

C O N T E N T S
MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
SEPTEMBER 10, 1997

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**MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
SEPTEMBER 10, 1997**

A regular meeting of the Board of Regents governing The University of Oklahoma and Cameron University was called to order in the Mezzanine Room of Shepler Center on the Cameron University Campus in Lawton, Oklahoma on Wednesday, September 10, 1997, beginning at 9:30 a.m.

The following Regents were present: Regent Stephen F. Bentley, Chairman of the Board, presiding; Regents Melvin C. Hall, Donald B. Halverstadt, M.D., C. S. Lewis III, Robin Siegfried, Mary Jane Noble, and G. T. Blankenship.

Others attending all or a part of the meeting included Mr. David L. Boren, President of The University of Oklahoma, Provosts Nancy L. Mergler and Joseph J. Ferretti, Vice Presidents Russell W. Driver, Richard E. Hall, Mark E. Lemons, David L. Maloney, Eddie C. Smith, and Jerry B. Vannatta, Joseph Harroz, Jr., General Counsel, and Dr. Chris A. Purcell, Executive Secretary of the Board of Regents.

Those attending the meeting from Cameron University were Dr. Don Davis, President of the University, Provost Terral McKellips, Vice Presidents Louise Brown and Don Sullivan, and John Sterling, Controller.

Notice of the time, date, and place of this meeting were submitted to the Secretary of State, and the agenda was posted in the Office of the Board of Regents on or before 9:00 a.m. on September 9, both as required by 25 O.S. 1981, Section 301-314.

MINUTES

Regent Blankenship moved approval of the minutes of the regular meeting held on July 22, 1997 as printed and distributed prior to the meeting. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

THE UNIVERSITY OF OKLAHOMA

REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Boren presented the following report:

The University of Oklahoma has retained its record of having the lowest administrative costs of any higher education institution in the State, continuing a trend over the last three years that has resulted in approximately \$2.5 million in savings. Those savings have been transferred directly into the University's educational mission, faculty additions, library resources and other areas that contribute to the educational mission.

Another milestone has been reached in terms of externally sponsored research programs. The University will almost reach the \$120 million mark this year and this is extraordinary. Nationally, research expenditures have

been flat, running at one or two percent at most universities. For three years in a row the University has had a 10% increase. The Chemistry and Biochemistry Department has become the first department to exceed the \$6 million figure. The College of Geosciences exceeded \$12 million and the College of Continuing Education had a 24% increase. There have been really fine increases at the Health Sciences Center and for the first time we have topped \$15 million in NIH grants - a 22% increase over last fiscal year.

OU has enrolled the largest and brightest freshman class in the State, approximately 2,900. The ACT scores continue to rise, with an average score of 24.5 for entering freshmen this fall. The University continues to rank first per capita of all public universities in the number of National Merit Scholars. Enrollment will top 26,000 for all campuses of the University this year.

The University of Oklahoma is hosting an international conference, "Preparing America's Foreign Policy for the 21st Century", on September 12-16, 1997. The first event will be a dialogue between George J. Tenet, Director of Central Intelligence, and Robert Gates, former CIA Director, about threats to national security as we approach the next century. Other sessions will include outstanding world leaders including our Ambassador to Russia, former Ambassador to Mexico, the Chinese Ambassador, Ambassador to Africa, Ambassador Jeane Kirkpatrick, Senate Sam Nunn, former U. S. Secretary of State Henry Kissinger, and many others. There will be panel discussions, round tables and addresses. The response to this conference has been amazing and events will be held in the largest areas possible with video and audio provided in the spillover spaces. C-Span has decided to air five of the sessions nationally.

The charter class of nursing students enrolled under the new CU-OU joint program has begun course work on the Cameron Campus. The University of Oklahoma appreciates the opportunity to work together with Cameron in this joint nursing degree program.

DESIGNATION OF GIFT TO REGENTS' FUND AS QUASI-ENDOWMENT - HSC

The University received a distribution from the Laurence L. Jones Trust in the amount of \$600,000 for the benefit of the College of Medicine. The fund is to provide scholarships for medical students. The Trust agreement contains no restrictions requiring the gift to be held in perpetuity and, therefore, the entire gift is expendable for scholarships to medical students. However, it is the opinion of the Executive Dean of the College of Medicine that the intent of the donor can best be met by making the gift a part of the Regents' Fund, with only the investment earnings being utilized by the College of Medicine for scholarships.

It is recommended that the gift be formally designated as a quasi-endowment fund and made a part of the Regents' Fund. As such, the fund will function like an endowment fund with only the investment earnings being used for scholarships for medical students in the College of Medicine at The University of Oklahoma. At any time, however, the entire gift may be totally expended for the purpose intended by the College of Medicine at the discretion of the Board of Regents.

President Boren recommended the Board of Regents approve the recent distribution from the Laurence L. Jones Trust be designated as a quasi-endowment fund within the Regents' Fund. The fund shall be titled "The Laurence L. Jones Scholarship Fund" in accordance with Laurence L. Jones Trust. As such, the fund will function like an endowment fund but may be totally expended for the purpose intended by the donor at any time at the discretion of the Board of Regents.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

COURSE ADDITIONS AND DELETIONS - HSC

The Oklahoma State Regents for Higher Education require that all course additions and deletions be presented to the institution's governing board before they are forwarded for their consideration. A list of all such course additions and deletions that have been approved by the Senior Vice President and Provost, Health Sciences Center, upon the recommendation of the cognizant departments and colleges, the Graduate College when appropriate, and the Academic Program Council was included in the agenda and is attached hereto as Exhibit A. In summary, this list of course changes includes:

Three course additions to fill curricula deficiencies and respond to student interests.

Nine course deletions to eliminate curricula duplication.

Upon approval by the Board of Regents and the Oklahoma State Regents for Higher Education, these changes will take effect with the Fall 1997 term.

President Boren recommended the Board of Regents approve the course additions and deletions proposed for the Health Sciences Center Campus.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

APPOINTMENT OF COLLEGE OF MEDICINE ADMISSIONS BOARD

Regents' policy provides that the Admissions Board of the College of Medicine is composed of:

- 10 members of the full-time faculty
- 10 members of the volunteer faculty
- 10 members of the student body of the College of Medicine
- 24 members selected from throughout the State to include four physicians from each of the six Congressional Districts

The community physician nominees for the six congressional districts were solicited from over 50 county medical societies and the Oklahoma State Medical Association. All nominees have agreed to serve and are willing to participate in an orientation meeting. The nominations have been approved by the Executive Dean of the College of Medicine and the Provost. The slate of nominees for 1997-98 is as follows:

ADMISSIONS BOARD
1997-98

Full-Time Faculty

Michael Foster, M.D., Assistant Professor of Family Practice, Tulsa
Nancy K. Hall, Ph.D., Associate Professor of Pathology
Jim Howard, M.D., Clinical Associate Professor of Psychiatry and Behavioral Sciences
Debra Mitchell, M.D., Assistant Professor of Radiology
Jay Olson, M.D., Assistant Professor of Anesthesiology
Janet Rodgers, M.D., Assistant Professor of Surgery
Bhushan Sharma, M.D., Associate Professor of Pediatrics, Tulsa
Kendall Stanford, M.D., Assistant Professor of Pediatrics
James Taira, M.D., Associate Professor of Dermatology
Phebe Tucker, M.D., Associate Professor of Psychiatry and Behavioral Sciences

Volunteer Faculty

Jay Cannon, M.D., Surgery
Helen Chiou, M.D., Internal Medicine
David Confer, M.D., Urology
Thomas Coniglione, M.D., Medicine
James Hampton, M.D., Medicine
Vadakepat Ramgopal, M.D., Internal Medicine
Don Rhinehart, M.D., Neurosurgery
Olaseinde Sawyerr, M.D., Surgery
Michael Winzenread, M.D., Family Medicine
Frank Wilson, M.D., Obstetrics and Gynecology

Students

Oklahoma City Campus:

Heba Bishara
Luis Casas
Brett Jameson
Jason Lees
Ian Nunnally
Steve Richards
Diane Roe
Julie Strebel

Tulsa Campus:

Stephanie Cobble
Allen Harrison

CONGRESSIONAL DISTRICT REPRESENTATION

District I

Dala Jarolim, M.D., Tulsa
Patrick Hughes, M.D., Tulsa
Montez Mutzig, M.D., Tulsa
Bat Shunatona, M.D., Tulsa

District II

Hani Malati, M.D., Okmulgee
William McAfee, M.D., Shawnee
Danny Minor, M.D., Tahlequah
F. Keith Underhill, M.D., Stillwell

District III

Gilbert Emde, M.D., Stillwater
Robert Engles, M.D., Durant
Kenneth Fong, M.D., Midwest City
Renee Willis, M.D., Stillwater

District IV

Hal Belknap, M.D., Norman
Rosemary Bellino, M.D., Lawton
Shireen Bhargava, M.D., Lawton
Donald Garrett, M.D., Lawton

District V

Adekunle Adesina, M.D., Oklahoma City
Martin Lopez, M.D., Oklahoma City
Lynn Mitchell, M.D., M.P.H., Oklahoma City
Michael Woods, M.D., Oklahoma City

District VI

Bobby Anthony, M.D., Enid
Fong Chen, M.D., Woodward
David Matousek, M.D., Enid
Wallace McLeod, M.D., Oklahoma City

ALTERNATE ADMISSIONS BOARD
1997-1998

Full-Time Faculty

James Barrett, M.D., Associate Professor of Family Medicine
Kirk Barron, Ph.D., Assistant Professor of Physiology
James Brand, M.D., Assistant Professor of Family Medicine

Donald Carter, M.D., Professor of Surgery
Chadwick Cox, M.D., Associate Professor of Biochemistry and Molecular Biology
James Donovan, M.D., Professor of Urology
Kenneth Dormer, Ph.D., Professor of Physiology
Donald Elmajian, M.D., Assistant Professor of Urology
Rob Hamm, Ph.D., Associate Professor of Family Medicine
John Holliman, M.D., Professor of Pathology
Tomislav Iricanin, M.D., Assistant Professor of Psychiatry and Behavioral Sciences
Gary Johnson, M.D., Assistant Professor of Obstetrics and Gynecology
Masatoshi Kida, M.D., Assistant Professor of Pathology
Michael Koss, Ph.D., Professor of Pharmacology
Satish Kumar, M.D., Associate Professor of Medicine
Frank Lawler, M.D., Professor of Family Medicine
Norman Levine, M.D., Professor of Surgery
Beth McCarville, M.D., Clinical Assistant Professor of Radiology
Narayani Pal, M.D., Clinical Assistant Professor of Psychiatry and Behavioral Sciences
Jorge Perez-Cruet, M.D., Professor of Psychiatry and Behavioral Sciences
Tony Puckett, M.D., Clinical Associate Professor of Obstetrics and Gynecology
Kathryn Reilly, M.D., Associate Professor of Family Medicine
Paula Root, M.D., Assistant Professor of Family Medicine
Peter Schwiebert, M.D., Professor of Family Medicine
Anna Sienko, M.D., Assistant Professor of Pathology
Ronald Squires, M.D., Assistant Professor of Surgery
Max G. Walter, M.D., Associate Professor of Radiology
Don Wilson, M.D., Professor of Radiology

Volunteer Faculty

Neil Clemenson, M.D., Family Medicine
James Dixon, M.D., Medicine
Susan Harmon, M.D., Medicine
Lynn Webb, M.D., Family Practice
Terry L. Zanovich, M.D., Obstetrics and Gynecology

Students

Oklahoma City Campus:

Jay Colvert
Laura McCloy
Mark Moses
Apple Newman
Laurie Orme
Josh Petrikin
Atul Vaidya
Scott Welch

Tulsa Campus:

Garima Lal
Robin Smart

Congressional District Representation

District I

Lynette Calvert, M.D., Tulsa
Don R. Hamilton, M.D., Tulsa
David Potts, M.D., Tulsa

District II

Charles Gosnell, M.D., Tahlequah

District III

Kautilya Mehta, M.D., Midwest City
John K. Mirjanich, M.D., Midwest City

District IV

Robert Frantz, M.D., Norman
Cooper Ray, M.D., Altus

District V

William Bondurant, M.D., Oklahoma City
Charles Brown, Ph.D., Edmond
Doug Green, M.D., Edmond
Peggy Huffman, M.D., Oklahoma City
Carl Limbaugh, M.D., Edmond
Mukesh Parekh, M.D., Oklahoma City
William Smith, M.D., Edmond

District VI

Daniel Washburn, M.D., Enid

President Boren recommended the Board of Regents approve the individuals proposed be appointed to the College of Medicine Admissions Board for 1997-98. He also recommended approval of the alternates proposed.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

POLICY REGARDING CONFLICT OF INTEREST - HEALTH SCIENCES CENTER

At the September 1996 meeting, the Board of Regents approved an extension of 365 days to allow the Health Sciences Center's committee to revise the Conflict of Interest Policy to address the special structure and purpose of the University Physicians Medical Group and other college practice plans. That committee has met throughout that period and requires a few

more meetings to solidify the components of the policy. An extension will also allow time for the policy to be reviewed by the HSC Faculty Senate. During this 90-day period, the Health Sciences Center will continue to operate under the policy regarding Conflict of Interest.

President Boren recommended the Board of Regents extend the effective period of the (interim) Policy Regarding Conflict of Interest for an additional 90 days with regard to the Health Sciences Center Campus.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

REVISION TO HSC STUDENT ASSOCIATION CONSTITUTION AND BYLAWS

With 67% of the voting membership present, the Council of The University of Oklahoma Health Sciences Center Student Association unanimously voted to amend the Health Sciences Center Student Association Constitution and Bylaws. The intent of the amendments was to streamline the Association's functions by eliminating bureaucracy and expanding the capacity to meet goals. Specifically, the Council of the Student Association was renamed Student Association Senate and the Vice President position was renamed Senate Chair. In this capacity the Senate Chair will oversee the affairs of the Senate which will allow the President to function in an executive capacity on behalf of the entire student body.

In addition, the standing committees were eliminated to reduce the workload of the senators, however, they will have the authority to establish committees as needed. Other general housekeeping changes were included, such as changing the meeting location from the Basic Sciences Building to the HSC Student Center.

The changes have been approved by the Vice Provost for Educational Services and the Senior Vice President and Provost. The proposed Constitution and Bylaws is as follows, with new items underlined and deletions lined through:

University of Oklahoma Health Sciences Center Student Association Constitution Revised March 25, 1997

Article I: Title

The name of this organization shall be The University of Oklahoma Health Sciences Center Student Association (OUHSCSA).

Article II: Membership

Section 1: Every enrolled student of OUHSC shall be a member of the Student Association (OUHSCSA).

Section 2: Herein is created the ~~Council~~ Senate of the OUHSCSA (CSA).

Section 3: Representation of each College student body of the OUHSC shall be through membership to the ~~CSA~~ OUHSCSA Senate.

Clause 1: Colleges receiving membership shall include:

- A. College of Allied Health
- B. College of Dentistry
- C. College of Nursing
- D. College of Medicine
- E. College of Pharmacy
- F. Graduate College

- ~~1. Graduate Program of College of Allied Health~~
- ~~2. Graduate Program of College of Dentistry~~
- ~~3. Graduate Program of College of Nursing~~
- ~~4. Graduate Program of College of Medicine~~
- ~~5. Graduate Program of College of Pharmacy~~
- ~~6. Graduate Program of College of Public Health~~

Section 4: Students comprising OUHSC Housestaff Association will be represented through their colleges.

Section 5: Special interest groups such as ethnic minority and international students, may achieve ex officio, nonvoting membership to the ~~CSA~~ OUHSCSA Senate having an approved constitution on file in the office of the Vice Provost for Educational Services and receiving concurrence of 1/2 of the voting membership.

Article III: Purpose

The purpose of the ~~CSA~~ OUHSCSA Senate shall be to represent members of the OUHSC Student Association in the regulation and coordination of all phases of student government; ~~to promote the highest interests of and to propagate loyalty to the OUHSC; to conserve and propagate the ideals and traditions of the health sciences;~~ to serve as an agency for the maintenance of cordial and cooperative relationships among students, their governing bodies, alumni, faculty, and University administration; to conserve and propagate the ideals and traditions of the health sciences; and to promote honesty and individual achievement in academic affairs. The ~~CSA~~ OUHSCSA Senate will promote such activities as it deems valuable in the furtherance of this purpose of mutual concern to the membership of the OUHSC Student Association.

Article IV: Legislative Branch

Section 1:

Clause 1: Legislative powers of the ~~CSA~~ OUHSCSA shall be vested in the ~~CSA~~ OUHSCSA Senate and student councils in each college as set out herein.

Clause 2: Specific powers shall reside in the ~~CSA~~ OUHSCSA Senate unless otherwise delegated to the individual college Student Councils herein.

Clause 3: Membership of the ~~CSA~~ OUHSCSA Senate shall be selected for one year terms and shall be elected at large by the individual College Student Councils.

A. OUHSCSA Senators shall comprise the voting members of the OUHSCSA.

B. Representation is given on a basis of one voting member per 100 students enrolled, with each college constituency guaranteed at least three voting members.

1. For 1-300 students, the college shall receive 3 voting members
2. For 301 to 400 students, the college shall receive 4 voting members, etc.

C. A list of the OUHSCSA Senators shall be provided to the OUHSCSA by each college constituency president one week prior to the first OUHSCSA Senate meeting of the fall semester of each year.

1. Updated lists shall be provided to the OUHSCSA as necessary.

~~B D.~~ Enrollment shall be based on the current fall enrollment of the present academic year, and shall be presented to the ~~CSA~~ OUHSCSA President by ~~October~~ September 15, each academic year.

E. If the Individual College Student Councils fail to fill their respective OUHSCSA Senate seats' senators shall be selected from their respective Colleges by the OUHSCSA Executive Board.

~~Clause 4: All CSA OUHSCSA Senators representatives shall be subject to the rules of recall of their individual college councils.~~

~~Clause 5. The CSA shall elect its officers from within its membership during the month of November. Officers shall begin their term of office immediately, and shall concurrently serve as a representative from their respective college councils. Terms of office shall last one year.~~

~~Clause 6. The Executive Board of the CSA shall consist of these offices:~~

- ~~A. President~~
- ~~B. Vice President~~
- ~~C. Secretary~~
- ~~D. Treasurer~~

~~Clause 7. In the absence of the President, the Vice President, Secretary, etc., in the above order, shall preside.~~

Section 2: One-half (1/2) of the ~~voting membership of the CSA~~ OUHSCSA Senators shall constitute a quorum to do business. The ~~CSA~~ OUHSCSA Senate may be authorized to compel the attendance of absent ~~members~~ Senators in such a manner and under such penalties as the ~~CSA~~ OUHSCSA Senate may provide.

Section 3: The ~~CSA~~ OUHSCSA Senate shall have the right of impeachment and removal of officers by a concurrence of two-thirds (2/3) of the voting membership.

Section 4: The ~~CSA~~ OUHSCSA Senate shall recommend campuswide student rules and regulations and appropriate revenues of The University of Oklahoma Health Sciences Center Student Association.

~~Clause 1: The CSA will, by majority vote, confirm or deny such nominations to committees as the CSA OUHSCSA President shall from time to time be called upon to make.~~

Clause ~~2~~ 1: Every bill, which has been approved by the ~~CSA~~ OUHSCSA Senate, shall be presented to the ~~CSA~~ OUHSCSA President. If (s)he signs the bill, it will become effective. If (s)he vetoes it, the ~~CSA~~ OUHSCSA Senate shall then proceed to reconsider it. If two-thirds of the present and voting membership vote to pass the bill or if two-thirds of the individual college student councils later vote to pass the bill, it will become effective. If any bill is neither signed nor vetoed by the President within ten days (Sundays excepted) after it was presented to him/her, the same shall be enacted in like manner as if (s)he had signed it.

Clause ~~3~~ 2: Having been enacted by the OUHSCSA, all acts except those specifically dealing with the internal operation of the OUHSCSA shall be presented to the Provost of the Health Sciences Center. If (s)he approves, (s)he shall sign it, but if not, (s)he shall return it with his/her objections to the ~~CSA~~ OUHSCSA Senate which shall proceed to reconsider it. If after such reconsideration, two-thirds of the ~~CSA~~ OUHSCSA Senate agree to pass the bill, it shall be presented to the President of the University for his/her consideration with the Board of Regents of the University being the next and final tier. If any bill shall not be returned by the Provost of the Health Sciences Center within 10 business days after it shall have been presented to him/her, the same shall be enacted in like manner as if (s)he had signed it.

Article V: Executive Branch

Section 1: The Executive Board of the OUHSCSA shall consist of these offices:

- A. President
- B. OUHSCSA Senate Chair
- C. Secretary
- D. Treasurer
- E. Social Chair

Clause 1: In the absence of the President, the OUHSCSA Senate Chair, Secretary, etc., in the above order, shall preside as acting President.

Section ~~1~~ 2: The executive power of the OUHSCSA shall be vested in the ~~CSA~~ OUHSCSA President who shall, at the time of his/her election and for the entire term, be a member of the OUHSC Student Association.

Section ~~2~~ 3:

Clause 1: In the case of the removal of the ~~CSA~~ OUHSCSA President from office, resignation from office, or his/her inability to discharge the powers and duties of the office, those powers and duties shall fall upon the ~~Vice-President~~ OUHSCSA Senate Chair.

Clause 2: If the ~~CSA~~ OUHSCSA President leaves office during the ~~summer or spring~~ semester academic year of his/her presidency, an election shall be held at the next regularly scheduled meeting of the ~~CSA~~ OUHSCSA Senate.

Section ~~3~~ 4: The ~~CSA~~ OUHSCSA President shall have power, with the advice and consent of the ~~CSA~~ OUHSCSA Senators membership, to nominate and appoint all officers of the OUHSCSA not otherwise provided.

Section 4-5: The ~~CSA~~ OUHSCSA President shall represent the OUHSC Student Association on all official occasions and coordinate all student activities and services. (S)He may convene the ~~CSA~~ OUHSCSA Senate in special session with one week's notice and shall take care that all acts of the ~~CSA~~ OUHSCSA Senate are faithfully executed.

Section 5-6: The ~~CSA~~ OUHSCSA Senate shall create such organizations as shall be necessary to the implementation of the President's powers and duties.

Article VI: Meetings

Section 1: Upon petition by ten percent of the ~~Student Association~~ OUHSCSA the ~~CSA~~ OUHSCSA President shall call and preside over a general meeting of the ~~University of Oklahoma Health Sciences Center Student Association~~ OUHSCSA.

Section 2: Any member of the ~~CSA~~ OUHSCSA may initiate legislation provided that the proposed legislation bears the valid signature of members of the ~~CSA~~ OUHSCSA equal to five percent of enrolled membership. Such legislation shall be brought before the ~~CSA~~ OUHSCSA Senate for a vote. If rejected by the ~~CSA~~ OUHSCSA Senate, it shall be put before a vote of the individual student councils for majority approval.

Section 3: Any bill being considered for passage by the ~~CSA~~ OUHSCSA Senate may, by a majority vote of the ~~CSA~~ OUHSCSA Senate, be referred to the individual student councils for their approval. For such a bill to be enacted, it must receive majority approval in a majority of the councils.

Article VII: Budget

Section 1: Operating expenses of the ~~CSA~~ OUHSCSA shall be defrayed by a transfer of \$1.00 per capita per semester including summer term enrolled. This transfer shall come from student activity fees and shall be made directly from the bursar's office to the Student Association account.

Clause 1: Transfer shall be made upon payment or no later than two weeks past the tuition and fee payment deadline without fine.

Clause 2: Funding shall be based upon current enrollment.

Section 2: An approved budget shall be established by the ~~CSA~~ OUHSCSA and approved by quorum vote of the OUHSCSA Senate, then forwarded to the Vice Provost for Educational Services for his/her approval who then forwards to appropriate administrative office(s) for appropriate action. Said budget shall be established by October ~~31~~ 15 and revised as necessary.

Section 3: Support of activities not included in the ~~CSA~~ OUHSCSA budget may be received by special request by either a college student council or University recognized special interest group. ~~Approval for funding must be achieved~~ Proposed budget must be passed by a two-thirds (2/3) quorum vote.

Article VIII: Officer Elections

Section 1: The OUHSCSA Senate shall elect the executive board during the month of April.

Section 2: Any OUHSCSA member may run for any executive office.

Section 3: Candidacy nominations for executive board positions shall open one month prior to the date of the election and shall remain open up until the elections occur.

Section 4: Executive board candidates must be present at the time of election, or provide an official proxy.

Section 5: Executive board candidates shall be voted on by the OUHSCSA Senators.

Clause 1: Filled seats in which the senator is absent may only be filled by proxy as described in Article X, Section 3.C. 1.

Clause 2: If any OUHSCSA Senate seats for a College are vacant, the college may fill those seats by proxy for the purpose of officer elections.

Subclause 1: Proxies filling vacancies shall consist of any OUHSCSA member currently enrolled in the respective college which currently hold the vacancies.

Subclause 2: Proxies filling vacancies can be selected up until the time of voting.

Section 6: Officers shall begin their term of office immediately, and shall subsequently resign from their respective OUHSCSA Senate position if applicable.

Section 7: Terms of office shall last one year.

Article VIII IX: Amendments

Section 1: Amendments may be proposed to this constitution. Such proposals are to be submitted in writing or made by motion of a ~~CSA~~ OUHSCSA Senator ~~representative~~ at any regular meeting. Proposed amendments shall be tabled a minimum of two (2) weeks before being voted upon.

Section 2: Amendments must be approved by two-thirds (2/3) voting membership of the ~~CSA~~ OUHSCSA Senate.

Section 3: All amendments, after ~~CSA~~ OUHSCSA Senate vote, must be approved by the HSC Provost and University President and The University of Oklahoma Board of Regents.

~~Council of the~~ The University of Oklahoma Health Sciences Center Student Association

Senate Bylaws (CSA Bill No. 010210)

Article I: (Legislative Session)

Section 1: A new ~~CSA~~ OUHSCSA Senate session shall begin ~~immediately with each regular election of officers~~ the second week of September continuing through the second week of April the following year.

Article II: (Qualification for ~~Members~~ Senators and Officers)

Section 1: All ~~members~~ OUHSCSA Senators and officers of the ~~CSA~~ OUHSCSA must be members of the ~~CSA~~ OUHSCSA.

Section 2: Committee officers need not be elected or appointed ~~members of the CSA~~ OUHSCSA Senators.

Article III. (~~CSA~~ OUHSCSA Senator Member Duties and Responsibilities)

Section 1: All ~~CSA~~ OUHSCSA Senators ~~members~~ and executive board members are expected to have a workable knowledge of the OUHSCSA Constitution and the ~~CSA~~ OUHSCSA Senate Bylaws.

Section 2: All ~~CSA~~ OUHSCSA Senators ~~members~~ are expected to attend all meetings of the ~~CSA~~ and their respective committee meetings.

Section 3: All ~~CSA~~ OUHSCSA Senators ~~members~~ are subject to any and all acts of the ~~CSA~~ OUHSCSA Senate.

Article IV: (Officers)

Section 1: The President

- A. The chief officer of the ~~CSA~~ OUHSCSA shall be its president.
- ~~B. (S) He shall preside at the meetings of the CSA.~~
- ~~C. B~~ (S) He shall call and preside at the meetings of the Executive Council.
- ~~D. C.~~ (S) He shall make a report to the ~~CSA~~ OUHSCSA Senate at each regular meeting, reporting the progress of legislation passed by the ~~CSA~~ OUHSCSA Senate and reporting all communication to the ~~CSA~~ OUHSCSA Senate or the ~~CSA~~ OUHSCSA President.
- ~~E. D.~~ (S) He may call a special meeting of the ~~CSA~~ OUHSCSA Senate provided that the announcement of such a meeting is either entered into the ~~CSA~~ OUHSCSA Senate minutes or written to all ~~CSA~~ OUHSCSA Senators ~~members~~ at least one (1) week prior to the date of the special meeting.
- ~~F. E.~~ (S) He shall be responsible for presenting all acts of the ~~CSA~~ OUHSCSA Senate to the Provost.
- ~~G. F.~~ (S) He shall appoint the Chairs and Vice-Chairs and members of the committees with the advice and consent of the ~~CSA~~ OUHSCSA Senate.
- ~~H. G.~~ (S) He shall be responsible for posting in prominent view, at the Student Association office, a written agenda of each ~~CSA~~ Executive Council meeting at least twenty-four hours prior to each ~~CSA~~ meeting.

Section 2: The ~~Vice-President~~ OUHSCSA Senate Chair

- A. The OUHSCSA Senate Chair shall preside as legislative officer of the OUHSCSA Senate.

1. (S)He shall appoint a Vice-Chair of the OUHSCSA Senate with the advise and consent of the OUHSCSA Senate
 - a. The Vice-Chair shall preside over OUHSCSA Senate meetings in the absence of the OUHSCSA Senate Chair
 2. (S)He shall be responsible for posting in prominent view, at the Student Association office, a written agenda of each OUHSCSA Senate meeting, at least twenty-four hours prior to each OUHSCSA Senate meeting.
 3. (S)He shall assist OUHSCSA Senators in the preparation of new legislation if requested to do so.
 4. (S)He shall be familiar with all OUHSCSA Senate legislation and shall inform the OUHSCSA Senate if any new legislation is in conflict with existing legislation or superseding regulations.
- A-B. ~~The Vice-President~~ (S)He shall preside as chief officer of the OUHSCSA in the absence of the President.
- B-C. ~~(S)He shall assist CSA OUHSCSA Senators members~~ in the preparation of new legislation if requested to do so.
- C-D. ~~(S)He shall be familiar with all CSA OUHSCSA Senate legislation and shall inform the CSA OUHSCSA Senate if any new legislation is in conflict with existing legislation or superseding regulations.~~
- D. ~~(S)He shall be voting ex-officio member of all standing committees and shall inform the CSA President if any of these committees are performing inadequately.~~
- E. ~~(S)He shall see to it that the absences from standing committee meetings are given to the CSA Secretary.~~

Section ~~3~~ 4: The Secretary

- A. The OUHSCSA Secretary shall be responsible for all records of the ~~CSA OUHSCSA Senate~~.
- B. (S)He shall be responsible for calling of the roll of the CSA OUHSCSA Senate, including instances where there is a roll call vote.
- C. ~~(S)He shall serve on the Internal Administration Committee.~~
- D-C. (S)He shall be responsible for the recording and the reading of all amendments submitted to proposed acts and resolutions.
- E-D. (S)He shall be responsible for keeping an accurate record of all absences of CSA OUHSCSA Senators members.
- F-E. (S)He shall preside at CSA meetings as chief officer of the OUHSCSA in the absence of the President and Vice-President OUHSCSA Senate Chair.

Section 4 ~~5~~: The Treasurer

- A. The Treasurer shall oversee the budget of the ~~CSA~~ OUHSCSA.
- ~~B. (S)He shall serve as Chair of the Ways and Means Committee.~~
- ~~C. (S)He shall submit an annual budget for CSA~~ OUHSCSA Senate approval no later than October ~~31st~~ 15th.
- ~~D. (S)He shall be responsible for keeping an accurate record of all expenditures of the CSA~~ OUHSCSA.
- ~~E. (S)He shall preside at CSA meetings as chief officer of the OUHSCSA in the absence of the President, Vice President~~ OUHSCSA Senate Chair, and Secretary.

Section 5 ~~6~~: The Social Chairperson

- A. The Social Chairperson shall oversee the planning and implementation of such campus-wide social activities as deemed appropriate and desired.
- B. (S)He shall submit written budget proposals for such activities to the Treasurer at least two months prior to the planned dates of the activities.
- C. (S)He shall serve on the Problems and Projects Committee.
- D. (S)He shall preside at ~~CSA meetings~~ as chief officer of the OUHSCSA in the absence of the President, ~~Vice President~~ OUHSCSA Senate Chair, Secretary, and Treasurer.

Article V: (Committees)

~~Section 1: There shall be five (5) standing committees of the CSA. They shall be:~~

- ~~A. Academic Affairs—This committee shall deal with academic related areas of the HSC. This committee shall strive to improve the academic quality of the OUHSC.~~
- ~~B. Internal Administration—This committee shall deal with matters concerning the internal structure of the CSA of the OUHSCSA.~~
- ~~C. External and Inter-Campus Affairs—This committee shall deal with appropriate issues, organizations, and institutions that are either entirely or partially outside of the HSC.~~
- ~~D. Problems and Projects—This committee shall deal with all non-academic affairs of the student's life. It shall be an investigatory committee, seeking new approaches to solving problems. This committee shall suggest new projects and shall handle such projects once initiated by the CSA.~~
- ~~E. Ways and Means—This committee shall deal with all matters concerning the expenditure or appropriations of student funds.~~

~~Section 2: All CSA members shall be appointed to a standing committee and shall have full voting rights on that committee. Non CSA members may be appointed to a standing committee as voting members. Such members shall be chosen from "Prospective Committee members" lists submitted to the CSA President by the individual student Council presidents.~~

~~Section 3: Each standing committee may be further divided into one or more subcommittees if the chair of the committee sees fit.~~

~~Section 4: The quorum for a standing committee shall be half plus one of its voting membership.~~

~~Section 5: Should any matter or issue arise where more than one standing committee can reasonably claim they should deal with that matter or issue, the CSA President or Vice-President shall assign the matter to the most appropriate committee. Further, if it is deemed necessary by the CSA President, (s)he may appoint an ad hoc committee to deal with a specific matter or issue.~~

Section 1: The OUHSCSA Senate shall form committees as needed.

A. Members of the OUHSCSA Senate Committees shall be selected by the OUHSCSA Senate Chair from the OUHSC Senators.

1. Sufficient effort will be made to adequately represent each college within OUHSCSA Senate committees formed.

B. Each committee shall select a chair from its members.

C. All committee members shall have full voting rights.

D. The quorum for a OUHSCSA Senate committee shall be one-half of its voting membership plus one.

E. Each OUHSCSA Senate Committee Chair shall report the decisions of their respective committee at designated times at Executive Council meetings and OUHSCSA Senate meetings.

Section 2: The Student Advocacy Body (SAB): to provide an interdisciplinary lobbying force which will participate in events affecting higher education or health care, including, but not limited to, Higher Education Day at the Capitol currently sponsored by the Higher Education Alumni Council of Oklahoma.

A. SAB shall also work with the OUHSCSA Social Committee to plan campus events with Local, State, and Federal Legislators and other leaders as honored guests and active participants in activities sponsored by SAB.

B. SAB shall consist of representation from each college within the OUHSC. Preferably, SAB shall consist of students from all disciplines in the OUHSC.

C. SAB shall be maintained by annually elected officers consisting of:

1. Group Chairman: shall be responsible for preparing and implementing the agenda for SAB, in addition to providing his/her predecessor with all of the information at his/her disposal necessary to maintain a capable lobbying force.

2. Group Vice-Chairman: shall be responsible for recruiting and maintaining active representation of SAB from all colleges/disciplines, as well as assisting the Group Chairman in his/her activities.
 3. Group Secretary: shall be responsible for the drafting and disbursement of all information and publications of SAB.
 4. Group Legislative Liaisons: shall consist of at least two (2) and no more than four (4) members and shall be responsible for overseeing the activities of Local/State/Federal Government as it pertains to Higher Education and Health Care Legislation, and reporting their findings back to SAB.
- D. Group officer nominations shall open the first meeting of the fall session of the OUHSCSA Senate meeting and shall remain open until the next OUHSCSA Senate meeting, at which time Group officer elections shall occur.
1. If any Group officer position shall go unelected, the position shall be appointed by the OUHSCSA Executive council and subsequently confirmed by the OUHSCSA Senate.
- E. SAB shall provide a report at each OUHSCSA Senate meeting. SAB shall provide summarized reports to University Administrators and Regents at the conclusion of each semester, and as deemed necessary by the Group Chairman.

Article VI: ~~(Committee Officers)~~ (Executive Committees)

~~Section 1: Each standing committee shall have a Chair and Vice Chair appointed in accordance with Bylaw Article IV, Section 1, Subsection G.~~

~~Section 2: Committee Chair~~

- ~~A. The presiding officer of the committee shall be Chair.~~
- ~~B. (S)He shall be responsible for recording of the minutes of the meetings and shall give such record to the CSA Secretary.~~

~~Section 3: Committee Vice Chair~~

- ~~A. The Committee Vice Chair shall preside at the committee meeting in the absence of the committee Chair.~~
- ~~B. (S)He shall be responsible for recording of the minutes of the meetings and shall give such record to the CSA Secretary.~~
- ~~C. (S)He shall be responsible to submit a written committee status report to the CSA President at the beginning and end of each school year. This report shall state the goals and activities of the committee during that year.~~
- ~~D. (S)He shall be responsible for posting in prominent view, at the Student Association office, a written agenda of each committee meeting at least twenty four hours prior to each committee meeting.~~

~~Section 4: The committee officers may be removed from office by a two-thirds vote of the CSA.~~

A. Members of Executive committees shall be selected by the President from the OUHSCSA members.

1. Sufficient effort will be made to adequately represent each college within Executive committees formed.

B. Each committee shall select a chair from its members.

C. All committee members shall have full voting rights.

D. The quorum for an Executive committee shall be one-half of its voting membership plus one.

E. Each Executive Committee Chair shall report the decisions of their respective committee at designated times at Executive Council meetings and OUHSCSA Senate meetings.

Article VII: (Executive Council)

Section 1: The Executive Council shall consist of the ~~CSA~~ OUHSCSA Executive Board and ~~the other officers of the five standing committees~~ and representation from each college.

Section 2: The Executive Council shall assist the President in planning and coordinating.

Article VIII: (Committee Motions and Recommendations)

Section 1: After discussion and/or debate on a bill put before a committee, the committee shall vote on a motion on the bill. Such a motion may include the motion "To Vote on Recommendation" and the motion of "No Recommendation."

Section 2: Motion to Vote on Recommendation - the vote on this motion shall be a vote on the bill itself. The results of the vote shall be as follows:

- A. A majority vote in favor of the bill shall mean that the committee has given a "do pass" recommendation.
- B. A majority vote in opposition to the bill will mean that the bill has received a "do not pass" recommendation and can only come to the floor of the ~~CSA~~ OUHSCSA Senate as Emergency Legislation.
- C. A tie vote on the bill shall mean a "no recommendation" has been given by the committee.

Section 3: Motion of No Recommendation - The vote on this motion shall be to determine if the committee wishes to give a "no recommendation" to the ~~CSA~~ OUHSCSA Senate. The results of the vote on this motion shall be the following:

- A. A majority vote in favor of this motion shall mean that the committee gives "no recommendation."

B. All other votes shall mean the motion failed and that another motion is in order.

Section 4: If a committee has not acted on a piece of legislation within two months of receipt by the committee chair, the ~~CSA~~ OUHSCSA Senators Members who initiated the legislation may bring it up under New Business.

Section 5: A minority report may be submitted to the ~~CSA~~ OUHSCSA Senate by those voting Committee members who do not concur with the majority opinion of that committee on any action taken by that same committee.

Article IX: (Legislation)

Section 1: All legislation considered by the ~~CSA~~ OUHSCSA Senate must pertain to students in their capacity as students.

Article X: (Standing Rules)

Section 1: Procedures for ~~CSA~~ OUHSCSA Senate Meetings:

- A. Time and Place - The ~~CSA~~ OUHSCSA Senate shall meet ~~at 5:00 p.m. in a Lecture hall in the Basic Sciences Education Building the second Wednesday of the Student Center Building at least once each month of the fall and spring semesters, with the exceptions of finals week, Spring Break, and Thanksgiving vacation.~~
- B. Decorum - The ~~President~~ OUHSCSA Senate Chair shall preserve order and decorum and in cases of disturbances may order the galleries and lobbies cleared. In debate, the ~~President~~ OUHSCSA Senate Chair shall confine members to the question under consideration. (S)He shall also act to prevent personal reflection or the imputation of improper motives on the part of any member.
- C. Recognition of Members - The ~~President~~ OUHSCSA Senate Chair shall not without good cause recognize a member twice if another member has risen to speak on the same side of the question. The ~~President~~ OUHSCSA Senate Chair shall allow at least one of the opponents of each debatable issue to speak before permitting the closure of debate.
- D. Order of Business - The following shall be the Order of Business at each ~~CSA~~ OUHSCSA Senate meeting:
 - 1. Roll Call.
 - 2. Approval of the Minutes.
 - 3. Officer Reports.
 - 4. Committee Reports. Actions taken on any legislation by the committee. Legislation initiated by the committee may be introduced.
 - 5. Old Business. Items which have received first reading under Items for Future Agenda at a previous meeting and have received a "do pass" or "no recommendation" from the committee to which it was referred. Items initiated by a committee that have received first reading under Committee Reports at some previous ~~CSA~~ OUHSCSA Senate meeting.

6. Special Orders. Election of ~~CSA~~ OUHSCSA officers. Motion to move into Emergency Legislation. Discussion of subjects not pending before the ~~CSA~~ OUHSCSA Senate but within its purview. Questions to other ~~CSA~~ OUHSCSA Senate members as well as to the OUHSCSA President.
7. ~~New Business. Items initiated by the committee that have received first reading under Committee Reports at the same CSA meeting. Legislation under Article VIII, Section 4.~~
8. ~~Items for Future Agenda~~ First reading of all legislation initiated by individual ~~CSA~~ OUHSCSA Senators members. The author shall read the title of the bill and the bill shall be referred to a committee by the presiding officer. The referral of a bill to a committee is subject to appeal.
9. Announcements.
10. Adjournment.

E. Debate. The following shall be the order of business for debating a bill:

1. Bill moved and seconded.
2. Author's Explanation. (~~5~~ 3 minutes)
3. Questioning of the author. (~~5~~ 3 minutes)
4. Debate of the bill. (10 minutes/~~CSA member~~)
5. Consideration of amendments. Only during debate period.
 - (a) Amendment moved.
 - (b) Amendment read by secretary.
 - (c) Author's explanation. (2 1/2 minutes)
 - (d) Questioning of the author. (2 1/2 minutes)
 - (e) Debate of amendment. (~~2-1/2~~ 5 min./~~CSA member, 10 min. whole~~)
 - (f) Summation by author. (2 1/2 minutes) g) Vote on amendment.

F. Appeal of the Decision of the Chair. Requires a second and simple majority. Is debatable and the presiding officer shall recognize no more than two speakers on each side. (S)He shall be allowed at the end of debate to state his/her reasons for the decision in question.

G. Adjournment. In order at any time. Requires a second and simple majority. After the motion has been moved and seconded, the President shall call for a reading of the titles of all bills which have received a "do pass" or a "no recommendation" under Committee Reports and have not yet been acted upon by the ~~CSA~~ OUHSCSA Senate. After reading of the titles of such bills, voting shall commence. If the motion passes, the body shall immediately move through Items for Future Agenda, Announcements, and Adjournment.

H. Emergency Legislation. This legislation must be such that timely action is required to accomplish its purposes. The mover of the motion shall be accorded five minutes to establish the need for emergency legislation. It shall require a second and a two-thirds vote for consideration and a majority for passage.

~~I. Motion to Vote on Pending Questions. Not in order at any time.~~

J. Previous question. After this motion is moved and seconded, the President shall ask the Secretary whether (s)he has any amendments to the bill which have not yet been discussed. If so, then the Secretary shall read all said amendments and after doing so, the vote on the motion shall proceed.

- K J. Speaking Privileges. Any person who is not a CSA OUHSCSA Senator member may be granted speaking privileges for a meeting of the CSA OUHSCSA Senate with the consent of a majority of CSA OUHSCSA Senators members present.

Section 2: Minutes and Records

- A. Errors. The minutes shall be read and errors therein shall be brought to the attention of the CSA OUHSCSA Senate and corrected.
- B. Corrections. The President shall rule on all changes to the minutes and records.
- C. Open Records. All records of the proceedings of the CSA OUHSCSA Senate and its committees shall be open for public inspection in the Student Association office.

Section 3: Attendance

- A. A CSA OUHSCSA Senator member receives an absence for:
- ~~1. Failing to attend a meeting of the standing committee of which they are a member at which a quorum of the committee, excluding the CSA Vice-President, were present, or~~
 - 2 1. Failing to notify their presence within the first fifteen minutes of a CSA OUHSCSA Senate meeting at which there was a quorum, or.
 - ~~3. Failing to maintain at least three office hours per month at the Student Association office or at some location designated by either the CSA President or the CSA.~~
- B. Excused Absence. An absence shall be considered excused when either a majority of ~~the Internal Administration committee~~ or a two-thirds majority of the CSA OUHSCSA Senate vote to excuse the absence, or the OUHSCSA Senator designated an appropriate proxy to represent them.
- C. Proxies. An OUHSCSA Senator may designate a proxy to serve in their absence at an OUHSCSA Senate meeting if the senator is unable to attend the meeting.
1. The proxy, in order to serve in the capacity of the absent OUHSCSA Senator, must possess written approval from the aforementioned OUHSCSA Senator, including:
 - a. the absent OUHSCSA Senator's college constituency.
 - b. the date of the OUHSCSA Senate meeting in which the proxy is to serve
 - c. the absent OUHSCSA Senator's signature
- ~~C. Office Hours. A CSA member may, at any time, make up an office hour. An absence shall be considered "made up" when a CSA member meets all the following requirements:~~
- ~~1. (S)He informs the CSA President, in advance, of his/her intention to attend a meeting of a student council, student organization, or service organization of which (s)he is not a member.~~

2. ~~(S)He makes a presentation concerning the OUHSCSA and CSA at the meeting and makes a presentation to the CSA about the meeting (s)he attended.~~
- D. Duties. ~~It shall be the duty of the Internal Administration committee to present to the CSA a list of guidelines outlining the types of absences that shall or shall not be excused. This list of guidelines shall be presented to the CSA no later than October 31st. The guidelines shall require the approval of a two-thirds majority of the CSA.~~
1. It is the duty of the Secretary to provide a complete and current list of absences of members of the CSA OUHSCSA Senators to either the Chair or Vice Chair of the Internal Administration Committee every month. This list should be open for all CSA OUHSCSA Senators members.
 2. ~~It is the duty of each CSA member who has accumulated three or more absences to submit an explanation of his/her absences to the Chair or Vice Chair of the Internal Administration Committee.~~
 - 3 2. It is the duty of the ~~Chair or Vice Chair of the Internal Administration Committee~~ Secretary to use reasonable means to notify any CSA OUHSCSA Senators members who have excessive incurred one (1) or more absences.
 - 4 3. It is the duty of the ~~CSA OUHSCSA~~ President to remove a CSA OUHSCSA Senator member who ceases to be an OUHSC Student, and to use reasonable means to notify their respective college council president of open OUHSCSA Senate seats.
- E. ~~Excusal. A CSA member must inform the Chair of Internal Administration of his/her intention to have an absence excused within fifteen school days of the incident of absence. The Internal Administration Committee shall vote on each absence separately to determine whether or not it will be excused. The committee shall excuse no more than 3 absences.~~

F. ~~Expulsion. If 3 or more unexcused absences remain, the committee shall move for the expulsion of the person in question. If the CSA member in question is present, (s)he may require that each absence be voted on separately. If this is the case, once the CSA refuses to excuse the third absence, that act shall be defined as the concurrence of two-thirds of the members necessary to expel. In all cases, before the CSA refuses to excuse the third absence, that act shall be defined as the concurrence of two-thirds of the members necessary to expel. In all cases, before expulsion can be considered, it must have been announced by someone at least one CSA meeting prior that the person was in danger of being expelled for excessive absences. If an OUHSCSA Senator acquired 3 absences in a legislative year, they shall be removed from their office by the OUHSCSA President.~~

Section 4: Legislation

- A. Authorship. An author shall be the one that originates or gives existence. This person or entity shall be known as the primary author. All other contributors to a bill shall be listed as Cosponsors. Cosponsors are not essential and shall be left up to the discretion of the primary author(s).

- B. Filing and Cataloging. Each piece of legislation to which a reference is made shall be immediately followed by a ~~6~~ 4-digit ~~CSA OUHSCSA~~ Senate Filing Number (CFN). After the introduction of any legislation, the ~~CSA OUHSCSA~~ President will assign the piece of legislation a number to be used in filing for quick reference.
1. The first two digits of the number signify the ~~session year~~ of the ~~CSA OUHSCSA~~ Senate in which the legislation was passed.
 2. ~~The next two digits of the number signify the codified topic area under which the legislation is to be filed:~~
 - a. ~~Academic Affairs.~~
 - b. ~~Internal Administration. Internal legislation which involves the operation of the CSA, excluding appointments.~~
 - c. ~~Appropriations. Transfer or expenditures of OUHSCSA funds or legislation in which the OUHSCSA signs a lease or other financial agreement.~~
 - d. ~~Appointments.~~
 - e. ~~External Resolutions. Resolutions directed at groups or people outside the HSC community.~~
 - f. ~~Internal Resolutions. Resolutions directed at groups or people inside the OUHSCSA or HSC community.~~
 - g. ~~Organizations. Legislation dealing primarily with recognition of organizations.~~
 - h. ~~Miscellaneous.~~
 - 3 2. The final two digits signify the numerical order under which the legislation is to be filed.

Section 5: Minority Reports

- A. Dissenting Opinions. Should two voting members of any ~~standing~~ committee not concur with the recommendation of any business considered by that committee, the members may submit a minority report to the ~~CSA OUHSCSA~~ Senate.
- B. Report. The report shall be submitted to the body after the chair of the committee reports. If the chair did not concur with the majority opinion, (s)he shall give the minority report.
- C. Petition. Committee members submitting a minority report must sign that report and submit it to the ~~CSA Vice-President~~ OUHSCSA Senate Chair before the next ~~CSA OUHSCSA Senate~~ meeting. The ~~Vice-President~~ OUHSCSA Senate Chair shall make known the existence of any such minority reports during the ~~Vice-President~~ OUHSCSA Senate Chair's report to the ~~CSA OUHSCSA~~ Senate.

Section 6: Parliamentary Authority. In all questions of procedures, the ~~CSA OUHSCSA~~ Senate shall rely on the OUHSCSA Constitution and the Bylaws as primary sources. Wherein these are not applicable, procedural questions shall be decided in accordance with Robert's Rules of Order, Newly Revised, 9th Edition.

Article XI: (Voting Procedures)

Section 1: All final votes of the ~~CSA~~ OUHSCSA Senate on pending legislation shall be publicly cast via a roll call vote. All votes taken on substantive measures shall be recorded into the minutes such that each member's vote may be referred to in the future.

~~Section 2: One fifth of those CSA members present and voting may demand a roll call vote on any question.~~

~~Section 3 2: A division of the house is in order when moved and seconded by CSA OUHSCSA Senators members. The President may rule this dilatory, but such ruling is subject to appeal by the CSA.~~

Article XII: (Amendments to the Bylaws)

Section 1: These Bylaws may be amended by presenting the amendments to the ~~CSA~~ OUHSCSA Senate one month two weeks before the amendment is to be voted on. All amendments to the Bylaws shall require a two-thirds vote for passage.

Article XII: (Enactment of the Bylaws)

Section 1: These Bylaws shall become effective when passed by a two-thirds vote of those members present and voting at a regular ~~CSA~~ OUHSCSA Senate meeting.

Section 2: All regulations, precedents, and decisions incompatible with these rules are upon passage of the Bylaws declared null and void, except for all provisions of the Constitution of the OUHSC Student Association.

President Boren recommended the Board of Regents approve the revised Health Sciences Center Student Association Constitution and Bylaws.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

PURCHASE OF ADVERTISING IN SOUTHWESTERN BELL YELLOW PAGES - HSC

Private patient clinics, faculty physicians, and other agencies within the Health Sciences Center need the listing of advertisements in the Southwestern Bell Yellow Pages. The agencies to be included are as follows:

University of Oklahoma Health Sciences Center
Dean McGee Eye Institute
The University Hospitals
Oklahoma Medical Research Foundation
Other Oklahoma Health Center Affiliated Entities

The estimated total cost of listings for the above named clinics and agencies is \$222,024 for advertising from August 1997 through July 1998. The portion to be paid by Health Sciences Center departments is estimated as follows:

PPP Funds	\$101,892
State Funds	14,196
Grant Funds	<u>5,172</u>
Total	\$121,260

The purchase of advertisements will be paid by the HSC Telecommunications Service Operations account number 38250090, which will be reimbursed by the clinics, physicians, and/or agencies requesting advertisements. This is a sole source because no other form of advertising is comparable to Southwestern Bell Yellow Pages in terms of usage.

President Boren recommended the Board of Regents approve a purchase order be issued to Southwestern Bell Yellow Pages for advertisements from August 1, 1997 through July 31, 1998 at an estimated cost of \$222,024.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

ENGINEER OF RECORD - STEAM AND CHILLED WATER PLANT - HSC

The Bond Resolution for the Steam and Chilled Water Plant at the Health Sciences Center requires that the Board of Regents retain an Engineer of Record for the Plant. The Bond Resolution, Part J, Page 24, states:

"The Board of Regents shall retain a firm of independent engineers on a continuous basis for the purpose of providing the University with engineering counsel in the operation of the facilities as requested. In addition to other prescribed duties, the Consulting Engineer shall, not later than 120 days after the close of each fiscal year make a physical inspection of the facilities and prepare a report based upon such examination and a survey of the management of the business of the facilities and the operation and maintenance of its properties and state if the Board of Regents has complied with the Bond Resolution; a copy of such report shall be filed with the Trustee Bank and a copy shall be mailed to any Bondholder requesting same in writing."

In addition to these requirements, the Steam and Chilled Water Plant also has an occasional need for special engineering and operational reports and design projects for needed minor improvements and repairs to the steam and chilled water system.

The conditions of the appointment are as follows:

1. The Engineer of Record will be appointed for a one-year period, with an option to renew the contract for four additional one-year periods, beginning on the date of approval by the Board of Regents.
2. The work of the Engineer of Record will be administered by the Director of Operations in coordination with Architectural and Engineering Services on the Health Sciences Center Campus.

3. The Engineer of Record may also perform design services limited to small projects which have a total fee of \$25,000 or less.
4. All professional services contracts will require the approval of the Vice President for Administrative Affairs.

Following the normal procedures for the selection of engineering firms, 48 firms were sent an announcement of the University's desire to engage an Engineer of Record for the Steam and Chilled Water Plant. Three firms responded to the announcement and all three were interviewed on May 19, 1997. Based on the small number of responses, the University reissued the Request for Qualifications to 76 engineering firms. Four new responses were received and interviews were scheduled with two of the firms.

C. H. Guernsey and Company was re-interviewed to discuss their performance on the project at Cameron University which resulted in litigation with the University and an out-of-court settlement. The committee reviewed the litigation information and took it into account in the final ratings.

The interview committee reviewed information from the documents supplied by the consultants, the consultant files from the State Department of Central Services, and other sources. The interview committee included representatives of two of the Steam and Chilled Water Plant's largest customers, Columbia Presbyterian Hospital and The University Hospitals as well as University representatives.

On August 18, 1997, the interview committee conducted the final interviews. The interviews and the preliminary review process were conducted in accordance with the provisions of Oklahoma State law and the policies of the Board of Regents. The following qualifications of each firm were considered by the committee:

1. Professional qualifications
2. Experience with Steam and Chilled Water Plant design and operations
3. Number of recent similar projects
4. Scope of services offered
5. Available professional staff
6. Quality of engineering

Based upon the information obtained from the interview and a review of each firm's qualifications, the interview committee rated the firms under consideration for the Engineer of Record for the Steam and Chilled Water Plant in the following manner:

	<u>Frankfurt- Short- Bruza</u>	<u>PSA/AEI</u>	<u>C. H. Guernsey</u>	<u>Soter Engr.</u>	<u>Mansur- Daubert- Strella and Stone Engr.</u>
Acceptability of design	44	42	38	32	24
Quality of engineering	44	41	42	32	23
Adherence to cost limits	39	41	39	34	27
Adherence to time limits	39	39	39	35	26
Volume of changes	39	40	42	35	25
Financial stability	45	42	40	32	23
Total Score	250	245	240	200	148
Rank:	First	Second	Third	Fourth	Fifth

President Boren recommends that the Board of Regents place the firms in rank order as shown above and authorize the administration to negotiate the terms of the contract and the fees with the highest ranked firm. Board policy provides that if an agreement cannot be reached with the top-ranked firm, negotiations shall be terminated and the University shall negotiate with the remaining consultants in descending rank order until an agreement is reached.

President Boren recommended the Board of Regents (1) place in rank order the firms under consideration for the Engineer of Record for the Steam and Chilled Water Plant at the Health Sciences Center, and (2) authorize the administration to negotiate the terms of the contract and the fees with the highest ranked firm.

In response to a Regent's question on the likelihood the third-ranked firm might be the firm the University would be negotiating a contract with, Vice President Lemons stated he believes Frankfurt-Short-Bruza will be competitive and able to reach an agreement with the University. He said this is a small job and the administration would be comfortable if the Guernsey Company were to be in the position of receiving this contract.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

Regent Siegfried left the meeting at 9:58 a.m.

LIGHTING RETROFIT PROJECT - HSC

The purpose of this item is to inform the Board regarding the status of the lighting retrofit project at the Health Sciences Center. The project has been suspended because the vendor selected could not comply with funding requirements of the proposed contract. All efforts toward a contract with the vendor have been terminated.

On May 23, 1996, the Health Sciences Center sent out an Invitation for Bid (IFB) for a performance contract for energy conservation in the form of comprehensive lighting retrofit in 11 HSC buildings and for replacing window film on the Biomedical Sciences Building. The IFB called for the successful bidder to provide capital for materials and installation for the project, and then be paid from the resulting energy savings from the project. The bid period was closed on June 13, 1996 with Energy Concepts, Inc. being the only bidder.

On December 10, 1996, the Board of Regents approved the award of a purchase order in the amount of \$1,054,182 to Energy Concepts pending approval by HSC Legal Counsel of a final contract. The pending item for approval by the University was Energy Concepts' inability to provide capital for the materials and work involved as required in the IFB.

Since the approval by the Board of Regents, Energy Concepts has submitted several amendments toward a final contract. Each of these amendments cites third party financing which is not consistent with provisions of the IFB. Energy Concepts has not been able to provide the requisite capital for the project. In a letter dated July 30, 1997, the Health Sciences Center formally terminated further discussion toward a contract with Energy Concepts. Energy Concepts has not initiated any work in anticipation of the execution of the contract. Likewise, no obligations have been incurred by the Health Sciences Center with respect to Energy Concepts.

The Health Sciences Center is now joining the Norman Campus in a combined and coordinated effort to establish energy saving projects that will take advantage of economies of scale for both campuses. The combined project will include lighting retrofit, window film, and system changes that maximize energy conservation.

This was presented for information. No action was required.

PROPOSALS, CONTRACTS, AND GRANTS

In accord with Regents' policy, a list of awards and/or modifications in excess of \$100,000 or that establish or make policy for the University, or that otherwise involve a substantial or significant service to be performed by the University was included in the agenda. Comparative data for fiscal years 1994, 1995 and 1996, current month and year-to-date, was also included.

The provisions of Goods and Services policy (amended December 4, 1992) provides that new contracts and grants in excess of \$100,000 must be referred to the Board of Regents for ratification. In addition, in those cases where a contract, grant, document, or arrangement involved would establish or make policy for the University, or otherwise involve a substantial or significant service to be performed by the University, that contract, arrangement, or document shall be referred to the Board of Regents for approval.

Because June data closed the fiscal year, additional information on the growth of sponsored programs expenditures, plus lists of the top ten externally funded researchers on both campuses, was provided.

President Boren recommended the Board of Regents ratify the awards and/or modifications for June 1997 as submitted.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Noble, and Blankenship. The Chair declared the motion unanimously approved.

1997-98 BUDGET/SALARY PROGRAM - NORMAN CAMPUS

New funds are available for a permanent five percent salary increase for Norman Campus faculty and staff in FY98. Approximately 40 percent of the recommended salary increase will be distributed across the board and the balance will be awarded on the basis of meritorious performance. The salary guidelines allowed flexibility in addressing special salary needs, such as compression, retention and exceptional merit, resulting in an average 5.5 percent recommended increase for faculty.

Recommended salary increases total \$6 million, including \$4.6 million in Educational and General funds. Approximately eight percent of the faculty and two percent of the staff are recommended to receive the 100 largest dollar increases. Nearly 4.5 percent of the faculty and three percent of the staff are recommended for the 100 highest percentage increases.

Recommended salaries for staff earning over \$40,000 and for all faculty was provided to the Regents under separate cover.

The schedule below reflects the distribution of salary increases by employee groups:

<u>Percentage Increase</u>	<u>Faculty</u>	<u>Staff</u>
15 percent or greater	0.7 percent	1.4 percent
10.0 to 14.9 percent	7.0 percent	4.5 percent
5.3 to 9.9 percent	36.0 percent	24.0 percent
5.2 average	2.2 percent	1.5 percent
0 to 5.1 percent	54.4 percent	69.0 percent
Average Increase	5.5 percent	5.1 percent

President Boren recommended approval of the FY98 Norman Campus salary and wage increases for faculty and staff with an effective date of October 1, 1997.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Noble, and Blankenship. The Chair declared the motion unanimously approved.

APPOINTMENT OF BOND COUNSEL AND FINANCIAL ADVISOR

This item was removed from consideration prior to the meeting.

CERTIFIED WORKPLACE MEDICAL PLAN - NORMAN CAMPUS AND HEALTH SCIENCES CENTER

Certified Workplace Plans were approved by the Legislature as part of the Worker Compensation reform package. These plans maintain the right of employees to make a choice of medical providers as injured workers, while reducing the waiting time to see a specialist and utilizing a managed care approach to that healthcare which is related to Worker Compensation. These plans have made significant reductions in the medical and paid lost time costs to employers while improving the medical treatment for injured workers.

An RFP was sent to 16 vendors for the purpose of establishing a contract with a company to furnish a Certified Workplace Medical Plan. The following nine responses were received:

Blue Cross Blue Shield
Oklahoma City

CorVel Advocacy
Oklahoma City

CRA Managed Care
Oklahoma City

GENEX Care for Oklahoma
Oklahoma City

IntraCorp
Sacramento, California

Liberty Mutual Insurance
Irving, Texas

National Comp Care, Inc.
Springdale, Arkansas

WorkCare Oklahoma
Oklahoma City

WorkNet of Oklahoma
Oklahoma City and Tulsa

An evaluation committee was established with representatives from the Legal Office and the Vice President for Administrative Affairs. RFPs were evaluated regarding their response to treatment protocols; description of company's management information system; proposed service agreement and fee schedules; experience and past performance; and stability of bidder; ability to meet specifications; and responsiveness to RFP terms and conditions.

Funding will be provided from Worker's Compensation account 134-7320.

President Boren recommended the Board of Regents approve the award of a one-year contract renewable annually to a maximum of five years to WorkCare Oklahoma (Norman and Oklahoma City) and WorkNet of Oklahoma (Tulsa) for a Certified Workplace Medical Plan.

In response to Regents' questions, Mr. Fred Gipson, Senior Counsel, stated WorkCare and WorkNet are the two leading providers for Certified Work Plans in Oklahoma. They cover more of the population than any of the other providers, are the two certified by the State Insurance Fund and after evaluation, are the most qualified to offer the service to the University. The feedback received by the evaluation committee has indicated their response to workers' injuries is timely and the care received is professional. Many physicians at the Health Sciences Center are on the list of those who provide care and hospitals where this care could be provided include Norman Regional, major Oklahoma City hospitals and St. Francis and St. John's in Tulsa.

President Boren said the University's on-going effort is to effect significant savings. He suggested it might be helpful if a full report is provided to the Board in six months which would include an evaluation of what has been experienced by utilizing these firms and what savings has been realized. Mr. Gipson stated the contract will be negotiated on the basis that the University can get out of the program without cause if we are unhappy with the results.

Regent Lewis moved approval of the President's recommendation along with the request by the Regents for a full status report to the Board prior to the termination notification date. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Noble, and Blankenship. The Chair declared the motion unanimously approved.

CHILLER EMERGENCY - NORMAN CAMPUS

The central air conditioning system for 48 major buildings on the Norman Campus has two 3000 ton air conditioning units (chillers) and three 1000 ton units for a total cooling capacity of 9000 tons. During peak load times (hot August days, for example), cooling needs are approximately 6000 tons.

On August 1, 1997, the Norman Campus experienced a failure of one of the 3000 ton chillers (#4 chiller) that support the main campus. That occurred at the same time that the other 3000 ton chiller unit (#5 chiller) was down for repair of an unrelated problem. These two chillers comprise two-thirds of the main campus cooling capacity. The cooling capacity remaining while chillers #4 and #5 were inoperable was approximately 50% of the normal peak load required to support the main campus at that time of year. That constituted an emergency situation.

The Regents' Policy on Provision and Acquisition of Goods and Services, paragraph C, states, "The President shall have authority to approve a financial decision up to \$200,000 in the case of a demonstrable emergency." The President invoked this authority for the chiller emergency in consultation with the Chairman of the Board of Regents.

I. LEASE OF EMERGENCY CHILLERS

On August 6, with emergency authorization of President Boren, trailer mounted chillers were leased from Trane. With the additional capacity provided by them, essentially normal air conditioning was restored to all buildings on cooler days. Now, since the return of #5 chiller to operation on August 18, the emergency chillers are serving in a reserve capacity, being employed as necessary, pending the repair and rebuild of #4 chiller.

Three companies were contacted requesting leasing prices and availability of temporary cooling equipment. They were:

Trane Company
Oklahoma City

Nutemp Company
Chicago, Illinois

Rental Tools, Inc.
Laporte, Texas

The Trane Company was selected based on having the maximum number of compatible units available within the shortest delivery time. Trane Company offered the shortest minimum rental period giving the University more options with regard to cost and included full maintenance and delivery at no extra cost.

The first four weeks of equipment lease from Trane cost \$139,950. The cost thereafter has been and will continue to be \$26,400 each week.

II. REPAIR AND REBUILD OF STEAM TURBINE ROTOR

The manufacturer of the turbine recommended the University use one of two companies located in Houston, Texas to examine and repair the damaged rotor: Hickham Industries or Revac. It was examined by Hickham. Subsequently, quotes for the repair were obtained from three companies with the following results:

Revak Houston	\$ 78,246
Hickham Industries Houston	\$143,736
Turbo Care Houston	\$162,100

The Physical Plant's Manager of the Power Plant visited all three vendors to ascertain the companies' quality of work. He has personally spoken with each company representative to assure their understanding of the scope of work which was furnished to obtain the quote. All three companies appear qualified to perform the quality of work needed and to understand the work required to be performed. However, because the Revak quote is so far below the other two, and in order to accommodate possible misunderstanding of the work required, it is recommended that a "not to exceed" amount of \$98,000 be authorized.

Both of these projects are being funded from Physical Plant Utility account 134-7202.

President Boren recommended the Board of Regents approve the following:

- I. Continued lease of emergency trailer mounted air conditioning units (chillers) until it is determined by the President that they are no longer needed.
- II. Award of a purchase order in an amount not to exceed \$98,000 to Revac to repair and rebuild the steam turbine rotor associated with #4 chiller that supports the main campus.

During the discussion of this item, President Boren said that fairly soon some very major decisions will need to be made about the heating and cooling systems as Catlett Music Center is completed and the Student Union and other projects come on-line. A question was raised about the Revac bid of \$78,000 and the "not to exceed" amount of \$98,000 - how could there be a possible misunderstanding of the work required. Vice President Driver responded this additional \$20,000 is just in case there is some problem when the details of a contract are finally discussed. The Revac bid is so much lower than the other two bids. General Counsel Joe Harroz said there is no problem with the Board of Regents approving \$98,000 when the bid was for \$78,000 as long as the Board is comfortable giving that authorization to the administration. President Boren said if the contract will exceed \$78,000 Revac needs to provide explanatory documentation.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Noble, and Blankenship. The Chair declared the motion unanimously approved.

TRADEMARK LICENSING AGENCY SERVICES FOR THE ATHLETIC DEPARTMENT

The University of Oklahoma requested sealed proposals from qualified firms or individuals for agents (agencies) to work with the University's Office of Trademarks Licensing to protect the University from the unauthorized use of its trademarks, to promote the image of the University and thereby increase the desire of legitimate organizations to enter into product licensing (and promotional use) agreements resulting in an increased awareness of the University's trademark rights and increased royalties derived from those licensing agreements.

Responses to the Request for Proposals were received from two companies and were evaluated using the following criteria and a weighted scale with 880 possible points.

1. Experience and past performance and stability of bidder (years in business, financial stability), for similar customer requirements as determined by company background information and references
2. Ability to meet specifications
3. Pricing
4. Responsiveness to RFP terms and conditions
5. Bidder's oral presentation
6. Number of yearly audits
7. Ability to do, and past history of, searches for unlicensed merchandise in University market areas
8. Availability of reports and analysis of royalties
9. Availability of computerized files on disks

10. Availability of legal staff with licensing expertise
11. Collegiate licensing conference and show representation
12. Availability of camera-ready art and labeling for license
13. Availability of representatives to discuss and resolve University concerns
14. Special resources, skills or services
15. Minimum guarantee/remuneration requirements

An evaluation committee was formed with representatives from the Purchasing Department and Athletic Department. The following is the result of the evaluations:

<u>Company</u>	<u>Points Awarded</u>
The Collegiate Licensing Company Atlanta, Georgia	674
Licensing Resource Group, Inc. Iowa City, Iowa	621

The University of Oklahoma will receive:

- 90% of the first \$450,000 in annual gross royalties
- 80% of the next \$450,000 in annual gross royalties
- 85% of all over \$900,000 in annual gross royalties

Additionally, Collegiate Licensing Company will commit \$45,000 over and above its standard services to accomplish the following during the first two years of the agreement:

- \$15,000 to conduct audits on 15 licensees chosen by Oklahoma
- \$15,000 in directed marketing programs to build exposure for the OU program
- \$15,000 to refine existing or develop additional logos with SME Design

Royalties will be collected by Collegiate Licensing Company and one check with a full report and breakdown will be sent quarterly to the Athletic Department Trademark Licensing Office.

Chairman Bentley advised the Regents that the President's recommendation has been expanded to read as follows: President Boren recommends the Board of Regents approve the award of a contract to Collegiate Licensing Company for a three-year contract plus two one-year renewal options not to exceed five years total to include a Legal Counsel approved appropriation funding out clause.

General Counsel Joe Harroz explained this language was added to the recommendation because the University is paying a cost for the services, and this language will be useful to have in the contract. Mr. Larry Naifeh, Associate Athletic Director, stated Collegiate Licensing has been in business a significantly longer time than Licensing Resource Group and ranked the higher of the two firms based on their experience and on the committee's sense of their ability to assist in increasing our revenues. He said on our own, we have averaged over \$420,000 a year for the past three years but have been given estimates over a five-year period of an increase to \$600,000 gross revenues. Mr. Naifeh said the nature of Collegiate Licensing's proposal is incentive based and the Athletic Department will not need to hire additional staff.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Noble, and Blankenship. The Chair declared the motion unanimously approved.

RENOVATION OF ROOM 105A OF THE ENGINEERING LABORATORY

The Engineering Laboratory renovation is needed to reclaim centrally located academic space for use as office and study space for faculty and students of the College of Engineering. The project involves renovation of approximately 3,500 square feet of Machine Shop space. This area will be renovated into five faculty offices and a large multi-use study area for faculty and students.

Bids were sent to 13 vendors. Responses were received from four companies. Responses were evaluated on price and responsiveness to specifications. Results were as follows:

Anderson and House, Inc. Oklahoma City	\$145,000
Pope Construction Oklahoma City	\$148,800
L. F. Downey Construction Oklahoma City	\$149,950
Gail Armstrong Construction Norman	\$172,000

Anderson and House was selected based upon low bid and responsiveness to specifications in the solicitation. Funds will be provided from Physical Plant account 134-7201.

President Boren recommended the Board of Regents approve the award of a purchase order in the amount of \$145,000 to Anderson and House, Inc. to renovate the first floor, northwest section of the Engineering Laboratory.

Regent Hall moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Noble, and Blankenship. The Chair declared the motion unanimously approved.

FIRE ALARM DESIGN AND INSTALLATION CONTRACT FOR PHYSICAL PLANT - NORMAN CAMPUS

The Office of Civil Rights has mandated fire alarm systems to be installed in 12 Norman Campus buildings. Installation in two buildings is within the capabilities of the Physical Plant and will be done by them. This recommendation will have the other 10 installed by an outside contractor during FY98. These 10 projects constitute the minimum level of services to be ordered under this contract and total approximately \$400,000 for FY98. Future needs in the following four years are yet to be determined.

Inspections by the Physical Plant have found a number of other buildings which require new or updated alarm systems. To effect standardization, allow for more efficient scheduling and take advantage of cost economies, it was determined that a contract spanning multiple years was in the best interests of the University. The intention in years 2-5 is to install alarm systems in as many additional buildings as possible using the same company which installed systems in the initial 10 buildings.

A Request for Proposal was sent to five vendors. Responses were received from the following two companies:

Honeywell Home and Building
Oklahoma City

Simplex
Oklahoma City

An evaluation committee with representatives from Physical Plant, Public Safety and Purchasing evaluated the proposals using the following criteria:

1. Experience and past performance of vendor
2. Responsiveness to terms and conditions of the solicitation
3. Cost
4. Ability to meet specifications
5. Oral presentations

Vendors were asked to furnish a materials cost based upon cost plus markup and a labor cost based upon an index to an established price schedule. A sample project was also submitted by each vendor for evaluation. Scoring was as follows (maximum 800 points).

Simplex	744 points
Honeywell	673.5 points

The FY98 OCR projects will be funded from Physical Plant account 134-7201.

President Boren recommended the Board of Regents authorize the President or his designated representative to award a one-year contract renewable annually for a period not to exceed five years for the design and installation of fire alarm systems in Norman Campus buildings to Simplex.

Regent Hall moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Noble, and Blankenship. The Chair declared the motion unanimously approved.

FACULTY-IN-RESIDENCE APARTMENT - NORMAN CAMPUS

At the April 1997 meeting, the Board of Regents awarded a contract for construction in the amount of \$125,088 to J. L. Walker Construction, Inc. for the Faculty-in-Residence Apartment #3 located in Adams Center.

A substantial completion inspection of the project was held on August 18, 1997. In attendance were representatives of J. L. Walker Construction, Inc.; Bockus, Payne Associates Architects, the project architects; and the University. The results of the inspection indicated that the project was substantially complete. A punch list of minor work items was developed and given to J. L. Walker Construction, Inc. for correction.

President Boren recommended the Board of Regents:

- I. Accept the Faculty-in-Residence Apartment #3 project as substantially complete effective August 18, 1997; and
- II. Authorize the final payment to J. L. Walker Construction, Inc. following completion of all punch list items.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Noble, and Blankenship. The Chair declared the motion unanimously approved.

OKLAHOMA MEMORIAL STADIUM OWEN FIELD LIGHTING

At the January 1997 meeting, the Board of Regents awarded a contract for construction and installation of the Oklahoma Memorial Stadium Owen Field Lighting to Oklahoma Electrical Supply Company in the amount of \$612,240.

A substantial completion inspection of the project was held on August 26, 1997. In attendance were representatives of Oklahoma Electrical Supply Company; Hellmuth, Obata and Kassabaum Sports Facilities Group (HOK), the project architects; and the University. The results of the inspection indicated that the project was substantially complete. A punch list of minor work items was developed and given to Oklahoma Electrical Supply Company for correction.

President Boren recommended the Board of Regents:

- I. Accept the Oklahoma Memorial Stadium Owen Field Lighting project as substantially complete effective August 26, 1997; and
- II. Authorize the final payment to Oklahoma Electrical Supply Company following completion of all punch list items.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Noble, and Blankenship. The Chair declared the motion unanimously approved.

OKLAHOMA MEMORIAL STADIUM PUBLIC FACILITIES RENOVATION, PHASE I

At the May 1997 meeting, the Board of Regents authorized the administration to receive bids and execute the necessary Agreement for Construction and change orders for the Oklahoma Memorial Stadium Public Facilities Renovation, Phase I project. Subsequently, a contract for construction in the amount of \$304,000 was awarded to Pope Construction, Inc.

A substantial completion inspection of the project (part A) was held on August 26, 1997; and a substantial completion inspection of the disability seating portion of the project (part B) was held on September 2, 1997. Both inspections were attended by representatives of Pope Construction, Inc.; Hellmuth, Obata and Kassabaum Sports Facilities Group (HOK), the project architects; and the University. The results of the inspections indicated that the project was substantially complete. Punch lists of minor work items were developed and given to Pope Construction, Inc. for correction.

President Boren recommended the Board of Regents:

- I. Accept the Oklahoma Memorial Stadium Public Facilities Renovation, Phase I project as substantially complete effective August 18, 1997 (part A) and August 30, 1997 (part B); and
- II. Authorize the final payment to Pope Construction, Inc. following completion of all punch list items.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Noble, and Blankenship. The Chair declared the motion unanimously approved.

L. DALE MITCHELL BASEBALL PARK IMPROVEMENTS

At the March 1997 meeting of the Board of Regents, the Board approved Design Development Phase plans and authorized the preparation of construction documents by the project architects, Triad Design Group (formerly RGDC, Inc.), for the L. Dale Mitchell Baseball Park Improvements project. The Board also authorized the University administration to advertise and receive bids for the project. In July 1997, the Board approved revised plans and a project budget of \$1,800,000. The revised plans include restrooms and concession stands to be built on the upper concourse.

Bids for construction of the facility were received from seven bidders. The bids have been evaluated by the project architects, the Athletic Department, and Architectural and Engineering Services. A complete tabulation of the bids received was included in the agenda.

In discussions with Athletic Department personnel, the decision was made to modify the project. The upper concourse, concessions and restrooms, and the canopy roof will be constructed under this contract as the first phase of the overall project. This contract award will not include the locker room and National Championship Meeting Room. This element of the project will be redesigned and rebid for construction as a separate project. Although this facility was originally part of the approved project, it is felt that the design can be improved and the overall effectiveness of the project enhanced if it is constructed as a separate project.

I. AWARD CONTRACT FOR CONSTRUCTION

A low bid of \$1,608,324 for the base proposal plus alternates 3, 4, and 5 was submitted by Nashert Constructors, Inc. of Oklahoma City. It is recommended that a contract be awarded to Nashert Constructors, Inc. as follows:

September 10, 1997

25609

Base Proposal	\$1,483,692
Alternate 3, Colored Concrete Additive	10,950
Alternate 4, Upper Concourse and Colonnade Addition, Part 1	56,380
Alternate 5, Upper Concourse and Colonnade Addition, Part 2	<u>57,302</u>
Subtotal	\$1,608,324
Less: Value Engineering Reduction Estimate	<u>308,324</u>
Total Proposed Maximum Contract Amount	\$1,300,000

II. AUTHORIZE THE PRESIDENT OR HIS DESIGNEE TO EXECUTE THE AGREEMENT FOR CONSTRUCTION AND NECESSARY CHANGE ORDERS

President Boren recommended the Board of Regents:

- I. Authorize the administration to award a contract for construction of the L. Dale Mitchell Baseball Park Improvements project in an amount not to exceed \$1,300,000 to Nashert Constructors, Inc. of Oklahoma City; and
- II. Authorize the President or his designee to negotiate the final contract terms and amount and to sign the Agreement for Construction and all necessary change orders to the Agreement.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Noble, and Blankenship. The Chair declared the motion unanimously approved.

LAW CENTER RENOVATION AND ADDITION

At the May 1997 meeting of the Board, the Law Center Renovation and Addition project was approved as a part of the overall Campus Master Plan of Capital Projects for the Norman Campus, with a preliminary project budget of \$15,000,000. Also at the May meeting, the Board approved a Resolution supporting a Summary Proposal to the Donald W. Reynolds Foundation submitting this project to be considered for grant funding.

Because the scope, location and budget for the project for new College of Law facilities was changed, a new consultant selection process was required to be undertaken. This consultant will be authorized to proceed with schematic design, design development, and construction documents for the project, as appropriate.

A committee composed of representatives from the College of Law, Architectural and Engineering Services, Physical Plant, and the President's Office was formed to interview and evaluate architectural firms for the project. The firms were evaluated on the basis of the criteria presented on the evaluation summary. In accordance with Board of Regents' policy, a five percent preference was applied to ratings of the in-State firms. The interview committee rated the firms from highest to lowest as follows:

1. Glover-Smith-Bode, Inc., Oklahoma City
2. Lockwood, Andrews & Newnam, Inc., A Subsidiary of Leo A. Daly (LAN/DALY), Houston, Texas
3. Frankfurt-Short-Bruza Associates, P.C., Oklahoma City
4. Coleman-Ervin-Johnston, Inc., Tulsa (in association with Hillier Group)
5. Richard R. Brown Associates, Architects, Oklahoma City

LAW CENTER RENOVATION AND ADDITION CONSULTANT SELECTION
EVALUATION SUMMARY

	<u>Glover-Smith-Bode, Inc.</u>	<u>Lockwood, Andrews & Newnam, Inc.</u>	<u>Frankfurt-Short-Bruza Associates, P.C.</u>	<u>Coleman-Ervin-Johnston, Inc.</u>	<u>Richard R. Brown Associates Architects</u>
Acceptability of Design	97	85	68	72	65
Quality of Engineering	94	88	75	79	71
Adherence to Cost Limits	46	40	38	38	38
Adherence to Time Limits	45	41	41	39	38
Volume of Changes	46	40	41	35	37
Stability of Firm	<u>47</u>	<u>43</u>	<u>43</u>	<u>41</u>	<u>40</u>
Total Points	375	337	306	304	289
Total Points with 5% Preference	394	*	321	319	303

* Out-of-State firm

President Boren recommended the Board of Regents:

- I. Rank in the order presented above the architectural firms which are under consideration to provide professional service required for the Law Center Renovation and Addition project;
- II. Authorize the University administration to negotiate the terms of an agreement and a fee starting with the highest ranked firm;
- III. Authorize the President or his designee to execute the consultant contract; and
- IV. Approve the reallocation of ODFA revenue bond funds currently identified for use for the Monnet Hall Renovation and Addition project to this project.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Noble, and Blankenship. The Chair declared the motion unanimously approved.

LOWEST ADMINISTRATIVE COSTS

The University of Oklahoma Norman Campus institutional support function costs (administrative costs) constitute only 6.15 percent of the total Educational and General budget for FY98 as reflected in the Oklahoma State Regents' "Educational and General Budgets Summary and Analysis for FY98." This represents a drop from last year's administrative costs of 6.5 percent and remains the lowest institutional support cost for any of the colleges and universities in the State higher education system.

The State Regents' FY98 budget principles state that institutions' administrative expenditures budgeted under the Institutional Support function should comply with budgetary caps pegged to national and regional norms for this expenditure function. Listed below are the caps for administrative costs recommended by the Oklahoma State Regents with the ranges by institutional tier.

FY98 ADMINISTRATIVE CAPS AND BUDGETED EXPENDITURES (From Oklahoma State Regents' Educational and General Budget Summary and Analysis, FY98)

<u>Institution/Tier</u>	<u>State Regents' Cap</u>	<u>Administrative Support % of Budget</u>
OU Norman Campus	10%	6.15%
OSU Stillwater	10%	7.2%
OU Health Sciences Center	13%	8.3%
Four-Year Universities (FTE enrollments above 3,500)	13%	8.5%-14.4%
Four-Year Universities (FTE enrollments below 3,500)	16%	10.8%-14.0%
Two-Year Colleges and Technical Branches (FTE enrollments above 3,500)	13%	11.8%-12.6%
Two-Year Colleges and Technical Branches (FTE enrollments below 3,500)	16%	11.8%-16.0%

FY98 Administrative Cost Backup

Institutional Support (administrative) Costs include expenditures for central executive-level activities concerned with management and long-range fiscal planning of the entire institution, such as the governing board, budget planning and programming, and legal services; fiscal operations, administrative data processing, safety, space management, personnel and purchasing; community and alumni relations, and development.

This report was presented for information only. No action was required.

ON-CALL ARCHITECTS AND ENGINEERS

In March 1996 the Board of Regents authorized the administration to proceed with the selection of consultant architects and engineers to provide professional services for small projects. At that time, it was indicated that the administration would provide a quarterly report to the Board of the work completed by each architect or engineer during the period. In June 1996, the Board authorized a group of architectural and engineering firms to provide professional services on an on-call basis to the University.

The administration is currently in the process of renewing the initial agreements with the on-call architectural and engineering firms for Fiscal Year 1998.

The work completed by on-call architectural and engineering firms during the fourth quarter of Fiscal Year 1997 is summarized below.

For the Norman Campus:

<u>Firm Name</u>	<u>Date Initiated</u>	<u>Work Performed</u>	<u>Fee</u>
Robert B. Hendrick and Sons Company, Inc.	April 15, 1997	Topographic Survey (Ceramics Facility)	\$1,500
	April 15, 1997	Topographic Survey (Oklahoma Memorial Stadium Public Facilities Renovation)	\$4,520
Smith-Roberts and Associates	April 16, 1997	Topographic Survey (Nielsen Hall)	\$2,200
Miles Associates	April 24, 1997	Architectural Plans and Specifications (Engineering Lab Building)	\$8,840

For the Health Sciences Center:

<u>Firm Name</u>	<u>Date Initiated</u>	<u>Work Performed</u>	<u>Fee</u>
Cornforth Associates	March 20, 1997	ADA Phase II Elevator Addition (Keys Speech & Hearing)	\$3,500
	March 25, 1997	Structural Study (College of Health Building)	\$482
	March 25, 1997	Structural Study (Rogers Building)	\$500
Smith-Roberts and Associates	March 20, 1997	Research/Stake Right-of-way (Biomedical Research Center)	\$280

September 10, 1997

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<u>Firm Name</u>	<u>Date Initiated</u>	<u>Work Performed</u>	<u>Fee</u>
	May 20, 1997	Boundary Survey (600 N.E. 15th Street)	\$1,999
	June 11, 1997	Locate Sanitary Sewer (AR68 Renal Dialysis)	\$300
Determan Scheirman Consulting Engineers	June 30, 1997	ADA Phase II, Exterior Elevator Addition (Keys Speech & Hearing)	\$2,944

This was reported for information only. No action was required.

QUARTERLY REPORT OF PURCHASES

Current Board of Regents' policy requires that all purchase obligations over \$100,000, and all purchases between \$75,000 and \$100,000 that are not awarded to the lowest competitive bidder be referred to the OU Board of Regents for approval. In addition to these purchase approvals by the Board, there is a Quarterly Report to the Board summarizing all awarded purchases between \$35,000 and \$100,000 which is provided as an information item. That Quarterly Report was included in the agenda.

Before 1991, OU Board of Regents' policy required that purchases above \$35,000 be referred to the Board for approval. In 1991 that threshold was raised to authorize the award of purchases between \$35,000 and \$75,000 within certain guidelines, and purchases between \$75,000 and \$100,000 if awarded to the lowest competitive bidder. Commensurate with the change in policy, the Director of Purchasing was requested to initiate a Quarterly Report as an information item to the Regents for purchases awarded within the raised thresholds. The Quarterly Report summarizes all purchases between \$35,000 and \$75,000 (1) if they were not awarded to the lowest competitive bidder, (2) if they were a sole source item, (3) if there was only one response to the bid or request for proposal, and (4) purchases between \$35,000 and \$100,000 awarded to the lowest competitive bid. This report was to continue until further notice.

This report was presented for information.

QUARTERLY FINANCIAL ANALYSIS

The Quarterly Financial Analysis for fiscal year 1997 and the 12 months ended June 30, 1997 was included in the agenda. The detailed information upon which the Executive Summary is based was provided separately.

This report was presented for information and discussion.

REGENTS' FUND COMPREHENSIVE FINANCIAL REPORT

In accordance with University of Oklahoma Board of Regents' policy (8.11.7), presented herewith is the Regents' Fund Comprehensive Financial Report as of June 30, 1997, for the 12 months then ended. The report is intended to be comprehensive and reports on all the financial activity within the Regents' Fund since the June 30, 1996 report.

Highlights from these financial statements are summarized in Exhibit B, attached hereto.

This report was presented for information and discussion.

MEETING DATES FOR 1998

Dates for Board of Regents' regular meetings during 1998 have been compiled for consideration by the Regents.

Following are the proposed dates for the 1998 Board of Regents' meetings:

January 27-28 - Tuesday and Wednesday - in Oklahoma City
March 17-18 - Tuesday and Wednesday - in Norman
May 7-8 - Thursday and Friday - in Norman
June 9-10 - Tuesday and Wednesday - in Tulsa
July 21-22 - Tuesday and Wednesday
September 8-9 - Tuesday and Wednesday - in Lawton
October 27-28 - Tuesday and Wednesday - in Tulsa
December 9-10 - Wednesday and Thursday - in Norman

Regent Hall moved approval of the proposed dates. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Noble, and Blankenship. The Chair declared the motion unanimously approved.

REGENTS' ALUMNI AWARDS

Regents' Alumni Awards are given each year to honor individuals, either alumni or friends of The University of Oklahoma, who have given generously of their time and services to the University. Donors who provide financial support in addition to giving generously of their time and talent will not be eliminated. However, this is not an award based solely on monetary contributions. Special attention is given to alumni who have continued their active support after recent graduation.

Nominations are submitted by alumni, friends, and employees of the University. Selection of the recipients is made by a committee appointed by the President of the OU Association. The Committee is composed of one Regent, three alumni, one faculty member, one staff member, and one student.

Recipients will be honored at the Reach for Excellence National Campaign Committee dinner in the Oklahoma Memorial Union Ballroom on October 17 and the awards will be presented by the Chairman of the Board of Regents. Recipients will receive a plaque and their names will be placed on a large replica of the plaque in the Oklahoma Memorial Union.

The committee has met and selected the following individuals:

Teresa A. Bingman
Lansing, Michigan

H. E. "Gene" Rainbolt
Oklahoma City, Oklahoma

Mary Carol Gilbert
Norman, Oklahoma

Linda R. Rodgers
Ponca City, Oklahoma

James L. Hall
Oklahoma City, Oklahoma

Richard L. Rountree
Norman, Oklahoma

J. Ray Oujesky
Fort Worth, Texas

Don R. Symcox
Norman, Oklahoma

William G. Paul
Oklahoma City, Oklahoma

Richard C. Taylor
Orlando, Florida

President Boren recommended the Board of Regents confirm the Regents' Alumni Awards for 1997 as presented.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Noble, and Blankenship. The Chair declared the motion unanimously approved.

INTERNAL AUDITING REPORT

Pursuant to Regents' policy, Glen Earley, the Director of Internal Auditing, was present to report on any pending or potential audit issues. There was no report.

REPORT OF ASSOCIATES AND ACADEMIC EXCELLENCE COMMITMENTS

ASSOCIATES FUNDS:

Following is the commitment of funds of The University of Oklahoma Associates Fund for the period ending June 30, 1997:

	<u>Fourth Qtr FY97</u>	<u>Year-To-Date FY97</u>
National Merit Scholarships		\$ 475,750
Regents' Awards/Professorships		48,000
Summer Operative Apprentice Program		39,246
Fleischaker Art Collection		5,826
Arts & Sciences Interdisciplinary Programs		52,237
Arts & Sciences FY96 Commencement		7,000
1996 Neustadt Prize		31,500
FY 97 E&G Budget Support		200,000
FY97 International Initiatives		75,000
ROTC Scholarship Support		15,000
Business Communication Center		32,000
Engineering Self Advisor		32,069
Engineering AME Student Competitions		19,000
Musical Theatre Program		10,000
Law Jurist-In-Residence		15,000
Climatological Survey Outreach for K-12		16,250
International Relations Visitors, Fellowships		30,000
Total	<u>\$0</u>	<u>\$1,103,878</u>

The following are expenditures of Associates funds that were restricted by donors to the various colleges on the Norman Campus:

	<u>Fourth Qtr. FY97</u>	<u>Year-To-Date FY97</u>
COLLEGE OF ARCHITECTURE		
Board of Visitors		\$136
Student Support		679
Staff Development		0
Program Accreditation		0
Faculty Development		18
Faculty Recruiting		0
Native American Recruiting		0
Outreach Expenses		44
Total	<u>\$0</u>	<u>\$877</u>
COLLEGE OF ARTS AND SCIENCES		
Faculty Development	\$10,255	\$19,353
Staff Development	0	0
Student Support	1,192	4,192
Outreach Activities	0	0
Total	<u>\$11,447</u>	<u>\$23,545</u>
COLLEGE OF BUSINESS ADMINISTRATION		
Faculty Development	\$33,330	\$33,330
Student Organization Support	6,850	17,230
Transfers to donor-designated depts.	12,360	24,530
Total	<u>\$52,540</u>	<u>\$75,090</u>
COLLEGE OF EDUCATION		
Faculty Development		\$ 155
Staff Development		64
Student Support (Scholarships)		1,500
Total	<u>\$0</u>	<u>\$ 1,719</u>
COLLEGE OF ENGINEERING		
Faculty Development	\$ 5,321	\$ 8,875
Staff Development	395	395
Student Support	14,892	35,455
Outreach Activities	3,559	3,598
Endowed Scholarship Fund	6,056	66,667
Total	<u>\$30,223</u>	<u>\$114,990</u>
COLLEGE OF FINE ARTS		
Faculty Development	\$ 1,271	\$ 8,829
Staff Development	0	99
Student Support	1,672	4,399
Outreach Activities	3,589	5,388
Miscellaneous	3,780	12,468
Total	<u>\$10,312</u>	<u>\$ 31,183</u>

	<u>Fourth Qtr. FY97</u>	<u>Year-To-Date FY97</u>
COLLEGE OF GEOSCIENCES		
Outreach Activities	\$ 2,295	\$ 4,339
Student Support	5,651	5,748
Donor Development		71
Earth Scientist Publication		8,489
Faculty Start-Up		2,372
Transfer to OU Foundation		3,375
Geosciences Day	0	2,995
Total	<u>\$ 7,946</u>	<u>\$ 27,389</u>
GRADUATE COLLEGE		
No expenditures to report		
COLLEGE OF LAW		
Affirmative Action Activities	\$ 2,072	\$ 2,072
Enrichment Activities	3,649	9,533
Jurist-In-Residence	5,500	19,123
Academic and Research Support	0	0
Faculty Professional Development	0	469
Staff Professional Development	0	0
Other Student Support	1,433	17,645
Miscellaneous	666	7,729
Total	<u>\$13,320</u>	<u>\$ 56,571</u>
LIBERAL STUDIES		
Faculty Development	\$ 1,000	\$ 1,000
Total	<u>\$ 1,000</u>	<u>\$ 1,000</u>
LIBRARY		
Transfers to donor-designated depts.	\$ 0	\$ 0
Library Materials	395	31,168
Transfer to OU Foundation	0	1,800
Library Matl.-Western History Coll.	0	0
Total	<u>\$ 395</u>	<u>\$ 32,968</u>
MUSEUM OF ART		
Fleischaker Collection Expenses	\$ 0	\$ 1,398
Total	<u>\$ 0</u>	<u>\$ 1,398</u>
STUDENT AFFAIRS		
Staff Development	\$ 60	\$ 434
Student Support	0	3,387
Total	<u>\$ 60</u>	<u>\$ 3,821</u>
UNIVERSITY DEVELOPMENT		
No expenditures to report		

ACADEMIC EXCELLENCE FUND:

Following is the commitment of funds of The University of Oklahoma Academic Excellence Fund for the period ending June 30, 1997:

	<u>Fourth Qtr. FY97</u>	<u>Year-To-Date FY97</u>
Scholarships		\$12,257
Retired Faculty Plaques		1,993
Jacobson Hall Furnishings		2,068
Reach Campaign Expenses		494
Landscape Consultation	\$ 450	450
FY97 Faculty Senate Support	750	750
Regents' Awards	3,200	3,200
Art Museum Furnishings		17,280
Total	<u>\$4,400</u>	<u>\$38,492</u>

This report was presented for information.

**PURCHASE OF PROPERTY, JENKINS AVENUE
PURCHASE OF PROPERTY, NORMAN CAMPUS
PRESIDENT'S SALARY
ACADEMIC PERSONNEL ACTIONS
ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS
LITIGATION**

Regent Blankenship moved the Board meet in executive session for the purpose of discussing personnel-related issues, acquisition of property and litigation as listed above. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Noble, and Blankenship. The Chair declared the motion unanimously approved.

The executive session began at 11:07 a.m. in the Will Rogers Room of Shepler Center with all Regents present except Regent Siegfried.

The meeting reconvened in regular session in the Mezzanine Room at 11:57 a.m.

PURCHASE OF PROPERTY, JENKINS AVENUE - NORMAN CAMPUS

The purchase of this property meets the Regents' policy for Acquisition of Property. The property is the southeast quadrant of the corner of Brooks and Jenkins and is bordered on the south and east by University property, on the north by Brooks, and on the west by Jenkins. The owner has agreed to the sale of the property for \$191,000. Funds for the purchase of the property will be provided by the Real Estate account.

President Boren recommended the Board of Regents approve authority to purchase property located at 1101-1107 Jenkins Avenue.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Noble, and Blankenship. The Chair declared the motion unanimously approved.

PURCHASE OF PROPERTY, NORMAN CAMPUS

The purchase of this property meets the Regents' policy for Acquisition of Property. Funds for the purchase of the property will be provided by the Real Estate account.

President Boren recommended the Board of Regents approve authority to purchase property.

There was no action taken.

PRESIDENT'S SALARY

Regent Lewis addressed the President and the Regents on this subject. He said President Boren's salary was discussed at the July, 1997 meeting of the Board under New Business and all of the thoughts and comments expressed then still apply today. Now that an item on the President's salary is included in the agenda, he reiterated that President Boren has really had a world class year. As discussed at the last meeting, it is not possible for the Board to adequately compensate someone like President Boren simply with a salary increase. Regent Lewis said having said that and speaking for the entire Board of Regents, the Board feels very strongly that President Boren should, at a very minimum, be the highest paid employee of the University and the Board also feels very strongly that his compensation should be increased to the level of \$200,000. He said in spite of the President's heartfelt protestations, the Board feels strongly about this.

Regent Lewis moved that President Boren's salary be increased to an annual sum of \$200,000. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Noble, and Blankenship. The Chair declared the motion unanimously approved.

President Boren expressed his deep appreciation for this expression and the Board's evaluation of his work. He said he and Mrs. Boren will be making a contribution to the Reach for Excellence Campaign and will keep the percentage of increase the faculty are receiving—he is very proud of his status as a faculty member at The University of Oklahoma.

ACADEMIC PERSONNEL ACTIONS

Norman Campus:

LEAVES OF ABSENCE:

Sabbatical Leaves of Absence:

Spring Semester 1998 (with full pay)

Michael R. Abraham, Professor of Chemistry and Biochemistry and Adjunct Professor of Science Education, sabbatical leave of absence with full pay, January 1, 1998 through May 15, 1998. Write a college general chemistry laboratory manual with Professor Michael Pavelich of the Colorado School of Mines and develop computer-based animation materials in collaboration with Professor John Gelder of Oklahoma State University. Appointment date: September 1, 1974. Previous leaves taken: sabbatical with full pay, 9-1-83 to 1-16-84 and 1-1-90 to 5-15-90. Teaching load covered by current faculty.

Gary C. Anderson, Professor of History, sabbatical leave of absence with full pay, January 1, 1998 through May 15, 1998. Complete book entitled The Road to Genocide: The Texas Revolution and the Evolution of Conflict with Southern Plains Indians, 1821-1849 and research in St. Paul, Minnesota to write a Social History of the Dakota Mixed-Blood Community. Appointment date: August 16, 1991. No previous leaves taken. Teaching load covered by an instructor and current faculty.

Carolyn Bremer, Associate Professor of Music, sabbatical leave of absence with full pay, January 1, 1998 through May 15, 1998. Compose a major work for full orchestra to be published by Carl Fischer, Inc. of New York City, New York. Appointment date: August 16, 1991. No previous leaves taken. Teaching load covered by current and visiting faculty.

Calvin S. Byre, Associate Professor of Bibliography, sabbatical leave of absence with full pay, January 1, 1998 through June 30, 1998. Writing and research in Norman and University of Texas in Austin on a narratological study of Apollonius Rhodius' Aronautica. Appointment date: October 1, 1990. No previous leaves taken. Teaching load covered by current faculty.

John J. Chiodo, Professor of Instructional Leadership and Academic Curriculum, sabbatical leave of absence with full pay, January 1, 1998 through May 15, 1998. Research in qualitative social studies instruction in Taiwan, China, prepare video taped teaching episodes to reflect teaching methodologies, and research computer technology to access information related to teaching. Appointment date: August 1, 1990. No previous leaves taken. Teaching load covered by current and adjunct faculty.

Herman Curiel, Associate Professor of Social Work, sabbatical leave of absence with full pay, January 1, 1998 through May 15, 1998. Writing and research at the University of Texas Health Science Center at San Antonio on current aging issues. Appointment date: September 1, 1981. No previous leaves taken. Teaching load covered by adjunct faculty.

Deborah W. Dalton, Professor of Landscape Architecture, sabbatical leave of absence with full pay, January 1, 1998 through May 15, 1998. Research and travel to a number of places in North America to develop theory course, graduate course, multi-media modules, and write scholarly papers on contemporary trends in public art, landscape architecture and urban design. Appointment date: January 1, 1994. No previous leaves taken. Teaching load covered by current faculty.

David Dary, Professor of Journalism and Mass Communication and Director, School of Journalism and Mass Communication, sabbatical leave of absence with full pay, January 1, 1998 through June 30, 1998. Research in Topeka, Kansas, Santa Fe, New Mexico, and Yale University in New Haven on the American West and develop a course in non-fiction writing. Appointment date: May 15, 1989. No previous leaves taken. Teaching load covered by current faculty.

David Deming, Associate Professor of Geology and Geophysics, sabbatical leave of absence with full pay, January 1, 1998 through May 15, 1998. Research and writing a textbook in hydrogeology. Appointment date: January 1, 1992. No previous leaves taken. Teaching load covered by current faculty.

Eren Erdener, Associate Professor of Architecture, sabbatical leave of absence with full pay, January 1, 1998 through May 15, 1998. Research and writing on space utilization as a tool for strategic facility planning in institutions of higher education. Appointment date: September 1, 1979. No previous leaves taken. Teaching load covered by current and adjunct faculty.

Ronald Kantowski, Professor of Physics and Astronomy, sabbatical leave of absence with full pay, January 1, 1998 through May 15, 1998. Research on a cosmology and topological quantum field theory. Appointment date: September 1, 1968. Previous leave taken: sabbatical with full pay, 9-1-81 to 1-16-82. Teaching load covered by current faculty and reschedule graduate course to next semester.

Daniel T. Kiacz, Professor of Art, sabbatical leave of absence with full pay, January 1, 1998 through May 15, 1998. Research in Canada and Central America on animal symbolism in cultures and create new works. Appointment date: September 1, 1973. Previous leaves taken: sabbatical with half pay, 9-1-79 to 6-1-80; mini sabbatical with half pay, 8-16-87 to 1-1-88 and mini sabbatical with half pay, 8-16-91 to 1-1-92. Teaching load covered by current faculty.

David L. Lovett, Associate Professor of Educational Psychology, sabbatical leave of absence with full pay, January 1, 1998 through May 15, 1998. Writing and research on families of young children with disabilities. Appointment date: August 16, 1990. No previous leaves taken. Teaching load covered by current faculty.

Albert G. Mata, Jr., Associate Professor of Human Relations, sabbatical leave of absence with full pay, January 1, 1998 through May 15, 1998. Research at the University of Texas in San Antonio and the Pan American Health Organization in El Paso, Texas and write three major publications on Gangs, Drugs, and Violence on the U.S./Mexico border. Appointment date: August 16, 1991. No previous leaves taken. Teaching load covered by current faculty.

William H. McDonald, Associate Professor of English, sabbatical leave of absence with full pay, January 1, 1998 through May 15, 1998. Complete manuscript on Performing Narratives: Wittgenstein and American Studies for publication. Appointment date: August 16, 1991. No previous leaves taken. Teaching load covered by current faculty.

Irvin L. Wagner, David Ross Boyd Professor of Music, sabbatical leave of absence with full pay, January 1, 1998 through May 15, 1998. Research The Influence of the Venetian Musical Tradition Upon Music North of the Alps with Emphasis on Music which Included Trombones. Appointment date: September 1, 1969. Previous leaves taken: sabbatical with full pay, 1-16-76 to 6-1-76 and 1-16-84 to 6-1-84. Teaching load covered by current faculty and graduate assistant.

William K. Wakefield, Associate Professor of Music, sabbatical leave of absence with full pay, January 1, 1998 through May 15, 1998. Research a literature study for band and Hindemith's Symphony in B-Flat. Appointment date: August 16, 1985. No previous leaves taken. Teaching load covered by current faculty, visiting faculty, or graduate assistants.

All Year 1998 (with half pay)

Richard G. Mallinson, Associate Professor of Chemical Engineering and Materials Science, sabbatical leave of absence with half pay, January 1, 1998 through December 31, 1998. Research the physico-chemical processes of the chemical reactions in plasmas and work on further development of the Institute for Gas Utilization Technologies. Appointment date: September 1, 1983. Previous leaves taken: Sabbatical with half pay, 1-1-90 to 5-16-90 and 8-16-90 to 1-1-91. Teaching load covered by current faculty.

Theodore B. Trafalis, Associate Professor of Industrial Engineering, sabbatical leave of absence with half pay, January 1, 1998 through December 31, 1998. Writing and research at several European Universities on financial engineering and intelligent systems, and complete two research monographs. Appointment date: January 1, 1991. No previous leaves taken. Teaching load covered by current and adjunct faculty.

Deborah K. Watson, Professor of Physics and Astronomy, sabbatical leave of absence with half pay, January 1, 1998 through December 31, 1998. Research for a book on dimensional scaling for World Scientific Publishing UK. Appointment date: September 1, 1983. Previous leaves taken: partial leaves without pay (.50 FTE), 8-16-89 thru 5-15-90; 8-16-91 thru 5-15-92; 8-16-92 thru 5-15-93; 8-16-93 thru 5-15-94. Teaching load covered by visiting faculty.

Fall Semester 1998 (with full pay)

Terry L. Patterson, Professor of Architecture, sabbatical leave of absence with full pay, August 16, 1998 through December 31, 1998. Write and research two reference books, Universal Building Code Handbook and Architect's Studio Handbook, for McGraw-Hill Publishing Company. Appointment date: September 1, 1980. Previous leaves taken: sabbatical with full pay, 1-1-88 to 5-15-88. teaching load covered by current and adjunct faculty.

Sabbatical Leave Cancellation

Billy L. Crynes, Dean, College of Engineering, sabbatical leave of absence with pay, August 16, 1997 through November 14, 1997 and May 16, 1998 through August 15, 1998, cancelled due to appointment as Dean for an additional year.

Leaves of Absence Without Pay:

Irene E. Karpiak, Assistant Professor of Educational Leadership and Policy Studies, leave of absence without pay, August 16, 1997 through May 15, 1998. Family medical leave of absence.

Kozaburo Yukihiro, Professor of Dance, leave of absence without pay, August 16, 1997 through December 31, 1997. Family medical leave of absence.

Leave of Absence With Pay:

John W. Slocum, Assistant Professor of Political Science, leave of absence with half pay, August 16, 1997 through December 31, 1997. Research leave with full benefits.

APPOINTMENTS OR REAPPOINTMENTS:

Vincent Barry Leitch, Ph.D., Paul and Carol Daube Sutton Chair in English and Professor of English with tenure, annual rate of \$85,000 for 9 months (\$9,444.44 per month), August 16, 1997.

Harry Hix, Jr., reappointed Engleman/Livermore Professor of Community Journalism, salary remains at annual rate of \$50,000 for 9 months (\$5,555.56 per month), August 16, 1997; salary changed to annual rate of \$51,500 for 9 months (\$5,722.22 per month), October 1, 1997 through May 15, 1998.

Norma R. Wilson, reappointed Visiting McMahon Centennial Professor of Journalism and Mass Communication, salary remains at annual rate of \$60,000 for 9 months (\$6,666.67 per month), August 16, 1997; salary changed to annual rate of \$61,500 for 9 months (\$6,833.33 per month), October 1, 1997 through May 15, 1998.

James A. Rix, Visiting Professor of Accounting, annual rate of \$40,000 for 9 months (\$4,444.44 per month), August 16, 1997 through May 15, 1998.

Jerrold L. Wagener, reappointed Adjunct Professor of Computer Science, salary remains at annual rate of \$12,000 for 9 months (\$1,333.34 per month), .25 time, August 16, 1997 through December 31, 1997.

Gerald Crain, reappointed Interim Director and Visiting Professor of Electrical and Computer Engineering, annual rate of \$1,200 for 12 months (\$100.00 per month), .02 time, July 1, 1997 through June 30, 1998. Under contract with Texas Instruments and The University of Oklahoma.

Sheri I. (Searcy) Overton, Ph.D., Associate Professor of Educational Psychology, annual rate of \$39,500 for 9 months (\$4,388.88 per month), August 16, 1997 through May 15, 1998.

Ronald Laspisa, Visiting Associate Professor of Electrical and Computer Engineering, annual rate of \$42,000 for 9 months (\$4,666.66 per month), August 16, 1997 through May 15, 1998.

James J. Sluss, Jr., Associate Professor of Electrical and Computer Engineering, annual rate of \$53,100 for 9 months (\$5,900.00 per month), August 16, 1997 through May 15, 1998.

Douglas R. Cole, Visiting Associate Professor of Law, annual rate of \$55,000 for 9 months (\$6,111.11 per month), August 16, 1997 through May 15, 1998.

Sarah R. Cole, Visiting Associate Professor of Law, annual rate of \$57,000 for 9 months (\$6,333.33 per month), August 16, 1997 through May 15, 1998.

Lindsay G. Robertson, Visiting Associate Professor of Law, annual rate of \$57,000 for 9 months (\$6,333.33 per month), August 16, 1997 through May 15, 1998.

Heidi A. Mau, Assistant Professor of Art, annual rate of \$32,000 for 9 months (\$3,555.56 per month), August 16, 1997 through May 15, 1998.

Mia Molvray, Ph.D., Assistant Professor of Botany and Microbiology and Curator of Bebb Herbarium, annual rate of \$46,000 for 12 months (\$3,833.33 per month), January 1, 1998 through June 30, 1998.

Ulrich Reimann-Philipp, reappointed Visiting Assistant Professor of Botany and Microbiology, salary remains at annual rate of \$42,367 for 12 months (\$3,530.58 per month), July 1, 1997 through June 30, 1998.

Kevin R. Lewelling, Adjunct Assistant Professor of Electrical Engineering, annual rate of \$26,300 for 9 months (\$2,922.22 per month), .50 time, August 16, 1997 through December 31, 1997.

Jerry Dechert, Visiting Assistant Professor of Industrial Engineering, annual rate of \$45,000 for 9 months (\$5,000.00 per month), August 15, 1997 through May 15, 1998.

Patti J. Flanagan, Acting Assistant Professor of Social Work, annual rate of \$46,890 for 12 months (\$3,907.50 per month), August 16, 1997 through June 30, 1998.

Melvin L. Penn, Instructor in Business Administration and MBA Corporate Relations Executive, Michael F. Price College of Business, annual rate of \$50,000 for 12 months (\$4,166.66 per month), August 1, 1997 through June 30, 1998.

Cheryl A. Walker-Esbaugh, reappointed Instructor in Classics, salary remains at annual rate of \$24,881 for 9 months (\$2,764.55 per month), August 16, 1997 through May 15, 1998. This is an exception to Regents' Policy on seven-year limitation on appointment of full-time temporary faculty.

Sandy Ingraham, Instructor in Social Work, annual rate of \$20,000 for 9 months (\$2,222.22 per month), .49 time, August 16, 1997 through December 31, 1997.

Clifford A. Jones, Lecturer in Business Administration, annual rate of \$50,000 for 9 months (\$5,555.55 per month), August 16, 1997 through May 15, 1998.

Michelle A. Dean, Research Associate, Michael F. Price College of Business, annual rate of \$25,920 for 9 months (\$2,880.00 per month), .50 time, August 16, 1997 through October 31, 1997. Paid from grant funds; subject to availability of funds.

Kathy A. Rosborough, Research Associate, Energy Center Director's Office and School of Geology and Geophysics, annual rate of \$60,000 for 12 months (\$5,000.00 per month), August 18, 1997 through June 30, 1998. Paid from grant funds; subject to availability of funds.

William J. Lamb, reappointed Research Associate, School of Geology and Geophysics, salary remains at annual rate of \$70,000 for 12 months (\$5,833.33 per month), July 1, 1997 through December 31, 1997. Paid from grant funds; subject to availability of funds.

Milton Bishop, reappointed Senior Research Associate, School of Petroleum and Geological Engineering, salary remains at annual rate of \$47,896 for 12 months (\$3,991.33 per month), July 1, 1997 through September 30, 1997. Paid from grant funds; subject to availability of funds.

Xiao-Ming Fang, reappointed Research Associate, Department of Physics and Astronomy, salary remains at annual rate of \$30,000 for 12 months (\$2,500.00 per month), .75 time, August 1, 1997 through December 31, 1997. Paid from grant funds; subject to availability of funds.

Dai Ning, Research Associate, Department of Physics and Astronomy, annual rate of \$29,190 for 12 months (\$2,432.50 per month), .10 time, August 1, 1997 through July 31, 1998.

Vincent C. Wong, reappointed Senior Research Scientist, Center for Analysis and Prediction of Storms, salary remains at annual rate of \$60,429 for 12 months (\$5,035.75 per month), August 1, 1997 through January 31, 1998. Paid from grant funds; subject to availability of funds.

John S. Kain, reappointed Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annual rate of \$52,296 for 12 months (\$4,358.00 per month), July 1, 1997 through December 31, 1997. Paid from grant funds; subject to availability of funds.

Robert A. Maddox, reappointed Visiting Senior Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annual rate of \$50,004 for 12 months (\$4,167.00 per month), .49 time, July 1, 1997 through June 30, 1998. Paid from grant funds; subject to availability of funds.

Terry J. Schuur, reappointed Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annual rate of \$41,580 for 12 months (\$3,465.00 per month), July 1, 1997 through December 31, 1997. Paid from grant funds; subject to availability of funds.

Donald N. Heirman, Senior Research Scientist and Adjunct Professor of Industrial Engineering, annual rate of \$60,000 for 12 months (\$5,000.00 per month), .50 time, July 1, 1997 through December 31, 1997. Paid from grant funds; subject to availability of funds.

CHANGES:

Richard D. Andrews, reappointed Petroleum Geologist, Geological Information Systems, salary remains at annual rate of \$42,100 for 12 months (\$3,508.33 per month), July 1, 1997; title changed to Geologist III, Oklahoma Geological Survey, salary changed to \$48,000 for 12 months (\$4,000.00 per month), August 1, 1997 through June 30, 1998.

Peter Barker, Professor and Chair of History of Science, salary changed from annual rate of \$60,858 for 9 months (\$6,762.00 per month) to annual rate of \$82,446 for 12 months (\$6,870.50 per month), July 1, 1997. Changed from 9-month to 12-month faculty.

Michael R. Buckley, Professor of Management; given additional title Conoco Research Fellow, salary temporarily changed from annual rate of \$79,000 for 9 months (\$8,777.77 per month) to annual rate of \$82,906 for 9 months (\$9,211.77 per month), August 16, 1997 through May 15, 1998.

Terry L. Crain, Associate Professor of Accounting; given additional title Director, Undergraduate Programs, Michael Price College of Business, August 16, 1997 through May 15, 2000; salary changed from annual rate of \$70,000 for 9 months (\$7,777.77 per month) to annual rate of \$85,556 for 12 months (\$7,129.66 per month), August 16, 1997. Changed from 9-month to 12-month faculty.

Sudarshan K. Dhall, Professor of Computer Science; given additional title Interim Director, School of Computer Science; salary changed from annual rate of \$64,300 for 9 months (\$7,144.44 per month) to annual rate of \$94,307 for 12 months (\$7,858.88 per month), July 1, 1997 through June 30, 1998. Changed from 9-month to 12-month faculty.

Donn Edwards, Assistant Professor of Dance; given additional title Acting Chair of Dance, salary changed from annual rate of \$30,000 for 9 months (\$3,333.33 per month) to annual rate of \$34,500 for 9 months (\$3,833.33 per month), August 16, 1997 through May 15, 1998. Paid administrative stipend of \$500 per month while serving as Acting Chair.

Gary W. Emery, Professor of Finance; given additional title Conoco Teaching Fellow, salary temporarily changed from annual rate of \$80,886 for 9 months (\$8,987.33 per month) to annual rate of \$84,792 for 9 months (\$9,421.33 per month), August 16, 1997 through May 15, 1998.

Rodney E. Evans, Professor of Marketing and Director, Division of Marketing, salary changed from annual rate of \$79,200 for 9 months (\$8,800.00 per month) to annual rate of \$82,000 for 9 months (\$9,111.11 per month), August 16, 1997; given additional title James G. Harlow Leadership Fellow, salary temporarily changed to annual rate of \$85,906 for 9 months (\$9,545.11 per month), August 16, 1997 through May 15, 1998. Budget correction and temporary Fellowship appointment.

Sarah Faulconer, Associate Professor of Music; given additional title Assistant Director, School of Music, salary changed from annual rate of \$33,671 for 9 months (\$3,741.22 per month) to annual rate of \$42,153 for 12 months (\$3,512.79 per month), July 1, 1997 through June 30, 1998. Changed from 9-month to 12-month faculty.

Dipankar Ghosh, Associate Professor of Accounting; given additional title Exxon Teaching and Research Fellow, salary temporarily changed from annual rate of \$71,501 for 9 months (\$7,944.55 per month) to annual rate of \$75,407 for 9 months (\$8,378.55 per month), August 16, 1997 through May 15, 1998.

Kirby Gilliland, Professor and Chair of Psychology; salary changed from annual rate of \$55,418 for 9 months (\$6,157.56 per month) to annual rate of \$77,768 for 12 months (\$6,480.67 per month), July 1, 1997. Changed from 9-month to 12-month faculty.

John S. Greene, reappointed Research Scientist, Oklahoma Climatological Survey, salary changed from annual rate of \$42,000 for 12 months (\$3,499.99 per month) to annual rate of \$45,000 for 12 months (\$3,750.00 per month), August 1, 1997 through June 30, 1998. Paid from grant funds; subject to availability of funds.

Robert L. Griswold, Professor and Chair of History; salary changed from annual rate of \$50,194 for 9 months (\$5,577.11 per month) to annual rate of \$76,000 for 12 months (\$6,333.33 per month), July 1, 1997. Changed from 9-month to 12-month faculty.

Louisa Ha, Assistant Professor of Journalism and Mass Communication, salary changed from annual rate of \$38,000 for 9 months (\$4,222.22 per month) to annual rate of \$42,000 for 9 months (\$4,666.67 per month), August 16, 1997 through May 15, 1998. Counteroffer and budget increase.

Betty Harris, Associate Professor and Director of Women's Studies, salary temporarily changed from annual rate of \$45,771 for 12 months (\$3,814.25 per month), full time, to annual rate of \$25,371 for 12 months (\$2,114.25 per month), .55 time, August 16, 1997 through November 30, 1997. Received Fullbright Fellowship to do research in Africa.

Craig Harvey, title changed from Assistant Professor to Acting Assistant Professor of Industrial Engineering, salary changed from annual rate of \$49,000 for 9 months (\$5,444.44 per month) to annual rate of \$45,000 for 9 months (\$5,000.00 per month), August 15, 1997 through May 15, 1998.

Michael G. Harvey, Director of Management, Puterbaugh Chair in American Enterprise, and Professor of International Business Policy; given additional title Associates Leadership Fellow; salary temporarily changed from annual rate of \$135,400 for 12 months (\$11,283.32 per month) to annual rate of \$139,306 for 12 months (\$11,608.82 per month), July 1, 1997 through June 30, 1998.

Trina L. Hope, title changed from Acting Assistant Professor to Assistant Professor of Sociology, salary changed from annual rate of \$33,000 for 9 months (\$3,666.66 per month) to annual rate of \$35,000 for 9 months (\$3,888.89 per month), August 16, 1997 through May 15, 1998.

Zonhui Huo, reappointed Research Scientist, School of Meteorology, salary changed from annual rate of \$38,000 for 12 months (\$3,166.67 per month) to annual rate of \$41,000 for 12 months (\$3,416.67 per month), August 1, 1997 through June 30, 1999. Paid from grant funds; subject to availability of funds. Appointment extended through 1999 for purposes of visa application.

Zhongqi Jing, reappointed Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annual rate of \$69,483 for 12 months (\$5,790.25 per month) to annual rate of \$71,519 for 12 months (\$5,959.90 per month), July 1, 1997 through December 31, 1997. Paid from grant funds; subject to availability of funds.

Charles D. Kenney, title changed from Assistant Professor to Acting Assistant Professor of Political Science, salary changed from annual rate of \$35,000 for 9 months (\$3,888.89 per month) to annual rate of \$33,000 for 9 months (\$3,666.67 per month), August 16, 1997 through May 15, 1998.

Michael C. Knapp, Associate Professor of Accounting; given additional title W. R. Howell Teaching Fellow, salary temporarily changed from annual rate of \$74,193 for 9 months (\$8,243.66 per month) to annual rate of \$78,099 for 9 months (\$8,677.66 per month), August 16, 1997 through May 15, 1998.

Yefim L. Kogan, reappointed Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annual rate of \$64,921 for 12 months (\$5,410.11 per month) to annual rate of \$68,817 for 12 months (\$5,734.72 per month), July 1, 1997 through December 31, 1997. Paid from grant funds; subject to availability of funds.

Zena Kogan, reappointed Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annual rate of \$23,674 for 12 months (\$1,972.83 per month), .50 time, to annual rate of \$24,858 for 12 months (\$2,071.50 per month), .50 time, July 1, 1997 through February 28, 1998. Paid from grant funds; subject to availability of funds.

Fanyou Kong, reappointed Research Scientist, School of Meteorology, salary changed from annual rate of \$40,000 for 12 months (\$3,333.33 per month) to annual rate of \$43,000 for 12 months (\$3,583.34 per month), August 1, 1997 through June 30, 1998. Paid from grant funds; subject to availability of funds.

Michael Langenbach, Professor of Educational Leadership and Policy Studies; title changed from Acting Associate Dean to Associate Dean, College of Education; salary changed from annual rate of \$60,055 for 12 months (\$6,672.77 per month) to annual rate of \$80,000 for 12 months (\$6,666.67 per month), July 1, 1997 through June 30, 1998.

Alan J. Leaver, reappointed Research Associate, School of Geology and Geophysics, salary changed from annual rate of \$48,000 for 12 months (\$4,000.00 per month), .80 time, to annual rate of \$30,000 for 12 months (\$2,500.00 per month), .50 time, July 1, 1997 through October 15, 1997. Paid from grant funds; subject to availability of funds.

Jae H. Lee, Associate Professor of Finance; given additional title Exxon Teaching and Research Fellow, salary temporarily changed from annual rate of \$74,000 for 9 months (\$8,222.22 per month) to annual rate of \$77,906 for 9 months (\$8,656.22 per month), August 16, 1997 through May 15, 1998.

Dolores A. Leffingwell, Associate Professor of Music, salary changed from annual rate of \$33,573 for 9 months (\$3,730.33 per month) to annual rate of \$34,190 for 9 months (\$3,798.88 per month), July 1, 1997 through May 15, 1998. Budget correction.

Scott C. Linn, Associate Professor of Finance; given additional title W. R. Howell Research Fellow, salary temporarily changed from annual rate of \$80,126 for 9 months (\$8,902.88 per month) to annual rate of \$84,032 for 9 months (\$9,336.88 per month), August 16, 1997 through May 15, 1998.

Mark V. Lomolino, Associate Professor of Meteorology and Assistant Heritage Zoologist, Oklahoma Biological Survey (Natural Heritage Inventory); title Coordinator, Oklahoma Museum of Natural History, deleted, July 1, 1997.

Meryl Mantione, Associate Professor of Music; given additional title Assistant Director, School of Music; salary changed from annual rate of \$36,327 for 9 months (\$4,036.33 per month) to annual rate of \$45,400 for 12 months (\$3,783.31 per month), July 1, 1997 through June 30, 1998. Changed from 9-month to 12-month faculty.

Valery M. Melnikov, reappointed and title changed from Visiting Research Scientist to Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies; salary remains at annual rate of \$48,000 for 12 months (\$4,000.00 per month), July 1, 1997 through December 31, 1997. Paid from grant funds; subject to availability of funds.

Larry K. Michaelsen, David Ross Boyd Professor of Business Administration; given additional title Conoco Teaching Fellow, salary temporarily changed from annual rate of \$70,850 for 9 months (\$7,872.21 per month) to annual rate of \$74,756 for 9 months (\$8,306.21 per month), August 16, 1997 through May 15, 1998.

Raymond B. Miller, Professor of Educational Psychology; given additional title Chair, Department of Educational Psychology; salary changed from annual rate of \$49,183 for 9 months (\$5,464.77 per month) to annual rate of \$70,000 for 12 months (\$5,833.33 per month), July 1, 1997. Changed from 9-month to 12-month faculty.

Shane R. Moriarity, Associate Dean, Michael F. Price College of Business, and Professor of Accounting; given additional title W. R. Howell Leadership Fellow; salary temporarily changed from \$105,685 for 12 months (\$8,807.08 per month) to annual rate of \$109,591 for 12 months (\$9,132.58 per month), July 1, 1997 through June 30, 1998.

Mark Morrissey, Associate State Climatologist; title changed from Associate Professor of Geography to Associate Professor of Geosciences, July 1, 1997 through June 30, 2000.

Linda P. Morton, Associate Professor of Journalism and Mass Communication, salary changed from annual rate of \$39,635 for 9 months (\$4,403.89 per month) to annual rate of \$45,000 for 9 months (\$5,000.00 per month), August 16, 1997 through May 15, 1998. Counteroffer.

Nandkumar Nayar, Associate Professor of Finance; given additional title Conoco Research Fellow; salary temporarily changed from annual rate of \$75,450 for 9 months (\$8,383.33 per month) to annual rate of \$79,356 for 9 months (\$8,817.33 per month), August 16, 1997 through May 15, 1998.

Mihajlo Nedeljkovich, Assistant Professor of Journalism and Mass Communication, salary changed from annual rate of \$38,604 for 9 months (\$4,289.33 per month) to annual rate of \$40,104 for 9 months (\$4,456.00 per month), August 16, 1997 through May 15, 1998. Retention.

Jody L. Newman, Associate Professor of Educational Psychology; title Chair, Department of Educational Psychology, deleted; salary changed from annual rate of \$59,094 for 12 months (\$4,924.50 per month) to annual rate of \$48,350 for 9 months (\$5,372.22 per month), August 15, 1997. Changed from 12-month to 9-month faculty.

Boyko M. Nitzov, reappointed Research Associate, Energy Center Director's Office, salary changed from annual rate of \$12,000 for 12 months (\$1,000.00 per month), .50 time, to annual rate of \$40,000 for 12 months (\$3,333.33 per month), .75 time, July 1, 1997 through December 31, 1997. Paid from grant funds; subject to availability of funds.

Kenneth R. Nixon, Special Project Consultant, Center for Computational Geosciences, salary changed from annual rate of \$40,128 for 12 months (\$3,344.00 per month), .26 time, to annual rate of \$51,849 for 12 months (\$4,320.75 per month), .34 time, July 1, 1997 through June 30, 1998. Paid from grant funds; subject to availability of funds.

Randy A. Pepler, reappointed Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annual rate of \$51,675 for 12 months (\$4,306.25 per month) to annual rate of \$56,248 for 12 months (\$4,687.35 per month), July 1, 1997 through February 28, 1998. Paid from grant funds; subject to availability of funds.

Pakize S. Pulat, Professor of Industrial Engineering; given additional title Interim Director, School of Industrial Engineering; salary changed from annual rate of \$57,974 for 9 months (\$6,441.56 per month) to annual rate of \$85,029 for 12 months (\$7,085.72 per month), August 1, 1997 through June 30, 1998. Changed from 9-month to 12-month faculty.

Nim M. Razook, Jr., Associate Professor of Legal Studies and Director, MBA Program, Michael F. Price College of Business, salary changed from annual rate of \$60,427 for 12 months (\$5,035.58 per month) to \$61,111 for 12 months (\$5,092.58 per month); given additional title Garold Bowlby Teaching Fellow; salary temporarily changed from annual rate of \$61,111 for 12 months (\$5,092.58 per month) to annual rate of \$65,017 for 12 months (\$5,418.08 per month), July 1, 1997 through June 30, 1998.

Scott J. Richardson, reappointed Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annual rate of \$19,000 for 12 months (\$1,583.34 per month), .50 time, to annual rate of \$20,140 for 12 months (\$1,678.34 per month), .50 time, July 1, 1997 through February 28, 1998. Paid from grant funds; subject to availability of funds.

Roger Rideout, Professor of Music, salary temporarily changed from annual rate of \$44,429 for 9 months (\$4,936.56 per month) to annual rate of \$46,429 for 9 months (\$5,158.78 per month), August 16, 1997 through May 15, 1998. Temporary increase while performing duties of assessment.

Alexander V. Ryzhkov, reappointed Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annual rate of \$57,053 for 12 months (\$4,754.40 per month) to annual rate of \$61,720 for 12 months (\$5,143.31 per month), July 1, 1997 through December 31, 1997. Paid from grant funds; subject to availability of funds.

M. Sachidananda, reappointed Visiting Senior Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annual rate of \$54,000 for 12 months (\$4,500.00 per month) to annual rate of \$56,603 for 12 months (\$4,716.90 per month), July 1, 1997 through June 30, 1998. Paid from grant funds; subject to availability of funds.

John J. Skvarla, George Lynn Cross Research Professor of Botany and Microbiology, salary temporarily changed from annual rate of \$54,837 for 9 months (\$6,093.00 per month) to annual rate of \$62,037 for 9 months (\$6,893.00 per month), August 16, 1997 through May 15, 1998. Temporary increase for one year due to additional duties in the Electron Microscopy Lab during sabbatical of Dr. Scott Russell.

Duane R. Stock, Director and Professor of Finance, salary temporarily changed from annual rate of \$95,718 for 12 months (\$7,976.50 per month) to annual rate of \$100,718 for 12 months (\$8,393.17 per month), July 1, 1997 through June 30, 1998. Temporary increase while serving as Director of Center for Financial Studies.

Andrew L. Strout, Associate Professor of Art, salary temporarily changed from annual rate of \$36,354 for 9 months (\$4,039.33 per month) to annual rate of \$39,354 for 9 months (\$4,372.66 per month), August 16, 1997 through May 15, 1998. \$3,000 stipend for additional responsibilities as graduate liaison for the School of Art during 1997-98 academic year.

Robert J. Trapp, reappointed Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annual rate of \$40,612 for 12 months (\$3,384.33 per month) to annual rate of \$44,210 for 12 months (\$3,684.18 per month), July 1, 1997 through December 31, 1997. Paid from grant funds; subject to availability of funds.

Edwin E. Tucker, reappointed Adjunct Professor of Chemistry and Biochemistry and Senior Research Associate, Department of Chemistry and Biochemistry, salary changed from annual rate of \$58,200 for 12 months (\$4,850.00 per month) to annual rate of \$61,800 for 12 months (\$5,150.00 per month), July 1, 1997 through October 31, 1997. Paid from grant funds; subject to availability of funds.

Daniel A. Wren, David Ross Boyd Professor of Management and McCasland Professorship of American Free Enterprise; given additional title Associates Leadership Fellow; salary temporarily changed from annual rate of \$94,000 for 9 months (\$10,444.43 per month) to annual rate of \$97,906 for 9 months (\$10,878.43 per month), August 16, 1997 through May 15, 1998.

Don G. Wyckoff, Associate Professor of Anthropology and Associate Curator of Archeology, Oklahoma Museum of Natural History, salary changed from annual rate of \$37,638 for 9 months (\$4,182.00 per month) to annual rate of \$46,002 for 12 months (\$3,833.50 per month), July 1, 1997. Changed from 9-month to 12-month faculty.

RESIGNATIONS AND/OR TERMINATIONS:

Arlis B. Dodson, Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, September 19, 1997.

Leonid N. Germanovich, Senior Research Scientist, Energy Center Director's Office, August 18, 1997.

Ronald A. Kline, Professor of Aerospace and Mechanical Engineering, August 15, 1997.

Susan M. Land, Assistant Professor of Educational Psychology, August 1, 1997.

Maureen A. O'Halloran, Assistant Professor of Physics and Astronomy, August 15, 1997.

Sean A. Peffer, Assistant Professor of Accounting, August 15, 1997.

Arunachalam Ravindran, Professor and Director of Industrial Engineering, July 31, 1997.

Everett V. Smith, Jr., Assistant Professor of Educational Psychology, May 15, 1997.

Shirley A. Wiegand, Professor of Law, June 30, 1997.

RETIREMENT:

Kay Kincade, Associate Professor of Instructional Leadership and Academic Curriculum, August 1, 1997.

Health Sciences Center:

LEAVES OF ABSENCE:

Paulette Burns, Associate Professor of Nursing and Coordinator of Nursing, Tulsa, sabbatical leave of absence with full pay, January 1, 1998 through June 30, 1998. Enhance research skills through completing coursework and/or consultation, complete and submit at least two manuscripts resulting from past research projects, and prepare a research grant proposal to submit to NINR for the Career Development Enhancement Award. Appointment date: June 2, 1986. No previous leaves taken. Faculty teaching load will be covered by other faculty.

Robert H. Scofield, Associate Professor of Medicine, sabbatical leave of absence with full pay, January 7, 1998 to July 7, 1998. To continue research concerning HLA-B27 and disease. No previous leaves taken. Faculty teaching load will be covered by other faculty.

APPOINTMENTS OR REAPPOINTMENTS:

Charles T. Gay, M.D., The Endowed Chair in Child Neurology, Associate Professor of Neurology, and Chief, Child Neurology, annual rate of \$80,000 for 12 months (\$6,666.66 per month), October 1, 1997 through June 30, 1998.

William H. Meyer, M.D., The Ben Johnson Chair in Pediatric Cancer Research and Professor of Pediatrics, annual rate of \$90,000 for 12 months (\$7,500.00 per month), August 1, 1997 through June 30, 1998.

Deborah F. MacFarlane, M.D., Assistant Professor of Dermatology, annual rate of \$85,000 for 12 months (\$7,083.33 per month), September 1, 1997 through June 30, 1998.

Steven Harold Sutter, M.D., Assistant Professor of Dermatology, annual rate of \$92,000 for 12 months (\$7,666.67 per month), September 1, 1997 through June 30, 1998.

Kristina M. Kline, M.D., Clinical Assistant Professor of Family Medicine, Tulsa, annual rate of \$52,000 for 12 months (\$4,333.33 per month), .70 time, August 1, 1997 through June 30, 1998.

Pranay Kathuria, M.D., Assistant Professor of Internal Medicine, Tulsa, annual rate of \$50,000 for 12 months (\$4,166.67 per month), September 1, 1997 through June 30, 1998.

Max Eckert Cary, Ph.D., D.V.M., Clinical Assistant Professor of Pathology, annual rate of \$48,000 for 12 months (\$1,500.00 per month), 37.5 time, September 1, 1997 through June 30, 1998.

Edward Ernest Gustavson, M.D., Assistant Professor of Pediatrics, Tulsa, annual rate of \$61,200 for 12 months (\$5,100.00 per month), July 15, 1997 through June 30, 1998.

Jayesh I. Panchal, M.D., Clinical Assistant Professor of Surgery, annual rate of \$70,741 for 12 months (\$5,895.08 per month), August 18, 1997 through June 30, 1998.

Steven E. Smith, M.D., Instructor in Family and Preventive Medicine, annual rate of \$70,000 for 12 months (\$5,833.34 per month), August 11, 1997 through June 30, 1998.

CHANGES

Mauricio Arruda, title changed from Research Associate to Clinical Assistant Professor of Medicine, July 1, 1997 through June 30, 1998.

Rachel S. Barkley, Associate Professor and Vice Chair of Nutritional Sciences, and Program Director, Coordinated Program in Clinical Dietetics, Department of Nutritional Sciences, salary changed from FTE: \$55,000, annual rate of \$50,000 for 12 months (\$4,166.67 per month), PPP: \$5,000 to FTE: \$44,000, annual rate of \$39,000 for 9 months (\$3,545.45 per month), PPP: \$5,000, August 15, 1997 through May 15, 1998. Changed from 12-month to 9-month faculty (salary to be spread over 12 months).

Fred W. Benenati, Clinical Associate Professor of Endodontics, salary changed from annual rate of \$28,419 for 12 months (\$2,368.25 per month), .50 time, to annual rate of \$29,272 for 12 months (\$2,439.30 per month), .50 time, July 1, 1997 through June 30, 1998. Budget correction.

John T. Biggs, Clinical Associate Professor of Endodontics, salary changed from annual rate of \$28,419 for 12 months (\$2,368.25 per month), .50 time, to annual rate of \$29,272 for 12 months (\$2,439.30 per month), .50 time, July 1, 1997 through June 30, 1998. Budget correction.

Roger A. Brumback, David Ross Boyd Professor of Pathology and Adjunct Professor of Neurology, of Pediatrics, and of Orthopedic Surgery; given additional title Associate Director for Outreach Programs, Oklahoma Center for Neuroscience, July 1, 1997.

Carl K. Buckner, Dean, College of Pharmacy, and Professor of Pharmacology and Toxicology; beginning date of appointment changed from August 1, 1997 to August 15, 1997.

Mark Chaffin, Adjunct Clinical Associate Professor of Psychiatry and Behavioral Sciences; title changed from Clinical Associate Professor to Associate Professor of Pediatrics, July 1, 1997 through June 30, 1998.

James Chodosh, Assistant Professor of Ophthalmology, salary changed from annual rate of \$88,000 for 12 months (\$7,333.33 per month) to annual rate of \$91,520 for 12 months (\$7,626.66 per month), July 1, 1997 through June 30, 1998. Budget correction.

Don J. Dunn, title changed from Adjunct Associate Professor to Professor of Microbiology and Immunology, salary changed from annual rate of \$37,492 for 12 months (\$3,124.33 per month) to annual rate of \$40,492 for 12 months (\$3,374.33 per month), August 1, 1997 through June 30, 1998.

Cole W. Flanagan, Clinical Instructor in Obstetrics and Gynecology, salary changed from without remuneration to annual rate of \$34,500 for 12 months (\$2,875.00 per month), .40 time, August 1, 1997 through June 30, 1998.

Michael C. Foster, title changed from Assistant Professor to Clinical Assistant Professor of Family Medicine, Tulsa, salary changed from annual rate of \$80,000 for 12 months (\$6,666.67 per month) to without remuneration, July 18, 1997 (with accrued vacation through August 29, 1997.)

Amy S. Georgulis, Clinical Assistant Professor of Pharmacy Practice, salary changed from annual rate of \$60,000 for 12 months (\$5,000.00 per month) to annual rate of \$52,530 for 12 months (\$4,377.50 per month), July 1, 1997 through June 30, 1998. Budget correction.

Michael S. Gilmore, Professor of Ophthalmology and of Microbiology and Immunology, salary changed from annual rate of \$87,267 for 12 months (\$7,272.42 per month) to annual rate of \$88,757 for 12 months (\$7,396.60 per month), July 1, 1997. Budget correction.

Paula Grammas, Shideler Professor of Pathology, Adjunct Professor of Pharmacology and of Anatomical Sciences, and Adjunct Associate Professor of Psychiatry and Behavioral Sciences; given additional title Associate Director for Graduate Education, Oklahoma Center for Neuroscience, July 1, 1997.

Nancy K. Hall, Associate Professor of Pathology, Adjunct Associate Professor of Microbiology and Immunology, of Dermatology, of Allied Health Education, of Pharmacy, and of Dentistry; title changed from Associate Dean for Admissions to Associate Dean for Admissions and Medical Education, Office of the Dean, College of Medicine, August 1, 1997.

Thomas A. Hall, Assistant Professor of Occupational and Environmental Health; changed from consecutive term faculty to tenure track faculty, July 1, 1997 through June 30, 1998.

Harry S. Heget, Clinical Associate Professor of Endodontics, salary changed from annual rate of \$23,883 for 12 months (\$1,990.25 per month), .50 time, to annual rate of \$24,600 for 12 months (\$2,049.96 per month), .50 time, July 1, 1997 through June 30, 1998. Budget correction.

C. Eric Howell, Clinical Assistant Professor of Surgery, salary changed from without remuneration to annual rate of \$10,000 for 12 months (\$833.33 per month), .20 time, July 1, 1997 through June 30, 1998.

Allene B. Jackson, Clinical Assistant Professor of Family and Preventive Medicine, salary changed from annual rate of \$52,431 for 12 months (\$4,369.25 per month), .80 time, to annual rate of \$58,984 for 12 months (\$4,915.34 per month), .90 time, July 1, 1997 through June 30, 1998.

David L. Johnson, Associate Professor of Occupational and Environmental Health; given additional title Vice Chair, Department of Occupational and Environmental Health, July 1, 1997.

William A. Kent, Associate Professor of Fixed Prosthodontics, salary changed from annual rate of \$45,809 for 12 months (\$3,817.42 per month) to annual rate of \$48,802 for 12 months (\$4,066.83 per month), July 1, 1997. Budget correction.

Margo MacRobert, Instructor in Nursing; given additional title Coordinator, Case Management, College of Nursing; salary changed from annual rate of \$34,721 for 12 months (\$2,893.42 per month) to annual rate of \$48,694 for 12 months (\$4,057.89 per month), July 14, 1997 through June 30, 1998. Paid administrative supplement as case management coordinator. Nine month appointment spread over 12 months.

Donald W. McGinnis, title changed from Clinical Instructor to Assistant Professor of Orthopedic Surgery and Rehabilitation, salary changed from without remuneration to annual rate of \$70,000 for 12 months (\$5,833.33 per month), August 18, 1997 through June 30, 1998

James F. McGinnis, Professor of Ophthalmology; appointed Professor of Ophthalmology with tenure, March 1, 1997.

Philip A. McHale, Associate Professor of Physiology; title changed from Associate Dean for Student Affairs to Associate Dean for Educational Assessment and Informatics, College of Medicine, August 1, 1997 through June 30, 1998.

Kenneth R. McLeroy, Professor of Health Promotion Sciences; reappointed Chair, Department of Health Promotion Sciences, August 1, 1997 through July 31, 2002.

Frank L. Mitchell III, Clinical Assistant Professor of Surgery, Tulsa; given additional title Associate Program Director, Department of Surgery, Tulsa; salary changed from without remuneration to annual rate of \$25,000 for 12 months (\$2,083.33 per month), .25 time, July 1, 1997 through June 30, 1998.

Mark F. Naylor, Richard and Adeline Fleischaker Chair in Dermatology Research and Assistant Professor of Dermatology, salary changed from annual rate of \$70,515 for 12 months (\$5,876.25 per month) to annual rate of \$80,911 for 12 months (\$6,742.58 per month), July 1, 1997 through June 30, 1998. Budget correction.

Barbara R. Neas, Associate Professor of Biostatistics and Epidemiology; changed from consecutive term faculty to tenure track faculty, July 1, 1997 through June 30, 1998.

Ciaran M. O'Hare, title changed from Clinical Instructor to Assistant Professor of Surgery, salary changed from without remuneration to annual rate of \$50,000 for 12 months (\$4,166.66 per month), July 1, 1997 through June 30, 1998.

Samuel R. Oleinick, Professor of Medicine and Adjunct Professor of Microbiology and Immunology, salary changed from annual rate of \$75,888 for 12 months (\$6,324.00 per month), full time, to annual rate of \$56,916 for 12 months (\$4,743.00 per month), .75 time, July 13, 1997.

Willis Owen, Professor of Biostatistics and Epidemiology; given additional title Acting Chair, Department of Biostatistics and Epidemiology; salary changed from annual rate of \$58,796 for 12 months (\$4,899.67 per month) to annual rate of \$63,796 for 12 months (\$5,316.33 per month), July 7, 1997. Paid \$5,000 administrative supplement while serving as Acting Chair.

Hyla S. Richey, Assistant Professor of Communication Sciences and Disorders, salary changed from FTE: \$43,156, annual rate of \$40,223 for 12 months (\$3,351.92 per month), PPP: \$2,933 to FTE: \$43,156, annual rate of \$38,179 for 12 months (\$3,181.58 per month), PPP: \$4,977, July 1, 1997 through June 30, 1998. Budget correction.

James B. Roane, Professor of Endodontics, salary changed from annual rate of \$37,607 for 12 months (\$3,133.92 per month), .50 time, to annual rate of \$38,735 for 12 months (\$3,227.93 per month), .50 time, July 1, 1997 through June 30, 1998. Budget correction.

James A. Royall, The C. R. Anthony Centennial Chair in Pediatric Research; appointed Professor of Pediatrics with tenure, June 23, 1997.

Brock E. Schnebel, Clinical Assistant Professor of Orthopedic Surgery; given additional title Athletics Section Chief, Department of Orthopedic Surgery; salary changed from without remuneration to annual rate of \$40,000 for 12 months (\$3,333.33 per month), .45 time, September 1, 1997 through June 30, 1998.

H. Richard Shough, Professor of Pharmacy; title changed from Interim Dean to Associate Dean, College of Pharmacy, salary changed from annual rate of \$101,800 for 12 months (\$8,483.33 per month) to annual rate of \$91,800 for 12 months (\$7,650.00 per month), August 15, 1997.

Liliana Speed, Clinical Assistant Professor of Psychiatry and Behavioral Sciences, salary change annual rate of \$37,454 for 12 months (\$3,121.17 per month), .90 time, to annual rate of \$40,355 for 12 months (\$3,362.92 per month), .90 time, July 1, 1997 through June 30, 1998. Budget correction.

Ann M. Spencer, title changed from Clinical Instructor to Clinical Assistant Professor of Pediatrics, salary changed from without remuneration to annual rate of \$60,000 for 12 months (\$5,000.00 per month), July 1, 1997 through June 30, 1998.

John F. Tompkins, Clinical Assistant Professor of Orthopedics, salary changed from annual rate of \$92,121 for 12 months (\$7,677.16 per month), full time, to annual rate of \$11,500 for 12 months (\$958.33 per month), .12 time, April 1, 1997 through June 30, 1997.

Richard P. Trautman, Clinical Professor of Psychiatry and Behavioral Sciences, salary changed from without remuneration to annual rate of \$15,000 for 12 months (\$1,250.00 per month), 12.5 time, July 15, 1997 through June 30, 1998.

Michael A. Whalen, title changed from Associate Professor to Clinical Associate Professor of Medicine, Tulsa; salary changed from annual rate of \$105,589 for 12 months (\$8,799.08 per month) to without remuneration, July 1, 1997.

Dennis A. Weigand, Professor and Vice Chair of Dermatology, salary changed from annual rate of \$30,000 for 12 months (\$2,500.00 per month) to annual rate of \$50,000 for 12 months (\$4,166.67 per month), July 1, 1997. Budget correction.

RESIGNATIONS AND/OR TERMINATIONS:

Joydeep Ghosh, Assistant Professor of Orthodontics, September 5, 1997 (with accrued vacation through October 22, 1997).

Diane Kittredge, Associate Professor of Pediatrics, August 15, 1997 (with accrued vacation through September 8, 1997).

Oswaldo Perurena, Assistant Professor of Neurology, July 20, 1997.

RETIREMENTS:

Robert I. Howes, Associate Professor of Anatomical Sciences, August 1, 1997 (with accrued vacation through August 15, 1997).

Richard Jacobi, Clinical Professor of Fixed Prosthodontics, July 31, 1997; named Professor Emeritus of Fixed Prosthodontics.

Sheila K. Myers, Associate Professor of Nursing, June 30, 1997; named Professor Emeritus of Nursing.

President Boren recommended the Board of Regents approve the academic personnel actions shown above.

Regent Hall moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Noble, and Blankenship. The Chair declared the motion unanimously approved.

President Boren reported the following deaths:

Jack M. Bickham, David Ross Boyd Professor Emeritus of Journalism and Mass Communication, on July 25, 1997.

Edmond H. Kalmon, Jr., Clinical Professor of Radiological Sciences, on July 24, 1997.

ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS

Norman Campus:

APPOINTMENTS OR REAPPOINTMENTS:

Leroy Bridges, reappointed Marketing and Public Relations Specialist, Political Communication Center, salary remains at annual rate of \$24,996 for 12 months (\$2,083.00 per month), .62 time, July 1, 1997 through June 30, 1998. Professional Staff.

Edwin G. Corr, reappointed Acting Associate Director, International Program Center, and Acting Director, Energy Institute of the Americas, salary remains at annual rate of \$70,640 for 9 months (\$7,848.89 per month), August 16, 1997 through May 15, 1998. Administrative Staff.

Ming Fan, reappointed Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annual rate of \$42,000 for 12 months (\$3,500.00 per month), July 1, 1997 through December 31, 1997. Professional Staff. Paid from grant funds; subject to availability of funds.

Harry E. Forren, reappointed Senior Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annual rate of \$52,992 for 12 months (\$4,416.00 per month), July 1, 1997 through December 31, 1997. Professional Staff. Paid from grant funds; subject to availability of funds.

Carl M. Hatlelid, reappointed Special Project Consultant, Center for Computational Geosciences, salary remains at annual rate of \$30,000 for 12 months (\$2,500.00 per month), .50 time, July 1, 1997 through June 30, 1998. Professional Staff. Paid from grant funds; subject to availability of funds.

Jeffrey D. Horn, reappointed Senior Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annual rate of \$45,996 for 12 months (\$3,833.00 per month), July 1, 1997 through December 31, 1997. Professional Staff. Paid from grant funds; subject to availability of funds.

Kenyon R. Hoggard, Senior Systems Analyst, Cooperative Institute for Mesoscale Meteorological Studies, annual rate of \$41,000 for 12 months (\$3,416.67 per month), July 1, 1997 through September 30, 1997. Professional Staff. Paid from grant funds; subject to availability of funds.

Gary D. Maynard, Program Director, Continuing Education and Academic Programs, College of Continuing Education, annual rate of \$52,000 for 12 months (\$4,333.00 per month), August 1, 1997. Professional Staff.

Eunice C. McDowell, reappointed College Development Director, School of Social Work, salary remains at annual rate of \$47,250 for 12 months (\$3,937.50 per month), July 1, 1997 through June 30, 1998. Administrative Staff. Paid from grant funds; subject to availability of funds.

Rita M. Starks, reappointed Assistant Program Director, Continuing Education Academic Programs, College of Continuing Education, salary remains at annual rate of \$49,665 for 12 months (\$4,138.76 per month), July 1, 1997 through June 30, 1998. Managerial Staff. Paid from grant funds; subject to availability of funds.

Rebecca Van Marter, reappointed Senior Program Development Specialist, College of Continuing Education, salary remains at annual rate of \$40,924 for 12 months (\$3,410.33 per month), July 1, 1997 through June 30, 1998. Professional Staff. Paid from grant funds; subject to availability of funds.

CHANGES:

Anthony Bluit, Director, Project Threshold, salary changed from annual rate of \$79,176 for 12 months (\$6,598.00 per month) to annual rate of \$89,176 for 12 months (\$7,431.33 per month), October 1, 1997 through June 30, 1998. Paid from grant funds; subject to availability of funds.

Cordell Cunningham, title changed from Center Coordinator to Athletic Student Life Administrator, Athletic Department, July 1, 1997. Managerial Staff.

Thomas M. Ellis, title changed from Director, Oklahoma Memorial Union, to Special Assistant to Vice President for Administrative Affairs, Office of Administrative Affairs, Norman Campus, September 1, 1997.

Anita S. Fream, reappointed Assistant Program Director, Southwest Prevention Center, College of Continuing Education, salary changed from annual rate of \$46,973 for 12 months (\$3,914.41 per month) to annual rate of \$46,974 for 12 months (\$3,914.50 per month), July 1, 1997 through September 30, 1997. Managerial Staff. Paid from grant funds; subject to availability of funds.

Raymond A. Hamilton, title changed from Director, Advanced Programs, College of Continuing Education, to College Programs Director, Aviation Department, July 1, 1997. Administrative Staff.

Robert N. Heeney, College Development Director, College of Engineering, salary changed from annual rate of \$45,811 for 12 months (\$3,817.59 per month) to annual rate of \$55,800 for 12 months (\$4,650.00 per month), October 1, 1997.

Glenda Hufnagel, title changed from Senior Program Development Specialist to Assistant Program Director, College of Continuing Education, salary changed from annual rate of \$37,801 for 12 months (\$3,150.08 per month) to annual rate of \$41,562 for 12 months (\$3,463.50 per month), July 1, 1997. Professional Staff.

Timothy W. Hughes, reappointed Manager, Technical Projects, Oklahoma Climatological Survey, salary remains at annual rate of \$43,060 for 12 months (\$3,588.36 per month), full time, July 1, 1997; salary changed to annual rate of \$22,068 for 12 months (\$1,839.03 per month), .50 time, August 1, 1997 through June 30, 1998. Managerial Staff. Paid from grant funds; subject to availability of funds.

Jay J. Liang, Manager, Technical Projects; changed from Environmental Computing Application Systems to Cooperative Institute for Mesoscale Meteorological Studies; salary changed from annual rate of \$45,000 for 12 months (\$3,750.00 per month) to annual rate of \$55,000 for 12 months (\$4,583.34 per month), August 18, 1997 through June 30, 1998. Managerial Staff. Paid from grant funds; subject to availability of funds.

Yuhe Liu, promoted from Scientific Programmer to Senior Scientific Programmer/Analyst, Center for Analysis and Prediction of Storms, salary increased from annual rate of \$37,241 for 12 months (\$3,103.42 per month) to annual rate of \$42,455 for 12 months (\$3,537.92 per month), August 1, 1997 through January 31, 1998. Paid from grant funds; subject to availability of funds.

Steve B. McKinzey, Superintendent, Printing Plant, Printing Services; title Interim Administrator, Printing, Mailing and Document Production Services, Printing Services, deleted; salary changed from annual rate of \$47,142 for 12 months (\$3,928.50 per month) to annual rate of \$42,942 for 12 months (\$3,578.50 per month), August 4, 1997. Managerial Staff.

Nina M. Miley, reappointed Associate Director, Legal Writing Program, College of Law; given additional title Instructor in Law, salary remains at annual rate of \$51,250 for 12 months (\$4,270.83 per month), July 1, 1997 through June 30, 1998.

Rowland C. Miner, title changed from Assistant Director to Interim Director, Advanced Programs, College of Continuing Education, salary temporarily changed from annual rate of \$43,750 for 12 months (\$3,645.83 per month) to annual rate of \$47,350 for 12 months (\$3,945.83 per month), July 1, 1997 through June 30, 1998. Managerial Staff.

Daniel J. O'Meara, reappointed Director, Center for Reservoir Characterization, salary changed from annual rate of \$77,154 for 12 months (\$6,429.50 per month), .77 time, to annual rate of \$70,340 for 12 months (\$5,861.70 per month), .60 time, July 1, 1997 through June 30, 1998. Administrative Officer. Paid from grant funds; subject to availability of funds.

Gay E. Phillips, reappointed Senior Program Development Specialist, College of Continuing Education, Tulsa Campus, salary changed from annual rate of \$39,702 for 12 months (\$3,308.50 per month) to annual rate of \$41,687 for 12 months (\$3,473.91 per month), October 1, 1997 through June 30, 1998. Professional Staff. Paid from grant funds; subject to availability of funds.

Mark A. Shafer, reappointed Climatologist II, Oklahoma Climatological Survey, salary remains at annual rate of \$40,735 for 12 months (\$3,394.62 per month), July 1, 1997; salary changed to annual rate of \$43,179 for 12 months (\$3,598.29 per month), August 1, 1997 through June 30, 1998. Professional Staff. Paid from grant funds; subject to availability of funds.

Paul Skierkowski, Radiation Safety Officer, Department of Environmental Safety Services, salary changed from annual rate of \$68,292 for 12 months (\$5,691.00 per month) to annual rate of \$60,000 for 12 months (\$5,000.00 per month), September 1, 1997. Change in salary due to departmental reorganization.

Robin R. Smith, reappointed System Administration Specialist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annual rate of \$37,620 for 12 months (\$3,135.00 per month) to annual rate of \$41,388 for 12 months (\$3,449.00 per month), July 1, 1997 through June 30, 1998. Professional Staff. Paid from grant funds; subject to availability of funds.

Clarke A. Stroud, Assistant Director, University Housing and Food Service; given additional title Oklahoma Memorial Union Administrator, September 1, 1997. Managerial Staff.

Martin A. Tippie, Team Physician, Athletic Department; title changed from Staff Physician to Chief of Medical Staff, Goddard Health Center, August 1, 1997. Professional Staff.

Jan M. Watts, Senior Program Development Specialist, Department of Educational Psychology, salary changed from annual rate of \$23,616 for 12 months (\$1,967.96 per month), .50 time, to annual rate of \$35,423 for 12 months (\$2,951.94 per month), .75 time, August 1, 1997 through September 30, 1997. Professional Staff. Paid from grant funds; subject to availability of funds.

J. Michael Wolfinbarger, reappointed Senior Scientific Programmer / Analyst, Oklahoma Climatological Survey, salary remains at annual rate of \$43,844 for 12 months (\$3,653.63 per month), July 1, 1997; salary changed to annual rate of \$46,036 for 12 months (\$3,836.30 per month), August 1, 1997 through June 30, 1998. Professional Staff. Paid from grant funds; subject to availability of funds.

RESIGNATIONS AND/OR TERMINATIONS:

Kenneth L. Jorgenson, Assistant Director, Physical Plant, September 1, 1997.

Christopher C. Mason, Manager, Power Plant, Physical Plant, September 1, 1997.

Lee A. Morris, College Programs Director, College of Continuing Education, July 1, 1997.

Charles E. Rand, Curator, Political Communication Center, August 31, 1997.

Health Sciences Center:

APPOINTMENTS OR REAPPOINTMENTS:

Theodore E. Brown, Analyst Digital Technician, Support Services, Department of Operations and Information Technology, annual rate of \$60,000 for 12 months (\$5,000.00 per month), August 1, 1997. Professional Staff.

Tommy D. Camp, Physician Assistant I, Department of Pediatrics, annual rate of \$45,000 for 12 months (\$3,750.00 per month), August 1, 1997. Professional Staff.

Warren C. Churchill, Business Manager, Department of Dermatology, annual rate of \$45,000 for 12 months (\$3,750.00 per month), August 26, 1997. Managerial Staff.

Carolyn J. Hewatt, Practicum Coordinator, University Affiliated Programs, annual rate of \$42,000 for 12 months (\$3,500.00 per month), July 1, 1997. Professional Staff.

Rosita B. Long, reappointed Manager, University Dental Faculty Group, College of Dentistry, annual rate of \$41,000 for 12 months (\$3,416.67 per month), August 11, 1997. Managerial Staff.

CHANGES:

Thomas E. McKay, title changed from Production Control Supervisor to Senior Systems Security Analyst, Information Technology, August 1, 1997. Professional Staff.

Lauri Perrin, title changed from Poison Control Specialist I to Poison Control Specialist II, Department of Pharmacy Practice, salary changed from \$49,000 for 12 months (\$4,083.33 per month) to annual rate of \$51,000 for 12 months (\$4,250.00 per month), August 1, 1997. Professional Staff.

Gary C. Peterson, Chief Financial Officer, University Physicians Medical Group; given additional title Associate Dean for Finance, College of Medicine, August 1, 1997. Administrative Staff.

Emely S. Shepard, title changed from Clinic Manager to Departmental Business Manager, Pediatrics Clinic, Department of Pediatrics, Tulsa, salary changed from annual rate of \$38,500 for 12 months (\$3,208.33 per month) to annual rate of \$50,500 for 12 months (\$4,208.33 per month), July 1, 1997. Managerial Staff.

Kimmel Stanton, title changed from Poison Control Specialist I to Poison Control Specialist II, Department of Pharmacy Practice, salary changed from annual rate of \$49,000 for 12 months (\$4,083.33 per month) to annual rate of \$51,000 for 12 months (\$4,250.00 per month), August 1, 1997. Professional Staff.

Glenn M. Sulley, promoted from Research Nurse to Nurse Coordinator, Department of Urology, salary increased from annual rate of \$36,000 for 12 months (\$3,000.00 per month) to annual rate of \$41,166 for 12 months (\$3,430.50 per month), August 1, 1997. Professional Staff.

Rebecca Trepagnier, title changed from Coordinator, Special Projects, to Director, Enterprise Services, Information Technology, July 1, 1997. Changed from Professional Staff to Managerial Staff.

Jonna L. Vaught, promoted from Private Practice Manager to Departmental Business Manager, Department of Obstetrics and Gynecology, Tulsa, salary increased from annual rate of \$32,400 for 12 months (\$2,700.00 per month) to annual rate of \$45,000 for 12 months (\$3,750.00 per month), July 14, 1997. Managerial Staff.

RESIGNATIONS AND/OR TERMINATIONS:

Linda Barry, Clinical Coordinator, Department of Urology, July 31, 1997 (with accrued vacation through September 5, 1997).

Wesley L. Roberts, Manager, Campus Computer Resources, Department of Operations, August 22, 1997 (with accrued vacation through September 29, 1997).

Stephen Stanley, Senior Staff Accountant, Auxiliary Services, Health Sciences Center, August 18, 1997 (with accrued vacation through September 30, 1997).

President Boren recommended the Board of Regents approve the administrative and professional actions shown above.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Noble, and Blankenship. The Chair declared the motion unanimously approved.

LITIGATION

This item was included in the agenda for the purpose of meeting with General Counsel in executive session for a report on pending and possible litigation. There was no report.

NON-CONFERENCE FOOTBALL SCHEDULE

The following non-conference football games require approval of the Board of Regents:

<u>CONTEST</u>	<u>LOCATION</u>	<u>DATE</u>
University of Alabama	Norman	September 7, 2002
University of Alabama	Tuscaloosa	September 6, 2003

President Boren recommended the Board of Regents approve the non-conference football games as proposed.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Noble, and Blankenship. The Chair declared the motion unanimously approved.

CAMERON UNIVERSITY

REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Davis presented the following report:

Cameron Enrollment Steady

New data shows that the number of students attending Cameron is virtually unchanged from the fall semester a year ago, with approximately 5,100 students currently enrolled. While undergraduate enrollment is 2% below the Fall 1996 semester, it is offset by a 21% increase in graduate enrollment at Cameron. Graduate student hours have also increased, boosting the total number of hours in which Cameron students have enrolled. Current enrollment stands at slightly more than 56,000 hours, a 1% increase over a year ago.

OU Band to Perform at Cameron

The *Pride of Oklahoma* has scheduled a performance October 10 in Cameron Stadium providing an opportunity for The University of Oklahoma's marching band to showcase its style for Southwest Oklahoma high school musicians. The *Pride of Oklahoma* will offer an exhibition of marching and playing fundamentals, giving area band students a look at how a show is put together. The band will make a stop in Lawton en route to their October 11 appearance during the OU-Texas game in Dallas. While at Cameron, the band will present the pregame and halftime shows to be performed during the game. The band is visiting Lawton at the invitation of Regent Steve Bentley.

Phi Kappa Phi Chapter Recognized

The Cameron Chapter of Phi Kappa Phi recently was presented two national awards for its work promoting the 100th anniversary of the honors organization. Cameron received its first Centennial Award in recognition of the high level of student member involvement in campus activities celebrating Festival III. A second Centennial Award was presented to Cameron for the chapter's annual spring gala which was cited as the most impressive activity marking Phi Kappa Phi's 100th birthday. The awards were accepted by PKP President, Dr. James Heflin, during the society's centennial conference in New Orleans in August.

McMahon Scholars Honored

Nearly 200 of Cameron's best and brightest students were honored September 2 during the annual McMahon Scholarship Reception. The reception gave 78 McMahon Scholars an opportunity to personally meet the Board of the McMahon Foundation which presents college scholarships each year to outstanding Cameron undergraduates. Also on hand were 106 students participating in the four-year Presidential Leaders and University Scholars program which is also partially funded by the McMahon Foundation.

Professional Secretaries Chapter

More than 40 Cameron employees took the first steps to organize a local chapter of Professional Secretaries International in August. Professional development and official certification are the major goals behind the chapter which is the first of its kind in the Lawton area and the only one on an Oklahoma college campus. Through the organization, members have access to educational products, professional networking and can work toward designation as a certified professional secretary. The Cameron Chapter is open to any University employee who performs clerical functions as part of his/her job.

Scouts Assisted in Merit Badge Efforts

An estimated 300 Boy Scouts of the Last Frontier Council took a major step toward attaining merit badges September 6 thanks to the assistance of members of the Cameron faculty and staff. Cameron sponsored its annual

merit badge seminar on campus, providing expert instruction in 32 categories, including architecture, aviation, journalism, law, citizenship and crime prevention. Scouts could earn as many as three badges during the two-part seminar. The youngsters will return to campus September 20 to complete their requirements.

REPAIR OF ROOF ON NANCE BOYER BUILDING AT A COST OF \$69,344

The roof on the Nance Boyer Building has leaks and must be repaired. Normal advertising procedures for construction projects were followed. Three companies attended the required pre-bid conference for the project; however, only one bid from Clayco Industries, Inc. was received. Nance Boyer Building is currently in use for classes for the Fall semester and the administration believes the repairs should begin immediately.

President Davis recommended the Board of Regents grant approval for the repair of the roof on Nance Boyer Building at a cost of \$69,344 by Clayco Industries, Inc. dba Ford Roofing. This repair will be paid from Fund 295, Section 13 Offset.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Noble, and Blankenship. The Chair declared the motion unanimously approved.

EXTENSION OF SUNSET DATE FOR POLICY ON CONFLICTS OF INTEREST

The Policy Regarding Conflicts of Interest has been in place at Cameron for two years. It has effectively resolved issues involving potential conflicts of interest, and appears to be a satisfactory measure for addressing that type of concern. Appropriate personnel at Cameron will continue to evaluate the application of the policy to various situations, and will ultimately forward a recommendation to this Board for or against the permanent adoption of the policy.

President Davis recommended the Board of Regents extend the expiration date of the Policy Regarding Conflicts of Interest adopted by the Board of Regents on September 26, 1995, until such time as a permanent policy is adopted.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Noble, and Blankenship. The Chair declared the motion unanimously approved.

TRANSFER OF \$41,283 TO HOUSING SYSTEM

Over the last three years the administration has anticipated and budgeted deficits in the Housing System. Transferring interest earnings from other Agency Special funds that have interest earnings available will cover the FY 96-97 deficit. President Davis has approved the transfer of \$41,283 from other Agency Special funds that have interest earnings available to the Housing System to cover operating deficits for 1996-97.

This report is provided for information and discussion. No action is required.

ACADEMIC PERSONNEL ACTIONS

APPOINTMENTS OR REAPPOINTMENTS:

Selina Mushi, Ph.D., Assistant Professor, Department of Education, annual rate of \$34,000 for 9/10 months, August 18, 1997 through May 17, 1998.

Lloyd A. Dawe, Ph.D., Assistant Professor, Department of Psychology and Human Ecology, annual rate of \$30,000 for 9/10 months, August 18, 1997 through May 17, 1998.

PROMOTION:

Diane Jackson, Ph.D., Temporary Instructor, Department of Education, promote to Assistant Professor; effective upon approval by the governing board.

CHANGES:

Allison Bennett, Professor and Chair, Department of Agriculture, salary changed from annual rate of \$54,876 for 9/10 months, to annual rate of \$57,000 for 9/10 months, August 18, 1997 through May 17, 1998. Budget correction.

Wanda Stevens, Professor; reappointed as Interim Chair, Department of Business; base salary changed from \$45,060 to \$46,060, effective with the start of the Fall 1997 semester and continuing until the position of chair is filled.

Dick George, Professor of Mathematical Sciences; given additional title of Chair, Department of Mathematical Sciences; base salary changed from \$53,664 to \$54,664. Appointment is for the academic year 1997-1998 and will become effective with the start of the Fall 1997 semester.

RESIGNATIONS:

Jean Michener, Assistant Professor, Department of Business, August 1, 1997.

John Martinez, Professor, Department of Business, August 18, 1997.

Thomas Stafford, Assistant Professor, Department of Business, July 31, 1997

President Davis recommended the Board of Regents approve the academic personnel actions shown above.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Noble, and Blankenship. The Chair declared the motion unanimously approved.

President Davis reported the following death:

Robert Holloway, Assistant Professor, Department of Politics, Sociology and Criminal Justice.

LITIGATION

This item was included in the agenda for the purpose of meeting with General Counsel for a report on pending and possible litigation. There was no report.


INTERNAL AUDITING REPORT

Regent Lewis moved the Board meet in executive session for a report by Glen Earley, Director of Internal Auditing, on pending or potential audit issues.

The executive session began at 12:39 p.m. in a conference room adjacent to the Mezzanine Room with all Regents present except Regent Siegfried.

The Regents reconvened in regular session at 12:53 p.m. in the Mezzanine Room.

There being no further business, the meeting adjourned at 12:54 p.m.



Chris A. Purcell
Executive Secretary of the Board of Regents

UNIVERSITY OF OKLAHOMA - HEALTH SCIENCES CENTER
COURSE CHANGES 1997-1998

COURSE DELETIONS

INDT	8040	Integrated Review
MED	9330	Ambulatory Care Medicine
OBYG	9201	Advanced Obstetrics and Gynecology
OBYG	9205	Externship in GYN
ORL	9620	Introduction to Otorhinolaryngology
PEDI	9640	Clinical Pediatrics
PEDI	9680	Ambulatory Care Pediatrics
PSBS	9504	Psychiatry Externship
PSBS	9540	Psychiatry Externship

COURSE ADDITIONS

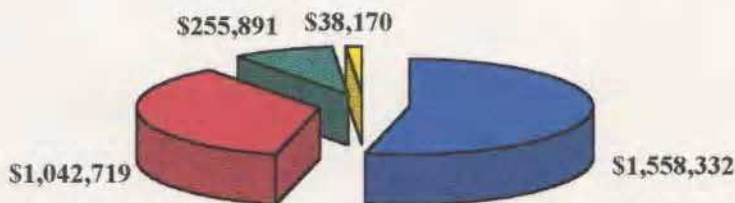
D H	4331	Clinical Rotations I
D H	4341	Clinical Rotations II
BMSC	5001	Integrity in Scientific Research

REGENTS' FUND COMPREHENSIVE FINANCIAL REPORT

I. Book Value

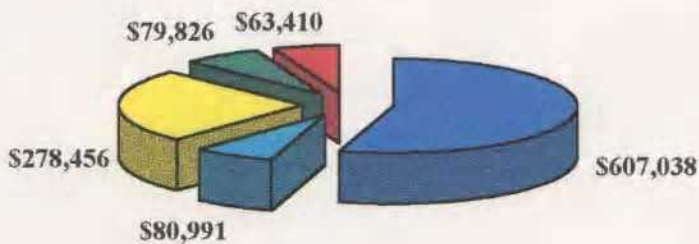
During the year ended June 30, 1997, the Regents' Fund recognized revenues of \$2,895,112 and expended \$1,109,721 resulting in a net increase to fund balance of \$1,785,391. This increase resulted primarily from cash gifts, and investment earnings exceeding related expenditures.

FY97 Revenues



- Cash Gifts and Contributions (53.8%)
- Investment Earnings (36.1%)
- Net Gain on Sale of Investments (8.8%)
- Other Income (1.3%)

FY97 Expenditures



- Departmental Support (54.7%)
- Loan Admin/Coll Costs (7.3%)
- Scholarships (25.1%)
- Investment Fees (7.2%)
- Operating Expenses (5.7%)

II. Cash Gifts and Contributions

The following cash gifts and contributions were received during the year ended June 30, 1997.

• A gift from the Laurence Jones Trust to establish a scholarship fund for the benefit of the College of Medicine	\$	600,000
• A bequest from the Estate of Albert J. Kirkpatrick to be used for scholarships for outstanding students in piano, violin, or music composition		242,101
• PPP funds received from the Health Sciences Center for the Jordan Heartland Professorship in Pathology Housestaff Education		226,577
• Proceeds from the sale of the Shin'enKan property in Bartlesville, designated for the Goff Endowed Chair in the College of Architecture		90,300
• A gift from Dow Elanco for the benefit of Dr. Ian Butler's project for Endangered Species Protection		73,341
• A bequest from the Estate of Lorene Maddox for the benefit of the Maddox Family Engineering Excellence Fund		71,423
• A gift from Donald E. Hall for the benefit of the Hall Scholarship Fund		50,000
• A gift from E.I. Dupont for the benefit of the CEMS General Support Fund		30,000
• The final distribution from the Estate of Winifred Robey for the benefit of the James and Medora Robey Loan Fund		22,866
• The final distribution from the George P. Benson Revocable Trust		21,492
• A distribution from Fidelity Investments and the Estate of Margaret C. Follett for the benefit of the OU General Scholarship Fund		20,081
• A gift from KBC Corporation for the benefit of the CEMS department		20,000

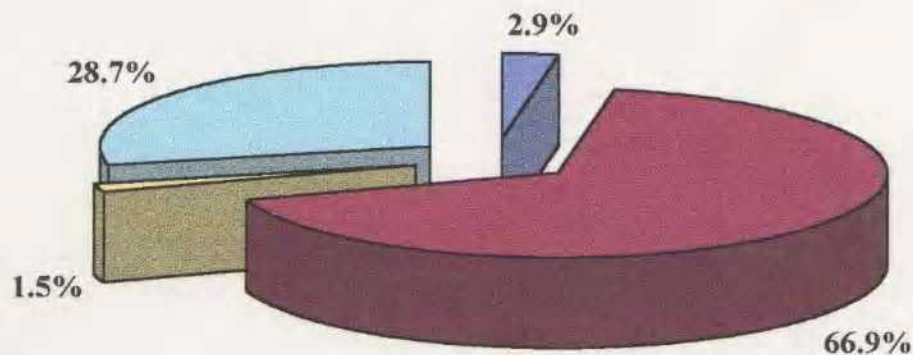
•	A distribution from the Mildred Hurst Sessions estate for the purpose of establishing a student loan fund	\$ 16,500
•	The final distribution from the Estate of Clara Rusk Hastings for the benefit of the Clara Rusk Hastings Scholarship Trust	12,061
•	An anonymous gift of stock for the benefit of the Women's Studies Library	10,925
•	A gift from the Burger King Corporation for the benefit of the Sylvia Lewis Scholarship Fund	10,000
•	Proceeds from the sale of Oppenheimer Funds bequested to the University by Margaret C. Follett for the benefit of the OU General Scholarship fund	7,820
•	Proceeds from the State of Oklahoma on OU license plates purchased	5,565
•	A gift from the BASF Corporation for the benefit of the CEMS department	5,000
•	A gift from Chevrolet Motor Division for the benefit of the Sylvia Lewis Scholarship Fund	5,000
•	A gift from the Hispanic American Student Association for the OU General Scholarship Fund	3,750
•	A gift from the Chevron Corporation for the benefit of the CEMS department	3,000
•	Death benefits paid on Margaret C. Follett from Lincoln National Life Insurance Co. for the benefit of the OU General Scholarship Fund	2,082
•	A gift from ARCO Exploration and Technology for the benefit of the CEMS department	2,000
•	The final distribution from the Estate of Mildred Hurst Sessions for the Sessions Loan Fund	1,748
•	A bequest from the Estate of Dollie R. Hall for the benefit of the Energy Center	1,064

• A gift from Phillips Petroleum Co. for the benefit of the CEMS General Support Fund	\$ 1,000
• A gift from Oak Ridge Associated Universities for the benefit of the CEMS department	600
• A gift from alumnus John G. Jacobs for student scholarships	500
• A gift from M. Brigance for the OU Associates Fund	500
• A gift from U.S. Bank for the benefit of the OU General General Scholarship Fund	500
• The final distribution from the Estate of Dorothy Mayes for the benefit of the David A. Burr Scholarship Fund	136
• A gift from Dennis Hendon for the benefit of the OU Associates	125
• A gift from Dennis Hendon for the benefit of the College of Engineering	125
• A gift from Nancy Sohl for the benefit of the Reach for Excellence Fund	50
• A gift from Chia Jong Li for the benefit of the OU General Scholarship Fund	50
• A gift from Sidney P. Upsher for the Reach for Excellence Campaign	25
• A gift from Lois Alexander for the benefit of the OU General Scholarship Fund	25
	<hr/>
	\$ 1,558,332
	<hr/>

III. Consolidated Investment Fund (CIF)

- **Asset Allocation**

Cash and investments held by the CIF at June 30, 1997, had a market value of \$22,140,881, up \$3,915,897 (21.49%) from June 30, 1996. The asset allocation of the CIF is fully summarized below.



■ Cash Equivalents ■ Equity Fund ■ Intermediate Cash Fund ■ Bond Fund

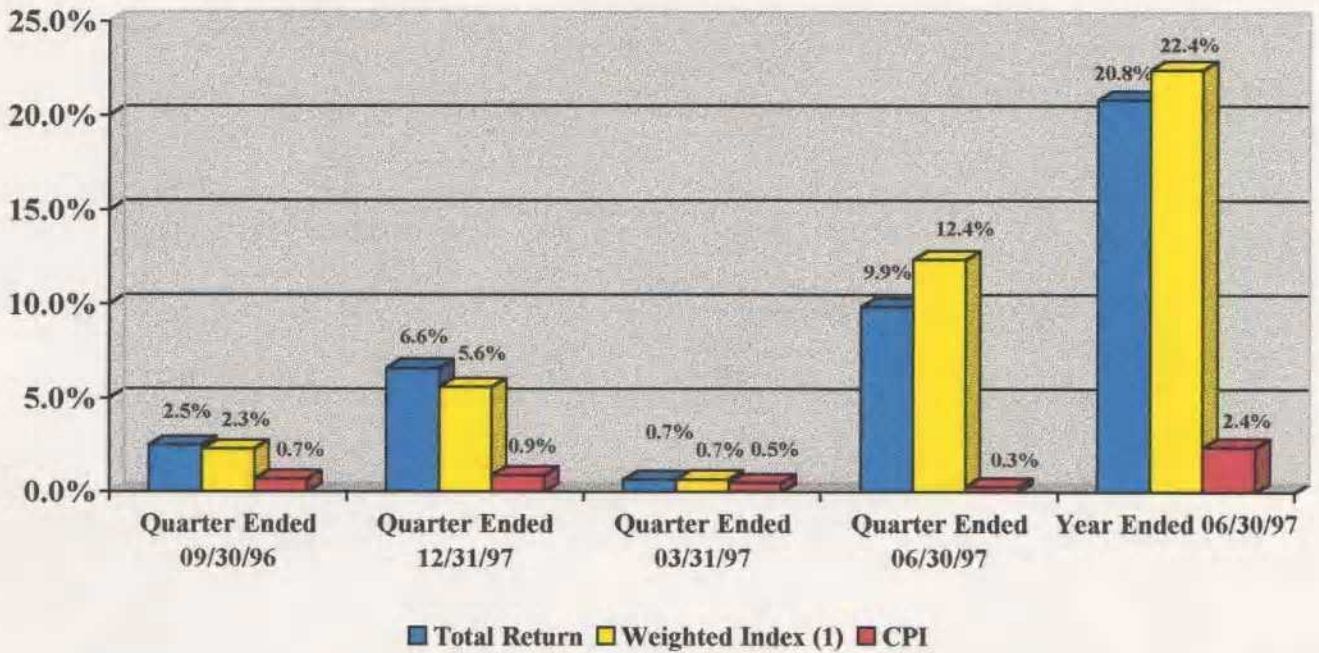
- **CIF Performance**

- The absolute objective of the CIF is to seek an average total annual real return of 5.0% or CPI and other costs plus 5%. The relative objective of the CIF is to seek competitive investment performance versus appropriate or relative capital market measures, such as securities indices. These objectives shall be measured primarily by comparing investment results, over a moving annualized one, three, five, seven, and ten year time periods.

- **Short Term Performance (12 Month)**

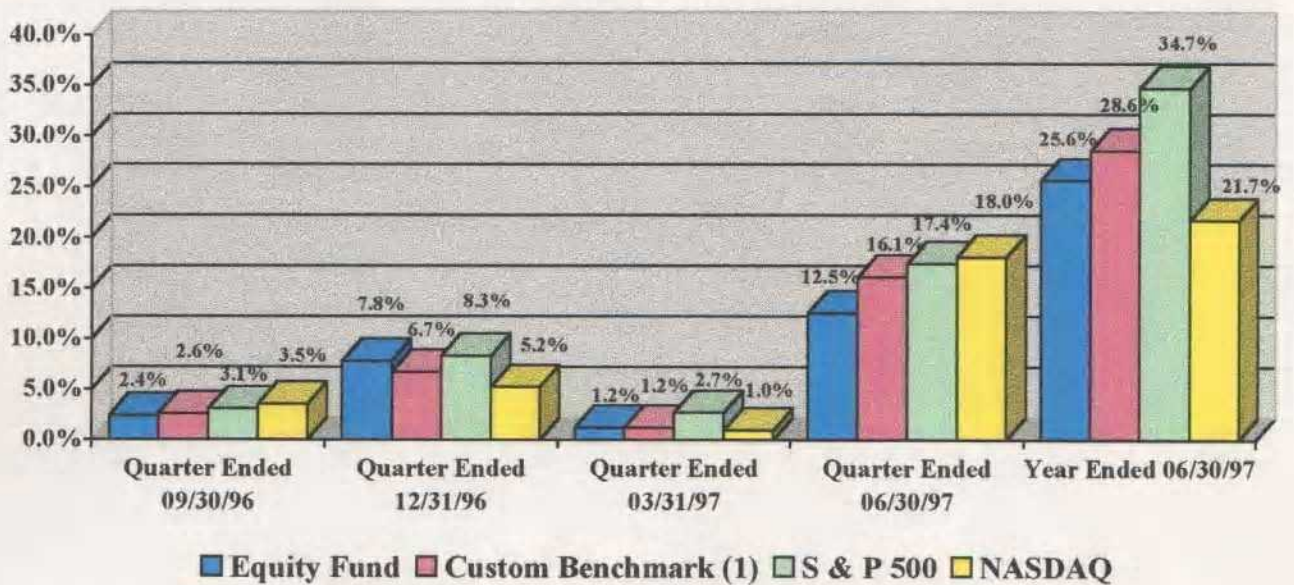
As illustrated in the graphs below, the total return on the CIF for the year ended June 30, 1997 is 20.8%, trailing the weighted index of 22.4% by 161 basis points. The equity fund return (25.6%) trailed the common stock composite (28.6%) by 300 basis points. The bond fund return (10.2%) exceeded the Lehman Aggregate Bond Index (8.2%) by 200 basis points.

Total CIF



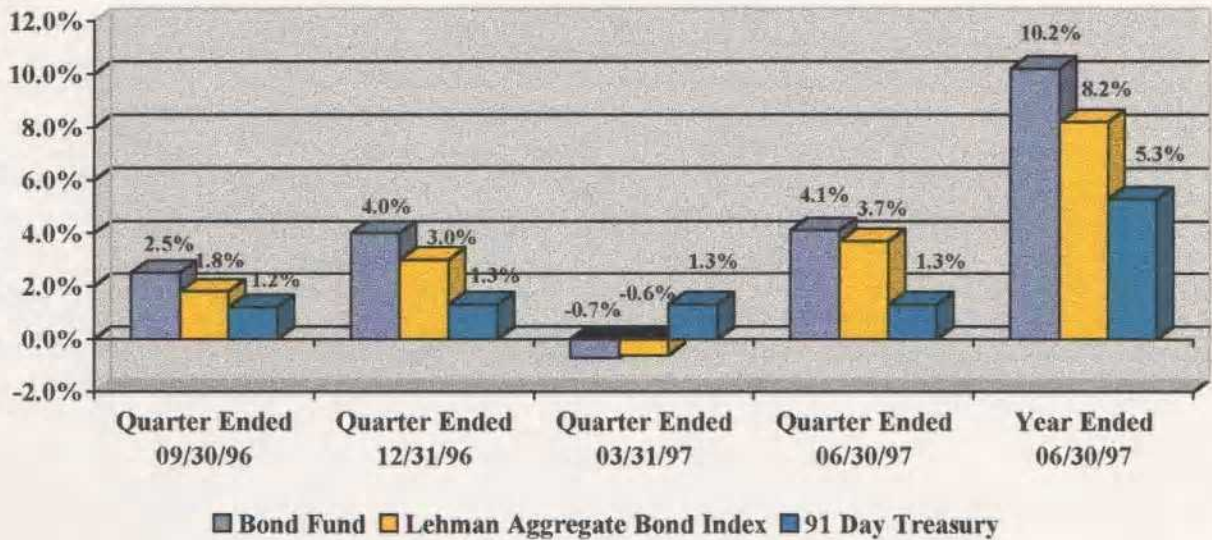
- (1) The weighted index is a composite of equity indices represented by The Common Fund Custom Benchmark, the Lehman Aggregate Bond Index, and the 91-Day Treasury Bill.

CIF Equity Funds



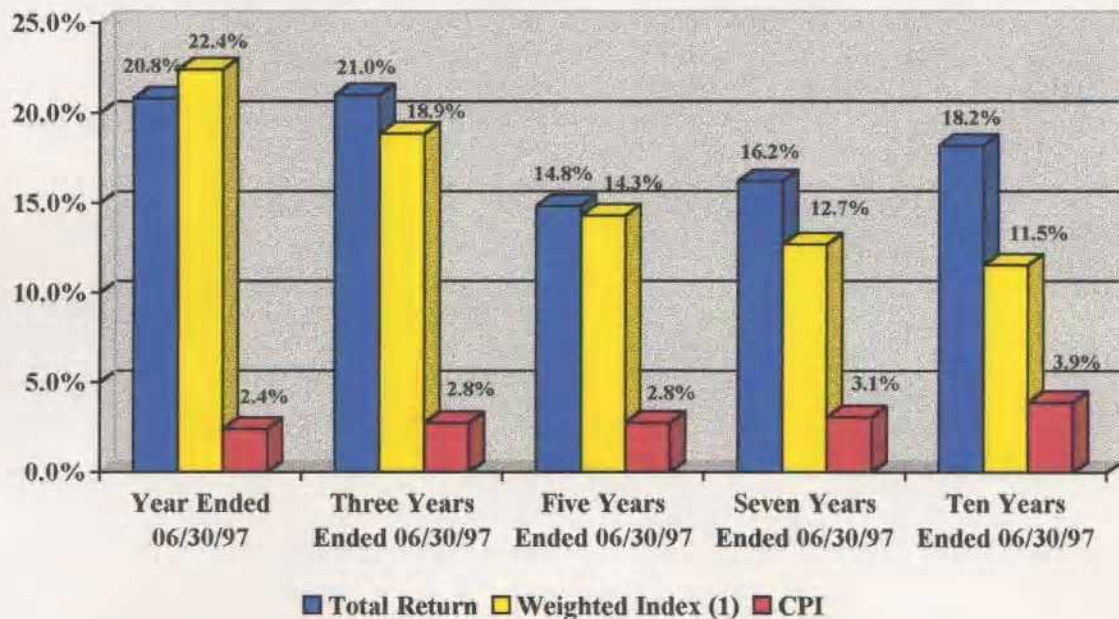
- (1) The Custom Benchmark is an index computed by The Common Fund that consists of various equity indices. The benchmark is a more appropriate measure for performance reflecting the fund's diversification and asset allocation structure. The Custom Benchmark is based upon: 1) 22% Russell 3000 Index, 2) 17% Russell 1000 Growth Index, 3) 17% Lipper Equity Income Fund Index, 4) 18% MSCI World/MSCI ex-U.S. Index, and 5) 26% S&P 500 Index.

CIF Bond Funds



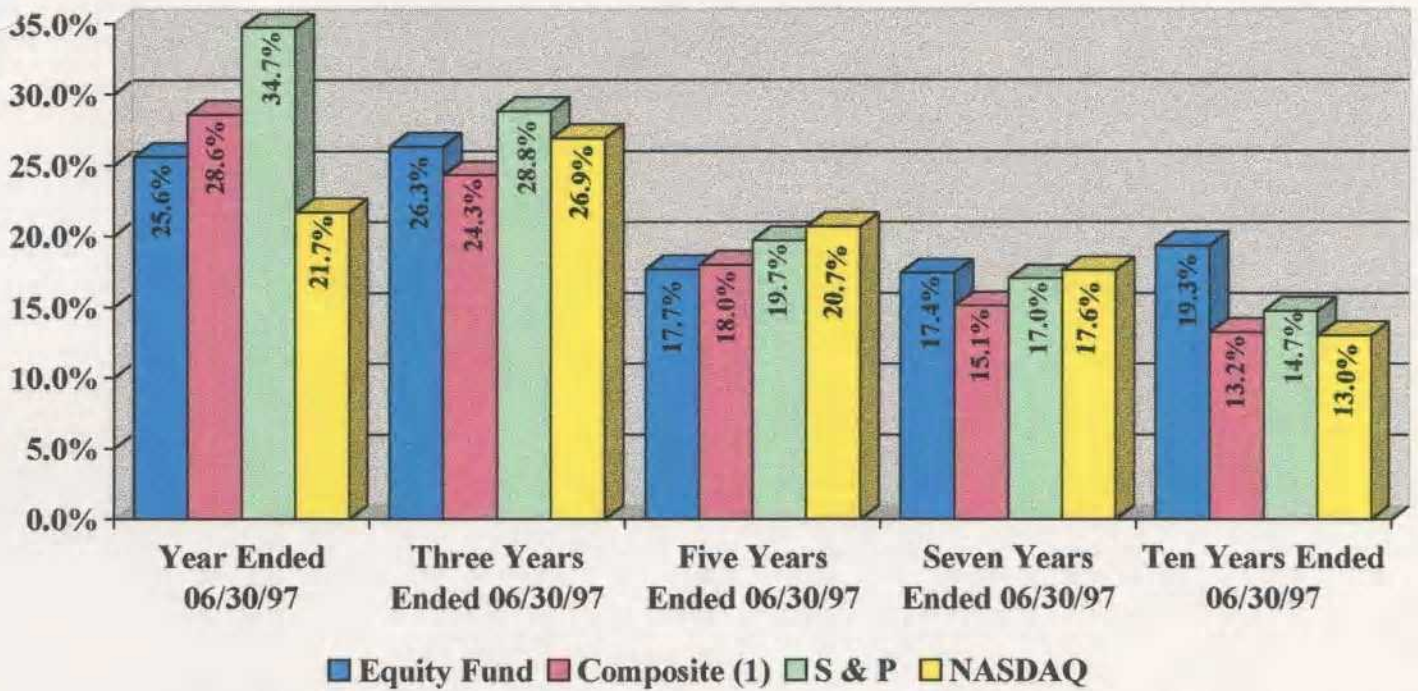
- **Historical Performance (1, 3, 5, 7, and 10 years)**
 - In accordance with the Regents' fund Statement of Investment Policy, returns for the one, three, five, seven, and ten years are presented below.

Total CIF



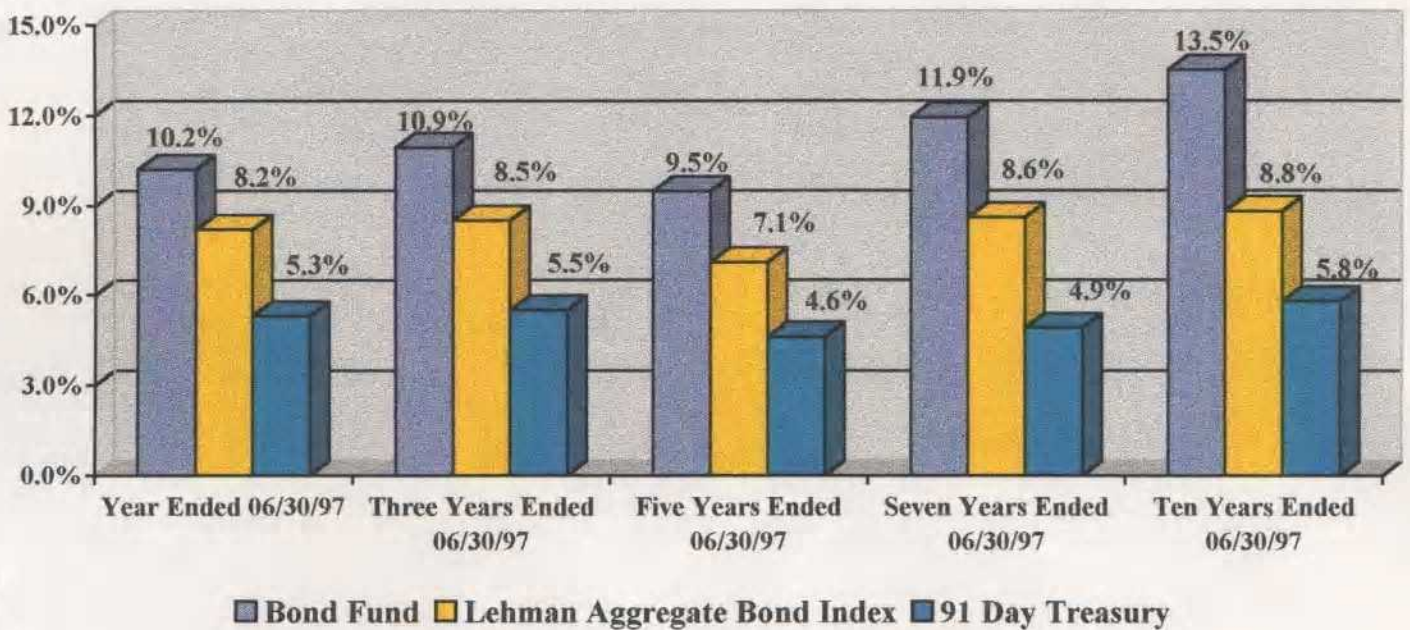
- (1) The weighted index is a composite of equity indices represented by The Common Fund Custom Benchmark, the Lehman Aggregate Bond Index, and the 91-Day Treasury Bill.

CIF Equity Funds



- (1) The Custom Benchmark is an index computed by The Common Fund that consists of various equity indices. The benchmark is a more appropriate measure for performance reflecting the fund's diversification and asset allocation structure.

CIF Bond Funds



IV. STIF Performance

- As indicated below, the total return on the STIF for the year ended June 30, 1997 is 5.9%, exceeding the 91-Day Treasury bill rate of 5.3% by 58 basis points.

