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THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
APRIL 15, 1997

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**MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
APRIL 15, 1997**

A regular meeting of the Board of Regents governing The University of Oklahoma and Cameron University was called to order in the Executive Board Room of the Administration Building on the Rogers University-Tulsa Campus, on Tuesday, April 15, 1997, beginning at 9:48 a.m.

The following Regents were present: Regent Stephen F. Bentley, Chairman of the Board, presiding; Regents Melvin C. Hall, Donald B. Halverstadt, M.D., C. S. Lewis III, Robin Siegfried, Mary Jane Noble, and G. T. Blankenship. Mr. Blankenship was reappointed to the Board by Governor Frank Keating on March 12, 1997 to serve a term ending March 21, 2004. The State Senate has not yet confirmed his appointment.

Others attending all or a part of the meeting included Mr. David L. Boren, President of The University of Oklahoma, Provosts Nancy L. Mergler and Joseph J. Ferretti, Vice Presidents Richard E. Hall, Mark E. Lemons, David L. Maloney, Eddie C. Smith, and Jerry B. Vannatta, Interim Vice President Russell W. Driver, Joseph Harroz, Jr., General Counsel, and Dr. Chris A. Purcell, Executive Secretary of the Board of Regents.

Those attending the meeting from Cameron University were Dr. Don Davis, President of the University, Provost Terral McKellips, and Vice Presidents Louise Brown and Don Sullivan.

Notice of the time, date, and place of this meeting was submitted to the Secretary of State, and the agenda was posted in the Office of the Board of Regents on or before 9:30 a.m. on April 14, 1997, both as required by 25 O.S. 1981, Section 301-314.

CAMERON UNIVERSITY

REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Davis presented the following report:

State Supreme Court Approves Construction Approach

The Oklahoma Supreme Court has ruled that using construction management contracts similar to the one used to build Cameron University's Sciences Complex does not violate the Oklahoma Public Competitive Bidding Act, the Public Building Construction and Planning Act, or the State Consultants Act. The ruling came in McMaster Construction, Inc., et al, vs. Board of Regents of Oklahoma Colleges, et al, which grew out of construction projects at the University of Central Oklahoma that utilized the construction manager process. To accomplish the projects, UCO used legal documents developed by Cameron and OU personnel for building the Cameron sciences facility.

Stacy Johnson-Sorrell Takes Basketball Helm

Former OU Assistant Coach Stacy Johnson-Sorrell has become the Cameron Women's Basketball Coach. After winning All-America honors at Northeastern State University at Tahlequah, Coach Sorrell played professional basketball in Switzerland before a three-year stint at OU. She is a native of Stigler.

Academic Conference Highlights Festival

Cameron's year-long academic celebration, which has examined the impact of science and technology on society, was highlighted by an academic conference entitled "Science, Technology and the 21st Century: New Eden or Armageddon?", which took place March 20-22 on the Lawton campus. The conference featured five internationally known speakers and more than 50 papers by scholars from across the nation.

Featured speakers included

- Richard Dawkins, Chair in the Public Understanding of Science at the University of Oxford.
- Clifford Stoll of the Harvard-Smithsonian Center for Astrophysics.
- Robert Wright, senior editor of *The New Republic* and a contributor to *Time* magazine.
- Dr. Leon Lederman, Pritzker Professor of Science at the Illinois Institute of Technology, and 1988 Nobel Prize winner.
- Dr. Thomas Murray, Director of the Center for Biomedical Ethics at Case Western Reserve University and founder/editor of the *Medical Humanities Review*.
- Dr. Ruth Hubbard, Harvard University Professor Emerita and author of *The Politics of Women's Biology and Exploding the Gene Myth*.

In addition to their individual appearances, all the speakers participated in interactive discussions with other presenters, students, and faculty.

Cameron Psychology Chapter Best in Southwest

Cameron's chapter of Psi Chi, a National Honors Society for Psychology students, has been recognized as the outstanding chapter in the organization's Southwest region for the 1996-97 school year. Universities with an enrollment greater than 5,000 competed for the honor.

NASA Training Grant Opens Doors for Minorities

The Oklahoma Space Grant Consortium, of which Cameron is a member, has received a three-year \$1.5 million matching grant from NASA to promote training of science and technology professionals to boost State involvement in the aerospace industry. An important role of the Consortium, which also includes OU, involves increasing the number of minorities represented in science, math, technology and engineering-related occupations. The grant is administered through the Oklahoma Experimental Program to Stimulate

Competitive Research and will be matched by the Oklahoma State Regents for Higher Education. The task of Cameron and other participants involves training undergraduate students for careers in technology, or preparing them for graduate studies. Another aspect of the grant involves research conducted through Mesonet, the State's environmental monitoring system, helping researchers define environmental information of vital interest to Oklahoma's agriculture industry. Since the Consortium was founded in 1991, Cameron has produced five graduates in the fields of chemistry, physical science, computer science and engineering design technology who have pursued careers in the aerospace industry.

Speech Team Places Fifth in Nation

The Cameron University speech team placed fifth in overall sweepstakes competition in the Pi Kappa Delta National Speech and Debate Tournament, held in Covington, Kentucky, March 19-22. The team earned superior ratings in individual events sweepstakes and oral history, and an excellent rating in debate to earn the honor. The speech team is coached by Dr. Richard Smith, Cameron's Director of Forensics.

Top Honors at Cameron Interscholastic Meet

Yukon High School and Walters High School topped a field of 37 public schools competing in the 1997 Cameron University Interscholastic Contest. This was the 19th year for the Cameron competition held on April 4. An estimated 1,600 teenagers from 37 area schools competed in 35 different categories ranging from accounting and American Literature to music theory and world history. Schools competed in two divisions, according to size.

Area Educators Seek to Improve Health Care Training

Officials from Cameron University and the Great Plains Area Vo-Tech School recently met with Southwest Oklahoma health care providers to find ways to meet anticipated personnel demands caused by expected growth in health care occupations in coming years.

Conference participants were told that registered nurses, home health aides and nursing aides are among the top 10 occupations nationally in which industry analysts anticipate major growth through the year 2005. Also revealed were predictions that average job growth in the health services field would slightly exceed 30 percent, while the home health care industry is expected to grow as much as 120 percent in the next eight years.

Efforts to upgrade education and training are already underway. Cameron will graduate its last class of associate degree nurses in 1998. The program will be replaced by a Bachelor of Science Nursing Program offered at Cameron by The University of Oklahoma. Cameron and the Great Plains AVTS are jointly developing an associate degree program for respiratory therapists and radiation technicians.

General Johnson to speak at Cameron Commencement

Brigadier General Alan Johnson, Director of Plans for the U.S. Space Command, will address graduates at 1997 Commencement, scheduled for 9:00 a.m. on May 10 in Cameron Stadium. BG Johnson is a 1976 graduate of Cameron, having received his bachelors degree in business administration.

PURCHASE AND INSTALLATION OF BALANCE OF THE ALL-CAMPUS CARD SYSTEM

Last fall, Cameron University began implementing its All-Campus Card System consistent with the proposal received from AT&T during competitive bidding conducted last spring. When complete, the system will control access to the fitness center, laboratories and other secure areas on campus, and will facilitate student and staff transactions with food service, the Bookstore and other University auxiliary functions. Permission is requested to phase in portions of the system as appropriate with total expenditures for equipment, software, training and supplies not to exceed \$150,000.

President Davis recommended the Board of Regents approve the purchase and installation of equipment, software, training and supplies to phase in the balance of the All-Campus Card System, from AT&T, at an amount not to exceed \$150,000.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

PURCHASE OF COMPUTERS

In order to provide computer support for instruction, research, communication and administration, Cameron regularly purchases personal computers for use by its students, faculty and staff. Providing access to adequate and appropriate computing resources is in fact one of the greatest management challenges for the University.

Generally, the University can secure the most advantageous prices for computers when purchases are pooled and bid competitively. However, since not all campus applications require the same computer configuration, efficiencies available through multiple purchases can be lost if a more complex computer than necessary is purchased, or a computing need can go unsatisfied if a less powerful computer than necessary is bought.

To take advantage of multi-unit purchasing while acquiring computers appropriate for their intended use, personnel from the Computer Services Department and Institute for Applied Telematics have defined five computer configurations which satisfy most campus computer needs. The five configurations are described below:

Configuration A: 166 MHz Intel Pentium, 16MB of RAM, 2.1GB hard drive, 1.44" floppy drive, 12-speed CD-ROM drive, 15" SVGA color monitor, 2MB of video RAM, sound card and speakers, Microsoft mouse and keyboard, Microsoft Windows 95, Microsoft Plus! Software

Configuration B: 166 MHz Intel Pentium, 32MB of RAM, 2.1GB hard drive, 1.44" floppy drive, 12-speed CD-ROM drive, 15" SVGA color monitor, 2MB of video RAM, sound card and speakers, Microsoft mouse and keyboard, Microsoft Windows 95, Microsoft Plus! Software

Configuration C: 200 MHz Intel Pentium, 32MB of RAM, 2.1GB hard drive, 1.44" floppy drive, 12-speed CD-ROM drive, 15" SVGA color monitor, 2MB of video RAM, sound card and speakers, Microsoft mouse and keyboard, Microsoft Windows 95, Microsoft Plus! Software

Configuration D: 166 MHz Intel Pentium with MMX technology, 32MB of RAM, 2.1GB hard drive, 1.44" floppy drive, 12-speed CD-ROM drive, 15" SVGA color monitor, 2MB of video RAM, sound card and speakers, Microsoft mouse and keyboard, Microsoft Windows 95, Microsoft Plus! Software

Configuration E: 200 MHz Intel Pentium with MMX technology, 32MB of RAM, 2.1GB hard drive, 1.44" floppy drive, 12-speed CD-ROM drive, 15" SVGA color monitor, 2MB of video RAM, sound card and speakers, Microsoft mouse and keyboard, Microsoft Windows 95, Microsoft Plus! Software

Campus managers have identified a need for total of 123 computers within these five categories, including 50 for student laboratories. Bids for the number and configurations of needed computers were sought from five vendors, who were required to guarantee bid prices for 90 days. Responses were received from five vendors, with bid tabulations as follows:

<u>Vendor</u>	<u>Configuration</u>				
	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>
Dell Computer Corporation Round Rock, Texas	\$1,670	\$1,881	\$2,244	\$1,922	\$2,318
Gateway 2000 North Sioux City, North Dakota	\$1,665	\$1,875	\$2,070	\$1,958	\$2,129
MicroAge Infosystem Services (Compaq) Oklahoma City	\$2,154	\$2,606	\$2,825	\$3,690	\$3,852
MicroAge Infosystem Services (IBM) Oklahoma City	\$2,224	\$2,367	\$3,024	\$2,785	\$3,024
Micron Electronics, Inc. Napa, Idaho	\$1,503	\$1,762	\$1,962	\$2,103	\$2,303

Permission is requested to purchase the 123 computers which were the subject of this solicitation, from Micron Electronics, Inc., at a cost not to exceed \$230,000, and to purchase such additional computers as may be necessary and appropriate at the bid prices during the 90-day window during which these prices will remain available.

These additional purchases will be reported pursuant to Board policy.

President Davis recommended the Board of Regents approve the award of a contract to Micron Electronics, Inc., for the purchase of personal computers in an amount not to exceed \$230,000.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

INTERNAL AUDITING ACTIVITIES, CAMERON UNIVERSITY

During the quarter ended March 31, 1997, three audits were completed for Cameron University and included the School of Liberal Arts, KCCU-FM Radio Station, and the Faculty Council. A copy of the audit reports were filed with the department responsible for the activity audited, the President's Office, and the Regents' Office.

There were no significant issues identified in these audits. The single recommendation in these audits was to improve procedures for the handling of monies.

Three post-audit reviews were conducted for Cameron University including Billing, Receivables and Collections Function; Patents, Copyrights, and Trademarks; and Telecommunications. Of the six recommendations revisited during the post-audit reviews, all were found to be completely implemented.

Mr. Glen Earley, Director of Internal Auditing, reported there are no problems.

This report was presented for information only.

QUARTERLY REPORT ON PURCHASES

Policies of the Board of Regents require that purchases in excess of \$75,000 be referred to the Board of Regents for action, with the exception that the President or his designee may award purchase orders and construction contracts up to, but not exceeding, \$100,000 where (a) competitive bids were solicited, (b) more than one bid was received, and (c) the low responsive bid is selected. Purchases made in these authorized instances are reported quarterly to the Board of Regents. However, for the period of January 1, 1997 through March 31, 1997, there were none.

This report was presented for information only. No action was required.

ACADEMIC PERSONNEL ACTIONS

SABBATICAL LEAVE OF ABSENCE:

Margery Kingsley, Ph.D., Assistant Professor, Department of English, sabbatical leave of absence with partial pay, 1997 summer session. To conduct research in England and complete manuscript for publication. Appointment August 15, 1994. No previous leaves of absence taken.

APPOINTMENT:

Isolete De Almeida, Ed.D., Assistant Professor, Department of Education, annual rate of \$34,000 for 9/10 months, August 18, 1997 through May 17, 1998. Paid from 11427, Department of Education, pos. F205.

RESIGNATIONS:

Donald J. Morton, Jr., Assistant Professor of Mathematical Sciences, May 18, 1997.

John F. Geiger, Assistant Professor of Psychology and Human Ecology, May 18, 1997.

RETIREMENT:

John S. Jeter, Assistant Professor of Business, May 1, 1997.

President Davis recommended the Board of Regents approve the academic personnel actions shown above.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

LITIGATION

An item was included in the agenda for a report, if needed, on pending and possible litigation. There was no report.

MINUTES

Regent Halverstadt moved approval of the minutes of the annual meeting held on March 5, 1997 as printed and distributed prior to the meeting. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

THE UNIVERSITY OF OKLAHOMA

REPORT OF THE CHAIRMAN OF THE BOARD OF REGENTS

Chairman Bentley, on behalf of all of the Regents, congratulated and thanked the OU Fine Arts groups, their directors, and Fine Arts Dean David Woods for the fantastic display of talent at the "Musical Mosaic" concert last night performed at Tulsa's Performing Arts Center. The Chairman also thanked outgoing UOSA President Amy Cobb for her year of hard work and congratulated newly-elected UOSA President, Jabar Schumate.

REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Boren commented on the three outstanding lectures given yesterday in Tulsa for the public to enjoy. Rufus Fears, Kelvin Droegemeier and Tom Boyd each spoke on topics of interest as part of The University of Oklahoma's salute to Tulsa's Centennial Celebration.

President Boren reported OU now ranks in the top 100 U. S. colleges and universities in endowments, with a 1995-96 market value of endowed assets of \$278,188,000. The number of donors has increased from 23,000 to 39,000 over a two-year period. The University's endowed faculty positions have grown. He said the University is continuing to move and is proud of all of the support.

DEAN, HONORS COLLEGE

President Boren reported that acting on the advice of the Search Committee, his recommendation is that Steven Gillon be named Dean of the Honors College. Professor Gillon is a key figure in the Center for American Studies at Oxford University in England, where he is very highly regarded. He won teaching awards at both Brown University and Yale University. His credentials are impressive and, President Boren said, we are going to see this Honors College take off.

Regent Halverstadt said he served on the Search Committee and had felt the highest priority of the University should be establishment of an Honors College - a priority with which President Boren agreed. Dr. Halverstadt said Professor Gillon will bring great credit to The University of Oklahoma.

Regent Halverstadt moved the appointment of Steven M. Gillon as Dean of Honors College, Carol Elizabeth Young Chair, and Professor of History, effective August 16, 1997, with compensation and other contract details to be worked out by the Provost and President. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

PRELIMINARY TENURE REVIEW ACADEMIC PERSONNEL ACTIONS ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS LITIGATION

Regent Lewis moved the Board meet in executive session for the purpose of discussing personnel-related issues and pending or possible litigation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved. The executive session began at 10:29 a.m. in the Executive Conference Room and concluded at 11:55 a.m. The Regents reconvened in regular session at 12:01 p.m.

ACADEMIC ENRICHMENT - UNIVERSITY OF OKLAHOMA PROGRAMS AT ROGERS UNIVERSITY

Nancy Lewis, Assistant Vice President for University Services at Rogers University presented a report on the progress of The University of Oklahoma programs at RU.

She said The University of Oklahoma has been a partner in the development of the University Center at Tulsa and its successor institution, Rogers University, since its inception in 1982. Through its participation at Rogers University as well as its operation of the College of Medicine in Tulsa, the University has made a commitment to meeting the higher education needs of the Tulsa community and surrounding areas. Degree programs are offered by both the Norman Campus and the Health Sciences Center Campus in Oklahoma City.

The University of Oklahoma is one of four institutions that offer degree programs at Rogers University-Tulsa Campus, whose mission is to provide upper division and master's level degree programs in Tulsa and the surrounding area. The other participating institutions are Langston, Northeastern and Oklahoma State University. As a result of UCT's merger with Rogers State College, the Claremore Campus of Rogers University was created. The University of Oklahoma also offers two baccalaureate degree programs as well as several graduate courses on the Claremore Campus.

Rogers University is governed by a fifteen-member Board of Regents, consisting of members from the previous UCT and Rogers State College Boards, as well as new appointments made by the Governor. The Rogers University Board of Regents is responsible for the appointment of the administrators for Rogers University.

The following items are significant points in the development of OU's programs at Rogers University:

- Degree programs implemented by The University of Oklahoma have increased from five in 1982 to 15 in 1996-97. This includes 12 programs offered from the Norman Campus and three offered from the Health Sciences Center. It also includes two baccalaureate degree programs offered in Claremore, the Bachelor of Science in Nursing and the Bachelor of Liberal Studies.
- The University of Oklahoma's course offerings have increased from 21 courses in 1982 to 112 courses in the fall of 1996 with student headcount increasing from 133 students to 586 students for the same period. Student credit hour production has increased from 695 in the fall of 1982 to 3,679 in the fall of 1996.
- As of May 1997, more than 1,200 students will have received their degrees from The University of Oklahoma programs in Tulsa and Claremore. The OU nursing students in Claremore will be the first students to receive baccalaureate degrees through programs offered at Claremore.
- In order to better serve OU students in Tulsa and provide expanded academic administration at Rogers University, an office of the OU Graduate College was created in Tulsa in the fall of 1996. The Graduate College office is directed by a resident Dean, William Ray.

A booklet was distributed containing highlights of The University of Oklahoma programs at Rogers University.

AMENDMENT TO COLLEGE OF MEDICINE-TULSA BYLAWS

To reflect the organizational changes which have occurred over the past two years in the College of Medicine-Tulsa, the leadership of the College of Medicine-Tulsa University Medical Affiliates (UMA) recommended minor changes in the Bylaws. The faculty membership of UMA approved these changes at a meeting in January 1997.

The minor modifications essentially note the Senior Associate Dean for Clinical Affairs will replace the previous Chief Medical Officer, Clinics title, the composition of faculty-at-large serving on the Advisory Board will be modified, as will the number.

Modifications to the College of Medicine-Tulsa Bylaws are as follows. Items to be deleted are lined through and items to be added are underlined.

BYLAWS
OF
THE UNIVERSITY OF OKLAHOMA COLLEGE OF MEDICINE-TULSA
PROFESSIONAL PRACTICE PLAN
(Approved September 14, 1994)
(Revised November 1996)

I. NAME

The name of this group is The University of Oklahoma College of Medicine-Tulsa Professional Practice Plan, also known as University Medical Affiliates (UMA), hereafter referred to as UMA.

II. PURPOSE

The purpose of UMA is to facilitate the continued clinical viability of the faculty practice, and in so doing continue to provide the primary economic support and community relationships necessary to advance the University's educational, patient care, and research missions. UMA is subject to the policies and procedures of The University of Oklahoma Board of Regents.

III. SCOPE OF ACTIVITIES

As a means of accomplishing the purposes set out in the preceding paragraph and subject to the limitations, policies and procedures of the Board of Regents of The University of Oklahoma, UMA may engage in activities including, but not limited to:

- A. Enhancing communication, cooperation and collaboration among The University of Oklahoma College of Medicine-Tulsa and affiliated educational and health care institutions and professionals.
- B. Delivering and coordinating among community educators and institutions, education for University of Oklahoma students, residents, fellows, and other trainees.
- C. Conducting and coordinating among community health care providers, medical care.
- D. Developing new and refining existing clinical care delivery strategies to accommodate the changing health care environment.
- E. Developing new and refining existing health care services to enhance teaching and clinical research to enable future practitioners to respond to the needs of the changing and increasingly competitive health care and research environment.
- F. Promoting and marketing to the public, industry and other constituents, the health care offerings of The University of Oklahoma College of Medicine-Tulsa.
- G. Facilitating the education and training and influence favorably the placement and retention of health care professionals in rural and other Oklahoma health work force shortage areas.

- H. Stimulate within the Tulsa health care community a scholarly atmosphere conducive to health sciences education, state-of-the-art health care and health sciences research.

IV. MEMBERS

- A. All full-time faculty shall be members of UMA and shall practice exclusively through UMA, in accordance with the directions specified by these Bylaws.
- B. Part-time and volunteer faculty may become members of UMA upon the recommendation of their respective department chair and with the approval of the Advisory Board and Dean.

V. EMPLOYMENT

Faculty are employees of The University of Oklahoma College of Medicine-Tulsa when they engage in professional activities of UMA.

VI. PROFESSIONAL PRACTICE

- ~~A.~~ ~~Active participation in health delivery systems requires of the participant a significant commitment of clinical activity, professional availability, emotional dedication, time and the assumption of personal liabilities in addition to those assumed in carrying out academic programs.~~ These Bylaws include within its operational structure the entire range of the member's medical disciplines and specialties. understanding
- ~~B.~~ ~~There are fundamental differences among these disciplines, departments and specialties. This includes matters relating to: (1) the unit of service for which a professional fee is rendered; (2) the amount of customary fee per unit of service; (3) the status of the patient (home bound, ambulatory or hospitalized); and (4) the goal of the services rendered. However, the individual and collective needs of the faculty as they relate in turn to their multiple functions of teaching, training, research, clinical care and community service are incorporated in the goal of this group practice plan.~~
- ~~C.~~ B. The University will not engage in the practice of medicine; however, individual practitioners will abide by the accepted medical practice standards and regulations governing the practice and rights of patients. The individual practitioners of UMA will fulfill contractual obligations and provide services as required and agreed upon with the University.
- ~~D.~~ C. When members of the faculty deliver specialized personal consultative services or primary medical care to patients, these faculty members by their personal efforts and presence enhance the stature and reputation of the College of Medicine and the Health Sciences Center.
- ~~E.~~ D. A reasonable degree of active involvement by the clinical faculty in health delivery practices is essential to the maintenance of their professional skills. This contributes to the educational, research, and community service missions of the College of Medicine-Tulsa, including the research component of education, and patient care outcomes.
- ~~F.~~ E. The right to terminate the Physician-Patient relationship shall be vested only in the Patient and Physician, in accordance with contractual obligations including third party payers.

VII. REGENTS' POLICY

The process of exercising their discretion as professionals in matters of patient care does not diminish the responsibility of faculty members to account to the University under UMA for all income earned, nor relieve them of the duty of compliance with policies and agreements of the Board of Regents governing site of practice.

Adherence to these Bylaws, as with all the Board of Regents' policies, is a condition of employment for faculty of the College of Medicine-Tulsa. Under these Bylaws, as in all University matters, the members of a Department are responsible to their Chair or Head, as the Chair or Head is responsible to his/her Dean, and the Dean, through the Provost of the Health Sciences Center, to the President and subsequently to the Board of Regents.

VIII. GOVERNANCE OF THE PROFESSIONAL PRACTICE PLAN

A. Dean

The Dean of the College of Medicine-Tulsa shall be responsible for the management, planning and operations of UMA.

B. The Advisory Board shall represent the whole membership of UMA.

1. Membership

The Advisory Board shall consist of:

- a. The Dean of The University of Oklahoma College of Medicine-Tulsa.
- b. Each Chair of an academic department with eligible full-time faculty members.
- c. ~~A number of full-time faculty members, equal to one-half the number of Chair seats (rounded up one in the event of an odd number), will hold seats for staggered three-year terms. These seats will be filled by popular vote of the eligible full-time faculty members from a slate of candidates put forward by a Nominating Committee. Additionally, eligible full-time faculty candidates can be nominated "from the floor" during the annual meeting of UMA. An at-large member from each department to be selected by a majority vote of the UMA membership of that department and will serve for two year terms; one half will initially serve a one-year term, the other half a two-year term so that at-large membership will change yearly.~~
- d. The Executive Dean of the College of Medicine.
- e. The Senior Manager of UMA. (NOTE: This position is currently unfilled).
- f. The Chief Fiscal Officer of the College of Medicine-Tulsa.
- g. ~~The Chief Medical Officer, Clinics~~ Senior Associate Dean for Clinical Affairs of the OU College of Medicine-Tulsa.

2. Duties

- a. Responsible to represent the full membership of UMA and shall be advisory to the Dean.
- b. Responsible to recommend a team to administer and operate the affairs of UMA.
- c. Responsible for recommending clinical practice policies, disposition of clinical plan income and expenditures, including approval of incentive compensation plans for awarding and distribution of clinical income.
- d. Responsible per purpose of UMA, to provide for the College of Medicine-Tulsa Enrichment Fund which shall be developed by the Advisory Board for approval by the Dean.
- e. Responsible for advising the Dean on other UMA matters at the discretion of the Advisory Board or the Dean.

3. Meetings

The Advisory Board shall meet ~~on alternate months~~ quarterly at a time designated by the Chair of the Advisory Board or more often and upon call by request of the Chair or five (5) members of the Advisory Board. Notice of the meeting and an agenda will be distributed to each member at least one week prior to the meeting. A voting member may designate an individual to represent him/her at individual meetings by notifying, in writing, the Chair of the Advisory Board.

4. Officers

The officers of the Advisory Board shall be a Chair, Vice Chair and a Secretary. The Chair shall be the Dean of the College of Medicine-Tulsa. The Vice Chair shall be the ~~Chief Medical Officer, Clinics~~ Senior Associate Dean for Clinical Affairs of the OU College of Medicine-Tulsa. The Secretary will be the Senior Manager of UMA. The officers shall perform such duties as naturally appertain to their respective offices and duties as may be imposed by the Advisory Board.

5. Committees/Teams

Membership on committees shall be from the membership of UMA. Each Committee shall be chaired by a member of the Advisory Committee. Committees of the Advisory Board shall include, but are not limited to the following:

- a. Practice Standards
- b. Facilities
- c. Finance
- d. Compensation
- e. ~~Nominating~~

6. Quorum

A quorum shall consist of one-half of the members of the Advisory Board. Any official action of the Advisory Board requires a majority vote of its members present.

7. Rules of Order for Advisory Board and its Committees.

a. Agenda

All items for business requiring formal action by the Advisory Board must be in the form of a resolution. All items of business not requiring formal action by the Advisory Board, unless an objection is registered, are accepted "for information only".

b. Procedural Motions

Robert's Rules of Order will be accepted as final authority for parliamentary procedures.

C. The Management Committee

1. Composition

The Management Committee shall consist of:

- a. ~~Chief Medical Officer, Clinics~~ Senior Associate Dean for Clinical Affairs of the OU College of Medicine-Tulsa.
- b. Dean of the College of Medicine-Tulsa.
- c. The Senior Manager of UMA.
- d. Each Chair of an academic department with eligible full-time faculty members.
- e. The Chief Fiscal Officer of the College of Medicine-Tulsa.

2. Officers

- a. The ~~Chief Medical Officer, Clinics~~ Senior Associate Dean for Clinical Affairs of the OU College of Medicine-Tulsa shall serve as Chair of the Management Committee.
- b. Vice Chair of the Management Committee shall be selected by the Management Committee from its membership.
- c. The Senior Manager of UMA shall serve as Secretary to the Management Committee.

3. Meetings Quorum

The Management Committee shall meet at least monthly or upon call of the Chair or any five (5) voting members of the Advisory Board. A quorum shall consist of no fewer than five (5) members. A member may designate an individual to represent him/her at individual meetings by notifying, in writing, the Chair of the Management Committee.

4. Duties

- a. The Management Committee shall carry out the full powers of the Advisory Board, but will forward the following matters to the Advisory Board for overall approval: plan budgets, change in fund flows, allocations, debts, capital and change in Bylaws.
- b. The Management Committee shall be advisory to the Dean and have oversight to assess appropriate operation and for the operation and management of the joint activities and shared programs of UMA. These include, but are not limited to:
 1. Management of operations and budgets approved by the Advisory Board.
 2. Provision of uniform procedures to account for all earnings generated by the faculty.
 3. Reporting and audit of all monies received and dispersed as a result of the professional practice of the faculty.
 4. Provide operating, financial, and other reports necessary to the efficient operation of UMA.
 5. Annually propose an operating budget and assessment necessary to the operating of UMA to be approved by the Advisory Board.
 6. Engage legal counsel, accountants, consultants and others as required. It is understood, however, that only the legal counsel for the Board of Regents may prepare legal documents and represent the University and its constituent parts in the University's external affairs.
 7. Recommending Senior ~~Management~~ Manager of UMA to the Advisory Board for approval.
 8. Facilitate the operation of UMA as an integrated multi-specialty group practice.
 9. Contract and manage clinical service agreements.
 10. Identify and correct clinical service deficiencies.

D. Ad Hoc Committees

Ad Hoc Committees may be appointed as necessary by the Dean.

E. Annual Meeting of Members

Annually, at a time to be determined by the Management Committee, there shall be a meeting of the full membership of the UMA at which time a report of the activities of the Board shall be given by the Officers. In addition, elections may be held for at-large members. Special meetings may be called upon request of the Management Committee or Advisory Board.

IX. OPERATIONAL PROCEDURES

A. Senior ~~Management Manager~~ Manager, UMA

There shall be a Senior Management Manager of UMA which shall be recommended by the Advisory Board for appointment by the Dean. ~~Senior Management Manager~~ Senior Management Manager shall report to the Dean. The ~~Senior Management Manager~~ Senior Management Manager shall be charged with the responsibility of managing the central administrative functions of UMA for purposes of insuring efficient operations of UMA, compliance with requirements set forth by applicable state and/or federal regulations; The University of Oklahoma, and those governing bodies established under Article VIII of these Bylaws. These administrative functions may include other functions as determined by the Dean.

B. Sources of Collected Revenue

All sources of collected revenue, including but not limited to the following are included within the scope of these Bylaws:

1. Patient care fees and all other professional practice revenue wherever earned by the full-time faculty members
2. Patient care fees and all other professional practice revenue generated by part-time and voluntary faculty in clinical services operated by the College of Medicine-Tulsa
3. Professional consultation
4. Honoraria (exempt from College of Medicine-Tulsa Enrichment Fund)
5. Compensation for supervision of professional services
6. Medical legal consultation

C. Revenue Exclusions

Not included within the scope of this policy are:

1. Prizes and awards
2. Faculty members' interest in:
 - a. Royalties
 - b. Copyrights
 - c. Patent rights

3. Nonprofessional income
4. Compensation received as a result of military duty
5. Income earned during Regent approved sabbatical leave and leave without pay as specified by the Regents.

D. Disposition of Gross Collected Revenue

Collected revenue described above in Section B, Article IX will be deposited each working day in the appropriate UMA account(s). Revenue will be deposited through The University of Oklahoma Health Sciences Center Office of the Bursar or subsidiary entity and will be disbursed for items of expense in the order listed as follows:

1. The direct cost of billing and collections incurred including contractual obligations and the salaries/wages/benefits of individuals involved in the billing and collection process. In addition, direct costs, such as rents, supplies, equipment leases or purchases, nursing and other personnel, etc. attributable to both the billing/collection process and the cost of professional practice of members shall be covered from revenue deposited to appropriate UMA account(s) by an allocation method approved by the Dean in consultation with the appropriate UMA committees.
2. The UMA approved annual budget for shared and joint activities, including the salaries, benefits and direct costs of UMA Management shall be prorated against appropriate UMA accounts in a manner subject annually to review by the Advisory Board and approved by the Dean. Notwithstanding the manner of allocation, these costs will be covered by professional fee revenue.
3. A College of Medicine-Tulsa Enrichment Fund allocation shall be made available to the Dean for use in nurturing or maintaining the programs of the College.
4. Additional examples of acceptable UMA expenditures include but are not limited to:
 - a. Compensation of the individual UMA members.
 - b. Compensation of visiting consultants and lecturers at the Health Sciences Center-Tulsa.
 - c. Expenses directly related to faculty and staff recruitment.
 - d. Compensation for residents, other house staff and related personnel.
 - e. Student scholarships, stipends and tuition.
 - f. Personnel training courses and attendance at professional and educational meetings.
 - g. Laboratory expenses including salaries, maintenance, equipment, and supplies.
 - h. Office and administrative expenses.

- i. Other expenses incurred in support of departmental teaching, research and professional care of patients.
 - j. Salary for non-faculty personnel.
 - k. All reasonable, necessary and customary expenses, including travel, considered a cost of doing business within Internal Revenue Service guidelines and Health Sciences Center Administrative policies and procedures.
5. UMA will comply with the purchasing and contracting policies of the Board of Regents. However, in the rare event that approval of the Board of Regents cannot be reasonably accomplished in the time allowed to enter into a contract for the provision or acquisitions of goods or services involving clinical practice within the UMA Plan, the contract may be approved by the Senior Vice President and Provost of the Health Sciences Center and the President of the University and reported to the Board of Regents at its next meeting.

E. Depository

The special Agency Account of The University of Oklahoma Health Sciences Center is the only authorized depository.

F. Communication and Confidentiality

1. Fiscal, personnel and other matters discussed by the Advisory Board and the Management Committee will, as circumstances warrant, be treated confidentially.
2. The Dean is expected to seek and employ the advice of the Advisory Board and Management Committee on matters of substance pertaining to health care by UMA members.
3. The Dean is expected to inform, in a timely way, the Advisory Board and Management concerning decisions and actions related to matters on which they have advised the Dean.

X. MISCELLANEOUS PROVISIONS

A. Departmental Restrictions

Nothing contained herein shall be construed to prevent the contributing members within any department from suggesting such additional department restrictions as they may wish, but without conflict with these Bylaws. Departmental business practice policies will be implemented by the Chair of each Department as provided under these Bylaws and approved by the Dean.

B. Plan Distribution Policy

Each academic department will submit through UMA (Advisory Board) to the Dean for approval an annual plan concerning the distribution policy for funds generated by members of that academic department. The plan will be available for distribution to all UMA members of the academic department.

C. Bylaws Amendments

These Bylaws may be amended by the Board of Regents of The University of Oklahoma. Proposed amendments will be submitted to the Advisory Board for advice and comment. In addition, amendments to the Bylaws may be proposed or initiated for the consideration of the Regents by:

1. Proposal to the Advisory Board by the Management Committee, or by petition of any ~~twenty (20)~~ ten (10) members, followed by
2. Approval by the Advisory Board and presentation to the full membership, and requiring
3. Ratification by two-thirds (2/3) of the members present at an annual or special meeting and thence forwarding the proposed amendment through the Dean of the College of Medicine-Tulsa, Provost of the Health Sciences Center to the President for approval for submission to the Board of Regents of The University of Oklahoma.

D. Exceptions

It is recognized that there are, and should be, a wide spectrum of individuals within a viable faculty with variation in contribution, interests, geographic status, longevity, financial status and need. Because of the importance of the contribution of these individuals and their appropriate compensation, certain specific arrangements, that are exceptions to the foregoing, can be made only:

1. With the approval of the respective Department Head,
2. With the approval of the Management Committee,
3. With the approval of the Dean, the Provost of the Health Sciences Center, and
4. With contractual approval by the President and the Board of Regents of The University of Oklahoma.

President Boren recommended the Board of Regents approve the modifications to the College of Medicine-Tulsa Bylaws as proposed.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

ACADEMIC AFFILIATION AGREEMENT WITH HCA SERVICES OF OKLAHOMA, INC.

In light of the dynamic health care environment and the actions that are being contemplated by The University Hospital Trust (the "Trust") with regard to Columbia, the administration believes it may be in the best interests of the University to enter into an Academic Affiliation Agreement ("AAA") with Columbia. In the event of a Joint Operating

Agreement between Columbia and The University Hospitals Trust, an AAA would be necessary to allow the University to continue to provide quality teaching, research and service in the medical and other health sciences related fields.

President Boren recommended the Board of Regents authorize the President or his designee to sign an Academic Affiliation Agreement between the Board of Regents of The University of Oklahoma and HCA Health Services of Oklahoma, Inc. ("Columbia") in connection with a Joint Operating Agreement between Columbia and The University Hospitals Trust. This action will be taken if the President concludes that the agreement is in the proper form to be in the best interest of the University and if the Joint Operating Agreement between Columbia and The University Hospitals Trust is being executed concurrently.

Regent Halverstadt moved approval of the recommendation.

There was a general discussion on the Health Sciences Center's importance in the State and its consistent growth in national and international stature. The Legislature has the responsibility to determine what the people of Oklahoma want in regard to medical education at the Health Sciences Center. A relationship between Columbia and the Teaching Hospital Authority would provide the capital funding necessary to maintain our Health Sciences Center. The alternative is a continuing need for emergency capital to be provided through the appropriation process. Without funds, our medical education will move back to a community-based program and HSC will rapidly lose faculty and research scientists. Regent Lewis pointed out that great effort was made to encourage others to come forward with this much-needed infusion of capital and to present alternative concepts that would work for the HSC and University Hospitals. The end result was there were no privately offered proposals that were anywhere near the range of Columbia's.

The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

PURCHASE OF CONFOCAL MICROSCOPY SYSTEM - HSC

The University of Oklahoma Health Sciences Center has a critical need for a state-of-the-art Confocal Microscopy System resulting in high reliability in consistent data and increased accuracy when analyzing a microscopic object. The Confocal Microscopy System will allow investigators to obtain in depth, selective information on the three dimensional structure of a microscopic object. The confocal principle is especially valuable in fluorescence microscopy, since its high sensitivity almost completely eliminates stray light not coming from the focal plane. Thus the system is able to produce fluorescence images with optimum clarity and resolution of fine details. The system will replace the existing one which is outdated to the point it is no longer in use, requiring many samples to be sent to outside sources resulting in a delay of the final analyses.

The W.K. Warren Medical Research Institute faculty investigators as well as several other researchers from departments such as: Pathology, Anatomical Sciences, Hematology/Oncology, Biochemistry and Molecular Biology, Radiology, Microbiology, and Neurology will utilize this new technology to upgrade their current research capability in order to remain competitive both nationally and internationally.

The system will be housed in the Health Sciences Center Biomedical Sciences Building where dry samples prepared for analysis will be received at a central location from researchers throughout the campus as well as other State entities, analyzed, the results collected and delivered immediately. Therefore, the acquisition of this instrument will visibly enhance the research enterprise by providing ready and inexpensive access to such instrumentation for Oklahoma researchers.

A bid was issued to eight vendors. Responses were received from five vendors as follows:

BioRad Labs Hercules, California	\$167,660.00 Does not include microscope
Leica Inc. Houston, Texas	\$224,610.00 Plus approximately \$1,500 freight charge
E. Licht Co. Denver, Colorado	No Bid
Nikon Inc. Tulsa	No Bid
Carl Zeiss Inc. Thornwood, New York	\$272,134.50

The low bid is for a scanner only, does not include a microscope, and is limited to only three fluorescent detectors, while the Leica can upgrade to four. Therefore, the Leica Inc. bid is the lowest bid that meets specifications.

It is the recommendation of Administration to award a purchase order to Leica Inc. in the amount of \$224,610.00 plus freight for a Confocal Microscopy System. Funds are available from the WKI Medical Research Institute Affiliated Agreement Account C5129202.

President Boren recommended the Board of Regents authorize issuing a purchase order to Leica Inc. for a Confocal Microscopy System in the amount of \$224,610 plus freight.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

TRANSCRIPTION SERVICE FOR DEPARTMENT OF FAMILY AND PREVENTIVE MEDICINE - HSC

The Department of Family and Preventive Medicine had two full-time medical transcriptionists prior to August 1995. Since then both have left the department for personal reasons. Temporary help and current employees were utilized for awhile to try and keep up with the daily transcription requirements. During this period the department attempted to hire

adequate transcriptionists. However, in February 1996 it became apparent that the pool of available transcriptionists was inadequate and the budget allowance would not permit the "current rate" of pay required by the applicants, as it is a high demanding position. Employing temporary personnel was very costly and the temporary staff were not always dependable and available. Timely turnaround of transcribed notes is a must. Strict enforcement of Medicare regulations in a teaching environment requires attending faculty to dictate additional notes to justify the level of service provided by the resident.

In February 1996 a bid was issued to seven vendors for electronic dictation services from March 1996 through June 30, 1997 with a renewal option. Digital Transcription Systems Inc. (DTS) was the only vendor who responded offering a renewal option from June 30, 1998 through June 30, 2000 with prices not to increase more than 10%. A purchase order was issued for an estimated amount of \$72,000 based on the previous usage.

The patient visits for this fiscal year have increased due to Family Medicine being the Primary Care Physician for HMO's and they have also increased the number of Providers seeing patients in the clinic. With the increased patient visits, providers, and documentation, these factors have increased medical transcription requirements. Therefore, we now find it necessary to increase the contract for the remainder of this fiscal year to \$115,000.

The Administration requests authorization to increase the existing purchase order to Digital Transcription Systems Inc. of \$72,000 to \$115,000 for medical transcription service for the balance of this fiscal year and to renew through June 30, 2000. Funds are available from PPP-University Family Medicine A0000290 account.

President Boren recommended the Board of Regents authorize the increase of a purchase order of \$72,000 to \$115,000 for Transcription Service for the balance of the 1996-97 Fiscal Year and an option to renew through June 30, 2000.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

PROFESSIONAL SERVICE AGREEMENT - HSC

New - College of Medicine-Tulsa, Department of Pediatrics and Child Abuse Network, Inc.

\$192,568

The College will provide medical evaluations of children referred for alleged child abuse, and hire and supervise personnel to facilitate the performance of the medical evaluations. The Child Abuse Network, Inc. will further the instructional and public service objectives of the College in a manner consistent with its status as a non-profit, State, educational institution. The contract has been approved by Legal Counsel. Funds will be deposited and expended through account A0000598-PPP-TMC-Pediatrics Department.

President Boren recommended the Board of Regents approve the professional service agreement for the Health Sciences Center as set forth above.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

SUBSTANTIVE PROGRAM CHANGES - NORMAN CAMPUS

The Oklahoma State Regents for Higher Education require that all substantive changes in degree programs be presented to the institution's governing board for approval before being forwarded to the State Regents for consideration. The changes in academic programs itemized have been approved by the appropriate faculty, academic units and deans, the Academic Programs Council, and the Senior Vice President and Provost and are attached hereto as Exhibit A. They are being submitted to the Board of Regents for approval prior to submission to the State Regents.

President Boren recommended approval of the proposed changes in Norman Campus academic programs.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

NONSUBSTANTIVE PROGRAM CHANGES - NORMAN CAMPUS

The Oklahoma State Regents for Higher Education confer upon each institution the authority to approve modifications that are nonsubstantive but require that the changes be communicated to them for information only. The program modifications itemized in the list, a copy of which was included in the agenda, have been approved by the appropriate faculty, academic units and deans, the Academic Programs Council, and the Senior Vice President and Provost.

This report was presented for information only.

COURSE CHANGES - NORMAN CAMPUS

The Oklahoma State Regents for Higher Education confer upon each institution the authority to delete, modify and add courses, but require that the changes be communicated to them for information only. The course deletions, modifications, and additions itemized in the list, a copy of which was included in the agenda, have been approved by the appropriate faculty, academic units and deans, the Academic Programs Council, and the Senior Vice President and Provost.

This report was for information only.

DESIGNATION OF GIFT TO REGENTS' FUND AS QUASI-ENDOWMENT

The University received a bequest in the amount of \$241,132 from the Estate of Albert J. Kirkpatrick for the benefit of the School of Music. The fund is to provide scholarships for outstanding students in piano, violin, or music composition. The Last Will and Testament of Mr. Kirkpatrick contains no restrictions requiring the gift to be held in perpetuity and, therefore, the entire gift is expendable for scholarships to outstanding students in piano, violin, or

music composition in the School of Music. However, it is the opinion of the Dean of the College of Fine Arts, as well as the Director of the School of Music, that the intent of the donor can best be met by making the gift a part of the Regents' Fund, with only the investment earnings being utilized by the School of Music for scholarships.

In order to provide scholarships for the current year, \$12,000 of the original gift will be used to award scholarships during the Spring 1997 semester. The remaining \$229,132 will be set aside as principal and only the earnings therefrom will be used for future scholarships to outstanding students in piano, violin, or music composition.

It is recommended that the gift be formally designated as a quasi-endowment fund and made a part of the Regents' Fund. As such, the fund will function like an endowment fund with only the investment earnings being used for scholarships to outstanding students in piano, violin, or music composition in the School of Music at The University of Oklahoma.

President Boren recommended that the recent bequest from Albert Kirkpatrick be designated as a quasi-endowment fund within the Regents' Fund. The fund shall be titled "The Alice and Albert Kirkpatrick Scholarship Fund" in accordance with the Last Will and Testament of Albert J. Kirkpatrick. As such the fund will function like an endowment fund.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

1997 SUMMER SESSION BUDGET - NORMAN CAMPUS

In accordance with the Regents' policy, individual personnel appointed to serve during Summer Session do not require Regents' action as long as funds are included in the Summer Session budget. Appointments that are made will be subject to and contingent upon the courses meeting the University's minimum class sizes and upon the availability of appropriate funding.

<u>College</u>	<u>Summer 1996</u>	<u>Summer 1997</u>	<u>Summer 1997</u>	
			<u>Net Change</u>	<u>Percent</u>
Architecture	\$ 29,065	\$ 37,476	\$ 8,411	28.9%
Arts and Sciences	585,869	609,089	23,220	4.0%
Business Administration	165,871	147,514	(18,357)	-11.1%
Education	36,696	82,259	45,563	124.2%
Engineering	137,931	128,169	(9,762)	-7.1%
Fine Arts	59,732	62,495	2,763	4.6%
Geosciences	<u>34,556</u>	<u>44,290</u>	<u>9,734</u>	<u>28.2%</u>
Total Norman Campus	\$1,049,720	\$1,111,292	\$61,572	5.9%
Law	\$105,985	\$117,335	\$11,350	10.7%

President Boren recommended approval of the 1997 Summer Session budget as presented.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

PROPOSALS, CONTRACTS, AND GRANTS

A list of awards and/or modifications in excess of \$100,000 or that establish or make policy for the University, or that otherwise involve a substantial or significant service to be performed by the University was included in the agenda. Comparative data for fiscal years 1995 and 1996, current month and year-to-date, was also included.

The Provisions of Goods and Services policy (amended December 4, 1992) provides that new contracts and grants in excess of \$100,000 must be referred to the Board of Regents for ratification. In addition, in those cases where a contract, grant, document, or arrangement involved would establish or make policy for the University, or otherwise involve a substantial or significant service to be performed by the University, that contract, arrangement, or document shall be referred to the Board of Regents for approval.

FEBRUARY 1997 SUMMARY

Norman Campus and Health Sciences Center Combined Data

- Research expenditures and awards each show an increase of 7% at \$44.8 million and \$52.1 million, respectively. Proposal activity remains fairly constant. However, the amount requested is down 37% from last year (\$117.5 million vs. \$186.7 million).
- Total expenditures are up 7% at \$77.0 million. Total awards decreased by 2% at \$80.8 million and the total proposal amount requested is down 45% at \$131.2 million.

Norman Campus

- Faculty based research expenditures have increased 3% (\$23.6 million vs. \$22.9 million). Awards have increased 6% at \$26.6 million. Proposal activity remains fairly constant but the amount requested decreased 50% from last year (\$75.7 million vs. \$151.7 million).
- College of Continuing Education expenditures are up 20% from last year (\$13.5 million vs. \$11.3 million), awards are down 52% at \$9.2 million. Because proposals for major grants are cyclic, the proposal activity is down 88% at \$5.7 million.

Health Sciences Center

- Research expenditures are up 11% over last year (\$21.1 million vs. \$19.1 million). Awards are up 9% from last year (\$25.6 million vs. \$23.4 million), and proposal activity is up 19% at \$41.8 million.
- Total expenditures are up 4% over last year (\$37.6 million vs. \$36.1 million). Awards are up 18% from last year (\$43.1 million vs. \$36.4 million), and proposal activity is up 18% (\$47.3 million vs. \$40.0 million).

President Boren recommended that the Board of Regents ratify the awards and/or modifications for February, 1997 as submitted.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

PURCHASE OF AUTOMATED FLUORESCENT DNA SEQUENCER - NORMAN CAMPUS

As part of a National Institutes of Health (NIH) research contract, the Department of Chemistry and Biochemistry is authorized to purchase an additional Automated Fluorescent DNA Sequencer. The Department currently has eight Applied Biosystems Division instruments. The Department desires to purchase the instrument on a sole source basis from the manufacturer, Applied Biosystems/Perkin Elmer, with the following justification:

1. All students, including doctoral students, involved in DNA research are trained in rapid DNA sequencing techniques which have been developed on the ABD equipment over the years. A new learning process would have to be developed if Perkin Elmer was not the source.
2. The ABD instrument loads 50% more samples in a single run than any other instrument.
3. The Chemistry Department has written computer software specific to the data format of the ABD instruments. No funding exists to convert this software to the instruments of other manufacturers.
4. Obtaining an additional instrument that is identical to those already in place will allow efficient use of this new instrument with minimal disruption and minimal training of personnel.

The purchase will be funded by NIH research contract account 125-4478.

President Boren recommended that the Board of Regents approve the award of a purchase order to Applied Biosystems, a Division of Perkin Elmer in the amount of \$102,820 for an Automated Fluorescent DNA Sequencer.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

OFFICE SUPPLY CONTRACT - NORMAN CAMPUS

Requests for Proposals (RFP) were circulated to 11 firms to provide office supplies to The University of Oklahoma. The RFP provided for the following major terms and conditions: a five-year contract, desk top delivery, cost plus pricing, disposition of existing Storeroom stock, electronic ordering, service guarantees, and contract availability to other State schools.

The RFP provided for additional cost reductions if other State schools opt to use the contract and increased volume results. Rogers University wished to participate in the entire RFP process and will submit an agenda item to the Regents of Rogers University for approval.

Responses to the RFP were received from six companies. The responses were evaluated using the following criteria and a weighted scale with 990 points possible:

1. Pricing proposal
2. Use of technology
3. Commitment to Total Quality Program
4. Delivery/service guarantees
5. Billing/Reporting capability
6. Bid response accuracy and completeness
7. Contract implementation plan
8. Disposal of existing stock

An evaluation committee was formed with representatives from Purchasing, University Storeroom, Computing Center and Rogers University. The following is the result of the evaluations:

<u>Company</u>	<u>Points Awarded</u>
Corporate Express Oklahoma City	990
Boise Cascade Office Products Garland, Texas	823
Office Depot Oklahoma City	781
Staples, Inc. Greensboro, North Carolina	735
Copelin's Office Supply Norman	597
Quill Corporation Lincolnshire, Illinois	Not considered. Could not meet next day delivery requirement

This contract allows one supplier to provide all office supplies to the University and will result in at least the following:

- Cost reduction of at least 10% to departments
- Estimated annual savings of \$90,000 to the University
- Storeroom inventory cost reduction of approximately \$175,000
- Allowing Storeroom to provide space for additional services not currently provided
- Reduction of departmental inventory expense due to "next day deliveries"
- Meeting the need of departments for service and products
- Improved efficiencies gained through orders being placed via Internet, phone or fax
- Streamlined invoicing, invoice payment and re-billing procedures using Electronic Data Interchange (EDI) and Electronic Funds Transfer (EFT)

Funds for these purchases are provided by individual budget units.

President Boren recommended the Board of Regents approve the award of a five-year contract renewable each fiscal year to Corporate Express to provide office supplies to The University of Oklahoma Norman Campus.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

ELECTRICAL SUPPLIES CONTRACT - NORMAN CAMPUS

Requests for Proposals (RFP) were circulated to seven firms to provide electrical supplies to The University of Oklahoma Physical Plant under a "partnering" concept contract. The RFP provided for the following major terms and conditions: a five-year annually renewable contract, electronic ordering, summary invoicing, cost plus pricing, the furnishing of performance reports, service guarantees, the option for disposition of existing Physical Plant stock and contract availability for other University of Oklahoma departments as well as other State schools.

Responses to the RFP were received from seven companies. The responses were evaluated using the following criteria and a weighted scale with 560 points possible:

1. Experience and past performance
2. Bid response accuracy and completeness
3. Pricing proposal
4. Oral presentation
5. Quality, advantages and innovativeness of responses
6. Ability to meet basic requirements

A seven person evaluation committee was formed with representatives from Physical Plant and Purchasing. The following is the result of the evaluations:

<u>Company</u>	<u>Points Awarded</u>
Pyramid Electric Supply Oklahoma City	224*
Stuart Irby/Electrical Supply, Inc. Oklahoma City	212*
Cummins Supply Oklahoma City	203.5*
Graybar Electric Company Oklahoma City	191.5*
Hunzicker Brothers, Inc. Oklahoma City	158
Emsco Electric Supply Oklahoma City	134
Consolidated Electrical Distributors Oklahoma City	110

*Proposals were graded sufficiently high to warrant oral presentations.

This contract allows one supplier to provide electrical supplies to the University Physical Plant and will result in at least the following:

- One supplier eliminates need to administer multiple contracts
- Provides for same or next day delivery (including emergencies)
- Allows for reduction and possible elimination of departmental inventories
- Improved efficiencies gained through orders being placed electronically (Customer Order Entry or Electronic Data Interchange) or via fax
- Eventual use of Electronic Funds Transfer
- Streamlined summary invoicing including re-billing information
- Supplier "Partnering" concept will furnish University with commodity specialists in seeking better products and services at reduced costs

Funds for these purchases will be provided from Physical Plant accounts.

President Boren recommended the Board of Regents approve the award of a five-year contract renewable each fiscal year to Pyramid Electric Supply Company, Inc. to provide electrical supplies to The University of Oklahoma Physical Plant.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

HASKELL COUNTY PROPERTY

In 1986 the Oklahoma Biological Survey requested the purchase of 285 acres of land in Haskell County, Oklahoma from the Federal Bureau of Land Management (BLM) for the purpose of biological research. The Regents authorized the purchase. The land was made available to the University under the Federal Land Policy and Management Act of 1976 which focused on the disposal of public lands within the State of Oklahoma.

The patent received by the University from BLM required that the land revert to the federal government if the University no longer had use for the property. The land has not been used by the University in recent years; therefore, in 1994 University officials contacted the BLM to initiate procedures to return the land to BLM control. Instead of assuming control of the land, the BLM issued a relinquishment of the reverter clause on the patent. This gave the University the right to sell or transfer the property without financial obligation to the federal government.

The original patent contains the following restrictions that are binding to all successors, heirs and assigns: all mineral and geothermal rights reserved to the federal government; existing road rights-of-way and easements; rights for a pipeline crossing; floodplain building restrictions; and portions of the land designated as protected wetlands.

The sale of the property is requested because (1) there are no plans by the University to utilize the property, and (2) it is not contiguous to any other University property.

President Boren recommended the Board of Regents authorize the President or his designee to sell The University of Oklahoma property located in Haskell County, Oklahoma.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

FACULTY-IN-RESIDENCE APARTMENT

At the April 1996 meeting of the Board of Regents, the Board approved the construction of the initial apartments for the Faculty-in-Residence (FIR) program. This program will eventually include as many as five faculty apartments located in residence halls.

FIR Apartments #1 and #2, located in Couch and Cate Centers, were designed and constructed by the Physical Plant in order to meet the schedule required for completion. Subsequently, Bockus, Payne Associates Architects, an on-call architectural consultant to the University, was authorized to provide the professional services required for the third FIR apartment, which is to be located in Adams Center. The project was advertised and bids for construction were received from six bidders on March 27, 1997. The bids have been evaluated by the project architects and representatives of the University administration, University Housing and Food Services, and Architectural and Engineering Services. A complete tabulation of the bids received was included in the agenda.

I. AWARD CONTRACT FOR CONSTRUCTION

A low bid of \$125,088 for the base bid plus desirable alternates was submitted by J. L. Walker Construction, Inc., of Oklahoma City. This bid represents the lowest and best bid received and is within the funds approved and available for the project. It is recommended that a contract be awarded to J. L. Walker Construction, Inc. as follows:

Base Bid	\$118,520
Alternate No. 1, Demolition	2,893
Alternate No. 2, Fire Sprinkler	<u>3,675</u>
 Total Proposed Contract Amount	 \$125,088

II. AUTHORIZE THE PRESIDENT OR HIS DESIGNEE TO EXECUTE THE AGREEMENT FOR CONSTRUCTION AND NECESSARY CHANGE ORDERS

President Boren recommended that the Board of Regents:

- I. Award a contract for construction of Faculty-in-Residence Apartment #3 in the amount of \$125,088 to J. L. Walker Construction, Inc. of Oklahoma City, the low bidder; and
- II. Authorize the President or his designee to sign the Agreement for Construction and all necessary change orders to the Agreement for Construction.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

OKLAHOMA MEMORIAL STADIUM SOUTH END ZONE EXPANSION AND RENOVATION

At the October 1996 meeting of the Board of Regents, the Board approved the Design Development Phase Plans and authorized the preparation of construction documents by the project architects, Hellmuth, Obata and Kassabaum Sports Facilities Group, for the Oklahoma Memorial Stadium South End Zone Expansion and Renovation project. The Board also authorized the University administration to advertise and receive bids for the project.

This project, with a total budget of \$5,575,000, is funded with the proceeds from the sale of ODFA revenue bonds and with \$700,000 in private funds donated by the Sarkeys Foundation in the name of Coach Barry Switzer.

At the October 1996 meeting, the Board also approved naming the facility the Barry Switzer Complex in recognition of the donation by the Sarkeys Foundation and Coach Switzer's contributions to The University of Oklahoma and its athletic program.

Bids for the construction of the facility were received from five bidders on March 25, 1997. The bids have been evaluated by the project architects, the Athletic Department, and Architectural and Engineering Services. A complete tabulation of the bids received was included in the agenda.

I. AWARD CONTRACT FOR CONSTRUCTION

A low bid of \$4,854,000 for the base bid plus desirable alternates was submitted by L. F. Downey Construction, Inc. of Oklahoma City. This bid exceeds the construction budget established for the project by \$254,000.

A plan has been developed to lower the construction cost of the project through a value engineering process. During the period since bids were received, representatives of Hellmuth, Obata and Kassabaum, Inc. Sports Facilities Group, L. F. Downey Construction, Inc., the low bidder, and representatives of the Athletic Department, Physical Plant and Architectural and Engineering Services have been at work to reduce the cost of the project. The team has met several times and has identified cost savings items which will reduce the construction cost by approximately \$254,000 while not affecting the overall quality of the project. Typical items include utilizing alternative types of lighting fixtures, utilizing different plumbing and mechanical equipment and modifying some of the types of finishes for the project, as examples. A number of other items, each of which was selected to reduce the cost while still maintaining the design intent and long-term quality of the facility, were identified.

The following is a summary of the proposed maximum contract amount of \$4,600,000:

Base Bid	\$4,920,000
Alternate No. 8 - Delete Filing System	(13,000)
Alternate No. 9 - Delete Work in Equipment Area	(23,000)
Alternate No. 10 - Use Revised Skylighting System in Lieu of Kalwall System	(30,000)
Subtotal	<u>\$4,854,000</u>
Less Value Engineering Reductions	(254,000)
Total Proposed Contract Amount	<u>\$4,600,000</u>

As value engineering studies are completed, this number may need minor adjustments.

II. AUTHORIZE THE PRESIDENT OR HIS DESIGNEE TO EXECUTE THE AGREEMENT FOR CONSTRUCTION AND NECESSARY CHANGE ORDERS

III. APPROVE NAME FOR THE SOUTH END ZONE FACILITY

The Sarkeys Foundation has expressed a preference for the Barry Switzer Center as the name of the facility rather than the Barry Switzer Complex, as previously approved. It is recommended that this modified name for the facility be approved.

President Boren recommended that the Board of Regents:

- I. Award a contract for construction of the Oklahoma Memorial Stadium South End Zone Expansion and Renovation project to L. F. Downey Construction, Inc. of Oklahoma City, the low bidder, in an amount not to exceed \$4,600,000;
- II. Authorize the President or his designee to sign the Agreement for Construction and all necessary change orders to the Agreement for Construction; and
- III. Approve Barry Switzer Center as the name for the South End Zone facility.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

ON-CALL ARCHITECTS AND ENGINEERS

In March 1996, the Board of Regents authorized the administration to proceed with the selection of consultant architects and engineers to provide professional services for small projects. At that time, it was indicated that the administration would provide a quarterly report to the Board of the work completed by each architect or engineer during the period. In June 1996, the Board authorized a group of architectural and engineering firms to provide professional services on an on-call basis to the University.

Since only a small amount of work was completed in the first two quarters, reports were not provided at the conclusion of those periods.

The work completed by on-call architectural and engineering firms during the first, second and third quarters of Fiscal Year 1997 is summarized below.

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For the Norman Campus:

<u>Firm Name</u>	<u>Date Initiated</u>	<u>Work Performed</u>	<u>Fee</u>
Bockus, Payne Associates Architects	October 23, 1996	Design, Construction Documents, Graphics Design (Lloyd Noble Center Displays)	\$7,500
Smith-Roberts and Associates, Inc.	August 30, 1996	Topographic Survey (Oklahoma Memorial Stadium South End Zone)	6,800
	October 3, 1996	Boundary Survey (Pickard House)	600
	October 16, 1996	Topographic Survey (Oklahoma Memorial Stadium South End Zone)	4,800
	January 27, 1997	Topographic Survey (Oklahoma Memorial Stadium Lighting)	6,604
	February 17, 1997	Topographic Survey (L. Dale Mitchell Baseball Park)	4,200

For the Health Sciences Center:

<u>Firm Name</u>	<u>Date Initiated</u>	<u>Work Performed</u>	<u>Fee</u>
Murray Jones Murray Incorporated	February 21, 1997	Tulsa Campus, Design Services (Family Medicine Center)	\$1,143
	February 21, 1997	Tulsa Campus, Pediatrics (Building 5)	222
	February 21, 1997	Tulsa Campus, General Services	520
Smith-Roberts and Associates, Inc.	October 11, 1996	Fire Line Plan (Allied Health Shop Building)	500
	October 16, 1996	Aerial Survey Mapping	3,940
	February 4, 1997	Survey (Allied Health Practice Center)	75
	February 4, 1997	Survey, Construction Plans for Median Modifications	3,500

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Determan Scheirman Consulting Engineers	August 23, 1996	Lighting Retrofit for 11 Buildings	15,034
	November 18, 1996	Electrical Inspection of Trailer for Emerson Teen Parent Program	152
	February 21, 1997	Lighting Retrofit for PA Classrooms	3,300

This was reported for information only. No action was required.

HOLMBERG HALL RENOVATION

Holmberg Hall, which was constructed in 1918, needs to be renovated to provide critically needed space for the School of Music. Along with completion of the second phase of the Catlett Music Center, renovation of Holmberg Hall would provide the space needed for the academic programs and functions of the School of Music. Space in Jacobson Faculty Hall and Carpenter Hall currently used by Music could be vacated and this space made available for use by other University departments.

Holmberg Hall contains approximately 42,000 gross square feet of space which needs to be renovated for Music faculty studios and offices, academic classrooms and student practice rooms. Additionally, the Holmberg Hall Auditorium requires renovation so that it can be used for the School of Music's musical theater events. Since the auditorium is the largest general auditorium space on campus, its renovation would serve the entire University Community, providing a high quality performance facility for the School of Music and other organizations. As currently conceived, the renovation would restore much of the original grandeur and elegance that the auditorium has lost over many years.

Since the scope, size and budget for the project are not yet finalized, the architectural consultant will be asked initially to provide a feasibility study. This study will include identification of project concepts, development of a building program, and development of an estimate of construction costs. The consultant will also assist in preparation of private funding proposals. When the study is complete and project funding is identified, the consultant will be authorized to proceed with plans for the schematic design and design development phases and construction documents, as appropriate.

President Boren recommended that the Board of Regents authorize the administration to begin the process of selecting a consultant to provide professional services for the Holmberg Hall Renovation project.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

REVENUE BONDS FOR CAPITAL PROJECTS

Section 4002.1 of Title 70 of the Oklahoma Statutes requires Legislative approval expressed by concurrent resolution prior to commencing any action in anticipation of issuance of revenue bonds or any other bonds authorized by law to be issued by the Board of Regents of The University of Oklahoma.

The University will seek authorization to issue up to \$27,500,000 in revenue bonds to construct, renovate, remodel, and expand various facilities on the Norman Campus and to refinance the current Student Facilities System Revenue Bonds, Series 1979. Projects currently under consideration include: (1) faculty-in-residence apartments; (2) an addition to the Honors House; (3) installation of fire suppression & smoke detection systems in University housing; (4) Oklahoma Memorial Union renovation and additions; (5) Murray Case Sells Swim Complex repairs; (6) Nielsen Hall renovation and addition; (7) College of Law renovation and library addition; (8) an addition to and renovation of Holmberg Hall; and (9) various other renovation, repair, and health/safety priorities on the Norman Campus including, but not limited to, College of Fine Arts spaces, Energy Center, Carpenter Hall, Ellison Hall, and Physical Sciences Building. The intent is to retire these bonds with revenues from University Housing, the current Student Facility Fee, and any other revenue source which might be legally available for the retirement of debt.

This action is the first step in the process of issuing revenue bonds and does not commit the University to the issuance of them. The approval of the concurrent resolution by the Legislature simply allows the University to proceed with the planning for such an issue. Should the planning indicate the need and feasibility for these revenue bonds, the University will seek Regents' approval to engage Bond Counsel and Bond Financial Advisor and to proceed with the preparation of the required documents for the issuance of revenue bonds.

President Boren recommended that the Board of Regents authorize the University administration to propose a concurrent resolution to the Oklahoma Legislature allowing the issuance of revenue bonds for the construction, renovation, remodeling, and expansion of various University facilities, and refinancing of the current Student Facilities System Revenue Bonds, Series 1979.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

AFFINITY CREDIT CARD PROGRAM

Criteria used to evaluate the First USA Bank agreement included total economic value to the University, offer of an advance paid soon after contract signing, percentage of dollar amount of credit card purchases to be paid to the University, dollar amount to be paid for each credit card issued, features and benefits of the card system, and the ability to demonstrate a commitment to principles of Total Quality Management.

This ten-year agreement meets or exceeds the value of all other interested bidders.

President Boren recommended that the Board of Regents approve a contract with First USA Bank for exclusive rights to provide an Affinity Credit Card program for The University of Oklahoma.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

CAPITAL PRIORITIES FOR STATE FUNDING - NORMAN CAMPUS

In a letter dated February 12, 1997, the Oklahoma State Regents for Higher Education requested the University's current capital project priorities requiring State funding. The Chancellor requested the information and updating of the relevant Campus Master Plan projects. High priority projects for State funding were reviewed by the administration, and a recommendation was presented to and approved by the University Regents at the March meeting. These priorities have been reconsidered since the last meeting, and new priorities have been established. The following list of projects and descriptions is submitted for approval. Following approval, the Campus Master Plan will be revised to reflect these changes

A. Capital Project Priorities

<u>Priority Number</u>	<u>Project Name</u>	<u>State Funds Required</u>	<u>Other Funds Required</u>	<u>Estimated Total Cost</u>
1	Oklahoma Memorial Union Renovation and Addition, Phase III	\$5,500,000		\$5,500,000
2	Nielsen Hall Renovation	5,500,000		5,500,000
3	Holmberg Hall Restoration	4,000,000	4,000,000	8,000,000
4	Research and Instructional Equipment	4,000,000		4,000,000
5	Classroom and Laboratory Renovation, Phase II	3,500,000		3,500,000
6	Roof Repairs and Replacements	2,000,000		2,000,000
7	Computer Equipment, Phase II	4,000,000		4,000,000
8	Murray Case Sells Swim Complex Repairs	500,000		500,000
9	College of Engineering Facilities Renovation, Phase II	3,500,000		3,500,000
10	Accessibility Improvements (ADA)	1,000,000		1,000,000

<u>Priority Number</u>	<u>Project Name</u>	<u>State Funds Required</u>	<u>Other Funds Required</u>	<u>Estimated Total Cost</u>
11	Fine Arts Center Renovation for Departments of Drama and Dance	8,000,000		8,000,000
12	Fred Jones Art Center Renovation for School of Art	8,000,000		8,000,000
13	Nielsen Hall South Addition	2,500,000		2,500,000
14	Carpenter Hall Renovation	2,500,000		2,500,000
15	Asbestos Removal	<u>1,200,000</u>	<u> </u>	<u>1,200,000</u>
	Total	\$55,700,000	\$4,000,000	\$59,700,000

B. Capital Project Descriptions

- 1 **Oklahoma Memorial Union Renovation and Addition, Phase III:** This project involves an addition to the Oklahoma Memorial Union providing space to house student government and various student organizations in a single facility. The project includes offices and meeting rooms. A new outdoor courtyard space will be developed between the addition and the existing building. Also included in this phase of the project is the repair of the roof of the building. The current estimated total cost for the project is \$5,500,000.

- 2 **Nielsen Hall Renovation:** This project will renovate approximately 57,000 gross square feet of space, which will be vacated in part by the Department of Physics and Astronomy's move to the new addition, into space which is usable as academic space. The building's mechanical systems will be revised to meet the requirements of general academic space. Laboratory case work and utilities will be modified, and improvements will be made to bring the building into compliance with current fire, life safety and accessibility codes. Interior and exterior repairs will be made to restore the building to good condition. The estimated project cost is \$5,500,000.

- 3 **Holmberg Hall Restoration:** Holmberg Hall, which contains approximately 42,000 gross square feet, will be renovated to provide space for faculty offices and studios, classrooms, and student music practice rooms. Also included will be repairs to the auditorium. This project is required to provide critically needed teaching space for the School of Music and to permit it to vacate space in Carpenter Hall and Jacobson Hall. The estimated cost for this project is \$8,000,000. The proposed funding for the renovation of Holmberg Hall includes \$4,000,000 in private or other funds and \$4,000,000 in new State funds.

- 4 **Research and Instructional Equipment:** Funds are to be used to purchase new equipment for teaching and research programs. A total of \$4,000,000 is needed to replace, modernize and augment equipment used in classroom and laboratory instruction and in research programs. Part of the equipment will be used to support the teaching and research activities of newly hired faculty including some who will occupy endowed chairs.

- 5 Classroom and Laboratory Renovation and Equipment, Phase II: This project involves the use of \$3,500,000 to refurbish, renovate and repair a number of intensively used classrooms, laboratories and other teaching spaces, and to replace and augment classroom and laboratory equipment including audio-visual equipment, screens and other items of teaching and research equipment.
- 6 Roof Repairs and Replacements: Various campus buildings are in need of new roofing or roof repair. This project involves the use of \$2,000,000 to preserve valuable assets from further damage and to prevent loss of the use of facilities due to hazards associated with using electrical or other sensitive research equipment.
- 7 Computer Equipment, Phase II: This project involves the purchase and installation of personal computers and work stations for instructional facilities in order to improve academic and research computing services. This project also involves the installation of additional elements of the fiber optic network needed to interconnect computer systems. The estimated cost of this equipment purchase and installation is \$4,000,000.
- 8 Murray Case Sells Swim Complex Repairs: Repairs and improvements are needed to update the swim complex facilities. This project includes replacement of locker room equipment and facilities; new deck tile and filter for the indoor pool; replacement of the air handling system; an upgrade of the building's lighting system for conservation of energy; and expansion and renovation of the employee office, lounge and locker areas. The estimated cost of this project is \$500,000.
- 9 College of Engineering Facilities Renovation, Phase II: This project includes the renovation of space in Felgar Hall which has been vacated by the School of Petroleum and Geological Engineering for use by students and faculty in the School of Aerospace and Mechanical Engineering and the Engineering Computing Network. Additionally, the project includes renovation of space in Carson Engineering Center vacated by the School of Chemical Engineering and Materials Science. The estimated cost of this project is \$3,500,000.
- 10 Accessibility Improvements (ADA): This project involves the installation of elevators in four intensively used academic buildings to make classrooms and other facilities in these buildings accessible to disabled students in accord with the provisions of the Americans With Disabilities Act (ADA). The estimated cost of this project is \$1,000,000.
- 11 Fine Arts Center Renovation for the Schools of Drama and Dance: This project will renovate approximately 76,000 gross square feet of space. The project will include extensive renovation of interior spaces and the supporting mechanical and electrical systems necessary for the continued use of the Rupel Jones Theater, the classrooms and support spaces. In addition, extensive asbestos abatement work and improvements will be made to bring the building into compliance with current fire, life safety and accessibility codes. Exterior repairs will be made to restore the building to good condition. The estimated project cost is \$8,000,000.
- 12 Fred Jones Art Center Renovation for the School of Art: This project will renovate approximately 71,000 gross square feet of space. The project will include extensive renovation of interior spaces and the supporting mechanical, electrical, and computer and telecommunications systems necessary to bring the facility into current use as an art school. In addition, the facility will be brought into compliance with current fire, life

safety, and accessibility codes. Academic spaces for art instruction, including dark rooms, photo labs, and other areas will be upgraded for current use and to meet current environmental isolation and health standards. Exterior repairs will be made to restore the building to good condition. The estimated project cost is \$8,000,000.

- 13 Nielsen Hall South Addition: This project involves adding teaching laboratories and demonstration, preparation and support spaces. Also, improvements to make Nielsen Hall accessible to individuals with disabilities will be undertaken. The estimated cost for this project is \$2,500,000.
- 14 Carpenter Hall Renovation: This project involves the renovation of approximately 21,060 gross square feet of area in this building which was constructed more than 50 years ago, and includes the installation of a new heating and air conditioning system and new plumbing, lighting and electrical systems. Modifications will be made to comply with current fire, life safety and accessibility code requirements. The estimated cost of the project is \$2,500,000.
- 15 Asbestos Removal: This project involves the use of \$1,200,000 to continue a program to remove or encapsulate asbestos containing materials found in University buildings or facilities.

President Boren recommended that the Board of Regents approve capital priorities for State funding and related revisions to the Campus Master Plan of Capital Improvement Projects for the Norman Campus as noted.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

DISTRIBUTION OF REVENUES AND GIFTS

The University expects to have available new, unrestricted, unobligated cash revenues and gifts of at least \$2,750,000. The recommended distribution is as follows:

Library endowment (earnings from which shall be for books and periodicals subscriptions)	\$1,000,000
College of Fine Arts critical health and safety projects	500,000
Oklahoma Memorial Union equipment and furniture	250,000
OU Association Endowment (earnings from which shall be for unrestricted use of the Executive Director for the Association's programs)	<u>1,000,000</u>
	\$2,750,000

President Boren recommended the Board of Regents authorize the President to distribute new, unrestricted, unobligated revenues and gifts to the University as specified.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

**RESOLUTIONS - STAFF WEEK
NORMAN CAMPUS AND HEALTH SCIENCES CENTER CAMPUSES**

President Boren recommended approval of the following Resolutions:

NORMAN CAMPUS

WHEREAS, the staff of The University of Oklahoma are essential to the accomplishment of the institution's mission in teaching, research, and public service; and

WHEREAS, their dedicated efforts and skills contribute to the quality and achievements of the entire University; and

WHEREAS, the many and varied contributions of the staff enhance the quality of life for those within the University community as well as for those in the larger community;

NOW THEREFORE BE IT RESOLVED that the Board of Regents expresses its appreciation to all members of the staff and hereby proclaims April 21 through April 25, 1997 to be "OU Staff Week" on the Norman Campus in recognition of the jobs well done.

HEALTH SCIENCES CENTER CAMPUSES

WHEREAS, the staff of The University of Oklahoma Health Sciences Center in Oklahoma City and Tulsa are essential to the fulfillment of the institution's mission in teaching, research and patient care; and

WHEREAS, their dedication, skills and talents strengthen and enhance the worth and productivity of the entire University; and

WHEREAS, the diverse contributions and achievements of the staff elevate the quality of life for those within the University family and ensure an unstinting effort toward fulfillment of the University mission;

NOW THEREFORE BE IT RESOLVED that the Board of Regents expresses its appreciation to all members of the staff and hereby proclaims April 21 through April 25, 1997 to be "HSC Staff Week" on the Oklahoma City and Tulsa campuses in recognition of the jobs well done.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

PIGSKIN CLASSIC FOOTBALL GAME

Board of Regents' policy provides that Board approval is required prior to the scheduling of any non-conference football game. The University of Oklahoma football team has received an invitation to play Northwestern University in the Pigskin Classic football game to be played in Chicago on August 23, 1997.

Many arrangements necessary for the University's participation in this game must be made; therefore, it is necessary to seek approval of the second portion of the above proposed action.

President Boren recommended the Board of Regents (1) authorize the President, in concert with the Athletic Director and the Head Football Coach, to accept the invitation extended to The University of Oklahoma to play in the Pigskin Classic football game on August 23, 1997, (2) authorize the Athletic Director or his designee to award purchase orders and sign contracts associated with The University of Oklahoma's participation in the Pigskin Classic football game, and (3) authorize the President or his designee to negotiate and sign an agreement with The University of Oklahoma Foundation to advance related expenses as required.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

INTERNAL AUDITING ACTIVITIES, THE UNIVERSITY OF OKLAHOMA

During the quarter ended March 31, 1997, 11 audits were completed for the Norman Campus and the Health Sciences Center. Other than two special audits that were filed only with the department, copies of audit reports were filed with the vice president and department responsible for the activity audited, the President's Office, and the Regents' Office. The two special audits, Assessment and Learning Center and The Provision of Professional Medical Services of Hospital Operating Clinics Joint Study Results, were requested by departments. The Assessment and Learning Center audit was a request to review departmental internal controls. We made general recommendations to improve these controls. The other special audit was our routine quarterly audit of general medical records compliance for physicians. The level of compliance with contract provisions was down slightly from the previous quarter. The level of compliance is used to calculate University revenues under the contract.

In general, departments are effective in developing and implementing internal controls. This quarter, Internal Auditing made recommendations to improve internal controls in the areas of effective classification of accounts, compliance with departmental policies, handling of monies, documenting payroll records, controlling the recording of revenues, documenting OU Foundation transactions, preparing adequate financial statements, increasing security over computers and the data therein, effective inventory controls, effective use and maintenance of petty cash and change funds, and general documentation of procedures. The only significant issue identified this quarter was that medical record compliance continues to be an area needing emphasis.

New Reports Issued:

Norman Campus

Agency Funds
KGOU-FM Radio Station
College of Business Administration
Adjustments/Journal Entries
University Housing - Food Services
Assessment and Learning Center

Health Sciences Center

College of Medicine Department of Biochemistry and Molecular Biology
Organized Outpatient Clinics
Campus Police, Fire, and Safety
Adjustments/Journal Entries
The Provision of Professional Medical Services of Hospital Operating
Clinics Joint Study Results

In addition to the audits completed by Internal Auditing this quarter, 14 post-audit reviews were conducted. Of the 47 recommendations revisited during these reviews, 44 were found to be satisfactorily addressed. The remaining three recommendations were related to the need for documentation of procedures in the College of Architecture; no additional follow-up is planned until the next regularly scheduled audit of this College.

Post-Audit Reviews:

Norman Campus

Travel
Mailing Facilities/Information Processing Center
Alumni Affairs
Public Affairs
Billing, Receivables and Collections Function
Telecommunications
Disbursements
College of Architecture (second Post-audit review)

Health Sciences Center

Public Affairs
Telecommunications
Billing, Receivables and Collections Function
Disbursements
College of Medicine Department of Pediatrics
College of Medicine Department of Microbiology and Immunology

This report was presented for information and discussion.

PRELIMINARY TENURE REVIEW

Information on the faculty members considered for tenure this year on both campuses of the University was included in the agenda for the Regents' review. No action was proposed.

This information was presented for review and discussion only.

ACADEMIC PERSONNEL ACTIONS**Norman Campus:****LEAVES OF ABSENCE:****Sabbatical Leaves of Absence:****Full Year Sabbatical with half pay:**

Boris Apanasov, Professor of Mathematics, sabbatical leave of absence with half pay, August 16, 1997 through May 15, 1998. Writing and research on geometric structures on manifolds at international scientific centers in Japan, South Korea, Germany, France, Spain, and Russia. Faculty appointment date: August 16, 1991. No previous leaves taken. Teaching load covered by adjunct lecturers and current faculty.

Keith N. Bystrom, Associate Dean, College of Law, Professor of Law, and Director, Clinical Legal Education, sabbatical leave of absence with half pay, June 1, 1997 through May 31, 1998. Research the interpretation of ABA Standard 306, study how law schools have responded to issues raised in the MacCrate Report, and complete research and writing on an article tentatively titled *The Right of Incarcerated Parents to Visit with Their Minor Children*. Faculty appointment date: July 1, 1979. No previous leaves taken. Teaching load covered by visiting faculty.

John Y. Cheung, Professor of Electrical and Computer Engineering, sabbatical leave of absence with half pay, August 16, 1997 through May 15, 1998. Research and writing on Data Mining with the Intelligence Group at Seagate in Oklahoma City and develop ties with the People's Republic of China. Faculty appointment date: September 1, 1978. No previous leaves taken. Teaching load covered by adjunct instructor.

John E. Furneaux, Professor of Physics and Astronomy, sabbatical leave of absence with half pay, August 16, 1997 through May 15, 1998. Research on the infrared spectroscopy, structure and electronic properties of ion conducting polymers in Uppsala, Sweden, develop connections with colleagues in European and Middle Eastern universities, and pursue experimental program in narrow-gap semiconductors. Faculty appointment date: August 16, 1989. No previous leaves taken. Teaching load covered by adjunct faculty.

Pamela A. Genova, Assistant Professor of Modern Languages, Literatures, and Linguistics, sabbatical leave of absence with half pay, August 16, 1997 through May 15, 1998. Research and write a book entitled *Symbolist Journals: The Hidden Dynamic*. Faculty appointment date: August 16, 1991. No previous leaves taken. Teaching load covered by current faculty.

Mark R. Gillett, Professor of Law, sabbatical leave of absence with half pay, August 16, 1997 through May 15, 1998. Research and write an article on Oklahoma wills, intestacy, and trusts provisions and their current problems of inequities. Also, compare the Oklahoma law with corresponding provisions in the Uniform Probate Code for course study. Faculty appointment date: August 16, 1987. Previous leaves taken: leave without pay, January 1, 1992 to May 16, 1992 and leave without pay, May 16, 1993 to May 16, 1994. Teaching load covered by adjunct faculty.

Ross Hassig, Professor of Anthropology, sabbatical leave of absence with half pay, August 16, 1997 through May 15, 1998. Research and writing on *Reinterpreting the Creek War of 1813-1814 and Power and Ideology in Aztec Society*. Faculty appointment date: August 16, 1991. No previous leaves taken. Teaching load covered by adjunct faculty.

Larry B. Hill, Professor of Political Science, sabbatical leave of absence with half pay, August 16, 1997 through May 15, 1998. Complete book entitled *Bureaucracy and Governance*. Research and drafting a book entitled *Administrative Justice, Reform, and the Ombudsman*. Faculty appointment date: September 1, 1968. Previous leaves taken: sabbatical with full pay, January 16, 1975 to June 1, 1975; sabbatical with full pay, January 16, 1983 to June 1, 1983; and sabbatical with full pay, January 1, 1991 to May 16, 1991. Teaching load covered by deferring course.

Gregg Mitman, Associate Professor of History of Science, sabbatical leave of absence with half pay, August 16, 1997 through May 15, 1998. Research and complete book titled *Framing Nature: Wildlife on Camera in American Culture*. Faculty appointment date: August 16, 1991. No previous leaves taken. Teaching load covered by current faculty.

Stephen J. Paul, Associate Professor of Music, sabbatical leave of absence with half pay, August 16, 1997 through May 15, 1998. Research and write a textbook entitled *Introduction to Music Education* and complete another book being published by Oxford University Press, *Critical Issues in Music Education*. Faculty appointment date: August 16, 1991. No previous leaves taken. Teaching load covered by visiting professor.

Bruce A. Roe, Professor of Chemistry and Biochemistry, sabbatical leave of absence with half pay, August 16, 1997 through May 15, 1998. Research and develop new methods for more rapid DNA sequencing and analysis for the Human Genome Project at the Sanger Center outside Cambridge in Hinxton, England. Faculty appointment date: September 1, 1981. Previous leave taken: sabbatical with full pay, August 16, 1990 to January 1, 1991. Teaching load covered by visiting faculty.

Scott D. Russell, Professor of Botany and Microbiology and Director, Samuel Roberts Noble Electron Microscopy Laboratory, sabbatical leave of absence with half pay, July 1, 1997 through June 30, 1998. Research on sexual plant reproduction in collaboration with peers at the University of Melbourne, Katholieke Universitat, Nijmegen Netherlands; University of Sienna, Sienna, Italy; and University of Vienna. Faculty appointment date: September 1, 1981. Previous leave taken: Sabbatical with half pay, August 16, 1988 to August 16, 1989. Teaching load covered by offering an independent study course and current faculty.

David A. Sabatini, Associate Professor of Civil Engineering and Environmental Science, sabbatical leave of absence with half pay, August 16, 1997 through May 15, 1998. Fulbright Award in U Tubingen, Germany for teaching. Research in geoscience approach to environmental problems and application of technologies, and enhancement of international awareness, both personally and professionally. Faculty appointment date: January 1, 1989. No previous leaves taken. Teaching load covered by adjunct and current faculty.

Mark P. Sharfman, Associate Professor of Management, sabbatical leave of absence with half pay, August 16, 1997 through May 15, 1998. Complete field-based research projects in the area of corporate environmental management. Faculty appointment date: August 16, 1990. No previous leaves taken. Teaching load covered by adjunct instructor and current faculty.

Ralph A. Wheeler, Associate Professor of Chemistry and Biochemistry, sabbatical leave of absence with half pay, August 16, 1997 through May 15, 1998. Research and develop new areas of expertise in protein simulations and contributing to developing an aspirin substitute with fewer harmful side effects. Periodic trips will be necessary to the University of California, San Francisco, to collaborate with Professor Peter Kollman in the Department of Pharmaceutical Chemistry. Faculty appointment date: January 1, 1990. No previous leaves taken. Teaching load covered by visiting faculty.

Fall Semester 1997 (with full pay)

Faruk Civan, Professor of Petroleum and Geological Engineering, sabbatical leave of absence with full pay, August 16, 1997 through December 31, 1997. Complete book entitled *Reservoir Formation Damage* and visit several university, industry and national research laboratories involved in research and testing in the area of formation damage in petroleum reservoirs. Faculty appointment date: September 1, 1980. No previous leaves taken. Teaching load covered by current faculty.

Andrew Cooperstock, Associate Professor of Music, sabbatical leave of absence with full pay, August 16, 1997 through December 31, 1997. Learn, record and perform new repertoire in New York. Perform at international concerts and on the radio in Nice, Sophia Antipolis, France; Monaco; and Florence, Italy. Faculty appointment date: August 16, 1990. No previous leaves taken. Teaching load covered by visiting professor.

Billy L. Crynes, Dean, College of Engineering, and Professor of Chemical Engineering and Materials Science, sabbatical leave of absence with full pay, August 16, 1997 through November 14, 1997 and May 16, 1998 through August 15, 1998. Prepare course material, develop research for multimedia and information technologies directed toward improved student learning and faculty teaching. Visit corporate sites of General Electric, Motorola, Williams Brothers, Texas Instruments, Microsoft, and Hewlett Packard. Faculty appointment date: June 1, 1987. No previous leaves taken. Teaching load covered by current faculty.

Vinay Dharwadker, Associate Professor of English, sabbatical leave of absence with full pay, August 16, 1997 through December 31, 1997. Complete the manuscript of a scholarly monograph entitled *Reading Modern Indian Poetry*. Faculty appointment date: August 16, 1991. No previous leaves taken. Teaching load covered by current faculty.

Leonid Dickey, Professor of Mathematics, sabbatical leave of absence with full pay, August 16, 1997 through December 31, 1997. Research integrable Hamiltonian systems and their application to quantum field theory with colleagues from University of Chicago, Brandeis University, the Massachusetts Institute of Technology, Rutgers University (New Brunswick), and the University of North Carolina at Chapel Hill. Faculty appointment date: June 1, 1990. No previous leaves taken. Teaching load covered by current faculty.

George D. Economou, Professor of English, sabbatical leave of absence with full pay, August 16, 1997 through December 31, 1997. Research and writing a book about the poetries of Geoffrey Chaucer and William Langland. Faculty appointment date: August 1, 1983. Previous leave taken: sabbatical with full pay, July 1, 1990 to January 1, 1991. Teaching load covered by adjunct faculty.

R. Douglas Elmore, Professor of Geology and Geophysics, sabbatical leave of absence with full pay, August 16, 1997 through December 31, 1997. Research in France, Ireland, and University of Minnesota on chemical remagnetization and dating of diagenetic events. Faculty appointment date: September 1, 1981. Previous leave taken: sabbatical with half pay, August 16, 1989 to May 15, 1990. Teaching load covered by current faculty.

Brian H. Fiedler, Associate Professor of Meteorology, sabbatical leave of absence with full pay, August 16, 1997 through December 31, 1997. Research for a grant from the Department of Defense to study weather forecasting in the coastal environment. Faculty appointment date: January 1, 1989. No previous leaves taken. Teaching load covered by current faculty.

M. Jayne Fleener, Associate Professor of Instructional Leadership and Academic Curriculum, sabbatical leave of absence with full pay, August 16, 1997 through December 31, 1997. Develop a book prospectus on the philosophy of mathematics education. Travel for research purposes will include the Santa Fe Institute, Indiana University, Cleveland State University, and University of North Carolina. Faculty appointment date: August 16, 1989. No previous leaves taken. Teaching load covered by current faculty and graduate assistants.

Kathryn A. Haring, Associate Professor of Educational Psychology, sabbatical leave of absence with full pay, August 16, 1997 through December 31, 1997. Research, analyze data, and writing related to the effects of disabilities on families. Faculty appointment date: August 16, 1990. No previous leaves taken. Teaching load covered by deferring courses.

W. Michael Havener, Associate Professor of Library and Information Studies, sabbatical leave of absence with full pay, August 16, 1997 through December 31, 1997. Research with the Wisconsin-Ohio Reference Evaluation Project, a standardized instrument for measurement of information service, and completion of CD-ROM teaching software covering basic reference sources for academic and public libraries. Faculty appointment date: August 16, 1988. No previous leaves taken. Teaching load covered by adjunct faculty.

Karen Hayes-Thumann, Associate Professor of Art, sabbatical leave of absence with full pay, August 16, 1997 through December 31, 1997. Develop an interactive multimedia design and visual arts learning program for the Foundation program in the School of Art. Faculty appointment date: August 16, 1991. No previous leaves taken. Teaching load covered by current faculty.

David A. Huettner, Professor and Chair of Economics, sabbatical leave of absence with full pay, August 1, 1997 through December 31, 1997. Complete research projects and write on economic damages due to spinal cord injuries, effect of prices of Venezuelan Oil, white collar crimes and the implications for punitive damages, a model of North American oil and U. S. gas supply and demand. Faculty appointment date: September 1, 1974. Previous leaves taken: sabbatical with full pay, September 1, 1980 to January 16, 1981; leave without pay, August 16, 1984 to August 16, 1985; and sabbatical with full pay, August 16, 1988 to January 1, 1989. Teaching load covered by current faculty.

M. Jack Jordan, Professor of Architecture, sabbatical leave of absence with full pay, August 16, 1997 through December 31, 1997. Develop body of painting and drawings for regional and national events. Research and study at the Esalen Institute in Big Sur, California and at the Studio School of New York. Faculty appointment date: June 1, 1990. No previous leaves taken. Teaching load covered by visiting or adjunct faculty.

Lynda L. Kaid, Professor of Communication, sabbatical leave of absence with full pay, August 16, 1997 through December 31, 1997. Complete book entitled *Videostyle in Presidential Campaigns*. Research and write in the area of political advertising in European countries on a Fulbright award in Germany. Faculty appointment date: September 1, 1974. Previous leaves taken: sabbatical with full pay, January 16, 1981 to June 1, 1981, and sabbatical with full pay, August 16, 1987 to January 1, 1988. Teaching load covered by deferring courses.

Alexandra H. Karriker, Associate Professor of Modern Languages, Literatures, and Linguistics, and Director, Film and Video Studies Program, sabbatical leave of absence with full pay, August 16, 1997 through December 31, 1997. Research and writing of a collection of essays on contemporary Russian cinema in Moscow, California, and Hawaii. Faculty appointment date: September 1, 1975. Previous leaves taken: sabbatical with full pay, September 1, 1981 to January 15, 1982; leave without pay, August 16, 1987 to January 1, 1988; and sabbatical with full pay, January 1, 1989 to May 15, 1989. Teaching load covered by current faculty.

Jack J. Kasulis, Associate Professor of Marketing, sabbatical leave of absence with full pay, August 16, 1997 through December 31, 1997. Research and writing in the area of retail strategy, customer service and satisfaction, and channel relationships. Faculty appointment date: September 1, 1975. Previous leaves taken: sabbatical with full pay, July 1, 1983 to January 1, 1984, and sabbatical with full pay, August 16, 1990 to January 1, 1991. Teaching load covered by current faculty.

Dortha L. Killian, Professor of Interior Design, sabbatical leave of absence with full pay, August 16, 1997 through December 31, 1997. Produce body of new work for two one-artist exhibits at Cameron University Galley in Lawton and Norick Art Gallery in Oklahoma City. Faculty appointment date: September 1, 1971. Previous leaves taken: sabbatical with full pay, January 16, 1982 to June 1, 1982, and sabbatical with half pay, January 1, 1990 to May 16, 1990. Teaching load covered by visiting or adjunct faculty.

Joseph C. E. Lanters, Assistant Professor of Classics, sabbatical leave of absence with full pay, August 16, 1997 through December 31, 1997. Complete and prepare for publication a book-length study of five narrative satirists' writing from Ireland in the period 1920-1960. A visit to the National Library of Ireland in Dublin is planned. Faculty appointment date: August 16, 1989. No previous leaves taken. Teaching load covered by current faculty.

Jae Ha Lee, Associate Professor of Finance, sabbatical leave of absence with full pay, August 16, 1997 through December 31, 1997. Research and write in Korea on *Index Arbitrage with the KOSPI 200 Futures: The Early Evidence*. Faculty appointment date: June 20, 1989. No previous leaves taken. Teaching load covered by current faculty.

Lloyd L. Lee, Professor of Chemical Engineering and Materials Science and Cedimir M. Slipecevic Professor of Chemical Engineering and Materials Science, sabbatical leave of absence with full pay, August 16, 1997 through December 31, 1997. Research in the field of fullerenes and inclusion gases. Visits are planned to a number of centers of research (e.g., Spanish National Council of Scientific Research, Madrid). Faculty appointment date: June 1, 1976. Previous leaves taken: sabbatical with full pay, September 1, 1983 to January 16, 1984, and sabbatical with half pay, January 1, 1990 to January 1, 1991. Teaching load covered by adjunct faculty.

Jerry Lewis, Professor of Drama, sabbatical leave of absence with full pay, August 16, 1997 through December 31, 1997. Research theatre lighting design in New York and Los Angeles. Initiate plans for internships for OU theatre design students and edit a theatre lighting textbook. Faculty appointment date: September 1, 1977. Previous leave taken: sabbatical with full pay, August 15, 1984 to January 1, 1985. Teaching load covered by current faculty and deferring one course until the spring semester.

Shirley Ramsey, Associate Professor of Journalism and Mass Communication, sabbatical leave of absence with full pay, August 16, 1997 through December 31, 1997. Research and write on *Expository-Ware--The Emergence of Technological Sources in Determination of Scientific Policy: A Study of Web Sites, E-Mail and Sourcing in Structuration of Scientific Media Agendas*. Faculty appointment date: August 16, 1988. No previous leaves taken. Teaching load covered by current faculty.

Lesley M. Rankin-Hill, Associate Professor of Anthropology, sabbatical leave of absence with full pay, August 16, 1997 through December 31, 1997. Research and develop a project entitled *Adaptation to Chronic Illness in a Puerto Rican Population in New York City*. Faculty appointment date: January 1, 1989. No previous leave taken. Teaching load covered by adjunct faculty.

Patrick Skubic, Professor of Physics and Astronomy, sabbatical leave of absence with full pay, August 16, 1997 through December 31, 1997. Strengthen the OU contribution to the high energy physics collaboration through research and upgrading of the CLEO detector at Cornell University. Faculty appointment date: January 1, 1981. Previous leaves taken: sabbatical with half pay, January 1, 1987 to May 16, 1987 and August 16, 1987 to January 1, 1988; mini-sabbatical with half pay, January 1, 1991 to May 15, 1991. Teaching load covered by current faculty.

William M. Tabb, Professor of Law, sabbatical leave of absence with full pay, August 16, 1997 through December 31, 1997. Write an introductory treaties addressing the major federal environmental statutes, and develop a significant work in the environmental law area. Faculty appointment date: August 16, 1990. No previous leaves taken. Teaching load covered by current faculty.

Spring Semester 1998 (with full pay)

Ellen Greene, Assistant Professor of Classics, sabbatical leave of absence with full pay, January 1, 1998 through May 15, 1998. Research and writing a book-length study that examines poetic legacy of Sappho and her influence on the work of women poets in ancient Greece. Faculty appointment date: August 16, 1991. No previous leaves taken. Teaching load covered by current faculty.

William J. McNichols, Professor of Law, sabbatical leave of absence with full pay, January 1, 1998 through May 15, 1998. Research and write a book relating to Oklahoma personal injury law, and to continue research on two articles in progress dealing with the apportionment of damages under comparative negligence, and contingent upon the progress. Faculty appointment date: September 1, 1968. Previous leave taken: sabbatical with full pay, January 16, 1984 to June 1, 1984. Teaching load covered by current faculty.

Melissa K. Stockdale, Associate Professor of History, sabbatical leave of absence with full pay, January 1, 1998 through May 15, 1998. Research and write a book entitled *Patriotism and the Construction of National Identity in Russia, 1914-1918*. Faculty appointment date: August 16, 1989. Previous leave taken: leave without pay, August 16, 1991 to December 31, 1991. Teaching load covered by current faculty.

Alan R. Velie, David Ross Boyd Professor of English, sabbatical leave of absence with full pay, January 1, 1998 through May 15, 1998. Complete a book on American Indian identity and its bearing on American Indian literature. Faculty appointment date: September 1, 1967. Previous leaves taken: leave without pay, January 16, 1973 to June 1, 1973; sabbatical with full pay, January 16, 1976 to June 1, 1976; sabbatical with full pay, January 16, 1983 to June 1, 1983; and sabbatical with full pay, January 1, 1990 to May 15, 1990. Teaching load covered by current faculty.

Leaves of Absence Without Pay

Ralph Hummel, Associate Professor of Political Science, leave of absence without pay, August 16, 1997 through May 15, 1998. To complete a major book manuscript.

E. L. Lancaster, David Ross Boyd Professor of Music, leave of absence without pay, August 16, 1997 through May 15, 1998. To write a two-volume group piano course for college non-music majors, complete a series of books, *Alfred's Group Piano for Children*, and design a new piano course for pre-college instruction, *Alfred's 21st Century Piano Library*.

Short Term Disability Leave of Absence:

Fred V. Brock, Associate Professor of Meteorology, short term disability leave of absence with full pay, February 24, 1997 through May 15, 1997.

APPOINTMENTS OR REAPPOINTMENTS:

Shreekant Malvadkar, reappointed Adjunct Associate Professor of Chemical Engineering and Materials Science, salary changed from annual rate of \$30,000 for 9 months (\$3,333.33 per month), .50 time, to annual rate of \$37,500 for 9 months (\$4,166.67 per month), .80 time, January 1, 1997 through May 15, 1997. Paid from 122-7220, Chemical Engineering and Materials Science, pos. 00664.

Margaret Clelland Bender, Ph.D., Assistant Professor of Anthropology, annual rate of \$34,500 for 9 months (\$3,833.33 per month), August 16, 1997 through May 15, 1998. Paid from 122-7202, Anthropology, pos. 10492.

Circe Dawn Sturm, Assistant Professor of Anthropology, annual rate of \$34,500 for 9 months (\$3,833.33 per month), August 16, 1997 through May 15, 1998. If Ph.D. not complete by August 16, 1997, title to be changed to Acting Assistant Professor of Anthropology and salary changed to annual rate of \$32,500 for 9 months. Paid from 122-7202, Anthropology, pos. 00075.

Georgia Kosmopoulou, Ph.D., Assistant Professor of Economics, annual rate of \$47,250 for 9 months (\$5,250.00 per month), August 16, 1997 through May 15, 1998. Paid from 122-7229, Economics, pos. 00470.

Cynthia Louise Rogers, Ph.D., Assistant Professor of Economics, annual rate of \$47,250 for 9 months (\$5,250.00 per month), August 16, 1997 through May 15, 1998. Paid from 122-7229, Economics, pos. 00166.

Richard S. Andrulis, reappointed Adjunct Assistant Professor of Electrical and Computer Engineering, salary changed from annual rate of \$16,816 for 9 months (\$1,868.44 per month), .41 time, to annual rate of \$20,400 for 9 months (\$2,266.67 per month), .50 time, January 1, 1997 through May 15, 1997. Paid from 122-7231, Electrical and Computer Engineering, pos. 10331.

Zhisheng Shi, Ph.D., Assistant Professor of Electrical and Computer Engineering, annual rate of \$50,040 for 9 months (\$5,560.00 per month), August 16, 1997 through May 15, 1998. Paid from 122-7231, Electrical and Computer Engineering, pos. 06653.

Janet Ellis McAdams, Ph.D., Assistant Professor of English, annual rate of \$36,000 for 9 months (\$4,000.00 per month), August 16, 1997 through May 15, 1998. Paid from 122-7234, English, pos. 04224.

Jennifer Eileen Downs, Ph.D., Assistant Professor of History, annual rate of \$35,000 for 9 months (\$3,888.88 per month), August 16, 1997 through May 15, 1998. Paid from 122-7248, History, and 122-7211, International Academic Programs, pos. 10611.

James W. Douglas, Assistant Professor of Political Science, annual rate of \$38,000 for 9 months (\$4,222.22 per month), August 16, 1997 through May 15, 1998. If D.P.A. not completed by August 16, 1997, title to be changed to Acting Assistant Professor of Political Science and salary changed to \$36,000 for 9 months. Paid from 122-7243, Political Science, pos. 01040.

Kelly Scott Bouas, Ph.D., Assistant Professor of Psychology, annual rate of \$36,500 for 9 months (\$4,055.56 per month), August 16, 1997 through May 15, 1998. Paid from 122-7283, Psychology, pos. 06709.

Leslie Ann Atkins, Ph.D., Assistant Professor of Sociology, annual rate of \$35,500 for 9 months (\$3,944.44 per month), August 16, 1997 through May 15, 1998. Paid from 122-7289, Sociology, pos. 96726.

Kelly Richard Damphousse, Ph.D., Assistant Professor of Sociology, annual rate of \$38,500 for 9 months (\$4,277.78 per month), August 16, 1997 through May 15, 1998. Paid from 122-7289, Sociology, pos. 06724.

Marcus Eric Martin, Assistant Professor of Sociology, annual rate of \$38,500 for 9 months (\$4,277.78 per month), August 16, 1997 through May 15, 1998. If Ph.D. not completed by August 16, 1997, title to be changed to Acting Assistant Professor of Sociology and salary changed to \$36,500 for 9 months. Paid from 122-7289, Sociology, pos. 06722.

Paul Moore, Artist-in-Residence, School of Art, annual rate of \$50,000 for 12 months (\$4,167.00 per month), June 1, 1997 through June 30, 1998. Paid from 122-7204, School of Art, pos. 11360.

Randy A. Pepler, reappointed Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annual rate of \$51,675 for 12 months (\$4,306.25 per month), March 1, 1997 through February 28, 1998. Paid from 125-4358, ARM/CART, pos. 00773. Paid from grant funds; subject to availability of funds.

Zinaida Kogan, reappointed Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annual rate of \$23,673.96 for 12 months (\$1,972.83 per month), .50 time, March 1, 1997 through June 30, 1997. Paid from 125-4358, CIMMS, pos. 04953. Paid from grant funds; subject to availability of funds.

CHANGES:

James M. Forgotson, Jr., Professor of Geology and Geophysics; given additional title Kerr McGee Centennial Professor of Geology and Geophysics, April 16, 1997 for a three-year renewal term; salary changed from annual rate of \$70,447 for 9 months (\$7,827.44 per month) to annual rate of \$80,447 for 9 months (\$8,938.67 per month), April 16, 1997. Paid from 122-7242, Geology and Geophysics, and 122-7351, Kerr McGee Centennial Professor of Geology and Geophysics, pos. 04866.

Michael Langenbach, Professor of Educational Leadership and Policy Studies; given additional title Acting Associate Dean of Teacher Education, College of Education; salary temporarily changed from annual rate of \$60,055 for 9 months (\$6,672.77 per month) to annual rate of \$80,000 for 12 months (\$6,666.66 per month), March 15, 1997 through June 30, 1997. Paid administrative stipend of \$6,599 while serving as Acting Associate Dean. Paid from 122-7344, Educational Leadership and Policy Studies, and 122-7230, Education Instruction, pos. 01033.

Kenneth R. Nixon, reappointed Special Project Consultant, Center for Computational Geosciences, salary changed from annual rate of \$27,131 for 12 months (\$2,261.00 per month), .18 time, to annual rate of \$56,472 for 12 months (\$4,706.00 per month), .37 time, March 1, 1997 through June 30, 1997. Paid from 125-4785, Numerical Stormscale; 125-4269, Radar Precipitation Interface; 125-5030, Project Hub-Center for Analysis and Prediction of Storms; and 125-4918, High Resolution DGPS, pos. 01204. Paid from grant funds; subject to availability of funds.

Cameron B. Wesson, title changed from Acting Assistant Professor to Assistant Professor of Anthropology, salary changed from annual rate of \$31,000 for 9 months (\$3,444.44 per month) to annual rate of \$33,000 for 9 months (\$3,666.67 per month), August 16, 1997 through May 15, 1998. Paid from 122-7202, Anthropology, pos. 00897.

RESIGNATIONS AND/OR TERMINATIONS:

Aleksandar V. Bura, Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, March 21, 1997.

Paul A. Kramer, Assistant Professor of Political Science, May 15, 1997.

RETIREMENTS:

Bobbie L. Foote, Professor of Industrial Engineering, June 30, 1997; named Professor Emeritus of Industrial Engineering.

David L. Jaffe, Associate Professor of Journalism and Mass Communication, May 10, 1997; named Professor Emeritus of Journalism and Mass Communication.

Jean T. Lee, Visiting Research Associate, Center for Analysis and Prediction of Storms, February 28, 1997.

Health Sciences Center:

LEAVES OF ABSENCE:

Roy L. DeHart, Professor and Chair of Family and Preventive Medicine, sabbatical leave of absence with full pay, dates changed from April 1, 1997 through October 1, 1997 to April 15, 1997 through October 15, 1997.

Martina Jelley, Clinical Assistant Professor of Medicine, Tulsa, short term disability leave of absence with full pay, December 31, 1996 to April 1, 1997.

Casey P. Robinson, Professor of Pharmacology and Toxicology, short term disability leave of absence with full pay, February 26, 1997 through June 30, 1997.

APPOINTMENTS OR REAPPOINTMENTS:

John J. Iandolo, Chair, Department of Microbiology and Immunology, and Professor of Microbiology and Immunology with tenure, annual rate of \$125,000 for 12 months (\$10,416.67 per month), July 1, 1997. Base salary of \$105,000 plus administrative supplement of \$20,000 per year while holding the Chairman position. Paid from 21049700, Microbiology and Immunology, pos. 101700.

Susan E. Gilmore, Assistant Professor of Communication Sciences and Disorders, FTE: \$47,500, annual rate of \$37,500 for 12 months (\$3,125.00 per month), PPP: \$10,000, August 1, 1997 through June 30, 1998. Paid from 27269860, Communication Sciences and Disorders, pos. 244340.

CHANGES:

Robin J. Elwood, Professor and Chair of Anesthesiology; given additional title The John L. Plewes Chair in Anesthesiology, May 1, 1997.

David W. Kent, Clinical Associate Professor of Orthopaedic Surgery, Clinical Assistant Professor of Psychiatry and Behavioral Sciences, and Adjunct Associate Professor of Pediatrics, salary changed from annual rate of \$25,000 for 12 months (\$2,083.00 per month), .50 time, to without remuneration, June 30, 1997.

James E. Saunders, title changed from Clinical Assistant Professor to Assistant Professor of Otorhinolaryngology, salary changed from without remuneration to annual rate of \$65,000 for 12 months (\$5,416.66 per month), April 1, 1997 through June 30, 1997. Paid from A0007891, PPP ORL Dean's Fund Support; B0333001, Children's Hospital Reimbursement, and A0000578, Otorhinolaryngology Billing, pos. 161400.

Michele D. Schicht, Assistant Professor of Communication Sciences and Disorders, salary changed from FTE: \$47,129, annual rate of \$36,803 for 12 months (\$3,066.91 per month), PPP: \$10,326, .80 time, to FTE: \$56,330, annual rate of \$46,004 for 12 months (\$3,833.65 per month), PPP: \$10,326, full time, April 1, 1997 through June 30, 1997. Paid from C3260304, Personnel Preparation of Speech-Language Pathology, and C2341006, Community Action Agency-DHEW, Office of Child Development, pos. 243700.

John C. Siegle, Clinical Instructor in Obstetrics and Gynecology, salary changed from annual rate of \$9,999.26 for 12 months (\$833.33 per month), .20 time, to without remuneration, April 1, 1997 through June 30, 1997.

RESIGNATIONS AND/OR TERMINATIONS:

Pramod K. Chetty, Assistant Professor of Anesthesiology, March 31, 1997 (with accrued vacation through April 1, 1997).

Randy A. Sansone, Associate Professor of Psychiatry and Behavioral Sciences, Tulsa, April 22, 1997.

RETIREMENTS:

Manville G. Duncanson, Jr., Professor and Chair of Dental Materials and Professor of Orthodontics, May 31, 1997; named Professor Emeritus of Dental Materials.

Richard T. Glass, Professor and Chair of Oral Pathology, College of Dentistry, and Adjunct Professor of Pathology, College of Medicine; retired December 31, 1996; named Professor Emeritus of Oral Pathology, College of Dentistry, January 1, 1997. Approval of Emeritus title only.

Robert A. Magarian, Professor of Medicinal Chemistry and Pharmaceutics; retired June 30, 1996; named Professor Emeritus of Medicinal Chemistry and Pharmaceutics, July 1, 1996. Approval of Emeritus title only.

President Boren recommended approval of the academic personnel actions shown above.

Regent Halverstadt requested that in the future supplemental sabbatical leave information be provided to the Regents on the financial impact to the University of the faculty members being on leave. President Boren added it might be helpful to have benchmark figures on the number of sabbaticals from year to year. Provost Mergler stated there were 40 faculty on sabbatical leave two years ago and last year approximately 24 made a request. She said this year she requested the Deans be particularly careful to make sure we will meet the instructional needs for our freshman class this fall.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS

Norman Campus:

APPOINTMENT OR REAPPOINTMENT:

Jerry Pettibone, Assistant Director of Athletics, Athletic Department, annual rate of \$70,000 for 12 months (\$5,833.33 per month), April 14, 1997. Administrative Staff. Paid from 117-1121, Athletic-Administration, pos. 03997.

CHANGES:

Marc S. Borish, Registrar and Director of Admissions, Office of Admissions and Records, salary changed from annual rate of \$57,751 for 12 months (\$4,812.58 per month) to annual rate of \$69,751 for 12 months (\$5,812.58 per month), October 1, 1996. Administrative Officer. Counteroffer, compression and retention. Paid from 122-7130, Admissions and Records, pos. 00238.

Carla L. Cates, Manager, Administration and Operations, Energy Center Director's Office, salary changed from annual rate of \$38,169 for 12 months (\$3,180.75 per month) to annual rate of \$41,986 for 12 months (\$3,498.83 per month), December 1, 1996 through August 31, 1997. Managerial Staff. Paid from 195-6386, NSF Center, pos. 00590. Paid from grant funds; subject to availability of funds.

Donald J. Cruickshank, Manager, Network Services, Energy Center Director's Office, salary changed from annual rate of \$42,524 for 12 months (\$3,543.67 per month) to annual rate of \$46,776 for 12 months (\$3,898.00 per month), December 1, 1996 through August 31, 1997. Managerial Staff. Paid from 195-6386, NSF Center, pos. 02467. Paid from grant funds; subject to availability of funds.

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William S. Davis, title changed from Chief Operating Engineer to Interim Manager, Power Plant, Physical Plant, salary temporarily changed from annual rate of \$43,269.96 for 12 months (\$3,605.83 per month) to annual rate of \$47,270.04 for 12 months (\$3,939.17 per month), February 1, 1997. Managerial Staff. Paid from 134-7202, Physical Plant Utilities System, pos. 02380.

Richard H. Foster, title changed from Coordinator, Athletic Recruiting, to Classification Pending, Athletic Department, March 1, 1997 through June 30, 1997; on administrative leave of absence with pay, March 1, 1997 through June 30, 1997.

Venkata Ganti, Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, beginning date of appointment changed from December 1, 1996 to March 4, 1997 through November 30, 1997. Revised start date due to delay in Visa.

Donald D. Jimerson, title changed from Assistant Director of Athletics to Interim Director of Development, Athletic Department, March 1, 1997.

Mervin L. Johnson, title changed from Assistant Football Coach to Coordinator, Athletic Recruiting, Athletic Department, March 1, 1997.

Donald R. Renfroe, title changed from Coordinator, Athletic Radio/Television, to Classification Pending, Athletic Department, April 9, 1997 through June 30, 1997; administrative leave of absence with pay, March 20, 1997 through June 30, 1997.

Douglas B. Smith, title changed from Development Director for Athletics to Classification Pending, Athletic Department, March 1, 1997 through June 30, 1997; on administrative leave of absence with pay, March 1, 1997 through June 30, 1997.

John A. Underwood, title changed from Associate Athletic Director to Classification Pending, Athletic Department, March 20, 1997 through August 15, 1997; on administrative leave of absence with pay, March 20, 1997 through August 15, 1997.

Rebecca S. Van Marter, Senior Program Development Specialist, Community Builders Institute, College of Continuing Education, salary changed from annual rate of \$20,462 for 12 months (\$1,705.16 per month), .50 time, to annual rate of \$40,924 for 12 months (\$3,410.33 per month), full time, February 1, 1997 through June 30, 1997. Professional Staff. Paid from 125-5080, Community Builders Institute, pos. 00322. Paid from grant funds; subject to availability of funds.

Health Sciences Center:

APPOINTMENT OR REAPPOINTMENT:

Marcia R. Palmer, Physicians Assistant I, Department of Medicine, annual rate of \$48,000 for 12 months (\$4,000.00 per month), February 3, 1997. Professional Staff. Paid from C6342001, BMT - Personnel Services Agreement, pos. 142500.

CHANGE:

Mary Ellexson, promoted from Research Assistant I to Research Program Coordinator, Department of Microbiology and Immunology, salary increased from annual rate of \$22,500 for 12 months (\$1,875.00 per month) to annual rate of \$40,000 for 12 months (\$3,333.33 per month), February 1, 1997. Professional Staff. Paid from C2198501, Contracted Nuclear Physicist, pos. 101460.

April 15, 1997

25398

RESIGNATION AND/OR TERMINATION:

Ligia Jones-Parra, Senior Systems Analyst, Department of Information Technology, March 31, 1997 (with accrued vacation through May 14, 1997).

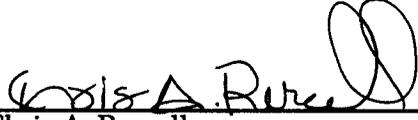
President Boren recommended approval of the administrative and professional personnel actions shown above.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

LITIGATION

There was no report.

There being no further business, the meeting adjourned at 1:05 p.m.



Chris A. Purcell
Executive Secretary of the Board of Regents

The University of Oklahoma, Norman Campus
Requests for Substantive Program Changes
March, 1997

Changes in Program Requirements

College of Engineering

1. **Computer Science, B.S. in Comp. Sci. (RPC 233, MC 0701C):** program and course requirement changes. Reduce credit hours for the degree to 120; specify two general electives for oral and written communication, reorder introductory sequence in computer science courses, and reorder electives to better distribute work load.

Reason for requested action: These changes are based on recommendations made by the Computer Science Accreditation Board in a recent visit. The faculty believe that these changes when approved will be sufficient to obtain accreditation in June 1997.

Program Deletions:

College of Fine Arts

1. **Art, B.F.A. (RPC 016, MC 1002A):** Delete the program.

Reason for requested action: This program contains too few courses in the Visual Arts and does not conform to nationally accepted standards for BFA programs in the Visual Arts.