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THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
JUNE 21-22, 1999

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**MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
JUNE 21-22, 1999**

A regular meeting of the Board of Regents governing The University of Oklahoma, Cameron University, and Rogers State University was called to order in the Regents' Room of Post Hall on the Rogers State University Campus in Claremore, Oklahoma on Monday, June 21, 1999, beginning at 4:15 p.m.

The following Regents were present: Regent Donald B. Halverstadt, M.D., Chairman of the Board, presiding; Regents C. S. Lewis III, Robin Siegfried, G. T. Blankenship, Stephen F. Bentley and Christy Everest.

Absent: Regent Mary Jane Noble.

Others attending all or a part of the meeting included Mr. David L. Boren, President of The University of Oklahoma, Provost Nancy L. Mergler, Vice Presidents Russell W. Driver, Richard E. Hall, Mark E. Lemons, David L. Maloney, Eddie C. Smith, and Jerry B. Vannatta, Joseph Harroz, Jr., General Counsel, and Dr. Chris A. Purcell, Executive Secretary of the Board of Regents.

Those attending the meeting from Cameron University were Dr. Don Davis, President of the University, Provost Terral McKellips, Vice Presidents Louise Brown, Don Sullivan, and John Sterling.

Those attending the meeting from Rogers State University were Dr. Joe A. Wiley, President of the University, Becky Noah, Assistant to the President, Debra Hedrick, Technology Planning Officer, Dr. Ray Brown, Executive Vice President and Vice President for Academic Affairs, Dr. Danette Boyle, Vice President for Development, and Dr. Virginia Reasor, Assistant Vice President for Academic Affairs.

Notice of the time, date, and place of this meeting were submitted to the Secretary of State, and the agenda was posted in the Office of the Board of Regents on or before 4:00 p.m. on June 18, 1999, both as required by 25 O.S. 1981, Section 301-314.

ROGERS STATE UNIVERSITY

As a result of passage of Senate Bill 164 on May 21, 1999, the governance, supervision, management and control of Rogers State University was transferred from the Board of Regents of Oklahoma Colleges to the Board of Regents for The University of Oklahoma, effective June 1, 1999. Governor Frank Keating signed the Bill on May 27, 1999.

Chairman Halverstadt called the meeting to order and said The University of Oklahoma Board of Regents is pleased to be here and this is a milestone event in the history of the State of Oklahoma. The newly constituted Board of Regents of The University of Oklahoma, Cameron University, and Rogers State University will now hold its first-ever meeting and that meeting is in Claremore, Oklahoma. Chairman Halverstadt introduced the members of the Board.

Chairman Halverstadt read portions of the legislation which detailed the creation of Rogers State University in Claremore, Oklahoma, and their function as a regional University within the Oklahoma State System of Higher Education. He said the Board is proud to have another institution under their banner and would do everything possible to assure that Rogers State University carries out its missions and programs with the same high quality and excellence that we require of our other institutions.

Rogers State University President Joe A. Wiley responded the institution is very happy to be governed by this Board of Regents and is thrilled by the opportunities this affiliation will present. Both Cameron University and The University of Oklahoma stand for high academic excellence and quality and Dr. Wiley said Rogers State University will aspire to reach that same level of excellence and be an institution this Board will be proud to govern.

ACCEPTANCE OF ROGERS STATE UNIVERSITY

Chairman Donald B. Halverstadt and the Board of Regents are pleased to welcome and accept Rogers State University -- including its student, faculty, staff, and alumni -- to The University of Oklahoma community.

Regent Bentley moved this acceptance be ratified and the following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

BUDGET AND PERSONNEL RATIFICATION

Pursuant to Senate Bill 164 passed by the Oklahoma State Legislature on May 21, 1999, and signed by Governor Frank Keating on May 27, 1999, the governance, supervision, management and control of Rogers State University was transferred from the Board of Regents of Oklahoma Colleges to the Board of Regents of The University of Oklahoma. The effective date of the legislation is June 1, 1999.

To provide for an orderly transition from one Board to the other, ratification of the budget and continued employment of all personnel is deemed necessary and appropriate.

President Wiley recommended the Board of Regents ratify the 1998-99 budget for Rogers State University previously approved by the Board of Regents of Oklahoma Colleges and ratify the employment and appointment of faculty and staff heretofore approved and employed by the Board of Regents of Oklahoma Colleges.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

POLICIES FOR ROGERS STATE UNIVERSITY

Pursuant to Senate Bill 164 passed by the Oklahoma State Legislature on May 21, 1999, and signed by Governor Frank Keating on May 27, 1999, the governance, supervision, management and control of Rogers State University was transferred from the Board of Regents of Oklahoma Colleges to the Board of Regents of The University of Oklahoma. The effective date of the legislation is June 1, 1999.

In the absence of Board action, Rogers State University would not have policies to govern the day-to-day operations of the University since it has been operating under policies of the Board of Regents of Oklahoma Colleges. Therefore, to provide for an orderly transition from one Board to the other, adoption of the referenced Policy Manual, or its equivalent, is deemed necessary and appropriate.

It is understood that in time, specific policies will be developed for Rogers State University, but during the interim period, the Policy Manual, or its equivalent, will be adopted for Rogers State University.

President Wiley recommended the Board of Regents adopt the Policy Manual of the Board of Regents of Oklahoma Colleges, or its equivalent, as the official policy manual for Rogers State University, on an interim basis effective June 1, 1999, with the expectation that the current policies of Rogers State University governing appointment of faculty and staff, fringe benefits, retirement, leaves of absence, student activities and athletics shall continue during the same interim period.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

CURRENT BENEFITS FOR UNIVERSITY FACULTY AND STAFF

Pursuant to Senate Bill 164 passed by the Oklahoma State Legislature on May 21, 1999, and signed by Governor Frank Keating on May 27, 1999, the governance, supervision, management and control of Rogers State University was transferred from the Board of Regents of Oklahoma Colleges to the Board of Regents of The University of Oklahoma. The effective date of the legislation is June 1, 1999.

It is the desire to continue, on an interim basis, the employee (faculty and staff) benefit plans, programs and arrangements described on Exhibit "A", a copy of which was included in the agenda, which have been provided to employees of Rogers State University by the Board of Regents of Oklahoma Colleges. This is a matter which will be studied in more detail in the immediate future when time permits an analysis of said plans, programs and arrangements at The University of Oklahoma and what has been approved for Rogers State University by the Board of Regents of Oklahoma Colleges.

Therefore, to provide for an orderly transition from one Board to the other, approval of the employee benefit plans for employees of Rogers State University as described on Exhibit "A" is deemed necessary and appropriate. During such interim period, employees of Rogers State University shall not be eligible to participate in any employee benefit plans, programs or arrangements currently sponsored or otherwise provided by The University of Oklahoma or Cameron University to their employees, without the prior approval of the Board of Regents of The University of Oklahoma.

President Wiley recommended the Board of Regents approve, on an interim basis, the employee benefit plans which are currently being provided to the employees of Rogers State University and previously approved by the Board of Regents of Oklahoma Colleges and are described on Exhibit "A" and authorize the administration to take the necessary steps to so continue those benefits in accordance with the terms and provisions of such plans.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

EXCEPTIONS PROCEDURE

Pursuant to Senate Bill 164 passed by the Oklahoma State Legislature on May 21, 1999, and signed by Governor Frank Keating on May 27, 1999, the governance, supervision, management and control of Rogers State University was transferred from the Board of Regents of Oklahoma Colleges to the Board of Regents of The University of Oklahoma. The effective date of the legislation is June 1, 1999.

As stated in a previous Agenda Item, the Board of Regents of Oklahoma Colleges' Policy Manual was enacted for the purpose of establishing policies and procedures for Rogers State University. Certain of these policies may be in conflict with a matter that has been commenced or which needs to be undertaken that is in the best interests of Rogers State University and, in the prudent management of Rogers State University, should be permitted as an exception to the Policy Manual. Therefore, to provide for an orderly transition from one Board to the other, the Chairman, and in his absence, the Vice Chairman, need, in the interim, the authority to grant exceptions to the referenced Policy Manual, or its equivalent, as is deemed necessary and appropriate.

It is understood that in time, specific policies will be developed for Rogers State University, but during the interim period, exceptions to the referenced Policy Manual may be necessary and proper.

President Wiley recommended the Board of Regents authorize the Chairman of the Board of Regents, and in his absence, the Vice Chairman, to grant exceptions to the policies and procedures which have heretofore been adopted in Agenda Items 1, 2, and 3.

In response to a question, it was confirmed OU's Legal Counsel has review this item.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

CONTRACT SERVICES

Pursuant to Senate Bill 164 passed by the Oklahoma State Legislature on May 21, 1999, and signed by Governor Frank Keating on May 27, 1999, the governance, supervision, management and control of Rogers State University was transferred from the Board of Regents of Oklahoma Colleges to the Board of Regents of The University of Oklahoma. The effective date of the legislation is June 1, 1999.

There are a number of services, e.g., internal auditing and legal counsel representation, that are currently provided by the Board of Regents of Oklahoma Colleges. This item would authorize the Board of Regents to provide those necessary services to Rogers State University at appropriate reimbursement rates.

To provide for an orderly transition from one Board to the other, authorization to contract with The University of Oklahoma for certain services is deemed necessary and appropriate.

President Wiley recommended the Board of Regents approve Rogers State University be assessed for certain services that are currently being provided by the Board of Regents of Oklahoma Colleges.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

FISCAL YEAR 2000 BUDGET

Rogers State University Educational and General I budget for fiscal year 1999-2000 is \$14,137,121 and is \$592,719 greater than the annualized budget for the institution during the last half of fiscal year 1998-99.

As Rogers State University develops into a four-year regional University, budget priorities were established that would aid in this conversion to a new four-year mission while maintaining a commitment to the community college function. Moreover, many critical functions had to be rebuilt that were moved out of Claremore when Rogers State College merged with the University Center at Tulsa in 1996.

With an emphasis towards the new mission, University divisions participated in budget hearings to establish needs and priorities for the next fiscal year. After widespread faculty and staff input and a commitment to becoming an accredited four-year University, the following initiatives were given priority in budgeting decisions:

1. Rebuild critical services such as accounting and administrative data processing that were transferred to Tulsa during the merger with UCT.
2. Expand the level of student services, especially in the areas of advising, counseling and retention.
3. Establish a new organizational structure to utilize personnel more effectively and to increase productivity.
4. Employ 12 new doctoral qualified faculties in an effort to reduce the percentage of classes taught by adjuncts and increase the number of faculty with terminal degrees.
5. Create a new academic organizational structure with academic deans and department heads to aid in the management of academic programs and faculty development.

It should be noted that with a new emphasis toward academic and student support issues our administrative cost percentage was reduced from 19% in 1998-99 to 15.1% for 1999-2000.

President Wiley recommended the Board of Regents approve the Operating Budget for Fiscal Year 2000 as presented.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

President Wiley introduced his staff members, Dr. Ray Brown, Executive Vice President and Vice President for Academic Affairs; Dr. Virginia Reasor, Assistant Vice President for Academic Affairs; Dr. Carolyn Taylor, North Central Accreditation Coordinator and a leader in the Strategic Planning effort, as well as an Assistant Professor of Political Science; Dr. Danette Boyle, Vice President for Development and Executive Director of the RSU Foundation; and Mr. Brett Campbell, Assistant Vice President for Student Affairs.

Chairman Halverstadt adjourned the meeting at 5:13 p.m., to be reconvened the following morning, June 22, at 8:30 a.m. in the Auditorium of the Administration Building, College of Medicine-Tulsa.

A Reception and Dinner were held in Post Hall to celebrate this occasion with Rogers State administrators, Legislators, community leaders, Regents and administrators from The University of Oklahoma and Cameron University.

The Regents reconvened in regular session at 8:55 a.m. on Tuesday, June 22, 1999, in the Auditorium of the Administration Building, College of Medicine-Tulsa, 2808 South Sheridan Avenue, Tulsa, Oklahoma. Regent Noble was absent.

CAMERON UNIVERSITY

REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Davis presented the following report:

Summer Enrollment, Course Load Increase

New data shows that the number of students attending Cameron has increased 5% from the summer semester a year ago, with approximately 2,750 students currently enrolled. While undergraduate enrollment remained virtually unchanged from the summer 1998 semester, graduate enrollment showed a 46% growth, thanks to the addition of 122 students. The overall number of student hours also increased. The current course load stands at slightly more than 13,300 hours, a 4% increase over a year ago.

Fulbright Scholar Named

Cameron Economics Professor, Dr. Abdulhamid Sukar, has been named a 1999 Fulbright Scholar in teaching and research. The Fulbright Program, America's flagship educational program, is designed to increase mutual understanding between Americans and the people of other countries. Dr. Sukar will travel to Ethiopia to conduct research on the economic impact of structural adjustments on developing countries.

Students' Research Work Recognized

Sara Kiehn is one of four Cameron students receiving awards for research work during the 1998-99 academic year. Ms. Kiehn has received a \$1,000 State Regents' Fellowship to continue her research into cosmetics analysis. She joins Daniel Schuerch and Ali Tabatabai as participants in an eight-week summer research program at The University of Oklahoma's Health Sciences Center. Each received a \$3,000 stipend. Rochette Wurth has been accepted into a 10-week summer undergraduate research program at OU, receiving a \$3,500 stipend.

Student Magazine Named State's Best

The Wichita, a Cameron student publication, was named the State's best collegiate magazine by the Oklahoma Interscholastic Press Association during its recent spring conference. Picked for the organization's All-Oklahoman honor, the Wichita was designated the State's top college feature magazine. It was the third consecutive year the publication has garnered the honor. Thirteen Cameron students brought home two dozen individual honors from the competition, including nine first place awards.

Summer Science Academy

Twenty-three high school students from across Oklahoma - one from as far away as Bartlesville - are learning more about chemistry, physics and astronomy during this month's summer science academy, CU to the 21st Century. The event, sponsored by Cameron's Physical Science Department, is part of the Oklahoma State Regents for Higher Education's series of high school academies in mathematics, science and interdisciplinary studies. Cameron's academy is one of 35 underway Statewide and is one of only a handful emphasizing the physical sciences. Specific study topics include organic chemistry, crystallography, robotics and the making of holograms. The program is funded through competitive grants from State Regents and an appropriation from the Oklahoma Legislature.

Athletes Earn Post-Season Honors

Twenty Cameron students were recognized in May for their athletic and scholastic performance during the Lone Star Conference's spring sports season. One Cameron baseball player, three softball players and a member of the golf squad earned all-conference designation for their athletic prowess.

Two women were named second team all-conference in tennis and six athletes received honorable mention on the men's and women's tennis lists. One member of the women's tennis squad was selected for the LSC Academic All-Conference team, while six other Cameron athletes from various spring sports earned spots on the Commissioner's Honor Roll for their academic performance.

Dr. Ziegler to Head Lone Star Conference

Cameron Professor Robert Ziegler has been elected to serve a two-year term as President of the Lone Star Conference's governing body. The group is comprised of faculty representatives from 17 member schools from Arkansas, New Mexico, Oklahoma and Texas. Dr. Ziegler, an Associate Professor of Biology at Cameron, has been a member of the faculty since 1968. He previously served as Conference President from 1991-93.

Regional Career Expo Attracts 2,500

Cameron teamed with Fort Sill and four other regional military and educational entities this spring to sponsor the highly successful Red River Career Expo in Lawton. The career fair featured booths by 150 employers and attracted more than 2,500 job seekers. To boost employment opportunities, Cameron sponsored a seminar showing job hunters how to prepare for interviews, create good impressions for prospective employers and communicate well.

1999-2000 EDUCATIONAL AND GENERAL AND AUXILIARY BUDGETS

The Cameron University 1999-2000 Educational and General Budget has been prepared based on the State allocation of \$17,929,698 and a revolving fund estimate of \$9,481,872, for a total budget of \$27,411,570. Included in the revolving funds' estimate are \$919,206 in fee waiver scholarships which are reported in this format at the direction of the Oklahoma State Regents for Higher Education. The estimate is based on 119,654 student credit hours enrollment.

The schedules, included in the agenda and attached hereto as Exhibit A, and the information provided separately summarize the Educational and General and Auxiliary budgets proposed for Cameron University for the 1999-2000 academic year. The following paragraphs briefly describe the highlights of each budget.

Educational and General

Equipment budgets were reduced by \$263,002 and rebudgeted in Section 13 capital budgets. Operating budgets will remain unchanged except for unavoidable increases for such mandatory expenditures as computer maintenance contracts, utilities, payroll taxes, teachers' retirement, insurance and similar outlays.

Guidelines for the hiring and purchasing freezes will remain in place.

The compensation package of three percent for faculty and professional staff is based on job performance and, in a few instances, adjustments were made to remedy inequities. The salary schedule for classified staff was revised to raise the minimum entry-level annual pay from \$12,000 to \$14,000. All eligible employees whose pay for 1998-99 was at least \$14,000 are recommended for a \$1,000 salary increase. The total cost of changes averages eight and a half percent (8.5%).

Auxiliary (including Student Activity)

Again this year, Cameron students participated meaningfully in the development of the Student Activity Budget. A broad-based committee conducted budget hearings during the winter and spring and presented recommendations to the administration which developed the budget in general accordance with the suggestions.

An operating loss of approximately \$111,692 is projected for the housing system which will be offset with earnings from reserve funds within the system.

President Davis recommended the Board of Regents approve the 1999-2000 Educational and General Budget and Auxiliary Budgets.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

AGREEMENT FOR THE PURCHASE OF NATURAL GAS

Requests for bids for the purchase of natural gas were sent to 26 suppliers on May 14, 1999. Bids were received from four suppliers and the bid opening was held on June 4, 1999, at 2:00 p.m.

The following bids were received:

<u>Items</u>	<u>Resource Energy Services L.L.C.</u>	<u>Duke Energy Trading and Marketing, L.L.C.</u>	<u>PG&E Energy Services</u>	<u>CMS Continental Natural Gas, Inc.</u>
Bid Item One Fixed Price	\$2.41	\$2.429	\$2.40	\$2.39
Bid Item Two Index	+ .020	+ .024	+ .034	+ .015

Cameron University is selecting the index price with the option to change to the fixed price, with the fixed price to be determined by market conditions. If the fixed price option is exercised, Cameron University and CMS Continental Natural Gas, Inc., will mutually agree to the fixed price.

President Davis recommended the Board of Regents approve CMS Continental Natural Gas, Inc. as the supplier of natural gas for Cameron University.

Regent Lewis suggested the Cameron administration consider multiple year renewal options next year when bids are requested.

Regent Siegfried moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

CAMERON UNIVERSITY CAMPUS MASTER PLAN

The Cameron University Campus Master Plan sets forth needed changes in campus infrastructure to support the university's missions. It lists projects which construct, repair or renovate campus physical facilities or add capital equipment and identifies the probable source of funding for the projects. The plan is a dynamic one, and is reviewed and revised often, with resulting changes in project priority and funding sources.

Infrastructure needs are compiled for all of State government by the Long Range Planning Commission in the form of a five-year capital plan. Higher education's portion of the plan is prepared by the Oklahoma State Regents for Higher Education from campus master plans submitted from each institution after consideration by governing boards.

The projects which follow will be funded from Educational and General Funds, Revolving Funds, Auxiliary Funds, Section 13 and New College Funds, Section 13 Offset Funds, bond funds or private funds, as appropriate. Projects are grouped as new construction or additions, repair or renovations of existing facilities and acquisition of equipment and are generally listed in terms of campus priority, estimated date of project fund availability, or project position in a planning sequence, but the actual date of construction or acquisition is subject to change as needs, funding opportunities or other circumstances change. Estimated costs are included in the project descriptions. The projects follow:

NEW CONSTRUCTION OR ADDITIONS

1. Health Sciences Campus. Estimated cost \$4,300,000. This facility will house University of Oklahoma Health Sciences programs located on the Cameron University campus and begin the establishment of a family practice medical residency program in Lawton.
2. Technology Center. Estimated cost \$12,000,000. This center is intended to serve as a high-technology economic development center for southwest Oklahoma by providing the space and facilities to support new and emerging technology companies in the community.
3. Convocation Hall and Conference Center. Estimated cost \$14,700,000. This center would consist of three main components: the convocation hall/athletic arena; the conference/banquet/multi-media center; and the rotunda. This would accommodate large or small conventions/conferences and banquets as well as cultural and community events.
4. Relocation of Physical Facilities. Estimated cost \$300,000. This project would entail the removal of the existing maintenance barns, environmental clean-up of the area and the construction of new maintenance facilities and warehouse completion.
5. Community Sports Center. Estimated cost \$5,500,000. Construction of a new multi-purpose sport facility located off of the Cameron University campus.

REPAIR OR RENOVATION OF EXISTING FACILITIES

1. Renovation of Howell Hall. Estimated cost \$50,000. This project would renovate and modernize Howell Hall.
2. Renovation of old Student Union. Estimated cost \$1,500,000. This would renovate the old Student Union for educational purposes after construction of the new University Student Center.
3. Campus Accessibility Plan. Estimated cost \$4,066,698. This would modify buildings to bring the Cameron University campus into compliance with the American's With Disabilities Act guidelines such as installation of assisted external entry doors, installation of elevators in five buildings and refurbish restrooms to accommodate disabled persons.
4. Street Repair - Business Building. Estimated cost \$40,000. Repair the street located behind the Business Building. The damage to the road is connected to drainage problems.
5. Parking Lot F - Administration Building. Estimated cost \$75,000. Repair of the Administration Building parking lot.
6. Parking Lot H - Theatre and Music Buildings. Estimated cost \$100,000. Repair Theatre and Music Buildings parking lots.
7. Parking Lot J - Library. Estimated cost \$100,000. Repair the Library parking lot.
8. Parking Lot K - West Shepler. Estimated cost \$100,000. Repair the parking lot west of Shepler Hall which provides housing for students.
9. Parking Lot L - North Shepler. Estimated cost \$100,000. Repair parking lot located north of the Shepler Towers.

ACQUISITIONS OF EQUIPMENT

1. New Telephone Switch. Estimated cost \$250,000. Replace current switch with the latest in technology and capability to support increase in number of clients.
2. Telephone Switch. Estimated cost \$68,000. Upgrade present telephone software to accommodate additional communications intensive and required support through the switch.
3. Debit Card and Technological Enhancement. Estimated cost \$50,000. Purchase additional equipment for the Library to aid employees with student account information such as "holds." The goal is to have the Library, Fitness Center, Bookstore, Student Union, Laboratories, Vending Machines and Laundry Facilities debit card accessible.
4. Student Services Automation. Estimated cost \$500,000. Purchase and install a new campuswide management information system.
5. Gymnasium Environmental System. Estimated cost \$600,000. Install air-conditioning unit and improve the heating system in the Gymnasium.

President Davis recommended the Board of Regents approve the projects listed above with an estimated cost of \$44,399,698 for inclusion in Cameron University's Campus Master Plan.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

BOARD OF REGENTS' RESOLUTION CONCERNING MANAGEMENT OF THE UNIVERSITY'S CLASSIFIED DEFENSE INFORMATION PROGRAM

Cameron University has been awarded a "Secret" Facility Security Clearance to allow University personnel to work with Fort Sill and other governmental agencies on national security-sensitive projects. Since the Fire Support Models and Simulations Institute routinely works on classified contracts, it is important that the University maintain its facility clearance. In connection with the facility security clearance, certain individuals who exercise control over the management of the facility must be processed for a personal security clearance. The governing federal regulations are outlined in the National Industrial Security Program Operation Manual (NISPOM). The regulations offer universities two alternatives for determining which management officials must be processed for personal clearances.

First, each member of the Board of Regents may choose to be processed for a personal security clearance.

Second, the Board of Regents may designate a Managerial Group that is entrusted with the responsibility to adhere to the federal regulations governing access to classified information. In this case while each member of the Managerial Group must possess a personal security clearance, the members of the Board of Regents may be excluded from the requirement for a personal security clearance. By excluding themselves from the requirement to process for a security clearance and by appointing a Managerial Group, members of the Board of Regents also agree that they

- do not require, shall not have and can be effectively excluded from access to all classified information disclosed to Cameron University.
- will not implement policies that would cause the Managerial Group to violate federal regulations, policies and/or practices dictated by the NISPOM.

RESOLUTION

That the following named persons shall constitute the "Managerial Group" for Cameron University as described in the National Industrial Security Program Operating Manual (NISPOM):

Davis, Don Clarence - President
Sullivan, B. Don -Vice President for Development
McClary, James F. -Director of Fire Support Institute, Facility Security Officer
Sterling, John W. -Vice President for Administrative Affairs

The President and other members of the Managerial Group have been processed for personnel clearances for access to classified information, to the level of the facility clearance granted to Cameron University as provided for in the NISPOM.

That the Managerial Group is hereby delegated all duties pertaining to the protection of classified information under classified contracts between Cameron University and the Department of Defense User Agencies of its National Industrial Security Program.

That the following named members of the Board of Regents of The University of Oklahoma and Cameron University* (unless they apply and are approved for security clearance) shall not have, and will be effectively excluded from access to all classified information in the possession of Cameron University. Additionally, the members of the Board of Regents will not adversely affect the policies and practices of Cameron University as outlined in the NISPOM, in the performance of classified contracts.

Donald B. Halverstadt, M.D., Chairman, Board of Regents
C. S. Lewis, III, Vice Chairman, Board of Regents
Robin Siegfried, Regent
Mary Jane Noble, Regent
G. T. Blankenship, Regent
Stephen F. Bentley, Regent
Christy Everest, Regent

The authority and responsibility of any individual named herein shall cease immediately upon cessation of his or her appointment to and service in the position designated herein.

CERTIFICATION

This is to certify that the above is a true and correct copy of an action by the Regents of The University of Oklahoma and Cameron University on the 22nd day of June, 1999, at which a quorum was present and voting throughout.

Chris A. Purcell
Executive Secretary of the Board of Regents

President Davis recommended the Board of Regents approve the "Resolution by The University of Oklahoma and Cameron University Board of Regents." The Resolution designates and entrusts a Managerial Group, whose members possess a personal security clearance, to ensure that all classified information possessed by the University is properly safeguarded, and that the negotiation, execution, and administration of classified contracts is performed in accordance with federal regulations.

Chairman Halverstadt asked General Counsel Joseph Harroz, Jr. if the name of this Board of Regents as presented in this proposal should be changed to reflect the name of this Board as invited in SB641. Mr. Harroz responded he believes the name Board of Regents of The University of Oklahoma is the correct title to use at this time. The Chairman and General Counsel agreed the title should be changed in the Resolution which will be executed by the Executive Secretary of the Board of Regents.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

*See motion.

CURRICULUM CHANGES

The Oklahoma State Regents for Higher Education confer upon each institution the authority to add, delete and modify courses, but require that the changes be communicated to them for information only. The course addition listed below has been approved by the Provost of Cameron University, upon recommendation of the cognizant department and dean, and approved by the Curriculum Committee:

COURSE ADDITION

School of Graduate and Professional Studies:

ECE 2163 Health, Safety and Nutrition for Young Children

This was reported for information only. No action was required.

ANNUAL AUDIT PLAN FOR 1999-2000, CAMERON UNIVERSITY

At the May 1999 Audit Committee meeting, the Committee discussed the annual audit plan and passed a resolution recommending approval of the plan by the full Board of Regents. The proposed annual audit plan for fiscal year 2000 was a part of the agenda.

The plan continues with a four-year audit cycle. Each unit in the audit universe will be audited at least once every four years. Some areas will be audited more often due to certain inherent risks identified in our risk analysis process or because of an external mandate. Any proposed changes to the plan will be brought to the Audit Committee for approval.

The areas proposed for internal audit during 1999-2000 are as follows:

- Athletics, Compliance Audit
- Athletics, General
- Cashiering
- Computing/Telecommunications
- Disbursements
- Faculty Council
- Inventories/Resale
- Investments
- Loan Funds
- Office of Technology Management
- Parking
- President's Office
- Public Safety
- School of Graduate and Professional Studies
- Student Affairs
- Student Center
- Taxes
- Tuition and Fees

In addition to the above listed audits, approximately 15 percent of the available audit hours will be reserved for unforeseen items and post-audit reviews will be performed when necessary.

President Davis and the Audit Committee recommended the Board of Regents approve the annual audit plan for 1999-2000.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

INTERNAL AUDITING REPORT

This item was included in the agenda for a report on any pending or potential audit issues by the Director of Internal Auditing, Kenneth Rowe. There was no report given.

ACADEMIC PERSONNEL ACTIONS

LEAVE OF ABSENCE:

Sukar, Abdulhamid, Professor, Department of Business, sabbatical leave of absence at one-half pay, August 16, 1999 through May 15, 2000. Fulbright scholar to Ethiopia. Teaching load will be covered by current and/or adjunct faculty. Appointment date August 19, 1987. No previous leaves taken.

APPOINTMENTS OR REAPPOINTMENTS:

Rekab, Kamel, Ph.D., Professor and Chair, Department of Mathematical Sciences, annual rate of \$65,000 for 9/10 months, August 16, 1999 through May 15, 2000.

Braley, Richard, Ed.D., Associate Professor and Chair, Department of Technology, annual rate of \$49,000 for 9/10 months, August 16, 1999 through May 15, 2000.

Janda, Lance, Ph.D., Assistant Professor, Department of History and Humanities, annual rate of \$33,000 for 9/10 months, August 16, 1999 through May 15, 2000.

Bursten, Stanley, Ph.D., Assistant Professor, Department of Psychology and Human Ecology, annual rate of \$34,000 for 9/10 months, August 16, 1999 through May 15, 2000.

Batka, John, Ph.D., Assistant Professor, Department of Psychology and Human Ecology, annual rate of \$34,000 for 9/10 months, August 16, 1999 through May 15, 2000.

Jerez, Richardo, M.S. (Ph.D. candidate), Assistant Professor, Department of Psychology and Human Ecology, annual rate of \$34,000 for 9/10 months, August 16, 1999 through May 15, 2000, tenure track, provided all requirements for the doctorate degree have been completed by August 16, 1999. If doctorate degree requirements have not been completed by August 16, 1999, appointment will be at the rank of Instructor, non-tenure track, at an annual rate of \$28,000.

RESIGNATIONS:

Ostrowski, Carl, Assistant Professor, Department of English, May 16, 1999.

Harris, Genell Hooper, Assistant Professor, Department of Education, August 15, 1999.

Leibee, Nancye, Assistant Professor, Library, June 26, 1999.

RETIREMENT:

Wilson, Vicki, Assistant Professor, Department of Health and Physical Education, May 16, 1999.

President Davis recommended the Board of Regents approve the academic personnel actions shown above.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

ANNUAL PERSONNEL ACTIONS

Cameron's faculty evaluation process for promotion and tenure culminates annually in April. Each of the recommended actions will be effective upon approval of the faculty member's 1999-2000 academic year appointment. Promotion in rank includes a \$500.00 increase in the academic year salary base for each faculty member effective at the next appointment.

ACADEMIC PROMOTIONS AND TENURE**SCHOOL OF GRADUATE AND PROFESSIONAL STUDIES**

<u>Faculty Member</u>	<u>Department</u>	<u>Recommended Action</u>
Dr. Suzanne Clinton	Business	Grant Tenure
Dr. Taisier Zoubi	Business	Promote to Professor
Dr. Mary Rubin	Education	Promote to Professor
Dr. Fred Smiley	Education	Promote to Associate Professor and Grant Tenure
Dr. Mary Dzindolet	Psychology & Human Ecology	Promote to Associate Professor and Grant Tenure
Dr. Phillip Adrian	Health & Physical Education	Grant Tenure

SCHOOL OF LIBERAL ARTS

Dr. Mark Spencer	English	Promote to Professor
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Ms. Bonita Franklin	Music	Promotion to Assistant Professor contingent upon achieving candidacy in her DMA Program
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SCHOOL OF SCIENCE, MATHEMATICS, TECHNOLOGY

Dr. Marvin L. Fischer	Agriculture	Grant Tenure
Dr. Dragon Jankovi	Mathematical Sciences	Grant Tenure
Ms. Mary Penick	Technology	Promote to Assistant Professor
Mr. Oscar Tice	Technology	Promote to Temporary Assistant Professor

President Davis recommended the Board of Regents approve the faculty personnel actions for tenure and promotion shown above.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

LITIGATION

This item was included in the agenda for the purpose of meeting with General Counsel for a report on pending and possible litigation in executive session. There was no report.

MINUTES

Regent Bentley moved approval of the minutes of the regular meeting held on May 6-7, 1999 as printed and distributed prior to the meeting. The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

THE UNIVERSITY OF OKLAHOMA

EDUCATION ENRICHMENT

Dr. Jerry B. Vannatta, Executive Dean and Vice President for Health Affairs, presented data on the Joint Operating Agreement with Columbia HCA after one year of operations. He detailed various teaching hospitals at risk (Detroit Medical Center, UCSF-Stanford, University of Illinois Medical Center, Wayne State University, etc.) due to laying off of employees, losing money, bankruptcy, etc. Dr. Vannatta said OU had the courage and foresight to act quickly and decisively and it appears now that with the Joint Operating Agreement, medical education and indigent care have been given the chance to survive in Oklahoma. The goals of the Agreement have all been achieved, i.e. to save the hospitals, keep

medical education on the HSC Campus, preserve the College of Medicine's research mission and continue its indigent care mission. The State of Oklahoma continues to own University and Children's Hospitals with Presbyterian Hospital remaining as asset of Columbia HCA. The three hospitals are now collectively known as University Health Partners.

Dr. Vannatta also reported on the need for a comprehensive Cancer Center in Oklahoma. There is a lack of an infrastructure in the State to address the problem of the increasing deaths from cancer. Oklahoma is the only State in the midwest region which does not have a comprehensive cancer center. This center would be a place where cancer research and experimental treatment is made available. It would contain basic research, clinical researchers, and a computer electronic data base that connects physicians and hospitals throughout the State to the Centers in Tulsa and Oklahoma City to collect data. Funding could come from the Tobacco settlement. Oklahoma will receive about \$2.3 billion over the next 30 years from the tobacco companies. Funding needed would be about \$58 million for the Oklahoma City facility, about \$30 million for the Tulsa facility and the basic science facility in Oklahoma City would be around \$40 million.

NAMING THE DEPARTMENT OF GERIATRICS - HSC

In 1997, the Health Sciences Center established the Department of Geriatric Medicine within the College of Medicine. With this action, The University of Oklahoma became one of only three medical schools in the nation to establish a geriatrics department. In 1997, the Department of Geriatrics received a \$250,000 grant from the Donald W. Reynolds Foundation to establish an endowed professorship in geriatrics. This funding was matched by the Oklahoma State Regents for Higher Education in 1998.

In recognition of the continued development of the department and commitment shown by the Health Sciences Center administration and faculty, the Donald W. Reynolds Foundation recently awarded \$11.2 million to the Department of Geriatric Medicine. This five-year grant is the largest single grant ever received by the Health Sciences Center and will be used to enlarge the geriatric medicine faculty and strengthen geriatric medicine educational programs.

The majority of the Reynolds Foundation grant will be used to fund 10 endowed faculty positions on both the Oklahoma City and Tulsa campuses. The endowment will allow the department to compete nationwide in recruiting outstanding clinician-educators and a distinguished researcher.

In recognition of the grant, it is proposed the department be named the Donald W. Reynolds Department of Geriatric Medicine.

President Boren recommended the Board of Regents approve naming The University of Oklahoma Department of Geriatric Medicine the Donald W. Reynolds Department of Geriatric Medicine.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

RESOLUTION - DOUGLAS K. LILLY

President Boren recommended the Board of Regents approve the following Resolution:

WHEREAS, Douglas K. Lilly has served with distinction on The University of Oklahoma faculty since 1982, earning designation of George Lynn Cross Research Professor of Meteorology and serving as the first holder of the Robert E. Lowry Chair in Meteorology;

WHEREAS, during his tenure at OU, he helped the School of Meteorology move forward in its goal of becoming one of the best atmospheric science programs in the nation;

WHEREAS, his work building OU's studies in mesoscale meteorology resulted in 1998 with an external review panel rating the School of Meteorology as the number one program in the nation in that area;

WHEREAS, he worked tirelessly to attract to OU faculty and researchers of the highest caliber;

WHEREAS, he provided crucial administrative and intellectual leadership to the Cooperative Institute for Mesoscale Meteorological Studies from 1987 to 1991, during which time he co-authored a proposal that resulted in OU's Center for Analysis and Prediction of Storms being named as one of only 11 Science and Technology Centers in the country;

WHEREAS, he served as director of CAPS from 1989 to 1994, attracting many outstanding scientists, several of whom continue to serve at the Center as research or adjunct professors;

WHEREAS, he oversaw the work of 12 doctoral degree students during his 13 years at OU, all of whom already show great promise in their field;

WHEREAS, he set high standards by which the School of Meteorology continues to be guided;

WHEREAS, his contributions to atmospheric science have been recognized nationally by his receipt of the Rossby medal from the American Meteorological Society, and internationally by his being named a Symons Lecturer by the Royal Meteorological Society;

WHEREAS, since being named George Lynn Cross Research Professor Emeritus in 1995, he has remained an active intellectual contributor to the School of Meteorology, conducting research and mentoring students;

WHEREAS, he continues to serve his profession as a Distinguished Senior Scientist at the National Oceanic and Atmospheric Association's National Severe Storms Laboratory;

WHEREAS, before joining the OU faculty he made significant contributions to his profession as a senior scientist at the National Center for Atmospheric Research in Boulder, Colorado, and as a research meteorologist with NOAA's General Circulation Research Laboratory, in Washington, D.C.;

WHEREAS, he is a national resource who has made numerous important contributions to the fundamental understanding of small-scale atmospheric phenomena;

WHEREAS, he recently became the first OU faculty member to be elected to the National Academy of Sciences, bringing distinction to The University of Oklahoma, the State of Oklahoma, and himself;

NOW THEREFORE BE IT RESOLVED that the Regents of The University of Oklahoma express thanks and gratitude to Douglas K. Lilly for helping The University of Oklahoma and the Norman weather community achieve international prominence in the field of atmospheric science, especially in the area of mesoscale meteorology, and for his significant contributions to the understanding of severe local storms, which has and will continue to save lives and property.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

Professor Lilly was present to receive the framed Resolution and congratulations.

DISTINGUISHED PROFESSORSHIP - REGENTS' PROFESSOR, HSC

To qualify for a Regents' Professorship, the nominee must exhibit "...outstanding service to the University, to the academic community, or to an academic or professional discipline through extraordinary achievement in academic administration or professional service." As outlined in the Faculty Handbook, recommendations for appointment as Regents' Professor may be made to the President of the University by any academic unit, administrative officer, or by any faculty member. In accordance with University policy, a nomination for a Regents' Professorship is being presented to the Board of Regents by the President after conferring with the Chairman of the Board of Regents, Chair of the appropriate Faculty Senate, and the University Council on Faculty Awards and Honors. Appointment as a Regents' Professor includes a one-time award of \$6,000 and a permanent salary increase of \$6,000 starting in the subsequent fiscal year.

Dr. Hal D. Balyeat has served as a voluntary clinical faculty member of the Department of Ophthalmology since 1976. Throughout his distinguished career, he has taught and mentored thousands of medical students and residents in ophthalmology. He is a faculty member whom residents single out to teach them the basics of microsurgery. His teaching skills extend far beyond the border of the University. He has lectured on cataract surgery at the request of ophthalmologic organizations throughout the United States and Europe.

Dr. Balyeat is regarded as an outstanding clinician. He is considered the "busiest" surgeon at the Dean A. McGee Eye Institute. He is often referred to as the "cataract surgeon's cataract surgeon". His practice is always characterized by the highest degree of personal integrity and concern for the emotional and functional needs of his patients.

Dr. Balyeat has served The University of Oklahoma not only as an active teacher and clinician, but also as an exemplary citizen and representative of this campus. He serves on the Corporate Board of the Presbyterian Health Foundation and the Board of Trustees of the Dean A. McGee Eye Institute. He also spends many hours a month serving as Medical Advisor, Visual Services, in the Department of Health and Human Services for the State of Oklahoma. In

addition, he has been a member on national organizations, editorial boards, and professional societies. He has served as President of the American Eye Study Club, which is one of the oldest and most prestigious organizations in ophthalmology. In recognition of his many years of service, the American Academy of Ophthalmology awarded him its Honor Award.

Dr. Balyeat clearly meets the Regents' Professorship criteria of "outstanding service to the University, to the academic community, or to an academic or professional discipline, through extraordinary achievement in academic administration or professional service."

President Boren recommended that the individual included in his May 25, 1999 letter to the Board of Regents be appointed a Regents' Professor effective June 17, 1999.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

RESOLUTION - SOFTBALL TEAM AND COACH PATTY GASSO

President Boren recommended the Board of Regents approve the following Resolution:

WHEREAS, The University of Oklahoma softball team has produced five successful years on and off the field under Head Coach Patty Gasso bringing great pride to Sooner fans;

WHEREAS, Coach Gasso has demonstrated her respect for learning through her commitment to developing both the mind and body of her players, and the team has shown dedication to the ideal of the student-athlete;

WHEREAS, Coach Gasso was named the 1999 Big 12 Coach of the Year by her peers, the first coach in the Big 12 to win the honor twice;

WHEREAS, Coach Gasso is the all-time winningest coach in Oklahoma softball history, is one win away from 400 career victories as a head coach, and none of her Sooner teams have ever finished lower than second in a conference race;

WHEREAS, the team's efforts, led by Coach Gasso, have produced six consecutive, and five in her tenure, NCAA Tournament appearances, 68 straight weeks ranked in the Top 25, including a number five ranking this season which ties the highest ranking by an OU softball team, and the 1999 Big 12 Championship, the University's second in school history;

WHEREAS, The University of Oklahoma softball team finished the season with a record of 40-16, including a 4-0 record against in-State rival Oklahoma State, and claimed the Big 12 Freshman and Player of the Year awards in addition to six players being named to the All Big 12 Teams;

WHEREAS, the Oklahoma softball team continues to meet Coach Gasso's challenge of excellence on the field with Lynette Velazquez becoming OU's first-ever 1st Team All-American, Lisa Carey claiming All-America honors this season, bringing the total number of All-Americans to six, and having five players named to the 1999 All-Midwest Region Team, more than any other school;

NOW THEREFORE BE IT RESOLVED that the Regents of The University of Oklahoma express thanks and gratitude to the softball team and Coach Patty Gasso for the continued excellence of the softball program, and for exemplifying the University's tradition of athletic and scholastic achievement on the field, in the classroom, and in every aspect of life.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

RESOLUTION - MEN'S GYMNASTICS TEAM AND COACH GREG BUWICK

President Boren recommended the Board of Regents approve the following Resolution:

WHEREAS, The University of Oklahoma men's gymnastics team has produced 16 successful seasons under Head Coach Greg Buwick, including one national championship, one runner-up finish, and a record this year of 23-8-1, bringing great pride to Sooner fans;

WHEREAS, Coach Buwick has demonstrated his respect for learning through his commitment to developing both the mind and body of his gymnasts, and the team has shown dedication to the ideal of the student-athlete.

WHEREAS, Coach Buwick is held in high regard nationally, serving as a member of the NCAA Gymnastics Committee;

WHEREAS, the 1999 Sooner team shared the conference championship, had six gymnasts ranked in the top 20 nationally in 10 separate events, finished the season ranked seventh in the nation and advanced six gymnasts to the NCAA Individual Championships;

WHEREAS, seven-time All-American Todd Bishop received the prestigious Nissen-Emery Award, presented annually to the nation's outstanding senior collegiate gymnast, giving Oklahoma the first ever back-to-back winners;

WHEREAS, Todd Bishop also won the High Bar National Championship for the second consecutive year, tied for second on the parallel bars and placed fifth on the pommel horse at the NCAA Individual Championships, was a three-event conference champion, and on the horizontal bar posted the first-ever 10.0 score in OU men's gymnastics history, a feat he achieved three times during the season.

WHEREAS, Steve Van Etten finished sixth nationally in the floor exercise and was named an All-American for the first time, and Brendan O'Neil won the conference title in the floor exercise;

WHEREAS, Huy Ly was named a District VI GTE Academic All-American;

NOW THEREFORE BE IT RESOLVED that the Regents of The University of Oklahoma express thanks and gratitude to the men's gymnastics team and Coach Greg Buwick for the continued excellence of the gymnastics program, and for exemplifying the University's tradition of athletic and scholastic achievement in the gym, the classroom, and in every aspect of life.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

RESOLUTION - WOMEN'S TENNIS TEAM AND COACH MARK JOHNSON

President Boren recommended the Board of Regents approve the following Resolution:

WHEREAS, The University of Oklahoma women's tennis team has produced 12 successful years on and off the court under Head Coach Mark Johnson, bringing great pride to Sooner fans;

WHEREAS, Coach Johnson has demonstrated his respect for learning through his commitment to developing both the mind and body of his players, and the team has shown dedication to the ideal of the student-athlete;

WHEREAS, his peers named Coach Johnson the 1999 Women's Tennis Big 12 Tri-Coach of the Year, his fourth Coach-of-the-Year honor;

WHEREAS, the team claimed second place in the Big 12 Tournament after being seeded seventh, defeating second seed Colorado and sixth seed Oklahoma State to qualify for its first Big 12 Championship match;

WHEREAS, senior Raluca Gheorghe repeated her performance as an All-Big 12 Singles Player, going 3-1 during the 1999 conference tournament and establishing a flawless 2-0 doubles record in the tournament;

WHEREAS, junior Kristin Guilford and sophomore Viviana Mracnova earned their first All-Big 12 Doubles honor, establishing a conference record of 11-1, a season record of 13-1 and a perfect 2-0 record at the Big 12 Tournament, including a come-from-behind victory that clinched the upset win over Colorado;

WHEREAS, Oklahoma's doubles teams combined for a conference tournament record of 6-1, better than any other doubles combination in the league;

WHEREAS, five Sooners were named to the 1999 Academic All-Big 12 Women's Tennis Team;

NOW THEREFORE BE IT RESOLVED that the Regents of The University of Oklahoma express thanks and gratitude to the women's tennis team and Coach Mark Johnson for the continued excellence of the tennis program, and for exemplifying the University's tradition of athletic and scholastic achievement on the court, in the classroom, and in every aspect of life.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

FOOTBALL PRACTICE FIELDS

At the May 1999 meeting of the Board of Regents, a project to reconstruct the football practice fields south of the Oklahoma Memorial Stadium was approved and added to the Campus Master Plan of Capital Improvements for the Norman Campus. The full project includes the grading, drainage and irrigation for a natural turf practice area, and construction of a new full-size artificial turf field. The project is necessitated by construction of the Barry Switzer Center, the severe deterioration of and the need to expand the old artificial field, and the need to orient the natural turf practice area in a north-south direction.

The design and construction documents were developed in-house by Architectural and Engineering Services. The project will be constructed in two elements: (1) the natural turf work by the University forces and (2) the artificial turf field installation by contract as presented below.

Bids for the installation of the new artificial turf field were received from two bidders on June 2, 1999. The bids were evaluated by Michael Moorman and Thomas Knotts, Architectural and Engineering Services; Larry Naifeh, Athletic Department; and George Horn, Purchasing. A complete tabulation of the bids received is shown below:

<u>Bidder</u>	<u>Bid Amount</u>
Southwest Recreational Industries, Inc. Leander, Texas	\$785,000
DD Martin Surfacing, Inc. Dallas, Texas	\$725,000

After a thorough evaluation of available artificial turf systems by Architectural and Engineering Services and the Athletic Department, a detailed technical specification for the artificial turf system, including subbase, cushion and turf surface, was developed. The University received two bids for furnishing and installing the artificial turf field. Southwest Recreational Industries, Inc. has proposed the use of the AstroTurf brand artificial turf system. As required by the bid documents, Southwest Recreational Industries, Inc. provided full technical information on the product and a list of installations of this product during the last five years. Several of these installations have been at major collegiate facilities in areas of the country with similar or harsher climates. This system completely conforms to the specification requirements. DD Martin Surfacing, Inc. has proposed the use of the Action Turf brand artificial turf system. Complete technical information was not provided with DD Martin's bid. Also, the University did not receive any information about installations of this particular turf system in environments similar to the University's. Accordingly, it is not possible to determine whether the Action Turf brand fully meets the specification requirements and whether it would provide the same level of service as the AstroTurf brand. Therefore, it is recommended that a purchase order in the amount of \$785,000 be awarded to Southwest Recreational Industries, Inc. of Leander, Texas, for this project.

The project will be funded with private funds.

President Boren recommended the Board of Regents approve the award of a purchase order for installation of an artificial turf practice field for use by the Intercollegiate Football Program in the amount of \$785,000 to Southwest Recreational Industries, Inc.

Regent Lewis asked if Legal Counsel was satisfied with the selection of the bid which is not the low bid. General Counsel Harroz responded he has heard the rationale and it is acceptable but certainly the Board should determine if it is acceptable to them. Regent Lewis said with respect to inquiring into that, he said he takes it that the information that was not submitted by the low bidder was important information and the department feels there is a solid basis for the choice that was made, even though it is the higher bid.

Mr. Castiglione said the department feels there is a crystal clear reason to select the choice that is presented in this item. In essence, the company that supplied the low bid did not actually meet the specifications that were placed before all interested companies. Mr. Castiglione said the low bidder did not have installations outdoors around the country that we could call and reference and that was a very clear point in our specifications.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

L. DALE MITCHELL BASEBALL PARK IMPROVEMENTS

At the September 1997 meeting, the Board of Regents awarded a contract in an amount not to exceed \$1,300,000 to Nashert Constructors, Inc. for construction of L. Dale Mitchell Baseball Park Improvements, Phase I. Subsequently, a contract in the amount of \$1,065,000 was executed by Nashert Constructors, Inc. and the University. In September 1998, the Board awarded a change order to the Agreement for Construction for the Phase I portion of the project in the amount of \$115,000 for extension of the canopy roof over all of the current upper stadium seating.

At the May 1998 meeting, the Board awarded a second contract to Nashert Constructors, Inc. in the amount of \$753,055 for construction of L. Dale Mitchell Baseball Park Improvements, Phase II.

I. ACCEPT BOTH PHASES OF PROJECT AS SUBSTANTIALLY COMPLETE

Substantial completion inspections of both the Phase I and Phase II projects were held on May 18, 1999. In attendance were representatives of Nashert Constructors, Inc.; Triad Design Group, the project architects; and the University. The results of the inspections indicated that both phases are substantially complete. A punch list of minor work items for each phase was developed and given to Nashert Constructors, Inc. for completion. It is recommended that the Regents accept Phase I and Phase II as substantially complete as of May 18, 1999.

II. AUTHORIZE FINAL PAYMENT TO CONTRACTOR

It is recommended that the Regents authorize final payments to Nashert Constructors, Inc. for both Phase I and Phase II following completion of all punch list items.

President Boren recommended the Board of Regents:

- I. Accept both the L. Dale Mitchell Baseball Park Improvements, Phase I project and the L. Dale Mitchell Baseball Improvements, Phase II project as substantially complete effective May 18, 1999; and
- II. Authorize final payment for each phase to Nashert Constructors, Inc. following completion of all punch list items.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

LLOYD NOBLE CENTER FACILITY MASTER PLAN

The Lloyd Noble Center opened to the public in the summer of 1975 and was first used for athletic events beginning in the fall of 1975. Additions to the building to provide new space for concession areas and restrooms were constructed in 1992. As is the case with any multipurpose facility, significant maintenance and improvements are required to bring the building up to current accessibility, fire, life safety and building code standards, replace outdated equipment, and serve the needs of the athletic programs. With the use of the building by both the men's and women's intercollegiate basketball programs, existing team facilities are limited in space. Additionally, due to the Lloyd Noble Center's use as a multipurpose facility, team practice times on the arena basketball court are often lost due to other events scheduled for the arena. The facility needs to be upgraded to enable the men's and women's basketball programs to compete in the recruitment of student-athletes and to enhance their athletic performances once here.

At the January 1999 meeting, the Board of Regents ranked architectural firms that were under consideration to provide professional service required to develop a master plan and subsequent project documents for improvements to the Lloyd Noble Center. Ellerbe Becket, Inc. in association with Architects in Partnership, P.C. was ranked highest and subsequently an Agreement for Master Planning Services between Ellerbe Becket, Inc. and The University of Oklahoma was executed.

Ellerbe Becket has completed its evaluation of the Lloyd Noble Center and the needs of the facility and its users and has developed a facility Master Plan for recommended improvements. Improvements which have been studied, evaluated and incorporated in the Master Plan include improvements for both the men's and women's basketball programs, including the modification and expansion of team dressing, training and strength conditioning facilities; new team practice facilities; and renovation and addition to athletic and administrative offices and related facilities. Additional improvements include the creation of additional seating capacity and the development of additional restrooms and concession areas and other general facility enhancements.

Items recommended for an initial construction phase include the following:

1. Building addition and renovation, including new practice courts and locker rooms, training and weight facilities, additional public restroom and concession facilities, accessibility improvements and additional building storage.	\$ 10,600,000
2. Site improvements, including extension of the south drive to Chautauqua and completion of southwest parking quadrant.	840,000
3. Fire and life safety improvements	510,000
4. Selected electrical improvements	100,000
5. Selected mechanical improvements	420,000
6. Seating capacity improvements	530,000
7. Improvements to the arena ceiling	<u>1,000,000</u>
Total	\$ 14,000,000

Other project elements identified in the Master Plan for future consideration but not included in the initial project include: a major new entrance lobby with the possibility of spectator suites, facility support offices and other amenities at the area of the existing east entrance; the installation of a new roof on the facility; the installation of new event lighting over the area of the arena floor; additional mechanical and electrical upgrades and improvements; and additional site improvements consisting of the repair of the existing parking lot paving and the installation of a traffic signal at the intersection of the new extended south entrance drive and Chautauqua Avenue.

A funding plan for the recommended initial phase of this project is being developed. With approval of this item, the administration will proceed with the detailed program development and planning for the work listed above.

President Boren recommended the Board of Regents:

- I. Accept and approve the Lloyd Noble Center Facility Master Plan, and
- II. Authorize proceeding with preparation of architectural plans for a recommended first phase of the project as private funds become available.

During the discussion, Vice President Russell Driver stated there was a drafting oversight in this item and authority is needed to add this project to the Campus Master Plan. This request for authority should become Roman Numeral II in the President's action proposed. The current II. would become III. President Boren agreed.

A copy of the Master Plan study for the project was distributed and reviewed for the Regents by Mr. Thomas Waggoner of Ellerbe Becket.

Regent Siegfried asked about a plan for how Lloyd Noble Center is to be used. This strategic plan should address three or four areas that are most important.

Mr. Castiglione said the strategic plan being developed includes analysis of present conditions and projections for future conditions that can be used in a more detailed design phase.

Dr. Driver stated the plan would be ready around July 17 or 18. No funds will be spent beyond the design development phase without authorization from the Board and the strategic plan will be evaluated by the Audit Committee of the Board.

Chairman Halverstadt commented many people have wondered over the years about the marketing and usage of the Arena as an event arena and a desire that it be used to a greater extent for that purpose. As we increase the usage for events, we further impact the ability of the men's and women's basketball teams to access the Arena. The greater the usage the higher the revenue and the less opportunity for our teams to use the Arena. There is a significant problem with respect to events staged at Lloyd Noble taking up the floor and making it impossible for the teams to practice there. This alternative arrangement for practice would allow Lloyd Noble to be used to a greater extent for events than it is currently.

Regent Lewis said it is appropriate to go forward at this time with the architectural phase. Whatever the strategic planning alternatives are for Lloyd Noble as it stands today, the additional facilities and the capability for space for teams to practice without interruption or competition for space are needed.

Regent Blankenship said on behalf of Regent Noble, who was unable to attend this meeting, and on his own behalf, the Board should move forward with this item as presented and amended. He said he appreciates Regent Siegfried's remarks and an overall plan would be helpful but he said he urges the rest of the Regents to support the position of approving this item.

Regent Blankenship moved approval of the President's recommendation, amended as follows:

- I. Accept and approve the Lloyd Noble Center Facility Master Plan;
- II. Authorize adding this project to the Campus Master Plan; and
- III. Authorize proceeding with preparation of architectural plans for a recommended first phase of the project as private funds become available.

The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

WORKING CAPITAL ADVANCES AND STATUS OF AUXILIARY ENTERPRISE OPERATING DEFICITS - NORMAN CAMPUS

The Board of Regents' policies applicable to auxiliary enterprises require approval by the President and the Board of Regents for long-term (12 months or more) working capital loans greater than \$75,000. The Athletic Department and Jimmie Austin University of Oklahoma Golf Course require this approval.

I. Athletic Department

In June 1998, the Board of Regents authorized a long-term working capital cash flow loan to the Athletic Department to meet its FY99 cash flow requirements. Working capital loans are projected by the management of the Athletic Department to be in excess of \$75,000 and required throughout FY2000.

II. Jimmie Austin University of Oklahoma Golf Course

In June 1998, the Board of Regents authorized a long-term working capital cash flow loan to the Golf Course to meet its FY99 cash flow requirements. Working capital loans are projected by the management of the Golf Course to be in excess of \$75,000 and required throughout FY2000.

III. Distribution to Athletic Department

As indicated in IV.a. below, Athletic Department management is currently projecting an FY99 operating deficit. The President seeks the Regents' authorization to temporarily distribute ("loan") unrestricted, unobligated revenues to the Athletic Department in an amount sufficient to fund its anticipated June 30, 1999 operating deficit. This loan, if necessary, will be made with the agreement of Athletic Department management that it will be returned to the University no later than January 1, 2000.

IV. Operating Deficits

The University has 15 auxiliary enterprise operations. Of these 15 auxiliaries, the following are projected by their management to close out the fiscal year with operating deficits. The amounts of these deficits are as yet uncertain since FY99 year-end numbers are not yet available.

a. Athletic Department

The Athletic Department projected deficit has improved significantly with the operating budget exclusive of one-time exceptional charges now in balance. With revenues anticipated to increase, it is expected that the deficits will continue to decline. In order to cover the one-time charges, a short-term distribution from the University will fund these exceptional costs.

b. Jimmie Austin University of Oklahoma Golf Course

The Golf Course projected deficit is due primarily to the continuing maturation of the course and weather conditions that hampered play (such as the extreme heat last summer and the cold weather in March). Course management is still projecting several years of steadily declining annual operating deficits as the course matures and reaches its full potential. As indicated in II. above, a long-term working capital loan from the University will fund its operating deficit.

c. University of Oklahoma Press

The Press is projecting a deficit due primarily to lower than anticipated book sales and higher than anticipated direct marketing expenses. The Press is aggressively looking at ways to improve sales and constrain expenditures. The Press has sufficient reserves to fund its operating deficit.

d. Lloyd Noble Center

The Center is projecting a deficit due primarily to a decline in the number of shows and pour rights income and addition of a new staff member for marketing. The Center has sufficient reserves to fund its operating deficit.

e. Oklahoma Memorial Union

The Union is projecting a deficit due primarily to its continuing transition to a larger, renovated, student oriented, 24-hour facility. In addition, due to ongoing renovations and tenant changes, the Union is not yet fully functional. The Union has sufficient reserves to fund its operating deficit.

f. Child Care Center

The Center is projecting a deficit due primarily to its construction loan. The issue of the construction loan is on the agenda of the Audit Committee of the Board of Regents as an item for consideration.

President Boren recommended the Board of Regents:

- I. Authorize a long-term working capital cash flow loan in an amount sufficient to meet the monthly cash flow requirements of the Athletic Department's operations during FY2000;
- II. Authorize a long-term working capital cash flow loan in an amount sufficient to meet the monthly cash flow requirements of the Jimmie Austin University of Oklahoma Golf Course during FY2000;
- III. Authorize the distribution of unrestricted, unobligated revenues to the Athletic Department in an amount sufficient to close the books with no operating deficit as of June 30, 1999 with the understanding that these funds will be repaid by the Department no later than January 1, 2000; and
- IV. Accept a status report regarding the projected June 30, 1999 operating deficits of auxiliary enterprise operations.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

STATE OF OKLAHOMA CAPITAL BONDS

At the October 1998 and May 1999 meetings, the Board of Regents approved the utilization of State of Oklahoma Capital Bond (H.B. 3066) (a.k.a. OCIA Bond) funds for the following high priority projects.

<u>Priority No.</u>	<u>Project Name</u>	<u>Proposed State Bond Funds</u>
1	Oklahoma Memorial Union Renovation and Addition, Phase III (Student Leadership Center)	\$ 2,350,000
2	Nielsen Hall West Addition	2,400,000
3	Sarkeys Energy Center Roof Replacement (a major element in the Facility Renovation, Repair and Life Safety Improvements project)	<u>1,100,000</u>
	Total	<u>\$ 5,850,000</u>

These funds were expected to become available from the State Regents in early 1999, but the filing of litigation has delayed issuance of the bonds. The subject litigation is now pending resolution by the State Supreme Court.

Because the OCIA Bonds are as yet uncertain and since the University desires to make progress on projects to be paid in part from the proceeds thereof, the plan is to temporarily use approximately \$3.0 million of Multiple Facility Revenue Bond (MFRB), Series 1998, proceeds which are currently allocated to the Law School Addition and Renovation project, as necessary, to cash flow a portion of the Nielsen Hall West Addition and Oklahoma Memorial Union Renovation and Addition, Phase III (OMU) projects.

The MFRB proceeds in question are not scheduled to be utilized for the Law School project until the Spring or Summer of 2000, so the temporary use thereof will not inhibit that project. Upon receipt of State bond proceeds or other funds, the MFRB system will be reimbursed and MFRB proceeds reallocated to their original designated project. If State bond proceeds do not materialize, we will identify an alternative source to fund the MFRB proceeds so utilized. The alternative source could include an OU revenue bond with Section 13 funds pledged for debt service.

The University's MFRB Counsel, Floyd Law Firm, has reviewed the documents underlying the MFRB and advised the University that the use of MFRB proceeds for the benefit of the Nielsen Hall and OMU projects and the reimbursement thereof from other funds is appropriate.

President Boren recommended that the Board of Regents:

- I. Approve the temporary reallocation of Multiple Facility Revenue Bond, Series 1998 proceeds to cash flow a portion of the Nielsen Hall West Addition and Oklahoma Memorial Union Renovation and Addition, Phase III projects; and
- II. Upon receipt of State bond proceeds or other funds, approve the reimbursement therefrom to the Multiple Facility Revenue Bond system and the reallocation of proceeds to their original designated project.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

HONORARY DEGREES

The University policy and the policy of the Oklahoma State Regents for Higher Education on awarding honorary degrees states that nominees and alternates must be approved by the OU Board of Regents prior to awarding of the degrees.

The University Regents and the administration request that the names of the nominees and alternates be kept confidential until final arrangements are made for the nominees to be present.

Members of the Honorary Degrees Screening Committee were:

David L. Maloney, Vice President for University Affairs
 Nancy L. Mergler, Senior Vice President and Provost, Norman Campus
 Joseph J. Ferretti, Senior Vice President and Provost, Health Sciences Center
 Catherine F. Bishop, Vice President for Public Affairs
 Jerry B. Vannatta, Vice President for Health Affairs and Associate Provost,
 Health Sciences Center, and Executive Dean, College of Medicine
 Paul B. Bell, Dean, College of Arts and Sciences
 Steven Gillon, Dean, Honors College
 Daniel Wren, Faculty Awards and Honors Committee
 John Castagna, Director and Professor of Geology and Geophysics
 Roger Brumback, David Ross Boyd Professor of Pathology
 Penny Hopkins, Professor of Zoology
 Donald B. Halverstadt, M.D., Chairman, Board of Regents

President Boren recommended the nominees listed in his letter of May 25, 1999 to the Board of Regents be approved for honorary degrees.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

APPOINTMENT OF COLLEGE OF MEDICINE ADMISSIONS BOARD

Regents' policy provides that the Admissions Board of the College of Medicine is composed of:

10 members of the full-time faculty
 10 members of the volunteer faculty
 10 members of the student body of the College of Medicine
 24 members selected from throughout the State to include four
 physicians from each of the six congressional districts

The slate of nominees for 1999-2000 was compiled from solicited nominations and all proposed members have expressed an interest in serving.

The proposed membership includes 54 individuals, four from each of the six congressional districts of the State; 10 full-time faculty, 10 volunteer faculty and 10 fourth-year medical students. There is an alternate list to accommodate any attrition or interview needs during the year. The nominations have been approved by the Executive Dean of the College of Medicine and the Provost and are as follows:

ADMISSIONS BOARD
1999-2000

FULL-TIME FACULTY

Aspy, Cheryl, Ph.D., Associate Professor of Family Medicine
Gumerlock, Mary Kay, M.D., Professor of Neurosurgery
Hall, Nancy K., Ph.D., Associate Professor of Pathology
Howard, Jim, M.D., Clinical Associate Professor of Psychiatry and Behavioral Sciences
Mitchell, Debra, M.D., Associate Professor of Surgery
Mutzig, Montez, M.D., Assistant Professor of Internal Medicine, Tulsa
Sparks, Rhonda, M.D., Instructor in Family Medicine
Stanford, Kendall, M.D., Associate Professor of Pediatrics
Tucker, Phebe, M.D., Associate Professor of Psychiatry and Behavioral Sciences
Woods, Michael, M.D., Assistant Professor of Family Medicine, Tulsa

VOLUNTEER FACULTY

Carns, Ed, M.D. - Emergency Medicine
Dimick, Susan, M.D. - Internal Medicine
Hampton, James, M.D. - Medicine
Harmon, Susan, M.D. - Medicine
Mackey, Bruce, M.D. - Family Medicine
Mitchell, Lynn, M.D. - Occupational Medicine
Rhinehart, Don, M.D. - Neurosurgery
Sawyers, Olaseinde, M.D. - Surgery
Smith, William, M.D. - Family Medicine
Strebel, Gary, M.D. - Obstetrics and Gynecology

STUDENTS

Oklahoma City Campus:

Barlow, Todd
Bourne, Catrina
Kendrick, Christie
Little, K. J.
Musser, Clay
Newland, Jason
Rackley, Cynthia
Sparks, David

Tulsa Campus:

Hass, Andy
Lad, Chandon

CONGRESSIONAL DISTRICT REPRESENTATION

District I

Calvert, Lynnette, M.D., Tulsa
Hamilton, Don, M.D., Tulsa

Schoeffler, Lee, M.D., Tulsa
Sharma, Bhushan, M.D., Tulsa

District II

Malati, Hani, M.D., Okmulgee
Minor, Danny, M.D., Tahlequah
Potts, David, M.D., Okmulgee
Underhill, F. Keith, M.D., Stillwell

District III

Emde, Gilbert, M.D., Stillwater
Schieber, Gaynell, M.D., Shawnee
Selmon-Marshall, Angela, M.D., Shawnee
Willis, Renee, M.D., Stillwater

District IV

Belknap, Hal, M.D., Norman
Bellino, Rosemary, M.D., Lawton
Cobb, Stephen, M.D., Norman
Garrett, Donald, M.D., Lawton

District V

Cannon, Jay, M.D., Oklahoma City
Cornelison, Raymond, M.D., Midwest City
Limbaugh, Carl, M.D., Edmond
Wilson, Frank, M.D., Oklahoma City

District VI

Anthony, Bobby, M.D., Enid
Bank, David, M.D., Elk City
Matousek, David, M.D., Enid
McLeod, Wallace, M.D., Oklahoma City

ALTERNATE ADMISSIONS BOARD
1999-2000

FULL-TIME FACULTY

Beckman, Karen, M.D., Associate Professor of Medicine
Farber, Jay, Ph.D., Professor of Physiology
Harmon, Mark, M.D., Assistant Professor of Obstetrics and Gynecology, Tulsa
Kida, Masatoshi, M.D., Assistant Professor of Pathology
Kline, Kristina, M.D., Clinical Assistant Professor of Family Medicine, Tulsa
Koss, Michael, Ph.D., Professor of Cell Biology
Levine, Norman, M.D., Professor of Surgery
McEver, Rodger, M.D., Professor of Medicine
Morgan, Carolyn, Ph.D., Associate Professor of Sociology, Norman
Pennington, Larry, M.D., Professor of Surgery
Reilly, Kathryn, M.D., Associate Professor of Family Medicine
Rogers, Janet, M.D., Associate Professor of Surgery
Schipul, Arthur, M.D., Assistant Professor of Obstetrics and Gynecology
Squires, Ron, M.D., Assistant Professor of Surgery
Weisz, Michael M.D., Associate Professor of Internal Medicine, Tulsa

VOLUNTEER FACULTY

Clemenson, Neil, M.D. - Family Medicine
Crosby, Warren, M.D. - Obstetrics and Gynecology
Parekh, Mukesh, M.D. - Obstetrics and Gynecology
Ramgopal, Vadakepat, M.D. - Internal Medicine
Zanovich, Terry, M.D. - Obstetrics and Gynecology

STUDENTS

Oklahoma City Campus:

Bogdahn, Misty
Brooks, Lauren
Cassetty, Chris
Koons, Kelli
Pajari, Susan
Sapp, Aaron
Schultes, Margo
Wagner, Kristofer

Tulsa Campus:

Dinsmore, Amanda
Siemens, Chris

CONGRESSIONAL DISTRICT REPRESENTATION

District I

Braverman, Irvin, M.D., Tulsa
Inhofe, Nancy, M.D., Tulsa
McGuire, Bernard, M.D., Tulsa
Volak, Patrick, M.D., Tulsa

District II

District III

Engles, Robert, M.D., Durant
Mirjanich, John, M.D., Midwest City
Swafford, Thomas, M.D., Stillwater

District IV

Cobb, James, M.D., Norman
Jackson, Rhett, M.D., Norman
Katseres, Richard, M.D., Altus
Krodel, John, M.D., Norman

District V

Barrett, James, M.D., Oklahoma City
Bondurant, William, M.D., Oklahoma City
Coniglione, Thomas, M.D., Oklahoma City
Green, Doug, M.D., Edmond
Magrini-Greyson, Marlene, M.D., Oklahoma City

District VI

Fey, Vic, M.D., Clinton
Steffen, H. Leland, M.D., Enid

President Boren recommended the Board of Regents approve the individuals named above be appointed to the College of Medicine Admissions Board for 1999-2000. He also recommended approval of the alternates proposed.

Regent Everest moved approval of the recommendations. The following voted yes on the motion: Regents Halverstadt, Siegfried, Blankenship, and Everest. Regents Lewis and Bentley were away from the table at the time of this vote. The Chair declared the motion unanimously approved.

COURSE ADDITIONS AND DELETIONS - HSC

The Oklahoma State Regents for Higher Education require that all course additions and deletions be presented to the institution's governing board before they are forwarded for their consideration. A list is attached hereto as Exhibit B of all such course additions that have

been approved by the Senior Vice President and Provost, Health Sciences Center, upon the recommendation of the cognizant departments and colleges, the Graduate College when appropriate, and the Academic Program Council. In summary, this list of course changes includes:

Twenty three course additions to fill curricula deficiencies and respond to student interest

Seventeen course deletions to remove course duplication

Upon approval by the Board of Regents and the Oklahoma State Regents for Higher Education, these changes will take effect with the Fall 1999 semester.

President Boren recommended the Board of Regents approve the course additions and deletions proposed for the Health Sciences Center Campus.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

PROFESSIONAL SERVICE AGREEMENT - HSC

Renewal of the following residency agreement is proposed for the period July 1, 1999 through June 30, 2000:

College of Medicine and Presbyterian Hospital	\$1,447,761.31
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President Boren recommended the Board of Regents approve the professional service agreement for the Health Sciences Center as set forth above.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

INCREASE IN PARKING FEES AS APPROVED BY MTRA - HSC

Parking at the Oklahoma Health Center has been an ongoing problem. There has been a long-term lack of coordinated planning for parking at the Center. The overall parking system at the Center has deteriorating facilities and an inadequate amount of parking spaces. In order to address the parking system at the Center, the Medical Technology and Research Authority (MTRA) was created by the Oklahoma State Legislature in 1991. MTRA was created to plan, construct, and operate improvement projects supporting public and private health care, education, and research at the Oklahoma Health Center. The MTRA Board is composed of eight members. The University of Oklahoma President appoints two of the Board members. Improving Health Center parking was assigned to be its first project. Legislation allows the Authority to lease all existing lots within the Health Center, to impose user fees for parking, to manage, repair, and maintain the lots, and to build additional parking facilities. After study, MTRA concluded the long-term solution lay in constructing three parking facilities in the locations where demands were greatest.

MTRA developed a three-phase plan: first, to generate revenues by implementing user fees, and to manage, operate, repair, and improve existing lots; second, to assess the impact of parking fees and plan the first new lot; and third, to construct the first parking lot by the fall of 1995, and to plan additional structures as required. MTRA implemented a fee program on August 1, 1994. The fee structure implemented was a flat-rate monthly fee of \$5.00 per space for faculty, staff, and students. In addition, a number of reserved parking spaces for \$25.00 per month were approved for faculty and staff.

The MTRA Board at the December 21, 1995 meeting approved a rate increase of \$5.00 per month for faculty and staff and a rate increase of \$1.25 per month for students. Both rate increases became effective January 1, 1996 with Board of Regents' approval. In addition, the MTRA Board approved a second rate increase for students of \$1.25 per month effective July 1, 1996.

The MTRA Board at the March 25, 1999 meeting approved a parking rate increase of \$5.00 per month for faculty and staff and \$2.50 per month for students. The MTRA Board agreed to fix the parking fees for a period of three years. At the end of the initial three-year period, the parking fees will increase \$2.50 per month for faculty, staff, and students. The parking fees increase of \$2.50 per month will be repeated on each third year anniversary. The parking rate increase as approved by MTRA would generate additional revenues of approximately \$405,000 annually and will be used along with additional revenues from the University Hospital Trust to meet the debt service on a \$14,480,655 capital bond issue. Funds from the bond issue will be used to make improvements as shown on the schedule which was included in the agenda.

A summary of the existing and proposed July 1, 1999 parking rates is as follows:

	<u>Existing Rate</u>	<u>Proposed Rate</u>
Faculty and Staff - open parking	\$10.00 per month	\$15.00 per month
Faculty and Staff - reserved parking	\$30.00 per month	\$35.00 per month
Students - open parking	\$ 7.50 per month	\$10.00 per month

It is the recommendation of the administration that a parking fee increase of \$5.00 per month for faculty and staff and parking fee increase of \$2.50 be approved effective July 1, 1999.

President Boren recommended the Board of Regents approve an increase in parking fees at the Health Sciences Center of \$5.00 per month for faculty and staff and \$2.50 per month for students, effective July 1, 1999.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

ELECTROPHYSIOLOGY CATHETERIZATION LABORATORY EQUIPMENT - HSC

The subject equipment is needed for Phase 2 of a comprehensive three-phase project that was initiated by Columbia/HCA for the University Hospital. The project will improve the accuracy of catheter placement in the diagnosis and treatment of cardiac arrhythmia and

should result in new knowledge for scientific publication. Phase 1 comprised the procurement and installation of the clinical laboratory equipment; Phase 2 comprises the procurement and installation of the equipment for the animal laboratory within the Cardiac Arrhythmia Research Institute; Phase 3 will comprise the equipment and software networking and integration. Phase 1 of the project was coordinated and funded by Columbia/HCA and was openly competed, with Merry X-Ray being selected as the most responsive bidder.

Merry X-Ray is uniquely and peculiarly qualified to supply the subject equipment to assure compatibility and integration with the clinical laboratory equipment. Electronic components designed and fabricated by Merry X-Ray for Phase 1 must be duplicated for Phase 2 and are part of the subject procurement. A specific table and C arm that were designed into the floor plans for Phase 1 are currently available through Merry X-Ray, and will not be stocked by any other supplier because they are customized parts designed for the project. Another supplier could eventually supply the part, but to do so would adversely impact the project's schedule.

Having more than one supplier involved in the separate installations involved in the project will impair the development and maintenance of the network-based archival and review system. Undergoing a competitive process for Phase 2 will not add value to the project. The specifications are so narrow that the only result will be Merry X-Ray to emerge as the sole or most responsive bidder.

The faculty and staff involved in the project represent that the pricing of the subject equipment is fair and reasonable. The overall project cost, funding from all sources combined, is estimated at \$1.6 million.

Funds are available from HSC account C5184301 and will be reimbursed by the OU Foundation. The \$106,830 payment is to fund specialized equipment modifications and customizations necessary for the project.

President Boren recommended the Board of Regents approve issuing a purchase order on a sole source basis to Merry X-Ray in the amount of \$356,100 for electrophysiology catheterization laboratory equipment, and to authorize the payment of a 30% deposit in the amount of \$106,830 to Merry X-Ray in order to initiate the order of such equipment.

Just prior to the portion of this meeting when OU items were to be considered, Vice President Mark Lemons requested three revisions to the President's recommendation from what had been printed and distributed in the agenda for this particular item. Chairman Halverstadt read the revised recommendation by the President as follows:

President Boren recommended the Board of Regents approve issuing a purchase order on a sole source basis to Merry X-Ray in the amount of \$249,270 for electrophysiology catheterization laboratory equipment, and to authorize the payment of \$106,830 to Merry X-Ray in order to modify such equipment.

Regent Everest moved approval of the revised recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

PURCHASE OF SURGERY RESEARCH EQUIPMENT (CENTRIFUGES AND INCUBATORS) FOR THE COLLEGE OF MEDICINE-TULSA CAMPUS

The College of Medicine-Tulsa Campus Department of Surgery, is in need of surgery research equipment including centrifuges and incubators for the two new molecular biology laboratories located at the St. John Medical Center. Once the laboratories are furnished with state-of-the-art research equipment, they will enrich the mission of a community-based academic Department of Surgery. The Surgery Residency Review Committee has cited the Department of Surgery for lack of research involvement of their faculty and resident physicians. These laboratories will be a tremendous research asset for the Department of Surgery and the College of Medicine-Tulsa Campus and will enable the Department to correct the Residency Review Committee's citation as well as meet the scholarly requirements for faculty and residents.

Current research within the Department of Surgery focuses on refinement of a melanoma vaccine with primary involvement of one faculty member since to date there has not been space, equipment, or personnel to expand the research project.

The anticipated benefits to Tulsa from a molecular biology research laboratory in a clinically oriented Department of Surgery include: (1) clinically relevant research; (2) recruitment of superb physician/scientists; (3) attraction of superior medical students and residents; and (4) cutting edge surgical care. Multiple scientists will be able to share the core laboratory equipment in the pursuit of their individual research projects.

Bids for the centrifuges and incubators, as well as other equipment, were forwarded to 26 vendors. Bids for the centrifuges and incubators were received from six vendors as follows:

	<u>Centrifuge Equipment</u>	<u>Incubators</u>
Kendro Laboratory Products Newtown, Connecticut	\$92,017.86	\$16,124.00
Beckman Instruments, Inc. Fullerton, California	\$72,260.00	No Bid
Composite Rotor, Inc. Mountain View, California	\$17,744.25 (partial only)	No Bid
Fisher Scientific Company Houston, Texas	No Bid	\$11,269.80
Forma Scientific Marietta, Ohio	No Bid	\$7,384.96
Scientific Resources Southwest, Inc. Stafford, Texas	No Bid	\$6,810.00

The bid from Beckman Instruments, Inc. did not meet bid specifications due to size. The bid from Composite Rotor, Inc. did not meet bid specifications since the bid was for a refurbished item instead of new and was only a partial bid. The bids from Fisher Scientific

Company, Forma Scientific, and Scientific Resources Southwest, Inc. did not meet bid specifications because the chamber should have copper inner casing and these vendors' bids did not meet those qualifications.

Administration requests authorization to issue a purchase order to Kendro Laboratory Products in the amount of \$108,141.86 including freight for the centrifuges and incubators for the College of Medicine-Tulsa research laboratories. Funds will be available from State account 28079950 and OHCA Research and Education account A0008098.

President Boren recommended the Board of Regents authorize the President or his designee to issue a purchase order to Kendro Laboratory Products in the amount of \$108,141.86 (including freight charges) for the purchase of three centrifuges and two incubators.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

PROPOSALS, CONTRACTS, AND GRANTS

In accord with Regents' policy, a list of awards and/or modifications in excess of \$100,000 or that establish or make policy for the University, or that otherwise involve a substantial or significant service to be performed by the University was included in the agenda. Comparative data for fiscal years 1995 through 1998, and current month and year-to-date, was also included.

The Provisions of Goods and Services policy (amended December 4, 1992) provides that new contracts and grants in excess of \$100,000 must be referred to the Board of Regents for ratification. In addition, in those cases where a contract, grant, document, or arrangement involved would establish or make policy for the University, or otherwise involve a substantial or significant service to be performed by the University, that contract, arrangement, or document shall be referred to the Board of Regents for approval.

President Boren recommended the Board of Regents ratify the awards and/or modifications for April, 1999 as submitted.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

FISCAL YEAR 2000 BUDGET

The FY2000 operating budget for The University of Oklahoma of \$797 million is presented for consideration and approval by the Board.

The legislative session began with a bleak outlook for higher education. Because of falling oil prices, less money was available for appropriation than for the year before. Without a tuition increase or an allocation from the "rainy day" reserve, the University faced the possibility of a budget reduction of over \$3 million.

Instead, after much hard work and strong public support, an increase in tuition and a "rainy day" allocation were approved and \$1.5 million in increases were obtained for the Norman Campus and \$1.2 million for the Health Sciences Center. Additional revenues were obtained from tuition, reallocation from administrative, auxiliary enterprise and other agency units, grant and contract funding, and indirect cost reimbursements.

Norman Campus:

The new budget, if adopted by the Board of Regents, sets priorities which reflect the priorities recommended by the Budget Council of the University. The FY99 salary increases are annualized. Faculty promotions are funded. The library acquisition budget has been increased. The University has continued to increase funding for academic areas and projects. These developments, along with administrative costs which are already the lowest in the State, have enabled the University to prepare a budget which maintains progress.

In keeping with the 10-year plan adopted by the Board of Regents, a \$1 million increase in continuing funding for the library is provided. It includes \$440,000 in continuing funds to replace one-time funds provided last year and \$460,000 in new continuing funds. Private donations this year have also increased the library endowment by \$1 million. The library endowment has increased from less than \$1 million four years ago to over \$4 million. The library's ranking in the Big 12 has improved from 11th to 6th during this period. While the administration is encouraged by the progress, continued improvements in library funding are clearly needed.

The budget for next year will provide funds for a three-percent average compensation increase for faculty and staff on the Norman Campus. It will take effect on October 1 and will be a permanent increase in the ongoing salary base. Two percent will be provided across-the-board with sufficient funds to provide an additional one-percent to address merit and structural needs. This increase will mean that compensation increases over the past four years will have totaled over 18%, almost twice the Big 12 average. These increases have moved total compensation adjusted for the cost of living from the bottom of the Big 12 into the top four. A 3% increase is also provided for graduate teaching assistants and the University will continue to pay 100% of health insurance stipends for all .5 FTE graduate assistants.

In addition, growing research income generated by faculty has contributed to the budgetary improvements. The University of Oklahoma has the highest rate of research growth in the Big 12 and went over the \$130 million mark this year. This 10% annual rate of increase is more than double the national average and has helped to fund faculty and staff compensation increases. This year's budget will provide a \$250,000 increase in research initiatives. Also, the Alumni Graduate Fellowship Program initiated last fall which provides for \$5,000 fellowships in addition to assistantships has been continued and increased from 13 to 18 fellowships this year.

As provided in the 10-year plan of the Board of Regents, the budget also provides an increase of \$75,000 for athletic gender equity funding.

Health Sciences Center:

The Health Sciences Center's FY2000 proposed budget totals \$400.2 million compared to the FY99 actual amount of \$332.5 million, an increase of \$67.7 million. It should be noted, however, that \$52 million of the increase is represented solely by Heartland Health Plan revenues. The remaining \$15.7 million of the increase is substantially represented by increases

in all other revenue line items, with significant increases in Grant and Contract revenues of \$5.6 million, Professional Practice Plan revenues of \$3.1 million, other E&G Sources of \$3.5 million, Other Agency Activities revenues of \$1.4 million, State Appropriations of \$1.2 million, Tuition and Fees of \$1.0 million, and Indirect Cost reimbursement of \$500,000. Each of these revenue sources are offset by expenditures in the respective areas.

A large portion of the new Educational and General funds (State appropriations, tuition and fees, and indirect cost reimbursement) will be allocated to cover campuswide cost-to-continue items such as health insurance premiums, library acquisitions, campus technology, increased minority tuition waivers, utilities, and maintenance. However, \$806,000 will be allocated to fund faculty promotions and 12 new faculty positions.

The Health Sciences Center will not have a campuswide salary/wage increase program because of the limited amount of new Educational and General funds available for the FY2000 budget. While departments were not provided additional funds for a salary increase, they were encouraged to provide merit increases, and to address market-based adjustments if their existing budgets would permit. Programmed increases such as with externally funded sponsored projects were also encouraged.

In order to help employees address cost of living expenses, the administration will initiate a one-time cost of living payment to average 1.6%. As in the past, the one-time payment will be made in mid-December of 1999.

ACADEMIC PROMOTIONS NORMAN CAMPUS

COLLEGE OF ARTS AND SCIENCES

Economics

Timothy Dunne to Professor
Alexander B. Holmes to Professor

History of Science

Gregg K. Mitman to Professor

Journalism and Mass Communication

Linda P. Morton to Professor

Library and Information Studies

Rhonda H. Taylor to Associate Professor

Mathematics

Ara S. Basmajian to Professor
Tomasz Przebinda to Professor
Gerard Walschap to Professor

Oklahoma Biological Surgery

Caryn C. Vaughn to Associate Professor

Physics and Astronomy

Michael B. Santos to Associate Professor

Political Science

Allen D. Hertzke to Professor
Ronald K. Gaddie to Associate Professor
M. V. Rajeev Gowda to Associate Professor

Science and Public Policy

Mark Meo to Professor
M. V. Rajeev Gowda to Associate Professor

Zoology

Caryn C. Vaughn to Associate Professor

MICHAEL F. PRICE COLLEGE OF BUSINESS

Marketing

Patricia J. Daugherty to Professor

COLLEGE OF EDUCATION

Educational Psychology

Jody L. Newman to Professor

Instructional Leadership and Academic Curriculum

Anne M. Reynolds to Associate Professor
Deborah B. Rodgers to Associate Professor

COLLEGE OF ENGINEERING

Aerospace and Mechanical Engineering

William N. Patten to Professor (posthumously)

Chemical Engineering and Materials Science

Lance L. Lobban to Professor
Richard G. Mallinson to Professor
Brian P. Grady to Associate Professor

Civil Engineering and Environmental Science

Mark Meo to Professor
David A. Sabatini to Professor
Bruce W. Russell to Associate Professor

Industrial Engineering

Shivakumar Raman to Professor

COLLEGE OF FINE ARTS

Art

Chad D. Smith to Associate Professor

Drama

Susan U. Shaughnessy to Associate Professor

Music

Meryl E. Mantione to Professor
William K. Wakefield to Professor
Michael E. Lee to Associate Professor
Eldon R. Matlick to Associate Professor

HEALTH SCIENCES CENTER

COLLEGE OF ALLIED HEALTH

Allied Health Education

Nancy K. Hall to Adjunct Professor
Kari E. Boyce to Adjunct Associate Professor

Radiologic Technology

Kari E. Boyce to Associate Professor

COLLEGE OF DENTISTRY

Oral Implantology

Donald L. Mitchell to Professor

Oral and Maxillofacial Surgery

Steven M. Sullivan to Professor

Orthodontics

J. Mark Felton to Clinical Associate Professor
J. Peter Kierl to Clinical Associate Professor

Pediatric Dentistry

Theresa M. White to Clinical Associate Professor

Removable Prosthodontics

Joseph R. Cain to Professor

COLLEGE OF MEDICINE

Cell Biology

Masatoshi Kida to Adjunct Associate Professor

Dermatology

Nancy K. Hall to Adjunct Professor

Family and Preventive Medicine

Cheryl B. Aspy to Professor
Deborah S. Cacy to Clinical Assistant Professor

Medicine

William M. Canfield to Associate Professor
Thomas H. Carter to Associate Professor
Masatoshi Kida to Adjunct Associate Professor
Hiroshi Nakagawa to Associate Professor of Research
Steven R. Orwig to Associate Professor
Eugene S. Patterson to Adjunct Associate Professor

Microbiology and Immunology

Rodney K. Tweten to Professor
William H. Hildebrand to Associate Professor

Obstetrics and Gynecology

Robert S. Mannel to Professor

Ophthalmology

Richard A. Alvarez to Research Assistant Professor

Orthopaedic Surgery and Rehabilitation

Gary M. Berke to Assistant Professor

Pathology

Kenneth E. Blick to Professor
Nancy K. Hall to Professor
K. Michael Parker to Professor
Masatoshi Kida to Associate Professor

Pediatrics

David W. Tuggle to Clinical Professor
Robin H. Gurwitch to Clinical Associate Professor
Joan Baxter Parkhurst to Associate Professor

Physiology

Larry P. Gonzalez to Adjunct Professor

Psychiatry and Behavioral Sciences

Larry P. Gonzalez to Professor
Sara Jo Nixon to Professor
Amal Chakraborty to Clinical Associate Professor
Donna L. Hammond to Clinical Assistant Professor

Surgery

Daniel J. Brackett to Professor of Research
David W. Tuggle to Professor

COLLEGE OF MEDICINE-TULSA

Family Medicine-Tulsa

W. Michael Woods to Associate Professor

Internal Medicine-Tulsa

Julia K. Warnock to Adjunct Professor
Elizabeth Montez Mutzig to Associate Professor
William H. Yarborough to Associate Professor

Obstetrics and Gynecology-Tulsa

Elizabeth Montez Mutzig to Associate Professor
Howard A. Shaw to Associate Professor

Psychiatry-Tulsa

Julia K. Warnock to Professor

President Boren recommended approval of the Operating Budget for Fiscal Year 2000 as presented, including approval of academic promotions.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

PEAKING/BACKUP ELECTRICAL GENERATOR AND SWITCHGEAR FOR NORMAN CAMPUS

The Peaking/Backup Generator is one of the utility infrastructure improvements identified in the Campus Utility Master Plan prepared by Frankfurt-Short-Bruza (FSB) engineering consultants and funded from the Utility System Revenue Bonds, Series 1999. The generator and switchgear will allow Physical Plant to restart the Power Plant should there be a failure on OG&E's transmission system due to a problem such as a Y2K issue or storm related damage. In addition, the generator can be used to help reduce the amount of electricity purchased from OG&E during peak (high use) hours. FSB's analysis indicates a payback period of less than five years by using the proposed generator.

Bids for the generator are due June 23, 1999. Typical delivery time for a generator and switchgear of this size is approximately 16 weeks after a purchase order is issued. In order to have the unit fully installed and functional before December 31, 1999, approval is requested for the President or his designee to be given the authority to issue a purchase order for the generator and switchgear based upon a competitive bid process. President Boren will report back to the Board the action taken under this authorization.

Once the supplier of the generator and switchgear is determined, installation bid documents for the generator and switchgear will be developed by FSB and should be complete by late July. Installation of the generator and switchgear is expected to cost approximately an additional \$150,000. Once plans are issued and bids are received, Board approval will be requested for the installation.

An invitation for bid was sent to the following vendors: Darr Power Systems, Oklahoma City; Southern Plains Power, Oklahoma City; and United Engines, Oklahoma City.

Evaluation criteria will include cost, conformance to specifications, and the ability to meet project time constraints.

The evaluation committee will consist of the following people:

Gary Ward, Director, Physical Plant
Don Carter, Engineering Manager, Physical Plant
Scott Davis, Power Plant Manager, Physical Plant
Walter Barnes, Electrical Engineer, Frankfurt-Short-Bruza
George Horn, Assistant Director, Purchasing

Funds for this project will be provided from Utility System Revenue Bonds, Series 1999.

President Boren recommended:

- I. For this purchase only the Board of Regents waive the provision of Regents' Policy 4.1 requiring prior approval for the award of purchase orders over \$100,000 with the understanding that the President will report back to the Board the action taken under this authorization, and
- II. The Board authorize the President or his designee to award a purchase order for a peaking/backup generator and switchgear for Physical Plant utilities system in an amount not to exceed \$400,000 based on a competitive bid process.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Blankenship, Bentley, and Everest. Regent Siegfried was away from the table at the time of the vote. The Chair declared the motion unanimously approved.

OKLAHOMA MEMORIAL UNION FREIGHT ELEVATOR

The freight elevator in the Oklahoma Memorial Union was installed in the late 1940s. Since that time, it has been serviced and maintained as a limited use/access freight elevator. Recent renovations to the Union have resulted in increased usage of this elevator for a variety of functions. Several malfunctions have occurred and there is some possibility of injuries to passengers who are unfamiliar with the operations of an older elevator. This upgrade to a fully automatic unit will provide for more reliable operation with less opportunity for injury to users.

An invitation for bid was sent to seven elevator companies with offices in Oklahoma, four of which attended the mandatory pre-bid conference. Evaluation criteria included cost, conformance to specifications, and past experience of the vendor.

The evaluation committee consisted of:

- Gary Ward, Director, Physical Plant
- Don Carter, Engineering Manager, Physical Plant
- Ed Vermillion, Engineering Assistant, Physical Plant
- Pat Corley, Buyer/Team Leader, Purchasing

Responses were received from the following firms as follows:

<u>Company</u>	<u>Cost</u>
Schindler Elevator Company Tulsa	\$103,865
American Elevator Oklahoma City	\$109,952
Midwestern Elevator Oklahoma City	\$139,528
Montgomery Kone Oklahoma City	\$144,784

Funds for this project will be provided from Union accounts.

President Boren recommended the Board of Regents approve award of a purchase order in the amount of \$103,865 to Schindler Elevator Company to upgrade the freight elevator at the Oklahoma Memorial Union.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Blankenship, Bentley, and Everest. Regent Siegfried was away from the table at the time of the vote. The Chair declared the motion unanimously approved.

PURCHASE OF DNA SEQUENCERS - NORMAN CAMPUS

As part of a National Institute of Health research contract, the Department of Chemistry and Biochemistry is authorized to purchase two 3700 DNA sequencer-analyzers. The department currently has 12 Applied Biosystems Instruments (ABI) 377 DNA sequencing instruments, six of which have been sold to provide the necessary funding to purchase the new instruments. Each of the 377 DNA sequencing instruments is capable of sequencing 96 samples in seven hours. One 3700 DNA sequencer-analyzer can perform this same function in four hours.

The department desires to purchase these instruments on a sole source basis from the manufacturer, Applied Biosystems Instruments/Perkin Elmer with the following justification:

1. All students, including doctoral students, involved in DNA research are trained in rapid DNA sequencing techniques which have been developed using the ABI equipment for the past 10 years. A new learning process would have to be developed if Applied Biosystems Instruments/Perkin Elmer was not the sole source.
2. The Chemistry Department developed computer software specific to the data format of ABI. No funding exists to convert this software to the instruments of other manufacturers.
3. The new ABI model can perform four times the number of sequencing runs, with a total of 384 samples, completely unattended while the other model requires about 6-8 hours of attendance each day.

Estimated cost for the two sequencer-analyzers, associated initial equipment, and supplies is \$600,000. The purchase will be funded from the National Institute of Health and Human Genome research accounts.

President Boren recommended the Board of Regents approve award of a sole source purchase order to Applied Biosystems Instruments, a Division of Perkin Elmer, in the amount of \$600,000 for two 3700 DNA sequencer-analyzers and associated equipment.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Noble, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

FURNISHINGS FOR HONORS COLLEGE ADDITION

The services and furnishings outlined above in combination with the addition to the College that is nearing completion will provide a true "college" atmosphere that provides for student living space, areas for students to study, and space for informal discussions between faculty and students. Together, these projects will provide the College first class student and instructional facilities to match the highly regarded faculty that the College has recruited and who are currently teaching at the University.

To ensure completion of appropriate areas by August 1999, it is important to move forward without delay. Steve Callahan Designs has completed numerous projects for the University, provides high quality work, works well with the administration, and understands the goals and needs of the University.

Because of the unique nature of Callahan's services the following process has been used successfully on past projects. The company will provide design services, including recommendations on which furnishings and accessories will best compliment each project. Upon acceptance by the University of these recommendations, the company will locate suitable furniture and accessories and submit a cost proposal for consideration. Upon review for accuracy and competitiveness of the proposal, the University will issue purchase orders for the items, thereby authorizing Steve Callahan Designs to initiate delivery of the items.

Funding for this project will come from Multiple Facility Revenue Bonds, Series 1998.

President Boren recommended the Board of Regents approve the award of a purchase order in an amount not to exceed \$140,000 to Steve Callahan Designs for interior design assistance, some interior design supervision, and acquisition of furnishings and accessories for the Cate Honors College Addition.

Regent Everest moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

EQUIPMENT MAINTENANCE MANAGEMENT SERVICES - NORMAN CAMPUS AND HEALTH SCIENCES CENTER

Currently, the University contracts maintenance agreements with original equipment manufacturers or third-party providers. These traditional maintenance agreements are numerous and costly, although they are necessary to address most maintenance and repair risks. In an effort to obtain budget savings without adversely impacting the University's mission, the Purchasing Office has explored new ways to address these risks.

A rapidly growing trend in industry is to repackage the way equipment maintenance and repair is managed and funded.

- Traditional approach:
 1. Buy individual maintenance contracts on specific items of equipment.
 2. "Pay as you go" for time and materials.

- Maintenance Management Approach:

Study the maintenance statistics of an entire statistical population of equipment items, then actuarially cover the expected maintenance occurrences via a single insurance instrument.

Departments, faculty, and staff who have equipment up-time responsibility would have the option to participate in the proposed agreement. Greater participation may translate into lower actuarial cost estimates and program premiums.

This program provides for users to have complete control over who provides the service on covered equipment. CIC may make suggestions on ways to increase savings by using third-party service providers, but the decision always remains with the user.

Savings on maintenance costs will be 20-25% based on the following:

- Fixed costs covering specific equipment will be determined using CIC's database, which contains equipment maintenance information including failure rates, reliability statistics, and actual maintenance costs for each type of equipment.
- Maintenance and repair risks of covered equipment are spread over an extensive population of items.
- Program premiums are based on actuarially fair estimates of true costs for the entire covered population of items.

The following is a partial list of additional benefits achieved through the Maintenance Management Contract:

- Internal Cost Control Management System - Provides efficient processes in managing maintenance costs.
- Maintenance Data Processing - Provides a database for included equipment with repair activities including preventive maintenance.
- Repair Analysis and Invoice Validation - Repairs are audited for accuracy, completeness, and technical validity.
- Payment Processing - Provider pays vendors directly and maintains all records for reporting.
- Technical Assistance - Consulting services available for possible alternative service providers and cost saving ideas.
- Statistical Repair Information - Provides management reports of maintenance and repair activity on the covered equipment.

The Request for Proposal was circulated to six suppliers. Responses were evaluated using a weighted scale with 1190 available points. Criteria were pricing, reporting, billing, implementation plan, and experience. Responses were received from four companies, and the evaluation results were as follows:

CIC Corporation College Station, Texas	947
Mediserve Insurance Group Oak Creek, Wisconsin	906
CMI Group, Inc. Milwaukee, Wisconsin	899
Electronic Warranty Group Milwaukee, Wisconsin	-0- (did not attend presentation)

The evaluation committee consisted of the following:

Steve Mack, Director, Purchasing Department
 Dorothy Armstrong, Senior Buyer, Purchasing Department
 Joan Goth, Assistant Director, Department of Computing and Telecommunications
 John Sarantakos, Associate Director, Printing
 Deborah Wollenberg, Contract & Real Estate Administrator, Contract Services
 Burr Millsap, Director of Budget & Purchasing, Health Sciences Center

Funding for this project is available from participating Norman Campus and Health Sciences Center accounts.

President Boren recommended the Board of Regents approve award of a contract to CIC Corporation for Equipment Maintenance Management Services for a period of one year with an option to renew annually for up to six additional one year terms.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

UTILITY EASEMENT - NORMAN CAMPUS

An Oklahoma Department of Transportation project to widen Chautauqua Avenue between State Highway 9 and Timberdell Road is currently underway. This widened section of Chautauqua Avenue will provide an appropriate approach and a proper entryway to the new Sam Noble Oklahoma Museum of Natural History. Sections of the ONG gas lines in the vicinity of the Chautauqua Avenue and Timberdell Road intersection are being relocated in connection with the project.

An adjacent section of the ONG line is severely deteriorated and in need of replacement. This section is currently located directly beneath Timberdell Road between Asp Avenue and Chautauqua Avenue. ONG has requested that the University grant an easement for the replacement and relocation of this section of gas line south of Timberdell Road. The requested easement also extends east from Asp Avenue to Jenkins Avenue. This section of the gas line has previously been replaced and relocated south of Timberdell but without benefit of an easement. The easement that will be granted will rectify this condition.

I. APPROVE EASEMENT

The Board is requested to approve the required permanent utility easement as described below. A sketch indicating the location of the proposed easement was included in the agenda.

A 10 foot Right-of-Way, 5 feet each side of a centerline more particularly described as follows:

From the NW Corner of the SE/4, Section 6, Township 8N, Range 2W to a point of beginning 43.01 feet South of said NW Corner, SE/4, Section 6, Township 8N, Range 2W from the point of beginning, thence 90.14 feet at South 76°09'33" East; thence 16.99 feet at South 88°37'10" East, thence 632.96 feet at North 89°20'30" East, thence 894.41 feet at North 89°57'58" East, thence 28.46 feet at South 75°04'26" East, thence 130.95 feet at North 89°42'26" East, thence 259.12 feet at North 86°35'15" East, thence 207.80 feet at South 88°16'34" East, thence 187.32 feet at North 89°09'31" East, thence 116.25 feet at North 89°32'11" East, thence 15.15 feet at North 43°18'54" East, thence 48.51 feet at North 85°22'20" East to end.

II. AUTHORIZE THE PRESIDENT OR HIS DESIGNEE TO EXECUTE EASEMENT

President Boren recommended the Board of Regents:

- I. Approve a permanent utility easement for Oklahoma Natural Gas Company (ONG) south of Timberdell Road between Jenkins Avenue and Chautauqua Avenue; and
- II. Authorize the President or his designee to execute the easement document.

Regent Siegfried moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

UTILIZATION OF 1999-2000 SECTION 13 AND NEW COLLEGE FUNDS - NORMAN CAMPUS

The University administration has developed a plan to use a portion of Section 13 and New College Funds to be received during the period July 1, 1999 through June 30, 2000 for projects on the Norman Campus. When approved by the Board of Regents and the Oklahoma State Regents for Higher Education, the projects listed below will be included in the Campus Master Plan for the Norman Campus.

The recommended projects and the use of Section 13 and New College Funds are in the amounts indicated.

	<u>Section 13 and New College Funds</u>
<u>Norman Campus Projects</u>	
1. New Faculty Start-Up	\$ 400,000
2. Instructional and Research Equipment	300,000
3. Computer Equipment	600,000
4. Academic and Administrative Space Renovation and Emergency Repairs	425,469
<u>Other Use</u>	
5. Debt Service on ODFA Revenue Bonds	<u>1,029,967</u>
Total Section 13 and New College Funds, Norman Campus	\$2,755,436

Project Descriptions:

1. New Faculty Start-Up: This project involves the use of \$400,000 to renovate areas for new faculty to provide research and office space, to purchase teaching equipment, and to acquire other facilities to support the teaching and research activities of new faculty.
2. Instructional and Research Equipment: A total of \$300,000 will be used to purchase teaching equipment and to acquire other facilities needed to support teaching and research functions.
3. Computer Equipment: This project involves the use of \$600,000 in funding for the replacement of obsolete equipment and to purchase new equipment items. Items will include but not be limited to additional peripheral equipment, extension of the fiber optics network, replacements for obsolete printers and terminals, and additional microcomputers and workstations for students, faculty and staff.
4. Academic and Administrative Renovation and Emergency Repairs: Funds are needed for a number of small renovations and emergency repairs during the year. It is estimated that a total of \$275,469 will be used for minor space renovation and emergency repairs. Asbestos removal (approximately \$50,000), accessibility improvements (approximately \$50,000), and energy conservation projects (approximately \$50,000) will be addressed using these funds.

President Boren recommended the Board of Regents:

- I. Approve a plan to use a total of approximately \$2,755,436 in Fiscal Year 1999-2000 Section 13 and New College Funds for Norman Campus projects as indicated above; and
- II. Authorize related revisions to the Campus Master Plan of Capital Improvement Projects for the Norman Campus.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

SELECTION OF ON-CALL ARCHITECTS AND ENGINEERS

For many years, The University of Oklahoma has utilized architectural and engineering firms to provide on-call professional services. The most recent formal selection of firms occurred in June 1996. Twenty-nine firms were authorized to provide the needed services based on their special abilities and availability in connection with individual projects as developed. Agreements were negotiated and executed with 20 of these firms, and 12 were called upon to provide services for University projects during the three-year period. The terms for these firms will expire June 30, 1999, and accordingly new selections must be made.

Based on the volume of consultant work during the past three years and expectations for the next several years, it is recommended that a number of firms be selected to provide on-call professional services. The selected architectural and engineering firms will be used for small projects which generally have construction budgets substantially less than \$500,000. The firms will be selected for an initial one-year term which may be extended for four additional one-year terms upon the University's and the respective firm's mutual agreement.

In April 1999, the process to select a new group of on-call consultants was initiated. Proposals were received from 20 architectural firms; 15 civil engineering and surveying firms; five mechanical and electrical engineering firms; and four structural engineering firms. Committees (one for each type of consultant) were formed to review the qualifications of the firms, develop short-lists, and interview and evaluate the firms.

Based on interviews conducted with firms selected for the short list, the committees rated the firms and recommend that firms be selected as shown below. Since it is the intention to utilize firms based on their expertise as it relates to individual projects and based on their availability to meet the University's project schedule, the firms recommended for selection have not been ranked. Those firms indicated by an asterisk (*) have served as on-call consultants during the past three years and are recommended for selection once again.

Architectural Firms - HSC-Oklahoma City and Norman Campuses: (could also be called for service on HSC-Tulsa Campus)

- * Bockus, Payne Associates Architects, P.C., Oklahoma City
- * Miles Associates, Inc., Oklahoma City
- * Elliott + Associates Architects, P.C., Oklahoma City
- Stan Gralla Architects, Oklahoma City and Lexington, Oklahoma
- Richard L. Cavin Architect, P.C., Chickasha, Oklahoma
- Thomas Davis Architects + Partners, P.C., Edmond, Oklahoma
- * Hite-Culver Associates, Oklahoma City
- Robison & Associates Architects, Oklahoma City

Architectural Firms - HSC-Tulsa Campus (could also be called for service on HSC-Oklahoma City and Norman Campuses)

- * Gary Sparks Companies, Tulsa
- Fritz Baily, Inc., Tulsa
- Matrix Architects Engineers Planners, Inc., Tulsa

Civil Engineering and Surveying Firms - All Campuses:

- * Cobb Engineering Company, Oklahoma City
Frankfurt-Short-Bruza Associates, P.C., Oklahoma City
- * Robert B. Hendrick & Sons Company, Inc., Norman
- * Smith-Roberts and Associates, Inc., Oklahoma City
Cardinal Engineering, Inc., Oklahoma City
Horizon Engineering, Inc., Tulsa
- * Nickle & Associates, Inc., Tulsa
- * Clour Engineering of Oklahoma, Inc., Norman

Mechanical and Electrical Engineering Firms - All Campuses:

- * Determan Scheirman Consulting Engineers, Oklahoma City
Frankfurt-Short-Bruza Associates, P.C., Oklahoma City
Matrix Architects Engineers Planners, Inc., Tulsa
Flynt and Kallenberger, Inc., Tulsa

Structural Engineering Firms - All Campuses:

- Frankfurt-Short-Bruza Associates, P.C., Oklahoma City
Wallace Engineering, Tulsa
Matrix Architects Engineers Planners, Inc., Tulsa
- * O.J.C. Company, Tulsa

The interview committees were composed of staff members from all campuses as follows:

Interview Committee - Architectural Firms:

- Michael K. Moorman, Director, Architectural and Engineering Services, and
University Architect, Chair
- Leeland N. Alexander, Director of Administration and Finance and
Associate Dean, College of Medicine-HSC Tulsa Campus
- Wilton L. Berry, Associate Campus Architect, Architectural and Engineering
Services, HSC Oklahoma City Campus
- W. Harley Campbell, Campus Architect, Architectural and Engineering Services,
HSC Oklahoma City Campus
- Raymond A List, Director, Operations, HSC Tulsa Campus
- Michael A. Tower, Staff Architect, Architectural and Engineering Services,
Norman Campus
- Gary L. Ward, Director, Physical Plant, Norman Campus

Interview Committee - Civil Engineering and Surveying Firms:

- C. Thomas Knotts, Project Coordinator, Architectural and Engineering Services,
Norman Campus, Chair
- Grant E. Lacquement, Mechanical Engineer Trainee, Physical Plant, Norman Campus
- Wilton L. Berry, Associate Campus Architect, Architectural and Engineering
Services, HSC Oklahoma City Campus

Interview Committee - Mechanical and Electrical Engineering Firms:

W. Harley Campbell, Campus Architect, Architectural and Engineering Services,
HSC Oklahoma City Campus, Chair
Eloy L. Candelaria, Assistant Director, Operations and Maintenance,
HSC Oklahoma City Campus
William F. Forester, Staff Architect, Architectural and Engineering Services,
Norman Campus
Brent R. Everett, Energy Conservation Engineer, Physical Plant, Norman Campus

Interview Committee - Structural Engineering Firms:

R. David Nordyke, Senior Staff Architect, Architectural and Engineering Services,
Norman Campus, Chair
Wilton L. Berry, Associate Campus Architect, Architectural and Engineering
Services, HSC Oklahoma City Campus
Michael A. Tower, Staff Architect, Architectural and Engineering Services,
Norman Campus

The administration will continue to provide quarterly reports to the Board of the work completed by each architect or engineer.

The evaluation summaries of all of the interviewed firms by consultant type were included in the agenda and are attached hereto as Exhibit C.

President Boren recommended the Board of Regents:

- I. Select (without ranking) the architectural and engineering firms presented above that are under consideration to provide on-call professional services required for the Norman Campus and the Health Sciences Center Campuses;
- II. Authorize the University administration to negotiate terms and conditions and hourly rates for professional services to be provided by the on-call firms; and
- III. Authorize the administration to execute the required agreements.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

**LAND DESIGNATION FOR THE SAM NOBLE OKLAHOMA MUSEUM OF
NATURAL HISTORY**

The Sam Noble Oklahoma Museum of Natural History (SNOMNH) and its currently attendant approximately 40 acres is located on the Norman Campus, west of the Law Center, near the intersection of Chautauqua and Timberdell and southward to Imhoff Road. In addition to other good qualities, the location provides some space for future expansion, related parking and outdoor exhibits and activities. SNOMNH would like to feature, for instance, a "museum without walls" with nature trails, wildlife artwork, and other attractions designed to show the public the natural habitats of Oklahoma. To further this end, the Board is requested to designate the below-described parcel of land to the Museum. The land is adjacent to the Museum's existing location. A map was included in the agenda for reference.

University of Oklahoma property of approximately 20 acres bordered by the southernmost boundary of the Law Center parking area to the south; Wadsack Drive to the west; the northernmost boundary of the L. Dale Mitchell Baseball Park to the north; and the easternmost boundary of the existing SNOMNH property to the east.

President Boren recommended the Board of Regents designate the parcel of land, described more particularly above, for the Sam Noble Oklahoma Museum of Natural History.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

HEATING, VENTILATION AND AIR CONDITIONING IMPROVEMENTS - NORMAN CAMPUS

Heating, ventilation and air conditioning (HVAC) improvements are part of the Utility System Improvements project approved by the Board of Regents at the January 1999 meeting. An energy audit of 105 buildings, conducted by the Physical Plant in 1997 and verified by Frankfurt Short Bruza engineering consultants, revealed 22 buildings in need of HVAC improvements, the cost of which could be recovered through energy savings. This HVAC improvements project includes new systems for some buildings, retrofit of existing systems in others, and technology upgrades in several.

The selected engineering consultant will provide the professional services required to organize the work in appropriate elements/phases and produce the design and the contract documents for the work.

The committee to interview and evaluate engineering firms for the project was composed of the following:

Donald C. Carter, General Manager Engineering, Physical Plant, Chair
Ajay K. Agrawal, Assistant Professor, Aerospace and Mechanical Engineering
Brent R. Everett, Energy Conservation Engineer, Physical Plant
Michael A. Tower, Staff Architect, Architectural and Engineering Services

Proposals were received from four engineering firms to provide the needed professional services. One of the four firms withdrew its proposal before interviews were conducted. The three remaining firms were evaluated on the basis of the criteria presented in the evaluation summary below. In accordance with Board of Regents' policy, a five percent preference was applied to ratings of the in-State firms.

The interview committee rated the firms from highest to lowest as follows:

1. Huitt-Zollars, Inc., Fort Worth, Texas
2. Matrix, Tulsa, Oklahoma
3. PSA Consulting Engineers, Oklahoma City, Oklahoma

HEATING, VENTILATION AND AIR CONDITIONING IMPROVEMENTS CONSULTANT
SELECTION EVALUATION SUMMARY

	<u>Huitt-Zollars, Inc. *</u>	<u>Matrix</u>	<u>PSA Consulting Engineers</u>
Acceptability of Design	69	58	51
Quality of Engineering	69	54	46
Adherence to Cost Limits	29	30	25
Adherence to Time Limits	31	28	26
Volume of Changes	32	32	27
Stability of Firm	35	28	22
Total Points	<u>265</u>	<u>230</u>	<u>197</u>
Total Points with 5% Preference	NA*	242	207

* Out-of-State firm

The estimated total construction budget for this work is \$3,000,000, which will be funded from the Utility System Revenue Bond, Series 1999.

President Boren recommended the Board of Regents:

- I. Rank in the order presented above engineering firms which are under consideration to provide professional service required for improvement and replacement of heating, ventilation and air conditioning systems in a number of campus buildings;
- II. Authorize the University administration to negotiate the terms of an agreement and a fee starting with the highest ranked firm; and
- III. Authorize the President or his designee to execute the consultant contract.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

OLD FACULTY CLUB RENOVATION AND ADDITION

At the May 1998 meeting, the Board of Regents awarded a contract in the amount of \$552,000 to Berryman Enterprises, Inc. for construction of the Old Faculty Club Renovation and Addition project.

I. ACCEPT PROJECT AS SUBSTANTIALLY COMPLETE

Substantial completion inspections of the project were held on May 13 and May 28, 1999. In attendance were representatives of Berryman Enterprises, Inc.; Miles Associates, the project architects; and the University. The results of the inspection indicated that the project is substantially complete. A punch list of minor work items was developed and given to Berryman Enterprises, Inc. for completion. It is recommended that the Regents accept the project as substantially complete as of May 28, 1999.

II. AUTHORIZE FINAL PAYMENT TO CONTRACTOR

It is recommended that the Regents authorize final payment to Berryman Enterprises, Inc. following completion of all punch list items.

President Boren recommended the Board of Regents:

- I. Accept the Old Faculty Club Renovation and Addition project as substantially complete effective May 28, 1999; and
- II. Authorize final payment to Berryman Enterprises, Inc. following completion of all punch list items.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

ON-CALL CONSTRUCTION RELATED SERVICES CONTRACT - NORMAN CAMPUS

In March 1998, the Board of Regents authorized the administration to award a contract for on-call construction related services on the Norman Campus to PI Construction. At that time, it was indicated that the administration would provide to the Board at each of its meetings a report of the work completed since the last report. In addition, it was indicated that the administration would seek prior Board approval for any project that had an estimated cost of \$100,000 or greater.

COMPLETED SINCE LAST REPORT:

<u>Building/Location</u>	<u>Project</u>	<u>Estimated Cost of Work</u>
Physical Sciences Center	Remodel Room 330c	\$ 8,641
Oklahoma Memorial Union*	Renovate Will Rogers Dining Room	\$106,801

*Previously approved by the Board at the June 1998 meeting.

This item was reported for information only. No action was required.

REGENTS' FUND QUARTERLY FINANCIAL SUMMARY REPORT

This summary report is provided in accordance with University of Oklahoma Board of Regents policy (8.11.7). The summary highlights, attached hereto as Exhibit D, are of the financial activity within the Regents' Fund since the June 30, 1998 report.

As of March 31, 1999, the Regents' Fund consisted of 116 individual funds. Separate accounts are maintained for each fund to insure observance of the donor-imposed limitations and restrictions placed on the use of resources. For investment purposes, however, funds of similar characteristics are combined in the Consolidated Investment Fund (CIF) and Short Term Investment Fund (STIF) investment pools.

The Regents' Fund Quarterly Financial Summary Report as of March 31, 1999 and for the nine months then ended was presented for information only. No action was required.

QUARTERLY FINANCIAL ANALYSIS

By request of the Board of Regents, the Quarterly Financial Analysis for the nine months ended March 31, 1999 is presented. The detailed information upon which the Executive Summary is based was included in the agenda.

The Quarterly Financial Analysis for the nine months ended March 31, 1999 was presented for information only. No action was required.

YEAR 2000 PREPARATIONS

In fall 1998, the Norman and Health Sciences Center campuses acquired the professional services of PricewaterhouseCoopers to perform an independent audit of the Year 2000 project plans at both sites. PricewaterhouseCoopers completed the assessments for the University and the final report, "Year 2000 Readiness Review," was presented to the Board of Regents at the May 1999 meeting. In the Readiness Review, PricewaterhouseCoopers defined major recommendations requiring immediate action as well as other overall recommendations. Detailed findings and recommendations for both Norman and Health Sciences Center campuses directly followed.

As per request of the President and Board of Regents, institutional responses to the recommendations identified by PricewaterhouseCoopers are provided in a report which was included in the agenda. The information is presented in a color progress chart that, like the Year 2000 Readiness Review, is divided into three categories. The categories include:

- Year 2000 Project Recommendations Requiring Immediate Attention
- Other Overall Recommendations
- Detailed Findings and Recommendations for the Norman and Health Sciences Center Campuses

In the first column of the report, the first name indicates the Vice President responsible for the corresponding recommendation and response, and the second name is the Year 2000 representative responsible for the same. These are, in some instances, the same individual.

A time line for completing recommendations is also included in the report. The time line delineates four phases, Not Started, Auditing, Planning, and Execution. A fifth phase (Finished) is not covered in the current report as recommendations that have progressed to a finished phase were removed from the report.

This item was presented for information only. No action was required.

ANNUAL AUDIT PLAN FOR 1999-2000, THE UNIVERSITY OF OKLAHOMA

At the May 1999 Audit Committee meeting, the Committee discussed the annual audit plan and passed a resolution recommending approval of the plan by the full Board of Regents. The proposed annual audit plan for fiscal year 2000 was included in the agenda.

The plan continues with a four-year audit cycle. Each unit in the audit universe will be audited at least once every four years. Some areas will be audited more often due to certain inherent risks identified in our risk analysis process or because of an external mandate. Any proposed changes to the plan will be brought to the Audit Committee for approval.

The areas proposed for internal audit during 1999-2000 are as follows:

Health Sciences Center

Bursar Billing and Collection Systems	Investments
Cell Biology	Loan Funds
College of Allied Health	Microbiology and Immunology
College of Medicine-Tulsa Internal Medicine	Orthopaedic Surgery
College of Medicine-Tulsa Obstetrics and Gynecology	Office of Technology Management
College of Pharmacy	Physiology
Computing/Telecommunications	Public Safety
Disbursements	Student Center
Education Support Services	Taxes
Faculty/Staff Employee Senates	Transfers
Health Care Compliance	Tuition and Fees
Inventories/Resale	Vice Provost Educational Services

Norman Campus

Athletics, Compliance Audit	Michael F. Price College of Business
Athletics, Financial and General	Office of Technology Management
Athletic Ticketing and Post-Season Activities	Oklahoma Geological Survey
Bursar Billing and Collection Systems	Parking/CART
College of Law	President's Office
Computing/Telecommunications	Public Safety
Disbursements	Regents' Office
Faculty/Staff Employee Senates	Sooner House/Catering
Graduate College - Tulsa	Student Affairs
Inventories/Resale	Taxes
Investments	Transfers
Loan Funds	Tuition and Fees
	Utilities

In addition to the above listed audits, approximately 15 percent of the available audit hours will be reserved for unforeseen items and post-audit reviews will be performed when necessary.

President Boren and the Audit Committee recommended the Board of Regents approve the annual audit plan for 1999-2000.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

INTERNAL AUDITING REPORT

This item was included in the agenda for a report on any pending or potential audit issues. No executive session was proposed and Kenneth Rowe, the Director of Internal Auditing, stated he had no report.

HUSTON HUFFMAN CENTER EXPANSION

The Huston Huffman Center was completed and first occupied in 1981. The facility was designed by The Benham Group of Oklahoma City and constructed at a cost of approximately \$7 million.

The building contains approximately 100,000 gross square feet of space and currently houses facilities for racquetball, weight training, basketball, volleyball, badminton and table tennis, a cardiovascular theater, an indoor track, locker rooms and shower facilities, and the classrooms, labs and administrative offices of the Intramural Recreational Sports, and Health and Sports Sciences departments. The project was originally conceived and planned to include three phases. To date, the second and third phases have not been realized.

For several years the facility has been utilized by students, faculty and staff at near capacity levels. Currently, about 350,000 visits are logged per year. A task force comprised of students, faculty and staff has been formed to study the feasibility of expanding the Center. Since February of this year, the task force has met on many occasions and several of the task force members have traveled to and toured recreational centers at other Big 12 institutions to gain information and insight to assist the group in developing a new vision for the Center. The task force also developed and distributed a general student survey concerning the possible expansion of the recreation facility. Over 1,000 surveys were returned. Of that number, 68% indicated support for expansion and 76% were willing to consider a student fee to fund the expansion.

The process has been initiated to select an architectural consultant to analyze the feasibility of expanding the Huston Huffman Center and to prepare a master plan for the addition of space and for improvements at the Center, including estimates of costs for various elements of proposed work. When the project scope is defined, the architectural firm that is selected will be authorized to prepare construction documents. A recommendation concerning the ranking of architectural firms to provide these needed professional services will be presented to the Board at the July meeting.

Vice President Richard Hall introduced UOSA President, Rakesh Patel, and former Student Congress Chair, Terrance Caldwell. A copy of a Huston Huffman Expansion Task Force Report was distributed which contained student survey results on expansion, UOSA Legislation that was passed and information gathered during fact-finding trips to peer institutions in the Big XII. Mr. Patel and Mr. Caldwell expressed their interest in the project, saying the need for expansion is great and the students support this.

This was reported for information only. No action was required.

ACADEMIC PERSONNEL ACTIONS

Health Sciences Center:

LEAVE OF ABSENCE:

Voth, Douglas W., Professor of Medicine, leave of absence without pay extended July 1, 1999 through June 30, 2000.

APPOINTMENTS OR REAPPOINTMENTS:

Dayringer, Richard, Adjunct Professor of Family Medicine, Tulsa, annualized rate of \$8,000 for 12 months (\$666.67 per month), .10 time, April 1, 1999 through June 30, 1999.

Draper, Michael L., M.D., Assistant Professor of Obstetrics and Gynecology, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), July 1, 1999 through June 30, 2000.

Gorbsky, Gary J., Ph.D., Professor of Cell Biology, annualized rate of \$100,000 for 12 months (\$8,333.33 per month), September 1, 1999 through June 30, 2000.

Hanigan, Marie Helen, Ph.D., Associate Professor of Cell Biology and Adjunct Associate Professor of Obstetrics and Gynecology, annualized rate of \$85,000 for 12 months (\$7,083.33 per month), September 1, 1999 through June 30, 2000.

Haywood, Betty Jean, M.D., Instructor in Anesthesiology, annualized rate of \$50,000 for 12 months (\$4,166.67 per month), June 1, 1999 through June 30, 1999.

Pasque, Charles Blake, M.D., Assistant Professor of Orthopaedic Surgery and Rehabilitation, annualized rate of \$75,000 for 12 months (\$6,250.00 per month), July 12, 1999 through June 30, 2000.

Salinas, Robert C., M.D., Clinical Instructor in Geriatric Medicine, annualized rate of \$58,000 for 12 months (\$4,833.33 per month), July 1, 1999 through June 30, 2000.

Tsiokas, Leonidas, Ph.D., Assistant Professor of Cell Biology and Investigator of the John S. Gammill Chair, annualized rate of \$75,000 for 12 months (\$6,250.00 per month), August 16, 1999 through June 30, 2000.

CHANGES:

Brahm, Nancy, Clinical Assistant Professor of Pharmacy Practice, salary changed from annualized rate of \$56,273 for 12 months (\$4,688.41 per month) to annualized rate of \$62,273 for 12 months (\$5,189.41 per month), April 19, 1999 through June 30, 1999. Increase for additional responsibilities as coordinator of the DDS contract.

Curtis Keith W., Associate Professor of Health Administration and Policy; title Interim Chair, Department of Health Administration and Policy, deleted; salary changed from annualized rate of \$71,682 for 12 months (\$5,973.50 per month) to annualized rate of \$65,682 for 12 months (\$5,473.50 per month), May 15, 1999. Salary change represents deletion of stipend for administrative duties as Interim Chair.

Gold, Michael, title changed from Instructor and Fellow to Assistant Professor of Obstetrics and Gynecology, salary changed from annualized rate of \$37,635 for 12 months (\$3,136.25 per month) to annualized rate of \$50,000 for 12 months (\$4,166.67 per month), July 1, 1999 through June 30, 2000.

Grim, James S., title changed from Clinical Associate Professor to Associate Professor of Anesthesiology, salary remains at annualized rate of \$94,287 for 12 months (\$7,857.25 per month), May 1, 1999 through June 30, 1999.

Hall, Janan, Clinical Instructor in Obstetrics and Gynecology; title Clinical Instructor in Nursing, deleted, May 15, 1999.

Hogan, David, title changed from Assistant Professor of Surgery to Assistant Professor of Emergency Medicine; given additional title Interim Section Chief, Department of Emergency Medicine, March 23, 1999 through June 30, 1999.

McAuley, William J., Professor of Health Administration and Policy; Adjunct Professor of Medicine, of Health Promotion Sciences, of Geriatric Medicine, and of Nursing; given additional title Interim Chair of Health Administration and Policy; salary changed from annualized rate of \$89,595 for 12 months (\$7,466.25 per month) to annualized rate of \$101,595 for 12 months (\$8,466.25 per month), May 15, 1999. Paid administrative supplement while serving as Interim Chair.

Narine, Lutchmie, Assistant Professor of Health Administration and Policy; given additional title Interim Vice Chair of Health Administration and Policy; salary changed from annualized rate of \$53,308 for 12 months (\$4,442.33 per month) to annualized rate of \$56,308 for 12 months (\$4,692.33 per month), May 15, 1999. Paid \$3,000 administrative supplement while serving as Interim Vice Chair.

Okada, Robert D., Professor of Medicine and Medical Director, William K. Warren Medical Research Institute; salary changed from annualized rate of \$22,950 for 9 months (\$2,550.00 per month) to annualized rate of \$53,394 for 12 months (\$4,449.50 per month), April 1, 1999 through June 30, 1999. Title change approved at May 7, 1999 meeting.

Panchal, Jayesh I., title changed from Clinical Assistant Professor to Assistant Professor of Surgery, salary remains at annualized rate of \$70,741 for 12 months (\$5,895.08 per month), July 1, 1999 through June 30, 2000.

Rao, Vaidy S., title changed from Adjunct Associate Professor to Associate Professor of Anesthesiology, salary changed from without remuneration to annualized rate of \$60,000 for 12 months (\$5,000.00 per month), April 19, 1999 through June 30, 1999.

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Shunatona, Baptiste, Clinical Assistant Professor of Family Medicine, Tulsa; salary changed from annualized rate of \$11,000 for 11 months (\$1,000.00 per month), .10 time, to without remuneration, June 1, 1999.

Sparks, Rhonda A., title changed from Instructor to Assistant Professor of Family and Preventive Medicine, salary remains at annualized rate of \$71,750 for 12 months (\$5,979.17 per month), May 1, 1999 through June 30, 1999.

RESIGNATIONS AND/OR TERMINATIONS:

Booth, Mary C., Assistant Professor of Research, Department of Ophthalmology, June 30, 1999 (with accrued vacation through August 6, 1999.)

Cannon, M. Bruce, Assistant Professor of Surgery, June 12, 1999 (with accrued vacation through June 29, 1999).

Cohen, Lawrence J., Professor of Pharmacy Practice, April 30, 1999 (with accrued vacation through June 16, 1999).

Gay, Charles T., Associate Professor of Neurology, Chief of Child Neurology, and Endowed Chair in Child Neurology, May 15, 1999 (with accrued vacation through June 30, 1999).

Hahn, Devon, Clinical Assistant Professor of Pediatrics, June 29, 1999.

Minocha, Anil, Associate Professor of Medicine and Adjunct Associate Professor of Geriatrics, June 30, 1999 (with accrued vacation through August 16, 1999).

Prochazka, Ernest J., Instructor in Family and Preventive Medicine, May 31, 1999.

Rayman, Kathleen, Assistant Professor of Nursing, June 30, 1999.

Ross, C. David, Associate Professor of Otorhinolaryngology, June 30, 1999 (with accrued vacation through July 31, 1999).

Silva, Fred G., Lloyd E. Rader Professor of Pathology, June 30, 1999 (with accrued vacation through July 21, 1999).

Thompson, Glenn C., Associate Professor of Otorhinolaryngology, June 30, 1999 (with accrued vacation through July 31, 1999).

Toubas, Paul, Professor of Pediatrics, February 28, 1999 (with accrued vacation through April 13, 1999).

Willer, Richard D., Associate Professor of Operative Dentistry, June 30, 1999 (with accrued vacation through July 27, 1999).

Wright, Cara M., Instructor in Anesthesiology, April 30, 1999 (with accrued vacation through May 21, 1999).

RETIREMENT:

Moore, Joanne I., David Ross Boyd Professor of Cell Biology, July 31, 1999.

Norman Campus:

LEAVE OF ABSENCE:

Flanagan, Patti J., Assistant Professor of Social Work, leave of absence without pay, July 1, 1999 through June 30, 2000.

APPOINTMENTS OR REAPPOINTMENTS:

Abousleiman, Younane, reappointed Executive Associate Director, Energy Center, Research Associate Professor and Senior Research Scientist, Energy Center Director, salary remains at annualized rate of \$106,668 for 12 months (\$8,889.00 per month), June 1, 1999 through August 31, 1999. Paid from grant funds; subject to availability of funds.

Avery, Jim, Associate Professor of Journalism and Mass Communication with tenure, annualized rate of \$58,000 for 9 months (\$6,444.44 per month), August 16, 1999.

Bai, Mao, reappointed Senior Research Associate, Energy Center Director, salary remains at annualized rate of \$40,036 for 12 months (\$3,336.30 per month), June 1, 1999 through August 31, 1999. Paid from grant funds; subject to availability of funds.

Bishop, Milton L., reappointed Senior Research Associate, School of Petroleum and Geological Engineering, salary remains at annualized rate of \$26,271 for 12 months (\$2,189.25 per month), .50 time, May 1, 1999 through September 30, 1999. Paid from grant funds; subject to availability of funds.

Bozorgi, Khosrow, Associate Professor of Architecture, annualized rate of \$45,000 for 9 months (\$5,000.00 per month), August 16, 1999 through May 15, 2000.

Cohen, Andrew I., Ph.D., Assistant Professor of Philosophy, annualized rate of \$38,000 for 9 months (\$4,222.22 per month), August 16, 1999 through May 15, 2000.

Cuccia, Andrew D., Ph.D., Associate Professor of Accounting and Grant Thornton Faculty Fellow, annualized rate of \$92,000 for 9 months (\$10,222.22 per month), August 16, 1999 through May 15, 2000; salary temporarily changed to \$97,000 for 9 months (\$10,777.77 per month), August 16, 1999 through May 15, 2000. Thornton Faculty Fellow is a temporary title; base salary is \$92,000 plus \$5,000 for temporary title.

Fukushima, Yoshiko, Assistant Professor of Modern Languages, Literatures, and Linguistics, annualized rate of \$40,000 for 9 months (\$4,444.44 per month), August 16, 1999 through May 15, 2000. If Ph.D. not completed by August 16, 1999, title to be changed to Acting Assistant Professor and salary changed to \$38,000 for 9 months.

Gan, Rong Z., reappointed Senior Research Scientist/Lecturer, School of Aerospace and Mechanical Engineering, salary remains at annualized rate of \$25,001 for 12 months (\$2,083.44 per month), .50 time, May 16, 1999 through August 15, 1999. Paid from grant funds; subject to availability of funds.

Goodman, Deborah Downing, Ph.D., Assistant Professor of Human Relations, Tulsa, annualized rate of \$40,000 for 9 months (\$4,444.44 per month), August 16, 1999 through May 15, 2000.

Grier, Robin M., Ph.D., Assistant Professor of Economics and of International Academic Programs, annualized rate of \$52,000 for 9 months (\$5,777.78 per month), August 16, 1999 through May 15, 2000.

Hassrick, Peter H., reappointed Charles Marion Russell Memorial Chair in Art of the American West and Professor of Art, salary remains at annualized rate of \$100,000 for 9 months (\$11,111.11 per month), August 16, 1998 through May 15, 2003. Original appointment was from August 16, 1998 through May 15, 2000. Reappointed for five year term through May 15, 2003.

Hornecker, Melissa M., Research Associate, School of Civil Engineering and Environmental Science, annualized rate of \$21,000 for 12 months (\$1,750.00 per month), .50 time, May 16, 1999 through August 15, 1999. Paid from grant funds; subject to availability of funds.

Houser, Robert Paul, Ph.D., Assistant Professor of Chemistry and Biochemistry, annualized rate of \$43,500 for 9 months (\$4,833.33 per month), August 16, 1999 through May 15, 2000.

Johnson, Emily, Assistant Professor of Modern Languages, Literatures, and Linguistics, annualized rate of \$40,000 for 9 months (\$4,444.44 per month), August 16, 1999 through May 15, 2000. If Ph.D. not completed by August 16, 1999, title to be changed to Acting Assistant Professor and salary changed to \$38,000 for 9 months.

Kwan, Jonathan, Research Associate, School of Petroleum and Geological Engineering, and Martin G. Miller Chair in Petroleum and Geological Engineering, annualized rate of \$50,000 for 12 months (\$4,166.67 per month), .50 time, May 16, 1999 through August 15, 1999.

Lupia II, Richard Anthony, Ph.D., Assistant Professor of Geology and Geophysics and Assistant Curator, Sam Noble Oklahoma Museum of Natural History, annualized rate of \$50,000 for 12 months (\$4,166.67 per month), July 1, 1999 through June 30, 2000.

Maddox, Robert A., reappointed Visiting Senior Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$50,004 for 12 months (\$4,167.00 per month), .49 time, July 1, 1999 through September 30, 1999. Paid from grant funds; subject to availability of funds.

Mefford, Max D., reappointed Senior Research Associate, School of Petroleum and Geological Engineering, salary remains at annualized rate of \$42,943 for 12 months (\$3,578.59 per month), May 1, 1999 through September 30, 1999. Paid from grant funds; subject to availability of funds.

Mical, Thomas, Ph.D., Assistant Professor of Architecture, annualized rate of \$40,700 for 9 months (\$4,522.22 per month), August 16, 1999 through May 15, 2000.

Moses, Scott Andrew, Ph.D., Assistant Professor of Industrial Engineering, annualized rate of \$52,500 for 9 months (\$5,833.33 per month), August 16, 1999 through May 15, 2000.

Samp, Jennifer Anne, Assistant Professor of Communication, annualized rate of \$44,000 for 9 months (\$4,888.89 per month), August 16, 1999 through May 15, 2000. If Ph.D. not completed by August 16, 1999, title to be changed to Acting Assistant Professor and salary changed to \$42,000 for 9 months.

Tarhule-Lips, Rozemarijn F., Ph.D., Instructor in Geography, annualized rate of \$20,000 for 9 months (\$2,222.22 per month), .50 time, August 16, 1999 through May 15, 2000.

Wicker, Louis J., Visiting Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, annualized rate of \$60,000 for 12 months (\$5,000.00 per month), May 1, 1999 through May 31, 1999. Paid from grant funds; subject to availability of funds.

CHANGES:

Aldrich, Alan W., title changed from Acting Assistant Professor to Assistant Professor of Communications, salary changed from annualized rate of \$36,000 for 9 months (\$4,000.00 per month) to annualized rate of \$38,000 for 9 months (\$4,222.22 per month), August 16, 1999 through May 15, 2000.

Caldwell, Janalee P., Associate Professor of Zoology; title changed from Assistant Curator to Associate Curator of Amphibians, Sam Noble Oklahoma Museum of Natural History; salary changed from annualized rate of \$45,682 for 9 months (\$5,075.77 per month) to annualized rate of \$56,344 for 12 months (\$4,695.00 per month), July 1, 1999. Changed from 9-month to 12-month faculty.

Carey, Thomas, Regents' Professor and Professor of Music, salary changed from annualized rate of \$56,400 for 9 months (\$6,266.67 per month) to annualized rate of \$61,400 for 9 months (\$6,822.22 per month), August 16, 1999.

Cheung, Wing S., reappointed Visiting Postdoctoral Research Associate, Department of Chemistry and Biochemistry, salary corrected from annualized rate of \$21,600 for 12 months (\$1,800.00 per month), .50 time, to annualized rate of \$22,464 for 12 months (\$1,872.00 per month), full time, January 19, 1999 through January 31, 2000. Correction of FTE, monthly rate and extend appointment by department. Paid from grant funds; subject to availability of funds.

Conway, John W., reappointed Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$51,879 for 12 months (\$4,323.27 per month) to annualized rate of \$56,730 for 12 months (\$4,727.50 per month), July 1, 1999 through September 30, 1999. Paid from grant funds; subject to availability of funds.

Cortest, Luis, Associate Professor of Modern Languages, Literatures, and Linguistics; title Chair, Department of Modern Languages, Literatures, and Linguistics, deleted, June 30, 1999; salary changed from annualized rate of \$68,398 for 12 months (\$5,699.83 per month) to annualized rate of \$60,000 for 9 months (\$6,666.67 per month), August 16, 1999. To be off payroll, July 1, 1999 through August 15, 1999. Changed from 12-month to 9-month faculty.

Cortinas, Jr., John V., reappointed Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$58,672 for 12 months (\$4,889.36 per month) to annualized rate of \$61,013 for 12 months (\$5,084.45 per month), July 1, 1999 through September 30, 1999. Paid from grant funds; subject to availability of funds.

Dhall, Sudarshan, Professor of Computer Science; title Interim Director, School of Computer Science, deleted July 31, 1999; salary changed from annualized rate of \$97,696 for 12 months (\$8,141.33 per month) to annualized rate of \$73,272 for 9 months (\$8,141.33 per month), August 16, 1999. Changed from 12-month to 9-month faculty. To be off payroll August 1, 1999 to August 16, 1999.

Dodson, Arlis B., reappointed Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$61,692 for 12 months (\$5,141.00 per month) to annualized rate of \$65,486 for 12 months (\$5,457.17 per month), July 1, 1999 through September 30, 1999. Paid from grant funds; subject to availability of funds.

Elliott, Andrew M., Visiting Research Associate, Department of Physics and Astronomy; title Visiting Instructor in Physics and Astronomy, deleted; salary changed from annualized rate of \$41,868 for 12 months (\$3,489.00 per month) to annualized rate of \$25,200 for 12 months (\$2,100.00 per month), May 16, 1999 through August 31, 1999.

Elmore, Kimberly L., reappointed Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$52,637 for 12 months (\$4,386.45 per month) to annualized rate of \$54,885 for 12 months (\$4,573.75 per month), July 1, 1999 through September 30, 1999. Paid from grant funds; subject to availability of funds.

Fowler, Loretta, Professor of Anthropology; title Chair, Department of Anthropology, deleted, July 1, 1999; salary changed from annualized rate of \$89,706 for 12 months (\$7,475.50 per month) to annualized rate of \$73,396 for 9 months (\$8,155.11 per month), August 16, 1999. Changed from 12-month to 9-month faculty. To be off payroll July 1, 1999 through August 15, 1999.

Fry, Pamela G., Associate Professor of Instructional Leadership and Academic Curriculum; given additional title Interim Chair, Department of Instructional Leadership and Academic Curriculum; salary changed from annualized rate of \$49,270 for 9 months (\$5,474.44 per month) to annualized rate of \$71,000 for 12 months (\$5,916.67 per month), June 1, 1999 through June 30, 1999. Changed from 9-month to 12-month faculty. Paid administrative stipend while serving as Interim Chair.

Gilman, Patricia, Associate Professor of Anthropology; given additional title Interim Chair, Department of Anthropology; salary changed from annualized rate of \$23,561 for 9 months (\$2,617.89 per month), .50 time, to annualized rate of \$68,829 for 12 months (\$5,735.75 per month), full time, July 1, 1999 through June 30, 2000. Changed from 9-month to 12-month faculty and from half time to full time. Paid administrative stipend of \$6,000 while serving as Interim Chair.

Heirman, Donald N., reappointed Senior Research Scientist, School of Industrial Engineering, and Adjunct Professor of Industrial Engineering, salary changed from annualized rate of \$63,000 for 12 months (\$5,250.00 per month), .50 time, to annualized rate of \$37,800 for 12 months (\$3,150.00 per month), .30 time, May 1, 1999 through June 30, 2000. Paid from grant funds; subject to availability of funds.

Hejjo, Hazem, reappointed and title changed from Research Associate to Research Scientist, School of Electrical Engineering; title changed from Instructor to Visiting Assistant Professor of Electrical Engineering; salary changed from annualized rate of \$26,170 for 9 months (\$2,907.83 per month), .53 time, to annualized rate of \$66,500 for 12 months (\$5,541.67 per month), full time, June 1, 1999 through December 31, 1999. Changed from 9-month to 12-month faculty. Paid from grant funds; subject to availability of funds.

Hoagland, Bruce W., Assistant Professor of Zoology and Assistant Heritage Ecologist, Oklahoma Biological Survey; given additional title Heritage Coordinator, Oklahoma Biological Survey; salary changed from annualized rate of \$48,126 for 12 months (\$4,010.49 per month) to annualized rate of \$53,126 for 12 months (\$4,427.16 per month), July 1, 1999 through June 30, 2000.

Hudson, Timothy J., Associate Professor of Journalism and Mass Communication; title Associate Director for Student Development, School of Journalism and Mass Communication, deleted, August 1, 1999; salary changed from annualized rate of \$66,528 for 12 months (\$5,544.00 per month) to annualized rate of \$59,896 for 9 months (\$6,655.11 per month), August 16, 1999 through May 15, 2000. Changed from 12-month to 9-month faculty. To be off payroll August 1, 1999 through August 15, 1999.

Ivic, Igor R., reappointed Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$45,360 for 12 months (\$3,780.00 per month) to annualized rate of \$47,705 for 12 months (\$3,975.43 per month), July 1, 1999 through September 30, 1999. Paid from grant funds; subject to availability of funds.

Jing, Zhongqi, reappointed Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$75,567 for 12 months (\$6,297.23 per month) to annualized rate of \$82,942 for 12 months (\$6,911.84 per month), July 1, 1999 through September 30, 1999. Paid from grant funds; subject to availability of funds.

Johnson, Ken R., Assistant Professor of Dance, salary changed from annualized rate of \$38,000 for 9 months (\$4,222.22 per month) to annualized rate of \$41,000 for 9 months (\$4,555.56 per month), August 16, 1999 through May 15, 2000. Equity increase provided by Provost's Office.

Kain, John S., reappointed Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$56,281 for 12 months (\$4,690.08 per month) to annualized rate of \$58,966 for 12 months (\$4,913.80 per month), July 1, 1999 through September 30, 1999. Paid from grant funds; subject to availability of funds.

Keck, Thomas M., title changed from Acting Assistant Professor to Assistant Professor of Political Science, salary changed from annualized rate of \$34,000 for 9 months (\$3,799.78 per month) to annualized rate of \$36,000 for 9 months (\$4,000.00 per month), August 16, 1999 through May 15, 2000.

Kogan, Zena, reappointed Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$39,151 for 12 months (\$3,262.62 per month), .75 time, to annualized rate of \$41,109 for 12 months (\$3,425.75 per month), .75 time, July 1, 1999 through September 30, 1999. Paid from grant funds; subject to availability of funds.

Kukreti, Anant, Professor of Civil Engineering and Environmental Science; title Acting Director, School of Civil Engineering and Environmental Science, deleted; salary changed from annualized rate of \$125,000 for 12 months (\$10,416.67 per month) to annualized rate of \$93,750 for 9 months (\$10,416.67 per month), August 16, 1999. Changed from 12-month to 9-month faculty.

Lakshmanan, Valliappa, reappointed Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$53,135 for 12 months (\$4,427.95 per month) to annualized rate of \$58,433 for 12 months (\$4,869.42 per month), July 1, 1999 through September 30, 1999. Paid from grant funds; subject to availability of funds.

Mackeen, Pamela L., reappointed Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$42,164 for 12 months (\$3,513.69 per month) to annualized rate of \$44,019 for 12 months (\$3,668.29 per month) July 1, 1999 through September 30, 1999. Paid from grant funds; subject to availability of funds.

Madland, Helga S., Professor of Modern Languages, Literatures, and Linguistics; given additional title Interim Chair, Department of Modern Languages, Literatures, and Linguistics; salary changed from annualized rate of \$56,276 for 9 months (\$6,252.89 per month) to annualized rate of \$81,035 for 12 months (\$6,779.17 per month), July 1, 1999 through June 30, 2000. Changed from 9-month to 12-month faculty. Paid administrative stipend of \$6,000 while serving as Interim Chair.

Marquez, Ismael P., Assistant Professor of Modern Languages, Literatures, and Linguistics, and Director, International and Area Studies, salary changed from annualized rate of \$42,974 for 9 months (\$4,774.89 per month) to annualized rate of \$57,300 for 12 months (\$4,775.00 per month), July 1, 1999 through June 30, 2000. Changed from 9-month to 12-month faculty.

Marzban, Caren, reappointed Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$51,879 for 12 months (\$4,323.27 per month) to annualized rate of \$56,730 for 12 months (\$4,727.50 per month), July 1, 1999 through September 30, 1999. Paid from grant funds; subject to availability of funds.

Melnikov, Valery M., reappointed Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$55,003 for 12 months (\$4,583.60 per month) to annualized rate of \$56,741 for 12 months (\$4,728.44 per month), July 1, 1999 through September 30, 1999. Paid from grant funds; subject to availability of funds.

Mitchell, Edwin D., reappointed Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$46,896 for 12 months (\$3,908.00 per month) to annualized rate of \$50,047 for 12 months (\$4,170.62 per month), July 1, 1999 through September 30, 1999. Paid from grant funds; subject to availability of funds.

Noble, Seth B., reappointed Research Associate, School of Meteorology, salary changed from annualized rate of \$11,250 for 12 months (\$937.50 per month), .25 time, to annualized rate of \$45,000 for 12 months (\$3,750.00 per month), full time, May 1, 1999 through August 15, 1999. Paid from grant funds; subject to availability of funds.

Peppler, Randy A., reappointed Research Associate and Associate Director, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$61,623 for 12 months (\$5,135.26 per month) to annualized rate of \$65,937 for 12 months (\$5,494.73 per month), July 1, 1999 through June 30, 2000. Paid from grant funds; subject to availability of funds.

Portis, Diane M., reappointed Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$35,971 for 12 months (\$2,997.59 per month), .75 time, to annualized rate of \$38,489 for 12 months (\$3,207.42 per month), .75 time, July 1, 1999 through September 30, 1999. Paid from grant funds; subject to availability of funds.

Rasmussen, Erik N., reappointed Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$66,872 for 12 months (\$5,572.67 per month) to annualized rate of \$74,502 for 12 months (\$6,208.51 per month), July 1, 1999 through September 30, 1999. Paid from grant funds; subject to availability of funds.

Richardson, Scott J., reappointed Research Scientist, Oklahoma Climatological Survey, and Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$44,105 for 12 months (\$3,675.45 per month) to annualized rate of \$47,193 for 12 months (\$3,932.74 per month), July 1, 1999 through August 31, 1999. Paid from grant funds; subject to availability of funds.

Ryzhkov, Alexander V., reappointed Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$70,330 for 12 months (\$5,860.80 per month) to annualized rate of \$77,700 for 12 months (\$6,475.01 per month), July 1, 1999 through September 30, 1999. Paid from grant funds; subject to availability of funds.

Sack, Ronald L., Professor of Civil Engineering and Environmental Science; given additional title Director, School of Civil Engineering and Environmental Science, August 16, 1999. Returning as Director from three-year term per NSF-IPA agreement.

Schnell, Gary, Professor of Zoology; title Director, Oklahoma Biological Survey, deleted; given additional titles Curator of Ornithology and Associate Director of Collections and Research, Sam Noble Oklahoma Museum of Natural History; salary changed from annualized rate of \$82,959 for 12 months (\$6,913.25 per month) to annualized rate of \$92,959 for 12 months (\$7,746.58 per month), July 1, 1999 through June 30, 2000.

Schultz, David M., reappointed Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$39,996 for 12 months (\$3,333.00 per month) to annualized rate of \$48,067 for 12 months (\$4,005.60 per month), July 1, 1999 through September 30, 1999. Paid from grant funds; subject to availability of funds.

Schuur, Terry J., reappointed Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$47,796 for 12 months (\$3,983.02 per month) to annualized rate of \$50,415 for 12 months (\$4,201.29 per month), July 1, 1999 through September 30, 1999. Paid from grant funds; subject to availability of funds.

Shepherd, Tommy R., reappointed Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$42,000 for 12 months (\$3,500.04 per month) to annualized rate of \$44,499 for 12 months (\$3,708.29 per month), July 1, 1999 through September 30, 1999. Paid from grant funds; subject to availability of funds.

Smith, Travis M., reappointed Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$42,164 for 12 months (\$3,513.69 per month) to annualized rate of \$44,606 for 12 months (\$3,717.13 per month), July 1, 1999 through September 30, 1999. Paid from grant funds; subject to availability of funds.

Spencer, Phillip L., reappointed Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$49,296 for 12 months (\$4,108.00 per month) to annualized rate of \$51,465 for 12 months (\$4,288.75 per month), July 1, 1999 through September 30, 1999. Paid from grant funds; subject to availability of funds.

Stock, Duane R., Professor of Finance and Director, Center for Finance Studies, Michael F. Price Student Investment Fund Professorship; title Director of Finance, deleted; salary changed from annualized rate of \$120,000 for 12 months (\$10,000.00 per month) to annualized rate of \$105,600 for 9 months (\$11,733.33 per month), August 16, 1999. Changed from 12-month to 9-month faculty.

Tao, Jill, title changed from Acting Assistant Professor to Assistant Professor of Political Science, salary changed from annualized rate of \$38,000 for 9 months (\$4,222.23 per month) to annualized rate of \$40,000 for 9 months (\$4,444.44 per month), August 16, 1999 through May 15, 2000.

Torres, Sebastian M., reappointed Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$46,897 for 12 months (\$3,908.10 per month) to annualized rate of \$53,894 for 12 months (\$4,491.19 per month), July 1, 1999 through September 30, 1999. Paid from grant funds; subject to availability of funds.

Trapp, Robert J., reappointed Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$50,338 for 12 months (\$4,194.81 per month) to annualized rate of \$55,044 for 12 months (\$4,587.02 per month), July 1, 1999 through September 30, 1999. Paid from grant funds; subject to availability of funds.

Zaras, Daphne S., reappointed Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$41,881 for 12 months (\$3,490.11 per month) to annualized rate of \$43,205 for 12 months (\$3,600.40 per month), July 1, 1999 through September 30, 1999. Paid from grant funds; subject to availability of funds.

RESIGNATIONS AND/OR TERMINATIONS:

Anderson, Richard A., Associate Professor of Architecture, June 30, 1999.

Fasnacht, Timothy L., Research Associate, School of Geology and Geophysics, April 23, 1999.

Henry, Kelly B., Assistant Professor of Psychology, August 15, 1999.

Humes, Karen S., Assistant Professor of Geography, August 15, 1999.

Irvine, Jill A., Assistant Professor of Political Science, August 15, 1999.

Kelsey, Roy J., Associate Professor of Journalism and Mass Communication, May 16, 1999.

Konopak, Bonnie A., Professor and Chair of Instructional Leadership and Academic Curriculum, June 30, 1999.

Musgrove, Margaret W., Assistant Professor of Classics, July 1, 1999.

Paul, Stephen J., Associate Professor of Music, August 15, 1999.

Rideout, Roger R., Professor of Music, August 15, 1999.

Riggs, Daniel R., Assistant Professor of Botany and Microbiology, May 16, 1999.

Smith, Mary F., Assistant Professor of Educational Leadership and Policy Studies, August 15, 1999.

Wesson, Cameron, Associate Professor of Anthropology, August 19, 1999.

Zimbelman, Mark F., Assistant Professor of Accounting, Conoco Research Fellow and Nichols Fellow, August 15, 1999.

RETIREMENTS:

Emanuel, George, Professor of Aerospace and Mechanical Engineering, May 31, 1999; named Professor Emeritus of Aerospace and Mechanical Engineering.

Huffaker, James N., Associate Professor of Physics and Astronomy, May 16, 1999.

Kalbfleisch, George R., Professor of Physics and Astronomy, May 16, 1999; named Professor Emeritus of Physics and Astronomy.

Tharp, Jr., Paul A., Associate Professor of Political Science, June 30, 1999; named Professor Emeritus of Political Science.

President Boren recommended the Board of Regents approve the academic personnel actions shown above.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

President Boren reported the following death:

Goodman, George J., Regents' Professor Emeritus of Botany and Microbiology, on May 23, 1999.

ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS

Health Sciences Center:

APPOINTMENTS OR REAPPOINTMENTS:

Damon, Rene, Clinical Physical Therapist, Department of Physical Therapy, annualized rate of \$46,000 for 12 months (\$3,833.34 per month), April 5, 1999. Professional Staff.

Grigsby, Scott E., University Physicians Medical Group Operations Director, University Physicians Medical Group Executive Office, annualized rate of \$75,000 for 12 months (\$6,250.00 per month), May 1, 1999. Administrative Staff.

Hughey, John R., Assistant Vice President for Technology Development, Office of Research Administration, annualized rate of \$90,000 for 12 months (\$7,500.00 per month), April 1, 1999. Administrative Staff.

Tovar, Molly, Associate Vice Provost for Student Affairs, Office of Academic and Student Affairs, annualized rate of \$70,000 for 12 months (\$5,833.33 per month), July 15, 1999. Administrative Officer.

CHANGES:

Clark, Valerie K., title changed from Research Nurse, Department of Medicine, to Nurse Clinician, Department of Surgery, salary changed from annualized rate of \$32,000 for 12 months (\$2,666.67 per month) to annualized rate of \$40,000 for 12 months (\$3,333.33 per month), April 10, 1999. Professional Staff.

Do, Son V., Microcomputer Specialist, Department of Surgery, salary changed from annualized rate of \$33,500 for 12 months (\$2,791.66 per month) to annualized rate of \$40,700 for 12 months (\$3,391.66 per month), May 1, 1999. Professional Staff. To bring salary in line with community standard range.

Hefner, Trudy, Poison Control Specialist I, College of Pharmacy, salary changed from annualized rate of \$34,814 for 12 months (\$2,901.00 per month) to annualized rate of \$40,000 for 12 months (\$3,333.33 per month), March 31, 1999. Professional Staff. Received license-pay inequity.

RESIGNATIONS AND/OR TERMINATIONS:

Churchill, Warren C., Business Manager, Department of Dermatology, April 30, 1999.

Crumly, John M., DUR Review Manager, Department of Pharmacy Practice, May 13, 1999 (with accrued vacation through June 21, 1999).

Eckmann, John, Local Area Network Administrator, Department of Medicine, June 11, 1999 (with accrued vacation through July 23, 1999).

Lemley, John J., Poison Control Specialist I, Dean's Office, College of Pharmacy, May 9, 1999 (with accrued vacation through May 31, 1999).

Norman Campus:

APPOINTMENTS OR REAPPOINTMENTS:

Armentrout, Connie M., Director, Office of Technology Development, annualized rate of \$75,000 for 12 months (\$6,250.00 per month), June 28, 1999. Administrative Staff.

Cates, Carla L., reappointed Manager, Administration and Operations, Energy Center Director, salary remains at annualized rate of \$44,505 for 12 months (\$3,708.76 per month), June 1, 1999 through August 31, 1999. Managerial Staff. Paid from grant funds; subject to availability of funds.

Chanslor, Mike D., Staff Curator I, Political Communication Center, annualized rate of \$46,000 for 12 months (\$3,833.34 per month), June 1, 1999. Professional Staff.

Cruickshank, Donald J., reappointed Manager, Network Services, Energy Center Director, salary remains at annualized rate of \$49,115 for 12 months (\$4,092.90 per month), June 1, 1999 through August 31, 1999. Managerial Staff. Paid from grant funds; subject to availability of funds.

Duca-Snowden, Sylvia V., reappointed Program Director, Oklahoma Climatological Survey, salary remains at annualized rate of \$57,672 for 12 months (\$4,806.00 for 12 months), July 1, 1999 through June 30, 2000. Administrative Staff. Paid from grant funds; subject to availability of funds.

Gissy, Francine, reappointed Program Director, Center for Business and Economic Development, salary remains at annualized rate of \$54,978 for 12 months (\$4,581.50 per month), May 1, 1999 through April 30, 2000. Administrative Staff. Paid from grant funds; subject to availability of funds.

Tan, Xuning, reappointed Programmer/Analyst I, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annualized rate of \$40,000 for 12 months (\$3,333.33 per month), July 1, 1999 through June 30, 2000. Professional Staff. Paid from grant funds; subject to availability of funds.

CHANGES:

Adams, Richard W., reappointed Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$48,500 for 12 months (\$4,041.67 per month) to annualized rate of \$52,380 for 12 months (\$4,365.00 per month), July 1, 1999 through September 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Benner, Mark R., reappointed Senior Systems Analyst, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$47,332 for 12 months (\$3,944.37 per month) to annualized rate of \$49,633 for 12 months (\$4,136.07 per month), July 1, 1999 through September 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Boyd, George R., reappointed Electrical Engineer, Department of Physics and Astronomy, salary changed from annualized rate of \$40,000 for 12 months (\$3,333.33 per month) to annualized rate of \$33,000 for 12 months (\$2,750.00 per month), May 16, 1999 through March 31, 2000. Professional Staff. Working at OU and at Langston University. Balance of salary will be paid by Langston.

Bradford, Mark L., reappointed Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$54,996 for 12 months (\$4,583.00 per month) to annualized rate of \$57,416 for 12 months (\$4,784.65 per month), July 1, 1999 through September 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Braun, Janet K., title changed from Staff Curator I to Staff Curator II, Sam Noble Oklahoma Museum of Natural History; salary changed from annualized rate of \$47,761 for 12 months (\$3,980.08 per month) to annualized rate of \$53,761 for 12 months (\$4,480.08 per month), July 1, 1999. Professional Staff.

Briggs, Michael V., reappointed Senior Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$55,992 for 12 months (\$4,666.00 per month) to annualized rate of \$58,316 for 12 months (\$4,859.64 per month), July 1, 1999 through September 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Brogden, Jeffrey W., reappointed Senior Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$60,367 for 12 months (\$5,030.55 per month) to annualized rate of \$63,083 for 12 months (\$5,256.93 per month), July 1, 1999 through September 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Burcham, Darwin H., reappointed Senior Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$65,340 for 12 months (\$5,445.00 per month) to annualized rate of \$68,620 for 12 months (\$5,718.34 per month), July 1, 1999 through September 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Czaplewski, Nicholas J., title changed from Staff Curator I to Staff Curator II, Sam Noble Oklahoma Museum of Natural History; salary changed from annualized rate of \$46,556 for 12 months (\$3,879.66 per month) to annualized rate of \$52,556 for 12 months (\$4,379.66 per month), July 1, 1999. Professional Staff.

Fletcher, Steven A., reappointed Programmer/Analyst II, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$40,291 for 12 months (\$3,357.61 per month) to annualized rate of \$44,389 for 12 months (\$3,699.08 per month), July 1, 1999 through September 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Forester, William F., Staff Architect, Architectural and Engineering Services, salary changed from annualized rate of \$49,300 for 12 months (\$4,108.33 per month) to annualized rate of \$51,765 for 12 months (\$4,313.75 per month), July 1, 1999. Professional Staff. Probationary increase.

Forren, Eddie, reappointed Senior Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$57,284 for 12 months (\$4,773.70 per month) to annualized rate of \$59,862 for 12 months (\$4,988.52 per month), July 1, 1999 through September 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Ganti, Venkat, reappointed Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$51,200 for 12 months (\$4,266.66 per month) to annualized rate of \$54,277 for 12 months (\$4,523.09 per month), July 1, 1999 through September 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Goth, Joan R., Associate Director, Computing and Telecommunication Services, salary temporarily changed from annualized rate of \$67,347 for 12 months (\$5,612.24 per month) to annualized rate of \$79,347 for 12 months (\$6,612.24 per month), May 12, 1999. Temporary increase of \$1,000 per month until a new Director is appointed.

Hathaway, Nicholas S., Vice President for Executive Affairs, President's Office, salary changed from annualized rate of \$69,616 for 12 months (\$5,801.33 per month) to annualized rate of \$75,616 for 12 months (\$6,301.33 per month), July 1, 1999. Executive Officer.

* Hill, Steven E., title changed from Assistant Manager to Manager, Landscape and Grounds, salary changed from annualized rate of \$52,000 for 12 months (\$4,333.33 per month) to annualized rate of \$55,000 for 12 months (\$4,583.33 per month), July 1, 1999. Managerial Staff.

Hoggard, Kenyon R., reappointed Senior Systems Analyst, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$45,203 for 12 months (\$3,766.88 per month) to annualized rate of \$48,141 for 12 months (\$4,011.73 per month), July 1, 1999 through June 30, 2000. Professional Staff. Paid from grant funds; subject to availability of funds.

Horn, Jeffrey D., reappointed Senior Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$49,768 for 12 months (\$4,147.30 per month) to annualized rate of \$52,341 for 12 months (\$4,361.72 per month), July 1, 1999 through September 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Kennedy, Douglas W., reappointed Data Manager, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$46,896 for 12 months (\$3,907.97 per month) to annualized rate of \$50,844 for 12 months (\$4,237.02 per month), July 1, 1999 through September 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Kerr, Charles S., reappointed Senior Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$54,000 for 12 months (\$4,500.00 per month) to annualized rate of \$56,376 for 12 months (\$4,698.00 per month), July 1, 1999 through September 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

*See President Boren's recommendation on page 26523.

Krause, John M., reappointed Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$47,500 for 12 months (\$3,958.33 per month) to annualized rate of \$49,956 for 12 months (\$4,162.98 per month), July 1, 1999 through September 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Kulasekharan, Sridhar, promoted from Systems Programmer to Manager, Technical Projects, Oklahoma Climatological Survey, salary increased from annualized rate of \$45,172 for 12 months (\$3,764.34 per month) to annualized rate of \$51,600 for 12 months (\$4,300.00 per month), May 1, 1999 through June 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Lacewell, Randall M., title changed from Manager, Landscape and Grounds, to Special Assistant to the Vice President for Administrative Affairs and Manager Emeritus of Landscaping, salary changed from annualized rate of \$55,000 for 12 months (\$4,583.33 per month) to annualized rate of \$57,500 for 12 months (\$4,791.66 per month), July 1, 1999. Managerial Staff.

Lehmann, Michael A., reappointed Senior Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$49,300 for 12 months (\$4,108.34 per month) to annualized rate of \$51,849 for 12 months (\$4,320.74 per month), July 1, 1999 through September 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Liang, Jay J., reappointed Manager, Technical Projects, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$59,954 for 12 months (\$4,996.17 per month) to annualized rate of \$62,640 for 12 months (\$5,220.00 per month), July 1, 1999 through June 30, 2000. Managerial Staff. Paid from grant funds; subject to availability of funds.

Maynard, Gary D., reappointed Program Director, Norman Campus Training and Consultant Project, College of Continuing Education, salary changed from annualized rate of \$54,080 for 12 months (\$4,506.67 per month), full time, to annualized rate of \$27,040 for 12 months (\$2,253.33 per month), .50 time, July 1, 1999 through June 30, 2000. Administrative Staff. Paid from grant funds; subject to availability of funds.

Mills, Brent, Director, Office of Technology Transfer; Special Pay in the amount of \$7,500 as compensation for additional duties as assigned by the President, April 1, 1999 through June 30, 1999.

Morrow, Brett A., reappointed Senior Systems Analyst, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$41,580 for 12 months (\$3,465.00 per month) to annualized rate of \$43,538 for 12 months (\$3,628.20 per month), July 1, 1999 through September 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Nestor, Sarah A., Managing Editor, Publications Division, University Press, salary changed from annualized rate of \$39,043 for 12 months (\$3,253.58 per month) to annualized rate of \$43,043 for 12 months (\$3,586.92 per month), April 12, 1999. Managerial Staff. Equity increase.

Orr, Matthew J., reappointed Microcomputer Consultant, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$38,593 for 12 months (\$3,216.07 per month) to annualized rate of \$40,704 for 12 months (\$3,391.99 per month), July 1, 1999 through September 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Priegnitz, David L., reappointed Senior Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$60,693 for 12 months (\$5,057.77 per month) to annualized rate of \$63,740 for 12 months (\$5,311.67 per month), July 1, 1999 through September 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Rowe, Kenneth D., Director, Internal Auditing, salary changed from annualized rate of \$78,500 for 12 months (\$6,541.67 per month) to annualized rate of \$85,722 for 12 months (\$7,143.50 per month), July 1, 1999.

Schrage, David, title changed from Director of Housing to Assistant Vice President for Housing and Food Services, July 1, 1999. Administrative Officer.

Shen, Ning, reappointed Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$47,496 for 12 months (\$3,958.00 per month) to annualized rate of \$49,586 for 12 months (\$4,132.15 per month), July 1, 1999 through September 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Skaggs, Gary A., reappointed Manager, Network Services, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$44,451 for 12 months (\$3,704.26 per month) to annualized rate of \$48,194 for 12 months (\$4,016.16 per month), July 1, 1999 through September 30, 1999. Managerial Staff. Paid from grant funds; subject to availability of funds.

Smith, Robin R., reappointed System Administration Specialist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$43,452 for 12 months (\$3,621.00 per month) to annualized rate of \$46,276 for 12 months (\$3,856.37 per month), July 1, 1999 through June 30, 2000. Professional Staff. Paid from grant funds; subject to availability of funds.

Song, Lulin, reappointed Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$45,996 for 12 months (\$3,833.00 per month) to annualized rate of \$47,449 for 12 months (\$3,954.12 per month), July 1, 1999 through September 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Stumpf, Gregory J., reappointed Senior Scientific Programmer/Analyst, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$51,239 for 12 months (\$4,269.93 per month) to annualized rate of \$56,030 for 12 months (\$4,669.17 per month), July 1, 1999 through September 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Suppes, Daniel J., reappointed Senior Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$51,000 for 12 months (\$4,250.00 per month) to annualized rate of \$55,080 for 12 months (\$4,590.00 per month), July 1, 1999 through September 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Thomas, Kevin W., reappointed Senior Scientific Programmer/Analyst, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$52,201 for 12 months (\$4,350.05 per month) to annualized rate of \$54,946 for 12 months (\$4,578.86 per month), July 1, 1999 through September 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Thompson, John L., reappointed Senior Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$59,400 for 12 months (\$4,950.00 per month) to annualized rate of \$63,606 for 12 months (\$5,300.46 per month), July 1, 1999 through September 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Thurston, Tad R., reappointed Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$48,300 for 12 months (\$4,025.00 per month) to annualized rate of \$52,816 for 12 months (\$4,401.34 per month), July 1, 1999 through September 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

Whaley, Peggy J., Program Director, College of Continuing Education Precollegiate Programs, salary changed from annualized rate of \$32,528 for 12 months (\$2,710.67 per month), .76 time, to annualized rate of \$42,000 for 12 months (\$3,500.00 per month), full time, July 1, 1999 through June 30, 2000. Professional Staff.

Xin, Lingyan, reappointed Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annualized rate of \$47,496 for 12 months (\$3,958.00 per month) to annualized rate of \$51,296 for 12 months (\$4,274.64 per month), July 1, 1999 through September 30, 1999. Professional Staff. Paid from grant funds; subject to availability of funds.

RESIGNATIONS AND/OR TERMINATIONS:

Barlow, Jr., George, Classification Pending, Athletic Department, April 30, 1999.

Blaylock, Andrea G., Assistant Director for Compliance, Athletic Department, May 14, 1999.

Colaw, Lee M., Director, University Computing and Telecommunication Services, May 31, 1999.

Cook, Stephen P., Biologist, Oklahoma Biological Survey, August 14, 1999.

Laws, Peter C., Senior Systems Analyst, Cooperative Institute for Mesoscale Meteorological Studies, June 2, 1999.

Mills, Brent L., Director, Office of Technology Development, May 31, 1999.

Pittman, Sam D., Classification Pending, Athletic Department, May 3, 1999.

Ryan, Rex A., Classification Pending, Athletic Department, December 31, 1998. (Paperwork processed by Payroll without Regents' approval.)

Spain, Donna K., Communications Director, Dean's Office, College of Engineering, June 4, 1999.

Tedesco, John, Curator, Political Communication Center, May 31, 1999.

President Boren recommended the Board of Regents approve the administrative and professional personnel actions with the following amendment: That a scrivener's error in the salary for Steven Hill be corrected to reflect his annualized rate will be \$56,500 for 12 months (\$4,708.33 per month), July 1, 1999.

Regent Everest moved approval of the recommendation as amended. The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

LITIGATION

This item was included in the agenda for the purpose of meeting with General Counsel in executive session for a report on pending and possible litigation. No executive session was held and there was no report.

AIR CHARTER SERVICE FOR UNIVERSITY BAND

Invitations to bid were issued to the following companies:

Aviation Solutions Dallas	Flight Time International Waltham, Massachusetts
Miami Air International Miami, Florida	Carefree Travel Norman
TWA, Inc. St. Louis, Missouri	Sun Country Minneapolis, Minnesota

As stated in the solicitation, all bidders were required to indicate the type aircraft they proposed to furnish. Safety and operational information was obtained from the Federal Aviation Administration on aircraft types being utilized.

Vendor and applicable aircraft meet FAA certification criteria. Vendor also complies with all applicable FAA Operational, Maintenance and Avionics standards.

Bids were received as follows:

Miami Air International	\$104,181.48
Flight Time International	\$103,338.50
Carefree Travel	\$105,214.00
Aviation Solutions	\$ 98,500.00
Sun Country	No Response
TWA, Inc.	No Response

Responses were evaluated by the following individuals:

- Clarence Griffin, Buyer, Purchasing Department
- Steve Mack, Director, Purchasing Department
- Gene Thrailkill, Director, University Bands

Bids were evaluated using the following criteria:

- FAA Report
- Responsiveness to Terms and Conditions
- Responsiveness to Specifications
- Equipment
- Price

Flight Time International was selected based upon favorable reports from FAA regarding their overall operation. Their bid was in compliance with all specifications, terms and conditions of the bid. They have provided service to the University in the past and recommendations have been received from other educational institutions regarding contract performance. Bids submitted by Aviation Solutions (\$98,500) and Miami Air International (\$104,181.48) did not meet the time requirements.

The charters will be funded from University Band Account 127-7529.

President Boren recommended the Board of Regents approve award of a purchase order in the amount of \$103,338.50 to Flight Time International to furnish air charter service for The University of Oklahoma Band to attend the Notre Dame football game on October 2, 1999.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

INTERIM DEAN, MICHAEL F. PRICE COLLEGE OF BUSINESS

Rodney E. Evans has served The University of Oklahoma for the past 29 years in almost every academic and administration position within the College of Business. In addition to his faculty positions, he has served as Director of the Distribution Research Program, Director of the Office of Business and Industrial Cooperation, and most recently as Director of the Division of Marketing. From 1976 to 1989 he was Associate Dean of the College and was responsible for the College budgets and organizational administration.

Dr. Evans is an active speaker to financial, civic, professional, and industrial organizations on Economic Development Strategy, New Business Formation and Marketing. He also serves as a consultant on business strategy, market feasibility, business start-ups, economic development, economic impact, and marketing strategies to individuals, businesses, and government agencies. Dr. Evans coordinates and participates in numerous executive development programs for universities, industrial companies, trade associations, and public agencies.

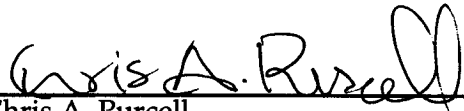
President Boren recommended the Board of Regents approve the appointment of Rodney E. Evans as Interim Dean, Michael F. Price College of Business effective August 1, 1999 through June 30, 2000.

June 22, 1999

26525

Regent Lewis moved that Rodney E. Evans, Director and Professor of Marketing, be appointed Interim Dean, Michael F. Price College of Business; salary temporarily changed from annualized rate of \$89,600 for 9 months to annualized rate of \$136,000 for 12 months, effective August 1, 1999 through June 30, 2000. The following voted yes on the motion: Regents Lewis, Siegfried, Blankenship, Bentley, and Everest. The Chair declared the motion unanimously approved.

There being no further business, the meeting adjourned at 1:34 p.m.



Chris A. Purcell
Executive Secretary of the Board of Regents

RSU Benefits and Paid Leave Policies

Benefits	Employees Hired Prior to 1/1/99	Employees Hired On or After 1/1/99	Employees Hired from BOROC Institution On or After 1/1/99
<p><u>Health</u> Full-time staff and faculty Employees are eligible to receive these benefits on the first day of the month following the month they are hired</p>	<p>State Plan with HMO & Network options (university pays \$165.00 per month for employee health and dental coverage; employee pays any amount over the \$165.00 on pretax basis); employee pays for spouse/dependent coverage through payroll deduction; University will pay \$165.00 per month, subject to FICA, to employee if employee proves s/he has other coverage; any part of the \$165.00 per month not used on benefits is also paid to the employee as salary subject to taxes</p>	<p>State Plan with HMO & Network options (university pays \$165.00 per month for employee health and dental coverage; employee pays any amount over the \$165.00 on pretax basis); employee pays for spouse/dependent coverage through payroll deduction; University will pay \$165.00 per month, subject to FICA, to employee if employee proves s/he has other coverage; any part of the \$165.00 per month not used on benefits is also paid to the employee as salary subject to taxes</p>	<p>State Plan with HMO & Network options (university pays \$165.00 per month for employee health and dental coverage; employee pays any amount over the \$165.00 on pretax basis); employee pays for spouse/dependent coverage through payroll deduction; University will pay \$165.00 per month, subject to FICA, to employee if employee proves s/he has other coverage; any part of the \$165.00 per month not used on benefits is also paid to the employee as salary subject to taxes</p>
<p><u>Dental</u> Full-time staff & faculty eligible the first day of the month following the month they are hired</p>	<p>State Plan (included in \$165.00 per month employer paid health & dental amount; employee pays any amount over \$165 on pretax basis)</p>	<p>State Plan (included in \$165.00 per month employer paid health & dental amount; employee pays any amount over \$165 on pretax basis)</p>	<p>State Plan (included in \$165.00 per month employer paid health & dental amount; employee pays any amount over \$165 on pretax basis)</p>
<p><u>Vision</u> Full-time staff & faculty eligible the first day of the month following the month</p>	<p>State Plan w/VSP; university pays \$6.00 towards employee coverage & employee pays \$2.99; if employee wants</p>	<p>State Plan w/VSP; university pays \$6.00 towards employee coverage & employee pays \$2.99; if employee wants</p>	<p>State Plan w/VSP; university pays \$6.00 towards employee coverage & employee pays \$2.99; if employee wants</p>

Benefits, continued, page 2	Employees Hired Prior to 1/1/99	Employees Hired On or After 1/1/99	Employees Hired from BOROC Institution On or After 1/1/99
<u>Vision, continued</u> They are hired	Family coverage, s/he will pay an additional \$10.32	Family coverage, s/he will pay an additional \$10.32	Family coverage, s/he will pay an additional \$10.32
<u>Life Insurance</u> Full-time staff & faculty eligible the month they are hired in IF they start on the 1 st of the month OR eligible the first day of the month following the month they are hired (Note: 1 st of month is actual first day, i.e., Jan. 1, not first working day of month)	University pays for coverage equal to 2 times the base salary to a maximum of \$250,000. Employee pays for spouse and dependent coverage. Member Services Life Cost is \$.27/1000/month	University pays for coverage equal to 2 times the base salary to a maximum of \$250,000. Employee pays for spouse and dependent coverage. Member Services Life Cost is \$.27/1000/month	University pays for coverage equal to 2 times the base salary to a maximum of \$250,000. Employee pays for spouse and dependent coverage. Member Services Life Cost is \$.27/1000/month
<u>Accidental Death & Dismemberment (AD&D)</u> Full-time staff & faculty. Eligibility is same as Life Insurance	University pays for AD&D in equal amounts as Life Insurance Member Services Life Cost is included in Life Insur.	University pays for AD&D in equal amounts as Life Insurance Member Services Life Cost is included in Life Insur.	University pays for AD&D in equal amounts as Life Insurance Member Services Life Cost is included in Life Insur.
<u>Short-Term Disability</u> Full-time staff & faculty eligible the first day of the month following the month they are hired	Available at employee cost. American Fidelity	Available at employee cost. American Fidelity	Available at employee cost. American Fidelity
<u>Long-Term Disability</u> Full-time staff & faculty	University pays coverage effective first day of the month following the month employee is hired. Employee Coverage at 60% replacement w/other income programs after 6 months of disability	University pays coverage after six months of employment. Employee coverage at 60% replacement w/other income programs after 6 months of disability	University pays coverage after six months of employment. Employee coverage at 60% replacement w/other income programs after 6 months of disability

Benefits, continued, page 3	Employees Hired Prior to 1/1/99	Employees Hired On or After 1/1/99	Employees Hired from BOROC Institution On or After 1/1/99
<u>Long-Term Disability, continued</u>	American Fidelity Annual salary divided by 12 x .21%	American Fidelity Annual salary divided by 12 x .21%	American Fidelity Annual salary divided by 12 x .21%
<u>Section 125</u> Full-time staff & faculty eligible the first day of the month following the month they are hired	Employees may elect to participate in proponents of American Fidelity Section 125 Plan; flexible spending account choices available at employee cost are: cancer; short-term disability; medical expense reimbursement at minimum coverage of \$300 per year and maximum coverage of \$2400 per year & dependent care expense reimbursement at maximum coverage of \$5000 per year; all options may be either pre-or post-tax American Fidelity	Employees may elect to participate in proponents of American Fidelity Section 125 Plan; flexible spending account choices available at employee cost are: cancer; short-term disability; medical expense reimbursement at minimum coverage of \$300 per year and maximum coverage of \$2400 per year & dependent care expense reimbursement at maximum coverage of \$5000 per year; all options may be either pre-or post-tax American Fidelity	Employees may elect to participate in proponents of American Fidelity Section 125 Plan; flexible spending account choices available at employee cost are: cancer; short-term disability; medical expense reimbursement at minimum coverage of \$300 per year and maximum coverage of \$2400 per year & dependent care expense reimbursement at maximum coverage of \$5000 per year; all options may be either pre-or post-tax American Fidelity
<u>OTRS</u> Full-time staff & faculty eligible on first day of employment	University pays in the amount of 7% of total monthly compensation	University pays in the amount of 7% of total monthly compensation	University pays in the amount of 7% of total monthly compensation
<u>TIAA/CREF</u> Full-time staff & faculty Payment is made on behalf of employee beginning on first day of employment.	University pays premium of 15% of annual base salary over first \$9,000 for full-time employees age 26 & older who earn at least \$30,000 annually.	University pays premium of 4% of annual base salary for full-time employees age 26 & older.	University pays premium of 4% of annual base salary for full-time employees age 26 & older.

Benefits, continued, page 4	Employees Hired Prior to 1/1/99	Employees Hired On or After 1/1/99	Employees Hired from BOROC Institution On or After 1/1/99
<p><u>Sick Leave</u> Full-time staff & faculty begin accruing on the first day of month following the month they are hired</p>	Accrue 10 hours per month	Accrue 10 hours per month	Accrue 10 hours per month.
<p><u>Annual Leave</u> Full-time Staff only. Accrual begins on the first day of the month following the month they are hired</p>	<p>Accrue in the following amounts: 0-5 yrs of service = 10 hrs/mo Accumulation maximum of 30 days. 6-20 yrs of service = 12 hrs/mo Accumulation maximum of 60 days Over 20 yrs of service = 13.33 hrs/mo Accumulation maximum of 60 days</p>	<p>Accrue in the following amounts: 0-5 yrs of service = 10 hrs/mo Accumulation maximum of 30 days. 6-20 yrs of service = 12 hrs/mo Accumulation maximum of 60 days Over 20 yrs of service = 13.33 hrs/mo Accumulation maximum of 60 days</p>	<p>Accrue in the following amounts: 0-5 yrs of service = 10 hrs/mo Accumulation maximum of 30 days. 6-20 yrs of service = 12 hrs/mo Accumulation maximum of 60 days Over 20 yrs of service = 13.33 hrs/mo Accumulation maximum of 60 days</p>
<p><u>Personal Leave</u> Full-time Staff & Faculty</p>	3 paid days per year	3 paid days per year	3 paid days per year
<p><u>Holidays</u> Full-time staff & faculty</p>	<p>14 paid holiday days: New Year's Eve, New Year's Day, Memorial Day, Easter, 4th of July, Labor Day, Thanksgiving and the day after, Christmas Eve, Christmas Day, and additional days as designated by the President</p>	<p>14 paid holiday days: New Year's Eve, New Year's Day, Memorial Day, Easter, 4th of July, Labor Day, Thanksgiving and the day after, Christmas Eve, Christmas Day, and additional days as designated by the President</p>	<p>14 paid holiday days: New Year's Eve, New Year's Day, Memorial Day, Easter, 4th of July, Labor Day, Thanksgiving and the day after, Christmas Eve, Christmas Day, and additional days as designated by the President</p>

Benefits, continued, page 5	Employees Hired Prior to 1/1/99	Employees Hired On or After 1/1/99	Employees Hired from BOROC Institution On or After 1/1/99
<u>Spring/Fall Breaks</u> Full-time staff & faculty	5 paid days for Spring Break 2 paid days for Fall Break	5 paid days for Spring Break 2 paid days for Fall Break	5 paid days for Spring Break 2 paid days for Fall Break
<u>Supplemental Defined Retirement Benefit Plan</u>	None	None	Guaranteed retirement benefit of 60% of average of 3 top earnings years Dr. Joe Wiley Dr. Virginia Reasor Debra Hedrick Debra Hemphill (starts employment on July 1, 1999)

CHANGES IN SOURCE AND USE OF EDUCATIONAL AND GENERAL FUNDS

<u>Budgeted Sources</u>	<u>1998-99</u>	<u>1999-2000</u>	<u>\$ Change</u>	<u>% Change</u>
State Appropriations	\$17,740,274	\$17,929,698	\$189,424	1.1%
General Enrollment Fees	4,960,888	5,487,450	526,562	10.6%
Nonresident Tuition	39,000	51,000	12,000	30.8%
Other Student Fees	1,135,200	974,990	(160,210)	-14.1%
Gifts and Grants	308,032	1,333,400	1,025,368	332.9%
Organized Activities	10,000	9,000	(1,000)	-10.0%
Other Income	244,500	179,000	(65,500)	-26.8%
Budgeted Reserves	766,220	527,826	(238,394)	-31.1%
Fee Waivers	<u>906,425</u>	<u>919,206</u>	<u>12,781</u>	1.4%
TOTAL	\$26,110,539	\$27,411,570	\$1,301,031	5.0%

<u>By Object</u>	<u>1998-99</u>	<u>1999-2000</u>	<u>\$ Change</u>	<u>% Change</u>
Teaching Salaries	\$ 9,666,569	\$10,234,889	\$ 568,320	5.9%
Professional Salaries	3,447,685	3,560,081	112,396	3.3%
Other Salaries and Wages	3,027,042	3,297,472	270,430	8.9%
Fringe Benefits	4,205,661	4,728,213	522,552	12.4%
Professional Services	119,250	119,250	0	0.0%
Travel	186,962	197,362	10,400	5.6%
Utilities	1,139,500	1,159,500	20,000	1.8%
Supplies and Other				
Operating Expenses	2,248,304	2,425,382	177,078	7.9%
Property, Furniture and				
Equipment	712,926	300,000	(412,926)	-57.9%
Library Books and Periodicals	450,215	450,215	0	0.0%
Scholarships and Other				
Assistance	906,425	919,206	12,781	1.4%
Transfers & Other				
Disbursements	<u>0</u>	<u>20,000</u>	<u>20,000</u>	0.1%
TOTAL	\$ 26,110,539	\$ 27,411,570	\$1,301,031	5.0%

CHANGES IN EXPENDITURE BY FUNCTION AND OBJECT

<u>By Function</u>	<u>1998-99</u>	<u>1999-2000</u>	<u>\$ Change</u>	<u>% Change</u>
Instruction	\$ 15,280,177	\$16,333,632	\$1,053,455	6.9%
Research	103,301	98,581	(4,720)	-4.6%
Public Service	372,189	402,152	29,963	8.1%
Academic Support	1,254,741	1,232,941	(21,800)	-1.7%
Student Services	1,179,541	1,254,410	74,869	6.4%
Institutional Support	2,851,788	2,832,590	(19,198)	0.7%
Operations & Maintenance	3,295,728	3,478,809	183,081	5.6%
Scholarships & Fellowships	906,425	919,206	12,781	1.4%
Data Processing - Academic Support	394,093	387,183	(6,910)	-1.8%
Data Processing - Institutional Support	<u>472,556</u>	<u>472,066</u>	<u>(490)</u>	-0.1%
TOTAL	\$ 26,110,539	\$27,411,570	\$1,301,031	5.0%

THE UNIVERSITY OF OKLAHOMA HEALTH SCIENCES CENTER
COURSE CHANGES 1999-2000

Course Additions

OCTH 7522	Assistive Technology
OCTH 7611	Patient Education
OCTH 7622	Disability Across the Lifespan
OCTH 7712	Seminar: Clinical Reasoning I
OCTH 7812	Seminar: Clinical Reasoning II
OCTH 7940	Independent Study
OCTH 7960	Directed Readings
OCTH 7990	Special Studies
PHTH 7411	Behavioral Dynamics II
PHTH 7522	Assistive Technology
PHTH 7533	Electrotherapy
PHTH 7611	Patient Education
PHTH 7622	Disability Across the Life Span
PHTH 7712	Seminar: Clinical Reasoning I
PHTH 7812	Seminar: Clinical Reasoning II
PHTH 7940	Independent Study
PHTH 7960	Directed Readings
PHTH 7990	Special Studies
BMSC 6016	Molecular and Cellular Biochemistry I
BMSC 6022	Integrative Biology I
BMSC 6032	Molecular and Cellular Biochemistry II
BMSC 6045	Integrative Biology 2
NURS 5344	Advanced Health Care of Children/Adolescents

Course Deletions

BIOC 5233	Macromolecules
BIOC 5243	Molecular Biology and Genetics
OCTH 4100	Occupational Performance of Children
OCTH 4165	Neurological Rehabilitation
OCTH 4300	Occupational Performance of Adolescents
OCTH 4400	Fieldwork I
OCTH 4413	Integration of OT
OCTH 4420	Fieldwork II
OCTH 4440	Fieldwork III
OCTH 4500	Occupational Performance of Adults and Middlescents
OCTH 4700	Occupational Performance of Elders
PHTH 4121	Clinical Education III
PHTH 4153	Seminar in Physical Therapy
PHTH 4165	Neurological Rehabilitation
PHTH 4408	Clinical Training in Physical Therapy

**ON-CALL ARCHITECTURAL FIRMS - OKLAHOMA CITY/NORMAN AREA FIRMS
EVALUATION SUMMARY**

(Selected primarily for service on HSC-Oklahoma City and Norman Campuses, however firms may be called for service on HSC-Tulsa Campus)

	<u>Bockus Payne Associates Architects P.C.</u>	<u>Miles Associates Inc.</u>	<u>Elliott + Associates Architects, P.C.</u>	<u>Stan Gralla Architects</u>	<u>Richard L. Cavin Architect, P.C.</u>	<u>Thomas Davis Architects + Partners P.C.</u>	<u>Hite-Culver Associates</u>	<u>Robison & Associates Architects</u>
Acceptability of Design	75	73	77	68	65	65	69	60
Quality of Engineering	73	70	69	64	64	58	62	50
Adherence to Cost Limits	35	34	30	33	32	33	31	33
Adherence to Time Limits	36	35	32	33	34	33	29	32
Volume of Changes	35	35	32	33	34	34	30	31
Stability of Firm	35	37	35	32	32	31	32	31
Total Points	289	284	275	263	261	254	253	237

**ON-CALL ARCHITECTURAL FIRMS – TULSA AREA FIRMS
EVALUATION SUMMARY**

(Selected primarily for service on HSC-Tulsa Campus, however firms may be called for service on HSC-Oklahoma City and Norman Campuses)

	<u>Gary Sparks Companies</u>	<u>Fritz Baily, Inc.</u>	<u>Matrix Architects Engineers Planners, Inc.</u>	<u>Urban Design Group, Inc.</u>	<u>Imel and Graber Architects</u>
Acceptability of Design	75	71	65	67	57
Quality of Engineering	67	59	65	60	57
Adherence to Cost Limits	36	36	33	31	35
Adherence to Time Limits	37	35	32	32	34
Volume of Changes	36	36	33	34	34
Stability of Firm	37	35	35	33	34
Total Points	288	272	263	257	251

**ON-CALL CIVIL ENGINEERING AND SURVEYING FIRMS
EVALUATION SUMMARY**

	<u>Cobb Engineering Company</u>	<u>Frankfurt- Short-Bruza Associates P.C.</u>	<u>Robert B. Hendrick & Sons Co., Inc.</u>	<u>Smith Roberts and Asso- ciates, Inc.</u>	<u>Cardinal Engineering Inc.</u>	<u>Horizon Engineering Inc.</u>	<u>Nickle & Associates, Inc.</u>	<u>Clour Engineer: of Okla- homa, Inc.</u>
Acceptability of Design	44	42	40	40	36	37	36	34
Quality of Engineering	43	44	40	41	39	37	36	33
Adherence to Cost Limits	19	18	20	18	19	21	18	18
Adherence to Time Limits	19	20	20	18	19	18	18	17
Volume of Changes	19	18	20	18	19	18	19	17
Stability of Firm	19	19	19	22	18	18	18	17
Total Points	163	161	159	157	150	149	145	136

**ON-CALL MECHANICAL AND ELECTRICAL ENGINEERING FIRMS
EVALUATION SUMMARY**

	<u>Determan Scheirman Consulting Engineers</u>	<u>Frankfurt- Short-Bruza Associates, P.C.</u>	<u>Matrix Architects Engineers Planners, Inc.</u>	<u>Flynt and Kallenberger, Inc.</u>	<u>Gary Sparks Companies</u>	<u>Alpha Design and Engineering</u>
Acceptability of Design	79	75	64	66	57	48
Quality of Engineering	80	75	69	66	50	48
Adherence to Cost Limits	37	37	34	31	26	23
Adherence to Time Limits	38	37	31	31	26	26
Volume of Changes	40	35	32	31	26	26
Stability of Firm	40	40	34	38	28	21
Total Points	314	299	264	263	213	192

ON-CALL STRUCTURAL ENGINEERING FIRMS
EVALUATION SUMMARY

	<u>Frankfurt- Short-Bruza Associates, P.C.</u>	<u>Wallace Engineering</u>	<u>Matrix Architects Engineers Planners, Inc.</u>	<u>O.J.C. Co.</u>
Acceptability of Design	56	55	50	39
Quality of Engineering	56	54	49	41
Adherence to Cost Limits	27	24	23	20
Adherence to Time Limits	27	24	23	20
Volume of Changes	26	24	23	19
Stability of Firm	28	24	24	16
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Total Points	220	205	192	155