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MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
OCTOBER 30-31, 1996

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**MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
OCTOBER 30-31, 1996**

A regular meeting of the Board of Regents governing The University of Oklahoma and Cameron University was called to order in the Auditorium of the Administration Building on the Health Sciences Center, Tulsa Campus on October 30, 1996 beginning at 11:17 a.m.

The following Regents were present: Regent G. T. Blankenship, Chairman of the Board, presiding; Regents Stephen F. Bentley, Melvin C. Hall, Donald B. Halverstadt, M.D., C. S. Lewis III, and Robin Siegfried.

Absent: Regent Mary Jane Noble.

Others attending all or a part of the meeting included Mr. David L. Boren, President of The University of Oklahoma, Interim Provost Nancy L. Mergler, Provost Joseph J. Ferretti, Vice Presidents Russell W. Driver, Jerry B. Farley, Richard E. Hall, Mark E. Lemons, David L. Maloney, and Eddie C. Smith, Joseph Harroz, Jr., General Counsel, and Dr. Chris A. Purcell, Executive Secretary of the Board of Regents.

Those attending the meeting from Cameron University were Dr. Don Davis, President of the University, Provost Terral McKellips, Vice Presidents Louise Brown and Don Sullivan, and John Sterling, Controller.

Notice of the time, date, and place of this meeting was submitted to the Secretary of State, and the agenda was posted in the Office of the Board of Regents on or before 11:00 a.m. on October 29, 1996, both as required by 25 O.S. 1981, Section 301-314.

CAMERON UNIVERSITY

REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Davis presented the following report:

Sciences Complex Nears Completion

Cameron's Sciences Complex now stands at 98 percent complete, with many of the trades involved in punch list activities as a prelude to turning the \$12.5 million facility over to the University for spring occupancy. The major remaining obstacle is completion of the electrical installations which have lagged because the primary contractor defaulted and its duties were assumed by a surety. The electrical portion should be finished by the end of November. Final clean-up will be accomplished during December and the building opened for operation at the beginning of the spring term.

Cameron Convocation Honorees

Dr. Dick Neptune, Lawton Superintendent of Schools, and Mr. William H. Crawford, Frederick banker and civic leader, have each received the Cameron University Distinguished Service Award in recognition of their contributions

to Southwest Oklahoma. The awards were presented during Cameron's fall academic convocation. Dr. Anne H. Morgan, Chair of the Oklahoma State Regents for Higher Education, delivered the keynote address.

The fall Academic Convocation has become tradition at Cameron. It was instituted by President Don Davis 15 years ago as a celebration of Cameron's dedication to academic excellence. The University's honor students are recognized during the event and Distinguished Service Awards are presented.

A native of Lawton, Dr. Neptune began his career as a classroom teacher at Lawton High School in 1957 and was appointed superintendent in July 1985. He has been recognized as Oklahoma's outstanding administrator by the Foundation for Excellence, received national honors from the Kennedy Center for the Performing Arts for incorporating arts into the curriculum and was named one of the top "100 Executive Educators in the U. S."

Mr. Crawford serves as Chairman and Chief Executive Officer of the First Southwest Corporation and is on the boards of banks in Apache, Chattanooga, Frederick, Grandfield, Hobart and Lawton. A native of Frederick, Mr. Crawford attended Cameron University and Oklahoma State University. Mr. Crawford currently chairs the Oklahoma Wildlife Commission and is active in economic development. He is a board member for the Oklahoma State Chamber of Commerce, Oklahoma Mountain Metro and Oklahoma Futures. Mr. Crawford's community and civic involvement includes serving on the boards of the Cameron University Foundation, Oklahoma Foundation for Excellence, Oklahoma City University Chair of Community Banking, Oklahoma Business Roundtable, Oklahoma School of Science and Mathematics and the Last Frontier Council of the Boy Scouts of America.

Recruitment and Retention of Science and Math Teachers Targeted

In a move designed to ensure high-quality science and math education for those in Southwest Oklahoma, Cameron University has become part of a coalition of universities, public schools and professional education associations working to recruit, train and retain teachers.

The consortium, called the Oklahoma Teacher Education Collaborative, recently landed a \$5 million grant from the National Science Foundation to develop a recruitment program, of which Cameron's portion is approximately \$400,000.

A study by the Southern Regional Education Board has projected a continuing demand for elementary level teachers trained in science, mathematics and engineering. The study also projects future teacher shortages in the same fields at the middle school and high school levels.

The coalition hopes the grant will play an important role in avoiding a science and math teacher shortage in Oklahoma by focusing on under-served populations and using innovative methods to interest talented young people in joining the science and math teaching profession.

Professor McKellips to Lead National Society

Cameron Professor Karen McKellips has been named President-elect of the Society for Philosophy and History of Education.

After a year as President-elect, Dr. McKellips will lead the organization in 1997-98. The Society is composed of approximately 200 college professors teaching in the fields of philosophy and history of education. Dr. McKellips has been a member of the Society, now in its 47th year of existence, since 1984. She has been a member of the Cameron faculty since 1968.

Cameron Professor Wins Literary Honor

Dr. Mark Spencer, an Associate Professor in Cameron University's English Department, has won the prestigious 1996 Faulkner Prize for his novella, *Only Missing*. The award, consisting of \$2,500 and a gold medal bearing the likeness of Nobel Prize laureate William Faulkner, is given annually by the Faulkner Society, based in New Orleans. Competition is open to all American authors. Dr. Spencer won the 1988 Patrick T. T. Bradshaw Book Award for a collection of stories titled *Spying on Lovers*. His collection of two novellas and three short stories, *Wedlock*, was published in 1990 by Watermark Press. In 1994, Random House published Spencer's novel, *Love and Reruns in Adams County*. He has been a member of the Cameron faculty since 1987.

Convention Honors

For the second year in a row, Cameron University undergraduate student papers garnered honors at the annual convention of the Oklahoma Speech-Theatre-Communication Association (OSTCA).

Taking first-place honors at the convention and receiving a cash award in the undergraduate category was Alan Sikora of Altus, a student in Cameron's Department of Business. His paper, "*Big Mac Attack: A Case Study of McDonald's Corporate Apologia Strategy*," analyzed the tactics used by the fast food chain in its defense of an Albuquerque, New Mexico woman's lawsuit resulting from a highly publicized "spilled hot coffee" incident, and adverse publicity which ensued.

Other Cameron students taking OSTCA honors included Larry G. Featherstone, whose undergraduate paper, "*Phillip Morris Tobacco Company's Report on Nicotine*," received a certificate of merit, and Jason Mitchell, whose paper "*Perrier: The World's Purest Water Gone Bad*," was recognized in the graduate paper category.

"School Plant Manager of Year" Named

Mr. Harold Robinson, Director of Physical Facilities at Cameron for the past 13 years, was recently honored by the Oklahoma State Department of Education as its "Outstanding School Plant Manager of the Year" for 1996. Mr. Robinson is responsible for Cameron's physical plant operation and is the University's primary liaison for all new construction on the Lawton campus.

AUDIT REPORT FOR FISCAL YEAR ENDING JUNE 30, 1996

President Davis announced this item has been withdrawn from this agenda to provide the members of the Board time to consider the annual audit report.

INTERNAL AUDITING ACTIVITIES - CAMERON UNIVERSITY

During the quarters ended June 30, 1996 and September 30, 1996, seven audits were completed for Cameron University, and included Alumni Relations; Billing, Receivables and Collections; Disbursements; School of Graduate Studies; Mailing Facilities; Travel; and the Development Office. A copy of the audit reports was filed with the department responsible for the activity audited, the President's Office, and the Board of Regents' Office. Since September 30, six additional audits have been completed and presented to management which completes the fiscal year 1996 audit plan.

Audits accomplished under the 1996 audit plan indicate the institution recognizes the value of effective internal controls and generally implements effective controls. Most concerns identified in these audits resulted from a lack of published policies and procedures or by departments not following prescribed policies and procedures. Recommendations were made by Internal Auditing to address all concerns identified in audits of the 1996 audit plan and management indicated a willingness to address those recommendations. In addition, the newly formed Audit Committee of the Board of Regents should contribute to further strengthening of processes by providing an additional level of oversight.

No post-audit reviews were conducted during these two quarters.

This report was presented for information and discussion. No action was required.

ACADEMIC PERSONNEL ACTION

RESIGNATION:

Christine Zuger, Librarian/ Assistant Professor, Library, October 4, 1996.

President Davis recommended approval of the academic personnel action shown above.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

LITIGATION

There was no report.

THE UNIVERSITY OF OKLAHOMA

SENIOR VICE PRESIDENT AND PROVOST, NORMAN CAMPUS ACADEMIC PERSONNEL ACTIONS ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS LITIGATION

Regent Lewis moved the Board meet in executive session for the purpose of discussing personnel issues as listed above and also the status of pending litigation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved. The executive session began at 11:45 a.m. in the Council Room and concluded at 1:25 p.m.

The meeting reconvened in regular session in the Auditorium at 1:33 p.m. with the same Regents present.

REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Boren reported he is happy to announce the fund-raising drive for the Sam Noble Oklahoma Museum of Natural History has been completed and over \$1,000,000 in endowment funds have also been raised. He said this goal has been reached with the help of people from the private sector in partnership with State, Norman community and the University community. Present for special recognition were Mr. Michael Cawley, Director of the Noble Foundation, and Regent Robin Siegfried. Their donations put the drive over the top. President Boren said this is a milestone in the life of the State.

FEES REQUEST FOR 1997-98

In accordance with policy established by the Oklahoma State Regents for Higher Education, institutions must submit for approval any requests for changes in fees that are "assessed students as a condition of enrollment and as a condition for academic recognition for completion of prescribed courses." Such fees include, but are not limited to, enrollment fees, student activity fees, and special fees. Some fees are mandatory for all students enrolled at the University, whereas others are mandatory only for specific subcategories of students, or for students enrolled in a specific academic program or course.

The information herein summarizes the changes in fees requested by the academic and nonacademic units of the Norman Campus and Health Sciences Center. They have been reviewed and approved by the appropriate directors, deans, and vice presidents and by the Senior Vice Presidents and Provosts on the two campuses. The changes requested fall into one of three categories, depending on the level of approval required:

- Increases in testing/clinical services fees and classroom/laboratory supplies fees no longer require State Regents' item-by-item approval. Institutions may assess these fees up to the actual cost of the test, service, or supplies. All of the increases included in this request as course fee modifications for classroom and laboratory supplies fall within this category.

- Additions, deletions and modifications of fees that are within the statutory limits approved by the State Legislature, require approval by The University of Oklahoma Board of Regents and final approval by the State Regents. The current requests for additions and deletions of special course fees fall within this category.
- Fees that would exceed the statutory limit require approval of The University of Oklahoma Board of Regents, the State Regents and the State Legislature. The tuition increase for the College of Law and the increase in the Library Resources Fee for the Health Sciences Center and the Norman Campus fall within this category.

HEALTH SCIENCES CENTER

Special Fees

A. Course Fees

The Health Sciences Center requests the addition of one course fee for classroom/laboratory supplies; increases in the fee for three courses for classroom/laboratory supplies; and deleting one course fee for classroom/laboratory supplies. The increased fees reflect the actual direct costs of providing these supplies to students enrolled, and do not require State Regents approval. The addition of one course fee and the deletion of another require approval of the State Regents. These changes are itemized in the following table.

SUMMARY SCHEDULE SPECIAL STUDENT FEES Academic Year 1997 - 1998 UNIVERSITY OF OKLAHOMA HEALTH SCIENCES CENTER				
<u>FEE</u>	<u>CHANGES</u>		<u>COLLEGE</u>	<u>PER</u>
	<u>CURRENT</u>	<u>PROPOSED</u>		
CLASSROOM/LABORATORY SUPPLIES				
	5.00	7.00	Allied Health	Course
	15.00	25.00	Allied Health	Course
	25.00	30.00	Allied Health	Course
	25.00	None	Allied Health	Course
	None	15.00	Allied Health	Course

B. Other Special Fees

A. Library Resources Fee

<u>Current</u>	<u>Requested</u>	<u>Statutory Limit</u>
\$1.50 per credit hour	\$2.00 per credit hour	\$1.50 per credit hour

The Library Resources Fee is currently \$1.50 per credit hour. This fee annually generates approximately \$90,000 for the Health Sciences Center Library. A fifty cent increase will generate over \$30,000 in additional income to the library budget. The increased funding will help the library meet the increasing costs of library materials, support for computer hardware, software, and maintenance fees, and updating database subscriptions.

The Library Resources Fee has been used to purchase library materials as well as assist in covering the expenses of maintaining the library computer services at remote locations. This service has provided our students with the ability to search bibliographic databases and the BHS Library catalog (BIOS) from terminals on and off campus. The Library Resources Fee will allow the library to continue to purchase library materials, and support computer hardware, software, and maintenance fees, and database subscriptions. Additionally, the fee will assist in the expansion of the number of computer workstations and provide new bibliographic databases available to the students.

If the fee is not increased, the expansion of the library computer services and the development of new services will be delayed.

NORMAN CAMPUS

Resident and Non-Resident Tuition

A. College of Law

The College of Law requests approval of a six-year plan to increase tuition to bring the University to the average of the other colleges of law in the Big Ten and Big Twelve. The details of the plan are explained in Appendix I, which was included in the agenda. For FY98, the first year of the plan, the College requests a 7% increase in resident and nonresident tuition.

Special Fees

A. Course Fees

Under the policies of the Oklahoma State Regents for Higher Education, institutions may assess per-course charges for special instruction costs, such as private music lessons; classroom and laboratory supplies; and facility and equipment utilization, such as computers, musical instruments, or video equipment. The statutory limit for these fees is the actual cost of providing the services to the students enrolled in the courses.

For FY97 the colleges on the Norman Campus have requested the additions, deletions, increases and decreases in course fees outlined in the following table. The changes are designed to cover the actual costs of providing the special instruction, supplies, facilities and equipment to the students enrolled in the courses. An itemized list of the changes requested was provided in Appendix II, which was included in the agenda.

COURSE FEE REQUESTS, FY98--UNIVERSITY OF OKLAHOMA Norman Campus					
<u>COLLEGE</u>	<u>CURRENT</u>	<u>ADDITIONS</u>	<u>DELETIONS</u>	<u>INCREASES</u>	<u>DECREASES</u>
ARCHITECTURE	175	18	27	2	0
ARTS & SCIENCES	371	5	21	14	0
BUSINESS	0	0	0	0	0
CONTINUING ED	12	0	0	0	0
EDUCATION	23	0	2	0	0
ENGINEERING	104	7	6	29	0
FINE ARTS	237	3	0	0	0
GEOSCIENCES	96	61	4	21	0
LAW	1	0	1	0	0
UNIVERSITY COLLEGE	<u>10</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	1029	94	61	66	0

Other Special Fees

A. Library Resource Fee

<u>Current</u>	<u>Requested</u>	<u>Statutory Limit</u>
\$1.50 per credit hour	\$2.00 per credit hour	\$1.50 per credit hour

The University Libraries Resource Fee is currently \$1.50 per credit hour. This fee annually generates over \$600,000 for The University of Oklahoma Libraries. A fifty cent increase will add over \$200,000 in additional income to the library budget. The increase in funding will help the University Libraries partially meet the increased costs of library materials. Inflation costs associated with library materials continue to increase at rates of 10-15 percent annually. This year the library requires over \$400,000 in additional funding to meet increased library materials costs. Demands for access to electronic information resources also require funding to support continuing hardware and software costs. Currently, the library has 16 new workstations providing access to networks and electronic resources. Each additional workstation will cost approximately \$2,100. The University Libraries require over 150 workstations in the next 2-3 years. These workstations will give students and faculty access to the campus network, library catalogs, and remote electronic resources. Workstations will also assist library faculty and staff in providing fast and effective electronic programs and services.

Previous requests for Library Resource Fees were based upon the need for funds to support acquisition of library materials as inflation rose above library budget increases. The costs of library materials continue to rise, but students also require more access to advanced technology and electronic resources. The Library Resource Fee will allow the library to support acquisition of library materials and expand the number of computer workstations and the number of electronic databases available to the students.

The Library Resource Fee has funded the acquisition of library materials to support classroom and research at the University. Without the resource fee, subscriptions to journals and acquisition of books would be considerably less. Future use of resource fee funds include the expansion of electronic resources and the development of document delivery at the University. If the fee is not increased, acquisition of library resources will not keep pace with the classroom and research needs of the students and faculty. New enhancements will be delayed.

President Boren recommended that the Board of Regents approve the changes in fees for 1997-98 and authorize their submission to the Oklahoma State Regents for Higher Education.

Dean of Law, Andy Coats, was present for this discussion. He said the six year plan is being proposed, with resident student increases of 7% this year, 14% for the next four years and a 12% increase in the final year. That would take the College of Law to the median of the Big 12 and Big 10 law schools where the median will probably be at that time. The median is moving away at 5% a year. OU would catch up and arrive at the median in the year 2003. OU is currently at the bottom. Moving in this direction is very important to the future of the Law School in terms of quality of education and services for the students. Due to downsizing, income has been reduced substantially. Three years ago the Law School enrollment was approximately 690 students and with the Fall semester of 1997, there will be approximately 500 students. This has been the right decision but one effect of the downsizing is less tuition money. The Student Bar Association has just met and they voted overwhelmingly to approve the tuition increase. Dean Coats said while this plan will be difficult for some, it is felt it is the proper way to go.

Regent Halverstadt commented on the number of law graduates and asked if a manpower study had been done to see what the attrition of legal manpower is in this State versus the needs for replacement. Dean Coats responded that more and more students are using the law degree to go into other areas. He said the College is educating people in all walks of life, not just lawyers.

In response to a question, Dean Coats said the tuition has not been increased at a faster rate due to the Oklahoma Legislature and their stance on and control of educational costs.

Regent Lewis asked where the students stand on the fee increases. Miss Amy Cobb, President of UOSA, said the students she has spoken with in regard to library fees are mostly concerned with the library's hours of operation. The resource fee cannot be used to extend the library's hours but the students' concerns about hours of operation have been presented to Provost Mergler and Dean Sul Lee and they have agreed to work with the students on that. Miss Cobb said the other fees have not been controversial with the students.

Regent Hall moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

ACADEMIC PERSONNEL ACTIONS

Norman Campus:

LEAVES OF ABSENCE:

Kay Kincade, Associate Professor of Instructional Leadership and Academic Curriculum, short term disability leave of absence with pay, August 16, 1996; leave of absence without pay, September 6, 1996 through December 31, 1996.

Virginia Milhouse, Associate Professor of Human Relations, leave of absence with partial pay, August 16, 1996 through December 15, 1996. Received a Fulbright Fellowship.

Joyce Shealy, Assistant Professor of Music, short term disability leave of absence with pay, August 16, 1996 through May 15, 1997.

Jerry Straka, Associate Professor of Meteorology, short term disability leave of absence with pay, September 3, 1996 through December 20, 1996.

Walter Wei, Associate Professor of Mathematics, leave of absence without pay, January 1, 1997 through May 15, 1997.

APPOINTMENTS OR REAPPOINTMENTS:

Theodore Joseph Drab, Associate Professor of Interior Design, annual rate of \$38,500 for 9 months (\$4,277.78 per month), August 16, 1996 through May 15, 1997. Paid from 122-7642, Interior Design Division, pos. 06630.

Avrom Greenberg, reappointed Visiting Associate Professor of Law, salary remains at annual rate of \$25,000 for 9 months (\$2,777.78 per month), .50 time, August 16, 1996 through December 31, 1996. Paid from 272-7201, College of Law, pos. 08913.

Ulrich Reimann-Phillip, reappointed Visiting Assistant Professor of Botany and Microbiology, salary remains at annual rate of \$42,367 for 12 months (\$3,530.55 per month), August 1, 1996 through June 30, 1997. Paid from 125-5074, Insect Resistant Crops, and 122-7282, Botany and Microbiology, pos. 04330. Paid from grant funds; subject to availability of funds.

Daniel Sutter, Visiting Assistant Professor of Economics, annual rate of \$40,000 for 9 months (\$4,444.45 per month), August 16, 1996 through May 15, 1997. Paid from 122-7229, Economics, pos. 03964.

Joseph Paul Havlicek, Assistant Professor of Electrical and Computer Engineering, annual rate of \$48,825 for 9 months (\$5,425.00 per month), January 1, 1997 through May 15, 1997. Paid from 122-7231, Electrical and Computer Engineering, pos. 00303.

Joanne Anderson, Ph.D., Clinical Assistant Professor of Human Relations, annual rate of \$44,000 for 12 months (\$3,666.67 per month), August 15, 1996 through June 30, 1997. Paid from 122-7312, UCT Instruction - Human Relations, pos. 10187.

Fabiola Janiak-Spens, Visiting Postdoctoral Research Associate, Department of Chemistry and Biochemistry, annual rate of \$27,000 for 12 months (\$2,250.00 per month), .50 time, September 1, 1996 through December 31, 1996. Paid from 122-7221, Chemistry and Biochemistry, pos. 10509.

Jean T. Lee, reappointed Visiting Research Associate, Center for Analysis and Prediction of Storms, salary remains at annual rate of \$42,138 for 12 months (\$3,511.47 per month), .50 time, October 1, 1996 through January 31, 1997. Paid from 125-4854, FAA Supplement, pos. 01066. Paid from grant funds; subject to availability of funds.

John S. Greene, reappointed Research Scientist, Oklahoma Climate Survey, salary remains at annual rate of \$42,000 for 12 months (\$3,499.99 per month), September 1, 1996 through December 31, 1996. Paid from 125-5045, 4 KM x 4 KM Hourly GCIP Data, pos. 00931. Paid from grant funds; subject to availability of funds.

Robert Alan Maddox, Visiting Senior Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, annual rate of \$50,004 for 12 months (\$4,167.00 per month), .50 time, October 1, 1996 through June 30, 1997. Paid from 125-4826, CIMMS Task I, pos. 10744. Paid from grant funds; subject to availability of funds.

Valery Mikhailovich Melnikov, Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, annual rate of \$48,000 for 12 months (\$4,000.00 per month), December 15, 1996 through December 14, 1999. Paid from 125-4961, CIMMS Task II, pos. 10743. Paid from grant funds; subject to availability of funds.

Raymon L. Brown, reappointed Visiting Geophysicist III, Oklahoma Geological Survey, salary remains at annual rate of \$64,944 for 12 months (\$5,412.00 per month), July 1, 1996 through June 30, 1997. Paid from 362-7120, Institutional Support Geological Survey; 362-7130, Public Service (Oklahoma Geological Survey); and 125-4895, Reservoir Rock Properties, pos. 04009. Paid from grant funds; subject to availability of funds.

CHANGES:

Mikael Adolphson, Assistant Professor of History; given additional title Coordinator, East Asian Area Studies, August 16, 1996 through May 15, 1997.

Adedeji B. Badiru, Professor of Industrial Engineering; title changed from Interim Dean to Dean, University College; salary changed from annual rate of \$85,722 for 12 months (\$7,143.50 per month) to annual rate of \$89,722 for 12 months (\$7,476.83 per month), November 1, 1996. Paid from 122-7383, Instructional Services Academic Advising, pos. 06753.

Milton L. Bishop, reappointed Senior Research Associate, School of Petroleum and Geological Engineering, salary changed from annual rate of \$44,554 for 12 months (\$3,712.80 per month) to annual rate of \$47,896 for 12 months (\$3,991.33 per month), October 1, 1996 through June 30, 1997. Paid from 125-6333, Fracturing Fluid Characterization, pos. 03674. Paid from grant funds; subject to availability of funds.

Luis Cortest, Associate Professor and Chair of Modern Languages, Literatures, and Linguistics, salary changed from annual rate of \$53,581 for 12 months (\$4,465.08 per month) to annual rate of \$61,910 for 12 months (\$6,878.89 per month), October 1, 1996. Paid administrative stipend while serving as Chair. Paid from 122-7268, Modern Languages, Literatures, and Linguistics, pos. 04531.

Robert H. Cox, Associate Professor of Political Science; given additional title Coordinator, European Area Studies, August 16, 1996 through May 15, 1997.

Arlis Dodson, reappointed Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annual rate of \$50,004 for 12 months (\$4,167.00 per month) to annual rate of \$54,733 for 12 months (\$4,561.09 per month), September 1, 1996 through December 31, 1996. Paid from 125-4661, CIMMS Task II, pos. 04632. Paid from grant funds; subject to availability of funds.

Glenn Dryhurst, George Lynn Cross Research Professor and Chair of Chemistry and Biochemistry, salary changed from annual rate of \$85,916 for 9 months (\$9,546.22 per month) to annual rate of \$84,832 for 9 months (\$9,425.78 per month), October 1, 1996. Budget correction. Paid from 122-7221, Chemistry and Biochemistry, pos. 01025.

Rodney E. Evans, Professor of Business Administration; given additional title Director of Marketing Division, salary changed from annual rate of \$61,200 for 9 months (\$6,800.00 per month) to annual rate of \$79,200 for 9 months (\$8,800.00 per month), August 16, 1996; salary changed to annual rate of \$82,000 for 9 months (\$9,111.11 per month), October 1, 1996.

Administrative stipend of \$18,000 to be paid over 9 months. Paid from 122-7213, Business Administration Instruction, pos. 00974.

Pamela Fry, Associate Professor of Instructional Leadership and Academic Curriculum and Associate Dean of Teacher Education, College of Education, salary changed from annual rate of \$49,346 for 12 months (\$4,112.17 per month) to annual rate of \$52,680 for 12 months (\$4,390.00 per month), July 1, 1996; salary changed to annual rate of \$55,340 for 12 months (\$4,611.67 per month), October 1, 1996. Administrative stipend corrected to \$5,000 while serving as Associate Dean. Correction of previous action taken at September meeting. Paid from 122-7343, Instructional Leadership and Academic Curriculum, pos. 01442.

Leonid N. Germanovich, reappointed Senior Research Scientist, Energy Center Director's Office, salary changed from annual rate of \$64,080 for 12 months (\$5,340.00 per month) to annual rate of \$65,362 for 12 months (\$5,446.83 per month), September 1, 1996 through December 31, 1996. Paid from 195-6386, Energy Center Director's Office, pos. 00550.

Anita F. Hill, Professor of Law, salary changed from annual rate of \$68,310 for 9 months (\$7,590.00 per month), full time, to annual rate of \$34,155 for 9 months (\$3,795.00 per month), .50 time, August 16, 1996 through December 31, 1996. Paid from 272-7201, College of Law, pos. 01743.

Trina Hope, title changed from Assistant Professor to Acting Assistant Professor of Sociology, salary changed from annual rate of \$35,000 for 9 months (\$3,888.89 per month) to annual rate of \$33,000 for 9 months (\$3,666.67 per month), August 16, 1996 through May 15, 1997. Paid from 122-7289, Sociology, pos. 06723.

Zhongqi Jing, reappointed Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary changed from annual rate of \$65,000 for 12 months (\$5,416.66 per month) to annual rate of \$69,483 for 12 months (\$5,790.25 per month), September 1, 1996 through December 31, 1996. Paid from 125-4661, CIMMS, pos. 08349. Paid from grant funds; subject to availability of funds.

Phillip E. Klebba, Associate Professor of Chemistry and Biochemistry, salary changed from annual rate of \$43,860 for 9 months (\$4,873.33 per month) to annual rate of \$45,860 for 9 months (\$5,095.56 per month), August 16, 1996; salary changed to annual rate of \$47,658 for 9 months (\$5,295.33 per month), October 1, 1996 through May 15, 1997. Budget correction. Paid from 122-7221, Chemistry and Biochemistry, pos. 00970.

Kathy L. Latrobe, Associate Professor of Library and Information Studies, salary changed from annual rate of \$43,500 for 9 months (\$4,833.33 per month) to annual rate of \$47,000 for 9 months (\$5,222.22 per month), October 1, 1996 through May 15, 1997. Counteroffer. Paid from 122-7260, Library and Information Studies, pos. 01368.

Mark V. Lomolino, Assistant Professor of Zoology and Assistant Heritage Zoologist/Coordinator, Oklahoma Natural Heritage Inventory, salary changed from annual rate of \$45,194 for 12 months (\$3,766.17 per month) to annual rate of \$46,444 for 12 months (\$3,870.33 per month), October 1, 1996 through June 30, 1997. Counteroffer. Paid from 122-7463, Oklahoma Biological Survey (Natural Heritage Inventory), pos. 00248.

Virginia Milhouse, Associate Professor of Human Relations, salary changed from annual rate of \$15,281 for 9 months (\$1,697.89 per month), .41 time, to annual rate of \$16,979 for 9 months (\$1,886.55 per month), .44 time, October 1, 1996 (on partial leave of absence August 16, 1996 through December 15, 1996). Paid from 122-7286, Human Relations, and 122-7587, CCE Academic Support Human Relations, pos. 00521.

Paul E. Minnis, Associate Professor of Anthropology, salary changed from annual rate of \$18,301 for 9 months (\$2,033.44 per month), .50 time, to annual rate of \$27,452 for 9 months (\$3,050.22 per month), .75 time, August 16, 1996; salary changed to annual rate of \$31,307 for 9 months (\$3,478.56 per month), .75 time, October 1, 1996 through May 15, 1997. Paid from 122-7202, Anthropology, pos. 00409.

Mary J. O'Hair, Associate Professor of Educational Leadership and Policy Studies and Associate Dean for Graduate Studies and Research, College of Education, salary corrected from annual rate of \$55,519 for 12 months (\$4,626.58 per month) to annual rate of \$58,853 for 12 months (\$4,904.42 per month), August 16, 1996; salary changed to annual rate of \$60,995 for 12 months (\$5,082.92 per month), October 1, 1996 through June 30, 1997. Correction of administrative stipend to \$5,000 while serving as Associate Dean. Correction of action taken at September meeting. Paid from 122-7344, Educational Leadership and Policy Studies, pos. 04129.

Chequita Owens, Assistant Professor of Sociology; beginning appointment date corrected from January 1, 1997 through May 15, 1997 to August 16, 1997 to May 15, 1998.

Lesley M. Rankin-Hill, promoted from Assistant Professor to Associate Professor of Anthropology, salary increased from annual rate of \$31,499 for 9 months (\$3,499.89 per month) to annual rate of \$33,499 for 9 months (\$3,722.12 per month); granted tenure, August 16, 1996. Paid from 122-7202, Anthropology, pos. 00207.

Joanna E. Rapf, Associate Professor of English; given additional title Associate Professor of Women's Studies, August 30, 1996 through June 30, 1997.

Kenneth Robson, Assistant Professor of Architecture and Interim Director, Division of Construction Science; salary changed from annual rate of \$42,780 for 9 months (\$4,753.33 per month) to annual rate of \$45,530 for 9 months (\$5,058.89 per month), October 1, 1996. Paid from 122-7641, Construction Science Division, pos. 04176.

Edward Sankowski, Professor of Philosophy; given additional title Faculty Administrative Fellow, Provost's Office, August 16, 1996 through May 15, 1997.

Robert E. Schlegel, Professor of Industrial Engineering; given additional title Associate Director of Research, Wireless Electromagnetic Compatibility Center; salary changed from annual rate of \$57,632 for 9 months (\$6,403.56 per month) to annual rate of \$63,683 for 9 months (\$7,075.94 per month), August 16, 1996; salary changed to \$66,566 for 9 months (\$7,396.16 per month), October 1, 1996. Includes administrative stipend of \$672.38 per month while serving as Associate Director. Paid from 125-4290, Laboratory Model of Readiness; 125-6987, Center for Study of Wireless; and 122-7253, Industrial Engineering, pos. 03132. Paid from grant funds; subject to availability of funds.

Thurman E. Scott, Jr., reappointed Senior Research Associate, Energy Center Director's Office, salary changed from annual rate of \$46,227 for 12 months (\$3,852.25 per month) to annual rate of \$47,614 for 12 months (\$3,967.83 per month), September 1, 1996 through December 31, 1996. Paid from 195-6386, Energy Center Director's Office, pos. 00515.

Zbigniew W. Sorbjan, reappointed Research Scientist, School of Meteorology, salary changed from annual rate of \$27,066 for 12 months (\$2,255.50 per month), .50 time, to annual rate of \$54,132 for 12 months (\$4,511.00 per month), full time, September 1, 1996; salary changed to annual rate of \$27,066 for 12 months (\$2,255.50 per month), .50 time, October 1, 1996 through April 30, 1997. Paid from 125-6827, Wind Shear Entrainment, pos. 04627. Paid from grant funds; subject to availability of funds.

Melissa Stockdale, Associate Professor of History; given additional title Coordinator, Russian and East European Area Studies, August 16, 1996 through May 15, 1997.

Cameron Wesson, title changed from Assistant Professor to Acting Assistant Professor of Anthropology, salary changed from annual rate of \$33,000 for 9 months (\$3,666.67 per month) to annual rate of \$31,000 for 9 months (\$3,444.44 per month), August 16, 1996 through May 15, 1997. Paid from 122-7202, Anthropology, pos. 00897.

Monika Wrona, reappointed Co-Principal Investigator and Adjunct Assistant Professor of Chemistry and Biochemistry, salary changed from annual rate of \$40,933 for 12 months (\$3,411.09 per month) to annual rate of \$42,570 for 12 months (\$3,547.53 per month), September 1, 1996 through August 31, 1997. Paid from 125-4514, Oxidation Chemistry of Indoles, pos. 07099. Paid from grant funds; subject to availability of funds.

RESIGNATIONS AND/OR TERMINATIONS:

Younane Abousleiman, Senior Research Associate, Energy Center Director's Office, September 30, 1996.

James J. McCluskey, Assistant Professor of Journalism and Mass Communication, May 16, 1997.

RETIREMENT:

Ronald G. Stermer, Instructor in Chemistry and Biochemistry and Glassblower, Department of Chemistry and Biochemistry, January 2, 1997.

Health Sciences Center:

LEAVE OF ABSENCE:

David C. Kem, Professor of Medicine, Chief of Endocrinology Section, Department of Medicine, and Adjunct Professor of Physiology; short term disability leave of absence with pay, August 7, 1996 to January 2, 1997.

APPOINTMENTS OR REAPPOINTMENTS:

Douglas D. Kelsey, Ph.D., Clinical Associate Professor of Physical Therapy and Assistant Dean of Clinical Affairs, College of Allied Health, annual rate of \$43,875 for 12 months (\$3,656.25 per month), .65 time, September 1, 1996 through June 30, 1997. Paid from 2722-6, Physical Therapy, pos. 238300.

Judy K. Wurdeman, Clinical Assistant Professor of Family and Preventive Medicine, annual rate of \$45,000 for 12 months (\$3,750.00 per month), October 7, 1996 through June 30, 1997. Paid from A0001490, Medicine-Family Professional Account, pos. 184160.

Kersi Jal Bharucha, M.D., Assistant Professor of Neurology, annual rate of \$70,000 for 12 months (\$5,833.33 per month), September 1, 1996 through June 30, 1997. Paid from VA Medical Center, pos. 154430.

Michele Splinter, reappointed Clinical Assistant Professor of Pharmacy Practice, annual rate of \$26,000 for 12 months (\$2,166.67 per month), .50 time, July 1, 1996 through June 30, 1997. Paid from 3030-7, Pharmacy Practice, pos. 286396.

Antonette K. Doty, Adjunct Assistant Professor of Physical Therapy, annual rate of \$16,640 for 12 months (\$1,386.67 per month), .20 time, September 1, 1996 through June 30, 1997. Paid from C2322106, DHS/Provide Physical Therapy and Occupational Therapy, pos. 238865.

Craig Stephen Mitchell, D.O., Assistant Professor of Radiological Sciences, annual rate of \$50,000 for 12 months (\$4,166.67 per month), September 16, 1996 through June 30, 1997. Paid from A0000181, Radiology Salary Supplement, pos. 201550.

Timothy John Best, M.D., Assistant Professor of Surgery, annual rate of \$45,000 for 12 months (\$3,750.00 per month), November 1, 1996 through June 30, 1997. Paid from A0000582, PPP Surgery (Plastic Surgery), pos. 207400.

Michael Dobbins, D.D.S., Clinical Instructor in Dental Services Administration, annual rate of \$11,000 for 12 months (\$916.67 per month), .20 time, September 1, 1996 through June 30, 1997. Paid from C1216204, Center of Excellence - Native American Dentistry, pos. 037200.

Todd A. Krehbiel, M.D., Clinical Instructor in Pediatrics, annual rate of \$34,000 for 12 months (\$2,833.33 per month), .36 time, July 1, 1996 through June 30, 1997. Paid from A0005579, Housestaff Education Fund, pos. 164033, and A0001974, Department of Medicine Housestaff, pos. 134500.

Dolores V. Pasierb, reappointed Associate in Anesthesiology, annual rate of \$45,000 for 12 months (\$3,750.00 per month), September 9, 1996 through June 30, 1997. Paid from A0000871, Anesthesiology CRNA Support, pos. 121300.

CHANGES:

M. DeWayne Andrews, David Ross Boyd Professor of Medicine and Associate Dean for Graduate Medical Education, College of Medicine; given additional title Senior Associate Dean for Academic Affairs, College of Medicine; title Chief, General Internal Medicine, deleted; salary changed from annual rate of \$142,800 for 12 months (\$11,900.00 per month) to annual rate of \$160,000 for 12 months (\$13,333.33 per month), October 1, 1996. Includes \$68,851 administrative supplement for Senior Associate Dean for Academic Affairs position. Paid from 20009720, Dean, College of Medicine, pos. 056157, and VA Medical Center.

David L. Crane, Associate Professor of Anesthesiology and Chief of Anesthesia Services, Children's Hospital of Oklahoma; given additional title Vice Chair of Anesthesiology, September 6, 1996 through June 30, 1997.

Louise Dabiri, title changed from Assistant Professor to Clinical Assistant Professor of Psychiatry and Behavioral Sciences, salary changed from annual rate of \$63,140 for 12 months (\$5,262.50 per month) to without remuneration, September 6, 1996 through June 30, 1997 (with accrued vacation through October 23, 1996).

Daniel P. Dalzell, Assistant Professor and Chair of Pediatric Dentistry; given additional title The William E. Brown Chair in Dentistry, July 1, 1996 through June 30, 1997.

G. Kevin Donovan, Professor of Pediatrics, Tulsa; given additional title Vice Chair of Pediatrics, Tulsa, September 1, 1996 through June 30, 1997.

Curtis R. Gruel, Assistant Professor of Orthopedic Surgery, salary changed from annual rate of \$71,000 for 12 months (\$5,916.66 per month), full time, to annual rate of \$70,290 for 12 months (\$5,857.50 per month), .99 time, October 1, 1996 through June 30, 1997. Retains consecutive term faculty status and title with .99 FTE. Paid from 22439720, O'Donoghue Chair-Orthopedic Surgery; 22129720, Orthopedic Surgery Department; A0007791, Dean's Fund-Orthopedic Surgery; and B0332101, Children's Memorial Hospital Reimbursement, pos. 158200.

William A. Herndon, Professor of Orthopedic Surgery, salary changed from annual rate of \$72,442 for 12 months (\$6,036.83 per month), full time, to annual rate of \$71,717.58 for 12 months (\$5,976.45 per month), .99 time, October 1, 1996 through June 30, 1997. Retains consecutive term faculty status and title with .99 FTE. Paid from 22439720, O'Donoghue Chair-Orthopedic Surgery; 22129720, Orthopedic Surgery Department; A0007791, Dean's Fund-Orthopedic Surgery; and B0332101, Children's Memorial Hospital Reimbursement, pos. 158600.

Paul A. Kammerlocher, Assistant Professor of Orthopedic Surgery, salary changed from annual rate of \$71,399 for 12 months (\$5,949.92 per month), full time, to annual rate of \$70,685 for 12 months (\$5,890.42 per month), .99 time, October 1, 1996 through June 30, 1997. Retains consecutive term faculty status and title with .99 FTE. Paid from 22129720, Orthopedic Surgery Department; A0007791, Dean's Fund-Orthopedic Surgery, B0532101, Children's Memorial Hospital Reimbursement, pos. 158400, and VA Medical Center.

David W. Kent, Clinical Assistant Professor of Psychiatry and Behavioral Sciences and Adjunct Associate Professor of Pediatrics; title changed from Associate Professor to Clinical Associate Professor of Orthopedic Surgery and Rehabilitation; salary changed from annual rate of \$61,200 for 12 months (\$5,100.00 per month), full time, to annual rate of \$25,000 for 12 months (\$2,083.33 per month), .50 time, October 1, 1996 through June 30, 1997. Paid from A0000877, PPP Orthopedics Physician Medicine Rehabilitation, pos. 159450.

Veena Khanna, Clinical Assistant Professor of Pediatrics, salary changed from annual rate of \$41,438 for 12 months (\$3,453.17 per month), .63 time, to annual rate of \$49,331 for 12 months (\$4,110.91 per month), .75 time, August 1, 1996 through June 30, 1997. Paid from 22169720, Pediatrics; A0000079, PPP Pediatrics; and B0334001, Children's Memorial Hospital Reimbursement, pos. 171200.

O. Ray Kling, Vice Provost for Academic Affairs; Dean, Graduate College; Professor of Obstetrics and Gynecology; Adjunct Professor of Psychiatry and Behavioral Sciences, and of Zoology; Adjunct Associate Professor of Physiology; title Interim Chair of Communication Sciences and Disorders, deleted, July 1, 1996.

Joseph A. Kopta, Professor of Orthopedic Surgery, salary changed from annual rate of \$86,247 for 12 months (\$7,202.24 per month), full time, to annual rate of \$85,562.73 for 12 months (\$7,130.22 per month), .99 time, October 1, 1996. Retains tenure status and title with .99 FTE. Paid from 22129720, Orthopedic Surgery Department; 22439720, O'Donoghue Chair Orthopedic Surgery; and B0532101, Children's Memorial Hospital Reimbursement, pos. 158000.

Paul Lander, title changed from Assistant Professor of Research to Adjunct Associate Professor of Research, Department of Medicine, salary changed from annual rate of \$42,840 for 12 months (\$3,570.00 per month) to without remuneration, September 15, 1996 (with accrued vacation through October 30, 1996).

Kai Lau, Professor of Medicine, salary changed from annual rate of \$90,000 for 12 months (\$7,500.00 per month) to annual rate of \$139,939 for 12 months (\$11,661.58 per month), July 1, 1996. Budget correction. Paid from A0000074, PPP Medicine; B0531001, University Hospital Reimbursement, pos. 148209; and VA Medical Center.

Ethan Lindsey, Clinical Assistant Professor of Psychiatry and Behavioral Sciences, salary changed from annual rate of \$62,000 for 12 months (\$5,166.67 per month), .90 time, to annual rate of \$68,889 for 12 months (\$5,740.75 per month), full time, October 1, 1996 through June 30, 1997. Paid from 22209720, Psychiatry and Behavioral Sciences, pos. 189001.

Sheila Myers, Associate Professor of Nursing; changed from tenure track faculty to consecutive term faculty, October 1, 1996.

Mark F. Naylor, Assistant Professor of Dermatology, salary changed from annual rate of \$77,081 for 12 months (\$6,423.42 per month) to annual rate of \$70,515 for 12 months (\$5,876.25 per month), July 1, 1996 through March 30, 1997. Budget correction. Paid from 22609720, Fleischaker Endowed Chair in Dermatology, pos. 124550, and VA Medical Center.

Tony G. Puckett, Clinical Associate Professor of Obstetrics and Gynecology, salary changed from without remuneration to annual rate of \$15,000 for 12 months (\$1,250.00 per month), .30 time, September 1, 1996 through June 30, 1997. Paid from A0000973, Gynecology Section Experience Tracking, pos. 129130.

William R. Puffinbarger, Clinical Instructor in Orthopedic Surgery, salary changed from annual rate of \$60,000 for 12 months (\$5,000.00 per month), full time, to annual rate of \$59,400 for 12 months (\$4,950.00 per month), .99 time, October 1, 1996 through June 30, 1997. Retains consecutive term faculty status and title with .99 FTE. Paid from A0000077, PPP Orthopedic Surgery, and C2352101, PA Assignment-Puffinbarger, W. R., pos. 158500.

Susan Rother-Bond, Clinical Assistant Professor of Pharmacy Practice, salary changed from annual rate of \$24,960 for 12 months (\$2,080.00 per month), .50 time, to annual rate of \$28,080 for 12 months (\$3,120.00 per month), .75 time, October 1, 1996 through June 30, 1997. Paid from C2319104, Provide Clinical Pharmacy/Pharmacology Service, pos. 294220.

Carl F. Schaefer, Associate Professor of Research, Center for American Indian Health Research, College of Public Health, salary changed from annual rate of \$41,289 for 12 months (\$3,440.75 per month), .80 time, to annual rate of \$51,605 for 12 months (\$4,300.42 per month), full time, October 1, 1996 through June 30, 1997. Paid from 25019760, Center for Epidemiologic Research; C1146102, Evaluation of NIDDM Risk Factors in the Cherokee; C1154301, Cardiovascular Disease; C2194201, Diabetes Registry Program; and C2134501, SHS Subcontract for CVD Complications of Sleep, pos. 220563.

Herbert T. Shillingburg, Jr., David Ross Boyd Professor and Chair of Fixed Prosthodontics, salary changed from annual rate of \$73,696 for 12 months (\$6,141.33 per month) to annual rate of \$76,644 for 12 months (\$6,387.00 per month), July 1, 1996. Budget correction. Paid from 1033-3, Restorative Dentistry, pos. 021400.

Marilyn Steele, Associate Professor of Pediatrics; title Adjunct Assistant Professor of Biochemistry and Molecular Biology, deleted, July 1, 1996.

J. Andy Sullivan, Professor of Orthopedic Surgery and Don H. O'Donoghue Chair in Orthopedic Surgery, salary changed from annual rate of \$99,144 for 12 months (\$8,262.00 per month), full time, to annual rate of \$98,152.56 for 12 months (\$8,179.37 per month), .99 time, October 1, 1996. Retains tenure status and title with .99 FTE. Paid from 22439720, O'Donoghue Chair-Orthopedic Surgery; 22129720, Orthopedic Surgery Department; and A0007791, Dean's Fund-Orthopedic Surgery, pos. 158700.

David C. Teague, Assistant Professor of Orthopedic Surgery, salary changed from annual rate of \$71,400 for 12 months (\$5,949.99 per month), full time, to annual rate of \$70,686 for 12 months (\$5,890.49 per month), .99 time, October 1, 1996 through June 30, 1997. Retains consecutive term faculty status and title with .99 FTE. Paid from 22129720, Orthopedic Surgery Department; 22439720, O'Donoghue Chair-Orthopedic Surgery; A00007791, Dean's Fund-Orthopedic Surgery; and B0332101, Children's Memorial Hospital Reimbursement, pos. 158750.

Paul E. Tietze, Professor and Chair of Family Medicine, Tulsa; given additional title Founders of Doctors' Hospital Endowed Chair in Family Medicine, September 27, 1996.

Dennis A. Weigand, Professor and Vice Chair of Dermatology, salary changed from annual rate of \$79,438 for 12 months (\$6,619.83 per month) to annual rate of \$71,523 for 12 months (\$5,960.25 per month), July 1, 1996. Budget correction. Paid from 22049720, Dermatology, pos. 124400, and VA Medical Center.

L. Daniel Wurtz, Assistant Professor of Orthopedic Surgery, salary changed from annual rate of \$70,000 for 12 months (\$5,833.34 per month), full time, to annual rate of \$69,300 for 12 months (\$5,775.00 per month), .99 time, October 1, 1996 through June 30, 1997. Retains consecutive term faculty status and title with .99 FTE. Paid from 22129720, Orthopedic Surgery Department; A0007791, Dean's Fund-Orthopedic Surgery; and B0532101, Children's Memorial Hospital Reimbursement, pos. 158300

RESIGNATIONS AND/OR TERMINATIONS:

Lisa Baker, Clinical Assistant Professor of Pediatrics, August 12, 1996 (with accrued vacation through September 3, 1996).

Teri G. Boulton, Assistant Professor of Biochemistry and Molecular Biology, October 1, 1996.

F. Daniel Duffy, Professor and Chair of Medicine, Tulsa, November 15, 1996 (with accrued vacation through January 1, 1997).

Brian S. Nightengale, Assistant Professor of Pharmacy Practice, December 31, 1996.

Johnny B. Roy, Professor of Urology, September 30, 1996 (with accrued vacation through November 3, 1996). Includes waiver of requirement to deposit funds with University Physicians Medical Group which are earned while on vacation.

Todd A. Steinberg, Clinical Instructor in Radiological Sciences, June 30, 1996 (with accrued vacation through August 12, 1996).

Gary R. Thurnau, Professor of Obstetrics and Gynecology, September 30, 1996 (with accrued vacation through October 28, 1996).

A. John Yazdi, Assistant Professor of Pediatrics, Tulsa, August 26, 1996 (with accrued vacation through October 10, 1996).

RETIREMENTS:

Gordon H. Deckert, David Ross Boyd Professor and Clinical Professor of Psychiatry and Behavioral Sciences; named David Ross Boyd Professor Emeritus of Psychiatry and Behavioral Sciences, September 1, 1996. Approval of emeritus title only.

Mark A. Everett, Regents' Professor, Professor and Chair of Dermatology, Adjunct Professor of Pathology and of Anatomical Sciences, December 31, 1996.

President Boren recommended approval of the academic personnel actions shown above.

Dean Coats presented a proposed modification to the personnel item in the agenda changing Professor Anita F. Hill to half time status for the Fall 1996 semester. He read a letter from Professor Hill dated October 29, 1996 in which she submitted her resignation from The University of Oklahoma, effective when she surrenders her grades for the fall semester.

President Boren expressed appreciation for Professor Hill's commitment and dedication to students and her strong and deep feeling for the role of the teacher. He said the University respects and should abide by her decision.

Regent Lewis moved approval of the academic personnel actions with an amendment to accept Professor Hill's resignation effective at the end of the Fall 1996 semester. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

President Boren reported the following deaths:

Sam C. Holland, Professor Emeritus of Engineering, on September 10, 1996.

Bertram E. Sears, Professor Emeritus of Anesthesiology, on October 4, 1996.

SENIOR VICE PRESIDENT AND PROVOST, NORMAN CAMPUS

President Boren said four candidates were interviewed for the position of Provost. He said Dr. Mergler has served as Interim Provost since January 1995 and has been a member of the faculty since 1979. During this time, she has demonstrated her love for the University and has been a strong spokesperson and an open channel of communication with the faculty.

President Boren recommended that Dr. Nancy Mergler be appointed Senior Vice President and Provost of The University of Oklahoma Norman Campus.

Regent Halverstadt moved approval of the recommendation, with the details of Dr. Mergler's employment and compensation to be worked out between the Chairman of the Board, the President and Dr. Mergler. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS**Norman Campus:****APPOINTMENTS OR REAPPOINTMENTS:**

Eric D. Runnels, Physical Therapist, Goddard Health Center, annual rate of \$40,000 for 12 months (\$3,333.33 per month), October 1, 1996. Professional Staff. Paid from 147-9107, Goddard Health Center, pos. 04149.

Larry M. Russon, Manager, Mass Spectrometric Services, Department of Chemistry and Biochemistry, annual rate of \$40,000 for 12 months (\$3,333.33 per month), October 1, 1996. Managerial Staff. Paid from 122-7221, Chemistry and Biochemistry, pos. 10103.

Mark A. Shafer, reappointed Climatologist II, Oklahoma Climate Survey, salary remains at annual rate of \$40,735 for 12 months (\$3,394.62 per month), September 1, 1996 through December 31, 1996. Professional Staff. Paid from 125-5045, Data Services by Oklahoma Mesonet, pos. 07603. Paid from grant funds; subject to availability of funds.

Jackson A. Todd, Assistant Baseball Coach, Athletic Department, annual rate of \$45,000 for 12 months (\$3,750.00 per month), September 12, 1996. Professional Staff. Paid from 117-1121, Athletic General Operations, pos. 06500.

Rebecca S. Van Marter, reappointed Senior Program Development Specialist, Community Builders Institute, College of Continuing Education, annual rate of \$20,462 for 12 months (\$1,705.16 per month), .50 time, July 1, 1996 through June 30, 1997. Professional Staff. Paid from 125-5080, G & G Center Clearing, pos. 00322. Paid from grant funds; subject to availability of funds.

CHANGES:

Linda F. Anderson, title changed from Interim Assistant to the Vice President to Assistant to the Vice President for Administrative Affairs, Office of Administrative Affairs, October 15, 1996. Administrative Staff.

Jean-Paul Audas, title changed from Interim Executive Director to Executive Director of Prospective Student Services, Office of Prospective Student Services, October 15, 1996. Administrative Officer.

Jimmie P. Compton, reappointed Team Leader, FAA Air Traffic Controllers, salary changed from annual rate of \$43,950.40 for 12 months (\$3,662.53 per month) to annual rate of \$44,990.40 for 12 months (\$3,749.20 per month), October 1, 1996 through September 30, 1997. Professional Staff. Paid from 125-4870, FAA ATC Clearing, pos. 00634. Paid from grant funds; subject to availability of funds.

Donald J. Cruickshank, Manager, Network Services, Energy Center Director's Office, salary changed from annual rate of \$40,889 for 12 months (\$3,407.40 per month) to annual rate of \$42,524 for 12 months (\$3,543.67 per month), September 1, 1996 through December 31, 1996. Paid from 195-6386, Energy Center Director's Office, pos. 02467.

Sylvia V. Duca, Program Director and Principal Investigator, Oklahoma Climate Survey, salary changed from annual rate of \$50,772 for 12 months (\$4,230.98 per month) to annual rate of \$53,310 for 12 months (\$4,442.53 per month), October 1, 1996 through November 30, 1996. Administrative Staff. Paid from 125-6472, NASA Space Grant Consortium, pos. 04680. Paid from grant funds; subject to availability of funds.

Cynthia A. Edwards, reappointed FAA Contract Manager, FAA Air Traffic Controllers, salary changed from annual rate of \$51,303.60 for 12 months (\$4,276.13 per month) to annual rate of \$52,540.80 for 12 months (\$4,378.40 per month), October 1, 1996 through September 30, 1997. Managerial Staff. Paid from 122-7573, CCE FAA Contract Development, and 125-4870, FAA ATC Clearing, pos. 03509. Paid from grant funds; subject to availability of funds.

Sherry Evans, Assistant to the President for the Health Sciences Center, salary changed from annual rate of \$46,707 for 12 months (\$3,892.25 per month) to annual rate of \$50,000 for 12 months (\$4,166.67 per month), September 1, 1996.

Charlene S. Harmon, title changed from Interim Associate Director to Associate Director of Purchasing, Purchasing Department, October 1, 1996. Administrative Staff.

Gregory M. Heiser, Assistant to the Provost, Office of the Provost, salary changed from annual rate of \$32,400 for 12 months (\$2,700.00 per month), .80 time, to annual rate of \$34,020 for 12 months (\$2,835.00 per month), .80 time, January 1, 1997 through June 30, 1997. Paid from 122-7384, Provost's Office, pos. 00234.

Joseph K. Lester, Director, Department of Public Safety, Special Pay in the amount of \$3,500 in recognition of outstanding achievement in additional assignments and efforts that have secured federal grants to enhance public safety programs at the University.

Anita M. Mann, title changed from Senior Staff Auditor, Office of Internal Auditing, to Assistant to the Vice Provost, College of Continuing Education, salary changed from annual rate of \$43,911 for 12 months (\$3,659.25 per month) to annual rate of \$38,000 for 12 months (\$3,167.00 per month), October 21, 1996. Changed from Professional Staff to Administrative Staff. Paid from 122-7501, CCE Vice Provost, pos. 02622.

Eunice C. McDowell, College Program Director, School of Social Work, salary changed from annual rate of \$45,000 for 12 months (\$3,750.00 per month) to annual rate of \$47,250 for 12 months (\$3,937.50 per month), October 1, 1996 through June 30, 1997. Paid from 125-4967, Title IV-E Program, School of Social Work, pos. 10084. Paid from grant funds; subject to availability of funds.

Sharon A. Moore, Nurse Practitioner, Goddard Health Center, salary changed from annual rate of \$38,760 for 12 months (\$3,230.00 per month) to annual rate of \$42,500 for 12 months (\$3,541.60 per month), October 1, 1996. Budget correction. Paid from 147-9107, Goddard Health Center, pos. 02834.

Mendell L. Simmons, reappointed Academic Counselor, Threshold, salary changed from annual rate of \$41,000 for 12 months (\$3,416.66 per month) to annual rate of \$44,600 for 12 months (\$3,716.66 per month), September 1, 1996 through August 31, 1997. Professional Staff. Paid from 125-5082, Threshold, FY97, pos. 10541. Paid from grant funds; subject to availability of funds.

Janice M. Watts, reappointed Project Coordinator, Department of Educational Psychology, salary changed from annual rate of \$22,491 for 12 months (\$1,874.25 per month), .50 time, to annual rate of \$23,615.50 for 12 months (\$1,967.96 per month), .50 time, October 1, 1996 through September 30, 1997. Paid from 125-5117, Deaf-Blind Assistance Project, pos. 905.65. Paid from grant funds; subject to availability of funds.

RESIGNATIONS AND/OR TERMINATIONS:

Donnie H. Duncan, Classification Pending, Athletic Department, October 31, 1996.

Josefa Gal-Chen, Scientific Programmer Analyst, Cooperative Institute for Mesoscale Meteorological Studies, September 4, 1996.

Scott F. Healy, Assistant Vice President for Recruitment Services, Office of Student Affairs, October 18, 1996.

Geoffrey Quelch, Systems Support Programmer, Energy Center Director's Office, September 13, 1996.

Health Sciences Center:

APPOINTMENTS OR REAPPOINTMENTS:

Janan A. Hall, Clinician Assistant II, Department of Obstetrics and Gynecology, annual rate of \$40,000 for 12 months (\$3,333.33 per month), September 9, 1996. Professional Staff. Paid from C4391207, CR-Provide Counseling, Nutrition Education Needed, pos. 127410.

Michael D. McCoy, Neonatal Nurse Clinician, Department of Pediatrics, annual rate of \$45,760 for 12 months (\$3,813.33 per month), September 30, 1996. Professional Staff. Paid from C4373403, CHO/Secretary Support for Outreach Clinic, pos. 164020.

Mary Katherine McLemore, Poison Control Specialist I, College of Pharmacy, annual rate of \$44,000 for 12 months (\$3,667.00 per month), September 1, 1996. Professional Staff. Paid from C4393903, Poison Control Center, pos. 300165.

CHANGES:

Margaret A. Eastman, Clinician Assistant II, Department of Orthopaedic Surgery and Rehabilitation, salary changed from annual rate of \$50,003.20 for 12 months (\$4,166.93 per month), full time, to annual rate of \$25,001.16 for 12 months (\$2,083.46 per month), .50 time, October 1, 1996. Paid from A0000877, PPP Orthopedics Physicians Medical Rehabilitation, pos. 159725.

Edith H. Kenney, Neonatal Nurse Clinician, Department of Pediatrics, salary changed from annual rate of \$22,880 for 12 months (\$1,906.66 per month), .50 time, to annual rate of \$45,760 for 12 months (\$3,813.33 per month), full time, July 1, 1996. Professional Staff. Budget correction. Paid from C4373403, Provide Neonatal Nurse Clinician Services, pos. 164008.

L. Arlene Meier, Nurse Coordinator; changed from Department of Obstetrics and Gynecology to Department of Psychiatry and Behavioral Sciences, salary changed from annual rate of \$40,055 for 12 months (\$3,337.00 per month) to annual rate of \$35,000 for 12 months (\$2,916.67 per month), September 1, 1996. Professional Staff. Paid from C8179901, Comparison of Sertraline and Placebo in Outpatients, pos. 193300.

Scott E. Schaeffer, title changed from Poison Control Specialist I to Poison Control Specialist II, College of Pharmacy, July 17, 1996.

Jon Woodward, title corrected from Staff Pharmacist to Staff Nuclear Pharmacist, College of Pharmacy, September 1, 1995. Professional Staff.

President Boren recommended approval of the administrative and professional personnel actions shown above.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

HONORARY DEGREES

In a letter to the Board of Regents dated October 21, 1996, President Boren reported his expectation of presenting at the October meeting his nominees and alternates to receive honorary degrees at the Spring 1997 Commencement.

The Board of Regents' policy and the policy of the Oklahoma State Regents for Higher Education on awarding honorary degrees were included in the agenda for reference. The composition of the Honorary Degrees Screening Committee is set forth in the Regents' policy. The individuals who served on the Committee are:

Nancy L. Mergler, Interim Vice President and Provost, Norman Campus
 Joseph J. Ferretti, Senior Vice President and Provost, Health Sciences Center
 G. T. Blankenship, Chairman, Board of Regents
 David Maloney, Vice President for University Development
 Richard Cosier, Dean, College of Business
 Carole Sullivan, Dean, College of Allied Health
 David Woods, Dean, College of Fine Arts

Roger Brumback, Pathology
Penny Hopkins, Zoology
Ray Paolino, Dance
Francene Weatherby, Nursing

President Boren said the University Regents and administration desire that the names of the nominees and alternates remain confidential until final arrangements are made for the nominees to be present at Commencement.

President Boren recommended the nominees and alternates be approved for honorary degrees.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

SUBSTANTIVE PROGRAM CHANGES - NORMAN CAMPUS

The Oklahoma State Regents for Higher Education require that all substantive changes in degree programs be presented to the institution's governing board for approval before being forwarded to the State Regents for consideration. The changes in academic programs itemized in a list which was included in the agenda have been approved by the appropriate faculty, academic units and deans, the Academic Programs Council, and the Interim Senior Vice President and Provost. They are being submitted to The University of Oklahoma Board of Regents for approval prior to submission to the State Regents.

President Boren recommended approval of the proposed changes in Norman Campus

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

PROGRAM CHANGES - NORMAN CAMPUS

The Oklahoma State Regents for Higher Education confer upon each institution the authority to approve modifications that are nonsubstantive, but require that the changes be communicated to them for information only. The program modifications itemized in a list which was included in the agenda have been approved by the appropriate faculty, academic units and deans, the Academic Programs Council, and the Interim Senior Vice President and Provost. They are being forwarded to the Board of Regents for information only.

This was reported for information only.

COLLEGE OF ARTS AND SCIENCES DEAN SEARCH COMMITTEE

The position of Dean, College of Arts and Sciences, has been filled temporarily by Interim Dean Roland Lehr since the resignation of Dean David Young on July 31, 1995. Regents' policy regarding search committees for deans provides that the committee shall have faculty,

student and staff representation. The President of the University shall appoint faculty, student and staff members from nominations selected by the Faculty Senate, University of Oklahoma Student Association and the Staff Senate, respectively. In all cases, there shall be twice as many nominees as there are positions.

The nominees for the search committee for the Dean, College of Arts and Sciences, follow:

Chair

Eddie C. Smith, Vice President for Research and Dean of the Graduate College

Faculty Senate

Jane Fleener, Education/Instructional Leadership and Academic Curriculum

Staff Senate

Grettie Bondy, Physics and Astronomy

Student Association

Jibari Shumate
Kathleen Daughtery

Presidential Appointees

Matthew Allen, Music
R. C. Davis, English
Ryan Doezema, Physics and Astronomy
Ruth Gana, Law
Robert Griswold, History
Betty Harris, Anthropology
Heidi Karriker, Modern Languages, Literatures, and Linguistics
June Lester, Library and Information Studies
Harold Stalford, Aerospace and Mechanical Engineering
Linda Wallace, Botany and Microbiology
Marian Bauman, Oklahoma City
Charles Bethea, Oklahoma City
Lee Bollinger, Oklahoma City
Nancy Goodwin, Clinton
Hans Helmerich, Tulsa
Ken Levitt, Tulsa

President Boren recommended the Board of Regents approve the appointment of the members of the College of Arts and Sciences Dean Search Committee.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

COLLEGE OF ENGINEERING DEAN SEARCH COMMITTEE

The position of Dean, College of Engineering, will be vacated by Dean Billy Crynes at the end of this fiscal year. Regents' policy regarding search committees for Deans provides that the committee shall have faculty, student and staff representation. The President of the University shall appoint faculty, student and staff members from nominations selected by the Faculty Senate, University of Oklahoma Student Association and the Staff Senate, respectively. In all cases there shall be twice as many nominees as there are positions.

The nominees for the search committee for the Dean, College of Engineering follow:

Co-Chairs

Richard A. Cosier, Dean, College of Business Administration
Gene Rainbolt, Oklahoma City

Faculty Senate

Michelle Hanna, Chemistry and Biochemistry

Staff Senate

Sue Mobley, Engineering Dean's Office

Student Association

Brian Barron
Jeremy Zeman

Presidential Appointments

John Castagna, Geology and Geophysics
Victor Debrunner, Electrical Engineering
Kelvin Droegeimer, Meteorology/Center for Analysis and Prediction of Storms
S. R. Gollahalli, Aerospace and Mechanical Engineering
Jeffrey Harwell, Chemical Engineering and Materials Science
Samuel Lee, Electrical Engineering
Edgar O'Rear, Chemical Engineering and Materials Science
Pakize Pulat, Industrial Engineering
David Sabatini, Civil Engineering and Environmental Science
Joseph Suflita, Botany and Microbiology
Deborah Trytten, Computer Science
Michael Wiggins, Petroleum and Geological Engineering
Rudolph E. Alexander, Basking Ridge, New Jersey
John A. Brock, Tulsa
Sam J. Cerny, Oklahoma City
Archie W. Dunham, Houston
Charles E. Foster, San Antonio
Jerry Holmes, Norman
Carol D. Rogers, Calgary, Alberta, Canada

President Boren recommended that the Board of Regents approve the appointment of the members of the College of Engineering Dean Search Committee.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

HONORS COLLEGE DEAN SEARCH COMMITTEE

At their September 1996 meeting, the Board of Regents approved the formation of an Honors College at The University of Oklahoma. A search to fill the newly created position of dean will begin. Regents' policy regarding search committees for Deans provides that the committee shall have faculty, student and staff representation. The President of the University shall appoint faculty, student and staff members from nominations selected by the Faculty Senate, University of Oklahoma Student Association and the Staff Senate, respectively. In all cases there shall be twice as many nominees as there are positions.

The nominees for the search committee for the Dean, Honors College, follow:

Chair

Nancy L. Mergler, Interim Senior Vice President and Provost, Norman Campus

Faculty Senate

David A. Sabatini, Civil Engineering and Environmental Science

Staff Senate

Tracy Reinke, Engineering Computer Network

Student Association

Tiffany Stevens

Presidential Appointees

J. Hunter Cadzow, English
Richard Henry, Physics and Astronomy
Kae Koger, Drama
David W. Levy, History
William Ortiz-Leduc, Physics and Astronomy
Edward Perkins, International Programs Center and Crowe Chair of Geopolitics in
Political Science
Ronald M. Peters, Jr., Political Science
Sandra Ragan, Communication
Mary Young Frates, Oklahoma City
Stephen M. Galoob, Oklahoma City
James L. Hall, Jr., Oklahoma City
Chikage Windler, Norman
Donald B. Halverstadt, M.D., Oklahoma City

President Boren recommended that the Board of Regents approve the appointment of the members of the Honors College Dean Search Committee.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

PROPOSALS, CONTRACTS, AND GRANTS

A list of awards and/or modifications in excess of \$100,000 or that establish or make policy for the University, or that otherwise involve a substantial or significant service to be performed by the University was included in the agenda. Comparative data for fiscal years 1994 and 1995, current month and year-to-date, was also included.

The Provisions of Goods and Services policy (amended December 4, 1992) provides that new contracts and grants in excess of \$100,000 must be referred to the Board of Regents for ratification. In addition, in those cases where a contract, grant, document, or arrangement involved would establish or make policy for the University, or otherwise involve a substantial or significant service to be performed by the University, that contract, arrangement, or document shall be referred to the Board of Regents for approval.

AUGUST 1996 SUMMARY:

Norman Campus and Health Sciences Center Combined Data

- Research expenditures show an increase of 7% (\$6.1 million vs. \$5.5 million) while awards decreased by 19% (\$7.9 million vs. \$9.0 million). Proposal activity has decreased 48% from last year (\$7.3 million vs. \$28.4 million).
- Total expenditures and proposal activity are down 3% at \$9.7 million and 68% at \$11.1 million, respectively. However, awards are up 14% with \$12.5 million.

Norman Campus

- Faculty based research expenditures increased 6% over last year (\$3.1 million vs. \$3.0 million). Although year-to-date awards are below last year, awards for the current month exceed last year by almost 14% (\$5.0 million vs. \$4.4 million). Proposal activity decreased 55% from last year (\$5.9 million vs. \$26.0 million).
- College of Continuing Education expenditures are up 3% from last year (\$1.6 million vs. \$1.3 million), awards are up 765% at \$672,000, but proposal activity is down 91% at \$2.0 million.

Health Sciences Center

- Research expenditures are up 9% over last year (\$2.9 million vs. \$2.4 million). Awards are down 34% from last year (\$2.8 million), and proposal activity is down 9% (\$1.4 million).
- Total expenditures are up 1% over last year (\$4.9 million vs. \$4.4 million). Awards are down 2% from last year (\$6.7 million vs. \$6.5 million), and proposal activity is down 8% (\$1.9 million vs. \$2.7 million).

President Boren recommended that the Board of Regents ratify the awards and/or modifications for August 1996 as submitted.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

RESOLUTION - STAFF SENATE'S 25TH ANNIVERSARY

WHEREAS, the Staff Senate represents staff dedicated to University Goals and Missions and has devoted time, energy and talent to provide leadership and a representative voice for all University of Oklahoma staff appointed through the Norman Campus since 1971;

WHEREAS, the Staff Senate has served as a national model by virtue of being the first comprehensive, representative system for staff in an American University;

WHEREAS, loyal, committed and dedicated staff strengthen the University family and constitute a significant and valuable resource to the University;

WHEREAS, the Staff Senate and its member groups—the Hourly Employees Council, Professional Staff Association, Managerial Staff Association, Administrative Staff Council and Council of Administrative Officers—serve as the catalyst for staff participation in University governance;

WHEREAS, the Staff Senate and its committees have made outstanding contributions that have benefited the entire University community and initiated changes resulting in a more skilled work force and a more positive environment at the University;

NOW THEREFORE BE IT RESOLVED that, in recognition of the Staff Senate's twenty-fifth anniversary as the representative group of the Norman Campus Staff, the Regents of The University of Oklahoma express profound appreciation to the Staff Senate for its many contributions to the University and they look forward to the group's continuing dedication to the University as it celebrates this benchmark event.

President Boren recommended adoption of the Staff Senate Anniversary Resolution shown above.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

Staff Senate Chair, Theta Dempsey, and Administrative Coordinator, Linda K. Pursley, were present to receive the framed Resolution.

PURCHASE OF ONE AUTOMATED FLUORESCENT DNA SEQUENCER FOR DEPARTMENT OF CHEMISTRY AND BIOCHEMISTRY

As part of a National Institutes of Health (NIH) research contract, the Department of Chemistry and Biochemistry is authorized to purchase an additional Automated Fluorescent DNA Sequencer. The Department currently has eight Applied Biosystems Division instruments. The Department desires to purchase the instrument on a sole source basis from the manufacturer, Applied Biosystems/Perkin Elmer, with the following justification:

1. All students, including doctoral students, involved in DNA research are trained in rapid DNA sequencing techniques which have been developed on the ABD equipment over the years. A new learning process would have to be developed if Perkin Elmer was not the source.
2. The ABD instrument loads 50% more samples in a single run than any other instrument.
3. The Chemistry Department has written computer software specific to the data format of the ABD instruments. No funding exists to convert this software to the instruments of other manufacturers.

The estimated cost of the sequencer is \$90,800. The purchase will be funded by NIH research contract account 125-4626.

President Boren recommended that the Board of Regents approve the award of a purchase order to Applied Biosystems, a Division of Perkin Elmer, in the amount of \$90,800 for an Automated Fluorescent DNA Sequencer.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, and Siegfried. Regent Bentley was out of the room at the time of this vote. The Chair declared the motion unanimously approved.

MANUFACTURE FOUR WIDE AREA AUGMENTATION SYSTEM RECEIVERS

As part of a grant by the Federal Aviation Administration (FAA), the Department of Electrical and Computer Engineering has been authorized to have four Wide Area Augmentation System Receivers manufactured. The manufacture and testing of these prototype navigation receivers is part of an evaluation of the Global Positioning System Wide Area Augmentation System as a sole means of navigation to perform precision approaches to test airfields and control areas and involves flight testing by the University. Two software versions will be supplied as part of this equipment purchase. The first version upon initial delivery of the receivers on or about December 1, 1996 and the second after initial testing and evaluation on or about March 1997.

Allied Signal Inc. of Olathe, Kansas is the only vendor of several contacted by the department who is both capable of and has expressed a willingness to undertake the manufacture of these prototypes given the limited specifications available from the FAA at this stage. The specifications are limited to the extent that close coordination between Allied Signal and the department is critical to the successful manufacture and testing of these prototypes.

In order to meet the required delivery of December 1, 1996, an award would need to be made the first week in November. A bid has been sent to the company, however, they indicate they will be unable to respond until the week of October 21st.

President Boren recommended the Board of Regents pre-approve the award of a purchase order in an amount not to exceed \$150,000 to Allied Signal Inc.

Regent Hall moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, and Siegfried. Regent Bentley was out of the room at the time of this vote. The Chair declared the motion unanimously approved.

GOLF COURSE CLUBHOUSE RENOVATION

In May 1996, bids were received for the Golf Course Clubhouse Renovation project. In order to have work complete in the Clubhouse as close as possible to the time the course was to open, a contract was awarded to the low bidder, J. L. Walker Construction, Inc., by the administration in accordance with prior authorization by the Regents.

Inspections of the work associated with this project were completed by representatives of Miles Associates, the project architects; J. L. Walker Construction, Inc.; and Architectural and Engineering Services on October 7, 1996. A punch list of incomplete items of work was developed by the project architects and given to J. L. Walker Construction, Inc. for correction.

President Boren recommended that the Board of Regents (1) accept the Golf Course Clubhouse Renovation project as substantially complete effective October 7, 1996 and (2) authorize that final payment be made to J. L. Walker Construction, Inc. following the completion of all punch list items.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Hall, Halverstadt, Lewis, and Siegfried. Regent Bentley was out of the room at the time of this vote. The Chair declared the motion unanimously approved.

OKLAHOMA MEMORIAL STADIUM SOUTH END ZONE EXPANSION AND RENOVATION PROJECT AND STADIUM LIGHTING PROJECT

At the June 1994 meeting of the Board of Regents, the Board accepted and approved the Oklahoma Memorial Stadium Master Plan and authorized the development of funding plans for master plan projects. In October 1994, the Board authorized modification of the existing contract with Hellmuth, Obata and Kassabaum Sports Facilities Group (HOK) for preparation of Design Development Phase plans for the master plan projects.

In May 1995, the Board approved a plan to use proceeds from the sale of bonds issued by the Oklahoma Development Finance Authority (ODFA) for several University projects, including several Athletic Department projects. These projects included the design and construction of expanded sports medicine, strength training, and football team facilities in the South End Zone complex of the Oklahoma Memorial Stadium, and the installation of new lighting for Owen Field and at the new women's softball facility.

I. APPROVE THE DESIGN DEVELOPMENT PHASE PLANS FOR THE OKLAHOMA MEMORIAL STADIUM SOUTH END ZONE EXPANSION AND RENOVATION PROJECT

In June 1995, the Board approved the Campus Master Plan of Capital Improvement Projects which included separate projects for (1) renovation of the South End Zone including an expanded sports medicine facility and (2) an addition to the South End Zone to provide new strength training facilities. It is proposed that these projects now be combined to form a single construction project. The Design Development Phase plans for the combined project have been completed by HOK, the project architects. The plans have been reviewed by the Athletic Department, Physical Plant, the Department of Public Safety, and Architectural and Engineering Services. In addition to expanded sports medicine and new strength training facilities, the

Oklahoma Memorial Stadium South End Zone Expansion and Renovation project also includes a developed entrance plaza for the new facility, a space to be known as the Legends Lobby, and renovation and expansion of the football dressing rooms, coaches' offices, meeting rooms, and other support spaces. The Legends Lobby will provide space for displaying highlights of the University's football heritage.

II. APPROVE A TOTAL PROJECT BUDGET OF \$5,575,000 FOR THE SOUTH END ZONE EXPANSION AND RENOVATION PROJECT

Based on the Design Development Phase plans, the project architects estimate a total project budget of \$5,575,000 which is to be funded with \$4,875,000 in ODFA revenue bond funds and \$700,000 in private funds. Funds for the construction of the actual features and displays in the Legends Lobby are not included in this budget amount and will be funded through the raising of private donations.

III. AUTHORIZE MODIFICATION OF THE CAMPUS MASTER PLAN OF CAPITAL IMPROVEMENT PROJECTS FOR THE NORMAN CAMPUS TO REFLECT CHANGES IN OKLAHOMA MEMORIAL STADIUM SOUTH END ZONE PROJECTS

IV. APPROVE NAMING OF SOUTH END ZONE FACILITY

The private funds which constitute \$700,000 of the total \$5,575,000 proposed to be used for the South End Zone project were donated by the Sarkeys Foundation in the name of Coach Barry Switzer. In recognition of this donation and Coach Switzer's contributions to The University of Oklahoma and its athletic program, it is recommended that this project be named the Barry Switzer Complex.

V. APPROVE PLAN FOR INSTALLATION OF FIELD LIGHTING AT OWEN FIELD

The proposed new lighting system will provide television broadcast quality field lighting. The current schedule allows for bidding and construction of the project to occur prior to the 1997 football season. The total project budget of \$1,000,000 has already been approved. Funds are to be provided from ODFA revenue bonds.

VI. AUTHORIZE THE CONSULTANT TO PREPARE CONSTRUCTION DOCUMENTS FOR BOTH THE SOUTH END ZONE PROJECT AND THE FIELD LIGHTING PROJECT

VII. AUTHORIZE THE UNIVERSITY ADMINISTRATION TO ADVERTISE FOR CONSTRUCTION BIDS AND RECEIVE BIDS FOR THE ABOVE PROJECTS

President Boren recommended that the Board of Regents:

- I. Approve the Design Development Phase plans for the Oklahoma Memorial Stadium South End Zone Expansion and Renovation project.
- II. Approve a total project budget of \$5,575,000 for the South End Zone Expansion and Renovation project.
- III. Authorize modification of the Campus Master Plan of Capital Improvement Projects for the Norman Campus to reflect changes in Oklahoma Memorial Stadium South End Zone projects.

- IV. Approve the name for the South End Zone project as the Barry Switzer Complex.
- V. Approve the plan for installation of field lighting at Owen Field.
- VI. Authorize the consultant to prepare construction documents for both the South End Zone project and the field lighting project.
- VII. Authorize the University administration to advertise for construction bids and receive bids for the above projects.

Regent Siegfried moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

SOFTBALL FACILITY FOR THE WOMEN'S INTERCOLLEGIATE ATHLETIC PROGRAM

At the June 1996 meeting of the Board of Regents, the Board approved the Design Development Phase Plans and authorized the preparation of construction documents for the Softball Facility project by the project architects, RGDC, Inc. The Board also authorized the University administration to advertise and receive bids for the Softball Facility project.

Bids for the construction of the facility were received from six bidders on October 3, 1996. The bids have been evaluated by the project architects and representatives of the University administration, the Athletic Department, and Architectural and Engineering Services. A complete tabulation of the bids received was included in the agenda.

A low bid of \$1,121,830 for the base bid plus desirable alternates was submitted by Barbour & Short, Inc. of Norman, Oklahoma. This bid represents the lowest and best bid received and is within the funds approved and available for the project. This athletic gender equity project is to be funded with proceeds from the sale of ODFA revenue bonds which are to be repaid with Section 13 and New College funds.

The following is a summary of the proposed contract award:

Base Bid	\$ 951,960
Alternate No. 2, Brick Columns and Ornamental Fence	13,200
Alternate No. 4, Stadium Extensions	20,400
Alternate No. 5, Stadium Ramp	19,855
Alternate No. 7, Stadium Chairback Seating	23,250
Alternate No. 11, Remote Ballast Softball Field Lighting	52,630
Alternate No. 12, Infield Underdrain System	10,060
Alternate No. 15, Plaza	14,230
Alternate No. 16, Plaza Entry	<u>16,245</u>
 Total Contract Amount	 \$1,121,830

The bidding documents included a series of alternates in order to allow the University administration to proceed with a high quality project within the approved budget. The above listed alternates have been selected for initial inclusion in the construction contract. As the project proceeds, contingency funds may allow for additional alternates to be added. The cost for the installation of field lighting, Alternate No. 11, will be provided with \$52,630 in ODFA bond funds from the Oklahoma Memorial Stadium Lighting project.

President Boren recommended that the Board of Regents:

- I. Award a contract for construction of a Softball Facility in the amount of \$1,121,830 to Barbour & Short, Inc. of Norman, Oklahoma, the low bidder, for the base bid and alternates numbered 2, 4, 5, 7, 11,12, 15 and 16.
- II. Authorize the President or his designee to sign the Agreement for Construction and all necessary change orders to the Agreement for Construction.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

AMENDMENT TO SEPTEMBER 11, 1996 AGENDA ITEM - REPLACEMENT OF MAINFRAME COMPUTER SYSTEM AND PERIPHERAL DEVICES

At their meeting on September 11, 1996 (page 25082), the Board approved a four-part recommendation by President Boren related to replacement of mainframe computer system and peripheral devices.

The following three points are the components of the proposed amendment to the original Regents' action:

- a. After September 11, during preparation of the purchase order for the mainframe computer hardware and software, a mathematical error resulting in an excess of \$750,000 was discovered.
- b. After September 11, renegotiation and reconsideration of needs resulted in a savings of \$16,569 on the laser printing system.
- c. Now, with additional funds available, it would be prudent to purchase an additional drawer for the RAID Disk Subsystem and add three years of extended warranty/maintenance to the Large Capacity Disk. This would cost \$61,342.

Recapitulation of this action:

\$3,131,416	Originally approved
- 750,000	Math error
<u>\$2,381,416</u>	
- 16,569	Renegotiations and reconsideration
<u>\$2,364,847</u>	
+ 61,342	Additional purchases
<u>\$2,426,189</u>	

President Boren recommended the Board of Regents approve the following change to agenda item 13, Proposed Action, sub item I, September 11, 1996 Board of Regents' meeting:

From: Immediate purchase of a Mainframe Processor and related components from IBM in the amount of \$3,131,416

To: Immediate purchase of a Mainframe Processor and related components from IBM in the amount of \$2,426,189.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

PURCHASE OF SUN WORKSTATIONS AS REQUIRED BY THE COMPUTER AND TELECOMMUNICATIONS SERVICES FOR THE NETWORK SERVICES

Sun Workstations were previously selected from competitive bids. There have already been three purchases in FY97 of these workstations.

Sun Net Managers software is the industry leader for base network management systems which The University of Oklahoma is installing. Additional servers are needed to further develop applications for student initiatives such as Student Electronic Mail, File Transfer Protocol and World Wide Web developments. Software and hardware must be compatible to maintain transparency to the student community, reduce staff training and associated life-cycle cost.

The number of workstations and related equipment needed during the balance of FY97 cannot be accurately determined now, but together they will exceed \$100,000 and require Regents' approval to purchase. It is estimated that up to 10 Sun Workstations and related equipment may be needed between now and June 30, 1997 costing up to \$300,000 total. Funds for these purchases will come from Computing and Telecommunication Services funds.

President Boren recommended that the Board of Regents approve the authority to purchase Sun Workstations in an amount not to exceed \$300,000.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

QUARTERLY REPORT OF PURCHASES

Regents' policy authorizes the President or his designee to approve purchases for \$100,000 or less when a low responsive bid is accepted and other purchases for \$75,000 or less. The Board of Regents is provided a quarterly report of these purchases approved by the President or his designee between the old and new levels requiring Board action.

Reports covering the Norman Campus and Health Sciences Center for the period July 1, 1996 through September 30, 1996 were included in the agenda.

This report was presented for information. No action was required.

RESOLUTION IN SUPPORT OF STATE REGENTS' ADMISSION STANDARDS

WHEREAS, the mission of The University of Oklahoma is to provide the best possible educational experience for its students through excellence in teaching, research and creative activity, and service to the state and society;

WHEREAS, in fulfilling this mission The University of Oklahoma seeks to recruit and retain Oklahoma's best students and provide them with educational experiences that are second to none at the lowest possible cost;

WHEREAS, scores on standardized tests and high school performance are appropriate alternative predictors of college performance and are of assistance in directing students to the institution which is best suited to meet their needs;

WHEREAS, the current admission standards set for The University of Oklahoma by the Oklahoma State Regents for Higher Education provide accurate criteria for identifying students who are prepared to take advantage of the educational opportunities provided;

WHEREAS, the subdivision of the institutions in the State system of public higher education into three tiers provides the citizens of Oklahoma with access to higher education, while allowing scarce financial resources to be used efficiently by sending students to those institutions where they have the greatest chance of success thereby helping to lower student drop-out rates and to reduce the costs for remedial education at comprehensive universities;

WHEREAS, the current system also encourages elementary and secondary schools to meet higher standards in order to better prepare their students for advanced education;

WHEREAS, the higher standards set by the State Regents also provide a valuable incentive to elementary and secondary students to work harder in order to be eligible to attend universities and colleges;

WHEREAS, The University of Oklahoma embraces its mission to serve all qualified students including the disadvantaged;

WHEREAS, The University of Oklahoma is ready to take on the challenge to set high standards of academic excellence and to become a pacesetter in public higher education.

THEREFORE BE IT RESOLVED that The University of Oklahoma Board of Regents endorses the current three-tiered admission standards established by the Oklahoma State Regents for Higher Education and enthusiastically embraces OU's mission of providing educational experiences of the highest quality that will help keep Oklahoma's best students in the State.

President Boren recommended that The University of Oklahoma Board of Regents endorse the current three-tiered admission standards established by the Oklahoma State Regents for Higher Education.

During the discussion of this item, President Boren stated it is important for the University to send a signal of encouragement to the State Regents for the high standards of admission they have adopted. The University of Oklahoma embraces the mission of providing the highest quality educational experiences that will keep Oklahoma's best students in the

State. The current system encourages and provides incentive to elementary and high school administrators to provide courses that are needed and to students to work harder to meet the admission standards. This has an impact across the board. President Boren said it is OU's mission to serve all students, including the disadvantaged.

Regent Halverstadt said he thinks it is exceedingly important that the University not lose sight of its responsibility to the disadvantaged learner. He said it is his suggestion the University look at its support systems for disadvantaged learners and bring to the Regents a report of any recommendations that might enhance our ability to support and embrace the disadvantaged learner.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

FLEISCHAKER ART COLLECTION

Private donations have enabled The University of Oklahoma to purchase one of Oklahoma's finest private art collections, The Fleischaker Collection of more than 400 major pieces of art. More than \$2 million was raised by OU supporters to purchase the collection and provide for its installation and preservation.

The Collection includes paintings, sculpture, pottery, basketry and Native American artifacts. Built over several decades by the late Richard H. and Adeline J. Fleischaker of Oklahoma City, the Collection will significantly enhance the holdings and broaden the visibility of the already nationally recognized Fred Jones Jr. Museum of Art. The Fleischakers were known for their charitable and civic work and for the support and encouragement they gave to Native American artists. The Collection is one of the most comprehensive private collections in the country of the Taos artist community from early this century.

The Fleischaker Collection includes work by such notable artists as Pablo Picasso, Marc Chagall, Thomas Hart Benton, Childe Hassam, Henri Matisse, and Joan Miro. The Native American painting, sculpture and pottery includes work by such contemporary and historical artists as Allan Houser, Maria Martinez, T. C. Cannon, R. C. Gorman, Stephen Mopope, Fritz Scholder, Jerome Tiger, and Pablita Velarde.

President Boren recommended that the Board of Regents approve the terms and conditions of a \$2 million contract for the purchase of The Fleischaker Collection of art.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

INTERNAL AUDITING ACTIVITIES, THE UNIVERSITY OF OKLAHOMA

During the quarters ended June 30, 1996 and September 30, 1996, 22 audits were completed for the Norman Campus and the Health Sciences Center. Copies of the individual audit reports were filed with the vice president and department responsible for the activity audited, the President's Office, and the Board of Regents' Office. A listing of these audits is as follows:

NEW REPORTS ISSUED

Norman Campus

Alumni Affairs
College of Architecture
Billing, Receivables and Collections
Graduate College
College of Liberal Studies
Mailing Facilities/Information Processing Center
NCAA Financial Audit
Big 8 Game Settlements
Travel
University Development

Health Sciences Center

Department of Anatomical Sciences
Telecommunications
Graduate College
Mailing Facilities
College of Medicine Department of Microbiology and Immunology
College of Medicine Department of Neurology
College of Medicine Department of Neurosurgery
College of Medicine Department of Ophthalmology
College of Medicine Department of Pediatrics
College of Pharmacy
Travel
University Affairs/Development

POST-AUDIT REVIEWS

Norman Campus

Property and Liability Insurance
Recreational Programs
University of Oklahoma Press
Lloyd Noble Center
Architectural and Engineering Services
Record Maintenance/Retention Function
Inventories for Resale
College of Liberal Studies

Health Sciences Center

College of Medicine Department of Radiology and University Physicians
Medical Group
College of Medicine Department of Pathology and University Physicians
Medical Group
College of Medicine Department of Anesthesiology and University Physicians
Medical Group
College of Medicine-Tulsa Department of Internal Medicine and Professional
Practice Plan
College of Dentistry Dental Student Store

College of Medicine Department of Urology and University Physicians
Medical Group
Inventories for Resale
College of Medicine Department of Neurology and University Physicians
Medical Group

Sixteen additional audits have been completed and presented to management since September 30 which completes all audits included in the 1996 audit plan. The 1996 audit plan included a total of 58 scheduled audits. In addition to the scheduled audits, seven unscheduled audits were completed during the year for a total of 65. Of the 58 scheduled audits, seven were postponed to the 1997 or 1998 plan as a result of one senior level position held vacant during the audit plan year. The vacant position is being filled and the three-year audit plan to audit every department of the University should be completed timely.

Audits accomplished under the 1996 audit plan indicate the institution recognizes the value of effective internal controls and generally implements effective controls. Central offices generally address controls more formally and accordingly have more effective controls than do individual departments. Decentralization, the process of distributing responsibilities downline, often is not complemented with proper oversight. This lack of oversight has been a major contributing factor to weakened controls found in these audits. Examples of weakened controls identified in these audits which, for the most part, are attributed to decentralized processes include:

Management Reporting Systems: A significant number of departments did not have and/or use an effective management reporting system. This included inadequate general ledgers, ineffective use of accounting classifications, an absence of cost accounting records where desirable, and incomplete or ineffective financial reports. Also, departments used a variety of manual and unique accounting systems, increasing training requirements and decreasing efficiency. The major implication from this issue is that problems or trends cannot be easily identified and promptly addressed.

Cash Handling Processes: Weaknesses in controls over the receipt and deposit of moneys were identified in several audits. The major implication from this issue is the potential loss of revenues and fraudulent actions by employees.

Revenue Verification: Departments frequently did not have a verification process that ensured the accurate recording of revenues. The major implication from this issue is lost revenues without detection.

Documentation for Rates Charged for Services and Materials: Departments generally had simple processes with poorly supported documentation for rates charged for their services and materials. Overcharging or undercharging for services are the major implications from this issue creating distrust in systems and processes.

Conflicts of Interest: Policies and procedures addressing conflicts of interest and improper use of University resources were not adequate to guide University employees. Public perception of the custodial responsibility of employees is the major implication in this regard.

Medical Record Documentation: The system used at the Health Sciences Center to ensure compliance with proper medical record documentation is an after-the-fact process which requires greater attention than has been given to this process in the past. Improper billing to external providers, such as the federal and State governments, is the significant impact of this issue.

Vagueness/Absence of Necessary Policies and Procedures: Most other concerns identified by Internal Auditing were generally associated with vague or undocumented University or departmental policies and procedures. An example of this is splitting of purchases to avoid the procurement process; no guidelines or definitions of splitting a purchase are provided to departments. Inefficiency and ineffectiveness in operations will result from poorly defined and implemented policies and procedures.

Recommendations were made by Internal Auditing to address all of the concerns identified in the audits of the 1996 audit plan and management indicated a willingness to address the recommendations in all cases. Also, the newly formed Audit Committee of the Board of Regents should contribute to further strengthening of processes by providing an additional level of oversight.

In addition to regular audits prepared by Internal Auditing, 16 post-audit reviews were also completed during these two quarters. Of the 55 recommendations revisited during these reviews, 52 were found to be satisfactorily addressed. One recommendation for the Health Sciences Center Dental Student Store to establish a contingency reserve to eliminate the need for loans was not implemented due to the potential impact on students that an increase in rates would have. Two recommendations to the College of Medicine-Tulsa's Department of Internal Medicine to address issues related to billing and maintenance of accounts receivable will be addressed subsequent to returning the billing function to the department. The department's billing service has been provided by an outside firm and is presently being returned to the department.

This report was presented for information and discussion.

Regent Siegfried, Chair of the Regents' Audit Committee, commended the internal auditing staff for the processes they have developed. He said work is needed on the management reporting systems within departments and policies and procedures need to be developed and adhered to. Some training is needed in handling petty cash with accountability. President Boren stated he appreciates those comments and the Vice President for Administrative Affairs and others are ready to take on those responsibilities.

LITIGATION

There was no report.

ESTABLISHMENT OF A DEPARTMENT OF GERIATRICS - HSC

In an effort to address the medical and other health and social issues related to America's explosive growth in the number and proportion of older people, the Board of Trustees of the Donald W. Reynolds Foundation in Tulsa has chosen a focus on aging and quality of life. Their particular concerns relate to America's shortage of physicians versed in

geriatrics and how to increase the supply. The Reynolds Foundation Committee on Aging and Quality of Life recognizes that medical schools have long acknowledged the shortages in geriatrics teachers and practitioners, but the money to bring about expansions and reforms has been lacking.

The Reynolds Trustees have determined they can have the greatest impact on these issues by providing funds to increase the number of geriatrics teachers and to increase the number of interns, residents, and established practitioners who know geriatrics for application in their primary-care and specialty practices. Their particular goals relate to: training new physicians in the field of geriatrics; training educator-scientists to teach in geriatric departments; endowing research in diseases related to aging; and retraining established physicians in geriatric-related issues. They believe the best lever for change is the establishment of a complete Department of Geriatrics within the nation's medical schools.

The University of Oklahoma Health Sciences Center has been approached by the Reynolds Foundation to compete for a multi-million dollar, multi-year grant to establish and develop a Department of Geriatrics. This initiative would establish the second department of geriatrics at a U. S. medical school, and would serve as a national model for educating and training physicians specializing in or sensitive to the special needs of the growing elderly population. The Reynolds Foundation sees its "role in the development of a new department to provide initial and on-going funding and professional resources that the institution might not otherwise have access to." The Reynolds Foundation has indicated the grant would be a multi-million dollar grant over multiple years. Also in competition for the grant are the medical colleges at the University of Arkansas and the University of Nevada.

In late August a group of Reynolds Foundation trustees and consultants conducted a preliminary site visit of the Health Sciences Center campus and met with President Boren, Health Sciences Center senior administrators, major donors, and faculty physicians specializing in geriatric clinical care or geriatric research. The site team viewed the OUHSC's excellent facilities and innovative programs such as the Oklahoma Center on Aging, the Oklahoma Geriatric Education Center, the Center for Neurosciences, the Center for Alzheimer's and Neurologic Disorders, and the Geriatric Medicine Fellowship Program. They were particularly complimentary of the collaborative efforts between the State and higher education as evidenced by the State Regents Endowment Program. They readily saw this innovative program as an excellent opportunity to leverage their funds and to provide the OU College of Medicine with an edge on recruiting nationally renowned geriatricians, if it were to receive the grant to establish the nation's second Department of Geriatrics.

The site team noted that the OU Health Sciences Center has tremendous potential for developing a Department of Geriatrics, and has many of the elements for a successful department already in place. A grant from the Reynolds Foundation would serve as the catalyst to elevate the current campuswide educational and clinical activities into a cohesive department of national distinction. The grant application must be submitted by November 1, 1996.

Health Sciences Center senior administrators and academic leaders are currently developing an initial proposal, per the Reynolds Foundation criteria, to establish a complete Department of Geriatrics with education, research, and clinical programs. A caveat of the Reynolds request for proposal prohibits the institution from reallocating existing College of Medicine budgeted resources to this new department. A key element of their criteria requires the institution to identify how the geriatrics department will be supported in perpetuity, including planned use of the Reynolds Foundation endowment, and the institution's own supplementation from the faculty practice funds and/or grants and contracts generated by new geriatrics faculty, and from state and private sources.

The administration has discussed with the Chancellor potential funding from the Oklahoma State Regents for Higher Education, with the Presbyterian Health Foundation regarding a targeted geriatrics initiative, and is considering earmarking three OUHSC fully-funded, \$1 million endowed chairs to assist in geriatric faculty recruitment. The Health Sciences Center administration believes they can creatively package institutional, donor, and state funds to attract the grant from the Reynolds Foundation to establish a first class Department of Geriatrics. This represents an outstanding opportunity for Oklahoma to lead the nation in the education of physicians who understand the medicine, biology, and psychology of older people, and who are at the forefront of exciting advances in medical research.

The Reynolds Foundation will preliminarily select an institution in January with which to pursue more detailed discussions and planning for the establishment of this second Department of Geriatrics. Should the Health Sciences Center be selected, the administration will present an updated proposal, with detailed financials, to the Board of Regents and request approval to proceed with further discussion with the Reynolds Foundation.

President Boren recommended that the Board of Regents authorize the Health Sciences Center Senior Vice President and Provost, in conjunction with the Executive Dean of the College of Medicine, to proceed with development of a comprehensive plan to establish a Department of Geriatrics as part of a partnership proposal to the Donald W. Reynolds Foundation.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

NAME CHANGE FOR COLLEGE OF DENTISTRY PROFESSIONAL PRACTICE PLAN

In order to more clearly identify the College of Dentistry faculty practice within the competitive health care market, the College of Dentistry faculty voted unanimously to change the name from the Professional Practice Plan to the University Dental Faculty Group. It is believed this will provide better marketability and name recognition for the practice.

Approval of the name change will require modification to the current College of Dentistry Policy for Operation and Governance of the Practice Plan to incorporate the name change. The revised policy (deletions are lined through and additions are underlined) is as follows:

POLICY FOR OPERATION AND GOVERNANCE OF THE ~~PROFESSIONAL PRACTICE PLAN~~ UNIVERSITY DENTAL FACULTY GROUP OF THE COLLEGE OF DENTISTRY

I. PREAMBLE

When members of the Faculty deliver outstanding specialized personal consultative services or exceptional dental care to patients, these Faculty members, by their personal efforts and presence enhance the stature and reputation of the College of Dentistry and the Health Sciences Center.

A reasonable degree of active involvement by the clinical Faculty in health delivery practices is essential to the maintenance of their professional skills. This contributes to the educational mission of the College of Dentistry, including the research component of education.

There must be limits to the time spent and income derived from professional services so that the primary goals of education, exemplary dental care, and research are achieved with a fair mixture of professional capabilities and financial awareness.

Active participation in health delivery systems requires of the participant a significant commitment in terms of energy, emotional dedication, time and the assumption of additional personal responsibilities.

The activities of this group should in no way be confused with patient treatment rendered by dental students. Rather, it is a formal grouping of faculty members to render services to patients for fees under a professional practice arrangement.

Any full-time (Faculty) member of the College of Dentistry may elect to treat patients, provided he/she is properly licensed in the State of Oklahoma.

This faculty practice system is crucial to the orderly development and long-term operation of the College of Dentistry. Following are the objectives of the ~~Professional Practice Plan~~ University Dental Faculty Group at The University of Oklahoma College of Dentistry.

II. OBJECTIVES

1. To improve the dental referral resources of the Health Sciences Center.
2. To provide a system of exemplary care to demonstrate the educational goals of the College of Dentistry.
3. To enhance recruitment and retention of highly qualified Faculty by providing a source of funds with which to supplement income.
4. To provide incentives to the Faculty to maintain and improve professional skills, to participate more actively in all appropriate clinical services and to enhance Faculty scholarship.
5. To provide a uniform procedure by which to account for the total income received by each member of the geographic full-time Faculty of the College of Dentistry in remuneration for all academic and patient care services.
6. To provide a uniform procedure by which to account for all monetary contributions made by the Faculty from professional income to departmental and College of Dentistry operations.
7. To provide report and auditing of all monies received and disbursed as a result of the contributions of the geographic full-time Faculty.
8. To provide basic financial data which can be made available and visible to all who have a legal right to examine such information.

9. To establish not only income potential, but also income limits so that an individual's primary interest and objectives in teaching, training, and research will be balanced by a reasonable amount of time devoted to patient care.
10. To ensure effective control and administration by The University of Oklahoma, the College of Dentistry and its constituent departments of all monies received and disbursed.

III. DEFINITIONS OF TERMS

1. Membership

Participating members shall be in one of the following categories:

- a. Those full-time (100%) members of the Faculty of The University of Oklahoma College of Dentistry who receive a salary from the College of Dentistry and/or the affiliated hospitals and clinics and other institutions of the Health Sciences Center and who elect to practice shall participate in the ~~Professional Practice Plan~~ University Dental Faculty Group. Only members in this category shall have the right to vote; however, all members shall work under the guidelines established in these bylaws.
- b. Those part-time members of the Faculty of The University of Oklahoma College of Dentistry who are at least 50 percent time with the University and do not practice elsewhere in the State of Oklahoma may practice contingent on approval by the Advisory Council. Approval will be based on space, personnel availability, and the needs of the Practice Group. Practice time will be permitted only on days not encumbered by the University. These members must have a financial return to the Practice Group that covers overhead costs (assistant's salary, fringe benefits, cost of materials, laboratories costs, etc.), use of operator, etc. prior to individual reimbursement. After the first year, there will be a loss of practice privileges if there is a financial deficiency four out of twelve months. The limit of practice is a maximum eight (8) hours per week from Monday to Friday, 8:00 a.m. to 5:00 p.m.
- c. Those retired members of the Faculty of The University of Oklahoma College of Dentistry, who were full-time, ~~Faculty Practice~~ University Dental Faculty Group participants, and who are currently part-time instructors, may practice contingent on approval by the Advisory Council. Approval will be based on space, personnel availability, and the need of the Practice Group. Individuals given the opportunity to practice within the Practice University Dental Faculty Group will participate with the educational program at least to the extent to which they practice. These members must have a financial return to the Practice Group that covers overhead costs (assistant's salary, fringe benefits, cost of materials, laboratory costs, etc.) prior to individual reimbursement. After the first year, there will be a loss of practice privileges if there is a financial deficiency four out of twelve months. The limit of practice is a maximum eight (8) hours per week from Monday to Friday, 8:00 a.m. to 5:00 p.m.

2. Guaranteed Base

This is the specific salary that is guaranteed annually by contract with The University of Oklahoma, or one of the affiliated hospitals or clinics or other institutions in the Health Sciences Center, through appointment to the Faculty of the College of Dentistry by the Regents of The University of Oklahoma to ensure that the academic programs take precedence over other responsibilities.

3. Collected Income

That income that is collected by the patient care services of the Faculty member.

4. PPP University Dental Faculty Group Earnings Potential

The PPP University Dental Faculty Group earnings potential will be at least equal to the guaranteed base.

IV. OPERATIONAL PROCEDURES

1. Sources of Collected Income

Collected income shall refer to income including, but not limited to, the following:

- a. Patient care services
- b. Compensation for patient consultation and supervision of professional services.

2. Income Exclusions shall include, but not be limited to, the following:

- a. Prizes and awards
- b. Faculty member's interest in:
 - (1) Royalties
 - (2) Copyrights
 - (3) Patent rights
- c. Nonprofessional income
- d. Compensation received as a result of military leave.

3. Disposition of Gross Collected Income

Collected income, described in the foregoing, will be deposited in the official depository of The University of Oklahoma College of Dentistry ~~Professional Practice Plan~~ University Dental Faculty Group and will be disbursed in the order listed below:

- a. The first items to be paid will be dental laboratory fees and precious metals.

- b. The second item to be paid will be overhead expenses.*
- c. The third item to be paid will be Federal and State taxes, Worker's Compensation, and FICA of the participant.**
- d. The fourth item to be paid will be the available monies, as determined by the Advisory Council, to the practitioner generating the income.
- e. The Advisory Council will evaluate surplus funds and declare a dividend as they deem appropriate on a quarterly basis. The dividend will be disbursed in the following manner:
 - (1) ten percent (10%) of the dividend will be paid to an account under the direction of the Dean of the College of Dentistry.
 - (2) ninety percent (90%) will be disbursed to the divisions based on the percentage of income of the participants in each division since the last dividend. The proportions and mechanisms of these distributions within the division will be the responsibility of the divisional head with his/her associates. (Payment will be made only after authorization by the divisional chairperson.)

* If overhead costs exceed 50%, then all such costs will be paid prior to distribution to the practitioners generating the income.

** ~~Faculty Practice~~ University Dental Faculty Group will assume the responsibility for paying the matching funds required by FICA for that portion of the practitioner's income that is greater than his/her base salary and less than the ceiling placed by the Federal government for the Social Security Tax.

- f. All accounts will be handled in accordance with the accounting principles, statutes and policies stated in the Oklahoma Higher Education Code in Financial Reports for Colleges and Universities compiled by the National Committee on Standards Reports for Institutions of Higher Education in 1935 and by the Regents of The University of Oklahoma as they apply to ~~Practice Plan~~ University Dental Faculty Group enterprises.
- g. No funds may be used directly for the benefit of any division from funds credited to some other division unless the division whose funds are to be used shall approve and the head of such division shall approve the requisition in writing.

4. Initial Depository

Official depository of The University of Oklahoma Health Sciences Center.

5. Billing and Collecting

These shall be conducted by the College subject to applicable University procedures.

6. Practice Time

Participation in the care of patients will be accomplished in a manner that will complement the educational program. Practice activity will not exceed a calendar year average of eight hours per week during the normal work week, except as authorized by the Dean of the College.

7. Termination

The participant will notify the ~~Faculty Practice~~ University Dental Faculty Group Advisory Council, in writing, of the date the Participant will terminate his/her association with ~~Faculty Practice~~ University Dental Faculty Group.

The Practice Group, in conjunction with the Participant, will notify the Participant's patients, by letter, giving the patient referral or transfer information.

The Practice Group will retain all original charts and radiographs; however, duplicates will be furnished to the Participant upon request. Photographs and casts may be retained by the Participant.

The Participant will be provided a list of personal aged accounts receivable. All outstanding charges incurred while in ~~Faculty Practice~~ University Dental Faculty Group will be due ~~Faculty Practice~~ University Dental Faculty Group. Funds collected during the first two years after leaving ~~Faculty Practice~~ University Dental Faculty Group will be disbursed to the Participant on the percentage basis current at the time of termination. After two years, all collected funds from the Participant's account will be kept by the Practice Group.

In the event of termination through death, the percentage of accounts receivable due to the deceased shall be paid to the estate for two years. After two years, all collected funds from the Participant's account will be kept by the Practice Group.

8. Governance of the ~~Professional Practice Plan~~ University Dental Faculty Group

a. The Members

- (1) The ~~Professional Practice Plan~~ University Dental Faculty Group will be governed by the membership, normally through its Advisory Council Representatives as outlined in 8b.
- (2) Annually, at a time to be determined by the Advisory Council, there shall be a meeting of the full membership of the ~~Professional Practice Plan~~ University Dental Faculty Group at which time a report of the activities of the Council shall be given by the chairperson. In addition, elections will be held for officers. Special meetings may be called by the Advisory Council or upon a written request signed by six members of the general membership.

b. The Advisory Council

(1) Membership

The ~~Professional Practice Plan~~ University Dental Faculty Group will be managed by an Advisory Council which is responsible to the full membership of the ~~Professional Practice~~ University Dental Faculty Group and which shall consist of:

- (a) One member from each clinical division elected by the faculty of each division, and one member elected "at large". A division constituting more than twenty-five percent of the total participating members may elect an additional member. Each member will serve three years and can be re-elected. The original members of the Advisory Council should be appointed for one, two and three year terms so that terms of the membership shall be staggered. If a position on the Advisory Council cannot be filled due to the circumstances that no participating member will allow his/her name to be submitted for election, it shall be the prerogative of the Dean of the College of Dentistry to appoint another member.

(2) Meetings

The Advisory Council shall meet quarterly at a time and place designated by the Chairperson of the Advisory Council, or upon request of the Chairperson or three (3) members of the Advisory Council. Advisory Council meetings are open to all participating members of the ~~Practice Plan~~ University Dental Faculty Group for discussions, but voting shall be limited to Advisory Council members.

(3) Officers

The officers of the Advisory Council shall be a Chairperson, a Vice-Chairperson and a Secretary elected from the members of the Advisory Council by the full membership at the annual meeting. The Chairperson may be elected from the Advisory Council or from the membership at large, by the full membership at the annual meeting. If the Chair is elected from the general membership, he/she will serve as the "at large" member of the Council.

The Chairperson shall supervise the daily functions of the ~~Practice Group~~ and preside at all meetings. The Vice Chairperson shall serve in the Chair-person's absence. The Secretary will perform all necessary secretarial functions.

(4) Quorum and Voting

A quorum shall consist of three-fifths (3/5) of the voting members of the Advisory Council. Any official action of the Advisory Council requires a majority vote of its members present. Each member shall have one vote except for ex-officio members.

(5) Rules of Order for the Advisory Council

(a) Agenda:

All items of business not requiring formal action by the Advisory Council, unless an objection is registered, are accepted "for information only." All items of business requiring action by the Advisory Council must be in the form of a resolution.

(b) Procedural Motions:

Roberts' Rules of Order will be accepted as final authority for parliamentary procedures.

(c) Divisional Restrictions:

Nothing contained herein shall be construed to prevent the contributing members within any division from imposing such additional restrictions as they may wish, but without conflict with the general plan.

9. Miscellaneous Provisions

a. Policy Amendments
Bylaw Amendments

This policy may be amended from time to time in any particular by:

- (1) Proposal to the Advisory Council by petition of any three (3) members, followed by
 - (2) Presentation by the Advisory Council with recommendation to the full membership and requiring
 - (3) Ratification by 2/3 of the full membership at an annual or special meeting subject to
 - (4) Approval by the Board of Regents of The University of Oklahoma
- b. It is recognized that there are and should be a wide spectrum of individuals within a viable Faculty with a wide variation in contribution, interests, geographic status, longevity, financial status, and need. Because of the importance of the contributions of these individuals and their appropriate compensation, certain specific arrangements, that are exceptions to the foregoing, can be made only
- (1) With the knowledge of the respective individuals.
 - (2) With the approval of the Advisory Council.
 - (3) With the approval of the Dean of the College of Dentistry, and
 - (4) With approval by the Provost, President and the Board of Regents of The University of Oklahoma when deemed necessary by the Dean.

President Boren recommended that the Board of Regents approve the name change for the College of Dentistry Professional Practice Plan to the University Dental Faculty Group and approve modification to the College of Dentistry Policy for Operation and Governance of the Practice Plan to incorporate the name change.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

COURSE ADDITIONS AND DELETIONS - HSC

The Oklahoma State Regents for Higher Education require that all course additions and deletions be presented to the institution's governing board before they are forwarded for their consideration. A list of all such course additions and deletions that have been approved by the Senior Vice President and Provost, Health Sciences Center, upon the recommendation of the cognizant departments and colleges, the Graduate College when appropriate, and the Academic Program Council was included in the agenda. In summary, this list of course changes includes five course additions to fill curricula deficiencies and respond to student interests and two course deletions to eliminate curricula duplication

If approved by the Board of Regents and the Oklahoma State Regents for Higher Education, these changes will take effect with the Spring 1997 term.

President Boren recommended the Board of Regents approve course additions and deletions proposed for the Health Sciences Center Campus.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

MEDICAL AND DENTAL ENROLLMENT FEES AND TUITION INCREASE

In accordance with policy set by the Oklahoma State Regents for Higher Education, institutions are required to submit requests for authorization to change fees that are assessed students as a condition of enrollment and as a condition for academic recognition for completion of prescribed courses. The State Regents' staff will schedule public hearings for concerned parties to voice their views. Fee changes requested by institutions, if approved by the State Regents and the Oklahoma State Legislature, take effect the following fall semester.

Additional revenues are necessary to address program priorities, mandatory cost increases, and campus strategic priorities for FY 1998. Enrollment fees, tuition and State appropriations are the primary sources of revenue supporting the educational programs. State appropriations are not likely to increase sufficiently to provide revenues necessary to meet ongoing mandatory costs and provide funding for strategic priorities.

A schedule comparing enrollment fees and tuition rates to surrounding regional states and the national average was included in the agenda. Medical resident student enrollment fees could be increased by 15% and still be 4.5% below the average rate compared to regional states and 1.0% below the national average. Dental resident student enrollment fees could be increased by 15% and still be 8.7% below the average rate compared to regional states and 9.2% below the national average. A 15% tuition increase for resident and non-resident medical and dental students would generate approximately \$937,000 in additional enrollment fees and tuition.

Increasing enrollment fees and tuition raises the ongoing issue of how much of the educational cost should be paid by the student and how much should be paid by the State. At the Health Sciences Center the percent of program cost currently funded by tuition is 14.2%, with the remaining amount funded by State appropriations. Enrollment fees and tuition

increases are necessary to help maintain the quality of our programs and to meet national accreditation standards. The administration recommends that a proposal be forwarded to the State Regents requesting a 15% increase in enrollment fees and tuition for medical and dental students.

Current resident annual enrollment fee rates for medical and dental students are \$7,550 and \$6,260, respectively. A 15% increase will raise the rates to \$8,683 for medical and \$7,199 for dental. Current non-resident annual tuition rates for medical and dental students are \$18,658 and \$15,534, respectively. A 15% increase will raise the rates to \$21,457 for medical and \$17,864 for dental.

President Boren recommended the Board of Regents approve a proposal be forwarded to the Oklahoma State Regents for Higher Education requesting a 15% increase in enrollment fees and tuition for medical and dental students for both resident and non-resident students.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

CAMPUS FACILITY LEASES - HEALTH SCIENCES CENTER

The Presbyterian Health Foundation approached the administration of the Health Sciences Center to explore the possible uses of the Hospital Hospitality House located at 503 N.E. 13th Street by the University. Last month, the University submitted a proposal to the Presbyterian Health Foundation which has been approved. Under the terms of the proposal, the University would lease the facility, using the second floor as quarters for visiting scholars and scientists and sublease the first floor to the Medical Technology and Research Authority of Oklahoma for office space. Under terms of the lease, the University will pay \$1.00 per year, MTRA and the University will pay their prorata share of building operating expenses, and MTRA will pay for routine lawn and building maintenance and repairs. An estimate of the annual operating expenses to the University for 3,550 square feet is approximately \$10,400 or \$2.93 per foot.

In June 1996, the Chancellor's Office of the Oklahoma State Regents for Higher Education approached the University administration to lease space in the Rogers Building, located at 800 N.E. 15th Street. This would provide the State Regents' OneNet telecommunications group with additional space adjacent to their Televised Instruction System network facilities located immediately south of the Rogers Building. Under terms of a facility lease, the State Regents will lease 2,910 net square feet in the Rogers Building at a cost of \$8.50 per foot or \$24,735 annually. This lease will be renewable annually for up to five additional consecutive one-year terms.

Execution of the leases will be contingent upon review and approval by Legal Counsel.

This was reported for information only. No action was required.

STUDENT ACTIVITY FEE ALLOCATION - HSC

The annual distribution of the student activity fees on each campus of the University is approved by the Board of Regents. The proposed use of student activity fees at the Health Sciences Center for 1996-97 is attached hereto as Exhibit A.

President Boren recommended approval of the proposed allocation of student activity fees for the Health Sciences Center for 1996-97 to the individual student government groups and that the Regents approve in principle the proposed expenditures.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

CONSULTING SERVICES FOR CLIENT/SERVER MIGRATION ASSISTANCE - HSC

In 1994, the Board of Regents approved a multi-year computer migration plan in order to provide responsive information systems at the Health Sciences Center. A new architecture generally referred to as Client/Server was selected and migration to the new environment is well underway.

In November 1995, the Board of Regents approved \$224,000 for Ramos & Associates, Inc. for consulting services of Phase One of the Human Resources system. This has been successfully completed. The Payroll for the Health Sciences Center was implemented with the first payroll period of 1996 as scheduled. In April 1996, the Board of Regents approved \$425,577 for Ramos & Associates, Inc. for consulting services for Phase Two of the implementation which included the student information system, student financial system, and prototype development of financial systems, and ancillary capabilities to distribute the information system. The University is now in need of consulting services for Phase Three of the migration project which will include project management, data conversion, sub-system design and development, training, prototype execution, system test planning and administration, quality assurance reviews, and peak usage stress test and tuning. These consulting services are needed to complete the Human Resources/Payroll system and implementation of the Financial systems.

The administration requests authorization to issue purchase orders to Ramos & Associates, Inc. on an as-needed basis for the migration project in an amount of \$834,000. Funds are available in account number 38240090.

President Boren recommended the Board of Regents authorize issuing purchase orders for computer system migration consulting services from Ramos & Associates, Inc. in the amount of \$834,000.

Regent Siegfried requested that when Phase Four is brought to the Regents, the administration review with the Board the plan for Phases One through Ten of the project so it will be clear to everyone.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

LEASE OF SPACE FOR SATELLITE CLINIC IN MIDWEST CITY - HSC

During the past several months, the University administration, key faculty and leadership of the College of Medicine, and the University Physicians Medical Group (UPMG) at the Health Sciences Center have been working on plans for a satellite clinic in the Midwest City, Oklahoma area. A survey of available lease space was conducted by a group from University Physicians Medical Group by contacting the Midwest City Economic Development Commission for retail and office properties available for lease. The specifications for the site selection included a relatively visible location, high traffic area, a facility with approximately 3,700 square feet of space available immediately, and contiguous space available for future growth.

Market studies have indicated that Midwest City would be an excellent location to establish a satellite clinic. The rate of primary care physicians per capita is lower in Midwest City than anywhere else in the metropolitan area. In addition, the community has a disproportionately high rate of insured citizens. The satellite clinic will serve as a residency rotation site and will serve as a referral point for UPMG's sub-specialty physicians.

The University administration requests authorization to negotiate a lease for space of up to 5,700 square feet for the University Physicians Medical Group in the College of Medicine. The University Physicians Medical Group is working with the University Hospitals to explore cost sharing possibilities for the operation of the clinic. Execution of the lease will be contingent upon review and approval by University Legal Counsel. Funds for the lease and related tenant improvements will be available from UPMG account number A0000289.

President Boren recommended the Board of Regents approve the lease of up to 5,700 square feet of commercial space for a satellite clinic in the Midwest City area and authorize the administration to negotiate specific terms of the lease and execute a lease agreement for the current fiscal year and renewable annually for up to four additional consecutive one-year terms.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

CONTRACT WITH DEAN MCGEE EYE INSTITUTE TO PROVIDE IDX BILLING AND COLLECTION SERVICES TO UNIVERSITY PHYSICIANS MEDICAL GROUP

The competitive healthcare market and the change from fee-for-service to a managed care environment requires the University Physicians Medical Group (UPMG) to improve its information system in order to remain competitive. UPMG currently utilizes IDX software to manage patient accounts receivables. IDX is the leading company providing software to the physicians and academic market. UPMG currently purchases from IDX timeshare computer systems with the computer located in Boston. To effectively manage its business, the Medical Group needs to add additional software packages, specifically the IDX Managed Care package. A time share system is not cost-effective and presents operational limitations not present with an in-house system. UPMG has been evaluating options to expand its information system capacity.

The purchase from Dean McGee Eye Institute (DMEI) presents a unique opportunity to maximize use of existing Oklahoma Health Sciences Center assets. The DMEI has been operating its own information system since October of 1992. DMEI is currently operating the most

current IDX software and is a Beta site for the Clinical Management System. UPMG evaluated the cost of establishing its own operation and found that utilization of existing campus capabilities is less expensive and provides the Medical Group with cost effective access to hardware configurations which will insure constant operation. UPMG would move to the most current versions of IDX software packages which will provide additional capabilities not currently available in timeshare. The time required to implement the programs will be significantly shortened. In the future, UPMG will have the ability to share costs on critical software applications such as the Clinical Management System, Interface Engine and Imaging Technology.

First year cost estimates, which include software license, installation, hardware and maintenance, are \$2,981,274. A five-year projection of cost for the additional hardware and software totals \$5,037,222. This represents a \$1,711,722 increase over a five-year period or \$342,344 per year for IDX's most current information system.

University administration recommends approval of a contract with Dean A. McGee Eye Institute for the purchase capacity and IDX software license for information system use. Funding will be from Practice Plan revenues.

President Boren recommended the Board of Regents approve a contract renewable annually for four additional years at an estimated total cost of \$5,037,222 with Dean McGee Eye Institute for the purchase capacity and IDX software license for information system use.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

STUDENT CENTER - HEALTH SCIENCES CENTER

At the July 1995 meeting, the Board of Regents approved the award of a construction contract to Smith and Pickel Construction, Inc. in the amount of \$2,896,027 for the construction of the Student Center. The project involved the purchase of equipment and movable furnishings. The total project cost was \$4,000,000 which included the use of \$2 million in revenue bond funds and \$2 million financed with Section 13 and New College Funds.

In the course of construction, changes were necessary and five Change Orders in the total amount of \$97,897.68 were issued. Change Order 1 for \$12,120 included the costs of the additional depth of piers. Change Order 2 for \$20,339.58 included the costs for a separate irrigation meter and additional carpet. Change Order 3 for \$23,487.10 included additional cabinets, electrical and light fixtures and ceramic tile work. Change Order 4 for \$40,178 included exterior concrete changes and the addition of volleyball and basketball courts. Change Order 5 for \$1,773 included grading and irrigation changes. These changes increased the contract amount by 3.4% to a total of \$2,993,924.68. The change orders will be funded with project contingency funds.

On August 7, 1996, an inspection of the building was completed by representatives of Smith and Pickel Construction, Inc., JHBR Architects and their consulting engineers, Site Support, and Architectural and Engineering Services. A final punch list was developed and given to Smith and Pickel Construction.

The University administration recommends that the project be accepted as substantially complete, effective August 7, 1996, and that the final payment be made to Smith and Pickel Construction, Inc. following the completion of all work.

President Boren recommended that the Board of Regents:

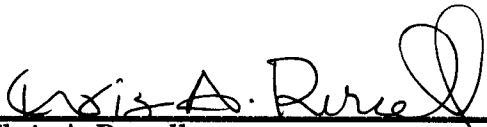
- I. Approve change orders for the Student Center project in the amount of \$97,897.68.
- II. Accept the Student Center construction as substantially complete.
- III. Authorize final payment to Smith and Pickel Construction, Inc. following the completion of all punch list items.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

MINUTES

Regent Halverstadt moved approval of the minutes of the regular meeting held on September 11-12, 1996 as printed and distributed prior to the meeting. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

There being no further business, the meeting adjourned at 3:51 p.m.


Chris A. Purcell
Executive Secretary of the Board of Regents

THE UNIVERSITY OF OKLAHOMA HEALTH SCIENCES CENTER
STUDENT COUNCIL BUDGETS
For Fiscal Year 1996-97

	College of Medicine	College of Dentistry	College of Nursing	College of Public Health	College of Allied Health	College of Pharmacy	Graduate College	Physician Associate Program	College of Medicine Tulsa	Total
Beginning Cash Balance	\$23,836	\$19,180	\$4,033	\$5,053	\$3,244	\$10,901	\$18,818	\$8,416	\$1,536	\$95,017
Income:										
Estimated Activity Fees	<u>\$45,958</u>	<u>\$21,285</u>	<u>\$25,000</u>	<u>\$12,112</u>	<u>\$41,556</u>	<u>\$19,500</u>	<u>\$26,774</u>	<u>\$7,878</u>	<u>\$5,460</u>	<u>\$205,523</u>
Total Available Funds	<u>\$69,794</u>	<u>\$40,465</u>	<u>\$29,033</u>	<u>\$17,165</u>	<u>\$44,800</u>	<u>\$30,401</u>	<u>\$45,592</u>	<u>\$16,294</u>	<u>\$6,996</u>	<u>\$300,540</u>
Expenditures:										
Insurance			\$4,000		\$8,250			\$5,000		\$17,250
Student Association		250	1,000	4,000	1,000	450	350	500		7,550
Social Activities	12,000	5,000	3,000	2,000	2,500	3,450	500	2,000	2,500	32,950
Graduation		2,000	12,000	2,000	5,000	14,100	3,000	3,000		41,100
Travel		500			6,000	3,300	1,000	2,000	1,000	13,800
Operating	1,300	1,000	1,000	500	8,000	950	500	1,000		14,250
Class Allocation	13,740	10,600	2,000		2,700	375	28,451			57,866
Educational Activities	13,000	5,000	1,500	500	2,800	3,700	5,000	2,000		33,500
Miscellaneous	<u>6,000</u>	<u>3,000</u>	<u>500</u>	<u>200</u>	<u>7,500</u>	<u>1,100</u>	<u>500</u>	<u>500</u>	<u>2,350</u>	<u>21,650</u>
Total Budgeted Expenditures	<u>\$46,040</u>	<u>\$27,350</u>	<u>\$25,000</u>	<u>\$9,200</u>	<u>\$43,750</u>	<u>\$27,425</u>	<u>\$39,301</u>	<u>\$16,000</u>	<u>\$5,850</u>	<u>\$239,916</u>
Estimated Cash Balance, June 30, 1997	<u>\$23,754</u>	<u>\$13,115</u>	<u>\$4,033</u>	<u>\$7,965</u>	<u>\$1,050</u>	<u>\$2,976</u>	<u>\$6,291</u>	<u>\$294</u>	<u>\$1,146</u>	<u>\$60,624</u>