

C O N T E N T S
MINUTES OF THE ANNUAL MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
MARCH 5, 1997

Minutes (25286)

Election of Officers of the Board of Regents for 1997-98 (25278)

CAMERON UNIVERSITY

Report of the President of the University (25279)
 Recognition of Student Government President (25286)

II. ACTION ITEMS	<u>Page</u>
Establishment of The Mary Kate Wellman Drew Endowed Lectureship in Medical Technology	25282
Curriculum Changes	25282
Award of Elevator Maintenance Contract.	25282
III. FOR INFORMATION	
Quarterly Report on Purchases.	25283
Quarterly Financial Analysis	25283
IV. PERSONNEL AND/OR LITIGATION	
Academic Personnel Actions	25285
Litigation.	25286

THE UNIVERSITY OF OKLAHOMA

Report of the President of the University (25286)
 Recognition of Student Government Presidents (25287)

OFFICER ITEMS

PROVOST - Health Sciences Center Agenda

Course Additions and Deletions - HSC.	25288
Establishment of a New Practice for the College of Medicine - HSC	25288
Amendment to College of Medicine By-Laws	25289
United States Medical Licensing Examination Step 1 Policy	25291

<u>VICE PRESIDENT FOR ADMINISTRATIVE AFFAIRS - HSC Agenda</u>	<u>Page</u>
Educational Network Connectivity Fee - HSC.....	25291
Sale of Property in Oklahoma City - HSC	25293
Biomedical Research Center Change Orders - HSC.....	25295
Capital Priorities for State Funding - Health Sciences Center.	25296
<u>PROVOST - Norman Campus Agenda</u>	
College of Engineering Plan for Student Ownership of Computers.	25298
Honorary Degrees.	25299
New Endowed Professorships.	25299
Substantive Program Changes - Norman Campus.	25300
Nonsubstantive Program Changes - Norman Campus	25300
Course Changes - Norman Campus.	25300
Proposals, Contracts, and Grants	25301
<u>VICE PRESIDENT FOR ADMINISTRATIVE AFFAIRS - Norman Campus Agenda</u>	
Benefits Contract Renewals	25302
Employee Dental Insurance	25303
Self-Service Information Access Systems.	25304
Telephone Switching System Upgrade.	25305
Purchase of Printing for <i>The Oklahoma Daily</i>	25306
Affinity Credit Card Program and Services.	25287
Shin'enKan Proceeds and Goff Professorship of Creative Architecture	25307
Old Faculty Club Sculpture Studio Addition.	25308
Science Hall Life Safety Improvements	25309
Capital Priorities for State Funding - Norman Campus	25310
L. Dale Mitchell Baseball Park Improvements.	25313
Oklahoma Memorial Union Renovation and Addition, Phase II.	25315
Oklahoma Memorial Union Renovation and Addition, Phase III	25317
Sale of Property	25317

	<u>Page</u>
Sam Noble Oklahoma Museum of Natural History Exhibits	25318
Quarterly Report of Purchases.	25318
Regents' Fund Semi-Annual Financial Report	25318
Quarterly Financial Analysis	25318

EXECUTIVE AFFAIRS

Resolution - G. T. Blankenship.	25318
University Seal and Coat of Arms Policy	25119
Regents' Award for Superior Staff.	25320
Regents' Award for Outstanding Juniors.	25321
1997-98 Student Activity Fee Budget - Norman Campus.	25321
Partially Self-Funded Student Health Insurance - Norman Campus	25322
Affirmative Action Plans.	25324
Report of Associates and Academic Excellence Commitments	25327
Internal Auditing Report	25329

PERSONNEL AND/OR LITIGATION

Presidential Professorship	25329
Distinguished Professorships - George Lynn Cross and David Ross Boyd. ...	25330
Regents' Faculty Awards.	25331
Academic Personnel Actions	
Health Sciences Center	25332
Norman Campus.	25335
Administrative and Professional Personnel Actions	25340
Litigation	25344

**MINUTES OF THE ANNUAL MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
MARCH 5, 1997**

The annual meeting of the Board of Regents governing The University of Oklahoma and Cameron University was called to order in the Board Room of the Foundation Building on the Norman Campus of the University, on Wednesday, March 5, 1997, beginning at 10:28 a.m.

The following Regents were present: Regent G. T. Blankenship, Chairman of the Board, presiding; Regents Stephen F. Bentley, Melvin C. Hall, C. S. Lewis III, Robin Siegfried, and Mary Jane Noble.

Absent: Regent Donald B. Halverstadt, M.D.

Others attending all or a part of the meeting included Mr. David L. Boren, President of The University of Oklahoma, Provosts Nancy L. Mergler and Joseph J. Ferretti, Vice Presidents Richard E. Hall, Mark E. Lemons, David L. Maloney, Eddie C. Smith, Jerry B. Vannatta, and Frank Waxman, Interim Vice President Russell W. Driver, Joseph Harroz, Jr., General Counsel, and Dr. Chris A. Purcell, Executive Secretary of the Board of Regents.

Those attending the meeting from Cameron University were Dr. Don Davis, President of the University, Provost Terral McKellips, Vice Presidents Louise Brown and Don Sullivan, and John Sterling, Controller.

Notice of the time, date, and place of this meeting was submitted to the Secretary of State, and the agenda was posted in the Office of the Board of Regents on or before 10:00 a.m. on March 4, 1997, both as required by 25 O.S. 1981, Section 301-314.

ELECTION OF OFFICERS

Regent Lewis moved that the following officers be elected for 1997-98: Stephen F. Bentley, Chairman; Melvin C. Hall, Vice Chairman; and Chris A. Purcell, Executive Secretary. The following voted yes on the motion: Regents Bentley, Hall, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

Chairman Blankenship said it has been a great honor to serve on this Board and as its Chairman. The friendships developed through this service are truly outstanding. He said the University is heading in a wonderful direction and he will be supporting Chairman-Elect Bentley and the rest of the Board in the future.

Chairman-Elect Stephen Bentley introduced members of his family who were present, including his mother, whose father (Ned Shepler) and grandfather (John N. Shepler) also served as Regents for The University of Oklahoma. Regent Bentley said it has been an honor working with Chairman Blankenship, the other members of the Board, and Presidents Davis and Boren and he looks forward to working closely with the faculty, staff, students and administration during his year as Chairman.

Vice Chairman-Elect Melvin Hall commented he will work very hard to help Chairman Bentley and will continue to do all he can to help both universities to realize their full potential in the State and in the Country.

President Boren presented Chairman Blankenship a rendering of Evans Hall by Charles Ward. This limited edition has become a traditional gift to the outgoing Chairman from the University family. He said Regent Blankenship has served the University well and was so very supportive when he came to OU as a new President. Mr. Blankenship's counsel at critical moments has been crucial.

Cameron University President Don Davis presented Chairman Blankenship a silver Revere Bowl in commemoration of his service on the Board. He thanked Regent Blankenship for making Cameron University feel a part of the family.

CAMERON UNIVERSITY

REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Davis presented the following report:

Fall Graduates Earn 234 Degrees

Degrees were earned by 234 Cameron University students during the 1996 Fall semester. Bachelors degrees were earned by 150 students, 53 earned associate degrees and 53 earned masters degrees. Fall graduates are invited to participate in the Spring Commencement to be held in Cameron Stadium at 9:00 a.m. on May 10. In case of inclement weather, the ceremony will be held in the Great Plains Coliseum at 9:00 a.m. and 11:00 a.m.

President's Partners Membership

The President's Partners organization of the Cameron University Foundation has added 16 new members, bringing membership in the organization to 186. The new Partners were recognized during the winter gala at the Fort Sill Officer's Club which featured an address by Dr. Mary H. Young, Manager of the Hughes Research Labs in Malibu, California. Each President's Partner contributes a minimum of \$1,000 annually to the Foundation. Up to half of the donation may be designated for special use and can be used to provide scholarships, encourage research, improve campus facilities, assist recruitment or endow academic positions. Past contributions by the President's Partners have allowed Cameron to establish a faculty development endowment, enhance its honors program, make improvements at the Child Development Center and help equip the new Sciences Complex.

Student Publication Wins National Honor

Cameron's weekly student newspaper has been awarded an All-American honor rating, the highest such recognition given in collegiate journalism. The Cameron *Collegian* was presented the award by the *Associated Collegiate Press* at the University of Minnesota/Minneapolis, which has critiqued university newspapers for more than 70 years. The newspaper has won national recognition for five consecutive years.

Cameron Webite Honored Again

Dr. Gary Huckabay's use of the Internet to boost awareness of prostate cancer has yielded more honors for the Math Professor. His project, Prostate Pointers, was selected as a five-star site by the HealthAtoZ editorial team because of its use of the Internet to present information and its usefulness to medical professionals. It contains research articles, educational sites, support groups, mailing lists and news of medical advancements in the fight against the leading killer of American men.

Communications Students Take Broadcasting Awards

Cameron students won 15 awards in recent student competition sponsored by the Oklahoma Broadcast Education Association. Five Cameron entries placed first, four placed second and five placed third. Students from the Association's 15 schools compete for awards presented annually during the Oklahoma Association of Broadcasters' winter convention in Tulsa.

Partnership Provides Software for Student Use

Three Cameron programs have been named continuing members in a partnership with a major software corporation, providing the University an opportunity to promote computer education. Cameron's TRIO programs--Upward Bound, Open Doors/Talent Search, and Student Support Services--are participants in the National Council of Educational Opportunity Association/Microsoft Partnership. Since the partnership with Cameron began in November 1995, the University has received an estimated \$46,000 in software. Cameron is one of 80 programs participating in the effort nationally, and the only Oklahoma institution to host a partnership. The Microsoft products can be accessed by TRIO students at computer labs at Cameron and in the Lawton Public Schools. Additional copies have been given to Cameron's Institute for Applied Telematics so that faculty can familiarize themselves with computer programs now available. Cameron's Open Doors program is currently conducting classes to teach parents about computers. Student Support Services (SSS) offers individual training to those who want to learn computer fundamentals. Software has been loaned to education instructors teaching TRIO students and copies have also been distributed to the four SSS academic support labs. TRIO staff developed curriculum models which have been posted on the World Wide Web for use with students.

Fall Class Times Adjusted

Class times at Cameron this fall will be adjusted to start on the hour, rather than the half hour. The adjustment eases demand for classrooms and parking spaces during weekday mornings--Cameron's prime class schedule block--and it increases opportunities for students to vary class schedules when needed. Presently, heavy weekday class demand at Cameron runs from 8:30 a.m. until 12:30 p.m. This fall, each day's first round of classes will begin at 8:00 a.m., making it possible for students taking morning classes to take an additional course. The change makes Cameron consistent with

schedules used by most other higher education institutions in Oklahoma. As more colleges and universities use telecommunications technology to offer courses, a standard time schedule becomes increasingly important. Changing Cameron's schedule makes it easier to exchange televised courses with other sites since most schools start on the hour.

Debate Coach Tapped for Forensics Honor

Cameron Professor Dr. Richard Smith has been named 1996 D. J. Nabors Forensics Coach of the Year by the Oklahoma Speech Theatre and Communication Association. He has been a member of the Cameron faculty since 1994 and formerly served as debate coach at Eastern New Mexico University.

ROTC Honored

Cameron's Military Science Department has been designated by the Cadet Command as an All-Pro Team, based on student performance during the ROTC Advanced Camp at Fort Lewis, Washington. Scores exceeded Army goals in leadership, tactics, marksmanship, land navigation and physical fitness. The designation was followed by more good news from the ROTC Accession Board. All 19 Cameron seniors received their first choice of duty assignment--with 17 selected for active duty and two selected for reserve duty. Seven cadets received field artillery assignments, four in medical service and two in the Quartermaster Corps. One cadet was assigned to each of the transportation, chemical, military police, military intelligence, aviation and adjutant general branches. Cadets will report to assignments shortly after graduation in May.

Stegmaier Book Wins Texas Historical Award

Texas, New Mexico and the Compromise of 1850: Boundary Dispute and Sectional Crisis, a recently published historical work by Cameron Professor Mark Stegmaier, has garnered recognition in two states. Professor Stegmaier's book was honored by the Texas State Historical Association as the best account of Texas history published in 1996, earning it the Coral Horton Tullis Memorial Prize. It is also one of nine candidates for best non-fiction work in the 1997 Oklahoma Book Award Competition. The book examines the attempt by Congress to set boundary lines in the years after Texas became a state. Historians long believed that the establishment of the Texas-New Mexico border was a minor part of the Compromise of 1850, but Professor Stegmaier contends the border compromise helped delay the start of the Civil War. Professor Stegmaier previously co-wrote *James F. Milligan: His Journal of Fremont's Fifth Expedition, 1853-1854* with Dr. David Miller, Dean of Cameron's School of Liberal Arts.

ESTABLISHMENT OF THE MARY KATE WELLMAN DREW ENDOWED LECTURESHIP IN MEDICAL TECHNOLOGY

Frank Prybyla, the executor of the estate of Colonel John H. Prybyla, has directed that funds currently on hand in the Cameron University Foundation, Inc., in the Mary Kate Wellman Endowed Scholarship Account be made available to establish an endowed lectureship. This lectureship will honor Colonel Prybyla's wife, Mary Kate Wellman Drew, whom he met while stationed at Fort Sill immediately prior to World War II. Mary Kate Wellman Drew was a nurse at Fort Sill and was involved in the developing field of medical technology. The gift of \$33,729 will be matched with \$30,000 from the McCasland Challenge Grant. In recognition of this gift, President Davis recommends establishment of the Mary Kate Wellman Drew Lectureship in Medical Technology and asks approval to seek matching funds from the Endowed Chairs Program of the State Regents. Once matched, the Lectureship corpus will be \$127,458 and annual earnings will be used to advance the medical technology program at Cameron University. As was Colonel Prybyla's desires, a close relationship will be established with the military and military personnel will be integrated into these efforts when feasible.

President Davis recommended the Board of Regents approve the establishment of the Mary Kate Wellman Drew Endowed Lectureship in Medical Technology and approve the application for matching funds from the Oklahoma State Regents for Higher Education.

Regent Hall moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Lewis, Siegfried, and Noble. Regent Bentley was out of the room at the time of the vote. The Chair declared the motion unanimously approved.

CURRICULUM CHANGES

This item was pulled from the agenda prior to the meeting.

AWARD OF ELEVATOR MAINTENANCE CONTRACT

Requests for Proposals for the elevator maintenance contract were sent to eight firms. Out of the eight, proposals were received from four: U.S. Elevator, Dover Elevator Company, Mid Western Elevator Company and Montgomery Kone, Inc.

The proposal from Dover Elevator was not read because the Non-Collusion Affidavit was not executed and the proposal from Montgomery Kone did not meet the required response time as stated in the Request for Proposal.

U. S. Elevator has had the maintenance contract and the administration has attempted for approximately two years to get them to comply with the specifications and requirements of their contract. The latest report from the elevator consultant, McCain Engineering, dated December 30, 1996, indicates that there were still remaining deficiencies. Difficulties are continuing to occur with the day-to-day operations of the elevators in Shepler Center. U.S. Elevator submitted the lowest bid; however, the University's elevator consultant does not believe that the work required can be accomplished at the prices U.S. Elevator included in their bid. Therefore, it is recommended that Mid Western Elevator Company be awarded the contract. A summary of the vendors and bid prices received is attached hereto as Exhibit A.

Mid Western Elevator Company included repairs in the amount of \$30,755.00 be incurred to bring the elevators up to required standards in addition to their monthly maintenance charges.

President Davis recommended the Board of Regents approve the award of the elevator maintenance contract for Cameron University to Mid Western Elevator Company. This is a one-year contract commencing January 1, 1997 with four separate annual renewal options.

Regent Hall moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Lewis, Siegfried, and Noble. Regent Bentley was out of the room at the time of the vote. The Chair declared the motion unanimously approved.

In response to a question by Regent Lewis on Mid Western's bid being the lowest and best, President Davis responded U. S. Elevator's bid was lowest but they have not complied with their contract. He said when charges for call backs are compared between Mid Western and Montgomery Kone, Mid Western is the lower of those two.

QUARTERLY REPORT ON PURCHASES

Policies of the Board of Regents require that purchases in excess of \$75,000 be referred to the Board of Regents for action, with the exception that the President or his designee may award purchase orders and construction contracts up to, but not exceeding, \$100,000 where (a) competitive bids were solicited, (b) more than one bid was received, and (c) the low responsive bid is selected. Purchases made in these authorized instances are reported quarterly to the Board of Regents.

The following report covers purchases made from September 1, 1996 through December 31, 1996.

<u>ITEM</u>	<u>DEPARTMENT</u>	<u>VENDOR</u>	<u>AMOUNT</u>
P5-133 Personal Computers - 21 Each	Library	Gateway 2000	\$40,635.00
Horizontal Cabling	Student Technology	Trans-Tel Central	\$96,736.22

This report was presented for information only. No action was required.

QUARTERLY FINANCIAL ANALYSIS

Being reported this month is the Quarterly Financial Analysis for the quarter ended December 31, 1996. The following comments were submitted for consideration:

ALL FUNDS, CAMERON UNIVERSITY

STATEMENT OF REVENUES AND EXPENDITURES

1. At December 31, 1996, revenues from all funds were at \$15.0 million which were 49.5% of the budget.

Expenditures were at \$14.5 million or 41.7% of the budget. Overall, the budget's revenues and expenditures are close to the amounts anticipated.

STATEMENT OF REVENUES AND EXPENDITURES - EDUCATION AND GENERAL PART I - UNRESTRICTED

1. Revenues - Revenues of \$11.5 million were reported and are 52.2% of the budget. This is comparable to last year's revenue of \$10.4 million and 52.3% of the budget.
2. Expenditures - Expenditures of \$10.5 million are reported at 39.2% of the budget. This is compared to the prior year expenditures of \$8.9 million and 38.2% of the budget. Expenditures have increased due to salary and benefits adjustments.

STATEMENT OF REVENUES AND EXPENDITURES - EDUCATION AND GENERAL PART II - RESTRICTED:

1. Revenues - Revenues of \$2.1 million were reported at 37.6% of the budget. This is comparable to the prior year revenues of \$2.5 million and 44.0% of the budget.
2. Expenditures - Expenditures of \$2.6 million were reported at 46.8% of the budget. This is comparable to last year's expenditures of \$2.6 million at 46.0% of the budget. Most areas show a slight increase or decrease. These minor fluctuations are in line with expectations.

STATEMENT OF REVENUE AND EXPENDITURES - AUXILIARY ENTERPRISES

1. Revenues - Revenues for Auxiliary Enterprises are at their anticipated levels.
2. Expenditures - Expenditures for Auxiliary Enterprises are at their anticipated levels.

STATEMENT OF REVENUE AND EXPENDITURES - HOUSING SYSTEM

The Housing System had a deficit of \$63,103 budgeted at the beginning of the fiscal year. It is anticipated any actual deficiencies will be covered from interest earnings.

DISCRETIONARY RESERVES:

Discretionary reserves represent that portion of the University's resources which are not currently budgeted for expenditure or otherwise held for specific future uses. As such, resources of this nature are available to fund future capital projects, operating needs, and/or unforeseen contingencies for any lawful purpose of the University.

E & G PART I

The E&G Part I discretionary reserves are estimated to be \$1,245,170 at June 30, 1997. It is customary to make adjustments to this reserve figure throughout the year.

E & G PART II

The E&G Part II has no discretionary reserves. These reserves are needed for working capital for the programs to operate, many of which are reimbursed in arrears.

AUXILIARY ENTERPRISES

The decline of student credit hour enrollment will likely require a reduction in student activity allocations in future budgets.

Miscellaneous Auxiliary Funds have a very small discretionary reserve of approximately \$22,000.

The Housing System has no discretionary reserves. This is the area of the Auxiliary accounts that has the most budgetary pressures to bring revenues and expenditures in line with each other. Some progress has been made but there is still work to do in this area.

Facility Fee discretionary reserves are approximately \$1,200,000. Several projects on the Campus Master Plan will likely be funded from this source.

PLANT FUNDS

Section 13 and New College Funds currently have discretionary reserves of \$150,000. Private Sources discretionary reserve is \$10,000 at this time.

Renewals and Replacements - Auxiliary Enterprises Funds were initially created as an R & R fund for the Housing System. The current discretionary reserves are at \$939,000.

The Facility Fee Bond Fund has a discretionary reserve of \$343,785. Several projects on the Campus Master Plan will likely be funded from the above sources.

This report was presented for information and discussion. No action was required.

ACADEMIC PERSONNEL ACTIONS

APPOINTMENTS OR REAPPOINTMENTS:

Catherine Hutcheson, M.L.I.S., Librarian/Instructor, Library, annual 12 months rate of \$27,000 prorated for the term of the appointment that began on January 2, 1997 and will end on June 30, 1997. Paid from 14857, Library, pos. F183.

Greg Thomas, M.S., Assistant Professor, Department of Psychology and Human Ecology, annual rate of \$30,000 for 9/10 months, August 18, 1997 through May 17, 1998. If Ph.D. not completed by August 18, 1997, title to be changed to Temporary Instructor and salary changed to \$28,000 for 9/10 months. Paid from 11447, Department of Psychology and Human Ecology, pos. F063.

Genell Harris, Ph.D., Assistant Professor, Department of Education, annual rate of \$36,000 for 9/10 months, August 18, 1997 through May 17, 1998. Paid from 11427, Department of Education, pos. F268.

CHANGES:

Taisier AlDiab-Zoubi, Assistant Professor, Department of Business, promote to Associate Professor; salary changed from annual rate of \$54,864 to \$55,364, effective January 13, 1997. Paid from 11377, Department of Business.

March 5, 1997

25286

T. K. Bhattacharaya, Assistant Professor, Department of Business, promote to Associate Professor; salary changed from annual rate of \$54,924 to \$55,424, effective January 13, 1997. Paid from 11377, Department of Business.

V. S. Krishnan, Assistant Professor, Department of Business, promote to Associate Professor; salary changed from annual rate of \$51,948 to \$52,448, effective January 13, 1997. Paid from 11377, Department of Business.

President Davis recommended the Board of Regents approve the academic personnel actions shown above.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

LITIGATION

This item was included in the agenda for a report on pending and possible litigation. There was no report.

President Davis presented a plaque to Thomas Mack, Cameron University Student Government President for 1996-97, in recognition of his outstanding service.

MINUTES

Regent Hall moved approval of the minutes of the regular meeting held on January 14, 1997 as printed and distributed prior to the meeting. The following voted yes on the motion: Regents Bentley, Hall, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

THE UNIVERSITY OF OKLAHOMA

REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Boren announced there are special events planned for next month in connection with the Regents' meeting to be held in Tulsa. This is the University's salute to Tulsa's Centennial which is being celebrated this year. Included in these events is a slate of afternoon lectures by OU professors, a large reception for prospective students, and an evening performance by our Fine Arts ensembles at the Tulsa Performing Arts Center.

Assistant Professor of Physics, Sheena Murphy, has been selected as an Alfred P. Sloan Research Fellow, one of the most prestigious awards given to faculty members in the sciences. Professor Murphy's work focuses on physics which occur in electronic systems at low temperatures or at high magnetic fields.

President Boren expressed appreciation for the two new endowed professorships which the Regents will be taking action on today, the Ruby K. Powell Professorship of Marketing and the Lissa and Cy Wagner Professorship of Geology and Geophysics. He said there are now 28 endowed faculty positions established in the University's \$250 million Campaign for Excellence.

A plaque was presented to each of the two student body leaders for 1996-97 for their extraordinary leadership, Amy Cobb, President of UOSA, and David Kendrick, President of the HSC Student Association.

AFFINITY CREDIT CARD PROGRAM

The University provided RFPs to the following vendors:

First USA Partners
Wellesley Hills, Massachusetts

Kessler Financial Services
Boston, Massachusetts
on behalf of MBNA America Bank, N.A.

Security National Bank
Norman, Oklahoma

Responses were received from First USA Partners and MBNA. Criteria used to evaluate the responses included total economic value to the University, offer of an advance paid at contract signing, percentage of dollar amount of credit card purchases to be paid to the University, dollar amount to be paid for each credit card issued, features and benefits of the card system, and the ability to demonstrate a commitment to principles of Total Quality Management.

After careful review and consideration of the criteria, it was determined by the committee that MBNA's bid of at least \$10,000,000 payable upon execution of a mutually acceptable agreement between MBNA and the University provided the best overall offer to the University considering the time value of money.

President Boren recommended that the Board of Regents approve award to MBNA America Bank, N.A. for exclusive rights to provide an affinity credit card program for The University of Oklahoma, with final contract language subject to and contingent upon approval by University Legal Counsel and the President, with the President authorized to execute on behalf of the University the contracts required.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

Chairman Blankenship recessed the meeting at 11:30 a.m. and announced the Regents would be back in session at 1:45 p.m.

The meeting reconvened in regular session in the same location at 1:47 p.m. with the same Regents present.

President Boren announced that in honor of the leadership transition on the Board through the election of officers this morning, a special presentation will take place and it is also a celebration of our great military tradition at The University of Oklahoma. He said our Army ROTC program goes back to the 1917-18 school year and has a long and rich heritage and a record of outstanding achievement. President Boren said our Naval ROTC program began in 1918. OU's was one of 52 programs selected to continue after World War II. This program has also been recognized with awards for outstanding achievement. The Air Force ROTC program has a long and strong tradition at the University and has increased in size since 1994 by 40%. In 1995 the unit was recognized as one of the top four units in the nation.

A Color Guard composed of Air Force, Navy and Army ROTC cadets marched into the Board Room, posted the Colors and during the ceremony presented an OU flag, an Oklahoma flag and an United States flag to Chairman Blankenship from Regent Bentley and the other members of the Board. Regent Blankenship expressed his appreciation for this honor extended to him.

COURSE ADDITIONS AND DELETIONS - HSC

The Oklahoma State Regents for Higher Education require that all course additions and deletions be presented to the institution's governing board before they are forwarded for their consideration. A list of all such courses additions and deletions that have been approved by the Senior Vice President and Provost, Health Sciences Center, upon the recommendation of the cognizant departments and colleges, the Graduate College when appropriate, and the Academic Program Council are attached hereto as Exhibit B. In summary, this list of course changes includes:

Twenty seven course Additions to fill curricula deficiencies and respond to student interests.

Eighteen course Deletions to eliminate curricula duplication.

Upon approval by the Board of Regents and the Oklahoma State Regents for Higher Education, these changes will take effect with the Spring 1997 term.

President Boren recommended the Board of Regents approve the course additions and deletions proposed for the Health Sciences Center Campus.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

ESTABLISHMENT OF A NEW PRACTICE FOR THE COLLEGE OF MEDICINE - HSC

The University of Oklahoma Health Sciences Center College of Medicine has the opportunity to assume a practice of an existing Otology/Neurotology and Audiology practice by April 1, 1997 located in the Presbyterian Professional Building. The practice has an existing patient base of approximately one thousand, three employees, and three practitioners. Due to the rapid development of the managed care market in Oklahoma City, the current patient volume and resident exposure is at risk. The additional practice will enhance the educational

program for Otorhinolaryngology residents, fourth year medical students, Neurology residents, and graduate students in Audiology and Speech Pathology through exposure to increased patients suffering from auditory and balance disorders. This enterprise will create additional opportunities for clinical research involving research scientists and clinical faculty of the College.

Continuation of the practice will require adding two Audiologists and one Otologist/Neurotologist to the full time faculty of the Department of Otorhinolaryngology, subject to the approval of the appointments by the Board of Regents. In addition, three clerical staff will be employed by the HSC. To assume maximum opportunity to retain and develop the patient base, the HSC will lease the current office space which is strategically located on the first floor near the entrance of the Presbyterian Professional Building at \$2,356.88 per month for 2,117 square feet.

An independent third party appraiser has assessed the equipment and furnishings of the practice to ensure fair market value for those assets. The University desires to purchase the existing assets at \$120,000, thus achieving significant cost savings over the purchase of new equipment and furnishings.

Acquiring a practice with an existing referral base, creates a better position for the University to underwrite its educational mission than establishing a practice, and expand its clinical faculty capacity and expertise. Funding for the purchase of the equipment and lease payments will be provided by the Department of Otorhinolaryngology.

President Boren recommended that the Board of Regents approve (1) the assumption an existing Otology/Neurotology and Audiology practice, (2) purchase of equipment and furnishings of the existing practice at a cost of \$120,000, and (3) lease 2,117 square feet of space in the Presbyterian Professional Building for said practice by the College of Medicine.

Regent Hall moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

AMENDMENT TO COLLEGE OF MEDICINE BY-LAWS

To enhance and expedite the curriculum development and educational process within the College of Medicine, the Faculty Board of the College recommended to the General Faculty of the College a modification of the current curriculum committee structure. The proposed changes were approved by the faculty at the College of Medicine Fall General Faculty Meeting on November 14, 1996.

The current Medical Education Committee structure has proven to be cumbersome and the tasks before it too broad for one standing committee to address. To more closely align the academic and instructional units with the respective curriculum needs, the proposal develops two curriculum committees. The Basic Sciences Curriculum Committee will be responsible for the first and second years of the curriculum and the Clinical Sciences Curriculum Committee will be responsible for the third and fourth years of the curriculum.

The following modifications to Article IV, Section B.4 are proposed (deletions are lined through and additions are underlined):

Article IV. Standing Boards, Councils and Committees

B. Other Boards, Councils and Committees reporting to the Dean through the Faculty Board

4. ~~Medical Education Committee~~

~~The Medical Education Committee has twenty one voting members and is chaired by a member nominated by the Faculty Board and appointed by the Dean. The Associate Dean for Admissions and Student Affairs, and the Assistant Dean for Educational programs shall be ex officio members without vote. The fourteen faculty members of the Medical Education Committee are recommended to the Faculty Board and Dean by the Committee on Committees. Each department chair in Oklahoma City and Tulsa will nominate two members for consideration. The Committee on Committees will select one each from three Tulsa departments; one each from three Basic Science departments; one each from four of the following departments: Family Medicine, Medicine, Obstetrics and Gynecology, Pediatrics, Psychiatry and Behavioral Sciences, and Surgery; Dermatology, Neurology, Ophthalmology, Orthopaedic Surgery and Rehabilitation, Otorhinolaryngology, Radiological Sciences, and Urology. The Dean will appoint the faculty members. There are seven student members: one elected member from each class in Oklahoma City and Tulsa, and the President of the Oklahoma City student body.~~

~~The Medical Education Committee shall monitor and evaluate the curriculum and educational process and recommend new programs and program changes to the Faculty Board, to ensure that high educational standards, as determined by the faculty, are maintained.~~

4. Curriculum Committees

There shall be two Curriculum Committees to develop, integrate, monitor and evaluate the curriculum and educational process and recommend new programs and program changes to the Faculty Board. These two committees shall be: (1) the Basic Sciences Curriculum Committee, responsible for the first and second years of the curriculum, and (2) the Clinical Sciences Curriculum Committee, responsible for the third and fourth years of the curriculum. The Faculty Board and the Executive Dean are responsible for oversight of the entire curriculum and together will ensure integration between the two curriculum committees.

The Basic Sciences Curriculum Committee is responsible for the first and second years of the medical school curriculum. Its members shall include: the faculty members who serve as course coordinators for each of the courses in the first and second years, one student elected by the first year class, one student elected by the second year class, and the designated Associate Dean responsible for curriculum matters. The Executive Dean shall appoint the Chair of the Committee.

The Clinical Sciences Curriculum Committee is responsible for the third and fourth years of the medical school curriculum. Its members shall include: the faculty members who serve as course coordinators for each of the required, core clinical clerkships in the third year (Oklahoma City and Tulsa campuses); the faculty coordinators for the required fourth year ambulatory medicine clerkship (Oklahoma City and Tulsa campuses); the faculty coordinator for the required Rural preceptorship; three members appointed by the Faculty Board for staggered three year terms, one from a surgical subspecialty, one

from a non-surgical subspecialty, and one from a hospital-based specialty, one member of the volunteer faculty; one student each from the fourth year classes in Oklahoma City and Tulsa; the President of the student body in Oklahoma City; and the designated Associate Dean responsible for curriculum matters. The Executive Dean shall appoint the Chair of the Committee.

President Boren recommended the Board of Regents approve the modification to the College of Medicine By-Laws as indicated.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

UNITED STATES MEDICAL LICENSING EXAMINATION STEP 1 POLICY

The United States Medical Licensing Examination (USMLE) is now the only pathway to obtain a license to practice medicine for graduates of U.S. medical schools in virtually all licensing jurisdictions. The USMLE is administered in three "steps". Step 1 and Step 2 are usually taken in medical school during the second and fourth years, respectively. Step 3 is usually taken during the first year of residency training.

In 1995, acting upon a recommendation of the faculty of the College of Medicine, The University of Oklahoma Board of Regents approved a new requirement for all medical students beginning with the Class of 1999 (students who are now in their second year). That requirement was that all second year students must take and pass USMLE Step 1 before ultimately being promoted to the third year of medical school.

Recently a proposal for implementing this requirement was developed by the College of Medicine. Administration conferred with the Oklahoma State Board of Medical Licensure and Supervision regarding their rules on USMLE and reviewed the general requirements imposed by the majority of licensing jurisdictions in the United States. The College of Medicine policy was considered and approved by the Faculty Board and the Executive Dean on January 24, 1997. This new USMLE Step 1 Policy has been distributed to all first and second year students.

The policy and flow chart of the process were included in the agenda.

This report was presented for information only. No action was required.

EDUCATIONAL NETWORK CONNECTIVITY FEE - HSC

In the fall of 1996, the Computer Task Force conducted a student computing needs assessment. The students identified their top computing priorities as (1) student-to-faculty communication, (2) student-to-student communication, and (3) content review and question banks.

Key elements involved in providing this service (data storage and file servers) are addressed in the traditionally supported computer budget. The networking costs, however, continue to grow at levels never seen before as more and more students, faculty, and health care providers electronically access the resources of the Oklahoma Health Sciences Center.

To enhance student-to-faculty and student-to-student communication, email accounts and addresses will be assigned to all students and course discussion groups developed. This service is a result of an enhanced networking infrastructure and computer resources. The third priority the students identified is access to content and question banks. The campus is responding to this demand with on-line curriculum. The connectivity fee will support student access (both on campus and off) to these information banks.

The escalating network demands the Health Sciences Center Campus is experiencing is not unlike what many campuses and businesses across the country are experiencing. The speed at which the Internet and World Wide Web are being utilized to provide and extend educational and medical resources will continue in the years ahead. To address this growing demand the Health Sciences Center is looking at this fee as one part of an ongoing solution. Other resources that will be utilized include OneNet and independent Internet Service Providers.

With the implementation of the Anatomy curriculum in the College of Medicine this year, it has become apparent that network access and communication is becoming more of an essential part of the health care environment.

The Health Sciences Center has used Section 13 and other one-time funds to create its existing campuswide network. These funding sources do not provide for the ongoing operation of the network. As students and academic departments continue to modernize and embrace networking and computing technology in support of educational and scholarly activities, the impact upon the Health Sciences Center network infrastructure has significantly increased. Additional funds are required to support network demands at the Health Sciences Center. This proposed connectivity fee will be used to enhance and maintain the infrastructure that provides these much needed services.

The Student Government of the Health Sciences Center has been apprised of the proposed Educational Network Connectivity Fee and has provided valuable feedback. The proposed connectivity fee is consistent in amount with the same fee approved by the Board of Regents for the Norman Campus in November 1995, i.e., \$5.00 per credit hour with a \$75.00 per semester cap

The proposed Connectivity Fee, if approved, will become effective in the fall of 1997, and will generate approximately \$355,418 annually. These revenues, along with other revenues assessed HSC administrative units and non-HSC users, will be used to provide operating funds for the HSC's Network Service Operation. Network's operating budget for fiscal year 1998 is estimated to be \$1,000,000.

President Boren recommended that the Board of Regents approve the Educational Network Connectivity Fee as proposed for the Health Sciences Center Campus.

Vice President Lemons introduced HSC Student Association President, David Kendrick, and Gene Hopper, Interim Director of Information Technology. Mr. Kendrick had passed to the Regents copies of the HSC Student Association Resolution Granting Conditional Support to the Implementation of a Student Connectivity Fee for the Fall of 1997. He said this Resolution includes a list of 20 services the students wish to be implemented. Also, it is the recommendation of the Student Association Council to add a cap of \$150 per year, thus assuring all students at HSC they have been charged equally for services that are equally available to them.

There was a general discussion of the students' recommendations, the number of computers available for use in the Student Center and expanding computer availability to other sites.

President Boren requested his recommendation to approve the Educational Network Connectivity Fee as proposed for the Health Sciences Center Campus be amended to incorporate the students' recommendation to add an academic year cap of \$150 and the President must find that there is substantial compliance with the following 20 items in order for the fee to be collected on a continuing basis:

1. Personal email and internet accounts for each HSC student.
2. World wide web space for students and student organizations.
3. Mail list group-mail services and list servers.
4. WWW, Gopher, Newsgroups, FTP, Archie, WAIS.
5. An integrated, organized WWW site for the HSC.
6. Online directory information.
7. Online student services including enrollment, financial aid, bursar, etc.
8. Provision of additional dial-up services raising HSC's capacity from 28 lines and modems to 200 lines and modems.
9. A single, centralized Help and Information Desk accessible to all students.
10. Relocation of many computing services to a more centralized location.
11. Inclusion of representatives of the HSC Student Association (proportional to the student financial contribution to the IT budget) on an active committee whose role shall be advisory to the Director of Information Technology.
12. Active support for and development of online curricula.
13. Library services online, including OVID, Medicine, and Cdplus.
14. Periodic upgrades to all hardware and software.
15. Access to and support for productivity and research software.
16. Molecular modeling tools.
17. Access to hospitals across the State, including VA, St. Anthony, Baptist, Presbyterian, many rural hospitals, etc.
18. Active inclusion in the formulation of a multi-year plan for IT.
19. Training for students in a variety software and hardware applications.
20. Purchasing support for computers and software, with active advising on costs and benefits.

Regent Lewis moved approval of President Boren's amended recommendation. The following voted yes on the motion: Regents Bentley, Hall, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

SALE OF PROPERTY IN OKLAHOMA CITY - HSC

The University owns property at 1515/1512-1/2 North Lincoln Boulevard and 600/600-1/2 N.E. 15th Street, north of the Health Sciences Center Campus. The Lincoln property consists of a 5,000 square foot residence and 1,300 square foot two car garage apartment, which were used in the past by the Oklahoma School of Science and Mathematics. The 15th Street property consists of a 3,800 square foot residence and 1,100 square foot two car garage apartment, which are immediately northeast of the Faculty House and have been vacant for years. The annual lawn and building maintenance cost for both properties is

approximately \$7,200. The houses are located in or are adjacent to the Lincoln Terrace Historical Preservation District, and homeowners in the area have expressed an interest in having them returned to the neighborhood. The administration proposes to obtain appraisals, establish new lot lines between 600 N.E. 15th Street and the Faculty House, and return to the Board for approval to sell the properties.

A plan for parking facilities at the Oklahoma Health Center has been developed by the Medical Technology and Research Authority of Oklahoma. A 290 space parking lot is planned immediately west of Phillips Avenue where the University owns property. A site plan was included in the agenda. The appraisal for University property is \$220,000, including \$120,000 for vacant Lots 1 through 5 and \$100,000 for Lot 22, where the West Annex building is located. These lots are in Block 8, Howe's Capitol Addition, Oklahoma City. The University initially purchased these properties for \$113,000. The University's basis in the property is \$165,000. The administration recommends the Board authorize the President or his designee to negotiate and execute any agreements necessary for the disposition of the property. The property will be offered at a cost of \$165,000 with the understanding the lots and West Annex building shall be sold in "as is" condition, and that the property may only be used for parking and the University will be granted the right of first refusal to purchase the parking lot if it is offered for sale in the future.

These actions are in compliance with the Regents' policy on Acquisition and Disposition of Real Property. The two properties north of the Campus are surplus. The West Annex building and the five vacant lots will be sold for the development of an on-campus parking facility.

President Boren recommended the Board of Regents (1) authorize appraisals on University-owned property at 1515 North Lincoln Boulevard and 600 N.E. 15th Street and (2) approve the sale of Lots 1-5 and 22, Block 8 of Howe's Capitol Addition in Oklahoma City, to the Medical Technology and Research Authority of Oklahoma for \$165,000 and authorize the President or his designee to negotiate and execute any agreements necessary for the disposition of the property.

Vice President Lemons summarized the background on this item and, in response to a question, stated MTRA is committed to building the parking lot.

Regent Hall moved approval of the recommendation.

Regent Siegfried said he would like the President's recommendation to be divided into two parts with a motion and separate vote on each part. He said he has a problem with selling an area the University owns and then getting parking on it. Why should we sell land to someone who will then charge us for parking when we already own it.

Vice President Lemons said essentially the University does not have the money to build the parking lot. Historically there was no single unit within the Health Sciences Center that could direct and organize parking. MTRA is a State authority created by Statute in 1991 to direct the parking at the Center. The University shares in the governance of MTRA. Dr. Ferretti is on the Board along with the CEO's of the other agencies.

Chairman Blankenship asked if any Regents objected to Regent Siegfried's request to separate the recommendation into two motions. There was no objection.

Regent Hall moved approval of the Regents authorizing appraisals on University-owned property at 1515 North Lincoln Boulevard and 600 N.E. 15th Street. The following voted yes on the motion: Regents Bentley, Hall, Siegfried, and Noble. Regent Lewis was out of the room. The Chair declared the motion approved.

Regent Hall asked for clarification on who would be utilizing the proposed MTRA parking lot. Vice President Lemons responded primarily faculty and staff of the Colleges of Public Health and Allied Health would use this lot. Provost Ferretti added that at the current time these faculty and staff members must park at least half a mile from their building. He said the University does not have the money to build the parking facility and has already contracted out for MTRA to run our parking services. MTRA has their own financing.

Regent Hall moved approval of the sale of Lots 1-5 and 22, Block 8 of Howe's Capitol Addition in Oklahoma City to the Medical Technology and Research Authority of Oklahoma for \$165,000 and to authorize the President or his designee to negotiate and execute any agreements necessary for the disposition of the property. The following voted yes on the motion: Regents Bentley, Hall, and Noble. Regent Siegfried voted no. Regent Lewis was out of the room. The Chair declared the motion approved.

BIOMEDICAL RESEARCH CENTER CHANGE ORDERS - HSC

At the July 1995 meeting, the Board of Regents approved the award of a contract to Flintco, Inc. for the construction of the Biomedical Research Center at a cost of \$14,600,000. At the April 1996 meeting, the Board authorized the addition of Alternate No. 1 to finish out the fourth floor at a cost of \$2,030,000 and approved Change Order No. 1 in the amount of \$128,017. The project is currently 71% complete, with a completion date of August 21, 1997.

Since last April, the administration has approved several changes during construction. Change Order No. 2 involved the relocation of the fire department hose connection, supply fan changes and electrical system improvements in the amount of \$21,435. Change Order No. 3 for \$48,530 included upgrading the glazing system glass coatings, plumbing and vacuum lines and modifying room temperature sensors. Change Order No. 4 for \$4,546 involved upgrades to the door hardware and access control systems, adding vacuum breakers and modifying the pure water system. Change Order No. 5 in the amount of \$156,547 is to add an enclosed second floor walkway between the Biomedical Research Center and the existing Biomedical Sciences Building. The new 1,100-square-foot walkway will connect existing research laboratories to the Biomedical Research Center, and the walkway will require an additional 30 days to complete construction. Change Order No. 6 is to address plumbing to the photo processor, a rain cap for the emergency generator stack, additional 208-volt receptacles in the labs and added paint and caulking at a cost of \$36,480.

The administration requests approval of the change orders at a cost of \$267,538 which will bring the targeted completion date to September 20, 1997. Funds for the change orders are available from the project contingency.

President Boren recommended that the Board of Regents approve change orders in the amount of \$267,538 for the construction of the Biomedical Research Center.

Regent Hall moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

CAPITAL PRIORITIES FOR STATE FUNDING - HEALTH SCIENCES CENTER

The Oklahoma State Regents for Higher Education have requested the University's current capital project priorities requiring State funding. In a letter dated February 12, 1997 to the presidents of institutions in the State system, the Chancellor requested the information and updating of relevant Campus Master Plan projects, if necessary. The last major revision to the Campus Master Plan of Capital Improvement Projects for the Health Sciences Center was approved by the Board in May 1995. High priority projects for State funding have been reviewed by the administration. Revised project cost estimates have been completed by Architectural and Engineering Services. The following list of projects and descriptions, with revised cost estimates and funding plans, are submitted for approval. Following approval, the Campus Master Plan will be revised to reflect these changes. Previously approved projects will remain on the Master Plan and projects that have been completed will be deleted.

A. Project Priorities

<u>Priority Number</u>	<u>Project Name</u>	<u>State Funds Required</u>	<u>Other Funds Required</u>	<u>Estimated Total Cost</u>
Oklahoma City Campus				
1	Ambulatory Care Center	\$ 6,725,000	\$20,175,000	\$26,900,000
2	Asset Preservation & Infrastructure Improvements	4,126,000	0	4,126,000
3	Campus Classroom Improvements	<u>950,000</u>	<u>0</u>	<u>950,000</u>
	Total	\$11,801,000	\$20,175,000	\$31,976,000
Tulsa Campus				
1	Ambulatory Care Pavilion	\$ 4,000,000	\$10,400,000	\$14,400,000
2	Asset Preservation & Infrastructure Improvements	<u>750,000</u>	<u>0</u>	<u>750,000</u>
	Total	\$ 4,750,000	\$10,400,000	\$15,150,000

B. Project Descriptions

Oklahoma City Campus

- Ambulatory Care Center:** This phase of the Ambulatory Care Center Project involves the construction of 144,100 gross square feet at an estimated total cost of \$26.9 million. Phase 1, Part 1, involves the construction of 120,500 gross square feet at a cost of \$21,950,000. Part 2 involves the construction of 23,600 gross square feet at a cost of \$4,950,000. A highly visible, easily accessible Ambulatory Care Center, with convenient parking, is critically needed to meet the teaching and practice needs of the College of

Medicine faculty and the University Physician's Medical Group. The facility will accommodate medical and surgical subspecialties and will compliment existing primary care facilities. The building includes outpatient clinic treatment rooms, patient waiting areas, offices, record rooms, imaging, clinical laboratory and clinical support spaces. The funding plan includes the use of \$6.725 million in State funds, and the remaining balance in revenue bond proceeds and foundation support.

2. Asset Preservation and Infrastructure Improvements: This project involves facility improvements to protect the substantial capital assets of the Health Sciences Center. The project includes the replacement of mechanical, electrical, and plumbing subsystems, where necessary, and fire alarm system repairs and replacements, concrete repairs, caulking building exteriors, Americans with Disabilities Act improvements, and reroofing. All facilities will undergo some improvement. State funds in the amount of \$4,126,000 are requested for this project.
3. Campus Classroom Improvements: This project involves renovation and equipment to modernize the Health Sciences Center's most outdated classrooms and lecture halls. The project includes new classroom seating and work surfaces, lighting, flooring and the computing and audio/visual equipment necessary to create electronic classrooms. The project will focus on lecture hall and large classroom improvements in the College of Health and Basic Sciences Education buildings. Improvements to other facilities include the Dental Clinical Sciences, Biomedical Sciences, Pharmacy and Library buildings. State funds in the amount of \$950,000 are requested for this project.

Tulsa Campus

1. Ambulatory Care Pavilion: The Ambulatory Care Pavilion project involves the acquisition of property and the construction of 51,300 gross square feet at a cost of \$14.4 million. This phase involves the construction of a multi-specialty primary care clinic on the campus south of the existing Roger C. Good Ambulatory Care Center. The facility will include outpatient clinic treatment rooms, patient waiting areas, offices, record rooms and clinical support areas. The funding plan includes the use of \$4 million in State funds and the remaining balance in revenue bond proceeds and a foundation grant.
2. Asset Preservation and Infrastructure Improvements: This project involves facility infrastructure improvements and involves every building on campus. The project includes roofing, waterproofing, painting and repair and/or upgrade of mechanical, plumbing and electrical subsystems. State funds in the amount of \$750,000 are requested for this project.

President Boren recommended the Board of Regents approve capital priorities for State funding and related revisions to the Campus Master Plan of Capital Improvement Projects at the Health Sciences Center campuses for the projects listed.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

COLLEGE OF ENGINEERING PLAN FOR STUDENT OWNERSHIP OF COMPUTERS

Following a 1994 six-month study, a College of Engineering committee, composed of faculty, staff, and students, recommended to the Dean that all students in the College be strongly encouraged to purchase a computer. A progress report of activity since that time was presented by Dean Billy Crynes and included the following:

- Summary of student and faculty meetings FY 95/96.
- Description of semester-long pilot program, Fall, 1996.
- A survey of other institution's plans regarding student computer ownership.
- Options available to purchase or lease; special loan programs.
- Plan for implementation

Dean Crynes said this is not a newly conceived project but planning has been going on for a number of years and it has been in operation since the beginning of 1994. Faculty and students have been very involved with a number of open forums being held. Nine other institutions have been visited where a similar program has been in place and Dean Crynes said we have learned from them. No one disagrees with the concept there should be student ownership of computers or the concept of pervasive use. Of all the universities now following this kind of plan, they are either small, private, or predominantly technically influenced. OU does not have one of those attributes - we are unique in addressing it here. The Dean stated the reasons this plan should be implemented are because our students will have more powerful calculational tools, more skills, and because our customers do expect it. This program does not substitute faculty with computers.

Dean Crynes said in Fall 1997 it is planned to have about half of the freshmen be involved in the purchase of computers and in Fall 1998 to have 100 percent of the students involved in the program. He said two days ago the Director of Computing and Telecommunication Services released a Request for Proposal for desktop and laptop computers and the College of Engineering is participating in that bid in order to get the very best deal for our students. He said we are investigating a wireless technique that will address classroom domain wireless for mobility and flexibility. Dean Crynes discussed ways to help students purchase or lease a computer. No student will be turned away.

Mr. Aaron Lowe, a student, addressed the Regents about his own experience. He said he is very enthusiastic about this program and as an engineer, there is no way you can make it through the curriculum without using a computer. A laptop is one of the most important tools for anyone in time management.

Regent Lewis asked what the projection is for turnover of computers, students selling their four-year laptop to the incoming student and making it even easier to obtain. Dean Crynes said due to the ever changing technologies, there will probably be little sell-back activity. The students will be assured that the computer they begin with will be usable until they complete the program. He said the cost will be between \$1,800 and \$2,200 for the hardware/software combination. Prices are coming down so it will cost even less on down the line. Those students who need help will be assisted by the College in getting lower interest rates or work study. The students will buy their own computers but could get the advantage of bulk pricing and the College will not be in the business of financing.

Regent Lewis commented the College of Engineering should be congratulated for being a forward-looking leader.

This report was presented for information and review only. No action was required.

HONORARY DEGREES

In a letter to the Board of Regents dated October 21, 1996, President Boren reported his expectation of presenting at the October meeting his nominees and alternates to receive honorary degrees at the Spring 1997 Commencement. The Regents approved the nominees and alternates at their meeting on October 30, 1996. Since that time the Commencement speaker has been secured and added to the list of those to be honored.

President Boren recommended the final list of nominees be approved for honorary degrees.

Regent Hall moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

NEW ENDOWED PROFESSORSHIPS

The College of Business Administration has received a gift of \$250,647 from the families of D. E. "Dee" Powell and Harold G. Powell of Norman to establish the Ruby K. Powell Professorship of Marketing to honor the memory of Dee and Harold's mother. The \$250,647 is on deposit at The University of Oklahoma Foundation, Inc. This gift qualifies for matching funds from the State Regents' Endowed Fund Program.

The College of Geosciences has received a gift of \$129,434 from Mr. and Mrs. Cyril Wagner, Jr., of Midland Texas, to establish the Lissa and Cy Wagner Professorship of Geology and Geophysics. The \$129,434 is on deposit at The University of Oklahoma Foundation, Inc. This gift also qualifies for matching funds from the State Regents' Endowed Fund Program. Mr. and Mrs. Wagner have pledged to complete funding of the professorship within three years.

Both of these endowed professorships will enhance the ability of the Colleges to attract and/or retain faculty of the highest quality and reputation and, as a corollary, to attract to the Colleges a student body of exceptional ability.

The University of Oklahoma continues to have great success in raising private funds to endow chairs and professorships. Working hand-in-hand with the State Regents' Endowment Program supported by the State Legislature, the University has increased the number of endowed positions from 34 in 1988 to a new total of 135.

President Boren recommended that the Board of Regents accept with appreciation the gifts from the families of D. E. "Dee" and Harold G. Powell to establish the Ruby K. Powell Professorship of Marketing, and from Mr. and Mrs. Cyril Wagner, Jr. to establish the Lissa and Cy Wagner Professorship of Geology and Geophysics and approve the establishment of these new endowed positions.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

SUBSTANTIVE PROGRAM CHANGES - NORMAN CAMPUS

The Oklahoma State Regents for Higher Education require that all substantive changes in degree programs be presented to the institution's governing board for approval before being forwarded to the State Regents for consideration. The changes in academic programs itemized in the list, attached hereto as Exhibit C, have been approved by the appropriate faculty, academic units and deans, the Academic Programs Council, and the Senior Vice President and Provost. They are being submitted to the Board of Regents for approval prior to submission to the State Regents.

President Boren recommended approval of the proposed changes in Norman Campus academic programs.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

NONSUBSTANTIVE PROGRAM CHANGES - NORMAN CAMPUS

The Oklahoma State Regents for Higher Education confer upon each institution the authority to approve modifications that are nonsubstantive but require that the changes be communicated to them for information only. The program modifications itemized in the list included in the agenda have been approved by the appropriate faculty, academic units and deans, the Academic Programs Council, and the Senior Vice President and Provost. They are being forwarded to the Board of Regents for information only.

President Boren submitted the proposed changes in Norman Campus programs for information only.

COURSE CHANGES - NORMAN CAMPUS

The Oklahoma State Regents for Higher Education confer upon each institution the authority to delete, modify and add courses, but require that the changes be communicated to them for information only. The course deletions, modifications, and additions itemized in the list which was included in the agenda have been approved by the appropriate faculty, academic units and deans, the Academic Programs Council, and the Senior Vice President and Provost. They are being forwarded to the Board of Regents for information only.

President Boren submitted the proposed changes in Norman Campus courses for information only.

PROPOSALS, CONTRACTS, AND GRANTS

A list of awards and/or modifications in excess of \$100,000 or that establish or make policy for the University, or that otherwise involve a substantial or significant service to be performed by the University was included in the agenda. Comparative data for fiscal years 1995 and 1996, current month and year-to-date, was also included.

The Provisions of Goods and Services policy (amended December 4, 1992) provides that new contracts and grants in excess of \$100,000 must be referred to the Board of Regents for ratification. In addition, in those cases where a contract, grant, document, or arrangement involved would establish or make policy for the University, or otherwise involve a substantial or significant service to be performed by the University, that contract, arrangement, or document shall be referred to the Board of Regents for approval.

DECEMBER 1996 SUMMARY

Norman Campus and Health Sciences Center Combined Data

- Research expenditures show an increase of 8% (\$33.5 million vs. \$30.9 million) while awards increased by 7% (\$39.8 million vs. \$37.4 million). Proposal activity is down 14% from last year (\$81.6 million vs. \$95.0 million).
- Total expenditures are up 6% at \$57.4 million. Total awards increased by 6% at \$65.0 million but proposal activity is down 37% at \$91.7 million.

Norman Campus

- Faculty based research expenditures have increased 5% (\$17.9 million vs. \$17.0 million). Awards have increased 10% at \$20.4 million while proposal activity decreased 29% from last year (\$49.8 million vs. \$69.8 million).
- College of Continuing Education expenditures are up 16% from last year (\$10.1 million vs. \$8.8 million), awards are down 31% at \$7.8 million and proposal activity is down 88% at \$5.7 million.

Health Sciences Center

- Research expenditures are up 12% over last year (\$15.6 million vs. \$14.0 million). Awards are up 4% from last year (\$19.4 million vs. \$18.7 million), and proposal activity is up 26% at \$31.9 million.
- Total expenditures are up 2% over last year (\$27.7 million vs. \$27.0 million). Awards are up 15% from last year (\$35.0 million vs. \$30.4 million), and proposal activity is up 22% (\$34.9 million vs. \$28.7 million).

JANUARY 1997 SUMMARY

Norman Campus and Health Sciences Center Combined Data

- Research expenditures show an increase of 6% (\$39.2 million vs. \$37.0 million) while awards increased by 18% (\$47.3 million vs. \$40.2 million). Proposal activity is down 41% from last year (\$105.2 million vs. \$178.3 million).

- Total expenditures are up 7% at \$68.0 million. Total awards increased by 1% at \$73.5 million but proposal activity is down 49% at \$117.7 million.

Norman Campus

- Faculty based research expenditures have increased 2% (\$20.8 million vs. \$20.5 million). Awards have increased 21% at \$24.7 million while proposal activity decreased 54% from last year (\$66.8 million vs. \$146.7 million).
- College of Continuing Education expenditures are up 25% from last year (\$12.4 million vs. \$9.9 million), awards are down 56% at \$8.5 million and proposal activity is down 88% at \$5.7 million.

Health Sciences Center

- Research expenditures are up 11% over last year (\$18.5 million vs. \$16.6 million). Awards are up 14% from last year (\$22.5 million vs. \$19.7 million), and proposal activity is up 21% at \$38.3 million.
- Total expenditures are up 2% over last year (\$32.9 million vs. \$32.2 million). Awards are up 20% from last year (\$38.4 million vs. \$32.0 million), and proposal activity is up 20% (\$42.8 million vs. \$35.6 million).

President Boren recommended that the Board of Regents ratify the awards and/or modifications for December, 1996 and January, 1997 as submitted.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Lewis, Siegfried, and Noble. Regent Bentley was out of the room. The Chair declared the motion unanimously approved.

BENEFITS CONTRACT RENEWALS

A schedule of rates is attached hereto as Exhibit D.

HEALTH

The Managed Care Program continues to be successful. The self-insured program with Blue Cross/Blue Shield as the carrier can reduce the University's cost by 2.5% for FY 98 with no decrement in benefits. This reduction in rates will result in FY 98 E&G funds health insurance savings for Norman and HSC campuses of approximately \$125,000.

Prudential will continue its contract as Prudential Plus with an average increase in premium of 7.0%.

DENTAL

The dental insurance contract is recommended in a separate agenda item.

LIFE

Aetna will continue life insurance with a 7.5% average increase in premium, costing the Norman and HSC campuses an additional \$35,000.

ACCIDENTAL DEATH & DISMEMBERMENT

CNA has confirmed that accidental death and dismemberment insurance will be continued at the current rates.

LONG-TERM DISABILITY

Aetna rates for long-term disability will not change based on a two-year rate guarantee in the contract approved last year.

LONG-TERM CARE

CNA has confirmed that long-term care insurance will be continued at the current rates.

President Boren recommended that the University's Norman and Health Sciences Center campuses benefits contracts be renewed effective July 1, 1997 with modifications as noted.

Regent Hall moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Lewis, Siegfried, and Noble. Regent Bentley was out of the room. The Chair declared the motion unanimously approved.

EMPLOYEE DENTAL INSURANCE

The University currently offers two dental insurance options for faculty and staff. Option 1 is the basic plan which is provided by the University for all benefits-eligible employees under Sooner Options, the flexible benefits plan. Option 2 is the alternate plan which provides a higher level of benefits for the employee and dependents, if covered. The cost of the alternate plan is paid by the employee, less the Sooner Credits provided for the basic plan.

I. Award of Contract

The request for proposal for FY 98 dental insurance was sent to 20 companies. Five bids were received. A comparison of the bids and proposed rates was included in the agenda.

Due to the combination of rates, benefits, and dental networks presented, the bid from Delta Dental was determined to be the best offer and is recommended by the Employee Benefits Committee. The rates proposed to continue the current employer-paid basic plan, now "Delta Choice", are 10% less for Option 1. The rates for Option 2 will remain the same.

II. Reduction of Dependent Coverage Premium

It is recommended that the savings of about \$25,000 from the 10% reduction in premium rates for dental insurance for FY 98 be used to offset the cost that employees are required to pay for dependent dental coverage rather than applying the savings to reduce employee coverage paid by the University.

When the dental plan was initially implemented, a portion of the University's cost was included in the dependent rates so that the dental benefit could be provided to all employees at a rate affordable to the University

Due to savings that will be realized from a 10% reduction in dental premium rates for FY 98, the University can shift some of the employees' cost to the employer premium. This will result in employees and the University being able to pay a premium that is more reflective of actual costs for the dental plan.

A schedule of reduced dependent rates utilizing the savings is attached hereto as Exhibit E.

President Boren recommended that the Board of Regents:

- I. Approve award of a one-year contract for Norman and HSC campus dental coverage to Delta Dental effective July 1, 1997, with final contract language subject to and contingent upon approval by University Legal Counsel.
- II. Approve application of 10% premium reduction savings to employee dependent coverage.

Regent Hall moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Lewis, Siegfried, and Noble. Regent Bentley was out of the room. The Chair declared the motion unanimously approved.

SELF-SERVICE INFORMATION ACCESS SYSTEMS

In October 1996, a contract was awarded by the Oklahoma State Regents for Higher Education to TouchNet Information Systems, Inc. to provide self-service information access systems utilizing kiosks and the World Wide Web. All institutions of higher education in the State of Oklahoma are authorized to purchase from this contract. The main purpose of this contract is to provide a standardized network of kiosks in conjunction with the ONENET initiative.

These kiosks will provide secure access to campus data, allowing students, faculty and staff to obtain access to information and services not previously available to them. General information ultimately available will include an interactive campus map, campus directory with auto-dial, frequently asked questions, calendar of events, campus forms printing and Gopher and Web access. In addition, students will ultimately be able to view and print their grade reports, class schedule, unofficial transcript, financial aid award and account balance and check on course availability.

The following software and hardware is required:

T-Server Intelligent Gateway (system infrastructure)	\$ 27,500
TouchCampus Kiosks Application Software	20,000
TouchNet Enterprise Web Applications	22,000
2 Kiosks - Unit Hardware & System Level Software	29,900
2 Coin Acceptor	1,300
Maintenance Cost (First Year)	13,091
Shipping Charges	<u>400</u>
 Total	 \$114,191

The purchase of the systems will be funded from Account 134-7113, Computing and Telecommunications Services.

President Boren recommended that the Board of Regents approve the \$114,191 purchase of two Kiosk systems to provide self-service information access systems.

Regent Hall moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

TELEPHONE SWITCHING SYSTEM UPGRADE

The current switching system was installed in May 1995 when the University replaced an outdated system. One of the objectives of the new system was for transparent operation for all areas of the campus including University Research Park as well as those areas with their own switches (Goddard, Sooner House and Physics). At the time the main switch bid was awarded, the only option was to replace the old switches at remote sites with new ones that could be networked to the main switch. A new switch was also installed at South Campus Building 4 to solve transmission problems due to extremely long cable distance from the main switch. Although these switches have worked reasonably well, there have been some functional and programming difficulties. Installing the remote modules at the five areas will allow the system to operate effectively and efficiently while providing the highest possible level of service to all users.

Invitations to Bid were circulated to upgrade the current telephone switching architecture from a group of six networked switches to one main switch with five switching remote modules. Results were as follows:

Southwestern Bell Oklahoma City	\$124,858.28
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The bid included an option for installation of the equipment.
The installation is not anticipated to be more than \$12,000.00.

Williams Telecommunication Oklahoma City	No Bid
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The company did not want to piecemeal their boards into another vendor's system.

Funds for this purchase will be from Account 134-7310, Telecommunications. Every attempt will be made to maximize revenue from the sale of the existing switches to offset the upgrade costs.

President Boren recommended the Board of Regents approve the award of a purchase order to Southwestern Bell in the amount of \$124,858.28 for the purchase of the Telephone Switching System Upgrade.

Regent Noble moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Siegfried, and Noble. Regents Hall and Lewis abstained due to the relationship they have with the Southwestern Bell company. The Chair declared the motion approved.

PURCHASE OF PRINTING FOR *THE OKLAHOMA DAILY*

Student Publications currently prints 200-215 annual issues of *The Oklahoma Daily* on a six-unit Goss Suburban Press and related equipment staffed by one full-time salaried Production Manager/Press Operator and three-six part-time student employee assistants. The age, limitations, and safety concerns related to the 32 year-old-press as well as the retirement of the press operator prompted Student Publications to pursue the cost effectiveness and feasibility of outsourcing printing and not replacing the press operator.

A bid was received from the following:

<i>Edmond Publishing Company</i>	
Edmond	\$300,000

This bid is seven percent, or \$20,000, more than the direct, measurable printing expenses now incurred by Student Publications. However, the age of the press could result in even higher than estimated repair and maintenance expense. In addition, the sale of several large pieces of equipment, including the press, will result in reduced annual depreciation expense and allow for much needed reallocation of space within Student Publications. Additional savings to not only Student Publications, but the University as a whole, in reduced accounting functions and streamlined systems, are also anticipated through outsourcing and the use of the technology and training offered by this bidder.

A study and comparison of the printing costs of the bid received to the printing costs of other schools and newspapers - including five of the Big 12 schools - provided a wide range of printing costs. Based on the standard measure of cost per page per thousand copies, the range was \$6.00 to \$11.40. Although there are many variables which impact these numbers, this bid compares at a competitive rate of \$10.00, particularly since most of these schools have long histories of performance with their printers.

Bids were also sent to the following vendors with no response:

<i>Norman Transcript</i>	<i>Shawnee News</i>
Norman	Shawnee
<i>Daily Oklahoman</i>	<i>Tribune Review</i>
Oklahoma City	Bethany

The *Edmond Publishing Company* bid is fully responsive to the specifications which require the ability to transmit the pages electronically through a mutually acceptable data transfer technology - in this case, over a dedicated ISDN Internet line and downloaded to the vendor's negative imagesetter.

This purchase will be made from Student Publications Account 134-7304.

President Boren recommended that the Board of Regents approve award of a purchase order to the *Edmond Publishing Company* for the purchase of offset web printing of *The Oklahoma Daily* for the period of March 6, 1997 through March 31, 1998 in the estimated annual amount of \$300,000 with an option for annual renewal through March 31, 2002.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

SHIN'ENKAN PROCEEDS AND GOFF PROFESSORSHIP OF CREATIVE ARCHITECTURE

I. Net Proceeds to Regents' Fund

At the June 1996 meeting, the Board of Regents authorized the sale of the real property located at 2919 Price Road in Bartlesville, Oklahoma, known as Shin'enKan, for the sum of \$130,000. This amount is on deposit in the University's agency special account with the State Treasurer. The University has incurred expenses relating to this property as detailed below.

\$130,000.00	Sale price
- 39,700.17	Appraisal, Advertising, Abstract, Personnel, Maintenance & Operating Expense
<u>\$ 90,299.83</u>	Net proceeds

The terms of the original gift of this property state that if the property is sold, the proceeds received from the sale must be used for the Goff Professorship in the College of Architecture. The Provost and the Dean of the College of Architecture would like the net proceeds of the sale to be deposited into the Regents' Fund for partial endowment of the professorship.

II. Matching Funds and Upgrade to Chair

The amount in the Regents' Fund, when added to the Goff Professorship funds on deposit with The University of Oklahoma Foundation and the Oklahoma State Regents' Endowment Fund, will make the total endowment for the professorship close to the \$1.0 million level necessary to upgrade it to an endowed chair. It is the intention of the Dean of Architecture and the staff of the Office of Development to raise the necessary funds to upgrade the Goff Professorship to an endowed chair. Details are as follows:

Regents' Fund (proceeds from sale)	\$ 90,299.83
OU Foundation Goff Professorship Fund 2/14/97	389,360.25
OK State Regents' Endowment after new matching funds request	<u>442,226.06</u>
Subtotal	921,886.14
Balance to be raised	39,056.93
Balance to be matched	<u>39,056.93</u>
Total	\$1,000,000.00

President Boren recommended that the Board of Regents:

- I. Authorize net proceeds in the amount of \$90,299.83 received from the sale of the property known as the Shin'enKan in Bartlesville, Oklahoma to be deposited into the Regents' Fund for the purpose of partially endowing the College of Architecture Goff Professorship.
- II. Authorize the request for additional State matching funds for the Professorship's upgrade to a Chair.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

OLD FACULTY CLUB SCULPTURE STUDIO ADDITION

A Sculptor-in-Residence with teaching responsibilities in the School of Art will be appointed beginning in Fiscal Year 1998. The Sculptor-in-Residence will arrive on campus in June 1997 and begin to set up a studio in the downstairs portion of Old Faculty Club, located northwest of Boyd House.

I. THE OLD FACULTY CLUB SCULPTURE STUDIO ADDITION

The Sculptor-in-Residence will use the ground floor space for instruction, development of mockettes, and sculpting smaller scale works. To provide the special studio space needed for the production of monumental pieces, it is proposed that the existing "lean to" structure on the north side of the Old Faculty Club be removed and that a new addition be constructed. The new addition will contain approximately 625 gross square feet of area. The controlled-environment studio structure would be designed to provide high bay open space for large sculpture development. The primary entrance of the sculpture studio will be constructed with the addition. The facility will include spaces for kilns and for delivery of materials to the program. The structure, although envisioned to be very simple in nature, will be designed to be compatible with the architecture of the existing building. Also, minor renovation will be required in the basement of the existing building to provide for a transition between the new addition and the existing building. It is estimated that the total cost for this project will be between \$150,000 and \$175,000.

II. AUTHORIZE THE ADDITION OF THE PROJECT TO THE CAMPUS MASTER PLAN

III. APPROVE A WORKING CAPITAL LOAN FOR INTERIM FINANCING

It is proposed that temporary funding for the project be provided by a working capital loan from University reserves. The short-term loan will be repaid from revenues generated by the figurative sculpture program.

IV. AUTHORIZE THE ADMINISTRATION TO BEGIN THE PROCESS OF SELECTING AN ARCHITECTURAL CONSULTANT

It is anticipated that one of the University's on-call architectural consultants will be asked to provide the professional design services required for the project. However, if the scope of the project proves to be too large or if none of the on-call firms are able to provide the

services on a timely basis, it may be necessary to select another architectural firm for the project. If it becomes necessary to select a consultant specifically for this project, a recommendation related to selection of the firm will be presented at a future meeting. Otherwise design for the project will proceed.

President Boren recommended that the Board of Regents:

- I. Approve the Old Faculty Club Sculpture Studio Addition project with a total project budget of \$175,000;
- II. Authorize the addition of the project to the Campus Master Plan of Capital Improvement Projects for the Norman Campus;
- III. Approve a working capital loan for interim financing for the project; and
- IV. Authorize the administration to begin the process of selecting an architectural consultant to provide professional services for the project, if necessary.

Regent Hall moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

SCIENCE HALL LIFE SAFETY IMPROVEMENTS

Science Hall, constructed in 1904, is the oldest surviving building on the Norman Campus. It is typical of structures of this vintage, being four stories tall with a central stairway open from the ground to the top floor. This type of construction creates a "chimney" effect in the event of a fire. Due to this potential chimney effect, the materials used to construct the building, and other features of the building, Science Hall is very susceptible to fire and would probably sustain severe and extensive damage should any fire go undetected for any significant amount of time.

The existing fire protection equipment in the building is minimal. The building houses administrative offices, classrooms, storage areas, and most significantly a public theater space.

I. APPROVE THE SCIENCE HALL LIFE SAFETY IMPROVEMENTS PROJECT

In order to provide a safer environment for building occupants and patrons of the theatre which is in it, it is recommended that fire alarm, fire suppression and emergency lighting improvements be made in the building. This project will provide funding for the installation of a building-wide, ADA-compliant, addressable fire alarm system and for emergency and exit lighting throughout the building. Included is the installation of a fire sprinkler system in the theatre area and its exit ways. The building's exterior entry stairs will also be reconstructed. The work will be performed by the University's Physical Plant.

Funding:

\$42,015	Section 13 and New College Funds identified for safety improvements
<u>35,398</u>	Oklahoma Development Finance Authority (ODFA) bond funds
<u>\$77,413</u>	Previously allocated for Catlett Music Center, Phase II

The ODFA bond funds proposed to be reallocated from the Catlett project will be replaced with State of Oklahoma General Obligation Bond (GOB) funds in the same amount. These GOB funds allocated for Music Center Facilities were previously planned to be used as a portion of the total funding for the Holmberg Hall Restoration project. However, these funds are currently the only funds on hand for that project, which had earlier been estimated at a total cost of \$8,000,000. The scope and elements of the Holmberg Hall project are currently being reconsidered with the expectation that a new project budget will be developed in the future and a new source of funding will be identified.

II. AUTHORIZE ADDITION OF THE PROJECT TO THE CAMPUS MASTER PLAN

President Boren recommended that the Board of Regents:

- I. Approve the Science Hall Life Safety Improvements project with a total budget of \$77,413; and
- II. Authorize the addition of the project to the Campus Master Plan of Capital Improvement Projects for the Norman Campus.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Lewis, Siegfried, and Noble. Chairman Blankenship was out of the room at the time of this vote. The Chair declared the motion unanimously approved.

CAPITAL PRIORITIES FOR STATE FUNDING - NORMAN CAMPUS

The Oklahoma State Regents for Higher Education have requested the University's current capital project priorities requiring State funding. In a letter dated February 12, 1997 to the presidents of institutions in the State system, the Chancellor requested the information and updating of the relevant Campus Master Plan projects, if necessary. The last major revision to the Campus Master Plan of Capital Improvement Projects for the Norman Campus was approved by the Board in June 1995. High priority projects for State funding have been reviewed by the administration. The following list of projects and descriptions, with revised cost estimates and funding plans, are submitted for approval. Following approval, the Campus Master Plan will be revised to reflect these changes. Previously approved projects will remain on the Master Plan and projects that have been completed will be deleted.

A. Capital Project Priorities

<u>Priority Number</u>	<u>Project Name</u>	<u>State Funds Required</u>	<u>Other Funds Required</u>	<u>Estimated Total Cost</u>
1	Nielsen Hall West Addition	\$1,600,000	\$ 2,400,000	\$ 4,000,000
2	Roof Repairs and Replacements	2,000,000		2,000,000
3	Research and Instructional Equipment	4,000,000		4,000,000
4	Classroom and Laboratory Renovation, Phase II	3,500,000		3,500,000

<u>Priority Number</u>	<u>Project Name</u>	<u>State Funds Required</u>	<u>Other Funds Required</u>	<u>Estimated Total Cost</u>
5	Computer Equipment, Phase II	4,000,000		4,000,000
6	Nielsen Hall South Addition	2,500,000		2,500,000
7	Murray Case Sells Swim Complex Repairs	500,000		500,000
8	College of Engineering Facilities Renovation, Phase II	3,500,000		3,500,000
9	Asbestos Removal	\$1,200,000		\$1,200,000
10	Accessibility Improvements (ADA)	1,000,000		1,000,000
11	Fine Arts Center Renovation for Schools of Drama and Dance	8,000,000		8,000,000
12	Fred Jones Art Center Renovation for School of Art	8,000,000		8,000,000
13	Holmberg Hall Restoration	4,000,000	\$4,000,000	8,000,000
14	Carpenter Hall Renovation	2,500,000		2,500,000
15	Nielsen Hall Renovation	<u>5,500,000</u>	<u> </u>	<u>5,500,000</u>
	Total	\$51,800,000	\$6,400,000	\$58,200,000

B. Capital Project Descriptions

1. **Nielsen Hall West Addition:** An addition to Nielsen Hall is needed to provide two high quality lecture halls, including teleconferencing capabilities and support spaces. Also, improvements will be made to make Nielsen Hall accessible to individuals with disabilities. The estimated cost for this project is \$4,000,000. Section 13 and New College funds in the amount of \$684,000 and ODFA revenue bond funds in the amount of \$1,716,000 are available for this project. State funds of \$1,600,000 are requested to complete the funding for this important academic project.

2. **Roof Repairs and Replacements:** Various campus buildings are in need of new roofing or roof repair. This project involves the use of \$2,000,000 to preserve valuable assets from further damage and to prevent loss of the use of facilities due to hazards associated with using electrical or other sensitive research equipment.

3. **Research and Instructional Equipment:** Funds are to be used to purchase new equipment for teaching and research programs. A total of \$4,000,000 is needed to replace, modernize and augment equipment used in classroom and laboratory instruction and in research programs. Part of the equipment will be used to support the teaching and research activities of newly hired faculty including some who will occupy endowed chairs.

4. Classroom and Laboratory Renovation and Equipment, Phase II: This project involves the use of \$3,500,000 to refurbish, renovate and repair a number of intensively used classrooms, laboratories and other teaching spaces, and to replace and augment classroom and laboratory equipment including audio-visual equipment, screens and other items of teaching and research equipment.
5. Computer Equipment, Phase II: This project involves the purchase and installation of personal computers and work stations for instructional facilities in order to improve academic and research computing services. This project also involves the installation of additional elements of the fiber optic network needed to interconnect computer systems. The estimated cost of this equipment purchase and installation is \$4,000,000.
6. Nielsen Hall South Addition: This project involves adding teaching laboratories and demonstration, preparation, and support spaces. Also, improvements to make Nielsen Hall accessible to individuals with disabilities will be undertaken. The estimated cost for this project is \$2,500,000.
7. Murray Case Sells Swim Complex Repairs: Repairs and improvements are needed to update the swim complex facilities. This project includes replacement of locker room equipment and facilities; new deck tile and filter for the indoor pool; replacement of the air handling system; an upgrade of the building's lighting system for conservation of energy; and expansion and renovation of the employee office, lounge and locker areas. The estimated cost of this project is \$500,000.
8. College of Engineering Facilities Renovation, Phase II: This project includes the renovation of space in Felgar Hall which has been vacated by the School of Petroleum and Geological Engineering for use by students and faculty in the School of Aerospace and Mechanical Engineering and the Engineering Computing Network. Additionally, the project includes renovation of space in Carson Engineering Center vacated by the School of Chemical Engineering and Materials Science. The estimated cost of this project is \$3,500,000.
9. Asbestos Removal: This project involves the use of \$1,200,000 to continue a program to remove or encapsulate asbestos containing materials found in University buildings or facilities.
10. Accessibility Improvements (ADA): This project involves the installation of elevators in four intensively used academic buildings to make classrooms and other facilities in these buildings accessible to disabled students in accord with the provisions of the Americans With Disabilities Act (ADA). The estimated cost of this project is \$1,000,000.
11. Fine Arts Center Renovation for the Schools of Drama and Dance: This project will renovate approximately 76,000 gross square feet of space. The project will include extensive renovation of interior spaces and the supporting mechanical and electrical systems necessary for the continued use of the Rupel Jones Theater, the classrooms and support spaces. In addition, extensive asbestos abatement work and improvements will be made to bring the building into compliance with current fire, life safety and accessibility codes. Exterior repairs will be made to restore the building to good condition. The estimated project cost is \$8,000,000.

12. Fred Jones Art Center Renovation for the School of Art: This project will renovate approximately 71,000 gross square feet of space. The project will include extensive renovation of interior spaces and the supporting mechanical, electrical, and computer and telecommunications systems necessary to bring the facility into current use as an art school. In addition, the facility will be brought into compliance with current fire, life safety, and accessibility codes. Academic spaces for art instruction, including dark rooms, photo labs, and other areas, will be upgraded for current use and to meet current environmental isolation and health standards. Exterior repairs will be made to restore the building to good condition. The estimated project cost is \$8,000,000.
13. Holmberg Hall Restoration: Holmberg Hall, which contains approximately 42,000 gross square feet, will be renovated to provide space for faculty offices and studios, classrooms, and student music practice rooms. Also included will be repairs to the auditorium. This project is required to provide critically needed teaching space for the School of Music and to permit it to vacate space in Carpenter Hall and Jacobson Hall. The estimated cost for this project is \$8,000,000. The proposed funding for the renovation of Holmberg Hall includes \$4,000,000 in private or other funds and \$4,000,000 in new State funds.
14. Carpenter Hall Renovation: This project involves the renovation of approximately 21,060 gross square feet of area in this building which was constructed more than 50 years ago, and includes the installation of a new heating and air conditioning system and new plumbing, lighting and electrical systems. Modifications will be made to comply with current fire, life safety and accessibility code requirements. The estimated cost of the project is \$2,500,000.
15. Nielsen Hall Renovation: This project will renovate approximately 57,000 gross square feet of space, which will be vacated in part by the Department of Physics and Astronomy's move to the new addition, into space which is usable as academic space. The building's mechanical systems will be revised to meet the requirements of general academic space. Laboratory casework and utilities will be modified, and improvements will be made to bring the building into compliance with current fire, life safety and accessibility codes. Interior and exterior repairs will be made to restore the building to good condition. The estimated project cost is \$5,500,000.

President Boren recommended that the Board of Regents approve capital priorities for State funding and related revisions to the Campus Master Plan of Capital Improvement Projects for the Norman Campus as noted.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, Siegfried, and Noble. Chairman Blankenship was out of the room. The Chair declared the motion unanimously approved.

L. DALE MITCHELL BASEBALL PARK IMPROVEMENTS

At the January 1995 meeting of the Board of Regents, the Board approved a plan to use funds derived from the sale of revenue bonds for several University projects, including several Athletic Department projects. One such project is the construction of a new Sooner dressing room complex and other improvements at the L. Dale Mitchell Baseball Park. In September 1995, the Board authorized the negotiation and execution of a consultant contract with RGDC, Inc., the project architects, to provide professional design services for the project.

I. APPROVE THE DESIGN DEVELOPMENT PHASE PLANS

The Design Development Phase plans for the project have been completed by the project architects. The new team complex is to be located at the third base line and will be approximately 7,200 gross square feet in area. The dressing room facility includes players' showers, lockers, and toilets; a training room; an equipment room; and a coaches' shower and locker room. It also includes a meeting and study room for baseball team members called the National Championship Meeting Room. Also included in the project is the construction of a new center concourse with a metal canopy. In addition, left and right concourses and two center stairways to the upper concourse will be constructed. The plans have been reviewed by the Athletic Department, Physical Plant, the Department of Public Safety, and Architectural and Engineering Services. It is requested that the Board of Regents approve the Design Development Phase plans for the L. Dale Mitchell Baseball Park Improvements project.

II. AUTHORIZE PREPARATION OF CONSTRUCTION DOCUMENTS**III. AUTHORIZE ADVERTISING FOR AND RECEIPT OF BIDS FOR THE PROJECT****IV. AUTHORIZE REVISION OF THE CAMPUS MASTER PLAN TO ALLOW FOR THE USE OF PRIVATE FUNDS FOR THE PROJECT**

In June 1995, the L. Dale Mitchell Baseball Park Improvements project was approved by the Board and added to the Campus Master Plan of Capital Improvement Projects with a preliminary project budget of \$1,300,000. At that time, funding was expected to be provided in full from the sale of revenue bonds. The University has received one gift of \$100,000 toward this project and anticipates additional private funds. It is, therefore, necessary to revise the project funding sources in the Campus Master Plan to allow for use of private funds for the project.

President Boren recommended that the Board of Regents:

- I. Approve Design Development Phase plans for the L. Dale Mitchell Baseball Park Improvements project;
- II. Authorize project architects to prepare construction documents for the project;
- III. Authorize advertising the project for construction bids and receipt of bids for the project; and
- IV. Authorize revision of the project in the Campus Master Plan of Capital Improvement Projects for the Norman Campus in order to allow for use of private funds for the project.

Director of Architectural and Engineering Services, Mr. Michael Moorman, explained the components of the project to the Regents and displayed a rendering of the Park.

Regent Hall moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Lewis, Siegfried, and Noble. Chairman Blankenship was out of the room. The Chair declared the motion unanimously approved.

OKLAHOMA MEMORIAL UNION RENOVATION AND ADDITION, PHASE II

At the June 1996 meeting of the Board of Regents, the Board approved the Design Development Phase plans for the Oklahoma Memorial Union Renovation and Addition, Phase II project and authorized the preparation of construction documents for the project. At the same meeting, the Board authorized the administration to advertise the project for construction bids and to receive bids for the project. At the September 1996 meeting, the Board authorized a contractual agreement with Flintco, Inc., the contractor for the Oklahoma Memorial Union Renovation, Phase I project, to provide construction management services for the Phase II project.

As a part of the construction management project approach, the project was divided into multiple parts and will be bid on several dates. Throughout the development of construction documents, the architect, construction manager, and representatives of the administration worked to value engineer the project to help control costs.

On February 25, 1997 bids were received from 22 contractors. The bids have been evaluated by the construction manager, the project architects, and representatives of the University administration. A complete tabulation of the bids received was included in the agenda.

I. AWARD CONTRACTS FOR CONSTRUCTION

Two of the proposed initial element contracts to be awarded will exceed \$100,000 in cost. It is recommended that contracts be awarded as follows:

<u>Firm Name</u>	<u>Maximum Contract Amount</u>	<u>Contract For</u>
Homco Construction Company, Inc. Oklahoma City	\$287,575	Structural Concrete/ Structural Steel
The Quality Plumbing and Heating of Norman, Inc. Norman	\$153,740	Mechanical

As indicated on the full bid tabulation, the actual bids exceeded these proposed maximum contract amounts. These items were over budget but through additional value engineering efforts can be reduced to the amounts listed above. The final contract amounts will be determined after formal agreements regarding reductions are reached with the low bidders for each work element.

In addition to the Board actions recommended above, the University administration plans to award the following contracts for additional elements of construction work. The contracts listed below all are in amounts of less than \$100,000:

<u>Firm Name</u>	<u>Maximum Contract Amount</u>	<u>Contract For</u>
Metro Masonry, Inc. Newcastle, Oklahoma	\$92,250	Masonry and Stone
Oklahoma Roofing & Sheet Metal, Inc. Oklahoma City	\$35,400	Roofing
MDC Drywall, Inc. Oklahoma City	\$51,190	Drywall and Acoustical
Metro Tech Electrical Contractors, Inc. Oklahoma City	\$49,900	Electrical

As above, these contract amounts will be reduced below the bid amounts through additional value engineering where necessary. The final contract amounts will be determined after formal agreements regarding reductions are reached with the low bidders for each work element.

Bids received for two of the elements of work - Glass/Glazing and Fire Protection - will be rejected. These elements will be rebid with other additional items of work.

II. AUTHORIZE THE PRESIDENT OR HIS DESIGNEE TO AWARD CONTRACTS FOR ADDITIONAL ELEMENTS OF THE PROJECT

The second bid package for the project will soon be ready for advertising. In the event that any of the proposed contracts for these items of work exceed \$100,000, and if the amounts of these contracts are within the funds budgeted for the project, it is requested that the University administration be authorized by the Board to award the necessary construction contracts. Only one contract item - Built-in Dining Booths - is expected to approach \$100,000.

III. AUTHORIZE THE PRESIDENT OR HIS DESIGNEE TO EXECUTE CONSTRUCTION CONTRACTS AND CHANGE ORDERS

President Boren recommended that the Board of Regents:

- I. Award contracts for construction of initial elements of the Oklahoma Memorial Union Renovation and Addition, Phase II project as follows:

<u>Firm Name</u>	<u>Maximum Contract Amount</u>	<u>Contract For</u>
Homco Construction Company, Inc. Oklahoma City	\$287,575	Structural Concrete/ Structural Steel
The Quality Plumbing and Heating of Norman, Inc. Norman	\$153,740	Mechanical

- II. Authorize the President or his designee to award contracts exceeding \$100,000 in cost to bidders presenting the lowest and best bids for additional elements of the project, after these bids are received.
- III. Authorize the President or his designee to execute all of the construction contracts and any necessary change orders.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Lewis, Siegfried, and Noble. Chairman Blankenship was out of the room. The Chair declared the motion unanimously approved.

OKLAHOMA MEMORIAL UNION RENOVATION AND ADDITION, PHASE III

Student organizations and student government facilities are located in several different buildings across the Norman Campus. Student leaders have expressed their desire for a single facility in order to foster greater cooperation and understanding among the wide variety of student organizations and their participants. It is the student leaders' way of bringing the student part of the OU family closer together.

Student leaders and the administration visited student unions at Oklahoma State University, University of Kansas and Iowa State University to get ideas for such space at OU, and there have been numerous discussions for several months between student leaders and the administration about this consolidation. As a result, a concept has emerged for a center for student organizations located at the heart of the University and bringing together in one place office and meeting places for student groups.

At a student leaders' retreat earlier this year, this concept was discussed in great detail. The students have requested an addition to the OMU to meet their needs. If their consolidated space is part of the OMU complex, the amenities that will be provided at completion of the Union renovation Phases I and II would thereby become even more readily accessible to these students groups. The actual scope, size and budget for the project are as yet undetermined.

AUTHORIZE THE ADMINISTRATION TO BEGIN THE PROCESS OF SELECTING A CONSULTANT TO PROVIDE PROFESSIONAL SERVICES FOR THE OKLAHOMA MEMORIAL UNION RENOVATION AND ADDITION, PHASE III PROJECT

The consultant would initially provide a feasibility study, including the identification of project concepts, development of a building program, and development of an estimate of construction costs. When this work is complete, the Board of Regents will be requested to authorize the project and establish a project budget.

President Boren recommended that the Board of Regents authorize the administration to begin the process of selecting a consultant to provide professional services for the Oklahoma Memorial Union Renovation and Addition, Phase III project.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

SALE OF PROPERTY

This item was pulled from consideration prior to the meeting.

SAM NOBLE OKLAHOMA MUSEUM OF NATURAL HISTORY EXHIBITS

This item was pulled from consideration prior to the meeting.

QUARTERLY REPORT OF PURCHASES

Current Board of Regents' policy requires that all purchase obligations over \$100,000, and all purchases between \$75,000 and \$100,000 that are not awarded to the lowest competitive bidder be referred to the OU Board of Regents for approval. In addition to these purchase approvals, there is a Quarterly Report summarizing all competitively awarded purchases between \$35,000 and \$100,000 which is referred to the OU Board of Regents as an Information Item. That Quarterly Report was included in the agenda.

Before 1991, OU Board of Regents' policy required that purchases above \$35,000 that were not awarded to the lowest competitive bidder be referred to the Board for approval. In 1991 that threshold was raised to \$75,000. Commensurate with that change in policy, the Director of Purchasing was requested to initiate a Quarterly Report as an information item to the Regents for purchases between the previous threshold of \$35,000 and the current threshold of \$75,000. This report was to continue until further notice.

This report was presented for information. No action was required.

REGENTS' FUND SEMI-ANNUAL FINANCIAL REPORT

In accordance with University of Oklahoma Board of Regents' policy (8.11.7), presented herewith is the Regents' Fund semi-annual financial report as of December 31, 1996, and for the six months then ended. The report is intended to be comprehensive and reports on all the financial activity within the Regents' Fund since the June 30, 1996 report. Highlights from these financial statements were summarized and are included herewith as Exhibit F.

This report was presented for information.

QUARTERLY FINANCIAL ANALYSIS

By the request of the Board of Regents, the Quarterly Financial Analysis for fiscal year 1997 through the quarter ended December 31, 1996 was presented. The detailed information upon which the Executive Summary is based was included in the agenda.

This report was presented for information.

RESOLUTION - G. T. BLANKENSHIP

Vice Chairman Bentley presented President Boren's recommendation and the following Resolution:

WHEREAS, G. T. Blankenship has served his alma mater, The University of Oklahoma, with distinction and dedication for seven years as a member of the OU Board of Regents, including two years as its Chairman;

WHEREAS, under his leadership, major capital projects were begun or completed on the OU Norman and Oklahoma City campuses, including the long-awaited Student Center and Biomedical Research Center at the Health Sciences Center and, in Norman, the Catlett Music Center and the Sam Noble Oklahoma Museum of Natural History, as well as major renovations made to the Jimmie Austin OU Golf Course and construction of sky suites at Oklahoma Memorial Stadium;

WHEREAS, his guidance has had a major impact on policies adopted by The University of Oklahoma;

WHEREAS, generations of OU students will benefit from his ongoing support of University efforts, including a gift from he and his wife establishing the G. T. and Libby Blankenship Chair in the History of Freedom, which allows the College of Arts and Sciences to emphasize the importance of undergraduate teaching and focus on historical and contemporary issues of freedom;

WHEREAS, his long and distinguished career has included the practice of law, chairmanship of Nichols Hills Bank and Trust Company and investments counseling;

WHEREAS, he has served the State of Oklahoma well as State Attorney General and as State Legislator, serving three terms in the Oklahoma House of Representatives, two years as Minority Floor Leader;

WHEREAS, he is well known for his civic involvement, which has included serving as Chairman of the Oklahoma Centennial Committee and the Board of Directors for the U. S. Olympic Festival, and for his untiring and selfless involvement in such organizations as the Oklahoma Healthcare Corp., U. S. Marshals Association, Committee of One Hundred, Oklahoma Eye Foundation, United Methodist Church of Nichols Hills, and the Oklahoma United Methodist Foundation.

NOW THEREFORE BE IT RESOLVED, that the Regents of The University of Oklahoma express profound appreciation to G. T. Blankenship for his leadership, vision, and many contributions to the University and the State of Oklahoma, and look forward to his continuing interest in and support of The University of Oklahoma.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

UNIVERSITY SEAL AND COAT OF ARMS POLICY

The University Seal is the most universal official mark of a university or college. Although restricted use is important in maintaining the integrity of the seal, The University of Oklahoma Seal is the institution's only Universitywide mark bearing the University's founding date, and is, therefore, often a sought after but unavailable trademark for use on licensed products requested by Sooner fans and OU faculty, staff, alumni and friends.

President Boren recommended the Board of Regents modify its policy on the use of the University Seal to allow its availability for commercial uses provided the use thereof is not disparaging, does not constitute false representation as to sponsorship, affiliation or conventions and public morals and decency, and does not reflect unfavorably on the University. The modified policy would read (additions are underlined):

The Coat of Arms was adopted by the President and the Board of Regents in 1952. It was adapted from the University Seal, which is reserved for official uses, as in the publications of the institution, its certificates, diplomas, and legal documents and printed materials used in conjunction with official functions of the University. In addition, the OU Seal may be used by the University and/or for commercial uses provided appropriate authorization is granted from OU's Licensing Department under the guidelines that the use thereof is not disparaging, does not constitute false representation as to sponsorship, affiliation or conventions and public morals and decency, and does not reflect unfavorably on the University. The Coat of Arms may be used for all other purposes, whether institutional or individual. The colors of the University are crimson and cream.

Regent Hall moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

REGENTS' AWARD FOR SUPERIOR STAFF

The Regents' Award for Superior Staff was developed to recognize the outstanding contributions made by OU staff members whose job performance, service activities, and dedication have enhanced the mission of The University of Oklahoma. Two \$1,000 awards are given annually during spring staff recognition activities: one to a Norman Campus staff member and one to a Health Sciences Center staff member.

To qualify for a Regents' Award for Superior Staff, a staff member must have consistently demonstrated a superior job performance and/or outstanding service to the University or to outside community or professional activities on behalf of the University. The outstanding job performance and/or superior service should reflect perspective, initiative, and efforts that transcend the boundaries of a staff member's designated work responsibilities. The recipients are selected by a committee for each campus which is appointed by the President.

The 1997 recipients are:

Norman Campus

Marc S. Borish
Registrar and Director of Admissions
Office of Admissions and Records

Health Sciences Center

Carolyn A. McCue
Nurse Clinician
Department of Surgery

President Boren recommended the Board of Regents approve the staff members selected to receive the 1997 Regents' Award for Superior Staff.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

Regent Blankenship announced the Regents have taken the amount of this award under consideration and have raised the amount from \$1,000 to \$1,600. There are funds available.

REGENTS' AWARD FOR OUTSTANDING JUNIORS

To honor and encourage excellence in leadership and service, the Board of Regents presents to approximately 12 OU juniors each year the Regents' Award for Outstanding Juniors. These awards are given to students on the basis of leadership, service to the University, involvement in campus activities, and satisfactory academic progress. Recipients must have completed 72 credit hours and submit a one-page essay on leadership and teamwork. The recipients receive a certificate and a gold ring with the OU seal engraved on it. In addition, the names of each year's honorees are engraved on a permanent plaque located in the Oklahoma Memorial Union on the Norman Campus and in the Health Sciences Library in Oklahoma City. The winners are selected by a committee appointed by the President comprised of three students, two faculty, and two staff. These students will be recognized at the April 4 Campus Awards Program.

President Boren recommended the Board of Regents approve the students selected to receive the 1997 Regents' Award for Outstanding Juniors as follows:

Marshall A. Camp
Amy Cobb
Jay Eshelman
Jamie Lyn Goldstein
Renee Kyle Hamel
Antonio Henderson
David Magstadt
Kathy Moore
Corey Ponder
Daniel W. Pullin
Michelle Marie Smith
Tamara Young

Regent Hall moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

1997-98 STUDENT ACTIVITY FEE BUDGET - NORMAN CAMPUS

The Student Activity Fee Committee comprised of the President of The University of Oklahoma Student Association, Chair of Student Congress, Chair of Graduate Student Senate and the Vice President for Student Affairs prepared the budget. Funding proposals were

received and considered from those Student Services areas traditionally funded from Student Activity Fee resources as provided for in Regents' policy. Total budget figures are based upon projections developed from enrollment and collections factored over the last three years.

The slight growth in this budget has been distributed into several areas representing the student priorities of Career Planning and Placement coop programs, preservation of Counseling and Testing Services accredited counseling intern program, minor variations in the Union Bond payment, annualizing a commitment to the Sooner Yearbook and committing some resources to programming at the Murray Case Sells Swim Complex. In addition \$32,004 has been budgeted for five percent salary increases for those staff members who are supported by the Student Activity Fee budget. Salary increase money will only be allocated on the condition that the University implements a Universitywide salary program this year. If there is no raise program, these funds will revert to the Student Activity Fee reserve.

A three-year budget summary showing allocations over the last three years and distribution proposed for 1997-98 annualized funds are as follows:

	<u>1995-96</u>	<u>1996-97</u>	<u>1997-98</u>
Counseling and Testing	\$ 214,510	\$ 236,769	\$ 242,236
Career Services	31,722	33,208	34,561
Student Services	294,397	333,492	345,736
Student Publications	132,793	141,735	165,680
Recreational Services	224,862	231,521	245,321
Campus Transportation	175,000	175,000	175,000
Number Nynne Crisis Center	12,216	12,216	12,216
UOSA	425,000	425,800	437,800
Facility Bond	150,000	150,000	150,000
Union Bond	495,500	496,062	495,500
Reserve	<u>44,000</u>	<u>66,951</u>	<u>47,563</u>
Grand Total	\$2,200,000	\$2,302,754	\$2,351,613

President Boren recommended that the Board of Regents approve the 1997-98 Student Activity Fee budget and distribution of funds as proposed by the Student Activity Fee Committee and reviewed by UOSA.

Regent Hall moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

PARTIALLY SELF-FUNDED STUDENT HEALTH INSURANCE - NORMAN CAMPUS

At the January 1997 meeting of the Board of Regents, a proposal to allow Goddard Health Center, in conjunction with UOSA, to develop a partially self-funded student health program was approved. The plan is now presented to the Board of Regents for permission to implement fall semester 1997.

Undergraduate and graduate student representatives have asked for changes in the current system of endorsed voluntary student insurance coverage. Health insurance is optional to all students except international students who must carry a defined level of coverage. The present system requires a new student insurance committee to be formed every two years. Students with diverse backgrounds must become informed consumers about health and insurance methods and policy coverages. They must entertain bids from professional insurance vendors and subsequently endorse essentially a catastrophic only insurance policy. The endorsed plan typically excludes many common illnesses and has very low ceilings as well as significant deductibles. The company with the endorsed plan can potentially profit from the naiveté of the students.

It is an unfortunate fact that many OU students have little or no health insurance. Due to the ever increasing average age of undergraduate and graduate students, many are no longer eligible to be covered by parent insurance. Many, if not most, reject the current student endorsed insurance plan for providing inadequate coverage. The current system simply hasn't met the diversity of health needs of the student body.

THE PLAN:

An optional, partially self-funded student insurance program for the benefit of the students on the Norman Campus will be offered. The plan has been endorsed by representative student groups from UOSA, Graduate Senate, and International Student Association. Students will choose one of two levels of coverage. The plan will be considered a sub-set of the current faculty/staff managed care plan for purposes of obtaining lower aggregate and stop-loss insurance rates. The plan will otherwise exist as an entity separate from Goddard Health Center and the faculty/staff managed care plan. The current insurance plan administrator for the faculty/staff plan is Blue Cross and Blue Shield of Oklahoma. The third-party administrator of the student plan will be Member Service Administrators, a wholly owned subsidiary of Blue Cross and Blue Shield of Oklahoma. The students will have identification cards for Blue Cross and Blue Shield of Oklahoma, and access to the nationwide Blue Cross/Blue Shield PPO networks. The plans will be totally separate otherwise, and there is no way either plan can create a financial liability for the other.

The rate structure has been set by actuarial analysis in conjunction with input from the student insurance committee. The student leadership has agreed to eliminate the current system of plan endorsement in which bids are entertained from outside insurance vendors and to instead focus on the partially self-funded concept. What is now a representative student insurance committee will become a "student insurance benefits committee" whose charge will be to review coverages, income and expenses, and to communicate enrolled student opinions to the committee. Because of this strategy, students should experience relatively low premiums, greatly improved benefits, far more influence over future changes in coverage and greater access to quality care.

Premiums collected by Goddard Health Center, the University Bursar, and Member Service Administrators will be used to pay claims. It is believed that the current rates are conservative figures and that actual plan expenses and claims will be appropriately lower than premiums collected. Claims experience for the plan will be more accurately known after the first year of operation. It should be noted that the premiums listed in each policy are based on the current best quotes from Member Service Administrators. The premium rates will not exceed those listed but could be lower due to continuing negotiations prior to the final agreement. A basic outline for each of the two student plans was included in the agenda.

President Boren recommended that the Board of Regents allow UOSA and Goddard Health Center to implement a partially self-funded voluntary student insurance program.

Regent Siegfried moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Siegfried, and Noble. Regents Hall and Lewis abstained. The Chair declared the motion approved.

AFFIRMATIVE ACTION PLANS

The 1997 Affirmative Action Plans required by regulations enforced by the U.S. Department of Labor, Office of Federal Contract Compliance Programs are submitted for your information. Contained in the document are (1) plans under Executive Order 11246, which cover all ethnic minorities and women; (2) plans under the Rehabilitation Act of 1973, which cover our employees who have one or more disabilities; and (3) plans under the Vietnam Era Veterans Readjustment Assistance Act of 1974, which cover disabled and Vietnam era veterans.

A summary of the plans for each campus is as follows:

NORMAN CAMPUS January 1997

Contents

The 1997 Affirmative Action Plans required by regulations enforced by the U.S. Department of Labor, Office of Federal Contract Compliance Programs are submitted for your information. Contained in the document are (1) a plan under Executive Order 11246, which covers racial minorities and women; (2) a plan under the Rehabilitation Act of 1973, which covers the disabled; and (3) a plan under the Vietnam Era Veterans Readjustment Assistance Act of 1997, which covers disabled and Vietnam era veterans.

The faculty reports use employment data from institutions that belong to the National Association of State Universities and Land Grant Colleges (NASULGC), as well as national data on degrees conferred. The staff reports use national, state and county availability data as appropriate.

The plan format and departmental analysis pages differ from last year's plan. Early in 1996, the staff of the Equal Opportunity and Affirmative Action Office met with officials of the Office of Federal Contract Compliance Program's Tulsa District Office for a courtesy review of our 1996 AAP. OFCCP recommended that our analysis methodology be changed to include sub-category job analyses. In the past the plan has analyses of major job groups. Inclusion of this information makes the 1997 AAP somewhat larger, but the additional data makes the plan much more meaningful.

Faculty Distribution

The "Faculty Workforce Distribution Report" was eliminated as a result of the changed format. Rather than a total distribution of faculty workforce distribution, the information is now contained in individual department reports. This change allows us to look at women and minority faculty in each department rather than examining the faculty in its entirety.

Faculty Hires, Turnovers, Promotions

The University of Oklahoma Norman Campus was successful in hiring 18 women (33.3% of Tenured/Tenure Track hires) and 10 minorities (18.5% of Tenured/Tenure Track hires) in tenured or tenure-track positions. Retention rates for minorities continue to be lower than those of the total tenured/tenure-track faculty. Efforts to increase and retain this group will continue to be a priority.

Of the 33 faculty members promoted last year, 10 (30.3%) were women and 5 (15.2%) were minorities. Efforts to increase promotion among these groups will continue to be priority issues to be addressed through programs implemented previously and through enhanced monitoring.

Staff Distribution

The "Staff Workforce Distribution Report" was eliminated for the same reason as the "Faculty Workforce Distribution Report." See explanation above.

Staff Hires, Turnovers, Promotions

An analysis shows while promotion rates for women are generally acceptable, those for minorities appear to be somewhat problematic. In four of the six job groups we need to increase our efforts to retain women. They are Executive/Administrative/Managerial, Technical/Paraprofessional, Skilled Crafts, and Service/Maintenance. In five of the six job groups we need to increase our efforts to retain minorities. They are the Executive/Administrative/Managerial, Professional, Clerical/Secretarial, Technical/Paraprofessional, and Service/Maintenance job groups. Those areas that reveal potential problems will be the focus of enhanced efforts during this program year.

Programs

The programs that the Norman Campus has implemented to recruit, retain, and advance minorities and women in employment have been relatively successful considering the range of employment opportunities on campus. Given the level of commitment demonstrated by University leadership and the dedication of employee groups, the affirmative action programs will continue to guide enhanced efforts to increase the representation of minorities and women in the workforce.

HEALTH SCIENCES CENTER CAMPUSES

Contents

The 1997 Affirmative Action Plans required by regulations enforced by the U.S. Department of Labor, Office of Federal Contract Compliance Programs are submitted for your information. Contained in the document are (1) a plan under Executive Order 11246, which covers all racial minorities and women; (2) a plan under the Rehabilitation Act of 1973, which covers the disabled; and (3) a plan under the Vietnam Era Veterans Readjustment Assistance Act of 1974, which covers disabled and Vietnam era veterans.

The faculty tables in the Plans use national data which represent the availability of females and minorities in health-related disciplines. The staff tables use availability data from the State of Oklahoma and various counties, as appropriate.

Faculty Distribution

Eight of the nine faculty groups at The University of Oklahoma Health Sciences Center (HSC) have a higher representation of total minorities than national availability data for the relevant disciplines. Five of the faculty groups have a representation percentage of women that is equal to or greater than national availability data, the remaining four groups are very close to national data. While overall representation of minorities is commendable, there are shortages of black and Hispanic faculty which need to be addressed.

Faculty Hires, Turnovers, Promotions

The University of Oklahoma Health Sciences Center was successful in adding 31 new women and 16 new minorities to the various faculty ranks during the academic year. Four of the 31 women hired, and two of the 16 minorities hired, were in tenure-eligible positions. Efforts to increase and retain these groups must and will continue to be a priority.

Of the 43 faculty members promoted last year, 11 (25.6%) were women and seven (16.3%) were minorities. The termination rate for minorities in the tenure-eligible faculty group was higher than desirable. Efforts to increase retention among these groups will continue to be a priority issue through programs implemented previously and through enhanced monitoring.

Staff Distribution

Of the 34 groups comprising the staff workforce, 23 groups have a higher representation of women and total minorities than expected by their presence in the labor force.

Staff Hires, Turnovers, Promotions

An analysis of the hires/applicants' ratios reflects a need to focus attention on hiring minority applicants in the Other Professionals, Secretarial/Clerical, and Technical/Paraprofessionals job groups. An analysis of promotion rates reveals a need to promote minorities in the Technical/Paraprofessionals group. An examination of termination rates reveals several areas which need improvement. Termination rates for minorities were excessively high for Other Professionals and the Technical/Paraprofessionals areas.

Programs

The programs which the HSC has implemented to recruit, retain, and advance minorities and women in employment have been somewhat successful when appropriately budgeted and considering the range of employment and promotion opportunities. Of the two groups of employees, women continue to have a wider margin of success in most employment categories in comparison to that experienced by minorities--as illustrated by the hiring and termination rate data. This is an ongoing concern, and given the level of commitment and cooperation demonstrated by the HSC leadership and the dedication of employee groups, the affirmative action programs will continue to guide enhanced efforts to increase the number of women and minorities in the work force.

This report was presented for information. No action was required.

REPORT OF ASSOCIATES AND ACADEMIC EXCELLENCE COMMITMENTS

ASSOCIATES FUNDS:

Following is the commitment of funds of The University of Oklahoma Associates Fund for period ending December 31, 1996:

	<u>Second Quarter FY97</u>	<u>Year-To-Date FY97</u>
National Merit Scholarships		\$ 459,250
Regents' Professorship		6,000
Summer Operative Apprentice Program		25,000
Fleischaker Art Collection		5,826
Arts & Sciences Interdisciplinary Programs		52,237
Arts & Sciences FY96 Commencement		7,000
1996 Neustadt Prize		31,500
FY97 E&G Budget Support		200,000
FY97 International Initiatives		75,000
ROTC Scholarship Support		15,000
Business Communication Center		32,000
Engineering Self Advisor		32,069
Engineering AME Student Competitions		19,000
Musical Theatre Program		10,000
Law Jurist-In-Residence		15,000
Climatological Survey Outreach for K-12		16,250
International Relations Visitors, Fellowships	—	<u>30,000</u>
Total	<u>\$0</u>	<u>\$1,031,132</u>

The following are expenditures of Associates funds that were restricted by donors to the various colleges on the Norman Campus:

	<u>Second Quarter FY97</u>	<u>Year-To-Date FY97</u>
COLLEGE OF ARCHITECTURE		
Board of Visitors	\$ 81	\$ 81
Student Support	625	625
Total	<u>\$ 706</u>	<u>\$706</u>
COLLEGE OF ARTS AND SCIENCES		
Faculty Development	\$ 960	\$ 4,095
Student Support	2,775	2,775
Total	<u>\$3,735</u>	<u>\$ 6,870</u>
COLLEGE OF BUSINESS ADMINISTRATION		
Student Organization Support		\$ 9,630
Transfers to donor-designated depts.	\$12,170	12,170
Total	<u>\$12,170</u>	<u>\$21,800</u>

March 5, 1997

25328

	<u>Second Quarter</u> FY97	<u>Year-To-Date</u> FY97
COLLEGE OF EDUCATION		
Faculty Development		\$ 155
Staff Development		64
Student Support (Scholarships)		<u>1,500</u>
Total	<u>\$0</u>	<u>\$1,719</u>
COLLEGE OF ENGINEERING		
Faculty Development	\$ 1,934	\$ 2,910
Student Support	4,390	15,258
Endowed Scholarship Fund	19,722	44,196
Total	<u>\$26,046</u>	<u>\$62,364</u>
COLLEGE OF FINE ARTS		
Faculty Development	\$ 1,621	\$1,621
Outreach Activities	500	500
Total	<u>\$ 2,121</u>	<u>\$2,121</u>
COLLEGE OF GEOSCIENCES		
Outreach Activities	\$ 183	\$ 1,225
Student Support	72	97
Donor Development	48	48
Earth Scientist Publication	872	898
Geosciences Day	<u>2,427</u>	<u>2,995</u>
Total	<u>\$3,602</u>	<u>\$5,263</u>
GRADUATE COLLEGE		
No expenditures to report.		
LAW		
Enrichment Activities	\$ 426	\$ 926
Jurist-In-Residence		5,111
Faculty Professional Development	80	419
Other Student Support	(500)	14,247
Miscellaneous	<u>5,650</u>	<u>6,735</u>
Total	<u>\$5,656</u>	<u>\$27,438</u>
LIBERAL STUDIES		
No expenditures to report		
LIBRARY		
Library Materials	\$ 452	\$14,558
Total	<u>\$ 452</u>	<u>\$14,558</u>
MUSEUM OF ART		
Fleischaker Collection Expenses	<u>\$1,398</u>	<u>\$1,398</u>
	<u>\$1,398</u>	<u>\$1,398</u>

March 5, 1997

25329

	<u>Second Quarter FY97</u>	<u>Year-To-Date FY97</u>
STUDENT AFFAIRS		
Staff Development	\$ 250	\$ 250
Student Support		1,800
	<u>\$ 250</u>	<u>\$ 2,050</u>
UNIVERSITY DEVELOPMENT		
No expenditures to report		
ACADEMIC EXCELLENCE FUND:		

Following is the commitment of funds of The University of Oklahoma Academic Excellence Fund for the period ending December 31, 1996:

	<u>Second Quarter FY97</u>	<u>Year-To-Date FY97</u>
Scholarships		\$12,257
Retired Faculty Plaques		1,993
Jacobson Hall Furnishings		2,068
Art Museum Furnishings		17,280
	<u>\$0</u>	<u>\$33,598</u>

This report was presented for information. No action was required.

INTERNAL AUDITING REPORT

This item was included in the agenda for a report by the Director of Internal Auditing, if needed, on any pending or potential audit issues. There was no report.

PRESIDENTIAL PROFESSORSHIPS

In a letter to members of the Board of Regents dated February 12, 1997 President Boren reported his expectation of presenting at the March meeting the recommendations for the new Presidential Professorships.

The policy for the Presidential Professorships provides that each individual is awarded the professorship for a four-year term. Assistant and Associate Professors receive \$5,000 per year and Professors receive \$10,000 per year. Presidential Professorship funding will be provided by The University of Oklahoma Associates.

The Norman Campus recipients will be announced at the Faculty Tribute Ceremony on April 9 and the Health Sciences Center recipients will be announced on April 21 at the General Faculty meeting on their campus.

President Boren recommended that (1) the individuals included in his letter of February 12, 1997 to the Board of Regents be appointed to the Presidential Professorships indicated to be effective with the 1997-98 academic year and (2) the Board of Regents authorize the use of Associates' funds for the award for each faculty member. Those recommended are as follows:

Professor Robert D. Foreman - Physiology
Professor Roger Frech - Chemistry
Associate Professor Ruth L. Gana - Law
Associate Professor David W. Garrison - Physical Therapy
Assistant Professor Pamela Genova - Modern Languages, Literatures,
and Linguistics
Professor Robert Griswold - History
Associate Professor Nancy K. Hall - Pathology
Professor Mary M. Holt - Dance
Associate Professor Jae Ha Lee - Finance
Professor Jane Magrath - Music
Professor Douglas Mock - Zoology
Professor Michael D. Rohrer - Oral and Maxillofacial Pathology
Assistant Professor Michael Santos - Physics and Astronomy
Professor Musharraf Zaman - Civil Engineering and Environmental Science

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

DISTINGUISHED PROFESSORSHIPS - GEORGE LYNN CROSS AND DAVID ROSS BOYD

In a letter to members of the Board of Regents dated February 12, 1997 President Boren reported his expectation of presenting at the March meeting the recommendations for the new distinguished professorships as follows:

DAVID ROSS BOYD PROFESSORSHIP

Gordon Uno - Professor of Botany and Microbiology
Victor Youritizin - Professor of Art
Roger A. Brumback - Professor of Pathology

GEORGE LYNN CROSS RESEARCH PROFESSORSHIP

Bruce A. Roe - Professor of Chemistry and Biochemistry

The policy for the George Lynn Cross and David Ross Boyd Professorships provides that in the year of designation each individual will receive a one-time cash award of \$6,000 and a permanent salary increase of \$6,000 starting in the subsequent fiscal year. Funds for these cash awards will be provided by The University of Oklahoma Associates. Announcements of the recipients of these distinguished professorships will be made at the Norman Campus Faculty Tribute Ceremony and at the Health Sciences Center General Faculty meeting.

President Boren recommended that (1) the individuals included in his February 12, 1997 letter to the Board of Regents be appointed to the distinguished professorships indicated to be effective with the 1997-98 academic year and (2) the Board of Regents authorize the use of Associates' funds for the cash award to each faculty member.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

REGENTS' FACULTY AWARDS

In a letter to members of the Board of Regents dated February 12, 1997 President Boren reported his recommendations for the 1997 Regents' Awards as follows:

REGENTS' AWARD FOR SUPERIOR TEACHING

Professor Raleigh Holt - Removable Prosthodontics
Associate Professor Michael C. Knapp - Accounting
Assistant Professor Feng C. Lai - Aerospace and Mechanical Engineering
Professor Tillman J. Ragan - Educational Psychology
Associate Professor Shivakumar Raman - Industrial Engineering

REGENTS' AWARD FOR SUPERIOR RESEARCH AND CREATIVE ACTIVITY

Professor Ronald L. Halterman - Chemistry and Biochemistry
Professor Douglas W. Mock - Zoology

REGENTS' AWARD FOR SUPERIOR PROFESSIONAL AND UNIVERSITY SERVICE

Professor Kevin Avery - Dental Services Administration
David Ross Boyd Professor Joanne I. Moore - Pharmacology

The regulations for these awards provide that each individual will receive a cash award of \$2,000. The funds for these cash awards will be provided by The University of Oklahoma Associates.

President Boren recommended the Board of Regents approve the 1997 Regents' Awards for the individuals included in his letter of February 12, 1997 to the Regents. He also recommended that the Board authorize presentation of the Norman Campus Regents' Awards at the Faculty Tribute Ceremony on April 9 and the Health Sciences Center Regents' Awards at the April 21 Health Sciences Center General Faculty meeting.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

ACADEMIC PERSONNEL ACTIONS**Health Sciences Center:****LEAVES OF ABSENCE:**

Roy L. DeHart, Professor and Chair of Family and Preventive Medicine, sabbatical leave of absence with full pay, April 1, 1997 through September 30, 1997. No previous leaves of absence taken. To participate with the Division of Medicine, Bureau of Health Professions, Health Resources and Services Administration on issues addressing graduate medical education and managed care. Dr. Steve Crawford, Vice Chair of the Department of Family Medicine will assume leadership of the Department during Dr. DeHart's absence.

Beverly S. Kingsley, Coordinator, Oklahoma Center for Prevention in Native Americans, College of Public Health, Assistant Professor of Research, Center for Epidemiologic Research, and Adjunct Assistant Professor of Biostatistics and Epidemiology, leave of absence without pay, February 12, 1997 through February 11, 1998. Working at the Centers for Disease Control and Prevention Office of Smoking and Health.

APPOINTMENTS OR REAPPOINTMENTS.

Glen D. Houston, D.D.S., Associate Professor and Chair of Oral and Maxillofacial Pathology, College of Dentistry, annual rate of \$65,000 for 12 months (\$5,416.67 per month), June 1, 1997 through June 30, 1997. Paid from 10349730, Dentistry-Oral Biology, pos. 027000.

William W. Davito, D.O., Clinical Assistant Professor of Family Medicine, Tulsa, annual rate of \$10,400 for 12 months (\$866.67 per month), .10 time, January 1, 1997 through June 30, 1997. Paid from 28039750, TCM-Family Practice, pos. 248570.

Blaine T. Smith, Ph.D., Clinical Assistant Professor of Medicinal Chemistry and Pharmaceutics, annual rate of \$20,800 for 12 months (\$1,733.33 per month), .40 time, January 13, 1997 through May 31, 1997. Paid from 30039770, Medicinal Chemistry and Pharmaceutics, pos. 289800.

David A. White, M.D., Clinical Assistant Professor of Medicine, Tulsa, annual rate of \$5,200 for 12 months (\$433.33 per month), .10 time, January 1, 1997 through June 30, 1997. Paid from A0010298, PPP TMC Internal Medicine Clinic Instruction, pos. 250480.

Paul William Whitby, Ph.D., Assistant Professor of Research, Department of Pediatrics, annual rate of \$50,000 for 12 months (\$4,166.66 per month), January 1, 1997 through June 30, 1997. Paid from C5183802, Species - Specific PCR - Rbiotyping of B. Cep, pos. 173570.

Bela Geczy, Jr., Ph.D., Clinical Assistant Professor of Psychiatry and Behavioral Sciences, annual rate of \$60,583 for 12 months (\$5,048.00 per month), February 15, 1997 through June 30, 1997. Paid from Veterans Administration Medical Center, pos. 187800.

Gita Pujari, M.D., Clinical Assistant Professor of Psychiatry and Behavioral Sciences, annual rate of \$77,983 for 12 months (\$6,498.59 per month), February 15, 1997 through June 30, 1997. Paid from Veterans Administration Medical Center, pos. 186450.

Candice K. Stewart, Ph.D., Clinical Assistant Professor of Psychiatry and Behavioral Sciences, annual rate of \$44,953 for 12 months (\$3,746.09 per month), February 15, 1997 through June 30, 1997. Paid from Veterans Administration Medical Center, pos. 189201.

March 5, 1997

25333

Roger O. Blevins, R.N., Clinical Instructor in Pediatrics, Tulsa, annual rate of \$60,000 for 12 months (\$5,000.00 per month), February 10, 1997 through June 30, 1997. Paid from A0000598, PPP TMC Pediatrics Department, pos. 256485.

Caroline Jacques, Ph.D., Research Associate, Department of Microbiology and Immunology, annual rate of \$40,000 for 12 months (\$3,333.33 per month), January 14, 1997 through June 30, 1997. Paid from C2132501, Prospective High Resolution HLA Class I Typing, pos. 101680.

CHANGES:

Michael E. Burton, Associate Professor of Pharmacy Practice; given additional title Interim Chair of Pharmacy Practice; salary changed from annual rate of \$69,150 for 12 months (\$5,762.50 per month) to annual rate of \$75,150 for 12 months (\$6,262.50 per month), February 1, 1997 through June 30, 1997. Includes \$6,000 administrative supplement while serving as Interim Chair. Paid from 30309770, Pharmacy Practice, pos. 293640.

Ronald L. Coleman, Professor of Occupational and Environmental Health; title Chair of Occupational and Environmental Health, deleted, January 13, 1997.

James Couch, Professor and Chair of Neurology, salary changed from annual rate of \$105,027 for 12 months (\$8,752.25 per month) to annual rate of \$115,880 for 12 months (\$9,656.67 per month), January 1, 1997. An additional \$10,853 is being paid by a grant at Veterans Administration Medical Center. When grant is finished, base salary will be \$105,027. Paid from 22099720, Neurology, pos. 154001, and VA Medical Center.

Mark R. Cox, Assistant Professor of Occupational and Environmental Health, salary changed from annual rate of \$41,610.12 for 12 months (\$3,467.51 per month), full time, to annual rate of \$2,400 for 12 months (\$200.00 per month), .0577 time, October 1, 1996 through February 28, 1997. Paid from C2194501, USEPA NPS 319 Grant FY95 - Acid Mine Drainage, Pos. 226401.

Nurtan A. Esmen, Professor of Occupational and Environmental Health; given additional title Interim Chair of Occupational and Environmental Health; salary changed from annual rate of \$85,000 for 12 months (\$7,083.33 per month) to annual rate of \$90,000 for 12 months (\$7,500.00 per month), January 24, 1997. Includes \$5,000 annually for administrative responsibilities while serving as Interim Chair. Paid from 25069760, Environmental Health; C8159701, Exposure Reconstruction and Exposure Estimates, pos. 226420; and 25019760, Center for Epidemiologic Research, pos. 220517.

Mark Fisher, Assistant Professor of Neurology, salary changed from annual rate of \$45,000 for 12 months (\$3,750.00 per month) to annual rate of \$49,996 for 12 months (\$4,166.33 per month), January 1, 1997 through June 30, 1997. An additional \$5,000 is being paid by the Veterans Administration Medical Center grant. When grant is finished, base salary will be \$45,000. Paid from 22099720, Neurology, pos. 154500, and VA Medical Center.

Heather Geis, Clinical Assistant Professor of Psychiatry and Behavioral Sciences, salary changed from annual rate of \$31,000 for 12 months (\$2,583.00 per month), .50 time, to annual rate of \$46,500 for 12 months (\$3,875.00 per month), .75 time, March 1, 1997 through June 30, 1997. Paid from 22209720, Psychiatry and Behavioral Sciences, pos. 189850.

Elizabeth Gillies, title changed from Clinical Assistant Professor to Assistant Professor of Pathology, February 1, 1997 through June 30, 1997.

Mary K. Gumerlock, Associate Professor of Neurosurgery; given additional title Interim Chair of Neurosurgery; salary changed from annual rate of \$81,626 for 12 months (\$6,802.17 per month) to annual rate of \$93,626 for 12 months (\$7,802.17 per month), December 15, 1996 through June 30, 1997. Includes \$12,000 administrative supplement while serving as Interim Chair. Paid from B0342001, Children's Memorial Hospital Reimbursement, and B0543001, University Hospital Reimbursement, pos. 212950.

Connie J. Lane, Clinical Assistant Professor of Internal Medicine, Tulsa, salary changed from without remuneration to annual rate of \$12,480 for 12 months (\$1,040.00 per month), .10 time, January 1, 1997 through June 30, 1997. Paid from A0010298, PPP TMC Internal Medicine Clinic Instruction, pos. 250310.

Meagan Lerner, Instructor in Surgery, salary changed from without remuneration to annual rate of \$4,800 for 12 months (\$400.00 per month), .10 time, February 1, 1997 through June 30, 1997. Paid from A0003482, General Surgery, pos. 207450.

Robert S. Mannel, Associate Professor of Obstetrics and Gynecology; given additional title Interim Chair of Obstetrics and Gynecology; salary changed from annual rate of \$66,648 for 12 months (\$5,554.00 per month) to annual rate of \$81,648 for 12 months (\$6,804.00 per month), April 1, 1997 through June 30, 1997. Includes \$15,000 administrative increase while serving as Interim Chair. Paid from 22069720, Obstetrics and Gynecology, pos. 126000.

J. Michael McGee, Associate Professor of Surgery, Tulsa; given additional title Interim Chair of Surgery, Tulsa; salary changed from annual rate of \$79,560 for 12 months (\$6,630.00 per month) to annual rate of \$89,560 for 12 months (\$7,463.33 per month), January 1, 1997. Includes \$10,000 administrative supplement annually while serving as Interim Chair. Paid from 2807-5, Surgery, Tulsa, pos. 252200.

Peter J. Nye, title changed from Clinical Assistant Professor to Assistant Professor of Radiological Sciences, January 1, 1997 through June 30, 1997.

Tony G. Puckett, Clinical Associate Professor of Obstetrics and Gynecology, salary changed from annual rate of \$15,000 for 12 months (\$1,250.00 per month), .30 time, to annual rate of \$60,000 for 12 months (\$5,000.00 per month), full time, January 1, 1997 through June 30, 1997. Paid from A0000073, PPP Obstetrics and Gynecology, pos. 129130.

Vivek Roy, Assistant Professor of Medicine; beginning date of appointment changed from August 1, 1996 to January 27, 1997 through June 30, 1997.

Gene Soderstrom-Hopper, Director, HSC Telemedicine, Office of the Provost, and Adjunct Instructor in Family and Preventive Medicine; given additional title Interim Director, Information Technology, January 1, 1997 through June 30, 1997.

Michele Splinter, Clinical Assistant Professor of Pharmacy Practice, salary changed from annual rate of \$26,000 for 12 months (\$2,166.67 per month), .50 time, to annual rate of \$52,000 for 12 months (\$4,333.33 per month), full time, January 1, 1997 through June 30, 1997. Paid from 30039770, Pharmacy Practice, pos. 286396.

Phebe Tucker, Associate Professor of Psychiatry and Behavioral Sciences, changed from consecutive term faculty to tenure track faculty, February 7, 1997 through June 30, 1997.

March 5, 1997

25335

Dennis A. Weigand, Professor and Vice Chair of Dermatology and Adjunct Professor of Pathology, salary changed from annual rate of \$71,523 for 12 months (\$5,960.25 per month) to annual rate of \$43,780 for 12 months (\$3,648.33 per month), September 15, 1996 through December 31, 1996; salary changed to annual rate of \$30,000 for 12 months (\$2,500.00 per month), January 1, 1997. Paid from 22049720, Dermatology, pos. 124400. Reduction in salary due to retiring from the VA Medical Center.

RESIGNATIONS AND/OR TERMINATIONS:

Jenny Boyer, Clinical Associate Professor of Psychiatry and Behavioral Sciences, August 2, 1996.

Jack Bradberry, Professor and Chair of Pharmacy Practice, February 28, 1997 (with accrued vacation through April 16, 1997).

Thomas Kuhls, Associate Professor of Pediatrics, January 31, 1997 (with accrued vacation through March 19, 1997).

Jonathan M. Lloyd, Assistant Professor of Anatomical Sciences, January 3, 1997 (with accrued vacation through February 19, 1997).

Luann E. Van Campen, Assistant Professor of Otorhinolaryngology, January 7, 1997 (with accrued vacation through February 24, 1997).

Norman E. Wikner, Clinical Assistant Professor of Dermatology, January 15, 1997.

RETIREMENTS:

Ronald Krug, David Ross Boyd Professor of Psychiatry and Behavioral Sciences, January 31, 1997; appointed David Ross Boyd and Clinical Professor of Psychiatry and Behavioral Sciences, without remuneration, January 31, 1997.

Earl Young, Assistant Professor of Psychiatry and Behavioral Sciences, January 3, 1997.

Norman Campus:

LEAVES OF ABSENCE:

Pamela Fry, Associate Professor of Instructional Leadership and Academic Curriculum, short term disability leave of absence with pay, March 20, 1997 through June 30, 1997.

Kay M. Kincade, Associate Professor of Instructional Leadership and Academic Curriculum, leave of absence without pay extended, January 1, 1997 through May 15, 1997.

APPOINTMENTS OR REAPPOINTMENTS:

Jiande Chen, Adjunct Assistant Professor of Electrical Engineering, annual rate of \$20,000 for 9 months (\$2,222.22 per month), .49 time, January 1, 1997; salary changed to annual rate of \$10,000 for 9 months (\$1,111.11 per month), .25 time, February 1, 1997 through May 15, 1997.

Paid from 122-7231, Electrical Engineering, pos. 08463.

David A. Griffith, Assistant Professor of Marketing, annual rate of \$60,000 for 9 months (\$6,666.67 per month), August 16, 1997 through May 15, 1998. If Ph.D. not completed by August 1, 1997, title will be changed to Acting Assistant Professor of Marketing and salary changed to \$55,000 for 9 months. Paid from 122-7213, Business Administration Instruction, pos. 00052.

Charles Dennison Kenney, Assistant Professor of Political Science, annual rate of \$35,000 for 9 months (\$3,888.89 per month), August 16, 1997 through May 15, 1998. If Ph.D. not completed by August 16, 1997, title will be changed to Acting Assistant Professor of Political Science and salary changed to \$33,000 for 9 months. Paid from 122-7243, Political Science, pos. 06670.

Arlis B. Dodson, reappointed Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annual rate of \$54,733 for 12 months (\$4,561.09 per month), January 1, 1997 through June 30, 1997. Paid from 125-5125, Rehost Project, pos. 04632. Paid from grant funds; subject to availability of funds.

Kimberly L. Elmore, reappointed Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annual rate of \$47,070 for 12 months (\$3,922.50 per month), January 1, 1997 through June 30, 1997. Paid from 125-4961, NOAA - Task II - Theme J-NWS, pos. 02061. Paid from grant funds; subject to availability of funds.

Thurman E. Scott, Jr., reappointed Senior Research Associate, Energy Center Director's Office, salary remains at annual rate of \$47,614 for 12 months (\$3,967.83 per month), January 1, 1997 through August 31, 1997. Paid from 195-6386, NSF Center, pos. 00515. Paid from grant funds; subject to availability of funds.

William John Lamb, Ph.D., Research Associate, School of Geology and Geophysics, annual rate of \$70,000 for 12 months (\$5,833.33 per month), February 1, 1997 through June 30, 1997. Paid from 122-7242, Geology and Geophysics, pos. 11234.

Zhi (David) Wang, reappointed Research Scientist, Center for Analysis and Prediction of Storms, salary remains at annual rate of \$40,071 for 12 months (\$3,339.29 per month), February 1, 1997 through June 30, 1997. Paid from 125-4783, Center for Analysis and Prediction of Storms, Year 8, pos. 05077. Paid from grant funds; subject to availability of funds.

Vincent C. K. Wong, reappointed Senior Research Scientist, Center for Analysis and Prediction of Storms, salary remains at annual rate of \$56,476 for 12 months (\$4,706.36 per month), February 1, 1997 through June 30, 1997. Paid from 125-4783, Center for Analysis and Prediction of Storms, Year 8, pos. 04417. Paid from grant funds; subject to availability of funds.

Ming Xue, reappointed Senior Research Scientist, Center for Analysis and Prediction of Storms, salary remains at annual rate of \$50,679 for 12 months (\$4,223.25 per month), February 1, 1997 through June 30, 1997. Paid from 125-5030, Project Hub-CAPS, pos. 02726. Paid from grant funds; subject to availability of funds.

Zhongqi Jing, reappointed Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annual rate of \$69,483 for 12 months (\$5,790.25 per month), January 1, 1997 through June 30, 1997. Paid from 125-5125, CIMMS, pos. 08349. Paid from grant funds; subject to availability of funds.

John S. Kain, Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, annual rate of \$52,296 for 12 months (\$4,358.00 per month), January 1, 1997 through June 30, 1997. Paid from 125-4961, NOAA - Task II - Theme J-NWS, pos. 11076. Paid from grant funds; subject to availability of funds.

Terry James Schuur, Ph.D., Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, annual rate of \$41,580 for 12 months (\$3,465.00 per month), February 1, 1997 through June 30, 1997. Paid from 125-6570, CIMMS TASK II, pos. 11228. Paid from grant funds; subject to availability of funds.

Leonid N. Germanovich, reappointed Senior Research Scientist, Energy Center Director's Office, salary remains at annual rate of \$65,362 for 12 months (\$5,446.83 per month), January 1, 1997 through August 31, 1997. Paid from 195-6386, NSF Center, pos. 00550. Paid from grant funds; subject to availability of funds.

John S. Greene, reappointed Research Scientist, Oklahoma Climatological Survey, salary remains at annual rate of \$42,000 for 12 months (\$3,499.99 per month), January 1, 1997 through June 30, 1997. Paid from 125-4939, 4KM x 4KM Hourly GCIP Data, and 195-5195, OCS Payroll Clearing Account, pos. 00931. Paid from grant funds; subject to availability of funds.

CHANGES:

John V. Cortinas, reappointed Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annual rate of \$48,478.80 for 12 months (\$4,039.90 per month), January 1, 1997 through June 30, 1997; title changed to Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, February 1, 1997 through June 30, 1997. Paid from 125-4961, NOAA - Task II - Theme J-NWS, pos. 04462. Paid from grant funds; subject to availability of funds.

Ronald D. Evans, Professor of Petroleum and Geological Engineering; titles Director of Petroleum and Geological Engineering and Eberly Family Chair of Petroleum and Geological Engineering, deleted, December 31, 1996; given additional title Kerr-McGee Centennial Professor of Petroleum Engineering; salary changed from annual rate of \$120,536 for 12 months (\$10,044.67 per month) to annual rate of \$98,620 for 9 months (\$10,957.78 per month), January 1, 1997. Changed from 12-month to 9-month faculty. Paid from 122-7276, Petroleum and Geological Engineering, pos. 00355.

Pamela Fry, Associate Professor of Instructional Leadership and Academic Curriculum; title Associate Dean of Teacher Education, deleted June 30, 1997; salary changed from annual rate of \$55,340 for 12 months (\$4,611.67 per month) to annual rate of \$45,000 for 9 months (\$5,000.00 per month), August 16, 1997. Changed from 12-month to 9-month faculty. To be off payroll July 1, 1997 through August 15, 1997. Paid from 122-7343, Instructional Leadership and Academic Curriculum.

Patricia Gilman, Associate Professor of Anthropology, salary changed from annual rate of \$20,963 for 9 months (\$2,329.23 per month), .50 time, to annual rate of \$21,638 for 9 months (\$2,404.22 per month), .50 time, January 1, 1997 through May 15, 1997. Increase due to IRS regulations. Paid from 122-7202, Anthropology, pos. 00004.

Avrom E. Greenberg, reappointed Visiting Associate Professor of Law, salary changed from annual rate of \$25,000 for 9 months (\$2,777.78 per month), .50 time, to annual rate of \$54,000 for 9 months (\$6,000.00 per month), full time, January 1, 1997 through May 15, 1997. Paid from 272-7201, College of Law, pos. 01923.

Jack Jordan, Professor of Architecture; title Associate Dean for Academic Affairs, College of Architecture, deleted; salary changed from annual rate of \$61,176 for 9 months (\$6,797.33 per month) to annual rate of \$55,676 for 9 months (\$6,186.22 per month), January 1, 1997. Paid from 122-7379, Architecture Dean, pos. 04160.

James F. Kimpel, Professor of Meteorology; given additional title Director, National Severe Storms Lab, February 3, 1997 through February 2, 1999; salary changed from annual rate of \$107,264 for 9 months (\$11,918.22 per month) to annual rate of \$143,019 for 12 months (\$11,918.25 per month), February 3, 1997. Changed from 9-month to 12-month faculty. Paid from 122-7265, Meteorology; 125-5231, National Severe Storms Lab IPA Agreement, pos. 00701. Paid from grant funds; subject to availability of funds.

Roy M. Knapp, Mewbourne Professor of Petroleum and Geological Engineering; title changed from Acting Director to Interim Director of Petroleum and Geological Engineering, January 1, 1997 through June 30, 1997.

David L. Lovett, Associate Professor of Educational Psychology, salary changed from annual rate of \$45,393 for 9 months (\$5,043.67 per month) to annual rate of \$45,883 for 9 months (\$5,043.67 per month), December 16, 1996 through May 15, 1997. Budget correction. Paid from 125-5117, Deaf-Blind Assistance, and 122-7345, Educational Psychology, pos. 04896. Paid from grant funds; subject to availability of funds.

Caren Marzban, reappointed Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annual rate of \$42,625 for 12 months (\$3,552.05 per month), January 1, 1997 through June 30, 1997; title changed to Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, February 1, 1997 through June 30, 1997. Paid from 125-4961, NOAA - Task II - Theme J-NWS, pos. 00538. Paid from grant funds; subject to availability of funds.

Paul E. Minnis, Associate Professor of Anthropology, salary changed from annual rate of \$31,307 for 9 months (\$3,478.56 per month), .75 time, to annual rate of \$31,982 for 9 months (\$3,553.56 per month), .75 time, January 1, 1997 through May 15, 1997. Increase due to IRS regulations. Paid from 122-7202, Anthropology, pos. 00409.

Kenneth R. Nixon, Special Project Consultant, Center for Computational Geosciences, salary changed from annual rate of \$64,620 for 12 months (\$5,385.00 per month), .43 time, to annual rate of \$32,388 for 12 months (\$2,699.00 per month), .22 time, December 1, 1996; salary changed to annual rate of \$27,132 for 12 months (\$2,261.00 per month), .18 time, January 1, 1997 through June 30, 1997. Paid from 125-5030, Project Hub-Center for Analysis and Prediction of Storms, and 125-4918, High Resolution DGPS, pos. 01204. Paid from grant funds; subject to availability of funds.

Erik N. Rasmussen, reappointed Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annual rate of \$55,803.48 for 12 months (\$4,650.29 per month), January 1, 1997 through June 30, 1997; title changed to Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, February 1, 1997 through June 30, 1997. Paid from 125-4961, NOAA - Task II - Theme J-NWS, pos. 04542. Paid from grant funds; subject to availability of funds.

Alexander V. Ryzhkov, reappointed Senior Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annual rate of \$57,052.80 for 12 months (\$4,754.40 per month), January 1, 1997 through June 30, 1997; title changed to Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, February 1, 1997 through June 30, 1997. Paid from 125-4961, NOAA - Task II - Theme J-NWS, pos. 03323. Paid from grant funds; subject to availability of funds.

Robert J. Trapp, reappointed Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annual rate of \$40,611.96 for 12 months (\$3,384.33 per month), January 1, 1997 through June 30, 1997; title changed to Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, February 1, 1997 through June 30, 1997. Paid from 125-4961, NOAA - Task II - Theme J-NWS, pos. 10070. Paid from grant funds; subject to availability of funds.

Patricia L. Weaver-Meyers, Head, Access Services Department, University Libraries, and Professor of Bibliography; given additional title Acting Director, Information Management and Delivery Services, University Libraries, February 1, 1997 through January 31, 1998; salary temporarily changed from annual rate of \$51,152 for 12 months (\$4,262.66 per month) to annual rate of \$56,152 for 12 months (\$4,679.33 per month), February 1, 1997. Paid from 122-7600, University Libraries, pos. 02864.

Eleanor F. Weinel, Associate Professor of Architecture; given additional title Associate Dean for Academic Affairs, College of Architecture; salary changed from annual rate of \$41,500 for 9 months (\$4,611.11 per month) to annual rate of \$47,000 for 9 months (\$5,222.22 per month), January 1, 1997. Paid administrative stipend of \$5,500 annually while serving as Associate Dean. Paid from 122-7379, Architecture Dean, pos. 04777.

RESIGNATIONS AND/OR TERMINATIONS:

Richard A. Bilas, John and Donnie Brock Chair, Professor of Engineering, and Director, Institute of Energy Economics and Policy, December 31, 1996.

Sandra Choney, Assistant Professor of Educational Psychology, December 31, 1996.

Elizabeth Cunningham, Assistant Professor of Economics, January 1, 1997.

Sally C. Seldon, Assistant Professor of Political Science, May 16, 1997.

Linda Steet, Assistant Professor of Educational Leadership and Policy Studies, December 31, 1996.

RETIREMENT:

Paul Kleine, Professor of Educational Psychology, July 31, 1997; named Professor Emeritus of Educational Psychology.

President Boren recommended approval of the academic personnel actions shown above.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

President Boren reported the following deaths:

Laverne A. Comp, David Ross Boyd Professor Emeritus of Aerospace, Mechanical and Nuclear Engineering, on January 11, 1997.

Savoie Lottinville, Director Emeritus, University Press, and Regents' Professor Emeritus of History, on January 20, 1997.

ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS**Health Sciences Center:****APPOINTMENTS OR REAPPOINTMENTS:**

Byron B. Millsap, Director of Budget and Purchasing, Health Sciences Center, annual rate of \$74,900 for 12 months (\$6,241.67 per month), March 1, 1997. Administrative Officer. Paid from 01219710, Administration and Finance Office of the Budget, pos. 010000, and 01089780, Purchasing Department, pos. 007000.

Jeffrey S. Yanchick, Poison Control Specialist I, Department of Pharmacy Practice, annual rate of \$41,600 for 12 months (\$3,467.00 per month), January 7, 1997. Professional Staff. Paid from C4393903, Poison Control Center, pos. 300170.

CHANGES:

Margaret A. Eastman, Clinician Assistant II, Department of Orthopedic Surgery, salary changed from annual rate of \$50,003 for 12 months (\$4,166.93 per month), full time, to annual rate of \$25,001 for 12 months (\$2,083.46 per month), .50 time, January 1, 1997. Paid from A0000877, PPP Orthopedics Physician Medicine Rehabilitation, pos. 159725.

Diane H. Lai, Organ Procurement Specialist, Department of Surgery, salary changed from annual rate of \$50,000 for 12 months (\$4,166.66 per month), full time, to annual rate of \$4,700 for 12 months (\$391.66 per month), .094 time, January 1, 1997. Paid from C2351501, Cardio-Thoracic Surgery Services, pos. 209900. Veterans Administration Medical Center to pick up difference in salary.

Anthony Otakpor, promoted from Rapid Applications Development Specialist II, to Interim Assistant Director, Administrative Systems, Department of Information Technology, salary increased from annual rate of \$46,007.88 for 12 months (\$3,833.99 per month) to annual rate of \$54,631 for 12 months (\$4,553.00 per month), February 3, 1997. Changed from Professional Staff to Administrative Staff. Paid from 18009710, Information Technology, pos. 326150.

Linda K. Smith, title changed from Systems Analyst to Director, Clinical Finance and Information, Department of Clinical Affairs, Tulsa, October 22, 1996. Administrative Staff.

Timothy Stiger, Departmental Business Manager, Site Support, salary changed from annual rate of \$42,660 for 12 months (\$3,555.00 per month) to annual rate of \$48,168 for 12 months (\$4,014.00 per month), March 1, 1997. Paid from 3815-9, Site Support Physical Plant, pos. 319940, and 3820-9, Steam and Chilled Water Plant, pos. 436500.

Fredy Sussman, Interim Manager of Research Support, Research and Education Computing, salary corrected from annual rate of \$41,230 for 12 months (\$3,435.83 per month) to annual rate of \$42,568 for 12 months (\$3,547.33 per month), July 1, 1996. Correction of previous action taken. Paid from 3816-9, Research and Education Computing, pos. 326250.

RESIGNATIONS AND/OR TERMINATIONS:

Shelley Barthsch, Nurse Clinician, Department of Pediatrics, January 24, 1997 (with accrued vacation through February 10, 1997).

Bonnie Morris-Bright, Business Manager, Dean's Office, College of Nursing, January 1, 1997 (with accrued vacation through January 22, 1997).

March 5, 1997

25341

RETIREMENT:

Glen T. Williams, Department Business Administrator, Department of Anesthesiology, and Adjunct Assistant Professor of Health Administration, January 3, 1997.

Norman Campus:

APPOINTMENTS OR REAPPOINTMENTS:

Darwin H. Burcham, reappointed Senior Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annual rate of \$59,004 for 12 months (\$4,917.00 per month), January 1, 1997 through June 30, 1997. Professional Staff. Paid from 125-5125, CIMMS Task II, pos. 09199. Paid from grant funds; subject to availability of funds.

Donald J. Cruickshank, reappointed Manager, Network Services, Energy Center Director's Office, salary remains at annual rate of \$42,524 for 12 months (\$3,543.67 per month), January 1, 1997 through August 31, 1997. Managerial Staff. Paid from 195-6386, NSF Center, pos. 02467. Paid from grant funds; subject to availability of funds.

Ming Fan, Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, annual rate of \$42,000 for 12 months (\$3,500.00 per month), January 1, 1997 through June 30, 1997. Professional Staff. Paid from 125-4661, CIMMS Task II Item 1, pos. 11077. Paid from grant funds; subject to availability of funds.

Kenyon R. Hoggard, reappointed Senior Systems Analyst, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annual rate of \$41,000 for 12 months (\$3,416.67 per month), January 1, 1997 through June 30, 1997. Professional Staff. Paid from 125-4936, CIMMS Task II Theme II OSF, pos. 10941. Paid from grant funds; subject to availability of funds.

Tim W. Hughes, reappointed Manager, Technical Projects, Oklahoma Climatological Survey, salary remains at annual rate of \$43,060 for 12 months (\$3,588.36 per month), February 1, 1997 through June 30, 1997. Managerial Staff. Paid from 195-5195, OCS Payroll Clearing Account, pos. 02891. Paid from grant funds; subject to availability of funds.

Douglas W. Kennedy, reappointed Data Manager, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annual rate of \$40,380 for 12 months (\$3,365.00 per month), January 1, 1997 through June 30, 1997. Professional Staff. Paid from 125-4961, NOAA - Task II - Theme J-NWS, pos. 10135. Paid from grant funds; subject to availability of funds.

Villiappa Lakshmanan, reappointed Programmer/Analyst II, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annual rate of \$47,376 for 12 months (\$3,948.00 per month), January 1, 1997 through June 30, 1997. Professional Staff. Paid from 125-4961, NOAA - Task II - Theme J-NWS, pos. 00658. Paid from grant funds; subject to availability of funds.

Stephen M. Million, reappointed Senior Systems Analyst, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annual rate of \$40,780.20 for 12 months (\$3,398.35 per month), January 1, 1997 through June 30, 1997. Professional Staff. Paid from 125-4961, NOAA - Task II - Theme J-NWS, pos. 00228. Paid from grant funds; subject to availability of funds.

Sam Pittman, Assistant Football Coach, Athletic Department, annual rate of \$60,000 for 12 months (\$5,000.00 per month), February 5, 1997. Professional Staff. Paid from 117-1121, Athletic-Football, pos. 05079.

David L. Priegnitz, reappointed Senior Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annual rate of \$50,004 for 12 months (\$4,167.00 per month), January 1, 1997 through June 30, 1997. Professional Staff. Paid from 125-5125, CIMMS Task II, pos. 09069. Paid from grant funds; subject to availability of funds.

Mark A. Shafer, reappointed Climatologist II, Oklahoma Climatological Survey, salary remains at annual rate of \$40,735 for 12 months (\$3,394.62 per month), February 1, 1997 through June 30, 1997. Professional Staff. Paid from 195-5195, OCS Payroll Clearing Account, pos. 07603. Paid from grant funds; subject to availability of funds.

Gregory Stumpf, reappointed Senior Scientific Programmer/Analyst, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annual rate of \$45,842.76 for 12 months (\$3,820.23 per month), January 1, 1997 through June 30, 1997. Professional Staff. Paid from 125-4961, NOAA - Task II - Theme J-NWS, pos. 00261. Paid from grant funds; subject to availability of funds.

Kevin Thomas, reappointed Senior Scientific Programmer/Analyst, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annual rate of \$46,193.40 for 12 months (\$3,849.45 per month), January 1, 1997 through June 30, 1997. Professional Staff. Paid from 125-4961, NOAA - Task II - Theme J-NWS, pos. 00719. Paid from grant funds; subject to availability of funds.

Mike Wolfinbarger, reappointed Senior Scientific Programmer/Analyst, Oklahoma Climatological Survey, salary remains at annual rate of \$43,844 for 12 months (\$3,653.63 per month), February 1, 1997 through June 30, 1997. Professional Staff. Paid from 195-5195, OCS Payroll Clearing Account, pos. 02950. Paid from grant funds; subject to availability of funds.

CHANGES:

David L. Annis, Assistant Director of Housing/Food Service Administrator, salary changed from annual rate of \$55,289.60 for 12 months (\$4,607.47 per month) to annual rate of \$57,289.60 for 12 months (\$4,774.13 per month), February 1, 1997. Paid from 137-2113, Food Service Administration, pos. 04401.

Shirleta Benfield, Assistant Food Service Administrator, Food Services, salary changed from annual rate of \$41,392 for 12 months (\$3,449.33 per month) to annual rate of \$43,392 for 12 months (\$3,616.00 per month), February 1, 1997. Paid from 137-2113, Food Service Administration, pos. 02851.

C. Don Bradley, Graduate Assistant, Office of the Vice President for Student Affairs; special pay in the amount of \$2,000 effective March 5, 1997 in recognition of outstanding achievement in special assignments and efforts in developing and managing the Diversity Training for the entire division of Student Affairs; a model of training which can be used for the entire campus. In addition, Mr. Bradley will be named Interim Assistant Dean of Students to be made final in July, 1997 after the completion of his current Instructor and Graduate Assistant duties.

Paul W. Burton, Associate Director, University Housing, salary changed from annual rate of \$57,844 for 12 months (\$4,820.34 per month) to annual rate of \$59,844 for 12 months (\$4,987.00 per month), February 1, 1997. Increase due to assuming operation of Sooner Hotel/cottages. Paid from 147-5100, University Housing, pos. 01196.

Jeffery L. Hale, title changed from Assistant Director of Student Development, to Director of Center for Student Life, Office of Student Development, salary changed from annual rate of \$31,387 for 12 months (\$2,615.58 per month) to \$50,000 for 12 months (\$4,166.66 per month), April 1, 1997. Administrative Staff. Paid from 142-7147, Student Development, pos. 11002.

Carl D. Hatlelid, Special Project Consultant, Center for Computational Geosciences, salary changed from annual rate of \$45,000 for 12 months (\$3,750.00 per month), .75 time, to annual rate of \$30,000 for 12 months (\$2,500.00 per month), .50 time, January 1, 1997 through June 30, 1997. Paid from 125-5057, Coastal marine Boundary Layer, pos. 08403. Paid from grant funds; subject to availability of funds.

John A. Hawley, title changed from Administrator, Engineering Computer Network, to Assistant Dean, Computing and Information Technology, College of Engineering, salary changed from annual rate of \$59,617 for 12 months (\$4,968.08 per month) to annual rate of \$70,000 for 12 months (\$5,833.33 per month), December 1, 1996. Administrative Staff. Counteroffer. Paid from 122-7239, Engineering Computer, pos. 00985.

Nina Miley, Associate Director, Law Library; given additional title Assistant Director, Legal Writing Program, College of Law, January 1, 1997. Administrative Staff.

D. Blaire Prince, title changed from Assistant Strength and Conditioning Trainer to Strength and Conditioning Trainer, Athletic Department, salary changed from annual rate of \$25,500 for 12 months (\$2,125.00 per month) to annual rate of \$50,000 for 12 months (\$4,166.67 per month), February 8, 1997. Professional Staff. Paid from 117-1121, Athletic-Football, pos. 00850.

Rebecca J. Reed, promoted from Assistant Director of Student Development to Assistant Dean of Students, Office of Student Development, salary increased from annual rate of \$31,180 for 12 months (\$2,598.33 per month) to annual rate of \$42,000 for 12 months (\$3,500.00 per month), April 1, 1997. Administrative Staff. Paid from 142-7131, Student Development, pos. 11264.

RESIGNATIONS AND/OR TERMINATIONS:

Michael T. Brockman, Administrator, Conference Housing and Food Service Catering, January 31, 1997.

Denver Johnson, Assistant Football Coach, Athletic Department, February 4, 1997.

Joseph D. Juraszek, Strength and Conditioning Trainer, Athletic Department, February 7, 1997.

Larry D. Sumner, Staff Physician, Goddard Health Center, December 31, 1996.

RETIREMENT:

Phil T. Newkumet, Assistant Dean of Students and Director of Student Support Services, March 31, 1997.

President Boren recommended approval of the administrative and professional personnel actions shown above.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

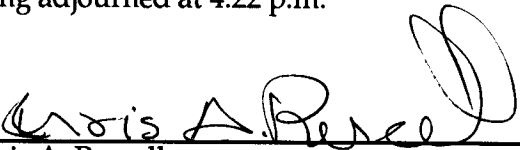
March 5, 1997

25344

LITIGATION

This item was included in the agenda for the purpose of meeting with General Counsel for a report on pending and possible litigation. There was no report.

There being no further business, the meeting adjourned at 4:22 p.m.



Chris A. Purcell
Executive Secretary of the Board of Regents

	<u>U.S. Elevator</u>	<u>Mid Western Elevator</u>	<u>Montgomery Kone</u>
Total Monthly Repair & Maintenance	\$3,795.00	\$6,000.00	\$4,788.00
5 Year Test of Oil Buffers, Brakes, etc. - Shepler North	\$ -0-	\$1,500.00	\$1,804.00
5 Year Test of Oil Buffers, Brakes, etc. - Shepler South	\$ -0-	\$1,500.00	\$1,804.00
Emergency Work - Weekdays After 5:00 p.m., before 8:00 a.m.	\$40.00/hour	\$35.00/hour	\$116.25/hour
Emergency Work - Sundays & Holidays	\$40/hour Sunday \$80/hour holiday	\$45.00/hour	\$148.30/hour
Work performed Saturdays	\$ 40.00/hour \$180.00/team	\$45.00/hour \$90.00/team	\$116.25/hour \$202.95/team
Scheduled Overtime requested by C.U. after 6:00 p.m. or before 7:00 a.m. weekdays	\$115.00/hour	\$35.00/hour additional	\$148.30/hour
Scheduled Overtime requested by C.U. - holidays & Sundays	\$115/hr. Sunday \$150/hr. holiday	\$45.00/hour additional	\$148.30/hour
Scheduled Overtime requested by C.U. - Sundays & Holidays requiring mechanic & helper	\$225.00/hour	\$90.00/hour additional	\$258.90/crew
Supplemental Work	\$90.00/hour \$125/hr. with mechanic & helper	\$85.00/hour \$110/team per hour	\$77.50/hour \$135.30/team per hour

UNIVERSITY OF OKLAHOMA - HEALTH SCIENCES CENTER
COURSE CHANGES 1996-1997

COURSE DELETIONS

NURS 3063 Concepts of Health I
NURS 3072 Professional Nursing I
NURS 3084 Alterations in Health I
NURS 3095 Nursing of Adults and Children I
NURS 3144 The Developing Family
NURS 3153 Nursing and the Childbearing Family
NURS 3173 Alterations in Mental Health
NURS 3183 Mental Health Nursing
NURS 3193 Health Assessment
NURS 4064 Concepts of Health II
NURS 4074 Community Health Nursing Practice
NURS 4085 Alterations in Health II
NURS 4093 Nursing of Adults and Children II
NURS 4116 Nursing Leadership and Management
NURS 4172 Professional Nursing II
NURS 4183 Nursing of Adults and Children III
NURS 4193 Nursing Research
OCNS 5406 Principles of Neuroscience

COURSE ADDITIONS

NURS 3025 Clinical Nursing I
NURS 3034 Human Experience in Health
NURS 3043 Health Assessment
NURS 3062 Introduction to the Philosophy and Logic of Nursing
NURS 3125 Clinical Nursing II
NURS 3134 The Human Experience in Acute and Chronic Illness I
NURS 3143 Family Focused Nursing
NURS 3162 The Human Experience of Disability
NURS 3182 Pharmacology in Nursing
NURS 4020 Clinical Nursing III
NURS 4034 The Human Experience in Acute and Chronic Illness II
NURS 4043 Psychosocial Nursing
NURS 4062 Nursing Research
NURS 4126 Clinical Nursing IV
NURS 4134 The Practice of Leadership
NURS 4143 Community Focused Nursing
NURS 4152 Contemporary Professional Nursing

OCNS 5408 Medical Neurosciences
OEH 5102 Occupational and Environmental Sampling Strategies
OEH 5812 Occupational Toxicology I
OEH 5822 Occupational Toxicology II
OEH 6102 Research Methods in Occupational and Environmental Health
OEH 6113 Occupational Environmental Decision Analysis
OEH 6503 Occupational and Environmental Diseases
PHYO 5014 Basic Neurophysiology
RLTN 3801 Ultrasound Physics
RLTN 4852 Vascular Sonography

**The University of Oklahoma, Norman Campus
Requests for Substantive Program Changes
February, 1997**

Program Deletions:

College of Education

1. **History and Philosophy of Education, Ed.D. (RPC 294, MC 0821S).**

Reason for requested action: The program is unnecessary because the existing Ph.D. program in this discipline accommodates students' needs and interests.

2. **Music Education, B.S. in Education (RPC 175, MC 0850A, 0851A).**

Reason for requested action: The program is unnecessary because students in this area routinely pursue the Bachelor of Music Education offered through the College of Fine Arts. The College of Education previously required dual enrollment in their program (RPC 175) and the Fine Arts program (RPC 306), but this older system is no longer in use.

College of Fine Arts

3. **Dance, B.F.A. (RPC 241, MC 1008E).**

Reason for requested action: The degree program does not meet minimum productivity standards and is not central to the mission of the department.

4. **Design, M.F.A. in Design (RPC 269, MC 1002P).**

Reason for requested action: Over the last five years, few students have enrolled in this program. The Visual Communication area of concentration in this program will be added as an area of concentration to the MFA in Art program (RPC 017). This will consolidate all areas of concentration offered at the master's level.

FY 98 RENEWALS

HEALTH INSURANCE

		FY 97	FY 98
BCBS Managed Care	EE Only	\$147.28	\$144.00
	EE & Spouse	305.42	298.00
	EE & Child(ren)	280.24	273.00
	EE & Family	381.58	372.00
	2 EE & Child(ren)	190.78	186.00
Limited Care	EE Only	\$90.26	\$88.00
	EE & Spouse	191.38	187.00
	EE & Child(ren)	136.58	133.00
	EE & Family	256.24	250.00
Prudential Plus	EE Only	\$132.06	\$144.00
	EE & Spouse	306.05	308.00
	EE & Child(ren)	267.90	292.00
	EE & Family	409.00	409.00

LIFE INSURANCE

	FY 96-97	FY 97-98
1 1/2 X Salary	\$.30/1,000	\$.32/1,000

ACCIDENTAL DEATH & DISMEMBERMENT --- NO CHANGE

LONG-TERM DISABILITY --- NO CHANGE

LONG-TERM CARE --- NO CHANGE

Dental Insurance Rates Premium Reduction Options FY 98 Delta Dental

	<u>DELTA BID FY 98 RATES</u>	<u>RATES WITH REDUCED DEPENDENT PREMIUM *</u>
<u>DELTA CHOICE (BASIC)</u>		
Employee Only	\$ 6.58	\$ 7.32
Ee & Spouse	23.64	20.80
Ee & Child(ren)	20.88	18.02
Ee & Family	38.20	35.36

DELTA ALTERNATE

Employee Only	\$26.88	\$26.14
Ee & Spouse	52.18	51.44
Ee & Child(ren)	47.44	46.70
Ee & Family	72.72	71.98

*** RECOMMENDED**

Employee Only rates represent University-paid premium.

DENTAL BENEFIT COMPARISON

BENEFIT TYPE	CURRENT BASIC	DELTA CHOICE
Deductible	\$50	\$0
Diagnostic & Preventive	25% copayment	\$5
Maximum	\$1,000	\$1,000
Basic Restorative	25% copayment	see level 2 copayments
Maximum	\$1,000	\$1,000
Major Restorative	50% copayment	see level 3 & 4 copayments
Maximum	\$1,000	Level 3 = \$1,000 Level 4 = \$ 500
Orthodontic Treatment	N/A	\$1,000 Lifetime Maximum pays monthly amt. >\$50

ORTHODONTIC TREATMENT MUST BE SELECTED FOR BOTH BASIC & ALTERNATE, IF ADDED.

REGENTS' FUND SEMI-ANNUAL FINANCIAL REPORT

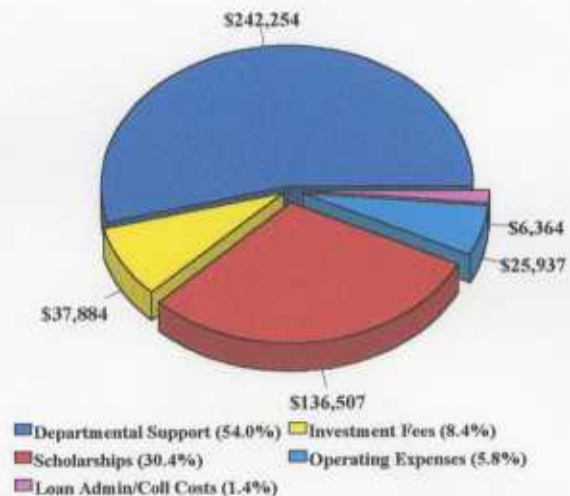
I. Book Value

During the six months ended December 31, 1996, the Regents' Fund recognized revenues of \$1,184,337 and expended \$448,946 resulting in a net increase to fund balance of \$735,391. This increase resulted primarily from cash gifts, and investment earnings exceeding related expenditures.

FY 97 Revenues



FY97 Expenditures



II. Cash Gifts and Contributions

The following cash gifts were received during the six months ended December 31, 1996.

- A bequest from the Estate of Albert J. Kirkpatrick to be used for scholarships for outstanding students in piano, violin, or music composition \$ 241,132

- PPP funds received from the Health Sciences Center for the Jordan Heartland Professorship in Pathology Housestaff Education 226,577

- A bequest from the Estate of Lorene Maddox for the benefit of the Maddox Family Engineering Excellence Fund 52,312

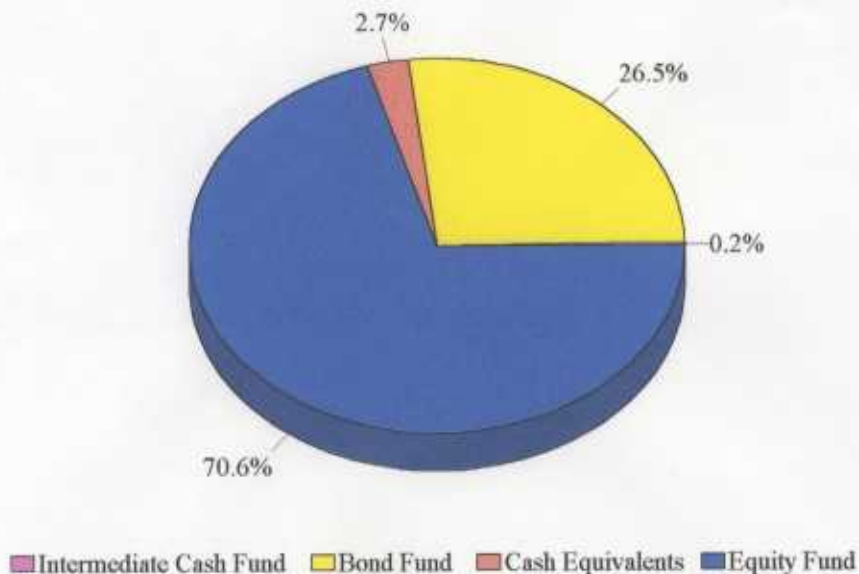
● The final distribution from the Estate of Winifred Robey for the benefit of the James and Medora Robey Loan Fund	\$	22,866
● The final distribution from the George P. Benson Revocable Trust		21,492
● A distribution from Fidelity Investments and the Estate of Margaret C. Follett for the benefit of the OU General Scholarship Fund		20,081
● The final distribution from the Estate of Clara Rusk Hastings for the benefit of the Clara Rusk Hastings Scholarship Trust		12,061
● A gift from E.I. Dupont for the benefit of the CEMS department		20,000
● A gift from the Burger King Corporation for the benefit of the Sylvia Lewis Scholarship Fund		10,000
● Proceeds from the sale of Oppenheimer Funds bequested to the University by Margaret C. Follett for the benefit of the OU General Scholarship fund		7,820
● A gift from the BASF Corporation for the benefit of the CEMS department		5,000
● A gift from the Hispanic American Student Association for the OU General Scholarship Fund		3,750
● A gift from the Chevron Corporation for the benefit of the CEMS department		3,000
● Death benefits paid on Margaret C. Follett from Lincoln National Life Insurance Co. for the benefit of the OU General Scholarship Fund		2,082

● A gift from ARCO Exploration and Technology for the benefit of the CEMS department	\$ 2,000
● A gift from Oak Ridge Associated Universities for the benefit of the CEMS department	600
● A gift from alumnus John G. Jacobs for student scholarships	500
● A gift from M. Brigance for the OU Associates Fund	500
● A gift from U.S. Bank for the benefit of the OU General Scholarship Fund	500
● The final distribution from the Estate of Lorene Maddox for the benefit of the Maddox Family Engineering Excellence Fund	287
● A gift from Sidney P. Upsher for the Reach for Excellence Campaign	<u>25</u>
Total	<u><u>\$ 652,585</u></u>

III. Consolidated Investment Fund (CIF)

● Asset Allocation

Cash and investments held by the CIF at December 31, 1996, had a market value of \$19,859,679, up \$1,634,695 (8.97%) and \$2,719,412 (15.87%) from June 30, 1996 and December 31, 1995, respectively. The asset allocations of the CIF is fully summarized below.

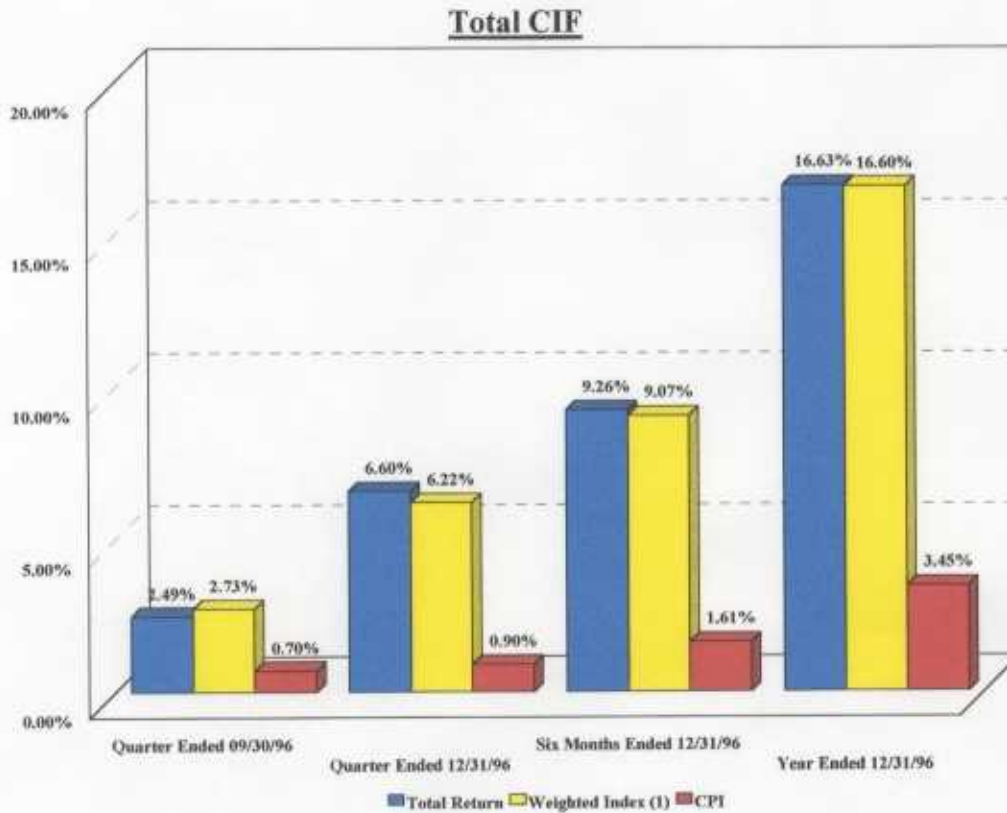


- **CIF Performance**

- The absolute objective of the CIF is to seek an average total annual real return of 5.0%, or CPI and other costs plus 5%. The relative objective of the CIF is to seek competitive investment performance versus appropriate or relative capital market measurers, such as securities indices. These objectives shall be measured primarily by comparing investment results, over a moving annualized one, three, five, seven, and ten year time periods.

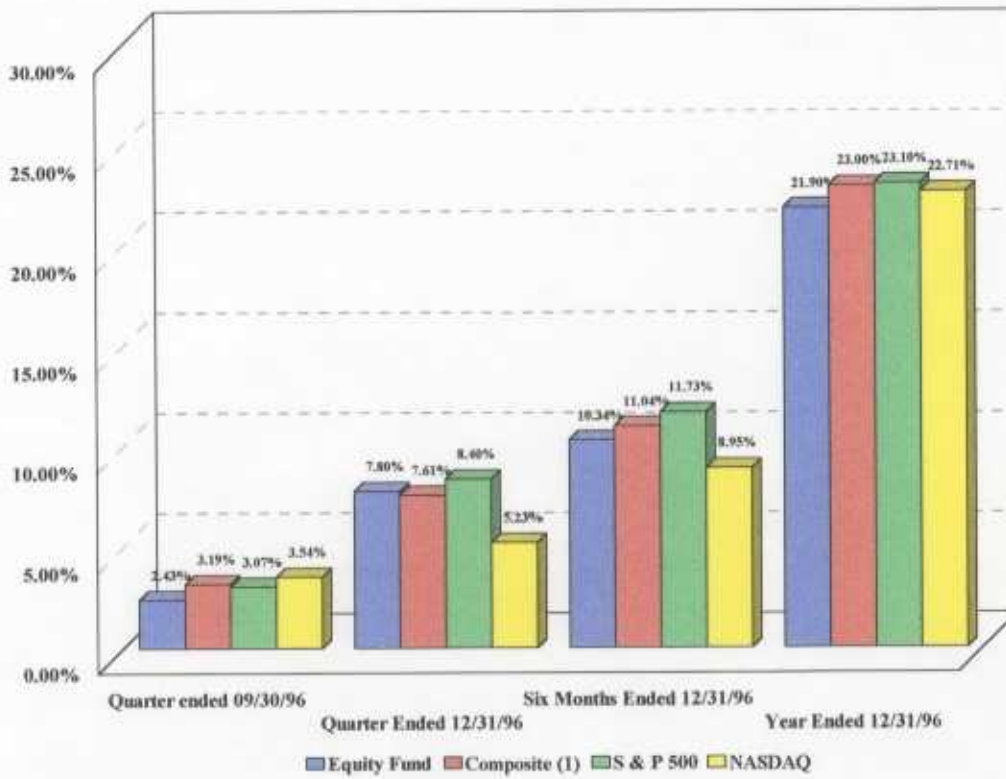
- **Short Term Performance (12 Month)**

As illustrated in the graphs below, the total return on the CIF for the year ended December 31, 1996 is 16.63%, exceeding the weighted index of 16.60% by three basis points. The equity fund return (21.90%) trailed the common stock composite (23.00%) by 110 basis points. The bond fund return (6.80%) exceeded the Lehman Aggregate Bond Index (3.60%) by 320 basis points.



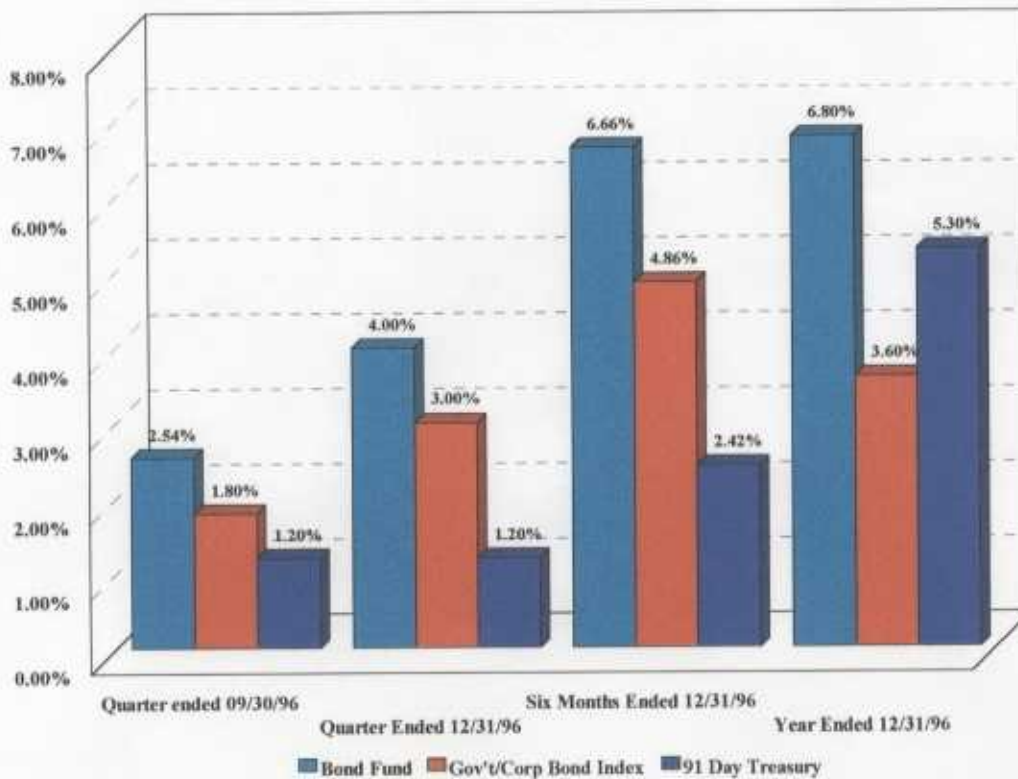
(1) The weighted index is a composite of Standard & Poors 500, NASDAQ OTC Composite, Lehman Aggregate Bond Index, and the 91 Day Treasury Bill.

CIF Equity Funds



(1) The Composite is an index consisting of 75% S & P 500 and 25% NASDAQ.

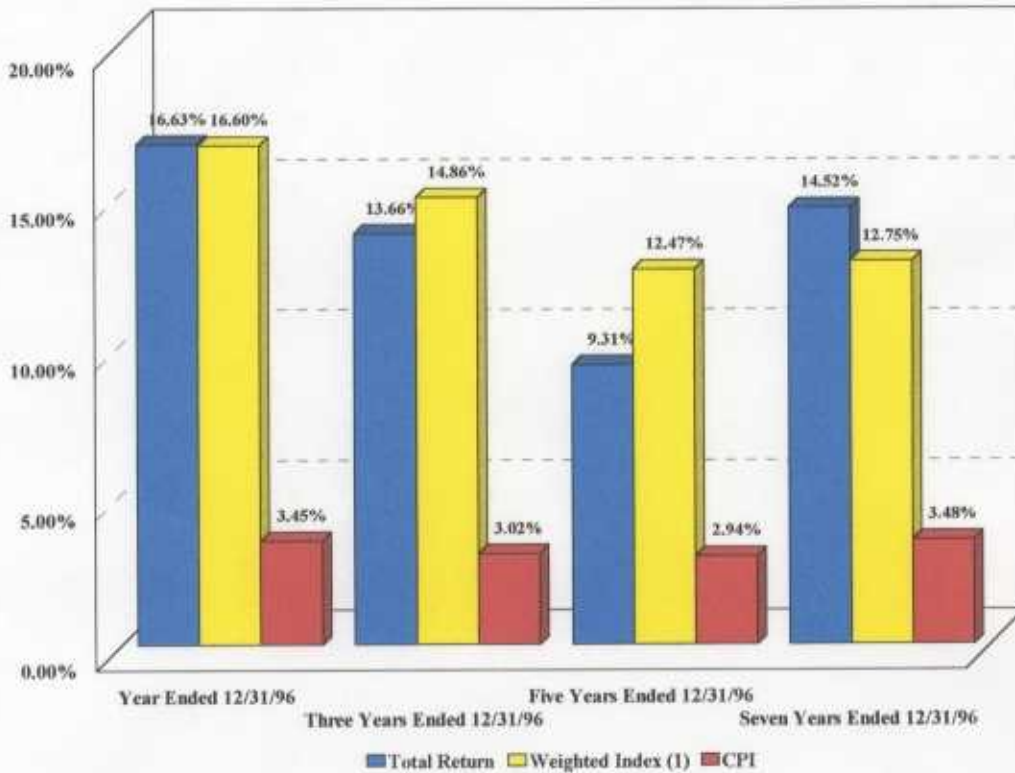
CIF Bond Funds



- **Historical Performance (1, 3, 5, and 7 Years)**

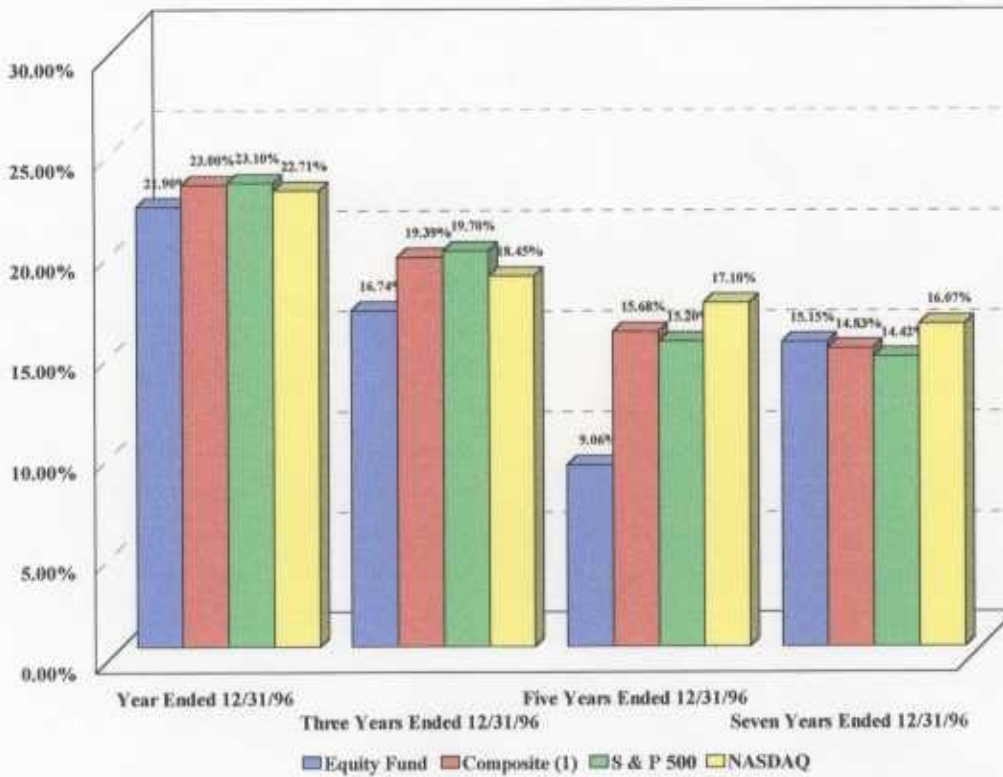
- In accordance with the Regents' Fund Statement of Investment Policy, returns for the one, three, five, and seven years are presented in the following graphs.
- The University's Investment Manager from October 1, 1995 through the date of this report has been The Common Fund. Prior to October 1, 1995, the University's Investment Manager was J. & W. Seligman, and Co., Inc.

Total CIF



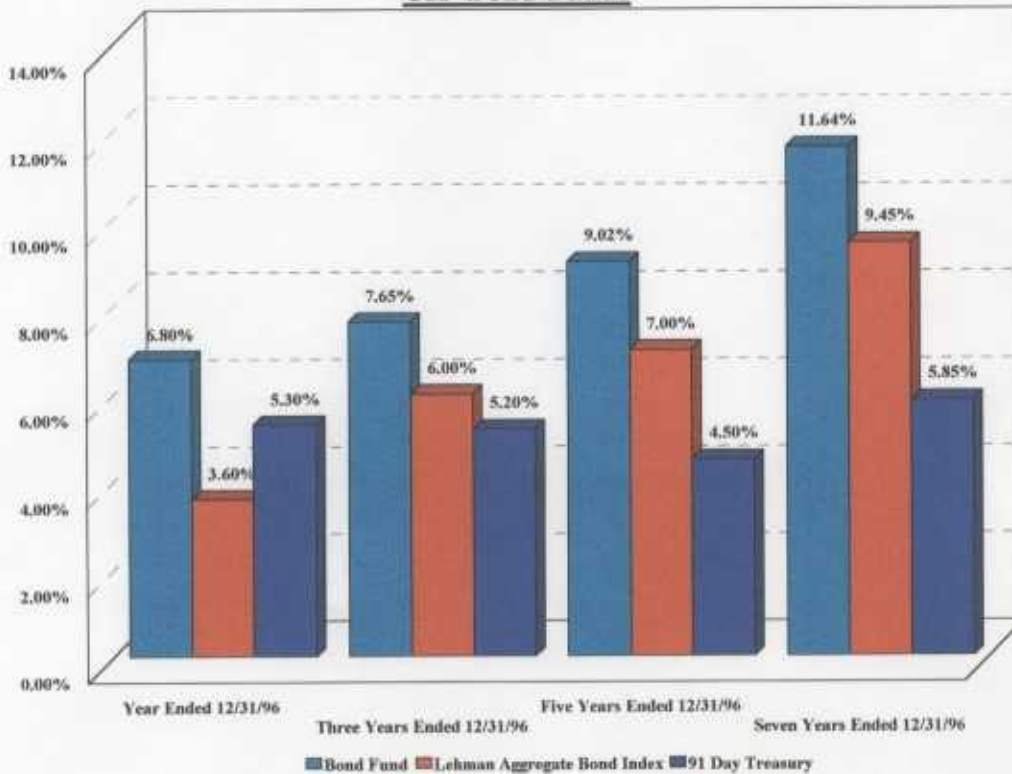
(1) The weighted index is a composite of Standard & Poors 500, NASDAQ OTC Composite, Lehman Aggregate Bond Index, and the 91 Day Treasury Bill.

CIF Equity Funds



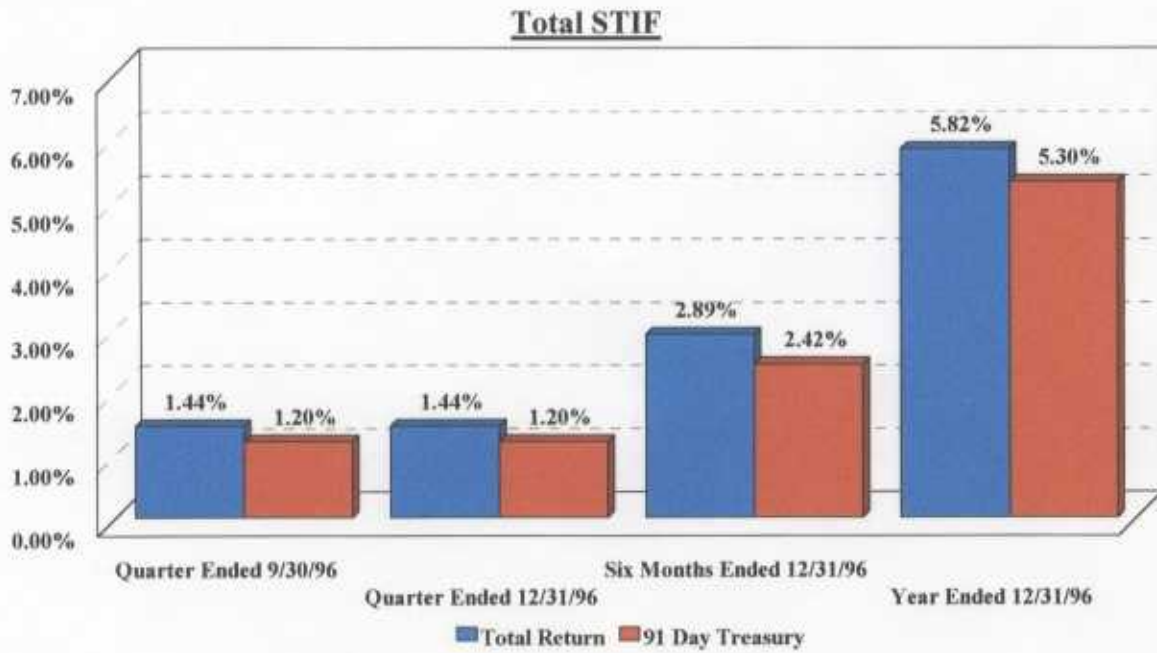
(1) The Composite is an index consisting of 75% S & P 500 and 25% NASDAQ.

CIF Bond Funds



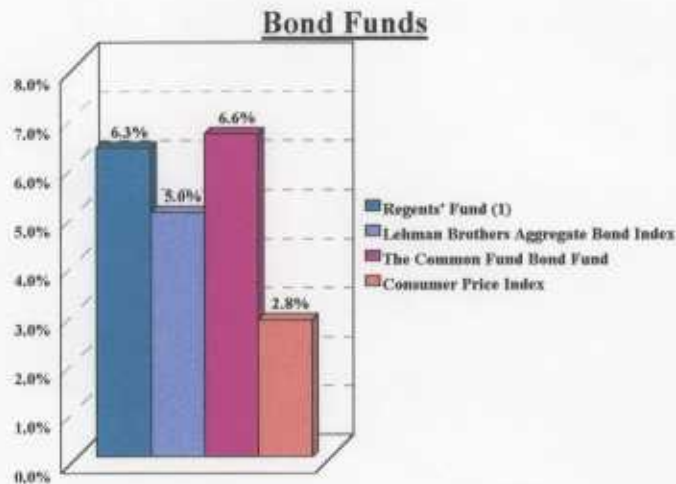
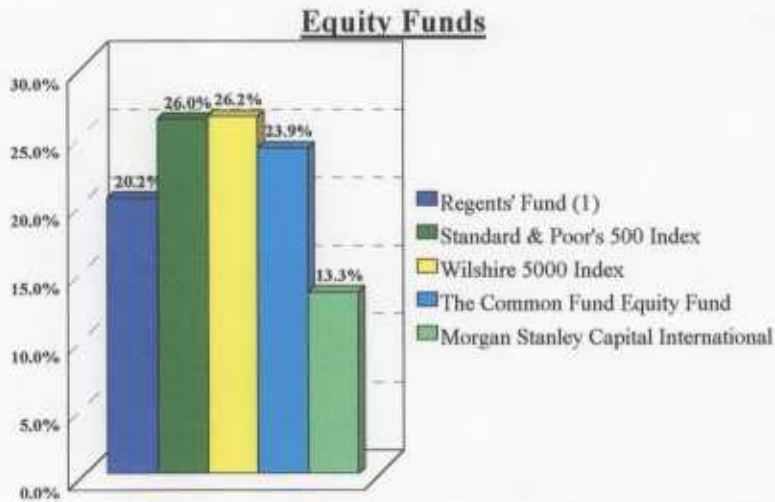
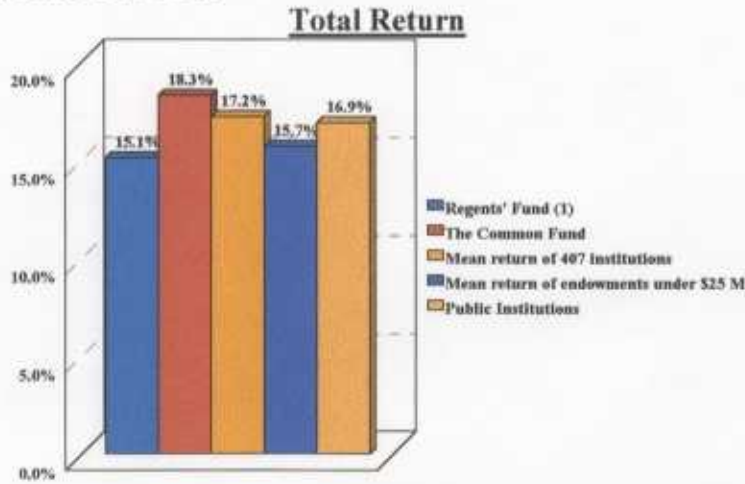
IV. STIF Performance

- As indicated below, the total return on the STIF for the year ended December 31, 1996 is 5.82%, exceeding the 91 Day Treasury Bill rate of 5.30% by 52 basis points.



V. Comparative Return Data

- Illustrated in the graphs below is a comparison of the Regents' Fund CIF to the 1996 NACUBO Endowment Study and other related indices. The Regents' Fund return reflects the Board approved transfer of the CIF to The Common Fund effective October 1, 1995. *Please note that these returns are for the year ended June 30, 1996.*



(1) Includes Nine Months participation in The Common fund.