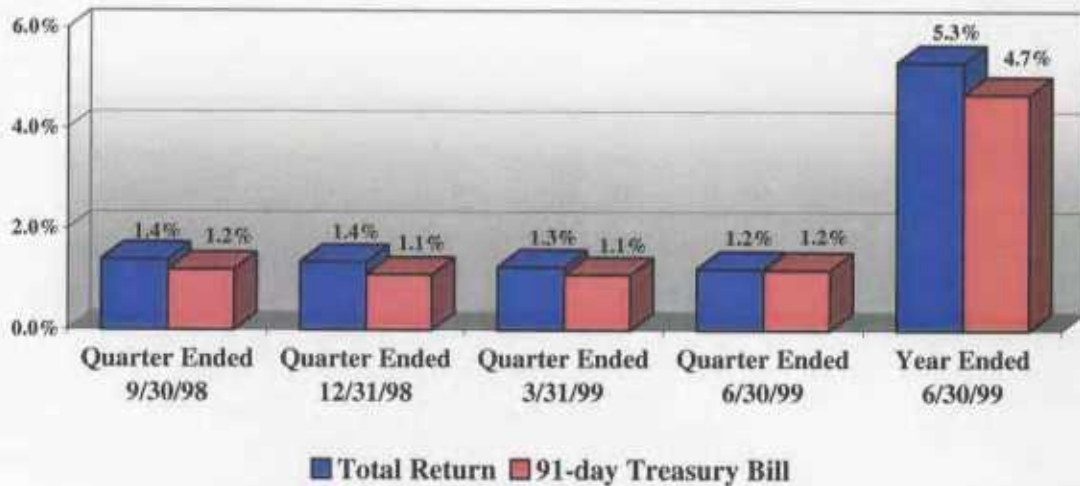
CIF Bond Funds



■ Multi-Strategy Bond Fund ■ Lehman Aggregate Bond Index ■ M-L 1-3 Year Treasury

IV. Short Term Investment Fund (STIF) Performance

- The market value of STIF at June 30, 1999 is \$4,640,213.
- As indicated below, the total return on the STIF for the year ended June 30, 1999 is 5.3%, exceeding the 91-day Treasury Bill rate of 4.7% by 60 basis points.



■ Total Return ■ 91-day Treasury Bill

AFFILIATION AGREEMENT

The AFFILIATION AGREEMENT is made by and between Cameron University in Lawton, Oklahoma, hereinafter called "University" and Great Plains Area Vocational Technical School in Lawton, Oklahoma, hereinafter called "Vo-Tech". All institutions listed above are hereinafter collectively referred to as the "Collaborating Institutions".

WITNESSETH:

WHEREAS, the Collaborating Institutions desire to cooperate in the education of allied health students; and

WHEREAS, the Collaborating Institutions wish to assume joint responsibility for the planning and implementation of an educational program in respiratory care leading to an Associate of Applied Science Degree to be awarded by the University;

NOW THEREFORE, in consideration of the mutual promises, covenants, and agreements herein contained, the Collaborating Institutions agree as follows:

1. The Collaborating Institutions shall constitute a consortium that is being assembled to establish an educational program in respiratory care. The consortium shall be known as the SOUTHWEST OKLAHOMA RESPIRATORY CARE CONSORTIUM.
2. Unless otherwise described in this Agreement, the Collaborating Institutions agree to establish a program and schedule for the purpose of defining the curriculum and establishing the parameters in which allied health students will participate in academic courses and clinical experiences for the training of respiratory technicians and therapists. Any and all curricula developed by the parties shall comply with all applicable requirements of the "Standards" of the Committee on Accreditation for Respiratory Care [CoARC], and the Commission on Accreditation for Allied Health Education Programs [CAAHEP], as well as all applicable requirements of the University, in order to qualify the students for the Associate of Applied Science Degree in Health Sciences, specialty in Respiratory, from Cameron University, and the right to sit for the National Certification and Registry Examinations.
3. An Operating Council, hereinafter called "the Council," composed of an administrative representative and one Program representative from each of the Collaborating Institutions will be established to administer the Program. The Council will act on behalf of the Collaborating Institutions and will have the responsibility to oversee the academic and administrative operations of the Program and establish administrative policies that facilitate coordination of activities among the Collaborating Institutions in order to insure achievement of Program goals and objectives. Programmatic policy making shall be within the framework of Federal and State laws, requirements of the State and National accreditation agencies and in consideration of policies and operating procedures of the Collaborating Institutions.
4. A Program Advisory Committee will be established as a standing committee of the Council, to provide advice and guidance in achieving academic goals and objectives. Membership on the Advisory Committee will include the University's Dean of the School of Science and Technology and the Chair of the Department of Biological Sciences; and the Vo-Tech's Director of Instructional Services, the Program Director, the Director of Clinical Education, and the Medical Director. Additional members will include a respiratory therapist from an area hospital, a consumer of health care who is not also a provider of health care, a current student in the Program and a Program graduate.

September 15, 1999

5. The University's Dean of the School of Science and Technology and the Chair of the Department of Biological Sciences will work collaboratively and cooperatively with the Vo-Tech's Director of Instructional Services and Program Director to ensure that the policies and procedures affecting admissions, advisement, curriculum, instruction, and academic standards are carried out on a day-to-day basis. The Chair of the Department and the Dean of the School will also perform the Oklahoma State Regents for Higher Education-mandated annual evaluation of the courses and laboratory experiences (the technical-occupational specialty component of the program) offered at Great Plains AVTS to insure credit is at the collegiate level. They will do so by examining the curriculum to document that it (1) continues to comply with the "Standards" of the CoARC, and that it (2) favorably compares with the technical component of CAAHEP-accredited Respiratory Care academic programs offered at other Oklahoma state colleges and universities.

6. An Admissions Committee will be organized as a standing committee of the Council to recruit students into the Program, establish criteria for admission into the technical component, review students' records, and select students to fill available slots. The Admissions Committee will be composed of the University's Chair of the Department of Biological Sciences or designee; the Vo-Tech's Program Director and the Director of Clinical Education; and a Respiratory Care practitioner from the local community.

7. The Program's curriculum will have a general education and technology support component and a technical component. The general education and technology support component will include necessary developmental courses plus the required general education, science and technology courses. The technical component will follow the general education and technology support component and will include respiratory care courses.

8. The Collaborating Institutions will be responsible for recruiting and admitting students into the general education and technology support component of the Program.

9. Admission to the technical component of the Program will be competitive and will be subject to policies and procedures established by the Admissions Committee, which will fill the slots with students having completed the entire general education and technology support component (or designated portion).

10. The faculty members assigned to the technical component of the Program will be full-time employees of the Vo-Tech. The Vo-Tech will be responsible for their initial appointment, supervision, evaluation and reappointment. The Vo-Tech will also monitor the academic integrity of the Program's technical component. Program improvements and quality control aspects of the technical curriculum will be delegated to the Council, through the Vo-Tech's Program Director and the University's Chair of the Biological Sciences Department. The faculty members will maintain confidential student academic performance records. At the end of each semester, student grades earned in courses completed will be reported to the University Registrar for inclusion on official academic transcripts.

11. The clinical-didactic faculty will meet the minimum requirements for employment as outlined in the February, 1999 CoARC approved DRAFT *Standards and Guidelines for the Profession of Respiratory Care* and will be awarded honorary academic rank in the University's Department of Biological Sciences. Each appointment will be for a term not to exceed one year. The Council will evaluate each faculty member annually. Four components will be included: administrative evaluation, self-evaluation, peer evaluation, and student evaluation.

September 15, 1999

12. All expenses associated with the technical component of the Program, including instructional supplies, salaries, and benefits, and all other direct and indirect costs of the Program and physical plant will be assumed by the Vo-Tech and will not be reimbursed by the University. In addition to these expenses, the Vo-Tech will also continue to assume all Program-specific expenses including accreditation fees and site visits, library books and subscriptions, and professional association fees. Exceptions to this expense allocation may be made only by mutual agreement of the Collaborating Institutions.
13. The costs associated with the general education and technology support component of the Program, including instructional supplies, salaries, and benefits, and all other direct and indirect costs of the Program and physical plant will be assumed by the University and will not be reimbursed by the Vo-Tech. Exceptions to this expense allocation may be made only by mutual agreement of the Collaborating Institutions.
14. Student services, such as financial aid, counseling, admissions, registration (enrollment), and placement will be budgeted for and administered by each institution. Students will have access to those services for the entire time they are enrolled in the Program.
15. Students shall register and pay for general education and technology support courses at the University and shall register and pay for technical courses at the Vo-Tech. All tuition and fees generated by those courses will be collected by the respective institution. In addition, each institution shall be eligible to collect any State funds for which it is eligible due to enrollments.
16. The Vo-Tech shall establish all hospital clinical sites.
17. The Collaborating Institutions shall conduct a joint orientation program for students who have matriculated into the general education and technology support component of the Program.
18. The University shall award the Associate of Applied Science Degree in Health Sciences, specialty in Respiratory Care, to students who successfully complete both the general education and technology support component and technical component of the Program.
19. The Council will conduct an evaluation of the Program at least once every five years. As a part of the evaluation, the Program Director and Director of Clinical Education from the Vo-Tech and the University's Chair of the Department of Biological Sciences, in collaboration with the Advisory Committee, will prepare a self-study report in accordance with guidelines established by the Council. By formal action, the Council will recommend that the Program continue without reservation, that the Program continues subject to specified modifications with a follow-up report, or that the Program be discontinued.
20. The Collaborating Institutions will cooperate to maintain program accreditation by CoARC and CAAHEP for as long as this Agreement is in effect. The Program sponsor will be the SOUTHWEST OKLAHOMA RESPIRATORY CARE CONSORTIUM for Respiratory Care Education.
21. All respiratory care students in a clinical area shall wear appropriate uniforms. The color and style of uniforms shall be designated by the Program Director. Students are responsible for purchasing their own uniforms.
22. Any student may be dismissed from the technical component of the Program or excluded from a clinical area in the event the student violates student conduct codes of either institution, fails to meet pertinent personal hygiene or health standards (subject to any legal limitations), or for other reasonable or just causes. Both institutions have appropriate procedures in place to ensure due process is provided a student prior to dismissal from the technical component or exclusion from a clinical area - the GPAVTS Handbook plus Respiratory Care Program Student Handbook, and the Cameron University Student Policies Handbook.

September 15, 1999

23. Students may be required to undergo physical examinations, acquire immunizations, submit to screening for drugs or other substances, or to comply with other requirements prior to being admitted to clinical areas.
24. No person acting within the scope of his or her authority and responsibility at either Collaborating Institution shall discriminate against any student, faculty member or employee on the basis of race, creed, color, national origin, ancestry, age, marital status, affectional or sexual orientation, familial status, gender, or handicap.
25. This agreement shall take effect upon approval of both Collaborating Institutions and be automatically renewed on the 1st day of July in each succeeding year, unless either member of the consortium gives written notice of intention to terminate to the other party six (6) months prior to the renewal date. In the event that a notice to terminate is given by either party, this Agreement shall continue in full force and effect so as to allow the completion of the Associate Degree by students who have already been accepted into the technical component of the Program. After such notice has been given, new students will not be admitted to the technical component of the Program. Upon completion of the technical component by existing students, this Agreement shall be terminated in all respects.
26. This Agreement may be modified in writing upon consent of both Consortium members.
27. All notices given under this Agreement must be in writing and delivered personally or by certified mail, return receipt requested, and postage prepaid, to the Superintendent of the Great Plains AVTS and the President of Cameron University at their main campus addresses. Notice shall be deemed given as of the date and delivery in case of personal notice. In the case of mailing by certified mail, notice shall be deemed given on the date of mailing.

COOPERATIVE AGREEMENT

Most of the essential components required for a standard cooperative agreement are found in the AFFILIATION AGREEMENT which has been approved by the two institutions and their governing boards. This document identifies the required components and references the location of details in the AFFILIATION AGREEMENT. In a few instances, additional details are included in this statement.

1. Names of the participating vocational/technical institution and the participating higher education institution.

Great Plains Area Vocational/Technical School
Cameron University
2. Name of degree program toward which credit will be awarded.

Associate of Applied Science in Health Sciences
3. Titles of modules, courses or programs for which approval is sought.

Respiratory Care
4. Amount of academic credit to be awarded in each module, course or program of instruction and the equivalent university course or courses.

5. Academic credentials of faculty responsible for classroom and laboratory experiences.

Complete resumes will be provided for the primary instructors, both of whom are registered respiratory care therapists. Each of the instructors has substantial experience as instructors in respiratory care and as respiratory care providers. The Medical Director is an M.D. certified by the American Boards of Surgery and Cardiovascular Surgery. His complete resume will also be provided.

6. Clock hours of classroom and laboratory instruction for each credit-hour to be awarded.

The clock hour requirement for each course is given in the curriculum display.

7. Financial arrangements between the university and the area vocational/technical school.

See paragraphs 12, 13, 14 and 15 in the AFFILIATION AGREEMENT.

8. Student tuition and other charges.

See paragraph 15 in the AFFILIATION AGREEMENT.

9. Description of classroom and laboratory facilities to be utilized.

The Health Science building at GPAVTS was completed in 1994. The classroom used for the Respiratory Care program seats 12 to 14 students and is used for lectures and discussions. A dedicated laboratory is well equipped with sufficient up-to-date respiratory care equipment for all students to have ample opportunity to develop both an understanding of the operation of the equipment and the skill to apply the knowledge.

10. Arrangements for assessment of student outcomes in each module, course and program.

Student outcomes for all components offered by Cameron will be assessed in accordance with the university's approved assessment plan.

11. Description of how student performance records will be maintained and how academic credit will be placed on the university transcript.

See paragraph 10 of the AFFILIATION AGREEMENT.

12. Universities shall include the criteria and procedures for an annual evaluation of courses or laboratory experiences offered at an area vocational/technical school to insure credit is at the collegiate level.