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THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
JUNE 24-25, 1997

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**MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
JUNE 24-25, 1997**

A regular meeting of the Board of Regents governing The University of Oklahoma and Cameron University was called to order in Room 172 of the Student Center on the Health Sciences Center Campus in Oklahoma City on Tuesday, June 24, 1997, beginning at 3:39 p.m.

The following Regents were present: Regent Stephen F. Bentley, Chairman of the Board, presiding; Regents Melvin C. Hall, Donald B. Halverstadt, M.D., C. S. Lewis III, Robin Siegfried, Mary Jane Noble, and G. T. Blankenship. Regent Blankenship's appointment received Senate confirmation on May 6, 1997.

Others attending all or a part of the meeting included Mr. David L. Boren, President of The University of Oklahoma, Provosts Nancy L. Mergler and Joseph J. Ferretti, Vice Presidents Russell W. Driver, Richard E. Hall, Mark E. Lemons, David L. Maloney, Eddie C. Smith, Jerry B. Vannatta, and Frank Waxman, Joseph Harroz, Jr., General Counsel, and Dr. Chris A. Purcell, Executive Secretary of the Board of Regents.

Those attending the meeting from Cameron University were Provost Terral McKellips, Vice Presidents Louise Brown and Don Sullivan, and John Sterling, Controller. Provost McKellips served on behalf of President Don Davis, who was unable to attend this meeting.

Notice of the time, date, and place of this meeting was submitted to the Secretary of State, and the agenda was posted in the Office of the Board of Regents on or before 3:30 p.m. on June 23, 1997, both as required by 25 O.S. 1981, Section 301-314.

CAMERON UNIVERSITY

REPORT OF THE PRESIDENT OF THE UNIVERSITY

Provost McKellips presented the following report:

Cameron Alumnus Honored

Cameron alumnus William H. Crawford will be honored June 26 for his efforts to preserve the Oklahoma environment. Mr. Crawford will receive Keep Oklahoma Beautiful's Environmental Improvement Award during its annual conference in Norman. Cameron nominated the Frederick banker for the honor based on his involvement in the Hackberry Flat wetlands restoration project in Tillman County. As Chairman of the Oklahoma Wildlife Commission, Mr. Crawford encouraged the State to launch the project to restore wetland areas as a wildlife habitat, creating an economic boon to Southwest Oklahoma. The Hackberry Flat Wildlife Management Area, because of its size, scope and critical location, is considered one of the most important wildlife conservation projects in State history. When completed, more than 8,000 acres, including a 400-acre lake, will serve as a habitat for waterfowl.

Cameron Internet Website Use Grows

A recent survey by Cameron of its Internet website shows a substantial increase in usage during the past year. The website currently averages more than 33,000 hits each week, a dramatic increase over the 12,000 weekly hits averaged last year. Other trends uncovered by the research showed that approximately 6.5 percent of users were from outside the U.S. (up 2 percent from a year ago).

Athlete GPAs Announced

Cameron athletes compiled an overall grade point average of 2.83 during the Spring 1997 semester, according to information compiled by the University's Athletic Department. Women's tennis players posted the highest team GPA at 3.25, followed by the women's volleyball team at 3.15. Close behind were the men's tennis team at 3.12. Lady Aggie basketball players also scored above the 3.00 barrier, with a team GPA of 3.08. Overall, 38 male and female athletes in baseball, basketball, golf, softball, tennis and volleyball posted individual GPAs of 3.00 or better. Three athletes--two women's tennis team members and a member of the Aggie baseball squad--compiled perfect 4.00 GPAs.

Summer Science Academy

Twenty-four high school students from across Oklahoma are learning more about chemistry, physics and astronomy during Cameron University's Summer Science Academy, CU to the 21st Century. The event, sponsored by the Physical Science Department, is part of the Oklahoma State Regents for Higher Education's series of high school academies in mathematics, science and interdisciplinary studies. Cameron's academy is one of 30 underway Statewide and is one of only a handful emphasizing the physical sciences. Specific study topics include the synthesis, properties and recycling of polymers; preparation of holograms; astronomy; the chemistry of milk; basic analytical chemistry related to water analysis; and the construction of an infrared remote control system. The program is funded through competitive grants from the State Regents and an appropriation from the Oklahoma Legislature.

Archaeological Digs Provide Valuable Experience

Dozens of Cameron students explored Oklahoma's lost worlds during two archaeological expeditions this spring, conducted in cooperation with the Oklahoma Archaeological Survey. During the spring semester 20 students traveled to Dibble for a weekend excavation of an ancient Indian encampment. In May, 11 students spent a week in rural Beckham County studying the remains of a centuries-old bison kill. The projects were the result of a partnership between Cameron's Educational Outreach and Sociology Department and The University of Oklahoma, which sponsored the expeditions. The collaboration allowed Cameron to offer the course work without maintaining a long-term project or conducting laboratory analysis.

OU benefitted through the availability of field crews trained in excavation work. OU archaeologists, led by Dr. Lee Bement, had done exploratory work during previous expeditions, allowing students to concentrate efforts where there was a high likelihood of finding artifacts.

Cameron/OU Join Forces to Offer Masters in Communication

Students in Southwest Oklahoma can now pursue graduate education in communication without having to move away from home or commute long distances through an innovative venture between Cameron and The University of Oklahoma. A cooperative project of Cameron and OU's Department of Advanced Programs allows students to earn a communication degree in 18 months by taking weekend classes. Students can enter the program at any time during the year. Classes will be taught by OU professors on the Cameron campus. Offering of the masters degree made sense because communication plays a critical role in a variety of career fields, officials from the two universities said. The degree prepares graduate students for careers in personnel management, public relations consulting, community leadership and other occupations where effective communication is necessary.

Creative Outlet for Children Offered

Lawton youngsters in grades K-8 are studying the arts at Cameron University this summer through the seventh annual Fine Arts Day Camp series. The program promotes sensory expression through music, dance, computer graphics, dramatic and visual arts and seeks to enhance self-esteem, focus, concentration, spontaneity and imagination. Camp activities include working with clay and paper mache, painting and drawing, listening activities, dance, instructional storytelling and improvisation, pantomime, newsletter publication, broadcasting, art graphics, music, computer games and such recreational activities as swimming, volleyball and basketball.

Faculty Recognized for Volunteerism

Lawton's Arts for All recently named Cameron Theatre Arts Chairman Scott Richard Klein as one of its Volunteers of the Year. Mr. Klein was recognized for his work with the Southwest Oklahoma Opera Guild, an organization dedicated to bringing opera to the area. He is immediate past president of the Guild. His wife, Alecia Atwell, was also named a Volunteer of the Year for her work with the Lawton Community Theatre. She currently serves as President of the theatre group and is an Adjunct Professor in Cameron's Sociology Department.

CURRICULUM CHANGES

The Oklahoma State Regents for Higher Education (OSRHE) require institutions to submit substantive curriculum modifications to them for approval. They also require that proposed changes be first submitted for approval by the institution's governing board. These proposed modifications to the Elementary Education Curriculum were recommended by the Department of Education, the School of Graduate and Professional Studies, the University Curriculum Committee, and the Provost.

These proposed changes were developed to meet requirements and needs which have arisen as results of (1) Oklahoma House Bill 1549; (2) policies and regulations enacted by OSRHE and the Oklahoma Commission for Teacher Preparation (OCTP) in accordance with the provisions of HB 1549; and (3) assessment data collected and analyzed by the Department of Education.

Among the new mandates are the following:

- (1) Elementary Education majors must take 12 hours in each of the following: English, Social Sciences, Science, and Mathematics.
- (2) All students preparing to be teachers must pass a foreign language test at the novice high level as defined by the American Council on the Teaching of Foreign Languages.
- (3) There will be a counseling program which includes academic advisement so that students complete the program efficiently; students receive teacher supply and demand information; students receive teacher salary information; students are made aware of social and psychological counseling services available.
- (4) Students must be taught in cohort groups.
- (5) Programs will prepare teachers to meet the State Department of Education Competencies and the OCTP requirements.

Other issues which arise from the mandates or from assessment information include:

- (1) Student portfolios will be used by state evaluators to assess teacher education programs.
- (2) Connections between theory and practice must be strengthened.
- (3) Field experience components must be spread throughout the program.

Information summarizing the modified program, the revised admission requirements, the plan for the internship semester and the specific course changes which are requested was included in the agenda and is attached hereto as Exhibit A.

President Davis recommended the Board of Regents approve the curriculum changes as proposed.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

1997-98 EDUCATIONAL AND GENERAL AND AUXILIARY BUDGETS

The Cameron University 1997-98 Educational and General Budget has been prepared based on the State allocation of \$16,800,165 and a revolving fund estimate of \$8,248,917, for a total budget of \$25,049,082. Included in the revolving funds estimate are \$857,513 in Fee Waiver Scholarships which are reported in this format at the direction of the State Regents. The estimate is based on 125,000 student credit hours enrollment and reflects the proposed increase in general enrollment fees and tuition.

The schedules were included in the agenda and are attached hereto as Exhibit B, and the information provided separately summarize the Educational and General and Auxiliary budgets proposed for Cameron University for the 1997-98 academic year. The following paragraphs briefly describe the highlights of each budget.

Educational and General

Operating budgets will remain unchanged except for unavoidable increases for such mandatory expenditures as computer maintenance contracts, utilities, payroll taxes, teachers' retirement, insurance and similar outlays.

Guidelines for the hiring and purchasing freezes will remain in place.

The compensation package of three percent (3%) for faculty and professional staff is based on job performance and, in a few instances, adjustments were made to remedy inequities. The compensation package of four percent (4%) for non-professional staff was an across-the-board adjustment. This was necessary to bring the lower grade units up to the new minimum wage level which will go into effect in September, 1997.

Auxiliary (Including Student Activity)

Again this year, Cameron students participated meaningfully in the development of the Student Activity Budget. A broad-based committee conducted budget hearings during the winter and spring and presented recommendations to the administration which developed the budget in general accordance with the suggestions.

An operating loss of approximately \$98,000 is projected for the housing system which will be offset with earnings from reserve funds within the system.

President Davis recommended the Board of Regents approve the 1997-98 Educational and General Budget and Auxiliary Budget.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

AGREEMENT FOR THE PURCHASE OF NATURAL GAS

Requests for bids for the purchase of natural gas were sent to 21 suppliers on June 2, 1997. After receiving bids, Cameron University has contracted with the lowest and best bidder, Boyd Rosene and Associates, Inc., a private company, for the purchase of natural gas from July 1, 1997 through June 30, 1998, at a cost of \$2.0875 per MMBTU at a total estimated cost of \$235,000.

President Davis recommended the Board of Regents approve the new agreement with Boyd Rosene and Associates, Inc. for the purchase of natural gas for the period of July 1, 1997 through June 30, 1998, and further recommended that a purchase order be issued for the purchase of the monthly acquisitions during this period.

Regent Halverstadt moved approval of the recommendations. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

ANNUAL AUDIT PLAN FOR 1997-98, CAMERON UNIVERSITY

The proposed annual audit plan for fiscal year 1998 was mailed to each Regent with the Agenda. It was prepared by Mr. Glen Earley, Director of Internal Auditing, and incorporates use of standard risk analysis processes, solicited and unsolicited input from administrators, and a three-year rotation plan to address all financial and data-related functions of the University. At least once every three years, every department of the University will receive some level of review and audit. In addition, approximately 15 percent of the available audit hours will be reserved for items that could not be foreseen.

The areas proposed for internal audit during 1997-98 are as follows:

Accounting Systems	Imprest and Change Funds
Agency Clearing Accounts	Investments
Athletics, Compliance Audit	KCCU-FM Radio Station
Auxiliaries Contract Administration	Library and Other Academic Support
Budgeting	Motor Pool
Business Office	Overhead
Cashiering	Personnel/Payroll
Computing/Telecommunications	Physical Plant
Disbursements	Plant Funds
Employee Benefits	Sponsored Programs
Environmental Safety Services & Risk Management	Student Publications
Financial Aid	Travel
Housing	Utilities

In addition, Internal Auditing will perform post-audit reviews of each audit report.

President Davis and the Audit Committee recommended the Board of Regents approve the annual audit plan for 1997-98.

Regent Siegfried moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

ACADEMIC PERSONNEL ACTIONS ANNUAL PERSONNEL ACTIONS

Regent Halverstadt moved the Board meet in executive session to discuss personnel-related issues. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

The executive session began at 4:20 p.m. in the same location with all Regents present. The meeting reconvened in regular session at 4:38 p.m.

ACADEMIC PERSONNEL ACTIONS

APPOINTMENTS:

Lawrence Pearce, M.M., (D.M.A. Candidate), Instructor, Department of Music, annual rate of \$28,500 for 9/10 months, August 18, 1997 through May 17, 1998. Upon completion of D.M.A., salary will be increased by \$1,500. Paid from 11347, Department of Music, pos. F027.

Carl Ostrowski, M.A. (Ph.D. Candidate), Assistant Professor, Department of English, annual rate of \$30,000 for 9/10 months, August 18, 1997 through May 17, 1998. If Ph.D. not completed by September 1, 1997, salary will be changed to \$28,000 for 9/10 months. Paid from 11477, Department of English, pos. F095.

Rafik Z. Elias, M.S. (Ph.D. Candidate), Assistant Professor, Department of Business, annual rate of \$48,000 for 9/10 months, August 18, 1997 through May 17, 1998. If Ph.D. is not completed by August 18, 1997, title will be changed to Temporary Assistant Professor and salary changed to \$46,000 for 9/10 months. Paid from 11377, Department of Business, pos. F053.

Gayathri Mani, M.B.A. (Ph.D. Candidate), Assistant Professor, Department of Business, annual rate of \$46,000 for 9/10 months, August 18, 1997 through May 17, 1998. If evidence of a completed doctoral degree is not received by August 18, 1997, title to be changed to Temporary Assistant Professor and salary changed to \$44,000 for 9/10 months. Paid from 11377, Department of Business, pos. F192.

* CHANGE:

Don Davis, President of Cameron University, salary increase of 4% for FY 1997-98.

RESIGNATION:

Margaret Ross, Assistant Professor, Department of Education, August 1, 1997

President Davis recommended the Board of Regents approve the academic personnel actions shown above.

Regent Noble requested a salary increase of 4% for President Don Davis be added to the personnel actions. Regent Lewis moved approval of the personnel actions as amended to include President Davis. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

ANNUAL PERSONNEL ACTIONS

Cameron's faculty evaluation process for promotion and tenure culminates annually in April. Each of the recommended actions will be effective upon approval of the faculty member's 1997-1998 academic year appointment. Promotion in rank includes a \$500.00 increase in the academic year salary base for each faculty member effective at the next appointment.

* See Motion to approve Academic Personnel Actions above.

The recommended academic promotions and tenure actions are as follows:

ACADEMIC PROMOTIONS

SCHOOL OF GRADUATE AND PROFESSIONAL STUDIES:

Department of Business:

Dr. Wanda Stevens to Professor
Dr. Abdulhamid Sukar to Professor

Department of Education:

Dr. Jane Morse to Professor

SCHOOL OF LIBERAL ARTS

Department of History and Humanities:

Dr. Richard Voeltz to Professor

Department of Politics, Sociology and Criminal Justice:

Dr. Sharon Methvin to Associate Professor

Department of Theatre Arts:

Scott Richard Klein to Associate Professor

SCHOOL OF SCIENCE, MATHEMATICS, TECHNOLOGY

Department of Physical Science:

Dr. Clinton Bryan to Associate Professor

TENURE RECOMMENDATIONS

SCHOOL OF GRADUATE AND PROFESSIONAL STUDIES:

Department of Business:

Dr. V. Sivarama Krishnan

Department of Education:

Dr. Sue Burton

SCHOOL OF LIBERAL ARTS

Department of Art:

Edna Williams

Department of Music:

Dr. Hyunsoon Whang

Department of Theatre Arts:

Scott Richard Klein

SCHOOL OF SCIENCE AND TECHNOLOGY:

Department of Agriculture:

Dr. Gale Hagee

Department of Technology:

Teresa Hickerson

LIBRARY:

Victoria Swinney

President Davis recommended the Board of Regents approve the faculty personnel actions as presented.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

LITIGATION

This item was included in the agenda for the purpose of meeting with General Counsel for a report on pending and possible litigation. There was no report.

Chairman Bentley recessed the meeting at 4:41 p.m., to be reconvened at 9:00 a.m. the following morning.

The Regents reconvened in regular session at 9:13 a.m. on Wednesday, June 25, in the same location with all Regents present.

THE UNIVERSITY OF OKLAHOMA

NAME BIOMEDICAL RESEARCH CENTER

President Boren recommended that the Board of Regents approve naming the newly completed Biomedical Research Center the Stanton L. Young Biomedical Research Center.

The following Resolution was presented:

WHEREAS, Oklahoma City business and civic leader Stanton L. Young through his vision, leadership and advocacy, has been instrumental in advancing health care in Oklahoma;

WHEREAS, for more than three decades, he has played a key role in the development of The University of Oklahoma Health Sciences Center and the other Oklahoma Health Center organizations;

WHEREAS, he provided encouragement to Oklahoma City business and community leaders to join forces in the early 1960s to secure federal and State funding to build the physical infrastructure of the present day OU Health Sciences Center;

WHEREAS, he has devoted his time, entrepreneurial skills and vision to elevate the Health Sciences Center as a premier academic medical center of national stature;

WHEREAS, as Chairman of the Presbyterian Health Foundation, The University of Oklahoma's largest private donor, he has overseen the awarding of more than \$35 million in support to the Health Sciences Center;

WHEREAS, funding from the Presbyterian Health Foundation has had an enormous and positive impact on the Health Sciences Center's academic, biomedical and clinical research, and medical education programs;

WHEREAS, the University's new Biomedical Research Center will be the cornerstone for biomedical research at the Health Sciences Center;

NOW THEREFORE BE IT RESOLVED that The University of Oklahoma's Board of Regents acknowledges with deep gratitude Mr. Young's pivotal role in the development of the Health Sciences Center and his commitment to the betterment of Oklahoma and is exceptionally pleased to name the Biomedical Research Center the Stanton L. Young Biomedical Research Center in his honor.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

Mr. Young was present and had no prior knowledge of this honor. He said there is no greater honor than to be recognized by The University of Oklahoma and the Health Sciences Center in this way. This also honors all of those responsible for the planning, the nurturing, and the protection of this Health Sciences Center. He said this is a testament to their vision.

MINUTES

Regent Halverstadt moved approval of the minutes of the regular meeting held on May 14, 1997 as printed and distributed prior to the meeting. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Boren reported on two awards of national and international importance which have been received by Professor of Meteorology Kelvin Droegemeier. In 1987, he was named a Presidential Young Investigator by the National Science Foundation and has been a major force behind the development and application of high performance computing systems at OU and across the United States. Dr. Droegemeier has had an extraordinary record at the University. Competing against 4,000 universities, public and private research entities worldwide, he received the first prize award in the Computer Software category of the 1997 *Discover Magazine* Awards for technological innovation competition. This award was for the computer forecasting system developed by a team of researchers which he led, software capable of predicting storms seven hours in advance with 80% accuracy. In addition, Professor Droegemeier accepted the 1997 Smithsonian Award in the area of science and technology. This award was announced recently at an event in Washington, D.C. with over 1,200 people in attendance. This winning research on storm prevention and scale prediction is now part of the Smithsonian's permanent archives as a major contribution to technology.

This year The University of Oklahoma has had 12 Academic All Americans, the highest number in the history of the University. Also, OU has 117 Big 12 Conference All Academic Team members from virtually all of the athletic programs and seven varsity teams have an overall team academic grade point average above a 3.0 and this is extraordinary. New freshmen varsity athletes for 1996-97 had a grade point average of 3.01, which is two tenths of a point above the freshman average for OU this year and quite an accomplishment.

President Boren announced that the College of Medicine was one of the 38 medical schools recognized nationwide for the American Academy of Family Physicians for the outstanding work of the Family Medicine Program. More than 20% of OU's graduating seniors enter Family Medicine Resident training programs and OU has received the highest award for the level of accomplishment and academic stature of those entering the Family Medicine Residency programs. Also, the University is closing in on Carnegie I status with growth in terms of externally funded research at three times the rate over the past five years. OU is closing the ground in a very, very meaningful way.

ACADEMIC ENRICHMENT

The University of Oklahoma has become one of the primary centers in the country for genome studies. Research is presently underway to determine the DNA sequence of the human chromosome, as well as five different pathogenic bacteria known to be responsible for infectious diseases. The Advanced Center for Genome Research, under the direction of Dr. Bruce A. Roe, has been the center of technological activity for these projects, with collaboration with four different investigators on the Health Sciences Center Campus--Drs. Joseph J. Ferretti, David W. Dyer, Susan E. Gilmore, and John J. Iandolo.

The Academic Enrichment presentation relative to the genome studies was presented by Dr. Ferretti. He said genome research is one of the hottest areas of research in the world today - everyone depends on it. Dr. Roe happened to be one of the people in on the ground level of this development. In the early 1980s a firm in California developed the first automatic sequencer and only five were made - OU was able to get one due to the Presbyterian Health Foundation providing funds. HSC has developed into one of the world powers in genome research, ranking fourth in the world in total base sequencing for the human genome project. OU also ranked second in the world in the number of microbial genomes being sequenced. This is an area which we hope to be able to develop new vaccines, to target areas for production of new kinds of drugs which will irradiate diseases, and identify new genes which are causing disease. The National Science Foundation Esquire Program stimulates cooperative research so OU supplies the State and the Nation with genome research and, Provost Ferretti said, we hope this kind of progress will continue.

MARY LOUISE TODD CHAIR IN CARDIOVASCULAR RESEARCH AND JAMES CARTER TODD CHAIR IN CANCER RESEARCH

James Carter Todd, who graduated from high school in Tulsa, and Mary Louise Bagby, who grew up in Pawnee, met as students at The University of Oklahoma and were married in 1935. Following his graduation from OU, Mr. Todd practiced general law in Tahlequah and Tulsa before joining the U.S. Army. He served for 20 years, rising to the rank of Colonel. In 1962, Colonel and Mrs. Todd returned to Tahlequah where he practiced law until his retirement in 1981.

Diagnosed with cancer, Col. Todd was treated at the Internal Medicine Clinic at the OU College of Medicine in Tulsa. He died on May 2, 1992. Mrs. Todd, who earned her degree in Greek at OU, died on October 30, 1995 of natural causes. The couple had no children. The University will receive funds from the estates of Col. and Mrs. Todd totaling \$500,000 for each chair. These gifts are on deposit at The University of Oklahoma Foundation, Inc. and qualify for matching funds from the State Regents' Endowed Fund Program.

The University of Oklahoma continues to have great success in raising private funds to endow chairs and professorships. Working hand in hand with the State Regents' Endowment Program supported by the State Legislature, the University has increased the number of endowed positions from 34 in 1988 to a new total of 137.

President Boren recommended that the Board of Regents accept with appreciation gifts from the estates of Mary Louise Todd and James Carter Todd to establish the Mary Louise Todd Chair in Cardiovascular Research and the James Carter Todd Chair in Cancer Research and approve the establishment of these two new positions at the College of Medicine in Tulsa.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

COURSE ADDITIONS AND DELETIONS - HSC

The Oklahoma State Regents for Higher Education require that all course additions and deletions be presented to the institution's governing board before they are forwarded for their consideration. Included in the agenda, attached hereto as Exhibit C, was a list of all such course additions and deletions that have been approved by the Senior Vice President and Provost, Health Sciences Center, upon the recommendation of the cognizant departments and colleges, the Graduate College when appropriate, and the Academic Program Council. In summary, this list of course changes includes:

Ten (10) course Additions to fill curricula deficiencies and respond to student interests

Nine (9) course Deletions to eliminate curricula duplication

If approved by the Board of Regents and the Oklahoma State Regents for Higher Education, these changes will take effect with the Summer 1997 term.

President Boren recommended the Board of Regents approve course additions and deletions proposed for the Health Sciences Center Campus.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

APPROVAL OF A DIETETIC INTERNSHIP CERTIFICATE PROGRAM - HSC

The College of Allied Health is seeking approval of a post-baccalaureate Dietetic Internship Certificate Program in the Department of Nutritional Sciences. The post-baccalaureate Dietetic Internship is a supervised practice experience designed to allow qualified individuals to become registry-eligible dietitians with the Commission on Dietetic Registration. It is a 28-week generalist practice experience, with an emphasis in community and public health nutrition, which is offered as a six credit hour graduate course. Students who have successfully completed an approved Didactic Program in Dietetics are accepted to the Dietetic Internship through a national computer matching system. The Dietetic Internship is offered to students in January and June of each year.

When the Dietetic Internship is successfully completed, the graduate is awarded a certificate by The University of Oklahoma. The graduate achieves registration eligibility and approval to take the National Registration Examination by application to the Commission on Dietetic Registration. Successful completion of the Registration Examination certifies the graduate as a Registered Dietitian.

President Boren recommended the Board of Regents approve the Dietetic Internship Certificate Program.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

REVISED ETHICS IN RESEARCH POLICY

The National Institutes of Health has requested that the policy established by The University of Oklahoma for responding to allegations of scientific misconduct in research supported by the U.S. Public Health Service be revised to correspond with current applicable Federal Regulations. The requested modifications to the existing Ethics in Research Policy of the University expand its applicability to individuals who apply for, as well as receive, Public Health Service funding, obligates the University to take appropriate interim actions to protect Federal funds during inquiries, describes the process for notifying the Public Health Service Office of Research Integrity if the University terminates an inquiry without completing all relevant requirements, indicates that the University will undertake diligent efforts to restore reputations of persons alleged to have engaged in misconduct when allegations are not confirmed during the inquiry process, indicates that the University will undertake diligent efforts to protect the positions and reputations of those persons who, in good faith, make allegations of scientific misconduct during the inquiry process, indicates that the University will afford affected individuals confidential treatment to the maximum extent possible in an investigation, obligates the University to maintain detailed documentation of an inquiry which determines that an investigation is not warranted for at least three years and to provide access to such documentation to authorized federal personnel. The revised University Ethics in Research Policy is as follows:

3.2.3 Ethics in Research

(a) Introduction

Research and other scholarly activity at The University of Oklahoma must be above reproach. Each member of the University community has the responsibility to ensure the integrity and ethical standards in any activity with which he or she is associated directly, or any activity of which there is sufficient knowledge to determine its appropriateness. Misconduct in the conduct of research undermines the scholarly enterprise and erodes the public trust in the University community to conduct research and communicate results using the highest standards and ethical practices. The University of Oklahoma is responsible both for promoting scholarly practices that prevent misconduct and for developing policies and procedures for dealing with allegations or other evidence of scholarly or research misconduct.

This policy establishes uniform policies and procedures for investigating and reporting instances of alleged or apparent misconduct involving research, including but not limited to, research or research training, applications for support of research or research training, applications for research or research training, or related research activities that are supported with funds made available under the Public Health Service Act. The policies and procedures outlined below apply to faculty, staff and students. They are not intended to address all scholarly issues of an ethical nature. For example, discrimination and affirmative action issues are covered by other institutional policies.

(b) Definition of Scholarly Misconduct

Scholarly misconduct involves any form of behavior which entails an act of deception whereby one's work or the work of others is misrepresented. Other terms, such as research fraud, are here subsumed within the term "scholarly misconduct" as defined

below. The term scholarly misconduct will be used to encompass scientific as well as other types of scholarly misconduct. Scholarly misconduct is distinguished from honest errors and ambiguities of interpretation that are inherent in the scholarly process. Further, scholarly misconduct involves significant and intentional breaches of integrity which may take numerous forms such as, but not limited to, those outlined below:

(b)(1) Falsification of data ranging from fabrication to deceptive selected reporting of findings and omission of conflicting data.

(b)(2) Plagiarism and other improper assignment of credit, such as excluding others or claiming the work of others as one's own; presentation of the same material as original in more than one publication; inclusion of individuals as authors who have not made a definite contribution to the work published; and submission of multi-authored publications without the concurrence of all authors.

(b)(3) Improper use of information gained by privileged access, such as through service on peer review panels, editorial boards or policy boards of research funding organizations.

(b)(4) Serious deviation from the scientific method accepted in proposing or carrying out research, deliberate manipulations or improper reporting of results.

(b)(5) Material failure to comply with federal, state or institutional rules governing research: Including, but not limited to, serious or substantial violations involving the use of funds, care of animals, protection of human subjects, or use of investigational drugs, recombinant products, new devices, or radioactive, biological and/or chemical materials.

(b)(6) Inappropriate behavior in relation to misconduct: Including inappropriate accusations of misconduct; failure to report known or suspected misconduct; withholding or destruction of information relevant to a claim of misconduct; and retaliation against persons involved in the allegation or investigation of misconduct.

(c) Process for Handling Allegations of Scholarly Misconduct

(c)(1) Initiation of an allegation of misconduct. Initial allegations or evidence may be reported to any faculty member or administrator, who must then report the allegations to the Provost or his or her designee (hereinafter referred to as "Provost") on the campus where the misconduct allegedly occurred. The person appropriate in most situations would be the Vice ~~Provost~~ President for Research ~~Administration~~. If the person to whom the report would normally be given is involved in some way in the misconduct, the next higher academic officer should be informed. The Provost shall take interim administrative actions, as appropriate, to protect Federal funds and insure that the purposes of the Federal financial assistance are carried out during the inquiry and investigation stages.

The Provost shall informally review any allegations of scholarly misconduct, confer with the dean of the college in which the allegation is alleged to have occurred and Legal Counsel and determine whether the allegation warrants initiation of the inquiry process according to the policies and procedures for scholarly misconduct or whether other University policies or procedures should take precedence. The Provost will counsel the individual(s) making the allegation, as to the policies and procedures to be used. If the reporting individual chooses not to make a formal allegation but the Provost believes an

inquiry is warranted, an inquiry shall be initiated. The institution will pursue an allegation of misconduct to its conclusion, even if the person against whom the allegation is made (hereinafter referred to as the "Respondent") leaves or has left the institution before the case is resolved.

(c)(2)

(a) The first step of the review process is an inquiry which has as its purpose fact finding in an expeditious manner to help determine if an allegation is deserving of further formal investigation, and if formal investigation is not warranted, to make recommendations concerning the disposition of the case.

(b) An Inquiry Committee composed of no ~~less~~ fewer than three tenured faculty with no real or apparent conflict of interest, with no appointment in the department of either the individual(s) making the allegation or the Respondent, with appropriate expertise for evaluating information relevant to the cases shall be appointed by the Provost within fifteen days after receipt of an allegation.

(c) The Provost shall notify the Respondent, in writing, of the allegations and the procedures which will be used to examine the allegations. The Respondent will be informed of the proposed membership of the Inquiry Committee to identify in advance any bias or conflict of interest.

(d) Where the individual(s) making the allegation seeks anonymity, the Inquiry Committee shall operate in such a way as to maintain the anonymity to the degree compatible with accomplishing the fact-finding purpose of the inquiry. Such anonymity cannot, however, be assured. Further, this anonymity may be neither desirable nor appropriate where individual(s) testimony is important to the substantiation of the allegations.

(e) Information, expert opinions, records, and other pertinent data may be requested by the committee. All involved individuals are obligated to cooperate with the Inquiry Committee by supplying such requested documents and information. Uncooperative behavior may result in immediate implementation of a formal investigation or institutional sanctions.

(f) All material will be considered confidential and shared only with those with a need to know. The Provost and the members of the Inquiry Committee are responsible for the security of relevant documents.

(g) In order to gather evidence, whenever possible, the Inquiry Committee will conduct interviews of all individuals possessing relevant information but in particular the Respondent and the individual(s) making the allegation.

(h) All individuals may have the assistance of personal legal counsel at their expense at both the inquiry and investigative stages; however, principals are expected to speak for themselves at the interviews.

(i) The review by the Inquiry Committee should be completed and a written report filed within sixty days of written notification to the Respondent that an Inquiry Committee is being named. The written report shall contain what evidence was reviewed, summarize relevant interviews and include the conclusions of the Committee. If this deadline cannot be met, a request for extension and a report of reasons and progress to date, together with the anticipated time frame, should be filed with the Provost and all individuals with a need to know should be informed.

(j) The written report of the Inquiry Committee will be conveyed to the Provost, who shall give a copy of the written report of inquiry to the Respondent. The Respondent shall be given the opportunity (ten working days) to comment in writing upon the findings and recommendations of the Committee. These comments may be made part of the record.

(k) If, after reviewing the outcome of the inquiry, the Provost determines the need for a formal investigation, the Provost will initiate that action within fifteen days by appointment of a Committee of Investigation, and by immediately notifying, among others with a need to know, the Director of the Office of Scientific Research Integrity, if appropriate, and the funding source, if any, that an investigation is being undertaken. This notification is expected to occur within twenty-four hours of the determination of the need for a formal investigation. Under certain circumstances, the institution may be expected to notify the sponsoring agency or funding source at a point prior to the initiation of an investigation. Factors used in determining the timing of such notification include the seriousness of the possible misconduct, the presence of an immediate health hazard, consideration of the interests of the funding agency, the scientific community, the public, and the individual who is the subject of the inquiry or investigation and his/her associates.

(l) If, after reviewing the outcome of an inquiry the Provost determines that a formal investigation is unwarranted, or if the inquiry is terminated for any reason, the Provost shall notify all involved individuals and make reasonable diligent efforts to restore the reputations of persons alleged to have engaged in misconduct when allegations are not confirmed, shall also undertake diligent efforts to protect the positions and reputations of those persons who, in good faith, have made allegations of scientific misconduct and, if appropriate, shall send a report to the Office of Research Integrity stating the intent to terminate the procedure without an investigation and including a description of the reasons for such termination. If the Committee finds the allegations not to have been brought in good faith, sanctions may be recommended against the individual(s) making the allegation.

(m) Records of the inquiry are confidential to the maximum extent possible and are to be passed on to an Investigating Committee only if a formal review is initiated. The records of inquiry shall contain sufficiently detailed documentation of the inquiry to permit a latter assessment of the reasons for determining that an investigation was not warranted, if necessary. If a formal review is not initiated, the records shall be kept by the Provost for at least three years after completion of the inquiry and, if appropriate, shall, upon request, be provided to authorized Department of Health and Human Services personnel.

(c)(3) Investigation

(a) The Provost shall appoint an Investigating Committee of no less fewer than three senior faculty who are without conflict of interest, hold no appointment in the departments of either the individual(s) making the allegation or Respondent, and have appropriate expertise for evaluating the information relevant to the case. Preferably, at least one member should not be associated with the institution.

(b) The Provost shall notify the Respondent, in writing, that there will be an investigation and of the procedures to be used during the investigation. The Respondent will be informed of the proposed membership of the Investigating Committee to identify any bias or conflict of interest.

(c) The purpose of the Investigating Committee is to explore further the allegation and to determine whether serious scholarly misconduct has been committed, and, if so, the extent of the misconduct. The investigation normally will include examination of all documentation, including but not necessarily limited to relevant research data and proposals, publications, correspondence and memoranda of telephone calls. Interviews should be conducted of all individuals involved including the Respondent and the individual(s) making the allegation, as well as other individuals who might have information regarding key aspects of the allegations. Respondent shall be given the opportunity to address the allegations and evidence at the interviews. Complete summaries of these interviews should be prepared, provided to the interviewed party for comment or revision and included in the investigatory file. The Committee may request the involvement of outside experts. The investigation must be sufficiently thorough to permit the Committee to reach a firm conclusion about the validity of the allegation(s) and the scope of the wrongdoing or to be sure that further investigation will be unlikely to alter an inconclusive result. In the course of an investigation, additional information may emerge that may justify broadening the scope of the investigation beyond the initial allegation. Should this occur the Respondent is to be informed, in writing, of any significant new directions in the investigation. In addition to making a judgment on the veracity of the charges, the Investigating Committee may recommend to the Provost appropriate sanctions.

(d) As the institution is responsible for protecting the health and safety of research subjects, patients, students, staff, and Federal funds as well as the public interest, interim administrative action prior to conclusion of either the inquiry or the investigation may be indicated. Such action may range from restriction on some activities to full suspension of the Respondent. Notification of external sponsors and the Office of Scientific Research Integrity, if appropriate, may be initiated by the Provost.

(e) All individuals involved in the investigation are obligated to operate in timely fashion by producing any additional data requested for the investigation. Copies of all materials obtained by the Committee shall be provided to the Respondent and to other concerned individuals as judged appropriate by the Committee.

(f) The proceedings of the committee are confidential and will be closed. A tape recording of proceedings may be made.

(g) After the investigation has been completed, the Investigating Committee shall deliberate, and prepare its findings and recommendations.

(h) All significant developments during the formal investigation as well as the interim and final findings and recommendations of the Investigating Committee will be reported by the Provost, among others, to the research sponsor and the Office of Scientific Research Integrity, if appropriate.

(i) Every effort should be made to complete the investigation within 120 days; however, it is acknowledged that some cases may render this deadline difficult to meet. In such cases, the Investigating Committee shall compile a progress report, identify reasons for the delay and request an extension from the Provost. The Provost shall convey to the funding or other relevant agency such information as may be required by it, at intervals as required by the agency.

(j) Upon completion of the investigation the Committee shall submit to the Provost a full report which details the Committee's findings, recommendations and the documentation to substantiate the investigation's findings. This report shall be sent to the Respondent by the Provost. The Respondent shall be given twenty working days to comment in writing on the allegations, evidence findings and recommendations of the Investigating Committee. Based on all the information received, the Provost shall then make the decision regarding application of sanctions and shall so inform the Respondent in writing of the sanctions and the appeal process. If the sanctions involve the recommendation for termination of employment, the academic termination procedures of the University will be invoked.

(k) When appropriate, the Provost will submit the final report of the investigation to the Director of the Office of ~~Scientific Research~~ Integrity and the funding agency. In cases involving a recommendation for severe sanctions, the notification will state "these sanctions are being recommended and, following University policy, appropriate procedures to appeal the case will be initiated." On occasion they may require a request for an extension. At the conclusion of the University process, the final report will be submitted. The final report must describe the policies and procedures under which the investigation was conducted, how and from whom information was obtained relevant to the investigation, the findings and the basis for the findings and include the actual text or accurate summary of the views of any individual(s) found to have engaged in misconduct, as well as a description of any sanctions taken by the University.

(l) If the formal investigation is terminated for any reasons without completing all the requirements for an investigation, the Provost shall, if appropriate, send a report to the Office of Research Integrity stating the intent to terminate the investigation, including a description of the reasons for such termination.

(c)(4) Resolution

(a) Finding of absence of scholarly misconduct. All research sponsors and others initially informed of the investigation shall be informed in writing that allegations of misconduct were not supported. If the allegations are deemed to have not been made in good faith, appropriate disciplinary action should be taken against the individual(s) making the allegation. If the allegations, however incorrect, are deemed to have been made in good faith, no disciplinary measures are indicated and an effort should be made to prevent retaliatory actions. In publicizing the findings of no misconduct, the institution should be guided by whether public announcements will be harmful or beneficial in restoring any reputation(s) that may have been lost. Usually, such decisions should rest with the person who was wrongfully accused. Diligent efforts, as appropriate, should be undertaken to restore the reputations of persons alleged to have engaged in misconduct when allegations are not confirmed and to protect the positions and reputations of those persons who, in good faith, make allegations.

(b) Findings of scholarly misconduct. The Provost is responsible for notification of all federal agencies, sponsors, or other entities initially informed of the investigation of the finding of scholarly misconduct. The institution should take action appropriate for the seriousness of the misconduct, including but not limited to the following:

1. Notification: Consideration should be given to formal notification of the following, among other appropriate entities:

- Sponsoring agencies, funding sources
- Co-authors, co-investigators, collaborators
- Department, School, or Institution
- Editors of journals in which fraudulent research was published
- Editors of other journals or publications, other institutions, other sponsoring agencies, and funding sources with which the individual has been affiliated
- State professional licensing boards
- Notification of professional societies

2. Institutional Disciplinary Action including, but not limited to the following:

- Removal from particular project
- Special monitoring of future work
- Letter of reprimand
- Probation for a specified period with conditions specified
- Suspension of rights and responsibilities for a specified period, with or without salary
- Termination of employment

(c) Appeal

Individuals may appeal the judgment of the Investigating Committee and/or the sanction. A written statement of the grounds for the appeal must be submitted to the President within thirty days of written notification of the results of the investigation. Grounds for appeal include, but are not limited to, new previously unconsidered evidence which was not available earlier, sanctions not in keeping with the findings, conflict of interest not previously known among those involved in the investigation, or other lapses in due processes. Upon receipt of a written appeal, the President will evaluate the evidence and make a determination. He/She may, at his/her discretion, reopen the investigation. The President's decision will be binding on all parties and will be conveyed to all involved in a timely fashion. In case of termination of employment, the decision may be appealed according to University regulations.

President Boren recommended that the Board of Regents approve the revised Ethics in Research Policy of the University.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. Regent Blankenship was out of the room at the time of this vote. The Chair declared the motion unanimously approved.

INDUSTRIAL ALCOHOL USER PERMIT AMENDMENT - HSC

The Department of the Treasury, Bureau of Alcohol, Tobacco and Firearms requires the authorization of certain persons to sign documents on behalf of each State institution or department. These individuals are also authorized to execute applications for permits, renewal or amendments, applications for permits to purchase, monthly reports, receipts for delivery of tax-free alcohol from bonded warehouses, and other documents required in connection with alcohol and alcohol permit matters.

In March 1995, the Board of Regents approved amending the Industrial Alcohol User Permit issued to The University of Oklahoma Health Sciences Center authorizing Ronald G. Wilkerson, Research Assistant III, Obstetrics and Gynecology, and Walter H. Stammer, Jr., Department Business Manager, Urology, to sign documents on behalf of The University of Oklahoma Health Sciences Center and to withdraw and dispense ethyl alcohol. Due to the pending retirement of Ronald G. Wilkerson, the Health Sciences Center administration is requesting the responsibility of signing, withdrawing, and dispensing ethyl alcohol be changed to Robert Evan Hurst, Ph.D., Professor of Urology, and to Walter H. Stammer, Jr., Departmental Business Manager, Urology.

If approved, the responsibility for signing, withdrawing, and dispensing ethyl alcohol will be assumed by Dr. Robert Evan Hurst and Walter H. Stammer, Jr. immediately upon receipt of approval by the Regional Regulatory Administrator, Bureau of Alcohol, Tobacco and Firearms.

President Boren recommended the Board of Regents approve amending the Industrial Alcohol User Permit authorizing a change in persons responsible for signing, withdrawing, and dispensing ethyl alcohol at The University of Oklahoma Health Sciences Center.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. Regent Blankenship was out of the room at the time of this vote. The Chair declared the motion unanimously approved.

PROFESSIONAL SERVICE AGREEMENT - HSC

Renewal of the following residency agreement is proposed for the period July 1, 1997 through June 30, 1998:

College of Medicine and Columbia Presbyterian Hospital	\$382,360
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The College of Medicine will provide the services of 10.75 FTE residents to Presbyterian Hospital for fiscal year 1998 compared to 10.25 FTEs for fiscal year 1997. The contract amount for fiscal year 1997 was \$363,854 compared to \$382,360 for fiscal year 1998.

President Boren recommended the Board of Regents approve the professional service agreement for the Health Sciences Center as set forth.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. Regent Blankenship was out of the room at the time of this vote. The Chair declared the motion unanimously approved.

ORACLE DATA BASE TECHNICAL SUPPORT - HSC

The Health Sciences Center issued a Request for Proposal for the purchase of data base and client-server software. The RFP was issued to over 300 vendors and resulted in 10 vendor responses. The selection process included extensive evaluation including assistance from an external consultant. In May 1995 the Board of Regents authorized HSC to negotiate final terms for the purchase of the data base software from Oracle Corporation. The first year

of technical support for these modules was included in the purchase price. The second year of technical support was paid in the amount of \$97,980.96 and was reported to the Board of Regents on the September 1996 Quarterly Report. The third year of technical support is now being required and is being extended through June 30, 1998 to match the end of the fiscal year for a total of \$123,869.41.

The administration requests authorization to issue a purchase order to Oracle Corporation for \$123,869.41 for the required technical support, and to negotiate renewal annually thereafter as required. Funds are available from Information Technology's account 18049800.

President Boren recommended the Board of Regents authorize issuing a purchase order to Oracle Corporation for data base technical support from May 11, 1997 through June 30, 1998 for a total of \$123,869.41 and negotiate renewal annually thereafter as required.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. Regent Blankenship was out of the room at the time of this vote. The Chair declared the motion unanimously approved.

FINANCIAL HEALTHCARE SOFTWARE AND CONSULTING - HSC

The University Physicians Medical Group has a strategic plan to evaluate the legal feasibility of developing an Internal Revenue Code 501(c)3 corporation. As part of that development, a financial projection for the proposed corporation was necessary. This required financial planning software and training that would assist them in developing a multi-year long-term financial plan. Request for Proposals (RFP) were issued for the software and training of a financial planning model, defined as Phase I. The RFP also included an option to pursue Phase II for consulting services to implement the financial planning process, provide development assistance and prepare a Long-Range Financial and Capital Plan and a Phase III for Financial Advisory Services to be negotiated as required. The only response received was from Kaufman Hall. A purchase order was issued in December 1996 to Kaufman Hall for a long-term financial planning software package and training (Phase I) in the amount of \$35,000. UPMG now requires consulting services (Phase II) to help initiate setting up the financial planning model, establish base-line information, and acquire the pertinent historical and current data required to develop the financial planning document for \$70,000 with estimated reimbursable expenses at 10-20% of fees. The consultants expertise is also required to interpret the financial model for the Dean of the College of Medicine, UPMG administration, and comply with the Board of Regents' request that UPMG develop the documents necessary to fine for 501(c)3 incorporation. UPMG is requesting approval to initiate Phase II now and to negotiate Phase III as required.

The Request for Proposals were issued to five vendors as follows:

Anderson Consulting
Palo Alto, California

Kaufman Hall
Northfield, Illinois

Ernst & Young
Chicago, Illinois

Ramos & Associates, Inc.
Dallas, Texas

Deloitte & Touche
Atlanta, Georgia

The administration requests authorization to issue a purchase order to Kaufman Hall for Phase II of the project in an amount of \$70,000 plus reimbursable expenses estimated at 10-20% of the fees and an additional purchase for Financial Advisory Services as required thereafter. Funds are available in UPMG account A0000570.

President Boren recommended the Board of Regents authorize the issuing of a purchase order to Kaufman Hall in the amount of \$70,000 plus reimbursable expenses of approximately \$14,000 to provide consulting services in developing a long-term financial plan and to negotiate Financial Advisory Services as required.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. Regent Blankenship was out of the room at the time of this vote. The Chair declared the motion unanimously approved.

OUT-SOURCING OF DATA PROCESSING - HSC

In 1994 the Board of Regents approved a multi-year computer migration plan in order to provide responsive information systems at the Health Sciences Center. A new architecture generally referred to as a Client/Server environment was selected and migration towards the new environment began.

At that time an analysis of the options identified indicated that out-sourcing would be the most economical means to address the processing needs of HSC's main frame systems. While it was recognized that there was a low-level risk involved in out-sourcing the processing of data (loss of physical control) given the current options, this approach was recommended. A bid was issued, Partners Resources, Inc. an AZ Corp. provided the lowest and best bid and was approved by the Regents in April 1996. Services provided by Partners Resources, Inc. an AZ Corp. have been timely and reliable.

The Partners Resources, Inc. an AZ Corp. also included in their bid a 12-month renewal through June 30, 1998 at the same price with an option to renew for two additional years with prices not to increase by more than five percent per year. HSC requests permission to continue the existing agreement through this phase-in of the Client/Server environment.

The administration requests authorization to issue a purchase order to Partners Resources, Inc. an AZ Corp. for \$211,722.20 to out-source data processing needs from July 1, 1997 through June 30, 1998, and to renew through June 30, 1999 as required. Funds are available from Information Technology's account 18049800.

President Boren recommended the Board of Regents authorize the issuing of a purchase order to Partners Resources, Inc. an AZ Corp. for out-sourcing the processing of data on the HSC's main frame systems from July 1, 1997 through June 30, 1998 for a total of \$211,722.20 and through June 30, 1999 as required.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. Regent Blankenship was out of the room at the time of this vote. The Chair declared the motion unanimously approved.

MOVABLE EQUIPMENT FOR THE BIOMEDICAL RESEARCH CENTER - HSC

At the July 1995 meeting, the Board of Regents awarded the construction contract for the Biomedical Research Center. Construction is nearing completion and the building will be ready for occupancy in late September.

The approved project cost is \$21.9 million. Funding for the project consists of \$17.9 million from the 1992 State Bond issue and \$4 million in private funds. At the April 1996 meeting, the Board authorized the administration to commit \$2 million from University Reserves to finish out the Fourth Floor until such time as private funds became available. An additional \$2 million was planned for furnishings and scientific equipment for the building. Private funds have been identified but will not be available until later this year. To bridge the gap in funding, it is proposed to fund \$400,000 in movable furnishings and equipment from a previously approved Section 13 and New College Funds project.

The Section 13 project to be reallocated is the Research Building Laboratory Modernization and Equipment. The Research Building, built in 1961, is leased from The University Hospitals. The mechanical, electrical and plumbing systems have reached the end of their useful life and the building should be completely renovated at an estimated cost of \$4.8 million. From an original budget of \$575,000, after basic infrastructure improvements are made \$400,000 remains for reallocation.

Purchase orders for furnishings and movable equipment must be issued this summer if they are to be delivered by September. Bid specifications were developed using unit prices and quantities for each item, with the intent that the faculty assigned to the building will be able to select from two or three options for their offices and laboratories. Each furniture item has a stated quantity, but some quantities are estimated. The final amounts of the purchase orders will vary depending upon the final selections but will not exceed the stated amounts below. Invitations to Bid were sent to 24 vendors; three bids were received. The administration recommends that the bids be awarded as follows:

Seating Systems International, Ltd. Kitchener, Ontario, Canada	9 items for up to \$50,663.20
Gardenside, Ltd. San Rafael, California	6 items for up to \$18,050.00 plus \$972.00 freight
Educational and Institutional Cooperative Service, Inc. Dallas, Texas	44 items for up to \$314,737.90

Five furniture items received no bids and will be readvertised.

President Boren recommended that the Board of Regents (1) award the bids for furnishings as listed below to Educational and Institutional Cooperative Service, Inc., Seating Systems International, Ltd. and Gardenside, Ltd, and (2) authorize the reallocation of \$400,000 from a previously approved Section 13 and New College Funds project to fund furnishings and movable equipment.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

ENGINEER OF RECORD - STEAM AND CHILLED WATER PLANT - HSC

The Bond Resolution for the Steam and Chilled Water Plant at the Health Sciences Center requires that the Board of Regents retain an Engineer of Record for the Plant. The Bond Resolution, Part J, Page 24, states:

“The Board of Regents shall retain a firm of independent engineers on a continuous basis for the purpose of providing the University with engineering counsel in the operation of the facilities as requested. In addition to other prescribed duties, the Consulting Engineer shall, not later than 120 days after the close of each fiscal year, make a physical inspection of the facilities and prepare a report based upon such examination and a survey of the management of the business of the facilities and the operation and maintenance of its properties and state if the Board of Regents has complied with the Bond Resolution; a copy of such report shall be filed with the Trustee Bank and a copy shall be mailed to any Bondholder requesting same in writing.”

In addition to these requirements, the Steam and Chilled Water Plant also has an occasional need for special engineering and operational reports and design projects for needed minor improvements and repairs to the steam and chilled water system.

The conditions of the appointment are as follows:

1. The Engineer of Record will be appointed for a one-year period, with an option to renew the contract for four additional one-year periods, beginning on the date of approval by the Board of Regents.
2. The work of the Engineer of Record will be administered by the Director of Operations in coordination with Architectural and Engineering Services on the Health Sciences Center Campus.
3. The Engineer of Record may also perform design services limited to small projects which have a total fee of \$25,000 or less.
4. All professional services contracts will require the approval of the Vice President for Administrative Affairs.

Following the normal procedures for the selection of engineering firms, 48 firms were sent an announcement of the University's desire to engage an Engineer of Record for the Steam and Chilled Water Plant. Three firms responded to the announcement and all three were considered during the screening process to be qualified and were selected for interview.

The interview committee obtained information from the document supplied by the consultants, the consultant files from the State Department of Central Services, and other sources. The interview committee included representatives of two of the Steam and Chilled Water Plant's largest customers, Columbia Presbyterian Hospital and The University Hospitals, as well as University representatives. The committee was composed of the following people:

Harley Campbell, Campus Architect, Chairman
 Don Cail, Interim Director of Operations
 Bill Chenoweth, P.E., Assistant Director of Site Support
 Jim Underwood, Vice President, Columbia Presbyterian Hospital
 Jim Price, Director of Facilities and Maintenance, The University Hospitals

On May 19, 1997, the interview committee conducted interviews to consider the qualifications of the three engineering firms. The interviews and the preliminary review process were conducted in accordance with the provisions of Oklahoma State law and the policies of the Board of Regents. The following qualifications of each firm were considered by the committee:

1. Professional Qualifications
2. Experience with Steam and Chilled Water Plant design and operations
3. Number of recent similar projects
4. Scope of services offered
5. Available professional staff
6. Quality of engineering

Based upon the information obtained from the interview and a detailed review of each firm's qualifications, the interview committee rated the firms under consideration for the Engineer of Record for the Steam and Chilled Water Plant in the following manner:

	<u>C. H. Guernsey & Company</u>	<u>Soter Engineering</u>	<u>Mansur-Daubert- Strella and Stone Engineering, Inc.</u>
Acceptability of design	45	32	24
Quality of engineering	45	32	23
Adherence to cost limits	41	34	27
Adherence to time limits	42	35	26
Volume of changes	43	35	25
Financial stability	<u>47</u>	<u>32</u>	<u>23</u>
Total Rating	263	200	148

The highest scored firm, C. H. Guernsey and Company, was considered by the committee to be the best qualified for the work. They served as the previous "Engineer of Record" for the Plant since 1990 and their performance has been excellent. The second highest firm, Soter Engineering, is well known for electrical engineering but their lead mechanical engineer has retired and is only available part time. The third firm, Mansur-Daubert-Strella, is a civil engineering firm without mechanical engineers. They propose to use Stone Engineering, a small company with limited utility plant experience, for mechanical engineering support.

President Boren recommends that the Board of Regents rank C. H. Guernsey first, Soter Engineering second, and Mansur-Daubert-Strella third and authorize the administration to negotiate the terms of the contract and the fees with the highest ranked firm. Board policy provides that if an agreement cannot be reached with the top ranked firm, negotiations shall be terminated and the University shall negotiate with the remaining consultants in descending rank order until an agreement is reached.

President Boren recommended that the Board of Regents (1) place in rank order the firms under consideration for the Engineer of Record for the Steam and Chilled Water Plant at the Health Sciences Center and (2) authorize the administration to negotiate the terms of the contract and the fees with the highest ranked firm.

Regent Halverstadt moved approval of the recommendation.

In response to a question, there was a discussion of the ranking order of the firms and the fact that Cameron University has had an unimpressive episode with C. H. Guernsey and one of their projects on campus. The Regents asked if this had been taken into consideration by the Interview Committee. Mr. Donald Cail, Interim Director of HSC Operations, served on the Committee and responded to questions. He said Guernsey was ranked highest due to the experience they have, their excellent performance for OU since 1990, and the number of licensed engineers and other professionals on their staff. He said Cameron University's problems with C. H. Guernsey had not been considered. Vice President Lemons said the current contract with C. H. Guernsey ends June 30 but could be extended month to month if necessary.

Regent Halverstadt requested his motion be withdrawn. He then moved this item be returned to the Interview Committee for a specific review of questions raised here and then brought back to the Regents' July meeting for consideration. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

PROPOSALS, CONTRACTS, AND GRANTS

A list of awards and/or modifications in excess of \$100,000 or that establish or make policy for the University, or that otherwise involve a substantial or significant service to be performed by the University was included in the agenda. Comparative data for fiscal years 1996 and 1997, current month and year-to-date, was also included.

The Provisions of Goods and Services policy (amended December 4, 1992) provides that new contracts and grants in excess of \$100,000 must be referred to the Board of Regents for ratification. In addition, in those cases where a contract, grant, document, or arrangement involved would establish or make policy for the University, or otherwise involve a substantial or significant service to be performed by the University, that contract, arrangement, or document shall be referred to the Board of Regents for approval.

APRIL 1997 SUMMARY

Norman Campus and Health Sciences Center Combined Data

- Research expenditures have increased 7% at \$56.4 million while awards have increased 12% at \$64.2 million. Proposal activity remains fairly constant. However, the amount requested is down 35% from last year (\$135.2 million vs. \$209.2 million).
- Total expenditures are up 7% at \$97.0 million. Total awards increased by 2% at \$95.5 million; however, the total proposal amount requested is down 42% at \$154.5 million.

Norman Campus

- Faculty based research expenditures have increased 4% (\$29.3 million vs. \$28.2 million). Awards have increased 13% at \$33.3 million. Proposal activity remains fairly constant but the amount requested decreased 48% from last year (\$86.5 million vs. \$166.6 million).
- College of Continuing Education expenditures are up 19% from last year (\$17.5 million vs. \$14.7 million), while awards are down 24% at \$16.1 million. Because proposals for major grants are cyclic, the proposal activity is down 78% at \$10.2 million.

Health Sciences Center

- Research expenditures are up 12% over last year (\$27.1 million vs. \$24.3 million). Awards are up 11% from last year (\$30.9 million vs. \$27.8 million), and proposal activity is up 14% at \$48.7 million.
- Total expenditures are up 4% over last year (\$47.5 million vs. \$45.7 million). Awards are up 17% from last year (\$48.8 million vs. \$41.7 million), and proposal activity is up 13% (\$56.2 million vs. \$49.9 million).

President Boren recommended that the Board of Regents ratify the awards and/or modifications for April, 1997 as submitted.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

REAPPOINTMENT OF EXTERNAL AUDITORS

At the April 1996 meeting, the Board of Regents selected public accounting firms to provide audit services for five fiscal years (renewable each year) beginning with the fiscal year ended June 30, 1996. KPMG Peat Marwick LLP (KPMG), Deloitte & Touche LLP, and Coopers & Lybrand LLP were selected to conduct the University's general purpose financial statement audit, to conduct compliance audits required by the Federal government and the NCAA, to prepare tax returns for unrelated business income, and to prepare revenue bond arbitrage rebate calculations and continuing disclosure reports. However, Coopers & Lybrand LLP declined the engagement for the work for which they were selected, and as the next low bidder, Deloitte & Touche LLP was selected for their work.

Both KPMG and Deloitte and Touche have agreed to complete the second year of their services to the University and to conduct the University's FY97 financial audit and other required audits as outlined below.

KPMG Peat Marwick:

General Purpose Financial Statement Audit	
Norman Campus	\$ 54,900
Health Sciences Center Campus	54,900
Tax Return for Unrelated Business Income	
Norman Campus	2,500
Health Sciences Center	<u>2,500</u>
Total KPMG Peat Marwick	<u>\$114,800</u>

Deloitte & Touche:

OMB A-133 Compliance Audit	
Norman Campus	\$ 21,600
Health Sciences Center Campus	16,800
NCAA Audit - Norman Campus	4,560
Arbitrage Rebate Calculations	
Norman Campus	7,800
Health Sciences Center Campus	1,950
Revenue Bond Continuing Disclosure Report	
Norman Campus	2,850
Health Sciences Center Campus	<u>2,850</u>
Total Deloitte & Touche	<u>\$ 58,410</u>

The total audit fees for the FY97 audits amount to \$173,210, an increase of \$7,735 (4.7%) over the University's FY96 audit fees, as permitted in the University's Request for Proposals. This increase is based upon the inflationary bid by each firm. The Norman Campus share of these costs will be \$94,210, and the Health Sciences Center share will be \$79,000.

President Boren recommended that the Board of Regents:

- I. Reappoint KPMG Peat Marwick LLP to conduct an audit of the University's general purpose financial statements and to prepare the University's IRS Form 990T tax return for the fiscal year ending June 30, 1997, at a fee of \$114,800, and;
- II. Reappoint Deloitte & Touche LLP to conduct compliance audits of federal awards, to conduct the NCAA financial compliance audit, and to provide revenue bond arbitrage rebate calculations and continuing disclosure reporting assistance for the fiscal year ending June 30, 1997, at a fee of \$58,410, and;
- III. Authorize the University's administration to execute engagement letters with these firms for these audit services for the fiscal year ending June 30, 1997.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

REVISIONS TO BOARD OF REGENTS' POLICIES

I. Revision to Section 4.4:

Current Regents' policy requires the University Bursar to place enrollment STOPS on students who have not paid their tuition and fees in accordance with published payment due dates. It provides for no exceptions. However, the University Bursar probably should occasionally be authorized to remove enrollment STOPS from students' accounts in extenuating circumstances. Extenuating circumstances might include financial aid not yet received or unexpected financial difficulties due to illness, accident, or some other crisis. Each situation would be considered on an individual basis. However, STOPS on students' accounts that have been referred to the University's Legal Counsel Office would not be removed by the Bursar. The extenuating circumstances would be noted on the students' accounts and in cases where the STOPS are removed due to unexpected financial difficulties, the students would be required to sign a payment agreement indicating when they would pay the outstanding debt. This process would permit us to allow some students to enroll when a literal enforcement of the current policy would otherwise prohibit their enrollment.

II. Addition of Section 4.30

Faculty, staff, and student employees of the University can incur debt to the University for goods and services. At April 30, 1997, past due employee debt to the University's Norman Campus was slightly more than \$137,000. Examples of the type of debt the University's employees can incur include the following:

- tuition and fees,
- library fines,
- Housing and Food Service charges,
- Goddard Health Services,
- parking fines,
- telecommunications,
- computer and software purchases, and
- student loans.

The debt that is incurred is billed and collected through the University Bursar. Employee obligations to the University that become past due are subjected to the same collection processes that are used in the collection of non-employee debt.

Occasionally, employees with past due debt will challenge the authority of the Bursar to place their past due debt with a collection agency or with the Legal Office for litigation. Employees challenging the Bursar will frequently ask for a copy of the University's policy that empowers the Bursar to pursue "hard" collection of employee debt. There is no specific policy statement addressing the collection of employee debt to the University, but the practice has been for the Bursar to follow normal collection procedures used in the collection of non-employee debt to the University.

The last internal audit of *Employee Accounts Receivable* indicated that while the collection efforts of the Bursar's Office were sufficient within existing policies, a University policy specifically addressing the collection of employee obligations to the University should be developed. As a result of this audit recommendation and the need to document the Bursar's authority in collecting this debt, an ad hoc committee consisting of representatives from the HSC and Norman Campus Controller's Offices, the Staff Senates of both campuses, the Faculty Senates of both campuses, the UOSA, the Graduate Student Senate, and the University's Legal Office developed the attached policy statement.

III. Revision to Section 8.11 .7

In July 1987, the Board of Regents appointed the then Vice President for Administrative Affairs (VPAA) at the Norman Campus to be the University Trust Officer and to be responsible for administering the Regents' Endowments (renamed the Regents' Fund by the Board in December 1990). Successive VPAA's have followed suit and continued to serve in that capacity. However, while current Regents' Fund policy makes reference to the University Trust Officer, it does not specify who the University Trust Officer shall be and what the duties and responsibilities are. This recommendation corrects that oversight and takes care of a few other minor updates.

The recommended revisions are in underlined *Italics* and line-throughs as follows:

Obligation and Collection of Student Fees

4.4

A. Obligation and Collection of Registration Fees

1. A financial obligation is incurred at the time a student elects to register. Registration may be canceled without financial obligation at any time before the scheduled first day of classes. During the first two weeks of a semester or first week of a summer session, students may register or add classes with an additional fee.
2. Students may pay fees in the Bursar's Office beginning the first day of the semester or summer session. Monthly statements will be prepared and mailed prior to the fee payment deadline. Failure to receive a statement will not exempt a student from late penalties. It is the student's responsibility to determine his/her financial obligation and how it is to be met.
3. To avoid penalties and/or service charges, students are required to pay all tuition and fees in total prior to the date designated in the Class Schedule Bulletin as the last day to pay tuition and fees without penalty. At the time of registration, students will receive detailed instructions as to when fees are due, what the late payment penalties are and the consequences of non-payment.
4. Students may pay their tuition and fees in four payments during each Fall and Spring semester as shown in the Class Schedule Bulletin. These payments are subject to the service charge as defined in paragraph (5). Students who do not pay their tuition and fees during the period noted above will be considered to have delinquent accounts. The Bursar will send "Overdue Notices" directly to the students when their tuition and fees are not paid on time.
5. Students will be charged a 1.5% per month service charge on any unpaid balance on their student accounts receivable that is one month past due.

Service/Late Payment Charges may be waived if the University, through its action or inaction, has caused the payment for tuition and fees to be made beyond published deadlines or if there are extraordinary circumstances (e.g., death in family, serious illness, accident, etc.) which result in the student's tuition and fees not being paid by the published deadlines. The extraordinary circumstances must be an event which the student could not reasonably control or foresee. Extraordinary circumstances do not include reasons such as failure to receive a bill, not having the funds to pay, car payment or rent payment due, or other reasons which could be reasonably controlled by the student. Students requesting a waiver of the Service/Late Payment Charges due to an extraordinary circumstance should submit a written request to the Bursar fully describing the circumstances including copies of supporting information. Requests for waivers should be submitted prior to the published deadline for tuition and fee payment whenever possible. The Bursar shall review the request and supporting documentation and determine whether a Service/Late Payment Charges waiver is to be made. In addition, students requesting Service/Late Payment Charge waivers should contact the Office of Financial Aid to determine if the extraordinary circumstance makes them eligible for aid from any of the University's financial aid programs. Students paying tuition and fees with financial aid must obtain a Service/Late Payment Charge waiver from the Office of Financial Aid. Eligibility for this waiver will be determined by the Office of Financial Aid.

6. Students with outstanding registration fees not in conformance with items 3 or 4 at the beginning of any pre-enrollment period will not be permitted to pre-enroll. The Bursar will notify the Registrar of the names of those students with outstanding registration fees. Except for STOPS on students' accounts that have been referred to the University's Legal Counsel Office, the Bursar or designee may remove enrollment STOPS as an exception to this policy when, in the judgment of the Bursar or designee, there are extenuating circumstances which prohibited the students from paying outstanding registration fees. *A quarterly report of STOPS removed due to extenuating circumstances shall be submitted to the University's Legal Office and to the Office of the President. This report shall include, as a minimum, the student's name, the extenuating circumstance, and the dollar value of the STOPS removed.

7. Until and including the last day of final examinations, students may pay their delinquent accounts by paying tuition and fees for all of their original enrollment plus the service charge noted in item 5 above. Students settling their delinquent accounts after the last day of final examinations will be charged an additional \$50.00 over and above charges for delinquent accounts noted above.

8. The Bursar will notify the Registrar of the names of those students whose fees are not paid by the last day of classes so that the Registrar can withhold the reporting of their final grades.

9. Students can withdraw from courses only with the permission of the instructor (and deans when necessary) as per current policies and procedures. Withdrawal from classes does not relieve students of their financial obligation to the University. Students who register in classes and decide not to attend without canceling their registration prior to the first day of classes and students who decide to quit attending classes without withdrawing will be charged 100% of the registration fees due the University.

10. Those students who may wish to pay tuition and fees to reinstate a semester or summer term after the last day of finals for that session, must be referred to the Vice Provost for Instructional Services, for a final decision. The basic posture would be that retroactive reinstatement would be allowed only in cases where it can be established that the University somehow contributed to the student's late payment by some error on its part.

* See motion on page 25479

Regardless of when a student pays tuition and fees, payment for the entire enrollment is required. Selective course payment will not be possible.

11. All payments for delinquent accounts must be made in cash, cashier's check or money order.

B. Obligation and Payment of Other Charges and Fees

1. Fines, charges, or other miscellaneous fees become a financial obligation of the student at the time they are levied or assessed.

2. These charges will be periodically added to the central student accounts receivable maintained by the Bursar.

3. Payment or satisfactory adjudication of all existing charges may be made at any time. If not paid prior to payment of tuition and fees, all other charges and fees are immediately due and payment must be made when tuition and fees are paid.

4. Miscellaneous charges incurred during the remainder of the semester will be billed to the student on a monthly basis.

5. Delinquent payment of charges will not constitute grounds for withdrawal. The charges will be carried forward to the next semester at which time all fees and charges must be cleared prior to any new enrollment. Except for STOPS on students' accounts that have been referred to the University's Legal Counsel Office, the Bursar or designee may remove enrollment STOPS as an exception to this policy, when, in the judgment of the Bursar or designee, there are extenuating circumstances which prohibited the students from paying outstanding fees and charges. Students leaving the University will find their official records and transcripts tagged and these records will not be released to other persons, institutions, or agencies until all debts are paid.

Employee Financial Obligations to University

4.30

Faculty, staff, and student employees of The University of Oklahoma shall be required to pay all outstanding financial obligations due The University of Oklahoma in accordance with the due dates established for such obligations. Faculty, staff, and student employees who do not pay their past due financial obligations as indicated on the billing statement will be subject to the University's collection processes. The administration is directed to establish procedures at the Norman Campus and the Health Sciences Center to provide the means for the University to gain access to the funds to which it is entitled.

Regents' Fund

8.11.7

Gifts, bequests, and donations, hereinafter referred to as contributions to The University of Oklahoma shall be received by the University's Office of University ~~Affairs~~ Development and be designated as additions to the "Regents' Fund". Except for contributions to The University of Oklahoma Foundation, all contributions shall be reported to the Office of University ~~Affairs~~ Development to assure that the proper and appropriate acknowledgments are made and that the appropriate recognition of the contributions is recorded in the University's financial records. ~~All gifts received in the "Regents' Fund" shall be administered in accordance with terms and conditions stipulated by the donor.~~

The Vice President for Administrative Affairs at the Norman Campus shall be designated as the University Trust Officer. The University Trust Officer, or his/her designee, shall ~~establish the necessary procedures to assure compliance with the donor's stipulation.~~ have the following duties and responsibilities.

1. Insure compliance with the Statement of Investment Policy (Regents' Policy 8.11.1).
2. Assure that all gifts received in the "Regents' Fund" shall be administered and expended in accordance with terms and conditions stipulated by the donor, if any.
3. Maintain separate and distinct financial records for each account within the Regents' Fund in accordance with generally accepted accounting practice.
4. Monitor the performance of the investment managers engaged by the Regents to invest the Regents' Fund.
5. Report to the Regents on a quarterly basis as specified below, the status of the Regents' Fund, including investment performance.

Contributions to the "Regents' Fund" shall be classified as Endowment, Loan, Unrestricted Expendable, Restricted Expendable, or Plant Fund depending on the terms and conditions of the contribution. Contributions requiring that only the earned income from the investment of the contribution be expended shall be added to the Endowment Fund and be administered in accordance with the Endowment fund investment and spending policies. Contributions which are fully expendable shall be recorded in separate and distinct accounts in the University's financial records, and deposited to the University's Agency Special Fund in the State Treasury. The University Trust Officer, or his/her designee, shall develop an investment strategy for these expendable funds in cooperation with the recipient unit, department, college, or campus to ensure that the maximum economic benefit is derived from the contribution until the funds are expended in accordance with the donor's stipulations. The investment strategy for each fund shall be consistent with the general investment policy (Investment of Temporarily Idle Cash). If the University Trust Officer and the University's recipient entity determine that the maximum benefit from the utilization of the contribution can best be achieved through the expenditure of only the investment income on the contribution, and if the stipulations of the donor do not prohibit it, an expendable contribution may be designated as a Quasi-Endowment and be added to the Endowment fund with the approval of the Board of Regents. Funds designated as Quasi-Endowments shall be administered in accordance with investment and spending policies with the exception that the principal of the Quasi-Endowment may be expended upon the request of the University Trust Officer and the recipient entity and the approval of the Board of Regents.

Comprehensive reports of "Regents' Fund" activity will be made semi-annually to the Board of Regents by the University Trust Officer as of December 31 and June 30 each year. In addition, a summary report will be presented as of September 30 and March 31 each year. These reports will include new gifts and contributions to The University of Oklahoma except when the donor requests that a gift be kept confidential.

President Boren recommended the Board of Regents approve revisions to the Policy Manual of the Board of Regents of The University of Oklahoma as follows:

- I. Modify Section 4.4 (Obligation and Collection of Student Fees) to authorize the University Bursar or designee to remove a financial enrollment STOP on a student's record when there are extenuating circumstances, except for students' accounts that have been referred to the University's Legal Counsel Office.
- II. Add Section 4.30 stating that debt owed the University by its employees shall be subject to collection through all the University's collection procedures.
- III. Modify Section 8.11.7 (Regents' Fund) to designate the Vice President for Administrative Affairs at the Norman Campus as the University Trust Officer and specify the duties and responsibilities of the University Trust Officer.

Regent Lewis asked if there will be a system or procedure in place to monitor the exceptions to Policy 4.4 which would allow for enrollment STOPS to be removed due to extenuating circumstances.

Mr. John Moore, Controller, responded that Internal Auditing would be continually taking a look at those exemptions to see if there is any emerging pattern. President Boren recommended adding a provision to number 6. of Policy 4.4 as a fail safe mechanism as follows: *A quarterly report of STOPS removed due to extenuating circumstances shall be submitted to the University's Legal Office and to the Office of the President. This report shall include, as a minimum, the student's name, the extenuating circumstance, and the dollar value of the STOPS removed.*

Regent Halverstadt moved approval of the Policy revisions with the addition to Policy 4.4 of the provision of a quarterly report as stated above. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

REVISED DISTRIBUTION OF REVENUES AND GIFTS

At the April 1997 meeting of the Board of Regents, the Board approved authorization for the President to distribute new, unrestricted, unobligated revenues and gifts to the University in the amount of \$2.75 million for a variety of specified purposes. Additional distribution of \$160,000 is recommended for the renovation of Education Curator space for the Fred Jones Art Museum.

President Boren recommended that the Board of Regents:

- I. Approve the revised distribution of new, unrestricted, unobligated revenues and gifts to the University as specified above; and
- II. Authorize the necessary modifications to the Campus Master Plan of Capital Improvement Projects.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

INTERACTIVE EDUCATIONAL TELEVISION EQUIPMENT FOR CLASSROOMS - NORMAN CAMPUS

Equipment is needed to establish a new interactive television classroom in an existing classroom in the Energy Center for the fall semester, 1997, and to upgrade the existing compressed video classroom in Carson Engineering Center. The classrooms will be used for delivery of graduate credit instruction through the State Regents' OneNet System. Access will be available to those connected to OneNet (example: Rogers University, Tulsa). This will enable the expansion of distance education offerings from such entities as the College of Geosciences and will improve the technological quality of offerings currently given through the Carson Engineering Center classroom.

Bids were circulated to 12 suppliers. Seven responses were received. Two were no bids. Evaluation was made by the Purchasing Department and Center for Distance Education personnel based on the lowest cost meeting specifications. The purchase will be funded from account 122-7662, Rogers Instructional Funds.

President Boren recommended that the Board of Regents approve the award of purchase orders to Electronic Video Systems in the amount of \$21,318.00, to Fairview AFX in the amount of \$62,838.44, to Ford Audio Video in the amount of \$22,468.00, and to Industrial Video in the amount of \$10,599.00 for video conferencing equipment.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

FLEXIBLE CIRCUIT BOARDS FOR PHYSICS AND ASTRONOMY - NC

The University of Oklahoma High Energy Physics group is a member of the CLEO (Cornell Large Experimental Operation) collaboration which is conducting a study of the structure of matter and nature of forces. The project is being conducted at the Cornell Electron Storage Ring (CESR), Cornell University. The group effort on this project is supported by OU's DOE operating grant which provided total funding in the amount of \$400,000 for the current fiscal year to support CLEO. This is a sole source purchase. General Electric Corporation, Research and Development is the only known manufacturer who can produce the circuit boards for the CLEO PHASE III Si Detector at the Wilson Laboratory, Cornell University. The purchase will be charged to Physics and Astronomy grant account 125-4387.

President Boren recommended that the Board of Regents approve the purchase of Flexible Circuit Boards from General Electric Corporation for a total of \$100,519.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

WIRELESS NETWORKING FOR THE COLLEGE OF ENGINEERING LAPTOP COMPUTER PROGRAM

The College of Engineering circulated an RFP in June 1996 to create a pilot program to develop and install a wireless Local Area Network (LAN). The program was successful as reported to the Regents by Dean Crynes at the Regents' March 1997 meeting. The purpose of this LAN is to enhance educational capabilities and provide students with tools to improve their educational experience. A provision was included providing that if successful, the contract could be extended for four years, renewable annually.

The wireless network is essential to the laptop program beginning in Fall 1997. Two hundred and twenty (220) wireless adapters for use in student laptop computers must be purchased at a cost of \$90,200.

Bids were received from AMP and AT&T. AMP met specifications requiring local area network. AT&T bid a telephone cellular wireless network which was not acceptable. At this time, only AMP wireless will meet the requirements of the laptop/wireless program.

Additional expenses for this contract in the future will be made against Engineering Computer Network account 122-7239 and will be reported to the Board of Regents through the Quarterly Report.

President Boren recommended that the Board of Regents approve the award of a four-year contract renewable annually to AMP, Inc.

Regent Halverstadt asked if State law allows for the Board to approve a greater than one-year contract. General Counsel, Joseph Harroz, responded this contract is one year in term with three one-year options - it could be a total of four years if all options are exercised. President Boren said if this program has academic success it will be continually expanding within the College and this contract allows for planning and continuity. A one-year contract with the option to renew annually to provide for four years of coverage would be the appropriate way to state the recommendation.

Regent Lewis moved the Board of Regents approve the award of a one-year contract to AMP, Inc. renewable annually at the discretion of the administration for up to a total of four years, subject to the availability of funds. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

WORKING CAPITAL ADVANCES AND STATUS OF AUXILIARY ENTERPRISE OPERATING DEFICITS

The Board of Regents' fiscal policies applicable to auxiliary enterprises require approval by the President and Board of Regents for long-term (12 months or more) working capital loans greater than \$75,000. The Golf Course and Athletic Department require this approval.

- I. Jimmie Austin University of Oklahoma Golf Course
Cash flow projections provided by the Golf Course management indicate that working capital cash flow requirements in FY97 are in excess of \$75,000 and cannot be repaid during the 12 months of FY98.

II. Athletic Department

In July 1996, the Board of Regents authorized long-term working capital loans to the Athletic Department for its FY97 operations. Working capital loans are projected by the management of the Athletic Department to be required again throughout FY98.

III. Distribution ("Loan") to Athletic Department

As indicated in IV.b. below, the Athletic Department management is currently projecting a FY97 operating deficit. However, as a result of the dedication and determination of the Athletic Department management to increase revenues and decrease expenses, there should be Athletic Department funds available in the Fall of 1997 in an amount sufficient to fund this operating deficit. Thus, the President seeks the Regents' authorization to temporarily distribute ("loan") new, unrestricted, unobligated revenues recently received by the University to fund the anticipated June 30, 1997 operating deficit with agreement from the Athletic Department management that these funds will be returned to the University from the Department as soon as they are available and no later than January 1, 1998.

IV. Operating Deficits

The University has 15 auxiliary enterprise operations. Of these 15 auxiliaries, the following are projected by their management to close out the fiscal year with operating deficits:

a. Jimmie Austin University of Oklahoma Golf Course.

Projected June 30, 1997 operating deficit is approximately \$280,632, including debt service expense of \$115,048. Excluding the debt service expense, the operating deficit is expected to be \$165,584. Higher than anticipated salary and wage costs, supplies and material costs, and course maintenance costs are the main contributors to this deficit. For FY98 and beyond, the management of the Golf Course is projecting several years of steadily declining annual operating deficits as the course matures and reaches its full potential.

b. Athletic Department.

The Athletic Department management is currently projecting a FY97 operating deficit. However, as indicated above in III, additional new revenues to be realized by the Athletic Department in the Fall of 1997 will be sufficient to fund this operating deficit after a short-term distribution ("loan") from the University.

c. Oklahoma Memorial Union.

Projected to close out FY97 with a deficit of approximately \$13,500. This deficit is directly related to the impact of the OMU renovation on the revenue generating opportunities of the auxiliary. The OMU has sufficient reserves to cover the projected deficit.

d. Child Care Facility.

Projected to have an approximate \$17,500 operating deficit at June 30, 1997. The primary cause of this deficit is the interest expense on the internal loan from the Bookstore contract to construct the facility. The facility is generating sufficient revenues to fund its direct cost of operation, however it was the long-range plan that this operation would not be able to fund the interest expense or principal on this loan for a number of years.

President Boren recommended that the Board of Regents:

- I. Authorize a long-term working capital cash flow loan in an amount sufficient to meet FY97 cash flow requirements and the monthly cash flow requirements for FY98 operations of the Jimmie Austin University of Oklahoma Golf Course; and

- II. Authorize a long-term working capital cash flow loan in an amount sufficient to meet the monthly cash flow requirements of the Athletic Department's operations during FY98; and
- III. Authorize the distribution of new, unrestricted, unobligated revenues to the Athletic Department in an amount sufficient to close the books with no operating deficit as of June 30, 1997 with the understanding that these funds will be repaid by the Department as soon as they are available and no later than January 1, 1998; and
- IV. Accept a status report regarding the projected June 30, 1997 operating deficits of auxiliary enterprise operations.

President Boren reported on the operating status of various auxiliary enterprises. The Oklahoma Memorial Union and the Child Care Facility have sufficient reserves and are able to cover operating deficits this year. The golf course is off to a good start and it is not unanticipated that there would be some unusual start up costs. In response to a Regent's question, Mr. Stan Ball, Director of Golf, said we are on track to where we want to be, with the projected deficit for the first few years of opening.

President Boren said the operating deficit of the Athletic Department is not related to the Gender Equity Plan. Athletic Director Steve Owens is working hard to raise the revenues and lower the costs. There is a need to provide a cash flow loan to the department to close out the books at the end of this fiscal year. This debt will be repaid to the University from additional revenues by January 1, 1998, such as a soft drink contract, the Pigskin Classic Football game in August, a possible Rolling Stones' Concert, the new information systems being installed at Lloyd Noble Center and Oklahoma Memorial Stadium as well as other possible sources of revenue. This loan will come from a reserve fund, monies set aside to cover any future liabilities of the University and borrowing from the fund with repayment by January 1 will not endanger the reserve, even if a liability situation were to arise.

Chairman Bentley recognized Professor Connie Dillon, Chair of the Norman Campus Faculty Senate. Professor Dillon said last year at this time the Regents provided the Athletic Department with over \$1,000,000 in funding diverted from academic programs. In spite of this action, the Athletic Department continues to require a \$1.3 million loan. She said many see this as alarming and if the situation does not change this year the Regents will be forced to consider more drastic solutions to the continued cost overruns.

Regent Halverstadt responded that the Regents are totally supportive of academic quality, excellence, and appropriate funding. He said the University is a multi-cultural phenomenon in which the Athletic Department and its activities are of considerable importance to the overall functioning of the University in its requirement to serve our young people. Regent Halverstadt said going back and checking statistics and documents for the Athletic Department last year would show the \$1.2 million loan came from sources other than academic funds. The new administration in the Athletic Department has moved in the proper direction in terms of fiscal responsibility and this will be demonstrated over the long term.

Regent Lewis commented that historically the Athletic Department has funded a very long list of items from its own revenues for the benefit of the University, something which no other department has done. He said one example is a very substantial amount of revenue devoted to development for the University as a whole - there were good reasons for doing that but to say this was a one-way fund movement is not a fair characterization based historically on support to other University areas from Athletic Department revenues.

Regent Hall said he would like to reassure the faculty and academic community the Regents are very conscious of the need to address the problems and deficits in the Athletic Department but at no time will the commitment to academics and educating the students be compromised. We still have problems in the Athletic Department to address but the Regents have a continuing commitment to academics over athletics.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

NAMING OF THE ROSE GARDEN

WHEREAS, Rose Sharp is the wife of The University of Oklahoma's ninth President, Dr. Paul F. Sharp;

WHEREAS, from 1971-1978 her service as First Lady of The University of Oklahoma is a model of honor, integrity, and community service for all Presidents' wives;

WHEREAS, her daily contact with students, her tireless dedication to student groups, and her many contributions to the lives of so many students, faculty and staff have made a lasting contribution to the lives of the people of our State;

WHEREAS, her passionate support of programs ranging from the arts to international programs marks the breadth of her vision for the future of this University;

WHEREAS, Rose Sharp continues to dedicate her life to The University of Oklahoma and was awarded the University's highest honor, the Distinguished Service Citation, in 1980;

WHEREAS, Rose Sharp's contributions to our community as First Lady are only surpassed by her love for her family, serving as mother and grandmother to her three children, William Frederick Sharp, Kathryn Ann Dunlap and Paul Trevor Sharp;

THEREFORE BE IT RESOLVED that because of her lasting dedication to The University of Oklahoma and our community, the Board of Regents deems it appropriate that Rose Sharp should be honored on the campus she loves so dearly and hereby directs that the area located in the southeast corner of the Boyd Street and Elm Avenue intersection be known as "The Rose Sharp Rose Garden".

President Boren recommended the Board of Regents approve the wagon wheel shaped flower bed for roses located in the southeast corner of the Boyd Street and Elm Avenue intersection be officially named The Rose Sharp Rose Garden in honor of Rose Sharp, First Lady Emeritus of The University of Oklahoma.

President Boren said it is a great honor and privilege to make this official recommendation to the Board. Rose Sharp was an extraordinary First Lady of this University and with a strong expression of love, affection and respect from the whole University community he recommended that Rose Sharp be permanently recognized on the campus in this way.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

President Emeritus and Mrs. Sharp were present for this presentation.

CHILLED WATER PLANT AND POWER PLANT CONDENSER WATER SYSTEM REPLACEMENT - NORMAN CAMPUS

The University's Power Plant Condenser Water System was completed in 1950 and expanded in 1963. The Chilled Water Plant was completed in 1952 and expanded in 1963 and 1969. The system includes three wood cooling towers. Two of these towers are over 40 years old and one is nearly 30 years old. They are inadequate to meet increased chilled water needs caused by campus expansion. With the addition of the Catlett Music Center to the utility system, it is expected that by summer 1998 there will be insufficient capacity to meet the Norman Campus cooling demands. The addition of a fourth cooling tower will meet the immediate demands on the system and is Stage 1 of a four stage plan. The tower will be located within the footprint of the Physical Plant complex on Felgar Street. In addition to this short term need, the general deterioration of the aged cooling towers (the rest of the condenser water system) must be planned for and scheduled for replacement over the next several years. To meet near and long term needs, it is planned to replace all three current cooling towers in stages 2-4 within the next three to 10 years, as needed and as funding is available.

A Request for Proposal (RFP) was developed to secure bids on a four step design-build installation of a new Power Plant Condenser Water System. It provided for designing and erecting a complete condenser water system including all structural, plumbing, mechanical and electrical components. While this agenda item is for only one tower, the long range plan for the system replacement has four stages.

The RFP was circulated to 22 firms representing tower manufacturers, engineering firms and mechanical contractors. Responses to the RFP were received from six "teams." The responses were evaluated using the following criteria regarding the tower system:

1. Efficiency
2. Expected longevity
3. Expected maintenance costs
4. Customer references
5. Cost

The evaluation committee had representatives from Physical Plant, Architectural and Engineering Services, the College of Engineering and Purchasing. One team was not responsive to the specifications of the RFP. Five teams provided a presentation to clarify their proposals. The following is a result of the evaluation. A maximum of 900 points was possible.

<u>Company</u>	<u>Points Awarded</u>	<u>Cost of Stage One</u>
United Mechanical/ Tower Tech Oklahoma City	519	\$754,178
Quality Plumbing/ Cooling Tower Norman	381	\$932,689
Harrison-Orr/ Ceramic Cooling Tower Oklahoma City	None/Over Budget	\$1,716,800

<u>Company</u>	<u>Points Awarded</u>	<u>Cost of Stage One</u>
Boldt/Marley Cooling Tower Oklahoma City	None/Over Budget	\$1,206,000
Tower Engineering/PSA Ft. Worth, Texas	None/Over Budget	\$1,668,451

Due to the technical complexity of this solicitation and the fact that the vendor must refine technical aspects of their offer, it is recommended that negotiations with United Mechanical be allowed up to an amount not to exceed \$867,304 which is the base bid plus 15% as allowed in Title 61. It is further recommended that should negotiations with United Mechanical be unsuccessful that the University be permitted to open negotiations with Quality Plumbing.

Project funding will come from utilities system capital improvement reserves, account 134-7201 (Physical Plant Services Unit).

President Boren recommended that the Board of Regents authorize the President or his designated representative to finalize a contract with United Mechanical/Tower Tech to provide and install a modular and expandable counter flow cooling tower at a cost not to exceed \$867,304.

There was a general discussion of the recommendation to finalize a contract with United Mechanical/Tower Tech and what the contingency should be if those negotiations were unsuccessful. Vice President Driver stated he would suggest to the Regents that the President's recommendation be amended to read as follows:

That the Board of Regents authorize the President or his designated representative to finalize a contract with United Mechanical/Tower Tech to provide and install a modular and expandable counter flow cooling tower at a cost not to exceed \$867,304. It is further recommended that should negotiations with United Mechanical be unsuccessful that the University be permitted to open negotiations with Quality Plumbing.

Regent Halverstadt moved approval of the recommendation as amended. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

LAW CENTER ROOF

At the July 1996 meeting, the Board of Regents authorized the University administration to award a contract for construction to the lowest and best bidder for the Law Center Roof project subject to the availability of University funds. Bids were received from four bidders on September 24, 1996, and a contract in the amount of \$266,100 was awarded to Stephens & Associates Builders. The project was funded with State of Oklahoma General Obligation Bond funds designated for the College of Law and for critical health and safety projects.

A substantial completion inspection of the project was held May 28, 1997. In attendance were representatives of Stephens & Associates Builders; Miles Associates, the project architects; and the University. The results of the inspection indicated that the project was substantially complete. A punch list of minor work items was developed and given to Stephens & Associates Builders for correction.

President Boren recommended that the Board of Regents:

- I. Accept the Law Center Roof project as substantially complete effective May 28, 1997; and
- II. Authorize the final payment to Stephens & Associates Builders following completion of all punch list items.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

HOLMBERG HALL RESTORATION

At the meeting in April 1997, the Board of Regents authorized the administration to proceed with the selection of a consultant to provide professional services for the Holmberg Hall Restoration project. This project includes renovation of space to provide Music faculty studios and offices, academic classrooms, and student practice rooms. The project also includes restoration of the Holmberg Hall Auditorium and construction of a stage house addition to the auditorium.

At the May 1997 meeting of the Board, the project was approved as a part of the overall Campus Master Plan of Capital Projects for the Norman Campus, with a preliminary project budget of \$8,000,000. Also at the May meeting, the Board approved a Resolution supporting a Summary Proposal to the Donald W. Reynolds Foundation submitting this project to be considered for grant funding.

The consultant will provide an initial feasibility study, including the identification of project concepts, development of a building program, and development of an estimate of construction costs. When the feasibility study is completed, the consultant will be authorized to proceed with schematic design, design development, and construction documents, as appropriate.

The interview committee was composed of representatives from Architectural and Engineering Services, the Campus Planning Council (Interim Dean of the College of Architecture), Physical Plant, the President's Office, and the School of Music. The firms were evaluated on the basis of the criteria presented on the evaluation summary. In accordance with the Board of Regents' policy, a five percent preference was applied to ratings of the in-State firms. The interview committee rated the firms from highest to lowest as follows:

1. Hardy Holzman Pfeiffer Associates
Los Angeles, California
2. Wilson Butler Lodge, Inc. and Kaighn Associates Architects, Inc., Joint Venture
Norman (Wilson Butler Lodge, Inc., Boston, Massachusetts)
3. J. W. McSorley Architect
Tulsa
4. Miles Associates
Oklahoma City

5. Richard R. Brown Associates, A.I.A.
Oklahoma City

HOLMBERG HALL RESTORATION CONSULTANT SELECTION EVALUATION
SUMMARY

	<u>Hardy Holzman Pfeiffer Associates</u>	<u>Wilson Butler Lodge Inc. and Kaighn Associates Architects, Inc. Joint Venture</u>	<u>J. W. McSorley Architect</u>	<u>Miles Associates</u>	<u>Richard R. Brown Associates A.I.A.</u>
Acceptability of Design	114	108	90	64	73
Quality of Engineering	100	102	85	86	72
Adherence to Cost Limits	51	45	42	44	42
Adherence to Time Limits	53	52	41	45	41
Volume of Changes	51	45	43	48	45
Stability of Firm	<u>54</u>	<u>47</u>	<u>39</u>	<u>52</u>	<u>41</u>
Total Points	423	399	340	339	314
Total Points of In-State Firms x 1.05 (5% preference)	N/A	419	357	356	330

President Boren recommended that the Board of Regents:

- I. Rank in the order presented the architectural firms which are under consideration to provide professional services required for the Holmberg Hall Restoration project;
- II. Authorize the University administration to negotiate the terms of an agreement and a fee starting with the highest ranked firm; and
- III. Authorize the President or his designee to execute the consultant contract.

There was a discussion of the experience of the highest ranked firm. Regent Siegfried expressed his desire to see the University go with an in-State firm.

Regent Lewis moved approval of President Boren's recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

OKLAHOMA MEMORIAL UNION RENOVATION AND ADDITION, PHASE III

At the March 1997 meeting, the Board of Regents authorized the administration to proceed with the selection of a consultant to provide professional services for the Oklahoma Memorial Union Renovation and Addition, Phase III project. This phase of the project includes an addition to the Union to serve as a center for student organizations and student government. The project also includes construction of a courtyard between the new addition and the existing building along with roof repairs on the existing building.

At the May 1997 meeting of the Board, the project was approved as a part of the overall Campus Master Plan of Capital Projects for the Norman Campus, with a preliminary project budget of \$5,500,000. Also at the May meeting, the Board approved a Resolution supporting a Summary Proposal to the Donald W. Reynolds Foundation submitting this project to be considered for grant funding.

The consultant will provide an initial feasibility study, including the identification of project concepts, development of a building program, and development of an estimate of construction costs. When the feasibility study is completed, the consultant will be authorized to proceed with schematic design, design development, and construction documents, as appropriate.

The interview committee was composed of representatives from Architectural and Engineering Services, the Oklahoma Memorial Union, Physical Plant, the President's Office, Student Affairs, and the University of Oklahoma Student Association. The firms were evaluated on the basis of the criteria presented on the evaluation summary. The interview committee rated the firms from highest to lowest as follows:

1. The Benham Group
Oklahoma City
2. Glover-Smith-Bode, Inc.
Oklahoma City
3. J. W. McSorley Architect
Tulsa
4. Bockus, Payne & Associates Architects
Oklahoma City
5. Boynton Williams and Associates
Norman

OKLAHOMA MEMORIAL UNION RENOVATION AND ADDITION, PHASE III
CONSULTANT SELECTION EVALUATION SUMMARY

	<u>The Benham Group</u>	<u>Glover- Smith- Bode, Inc.</u>	<u>J. W. McSorley Architect</u>	<u>Bockus Payne & Associates Architects</u>	<u>Boynton Williams and Associates</u>
Acceptability of Design	112	103	98	88	72
Quality of Engineering	109	93	98	77	80
Adherence to Cost Limits	48	45	41	39	39
Adherence to Time Limits	51	45	38	44	40
Volume of Changes	51	47	42	44	45
Stability of Firm	<u>55</u>	<u>50</u>	<u>42</u>	<u>45</u>	<u>41</u>
Total Points	426	383	359	337	317

President Boren recommended that the Board of Regents:

- I. Rank in the order presented below the architectural firms which are under consideration to provide professional services required for the Oklahoma Memorial Union Renovation and Addition, Phase III project;
- II. Authorize the University administration to negotiate the terms of an agreement and a fee starting with the highest ranked firm; and
- III. Authorize the President or his designee to execute the consultant contract.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

GOLF TEAM FACILITY

At the January 1997 meeting of the Board of Regents, the Board approved the Design Development Phase Plans and authorized the preparation of construction documents by the project architects, Architects In Partnership, P.C., for the Golf Team Facility project. The Board also authorized the University administration to advertise and receive bids for the project. At the same meeting the Board approved a project budget of \$795,000, utilizing private funds.

Bids for the construction of the facility were received from 11 bidders. The bids have been evaluated by the project architects, the Athletic Department, and Architectural and Engineering Services. A complete tabulation of the bids received was included in the agenda.

I. AWARD CONTRACT FOR CONSTRUCTION

A low bid of \$712,474 for the base bid plus alternates 1, 5 and 6 was submitted by Dillon Construction Company of Duncan, Oklahoma. This bid exceeds the construction budget established for the project.

A plan has been developed to lower the construction cost of the project through a value engineering process. During the period since bids were received, representatives of Architects In Partnership, P.C., Dillon Construction Company, and the University's Athletic Department and Architectural and Engineering Services have been at work to reduce the cost of the project. The team has met several times and has identified cost savings items which will reduce the construction cost by approximately \$38,471 while not affecting the overall quality of the project. Typical items include reductions in square footage, utilization of alternative types of lighting fixtures, and modification of some of the finishes for the project. A number of other items, each of which was selected to reduce the cost while still maintaining the design intent and long-term quality of the facility, were identified.

It is recommended that a contract be awarded to Dillon Construction Company as follows:

Base Bid	\$653,512
Alternate No. 1, Additional Millwork	14,617
Alternate No. 5, Standing Seam Roof in Lieu of Fiberglass Shingles	53,600
Alternate No. 6, Prefinished Soffit System	<u>(9,255)</u>
Subtotal	\$712,474
Less: Value Engineering Reductions	<u>(38,471)</u>
Total Proposed Contract Amount	\$674,003

II. AUTHORIZE THE PRESIDENT OR HIS DESIGNEE TO EXECUTE THE AGREEMENT FOR CONSTRUCTION AND NECESSARY CHANGE ORDERS

III. APPROVE NAME FOR THE GOLF TEAM FACILITY

In recognition of Charlie Coe's contributions to The University of Oklahoma's golf program, it is recommended that this facility be named the *Charlie Coe Golf Learning Center*. Charlie Coe, a native of Ardmore, Oklahoma, is one of the most nationally celebrated amateur players in the history of golf. Mr. Coe played golf for OU from 1946 to 1948 and was the Big Seven Conference champion during those years. In his career, he won the United States Golf Association Amateur championship in 1949 and 1958, and was runner-up in 1959. He played in 19 Masters tournaments, including the 1961 championship in which Mr. Coe and Arnold Palmer were runners-up to South African Gary Player. His other tournament highlights include: low amateur in the 1958 U.S. Open; five-time champion of the Trans-Mississippi Tournament; Western Amateur champion in 1950; and runner-up in the 1951 British Amateur Championship.

He represented the United States in international competition seven times as a member of the Walker Cup team, serving as team captain in 1957 and 1959, and six times on the America's Cup team, serving three times as captain. He was a member of the first World Cup team which played in St. Andrews, Scotland.

In 1959, he was awarded the New York Metropolitan Golf Writers Gold Tee Award, and in 1964 he was awarded the United States Golf Association's Bobby Jones Award given for outstanding sportsmanship.

Since 1982, the OU men's golf team has honored its most valuable player with the Charlie Coe Award. Recipients include current PGA touring professionals Andrew Magee and Doug Martin.

President Boren recommended that the Board of Regents:

- I. Award a contract for construction of the Golf Team Facility in the amount of \$674,003 to Dillon Construction Company of Duncan, Oklahoma;
- II. Authorize the President or his designee to sign the Agreement for Construction and all necessary change orders to the Agreement for Construction; and
- III. Approve *Charlie Coe Golf Learning Center* as the name for the new golf team facility.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, Noble, and Blankenship. The Chair declared the motion unanimously approved.

FISCAL YEAR 1998 BUDGET

This year was another good year for the University and for higher education at the legislature. Higher education obtained an increase of approximately \$57 million, additional revenues were obtained from a 9% tuition adjustment for comprehensive universities and the Norman Campus received additional earmarked funds which did not count against our formula allocation including \$450,000 to annualize the Mesonet program, \$100,000 for special enrichment of international programs, \$250,000 for Law School needs to meet American Bar Association standards, and \$2 million for exhibits for the Noble Museum of Natural History. Also, \$200,000 was received to help fund new programs in Tulsa without diluting programs on the Norman Campus. The public-private partnership for our teaching hospitals, critical to medical education, was also approved.

The Health Sciences Center budget will increase to \$250 million. Included in this figure is a special appropriation of \$500,000 which we were able to obtain for the Geriatric Center which did not count against our distribution formula from the State Regents.

On the Norman Campus, to keep faith with our students in the use of newly generated tuition dollars, the University budget for next year provides for extended library hours until 2:00 a.m., additional faculty positions in understaffed areas, and increased financial aid for those who are impacted by the tuition increase.

The new budget if adopted by our Board of Regents sets priorities which reflect the identical priorities recommended by the Budget Council of the University. The FY97 salary increases are annualized. Faculty promotions are funded. The one time library acquisition budget supplement of \$400,000 has been annualized and in addition \$200,000 has been provided this year to ease the strain on the subscriptions for serials and journals.

A 5% compensation increase for faculty and staff on the Norman Campus is funded in the budget. It will take effect October 1 and will be a permanent increase to the on-going salary base. Two percent (2%) will be provided across the board and sufficient funds to provide an additional 3% on a merit basis will be allocated. With a 5% average raise coming after a similar raise last year, OU should be able to make progress on our goal of improving our Big Twelve compensation rankings. Over the period 1996-1998, the Big Twelve will have experienced average compensation increases of 5% while OU will have achieved 10%.

To provide an improved faculty-student ratio, to meet new educational needs, and to increase library staff, an increase of approximately 15 new faculty positions is funded in the budget. We will also distribute extra funds to colleges with faculty earning salaries below \$32,000 to help bring these faculty to tolerable minimums. There will be no Universitywide requirement for a reallocation of funds. This will enable units to complete a more orderly planning process than in the past.

The University will also be able to continue to fund the program which returns talented, retired faculty to campus.

We will increase research incentive programs in the Educational and General Budget by 20% to a total of almost \$1.5 million. Continuing our efforts to become more competitive in recruiting the very best graduate students and to reward our graduate assistants for their valuable service to the University, assistantships again are being increased by 5%. Also responding to concerns expressed by the leadership of the Graduate Student Senate over health insurance for graduate students, one-half of the cost will be covered for each 0.5 FTE graduate assistant. Furthermore, to provide valuable assistance to our most outstanding departments in recruiting graduate students of the highest quality, the University has established the OU Alumni Graduate Fellowship program. In particular, each of these fellows will receive, in addition to the assistantship, a \$5,000 per year fellowship for up to four years. The program will be initiated in Fall 1998 with 10 fellowship awards with ten additional fellowships being added in each of three succeeding years.

Providing infrastructure support for research/creative activity at the University remains a very high priority. Thus, a research facilities support program has been established to complement the research/creative activity equipment program, which is now annually funded. The support program will be allocated to department/research units for operation, maintenance, repair and replacement parts for major research instrumentation. We are able to initiate the support with one-time funds because our faculty have again had their best year ever in generating external research dollars. Also, in our continuing commitment to research/creative activity, full funding for both the Sponsored Research Incentive (SRI) and the double SRI programs will again be provided.

At the Health Sciences Center, a 4% salary increase will be given to faculty and staff effective July 1 instead of 5% on October 1 as is recommended for the Norman Campus. The Health Sciences Center budget also includes mandatory increases for FICA, utilities and retirement which are projected to be \$415,000. \$385,000 is also provided in earmarked state funds for the operation of the new Biomedical Research Center. \$500,000 has been allocated for the Lawton Residency Program and the Cameron University Nursing Program. A list of Health Sciences Center recommended salary and wage increases for all faculty and staff earning \$40,000 or greater is provided in the budget summary material.

Overall, this budget will allow the University to make substantial progress. It sends a very clear message that our educational mission takes priority.

President Boren recommended the Board of Regents approve the Operating Budget of \$590 million for Fiscal Year 1997-98 as presented, including approval of academic promotions and Health Sciences Center faculty and staff salary increases, effective July 1, 1997 as shown below:

NORMAN CAMPUS

COLLEGE OF ARCHITECTURE

Regional and City Planning

Christopher R. Shove to Associate Professor

COLLEGE OF ARTS AND SCIENCES

Classics

Ellen S. Greene to Associate Professor
Josepha C. Lanters to Associate Professor

Communication

Eric M. Kramer to Associate Professor

Economics

W. Robert Reed to Professor

English

Lawrence D. Frank to Professor
Joanna E. Rapf to Professor
Richard A. Barney to Associate Professor
W. Henry McDonald to Associate Professor

Health and Sports Sciences

Craig W. Hofford to Associate Professor

Journalism and Mass Communication

Shirley A. Ramsey to Professor
Bill Loving to Associate Professor

Library and Information Studies

Kathy L. Latrobe to Professor

Mathematics

S. Walter Wei to Professor

Modern Languages, Literatures, and Linguistics

Pamela A. Genova to Associate Professor

Philosophy

Zev M. Trachtenberg to Associate Professor

Social Work

James A. Rosenthal to Professor

Zoology

Mark V. Lomolino to Associate Professor

MICHAEL F. PRICE COLLEGE OF BUSINESS

Accounting

Dipankar Ghosh to Associate Professor

COLLEGE OF EDUCATION

Educational Leadership and Policy Studies

Mary J. O'Hair to Professor

Educational Psychology

Raymond B. Miller to Professor

Instructional Leadership and Academic Curriculum

Sara A. Beach to Associate Professor
Ann Marie Cavallo to Associate Professor
Linda J. McKinney to Associate Professor

COLLEGE OF ENGINEERING

Civil Engineering and Environmental Science

Robert C. Knox to Professor
Jess W. Everett to Associate Professor

Chemical Engineering and Materials Science

Matthias U. Nollert to Associate Professor

Computer Science

Gia-Loi Le Gruenwald to Associate Professor

Industrial Engineering

Theodore B. Trafalis to Associate Professor

Petroleum and Geological Engineering

Michael L. Wiggins to Associate Professor

COLLEGE OF FINE ARTS

Music

Carolyn R. Bremer to Associate Professor
Dolores Leffingwell to Associate Professor

COLLEGE OF GEOSCIENCES

Geography

Robert A. Rundstrom to Associate Professor

Geology and Geophysics

David Deming to Associate Professor
Thomas A. Dewers to Associate Professor

Meteorology

Susan E. Postawko to Associate Professor

HEALTH SCIENCES CENTER

COLLEGE OF ALLIED HEALTH

Allied Health Education

David W. Garrison to Adjunct Professor

Medical Library Science

Jennifer C. Goodson to Associate Professor
Joy Summers-Ables to Associate Professor

Nutritional Sciences

Allen W. Knehans to Professor

Occupational Therapy

David W. Garrison to Adjunct Professor

Physical Therapy

David W. Garrison to Professor
Irene R. McEwen to Professor

COLLEGE OF DENTISTRY

Dental Hygiene

Jane A. Bowers to Clinical Assistant Professor
Katherine F. Miller to Clinical Assistant Professor

Endodontics

Steven E. Powell to Clinical Associate Professor

Periodontics

E. Jane Amme to Clinical Associate Professor

COLLEGE OF MEDICINE

Anesthesiology

Mohinder P. Oberoi to Associate Professor

Biochemistry and Molecular Biology

Robert A. Steinberg to Professor

Family and Preventive Medicine

Frank H. Lawler to Professor
L. Peter Schwiebert to Professor
James R. Barrett to Associate Professor
John P. Zubialde to Associate Professor

Medicine

Leann Olansky to Professor
Mary Z. Baker to Associate Professor
Vikki A. Canfield to Associate Professor
Michael A. Kolodziej to Associate Professor
Kevin L. Moore to Associate Professor
Robert H. Scofield to Associate Professor
Haraldine A. Stafford to Associate Professor

Microbiology and Immunology

Donald J. Dunn to Adjunct Professor

Neurology

Jeanne A. King to Associate Professor

Neurosurgery

Mary K. Gumerlock to Professor

Obstetrics and Gynecology

Doris M. Benbrook to Associate Professor

Orthopaedic Surgery and Rehabilitation

Curtis R. Gruel to Associate Professor

Pathology

James H. Morrissey to OMRF Professor
H. Anne Pereira to Associate Professor
Robert H. Scofield to Adjunct Associate Professor

Pediatrics

Philip J. Rettig to Professor

Pharmacology

Eugene S. Patterson to Associate Professor

Physiology

Robert W. Blair to Professor
Robert E. Thies to Professor

Psychiatry and Behavioral Sciences

Kenneth J. Dormer to Adjunct Associate Professor

Surgery

Donald R. Carter to Professor
Christopher J. Knott-Craig to Professor
Daniel J. Dire to Associate Professor

COLLEGE OF MEDICINE-TULSA

Surgery-Tulsa

Karen Malnar to Clinical Assistant Professor

COLLEGE OF PHARMACY

Pharmacy Practice

Kevin C. Farmer to Associate Professor
R. Christopher Rathbun to Associate Professor

COLLEGE OF PUBLIC HEALTH

Biostatistics and Epidemiology

Barbara R. Neas to Associate Professor

Health Administration and Policy

Assaf F. Al-Assaf to Associate Professor

Health Promotion Sciences

Stephanie L. McFall to Associate Professor

President Boren highlighted the budget information and said the \$200,000 for serials and journals has been increased to \$340,000 to ease the strain on subscriptions. We need to continue to look at the library needs. He said we still have some critical areas but we also have a sense of momentum. A list of recommended salary and wage increases for all Norman Campus faculty and for staff earning \$40,000 or greater will be provided at the September meeting for approval.

Regent Siegfried moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. Regent Blankenship had exited the meeting. The Chair declared the motion unanimously approved.

OKLAHOMA MEMORIAL STADIUM PUBLIC FACILITIES RENOVATION

At the May 1997 meeting, the Board of Regents authorized the administration to proceed with plans for the development of seating in the east stands of Oklahoma Memorial Stadium (OMS) for individuals with disabilities and for paving of the east concourse at the OMS, at a cost not to exceed \$500,000; authorized a modification to the existing contract with Hellmuth, Obata and Kassabaum Sports Facilities Group (HOK) for the preparation of plans and specifications for the project; and authorized the administration, with the assistance of Legal Counsel, to receive bids and execute the necessary Agreement for Construction and change orders for the project. The Board instructed the administration to provide a report of the bid results and contract award.

Bids for construction of this initial phase of the OMS Public Facilities Renovation project were received from six bidders on June 17, 1997. The bids were evaluated by the project architects, the Athletic Department, and Architectural and Engineering Services with Pope Construction Company being selected for the project. A complete tabulation of the bids received was included in the agenda.

This was for information purposes only. No action was required.

ANNUAL AUDIT PLAN FOR 1997-98, THE UNIVERSITY OF OKLAHOMA

The proposed annual audit plan for fiscal year 1998 was mailed to each Regent with the agenda. It was prepared by Mr. Glen Earley, Director of Internal Auditing, and incorporates use of standard risk analysis processes, solicited and unsolicited input from administrators, and a three-year rotation plan to address all financial and data-related functions of the University. At least once every three years, every department of the University will receive some level of review and audit. In addition, approximately fifteen percent of the available audit hours will be reserved for items that could not be foreseen.

The areas proposed for internal audit during 1997-98 are as follows:

NORMAN CAMPUS

Accounting Systems	Financial Aid
Agency Clearing Accounts	Goddard Health Center and Counseling Services
Athletics, Compliance Audit	Golf Course
Athletics, Financial Audit	Imprest and Change Funds
Athletic Ticketing and Post-Season Activities	Investments
Auxiliaries Contract Administration	KGOU-FM=KROU-AM Radio Station
Budgeting	Library and Other Academic Support
Bursar	Motor Pool
College of Arts and Sciences	Overhead
College of Continuing Education	Personnel/Payroll
College of Education	Physical Plant
College of Geosciences	Plant Funds
Computing/Telecommunications	Sponsored Programs
Controller's Office	Student Publications
Disbursements	Travel
Employee Benefits	University Housing and Food Services
Environmental Safety Services and Risk Management	University Research Park
	Utilities

HEALTH SCIENCES CENTER

Accounting Systems	Investments
Administrative Affairs Administration	Library and Other Academic Support
Agency Clearing Accounts	Medicine
Auxiliaries Contract Administration	Motor Pool
Budgeting	Otorhinolaryngology
Bursar	Overhead
College of Medicine Administration, Residency, and Other	Personnel/Payroll
College of Nursing	Plant Funds
College of Public Health	Psychiatry
Computing/Telecommunications	Site Support
Controller's Office	Sponsored Programs
Dermatology	Surgery
Disbursements	Travel
Employee Benefits	Tulsa, Family Medicine

Environmental Safety Services and Risk Management	Tulsa, Pediatrics
Family Medicine	Tulsa, Residency Program
Financial Aid	University Physicians Medical Group
Imprest and Change Funds	Utilities

In addition, Internal Auditing will perform post-audit reviews of each audit report.

President Boren and the Audit Committee recommended the Board of Regents approve the annual audit plan for 1997-98.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

INTERNAL AUDITING REPORT

Pursuant to Regents' policy, Glen Earley, the Director of Internal Auditing, was present to report on any pending or potential audit issues, if any. There was no report.

REPORT OF ASSOCIATES AND ACADEMIC EXCELLENCE COMMITMENTS

ASSOCIATES FUNDS:

Following is the commitment of funds of The University of Oklahoma Associates Fund for period ending March 31, 1997:

	<u>Third Quarter FY97</u>	<u>Year-To-Date FY97</u>
National Merit Scholarships		\$ 473,375
Regents' Awards/Professorships	\$42,000	48,000
Summer Operative Apprentice Program		39,246
Fleischaker Art Collection		5,826
Arts & Sciences Interdisciplinary Programs		52,237
Arts & Sciences FY96 Commencement		7,000
1996 Neustadt Prize		31,500
FY97 E&G Budget Support		200,000
FY97 International Initiatives		75,000
ROTC Scholarship Support		15,000
Business Communication Center		32,000
Engineering Self Advisor		32,069
Engineering AME Student Competitions		19,000
Musical Theatre Program		10,000
Law Jurist-In-Residence		15,000
Climatological Survey Outreach for K-12		16,250
International Relations Visitors, Fellowships		<u>30,000</u>
 Total	 <u>\$42,000</u>	 <u>\$1,101,503</u>

The following are expenditures of Associates funds that were restricted by donors to the various colleges on the Norman Campus:

June 25, 1997

25502

	<u>Third Quarter FY97</u>	<u>Year-To-Date FY97</u>
COLLEGE OF ARCHITECTURE		
Board of Visitors	\$56	\$136
Student Support	54	679
Faculty Development	18	18
Outreach Expenses	44	44
Total	<u>\$172</u>	<u>\$877</u>
COLLEGE OF ARTS AND SCIENCES		
Faculty Development	\$ 5,003	\$ 9,098
Student Support	225	3,000
	<u>\$5,228</u>	<u>\$12,098</u>
COLLEGE OF BUSINESS ADMINISTRATION		
Student Organization Support	\$ 750	\$10,380
Transfers to donor-designated depts.		12,170
	<u>\$ 750</u>	<u>\$22,550</u>
COLLEGE OF EDUCATION		
Faculty Development		\$ 155
Staff Development		64
Student Support (Scholarships)		1,500
	<u>\$ 0</u>	<u>\$ 1,719</u>
COLLEGE OF ENGINEERING		
Faculty Development	\$ 644	\$ 3,554
Student Support	5,305	20,563
Outreach Activities	39	39
Endowed Scholarship Fund	16,415	60,611
	<u>\$22,403</u>	<u>\$84,767</u>
COLLEGE OF FINE ARTS		
Faculty Development		\$ 1,621
Outreach Activities		500
	<u>\$ 0</u>	<u>\$ 2,121</u>
COLLEGE OF GEOSCIENCES		
Outreach Activities	\$ 819	\$ 2,044
Student Support		97
Donor Development	23	71
Earth Scientist' Publication	7,591	8,489
Faculty Start-Up	2,372	2,372
Transfer to OU Foundation	3,375	3,375
Geosciences Day		2,995
	<u>\$14,180</u>	<u>\$19,443</u>
GRADUATE COLLEGE		
No expenditures to report.		

June 25, 1997

25503

	<u>Third Quarter FY97</u>	<u>Year-To-Date FY97</u>
LAW		
Enrichment Activities	\$ 4,958	\$ 5,884
Jurist-In-Residence	8,512	13,623
Faculty Professional Development	50	469
Other Student Support	1,965	16,212
Miscellaneous	328	7,063
	<u>\$15,813</u>	<u>\$43,251</u>
LIBERAL STUDIES		
No expenditures to report		
LIBRARY		
Library Materials	\$16,215	\$30,773
Transfer to OU Foundation	1,800	1,800
	<u>\$18,015</u>	<u>\$32,573</u>
MUSEUM OF ART		
Fleischaker Collection Expenses		\$ 1,398
	<u>\$ 0</u>	<u>\$ 1,398</u>
STUDENT AFFAIRS		
Staff Development	\$ 124	\$ 374
Student Support	1,587	3,387
	<u>\$ 1,711</u>	<u>\$ 3,761</u>
UNIVERSITY DEVELOPMENT		
No expenditures to report		

ACADEMIC EXCELLENCE FUND:

Following is the commitment of funds of The University of Oklahoma Academic Excellence Fund for the period ending March 31, 1997:

Scholarships		\$12,257
Retired Faculty Plaques		1,993
Jacobson Hall Furnishings		2,068
Reach Campaign Expenses	\$ 494	494
Art Museum Furnishings		17,280
	<u>\$ 494</u>	<u>\$34,092</u>

This report was presented for information. No action was required.

DEAN, COLLEGE OF ENGINEERING

This item was pulled prior to the meeting.

**COLLEGE OF ARCHITECTURE DEAN SEARCH COMMITTEE
ACADEMIC PERSONNEL ACTIONS
ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS
LITIGATION**

Regent Lewis moved the Board meet in executive session on personnel-related issues as listed above as well as possible and pending litigation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

The executive session began at 12:40 p.m. in Room 224 of the Student Center Building with all Regents present except Regent G. T. Blankenship.

The meeting reconvened in regular session in Room 172 at 1:20 p.m. with the same Regents present.

COLLEGE OF ARCHITECTURE DEAN SEARCH COMMITTEE

The position of Dean, College of Architecture will be filled temporarily by Interim Dean Eleanor Weinel upon the resignation of Dean Deborah Dalton August 15, 1997. Regents' policy regarding search committees for Deans provides that the committee shall have faculty, student and staff representation. The President of the University shall appoint faculty, student and staff members from nominations selected by the Faculty Senate, University of Oklahoma Student Association and the Staff Senate, respectively. In all cases there shall be twice as many nominees as there are positions.

The nominees for the search committee for the Dean, College of Architecture follow:

Chair:

John Snow, Dean, College of Geosciences

Co-Chair:

A. Blaine Imel, Tulsa

College of Architecture Faculty:

Mack Caldwell
Eren Erdener
Arnold Henderson
Katherine Leigh
Kenneth Robson
Christopher Shove
James Sipes

Staff:

Randy Lacewell, Manager, Landscape and Grounds

Faculty Senate:

Barbara Hillyer, Human Relations
Victor Youritizin, Art

Staff Senate:

Wanda Gress, Michael F. Price College of Business

Student Association:

Bryan Liebig
Hugh Sanford
Roger White

External Members:

Dr. Ralph H. Ochsner, AICP
President, Ochsner, Hare & Hare
Kansas City, Missouri

Bill Gumerson, General Contractor
Oklahoma City

Robert Cornell
Cornell Architects
Norman

Brian Freese
Freese Architects
Tulsa

George Seminoff
Oklahoma City

President Boren recommended that the Board of Regents approve the appointment of the members of the College of Architecture Dean Search Committee.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

ACADEMIC PERSONNEL ACTIONS

Norman Campus:

LEAVES OF ABSENCE:

Boris N. Apanasov, Professor of Mathematics, sabbatical leave of absence with half pay; dates changed from August 16, 1997 through May 15, 1998 to August 16, 1997 through December 31, 1997.

Keith N. Bystrom, Professor of Law, Associate Dean, College of Law, Director, Clinic Legal Education, Associate Director, Law Center; sabbatical leave of absence with half pay dates changed from June 1, 1997 through May 31, 1998 to August 1, 1997 through July 31, 1998.

Ross Hassig, Professor of Anthropology, sabbatical leave of absence with half pay changed to leave of absence without pay, August 16, 1997 through May 15, 1998.

Irene Karpiak, Assistant Professor of Educational Leadership and Policy Studies, leave of absence without pay, August 16, 1997 through May 15, 1998. Tenure probationary period extended one year (1999-2000). Family leave to care for ill mother.

Alexandra H. Karriker, Professor of Modern Languages, Literatures, and Linguistics, sabbatical leave of absence with full pay, August 16, 1997 through December 31, 1997, declined.

Mark S. Reeder, Associate Professor of Mathematics, leave of absence without pay, August 16, 1997 through May 15, 1998.

APPOINTMENTS OR REAPPOINTMENTS:

Monte P. Tull, Ph.D., Associate Professor of Electrical and Computer Engineering, annual rate of \$55,000 for 9 months (\$6,111.11 per month), August 16, 1997 through May 15, 1998. Paid from 122-7231, Electrical and Computer Engineering, pos. 06654.

Kuang-Hua Chang, Ph.D., Assistant Professor of Aerospace and Mechanical Engineering, annual rate of \$48,000 for 9 months (\$5,333.33 per month), August 16, 1997 through May 15, 1998. Paid from 122-7208, Aerospace and Mechanical Engineering, pos. 06635.

Eric McCauley Lee, Ph.D., Assistant Professor of Art and Executive Associate Director, Fred Jones, Jr. Museum of Art, annual rate of \$47,000 for 12 months (\$3,916.67 per month), August 1, 1997 through June 30, 1998. Paid from 122-7204, School of Art, and 122-7204, Museum of Art.

Jimmy Dale Ballard, Ph.D., Assistant Professor of Botany and Microbiology, annual rate of \$37,000 for 9 months (\$4,111.11 per month), August 16, 1997 through May 15, 1998. Paid from 122-7282, Botany and Microbiology, pos. 04835.

Olutade Olaolu Okediji, Ph.D., Assistant Professor of Economics, annual rate of \$47,250 for 9 months (\$5,250.00 per month), August 16, 1997 through May 15, 1998. Paid from 122-7229, Economics, pos. 11526.

Gavin Bridge, Ph.D., Assistant Professor of Geography, annual rate of \$41,000 for 9 months (\$4,555.56 per month), August 16, 1997 through May 15, 1998. Paid from 122-7241, Geography, pos. 04384.

JoAnne Anderson, reappointed Clinical Assistant Professor of Human Relations, salary remains at annual rate of \$44,000 for 12 months (\$3,666.67 per month), July 1, 1997 through June 30, 1998. Paid from 122-7312, Human Relations, pos. 10187.

Steven Daniel Anderson, Ph.D., Assistant Professor of Journalism and Mass Communication, annual rate of \$42,000 for 9 months (\$4,666.67 per month), August 16, 1997 through May 15, 1998. Paid from 122-7256, Journalism and Mass Communication, pos. 01919.

Ming Chao Gui, Ph.D., Assistant Professor of Modern Languages, Literatures, and Linguistics, annual rate of \$34,000 for 9 months (\$3,777.78 per month), August 16, 1997 through May 15, 1998. Paid from 122-7268, Modern Languages, Literatures, and Linguistics, pos. 11884.

Robert Ari Berkowitz, Ph.D., Assistant Professor of Zoology, annual rate of \$37,000 for 9 months (\$4,111.11 per month), August 16, 1997 through May 15, 1998. Paid from 122-7297, Zoology, pos. 00184.

Craig Melvin Harvey, Assistant Professor of Industrial Engineering, annual rate of \$49,000 for 9 months (\$5,444.44 per month), August 16, 1997 through May 15, 1998. Paid from 122-7253, Industrial Engineering, pos. 01940.

Daniel B. Weber, Research Scientist, Center for Analysis and Prediction of Storms, annual rate of \$40,000 for 12 months (\$3,333.33 per month), June 1, 1997 through January 31, 1998. Paid from 122-7414, Center for Analysis and Prediction of Storms, pos. 11830.

CHANGES:

Mikael Adolphson, Assistant Professor of History; given additional title Coordinator, East Asian Area Studies, College of Arts and Sciences, August 16, 1997 through May 15, 1998.

Peter Barker, Professor of History of Science; given additional title Chair, Department of History of Science, July 1, 1997 through June 30, 2000; salary changed from annual rate of \$60,858 for 9 months (\$6,762.00 per month) to annual rate of \$79,382 for 12 months (\$6,615.17 per month), July 1, 1997. Changed from 9-month to 12-month faculty. Paid from 122-7247, History of Science, pos. 00236.

Paul B. Bell, Jr., Dean, College of Arts and Sciences, and Professor of Zoology; given additional title Vice Provost for Instruction; title Associate Provost, Provost's Office, deleted; salary changed from annual rate of \$81,042 for 12 months (\$6,753.50 per month) to annual rate of \$132,000 for 12 months (\$11,000.00 per month), July 1, 1997. Paid from 122-7375, Arts and Sciences Dean, pos. 0647.

Raymon L. Brown, title changed from Visiting Geophysicist III to Geophysicist III, Oklahoma Geological Survey, July 1, 1997 through June 30, 1998.

David Carnevale, appointed Associate Professor of Human Relations with tenure, August 16, 1997; retains title Associate Professor of Political Science.

Richard A. Cosier, Dean, Michael F. Price College of Business, Fred Brown Chair in Business Administration, and Professor of Management; salary changed from annual rate of \$152,760 for 12 months (\$12,730.00 per month) to annual rate of \$182,760 for 12 months (\$15,230.00 per month), July 1, 1997. Counteroffer (Indiana University). Paid from 122-7376, Business Administration Dean, pos. 00994.

Robert H. Cox, Associate Professor of Political Science; given additional title Coordinator, European Area Studies, College of Arts and Sciences, August 16, 1997 through May 15, 1998.

Deborah W. Dalton, Professor of Landscape Architecture; title Dean, College of Architecture, deleted; salary changed from annual rate of \$100,510 for 12 months (\$8,375.83 per month) to annual rate of \$82,235 for 9 months (\$9,137.22 per month), August 16, 1997. Changed from 12-month to 9-month faculty. Paid from 122-7203, Architecture.

David E. Etheridge, Professor of Music; title Coordinator of Extended Programs and Recruitment, School of Music, deleted, June 30, 1997; salary changed from annual rate of \$63,861 for 12 months (\$5,321.75 per month) to annual rate of \$49,645 for 9 months (\$5,516.09 per month), August 16, 1997. To be off payroll July 1, 1997 through August 15, 1997. Paid from 122-7270, Music, pos. 04662.

Forrest L. Frueh, Associate Professor of Marketing; title Director, Undergraduate Programs, Michael F. Price College of Business, deleted; salary changed from annual rate of \$60,914 for 12 months (\$5,076.16 per month) to annual rate of \$49,838 for 9 months (\$5,537.56 per month), August 16, 1997. Changed from 12-month to 9-month faculty. Paid from 122-7213, Business Administration Instruction, pos. 03372.

Steven Gillon, Dean, Honors College, and Carol Elizabeth Young Chair in Honors; appointed Professor of History with tenure, annual rate of \$95,000 for 9 months (\$10,555.56 per month), July 1, 1997. Paid from 122-7245, Honors College, pos. 10938.

Richard C. Gipson, Professor of Music; title Director, School of Music, deleted, July 31, 1997; salary changed from annual rate of \$94,196 for 12 months (\$7,849.66 per month) to annual rate of \$77,069 for 9 months (\$8,563.27 per month), August 16, 1997. Changed from 12-month to 9-month faculty. To be off payroll August 1, 1997 through August 15, 1997. Paid from 122-7270, School of Music, pos. 03952.

Floyd H. Grant, Professor of Industrial Engineering and Director, Wireless Electromagnetic Compatibility Center; title Southwestern Bell Professor of Industrial Engineering, deleted, July 1, 1997.

Robert L. Griswold, Professor of History; given additional title Chair, Department of History, July 1, 1997 through June 30, 2001; salary changed from annual rate of \$50,194 for 9 months (\$5,577.11 per month) to annual rate of \$76,000 for 12 months (\$6,333.33 per month), July 1, 1997. Changed from 9-month to 12-month faculty. Paid from 122-7248, History, pos. 04242.

Barbara G. Hillyer, Professor of Human Relations and of Women's Studies; title changed from Interim Chair to Chair, Department of Human Relations, July 1, 1997 through June 30, 2001.

Mary Margaret Holt, Interim Dean, College of Fine Arts, and Professor of Dance; title Chair, Department of Dance, deleted, August 16, 1997 through June 30, 1998; salary changed from annual rate of \$74,568 for 12 months (\$6,214.00 per month) to annual rate of \$93,000 for 12 months (\$7,750.00 per month), July 1, 1997 through June 30, 1998. Paid from 122-7280, Fine Arts Dean, and 122-7022, Dance, pos. 08252.

Kenneth L. Hoving, Professor of Psychology; title Chair, Department of Psychology, deleted, June 30, 1997; salary changed from annual rate of \$101,737 for 12 months (\$8,478.08 per month) to annual rate of \$75,041 for 9 months (\$8,337.89 per month), August 16, 1997. Changed from 12-month to 9-month faculty. To be off payroll July 1, 1997 through August 15, 1997. Paid from 122-7283, Psychology, pos. 04752.

Jill Irvine, Assistant Professor of Political Science, salary changed from annual rate of \$18,856 for 9 months (\$2,095.00 per month), .50 time, to annual rate of \$37,710 for 9 months (\$4,190.00 per month), full time, August 16, 1997 through May 15, 1998. Paid from 122-7243, Political Science, pos. 00292.

Susan S. Laird, Associate Professor of Educational Leadership and Policy Studies and of Women's Studies; title changed from Associate Professor to Adjunct Associate Professor of Human Relations, July 1, 1997 through June 30, 1998.

June Lester, Professor of Library and Information Studies; reappointed Director of Library and Information Studies, July 1, 1997 through June 30, 1998.

Steven J. Livesey, Professor of History of Science; title Chair, Department of History of Science, deleted, June 30, 1997; salary changed from annual rate of \$63,327 for 12 months (\$5,277.25 per month) to annual rate of \$47,722 for 9 months (\$5,302.44 per month), August 16, 1997. Changed from 12-month to 9-month faculty. To be off payroll July 1, 1997 through August 15, 1997. Paid from 122-7247, History of Science, pos. 04872.

Dorothy J. Magrath, Professor of Music; titles Associate Director, School of Music, and Coordinator, Graduate Studies, School of Music, deleted; salary changed from annual rate of \$69,511 for 12 months (\$5,792.58 per month) to annual rate of \$52,782 for 9 months (\$5,864.67 per month), August 16, 1997. Changed from 12-month to 9-month faculty. Paid from 122-7270, School of Music, pos. 00530.

Carolyn S. Morgan, Associate Professor of Sociology, of Women's Studies, and of Human Relations; title changed from Interim Director to Associate Dean, Honors College, July 1, 1997.

Howard W. Morgan, George Lynn Cross Research Professor of History; title Chair, Department of History, deleted, June 30, 1997; salary changed from annual rate of \$96,135 for 12 months (\$8,011.25 per month) to annual rate of \$78,656 for 9 months (\$8,739.56 per month), August 16, 1997. Changed from 12-month to 9-month faculty. To be off payroll July 1, 1997 through August 15, 1997. Paid from 122-7248, History of Science, pos. 04718.

James P. Pappas, Dean, College of Continuing Education, Associate Vice President for Research and Public Service, Vice Provost for Outreach and Distance Education, and Professor of Education; salary changed from annual rate of \$110,350 for 12 months (\$9,195.83 per month) to annual rate of \$130,000 for 12 months (\$10,833.33 per month), July 1, 1997. Counteroffer (University of Nebraska). Paid from 122-7501, College of Continuing Education, pos. 04737.

Andrew Phelan, Professor of Art and Director, School of Art, salary changed from annual rate of \$76,150 for 12 months (\$6,345.83 per month) to annual rate of \$95,000 for 12 months (\$7,916.67 per month), July 1, 1997. Counteroffer (Louisiana State University). Paid from 122-7204, School of Art, pos. 00177.

William O. Ray, Associate Dean, Graduate College, Norman Campus; reappointed Interim Dean, Graduate College, Tulsa, July 1, 1997 through June 30, 1998.

Bruce A. Roe, George Lynn Cross Research Professor of Chemistry and Biochemistry, salary changed from annual rate of \$63,592 for 9 months (\$7,065.77 per month) to annual rate of \$69,592 for 9 months (\$7,732.44 per month), August 16, 1997. Increase due to being named George Lynn Cross Research Professor. Paid from 122-7221, Chemistry and Biochemistry, pos. 00198.

Allan A. Ross, Professor of Music; given additional title Interim Director, School of Music, salary changed from \$70,819 for 9 months (\$7,868.78 per month) to annual rate of \$93,000 for 12 months (\$7,750.00 per month), July 1, 1997 through May 31, 1998. Changed from 9-month to 12-month faculty. Paid from 122-7270, School of Music, pos. 00035.

Wilbur J. Scott, Professor of Sociology; title changed from Interim Chair to Chair, Department of Sociology, July 1, 1997 through June 30, 2001.

Dorscine S. Spigner-Littles, Assistant Professor of Human Relations; changed from tenure track faculty to renewable term appointment, August 16, 1997 through May 15, 1998.

Melissa Stockdale, Associate Professor of History; given additional title Coordinator, Russian and East European Area Studies, College of Arts and Sciences, August 16, 1997 through May 15, 1998.

Gordon E. Uno, David Ross Boyd Professor of Botany and Microbiology, salary changed from annual rate of \$50,914 for 9 months (\$5,657.10 per month) to annual rate of \$56,914 for 9 months (\$6,323.77 per month), August 16, 1997. Increase due to being named David Ross Boyd Professor. Paid from 122-7282, Botany and Microbiology, pos. 04635.

Rodney J. Uphoff, Professor of Law; given additional title Director, Clinical Legal Education, College of Law, June 1, 1997; salary changed from annual rate of \$68,514 for 9 months (\$7,612.65 per month) to annual rate of \$74,514 for 9 months (\$8,279.32 per month), August 16, 1997. Paid annual administrative stipend of \$6,000 for duties as Director of Clinical Legal Education. Paid from 272-7201, College of Law, pos. 01067.

Eleanor F. Weinel, Interim Dean, College of Architecture, and Associate Professor of Architecture; salary changed from annual rate of \$47,000 for 9 months (\$5,222.24 per month) to annual rate of \$57,500 for 12 months (\$4,791.67 per month), August 16, 1997 through June 30, 1998. Paid from 122-7203, Architecture, and 122-7379, Architecture Dean, pos. 04777.

Victor K. Youritizin, David Ross Boyd Professor of Art, salary changed from annual rate of \$46,111 for 9 months (\$5,123.44 per month) to annual rate of \$52,111 for 9 months (\$5,790.11 per month), August 16, 1997. Increase due to being named David Ross Boyd Professor. Paid from 122-7204, Art, pos. 00148.

RESIGNATIONS AND/OR TERMINATIONS:

Mark Brotherton, Assistant Professor of Drama, May 15, 1997.

C. Peter Goplerud III, Professor of Law, June 1, 1997.

Susan G. Green, Assistant Professor of English, May 16, 1997.

Pamela D. Greenwood, Assistant Professor of Social Work, June 30, 1997.

Charles R. Hildreth, Assistant Professor of Library and Information Studies, August 15, 1998.

RETIREMENTS:

Carol A. Beesley, Professor of Art, May 15, 1997; named Professor Emeritus of Art.

George A. Bogart, Jr., Professor of Art, May 15, 1997; named Professor Emeritus of Art.

Fred V. Brock, Associate Professor of Meteorology, May 15, 1997; named Professor Emeritus of Meteorology.

Charles F. Gettys, Professor of Psychology, May 16, 1997; named Professor Emeritus of Psychology.

Joyce L. Shealy, Assistant Professor of Music, May 15, 1997; named Professor Emeritus of Music.

Health Sciences Center

APPOINTMENTS OR REAPPOINTMENTS:

William Robert Yates, M.D., Professor and Chair of Psychiatry and Behavioral Sciences, Tulsa, annual rate of \$128,000 for 12 months (\$10,666.66 per month), July 1, 1997 through June 30, 1998. Paid from 2813-5, Psychiatry and Behavioral Sciences, Tulsa, pos. 257000.

Daniel L. O'Donoghue, Ph.D., Clinical Assistant Professor of Family and Preventive Medicine and Adjunct Assistant Professor of Anatomical Sciences, annual rate of \$55,000 for 12 months (\$4,583.34 per month), July 28, 1997 through June 30, 1998. Paid from 22189820, Family and Preventive Medicine, pos. 184455, and 21009800, Anatomical Sciences, pos. 091350.

Lutchmie Narine, Ph.D., Assistant Professor of Health Administration and Policy, FTE: \$65,000, annual rate of \$52,000 for 12 months (\$4,334.00 per month), PPP: \$13,000, July 1, 1997 through June 30, 1998. Paid from 25029860, Health Administration and Policy, pos. 221200.

Christine Faith Blake, M.D., Assistant Professor of Obstetrics and Gynecology, Tulsa, annual rate of \$85,000 for 12 months (\$7,083.33 per month), July 1, 1997 through June 30, 1998. Paid from A0000498, PPP TMC Obstetrics and Gynecology, pos. 254350.

Daron Gene Street, M.D., Assistant Professor of Obstetrics and Gynecology, Tulsa, annual rate of \$85,000 for 12 months (\$7,083.33 per month), July 1, 1997 through June 30, 1998. Paid from A0000498, PPP TMC Obstetrics and Gynecology, pos. 254300.

Stephanie Anderson Counts, Pharm.D., Assistant Professor of Pharmacy Practice, annual rate of \$52,000 for 12 months (\$4,333.34 per month), August 1, 1997 through June 30, 1998. Paid from 3030-7, Pharmacy Practice, pos. 286404.

Renée M. Trewyn, Pharm.D., Clinical Assistant Professor of Pharmacy Practice, annual rate of \$52,000 for 12 months (\$4,333.34 per month), July 1, 1997 through June 30, 1998. Paid from 3030-7, Pharmacy Practice, and A0030167, Pharmacy Professional Practice, pos. 293210.

Pamela C. Fischer, Ph.D., Clinical Assistant Professor of Psychiatry and Behavioral Sciences, annual rate of \$40,092 for 12 months (\$3,341.00 per month), .75 time, May 1, 1997 through June 30, 1997. Paid by VA Medical Center, pos. 189150.

Hemant P. Patel, M.D., Clinical Assistant Professor of Psychiatry and Behavioral Sciences, annual rate of \$62,600 for 12 months (\$5,216.67 per month), July 1, 1997 through June 30, 1998. Paid from 22209820, Psychiatry and Behavioral Sciences, pos. 186800.

Leslie Simcox Hudson, Ph.D., reappointed Assistant Professor of Research, Department of Biostatistics and Epidemiology, salary remains at annual rate of \$16,656 for 12 months (\$1,388.00 per month), .37 time, July 1, 1997 through June 30, 1998. Paid from 25049760, Biostatistics and Epidemiology, pos. 223110.

Steven Brent Barnes, M.D., Assistant Professor of Surgery, annual rate of \$62,500 for 12 months (\$5,208.33 per month), July 1, 1997 through June 30, 1998. Paid from A0000982, pos. 207210.

Rhonda A. Sparks, M.D., Instructor in Family and Preventive Medicine, annual rate of \$70,000 for 12 months (\$5,833.33 per month), July 15, 1997 through June 30, 1998. Paid from 22189820, Family and Preventive Medicine, pos. 181800.

Geeta R. Singhal, M.D., Clinical Instructor in Pediatrics, Tulsa, annual rate of \$60,000 for 12 months (\$5,000.00 per month), July 1, 1997 through June 30, 1998. Paid from 2811-5, Pediatrics, Tulsa, pos. 256420.

Elaine K. Nordhues, M.D., Clinical Instructor in Radiological Sciences, annual rate of \$50,000 for 12 months (\$4,166.67 per month), July 1, 1997 through June 30, 1998. Paid from A0000181, Radiology Salary Supplement, pos. 202850.

CHANGES:

Amar Bhandary, Clinical Assistant Professor of Psychiatry and Behavioral Sciences, salary changed from annual rate of \$60,000 for 12 months (\$5,000.00 per month) to without remuneration, July 1, 1997 (with accrued vacation paid through July 16, 1997).

Charles R. Brown, Professor of Health Administration, Adjunct Professor of Allied Health Education and of Pediatrics; title Associate Dean for Administration, College of Medicine, deleted, July 1, 1997.

Robert K. Endres, Clinical Professor of Pediatrics, Tulsa, salary changed from annual rate of \$86,000 for 12 months (\$7,166.66 per month) to without remuneration, May 31, 1997.

Kennon M. Garrett, Assistant Professor of Physiology and Adjunct Assistant Professor of Psychiatry and Behavioral Sciences; changed from tenure track faculty to consecutive term faculty, July 1, 1997 through June 30, 1998.

Joseph A. Kopta, title changed from Professor to Clinical Professor of Orthopedic Surgery; salary changed from annual rate of \$85,562.73 for 12 months (\$7,130.22 per month), .99 time, to without remuneration, July 1, 1997 through June 30, 1998 (with accrued vacation paid through August 14, 1997).

Elisa T. Lee, George Lynn Cross Research Professor of Biostatistics and Epidemiology, Adjunct Professor of Health Promotion Sciences, Director, Center for American Indian Health Research, and Director, Oklahoma Center for Native Americans; reappointed Dean, College of Public Health, June 1, 1997. Appointment changed from term to permanent Dean.

James F. McGinnis, Professor of Ophthalmology; salary temporarily changed from annual rate of \$65,000 for 12 months (\$5,416.67 per month) to annual rate of \$85,000 for 12 months (\$7,083.33 per month), July 1, 1997. Includes temporary allocation of \$20,000 for teaching anatomy classes. Paid from 22079820, Ophthalmology, pos. 058700, and C1157201, Biomolecular Studies of Unique Retinal Specifications, pos. 156350.

Robert L. Petrone, Clinical Instructor in Medicine, and Adjunct Instructor in Urology and in Biostatistics and Epidemiology; salary changed from annual rate of \$64,100 for 12 months (\$5,341.67 per month), full time, to annual rate of \$600 for 12 months (\$50.00 per month), .09 time, May 1, 1997 through June 30, 1997. Salary changed due to longer being funded by VA Medical Center. Paid from D0156000, Residual Funds-Clinical Trials, pos. 149380.

John Randolph, Clinical Assistant Professor of Surgery, salary changed from annual rate of \$10,000 for 12 months (\$833.33 per month), .15 time, to without remuneration, July 1, 1997.

June 25, 1997

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Pramod K. Sinha, Assistant Professor of Orthodontics; tenure eligible date changed from July 1, 2001 to July 1, 1999.

Gene Soderstrom-Hopper, Director, HSC Telemedicine, and Adjunct Instructor in Family Medicine; title changed from Interim Director, Information Technology, to Chief Information Officer, Information Technology; salary changed from annual rate of \$90,160 for 12 months (\$7,513.33 per month) to annual rate of \$105,000 for 12 months (\$8,750.00 per month), July 1, 1997 through June 30, 1998. Paid from 18009810, Information Technology-, pos. 316000.

David C. Teague, Assistant Professor of Orthopedic Surgery; given additional title Vice Chair, Department of Orthopedic Surgery, July 1, 1997 through June 30, 1998.

RESIGNATIONS AND/OR TERMINATIONS:

Timothy J. Best, Clinical Assistant Professor of Surgery, May 31, 1997 (with accrued vacation through June 10, 1997).

Vikki A. Canfield, Assistant Professor of Medicine, May 31, 1997 (with accrued vacation through July 16, 1997).

Matthew T. Draelos, Assistant Professor of Medicine, June 30, 1997 (with accrued vacation through August 14, 1997).

James C. Lorentzen, Clinical Instructor in Radiological Sciences, June 30, 1997.

James H. McClelland, Associate Professor of Medicine, June 30, 1997 (with accrued vacation through August 14, 1997).

Craig S. Mitchell, Assistant Professor of Radiological Sciences, June 6, 1997 (with accrued vacation through June 20, 1997).

Blaine T. Smith, Clinical Assistant Professor of Medicinal Chemistry and Pharmaceuticals, May 31, 1997.

Candice K. Stewart, Clinical Assistant Professor of Psychiatry and Behavioral Sciences, May 8, 1997.

Elizabeth S. Taylor-Albert, Clinical Assistant Professor of Medicine and Adjunct Assistant Professor of Pediatrics, June 30, 1997 (with accrued vacation through August 14, 1997).

RETIREMENTS:

Lerner B. Hinshaw, George Lynn Cross Research Professor of Physiology and OMRF Professor of Physiology, and Adjunct Professor of Surgery, January 1, 1997; named George Lynn Cross Research Professor Emeritus of Physiology.

John R. Prince, Professor of Radiological Sciences, retired October 9, 1996 (retirement approved by Board previously); named Professor Emeritus of Radiological Sciences, October 9, 1996. This action is to approve Emeritus title.

Robert T. Probst, Associate Professor of Dental Materials, July 1, 1997; named Professor Emeritus of Dental Materials.

Walter H. Whitcomb, Professor of Medicine, January 1, 1997; named Professor Emeritus of Medicine.

Roger Youmans, Associate Professor of Surgery, Tulsa, July 31, 1997 (with accrued vacation through September 15, 1997).

President Boren recommended approval of the academic personnel actions shown above.

Regent Siegfried moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS

Norman Campus:

LEAVE OF ABSENCE:

Thomas R. Toperzer, Director, Fred Jones, Jr. Museum of Art, administrative leave of absence with pay, July 1, 1997 through June 30, 1998.

APPOINTMENTS OR REAPPOINTMENTS:

Cathy J. Audley, Tulsa Regional Director of External Relations, University Development, annual rate of \$60,000 for 12 months (\$5,000.00 per month), July 1, 1997. Managerial Staff. Paid from 152-7161, University Development, pos. 11914.

Kathy L. Lueb, Manager, Audit Operations, Office of Internal Auditing, annual rate of \$41,320 for 12 months (\$3,443.33 per month), July 1, 1997. Managerial Staff. Transferred from Health Sciences Center Campus to Norman Campus. Salary and title remain the same. Paid from 117-7007, Internal Auditing, pos. 06500.

John A. Sarantakos, Administrator, Printing, Mailing and Document Production Services, Printing Services, annual rate of \$58,600 for 12 months (\$4,883.34 per month), August 1, 1997. Administrative Staff. Paid from 134-7309, Printing Services, pos. 00609.

CHANGES:

Catherine Bishop, Associate Vice President for Public Affairs, Office of Public Affairs, Special Pay in the amount of \$3,000 as compensation for additional workload due to special events and 1997 Commencement.

Jerry Bread, title changed from Interim Coordinator to Coordinator, Native American Studies, salary changed from annual rate of \$43,050 for 12 months (\$3,588.00 per month) to annual rate of \$46,000 for 12 months (\$3,833.34 per month), July 1, 1997 through June 30, 1998. Professional Staff. Paid from 122-7215, Native American Studies, pos. 01948.

- * Nicholas S. Hathaway, title changed from Executive Assistant to the President to Vice President for Executive Affairs, President's Office, salary changed from annual rate of \$53,000 for 12 months (\$4,416.67 per month) to annual rate of \$62,500 for 12 months (\$5,208.33 per month), *June 15, 1997. Executive Officer. Paid from 112-7002, President's Office, pos. 00274.

Patricia A. Kessler, promoted from Senior Institutional Research Analyst to Chief Institutional Research Analyst, Office of Institutional Research, salary increased from annual rate of \$22,020 for 12 months (\$1,835.00 per month), .60 time, to annual rate of \$25,400 for 12 months (\$2,116.00 per month), .60 time, May 15, 1997. Professional Staff. Paid from 122-7150, Institutional Research, pos. 02037.

Nina Miley, title changed from Associate Director, Law Library, to Associate Director, Legal Writing Program, College of Law, July 1, 1997. Administrative Staff.

Kenneth R. Nixon, Special Project Consultant, Center for Computational Geosciences, salary changed from annual rate of \$56,472 for 12 months (\$4,706.00 per month), .37 time, to annual rate of \$40,128 for 12 months (\$3,344.00 per month), .26 time, June 1, 1997 through June 30, 1997. Professional Staff. Paid from 125-5030, 125-4269, and 125-4785, Center for Computational Geosciences, pos. 01204. Paid from grant funds; subject to availability of funds.

Loretta G. Schmidt, Coordinator, Field Operations, College of Continuing Education, salary changed from annual rate of \$10,375 for 12 months (\$864.59 per month), .25 time, to annual rate of \$41,500 for 12 months (\$3,458.34 per month), full time, June 1, 1997. Professional Staff. Paid from 122-7830, College of Continuing Education, pos. 10500.

Jan E. Seifert, Librarian III, University Libraries; given additional title Head, Collection Development, University Libraries; salary changed from annual rate of \$43,920 for 12 months (\$3,660.00 per month) to annual rate of \$45,920 for 12 months (\$3,826.66 per month), July 1, 1997 through June 30, 1998. Head, Collection Development is a temporary appointment with \$2,000 per year stipend to be reappointed each year for three years. Paid from 122-7600, University Libraries, pos. 04585.

Clarke A. Stroud, title changed from Assistant Director, University Housing for Residential Life, to Assistant Director, University Housing/Food Service; salary changed from annual rate of \$44,213 for 12 months (\$3,684.41 per month) to annual rate of \$50,844 for 12 months (\$4,237.00 per month), July 1, 1997. Managerial Staff. Paid from 147-5100, Residence Life, pos. 04672.

James D. White, title changed from Assistant Director, University Computing Services, to Assistant Director, Advanced Center for Genome Technology, Department of Chemistry and Biochemistry; salary changed from annual rate of \$60,343 for 12 months (\$5,028.58 per month) to annual rate of \$65,000 for 12 months (\$5,416.66 per month), June 7, 1997 through August 31, 1997. Paid from 125-4478, Sequencing the C-Abel Gene, pos. 11552. Paid from grant funds; subject to availability of funds.

RESIGNATIONS AND/OR TERMINATIONS:

Stephen R. Dare, Electrical Engineer, Physical Plant, August 1, 1997 (on administrative leave of absence with pay, May 21, 1997 through July 31, 1997).

Glen D. Johnson, Interim Director of Public Policy and Adjunct Professor of Law, June 30, 1997.

- * Effective date is July 1, 1997 as reported to the Regents by President Boren.

RETIREMENT:

Jerry B. Farley, Vice President for Community Relations and Economic Development, June 30, 1997.

Health Sciences Center:

APPOINTMENT OR REAPPOINTMENT:

Theodore T. Sowinski, Manager, MRI Technologist, Department of Radiological Sciences, annual rate of \$45,000 for 12 months (\$3,750.00 per month), May 7, 1997. Managerial Staff. Paid from A0004181, OS-MRI Interpretation, pos. 203450.

CHANGES:

Donald P. Cail, title changed from Assistant Director of Operations Data Management and Metrics, Site Support, to Interim Director of Operations, Department of Operations, June 15, 1997.

Candace A. Shaw, title changed from Project Manager, Oklahoma Telemedicine Network, to Director, Strategic Solutions and Support Services, Information Technology Department, salary changed from annual rate of \$45,893 for 12 months (\$3,824.42 per month), .80 time, to annual rate of \$56,000 for 12 months (\$4,666.66 per month), .80 time, July 1, 1997. Managerial Staff. Paid from 18009810, Information Technology-HSC, pos. 316200.

RESIGNATIONS AND/OR TERMINATIONS:

Subhash M. Danak, Radiation Safety Officer, Department of Radiation Safety, May 2, 1997 (with accrued vacation through June 11, 1997).

Chris Jefferies, Director of Operations, Department of Operations, April 30, 1997 (with accrued vacation through June 30, 1997).

President Boren recommended the Board of Regents approve the administrative and professional personnel actions shown above.

President Boren reported a scrivener's error in the information on Nicholas S. Hathaway. This title and salary changes are effective July 1, 1997, not June 15, 1997.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

NEW BUSINESS

Regent Halverstadt stated he wished to introduce a piece of new business and he began with the comment that "in David Boren we have an extraordinarily effective President for this University". He said the President's accomplishments and contributions to and on behalf of the University are too numerous to count but would include the task of putting in place an Honors College, the development of a high confidence level with the students, the enhancement of faculty relations, the raising of funds for OU, absolutely extraordinary capital projects and


his effectiveness at enhancing the relationships of the University to the Legislature. Regent Halverstadt said it is time this Board publicly acknowledge in a substantial way their assessment of his performance as President. And, he said, we would sure like to keep him here. No action can be taken today but Regent Halverstadt suggested putting an item on the agenda for the July meeting in two parts. First, a proposal that the President be provided a \$100,000 bonus at the end of a full five years from this point if he stays at OU. He said Regent Lewis would speak to the second part.

Regent Lewis said by every conceivable measure this has been a World Class Year. It would be hard to imagine the President of any institution accomplishing more in such a spectacular way and in as many areas as David Boren has. Such things as the incredible spirit he and Molly bring to the institution, the attention to detail and attention to excellence, including the beautification of the campus. Regent Lewis said the Board members have talked among themselves and reached the conclusion it isn't possible to reward those kinds of accomplishments with money because there just is not enough money to appropriately recognize this amazing year. Regent Lewis said knowing the inadequacy of the Regents' ability to recognize his accomplishments in that manner notwithstanding, the Board will seek to raise President Boren's annual salary to \$200,000 at the next meeting.

Each of the Regents added comments to the discussion of President Boren's outstanding performance.

President Boren expressed his complete surprise and appreciation for the words that have been spoken. He said this Board has a great sense of unity, a great spirit, sense of teamwork, a tremendous amount of respect and consensus building. Every Regent has contributed advice and expertise to him in critical moments. President Boren said he hopes to stay at OU a long time and he respectfully requests the Regents reconsider the actions they have described. The support, encouragement and help he receives from the Regents is better compensation than any dollars could be. He said he is a faculty member and prefers that in terms of any increase in compensation he be put on a par with the faculty and the 5% increase recommended in the budget. If his salary was raised to the amount talked about, President Boren said he would just want to contribute that back to the University in some manner and he thanked the Regents for their comments.

There being no further business, the meeting adjourned at 1:53 p.m.



Chris A. Purcell
Executive Secretary of the Board of Regents

DESCRIPTION OF THE PROPOSED NEW CURRICULUM

- A. Teacher candidates will be required to take twelve semester hours in science, mathematics, social science, and English.
- B. Teacher candidates will be required to pass an oral/listening competency test at the Novice High level in a foreign language as defined by the American Council on the Teaching of Foreign Languages (ACTFL).
- C. EDUC 1000 will provide opportunity for advising students of the following: course sequence so that students complete the program efficiently, teacher supply and demand information, teacher salary information, social and psychological counseling services available.
- D. EDUC 3000 and EDUC 3050 will provide opportunities for continuing portfolio development initiated in Introduction to Teaching (EDUC 3003-new number), gathering assessment data, gathering biographical data, and gathering documentation about work with children.
- E. There will be an increase of one semester credit each in Educational Psychology and Classroom Assessment (now Tests and Measurement) to accommodate the increased emphasis in the various Standards in these areas.
- F. Current courses Art, Music, and Physical Education for Elementary Teachers will be eliminated from the requirements and be replaced by a Fine Arts course, Creative Experiences for the Elementary School (FA 3003) and a Health and Wellness course (Health 1012).
- G. A field component will be part of the coursework in each of the four semesters before the Internship year.
- H. Elementary methods classes in Mathematics, Science, Language Arts, and Social Studies and Classroom Assessment will be taught with extensive field components. Elementary teacher candidates will have a Primary semester during which they will take classes in Mathematics and Language Arts integrated with Science and Social Studies. These classes will be offered two days a week for eight weeks. On two days a week for eight weeks, students will be placed in a primary classroom for observation and practice. Students will then continue in those classrooms for an additional eight weeks as full time interns with only the Senior Seminar I class continuing for one-half day each week.
- This format will be continued for a second semester in an Intermediate classroom. The Methods classes taken during the Intermediate semester will be Social Studies and Science integrated with Language Arts and Mathematics. Senior Seminar II will be taken in this semester.
- I. The curriculum for Senior Seminars I and II, and the Secondary Professional Education Seminar will focus on classroom management, reflective teaching, and portfolio development.

**REQUIREMENTS FOR ADMISSION TO THE REVISED
ELEMENTARY TEACHER EDUCATION PROGRAM**

1. Successfully complete the Elementary Education Introductory Seminar (EDUC 1000).
2. Complete the following courses with a grade of C or better:
 - ENGL 1113 English Composition I
 - ENGL 1213 English Composition II
 - COMM 1113 Fundamentals of Speech
 - MATH 1513 College Algebra OR MATH 1813 Survey of Mathematics
 - 1 General Education Humanities Course (Art or Music Appreciation, Literature, Philosophy)
 - 1 General Education Social Science Course (U.S. History, American Federal Government, Economics, Geography)
 - EDUC 3003 Introduction to Teaching

and COMPLETION OF OR ENROLLMENT IN:

 - EDUC 3033 Survey of Elem. Content/Methods
 - EDUC 3733 Developmental Psychology
 - 1 General Education Science Course (Biology, Physical Science or Earth Science)
3. Three letters of reference from faculty:
 - 2 from General Education Faculty
 - 1 from Department of Education Faculty
4. GPA of 2.5 or better
5. Demonstration of competence in oral and written English language and mathematics (Acceptable scores on the Nelson-Denny Reading Test; and PPST or other test required by the OCTP OR GPA 3.0 or above in all liberal arts and sciences courses attempted--minimum of 30 hours attempted).
6. Successfully complete the Elementary Education Advanced Seminar (EDUC 3000).
7. Letter of Application to Teacher Education Council.
8. Successful completion of Admission Interview.
9. Approval of the Teacher Education Council.

ADMISSION REQUIRES THE MAINTAINING OF A 2.5 GPA

**NO REQUIRED EDUCATION COURSE WITH A GRADE LOWER THAN A "C" WILL
COUNT TOWARD GRADUATION**

**PLAN FOR INTERNSHIP SEMESTERS FOR THE REVISED
ELEMENTARY TEACHER EDUCATION PROGRAM**

- * The first week of each semester would be spent in an orientation to Internship and beginning of Block Courses (Methods, Reflective Teaching, Classroom Management)
- * Beginning the second week of the semester and continuing through the eighth week of the semester, students will observe and participate in school classrooms two days a week and attend Block Courses at Cameron three days a week.
- * Cohorts of interns would alternate between Primary and Intermediate semesters.

PRIMARY SEMESTER -- FIRST EIGHT WEEKS

<u>MONDAY</u>	<u>TUESDAY</u>	<u>WEDNESDAY</u>	<u>THURSDAY</u>	<u>FRIDAY</u>
In Schools ALL DAY	On Campus INTEGRATED METHODS COURSES (PRIMARY) & CLASSROOM ASSESSMENT	In Schools ALL DAY	On Campus INTEGRATED METHODS COURSES (PRIMARY) & CLASSROOM ASSESSMENT	On Campus SENIOR SEMINAR I & CLASSROOM ASSESSMENT

INTERMEDIATE SEMESTER -- FIRST EIGHT WEEKS

<u>MONDAY</u>	<u>TUESDAY</u>	<u>WEDNESDAY</u>	<u>THURSDAY</u>	<u>FRIDAY</u>
On Campus INTEGRATED METHODS COURSES (INTERMEDIATE)	In Schools ALL DAY	On Campus INTEGRATED METHODS COURSES (INTERMEDIATE)	In Schools ALL DAY	On Campus SENIOR SEMINAR II

- * During the last seven weeks of the semester, Interns will be teaching (in THE SAME school classrooms where they completed field experience during the first part of the semester) for four and one-half days a week. They will return to campus one-half day a week for the Capstone Experience course.

**DEPARTMENT OF EDUCATION
SUMMARY OF CHANGES REQUESTED**

COURSE MODIFICATIONS REQUESTED

<u>COURSE</u>		<u>CHANGE</u>
ECE	3154 Methods and Practice in Early Childhood Education	Title, Desc
ECE	4142 Methods and Practicum in Creative Arts	Title, Prereq, Desc
ECE	4152 Methods and Practicum in Cognitive Development	Title, Desc
ECE	4403 Early Childhood Education	Desc
EDUC	2013 Introduction to Teaching	Desc, Cont
EDUC	3033 Survey of Elementary Methods and Content	Desc, Cont
EDUC	3073 Survey of Secondary Instructional Strategies	Title, Prereq, Desc, Cont, Number
EDUC	3513 Teaching Primary Reading	Title, Prereq
EDUC	3533 Teaching Intermediate/Middle School Reading	Title
EDUC	4423 Language Arts Methods and Practicum	Title, Prereq, Desc, Cont
EDUC	4443 Social Studies Methods and Practicum	Title, Prereq, Desc, Cont
EDUC	4463 Mathematics Methods and Practicum	Title, Prereq, Desc, Cont
EDUC	4483 Science Methods and Practicum	Title, Prereq, Desc, Cont
EDUC	4553 Diagnosis and Remediation of Reading Difficulties	Desc
SPED	3103 The Exceptional Child	Prereq, Desc

COURSE DELETIONS REQUESTED

EDUC	3301 Field Experience with Children and Youth
EDUC	4631 Advanced Media and Technology

NEW COURSES REQUESTED

EDUC	1000 Elementary Education Introductory Seminar
EDUC	3000 Elementary Education Advanced Seminar
EDUC	3050 Secondary Education Teaching Seminar
EDUC	3653 Classroom Assessment
EDUC	3753 Educational Psychology
EDUC	4335 Directed Observation and Internship in Primary Grades
EDUC	4345 Directed Observation and Internship in Intermediate/Middle School Grades
EDUC	4612 Senior Seminar I
EDUC	4641 Senior Seminar II
EDUC	4672 Secondary Professional Education Seminar

CHANGES IN SOURCE AND USE OF EDUCATION AND GENERAL FUNDS

Budgeted Sources	1996-97	1997-98	\$ Change	% Change
State Appropriations	\$15,451,506	\$16,800,165	\$ 1,348,659	8.7
General Enrollment Fees	5,181,958	\$ 5,260,659	\$ 78,701	1.5
Nonresident Tuition	60,000	39,000	(21,000)	(35.0)
Other Student Fees	1,080,000	1,079,000	(1,000)	(.1)
Gifts and Grants	171,000	180,861	9,861	5.8
Organized Activities	8,000	10,000	2,000	25.0
Other Income	132,500	149,000	16,500	12.5
Budgeted Reserves	2,064,291	672,884	(1,391,407)	(67.4)
Fee Waivers	754,162	857,513	103,351	13.7
TOTAL	\$24,903,417	\$25,049,082	\$ 145,665	0.6
By Object	1996-97	1997-98	\$ Change	% Change
Teaching Salaries	\$ 9,143,350	\$ 9,393,547	\$ 250,197	2.7
Professional Salaries	3,169,135	3,317,146	148,011	4.7
Other Salaries and Wages	2,733,430	2,880,050	146,620	5.4
Fringe Benefits	4,095,863	3,987,296	(108,567)	(2.7)
Professional Services	119,250	119,250	0	0
Travel	161,705	153,205	(8,500)	(5.3)
Utilities	1,139,500	1,139,500	0	0

By Object	1996-97	1997-98	\$ Change	% Change
Supplies and Other Operating Expenses	1,935,083	2,068,946	133,863	6.9
Property, Furniture and Equipment	1,236,939	682,414	(554,525)	(44.8)
Library Books and Periodicals	415,000	450,215	35,215	8.5
Scholarships and Other Assistance	754,162	857,513	103,351	13.7
Total	\$24,903,417	\$25,049,082	\$145,665	0.6

CHANGES IN EXPENDITURE BY FUNCTION AND OBJECT

By Function	1996-97	1997-98	\$ Change	% Change
Instruction	\$15,041,078	\$14,806,548	(\$234,530)	1.6
Research	82,083	83,841	1,758	2.1
Public Service	233,835	242,698	8,863	3.8
Academic Support	1,300,838	1,295,890	(4,948)	0.4
Student Services	1,013,596	1,093,916	80,320	7.9
Institutional Support	2,627,319	2,745,463	118,144	4.5
Operations & Maintenance	3,156,938	3,150,251	(6,687)	0.2
Scholarships & Fellowships	754,162	857,513	103,351	13.7
Data Processing - Academic Support	313,194	326,333	13,139	4.2
Data Processing - Institutional Support	380,374	446,629	66,255	17.4
Total	\$24,903,417	\$25,049,082	\$145,665	0.6

UNIVERSITY OF OKLAHOMA - HEALTH SCIENCES CENTER
COURSE CHANGES 1996 - 1997

COURSE DELETIONS

AHE	3113	Respiratory and Cardiovascular Physiology
AHE	3214	Principles of Microbiology
AHE	3450	Applied Physiology
AHE	4110	Medical and Surgical Lectures
DSA	8213	Community Health Education
R P	9955	Balanced Occlusion for Complete Dentures
PATH	5105	Pathology and Laboratory Medicine I
PATH	5205	Pathology and Laboratory Medicine II
RADI	5813	Production of Ionizing Radiation

COURSE ADDITIONS

R P	9961	Oral Implantology
AHE	5950	Research and Technology in Health Science
BSE	5011	Topics in Data Analysis
BSE	6333	Pediatric Epidemiology
NURS	5802	Nurse Practitioner Roles and Practice Management
NURS	5953	Advanced Management of Children & Adolescents I
NURS	5963	Advanced Management of Children & Adolescents Practicum I
NURS	5973	Advanced Management of Children & Adolescents II
NURS	5983	Advanced Management of Children & Adolescents Practicum II
NURS	5994	School Based Health Care