

C O N T E N T S
MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
DECEMBER 9, 1997

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**MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
DECEMBER 9, 1997**

A regular meeting of the Board of Regents governing The University of Oklahoma and Cameron University was called to order in the Associates' Room of the Oklahoma Memorial Union in Norman, Oklahoma on Tuesday, December 9, 1997, beginning at 9:55 a.m.

The following Regents were present: Regent Stephen F. Bentley, Chairman of the Board, presiding; Regents Melvin C. Hall, Donald B. Halverstadt, M.D., C. S. Lewis III, Robin Siegfried, Mary Jane Noble, and G. T. Blankenship.

Others attending all or a part of the meeting included Mr. David L. Boren, President of The University of Oklahoma (arrived at 10:40 a.m.), Provosts Nancy L. Mergler and Joseph J. Ferretti, Vice Presidents Richard E. Hall, Mark E. Lemons, David L. Maloney, Eddie C. Smith, Jerry B. Vannatta, and Joseph Waxman, Joseph Harroz, Jr., General Counsel, and Dr. Chris A. Purcell, Executive Secretary of the Board of Regents.

Those attending the meeting from Cameron University were Dr. Don Davis, President of the University, Provost Terral McKellips, Vice Presidents Louise Brown and Don Sullivan, and John Sterling, Controller.

Notice of the time, date, and place of this meeting were submitted to the Secretary of State, and the agenda was posted in the Office of the Board of Regents on or before 9:30 a.m. on December 8, 1997, both as required by 25 O.S. 1981, Section 301-314.

MINUTES

Regent Halverstadt moved approval of the minutes of the regular meeting held on October 28, 1997 as printed and distributed prior to the meeting. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. Regent Blankenship was out of the room at the time of this vote. The Chair declared the motion unanimously approved.

THE UNIVERSITY OF OKLAHOMA

IMPLEMENTATION OF THE ENTRY-LEVEL DOCTOR OF PHARMACY DEGREE PROGRAM - HSC

This is a proposal to revise the curriculum and admission requirements from the current Bachelors to the entry-level Doctor of Pharmacy degree program. The revisions are consistent with the recently revised accreditation standards adopted by the American Council on Pharmaceutical Education and are in compliance with a request from the Oklahoma State Regents for Higher Education lifting the cap on enrollment in the Doctor of Pharmacy program and formulating the degree program as entry level.

Upon approval by the Board of Regents and the Oklahoma State Regents for Higher Education, these changes will take effect with the Fall 1998 term.

President Boren recommended the Board of Regents approve the revisions of The University of Oklahoma Doctor of Pharmacy Program.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. Regent Blankenship was out of the room. The Chair declared the motion unanimously approved.

COURSE ADDITIONS AND DELETIONS - HSC

The Oklahoma State Regents for Higher Education require that all course additions and deletions be presented to the institution's governing board before they are forwarded for their consideration. The course additions and deletions have been approved by the Senior Vice President and Provost, Health Sciences Center, upon the recommendation of the cognizant departments and colleges, the Graduate College when appropriate, and the Academic Program Council. They are attached hereto as Exhibit A. In summary, this list of course changes includes:

Seven course Additions to fill curricula deficiencies and respond to student interests, and

Fourteen course Deletions to eliminate curricula duplication.

Upon approval by the Board of Regents and the Oklahoma State Regents for Higher Education, these changes will take effect with the Spring 1998 term.

President Boren recommended approving course additions and deletions proposed for the Health Sciences Center Campus.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. Regent Blankenship was out of the room. The Chair declared the motion unanimously approved.

POLICY REGARDING CONFLICTS OF INTEREST - HEALTH SCIENCES CENTER

Federal regulations which require disclosure and management of outside financial interests of personnel funded by the National Science Foundation (NSF) and National Institutes of Health (NIH) became effective October 1, 1995, and institutions were required to meet the specifications of the regulations before NSF and NIH funding could be accepted. The Board of Regents approved a policy for the Health Sciences Center on September 26, 1995. The policy ends 365 days thereafter unless extended by action of the Board. The policy was extended by the Board through September 1997 and, at the September 1997 meeting, the Board approved a 90-day extension. The Health Sciences Center committee to revise the Conflict of Interest Policy is continuing to examine issues pertaining to the special structure and purpose of the University Physicians Management Group and other college practice plans as well as issues involving the entrepreneurial activities of University employees. While these issues are being examined, the Health Sciences Center will continue to operate under the existing Conflict of Interest Policy.

President Boren recommended the Board of Regents extend the effective date to December 1998 of the Policy Regarding Conflicts of Interest for the Health Sciences Center campus that provides guidelines for identifying and addressing conflicts of interest that may arise in the course of one's University employment.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. Regent Blankenship was out of the room. The Chair declared the motion unanimously approved.

PROFESSIONAL LIABILITY INSURANCE RENEWAL - HSC

The patient care activities of the Professional Practice Plans are conducted for the care and benefit of the patient who is treated and to whom the faculty is directly responsible with respect to the medical services provided. As such, the faculty need individual malpractice insurance coverage. Malpractice insurance coverage is required for clinical faculty by the colleges. The level of coverage is determined by the individual faculty member. Physicians Liability Insurance Company (PLICO) is the most common insurer utilized by Plan members. The Practice Plans general guidelines provide for disposition of collected income including the payment of malpractice insurance. Authority is therefore requested so these renewals can be processed and paid on a timely basis. Funds are available in the respective Professional Practice Plan accounts sufficient to pay for the malpractice insurance.

Included in the agenda was a schedule of malpractice payments by departments for the past 12 months. Examples of PLICO rates and coverage are included with a statement of the Board of Regents' liability. The professional liability rates for 1997 may increase approximately 7%. The 1997 rates for Physicians Liability Insurance Company (PLICO) coverage and cost varies from a low of \$100,000 per any one claim and \$300,000 aggregate per year with no surgery costing \$1,803 annually to a maximum cost of \$33,692 for \$5 million per any one claim and \$5 million aggregate per year in the high cost surgery specialty. There are specialty classifications and six coverage levels within each specialty classification. PLICO indicated the most common coverage is for \$3 million per any one claim and \$3 million aggregate per year. The rates for \$3 million coverage by the nine specialties are listed as follows:

<u>Specialty Class</u>	<u>Annual Premium (including policy fees)</u>
1. No Surgery	\$ 4,069
1A. Urgent Care	6,037
2. Minor Surgery (superficial)	6,568
3. Surgery, no major surgery	8,310
3A. Emergency Medicine - No Major Surgery Surgery-Not Primarily Engaged in Major Surgery	9,446
3B. Anesthesiology	13,949
4. Surgery, Laryngology, Otolaryngology, Otorhinolaryngology, Rhinology	17,887
4A. Emergency Medicine - Major Surgery	19,560
5. Surgery: Abdominal, General, Gynecology, Hand, Head and Neck	20,216
5A. Surgery: Cardiac, Cardiovascular Disease	21,164

<u>Specialty Class</u>	<u>Annual Premium (including policy fees)</u>
6. Surgery: Plastic, Plastic Otorhinolaryngology, and Vascular	\$21,511
7. Surgery: Thoracic and Traumatic	22,547
8. Surgery: Neurology including child Obstetrics and Gynecology, and Orthopedics	27,625

Board of Regents' Liability

Liability of State agencies for torts of its employees committed after October 1, 1985 is governed by the Governmental Tort Claims Act, which states that physician faculty members are not employees or agents of the State for purposes of the Act when not acting in an administrative capacity or engaged in teaching duties. The definition of employee in the statute further provides that the State shall not be liable for the tortious conduct of a physician while practicing medicine or providing medical treatment to patients. The courts have not answered the question of whether acting as attending physician is practicing medicine or providing medical treatment as well as teaching. The answer may depend on the extent of the attending physician's involvement in the patient's care. Where the involvement is limited, it is likely that they will decide that the limitations of liability set out in the Act would apply in that case, but that the physician's insurance company would absorb the liability.

The University might, however, have potential liability in a medical malpractice case for the acts or omissions of the University employed support personnel, such as nurses, or for a claim of improper supervision of students or residents. Maximum liability for the Board of Regents of The University of Oklahoma would be \$100,000 per claim and the Regents would not as individuals have a liability.

President Boren recommended authorization be delegated to the President or his designee to renew malpractice insurance policies to provide professional liability insurance coverage for all Professional Practice Plans in the Health Sciences and all allopathic (MD) residents and medical students. The total cost is estimated not to exceed \$3,882,576.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. Regent Blankenship was out of the room. The Chair declared the motion unanimously approved.

STUDENT ACTIVITY FEE ALLOCATION - HSC

The annual distribution of the student activity fees on each campus of the University is approved by the Board of Regents. The proposed use of student activity fees at the Health Sciences Center for 1997-98 is included herewith as Exhibit B.

President Boren recommended approval of the allocation of student activity fees for the Health Sciences Center for 1997-98 to the individual student government groups and that the Regents approve in principle the proposed expenditures.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. Regent Blankenship was out of the room. The Chair declared the motion unanimously approved.

TRANSFER OF PAYROLL AND BENEFIT FUNCTION FOR COLLEGE OF MEDICINE-OKC RESIDENTS FROM THE UNIVERSITY HOSPITALS - HSC

The College of Medicine, Oklahoma City Campus, manages approximately 450 residents with an annual payroll of around \$16.5 million. Funding for the residency payroll is provided by affiliated hospitals. Currently, these residents receive employee benefit and payroll services through The University Hospitals.

As a result of the Joint Operating Agreement between The University Hospitals (TUH) and Columbia/HCA, TUH will no longer perform the payroll and benefit functions for the residents. Effective January 1998, benefit and payroll services for the Oklahoma City residents will be provided by The University of Oklahoma Health Sciences Center. Residents will participate in the University's Sooner Option Plan with coverage effective January 1, 1998.

This item was presented for information only. No action was required.

JOHN KEYS SPEECH AND HEARING CLINIC ELEVATOR ADDITION - HSC

Since the enactment of the Americans With Disabilities Act of 1990, efforts have been ongoing to bring the campuses of the University into compliance. As a part of those efforts, the need for an elevator at the John Keys Speech and Hearing Clinic was identified and incorporated in the A.D.A. transition plan. With the recent hiring of a faculty member who uses a wheelchair, the need for an elevator has now become a high priority project. As a result, plans for the elevator were prepared immediately and bid.

Bid requests were issued in August 1997 to 15 vendors. Responses were received as follows:

Dominion Builders, Inc. Oklahoma City	\$169,500
Buckner & Moore, Inc. Oklahoma City	\$204,250

Since the bid responses received exceeded funding available for the project, modifications were made to the scope of the project and re-bid.

Bid requests were issued in October 1997 to 16 vendors. Responses were received as follows:

M.A. Wells Construction Co., Inc. Oklahoma City	\$120,894
Berryman Enterprises, Inc. Oklahoma City	\$147,000

Board of Regents' policy allows the President to award bids for up to \$200,000 for fast-track construction projects if the decision is essential to maintain the construction schedule. Since the next Board meeting was not scheduled until December 9, the Administration requested

the President's approval to fast-track the construction projects and to award the bid to the lowest bidder, M.A. Wells Construction Co., Inc. in the amount of \$120,894. President Boren approved the request and a purchase order was issued to M.A. Wells Construction Co., Inc. for construction of an elevator. The elevator should be functional by February 1998.

This report was presented for information only. No action was required.

PURCHASE OF TELEPHONE CONVERSION COMPONENTS - HSC

The Health Sciences Center is in the process of transition from the 5ESS telephone system to the Definity G3R system. Telecommunication management plans to remove the 5ESS this year and convert all existing systems to the G3R. With the availability of certain components Telecommunications can convert customers' systems without requiring them to upgrade their equipment at this time. This will permit customers to convert to the new technology as they have funds available.

By upgrading to the Definity G3R system and moving all lines and trunks from the 5ESS, Telecommunications will realize a consolidation of features and support, resulting in reduced costs and increased efficiencies. This move will position Telecommunications to better serve its customers by providing a consolidated and focused approach. It affords Telecommunications the ability to simplify support structure, better train personnel and customers, provide better service, and set the stage for providing support for future technologies.

A bid was issued to eight vendors for new conversion components. The low bid for the new conversion components was received from Pathfinder Technologies, Inc.

A bid was issued to 21 vendors for refurbished conversion components. Responses were received from eight. Low bids were received from RDN Communications, Inc. and Lucent Technologies.

The administration recommends the award of purchase orders to Pathfinder Technologies, Inc. for new components, and to RDN Communications, Inc. and Lucent Technologies for refurbished components for a combined total of \$1,200,000. Orders will be issued to the three vendors based on cost and availability. The purchase orders will be paid from the Telecommunications account 38250090, which will be reimbursed by other agencies and Health Sciences Center departments requesting equipment and services.

President Boren recommended the Board of Regents authorize the Health Sciences Center to issue purchase orders for new conversion components to Pathfinder Technologies, Inc. and for refurbished telephone conversion components to RDN Communications, Inc. and Lucent Technologies, Inc. and for a total of \$1,200,000 based on cost and availability.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. Regent Blankenship was out of the room. The Chair declared the motion unanimously approved.

AGREEMENT WITH HCA HEALTH SERVICES OF OKLAHOMA, INC. CONCERNING UNIVERSITY HOSPITALS

When the University conveyed the properties upon which University Hospital and Children's Hospital are located, the University placed certain reversionary provisions in the deeds.

The deed conveying University Hospital described the extent of the estate conveyed to be "so long as the grantee continues to operate the hospital thereon" and goes ahead to provide in the event "said premises cease to be operated as a hospital then said property shall revert to The University of Oklahoma."

The deeds conveying Children's provide that the extent of the estate conveyed is for "so long as said premises are used as a hospital and service institution for persons under twenty-one (21) years of age," and contains a reverter in the event that the premises "cease to be used as a hospital...for persons under twenty-one (21)."

As a part of the HCA Health Services of Oklahoma, Inc./University transaction, a request has been made of the University to covenant not to enforce the reverter provisions in the deed so long as the agreement with HCA Health Services of Oklahoma, Inc. remains in force and effect.

This is a reasonable request particularly in light of the fact that pursuant to 63 O.S. Section 3206 the Oklahoma State Legislature specifically permitted transplant services at Children's to persons 21 or older.

In addition, the agreement requires HCA Health Services of Oklahoma, Inc. to continue to operate hospitals on the property and the reversionary interests should never be an issue.

President Boren recommended the Board of Regents approve a covenant not to enforce reversionary clauses in deeds previously executed by the Board conveying the property underlying the University Hospital and Children's Hospital.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. Regent Blankenship was out of the room. The Chair declared the motion unanimously approved.

INSTITUTIONAL PLAN FOR TEACHER PREPARATION

The Institutional Plan for Teacher Preparation is required by the Oklahoma Commission for Teacher Preparation (OCTP). The Plan addresses four categories of preparation:

1. Design of the Program
2. Candidates (students)
3. Faculty
4. Unit Administration

The Commission has formed a partnership with the National Council for the Accreditation of Teacher Education (NCATE) and has adopted NCATE standards and requirements.

HB 1549 (1995) gave authority to the Commission to assume the assessment and evaluative functions regarding professional education certification formerly provided by the State Department of Education. In addition to incorporating NCATE standards, the Commission developed its own set of performance-based standards. The Institutional Plan addresses both sets of standards. Implementation of the new certification requirements began July 1, 1997 and the Institutional Plan is due to the Commission January 1, 1998. HB 1549 also requires that the Institutional Plan be approved by the institution's governing body.

A copy of the Plan was available at the meeting.

President Boren recommended the Board of Regents approve the Institutional Plan for Teacher Preparation as required by the Oklahoma Commission for Teacher Preparation.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. Regent Blankenship was out of the room. The Chair declared the motion unanimously approved.

SUBSTANTIVE PROGRAM CHANGES - NORMAN CAMPUS

The Oklahoma State Regents for Higher Education require that all substantive changes in degree programs be presented to the institution's governing board for approval before being forwarded to the State Regents for consideration. The changes in academic programs itemized in the list, attached hereto as Exhibit C, have been approved by the appropriate faculty, academic units and deans, the Academic Programs Council, and the Senior Vice President and Provost. They are being submitted to The University of Oklahoma Board of Regents for approval prior to submission to the State Regents.

President Boren recommended the Board of Regents approve the proposed changes in Norman Campus academic programs.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. Regent Blankenship was out of the room. The Chair declared the motion unanimously approved.

NONSUBSTANTIVE PROGRAM CHANGES - NORMAN CAMPUS

The Oklahoma State Regents for Higher Education confer upon each institution the authority to approve modifications that are nonsubstantive but require the changes to be communicated to them for information only. The program modifications were itemized in the agenda and had been approved by the appropriate faculty, academic units and deans, the Academic Programs Council, and the Senior Vice President and Provost.

This was for information only. No action was required.

COURSE CHANGES - NORMAN CAMPUS

The Oklahoma State Regents for Higher Education confer upon each institution the authority to delete, modify and add courses, but require that the changes be communicated to them for information only. The course deletions, modifications, and additions were itemized in

the agenda and had been approved by the appropriate faculty, academic units and deans, the Academic Programs Council, and the Senior Vice President and Provost.

This was reported for information only. No action was required.

INTERNATIONAL EXCHANGE AGREEMENTS

At the Board of Regents' meeting on October 15, 1991, the Regents approved a request that the President of the University be authorized to enter into agreements for educational and scientific cooperation between The University of Oklahoma and universities in other countries without prior approval by the Board.

The following agreements entered into from March 1996 through October 1997 were presented for information:

Institutional Agreements of Exchange:

Universidade Federal do Parana (Curitiba)	Brazil
Peking University (Beijing)	China
Fudan University (Shanghai)	China
Xi'an Foreign Language University (Xi'an)	China
Universidad de America (Santafe de Bogota)	Colombia
Universidad Industrial de Santander (Bucaramanga)	Colombia
Universidad Surcolombiana (Neiva)	Colombia
La Universidad Nacional de Colombia (Santafe de Bogota)	Colombia
Universite Montesquieu (Bordeaux IV)	France
Universite Les Sciences et Technologies (Lille)	France
Tel Aviv University (Tel Aviv)	Israel
University of Yamaguchi (Yamaguchi)	Japan
Sung Kyun Kwan University (Seoul)	Korea
University of Nairobi (Nairobi)	Kenya
Noordelijke Hogeschool (Leeuwarden)	The Netherlands
Kaliningrad State University (Kaliningrad)	Russian Federation
University of Glasgow (Glasgow)	Scotland
University of Pretoria (Pretoria)	South Africa
Hanoi University of Mining and Geology (Hanoi)	Vietnam

Departmental Agreements of Exchange:

College of Fine Arts, National Institute of Dramatic Art
Sidney, New South Wales, Australia

School of Journalism and Mass Communications
International Academy of Broadcasting
Montreux, Switzerland

By means of these agreements, the institutions agree to promote (1) collaboration of faculty and staff for research, lectures, discussion, and other academic pursuits; (2) exchange of graduate and undergraduate students for study and research; and (3) exchange of published information.

A complete list of the universities with which The University of Oklahoma has exchange agreements was included in the agenda.

This report was presented for information only. No action was required.

POLICY REGARDING CONFLICTS OF INTEREST - NORMAN CAMPUS

Federal regulations which require disclosure and management of outside financial interests of personnel funded by the National Science Foundation (NSF) and National Institutes of Health (NIH) became effective October 1, 1995 and institutions were required to meet the specifications of the regulations before NSF and NIH funding could be accepted. The Board of Regents approved a policy for the Norman Campus on September 26, 1995 which was extended through December 1996. In December 1996, the policy was revised and approved by the Board of Regents. The policy ends 365 days thereafter unless extended by action of the Board.

President Boren recommended the Board of Regents extend the effective date to December 1998 of the Policy Regarding Conflicts of Interest for the Norman Campus which provides guidelines for identifying and addressing conflicts of interest that may arise in the course of one's University employment.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. Regent Blankenship was out of the room. The Chair declared the motion unanimously approved.

PROPOSALS, CONTRACTS, AND GRANTS

In accord with Regents' policy, a list of awards and/or modifications in excess of \$100,000 or that establish or make policy for the University, or that otherwise involve a substantial or significant service to be performed by the University was included in the agenda. Comparative data for fiscal years 1994 through 1997, and current month and year-to-date, was also included.

The Provision of Goods and Services policy (amended December 4, 1992) provides that new contracts and grants in excess of \$100,000 must be referred to the Board of Regents for ratification. In addition, in those cases where a contract, grant, document, or arrangement involved would establish or make policy for the University, or otherwise involve a substantial or significant service to be performed by the University, that contract, arrangement, or document shall be referred to the Board of Regents for approval.

President Boren recommended that the Board of Regents ratify the awards and/or modifications for September and October 1997 as submitted.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. Regent Blankenship was out of the room. The Chair declared the motion unanimously approved.

THE UNIVERSITY OF OKLAHOMA STUDENT ASSOCIATION 1998 STUDENT ACTIVITY FEE BUDGET

The Regents approved the Student Activity Fee gross budget on March 5, 1997.

The budget developed by the UOSA Ways and Means Committee allocates funds to the UOSA Executive, Legislative and Judicial branches. It also allocates funds to Housing, Commuters, Greek Affairs and the Campus Activities Council. In addition, it sets aside funds for further allocation to individual student organizations and sports clubs.

UOSA BUDGET FOR FISCAL YEAR 1998

FUNDS AVAILABLE

Lump Sum from Regents	\$437,800.00
1997 Reserve	\$12,200.00
	<u>\$450,000.00</u>

APPROPRIATIONS

UOSA Branches	\$246,210.00
Law Center	\$14,500.00
Student Organizations & Sports Clubs	\$81,305.54
UOSA Reserve	\$0.00
Salaries & Stipends Account	\$107,984.46
	<u>\$450,000.00</u>

TOTAL

UOSA APPROPRIATIONS ACT

<u>ORGANIZATION</u>	<u>1997</u>	<u>1998</u>	<u>Difference</u>
Adams Center	2,545.58	2,100.00	(445.58)
Big Red Rally	2,964.85	3,370.00	405.15
CAC Commuter At-Large Representatives	1,037.50	1,200.00	162.50
CAC Greek At-Large Representatives	1,075.00	750.00	(325.00)
CAC Resident At-Large Representatives	200.00	0.00	(200.00)
Campus Activities Council	2,550.00	2,600.00	50.00
Campus Film Series	16,690.00	17,000.00	310.00
Cate Center	2,817.00	2,800.00	(17.00)
College Bowl	4,012.50	3,720.00	(292.50)
Community Service	1,155.00	1,120.00	(35.00)
Commuter Student Association	3,200.00	4,100.00	900.00
Concert Series	28,414.00	12,000.00	(16,414.00)
Couch Center	1,950.00	1,800.00	(150.00)
Dads' Day	3,094.43	3,300.00	205.57
Ellison Hall Operating Fund	51,446.54	51,900.00	453.46
Graduate Student Senate Professional Development	21,000.00	22,250.00	1,250.00
Greek Affairs (IFC/Panhellenic)	5,852.00	6,000.00	148.00
Homecoming	2,438.38	2,700.00	261.62
Housing Center Association	6,348.16	6,000.00	(348.16)

<u>ORGANIZATION</u>	<u>1997</u>	<u>1998</u>	<u>Difference</u>
Howdy Week	1,800.00	1,800.00	0.00
Mom's Day	3,700.00	4,000.00	300.00
National PanHellenic	1,635.00	1,700.00	65.00
On One Accord	0.00	1,500.00	1,500.00
Sooner Housing Programming Board	0.00	850.00	850.00
Speakers Bureau	59,500.00	64,000.00	4,500.00
Spirit Council	1,200.00	1,000.00	(200.00)
Student Organization Annual Retreat	0.00	3,000.00	3,000.00
Student Union Activities Board	2,280.00	0.00	(2,280.00)
Subsidiary Reserve	900.00	0.00	(900.00)
University Apartment Center	1,037.65	1,000.00	(37.65)
UOSA Advertising	1,800.00	0.00	(1,800.00)
UOSA Congressional Branch	5,200.00	5,600.00	400.00
UOSA Contingency Fund	0.00	0.00	0.00
UOSA Graduate Student Senate	4,216.00	4,300.00	84.00
UOSA Judicial Branch	1,250.00	750.00	(500.00)
UOSA Publications	500.00	0.00	(500.00)
Walker Tower	3,018.83	2,600.00	(418.83)
Winter Welcome Week	1,000.00	1,000.00	0.00
UOSA Salaries & Stipends	<u>115,754.82</u>	<u>107,984.46</u>	<u>(7,770.36)</u>
Sub-totals	<u>\$367,509.24</u>	<u>\$354,194.46</u>	<u>(13,314.78)</u>
Student Bar Association	14,420.00	14,500.00	80.00
Student Organizations (including Sports Clubs)	69,770.76	81,305.54	11,534.78
Totals	\$451,700.00	\$450,000.00	(\$1,700.00)

President Boren recommended the Board of Regents approve the 1998 Activity Fee Budget which funds officially recognized student organizations from January 1, 1998 to December 31, 1998.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. Regent Blankenship was out of the room. The Chair declared the motion unanimously approved.

DOMESTIC UTILITIES MASTER PLAN - NC

The University of Oklahoma has a significant investment in domestic utilities that include potable water, irrigation water, sanitary sewer, and storm sewer. Campus growth and demands on these systems indicate that changes, improvements and alterations are needed. The selected firm will address the existing conditions, flows and other factors to provide for a complete Master Plan of each system. These systems are included in one study because they are interrelated. The following issues will be addressed, at a minimum.

1. Source, availability, quantity and quality of domestic potable drinking water;
2. Source, availability and quantity of irrigation water;
3. Size and condition of piping and connection of sanitary sewer; and
4. Campus storm drainage, including runoff, building tie-ins and ponding problems.

The consultant will provide an initial feasibility study including development of an estimate of construction costs. When the feasibility study is completed, the consultant may be authorized to proceed with schematic design, design development, and construction documents, as appropriate.

The interview committee evaluated the firms on the basis of the criteria presented on the following evaluation summary:

	<u>Poe & Associates, Inc.</u>	<u>The Benham Group</u>	<u>Smith-Roberts and Associates, Inc.</u>	<u>Consoer Townsend Envirodyne Engineers, Inc.</u>
Master Plan Design Experience	74	74	60	54
Quality of Design	70	70	56	50
Cost Analysis and Control	36	32	32	25
Adherence to Time Limits	36	31	25	25
Volume of Changes	35	31	35	21
Financial Stability	38	35	30	24
Total Points	289	273	238	199

The firms were rated from highest to lowest as follows:

1. Poe and Associates, Inc., Oklahoma City
2. The Benham Group, Oklahoma City
3. Smith-Roberts and Associates, Inc., Oklahoma City
4. Consoer Townsend Envirodyne Engineers, Inc., Tulsa

A fifth firm that was to be interviewed, Baldischwiler Engineering Co., P.C. of Oklahoma City, withdrew prior to the interview date.

The interview committee was composed of the following people.

Donald C. Carter, P.E., Interim Manager of Physical Plant Engineering, Chair
 Larry D. Hicks, Manager of Technical Trades, Physical Plant
 C. Thomas Knotts, Project Coordinator, Architectural and Engineering Services
 Jaime A. Melanson, Problems and Projects Committee (Student Congress)
 Randall M. Lacewell, Director, Landscape and Grounds

The project will be funded from Physical Plant funds.

President Boren recommended that the Board of Regents:

- I. Rank in the order presented the engineering firms which are under consideration to provide professional service required for the Domestic Utilities Master Plan project;

- II. Authorize the University administration to negotiate the terms of an agreement and a fee starting with the highest ranked firm; and
- III. Authorize the President or his designee to execute the consultant agreement.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Siegfried, Noble, and Blankenship. Regent Lewis was out of the room at the time of this vote. The Chair declared the motion unanimously approved.

INSTALLATION OF CHILLER - NORMAN CAMPUS

At the October 28, 1997, Board of Regents' meeting, the award of a purchase order was approved to provide an approximately 2,000 ton centrifugal water chiller for installation in Chilled Water Plant #1. As a result of this approval, Physical Plant retained Frankfurt, Short, and Bruza (FSB), who were approved by the Board of Regents in March 1996 for use on possible future related utility master plan projects, to furnish design, specifications and drawings for the installation of this chiller. Using these specifications, an Invitation to Bid was sent to nine companies. The responses were evaluated by a team composed of the following people:

Bill Henwood Director, Physical Plant
 Gary Ward, Deputy Director, Physical Plant
 Don Carter, Interim Manager, Engineering, Physical Plant
 Scott Davis, Interim Manager, Power Plant, Physical Plant
 George Horn, Senior Buyer, Purchasing Department

Evaluation criteria included price, prior experience and conformance to specifications.

The team rated the firms most acceptable to least acceptable as follows:

<u>Company</u>	<u>Location</u>	<u>Bid Amount</u>
United Mechanical	Oklahoma City	\$325,711
Associated Mechanical	Kansas City, Missouri	\$332,600
Matherly Mechanical	Midwest City, Oklahoma	\$347,500
Wattie Wolf	Oklahoma City	\$371,500
Trade Mechanical	Oklahoma City	\$401,694
Harrison-Orr Air Cond.	Oklahoma City	\$434,800
Boldt Construction	Oklahoma City	\$565,000

The chiller will be installed using Physical Plant funds.

President Boren recommended the Board of Regents approve the award of a purchase order in an amount not to exceed \$325,711 to United Mechanical to install the recently purchased 2,000 ton centrifugal water chiller.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Siegfried, Noble, and Blankenship. Regent Lewis was out of the room at the time of this vote. The Chair declared the motion unanimously approved.

OLD FACULTY CLUB RENOVATION AND ADDITION

At the May 1997 meeting, the Board of Regents approved the Old Faculty Club Renovation and Addition project with a preliminary total project budget of \$675,000. This project includes an addition to be constructed on the north side of the Old Faculty Club to house special controlled-environment studio space for Sculptor-in-Residence Paul Moore. This portion of the project also includes installation of an elevator that will serve the entire building.

A second element of the project involves renovation of the existing building for its use as the C. M. Russell Center. This space is to house the Russell Library that will include books, articles, letters, and copies of manuscripts from C. M. Russell to be used in academic studies and research and a facility for public seminars relevant to C. M. Russell's work.

The project architects, Miles Associates, have completed the design development phase plans for the project. It is anticipated that the project will be advertised for bids in January 1998 with bids for construction to be received in February 1998. A recommendation for award of a construction contract will be presented to the Board at the March 1998 meeting.

This project will be funded with a combination of private funds and new unrestricted, unobligated revenues.

President Boren recommended that the Board of Regents:

- I. Approve the design development phase plans for the Old Faculty Club Renovation and Addition project;
- II. Authorize the preparation of final plans and specifications for the project; and
- III. Authorize the University administration to advertise the project for bids and to receive bids for construction.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Siegfried, Noble, and Blankenship. Regent Lewis was out of the room. The Chair declared the motion unanimously approved.

OKLAHOMA MEMORIAL STADIUM PUBLIC FACILITIES RENOVATION, PHASE II

At the June 1995 meeting of the Board of Regents, the Regents approved the Oklahoma Memorial Stadium Public Facilities Renovation project as a part of the overall Campus Master Plan of Capital Improvements for the Norman Campus. The current approved budget for these improvements is \$1,700,000 to be funded with ODFA revenue bond funds.

Phase I

Phase I of this project was completed during summer 1997 and included paving the public concourse area under the east stands and two new areas of seating for patrons with disabilities on the east side of the stadium.

Phase II

The firm of Hellmuth Obata & Kassabaum, Inc. Sports Facilities Group (HOK) has completed the design development phase plans for Phase II of the project. Phase II has a total project budget of \$1,100,000 and includes additional improvements to the east stands of the Oklahoma Memorial Stadium as follows.

- Existing restrooms will be upgraded (appearance, ventilation and additional fixtures to help improve services provided to patrons).
- Sanitary sewer systems will be upgraded.
- Area lighting in the concourse area underneath the east stands will be significantly enhanced.

Several additional items of work have been designed and will be bid as add alternates. These items include the construction of four new concession facilities, new concrete paving and site improvements in the area located between the east face of the stadium and Jenkins Avenue that is currently largely gravel paving, the re-establishment of glazed and louvered openings in the exterior east facade of the stadium, and new wrought iron-style entrance gates to replace the existing chain link-style gates currently found at the entrance gates to the east stands. Should favorable bids be received or should additional funds be found at the time of receiving bids, it is recommended that as much of this additional work be awarded to the successful bidder as funding permits. It is anticipated that additional phases of work will be undertaken to make stadium public facilities improvements as additional funding becomes available.

Plans call for the Phase II project to be advertised for bids in December 1997, bids for construction will be received in January 1998 and a recommendation for the award of a construction contract will be presented to the Board of Regents at the January 1998 meeting. It is anticipated that the work will be completed prior to the first home football game of the 1998 season.

President Boren recommended that the Board of Regents:

- I. Approve the design development phase plans for the Oklahoma Memorial Stadium Public Facilities Renovation, Phase II project;
- II. Authorize the preparation of final plans and specifications for the project; and
- III. Authorize the University administration to advertise the project for bids and to receive bids for construction.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Siegfried, Noble, and Blankenship. Regent Lewis was out of the room. The Chair declared the motion unanimously approved.

SARKEYS ENERGY CENTER ROOF REPLACEMENT AND OKLAHOMA MEMORIAL UNION ROOF REPAIR

At the October 1997 meeting, the Board of Regents ranked architectural firms which were under consideration to provide professional services required for the Sarkeys Energy Center (SEC) Roof Replacement project. Architects In Partnership of Norman in association with Price Consulting, Inc. was ranked first, and a consultant agreement has been negotiated with the firm. It is now proposed that Architects In Partnership also be authorized to provide the professional services required for roof repairs to the existing Oklahoma Memorial Union (OMU) building.

The October 1997 action of the Board addressed specifically the SEC Roof Replacement project only and did not reference the OMU Roof Repair project. However, during the SEC roof consultant selection process, firms were apprised of the possibility that the OMU Roof Repair project might be included in the contract for professional services. While the primary emphasis was placed on the firms' backgrounds related to the special nature of the SEC underground roof, the firms were also evaluated in part on the basis of experience and expertise related to the potential OMU project. This was done in order to provide the University flexibility and the opportunity to utilize the services of the same consultant for both projects if desired. The consultant team proposed by Architects In Partnership includes individuals with special roof design expertise which will be beneficial in the development of the design and construction documents and during the construction administration phase of the OMU roof project.

The October 1997 agenda item for the Sarkeys Energy Center Roof Replacement was included in the agenda for reference.

President Boren recommended that the Board of Regents reaffirm the prior ranking of architectural consultants for the Sarkeys Energy Center Roof Replacement project and authorize the administration to include in the contract with the selected consultant additional professional services for the Oklahoma Memorial Union Roof Repair project.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Siegfried, Noble, and Blankenship. Regent Lewis was out of the room. The Chair declared the motion unanimously approved.

DONATION OF PROPERTY - NC

Ben Graves and Bill Tucker, as SP Group, an Oklahoma General Partnership of Norman, Oklahoma, wish to donate this approximately seven acres to The University of Oklahoma. The property is adjacent to the University's Parkview Apartments south of Lindsey Street, as indicated on the map, attached hereto as Exhibit D.

President Boren recommended the Board of Regents approve acceptance of property to be donated to The University of Oklahoma as described.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Siegfried, Noble, and Blankenship. Regent Lewis was out of the room. The Chair declared the motion unanimously approved.

RESURFACE INDOOR TRACK

The existing track surface was installed in 1989. Since that time the surface has worn extensively and in the present condition poses a safety hazard resulting in increased instances of stress fractures to the student athletes using the facility.

Invitations to Bid were sent to and received from the following four vendors with results as indicated.

Mondo USA, Inc. Grapevine, TX	\$125,720.00
MCP Urethanes Corona, CA	\$149,227.00
Martin Surfacing, Inc. Hunt Valley, MD	\$152,550.00
Southwest Recreational Industries Wichita, KS	Did not meet specifications

The responses were evaluated by a committee composed of the following people:

Marita Hynes, Associate Athletic Director, Athletic Department
 Jill Lancaster, Head Track Coach, Athletic Department
 Rodney Price, Head Track Coach, Athletic Department
 Terry Womack, Assistant Track Coach, Athletic Department
 Carole Hunter, Senior Buyer, Purchasing Department

Evaluation criteria included price and adherence to specifications. Southwest Recreational Industries bid 8 mm thickness rather than 12 mm as specified and was therefore deemed unacceptable. Mondo USA, Inc., was selected based upon low acceptable bid and adherence to specifications in the solicitation.

Funds will be provided from Athletic Operating and ODFA revenue bond funds.

President Boren recommended the Board of Regents approve the award of a purchase order to Mondo USA, Inc., in the amount of \$125,720 to resurface the Mosier Indoor Track.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Siegfried, Noble, and Blankenship. Regent Lewis was out of the room. The Chair declared the motion unanimously approved.

ON-CALL ARCHITECTS AND ENGINEERS

In March 1996 the Board of Regents authorized the administration to proceed with the selection of consultant architects and engineers to provide professional services for small projects. At that time it was indicated that the administration would provide a quarterly report to the Board of the work completed by each architect or engineer during the period. In June 1996 the Board authorized a group of architectural and engineering firms to provide professional services on an on-call basis to the University.

The work completed by on-call architectural and engineering firms during the first quarter of Fiscal Year 1998 is summarized below:

For the Norman Campus:

<u>Firm Name</u>	<u>Date Initiated</u>	<u>Work Performed</u>	<u>Fee</u>
Robert B. Hendrick and Sons Co., Inc.	August 27, 1997	Topographic Survey (Max Westheimer Airport)	\$2,400
Cornforth Associates	September 17, 1997	Structural Study (Lloyd Noble Center Scoreboard)	\$4,500
	September 18, 1997	Structural Study (Sarkeys Energy Center)	\$1,800

For the Health Sciences Center:

<u>Firm Name</u>	<u>Date Initiated</u>	<u>Work Performed</u>	<u>Fee</u>
Cornforth Associates	September 26, 1997	Structural Study (Rogers Office Building)	\$510

This was reported for information only. No action was required.

TACO MAYO POSSIBILITY IN OMU

Taco Bell currently leases space in the Oklahoma Memorial Union Food Court. There is a possibility that Taco Bell may vacate the OMU Food Court by December 31, 1997. In the event this occurs, the Administration intends to replace Taco Bell with a Taco Mayo restaurant. The University currently owns a Taco Mayo franchise through University Housing and Food Services with one location in Cate Center. A second location at OMU can be added to the current franchise agreement.

This was reported for information only. No action was required.

Regent Lewis returned to the meeting.

REGENTS' FUND QUARTERLY FINANCIAL REPORT

In accordance with University of Oklahoma Board of Regents policy (8.11.7), presented herewith is the Regents' Fund Quarterly Financial Report as of September 30, 1997, and for the three months then ended. The report includes new gifts and contributions to the fund. Highlights for the period are attached hereto as Exhibit E.

As of September 30, 1997, the Regents' Fund consisted of 110 individual funds. Separate accounts are maintained for each fund to insure observance of the donor imposed limitations and restrictions placed on the use of resources. For investment purposes, however, funds of similar characteristics are combined in the following investment pools.

Consolidated Investment Fund (CIF)

The CIF is a long-term pooled investment fund governed by the Regents' "Statement of Investment Policy." It is designed to accommodate the investment needs of endowment funds (i.e., funds that are to be held in perpetuity). The primary objectives of the CIF are the preservation of capital value and, over time, growth of capital value and income to help offset the impact of inflation. These objectives are achieved by maintaining a balance of investments in equity and fixed income securities.

Short Term Investment Fund (STIF)

The STIF is a short-term pooled investment fund investing in accordance with the Regents' "Investment of Temporarily Idle Cash Policy." It is designed to accommodate the investment needs of non-endowed funds (i.e., funds that are fully expendable). The primary objectives of the STIF are to minimize risk and maximize yield by investing in fully secured short term investments.

The Regents' Fund Quarterly Financial Report as of September 30, 1997, and for the three months then ended was presented for information only. No action was required.

QUARTERLY FINANCIAL ANALYSIS

By request of the Board of Regents, the Quarterly Financial Analysis for Fiscal Year 1998 through the quarter ended September 30, 1997 was presented. The detailed information upon which the Executive Summary is based was included in the agenda.

This report was presented for information.

NON-CONFERENCE FOOTBALL SCHEDULE

The following non-conference football games require approval of the Board of Regents:

<u>CONTEST</u>	<u>LOCATION</u>	<u>DATE</u>
University of North Texas	Norman	September 5, 1998
University of Notre Dame	Notre Dame	October 2, 1999
University of Notre Dame	Norman	TBD
University of Notre Dame	Notre Dame	TBD
Rice University	Norman	September 23, 2000
Arkansas State	Norman	September 16, 2000
Arkansas State	Norman	September 15, 2001

President Boren recommended that the Board of Regents approve the non-conference football games detailed above.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

1996-97 EXTERNAL AUDIT AND ANNUAL FINANCIAL REPORTS - NC AND HSC

At the June 1997 meeting, the Board of Regents reappointed KPMG Peat Marwick LLP (KPMG) to serve as the University's financial statement auditors for The University of Oklahoma Norman Campus and Health Sciences Center for the Fiscal Year ended June 30, 1997. KPMG has completed the audits and has presented the Independent Auditor's Report, the Annual Financial Statements, Additional Information, and the Report on Compliance and on Internal Control over Financial Reporting Based on a Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*.

These audits were conducted in accordance with generally accepted auditing standards and in accordance with the engagement letters outlining the expectations and scope of the audits. Based upon the audits, KPMG issued opinions that the financial statements of both the Norman and Health Sciences Center campuses present fairly, in all material respects, the financial position of the University. The complete opinion statements for both campuses are included in the audit reports.

In addition, KPMG issued letters to the Board of Regents' Audit Committee and the Vice President for Administrative Affairs for each campus containing KPMG's comments and recommendations to improve internal controls or to effect other operating efficiencies. These letters have been provided to each of the Regents in a separate report.

Representatives of KPMG met with the Board of Regents' Audit Committee to present the audit reports and to discuss the audit results in detail. In addition to the specific audit results, the Audit Committee considered assessment of internal controls, adequacy of electronic data processing controls, significant variances in financial statements from previous years and the budget, completeness of financial statements, accounting principles used and any changes therein, significant accounting and reporting issues, representation by management, requests for second opinions on material issues, significant accruals, reserves, or estimates used, implication of compliance with laws and regulations, and tax and legal issues.

President Boren recommended acceptance of the 1996-97 External Audit and Financial Reports for the Norman Campus and Health Sciences Center.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

PROPOSED REVISION TO THE INTERNAL AUDITING POLICY

This change in policy is recommended by the Audit Committee of the Board of Regents to ensure a single contact point for external audit agencies and to ensure all external audit reports are presented to the Board of Regents. It is proposed that Section 4.26, Item 10, under the Director's Objectives and Responsibilities section, be modified as follows:

Current Policy:

10. Serve as liaison with federal, State, and other external audit agencies.

Proposed Policy:

10. Serve as facilitator and coordinator for all federal, State and other external audit agencies. All external audit agencies must contact the Director of Internal Auditing for all entrance and exit audit conferences. The Director of Internal Auditing will ensure that all audit reports for institutions governed by the Board of Regents are presented to the Board of Regents.

Regent Siegfried, Chair of the Audit Committee, recommended the Board of Regents approve a revision to Section 4.26 of the Policy Manual of the Board of Regents of The University of Oklahoma to require the Director of Internal Auditing to serve as facilitator and coordinator for all federal, State, and other external audit agencies; require external audit agencies to contact the Director of Internal Auditing for all entrance and exit audit conferences; and require that the Director of Internal Auditing ensure all audit reports for institutions governed by the Board of Regents are presented to the Board of Regents.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

INTERNAL AUDITING REPORT

Pursuant to Regents' policy, Glen Earley, the Director of Internal Auditing, was present to provide a report on any pending or potential audit issues. There was no report at this meeting.

REPORT OF ASSOCIATES AND ACADEMIC EXCELLENCE COMMITMENTS**ASSOCIATES FUNDS:**

Following is the commitment of funds of The University of Oklahoma Associates Fund for the period ending September 30, 1997:

	<u>First Qtr</u> <u>FY98</u>	<u>Yr-To-Date</u> <u>FY98</u>
Summer Operative Apprentice Program	\$21,932	\$21,932
Arts & Sciences Interdisciplinary Programs	10,436	10,436
FY97 Engineering Self Advisor	32,069	32,069
FY97 International Relations, Visitors, Fellowship	2,038	2,038
FY98 National Merit Scholarships	475,000	475,000
FY98 E&G Budget Support	200,000	200,000
FY98 DeGolyer Presidential Fellowship	15,000	15,000
FY98 International Educational and Cultural Exchange	50,000	50,000

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	<u>First Qtr</u> <u>FY98</u>	<u>Yr-To-Date</u> <u>FY98</u>
FY98 Geology & Geophysics Donor Recognition	60,000	60,000
FY98 Alumnus Distinguished Professor Emeritus Support	12,000	12,000
FY98 International Initiatives	75,000	75,000
FY98 Teresa Palmer Scholarship	1,000	1,000
FY98 ROTC Scholarship Support	15,000	15,000
FY98 International Relations, Visitors, Fellowships	30,000	30,000
Total	<u>\$933,000</u>	<u>\$933,000</u>

The following are expenditures of Associates funds that were restricted by donors to the various colleges on the Norman Campus:

	<u>First Qtr</u> <u>FY98</u>	<u>Yr-To-Date</u> <u>FY98</u>
COLLEGE OF ARCHITECTURE		
Board of Visitors	<u>\$66</u>	<u>\$66</u>
	<u>\$66</u>	<u>\$66</u>
COLLEGE OF ARTS AND SCIENCES		
Faculty Development	<u>\$1,347</u>	<u>\$1,347</u>
	<u>\$1,347</u>	<u>\$1,347</u>
COLLEGE OF BUSINESS ADMINISTRATION		
Outreach Activities	<u>\$48</u>	<u>\$48</u>
	<u>\$48</u>	<u>\$48</u>
COLLEGE OF EDUCATION		
Faculty Development	\$ 165	\$ 165
Student Support (Scholarships)	<u>3,000</u>	<u>3,000</u>
	<u>\$3,165</u>	<u>\$3,165</u>
COLLEGE OF ENGINEERING		
Faculty Development	\$ 230	\$ 230
Student Support	37,777	37,777
Outreach Activities	1,157	1,157
Endowed Scholarship Fund	<u>9,820</u>	<u>9,820</u>
	<u>\$48,984</u>	<u>\$48,984</u>
COLLEGE OF FINE ARTS		
Student Support	\$450	\$450
Transfer to OU Foundation	450	450
Outreach Activities	<u>2,011</u>	<u>2,011</u>
	<u>\$2,911</u>	<u>\$2,911</u>
COLLEGE OF GEOSCIENCES		
Outreach Activities	\$1,017	\$1,017
Student Support	54	54
	<u>\$1,071</u>	<u>\$1,071</u>

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GRADUATE COLLEGE

No expenditures to report.

	<u>First Qtr FY98</u>	<u>Yr-To-Date FY98</u>
LAW		
Enrichment Activities	\$375	\$375
Faculty Professional Development	84	84
Other Student Support	1,308	1,308
Miscellaneous	<u>14,732</u>	<u>14,732</u>
	<u>\$16,499</u>	<u>\$16,499</u>

LIBERAL STUDIES

No expenditures to report.

LIBRARY

Library Materials	\$185	\$185
Transfer to OU Foundation	<u>450</u>	<u>450</u>
	<u>\$635</u>	<u>\$635</u>

MUSEUM OF ART

Faculty/Staff Development	\$350	\$350
Library Materials	<u>100</u>	<u>100</u>
	<u>\$450</u>	<u>\$450</u>

STUDENT AFFAIRS

Staff Development	\$157	\$157
Student Support	<u>1,617</u>	<u>1,617</u>
	<u>\$1,774</u>	<u>\$1,774</u>

UNIVERSITY DEVELOPMENT

No expenditures to report

ACADEMIC EXCELLENCE FUND:

Following is the commitment of funds of The University of Oklahoma Academic Excellence Fund for the period ending September 30, 1997:

	<u>First Qtr FY98</u>	<u>Yr-To-Date FY98</u>
Bright Idea Awards	<u>\$850</u>	<u>\$850</u>
	<u>\$850</u>	<u>\$850</u>

This report was presented for information.

**ACADEMIC PERSONNEL ACTIONS
ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS
LITIGATION
PURCHASE OF PROPERTY, HEALTH SCIENCES CENTER**

Regent Blankenship moved the Board meet in executive session for the purpose of discussing personnel-related issues, pending or possible litigation, and acquisition of property.

The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved. The executive session began at 12:00 noon in the Shawnee Trail Room of the Oklahoma Memorial Union and concluded at 2:10 p.m. The Regents reconvened in regular session at 2:22 p.m. in the Associates' Room.

PURCHASE OF PROPERTY - HSC

The purchase of this property meets the Regents' Policy for Acquisition of Property. Funds for the purchase of the property will be provided by the Dean's fund account.

President Boren recommended the Board of Regents approve authority to purchase property.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

ACADEMIC PERSONNEL ACTIONS

Health Sciences Center:

LEAVE OF ABSENCE:

Beck, Joni, Clinical Assistant Professor of Pharmacy Practice, short term disability leave of absence with full pay, October 7, 1997 to January 5, 1998.

APPOINTMENTS OR REAPPOINTMENTS:

Broughan, Thomas A., M.D., Professor of Surgery, Tulsa, with tenure, and Chair, Department of Surgery, Tulsa, annual rate of \$135,000 for 12 months (\$11,250.00 per month), November 17, 1997.

Cao, Wei, M.D., Ph.D., Research Instructor in Ophthalmology, annual rate of \$44,000 for 12 months (\$3,666.66 per month), December 1, 1997 through June 30, 1998.

Chen, Weiheng, Ph.D., M.D., Research Instructor in Ophthalmology, annual rate of \$40,000 for 12 months (\$3,333.33 per month), November 1, 1997 through June 30, 1998.

CHANGES:

Adler, Jill, Clinical Assistant Professor of Pediatrics, salary changed from annual rate of \$54,000 for 12 months (\$4,500.00 per month), .90 time, to annual rate of \$42,000 for 12 months (\$3,500.00 per month), .70 time, August 1, 1997 through June 30, 1998.

Barrett, James R., Associate Professor of Family and Preventive Medicine, salary changed from annual rate of \$78,660 for 12 months (\$6,555.00 per month) to annual rate of \$83,500 for 12 months (\$6,958.33 per month), November 1, 1997.

Basmadjian, Garo P., Professor of Medicinal Chemistry and Pharmaceutics; given additional title Vice Chair, Department of Medicinal Chemistry and Pharmaceutics, October 7, 1997.

Bernard, Marie A., Professor of Medicine; given additional titles Professor of Geriatrics and Chair, Department of Geriatrics; salary changed from annual rate of \$81,039 for 12 months (\$6,753.25 per month) to annual rate of \$131,039 for 12 months (\$10,919.92 per month), October 1, 1997. Increase while serving as Chair, Department of Geriatrics.

Brooks, Kenneth W., title changed from Coordinator, Gynecology Oncology Services, Department of Obstetrics and Gynecology, to Associate, Department of Obstetrics and Gynecology; salary changed from annual rate of \$49,436 for 12 months (\$4,119.64 per month) to annual rate of \$50,000 for 12 months (\$4,166.67 per month), January 1, 1998 through June 30, 1998. Changed from Professional Staff to Academic.

Clarke IV, S. Ross, Adjunct Instructor in Health Administration and Policy, salary changed from without remuneration to annual rate of \$30,000 for 12 months (\$2,500.00 per month), .50 time, August 1, 1997; salary changed to annual rate of \$60,000 for 12 months (\$5,000.00 per month), full time, October 1, 1997 through June 30, 1998. Transferred from Norman Campus.

Couch, James R., Professor and Chair of Neurology, salary changed from annual rate of \$131,734 for 12 months (\$10,977.83 per month) to annual rate of \$156,734 for 12 months (\$13,061.17 per month), November 1, 1997. Increase paid by VA Medical Center.

Fransen, Stephen R., Associate Professor of Ophthalmology, salary temporarily changed from annual rate of \$81,024 for 12 months (\$6,752 per month) to annual rate of \$98,603 for 12 months (\$8,216.89 per month), October 1, 1997 through January 31, 1998. Temporary change to base due to receipt of grant funding.

Frantz, Kurt, Clinical Associate Professor of Family Medicine, salary changed from annual rate of \$38,933 for 12 months (\$3,244.42 per month), .50 time, to annual rate of \$58,399 for 12 months (\$4,866.63 per month), .75 time, October 1, 1997 through June 30, 1998.

Gimble, Jeffrey M., Adjunct Assistant Professor of Pathology; given additional title Associate Professor of Surgery, salary changed from without remuneration to annual rate of \$60,000 for 12 months (\$5,000.00 per month), October 1, 1997 through June 30, 1998.

Gumerlock, Mary K., Professor of Neurosurgery; title Interim Chair, Department of Neurosurgery, deleted; salary changed from annual rate of \$99,999 for 12 months (\$8,333.25 per month) to annual rate of \$88,000 for 12 months (\$7,333.33 per month), December 1, 1997.

Hart, Kenneth R., Clinical Associate Professor of Occupational Medicine, Department of Family Medicine, Tulsa, salary changed from annual rate of \$19,000 for 12 months (\$1,650.00 per month), .32 time, to without remuneration, September 30, 1997.

Hartley, Terry R., title changed from Adjunct Instructor to Adjunct Assistant Professor of Psychiatry and Behavioral Sciences, salary changed from without remuneration to annual rate of \$35,000 for 12 months (\$2,916.67 per month), November 15, 1997 through June 30, 1998.

Hildebrand, P. Lloyd, Assistant Professor of Ophthalmology, salary temporarily changed from annual rate of \$45,797 for 12 months (\$3,816.41) to annual rate of \$92,764 for 12 months (\$7,730.31 per month), October 1, 1997 through January 31, 1998. Temporary change in base due to receipt of grant funding.

Keller, Bradley J., Clinical Assistant Professor of Psychiatry and Behavioral Sciences, salary changed from without remuneration to annual rate of \$18,000 for 12 months (\$1,500.00 per month), .25 time, October 1, 1997 through June 30, 1998.

Liguori, Rosemary, Assistant Professor of Nursing, \$39,734 for 9 months (\$3,311.12 per month), consecutive term appointment, November 3, 1997 through May 15, 1998. Resignation approved October 28, 1997 rescinded.

Loftus, Christopher M., Professor of Neurosurgery and Chair, Department of Neurosurgery, appointed Professor of Neurosurgery with tenure, November 15, 1997.

McGee, J. Michael, Associate Professor of Surgery, Tulsa; title of Interim Chair of Surgery, Tulsa, deleted; salary changed from annual rate of \$95,000 for 12 months (\$7,916.67 per month), to \$85,000 for 12 months (\$7,083.33 per month), November 17, 1997. No longer receiving salary supplement for administrative responsibilities.

McKnight, Patricia A., Clinical Professor of Psychiatry and Behavioral Sciences, changed from without remuneration to annual salary rate of \$4,000 for 12 months, .05 time (\$333.34 per month), December 1, 1997 through June 30, 1998.

Mohr, John A., Professor of Medicine and Adjunct Associate Professor of Microbiology and Immunology; given additional title Professor of Geriatrics, October 1, 1997.

Mullasseril, Paul M., Research Associate, Department of Removable Prosthodontics, salary changed from annual rate of \$24,000 for 12 months (\$2,060.00 per month) to annual rate of \$44,496 for 12 months (\$3,708.00 per month), January 1, 1998 through June 30, 1998. Increased responsibilities.

Olsen, Milton C., Clinical Associate Professor of Psychiatry and Behavioral Sciences, Tulsa, and Associate Dean for Academic Services, Tulsa; title of Interim Chair of Psychiatry and Behavioral Sciences, Tulsa, deleted, July 1, 1997.

Pontious, J. Michael, Associate Professor of Family and Preventive Medicine, salary changed from annual rate of \$81,643 for 12 months (\$6,803.57 per month) to annual rate of \$85,000 for 12 months (\$7,083.33 per month), November 1, 1997 through June 30, 1998.

Reilly, Kathryn E. Hull, Associate Professor of Family and Preventive Medicine, salary changed from annual rate of \$80,103 for 12 months (\$6,675.25 per month) to annual rate of \$83,500 for 12 months (\$6,958.33 per month), November 1, 1997.

Ronck, John W., Clinical Associate Professor of Family Medicine-Enid, salary changed from annual rate of \$36,749 for 12 months (\$3,062.42 per month), .50 time, to annual rate of \$55,123 for 12 months (\$4,593.63 per month), .75 time, October 1, 1997 through June 30, 1998.

Shankar, Viswanathan, title changed from Research Assistant Professor to Assistant Professor of Research, Department of Ophthalmology; title Research Assistant Professor of Microbiology and Immunology deleted, December 1, 1997 through June 30, 1998.

Speed, Liliana, Clinical Assistant Professor of Psychiatry and Behavioral Sciences, salary changed from annual rate of \$40,355 for 12 months (\$3,362.92 per month), .90 time, to annual rate of \$44,839 for 12 months (\$3,736.58 per month), full time, November 1, 1997 through June 30, 1998.

Winn, Peter, Associate Professor of Family and Preventive Medicine, salary changed from annual rate of \$76,963 for 12 months (\$6,413.58 per month) to annual rate of \$83,250 for 12 months (\$6,937.50 per month), November 1, 1997 through June 30, 1998.

Zubialde, John P., Associate Professor of Family and Preventive Medicine, salary changed from annual rate of \$76,380 for 12 months (\$6,365.08 per month) to annual rate of \$85,000 for 12 months (\$7,083.33 per month), November 1, 1997 through June 30, 1998.

RESIGNATIONS AND/OR TERMINATIONS:

Dill, Steven L., Assistant Professor of Family Medicine, Tulsa, October 31, 1997.

Gardner, John H., Clinical Assistant Professor of Radiological Sciences, December 31, 1997 (with accrued vacation through January 29, 1998).

Georgulis, Amy, Clinical Assistant Professor of Pharmacy Practice, October 15, 1997 (with accrued vacation through October 17, 1997).

Howard, James T., Clinical Associate Professor of Psychiatry and Behavioral Sciences, October 31, 1997 (with accrued vacation through December 16, 1997).

Nye, Peter J., Assistant Professor of Radiological Sciences, December 31, 1997 (with accrued vacation through January 14, 1998).

Rossavik, Ivar, Professor of Obstetrics and Gynecology, tenure abrogated and dismissed from faculty, effective immediately upon approval.

RETIREMENT:

Wine, Charles Joseph, Clinical Associate Professor of Otorhinolaryngology, November 1, 1997.

Norman Campus:

LEAVES OF ABSENCE:

Bremer, Carolyn R., Associate Professor of Music, sabbatical leave of absence with pay; dates changed from January 1, 1998 through May 15, 1998 to August 16, 1998 through December 31, 1998.

Guzman, Katheleen G., Associate Professor of Law, leave of absence without pay, January 1, 1998 through May 15, 1998. Personal leave of absence (family illness).

Sharfman, Mark P., Associate Professor of Environmental Analysis and Policy, sabbatical leave of absence pay with half pay; dates changed from August 16, 1997 through May 15, 1998 to August 16, 1997 through December 31, 1997. Second half of sabbatical postponed to August 16, 1998 through December 31, 1998.

Slocum, John W., Assistant Professor of Political Science, leave of absence with half pay changed to leave of absence without pay, October 15, 1997 through November 30, 1997.

APPOINTMENTS OR REAPPOINTMENTS:

Dodson, Arlis B., reappointed Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annual rate of \$57,360 for 12 months (\$4,780.02 per month), October 14, 1997 through December 31, 1997. Paid from grant funds; subject to availability of funds.

Sachidanada, Mangalore, Visiting Senior Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary rate of \$60,000 for 12 months (\$5,000 per month), May 1, 1998 through July 31, 1998. Paid from grant funds; subject to availability of funds.

Spencer, Phillip L., Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary rate of \$49,296 for 12 months (\$4,108 per month), November 15, 1997 through June 30, 1998. Paid from grant funds; subject to availability of funds.

CHANGES:

Adolphson, Mikael, Assistant Professor of History; title Coordinator, East Asian Area Studies, deleted, October 17, 1997.

Bishop, Milton, reappointed Senior Research Associate, School of Petroleum and Geological Engineering, salary changed from annual rate of \$47,896 for 12 months (\$3,991.33 per month) to annual rate of \$50,291 for 12 months (\$4,190.92 per month), October 1, 1997 through December 31, 1997. Budget increase. Paid from grant funds; subject to availability of funds.

Cohen, Gary, Professor of History and of Women's Studies, title changed from Interim Director to Director of International Academic Programs, December 1, 1997.

Harris, Betty J., Associate Professor of Women's Studies and Director of Women's Studies, salary changed from annual rate of \$25,371 for 12 months (\$2,114.25 per month), .55 time, to annual rate of \$27,202 for 12 months (\$2,266.83 per month), .57 time, October 1, 1997 through November 30, 1997.

Heirman, Donald N., reappointed Senior Research Scientist, School of Industrial Engineering, and Adjunct Professor of Industrial Engineering, salary changed from annual rate of \$60,000 for 12 months, .50 time (\$5,000.00 per month) to annual rate of \$63,000 for 12 months, .50 time (\$5,250.00 per month), October 1, 1997 through May 15, 1998. Paid from grant funds; subject to availability of funds.

Jordan, M. Jack, title changed from Professor of Architecture (tenured) to Professor of Art (tenured), salary remains at annual rate of \$58,139 for 9 months (\$6,459.88 per month), January 1, 1998.

Mefford, Max D., reappointed Senior Research Associate, School of Petroleum and Geological Engineering, salary changed from annual rate of \$38,400 for 12 months (\$3,200.00 per month) to annual rate of \$40,704 for 12 months (\$3,392.00 per month), October 1, 1997 through December 31, 1997. Paid from grant funds; subject to availability of funds.

Richardson, Scott J., Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annual rate of \$10,070 for 12 months, .25 time (\$839.17 per month) to annual rate of \$20,140 for 12 months, .50 time (\$1,678.34 per month), October 1, 1997 through June 30, 1998. Additional .25 appointment in Climatological Survey. Paid from grant funds; subject to availability of funds.

Robson, Kenneth F., Director, Division of Construction Science, and Assistant Professor of Architecture, salary changed from annual rate of \$52,000 for 9 months (\$5,777.77 per month) to annual rate of \$54,103 for 9 months (\$6,011.44 per month), October 1, 1997. Budget correction.

Schlegel, Robert, Professor of Industrial Engineering and Associate Director, Wireless Electromagnetic Compatibility Center, salary changed from annual rate of \$73,985 for 9 months (\$8,220.55 per month) to annual rate of \$74,727 for 9 months (\$8,303.00 per month), October 1, 1997. Budget correction.

Stolt, Wilbur A., Associate Professor of Bibliography, title changed from Director of Library Public Services to Director for Public Services and Library Systems, University Libraries, salary changed from annual rate of \$65,772 for 12 months (\$5,481 per month), to annual rate of \$67,772 for 12 months (\$5,647.67), January 1, 1998.

Weaver-Meyers, Patricia, Professor of Bibliography, title of Acting Director changed to Director, Information Management and Delivery Services, University Libraries; title Head, Access Services, deleted, and annual salary rate changed from \$59,475 for 12 months (\$4,956.25 per month), to \$64,500 for 12 months (\$5,375 per month), January 1, 1998.

RESIGNATIONS AND/OR TERMINATIONS:

Cano, Yvonne, Assistant Professor of Educational Leadership and Policy Studies, June 30, 1997.

Slocum, John W., Assistant Professor of Political Science, December 1, 1997.

RETIREMENTS:

Galura, Rosario P., Assistant Professor of Bibliography and Cataloger, University Libraries, December 31, 1997; named Professor Emeritus of Bibliography.

Goodman, Marcia M., Associate Professor of Bibliography and History of Science Collections Librarian, University Libraries, retired December 31, 1994; named Professor Emeritus of Bibliography retroactive to January 1, 1995. Approval of Emeritus title only, retirement previously approved.

President Boren recommended the Board of Regents approve the academic personnel actions shown above.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

President Boren reported the following death:

Hopkins, William C., Clinical Associate Professor of Operative Dentistry, on October 31, 1997.

ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS

Health Sciences Center:

APPOINTMENTS OR REAPPOINTMENTS:

Herring, Lisa, Clinician Assistant II, Departments of Medicine and Cardiology, annual rate of \$52,500 for 12 months (\$4,375 per month), November 17, 1997. Professional Staff.

Howard, Christina, Clinical Case Manager, University Physicians Medical Group Executive Office, annual rate of \$40,887 for 12 months (\$3,407.25 per month), October 27, 1997. Professional Staff.

LeMaster, Sherry R., Executive Director of Development, Office of Development, annual rate of \$90,000 for 12 months (\$7,500 per month), January 12, 1998. Administrative Officer.

CHANGES:

Shreve, Warren, title changed from Interim Assistant Director of Micro Support and Networking, to Director, Information Technology Operations, Department of Information Technology, October 23, 1997. Administrative Staff.

Viviani, Nancy J., title changed from Clinician Assistant II, Department of Family Medicine, to Quality Assurance Analyst, University Physicians Medical Group Executive Office, annual salary rate changed from \$36,067 for 12 months (3,005 per month) to annual rate of \$40,000 for 12 months (\$3,333.33 per month), November 1, 1997. Professional Staff.

RESIGNATIONS AND/OR TERMINATIONS:

Alexander, Tammi R., Clinic Manager, Department of Medicine, Tulsa, October 23, 1997 (with accrued vacation through November 11, 1997).

Patterson, Marina, Manager, Information Systems, University Physicians Medical Group Executive Office, November 30, 1997.

Stalcup, James R., Physician's Assistant II, Department of Orthopedics, November 7, 1997 (with accrued vacation through December 16, 1997).

Stevens, Kathy A., PPP Departmental Business Manager, University Physicians Medical Group Executive Office, October 31, 1997 (with accrued vacation through December 17, 1997).

RETIREMENT:

Nutt, Dewayne O., Foreman, Electric Shop, Site Support, December 31, 1997.

Norman Campus:

LEAVE OF ABSENCE:

Flegal, Donald B., Director of Personnel, Personnel Services, administrative leave with pay, November 1, 1997.

APPOINTMENTS OR REAPPOINTMENTS:

Brogden, Jeffrey W., Senior Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, annual rate of \$55,679 for 12 months (\$4,639.92 per month), November 17, 1997 through June 30, 1998. Professional Staff. Paid from grant funds, subject to the availability of funds.

Cole, Russell C., Senior Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, annual rate of \$52,992 for 12 months (\$4,416 per month), November 10, 1997 through June 30, 1998. Professional Staff. Paid from grant funds; subject to availability of funds.

Ganti, Venkat, reappointed Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annual rate of \$47,004 for 12 months (\$3,917.00 per month), December 1, 1997 through November 30, 1998. Professional Staff. Paid from grant funds; subject to availability of funds.

Hoggard, Kenyon R., reappointed Senior Systems Analyst, Cooperative Institute for Mesoscale Meteorological Studies, October 1, 1997. Salary changed from annual rate of \$41,000 for 12 months (\$3,416.67 per month) to annual rate of \$43,050 for 12 months (\$3,587.50 per month), November 18, 1997 through June 30, 1998. Paid from grant funds; subject to availability of funds.

Morrow, Brett A., Senior Systems Analyst, Cooperative Institute for Mesoscale Meteorological Studies, annual rate of \$41,580 for 12 months (\$3,465.00 per month), November 10, 1997 through December 31, 1997. Paid from grant funds; subject to availability of funds.

Peters, Terry M., Special Assistant to the Director of Athletics, Athletic Department, annual rate of \$42,000 for 12 months (\$3,500 per month), December 1, 1997. Administrative Staff.

Ryan, Rex, Assistant Football Coach, Athletic Department, annual rate of \$82,400 for 12 months (\$6,866.60 per month), November 24, 1997. Professional Staff.

Watts, Janice, reappointed Program Development Specialist, Department of Educational Psychology, salary changed from annual rate of \$35,423 for 12 months (\$2,951.94 per month), .75 time, to annual rate of \$37,195 for 12 months (\$3,099.54 per month), .75 time, October 1, 1997 through September 30, 1998. Budget increase. Paid from grant funds; subject to availability of funds.

*Withers, Everett R., Assistant Football Coach, Athletic Department, annual rate of \$68,000 for 12 months (\$5,666.67 per month), December 8, 1997. Professional Staff.

CHANGES:

Anderson, Dale M., Systems Support Programmer, Office of Vice President for Research, Norman Campus, salary changed from annual rate of \$39,300 for 12 months (\$3,275.00 per month) to annual rate of \$43,500 for 12 months (\$3,625.00 per month), November 1, 1997. Professional Staff. Counteroffer.

*See Regent Halverstadt's motion, page 25722

Dickinson, Joe A., Assistant Football Coach, Athletic Department, salary changed from annual rate of \$68,300 for 12 months (\$5,691.90 per month) to annual rate of \$82,400 for 12 months (\$6,866.60 per month), November 24, 1997. Increased responsibilities as Offensive Coordinator.

Garrison, Courtney T., Manager, Network Services, Geosciences Computing Network, salary temporarily changed from annual rate of \$46,739 for 12 months (\$3,894.91 per month) to annual rate of \$58,873 for 12 months (\$4,906.09 per month), September 15, 1997 through January 31, 1998; will revert to annual rate of \$46,739 for 12 months, February 1, 1998. Increase for additional workload during this period only.

Grissom, Joe E., title changed from Interim Assistant Director to Assistant Director, Department of Computing and Telecommunication Services, salary changed from annual rate of \$44,407 for 12 months (\$3,700.33 per month) to annual rate of \$55,000 for 12 months (\$4,583.33 per month), October 1, 1997. Changed from Managerial Staff to Administrative Staff.

Henry, Frank M., Assistant Food Service Administrator, Food Service Administration, salary changed from annual rate of \$40,564 for 12 months (\$3,380.33 per month) to annual rate of \$41,336 for 12 months (\$3,444.68 per month), October 1, 1997. Budget correction.

Johnston, Marc C., Manager, Network Services, Department of Telecommunications, salary changed from annual rate of \$44,376 for 12 months (\$3,698.00 per month) to annual rate of \$46,595 for 12 months (\$3,882.90 per month), November 1, 1997. Equity increase.

Kwiatkowski, John T., Manager, Technical Projects, Environmental Computing Applications System, salary temporarily changed from annual rate of \$44,000 for 12 months (\$3,666.67 per month) to annual rate of \$55,094 for 12 months (\$4,591.16 per month), September 15, 1997 through January 31, 1998. Temporary salary increase per agreement with Geography Department.

Pope, Kenith V., title changed from Assistant Football Coach to Classification Pending, Athletic Department, November 24, 1997 through June 30, 1998.

Thurmond, David C., title changed from Assistant Football Coach to Classification Pending, Athletic Department, November 24, 1997 through June 30, 1998.

Tower, Robyn M., title changed from Coordinator, Communications Services to Development Communications and Stewardship Director, University Development, annual salary rate changed from \$41,466 for 12 months (\$3,455.50 per month) to annual rate of \$49,500 for 12 months (\$4,125 per month), January 1, 1998. Changed from Managerial Staff to Administrative Staff.

Treps, Michael S., title changed from Senior Associate Athletic Director to Classification Pending, Athletic Department, November 1, 1997 through July 30, 1998.

Von Schamann, Uwe D., Athletic Development Officer, Athletic Department, salary changed from annual rate of \$37,800 for 12 months (\$3,150 per month) to annual rate of \$41,400 for 12 months (\$3,450 per month), September 3, 1997. Retention.

Winder, Richard H., title changed from Assistant Football Coach to Classification Pending, Athletic Department, November 24, 1997 through June 30, 1998.

Young, William L., title changed from Assistant Football Coach to Classification Pending, Athletic Department, November 24, 1997 through June 30, 1998.

RESIGNATION AND/OR TERMINATION:

Partovi, Ziaeddin, Manager, Library Systems, University Libraries, November 5, 1997.

President Boren recommended the Board of Regents approve the administrative and professional personnel actions shown above.

Regent Halverstadt moved approval of the President's recommendation, with the exception of the appointment of Everett R. Withers. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

LITIGATION

This item was included in the agenda for the purpose of meeting with General Counsel for a report on pending and possible litigation.

There was no report.

CAMERON UNIVERSITY

REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Davis presented the following report:

Cameron Selected Among Best Education Providers in Nation

Cameron University is one of two Oklahoma universities receiving the 1997 "Good Work!" award by Critical Comparisons of American Colleges and Universities, an organization of professionals that researches education databases to determine which schools work the hardest to provide superior education values. Cameron and The University of Oklahoma were among 86 colleges and universities selected for the national honor. Less than seven percent of institutions in the nation were recognized.

To qualify, a school's tuition increases must average no more than four percent per year over the last three years and must be within or below the norm of all schools. In-State tuition, out-of-state tuition and on-campus violent crime rates must all fall within the norm of universities nationwide. Additionally, the school must be within the national norm in such areas as room and board charges, overall scholarly reputation of faculty, overall funding of library and student services, percentage of total revenues derived from tuition and expenditures for institutional scholarships. According to analysis of U.S. Department of Education data, Cameron students receive services supported at levels considered typical for its class of institution in exchange for comparatively low tuition. Overall, campus crime rates are unusually low. Cameron's financial endowments are typical for an institution of its type, but annual revenues are exceptional, the report noted.

"Congress to Campus"

To help reconnect college students to politics, Cameron joined with the John C. Stennis Center for Public Service and the U.S. Association of Former Members of Congress to bring Congress to Campus: A Search for Excellence to Lawton last month. Cameron was one of nine universities nationwide, and the only one from Oklahoma, to participate in last year's inaugural program. This year's visit represented the second consecutive year Cameron participated with the Stennis Center. The program sends two speakers--in Cameron's case, Democrat Allen Ertel of Pennsylvania and Republican Ken Kramer of Colorado--to universities for a visit with students and faculty. While on campus, the former congressmen and senators stress the importance of public service in a democratic society to help students understand why they should involve themselves in public affairs.

Cameron Helping Students Facing Tuition Dilemma

In an effort to allow freshmen and sophomores to participate in the HOPE Scholarship tax credit program, Cameron has extended the deadline for payment of spring semester tuition and fees until January 12, 1998, making it possible for eligible students to qualify for as much as \$1,500 in tuition tax credit. The HOPE Scholarship was part of a budget deal struck by President Clinton and Congress last July. An estimated four million freshmen and sophomores across the nation may qualify for the tax credit if they pay tuition on or after January 1, 1998. The credit covers 100 percent of the first \$1,000 in tuition and mandatory fees, minus certain financial assistance, and 50 percent of the next \$1,000 for first- and second-year students.

CFA Exam Passed

Rick Brainerd, 1997 Cameron graduate, became the first Oklahoma college student in the Association for Investment Management and Research's scholars program to take and pass the CFA Level I examination. The national passage rate for AIMR scholarship holders taking the exam is 49 percent.

Students Post Return on Portfolio

Citizens Bank last week presented Cameron a \$15,000 check which represented earnings garnered by students studying investment strategies in the University's Portfolio Management I and II classes. The Citizens/Cameron project is the only student-managed, real-money investment portfolio in Oklahoma. It was established nearly 10 years ago pursuant to an agreement between Citizens and the Cameron Foundation in which the bank extended the classes a \$500,000 line of credit, allowing students to manage an active securities portfolio. Because of the program's success, the line of credit has grown to \$700,000. Students meet weekly to analyze proposals to buy and sell government and corporate bonds, as well as common stock. They review the economy and the portfolio's performance, making recommendations for buying and selling securities. The students also perform accounting and reporting functions as part of the program.

Human Rights Award

Sharon Methvin, an Associate Professor of Sociology at Cameron, is among those selected to receive a 1997 Human Rights Award later this week. Professor Methvin's research into the impact of poverty on Oklahoma women and their children played a key role in her selection for the award, presented by the Oklahoma Human Rights Commission. Her research is chronicled in her new book, Women's Choices and the Risk of Poverty: Case Studies of Breaking the Cycle. The award will be presented December 10 during a ceremony at the State Capitol marking the 14th Annual Human Rights Day.

Professor McKellips Honored

Cameron education Professor Karen McKellips has been selected by the Oklahoma Association for Supervision and Curriculum Development to receive its publication award for 1997. Professor McKellips, who has been a member of the Cameron faculty since 1968, was selected for the honor based on the massive body of papers she has published in recent years on a variety of educational subjects, including the cultural foundations of education, Native American educational history and educational biography.

Nursing Students Rank at Top of Test Group

All 23 graduates of Cameron's nursing program passed the National Council Licensing Examination recently, giving the school's associate program the best ranking in the State. Cameron ranked first in the State among 28 schools that tested.

Cameron Leads Oklahoma Units at ROTC Advanced Camp

Cameron's ROTC unit posted the highest ranking among Oklahoma's four universities participating in Army Advanced Camp training earlier this year. Cameron registered unit scores above camp averages in all four areas of assessment. Its total score of 820.5 was well above the camp average of 787 and more than 20 points ahead of Oklahoma State University, which ranked second among State ROTC programs attending Advanced Camp. Among the 3,800 cadets at camp were students from The University of Oklahoma and the University of Central Oklahoma.

Math Professor Completes Third Book

Cameron math Professor Ioannis Argyros recently completed his third book, Polynomial Operator Equations in Abstract Spaces and Applications, due for publication early next year. Professor Argyros founded Cameron's Southwest Journal of Pure and Applied Mathematics and serves at its editor-in-chief. He also edits the Korean Journal of Computational and Applied Mathematics.

INSTITUTIONAL TEACHER EDUCATION PLAN

The Teacher Preparation Act of 1995 stipulates that each institution of higher education with a teacher education program must submit an Institutional Teacher Education Plan to the Oklahoma Commission for Teacher Preparation by January 1, 1998. Plans must (1) document implementation of competency based programs, (2) document that State Department of Education approved competencies are addressed and Oklahoma Handbook for Accredited Teacher Education Programs standards are met, (3) document collaboration among the college of education, college of arts and sciences and local school districts, and (4) be approved by the governing board prior to submission. Cameron’s plan complies with the criteria and is recommended for approval.

President Davis recommended approval of the Institutional Teacher Education Plan.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

APPROVAL OF CULTURAL AND SCHOLASTIC LECTURES FEE

The cultural and scholastic lectures fee of \$1.00 per credit hour would be used to fund festival activities and various projects through the Lectures and Concerts Committee. After implementation of this fee, activities sponsored through Lectures and Concerts would cease to be funded through the Student Activities budget. Several of the regional universities currently have this type of fee.

President Davis stated this fee request will be forwarded to the Oklahoma State Regents for Higher Education.

President Davis recommended the Board of Regents approve a cultural and scholastic lectures fee of \$1.00 per credit hour effective the 1998 fall semester.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

MODERNIZATION OF EIGHT (8) TRACTION ELEVATORS IN SHEPLER CENTER

The elevators in Shepler Center are in need of modernization for the safety of students, employees and visitors. Eight bids were received and the low bid belonged to Mid-Western Elevator Company.

<u>ITEMS</u>	<u>MID-WESTERN ELEVATOR</u>	<u>DOVER ELEVATORS</u>	<u>MONTGOMERY KONE</u>	<u>AMERICAN ELEVATOR</u>
BID ITEM ONE	\$550,000 450 DAYS	\$451,900 285 DAYS	\$579,935 750 DAYS	\$483,200 419 DAYS

<u>ITEMS</u>	<u>MID-WESTERN ELEVATOR</u>	<u>DOVER ELEVATORS</u>	<u>MONTGOMERY KONE</u>	<u>AMERICAN ELEVATOR</u>
BID ITEM TWO	\$550,000 450 DAYS	\$443,900 +112 DAYS	\$579,935 750 DAYS	\$483,200 419 DAYS
ALTERNATE ONE	\$420,000 360 DAYS	\$411,900 245 DAYS	\$404,152 600 DAYS	\$428,315 361 DAYS
ALTERNATE TWO	\$420,000 360 DAYS	\$403,900 +112 DAYS	\$404,157 600 DAYS	\$423,781 361 DAYS
ALTERNATE THREE	\$349,500 300 DAYS	NO BID	\$381,291 600 DAYS	\$394,642 335 DAYS
ALTERNATE FOUR	\$349,500 300 DAYS	NO BID	\$381,296 600 DAYS	\$387,305 335 DAYS

Bid Item One was to put in new hoist machines and new A.C. electric motors in South Shepler.

Bid Item Two was to put in new hoist machines and new A.C. electric motors in North Shepler.

Alternate One was for using the existing hoist machines and installing new A.C. electric motors in South Shepler.

Alternate Two was for using the existing hoist machines and installing new A.C. electric motors in North Shepler.

Alternate Three was for using existing hoist machines and D.C. motors in South Shepler.

Alternate Four was for using existing hoist machines and D.C. motors in North Shepler.

All bids and alternates included the removal of the existing electrical and mechanical controls and replacing them with solid state, computerized technology to bring the elevators up to current ADA codes.

President Davis recommended the Board of Regents approve the award of a contract to Mid-Western Elevator for the modernization of eight traction elevators in Shepler Center in the amount of \$699,000.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

INTERNAL AUDITING REPORT

Pursuant to Regents' policy, Glen Earley, the Director of Internal Auditing, was present to report on any pending or potential audit issues. There was no report.

December 9, 1997

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ACADEMIC PERSONNEL ACTIONS

APPOINTMENT OR REAPPOINTMENT:

Reister, Barry W., Ed.D., Associate Dean in the School of Graduate and Professional Studies and Associate Professor, Department of Psychology and Human Ecology, annual rate of \$61,764 for 12 months, November 17, 1997 through June 30, 1998.

RESIGNATION:

Jackson, Diane, Assistant Professor, Department of Education, December 24, 1997.

President Davis recommended approval of the academic personnel actions shown above.


Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

LITIGATION

This item was included in the agenda for the purpose of meeting with General Counsel for a report on pending and possible litigation.

There was no report.

There being no further business, the meeting adjourned at 2:50 p.m.


Chris A. Purcell
Executive Secretary of the Board of Regents

UNIVERSITY OF OKLAHOMA - HEALTH SCIENCES CENTER
COURSE CHANGES 1997 - 1998

COURSE ADDITIONS

NS	3325	Food and Nutrition Services Management Practicum
RLTN	3532	Abdominal Sonography
BMSC	5103	Interdisciplinary Leadership Issues I: Disabilities Services
BMSC	5113	Interdisciplinary Leadership Issues II: Disabilities Advocacy
BSE	7103	Introduction to Biostatistics
PHTH	5133	Infants with Special Health Care Needs and their Families
PHTH	5453	Assistive Technology Evaluation and Intervention

COURSE DELETIONS

NS	3222	Nutrition Counseling I
NS	3623	Advanced Food Preparation and Service
NS	3743	Equipment Selection and Layout
NS	4225	Clinical Nutrition III
NS	4852	Maternal Nutrition
NS	4863	Community Nutrition
NS	4870	Community Nutrition Field Experience
NS	4883	Nutrition Lab
NS	4970	Seminar
OCTH	3172	Occupational Therapy Journal Report
OCTH	4143	Evaluation and Treatment Practice IV
OCTH	4405	Field Work-OCTH I
OEH	5712	Medical Aspects of Industrial Hygiene
OEH	5802	Introduction to Occupational Medicine Practice

THE UNIVERSITY OF OKLAHOMA HEALTH SCIENCES CENTER
STUDENT COUNCIL BUDGETS
For Fiscal Year 1997-98

	College of Medicine	College of Dentistry	College of Nursing	College of Public Health	College of Allied Health	College of Pharmacy	Graduate College	Physician Associate Program	College of Medicine Tulsa	Total
Beginning Cash Balance	\$41,100	\$23,403	\$7,046	\$5,870	\$7,874	\$29,593	\$32,148	\$9,855	\$3,007	\$159,895
Income:										
Estimated Activity Fees	<u>\$45,958</u>	<u>\$21,380</u>	<u>\$29,000</u>	<u>\$9,500</u>	<u>\$41,556</u>	<u>\$25,000</u>	<u>\$30,425</u>	<u>\$7,800</u>	<u>\$5,460</u>	<u>\$216,079</u>
Total Available Funds	<u>\$87,058</u>	<u>\$44,783</u>	<u>\$36,046</u>	<u>\$15,370</u>	<u>\$49,430</u>	<u>\$54,593</u>	<u>\$62,573</u>	<u>\$17,655</u>	<u>\$8,467</u>	<u>\$375,974</u>
Expenditures:										
Insurance			\$4,000		\$8,250			\$5,100		\$17,350
Student Association		250	2,000	4,000	1,000	450	250	500		8,450
Social Activities	12,000	5,000	3,000	3,000	2,500	2,350	500	2,000	2,500	32,850
Graduation		2,000	13,500	3,000	5,000	12,000	2,500	4,500		42,500
Travel		500			6,000	3,925		2,000	1,000	13,425
Operating	1,300	1,000	1,000	500	8,000	800	500	1,000		14,100
Class Allocation	13,770	11,380	2,000		2,700	625	33,395			63,870
Educational Activities	13,000	5,000	1,500	500	2,800	1,600	6,900	2,000		33,300
Miscellaneous	<u>6,000</u>	<u>3,000</u>	<u>500</u>	<u>200</u>	<u>7,500</u>	<u>2,400</u>	<u>500</u>	<u>500</u>	<u>2,350</u>	<u>22,950</u>
Total Budgeted Expenditures	<u>\$46,070</u>	<u>\$28,130</u>	<u>\$27,500</u>	<u>\$11,200</u>	<u>\$43,750</u>	<u>\$24,150</u>	<u>\$44,545</u>	<u>\$17,600</u>	<u>\$5,850</u>	<u>\$248,795</u>
Estimated Cash Balance, June 30, 1998	<u>\$40,988</u>	<u>\$16,653</u>	<u>\$8,546</u>	<u>\$4,170</u>	<u>\$5,680</u>	<u>\$30,443</u>	<u>\$18,028</u>	<u>\$55</u>	<u>\$2,617</u>	<u>\$127,179</u>

**The University of Oklahoma, Norman Campus
Requests for Substantive Program Changes
October, 1997**

Changes in Program Requirements:

Michael F. Price College of Business

1. Business Administration, M.B.A. (RPC 025, MC 0506M).

For Full-time MBA track, the course changes include the redistribution of credit hours required in accounting, economics, and management information systems. The program changes consist of increasing required courses from 34 to 38 hours, reducing elective courses from 21 to 15 credit hours and decreasing the total number of hours required from 55 to 53.

For Part-time MBA track, the changes consist of deleting B AD 5032 as a required course and reducing the total number of hours required by two hours (from 41-53 to 39-51).

Reason for requested action: **For Full-time MBA track**, these changes increase the coverage of financial accounting, economics, and MIS concepts which will result in the material being better understood by second-year students. **For Part-time MBA track**, the reduction in hours required will make completion of the program in three years more achievable.

**The University of Oklahoma, Norman Campus
Requests for Substantive Program Changes
November, 1997**

Addition of New Program:

College of Arts and Sciences

- 1. International Policy Studies, Graduate Certificate (RPC 334, MC to be assigned):** addition of a graduate certificate in International Policy Studies.

This program is an interdisciplinary graduate certificate designed to encourage study of institutions and of economic and social phenomena from a worldwide perspective. It is designed to make use of existing courses and faculty without requiring any specifically dedicated resources. Students will complete a minimum of 15 credit hours with a grade of B or better, 12 hours of which must be at the 5000-level or above. At least one course must be completed from each of the three core areas: institutions, policy, and setting. No more than six credit hours in any one department may be counted toward the certificate; no courses numbered below 3000 may be counted. Foreign language proficiency is not required for this program. Eligibility is limited to students pursuing a graduate degree program, and the certificate cannot be awarded unless the student also completes the requirements for the graduate degree.

Reason for requested action: Employers have expressed a growing interest in graduates with international expertise and background. Most of the major business and industrial interests in the state and region participate in international markets. The program will draw on the existing library, computing, and laboratory resources, which support the various academic units. Academic advising and informational support will be provided by the International Programs Center. No other university in the state offers such a program.

- 2. International Regional Studies, Graduate Certificate (RPC 335, MC to be assigned):** addition of a graduate certificate in International Regional Studies.

This program is an interdisciplinary graduate certificate designed to encourage specialized study of cultural and institutional aspects of particular regions of the world or particular countries. It is designed to make use of existing courses and faculty without requiring any specifically dedicated resources. Students will complete a minimum of 15 credit hours with a grade of B or better, 12 hours of which must be at the 5000-level or above. Proficiency in a foreign language relevant to the region of concentration must be met through oral and reading examinations. At least two three-credit hour courses must be completed from the humanities core area, and at least one three-credit hour course must be completed from the social sciences core area. No more than six credit hours in any one department may be counted toward the certificate; no courses numbered below 3000 may be counted. Eligibility is limited to students pursuing a graduate degree program, and the certificate cannot be awarded unless the student also completes the requirements for the graduate degree.

Reason for requested action: Employers have expressed a growing interest in graduates with international expertise and background. Most of the major business and industrial interests in the state and region participate in international markets. The program will draw on the existing library, computing, and laboratory resources, which support the various academic units. Academic advising and informational support will be provided by the International Programs Center. No other university in the state offers such a program.

College of Education

3. **College Teaching, Graduate Certificate (RPC 336, MC to be assigned):** addition of a graduate certificate in College Teaching to be offered by Educational Leadership and Policy Studies.

This program consists of a minimum of 12 credit hours (four courses) offered under EDAH designator, except for the teaching practicum, which may be taken in the student's home department. Upon successful completion of the requirements, the student will receive a certificate indicating that he/she has completed a program of preparation for college-level teaching. The program is based on existing courses, and no additional expenses are required for any academic unit or the institution for this certificate. Admission to the certificate program is limited to students who are in good standing in a graduate program at the University of Oklahoma.

Reason for requested action: Interest has been expressed by students who are already enrolled in a wide variety of doctoral programs on campus. Since many who complete doctoral study go on to college-level faculty positions, it is anticipated that this certificate would provide our graduates with a competitive edge in the market.

Changes in Program Requirements:

College of Engineering

4. **Civil Engineering, M.S. (RPC 038, MC 0908M):** program and course requirement changes.

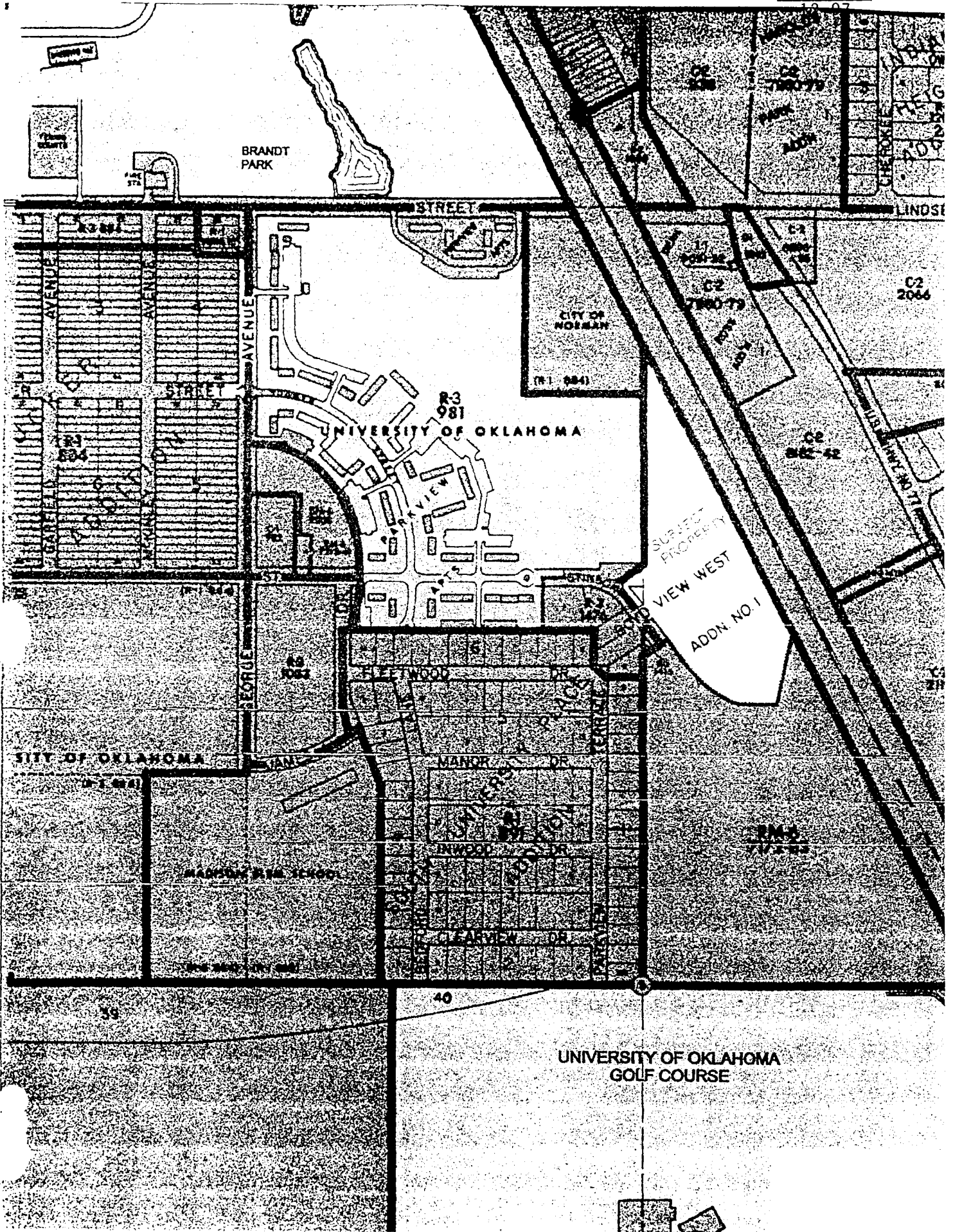
Non-thesis option: reduce the total number of hours required from 36 to 32, add a technical communications course requirement, and restructure course requirements to include two special topics courses. **Thesis option:** increase the number of thesis hours from 4 to 5 or 6 hours, add a technical communications course requirement, and restructure course requirements; the total number of hours required (30) is unchanged.

Reason for requested action: The reduction in hours for the non-thesis option is designed to make it equitable with the thesis option and will make it more attractive to students not oriented toward completing a thesis research project. The course requirement changes will eliminate students' taking courses simply to satisfy requirements rather than provide training to complement their research efforts. The technical communications course is designed to improve the written and oral communication skills of students in the program.

5. **Environmental Science, M. Env. Sci. (RPC 076, MC 0922M):** program and course requirement changes.

Non-thesis option: reduce the total number of hours required from 36 to 32; add a technical communications course requirement; and restructure course requirements to include two special topics courses. **Thesis option:** increase the number of thesis hours from 4 to 5-6 hours; add a technical communications course requirement; and restructure course requirements. The total number of hours required (30) is unchanged.

Reason for requested action: The reduction in hours for the non-thesis option is designed to make it equitable with the thesis option and will make it more attractive to students not oriented toward completing a thesis research project. The course requirement changes will eliminate students taking courses simply to satisfy requirements, rather than provide training to complement their research efforts. The technical communications course is designed to improve the written and oral communication skills of students in the program.

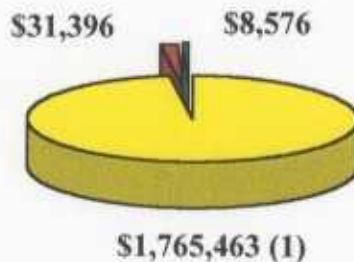


**Regents' Fund
Highlights as of September 30, 1997
Financial Statements**

I. Market Value

The total market value of the Regents' Fund at September 30, 1997 was \$30,416,256. During the three months ended September 30, 1997, recognized revenues of \$1,805,435 exceeded expenditures of \$576,823 resulting in a net increase to market value of \$1,228,612. This increase is attributable primarily to unrealized appreciation on investments.

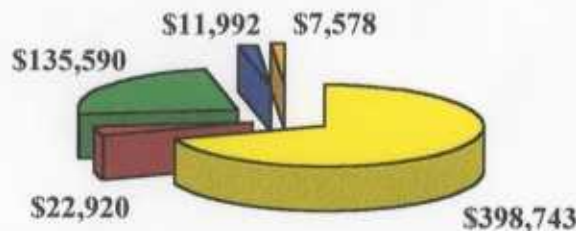
FY98 Revenues



■ Investment Earnings (97.8%) ■ Cash Gifts (1.7%) ■ Other Income (0.5%)

(1) Effective July 1, 1997, the University adopted the provisions of Governmental Accounting Standards Board (GASB) Statement No. 31. GASB No. 31 requires that investments be reported at fair value and that any change in unrealized appreciation (depreciation) be reported as investment earnings. Investment Earnings includes unrealized appreciation of \$1,480,194.

FY98 Expenditures



■ Departmental Support (69.1%) ■ Investment Fees (4.0%)
 ■ Scholarships (23.5%) ■ Operating Expenses (2.1%)
 ■ Loan Administrative/Collection Costs (1.3%)

II. Cash Gifts and Contributions

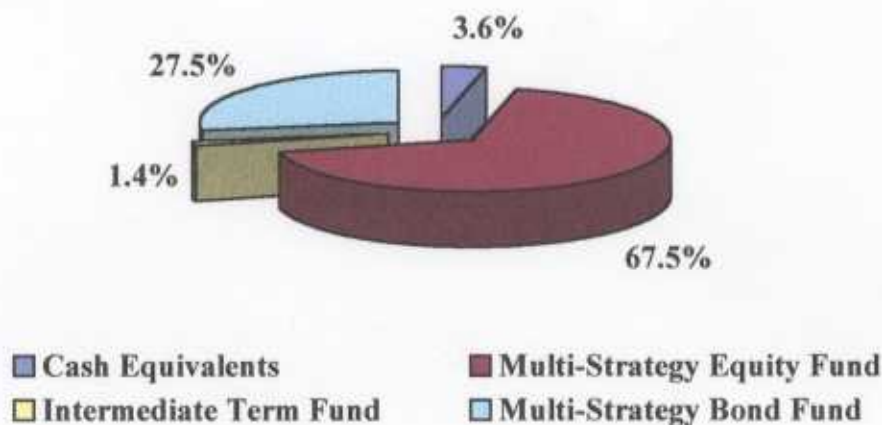
The following cash gifts and contributions were received during the three months ended September 30, 1997.

• An anonymous gift for the benefit of the Women's Studies Library Fund	\$	17,846
• A gift from BASF Corporation for the benefit of the CEMS General Support Fund		5,000
• A gift from the Hispanic American Student Association for the Benefit of the OU General Scholarship Fund		4,500
• A gift from Santa Fe Energy Resources, Inc. to establish the John C. Major Memorial Scholarship Fund		2,000
• A gift from Chevrolet for the benefit of the Sylvia Lewis Scholarship Fund		1,000
• A gift from Sunoco for the benefit of the CEMS Scholarship Fund		1,000
• A gift from Wirthlin Worldwide for the benefit of the OU General Scholarship Fund		50
		<hr/>
	\$	<hr/> 31,396

III. Consolidated Investment Fund (CIF)

- **Asset Allocation**

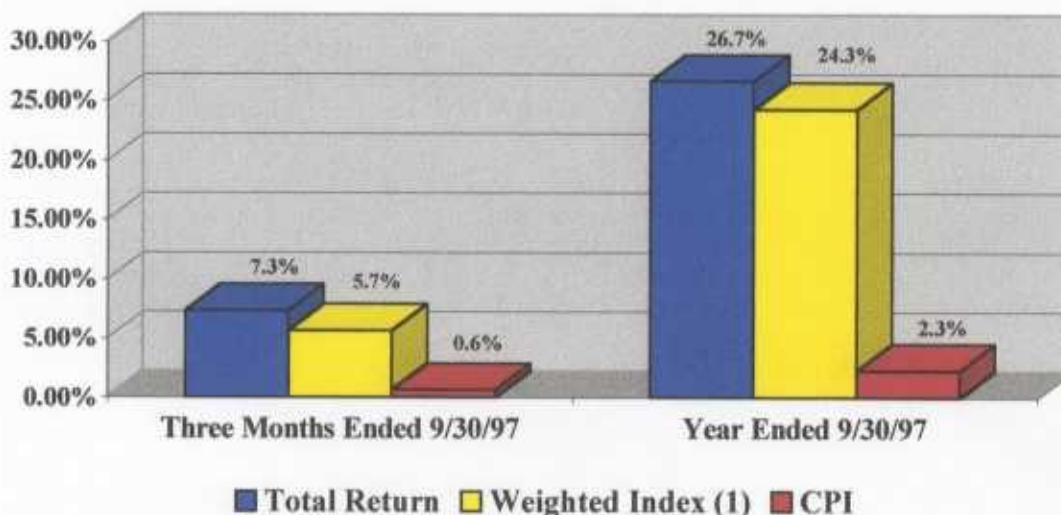
Cash and investments held by the CIF at September 30, 1997, had a market value of \$24,026,214, up \$1,885,333 (8.5%) and up \$5,288,130 (28.2%) from June 30, 1997 and September 30, 1996, respectively. The asset allocation of the CIF as of September 30, 1997 is fully summarized below.



- **CIF Performance**

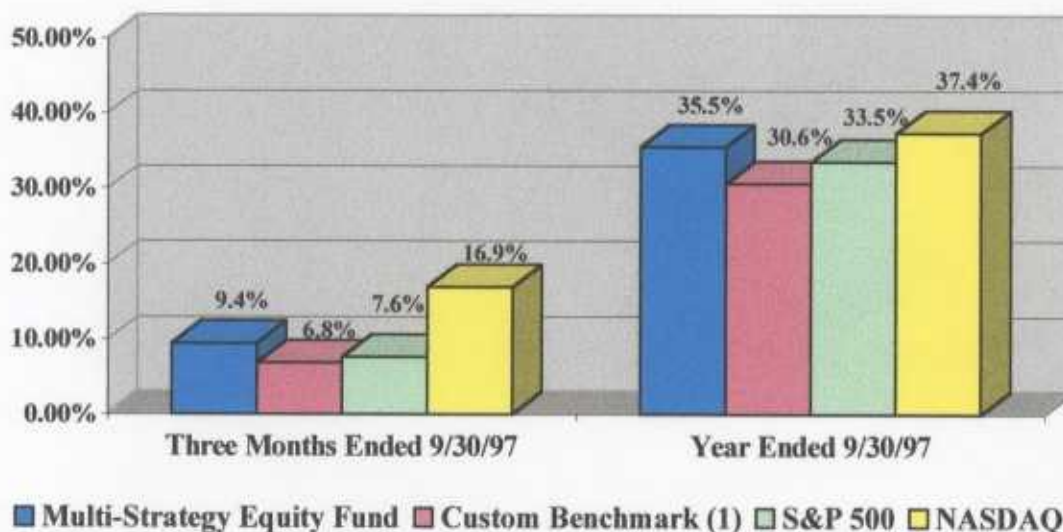
- The absolute objective of the CIF is to seek an average total annual real return of 5.0% or CPI and other costs plus 5%. The relative objective of the CIF is to seek competitive investment performance versus appropriate or relative capital market measures, such as securities indices. These objectives shall be measured primarily by comparing investment results, over a moving annualized one, three, five, seven, and ten year time periods.
- **Short Term Performance (12 Month)**
As illustrated in the graphs below, the total return on the CIF for the year ended September 30, 1997 is 26.67%, exceeding the weighted index of 24.30% by 237 basis points. The equity fund return (35.52%) exceeded the common stock composite (30.62%) by 490 basis points. The bond fund return (11.91%) exceeded the Lehman Aggregate Bond Index (9.83%) by 208 basis points.

Total CIF



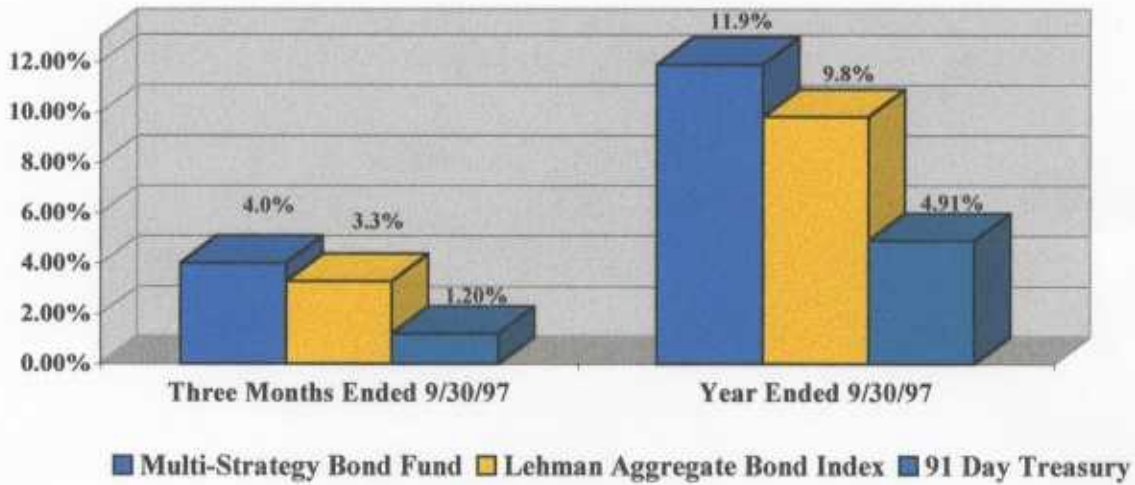
(1) The weighted index is a composite of equity indices represented by The Common Fund Custom Benchmark, the Lehman Aggregate Bond Index, and the 91 day Treasury Bill.

CIF Equity Funds



(1) The Custom Benchmark is an index computed by The Common Fund that consists of various equity indices. The benchmark is a more appropriate measure for performance reflecting the fund's diversification and asset allocation structure. The Custom Benchmark is based upon: 1) 22% Russell 3000 Index, 2) 17% Russell 1000 Growth Index, 3) 17% Lipper Equity Income Fund Index, 4) 18% MSCI World/MSCI ex-U.S. Index, 5) 11% S&P 500 Index, and 6) 15% Van U.S. Fund of Funds Index.

CIF Bond Funds



IV. STIF Performance

- The market value of STIF at September 30, 1997 is \$4,627,758.
- As indicated below, the total return on the STIF for the year ended September 30, 1997 is 5.93%, exceeding the 91-Day Treasury bill rate of 4.91% by 102 basis points.

