

C O N T E N T S
MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
JUNE 19, 1996

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**MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
JUNE 19, 1996**

A regular meeting of the Board of Regents governing The University of Oklahoma and Cameron University was called to order in the Executive Board Room of the Administration Building, University Center at Tulsa Campus, Rogers University, on June 19, 1996 beginning at 10:17 a.m.

The following Regents were present: Regent G. T. Blankenship, Chairman of the Board, presiding; Regents Stephen F. Bentley, Melvin C. Hall, Donald B. Halverstadt, M.D., C. S. Lewis III, Robin Siegfried, and Mary Jane Noble. The Oklahoma State Senate confirmed Regent Noble's appointment to this Board on May 23, 1996.

Others attending all or a part of the meeting included Mr. David L. Boren, President of The University of Oklahoma, Interim Provost Nancy L. Mergler, Provost Joseph J. Ferretti, Vice Presidents Jerry B. Farley, Richard E. Hall, Mark E. Lemons, David L. Maloney, and Jerry B. Vannatta, Joseph Harroz, Jr., General Counsel, and Dr. Chris Purcell, Executive Secretary of the Board of Regents.

Those attending the meeting from Cameron University were Dr. Don Davis, President of the University, Provost Terral McKellips, Vice Presidents Louise Brown and Don Sullivan, and John Sterling, Controller.

Notice of the time, date, and place of this meeting was submitted to the Secretary of State, and the agenda was posted in the Office of the Board of Regents on or before 9:45 a.m. on June 18, 1996, both as required by 25 O.S. 1981, Section 301-314.

MINUTES

Regent Halverstadt moved approval of the minutes of the regular meeting held on April 24-25, 1996, and the special meeting held on May 7, 1996, as printed and distributed prior to the meeting. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the minutes unanimously approved.

THE UNIVERSITY OF OKLAHOMA

REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Boren reported to the Regents on the education bill signed by Governor Keating to increase funding to higher education by over \$71 million. This is the largest increase for higher education in 15 years. He related other special appropriations that will be made to the University for the Museum of Natural History, Mesonet, and Obstetrics and Pediatrics. The Legislature authorized the University's bond issues for the baseball

facility improvement and the Chilled Water facility at the Health Sciences Center. President Boren said he wanted the Regents to be aware of the legislative successes and he expressed appreciation to Sean Burrage, Special Assistant to the President for State and Federal Government Affairs, for a job well done.

President Boren announced the first Residential Dean in the history of the University will be Professor Tom Boyd who, along with his wife, Barbara Griggs-Boyd, will move into the first faculty apartment in Couch Center.

UNIVERSITY OF OKLAHOMA PROGRAMS AT ROGERS UNIVERSITY

Assistant Vice President for University Services in Tulsa, Nancy Lewis, presented a report on the status of programs provided by The University of Oklahoma at Rogers University as follows:

The University Center at Tulsa was established by an act of the Oklahoma State Legislature in 1982. In 1992, UCT was granted status as an institution of higher education by the State Legislature, resulting in a broadened mission and increased budget and contracting authority. In 1996, legislation was passed which merged the governance and administration of Rogers State College and the University Center at Tulsa. The merger created a State institution, Rogers University.

Since its inception OU has been a participating institution at UCT along with Langston University, Oklahoma State University and Northeastern State University. The current contracting authority of Rogers University allows for participation by other private and public institutions of higher education.

Rogers University is comprised of the UCT campus at Tulsa and Rogers State College, with campuses in Claremore, Pryor, and Bartlesville. UCT has a mission of providing upper-division and master's level degree programs to Tulsa-area citizens. Rogers State College has a mission of providing lower-division courses and two year degree programs to citizens in Rogers, Mayes, Nowata, and Washington counties. In addition, UCT is authorized to provide upper-division and graduate programs to the citizens of Rogers, Mayes, Nowata and Washington Counties through its contracting authority.

The following items are significant in the development of OU's participation at Rogers University:

- Degree programs implemented by The University of Oklahoma have increased from five in 1982 to 14 in 1995-96, with 12 from the Norman Campus and two from the Health Sciences Center. The University has cooperated with Oklahoma State University in offering three degree programs at UCT, including a masters' degree program in telecomputing/telecommunications, which was implemented in Fall 1995.
- The University of Oklahoma's course offerings have increased from 21 courses offered during the Fall 1982 semester to 109 courses offered during the Fall 1995 semester, with student headcount increasing from 133 students to 606 for the same period. Student credit hour production has increased from 695 in the Fall 1982 to 3,057 in the Fall 1995.

- As of May 1996 more than 1100 UCT-based students have received degrees from OU since 1982.
- OU currently has 14 full-time resident faculty members at UCT. OU plans to add three additional faculty members during the 1996-97 academic year, based on additional funding provided by UCT in FY97.

Present at the meeting to welcome the Regents and staff to the UCT Campus of Rogers University was President Rodger Randle.

DISTINGUISHED PROFESSORSHIP - REGENT'S PROFESSOR

To qualify for a Regents' Professorship, the nominee must exhibit "...outstanding service to the University, to the academic community, or to an academic or professional discipline through extraordinary achievement in academic administration or professional service." As outlined in the Faculty Handbook, recommendations for appointment as Regents' Professor may be made to the President of the University by any academic unit, administrative officer, or by any faculty member. In accordance with University policy, this nomination for a Regents' Professorship is being presented to the Board of Regents by the President after conferring with the Chairman of the Board of Regents, Chair of the appropriate Faculty Senate, and the University Council on Faculty Awards and Honors. Appointment as a Regents' Professor includes a one-time award of \$6,000 and a permanent salary increase of \$6,000 starting in the subsequent fiscal year.

In addition to receiving his B.S., M.D. and Ph.D. from The University of Oklahoma, Dr. Edward N. Brandt, Jr. has dedicated more than twenty years of his professional career to the University of Oklahoma. He has served as Executive Dean of the College of Medicine, as Professor and Chairman of the Department of Biostatistics and Epidemiology, and as a Professor of Preventive Medicine. Most recently, since 1992, Dr. Brandt has served as a Professor in the Department of Health Administration and Policy in the College of Public Health. In the College, he has been instrumental in the development of the Center for Health Policy Research and Development.

Dr. Brandt has enjoyed a distinguished career in public service. He has served as the Assistant Secretary of Health in the U. S. Department of Health and Human Services. In academic medicine, he has served as the Chancellor of the University of Maryland at Baltimore, Dean of the College of Medicine at the University of Texas Medical Center in Galveston, and as Executive Dean at The University of Oklahoma College of Medicine.

Perhaps most importantly, Dr. Edward Brandt, Jr. is an excellent teacher. In addition to his other responsibilities in the College and to national and international associations, Dr. Brandt has continued to teach the Department's core survey course. In his first year, his student evaluations were higher than any other faculty member in any course. In 1994, Dr. Brandt was awarded the Student Chapter of the American College of Health Care Executives Outstanding Professor Award and the Faculty Member of the Year Award from the College of Public Health Alumni Association in that same year.

President Boren recommended that Dr. Edward N. Brandt, Jr. be appointed Regents' Professor effective June 20, 1996.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

FUNDING FOR ENDOWED POSITION - HSC

The Pathology resident (housestaff) educational program has always included close involvement with the Medical Examiner's Office, however, this involvement was intensified during the April 19, 1995 bombing tragedy. During the weeks following the bombing, the faculty and residents of the Department of Pathology worked countless hours to assist the Chief Medical Examiner, Fred Jordan, M.D. and his staff.

In recognition of the continuing link between the Pathology resident program and the Chief Medical Examiner, the Department wishes to establish the Jordan-Heartland Professorship in Pathology Housestaff Education. The initial gift to establish the Professorship was provided by Tommy Hewett, M.D. His \$23,423 gift is on deposit at The University of Oklahoma Foundation, Inc.

The Department of Pathology requests authorization to transfer \$226,577 of Independent Operation Funds to the Regents' Fund to complete the private donor portion of the endowed position. The University administration will then request \$250,000 in matching funds from the Oklahoma State Regents for Higher Education.

President Boren recommended the Board of Regents authorize the transfer of Independent Operation Funds (Professional Practice Plan) to the Regents' Fund for the College of Medicine endowed position in Pathology.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

ACADEMIC APPEALS BOARD POLICY REVISION - HSC

The current policy states that the function of an academic appeals board is to "mediate or adjudicate" disputes. Because these actions are not interchangeable and, in fact, have nearly opposite meanings, the revision omits "mediate or" from (a) to clarify the role of the board as that of adjudicator. This change was made to the Norman Campus Academic Appeals Board policy by the Board of Regents in 1987 and represents more accurately the current practice of the Health Sciences Center Campus academic appeals boards.

4.18 ACADEMIC APPEALS BOARDS

In each college of the University, there shall be established an Academic Appeals Board consisting of an equal number of students and faculty. Faculty members of the board will be chosen by the faculty of the college for a term determined by the faculty. Student membership of the board will be appointed for a term of one year by the dean of the college upon recommendation from the college Student Association President.

The responsibility for academic evaluations of students rests with the faculty. If a student feels wrongfully and unfairly evaluated by an instructor and if he or she is unable to resolve the matter in conference with the instructor or the departmental chair, an appeal may be made with the appeals board of the college offering the course. Any thesis and dissertation appeals shall be heard by the Graduate College appeals board.

(a) It shall be the primary function of a board to ~~mediate or~~ adjudicate disputes which have not been satisfactorily resolved at the department level.

President Boren recommended the Board of Regents approve the revision to the Health Sciences Center Academic Appeals Board policy.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

APPOINTMENT OF COLLEGE OF MEDICINE ADMISSIONS BOARD

Regents' policy provides that the Admissions Board of the College of Medicine is composed of:

- 10 members of the full-time faculty
- 10 members of the volunteer faculty
- 10 members of the student body of the College of Medicine
- 24 members selected from throughout the State to include four physicians from each of the six Congressional Districts

The community physician nominees for the six congressional districts were solicited from over 50 county medical societies and the Oklahoma State Medical Association. All nominees have agreed to serve and are willing to participate in an orientation meeting. The nominations have been approved by the Executive Dean of the College of Medicine and the Provost. The slate of nominees for 1996-97 is as follows:

ADMISSIONS BOARD 1996-1997

Full-Time Faculty

Adekunle Adesina, M.D., Assistant Professor of Pathology
Michael Foster, M.D., Assistant Professor of Family Practice, Tulsa
Nancy K. Hall, Ph.D., Associate Professor of Pathology
John Holliman, M.D., Professor of Pathology
Jim Howard, M.D., Clinical Associate Professor of Psychiatry and Behavioral Sciences
Jesus Medina, M.D., Professor of Otorhinolaryngology
Montez Mutzig, M.D., Assistant Professor of Internal Medicine, Tulsa
Jay Olson, M.D., Assistant Professor of Anesthesiology
Kendall Stanford, M.D., Assistant Professor of Pediatrics
James Taira, M.D., Assistant Professor of Dermatology

Volunteer Faculty

Helen Chiou, M.D., Internal Medicine
Thomas Coniglione, M.D., Medicine
Donald Garrett, M.D., Surgery
James Hampton, M.D., Medicine
Lynn Mitchell, M.D., Occupational Medicine
Olaseinde Sawyerr, M.D., Surgery
James Wall, M.D., Family Medicine
Roland Walters, M.D., Ophthalmology
Michael Winzenread, M.D., Family Medicine
Michael Woods, M.D., Family Medicine

Students

Oklahoma City Campus:

Ginny Burdine
Todd Corn
Marny Dunlap
Doug Green
Tim Peterson
Brenda Steadman
Rick Thomas
Smita Tomkoria

Tulsa Campus:

Stephanie Campbell
Sharon Cutler

CONGRESSIONAL DISTRICT REPRESENTATION

District I

David Confer, M.D., Tulsa
Gwen Gibson, M.D., Tulsa
Patrick Hughes, M.D., Tulsa
Bat Shunatona, M.D., Tulsa

District II

Gayle Harris, M.D., Tahlequah
William McAfee, M.D., Shawnee
Michael Sandlin, M.D., Okmulgee
F. Keith Underhill, M.D., Stillwell

District III

Peggy DuBois, M.D., Midwest City
Gilbert Emde, M.D., Stillwater
Robert Engles, M.D., Durant
Renee Willis, M.D., Stillwater

District IV

Hal Belknap, M.D., Norman
Rosemary Bellino, M.D., Lawton
Edwin Carns, M.D., Lawton
Christopher Herndon, M.D., Duncan

District V

Oscar Falcon, M.D., Oklahoma City
Martin Lopez, M.D., Oklahoma City
Don Rhinehart, M.D., Oklahoma City
Frank Wilson, M.D., Oklahoma City

District VI

Bobby Anthony, M.D., Enid
Fong Chen, M.D., Woodward
David Matousek, M.D., Enid
Wallace McLeod, M.D., Oklahoma City

ALTERNATE ADMISSIONS BOARD
1996-1997

Full-Time Faculty

James Barrett, M.D., Assistant Professor of Family Medicine
Rob Hamm, Ph.D., Assistant Professor of Family Medicine
Michael Koss, Ph.D., Professor of Pharmacology
Norman Levine, M.D., Professor of Surgery
Beth McCarville, M.D., Clinical Assistant Professor of Radiological Sciences
James Mold, M.D., Associate Professor of Family Medicine
Kathryn Reilly, M.D., Associate Professor of Family Medicine
Janet Rodgers, M.D., Assistant Professor of Surgery
Peter Schwiebert, M.D., Associate Professor of Family Medicine
Pankaja Venkataraman, M.D., Professor of Pediatrics
Joan L. Walker, M.D., Assistant Professor of Obstetrics and Gynecology
Max G. Walter, M.D., Associate Professor of Radiological Sciences
Michael Zavy, M.D., Associate Professor of Obstetrics and Gynecology

Volunteer Faculty

Neil Clemenson, M.D., Family Medicine
James Dixon, M.D., Medicine
Susan Harmon, M.D., Medicine
Lynn Webb, M.D., Family Practice
Terry L. Zanovich, Obstetrics and Gynecology

Students

Oklahoma City Campus:

Fred Blair
George Chrysant
Gus Gonzales
Karl Hansen
Kendra King
Chris Poyner
Paul Rahill
George Roso
Blake Stanfield
Scott Stubbs

Tulsa Campus:

Stephen Bruns
Andrew Portteus

CONGRESSIONAL DISTRICT REPRESENTATION

District I

Karen Gribbin, M.D., Tulsa
Dala Jarolim, M.D., Tulsa
Greg Marino, M.D., Tulsa
David Potts, M.D., Tulsa

District II

None

District III

Kenneth Fong, M.D., Midwest City
John K. Mirjanich, M.D., Midwest City

District IV

Robert Frantz, M.D., Norman
Glen Henry, M.D., Norman
Cooper Ray, M.D., Altus

District V

Craig Abbott, M.D., Oklahoma City
William Bondurant, M.D., Oklahoma City
Keith Conaway, M.D., Oklahoma City
Jay Cannon, M.D., Oklahoma City
Peggy Huffman, M.D., Oklahoma City
Rebecca King, M.D., Oklahoma City
Carl Limbaugh, M.D., Edmond

Victoria Magill, M.D., Oklahoma City
Mukesh Parekh, M.D., Oklahoma City
Thomas Payne, M.D., Oklahoma City
William Smith, M.D., Edmond
Michael Winter, M.D., Oklahoma City

District VI

Daniel Washburn, M.D., Enid

President Boren recommended the individuals proposed be appointed to the College of Medicine Admissions Board for 1996-97. He also recommended approval of the alternates proposed.

Regent Halverstadt moved approval of the recommendations. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

SALE OF LAND TO OKLAHOMA HEALTH SCIENCES FACILITY, INC.

At the January 1995 meeting, the Board of Regents approved the privatization of renal dialysis services and the execution of an agreement with REN Centers of Oklahoma, Inc. to provide dialysis services. Under the agreement, University faculty will provide medical director clinic services and the REN Corporation will oversee the development of and operate an outpatient dialysis treatment facility on or adjacent to the campus. The University and the REN Corporation, now doing business as GAMBRO Healthcare, Inc., are ready to move forward with a free standing facility, after developing a temporary outpatient renal dialysis operation at University Hospital, in collaboration with The University Hospitals and the Oklahoma City Veteran's Affairs Medical Center.

A survey has been completed of Oklahoma Health Center property to identify the best site for the renal dialysis center. The site selected by the University administration and physician faculty responsible for patient care is approximately 1.75 acres located on N.E. 8th Street immediately south of the Oklahoma State Department of Health parking structure. The property will accommodate a 12,000 gross square foot facility with at least 30 outpatient beds and 60 parking spaces. A schematic site plan and legal description are attached. An appraisal has been completed which places the value of the land at \$268,000.

It is the recommendation of the administration to sell University property at a price of \$268,000 to Oklahoma Health Sciences Facility, Inc. for the development of the renal dialysis center. In turn, Oklahoma Health Sciences Facility, Inc. will lease or sell the land for the development of a renal dialysis center. GAMBRO Healthcare, Inc. will operate the center and University physicians will serve as medical directors. This approach was recommended by Legal Counsel in order for the University to abide by State Statutes. Oklahoma Health Sciences Facility, Inc. will require the right of first refusal to purchase the facility and request that the facility be stressed structurally for the vertical expansion of two or three additional floors and designed in such a way to accommodate two future elevators in the event the building is expanded in the future.

President Boren recommended the Board of Regents approve the sale of vacant land on N.E. 8th Street at the Health Sciences Center to Oklahoma Health Sciences Facility, Inc. for \$268,000 and authorize the President or his designee to negotiate and execute any agreements necessary for the disposition of the property.

There was a general discussion of a reversionary clause and right of first refusal, provisions not specifically addressed in the President's recommendation.

President Boren amended his recommendation to the Regents as follows: (1) that the Board of Regents approve the sale of vacant land on N.E. 8th Street at the Health Sciences Center to Oklahoma Health Sciences Facility, Inc. for \$268,000, (2) that the transfer of title would not occur to the Facility Inc. until satisfactory agreement with GAMBRO is reached, (3) that there would be a reversionary clause and first right of refusal to Facility Inc. in the event the property was not used for its intended purposes, and (4) authorize the President or his designee to negotiate and execute any agreement necessary for the disposition of the property.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

PURCHASE OF ADVERTISING IN SOUTHWESTERN BELL YELLOW PAGES

Agencies, numerous private patient clinics and physicians (faculty) within the Health Sciences Center need the listing of advertisements in the Southwestern Bell Yellow Pages. The agencies to be included are as follows:

- University of Oklahoma Health Sciences Center
- Dean McGee Eye Institute
- The University Hospitals
- Presbyterian Hospital
- Oklahoma State Department of Health
- Oklahoma Medical Research Foundation
- Other Oklahoma Health Center Affiliated Entities.

The estimated total cost of listings for the above named clinics and agencies is \$238,000 for advertising from July 1996 through July 1997. The 13-month period is due to a change in the date that the telephone directories will be issued. The portion to be paid by Health Sciences Center departments is estimated as follows:

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| PPP Funds | \$ 98,442.50 |
| State Funds | 12,772.50 |
| Grant Funds | <u>6,227.00</u> |
| Total | \$117,442.00 |

The purchase will be paid from the Telecommunications account 38250090, which will be reimbursed by the clinics or agencies requesting advertisements. This is a sole source because no other form of advertising is comparable to Southwestern Bell Yellow Pages in terms of usage.

President Boren recommended that a purchase order be issued to Southwestern Bell Yellow Pages for advertisements from July 1, 1996 through July 31, 1997 at an estimated cost of \$238,000.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

PURCHASE OF SUBSCRIPTIONS, SERIALS AND BOOKS - HSC

The Health Sciences Center requested bids in May of 1993 based on the combined volume of domestic and international subscriptions for the libraries, academic and research departments. The volume was estimated based on previous annual purchases. Readmore responded with the best low bid and included an annual renewal provision.

A bid for books and serials was issued in April of 1996. The volume for books and serials was also estimated based on previous annual purchase orders. Combining volumes will allow all Health Sciences Center departments to purchase books and serials at a reduced rate. Responses were received from the following vendors:

| | | |
|---|------------------|------------------------------|
| Matthews Medical & Scientific Books, Inc. Maryland Heights, Missouri | Serials Books | 13% Discount 13% Discount |
| Majors Scientific Books, Inc. Dallas, Texas | Serials Books | 12% Discount 15% Discount |
| Academic Book Center Portland, Oregon | Serials Books | 8% Discount 8% Discount |
| Blackwell North America, Inc. Lake Oswego, Oregon | Serials Books | 3% Discount 14% Discount |

Matthews Medical & Scientific Books, Inc. responded with the best low bid for serials and Majors Scientific Books, Inc. responded with the best low bid for books. Both vendors offered annual renewals at the same discount through June 30, 2002.

Administration recommends award of purchase orders and annual renewal as follows:

- Readmore - Domestic and international subscription service in the amount of \$775,500.
- Matthews Medical & Scientific Books, Inc. - serials in the amount of \$58,000.
- Majors Scientific Books, Inc. - books and any serials that may be unavailable through Matthews in the amount of \$866,500.

Funds will be available in the ordering department's budget and the Library budget account number 6000-0.

President Boren recommended the Board of Regents authorize the Health Sciences Center to award purchase orders to Readmore for subscription service, to Matthews Medical and Scientific Books, Inc. for serials, and to Majors Scientific Books, Inc. for books on an as-needed basis. The estimated combined total purchases for the 1997 fiscal year is \$1,700,000.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

DISABILITY INCOME INSURANCE FOR MEDICAL STUDENTS AND RESIDENTS

In May 1991, the Liaison Committee on Medical Education issued a new standard requiring medical schools to provide students with the opportunity to acquire disability insurance. In response to this concern, The University of Oklahoma College of Medicine believes a flexible and portable disability insurance program should be made available to all of their medical students.

In December 1991, bids were submitted and Medical Group Financial Services, Inc. was the low bid. This service was made available July 1, 1992. The Medical Group Financial Services, Inc. bid included provisions for renewal each year providing both parties agree.

As an effort to ensure the students and residents have the best policies available, a Request for Proposal was issued again in April 1996. The proposals were forwarded to three vendors and two vendors responded as follows:

Medical Group Financial Services, Inc.
Boston, Massachusetts

Annual Premium factor is \$50 per \$1,000 of monthly benefit per student and resident

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| First and Second Year Students | \$ 50 |
| Third and Fourth Year Students | 75 |
| First and Second Year Resident and Clinical Fellow Program | 85 |
| Third Year and Following Post Graduate Years | 100 |

Provident Life and Accident
Chattanooga, Tennessee

Proposal #1 Annual premium factor per student
\$68.40/\$1,000 of monthly benefit

Annual premium factor per resident \$106.80/\$1,000 of monthly benefit

| | |
|--------------------------------|----------|
| First and Second Year Students | \$ 68.40 |
| Third and Fourth Year Students | 102.60 |
| First and Second Year Resident | 213.60 |
| Third Year and above | 267.00 |

Proposal #2 Annual premium factor per student
\$36.84/\$1,000 of monthly benefit

Annual premium factor per resident \$89.76/\$1,000 of monthly benefit

| | |
|--------------------------------|----------|
| First and Second Year Students | \$ 36.84 |
| Third and Fourth Year Students | 55.26 |
| First and Second Year Resident | 89.76 |
| Third Year and above | 112.20 |

Medical Group's proposal covers HIV, Hepatitis A and B, and Tuberculosis as "any other illness" as a standard coverage, whereas Provident makes similar protection available as an "optional benefit" and additional premium which was not included with their proposal.

Provident's proposals included a provision for pre-existing conditions, which applies to treatment received 12 months before enrollment and provides no coverage for that condition for the next 12 months. Medical Group's provision includes 30 days prior to and five days return to work with full coverage in effect. Medical Group Financial Services, Inc. includes a three-year rate guarantee while Provident's did not include a rate guarantee.

The administration recommends award of purchase orders to Medical Group Financial Services, Inc. and the authority to issue orders annually for student and resident disability insurance.

Funds are available in budget account A0000391 for residency premiums. Cost for the residents is to be reimbursed by the agencies paying residents' salaries. The medical students will be charged a fee for their premium.

President Boren recommended the Board of Regents authorize the Health Sciences Center to renew a contract to Medical Group Financial Services, Inc. for disability income insurance for the resident and medical students beginning July 1, 1996 through June 30, 1997 and renew coverage annually if it is in the best interest of the University.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

PROFESSIONAL SERVICE AGREEMENTS

Renewal of the following residency agreements are proposed for the period July 1, 1996 through June 30, 1997:

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| College of Medicine and Bone and Joint Hospital | \$105,427 |
| College of Medicine and HCA/Presbyterian Hospital | \$364,208 |
| College of Medicine and Presbyterian Health Foundation | \$965,364 |
| College of Medicine and The University Hospitals | \$5,755,514 |

Revisions of the following professional service agreements are proposed from March 1, 1995 through June 30, 1996 (figures are annualized):

| | |
|--|-------------|
| College of Medicine, Department of Pediatrics and The University Hospitals (Pediatric Evening Clinic) | \$318,120 |
| College of Medicine, Department of Pediatrics and The University Hospitals (CHO Emergency Medicine & Trauma Center Extra Duty Faculty Physician Service) | \$430,444 |
| College of Medicine, Department of Pediatrics and The University Hospitals (CHO Emergency Medicine & Trauma Center Faculty Coverage) | \$518,100 |
| College of Medicine, Department of Surgery and The University Hospitals (TUH Emergency Medicine & Trauma Center Faculty Coverage) | \$1,600,000 |

President Boren recommended the Board of Regents approve the residency and professional service agreements for the Health Sciences Center as set forth above.

Regent Hall moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

LEASE OF SPACE FOR THE DEPARTMENT OF OPHTHALMOLOGY

The Department of Ophthalmology currently occupies 30,000 square feet of space for academic, research and patient care activities in the Dean A. McGee Eye Institute. This space will house new grants and transfer some existing grants that need to be located close to the new ones allowing for centralization of several grants and contracts which will permit the Health Sciences Center to apply for a Center grant. The 1996-97 lease cost will be the same as the 1995-96 cost; \$7.50 per square foot for a total of \$225,000. The Institute will provide clinic personnel, equipment, utilities and janitorial services.

The administration requests authorization to issue a purchase order to Dean A. McGee Eye Institute and renew the lease annually. Funds are available for the lease of space in grant accounts C6152304, D0023600, and PPP account A0000076.

President Boren recommended the Board of Regents approve annual renewal of the lease between the Dean A. McGee Eye Institute and the Department of Ophthalmology for 30,000 square feet of space at an annual cost \$225,000.

Regent Hall moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

ALLIED HEALTH PRACTICE CENTER CONSTRUCTION CONTRACT

At the May 1995 meeting, the Board of Regents approved the Campus Master Plan of Capital Improvement Projects, including the Allied Health Practice Center Addition at a cost of \$250,000. The current budget is \$240,545. The project consists of the remodeling of 6,720 square feet for the Allied Health Practice Center in the former Family Medicine Central Clinic and the construction of a new 2,520 square foot shop facility adjacent to the building. The facility will house the programs of the Oklahoma Assistive Technology Center and other clinical functions of the College of Allied Health.

Remodeling of the existing building will be undertaken by the Department of Human Services Construction Unit at a cost of \$57,001. Construction documents for the new shop building were released for bids on May 21 and bids will be received on June 11. The results of the bidding were furnished to the Board at the meeting, including a complete bidder's list, a summary of all bids, and the administration's recommendation for award of the contract as follows:

L. F. Downey Construction
Edmond, Oklahoma

\$192,690

| | |
|---|-----------|
| Globe Construction Oklahoma City | \$190,800 |
| J. L. Walker Construction, Inc. Oklahoma City | \$179,157 |
| M. A. Wells Construction Company, Inc. Oklahoma City | \$187,164 |
| M. L. Young Construction Edmond, Oklahoma | \$193,437 |

The low bidder was J. L. Walker Construction, Inc. of Oklahoma City, with a bid of \$179,157. This company has recently completed a laboratory renovation at the Health Sciences Center and performed well. The administration recommends that the contract be awarded to J. L. Walker Construction.

President Boren recommended the Board of Regents (1) award the construction contract for the Allied Health Practice Center to the lowest and best bidder, J. L. Walker Construction, Inc., and (2) authorize the administration to execute the contract for construction.

President Boren said J. L. Walker's bid is under budget. Tom Godkins, Assistant Vice President for Facilities Management and Director of Capital Planning, stated this bid plus the remodeling cost makes up the \$250,000 estimated amount.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

POSTHUMOUS DEGREE - NORMAN CAMPUS

Hwoa Kee Ong, a senior majoring in finance, was scheduled to graduate in May 1996. Tragically, Ms. Ong was killed in an automobile accident during spring break in March 1996. Ms. Ong was a strong student with an cumulative GPA of 3.48 and a major GPA of 3.67. She was active in the Malaysian Student Organization and well liked by her fellow students.

In accordance with Oklahoma State Regents for Higher Education policy, a posthumous degree may be awarded to recognize the meritorious but incomplete earned work of a student who is deceased, generally during the last semester of work. Upon the approval of The University of Oklahoma Board of Regents, the request to award a posthumous degree to Ms. Ong must be forwarded to the Oklahoma State Regents for Higher Education for final action.

President Boren recommended the Board of Regents approve the awarding of a Posthumous Bachelor of Business Administration degree to Hwoa Kee Ong.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

COURSE CHANGES - NORMAN CAMPUS

The Oklahoma State Regents for Higher Education confer upon each institution the authority to delete, modify and add courses, but require that the changes be communicated to them for information only. The course deletions, modifications, and additions itemized on the list included in the agenda have been approved by the appropriate faculty, academic units and deans, the Academic Programs Council, and the Interim Senior Vice President and Provost.

This was presented for information only. No action was required.

PROPOSALS, CONTRACTS, AND GRANTS

A list of awards and/or modifications in excess of \$100,000 or that establish or make policy for the University, or that otherwise involve a substantial or significant service to be performed by the University were included in the agenda. Comparative data for fiscal years 1994 and 1995, current month and year-to-date, was also included.

The Provisions of Goods and Services policy (amended December 4, 1992) provides that new contracts and grants in excess of \$100,000 must be referred to the Board of Regents for ratification. In addition, in those cases where a contract, grant, document, or arrangement involved would establish or make policy for the University, or otherwise involve a substantial or significant service to be performed by the University, that contract, arrangement, or document shall be referred to the Board of Regents for approval.

MARCH 1996 SUMMARY:

Norman Campus and Health Sciences Center Combined Data

- Research expenditures and awards continue to show increases of 19% (\$47.0 million vs. \$39.5 million) and 1% (\$52.7 million vs. \$52.0 million), respectively. Additionally, proposal activity has increased 28% from last year (\$200.2 million vs. \$156.4 million).
- Total expenditures are up 12% from last year at \$81.9 million, awards are up 13% with \$88.8 million, and proposal activity is up 39% (\$254.4 million vs. \$182.7 million).

Norman Campus

- Faculty based research expenditures increased 25% over last year (\$25.4 million vs. \$20.4 million). Awards increased 8% over last year (\$26.9 million vs. \$24.9 million) while proposal activity increased 43% from last year (\$162.2 million vs. \$113.6 million).
- College of Continuing Education expenditures are up 4% from last year (\$13.3 million vs. \$12.8 million), awards are up 102% at \$21.2 million, and proposal activity is up 266% at \$47.2 million.

Health Sciences Center

- Research expenditures are up 13% over last year (\$21.6 million vs. \$19.2 million). Awards are down 5% from last year (\$25.8 million) and proposal activity is down 11% (\$38.0 million).
- Total expenditures are up 10% over last year (\$41.6 million vs. \$37.7 million). However, awards are down 6% from last year (\$39.2 million vs. \$41.9 million), and proposal activity is down 15% (\$43.7 million vs. \$51.2 million).

APRIL 1996 SUMMARY:

Norman Campus and Health Sciences Center Combined Data

- Research expenditures show an increase of 15% (\$52.5 million vs. \$45.6 million) while awards remain approximately the same as last year at \$57.2 million. Proposal activity has increased 25% from last year (\$209.2 million vs. \$166.9 million).
- Total expenditures are up 9% from last year at \$90.3 million, awards are up 12% with \$93.8 million, and proposal activity is up 33% (\$265.2 million vs. \$198.8 million).

Norman Campus

- Faculty based research expenditures increased 18% over last year (\$28.2 million vs. \$23.8 million). Awards increased 6% over last year (\$29.4 million vs. \$27.6 million) while proposal activity increased 38% from last year (\$166.7 million vs. \$121.0 million).
- College of Continuing Education expenditures are up 3% from last year (\$14.7 million vs. \$14.3 million), awards are up 101% at \$21.4 million, and proposal activity is up 159% at \$47.3 million.

Health Sciences Center

- Research expenditures are up 12% over last year (\$24.4 million vs. \$21.8 million). Awards are down 5% from last year (\$27.8 million) and proposal activity is down 7% (\$42.6 million).
- Total expenditures are up 8% over last year (\$45.7 million vs. \$42.5 million). However, awards are down 6% from last year (\$41.6 million vs. \$44.5 million), and proposal activity is down 8% (\$49.9 million vs. \$54.5 million).

President Boren recommended the Board of Regents ratify the awards and/or modifications for March and April 1996 as submitted.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

PAID LEAVE AND SHORT-TERM DISABILITY POLICY CHANGES

The Paid Leave and Short-Term Disability Policy was implemented in July of 1991. Since that time it has been monitored on a regular basis to assess the impact of the change. It provides an excellent benefit for our employees, but the policy has proved to be costly in terms of time not worked and actual dollars paid out. A comprehensive review of the policy has been conducted to look at ways it might be modified to reduce the cost without sacrificing the intent of the policy. This is part of overall efforts to avoid further staff reductions.

The Faculty and Staff Senates from the Health Sciences Center and Norman Campus and the Employment Benefits Committee were asked for input. Following review and analysis of their responses, the changes outlined below are submitted for approval.

1. Eliminate the initial deposit of short-term disability that is given to newly hired employees.

New employees receive a generous deposit of short-term disability which reduces their motivation to save accrued leave for emergency situations. This unearned benefit provides several weeks of paid time off without demonstrated commitment to the University. Current employees would not be affected by this change. It would affect new employees only. This represents a large unfunded liability, approximately \$4 million, and therefore a great opportunity for potential long-term savings. However, the savings will accrue over time to individual departments as employees who would have taken the leave do not have the leave to take.

2. Require seven days paid leave usage before accessing short-term disability when overnight hospitalization is required.

This change would treat all personal illness consistently. Currently the policy requires usage of seven days paid leave unless overnight hospitalization is required. If hospitalization is required, employees can access short-term disability immediately. Employees would use 7 days of the 12 days provided annually in their paid leave accrual as intended for sick leave in all cases before accessing short-term disability. Employees will thus be away from work less time on paid leave for vacation and other purposes. The dollar value of this paid leave not taken is projected to be \$450,000 per year.

3. Do not accrue additional leave hours when an employee is on short-term disability.

This change reduces the cost of short-term disability by limiting leave to the amount that was available at the time the short-term disability leave began. The current policy allows employees to accrue additional benefit while using the benefit. This change would result in approximately \$160,000 reduction in the amount of paid leave accrued by employees per year.

4. Eliminate special paid leave which supplements an employee's pay for the first thirty days on workers' compensation.

Workers' compensation pays 70% of an employee's pay. The University currently pays the other 30% to the employee for the first 30 days. There is no charge to the employee's paid leave or short-term disability account. Since income from workers' compensation is not taxable, employees receive more than their usual take-home pay. This can serve as an incentive for employees to delay return to work following an injury. The impact to departments is about \$175,000 savings in special paid leave payments per year.

President Boren recommended the changes be made to the University's Paid Leave and Short-Term Disability Policy effective July 1, 1996.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

FISCAL YEAR 1997 BUDGET

The FY97 operating budget for The University of Oklahoma of \$557 million is presented for consideration and approval by the Board. The budget consists of \$311 million for the Norman Campus and \$246 million for the Health Sciences Center. FY97 reflects an increase of \$28 million over the FY96 estimated revenue of \$529 million.

The Oklahoma State Regents for Higher Education will receive approximately \$71 million of the \$203 million increase appropriated for all of education in Oklahoma. Of the \$71 million for Higher Education, a number of program increases totaling \$33 million will be earmarked for separate line item expenditure. Among these are several program increases that will benefit The University of Oklahoma.

After earmarked programs are funded, a balance of \$38 million is available for general allocation to institutions. Based on the State Regents' allocation, Norman Campus will receive approximately \$6.2 million; the Health Sciences Center, \$4.64 million; the Law Center, \$384,000. In addition to general allocations, The University of Oklahoma will benefit from \$2 million in funds earmarked for the Museum of Natural History which will be used for exhibit construction over the next three years and for operating purposes following opening of the new facility. Other targeted allocation increases for OU are \$169,000 in reimbursement of National Guard Fee Waivers, \$127,000 for Teacher Education, \$28,800 for One-Net user charges and approximately \$173,000 for operational costs of Catlett Music Center which is scheduled to come on line in FY97. OU will also share in funding increases for several other programs such as the Experimental Program to Stimulate Cooperative Research (EPSCoR), Oklahoma Tuition Aid Grants (OTAG), OU programs at the University Center at Tulsa, and the Higher Education Access Learning Program.

In addition to State appropriations, other Educational and General revenue increases total approximately \$5 million for all OU campuses, including \$4.5 million for the Norman Campus and \$500,000 for the Health Sciences Center. On the Norman Campus, \$2 million is

expected to be generated from a new student network fee. The Norman Campus also anticipates approximately \$810,000 in enrollment growth due to better retention and more upper level students. Another \$400,000 will be brought into the Educational and General budget from Auxiliary Reserves and Bookstore and Vending revenue, \$200,000 from Associates' funds and \$400,000 is projected for additional overhead reimbursement primarily generated by Workers' Compensation savings on the Norman Campus. An additional \$550,000 is projected for sponsored program indirect cost reimbursement at the Health Sciences Center.

Proposed expenditures on the Norman Campus, including the Law Center are \$950,000 for mandatory cost increases including \$560,000 for health insurance, FICA and defined contribution plan rate increases, \$142,000 in utility rate increases, \$254,000 for inflationary increases in Universitywide computer hardware and software contracts, and \$250,000 for increases in audit fees, postage, space rental, property and liability insurance premiums, and grade production. The administration has been able to achieve \$845,000 in cost savings which will be applied to educational priorities. Of the \$845,000, approximately \$290,000 will come from savings in Educational and General accounts due to a new third-party administrator for Workers' Compensation claims. In addition, expenditures will be reduced by \$555,000 due to targeted reductions in administrative areas on the Norman Campus.

Of highest priority on the Norman Campus is a 5 percent increase in faculty and staff salaries to be effective October 1, 1996. Forty percent of the salary increase will be distributed across the board and the balance will be awarded on the basis of meritorious performance. As in FY96, all staff earning \$70,000 or above and all faculty administrators earning \$70,000 or above will be excluded from salary increases. Salary guidelines have been distributed across the campus. The Board will be provided a detailed summary of the salary increase program at the September Board meeting.

Norman Campus commitments include \$137,500 for faculty promotions and several continuing positions to help in recruiting of students and fund raising. Funding priorities include \$400,000 for Library acquisitions and \$400,000 to provide more faculty in the classroom. Other planned expenditures are \$65,000 as a match for the student networking fee and the \$2 million to provide computer network access for each student and \$50,000 as a match for federal grant funds in the Department of Public Safety. Several programs and costs totaling \$800,000 will be transferred to the Educational and General budget to assist the Athletic Department in addressing new costs associated with providing gender equity.

At the Health Sciences Center, approximately \$500,000 is projected for fixed cost increases, including \$300,000 for health insurance and FICA, \$74,000 for utilities for the student center, \$46,000 for student center building maintenance, \$35,000 in external audit costs and \$120,000 for property and tort liability insurance and other items. Commitments for the Health Sciences Center include costs of funding salary changes for new positions. A 4 percent increase for faculty and staff for FY97 will be presented at the July 1996 Board meeting.

The current salary contribution caps for the Oklahoma Teachers' Retirement System (OTRS) will increase by \$5,000 per year for the next five years, at which time the caps will be removed. Increases in the caps and in the institution's contribution rate from 2.5 percent to 4.8 percent will raise fixed costs by \$1.5 million on the Norman Campus, \$700,000 at the Health Sciences Center, and \$40,000 at the Law Center.

Proposed budget summaries and operating budget detail were mailed to the Regents for review. Recommended campuswide salary increases averaging 5 percent for the Norman Campus will be presented at the September Board meeting. Salary detail for FY97 salary increases averaging 4 percent for the Health Sciences Center will be presented at the July Board meeting.

President Boren recommended approval of the Operating Budget for Fiscal Year 1996-97 as presented, including approval of academic promotions shown below:

NORMAN CAMPUS

COLLEGE OF ARCHITECTURE

Architecture

Harold W. Conner to Professor
Georgia A. Muenzler to Associate Professor

COLLEGE OF ARTS AND SCIENCES

Chemistry and Biochemistry

Michael T. Ashby to Associate Professor
Ralph A. Wheeler to Associate Professor

Economics

Timothy Dunne to Associate Professor

History

Melissa K. Stockdale to Associate Professor

Library and Information Studies

W. Michael Havener to Associate Professor

Modern Languages, Literatures, and Linguistics

Ismael P. Marquez to Associate Professor

Physics and Astronomy

John E. Furneaux to Professor
Richard C. Henry to Professor
Edward A. Baron to Associate Professor

Political Science

David G. Carnevale to Associate Professor

Sociology

Craig St. John to Professor

Zoology

Janalee P. Caldwell to Associate Professor

COLLEGE OF BUSINESS ADMINISTRATION

Finance

Gary W. Emery to Professor

Management

Mark P. Sharfman to Associate Professor

COLLEGE OF EDUCATION

Educational Leadership and Policy Studies

David L. Tan to Associate Professor

Educational Psychology

Barbara A. Greene to Associate Professor

Instructional Leadership and Academic Curriculum

A. Loraine Dunn to Associate Professor

Pamela G. Fry to Associate Professor

COLLEGE OF ENGINEERING

Computer Science

Sridhar Radhakrishnan to Associate Professor

Electrical Engineering

Victor E. DeBrunner to Associate Professor

Patrick J. McCann to Associate Professor

Industrial Engineering

Pakize S. Pulat to Professor

Robert E. Schlegel to Professor

COLLEGE OF FINE ARTS

Music

Sarah E. Faulconer to Associate Professor

COLLEGE OF GEOSCIENCES

Geography

Mark L. Morrissey to Associate Professor

Geology and Geophysics

John D. Pigott to Associate Professor

Meteorology

William H. Beasley to Professor
Jerry M. Straka to Associate Professor

COLLEGE OF LAW

Randall T. E. Coyne to Professor
Rodney J. Uphoff to Professor

UNIVERSITY LIBRARIES

Bibliography

Calvin S. Byre to Associate Professor
Karen J. Rupp-Serrano to Associate Professor

HEALTH SCIENCES CENTER

COLLEGE OF ALLIED HEALTH

Radiologic Technology

Molly Reid Hill to Adjunct Associate Professor
Elizabeth J. Syzek to Adjunct Associate Professor

COLLEGE OF DENTISTRY

Periodontics

John J. Dmytryk to Associate Professor

Pediatric Dentistry

Timothy R. Fagan to Clinical Assistant Professor

Removable Prosthodontics

Raleigh A. Holt, Jr. to Professor

Occlusion

Roy E. Scott to Clinical Assistant Professor

COLLEGE OF MEDICINE

Anatomical Sciences

Ann M. Thompson to Adjunct Associate Professor

Anesthesiology

Robin J. Elwood to Professor

Usha Ramakrishnan to Assistant Professor

Dermatology

James Taira to Associate Professor

Family and Preventive Medicine

James W. Mold to Professor

Robert M. Hamm to Associate Professor

James M. Pontious to Associate Professor

Peter Arkel-Scott Winn to Associate Professor

Medicine

Marie A. Bernard to Professor

Krishnaswamy Chandrasekaran to Professor

Satish Kumar to Associate Professor

James H. McClelland to Associate Professor

Gary E. Raskob to Associate Professor

Lawrence E. Widman to Associate Professor

Microbiology and Immunology

Michael S. Gilmore to Professor

Obstetrics and Gynecology

Michael T. Zavy to Professor

Joan L. Walker to Associate Professor

Ophthalmology

Michael S. Gilmore to Professor

Stephen R. Fransen to Associate Professor

Otorhinolaryngology

Ann M. Thompson to Associate Professor

Pathology

Barbara L. Bane to Associate Professor

Pediatrics

John E. Grunow to Professor
Paul L. Toubas to Professor
Marilyn I. Steele to Associate Professor

Psychiatry and Behavioral Sciences

Lawrence J. Cohen to Adjunct Professor
Paula Grammas to Adjunct Professor

COLLEGE OF MEDICINE-TULSA

Pediatrics-Tulsa

G. Kevin Donovan to Professor

Surgery-Tulsa

Glenn H. Lytle to Professor

COLLEGE OF PHARMACY

Medicinal Chemistry and Pharmaceutics

David W. A. Bourne to Professor

COLLEGE OF PUBLIC HEALTH

Biostatistics and Epidemiology

Willis L. Owen to Professor
Gary E. Raskob to Associate Professor
David W. Smith to Associate Professor

Following a discussion of the proposed budget, Regent Halverstadt commented that President Boren should be congratulated on finding the funds necessary for the raises for faculty. The raises are deserved, he said, but in these times of increased accountability, it would be desirable over time to develop some objective data such as faculty productivity statistics. This is a potential project he indicated he will bring to the attention of the Regents' Norman Campus Committee for future discussion with the President.

Present for this discussion was Professor Connie Dillon, Chair-elect of the Norman Campus Faculty Senate. She stated it is important for the Board members to know the faculty strongly support the President's recommendation regarding Athletic funding. She said the Faculty Senate has been working with it for many years now and not only that but more importantly the shift in philosophy that it represents in terms of recognizing the role of intercollegiate athletics within the mission of the larger University.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

Chairman Blankenship recessed the meeting at 11:47 a.m. for the lunch hour. The meeting resumed at 2:02 p.m. in the same location with all Regents present.

DOMESTIC APPROVAL PLAN FOR THE UNIVERSITY OF OKLAHOMA LIBRARIES

Requests for Proposals have been issued for a Domestic Approval Plan by The University of Oklahoma Libraries. The Domestic Approval Plan is defined as books published by non-foreign companies which are sent to the Libraries for selection. Only those books selected are paid for. Others are returned. The Libraries invited responses from qualified vendors whose automated systems could interface with The University of Oklahoma Libraries' NOTIS online system and additionally could provide basic services for the Libraries. Primary requirements included access to various publishers, bibliographic records, access to the bidders' bibliographic databases, and the ability of the bidder to provide backup documentation required by the Libraries. The ability of the bidders to meet these service requirements, and the discount that would be applied to the University's approval plan were the factors considered during the evaluation of the proposals. The RFP was issued in an effort to determine if consolidating the Libraries' two current approval plans to one prime vendor would be beneficial in both efficiency and costs. Discount rates for the current plans range from 12-13%. The Libraries reviewed all proposals and invited three respondents to the campus for presentations.

The discount rates offered by the vendors are as follows:

| | <u>Blackwell North America</u> | <u>Yankee Book Peddler</u> | <u>Academic Book Center</u> |
|----------|------------------------------------|---|---------------------------------|
| Discount | 18% | 17% | 16% |
| Database | Unable to search by book title | Easy to use with good technical support | No experience |

After evaluation of all factors, the Libraries determined that consolidating the requirement would be more efficient and save money. A committee of library faculty and staff appointed by the Dean of University Libraries recommended two of the vendors, Blackwell North America and Yankee Book Peddler, to the Dean for consideration. Although Yankee Book Peddler did not offer the lowest discount rate, after consideration of all criteria, the Libraries determined that Yankee Book Peddler, Inc., a State Contract vendor, would provide the best overall service and price.

President Boren recommended the Board of Regents approve the award of a purchase order to Yankee Book Peddler, Inc. in the amount of \$375,000 for a Domestic Approval Plan for The University of Oklahoma Libraries.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

NOTEBOOKS AND DESKTOP PC'S FOR OFFICE SYSTEMS

A Request for Proposal was issued May 30, 1996 for the award of contract(s) to provide Desktop and Notebook PC's for resale through the Computer Store to students, faculty and staff. The main purpose for this contract is to provide these computers to incoming students at an affordable cost while providing the technology that will be compatible and sufficient to utilize the resources available through the University. These include computerized instruction, access to the Internet, E-mail, and access to the local and wide area networks on campus. A very rough estimate of annual volume for the award(s) is \$800,000.00.

Bids will be sent to computer manufacturers such as IBM, Dell, Apple, Compaq, Gateway, Zenith, ACT, Toshiba, Micron, AST, Unisys, Memorex Telex, Digital Equipment Corporation, Texas Instruments, and NEC Technologies.

It is imperative that these PC's be available for the incoming students by August 15, 1996. The bid will close in late June and qualifying suppliers will be asked to submit sample configurations for evaluation. The award should be made by July 10 in order to allow sufficient time for the successful bidder to manufacture and deliver the computers. The initial order will be for 100 desktop and 25 notebook PC's for approximately \$250,000.00. The award may be given to a single vendor or may be split by desktops and notebooks.

The selection criteria will include life cycle costing, life cycle maintenance, ability to meet desired delivery requirements, quality of internal components, and price. The vendor(s) offering the best overall value to the University community will be selected.

An information item will be reported at the July Regents' meeting.

President Boren recommended the Board of Regents approve the award of contract(s) to provide Desktop and Notebook PC's for resale through the Computer Store to students, faculty and staff.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

AIR TRANSPORTATION FOR 1996 FOOTBALL SEASON

Bids were requested to furnish air transportation for the football team and support staff for away games during the 1996 season.

Funds will be available from Athletic Department account 117-1121 and unrestricted Athletic Foundation funds for these charters.

The following responses were received:

| | <u>San Diego</u> | <u>Baylor</u> | <u>Kansas State</u> | <u>Texas A&M</u> |
|--|--|--|--|--|
| StarFlight, Int'l. Hermosa Beach, California | \$46,475/173 seats | \$32,100/128 seats \$33,530/138 seats | \$27,144/128 seats \$33,530/173 seats | \$33,384/128 seats \$35,865/173 seats |
| Trans World Airlines St. Louis, Missouri | \$53,170/142 seats | \$29,846/142 seats | \$26,876/142 seats | \$33,696/142 seats |
| Group Transport Travel Provo, Utah | \$49,466/173 seats | \$35,055/173 seats | \$35,055/173 seats | \$37,472/173 seats |
| Continental Airlines Houston, Texas | \$70,415/149 seats | \$41,455/149 seats | \$46,823/149 seats | \$38,682/149 seats |
| Flight Time Int'l Brookline, Massachusetts | \$49,160/173 seats | \$35,470/173 seats | \$35,470/173 seats | \$37,940/173 seats |
| Charter Services, Inc. Albuquerque, New Mexico | \$47,374/138 seats \$66,064/149 seats \$46,744/173 seats | \$32,322/138 seats \$38,895/149 seats \$33,727/173 seats | \$27,301/128 seats \$43,927/149 seats \$33,727/173 seats | \$33,577/128 seats \$36,288/149 seats \$36,074/173 seats |

The StarFlight International, Inc.'s low bid of \$46,475 using Miami Air equipment for San Diego meets all requirements. The low bids of Trans World Airlines for Baylor (\$29,846) and Kansas State (\$26,876) meet all requirements and are acceptable. The Trans World Airlines bid of \$33,696 for 142 seats is more suitable for our needs in that the larger plane provides more equipment space and 14 extra seats for less than \$23.00 each than the low bid of \$33,384 for 128 seats offered by StarFlight International, Inc. and is the recommended award.

President Boren recommended the Board of Regents approve the award of purchase orders to StarFlight International, Inc. in the amount of \$46,475.00 and Trans World Airlines in the amount of \$90,418.00 to provide air transportation for the 1996 football season.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

SALE OF PROPERTY KNOWN AS SHIN'ENKAN IN BARTLESVILLE, OKLAHOMA

The University obtained the house and 1.84 acres of property in 1985 as a gift from Mr. Joe D. Price. A subsequent 10.5 acre tract of land was transferred from Mr. Price to the Regents in 1993. The property is of historic significance since it was built by Bruce Goff, past chairman of the College of Architecture at the University, and internationally known architect.

The Regents gave approval in November to seek disposition because the property no longer met the goals and objectives of the College of Architecture and the College was not able to sufficiently fund its upkeep and management. Since that time the property was advertised

for bids in Kansas City, Houston, Dallas, Oklahoma City, Tulsa and Bartlesville. Efforts were made through University contacts to advertise the property in Japan. Through these efforts only two bids were received on January 31, 1996, Mr. Murphy's bid of \$130,000 and a joint bid from the Friends of Shin'enKan and the City of Bartlesville for \$100,000. On May 6, 1996, the City Council for the City of Bartlesville voted to withdraw its portion of the bid and now supports Mr. Murphy's bid.

The Friends of Shin'enKan is a not-for-profit organization interested in preservation of the property. Mr. Murphy's interest was in the property adjacent to Shin'enKan. The Friends of Shin'enKan, Mr. Murphy, Dr. Holland and the City of Bartlesville have agreed to the terms of the agreement which calls for the following:

Mr. Murphy's bid of \$130,000 will be accepted. At Mr. Murphy's request a supplement agreement will be executed as a condition of the sale. The Shin'enKan Property has been surveyed and divided into five tracts. Per the agreement, the Regents will transfer to Mr. Murphy the South 5 acres, more or less, of the property, i.e., a tract 330' X 660', (Tract 5) and transfer to Charles Holland, Jr. all of the remaining land offered by the University (Tract 1, 2, and 3). Tract 4 is owned by Mr. Joe Price and not a part of the Shin'enKan Property. Dr. Holland would transfer to the Friends of Shin'enKan the homesite, land surrounding the homesite and an easement to use the road. Dr. Holland would also transfer to the City of Bartlesville an easement of 20' to facilitate the extension of Pathfinder Parkway from Price Road to the residential development located to the east of the Shin'enKan property.

This bid is advantageous for the University, the citizens of Bartlesville and the State. The original gift to the University by Mr. Joe Price was made with the intention of making the property available to the public and architecture students. While Mr. Price has agreed to the University's sale of the property, he has expressed his support for keeping the house available to the public in memory of Bruce Goff. The acceptance of this bid allows that to continue.

President Boren recommended the Board of Regents authorize the President or his designee to sell to Mr. Pat Murphy and Dr. Charles Holland for a sum of \$130,000 the real property located at 2919 Price Road in Bartlesville, Oklahoma per the terms in the agreement.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

AGREEMENT FOR CARDINAL CREEK HOMEOWNERS ASSOCIATION

When the Cardinal Creek Condominiums were developed, physical improvements were made very close to the property line shared by Cardinal Creek and the University. With the renovation of the University Golf Course, it is necessary to construct a fence along this area of the University's property line. However, the location of certain Cardinal Creek facilities renders it impractical to place the fence on the actual property line. The Cardinal Creek Homeowners Association has requested that the fence be located inside University property and that it be constructed of materials to resemble "wrought iron" in appearance rather than in vinyl covered chain link as planned. The Cardinal Creek Homeowners Association will take full responsibility for constructing and maintaining the fence and the area between the fence and the mutual property line in return for the University allowing the fence to be located and constructed as requested.

The proposed location and materials for the fence are acceptable to the administration. Although an easement is not required to allow the accomplishment of this work, it is felt that it is wise to clearly identify University-owned property outside the new fence location in order to prevent confusion and incorrect assumptions in the future. Also the agreement will state limitations on use of the University property by the Cardinal Creek Homeowners Association. The Association will be allowed to have access to the property for the purpose of constructing and maintaining the fence and maintaining the property between the fence and the property line and may use the property for normal residential purposes. The Association will not be allowed to make any other improvements without the prior written consent of the University.

The fence between the Cardinal Creek Condominiums and the golf course will be approximately 1,200 feet in length and the area between the fence and the property line will contain approximately 0.4 acres.

A formal letter of agreement and easement between the University and the Cardinal Creek Homeowners Association setting forth the terms related to the construction of the fence, including the schedule for completing the work, and use of the University property outside the fence was prepared by University Legal Counsel for execution by the President or his designee upon this authorization by the Board

President Boren recommended the Board of Regents (1) authorize an agreement for The Cardinal Creek Homeowners Association which will allow for the installation of a new fence which is offset from the common property line between the University Golf Course and the Cardinal Creek property and (2) authorize the President or his designee to execute the agreement.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

EASEMENT FOR THE CITY OF NORMAN

As part of a project to improve the Robinson Street and 24th Avenue NW intersection adjacent to the University Research Park, the City of Norman has authorized its consultant to design a dedicated right turn lane from Robinson Street onto Interstate Highway 35. This project will improve access to the new 24th Avenue NW Extension on the west side of the University Research Park and also will facilitate the flow of traffic onto Interstate 35 and enhance vehicular safety in the area.

A permanent road and utility easement is needed by the City of Norman in order to make the intersection improvements. The easement is described as follows:

A permanent easement on the north side of Robinson Street between 24th Avenue NW and the on-ramp for northbound Interstate 35 consisting of 0.044 acres.

Commencing at the Southeast Corner of the Southeast Quarter (SE/4) of Section 23, Township 9 North, Range 3 West, I.M., Cleveland County, Oklahoma; Thence S89°44'34"W along the south line of said SE/4 a

distance of 1,444.50 feet (440.28 meters); Thence N00° 15'26"W a distance of 50 feet (15.24 meters) to the POINT OF BEGINNING on the existing north right-of-way line of Robinson Street; Thence S85 ° 19'40"W a distance of 105.38 feet (32.12 meters); Thence S89°44'34"W parallel to the south line of said SE/4 a distance of 159.84 feet (48.72 meters) to a point on the east right-of-way line of the Interstate Highway No. 35 on-ramp; Thence S03 ° 58'22"E along said right-of-way line a distance of 9.07 feet (2.77 meters) to a point on the north right-of-way line of Robinson Street; Thence N89°44'34"E parallel to the south line of said SE/4 a distance of 264.24 feet (80.54 meters) to the POINT OF BEGINNING; Containing 0.044 acres (0.018 hectares) more or less.

Approval of the easement is subject to concurrence by the Federal Aviation Administration.

President Boren recommended that the Board of Regents (1) approve a road and utility easement for the City of Norman which will allow street widening and a dedicated right turn lane from Robinson Street onto Interstate Highway 35, and (2) authorize the President or his designee to execute the easement document.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

MODIFICATIONS TO CAMPUS MASTER PLAN OF CAPITAL IMPROVEMENT PROJECTS FOR THE NORMAN CAMPUS

At the March 1996 meeting, the Board of Regents approved a project to construct a Greenhouse Facility at the South Campus and authorized the use of \$224,000 in 1995-96 Section 13 and New College Funds for the project. At the same time, the Board approved the redirection of \$184,000 of the ODFFA bond funds along with the transfer of \$126,000 from vending and bookstore reserves to the Golf Course Improvement project for modifications to the Golf Clubhouse. The Board authorized the administration to proceed with bidding of the Clubhouse project and to award a contract to the lowest and best bidder. At the April 1996 meeting, the Board of Regents approved the design development and construction documents for the Greenhouse Facility project and authorized the administration to advertise the project, receive bids, and award a contract to the lowest and best bidder.

On April 30, 1996, bids were received from six contractors for the Greenhouse Facility. A tabulation of bids was included in the agenda. The initial project budget was estimated to be \$224,000. The project was modified to include the relocation of an existing greenhouse from its present location in the Physical Plant area to the site of the new Greenhouse Facility. This had been planned originally as a separate project utilizing operating funds and budgeted at \$29,600. However, it was believed to be economical and efficient to relocate the structure as part of the new construction project. Also, in order to expedite the project, the University's on-call architect was employed to prepare construction documents. The total project cost, including the Base Bid, Alternate No. 1, relocation of the existing greenhouse, and professional fees is \$325,000. It is recommended that \$71,400 of vending and bookstore reserves be utilized for this project.

On May 2, 1996 bids were received for the Golf Course Clubhouse Renovation project. Three contractors submitted bids on the project. A complete tabulation of the bids was included in the agenda. The initial project budget was \$310,000 and was to be funded with \$184,000 in ODFA bond funds and by a transfer of \$126,000 from vending and bookstore reserves. In order to hold the project costs down, demolition was accomplished under a separate contract, thus removing much uncertainty on the part of bidders, and structural steel was purchased directly. The bid package included a base bid and 10 alternates to provide maximum flexibility and cost control in contract award. Finally, after bids were received a value engineering analysis was conducted which identified several opportunities for cost reductions. The revised project total budget is \$405,000, based on the low base bid and acceptance of the highest priority alternates related to exterior improvements to the facility. In order to have work complete in the Clubhouse as close as possible to the time the course opens and to stay within the current funding authority, a contract has been awarded to J. L. Walker Construction, Inc., the low bidder, for the base bid (with base bid related value engineering reductions) only. It is recommended that \$95,000 in additional funds be transferred from vending and bookstore reserves to allow acceptance of Alternates 5, 6 and 8 (with related value engineering reductions) in order to allow for critical exterior facility improvements.

It will be necessary to amend the Campus Master Plan of Capital Improvement Projects for the Norman Campus to modify the Greenhouse Facility project.

President Boren recommended the Board of Regents approve (1) a transfer of \$71,400 from Vending and Bookstore Reserves to the Greenhouse Facility project, (2) a transfer of \$95,000 from Vending and Bookstore Reserves to the Golf Course Improvements project, and (3) the required modifications to the University's Campus Master Plan of Capital Improvement Projects for the Norman Campus as described.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

NEW SOFTBALL FACILITY FOR THE WOMEN'S INTERCOLLEGIATE ATHLETIC PROGRAM

At the January 1996 meeting of the Board of Regents, the Board approved a plan to use funds derived from the proceeds from the sale of bonds to be repaid with Section 13 and New College Funds for several University projects, including several Athletic Department projects. One such project is the design and construction of a new softball facility for use by the women's intercollegiate athletic program.

Currently, the women's softball program uses the softball facilities located at Reaves Park, which is owned and operated by the City of Norman. Scheduling problems associated with the Reaves Park facilities and the desire to improve athletic facilities for women's intercollegiate athletics have pointed to the need to construct a new facility for women's softball. The new softball facility will be constructed just south of the University recreational tennis courts, which are located near the intersection of Jenkins Avenue and Timberdell Road. The new facility will include a lighted playing field, team dugouts, spectator seating, public restrooms and a press box facility.

The Design Development Phase plans for the project have been completed by the project architects, RGDC, Inc. The plans have been reviewed by the Athletic Department, Physical Plant, the Department of Public Safety, and Architectural and Engineering Services. Based on these plans, the project architects estimate a project budget of \$1,400,000

It is requested that the Board of Regents approve the Design Development Phase plans for the Women's Softball Facility, authorize the preparation of construction documents, authorize the University administration to advertise and receive bids for the project, and approve the \$1,400,000 project budget. Funds for this project will be provided from the proceeds from the ODFA bonds which are to be repaid from Athletic Department revenues.

President Boren recommended the Board of Regents (1) approve the Design Development Phase plans for the Women's Softball Facility project, (2) authorize the project architects to prepare construction documents for the project; (3) authorize the University administration to advertise the project for construction bids and to receive bids for the project, and (4) approve a project budget of \$1,400,000.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

OKLAHOMA MEMORIAL UNION, PHASE II

At the November 1995 meeting of the Board of Regents, the Board authorized the Oklahoma Memorial Union project architects to prepare schematic phase and design development phase documents for the construction of a new addition to the Oklahoma Memorial Union to complete the original design developed for the project.

Currently, the food court and Will Rogers Room dining area provide limited seating during peak use times. The approximately 4,000 square foot addition will provide for approximately 200 to 300 additional seats. In addition, Phase II will address the development of outdoor areas and meet ADA requirements by providing an accessible entry to the west side of the building.

The current approved project budget is \$1,100,000, to be funded with a combination of University auxiliary and private funds. The Design Development Phase plans for the project have been completed by the project architects, HTB, Inc. The plans have been reviewed by the Director of the Oklahoma Memorial Union, Physical Plant, the Landscape Department, the Department of Public Safety, and Architectural and Engineering Services.

It is requested that the Board of Regents approve the Design Development Phase plans for the Oklahoma Memorial Union, Phase II, authorize the preparation of construction documents, and authorize the University administration to advertise and receive bids for the project.

President Boren recommended the Board of Regents (1) approve the Design Development Phase plans for the Oklahoma Memorial Union, Phase II project, (2) authorize the project architects to prepare construction documents for the project, and (3) authorize the University administration to advertise the project for construction bids and to receive bids for the project.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

SELECTION OF ON-CALL ARCHITECTS AND ENGINEERS

At March 1996 meeting, the Board of Regents authorized the administration to proceed with the selection of consultant architects and engineers to provide professional services for small projects for the Norman Campus and for the Health Sciences Center campuses in Oklahoma City and Tulsa. At that time, it was proposed that architectural, civil engineering and surveying, mechanical and electrical engineering, structural engineering, and geotechnical engineering and construction material testing consultants be selected for small undefined projects following the same procedures and in the same manner as architects and engineers for major projects. It was proposed to select one architectural consultant to provide professional services for the Health Sciences Center Tulsa Campus and to select two architectural consultants to provide professional services for both the Norman Campus and the Health Sciences Center Oklahoma City Campus. It was also proposed that two civil engineering and surveying consultants and one each of the other consultant types be selected to provide services to all three campuses.

After discussions with personnel at the State of Oklahoma Department of Central Services and their legal representatives, it was determined that, with the exception of the geotechnical engineering and construction material testing consultant, the needed consultants should be selected to provide services on an "on-call" basis, i.e., project scopes, budgets and funding sources are not defined at the outset. Under the provisions of State Statutes, the on-call architectural, civil engineering and surveying, mechanical and electrical engineering, and structural engineering consultants are to be appointed initially for a one-year period with total fees paid to any single firm not to exceed \$25,000 during the year. The appointments may be extended for two additional one-year terms at the University's option. Because of the fee limit of \$25,000, it is anticipated that the following numbers of consultants (by campus and type) will be needed:

Norman and Health Sciences Center Oklahoma City Campuses:

| | |
|---------------------------------------|---|
| Architectural | 5 |
| Civil Engineering and Surveying | 3 |
| Mechanical and Electrical Engineering | 1 |
| Structural Engineering | 2 |

Health Sciences Center Tulsa Campus:

| | |
|---------------------------------------|---|
| Architectural | 2 |
| Civil Engineering and Surveying | 1 |
| Mechanical and Electrical Engineering | 1 |
| Structural Engineering | 1 |

It is requested that all of the ranked firms be authorized to provide on-call professional services to the University, beginning with the highest ranked firms and depending on special abilities and availability to meet desired project time schedules.

As is the case with other architectural and engineering consultants, the work of the on-call consultants will be administered by the departments of Architectural and Engineering Services in Norman and Oklahoma City, and by the Associate Dean for Administration on the Tulsa Campus. The consultants will be compensated based upon an hourly rate schedule for principals and other personnel, plus reimbursement for expenses, using professional services contract terms for each type of work. Hourly rate schedules will be established for each firm following selection. Additionally, the administration will provide a quarterly report to the Board indicating work completed by each on-call firm during the period.

The geotechnical engineering and construction material testing consultant will be selected by the University for use on current construction projects and projects identified during a three-year term following the same procedures and in the same manner as architects and engineers for major projects are selected. A separate agenda item addresses this selection process.

In accordance with established procedures for the selection of architectural and engineering consultants, the interview committees met on May 24 and May 29, 1996 and selected firms to be interviewed. For some types of consultants, fewer than five firms responded to the University's requests for expressions of interest. In these instances, all of the firms that expressed interest in providing the required professional services were interviewed.

On June 4, 5, 6, and 7, 1996, the interview committees conducted interviews to consider the qualifications of the firms and to review the University's requirements. The following qualifications of each firm were considered.

1. Professional reputation for design and/or engineering
2. Qualifications of the firm's professional staff
3. Scope of services offered
4. Amount of work in progress
5. Previous University projects completed
6. Financial standing and stability
7. Size of firm
8. Ability to provide service on time and within budget

The interview committees obtained and evaluated information from the consultants, from the files of the State of Oklahoma Department of Central Services, and from other sources. Based upon the information obtained during the interviews and a detailed review and evaluation of each firm's qualifications, the interview committees rated the firms from highest to lowest for each type of professional services as follows:

On-call Architectural Consultant, Norman Campus and Health Sciences Center Oklahoma City Campus:

1. Miles Associates
2. Bockus, Payne & Associates Architects
3. Elliott + Associates Architects
4. Hollyman Associates
5. Architects in Partnership
6. Hite-Culver Associates

An evaluation of the six firms was included in the agenda and is attached hereto as Exhibit A.

On-call Architectural Consultant, Health Sciences Center Tulsa Campus:

1. Murray Jones Murray Incorporated
2. McFarland Architects, P.C.
3. Gary Sparks Companies, Inc.
4. Bates/LZW
5. Coleman Ervin Johnston Architects and Engineers
6. J. W. McSorley Architect

An evaluation of the six firms was included in the agenda and is attached hereto as Exhibit A.

On-call Civil Engineering and Surveying Consultant, Norman Campus and Health Sciences Center Oklahoma City Campus:

1. Smith-Roberts and Associates, Inc.
2. Robert B. Hendrick & Sons Company, Inc.
3. J.G.V.E., Inc.
4. Cobb Engineering Company
5. Merco Consultants
6. Clour Engineering of Oklahoma, Inc.

An evaluation of the six firms was included in the agenda and is attached hereto as Exhibit A.

On-call Civil Engineering and Surveying Consultant, Health Sciences Center Tulsa Campus:

1. White Surveying Company
2. The Breisch Company, Inc.
3. Nickle & Associates, Inc.

An evaluation of the three firms was included in the agenda and is attached hereto as Exhibit A.

On-call Mechanical and Electrical Engineering Consultant, Norman Campus and Health Sciences Center Oklahoma City Campus:

1. Determan Scheirman Consulting Engineers
2. Schuelein & Halpain Engineering, Inc.

An evaluation of the two firms was included in the agenda and is attached hereto as Exhibit A.

On-call Mechanical and Electrical Engineering Consultant, Health Sciences Center Tulsa Campus:

1. Lee & Browne Consulting Engineers, Inc.
2. Gary Sparks Companies, Inc.

An evaluation of the two firms was included in the agenda and is attached hereto as Exhibit A.

On-call Structural Engineering Consultant, Norman Campus and Health Sciences Center Oklahoma City Campus:

1. Cornforth Associates
2. Pendergraf Engineering

An evaluation of the two firms was included in the agenda and is attached hereto as Exhibit A.

On-call Structural Engineering Consultant, Health Sciences Center Tulsa Campus:

1. Wallace Engineering - Structural Consultants, Inc.
2. O.J.C. Company

An evaluation of the two firms was included in the agenda and is attached hereto as Exhibit A.

The interview committees were composed of the following persons:

Interview Committee for On-call Architectural Consultant, Norman Campus and Health Sciences Center Oklahoma City Campus:

Michael K. Moorman, Director, Architectural and Engineering Services, Chair
William Harley Campbell, Campus Architect (Health Sciences Center)
Thomas R. Godkins, Assistant Vice President for Facilities Management and
Director of Capital Planning (Health Sciences Center)
Lee A. Fithian, Coordinator, Departmental Computing Systems, Architectural and
Engineering Services
Gary L. Ward, Coordinator, Facilities Inspection, Physical Plant

Interview Committee for On-call Architectural, Civil Engineering and Surveying, Mechanical and Electrical Engineering, and Structural Engineering Consultants, Health Sciences Center Tulsa Campus:

Wilton L. Berry, Associate Campus Architect (Health Sciences Center), Chair
Leeland N. Alexander, Director for Administration and Finance (Health Sciences
Center, Tulsa)
Keith M. Frank, Director of Administrative Services (Health Sciences Center, Tulsa)
Raymond A. List, Director of Operations (Health Sciences Center, Tulsa)

Interview Committee for On-call Civil Engineering and Surveying Consultant, Norman Campus and Health Sciences Center Oklahoma City Campus:

Charles Thomas Knotts, Project Coordinator, Architectural and Engineering
Services, Chair
William Harley Campbell, Campus Architect, Architectural and Engineering Services
(Health Sciences Center)
Kenneth L. Jorgenson, Assistant Director, Physical Plant
Deborah Wollenberg, Contracts and Real Estate Administration, Contract Services

Interview Committee for On-call Mechanical and Electrical Engineering Consultant, Norman Campus and Health Sciences Center Oklahoma City Campus:

R. David Nordyke, Staff Architect, Architectural and Engineering Services, Chair
William Harley Campbell, Campus Architect, Architectural and Engineering Services
(Health Sciences Center)
Don Carter, Energy Conservation Engineer, Physical Plant
Billy G. Chenoweth, Assistant Director of Operations, Site Support (Health
Sciences Center)
Thomas R. Godkins, Assistant Vice President for Facilities Management and
Director of Capital Planning (Health Sciences Center)

Interview Committee for On-call Structural Engineering Consultant, Norman Campus and Health Sciences Center Oklahoma City Campus:

William Harley Campbell, Campus Architect, Architectural and Engineering Services
(Health Sciences Center), Chair
Eloy L. Candelaria, Assistant Director of Operations Maintenance/Construction,
Building Maintenance (Health Sciences Center)
Kenneth L. Jorgenson, Assistant Director, Physical Plant
R. David Nordyke, Staff Architect, Architectural and Engineering Services

President Boren recommended the Board of Regents (1) rank in the order(s) presented the architectural and engineering firms which are under consideration to provide on-call professional services required for the Norman Campus and for the Health Sciences Center campuses in Oklahoma City and Tulsa, (2) authorize the University administration to negotiate terms and conditions and hourly rates for professional services to be provided by the on-call firms, and (3) authorize the administration to execute the required agreements.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

SELECTION OF GEOTECHNICAL ENGINEERING AND CONSTRUCTION MATERIAL TESTING CONSULTANT

At the March 1996 meeting, the Board of Regents authorized the administration to proceed with the selection of a consultant to provide geotechnical engineering and construction material testing services for construction projects for the Norman Campus and for the Health Sciences Center campuses in Oklahoma City and Tulsa.

The selected geotechnical engineering and construction material testing consultant will provide services on current construction projects and additional projects identified during an initial three-year term. The agreement may be extended for an additional two years at the option of the University and the consultant. It is anticipated that the services required from the consultant will consist almost exclusively of construction material testing. Occasionally, geotechnical engineering or environmental analysis may be required.

Five firms responded to the University's request for expressions of interest. On May 30, 1996, the interview committee conducted interviews to consider the qualifications of each of the five firms and to review the University's requirements. The following qualifications of each firm were considered:

1. Professional reputation for engineering
2. Qualifications of the firm's professional staff
3. Scope of services offered
4. Amount of work in progress
5. Previous University projects completed
6. Financial standing and stability
7. Size of firm
8. Ability to perform services on a timely basis

The interview committee obtained and evaluated information from the consultants, from the files of the State of Oklahoma Department of Central Services, and from other sources. Based upon the information obtained during the interviews and a detailed review and evaluation of each firm's qualifications, the interview committee rated the firms from highest to lowest as follows:

1. Standard Testing and Engineering Company
2. Terracon Consultants, Inc.
3. Techrad Environmental Services, Inc.
4. Professional Services Industries, Inc.

Evaluation of the firms under consideration to provide geotechnical engineering and construction materials testing services:

| | <u>Standard Testing and Engineering Company</u> | <u>Terracon Consultants, Inc.</u> | <u>Techrad Environmental Services, Inc.</u> | <u>Professional Services Industries, Inc.</u> |
|--------------------------|---|---|---|---|
| Quality of Engineering | 70 | 61 | 53 | 45 |
| Adherence to Cost Limits | 30 | 25 | 28 | 19 |
| Adherence to Time Limits | 33 | 29 | 24 | 20 |
| Volume of Changes | 32 | 28 | 26 | 24 |
| Financial Stability | <u>38</u> | <u>30</u> | <u>29</u> | <u>32</u> |
| Total Points | 203 | 173 | 160 | 140 |

The interview committee was composed of the following persons:

- Charles Thomas Knotts, Project Coordinator, Architectural and Engineering Services, Chair
- William Harley Campbell, Campus Architect, Architectural and Engineering Services (Health Sciences Center)

Eloy L. Candelaria, Assistant Director of Operations, Maintenance and Construction (Health Sciences Center)
Bert A. Weimer, Engineer, Physical Plant

President Boren recommended the Board of Regents (1) rank in the order presented the firms which are under consideration to provide geotechnical engineering and construction material testing services required for current and future construction projects at the University, (2) authorize the University administration to negotiate terms and fees starting with the highest ranked firm, and (3) authorize the administration to execute the necessary agreements for these services.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

SELECTION OF EXECUTIVE SEARCH SERVICE FOR THE OFFICE OF ATHLETIC DIRECTOR OF THE UNIVERSITY

Requests for Proposal were issued to 10 potential executive search firms. Three responses were received. Those firms responding and their offers are listed below.

The criteria used to evaluate and select the best firm are as follows: experience of firm in similar searches, past performance based on client references, qualification of principal consultants assigned to this search, proposed fee, responsiveness to proposal requirements, time period required to complete the study, number of hours to be devoted to the search, and bidder interviews.

After careful consideration it was determined by the Athletic Director Search Committee that Eastman & Beaudine, Inc. best met the requirements needed to complete this task.

| | |
|--|----------------|
| Eastman & Beaudine Dallas, Texas | 25% + Expenses |
| Coleman Lew & Associates Charlotte, North Carolina | No Bid |
| Russell Reynolds Associates, Inc. Los Angeles, California | 33% + Expenses |

Both submitted fee structures were based on the first year's income of the new Athletic Director.

Eastman & Beaudine submitted the best proposal, and was found to be very highly rated by SMU, University of Virginia and Vanderbilt in assisting them in their Athletic Director searches. Their experience, quality of service and fee structure are the basis for this recommendation.

President Boren recommended that the Board of Regents approve the award of a contract to Eastman & Beaudine, Inc. of Dallas, Texas, for consulting services associated with executive search services for the position of Athletic Director of the University. The fee will be equivalent to 25% of the first year's income of the new Athletic Director plus expenses.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

REGENTS' FUND QUARTERLY FINANCIAL REPORT

Section 8.11.7 of the Policy Manual of the Board of Regents of The University of Oklahoma requires the University Trust Officer to present a Regents' Fund summary report as of September 30th and March 31st each year. These reports are to include new gifts and contributions to the fund. The summary report for the first nine months of FY96 was included in the agenda and is attached hereto as Exhibit B.

The Regents' Fund financial highlights as of March 31, 1996 and for the nine months then ended were presented for information.

RESOLUTION - DONNIE DUNCAN

President Boren recommended approval of the following Resolution:

WHEREAS, Donnie Duncan has served The University of Oklahoma with distinction for nearly a decade as Director of Athletics after previously serving for six years as an OU assistant football coach;

WHEREAS, the Sooners, under Duncan's leadership, have produced national championships in baseball (1994), men's gymnastics (1991), and men's golf (1989), and national invitational titles in women's basketball (1994) and women's gymnastics (1994);

WHEREAS, the Sooners, under his leadership, have produced conference titles in football, men's golf, men's tennis, women's gymnastics, men's gymnastics, women's golf, men's basketball, women's volleyball, and women's softball;

WHEREAS, he led a program that became the first in NCAA history to play for the football and men's basketball national championships in the same academic year (1987-88) and is one of only three in NCAA history to send its football team to a bowl game, its men's basketball team to the NCAA Tournament and its baseball team to the College World Series in the same academic year (1991-92);

WHEREAS, he has built a coaching staff in both men's and women's sports that has produced numerous national, regional and conference coaches of the year award winners;

WHEREAS, his commitment to the development of the student-athlete as a total person led to the establishment of an academic center and student life program that is a national leader and helped OU lead the Big Eight in football graduation rates in 1994, to the national academic team championship in men's gymnastics in 1995 and a 100 percent graduation rate in women's basketball in 1996;

WHEREAS, his commitment to integrity and compliance with NCAA and Big Eight rules resulted in a comprehensive compliance program and a successful decade of rules integrity;

WHEREAS, during his career with the Sooners, The University of Oklahoma celebrated the 100th anniversary of OU football, implemented numerous capital improvements, including a current 20 million dollars in funding for immediate capital projects, started the Sooner Club which produces more than one million dollars annually and saw the adoption of a comprehensive gender equity plan by the Board of Regents;

WHEREAS, his national stature, leadership and vision were instrumental in the creation of the Big 12 Conference, assuring the Sooners a major conference home for the future;

NOW THEREFORE BE IT RESOLVED that the Regents of The University of Oklahoma express profound appreciation to Donnie Duncan for his efforts on behalf of the student-athletes, athletic staff, University community and Sooner fans and supporters, and for the exemplary manner in which he represented the University.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

Mr. Duncan was presented with the framed Resolution.

RESOLUTION - PATTY GASSO

President Boren recommended approval of the following Resolution:

WHEREAS, University of Oklahoma head softball coach Patty Gasso has thrilled fans, players and colleagues alike with her dynamic sports program;

WHEREAS, she has brought honor to herself, her family, her team, the University and the State;

WHEREAS, fans were made an extended part of the team through her efforts, which included the innovative "Adopt a Sooner" Program;

WHEREAS, she contributed to national pride in athletics and support of athletes through her role as Athletic Services Coordinator for the 1991 United States Olympic Festival;

WHEREAS, many students have benefited from her warmth, mentoring and example;

WHEREAS, she has consistently displayed and been recognized for her exceptional leadership, coaching and motivational capabilities;

WHEREAS, she melded new and returning players into a cohesive and dynamic group, which she led in 1995-96 to a first-place conference finish and the first conference title in the history of the softball program, with a conference record of 29-9 and a .763 percent winning percentage, an overall record of 91-41 with a .689 percent winning percentage, a top seeding in the NCAA Midwest regional tournament, and a consistent Top Ten national ranking;

WHEREAS, her participation in the advent of Big 12 Conference play has strengthened the conference and the University's role in it;

WHEREAS, she has been named Coach of the Year in the inaugural year of the Big 12 Softball conference;

NOW THEREFORE BE IT RESOLVED that the Regents of The University of Oklahoma express profound appreciation to Patty Gasso in her second year as head softball coach of the Oklahoma Sooners for the spirit and accomplishments she has brought to OU softball, and for the splendid manner in which she represents the University.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

Coach Gasso was presented a framed Resolution.

ACCEPT GIFT AND RENAME OU GOLF COURSE

This item had been included in the agenda but was pulled from consideration prior to the meeting.

GENDER EQUITY FUNDING PLAN FOR THE UNIVERSITY

As part of the University's commitment to the letter and intent of Title IX of the Education Amendments of 1972 and to advance the values of the University regarding equal opportunity, a Gender Equity Funding Plan has been developed and carefully considered by the University community that will advance these principles.

The Gender Equity Funding Plan is as follows:

TEN-YEAR FUNDING PLAN SUMMARY

The existing University funding model in place for at least the past 20 years has resulted in funding and support of University operations with athletic funds and services and the use of the Athletic Department budget to supplement areas of the University such as development costs, the costs of some music programs and academic advising and counseling. The value of the Athletic Department's support and subsidy of the University's general operations approaches \$3,000,000 annually. The cumulative cost of providing this subsidy over the past 20 years is over \$25,000,000.

Additionally, for the past 20 years, the Athletic Department budget has been the only funding support for women's athletic programs which are far from self-sustaining economically. The annual cost for women's athletics has increased from an annual expenditure in 1989 of \$1,898,000 to an annual expenditure of \$3,539,000 in 1994, an increase in annual expenditures of \$1,641,000. This expenditure is anticipated to increase over the next five years by an additional \$1,200,000 in annual costs from program development only. The University's legal obligation for compliance with Title IX has been met solely through the financial support of the Athletic Department although the University indicated in 1974 that it did not intend for this obligation to be supported only by the Athletic Department beyond 1974. Notwithstanding, no

plan has ever been implemented to relieve or support this obligation. As a result, the Athletic Department has expended over \$30,000,000 in sole support of the development of women's athletic programs.

In addition to the annual increased cost of women's athletic programs, the increasing costs of compliance, academic support, student services and financial aid have had and will continue to have a significant financial impact on the Athletic budget. In FY94, the cost of these factors coupled with the annual operating expenditures for women's athletics had already increased more than \$3,000,000 since FY89. These factors alone account for almost all of the net increase in athletic operating expenditures for that five year period. The past and projected financial impact of these factors requires that the University now begin to partially phase out the subsidies provided from athletics to general University operations. The plan presented below will not eliminate Athletic Department support of the University. In fact, the Athletic Department will continue to provide support of the University's general operations but will do so at more sustainable and affordable levels.

The funding plan outlined below recognizes the effects on the athletics program from the past twenty years of athletic budget support of the University and the escalating cost of women's programs and other factors. The financial plan no longer requires the athletic budget to supplement general University functions and other areas of the University through the uncompensated supply of goods and services beyond its ability to do so. The financial plan begins to partially and gradually reduce the amount of subsidy provided by the Athletic Department which it no longer has sufficient funds to provide. Additionally, this step will help the Athletic Department financially assist in the University's commitment and legal obligation to compliance with Title IX, Gender Equity and the additional costs resulting from the implementation of the Gender Equity Action Plan. This plan will not require an expenditure of non-athletic University funds to the Athletic Department since it is a plan based upon the partial and gradual reduction of the athletic program subsidies to the general operation of the University. The current University policy of not transferring E&G funds to the Athletic Department will remain in place.

To summarize, part of the athletic financial support to the University includes the use of tickets by the University for fund raising, student recruitment, and other public relations efforts and ticket discounts for faculty, staff and students without full compensation to the athletic budget. This financial support from tickets alone in FY94 was over \$1.4 million. The athletic budget also supports and supplements University operations by providing promotional and commercial time for promotion of University programs and fund raising efforts on radio and television broadcasts of athletic events and related programming. The value of this time on radio in 1994 was estimated at over \$250,000 annually based on figures provided by proposals submitted from radio networks for the 1994-97 football and basketball radio license. Additional value estimated at over \$300,000 is provided through promotional and commercial time on national and regional televised events and related coaches and playback shows. The athletic budget also supports and supplements University student programs such as the band (FY94 \$181,000) and other University related functions such as academic counseling and support for student-athletes (FY94 - \$763,000). The cost of this financial support provided to the University by the athletic budget approaches \$3 million annually.

While the Athletic Department has provided these subsidies, its own internal costs have continued to substantially increase. For example, in FY94 NCAA compliance costs rose to \$165,000. The athletic budget has fully supported and financed the legal obligations in the development of women's athletics and compliance with Title IX. The commitment to Title IX

and implementation of the University's Gender Equity Action Plan is anticipated to increase this annual cost by an additional \$1,285,000 by the year 2000 in program development alone without regard to inflation or other factors.

The financial plan outlined below is based upon a phased and partial reduction in the subsidies provided by the Athletic Department to other University operations. A financial plan is required to address the past and projected impact of factors outlined above which no longer allow the Athletic Department budget to subsidize University operations at previous levels.

1. The value of goods and services now subsidized includes:

| | |
|------------------------------------|--------------------|
| Tickets (FY94) | \$1,421,000 |
| Student Programs (FY94) | |
| Band | 181,000 |
| University Public Relations (FY94) | |
| Radio | 250,000 |
| Television | 300,000 |
| University Services (FY94) | |
| Academic Counseling and Support | 763,000 |
| Total in FY 94 | <u>\$2,915,000</u> |

2. Projected Subsidy Reductions:

a. The subsidies will be reduced on the schedule outlined below subject to continued cost containment efforts in the Athletic Department.

b. Formula: When fully implemented, the reduction in subsidies shall be 50% of the NCAA External Audit for Allocated Expenditures for Women's Athletics on the following schedule:

| | |
|---|-------------|
| 1996 -97 - 30% of [\$3,600,000 (FY 94 base cost Women's Athletics, NCAA External Audit + \$410,000 (new FY 96 \$\$))] | \$1,200,000 |
| 1997-98 - 40% of [\$3,600,000 (base) + \$640,000 (new FY 97 \$\$)] | \$1,680,000 |
| 1998-99 - 50% of [\$3,600,000 (base) + \$1,075,000 (new FY 98 \$\$)] | \$2,337,000 |
| 1999-00 - 50% of [\$3,600,000 (base) + \$1,224,000 (new FY 99 \$\$)] | \$2,412,000 |
| 2000-01 - 50% of [\$3,600,000 (base) + \$1,285,000 (new FY 00 \$\$)] | \$2,440,000 |
| 2001-02 - 50% of [\$3,600,000 (base) + \$1,324,000 (new FY 01 \$\$)] | \$2,460,000 |
| 2002-03 - 50% of [\$3,600,000 (base) + \$1,364,000 (new FY 02 \$\$)] | \$2,480,000 |
| 2003-04 - 50% of [\$3,600,000 (base) + \$1,405,000 (new FY 03 \$\$)] | \$2,500,000 |
| 2004-05 - 50% of [\$3,600,000 (base) + \$1,405,000 (new FY 04 \$\$)] | \$2,500,000 |
| 2005-06 - 50% of [\$3,600,000 (base) + \$1,405,000 (new FY 05 \$\$)] | \$2,500,000 |

3. Subsidy Reduction Mechanism

a. For 1996-97 Fiscal Year

| | |
|--------------------|--|
| \$ 200,000 | for band budgeted to School of Music |
| 600,000 | for Academic Support services budgeted or passed through University College |
| 400,000 | for partial compensation for the value of tickets provided to the University community budgeted through University Development |
| <u>\$1,200,000</u> | |

- b. For subsequent years, further reduction in the subsidies as outlined in 2 above will be achieved by an increase in these categories listed in (3a.) or development of other mechanism for reimbursement.

This financial plan will allow the Athletic Department to provide some assistance for general University activities while maintaining sufficient funds to meet its own obligations including its commitment to Title IX and Gender Equity without an annual operating deficit. The Athletic Department will also continue its cost containment efforts. It should be emphasized that such efforts have already resulted in a reduction of 15.5 FTE positions from FY92 to FY93 and a cost savings of \$1,000,000 from FY92 to FY93. Further cost savings achieved or revenue realized under this financial plan will not affect scheduled reductions in subsidies outlined by the plan but will be placed in reserve for use to further relieve the existing debt and/or for future capital needs. If the debt is eliminated in a more rapid fashion than this plan envisions, issues concerning the use of year-end residual funds will be revisited. A summary of currently projected capital needs is as follows:

FUTURE CAPITAL NEEDS

Funding required for additional capital projects, their estimated costs and projected source of funding include:

| <u>PROJECT</u> | <u>COST</u> | <u>TIME</u> | <u>SOURCE OF INCOME</u> |
|---|-------------|-------------|-------------------------|
| Academic Center | \$1,500,000 | 1-3 years | Campaign 2000 |
| Women's Softball Facility | \$ 500,000 | 1-3 years | Campaign 2000 |
| Men's Baseball Facility | \$2,500,000 | 1-3 years | Future bond funds |
| Football Facilities | \$1,000,000 | 1 -3 years | Campaign 2000 |
| Men's and Women's Basketball Team and Recruiting Displays | \$ 500,000 | 1-3 years | Campaign 2000 |
| Practice and Competition Facilities for Olympic Sports | \$3,000,000 | 1-3 years | Campaign 2000 |
| Football Scoreboard | \$1,000,000 | 3-5 years | Sponsorships |
| Basketball Scoreboard | \$1,000,000 | 3-5 years | Sponsorships |
| Dining Hall Renovation (Campus Master Plan) | \$ 750,000 | 3-5 years | Athletic Funds |
| Mosier Facility | \$ 700,000 | 3-5 years | Campaign 2000 |
| Housing Areas | \$1,500,000 | 3-5 years | Athletic funds |
| Stadium Projects-- Structural, public, and team facilities (Campus Master Plan) | \$6,625,000 | 5-15 years | Athletic funds |

The capital projects above do not include any capital costs related to current bond projects, the Fieldhouse or future suite projects.

President Boren recommended the Board of Regents adopt the Gender Equity Funding Plan.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

UNIVERSITY OF OKLAHOMA ASSOCIATES PROGRAM FUNDING

The Regents' policy on The University of Oklahoma Associates established in 1988 that five percent of Associates' gifts, both restricted and unrestricted, may be used to defray the costs of administrating the program. These changes were made recognizing the expanded scope of the Associates Program. In 1994, the costs of administering the program were shifted primarily to those Associates' funds available to the President. It is recommended that the policy be changed to impose a reasonable limit on administrative costs and to allow the full cost of the Program to be shared equally and to be funded through Associates' funds as per the following amendment (additions are underlined and deletions are lined through):

(6) The full costs of the fund-raising activities and personnel associated directly with the Associates Program will be paid from Associates' funds and such costs are not to exceed ~~45%~~ 10% of the funds raised each year. Ten ~~Five~~ percent of Associates' gifts, both restricted and unrestricted, ~~and five percent of the earnings on the endowed Associates' funds~~ will be used to defray the costs of administration of the program. ~~The remaining costs will be covered by unrestricted Associates' funds available to the President.~~ These funds are subject to the normal budget approval and control processes of the University.

President Boren recommended that the cost of the administration of the Associates Program be funded equally by Associates' funds available to the President and those available to other parties and that Regents' Policy 8.16(6) be modified to reflect this change.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

POLICY FOR FULL-TIME ENROLLMENT STATUS FOR STUDENTS WITH DISABILITIES

The University of Oklahoma is committed to the goal of achieving equal educational opportunity and full participation for students with disabilities. Consistent with the Rehabilitation Act of 1973, as amended, and the Americans With Disabilities Act of 1990, The University of Oklahoma ensures that no "qualified individual with a disability" will be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination solely on the basis of disability under any program or activity offered by The University of Oklahoma.

The University of Oklahoma's Reasonable Accommodation Policy allows for modification of policies, practices and procedures. Modifications may include changes in the length of time permitted for the completion of degree requirements (that is, the determination of full-time status with less than 12 semester hours for an undergraduate student and less than nine semester hours for a graduate student). While it is typically preferable for a student to be accommodated through academic advising, priority enrollment and other classroom/academic accommodations, it may be necessary for a student to request a reduced course load due to the impact of the student's disability.

The goal of this proposed policy is for students with disabilities to be able to request permission to carry a reduced course load without forfeiting the benefits of full-time status (i.e., University housing and food services, eligibility for participation in intramural or intercollegiate athletics, participation in student organizations). It is important to note, however, that auxiliary services such as federal financial aid, personal health insurance and non-University of Oklahoma scholarships may be affected by the reduction in semester hours.

The policy is as follows:

Any student who self-identifies as a student with a disability who is unable to enroll in the required number of semester hours to meet The University of Oklahoma's definition of full-time status must take the following steps to request full-time status:

1. Submit appropriate documentation of disability (documentation by a licensed medical professional or licensed psychologist) to the Assistant Director of Student Support Services along with the request for a reduced course load;
2. Provide Assistant Director of Student Support Services with documentation of academic history (transcripts from OU and/or previous institutions); and
3. Submit a written request within a reasonable time frame prior to the beginning of a semester, preferably during pre-enrollment, to the Assistant Director of Student Support Services.

The Assistant Director of Student Support Services, a representative from the Office of the Provost and an attorney from the Office of Legal Counsel, acting as a review committee, will make a decision on the student's request. The reduced course load, when approved, shall last no longer than one semester. At the end of this period, the academic progress of the student shall be assessed by the review committee. The review committee will then determine whether the accommodation will be renewed or denied. Consistent with the Reasonable Accommodation Policy of The University of Oklahoma, any appeal of the review committee's position may be appealed to the University Equal Opportunity/Affirmative Action Office in accordance with prevailing University discrimination grievance procedures.

President Boren recommended the Board of Regents adopt the proposed Policy for Full-Time Enrollment Status for Students with Disabilities.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

REAPPOINTMENT OF PATENT ATTORNEY

Since 1981 the Oklahoma City law firm of Dunlap & Codding, P.C. has been assisting the University in its patenting and licensing program. The expenses incurred for attorneys' fees, filing costs and other associated activities have been maintained by the firm. They receive partial reimbursement from a contractual agreement approved by the University Regents and from University income generated through patenting and licensing revenues. The current three-year agreement (the fourth 3-year agreement with OU) expires on June 30, 1996.

In June 1993, the University Regents approved its fourth three-year contractual agreement with Dunlap & Codding, P.C. to pay the firm \$5,000 per month as partial reimbursement for the attorneys' fees and out-of-pocket expenses incurred for evaluation of intellectual property and licensing and patent filing fees. For the initial 24-months (July 1, 1993 through June 30, 1995) of the current contract, Dunlap & Codding have paid \$54,675 in expenses and have incurred attorneys' fees in the amount of \$303,389 for a total expense of \$358,064. For this period, they have received payment of \$127,400 through the contractual agreement. The excess of expenses over reimbursement constitutes a donation to the University. Since the beginning of their association with the University in 1981 and through June 30, 1995, they have provided a total of \$1,384,789 in costs and services and received a total of \$366,231 in compensation.

The current contract specifies that the law firm is obligated to prepare and file no more than six (6) applications during any 12-month period. The firm has consistently exceeded that contractual requirement and has absorbed the associated fees and costs. Dunlap & Codding, P.C. filed 20 patent applications and had 15 more in process at the conclusion of the first two years of the current contract, thus exceeding the contractual requirement of twelve (12) for the two-year period. In the first three quarters of FY96 it has processed seven (7) applications.

President Boren recommended that the Board of Regents authorize the continuation of the appointment of the law firm of Dunlap & Codding, P.C. to represent The University of Oklahoma in its Patent and Licensing Program with one change in terms: a fee increase from the current \$5,000 per month to \$6,500 per month for three years beginning July 1, 1996 and ending June 30, 1999.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

STUDENT CODE REVISIONS

Two sections of the Student Code require revising. The revision to Title 13.2.1 creates an additional Campus Disciplinary Board in order to incorporate Sooner Housing Center under the Student Code and to address the need to adjudicate the additional case load. The revision to Title 16.28 highlights stalking as a violation of the Student Code. These proposed revisions were passed unanimously by the Student Code Revision Committee and approved by The University of Oklahoma Student Association (UOSA) legislative branch as per Title 18 of the Student Code.

Revision to the Student Code is as follows:

TITLE 13.2.1

CURRENT READING:

2. Campus Disciplinary Boards:

.1 Organizations/Jurisdiction

- .a In accordance with this Code, campus disciplinary boards shall be established which shall act on authority delegated by the University Regents through the President. Although these boards shall perform a function which is adjudicative in nature they are not within the superstructure of any Federal, State, County, or Local judicial system.
- .b Five CDB's shall be established. Membership of each CDB shall consist of three (3) students appointed by UOSA Legislative Branch, and two (2) non-student faculty or staff members appointed by the Vice President for Student Affairs. Membership of four of the CDB's shall include at least two (2) students presently living in residence halls, but residing in different housing centers. Incidents occurring in residential housing areas shall be assigned to these CDB's. Membership of one CDB shall include at least two (2) students not presently living in residence halls. Incidents occurring outside of residential housing areas shall be assigned to this CDB.

PROPOSED READING:

2. Campus Disciplinary Boards:

.1 Organization/Jurisdiction

- .a In accordance with this Code, campus disciplinary boards shall be established which shall act on authority delegated by the University Regents through the President. Although these boards shall perform a function which is adjudicative in nature they are not within the superstructure of any Federal, State, County, or Local judicial system.
- .b Six CDB's shall be established. Membership of each CDB shall consist of three (3) students appointed by the UOSA President with the advice and consent of the UOSA Legislative Branch, and two (2) non-student faculty or staff members appointed by the Vice President for Student Affairs. Membership of five of the CDB's shall include at least two (2) students presently living in University residence halls, but residing in different University housing centers. Incidents occurring in University residential housing areas shall be assigned to these CDB's. Membership of one CDB shall include at least two (2) students not presently living in University residence halls. Incidents occurring outside of University residential housing areas shall be assigned to this CDB.

RATIONALE:

In order to incorporate Sooner Housing Center under the Student Code and to address the need to adjudicate the additional case load, an additional CDB will be established to adjudicate all housing discipline cases (along with current CDB's 1, 2, 3, and 4), including cases arising in the Sooner Housing Center. All University residential housing discipline would be administrated by the Office of University Housing, with violations of the Student Code being referred to one of five Housing CDB's. Close communication between University Housing and the Athletic Department will be necessary in situations involving residents of the Sooner Housing Center and other athletes living in other University housing centers.

TITLE 16.28

CURRENT READING:

None

PROPOSED READING:

Title 16.28 Stalking, which is willfully, maliciously, and repeatedly following or harassing another person in a manner that would cause a reasonable person to feel frightened, intimidated, threatened, harassed or molested.

RATIONALE:

This code revision was introduced as an anti-stalking resolution by student leaders based on the following information: Seventy-five percent to eighty percent of all stalking cases involve women being stalked by men; most male stalkers fall into the young to middle-aged category; and male stalkers tend to have above average intelligence. The above characterizations fit many student's profiles. One in twenty women will be victimized by stalkers at least once in their lifetime. Stalking typically begins as a threatening or intimidating presence and can lead to physical violence, including murder. In 1993 and 1994 combined, 125 harassment charges were filed at The University of Oklahoma Police Department. Incorporating anti-stalking legislation into the Student Code would provide OUPD with an effective tool to combat criminal activity on campus.

President Boren recommended the Board of Regents approve changes in two sections of the Student Code; Title 13.2.1 and Title 16.28

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

ANNUAL AUDIT PLAN FOR 1996-97, THE UNIVERSITY OF OKLAHOMA

The proposed annual audit plan for fiscal year 1997 was mailed to the Regents with the agenda. It was prepared by Mr. Glen Earley, Director of Internal Auditing, and incorporates use of standard risk analysis processes, solicited and unsolicited input from administrators, and a three-year rotation plan to address all financial and data-related functions of the University. At least once every three years, every department of the University will receive some level of review and audit. In addition, approximately 10 percent of the available audit hours will be reserved for items that could not be foreseen.

The areas proposed for internal audit during 1996-97 are as follows:

NORMAN CAMPUS

Academic Administration
Adjustments/Journal Entries
Athletics
Auxiliary Services Administration & Related

KGOU-FM Radio Station
Oklahoma Geological Survey
Parking/CART
Personnel/Payroll

Billing and Collection Systems
 College of Business Administration
 College of Engineering
 College of Fine Arts
 College of Law
 Computing/Telecommunications
 Disbursements
 Faculty/Staff Employee Senates
 Financial Aid and Scholarships
 Housing
 Interdepartmental Billings
 Irreplaceable Assets

Policy Issues
 President's Office & Related
 Procurement and Receiving
 Public Safety
 Regents' Office
 Student Activities
 Student Affairs
 Student Publications
 Taxes
 Transfers

HEALTH SCIENCES CENTER CAMPUS

Academic Administration
 Adjustments/Journal Entries
 Animal Resources
 College of Allied Health
 College of Dentistry
 Computing/Telecommunications
 Disbursements
 Education Support Services
 Faculty/Staff Employee Senates
 Financial Aid and Scholarships
 Interdepartmental Billings
 Irreplaceable Assets
 Medical Records Review
 Obstetrics & Gynecology
 Orthopaedic Surgery
 Parking College of Medicine-Tulsa Surgery
 Personnel/Payroll

Auxiliary Services Administration & Related
 Billing and Collection Systems
 Biochemistry & Molecular Biology
 Physiology & Biophysics
 Procurement and Receiving
 Public Safety
 Student Activities
 Student Affairs
 Taxes
 Transfers
 College of Medicine-Tulsa Obstetrics &
 Gynecology
 College of Medicine-Tulsa Dean &
 Administration
 College of Medicine-Tulsa Psychiatry
 University Physicians Medical Group (UPMG)

In addition, Internal Auditing will perform post-audit reviews of each audit report.

President Boren recommended the Board of Regents approve the annual audit plan for 1996-97.

Regent Siegfried reported on a newly-formed Regents' Audit Committee on which he serves as Chairman with Regents Blankenship and Halverstadt as members. He said this Audit Plan was considered at the Committee's first meeting and Mr. Earley and his staff have done an excellent job in defining a direction, how to get there and what it will cost. Included in the Plan is a three year schedule for audits of every department as well as information on the hours required. Regent Siegfried said the Plan defines the Committee's purpose for the Cameron, Norman and Health Sciences Center's campuses.

Regent Hall moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

INTERNAL AUDITING REPORT

There was no report.

REGENTS' FUND STATEMENT OF INVESTMENT POLICY

At the April 1996 meeting, the Board of Regents approved a new comprehensive Statement of Investment Policy (the Policy) that reflected the transfer of the Regents' Fund Consolidated Investment Fund to The Common Fund for Non-Profit Organizations (The Common Fund), a not-for-profit membership corporation operated by and for its Member colleges, universities, independent school districts, and educational support organizations. Said approval was contingent upon the Policy being modified to allow for investment managers other than The Common Fund, i.e., the Policy was to be a general Policy and not be specifically for The Common Fund.

In light of the Board's recommendation, a review of the Policy was undertaken and several minor revisions are being recommended to make the Policy a general Statement of Investment Policy. The specific policy changes being recommended are included in the accompanying policy statements (additions are underlined and deletions are lined through) as follows:

Regents' Policy 8.11.1

Statement of Investment Policy

Definition and Function

In recognition of its fiduciary responsibilities, the Board of Regents of The University of Oklahoma (hereafter referred to as the "University") has adopted the following statement of investment policy. These guidelines relate to those gifts and donations in the form of endowments, with long term benefit objectives, and those monies set aside and designated by the Board as quasi-endowments.

~~The Common Fund for Non-Profit Organizations (The Common Fund) shall provide investment management, consultation, and educational services to help the University maximize risk-adjusted returns on endowment funds. The Common Fund offers a series of pooled investment funds, each of which has its own investment objectives, policies and strategies. For each investment fund, The Common Fund identifies investment strategies, allocates portfolio assets among these strategies, selects investment managers within each strategic category and allocates portfolio assets among them. It then monitors manager performance, increasing and decreasing allocations and terminating and replacing managers as appropriate.~~

~~Endowment Advisors, Inc. ("EAI"), a companion organization to The Common Fund, is a not-for-profit organization that will advise the University with respect to the structuring of endowment portfolios and the investment of endowment assets.~~

Investments will be limited to those firms and/or securities which adhere to the standards of these guidelines, and which meet prudent investment standards.

Purpose of Statement

The purpose of the endowment fund (hereafter referred to as the Consolidated Investment Fund or CIF) is to support the University and its mission over the long term. Accordingly, the purpose of this statement is to establish a written policy for the investment of the CIF assets, and to ensure that the future growth of the CIF is sufficient to offset normal inflation, fees and costs plus reasonable spending, thereby preserving the constant dollar value and purchasing power of the Regents' Fund endowments for future generations. This statement will establish appropriate risk and return objectives in light of the CIF's risk tolerance and investment time horizon. These objectives, as well as asset allocation guidelines, suitable investments, and responsibilities of ~~The Common Fund~~ the investment manager(s), are outlined below.

Objectives of the Consolidated Investment Fund (CIF)

The objectives of the CIF shall be defined as follows. Absolute - which shall be measured in real (i.e., net of inflation) rate-of-return terms and shall have the longest time horizon for measurement; Relative - which shall be measured as time-weighted rates of return versus capital market indices; and Comparative - which shall be measured as performance of ~~The Common Fund~~ as compared to a universe of similar investment funds.

The Absolute Objective of the CIF is to seek an average total annual real return of 5.0%, or CPI and other costs plus 5%. This objective shall be measured over an annualized, rolling five and ten year time period; the intent of this objective is to preserve, over time, the principal value of the assets as measured in real, inflation-adjusted terms.

The Relative Objective of the CIF is to seek competitive investment performance versus appropriate or relative capital market measures, such as securities indices. This objective shall be measured primarily by comparing investment results, over a moving annualized one, three, and five, seven and ten year time periods to:

The Standard and Poor 500 Index as a benchmark for the Equity Component;

The Lehman Aggregate Bond Index as a benchmark for the Fixed Income Component;

The 90-Day Treasury Bill Index as the benchmark for the Cash and Equivalent Component.

The Comparative performance objective of the CIF is to achieve a total rate of return that is above the median performance of a universe of similar managed funds.

The CIF assets have a long term, indefinite time horizon that runs concurrent with the endurance of the University, in perpetuity. As such, these funds can assume a time horizon that extends well beyond a normal market cycle, and can assume an above-average level of risk as measured by the standard deviation of annual returns. It is expected, however, that both professional management and sufficient portfolio diversification will smooth volatility and help to assure a reasonable consistency of return.

Target Asset Allocation

To achieve its investment objectives, the CIF shall be allocated among a number of asset classes. These asset classes include: domestic equity, domestic fixed income, international equity, international fixed income, and cash. The purpose of allocating among asset classes is to ensure the proper level of diversification within the CIF.

The following Target Asset Mix Table defines the CIF's target asset allocation and the minimum and maximum allocation limits of each asset class:

Target Asset Mix Table

| <u>Asset Class</u> | <u>Minimum %</u> | <u>Target %</u> | <u>Maximum %</u> | <u>Representative Index</u> |
|--------------------|------------------|-----------------|------------------|-----------------------------|
| Equities | 65% | 70% | 75% | S & P 500 |
| Fixed Income | 25% | 30% | 35% | Lehman Aggregate |

The general policy shall be to diversify investments among both equity and fixed income securities so as to provide a balance that will enhance total return while avoiding undue risk concentration in any single asset class or investment category.

Investment Policies, Guidelines, and Restrictions

The investment policies, guidelines, and restrictions presented in this policy statement serve as a framework to help the CIF and The Common Fund achieve the investment objectives at a level of risk deemed acceptable. The CIF will be diversified both by asset class and within asset classes. Within each asset class, securities will be diversified among economic sector, industry,

quality, and size. The purpose of diversification is to provide reasonable assurance that no single security or class of securities will have a disproportionate impact on the performance of the total fund. As a result, the risk level associated with the portfolio investment is reduced.

~~Within the equity and fixed income asset classes, managers with different investment styles will be employed by The Common Fund. Diversification by investment style is also an important step in reducing the risk of the CIF portfolio.~~

Equity Securities

The purpose of the equity asset class, both domestic and international, in the CIF is to provide capital appreciation, growth of income, and current income, with the recognition that this asset class carries with it the assumption of greater market volatility and increased risk of loss. The equity portion of the portfolio should be maintained at a risk level roughly equivalent to that of the equity market as a whole, with an additional objective of exceeding its results as represented by the annualized returns of the S&P 500 Index, ~~over an annualized moving three and five year time period.~~

~~The Equity Fund and related investment styles within the equity asset class are defined as follows:~~

~~Equity Fund—a fund offering an equity program that is designed to provide, in a single fund, all of the strategy and manager diversification that any endowment would normally require. In addition, the fund should also provide risk reduction through diversification of strategies and managers.~~

~~Core Equity—equity securities whose portfolio characteristics are similar to that of the S&P 500 Index, with the objectives of adding value over and above the index, typically from sector or issue selection.~~

~~Growth—stocks of companies that are expected to have above average prospects for long term growth in earnings and profitability.~~

~~Value—stocks of companies believed to be undervalued or possessing lower than average price to earnings ratios, based on their potential for capital appreciation.~~

~~Small Capitalization—stocks of companies from the above styles, with relatively small market value capitalization.~~

~~International—stocks of companies domiciled outside of the United States.~~

Equity holdings shall generally be restricted to high quality, readily marketable securities of corporations that are actively traded on the major stock exchanges, including NASDAQ. International equity investments of similar quality and marketability will be permitted up to 20% of the total equity portfolio.

Within the ~~Equity Fund~~ and each related equity asset class, ~~The Common Fund~~ the investment manager(s) has complete discretion over the timing and selection of equity securities.

Fixed Income Securities

The purpose of fixed income investments, both domestic and international, is to provide diversification, and a predictable and dependable source of current income. It is expected that fixed income investments will not be totally dedicated to the long term bond market, but will be flexibly allocated amount maturities of different lengths according to interest rate prospects. Fixed instruments should reduce the overall volatility of the CIF's assets, and provide a deflation hedge.

~~Within this asset class, the Bond Fund is a multi manager, multi strategy fixed income investment program which invests in the major segments of the broad fixed income market. The fund should provide risk reduction through diversified manager and strategy allocations.~~

Investments in fixed income securities should be managed actively by ~~The Common Fund~~ the investment manager(s) to pursue opportunities presented by changes in interest rates, credit ratings, and maturity premiums, with the objective of meeting or exceeding the results of the fixed income market as represented by the annualized returns of the Lehman Aggregate Bond Index, ~~over an annualized moving three and five year time period.~~

Managers may select from appropriately liquid preferred stocks, corporate debt securities, international obligations, and obligations of the U.S. Government and its agencies.

Within the ~~Bond Fund~~ and each related asset class, ~~The Common Fund~~ the investment manager(s) has complete discretion over the timing and selection of fixed income securities.

Cash and Equivalents

Uninvested cash reserves shall be kept to a minimum; short term, cash equivalent securities are usually not considered an appropriate investment vehicle for endowment assets. However, such vehicles are appropriate as depository for income distributions from longer term endowment investments, or as needed for temporary placement of funds directed for future investment to the longer term capital markets.

Managers may invest in the highest quality commercial paper, repurchase agreements, Treasury Bills, certificates of deposit, and money market funds to provide income, liquidity for expense payments, and preservation of the CIF's principal value. Commercial paper assets must be rated at least A1 or P-1 (by Moody's or S&P). No more than 5% of the total market value of the CIF's assets may be invested in the obligations of a single issuer, with the exception of the U.S. Government and its agencies.

Within this asset class, ~~The Common Fund~~ the investment manager(s) has complete discretion over the timing and selection of cash equivalent securities.

Other Securities

Derivatives and Derivative Securities - In general, the use of derivative securities shall be discouraged, unless such an opportunity presents itself that the use of these sophisticated securities would provide substantial opportunity to increase investment returns at an appropriately equivalent level of risk to the remainder of the total portfolio. ~~The Common Fund has demonstrated expertise in their usage of such securities, thoroughly understands the risks being taken, and has guidelines in place for the use and monitoring of derivatives.~~

Communications

~~The Common Fund~~ investment manager(s) shall meet regularly, or as reasonably expected, with interested parties representing the University. The investment policy shall be reviewed at least once a year.

Manager Reporting and Evaluation

~~The Common Fund~~ investment manager(s) shall report quarterly on the performance of the portfolio, including comparative returns for the funds and their respective benchmarks.

The University recognizes that market conditions may greatly influence the ability of a manager to meet year to year investment goals and objectives. Further, the University realizes that significant cash flow may also affect the ability of a manager to meet a specific short term objective. Accordingly, the University expects to monitor CIF performance through absolute, relative, and comparative terms over annualized time periods. Absolute results will determine the rate of fund growth, while relative results will provide the University with a view of investment performance compared to the securities markets and comparative results will present performance as compared to other Investment Managers.

Review of portfolio results in absolute terms shall be made with consideration towards meeting and/or exceeding the expressed minimum real rate of return over a moving five and ten year time period.

Review of portfolio results in relative terms shall be accomplished primarily by comparing results, over a moving annualized one, three, and five, seven and ten year time periods, to assigned market indices.

Review of portfolio results in comparative terms shall be accomplished primarily through universe comparisons over moving annualized one, three, ~~and/or~~ five, seven and ten year time periods.

Spending Policy

It is the University's policy to distribute annually 5.25% of a trailing five year (twenty quarter) average of the CIF's total market value, with the understanding that this spending rate plus inflation will not normally exceed total return from investment. However, it is understood that this total return basis for calculating spending is sanctioned by the Uniform Management of Institutional Funds Act (UMIFA), under which guidelines the University is permitted to spend an amount in excess of current yield (interest and dividends earned), including realized or unrealized appreciation.

Regents' Policy 8.11.4

Authorization to Make Investments Policy

The President or his/her designee is authorized to make investment of short-term money in accordance with the University's Investment of Temporarily Idle Cash Policy (4.28). The University's investment ~~advisor, The Common Fund,~~ manager(s) is granted similar authority for long-term investments in compliance with the University's Regents' Fund Statement of Investment Policy (8.11.1).

Regents' Policy 8.11.5

Sale or Transfer of Securities Policy

In order to facilitate prompt handling of transactions dealing with the sale of securities received through a gift, bequest, etc., a policy is established by the Regents authorizing such transactions approved by the President or his/her designee. The bank transfer agents require the sale or transfer of any securities to be supported by a resolution passed by the Board of Regents and a certificate stating that said resolution is in full force and effect on the date of the sale or transfer. This certificate is signed by the Executive Secretary of the Board of Regents.

To facilitate the above policy and to satisfy the requirements of the bank transfer agents, the President or his/her designee is authorized and empowered to sell, assign, transfer or deliver any and all stocks, bonds, evidences of interest, rights and options to acquire or to sell same and all other securities now or hereafter standing in the name of, or belonging to, the Regents of The University of Oklahoma.

With regard to investment transactions related to the Regents' Consolidated Investment Fund (CIF), which is governed by the Regents' Fund Statement of Investment Policy (8.11.1), ~~The Common Fund~~ the investment manager(s) is authorized and empowered to execute transactions on behalf of the Regents of The University of Oklahoma. Custody of securities held by the CIF will be maintained by the University or by ~~The Common Fund~~ a third party custodian.

President Boren recommended that the Board of Regents review Regents' Fund policies 8.11.1, 8.11.4, and 8.11.5 and approve the revisions recommended to said policies.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS

Norman Campus:

APPOINTMENTS OR REAPPOINTMENTS:

Villiappa Lakshmanan, reappointed Programmer Analyst II, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annual rate of \$42,000 for 12 months (\$3,500.00 per month), July 1, 1996 through June 30, 1997. Professional Staff. Paid from 125-6570, CIMMS, TASK II, pos. 00658. Paid from grant funds; subject to availability of funds.

James C. Thomas, reappointed Executive Director, Norman Campus Training and Consultant Project, College of Continuing Education, salary remains at annual rate of \$52,160 for 12 months (\$4,346.66 per month), April 1, 1996 through June 30, 1996. Administrative Staff. Paid from 125-4515, DHS Sattrn Project; 122-7552, CCE CEAP NC Training & Consultant Project; and 125-4507, Model County PC Training, pos. 905.65. Paid from grant funds; subject to availability of funds.

CHANGES:

Jimmie P. Compton, reappointed and title changed from ISD Specialist/Team Leader to Team Leader, FAA Air Traffic Controllers, salary changed from annual rate of \$39,998.40 for 12 months (\$3,333.20 per month) to annual rate of \$43,950.40 for 12 months (\$3,662.53 per month), May 1, 1996 through September 30, 1996. Professional Staff. Paid from 125-4870, FAA ATC Payroll Clearing 1996, pos. 00634. Paid from grant funds; subject to availability of funds.

Cynthia A. Edwards, reappointed FAA Project Manager, FAA Air Traffic Controllers, salary changed from annual rate of \$50,107.20 for 12 months (\$4,175.56 per month) to annual rate of \$51,303.60 for 12 months (\$4,276.13 per month), May 1, 1996 through September 30, 1996. Managerial Staff. Paid from 122-7573, CCE FAA Contract Development, and 125-4870, FAA ATC Payroll Clearing 1996, pos. 03509. Paid from grant funds; subject to availability of funds.

Olga J. Farley, Associate Director of Intramural-Recreational Sports, salary changed from annual rate of \$36,276 for 12 months (\$3,023.00 per month) to annual rate of \$44,280 for 12 months (\$3,690.00 per month), July 1, 1996. Administrative Staff. Internal promotion based on additional workload and responsibilities. Paid from 147-7546, Intramural Department Operating, pos. 02252.

James T. Hall III, Special Assistant to the President; title changed from Assistant Director to Associate Director of Alumni Affairs, Office of Alumni Affairs, July 1, 1996. Administrative Staff.

Charles T. Hillis, title changed from Staff Assistant to Chief of Medical Staff, Goddard Health Center, salary changed from annual rate of \$95,238 for 12 months (\$7,936.50 per month) to annual rate of \$105,238 for 12 months (\$8,769.83 per month), May 1, 1996. Professional Staff. Paid from 147-9107, Goddard Health Center, pos. 04132.

Stacy Johnson, title changed from Assistant Women's Basketball Coach to Classification Pending, Athletic Department, April 8, 1996 through June 30, 1996.

Carrie B. Miller, title changed from Assistant Director to Financial Systems Analyst, Financial Information Systems, July 1, 1996. Administrative Staff.

Glenn L. Miller, title changed from Senior Staff Accountant to Senior Network Specialist, Financial Information Systems, July 1, 1996. Professional Staff.

Kenneth R. Nixon, Special Project Consultant, College of Geosciences, salary changed from annual rate of \$50,724 for 12 months (\$4,227.00 per month), .50 time, to annual rate of \$48,000 for 12 months (\$3,128.00 per month), .39 time, May 1, 1996. Paid from 125-6840, Computational Geosciences; 125-4269, Radar Precipitation Interface; and 125-4445, High Resolution DGPS, pos. 01204. Paid from grant funds; subject to availability of funds.

Burl A. Plunkett, title changed from Head Women's Basketball Coach to Classification Pending, Athletic Department, April 8, 1996 through June 30, 1996.

William L. Varley, Assistant to the Vice President for Research, salary changed from annual rate of \$52,051 for 12 months (\$4,337.58 per month), full time, to annual rate of \$26,025.50 for 12 months (\$2,168.83 per month), .50 time, July 1, 1996 through June 30, 1997. Phased retirement. Paid from 122-7446, Office of Vice President for Research, pos. 00165.

RESIGNATIONS AND/OR TERMINATIONS:

Charles D. Hope, Classification Pending, Athletic Department, March 17, 1996.

Billi Kaye Meacham, Development Officer, Dean's Office, College of Fine Arts, April 19, 1996.

Gary M. Nord, Classification Pending, Athletic Department, February 20, 1996.

Terry P. Rizzuti, Director, Center for Spatial Analysis, May 1, 1996.

Kurt J. Van Valkenburgh, Classification Pending, Athletic Department, February 18, 1996.

David Whitfield, Advanced Programs Academic Coordinator/Europe, Office of Advanced Programs, College of Continuing Education, June 30, 1996.

Health Sciences Center:

LEAVE OF ABSENCE:

Cheryl L. Marcham, Environmental Health and Safety Officer, Department of Environmental Health and Safety, short term disability leave of absence with full pay, April 1, 1996 to July 22, 1996.

APPOINTMENTS OR REAPPOINTMENTS:

Carol D. Castle, Nurse Clinician, Department of Surgery, annual rate of \$40,000 for 12 months (\$3,333.33 per month), April 19, 1996. Professional Staff. Paid from C8179301, Intravenous Betafectin PGG Glucan for Prevention, pos. 209520.

James White, Jr., Director of Managed Care, University Physicians Medical Group, annual rate of \$66,500 for 12 months (\$5,541.67 per month), April 22, 1996. Administrative Officer. Paid from A0000570, UPMG Administrative Operation, pos. 295170.

CHANGES:

Janet M. Key, title changed from Associate Director PPP to Medical Documentation Officer, University Physicians Medical Group, salary changed from annual rate of \$49,143.12 for 12 months (\$4,095.26 per month), .80 time, to annual rate of \$38,000 for 12 months (\$3,166.67 per month), full time, April 1, 1996. Administrative Staff. Reorganization Plan. Paid from A0000570, UPMG Administrative Operation, pos. 295103.

George Langley, title changed from Staff Accountant to Manager, Budget and Finance, Dean's Office, College of Medicine, salary changed from annual rate of \$44,000 for 12 months (\$3,667.00 per month) to annual rate of \$54,000 for 12 months (\$4,500.00 per month), May 1, 1996. Professional Staff. Paid from 20009620, Dean, College of Medicine, pos. 056515.

Harrold McDermott, title changed from Manager, Budget and Finance, Dean's Office, College of Medicine, to Business Administrator, Department of Pediatrics, salary changed from annual rate of \$48,708 for 12 months (\$4,059.00 per month) to annual rate of \$70,000 for 12 months (\$5,833.33 per month), April 18, 1996. Professional Staff. Paid from 22169620, Pediatrics Department, and A0000079, PPP Pediatrics, pos. 164255.

President Boren recommended approval of the administrative and professional personnel actions shown above.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

CAMERON UNIVERSITY

REPORT OF THE PRESIDENT OF THE UNIVERSITY

Dr. Davis presented the following report:

Sciences Complex

As construction on Cameron University's Sciences Complex heads down the home stretch, only one recalcitrant contractor stands in the way of the scheduled fall semester opening. On June 1, the drywall contractor had finished only 60 percent of their portion of the project, while the entire project stood at 85 percent complete. Since the first of the month, the drywall contractor has brought additional crews on site and is working feverishly to catch up. Construction Manager Flintco says the fall semester opening can be achieved if the drywall portion is complete by July 10, and calculates the odds of turning the building over during the first week in August as "close".

Student Athlete GPAs

More than half of Cameron's student athletes earned grade point averages in excess of a 3.0 during the spring semester. Of the 104 participants in men's and women's sports, 10 scored a perfect 4.0 and another 44 achieved better than a 3.0. The overall GPA for all student athletes was 2.86.

The women's tennis team, coached by Joe Jones, earned the highest team GPA with a 3.55, followed by Coach Laina McDonald's women's basketball team with a 3.54 GPA.

Golfers Earn National Honors

Cameron placed third in the NCAA Men's Division II Golf Championship held at Oak Tree in Edmond. The Aggies' combined 1,189 over 72 holes enabled the team to finish 11 strokes out of first place and only two strokes out of second. This was the Aggies' best team finish in the Division II ranks since 1990 when the team placed fifth. Cameron finished in fifth place in the NCAA Division II West Regionals to make the National Tournament field.

Tennis Teams Reach Post-season Play

Cameron's men's and women's tennis teams qualified for post-season competition, but were eliminated at the regional levels.

Collegian Wins Journalism Honors

Cameron Collegian reporters walked away with two first place awards and a host of other honors during the 1996 Oklahoma Collegiate Press Association conference.

In addition to the top awards given to staff reporters for coverage of local hospital services provided to CU students and State funding of higher education, the student newspaper also received a second place award, two thirds and three honorable mentions.

The *Wichita*, Cameron's student magazine, received two honorable mentions during the conference.

Athletes Win All-Conference Honors

Five Cameron baseball players received Oklahoma Intercollegiate Conference honors this spring as two squad members were named first team all-conference, two were named to the second team and a third player received honorable mention.

Cameron Space Camps

Cameron University will host dozens of future space travelers during four educational camps this summer. Approximately 50 participants, ages 12-16, experience five days of activities demonstrating space travel.

Youngsters build and fly model rockets and simulate weightlessness in the swimming pool of the University's Fitness Center. The camp culminates in a trip to the Oklahoma Air and Space Museum in Oklahoma City. "The camp focuses on the instructional components of flight and space travel", said Dr. William James, who holds the Clarence E. Page Chair in Education and oversees the program. "We use a hands-on approach through physical experiments to teach students the principles of flight and space travel." Two camps are coordinated with the assistance of Cameron's Upward Bound "Open Doors" program. Upward Bound is a University program designed to develop academic and motivational potential of high school teenagers, preparing them for a career and the challenges of college. The final two camps will be attended by youth groups from the Kiowa and Comanche tribal complexes.

Summer Academy

Learning the principles of buoyancy by designing, building and launching concrete canoes is among the math and science experiments being conducted in indoor and outdoor laboratories at Cameron during the 1996 Oklahoma State Regents' Summer Academies Program. Some two dozen high school sophomores, junior and seniors are participating in the session, which is entitled "CU to the 21st Century".

The program combines lively classroom discussion with field trips and hands-on math and science experiments in electronics, chemistry, astronomy and physics. Dr. Ted E. Snider, Chairman of Cameron's Physical Science Department, is directing the summer academy.

Dr. Sullivan Appointed to Academy Board

Dr. B. Don Sullivan, Cameron University's Vice President for Development, has been selected to serve a three-year term on the Board of Directors of the Oklahoma Academy for State Goals.

The organization is dedicated to the study of Oklahoma's future. With a membership of more than 500, it annually holds a conference focusing on contemporary issues facing the State.

Dr. Sullivan recently completed a three-year term on the Board of Directors of Leadership Oklahoma, Inc., serving as Vice President for Programs. He was a graduate of Class IV Leadership Oklahoma in 1990-91 and served on the Board of Directors for Leadership Lawton, as well as the Curriculum Committee for Leadership USA.

Dr. Sullivan, who has a doctorate in higher education administration, has studied leadership in higher education and was director of the cadet leadership program as an Associate Professor of Behavioral Sciences and Leadership at the U.S. Air Force Academy.

Paul McClung Honored

Paul McClung, former Director of Information Services at Cameron, has been inducted into the Oklahoma Journalism Hall of Fame. He was one of nine notable State newspapermen honored. Mr. McClung, whose journalism career spanned more than a half-century, retired from Cameron in 1995 after a six-year stint as Information Director.

Now 71, Mr. McClung received his journalism degree from The University of Oklahoma and his graduate degree from Columbia. A one-time freelance crime journalist, Paul McClung spent the majority of his career as a reporter and editor for the Lawton Constitution. He retired as executive editor of the Lawton newspaper in 1987 after winning a host of honors, including the Warren Shear Award and a spot news award from the Associated Press Oklahoma News Executives. Mr. McClung taught briefly at OU before becoming Information Services Director at Cameron in 1989.

ANNUAL AUDIT PLAN FOR 1996-97, CAMERON UNIVERSITY

The proposed annual audit plan for fiscal year 1997 was mailed to the Regents with the agenda. It was prepared by Mr. Glen Earley, Director of Internal Auditing, and incorporates use of standard risk analysis processes, solicited and unsolicited input from administrators, and a three-year rotation plan to address all financial and data-related functions of the University. At least once every three years, every department of the University will receive some level of review and audit. In addition, approximately ten percent of the available audit hours will be reserved for items that could not be foreseen.

The areas proposed for internal audit during 1996-97 are as follows:

- | | |
|--------------------------------|--------------------------------------|
| Academic Administration | Personnel/Payroll |
| Adjustments/Journal Entries | Policy Issues |
| Athletics | President's Office & Related |
| Billing and Collection Systems | Procurement and Receiving |
| Computing/Telecommunication | Public Safety |
| Disbursements | School of Liberal Arts |
| Faculty/Employee Senates | School of Science, Math & Technology |
| Financial Aid and Scholarships | Student Activities |
| Housing | Student Affairs |
| Interdepartmental Billings | Student Publications |
| Irreplaceable Assets | Taxes |
| KCCU-FM Radio Station | Transfers |
| Parking | |

In addition, Internal Auditing will perform post-audit reviews of each audit report.

President Davis recommended the Board of Regents approve the annual audit plan for 1996-97.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

1996-97 EDUCATIONAL AND GENERAL AND AUXILIARY BUDGETS

This has been a great budget year for Cameron University. First, the Oklahoma Legislature appropriated \$71.4 million in additional funds for higher education, an increase of 12.4 percent. The funding boost was the highest in the history of the State, both in terms of absolute dollars and the percentage of increase in funding. Further, Cameron's increased allocation of \$2.47 million, which is an increase of 19 percent, likewise is unprecedented in either dollar amount or percentage of increase. The average increase for each institution in the State was less than 10 percent.

The administration has prepared the 1996-97 Educational and General Budget based on the State allocation of \$15,451,506 and a revolving fund estimate of \$9,451,911 for a total budget of \$24,903,417. Included in the revolving funds estimate is \$754,162 for fee waiver scholarships which are reported in this format at the direction of the State Regents. The budget incorporates an estimated 133,000 student credit hours enrollment and reflects proposed changes in general enrollment fees, tuition, and special fees.

The schedules, which were included in the agenda and are attached hereto as Exhibit C, and the information provided under separate cover summarize the Educational and General and Auxiliary Budgets proposed for Cameron for the 1996-97 academic year. The following paragraphs briefly describe the highlights of each budget:

Educational and General

For years, Cameron has paid among the lowest salaries in Oklahoma higher education and has had as a top institutional goal raising salaries for faculty, administrators and support staff to the average of those paid at other state regional institutions. To make any significant progress toward achieving pay parity with other regional institutions requires the infusion of considerable additional funding, which has simply not been available for the last dozen or so years, so the goal has been unrealized. With this year's 19% funding boost of \$2.47 million, Cameron now can address the compensation issue.

A two-step process was employed in building the budget to bring Cameron's compensation levels more closely in line with other State regional universities. First, an entry-level salary was established for each discipline, according to the "market" salaries for the discipline, which would allow Cameron to compete for new faculty members. Salary increments of \$4,500 each were established for promotion in rank from assistant professor to associate professor and from associate professor to professor. The salary of each faculty member which fell below these market salaries was then increased as an "institutional equity adjustment" toward the market rates. Increases for institutional equity adjustments were limited to \$4,000.

Each dean or department chair was then given a listing of salaries for faculty within their areas showing either actual compensation or salary levels established following institutional equity adjustments. These supervisors were directed to consider the listing as actual

compensation and to recommend further changes in salary based on (1) equity issues not addressed in the Universitywide modifications and (2) merit, as determined by performance pursuant to personnel plans. These recommendations were then reviewed through regular administrative channels and incorporated into the salary recommendations which accompany this agenda. Similar processes were followed for administrative and staff support personnel. Additionally, some classified positions were moved into a new category called paraprofessional.

Increases in compensation are recommended for 376 Cameron employees. Using reporting categories established by the State Regents, the largest number of employees falls in the group which received an increase of 10.0% to 14.9%, in which there are 66 faculty, 38 exempt administrative and professional staff, and 59 non-exempt personnel, for a total of 163 employees. Another 74 employees, including 42 faculty, 23 exempt professionals and 9 non-exempt personnel, received increases of 15% or more. In the two categories listing employees receiving increases of 6.0 to 9.9%, there were 89 employees, including 35 faculty, 14 professionals, and 40 non-exempt personnel. The remaining 50 employees are recommended for raises ranging from 3.0% to 5.9%.

Another significant change in compensation results from changes in the Oklahoma Teachers' Retirement System program which remove the salary caps on which employee contributions are made and benefits calculated. Cameron has for many years paid both the institutional and individual contributions to OTRS and this budget continues that practice.

The utilities budget has been increased by 21.3% and the planned expenditures for property, furniture and equipment raised by 51.4%, both of which are the result of moving into and equipping the new sciences complex. Library acquisitions are recommended for a 37.4% increase, and fee waiver budgets show a 25% increase, due to National Guard and CAMSTEP scholarships.

Included in the budget projections is a reduction of Cameron's operating reserve by \$1.9 million to \$1.2 million, or five percent of the E & G budget. In fact, the reduction will probably not be as large as budgeted since many of the unfilled positions will not be filled and the hiring and purchasing freezes will further slow expenditures. These recommendations for budget reduction and reserve levels are consistent with past budgets.

Auxiliary (Including Student Activity)

Again this year, Cameron students participated meaningfully in the development of the Student Activity Budget. A broad-based committee conducted budget hearings during the winter and spring and presented recommendations to the administration, which developed the budget in general accordance with the suggestions.

An operating loss of approximately \$68,000 is projected for the housing system, which will be offset with earnings from reserve funds within the system.

President Davis recommended approval of the 1996-97 Educational and General and Auxiliary Budgets.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

PAYMENT OF EMPLOYEE CONTRIBUTIONS TO OTRS

During the just-completed session of the Oklahoma Legislature, an amendment was enacted to the Oklahoma Teachers' Retirement System laws which removed for higher education employees the salary cap upon which required contributions are made and benefits determined. Since this option had been available to other OTRS members during the 1995-96 academic year, higher education employees were allowed to make these payments in arrears in order to achieve parity with other state education employees.

For years, Cameron has paid the required employee contribution to OTRS as part of the general compensation package. Since the contribution is made directly to OTRS, it is not taxable to the employee and further not subject to payroll taxes due from Cameron on ordinary salary compensation. It is thus a highly desirable benefit for both the University and employee. In contemplation of this legislative enactment, Cameron has budgeted for this benefit and asks permission to pay it.

President Davis recommended that Cameron University pay the employee's portion of the required OTRS contribution, or pay a similar amount to the employee or into a retirement plan on the employee's behalf.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Noble. Regent Siegfried was out of the room at the time of this vote. The Chair declared the motion approved.

THE UNIVERSITY OF OKLAHOMA

ACADEMIC PERSONNEL ACTIONS

Regent Lewis moved the Board meet in executive session for the purpose of discussing personnel-related issues. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Noble. Regent Siegfried was out of the room at the time of the vote. The Chair declared the motion approved.

The executive session began at 3:55 p.m. in the same location with all Regents present. Professor Mary Marcus and her attorney, Terry Shipley, participated in a portion of the executive session.

The meeting reconvened in regular session at 4:45 p.m. with all Regents present.

ACADEMIC PERSONNEL ACTIONS

Norman Campus:

LEAVES OF ABSENCE:

Scott C. Linn, Associate Professor of Finance, sabbatical leave of absence with half pay, January 1, 1996 through December 31, 1996 changed to sabbatical leave of absence with full pay, January 1, 1996 through May 15, 1996.

Mary E. Scott, Assistant Professor of Educational Psychology, sabbatical leave of absence with half pay, August 16, 1996 through May 15, 1997.

APPOINTMENTS OR REAPPOINTMENTS:

Harry LeRoy Hix, Jr., Engleman/Livermore Professor of Community Journalism, annual rate of \$50,000 for 9 months (\$5,555.56 per month), August 16, 1996 through May 16, 1997. (Three-year renewable term as Engleman/Livermore Professor.) Paid from 122-7256, Journalism and Mass Communication, pos. 09664.

Norma R. Wilson, Ph.D., Visiting McMahon Centennial Professor of Journalism and Mass Communication, annual rate of \$60,000 for 9 months (\$6,666.67 per month), August 16, 1996 through May 15, 1997. Paid from 122-7256, Journalism and Mass Communication, pos. 00867.

Charles R. Dunbar, reappointed Clinical Associate Professor of Social Work, salary remains at annual rate of \$42,930 for 12 months (\$3,577.50 per month), July 1, 1996 through June 30, 1997. Paid from 122-7301, UCT Instruction, Arts and Sciences, Social Work, pos., 10.60, and 122-7656, Social Work, pos. 00913.

Sean Anthony Peffer, Assistant Professor of Accounting, annual rate of \$68,500 for 9 months (\$7,611.11 per month), August 16, 1996 through May 15, 1997. If Ph.D. not complete by August 1, 1996, title changed to Acting Assistant Professor of Accounting and salary changed to annual rate of \$61,000 for 9 months. Paid from 122-7213, Business Administration Instruction, pos. 02517.

Mark Foster Zimbelman, Assistant Professor of Accounting, annual rate of \$68,500 for 9 months (\$7,611.11 per month), August 16, 1996 through May 15, 1997. If Ph.D. not complete prior to August 1, 1996, title to be changed to Acting Assistant Professor and salary changed to \$61,000 for 9 months. Paid from 122-7213, Business Administration Instruction, pos. 00819.

Ann Heilam West, Ph.D., Assistant Professor of Chemistry and Biochemistry, annual rate of \$37,000 for 9 months (\$4,111.11 per month), August 16, 1996 through May 15, 1997. Paid from 122-7221, Chemistry and Biochemistry, pos. 06994.

Anindya Das, Ph.D., Assistant Professor of Computer Science, annual rate of \$49,232 for 9 months (\$5,470.23 per month), August 16, 1996 through May 15, 1997. Paid from 122-7284, Computer Science, pos. 06711.

Loreto Richard Prieto, Ph.D., Assistant Professor of Educational Psychology, annual rate of \$36,500 for 9 months (\$4,055.55 per month), August 16, 1996 through May 15, 1997. Paid from 122-7345, Educational Psychology, pos. 04410.

David Alan Craig, Assistant Professor of Journalism and Mass Communication, annual rate of \$35,000 for 9 months (\$3,888.89 per month), August 16, 1996 through May 15, 1997. Paid from 122-7256, Journalism and Mass Communication, pos. 01221.

Louisa Shu-Ying Ha, Ph.D., Assistant Professor of Journalism and Mass Communication, annual rate of \$38,000 for 9 months (\$4,222.22 per month), August 16, 1996 through May 15, 1997. Paid from 122-7256, Journalism and Mass Communication, pos. 04903.

Jane Schuster McConnell, Assistant Professor of Journalism and Mass Communication, annual rate of \$35,000 for 9 months (\$3,888.89 per month), August 16, 1996 through May 15, 1997. Paid from 122-7256, Journalism and Mass Communication, pos. 06680.

Laura Ann Brannon, Ph.D., Assistant Professor of Psychology, annual rate of \$37,500 for 9 months (\$4,166.67 per month), August 16, 1996 through May 15, 1997. Paid from 122-7283, Psychology, pos. 06708.

Trina Louise Hope, Assistant Professor of Sociology, annual rate of \$35,000 for 9 months (\$3,888.89 per month), August 16, 1996 through May 15, 1997. If Ph.D. not complete by August 16, 1996, title to be changed to Acting Assistant Professor and salary changed to \$33,000 for 9 months. Paid from 122-7289, Sociology, pos. 06723.

Susan Floy Sharp, Assistant Professor of Sociology, annual rate of \$35,000 for 9 months (\$3,888.89 per month), August 16, 1996 through May 15, 1997. If Ph.D. not complete by August 16, 1996, title to be changed to Acting Assistant Professor and salary changed to \$33,000 for 9 months. Paid from 122-7289, Sociology, pos. 04454.

Jean T. Lee, reappointed Visiting Research Associate, Center for Analysis and Prediction of Storms, salary remains at annual rate of \$40,517 for 12 months (\$3,376.42 per month), .50 time, March 1, 1996 through June 30, 1996. Paid from 125-4783, Center for Analysis and Prediction of Storms Year 8, pos. 01066. Paid from grant funds; subject to availability of funds.

Mangalore Sachidananda, Visiting Senior Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, annual rate of \$54,000 for 12 months (\$4,500.00 per month), July 1, 1996 through June 30, 1998. Paid from 125-6570, CIMMS: TASK II, pos. 09289. Paid from grant funds; subject to availability of funds.

CHANGES:

Tom W. Boyd, Kingfisher Chair of the Philosophy of Religion and Ethics and Associate Professor of Philosophy; given additional title Residential Dean of Couch Center, August 16, 1996.

Andrew M. Coats, Dean, College of Law, and Professor of Law; given additional title Director, Law Center, without additional remuneration, April 25, 1996.

Gary B. Cohen, Professor of History; given additional title Interim Director, International Academic Program; salary changed from annual rate of \$46,532 for 9 months (\$5,170.21 per month) to annual rate of \$68,040 for 12 months (\$5,670.00 per month), July 1, 1996 through June 30, 1997. Changed from 9-month to 12-month faculty. Paid \$6,000 administrative stipend while serving as Interim Director. Paid from 122-7248, History, pos. 04920, and 122-7211, International Academic Program, pos. 09195.

Reinaldo Elugardo, Associate Professor of Philosophy; title Chair of Philosophy, deleted, July 1, 1996; salary changed from annual rate of \$52,015 for 12 months (\$4,334.58 per month) to annual rate of \$42,558 for 9 months (\$4,728.67 per month), August 16, 1996. To be off payroll July 1, 1996 through August 15, 1996. Changed from 12-month to 9-month faculty. Paid from 122-7278, Philosophy, pos. 00155.

Paul R. Goodey, Professor of Mathematics; title Director of Undergraduate Studies, College of Arts and Sciences, deleted, July 1, 1996.

Michelle Hanna, title changed from Associate Professor of Botany and Microbiology to Associate Professor of Chemistry and Biochemistry, August 16, 1996 through May 15, 1997.

Barbara G. Hillyer, Professor of Human Relations and of Women's Studies; reappointed Interim Chair of Human Relations, July 1, 1996 through June 30, 1997.

Peter J. Lamb, Professor of Meteorology, Director, Cooperative Institute for Mesoscale Meteorological Studies, and Director, International Center for Disaster Research; given additional title Associate Director, Weather Center Programs, April 23, 1996.

Ismael P. Marquez, Assistant Professor of Modern Languages, Literatures, and Linguistics; given additional title Director of International and Area Studies, July 1, 1996 through June 30, 2000.

James P. Pappas, Professor of Education and Associate Vice President for Research and Public Service; title changed from Vice Provost, College of Continuing Education, to Vice Provost for Outreach and Distance Education and Dean of the College of Continuing Education; salary changed from annual rate of \$94,507 for 12 months (\$7,875.58 per month) to annual rate of \$110,000 for 12 months (\$9,166.67 per month), June 1, 1996. Counteroffer. Paid from 122-7509, College of Continuing Education Provost, pos. 04737.

Dwain Pellebon, title changed from Acting Assistant Professor to Assistant Professor of Social Work, salary changed from annual rate of \$37,000 for 9 months (\$4,111.11 per month) to annual rate of \$39,000 for 9 months (\$4,333.33 per month), August 16, 1996 through May 15, 1997. Paid from 122-7288, Social Work, pos. 06721.

Edward J. Perkins, William J. Crowe, Jr. Chair in Geopolitics and Professor of Political Science; given additional title Interim Executive Director, International Program Center, August 16, 1996.

Joseph M. Suflita, Professor of Botany and Microbiology; given additional title MAPCO Professor of Environmental Quality and Director, SEC Institute for Energy and the Environment, salary changed from annual rate of \$60,445 for 9 months (\$6,716.11 per month) to annual rate of \$72,000 for 9 months (\$8,000.00 per month), August 16, 1996. Paid from 122-7282, Botany and Microbiology; 122-7630, MAPCO Professorship; and 122-7314, Energy Center Director, pos. 00193.

TENURE:

Mary J. Marcus, Assistant Professor of Journalism and Mass Communication, consideration/reconsideration of tenure action taken at May 9-10, 1995 meeting.

RESIGNATIONS AND/OR TERMINATIONS:

Asmare Atalay, Assistant Professor of Civil Engineering and Environmental Science, May 15, 1996.

Robert H. Gore, Assistant Professor of Drama and Technical Director, School of Drama, May 16, 1996.

Peter D. Graves, Associate Professor of Law, August 16, 1996.

Keith D. Harris, Research Associate, Oklahoma Biological Survey, April 30, 1996.

Dezhang Lin, Senior Research Associate, Energy Center Director's Office, May 20, 1996.

Ze'ev Reches, Kerr-McGee Centennial Professor of Geology and Geophysics, May 15, 1996.

Mary E. Scott, Assistant Professor of Educational Psychology, May 15, 1997.

Amy W. Shannon, Assistant Professor of Bibliography and Science Reference Librarian, University Libraries, May 31, 1996.

Peter B. Wood, Assistant Professor of Sociology, May 15, 1996.

RETIREMENTS:

Mervin R. Barnes, Associate Professor of Modern Languages, Literatures, and Linguistics, May 16, 1996; named Professor Emeritus of Modern Languages, Literatures, and Linguistics.

Walter L. Dillard, Assistant Professor of Zoology, May 16, 1996.

Bruce H. Hinson, Associate Professor of Journalism and Mass Communication, July 1, 1996; named Professor Emeritus of Journalism and Mass Communication.

Donald Menzie, Kerr-McGee Centennial Professor of Petroleum and Geological Engineering, May 16, 1996; named Professor Emeritus of Petroleum and Geological Engineering.

Neil Salisbury, Professor of Geography, May 16, 1996; named Professor Emeritus of Geography.

Burt Scanlan, David Ross Boyd Professor of Management, June 30, 1996; named David Ross Boyd Professor Emeritus of Management.

William F. Weitzel, Jr., Professor of Business Administration, May 16, 1996; named Professor Emeritus of Business Administration.

Richard P. Williams, Professor of Instructional Leadership and Academic Curriculum, June 30, 1996; named Professor Emeritus of Instructional Leadership and Academic Curriculum.

Health Sciences Center:

APPOINTMENTS OR REAPPOINTMENTS:

Rosemary E. Zuna, M.D., Associate Professor of Pathology, annual rate of \$65,000 for 12 months (\$5,416.66 per month), July 1, 1996 through June 30, 1997. Paid from B0538001, University Hospital Reimbursement, pos. 108000.

Michael D. Taylor, M.D., Assistant Professor of Anesthesiology, annual rate of \$55,000 for 12 months (\$4,583.33 per month), June 1, 1996 through June 30, 1996. Paid from A0000171, PPP Anesthesiology Administration, pos. 120100.

Kevin S. Harbourne, M.D., Instructor in Anesthesiology, annual rate of \$50,000 for 12 months (\$4,166.66 per month), June 1, 1996 through June 30, 1996. Paid from A0000171, PPP Anesthesiology Administration, pos. 121900.

William Ray Puffinbarger, M.D., Clinical Instructor in Orthopedic Surgery and Rehabilitation, annual rate of \$75,000 for 12 months (\$6,250.00 per month), July 1, 1996 through June 30, 1997. Paid from A0000077, PPP Orthopedic Surgery and Rehabilitation, pos. 158500.

| <u>NAME AND TITLE(S)</u> | <u>ANNUAL FTE INCOME POTENTIAL</u> | <u>ANNUAL GUARANTEED BASE SALARY</u> | <u>ANNUAL PPP EARNINGS POTENTIAL</u> | <u>EFFECTIVE DATE</u> | <u>SOURCE</u> |
|--|------------------------------------|--|--------------------------------------|---------------------------|--|
| APPOINTMENT: | | | | | |
| Laurie Mouradian, Associate Professor of Occupational Therapy | \$74,000 | \$54,000 (\$4,500.00 per month) | \$20,000 | 4-1-96 thru 6-30-96 | Paid from 2718-6, Occupational Therapy, pos. 236250, and C1299301, Leadership Education for Health Professionals, pos. 056217. |
| CHANGES: | | | | | |
| Vince Lepak, title changed from Adjunct Instructor to Assistant Professor of Physical Therapy | FROM: \$60,800 TO: \$65,000 | FROM: \$40,800 (\$3,400.00 per month) TO: \$45,000 (\$3,750.00 per month) | \$20,000 | 7-1-96 thru 6-30-97 | Paid from 2722-6, Physical Therapy, pos. 238000. |
| Kenneth E. Randall, title changed from Adjunct Instructor to Assistant Professor of Physical Therapy | FROM: \$61,769 TO: \$67,000 | FROM: \$41,769 (\$3,480.75 per month) TO: \$47,000 (\$3,916.67 per month) | \$20,000 | 7-1-96 thru 6-30-97 | Paid from 2722-6, Physical Therapy, pos. 238600. |

CHANGES:

Lankike N. Abeyewardene, title changed from Visiting Instructor to Assistant Professor of Anesthesiology, salary changed from annual rate of \$39,500 for 12 months (\$3,291.66 per month) to annual rate of \$55,000 for 12 months (\$4,583.33, April 1, 1996 through June 30, 1996. Paid from 22009620, Anesthesiology; A0000171, PPP Anesthesiology Administration; and B0530001, University Hospital Reimbursement, pos. 122200.

John J. Dmytryk, Assistant Professor of Periodontics; given additional title Director, Graduate Periodontics, College of Dentistry; salary changed from annual rate of \$58,426 for 12 months (\$4,868.83 per month) to annual rate of \$65,000 for 12 months (\$5,416.67 per month), June 1, 1996. Includes \$6,574 administrative supplement while serving as Director of Graduate Periodontics. Paid from 1034-3, Periodontics, pos. 027350.

James A. Hayslett, Clinical Assistant Professor of Pharmacy Practice, salary changed from annual rate of \$52,400 for 12 months (\$4,367.00 per month), full time, to annual rate of \$26,200 for 12 months (\$2,183.50 per month), .50 time, May 1, 1996 through June 30, 1996. Paid from C2345601, CR Scarce medical Specialist Services, pos. 293625.

Stanley A. Lightfoot, Assistant Professor of Pathology, salary changed from annual rate of \$40,800 for 12 months (\$3,400.00 per month) to annual rate of \$60,905 for 12 months (\$5,075.38 per month), April 1, 1996 through June 30, 1996. Increase paid by VA Medical Center. Paid from 21069600, Pathology, pos. 108095, and VA Medical Center.

Mary E. Martin, title changed from Clinical Associate Professor to Associate Professor and Chair of Oral Diagnosis and Radiology, salary changed from annual rate of \$40,467 for 12 months (\$3,372.23 per month), .80 time, to annual rate of \$61,000 for 12 months (\$5,083.33 per month), full time, May 1, 1996 through June 30, 1996. Paid from 1034-3, Oral Diagnosis and Radiology, pos. 027100.

Donald L. Mitchell, title changed from Associate Professor of Removable Prosthodontics to Oral Implantology; given additional title Chair of Oral Implantology; title Director, Graduate Prosthodontics, deleted, June 1, 1996.

Peter J. Nye, title changed from Clinical Instructor to Clinical Assistant Professor of Radiological Sciences, salary changed from annual rate of \$37,967 for 12 months (\$3,163.92 per month) to annual rate of \$50,000 for 12 months (\$4,166.67 per month), July 1, 1996 through June 30, 1997. Paid from A0000181, Radiology Salary Supplement, pos. 201501.

Elliott Ross, Professor of Neurology; appointed Professor of Neurology with tenure, July 1, 1996.

Kevin S. Smith, title changed from Clinical Assistant Professor to Assistant Professor of Oral and Maxillofacial Surgery, College of Dentistry; and from Clinical Assistant Professor to Adjunct Assistant Professor of Oral and Maxillofacial Surgery, Department of Surgery, College of Medicine; given additional title Associate Program Director, Department of Oral and Maxillofacial Surgery, College of Dentistry; salary changed from annual rate of \$51,000 for 12 months (\$4,250.00 per month) to annual rate of \$62,000 for 12 months (\$5,166.67 per month), July 1, 1996 through June 30, 1997. Paid from 10359730, Dentistry-Oral Surgery, and A0000382, PPP-Surgery (Oral Surgery), pos. 031000.

Liliana Speed, Clinical Assistant Professor of Psychiatry and Behavioral Sciences; salary changed from annual rate of \$40,800 for 12 months (\$3,400.00 per month), full time, to annual rate of \$36,720 for 12 months (\$3,060.00 per month), .90 time, April 1, 1996 through June 30, 1996. Paid from 22209620, Psychiatry, Neurology and Behavioral Sciences, pos. 188860, and 10459630, Dentistry-Psychiatry, pos. 039000.

Carole A. Sullivan, Dean, College of Allied Health, Professor of Radiologic Technology, and Adjunct Professor of Allied Health Education; title Chair of Radiologic Technology, deleted, April 15, 1996.

Richard E. Talbott, Professor and Chair of Communication Sciences and Disorders; appointed Professor of Communication Sciences and Disorders with tenure, July 1, 1996.

Jerry B. Vannatta, Vice President for Health Affairs and Associate Provost, Health Sciences Center, and Professor of Medicine; given additional title Interim Executive Dean, College of Medicine, July 1, 1996.

Douglas W. Voth, Professor of Medicine; title Executive Dean, College of Medicine, deleted, July 1, 1996.

Anne G. Wlodaver, title changed from Instructor to Clinical Assistant Professor of Pediatrics, July 1, 1996 through June 30, 1997.

RESIGNATIONS AND/OR TERMINATIONS:

Talaat F. Bekhit, Clinical Assistant Professor of Anesthesiology, June 30, 1996.

Marianne C. Douglas, Assistant Professor of Communication Sciences and Disorders, May 31, 1996.

Dennis L. Johnson, Professor of Pathology, May 31, 1996 (with accrued vacation through June 11, 1996).

Dana Nighswonger, Assistant Professor of Surgery, May 31, 1996 (with accrued vacation through July 15, 1996).

James B. Stewart, Assistant Professor of Dermatology, May 31, 1996 (with accrued vacation through July 23, 1996).

Webb Thompson III, Clinical Assistant Professor of Radiological Sciences, June 30, 1996 (with accrued vacation through August 28, 1996).

Binghe Wang, Assistant Professor of Medicinal Chemistry and Pharmaceutics, July 31, 1996 (with accrued vacation through September 16, 1996).

Victor A. Yanchick, Dean, College of Pharmacy, and Professor of Pharmacy, June 30, 1996 (with accrued vacation through August 14, 1996).

RETIREMENTS:

Billy D. Elam, Professor and Vice Chair of Physical Therapy, June 30, 1996 (with accrued vacation through August 28, 1996); named Professor Emeritus of Physical Therapy.

William J. Graham, Associate Professor of Radiological Sciences, June 30, 1996 (with accrued vacation through August 26, 1996).

C. Eugene Walker, Clinical Professor of Psychiatry and Behavioral Sciences; named Professor Emeritus of Psychiatry and Behavioral Sciences, January 1, 1996. Approval of Emeritus title only.

President Boren recommended approval of the academic personnel actions shown above.

Regent Halverstadt moved approval of the recommendation without reconsideration of the previous decision in the case of tenure for Mary Marcus. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved.

President Boren reported the following deaths:

David Falcone, Professor of Health Administration and Policy, on May 27, 1996.

Morris E. Opler, Professor Emeritus of Anthropology, on May 13, 1996.

Mary Clare Petty, Professor Emeritus of Education, on March 25, 1996.

LITIGATION

There was no report.

CAMERON UNIVERSITY

QUARTERLY FINANCIAL ANALYSIS

Being reported this month is the Quarterly Financial Analysis for the quarter ended March 31, 1996.

ALL FUNDS, CAMERON UNIVERSITY

STATEMENT OF REVENUES AND EXPENDITURES

1. At March 31, 1996, revenues from all funds were at \$23.0 million which were 80.9% of the budget.

Expenditures were at \$20.4 million or 65.4% of the budget. Overall, the budget's revenues and expenditures are close to the amounts anticipated.

STATEMENT OF REVENUES AND EXPENDITURES - EDUCATION AND GENERAL PART I - UNRESTRICTED

1. Revenues - Revenues of \$15.5 million were reported and are 78.1% of the budget. This is comparable to last year's revenue of \$15.6 million and 81.0% of the budget. Tuition and fee income is down slightly from the previous year.

2. Expenditures - Expenditures of \$13.8 million are reported at 59.1% of the budget. This is compared to the prior year expenditures of \$14.0 million and 64.1% of the budget. Expenditures are in line with expectations.

STATEMENT OF REVENUES AND EXPENDITURES - EDUCATION AND GENERAL
PART II - RESTRICTED

1. Revenues - Revenues of \$4.5 million were reported at 76.6% of the budget. This is comparable to the prior year revenues of \$5.6 million and 77.6% of the budget.
2. Expenditures - Expenditures of \$4.5 million were reported at 77.0% of the budget. This is comparable to last year's expenditures of \$4.6 million at 78.1% of the budget. Most areas show a slight increase or decrease. These minor fluctuations are in line with what was expected.

STATEMENT OF REVENUE AND EXPENDITURES - AUXILIARY ENTERPRISES

1. Revenues - Revenues for Auxiliary Enterprises are at their anticipated levels.
2. Expenditures - Expenditures for Auxiliary Enterprise are at their anticipated levels.

STATEMENT OF REVENUE AND EXPENDITURES - HOUSING SYSTEM

1. The Housing System had a deficit of \$57,989 budgeted at the beginning of the fiscal year. Cost allocations processes have been changed and some salary and operating savings implemented.

DISCRETIONARY RESERVES:

Discretionary reserves represent that portion of the University's resources which are not currently budgeted for expenditure or otherwise held for specific future uses. As such, resources of this nature are available to fund future capital projects, operating needs, and/or unforeseen contingencies for any lawful purpose of the University.

E & G PART I

The E&G Part I discretionary reserves are estimated to be \$2,694,943 at June 30, 1996. It is customary to make adjustments to this reserve figure throughout the year.

E & G PART II

The E&G Part II has no discretionary reserves. All of those reserves are needed for working capital for the programs the University runs, many of which are reimbursed for in arrears and the working capital consumes the reserves.

AUXILIARY ENTERPRISES

Student Activity accounts are in a good reserve position. It is necessary to maintain a fairly high working capital because the entire Student Activity allocations are made at the beginning of the fiscal year so the activities for the year can be planned and the dollars available for these expenditures.

Miscellaneous Auxiliary Funds have a very small discretionary reserve of approximately \$28,000.

The Housing System has no discretionary reserves. This is the area of the Auxiliary accounts that has the most budgetary pressures to bring revenues and expenditures in line with each other. Some progress has been made but there is still work to do in this area.

Facility Fee discretionary reserves are approximately \$1,200,000. Several projects on the Campus Master Plan will likely be funded from this source.

PLANT FUNDS

Section 13 and New College Funds currently have discretionary reserves of \$150,000. Private Sources discretionary reserve is \$10,000 at this time.

Renewals and Replacements - Auxiliary Enterprises Funds were initially created as an R & R fund for the Housing System. The current discretionary reserves are at \$900,000.

The Facility Fee Bond Fund has a discretionary reserve of \$343,785. Several projects on the Campus Master Plan will likely be funded from the above sources.

This report was presented for information and discussion. No action was required.

ANNUAL PERSONNEL ACTIONS ACADEMIC PERSONNEL ACTIONS CAMERON UNIVERSITY PRESIDENT'S COMPENSATION LITIGATION

Regent Halverstadt moved the Board meet in executive session on personnel-related issues as listed above as well as a report by General Counsel on possible and pending litigation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, Siegfried, and Noble. The Chair declared the motion unanimously approved. The executive session began at 4:47 p.m. in the same location and concluded at 4:55 p.m.

ANNUAL PERSONNEL ACTIONS

Cameron's faculty evaluation process for promotion and tenure culminates annually in April. Each of the recommended actions will be effective upon approval of the faculty member's 1996-97 academic year appointment. Promotion in rank includes a \$500.00 increase in the academic year salary base for each faculty member effective at the next appointment.

ACADEMIC PROMOTIONS

SCHOOL OF LIBERAL ARTS

English

Cherry Harmond-Early to Assistant Professor

June 19, 1996

25003

SCHOOL OF SCIENCE, MATHEMATICS, TECHNOLOGY

Mathematical Sciences

Feridoon Moinian to Associate Professor

CHANGE OF STATUS

SCHOOL OF SCIENCE, MATHEMATICS, TECHNOLOGY

Agriculture

Gale Hagee, from Temporary Associate Professor to regular tenure track Associate Professor

TENURE RECOMMENDATION

SCHOOL OF LIBERAL ARTS

Politics, Sociology & Criminal Justice

Sharon Methvin

President Davis recommended approval of the faculty personnel actions shown above.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Siegfried, and Noble. Regent Lewis was out of the room at the time of the vote. The Chair declared the motion approved.

ACADEMIC PERSONNEL ACTIONS

LEAVE OF ABSENCE:

Sabbatical Leave of Absence:

Bonita Franklin, Instructor, Department of Music, proportional sabbatical leave of absence at 5/12 of AY 1996-1997 salary, August 19, 1996 through May 18, 1997. To pursue doctorate. Appointment date August 14, 1991. No previous leaves of absence taken.

APPOINTMENTS OR REAPPOINTMENTS:

David O'Keefe, Ph.D., Professor of Chemistry and Dean, School of Science, Mathematics, Technology, annual rate of \$72,000 for 12 months, July 1, 1996 through June 30, 1997. Paid from: \$18,000, Account 11556; \$54,000, Account 11596, pos. F006.

Timothy R. Crowley, DMA, Assistant Professor, Department of Music, annual rate of \$28,000 for 9/10 months, August 19, 1996 through May 18, 1997. Paid from 11347, Department of Music, pos. F026.

Margaret E. Ross, M.A., Assistant Professor, Department of Education, annual rate of \$31,500 for 9/10 months, August 19, 1996 through May 18, 1997, provided all requirements for the doctorate degree have been completed by August 19, 1996; otherwise the appointment will be at the rank of Instructor with an annual rate of \$29,000. Paid from 11427, Department of Education, pos. F240.

John F. Geiger, M.A. Temporary Assistant Professor, Department of Psychology and Human Ecology, annual rate of \$30,000 for 9/10 months, August 19, 1996 through May 18, 1997, provided all requirements for the doctorate degree have been completed by August 19, 1996; otherwise the appointment will be at the rank of Temporary Instructor with an annual rate of \$28,000. Paid from 11447, Department of Psychology and Human Ecology, pos. F054.

RESIGNATIONS AND/OR TERMINATIONS:

Ted A. Wendt, Dean, School of Fine Arts, June 30, 1996.

Priscilla A. Perkins, Assistant Professor, Department of English, May 14, 1996.

Terence Brunk, Assistant Professor, Department of English, May 15, 1996.

Peter Columbus, Temporary Assistant Professor, Department of Psychology and Human Ecology, May 13, 1996.

Dennis Ferguson, Temporary Instructor, Department of Psychology and Human Ecology, May 13, 1996.

David Bailey, Director of Institutional Research, June 30, 1996.

RETIREMENT:

Bobby Sheets, Undergraduate Program Coordinator, School of Business, May 9, 1996.

President Davis recommended approval of the academic personnel actions shown above.

Regent Hall moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Siegfried, and Noble. Regent Lewis was out of the room at the time of the vote. The Chair declared the motion approved.

CAMERON UNIVERSITY PRESIDENT'S COMPENSATION

Regent Bentley moved President Don Davis' annual compensation be raised to \$140,000 which would be the mean salary of regional schools of the same reputation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Siegfried, and Noble. Regent Lewis was out of the room at the time of the vote. The Chair declared the motion approved.

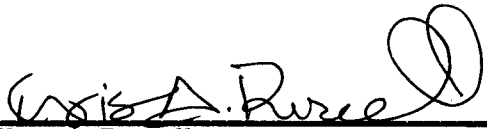
June 19, 1996

25005

LITIGATION

There was no report.

There being no further business, the meeting adjourned at 4:58 p.m.



Chris A. Purcell
Executive Secretary of the Board of Regents

ATTACHMENT A - SELECTION OF ON-CALL ARCHITECTS AND ENGINEERS

Evaluation of the Architectural Firms Under Consideration (Norman Campus and Health Sciences Center Oklahoma City Campus):

| | <u>Miles Associates</u> | <u>Bockus, Payne & Associates Architects</u> | <u>Elliott + Associates Architects</u> | <u>Hollyman Associates</u> | <u>Architects in Partnership</u> | <u>Hite-Culver Associates</u> |
|--------------------------|-------------------------|--|--|----------------------------|----------------------------------|-------------------------------|
| Acceptability of Design | 91 | 89 | 89 | 68 | 75 | 65 |
| Quality of Engineering | 36 | 34 | 37 | 35 | 29 | 37 |
| Adherence to Cost Limits | 38 | 39 | 36 | 38 | 38 | 38 |
| Adherence to Time Limits | 42 | 42 | 38 | 40 | 36 | 36 |
| Volume of Changes | 40 | 41 | 41 | 37 | 38 | 36 |
| Stability of Firm | 43 | 39 | 40 | 40 | 39 | 35 |
| | — | — | — | — | — | — |
| Total Points | 290 | 284 | 281 | 258 | 255 | 247 |

Evaluation of the Architectural Firms Under Consideration (Health Sciences Center Tulsa Campus):

| | <u>Murray Jones Murray Incorporated</u> | <u>McFarland Architects P.C.</u> | <u>Gary Sparks Companies, Inc.</u> | <u>Bates/LZW</u> | <u>Coleman Ervin Johnston Architects & Engineers</u> | <u>J. W. McSorley Architect</u> |
|--------------------------|---|----------------------------------|------------------------------------|------------------|--|---------------------------------|
| Acceptability of Design | 80 | 75 | 75 | 68 | 67 | 68 |
| Quality of Engineering | 40 | 38 | 35 | 31 | 31 | 32 |
| Adherence to Cost Limits | 37 | 37 | 35 | 35 | 32 | 33 |
| Adherence to Time Limits | 38 | 39 | 36 | 34 | 33 | 33 |
| Volume of Changes | 39 | 39 | 36 | 35 | 33 | 33 |
| Stability of Firm | 39 | 37 | 37 | 37 | 35 | 32 |
| | — | — | — | — | — | — |
| Total Points | 273 | 265 | 254 | 240 | 231 | 231 |

ATTACHMENT A - SELECTION OF ON-CALL ARCHITECTS AND ENGINEERS

Evaluation of the Civil Engineering and Surveying Firms Under Consideration (Norman Campus and Health Sciences Center Oklahoma City Campus):

| | <u>Smith-Roberts and Associ- ates, Inc.</u> | <u>Robert B. Hendrick & Sons Co., Inc.</u> | <u>J.G.V.E., Inc.</u> | <u>Cobb Engineering Company</u> | <u>MERCO Consultants</u> | <u>Clour Engineering of Okla., Inc.</u> |
|--------------------------|---|--|---------------------------|---|------------------------------|---|
| Quality of Engineering | 73 | 67 | 61 | 59 | 58 | 37 |
| Adherence to Cost Limits | 32 | 28 | 27 | 25 | 27 | 23 |
| Adherence to Time Limits | 32 | 28 | 28 | 26 | 22 | 18 |
| Volume of Changes | 29 | 27 | 28 | 25 | 25 | 23 |
| Stability of Firm | 30 | 28 | 30 | 29 | 22 | 15 |
| Total Points | 196 | 178 | 174 | 164 | 154 | 116 |

Evaluation of the Civil Engineering and Surveying Firms Under Consideration (Health Sciences Center Tulsa Campus):

| | <u>White Surveying Company</u> | <u>The Breisch Company, Inc.</u> | <u>Nickle & Associates, Inc.</u> |
|--------------------------|--|--------------------------------------|--|
| Quality of Engineering | 78 | 75 | 72 |
| Adherence to Cost Limits | 38 | 38 | 37 |
| Adherence to Time Limits | 38 | 38 | 37 |
| Volume of Changes | 37 | 37 | 36 |
| Stability of Firm | 39 | 38 | 38 |
| Total Points | 230 | 226 | 220 |

ATTACHMENT A - SELECTION OF ON-CALL ARCHITECTS AND ENGINEERS

Evaluation of the Mechanical and Electrical Engineering Firms Under Consideration (Norman Campus and Health Sciences Center Oklahoma City Campus):

| | <u>Determan Scheirman Consulting Engineers</u> | <u>Schuelein & Halpain Engineering, Inc.</u> |
|--------------------------|--|--|
| Quality of Engineering | 95 | 82 |
| Adherence to Cost Limits | 45 | 38 |
| Adherence to Time Limits | 45 | 42 |
| Volume of Changes | 43 | 39 |
| Stability of Firm | 47 | 43 |
| | — | — |
| Total Points | 275 | 244 |

Evaluation of the Mechanical and Electrical Engineering Firms Under Consideration (Health Sciences Center Tulsa Campus):

| | <u>Lee & Browne Consulting Engineers, Inc.</u> | <u>Gary Sparks Companies, Inc.</u> |
|--------------------------|--|--|
| Quality of Engineering | 76 | 67 |
| Adherence to Cost Limits | 37 | 33 |
| Adherence to Time Limits | 36 | 34 |
| Volume of Changes | 38 | 34 |
| Stability of Firm | 40 | 34 |
| | — | — |
| Total Points | 227 | 202 |

ATTACHMENT A - SELECTION OF ON-CALL ARCHITECTS AND ENGINEERS

Evaluation of the Structural Engineering Firms Under Consideration (Norman Campus and Health Sciences Center Oklahoma City Campus):

| | <u>Cornforth Associates</u> | <u>Pendergraf Engineering</u> |
|--------------------------|-----------------------------|-------------------------------|
| Quality of Engineering | 73 | 64 |
| Adherence to Cost Limits | 32 | 28 |
| Adherence to Time Limits | 30 | 29 |
| Volume of Changes | 31 | 27 |
| Stability of Firm | 35 | 30 |
| Total Points | 201 | 178 |

Evaluation of the Structural Engineering Firms Under Consideration (Health Sciences Center Tulsa Campus):

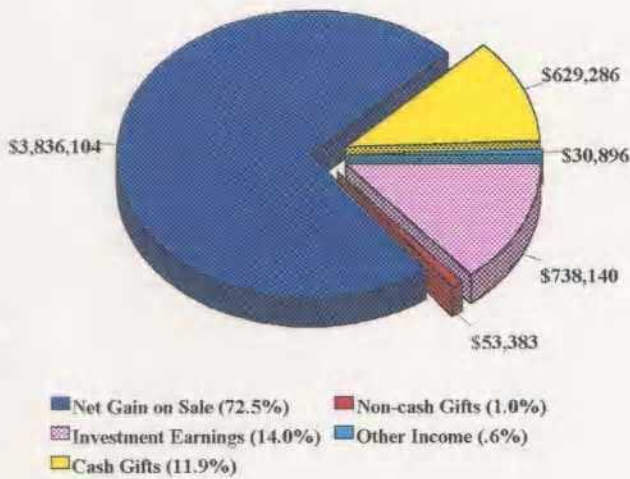
| | <u>Wallace Engineering - Structural Consultants, Inc.</u> | <u>O.J.C. Co.</u> |
|--------------------------|---|-------------------|
| Quality of Engineering | 76 | 47 |
| Adherence to Cost Limits | 37 | 26 |
| Adherence to Time Limits | 35 | 24 |
| Volume of Changes | 38 | 24 |
| Stability of Firm | 38 | 16 |
| Total Points | 224 | 137 |

REGENTS' FUND QUARTERLY REPORT

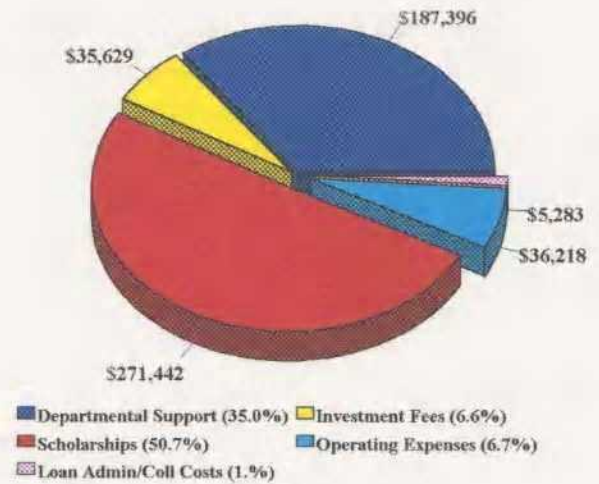
I. Book Value

During the nine months ended March 31, 1996, the Regents' Fund recognized revenues of \$5,287,809 and expended \$535,968 resulting in a net increase to fund balance of \$4,751,841. This increase resulted primarily from the Board approved transfer of Consolidated Investment Fund equity and fixed income securities to The Common Fund (which generated a net gain on sale of \$3,570,388), cash gifts, and investment earnings exceeding related expenditures.

FY96 Revenues



FY96 Expenditures



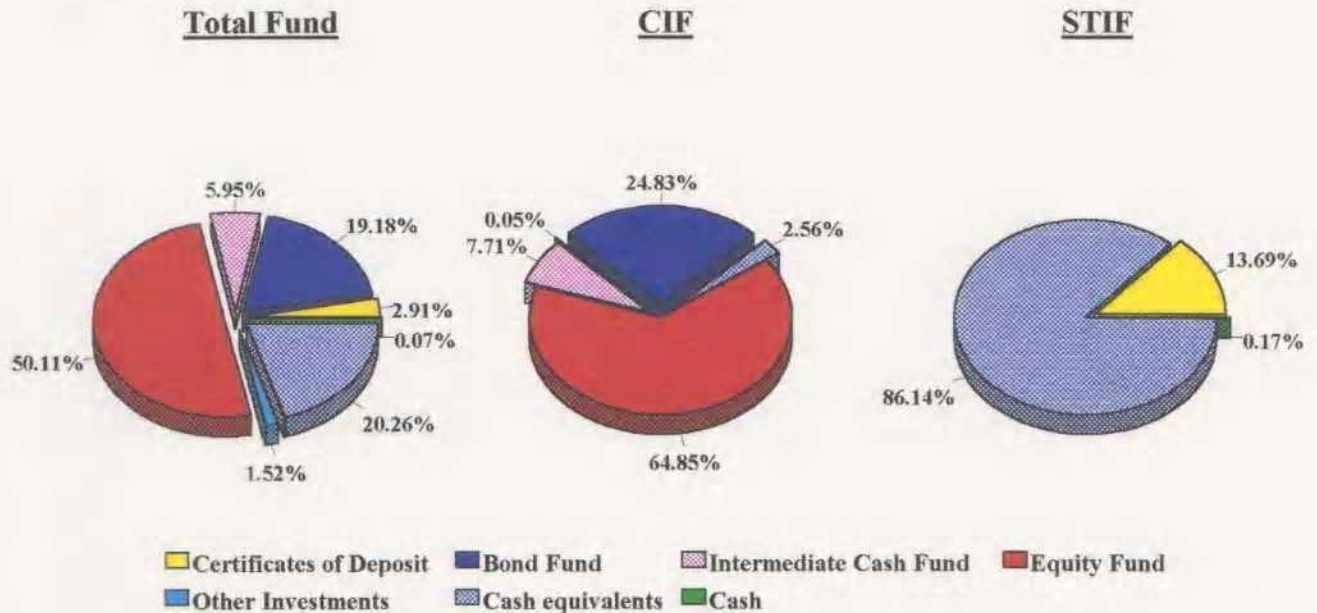
II. Cash Gifts and Contributions

The following cash gifts were received during the quarter ended March 31, 1996.

- A bequest from the Estate of George P. Benson in the amount of \$120,000. There are no restrictions on the use of this gift. \$ 120,000.00
 - A gift from KBC Advanced Technologies for the benefit of the School of Chemical Engineering and Materials Science 14,000.00
 - A gift from John G. Jacobs for the OU General Scholarship Fund 500.00
- \$ 134,500.00**

III. Market Value

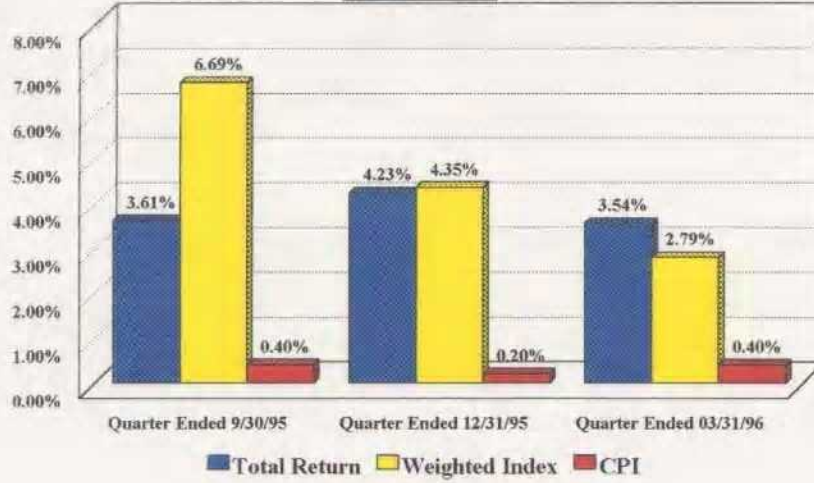
Cash and investments held by the Regents' Fund at March 31, 1996, had a market value of \$22,750,656, up \$2,370,327 (11.63%) from June 30, 1995 and \$3,902,717 (20.71%) from March 31, 1995. The asset allocations of the total Regents' Fund, Consolidated Investment Fund (CIF), and Short Term Investment Fund (STIF) are more fully summarized below.



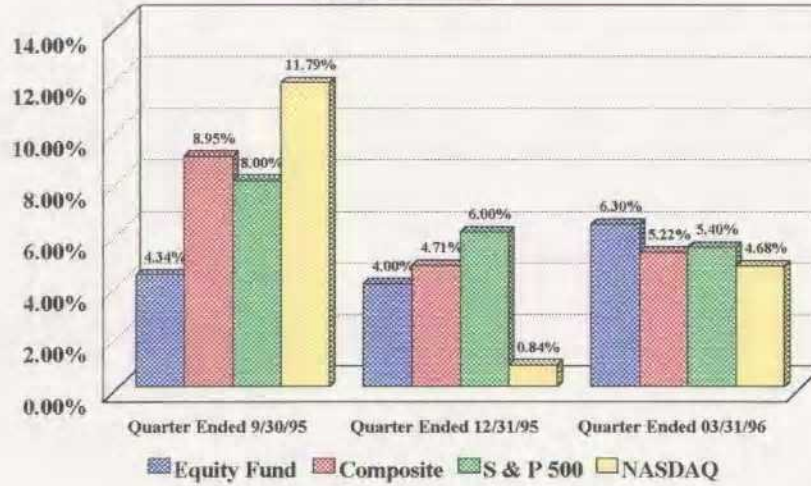
IV. CIF Performance

The total return on the CIF for the nine months ended March 31, 1996, is illustrated below. This return is illustrated by quarter due to the Regents' decision, in June 1995, to transfer the investment management of the CIF to The Common Fund. This transfer was accomplished during August and September, with the total CIF being in The Common Fund on October 1, 1995, the start of the second quarter of fiscal 1995-96. During the first quarter of fiscal 1995-96, the investments in the CIF through the previous investment manager were being liquidated and transferred. For this reason, the first quarter total return on the CIF is significantly below the benchmark indices. The second and third quarter returns, the first six months to be completely under the management of The Common Fund, are much more in line with the benchmark indices. The **second quarter** CIF total return of 4.23% lagged the weighted index return of 4.35% by only 12 basis points. The equity fund return of 4.00% trailed the composite index by 71 basis points. The bond fund return of 4.5% trailed the Lehman Brothers Government/Corporate bond index by only 20 basis points. The **third quarter** CIF total return of 3.54% exceeded the weighted index return of 2.79% by 75 basis points. The equity fund return of 6.30% exceeded the composite index by 108 basis points. The bond fund return of -1.5% exceeded the Lehman Brothers Government/Corporate bond index by 30 basis points.

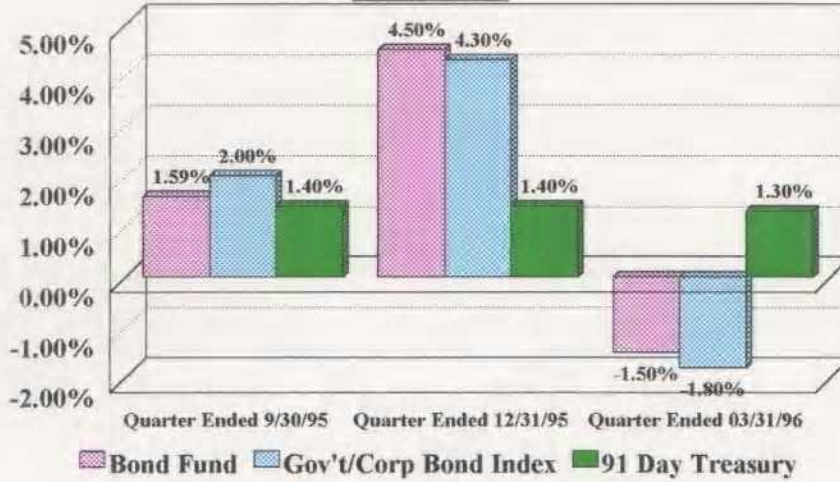
Total Fund



Equity Fund



Bond Fund



CHANGES IN SOURCE AND USE OF EDUCATION AND GENERAL FUNDS

| <u>Budgeted Sources</u> | <u>1995-96</u> | <u>1996-97</u> | <u>\$ Change</u> | <u>% Change</u> |
|-------------------------|---------------------|---------------------|--------------------|-----------------|
| State Appropriations | \$12,979,583 | \$15,451,506 | \$2,471,923 | 19.0 |
| General Enrollment Fees | 5,519,555 | 5,181,958 | (337,597) | (6.1) |
| Nonresident Tuition | 46,000 | 60,000 | 14,000 | 30.4 |
| Other Student Fees | 849,000 | 1,080,000 | 231,000 | 27.2 |
| Gifts and Grants | 203,000 | 171,000 | (32,000) | (15.8) |
| Organized Activities | 8,000 | 8,000 | 0 | 0.0 |
| Other Income | 164,000 | 132,500 | (31,500) | (19.2) |
| Budgeted Reserves | 1,626,360 | 2,064,291 | 437,931 | 26.9 |
| Fee Waivers | <u>603,469</u> | <u>754,162</u> | <u>150,693</u> | <u>25.0</u> |
| TOTAL | <u>\$21,998,987</u> | <u>\$24,903,417</u> | <u>\$2,904,450</u> | <u>13.2</u> |

CHANGES IN EXPENDITURE BY FUNCTION AND OBJECT

| <u>By Function:</u> | <u>1995-96</u> | <u>1996-97</u> | <u>\$ Change</u> | <u>% Change</u> |
|--|---------------------|---------------------|--------------------|-----------------|
| Instruction | \$13,273,721 | \$15,041,078 | \$1,767,357 | 13.3 |
| Research | 72,518 | 82,083 | 9,565 | 13.2 |
| Public Service | 209,589 | 233,835 | 24,246 | 11.6 |
| Academic Support | 1,180,466 | 1,300,838 | 120,372 | 10.2 |
| Student Services | 963,942 | 1,013,596 | 49,654 | 5.2 |
| Institutional Support | 2,406,633 | 2,627,319 | 220,686 | 9.2 |
| Operations & Maintenance of Plant | 2,734,298 | 3,156,938 | 422,640 | 15.5 |
| Scholarships and Fellowships | 603,469 | 754,162 | 150,693 | 25.0 |
| Data Processing - Academic Support | 221,554 | 313,194 | 91,640 | 41.4 |
| Data Processing - Institutional Support | <u>332,777</u> | <u>380,374</u> | <u>47,597</u> | <u>14.3</u> |
| TOTAL | <u>\$21,998,967</u> | <u>\$24,903,417</u> | <u>\$2,904,450</u> | <u>13.2</u> |

| <u>By Object:</u> | <u>1995-96</u> | <u>1996-97</u> | <u>\$ Change</u> | <u>% Change</u> |
|---------------------------------------|---------------------|---------------------|--------------------|-----------------|
| Teaching Salaries | \$ 8,545,045 | \$ 9,143,350 | \$ 598,305 | 7.0 |
| Professional Salaries | 2,858,694 | 3,169,135 | 310,441 | 10.9 |
| Other Salaries and Wages | 2,543,437 | 2,733,430 | 189,993 | 7.5 |
| Fringe Benefits | 3,226,574 | 4,095,863 | 869,289 | 26.9 |
| Professional Services | 119,250 | 119,250 | 0 | 0.0 |
| Travel | 152,759 | 161,705 | 8,946 | 5.9 |
| Utilities | 939,500 | 1,139,500 | 200,000 | 21.3 |
| Supplies and Other Operating Expenses | 1,798,401 | 1,807,385 | 8,984 | 0.5 |
| Property, Furniture, and Equipment | 816,838 | 1,236,939 | 420,101 | 51.4 |
| Library Books and Periodicals | 395,000 | 542,698 | 147,698 | 37.4 |
| Scholarships and Other Assistance | <u>603,469</u> | <u>754,162</u> | <u>150,693</u> | <u>25.0</u> |
| TOTAL | <u>\$21,998,967</u> | <u>\$24,903,417</u> | <u>\$2,904,450</u> | <u>13.2</u> |