

C O N T E N T S
MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
APRIL 24-25, 1996

Minutes (24883)

CAMERON UNIVERSITY

Report of the President of the University (24847)
 Student Body President Recognition (24849)

II. ACTION ITEMS	<u>Page</u>
Interim Computer Use Policy.....	24849
Resolution Supporting Proposal for Convocation Hall and Conference Center.....	24855
Resolution Regarding Cameron University's Membership in the Oklahoma State and Education Employees Group Insurance Program....	24856
 III. FOR INFORMATION	
Education Plan Review.....	24857
Quarterly Internal Auditing Activities.....	24857
 IV. PERSONNEL AND/OR LITIGATION	
Academic Personnel Actions.....	24858
Cameron University President's Compensation.....	24858
Litigation.....	24858

THE UNIVERSITY OF OKLAHOMA

Report of the President of the University
 Student Body President Recognition - NC and HSC (24868)

Report of the Chairman of the Board of Regents
 Present Regents' Awards for Outstanding Juniors (24869)

II. OFFICER ITEMS	<u>Page</u>
 <u>PROVOST - Health Sciences Center Agenda</u>	
Funding for Endowed Position - HSC.....	24859
Department of Implantology - HSC.....	24859

II. OFFICER ITEMS (continued)	<u>Page</u>
Course Additions and Deletions - Health Sciences Center.	24860
Program Discontinuance - Graduate Prosthodontics Program.	24860
Master of Science and Doctor of Philosophy Degrees in Neuroscience	24861
Dual Degree: Doctor of Medicine, College of Medicine/Master of Public Health, College of Public Health.	24862
Biomedical Research Center.	24862
Lease of Office Building Space	24863
<u>VICE PRESIDENT FOR ADMINISTRATIVE AFFAIRS - HSC Agenda</u>	
Issuance of Revenue Bonds for Addition of 4,500 Tons of Chiller Capacity . . .	24864
Upgrade of Current Database System.	24865
Out-sourcing of Computing Services and Renewal of Licenses Agreement.	24866
Consulting Services for Client/Server Migration Assistance.	24867
<u>PROVOST - Norman Campus Agenda</u>	
Posthumous Degree.	24883
Name Change for the School of Electrical Engineering.	24883
1996 Summer Session Budget - Norman Campus	24884
Substantive Program Changes - Norman Campus.	24885
Nonsubstantive Program Changes - Norman Campus	24885
Course Changes - Norman Campus.	24885
Establishment of Institutes and Centers at The University of Oklahoma	24886
International Exchange Agreements.	24886
Proposals, Contracts, and Grants	24887
<u>VICE PRESIDENT FOR ADMINISTRATIVE AFFAIRS - Norman Campus Agenda</u>	
Appointment of External Auditors	24889
Regents' Fund Statement of Investment Policy.	24875
Lease of Land at University Research Park.	24893
Natural Gas Contracts for Norman and HSC Campuses	24894

II.	OFFICER ITEMS (continued)	<u>Page</u>
	Golf Cart Rental for the University Golf Course	24874
	Evans Hall and Bizzell Memorial Library Fire Sprinkler Systems.	24895
	Ceramics Studio and Kiln Relocation.	24896
	Greenhouse Project	24897
	Sam Noble Oklahoma Museum of Natural History.	24897
	Construct Faculty Apartments in University Residence Halls	24898
	Elm Avenue Parking Facility	24899
	Purchase of DNA Sequencer for Department of Chemistry and Biochemistry.	24899
	Computer Labs for SATTRN Project.	24900
	Contract for Laundry Vending Services for University Residence Halls and Apartments	24901
	University Educational Network Connectivity Fee	24902
	Quarterly Report of Purchases	24903
	<u>EXECUTIVE AFFAIRS</u>	
	Resolution - Staff Week - Norman Campus and Health Sciences Center.	24869
	Accept Gift from Presbyterian Health Foundation.	24903
	Naming of Burr Park	24870
	Policy on Firearms	24903
	Gender Equity Action Plan	24871
	Quarterly Internal Auditing Activities.	24907
IV.	PERSONNEL AND/OR LITIGATION	
	Academic Personnel Actions	
	Health Sciences Center.	24908
	Norman Campus	24912
	Senior Vice President and Provost and Associate Provost, Health Sciences Center.	24888
	Dean, College of Law.	24888
	Academic Tenure	24917

IV. PERSONNEL AND/OR LITIGATION (continued)	<u>Page</u>
Administrative and Professional Personnel Actions.	24919
Head Women’s Basketball Coach	24871
Head Women’s Soccer Coach.	24871
Litigation.	24871 and 24917

**MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
APRIL 24-25, 1996**

A regular meeting of the Board of Regents governing The University of Oklahoma and Cameron University was called to order in the Board Room of the Foundation Building on the Norman Campus of the University on Wednesday, April 24, 1996, beginning at 1:46 p.m.

The following Regents were present: Regent G. T. Blankenship, Chairman of the Board, presiding; Regents Stephen F. Bentley, Melvin C. Hall, Donald B. Halverstadt, M.D., C. S. Lewis III, Robin Siegfried, and Mary Jane Noble.

Chairman Blankenship welcomed to the Board Mrs. Noble, who was appointed by Governor Frank Keating on March 13, 1996 to serve a term ending March 21, 2003. The State Senate has not yet confirmed her appointment.

Others attending all or a part of the meeting included Mr. David L. Boren, President of The University of Oklahoma, Interim Provosts Nancy L. Mergler and Joseph J. Ferretti, Vice Presidents Jerry B. Farley, Richard E. Hall, Mark E. Lemons, David L. Maloney, and Eddie C. Smith, Joseph Harroz, Jr., General Counsel, and Dr. Chris Purcell, Executive Secretary of the Board of Regents.

Those attending the meeting from Cameron University were Dr. Don Davis, President of the University, Provost Terral McKellips, Vice Presidents Louise Brown and Don Sullivan, and John Sterling, Controller.

Notice of the time, date, and place of this meeting was submitted to the Secretary of State, and the agenda was posted in the Office of the Board of Regents on or before 1:00 p.m. on April 23, 1996, both as required by 25 O.S. 1981, Section 301-314.

CAMERON UNIVERSITY

President Davis presented the following report:

School of Education and Behavioral Sciences Receives NCATE Accreditation

Cameron University's School of Education and Behavioral Sciences has been accredited under the new, performance-oriented standards of the National Council for Accreditation of Teacher Education (NCATE), the agency responsible for professional accreditation of teacher education. Cameron is one of 54 Schools of Education that received either initial or continuing accreditation by NCATE's Unit Accreditation Board in its most recent round of decisions.

The 1995 accreditation standards emphasize teacher performance, focus on what teacher candidates should know and be able to do, and expect candidates to demonstrate specific skills. Multiple types of performance assessments are required throughout the program of study, and candidate competence is assessed prior to the completion of the program. The accreditation

standards incorporate the model State licensing principles developed by a task force of the Council of Chief State School Officers. Thus, standards for teacher preparation in accredited schools of education are compatible with emerging State licensing expectations.

Schools seeking NCATE accreditation under its redesigned system must meet high standards in areas including quality of faculty and graduates and program excellence. On-site visits, document review and accreditation decisions are all carried out by professionals from the education community, including teachers and teacher educators as well as education policy makers and school specialists.

Dr. Billye Van Schuyver, Dean of the School of Education and Behavioral Sciences, said the School's successful accreditation report was due to the commitment and support of all components of the University and to the unparalleled cooperation and collaboration on the part of public schools in the area. Dr. Van Schuyver noted the NCATE team singled out Cameron University for an exemplary program citation for CAMSTEP, its innovative postbaccalaureate program for the preparation of K-12 teachers.

NCATE is recognized by the U.S. Department of Education and the Commission on Recognition of Postsecondary Accreditation as the only accrediting body of schools, departments, and colleges of education.

Sciences Complex Closed In

With all masonry, exterior finishes and roof substantially complete and glass curtain walls nearing completion, Cameron's Sciences Complex is taking on the look of a finished structure. Steam and water line connections with the central energy plant in Shepler Center are finished and covered, and new sidewalks and parking areas damaged during construction are being repaired. Permanent power has been installed and is operational.

Inside, framing, sheetrocking, texturing and painting range from near complete in the physics wing to naked studs on portions of the second floor. The work has been slowed by the framing contractor whose progress lags behind critical path timelines. The contractor has been placed on notice regarding tardy performance and anticipated liquidated damages for delay may be withheld from March progress payments. Completion date is projected for the last of July. The most recent project status report was distributed at the Regents' meeting.

State Percussion Festival

Cameron University was host for the 1996 Oklahoma Percussion Festival on March 29-30. Percussion ensembles from OU, OSU and Cameron were joined by guest artists Lisa Rogers and Dave Mancini, whose appearances were sponsored by Cameron's Lectures and Concerts Series. The McAlester High School Percussion Ensemble also was selected to perform.

Mark Stegmaier Receives Recognition for Book

A book signing was held April 17 for Mark Stegmaier's new book *Texas, New Mexico, and the Compromise of 1850: Boundary Dispute and Sectional Crisis*. Dr. Stegmaier is a Professor in the Department of History and Humanities. He is also co-author of *James F. Milligan: His Journal of Fremont's Fifth Expedition, 1853-1854; His Adventurous Life on Land and Sea* (1988).

Interscholastic Contest

Westmoore High School of Oklahoma City and Comanche High School were declared winners of the 18th annual Cameron University Interscholastic Contest. The academic competition staged Friday, April 5, attracted more than 1,700 students from 27 schools who competed in 44 events.

Westmoore accumulated 193 points as one of 10 schools in the Type I category. Comanche earned 81 points to win in a field of 18 Type II institutions.

Student Receives Summer Research Scholarships

Scott Anthony Allison, currently a junior at Cameron University, has been named a 1996 Sir Alexander Fleming Scholar by the Oklahoma Medical Research Foundation. Scott will study under Dr. Allen Edmundson in the Crystallography Research Program's laboratories. Mr. Allison is a member of Cameron's *Presidential Leaders/University Scholars* program. He is the son of Tony and Connie Allison of Lawton. His father, Tony, is Chairman of Cameron's Communications Department in the School of Fine Arts.

RECOGNITION OF STUDENT BODY PRESIDENT

Clarissa Donnell, President of Cameron University's Student Government Association for 1995-96, was present. Chairman Blankenship presented her with a plaque in recognition of her outstanding service to Cameron University. President Davis introduced to the Regents the 1996-97 Student President, Thomas Mack.

INTERIM COMPUTER USE POLICY

The pervasive use of computers across the Cameron campus and the linkage of those computers to others throughout the world via the Internet have raised serious policy issues concerning computer use. A policy governing computer use is being considered by advisory groups at Cameron University, but the deliberative processes involved are not yet complete. Since the administration needs policy direction on critical computing issues while a permanent policy is being developed, an interim policy has been prepared as follows:

I. PURPOSE AND SCOPE

1.01 Access to modern information technology is essential to the pursuit and achievement of excellence across the Cameron University (CU) mission of instruction, research and academic advancement. The privilege of using computing systems and software, as well as internal and external data networks, is important to all members of the CU community. The preservation of that privilege for the full community requires that each individual student, faculty member, staff member, and administrator comply with institutional and external standards for appropriate use. This policy will establish the general guidelines for the use of CU computing resources equipment, services, software, and computer accounts by students, faculty, staff and administration.

II. DEFINITIONS

2.01 Abuser. Any user or other person who engages in misuse of computing resources as defined in Section 3.02 of this Policy.

2.02 Computing resources - includes computers, computer equipment, computer assistance services, software, computer accounts provided by CU, information resources, electronic communication facilities (including electronic mail, telephone mail, Internet access, network access), or systems with similar functions.

2.03 Computer account - the combination of a user number, user name, or user ID and a password that allows an individual access to a mainframe computer or some other shared computer or network.

2.04 Information resources - data or information and the software and hardware that render data or information available to users.

2.05 Network - a group of computers and peripherals that share information electronically, typically connected to each other by either cable or satellite link.

2.06 Peripherals - special-purpose devices attached to a computer or computer network, such as printers, scanners, plotters, and similar equipment.

2.07 Server - a computer that contains information shared by other computers on a network.

2.08 Software - programs, data, or information stored on magnetic media (tapes, disks, diskettes, cassettes, etc.). Usually used to refer to computer programs.

2.09 System Administrator - faculty, staff, or administrators employed by a central computing department such as Computer Services whose responsibilities include system, site, or network administration and other faculty, staff or administrators whose duties include system, site, or network administration. System administrators perform functions including, but not limited to, installing hardware and software, managing a computer or network, and keeping a computer operational. System administrators include any persons responsible for a system which provides the capability to assign accounts to other users.

2.10 User - any individual who uses, logs in, attempts to use, or attempts to log in to a system, whether by direct connection or across one or more networks, or who attempts to connect to or traverse a network, whether via hardware, software or both. Each user is responsible for his or her use of the computer resources and for learning proper data management strategies.

III POLICY

3.01 Appropriate Use of Computing Resources. The computing resources provided by CU are primarily intended for teaching, educational, research and administrative purposes, and may generally be used only for authorized CU-related activities. Use of the computing resources is governed by all applicable CU policies, including, but not limited to, sexual harassment, copyright, and student and employee disciplinary policies, as well as by applicable federal, state and local laws.

3.02 Prohibited Use of Computing Resources. CU characterizes misuse of computing and information resources and privileges as unethical and unacceptable. Misuse constitutes cause for taking disciplinary action. Misuse of computing resources includes, but is not limited to, the following:

- a. attempting to modify, remove, or add computer equipment, software, or peripherals without proper authorization;
- b. accessing computers, computer software, computer data or information, or networks without proper authorization regardless of whether the computer, software, data, information or network in question is owned by CU, including, but not limited to, abuse or misuse of networks to which CU belongs or computers at other sites connected to those networks;
- c. circumventing or attempting to circumvent normal resource limits, log on procedures and security regulations;
- d. sending fraudulent computer mail, breaking into another user's electronic mailbox, or reading another user's electronic mail without his or her permission;
- e. sending any fraudulent electronic transmission, including but not limited to fraudulent requests for confidential information, fraudulent submission of electronic purchase requisitions or vouchers, and fraudulent electronic authorization of purchase requisitions or vouchers;
- f. violating any software license agreement or copyright, including copying or redistributing copyrighted computer software, data, or reports without proper, recorded authorization;
- g. using CU computing resources to harass or threaten others;

- h. using CU computing resources for development, posting, transmission of, or link to, any of the following: commercial or personal advertisements; solutions; promotions; destructive programs; political material; messages which are fraudulent, harassing, obscene, indecent, profane, intimidating, or otherwise unlawful; or any other unauthorized or personal use;
- I. taking advantage of another's naiveté or negligence to gain access to any computer account, data, software, or file that does not belong to the user or for which the user has not received explicit authorization to access;
- j. physically interfering with other users' access to the CU computing resources;
- k. encroaching on others' use of CU computer resources, including but not limited to: disrupting other users' use of computer resources by excessive game playing; by sending electronic chain letters or other excessive messages, either locally or off-campus; printing excessive copies of documents, files, data or programs; modifying system facilities, operating systems, or disk partitions; attempting to crash or tie up a CU or network computer; or damaging or vandalizing CU or network computing resources, equipment, software, or computer files;
- l. disclosing or removing proprietary information, software, printed output or magnetic media without the explicit permission of the owner;
- m. reading other users' data, information, files, or programs on a display screen, as printed output, or via electronic means, without the owner's explicit permission; or
- n. violating any applicable federal, state or local law.

3.03 **User Responsibility.** All users of CU computing resources must act responsibly. Every user is responsible for the integrity of these resources. All users of CU-owned or CU-leased computing resources must respect the rights of other computing users, respect the integrity of the physical facilities and controls, and respect all pertinent license and contractual agreements. It is the policy of CU that all members of its community act in accordance with these responsibilities, relevant laws and contractual obligations, and the highest standard of ethics.

3.04 **Password Protection.** Each user is responsible for maintaining absolute security of any password or password right granted to the user. Passwords must not be "shared" with another user. Password security helps to protect the CU system against unauthorized access.

3.05 **Computing Resource Access.** Access to CU's computing resources is a privilege granted to CU students, faculty, staff and administrators. CU reserves the right to limit, restrict, or extend computing privileges and access to its information resources.

3.06 **Freedom of Communication.** It is the intention of CU to maximize freedom of communication for purposes that further the goals of CU. CU places high value on open communication of ideas, including those new and controversial.

3.07 General Right of Privacy. A general right of privacy should be extended to the extent possible to the electronic environment. CU and all electronic users should treat electronically stored information in individual files as confidential and private. Contents should be examined or disclosed only when authorized by the owner, approved by an appropriate institution official, or required by law. Privacy is mitigated by the following circumstances.

- a. CU is an agency of the State of Oklahoma and therefore subject to the Oklahoma Public Records Act. For CU employees, electronic information created in the performance of their duties may be public records, just as are paper records. Such records may be subject to review and/or release under Oklahoma law. All computer files and e-mail communications, unless subject to a specific privilege, are subject to production under the Oklahoma Public Records Act and, when relevant, to discovery in civil litigation. In these cases, disclosure of personal e-mail or files not related to the specific issue discussed in any Public Records request or discovery will be avoided to the extent allowed by law.
- b. Administrative files of CU are generated as part of the process of managing the institution. Files that employees create or maintain can be reviewed by supervisors within this administrative context. Generally, faculty research files and files relating to scholarly endeavor will not be subject to such a review.
- c. There is an acknowledged trade-off between the right of privacy of a user and the need of system administrators to gather necessary information to ensure the continued functioning of these resources. In the normal course of system administration, system administrators may monitor any computing activity or examine activities, files, electronic mail, and printer listings to gather sufficient information to diagnose and correct problems with system software or hardware. Sometimes system administrators may monitor computing activity or access files to determine if security violations have occurred or are occurring. In that event, the user should be notified as soon as practical. System administrators at all times have an obligation to maintain the privacy of a user's files, electronic mail, and activity logs.
- d. Computer systems and stored data are subject to review by authorized personnel for audit purposes or when a violation of CU policy or law is suspected.

3.08 Disclaimer. CU makes no warranties of any kind, whether express or implied, regarding the electronic communications facilities or services it provides. CU will not be responsible for any damages suffered by a user through the use of the CU electronic communications facilities or services, including, but not limited to, loss of data resulting from delays, nondeliveries, misdeliveries, or service interruptions caused by its own negligence or by any error or omissions or any user. Use of any information obtained via the Internet will be at the user's risk. CU specifically denies any responsibility for the accuracy or quality of information obtained through its electronic communications facilities and services.

IV. PROCEDURES

4.01 Computer accounts will be issued to authorized users only by Computer Services personnel.

4.02 Prior to issuance of an account and password, all users must execute such forms, including an acknowledgment and acceptance of the terms of this policy, as may be reasonably required by CU.

4.03 User passwords must be kept private, and may not be disclosed to any other individual or entity. Passwords should be memorized; however, if a password is written down, it must be kept at all times in the user's wallet or purse. A password must NEVER be posted or placed where it can be discovered by someone other than the user.

4.04 Each user will select a User ID in accordance with rules established by Computer Services. The User ID will be used consistently for all log ons.

4.05 Personal passwords will be maintained by the individual user and must be changed at least every 180 days, or at more frequent intervals as the user may elect. Passwords shall be selected in accordance with rules established by Computer Services. In the event another person learns a user's password, the user must immediately change the password.

4.06 Any user who learns of an unauthorized use of his or her account must report the unauthorized use to Computer Services immediately.

4.07 In the event it appears that a user has abused or is abusing his or her computing privileges, or engages in any misuse of computing resources, then CU may pursue any or all of the following steps to protect the user community:

- a. take action to protect the system(s), user jobs, and user files from damage;
- b. begin an investigation, and notify the suspected abuser's project director, instructor, academic advisor, dean or administrative officer of the investigation;
- c. refer the matter for processing through the appropriate CU disciplinary system;
- d. suspend or restrict the suspected abuser's computing privileges during the investigation and disciplinary processing. A user may appeal such a suspension or restriction and petition for reinstatement of computing privileges through the procedures existing at the time the user requests an appeal, which procedures will be provided to the appealing user in writing;
- e. inspect the alleged abuser's files, diskettes, and/or tapes. System administrators must have reasonable cause to believe that the trail of evidence leads to the user's computing activities or computing files before inspecting any user's files;

- f. in the event the misuse also constitutes a violation of any applicable federal, state or local law, CU will refer the matter to appropriate law enforcement authorities.

President Davis recommended the adoption of the Interim Computer Use Policy.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Halverstadt, Lewis, and Siegfried. Regent Hall was out of the room at the time of this vote. The Chair declared the motion approved.

RESOLUTION SUPPORTING PROPOSAL FOR CONVOCATION HALL AND CONFERENCE CENTER

A major Foundation has published guidelines for the 1996-97 Capital Campaign Program. This grant program provides up to \$15 million per project for facility construction by non-profit organizations located in the states of Oklahoma, Arkansas, and Nevada. The Summary Proposal procedure process requires the governing board of the requesting institution to approve a Resolution "certifying that the project conforms to the strategic plan, facilities plan and/or capital plan authorized by the corporation. Further, the resolution should indicate that the governing board has approved the Foundation Summary Proposal." A copy of the Resolution was included in the agenda.

Cameron has prepared a three-page Summary Proposal as required by the Foundation guidelines. The proposed multi-purpose Convocation Hall and Conference Center will provide facilities unlike any other in Southwest Oklahoma. The primary architectural elements of the facility will be a 6000-seat convocation hall which will accommodate major assemblies such as graduations, large conventions, festivals, major entertainers, and athletic events of both the University and region. The second major feature will be a highly adaptable conference center which will have a 500-seat banquet/meeting facility divisible into smaller rooms and dining areas, approximately 10 meeting rooms which can be used for conferences or classes, an interactive teleconferencing center which seats 100, and offices for Cameron's Educational Outreach Center. Joining these two facilities will be a spacious glass rotunda which serves as the primary entrance to the building. This rotunda, which will be the focal point of the building and of the University's frontage on Gore and 38th Street, will be used for a variety of purposes such as receptions, art shows, and other cultural activities.

The Center will be located at the corner of 38th Street and Gore Boulevard, one of the busiest intersections in Lawton and readily accessible from all portions of Southwest Oklahoma. It will be located immediately west of the existing Cameron University Stadium and will share the existing parking lot with the stadium. The facility will serve a number of purposes for Cameron, the Lawton community, and Southwest Oklahoma. For example, Cameron does not currently have an on-campus facility which seats more than 400 patrons. Consequently, we must have inclement weather graduations in the Comanche County fairground coliseum in two separate graduation ceremonies; we are also forced to seek large arenas elsewhere for major speakers, meetings or dinners. Likewise, the Lawton community is constrained in its quest for conventions, meetings, and other entertainment because there is not a suitable facility in the community. Community groups such as Arts For All, the International Club, and the Chamber of Commerce are forced to hold their activities in locations not well suited for their activities or which are subject to the vagaries of the weather in Southwest Oklahoma. This facility will provide the space, flexibility, and visibility to the community to meet the needs of these and other organizations in the community.

A facility such as that being proposed to the Foundation has long been a part of the campus master plan for Cameron University. The preliminary architectural renderings and programming of this building have ensured that it is consistent with the overall architectural style of Cameron University and preliminary budget analysis indicates that it will cost approximately \$14,000,000 which is within the guidelines set forth by the Foundation.

President Davis recommended the Board of Regents approve the Resolution approving Cameron University's Summary Proposal to a major Foundation requesting funds to construct a Convocation Hall and Conference Center on the Cameron University Campus.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

RESOLUTION REGARDING CAMERON UNIVERSITY'S MEMBERSHIP IN THE OKLAHOMA STATE AND EDUCATION EMPLOYEES GROUP INSURANCE PROGRAM

At its meeting on January 24, 1995, the Board of Regents authorized Cameron University to end its program of self-insurance for employee health and accident insurance and to begin participating in the Oklahoma State and Education Employees Group Insurance Program. The following Resolution setting forth that action has been requested by the State Insurance Office:

WHEREAS, in order to recruit and retain outstanding faculty, administrators and staff, Cameron University desires to provide its employees with a quality program of health, accident and dental insurance; and

WHEREAS, the State of Oklahoma has established a group health, accident, dental and life insurance program pursuant to the State and Education Employees Group Insurance Act, codified at 74 Oklahoma Statutes, 1991, Section 1301, et sequitur; and

WHEREAS, the Board of Regents for The University of Oklahoma and Cameron University has determined that through participation in the programs of the Oklahoma State and Education Employees Insurance Group, Cameron University can effectively and efficiently achieve its institutional goal of providing its employees with quality health, accident and dental insurance; and

WHEREAS, the Board of Regents for the University of Oklahoma and Cameron University is advised of the provisions of the said State and Education Employees Group Insurance Act, described above, and, pursuant to that Act and any amendments thereto, desires to authorize Cameron University to enter into an agreement with the State and Education Employees Group Insurance Board to provide health, accident, dental and life insurance coverages from the said insurance board.

NOW THEREFORE BE IT RESOLVED by the Board of Regents for The University of Oklahoma and Cameron University that the officers and administrators of Cameron University be and they are hereby authorized and directed to contract with the Oklahoma State and Education Employees Group Insurance Board for any programs of insurance for employees of

Cameron University as may be offered pursuant to the provisions of the State and Education Employees Insurance Act, as amended, with such authorization to be effective from and after January 24, 1995, until terminated by action of this Board of Regents.

President Davis recommended adoption of the Resolution authorizing Cameron University to participate in the Oklahoma State and Education Employees Group Insurance Program.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

EDUCATION PLAN REVIEW

There has been a commitment to long-range planning at Cameron University since May of 1981 when President Davis established a Universitywide planning committee and process. Since that time, the University has continued to refine the planning process and currently updates annually the Education Plan, which lists academic and administrative objectives consistent with University goals. The planning effort is based on a 10-year projection with short-range objectives slated for completion within one to three years.

Following are the primary purposes of the Education Plan:

- To establish institutional goals to engender quality and efficiency in all programs and services undertaken to fulfill the University's mission;
- Present academic and administrative department goals consistent with the institution's formulated goals;
- Insure continuity of the planning effort by establishing an annual planning cycle for the University; and,
- Improve University operations by formalizing planning efforts and developing a systematic approach to informed decision making.

During the fall semester of each year, the University goals proposed by the Planning Committee and approved by the President and Board of Regents are distributed to the academic schools and administrative units to guide in the development of the next edition of the Education Plan. Program assessment information is used to develop both short-range and long-range plans. Copies of the Education Plan were distributed at the meeting.

The Education Plan was submitted for consideration by the Board of Regents as an input document for the annual planning retreat in July. No action was required.

QUARTERLY INTERNAL AUDITING ACTIVITIES

During the quarter ended March 31, 1996, one audit, Inventories for Resale, was completed for Cameron University. A copy of the audit report was filed with the department responsible for the activity audited, the President's Office, and the Regents' Office.

There were no issues of significant concern revealed in the Inventories for Resale audit.

Four post-audit reviews were also conducted during the quarter: Sponsored Programs, Procurement, Student Services, and School of Education and Behavioral Sciences. Of the 10 recommendations revisited, eight were determined to be satisfactorily addressed. Due to requirements to program security for separation of duty control in Procurement, one recommendation will require additional time to complete. Also, a recommendation to update the Student Handbook will be addressed in the fall. Internal Auditing will provide a follow-up review of these two recommendations.

This report was presented for information and discussion.

ACADEMIC PERSONNEL ACTIONS

RESIGNATION AND/OR TERMINATION:

Jaunita Pahdopony, Temporary Instructor, Department of Education, May 10, 1996.

RETIREMENTS:

Billye Van Schuyver, Dean, School of Education and Behavioral Sciences, August 13, 1996.

Loyal Farmer, Professor, Department of Mathematical Sciences, July 30, 1996.

Tom Lane, Temporary Instructor, Department of Languages and Communication, May 10, 1996.

President Davis recommended approval of the academic personnel actions shown above.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

CAMERON UNIVERSITY PRESIDENT'S COMPENSATION

This item was pulled from the agenda prior to the meeting.

LITIGATION

There was no report presented.

THE UNIVERSITY OF OKLAHOMA

FUNDING FOR ENDOWED POSITION

In 1992, the Department of Anesthesiology received approval to transfer \$500,000 in independent operation funds into the Regents' Fund to establish a new chair entitled the John L. Plewes Chair in Anesthesiology. The Oklahoma State Regents approved matching funds at their December 18, 1992 meeting.

The Department of Anesthesiology now has \$813,244 on deposit at The University of Oklahoma Foundation and in the Regents' Fund, and requests authorization to transfer an additional \$186,756 in independent operation funds to the Regents' Fund to complete the funding for the chair. With the addition of these monies, the Chair will be fully funded at the \$2 million level and eligible to be filled.

President Boren recommended the Board of Regents authorize the transfer of Independent Operation Funds (Professional Practice Plan) to the Regents' Fund for the College of Medicine endowed position in Anesthesiology.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

DEPARTMENT OF IMPLANTOLOGY

Across the United States an estimated ten to twelve million people either receive dental implants, or seek dental treatment related to implants each year. With the improvement in techniques and materials since 1982 the success rate of dental implants has increased to over 94%.

The current curriculum in the College of Dentistry provides students a marginal exposure to implants, yet recent graduates find they are often called upon to provide care to implant patients. Continuing education courses of varying length and unknown quality are the current means for obtaining this additional educational experience. The College of Dentistry feels it should play a more pronounced role in providing training to predoctoral students in this area.

Implantology is a multi-disciplinary endeavor which will require extensive cooperation and interaction among the departments of oral surgery, periodontics, fixed prosthodontics, and removable prosthodontics. Establishing Implantology as a separate department will place it at the same academic and administrative level as the others, and will provide it with the necessary stature to facilitate the required interactions and curriculum and clinical education development.

There will be no financial changes required to establish this new department. One current full-time faculty member will be named to the department and will serve as the chair, and the department will utilize existing staff support.

President Boren recommended the Board of Regents approve the establishment of the Department of Implantology within the College of Dentistry.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

COURSE ADDITIONS AND DELETIONS, HEALTH SCIENCES CENTER

The Oklahoma State Regents for Higher Education require that all course additions and deletions be presented to the institution's governing board before they are forwarded for their consideration. A list of all such course additions and deletions that have been approved by the Senior Vice President and Provost, Health Sciences Center, upon the recommendation of the cognizant departments and colleges, the Graduate College when appropriate, and the Academic Programs Council was included in the agenda. In summary, this list of course changes includes:

11 course Additions, to fill curricula deficiencies and respond to student interests.

2 course Deletions, due to insufficient interest or overlap with similar courses.

If approved by the Board of Regents and the Oklahoma State Regents for Higher Education, these changes will take effect with the Fall 1996 term.

President Boren recommended the Board of Regents approve course additions and deletions as proposed for the Health Sciences Center Campus.

Regent Hall moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

PROGRAM DISCONTINUANCE - GRADUATE PROSTHODONTICS PROGRAM

In November 1994, Provost Stein accepted the recommendation of Dr. Russell Stratton, Dean of the College of Dentistry to initiate program discontinuance procedures relative to the Graduate Prosthodontics Program. In accordance with Regents' Policy on Program Discontinuance, Dr. Stein established an Ad Hoc Committee for Evaluation and Recommendation in December 1994. During December, January and February the Ad Hoc Committee reviewed and evaluated all matters related to the proposed discontinuance, met with members of the College of Dentistry faculty and other interested parties, conducted the required open hearing, and submitted their report to the Provost in February 1995. The Provost submitted the Committee's report to the Dean and interested parties for comments. None were received.

The Ad Hoc Committee recommended discontinuance of the Graduate Prosthodontics Program of the College of Dentistry. The Provost recommended discontinuance and the President has concurred. The recommendations are made for the following reasons: (1) Small applicant pool--for many years the number of applicants from graduates of U.S. dental schools had been declining. In 1994, the College of Dentistry received no qualified applicants who were

graduates of U.S. dental schools, thus the Chairs of the Departments of Fixed and Removable Prosthodontics recommended a freeze on admissions for 1994-95 and beyond; (2) the effort required by faculty in the Departments of Fixed and Removable Prosthodontics to also teach in the Graduate Prosthodontics program was such that the demands were detracting from the undergraduate dental program; (3) to separately staff a Graduate Prosthodontics Program would require the addition of three new faculty positions and resources were not available; and (4) several surrounding states have graduate prosthodontics programs and qualified applicants from U.S. dental schools would have no difficulty finding a residency.

All students in the Graduate Prosthodontics Program have graduated and no new students have been admitted since 1993. The faculty who participated in this program were from the Departments of Fixed and Removable Prosthodontics and thus their positions will not be affected by this discontinuance. The discontinuance will not result in loss of faculty jobs nor will it impact current students.

President Boren recommended the Board of Regents approve discontinuance of the Graduate Prosthodontics Program in the College of Dentistry.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

MASTER OF SCIENCE AND DOCTOR OF PHILOSOPHY DEGREES IN NEUROSCIENCE

This proposal is submitted to request the establishment of a multidisciplinary, inter-institutional graduate education program leading to conferring the degrees of Master of Science and Doctor of Philosophy in Neuroscience. The program will be offered by the Oklahoma Center for Neuroscience (OCNS), which was established by The University of Oklahoma Board of Regents in 1991 and is academically and administratively part of The University of Oklahoma Health Sciences Center. The graduate degrees will be offered through the Graduate College of the HSC. OCNS members who are also members of the Graduate Faculty of The University of Oklahoma, either through primary or adjunct appointments in a basic science department, are eligible to mentor graduate students. Thus, sufficient graduate faculty are available to implement this degree program.

Since OCNS is a Center rather than a department, the graduate program offers a unique opportunity for multidisciplinary research and utilization of extraordinary talented individuals in various research institutions. To our knowledge, no other institution in the State of Oklahoma currently offers a Master of Science or Doctor of Philosophy degree in Neuroscience.

Development of the graduate program in neuroscience will provide opportunities to attract additional federal funding to the Health Sciences Center campus. Several NIH institutes offer training grants in various aspects of neuroscience. Also, an active graduate education program in neuroscience will aid in the recruitment of new faculty who would generate new funding for research in the basic and clinical departments.

President Boren recommended approval of a new program request for a Master of Science and a Doctor of Philosophy degree in Neuroscience as proposed for the Health Sciences Center campus.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

DUAL DEGREE: DOCTOR OF MEDICINE, COLLEGE OF MEDICINE/MASTER OF PUBLIC HEALTH, COLLEGE OF PUBLIC HEALTH

The University of Oklahoma Colleges of Medicine and Public Health are offering students innovative degree programs that reflect students' career goals. To this end, the M.D./MPH program will be offered to interested students. In order to meet the needs of individual students, a flexible program can be developed with the collaboration of the colleges' faculty. Students must meet the admission standards for both colleges.

It is suggested that the student begin the College of Medicine curriculum, complete year one, take six semester hours in the College of Public Health, complete the second year in medical school, sit for the United States Medical Licensing Examination Step 1 in June of the second year, then fully enroll in the College of Public Health course requirements. After completion of the course requirements, the students may re-enter the College of Medicine to complete the clinical rotations of the third year and the required fourth year courses.

Individuals pursuing the M.D./MPH program would be prepared to practice medicine and complement that practice with health administration and policy expertise, health promotion and education at the community level, health care and management of occupationally- or environmentally-related diseases and injuries and/or the investigation or application of biostatistics and epidemiology.

Since both the M.D. and MPH degree are approved degree programs by the State Regents, no formal action is required. This is provided for information only.

BIOMEDICAL RESEARCH CENTER

At the July 1995 meeting, the Board of Regents approved the award of a contract to Flintco, Inc. for the construction of the Biomedical Research Center. The administration was authorized to execute the contract with the provision that work would proceed on the base bid only at a cost of \$14,600,000, with options to add two alternates to the scope of work as funding allowed. The base bid consists of a four-story research laboratory building of 105,300 gross square feet, with the fourth floor unfinished. Alternate One would finish-out the fourth floor with additional research laboratories at a construction cost of \$2,030,000. Alternate Two would involve the construction of 20,100 gross square feet as an addition to the Biomedical Sciences Building at a cost of \$3,280,000. The construction of Alternate Two will be deferred to later phases of the project. The administration would like to proceed with Alternate One to complete the first lab wing. This would increase the total project cost from \$17,900,000 to \$19,930,000.

Flintco, Inc. agreed to hold the original bid prices on Alternate One for 120 days from July 11, 1995 to November 8, 1995. Prices on materials have increased over the past nine months since the July bid. At the University's request, Flintco, Inc. has quoted a cost increase of

\$128,017 which will be funded using existing construction contingency funds which are within the project budget. State law allows the expenditure of up to 10 percent of the construction contract amount for change orders.

Acceptance of Alternate One is a high priority in order to complete the first building and gain additional research laboratories for use by the faculty. The total cost of this initial phase of the project is \$24,000,000. The funding plan is \$17.9 million in State Bond Proceeds and \$6.1 million in private or other funds. The fund-raising effort for the Biomedical Research Center is well underway, including discussions with foundations and private donors. Until private or other funds become available, the administration recommends the use of University Reserve funds so that the University can exercise the option to accept Alternate One at a cost of \$2,030,000 and execute project Change Order Number One at a cost of \$128,017. Although the commitment must be made immediately, from a cash flow standpoint the cash will not be required until May 1997. It is anticipated that other funds will be available by that time.

President Boren recommended the Board of Regents (1) exercise the option in the construction contract with Flintco, Inc. to complete Alternate One of the Biomedical Research Center at a cost of \$2,030,000, (2) authorize the administration to commit \$2,030,000 from University Reserves to fund Alternate One until such time as other funds are available, and (3) execute project Change Order Number One at a cost of \$128,017 using existing construction contingency funds.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

LEASE OF OFFICE BUILDING SPACE

In November 1993, the Board of Regents approved a site of practice waiver for the Departments of Neurology and Neurosurgery, College of Medicine, to participate with a private group of neurosurgeons and neurologists in a proposed non-profit Oklahoma Neurological Institute, physically located in the Oklahoma Health Center. The Regents were notified that physical space would be developed to provide technologically advanced inpatient and outpatient clinical facilities for the combined clinical and University faculty, students, residents and fellows in clinical neurosciences. The primary goal of the Institute is to provide an environment for advancing the development of subspecialty neurology and neurosurgery, both in education, research and clinical practice in Oklahoma as well as the adjacent region.

A lease has been negotiated for medical office building space for the Departments of Neurology and Neurosurgery. Location is 711 Stanton L. Young Boulevard, Presbyterian Professional Office Building, Suites 206, 209, and 310, Oklahoma City.

The lease cost will be \$10.00 per square foot for an annual cost of \$132,600 starting July 1, 1996, and automatically renew annually with a cost of living adjustment increase not to exceed 5% of the base rate. The lease would automatically renew annually unless either party gives notice to the other party by May 31 of each subsequent year of their intention not to renew.

It is the recommendation of Administration to issue a purchase order to HCA Health Services, Inc. of Oklahoma d/b/a/ Presbyterian Hospital in the amount of \$132,600 and renew annually thereafter. Funds for the lease will be available from accounts A0000075, PPP Neurology; A0000086, PPP Neurosurgery; and A0000091, PPP Development Fund.

President Boren recommended the Board of Regents authorize issuing a purchase order for the lease of office space from HCA Health Services of Oklahoma, Inc. d/b/a/ Presbyterian Hospital in the amount of \$132,600 and renew annually thereafter.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

ISSUANCE OF REVENUE BONDS FOR ADDITION OF 4,500 TONS OF CHILLER CAPACITY

The Health Sciences Center Steam and Chilled Water Plant was constructed to furnish central steam and chilled water for the HSC campus buildings and other buildings within the Oklahoma Health Center. The chilled water and steam is served to the buildings through a series of underground walking tunnels.

The original plant was built in 1971 with 3,000 tons of chilled water capacity and two boilers of 60,000 pounds/hour capacity each. Over the years, the plant has been expanded to meet the needs of the center and now has a net capacity of 14,500 tons of chilled water.

A study of current capacity and future demands of the Steam and Chilled Water Plant by HSC personnel and C. H. Guernsey and Company, engineer of record for the Steam and Chilled Water Plant, has determined that the chilled water plant equipment is operating at near capacity. Additional chilled water capacity will be needed with the completion of the Student Center and Presbyterian Healthy Living Center in 1996, and the Biomedical Research Center in 1997. The projected additional chilled water need of the Steam and Chilled Water Plant by 1997 is estimated to be approximately 1,600 tons. The addition of 4,500 tons of chiller capacity will bring the Steam and Chilled Water Plant to maximum capacity within the existing structure and meet the projected cooling requirements through 2000 and would bring the total net capacity of the Steam and Chilled Water Plant to 19,000 tons. The cost of the chiller addition is to be financed by utility revenue bonds not to exceed \$9,000,000.

The University's administration has been working with the bond financial advisor and bond counsel, and the adoption of the Resolution is required for the issuance of these utility revenue bonds. The adoption of this Resolution, attached hereto as Exhibit A, does not constitute final approval by the Regents of this bond issue. The final terms and conditions of said bonds and the documents authorizing and securing same will be brought back to the Regents for final approval.

President Boren recommended the Board of Regents approve the following: (1) the Resolution stating that the addition of 4,500 tons of chiller capacity at The University of Oklahoma Health Sciences Center, Oklahoma City, Oklahoma, is needed due to substantial capital development; (2) the Preliminary Official Statement containing the Statement of Essential Facts pertaining to the Board of Regents of The University of Oklahoma Health

Sciences Center (Oklahoma City, Oklahoma) Utility System Revenue Bonds, Series 1996, in an aggregate principal amount not to exceed \$9,000,000; (3) the selection of service providers for trustee bank, bond printing, and official statement printing; and containing other provisions related thereto.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

UPGRADE OF CURRENT DATABASE SYSTEM

A consortium between Robert M. Bird Health Sciences Library and INTEGRIS Baptist Medical Center (BMC) Library has been established to provide information services, specifically database searching for HSC and BMC Libraries as well as other health institutions within the State. This joint venture to provide a site license would decrease operational expenses, maintenance and shared subscription costs, and supply the same information system to rural hospitals.

To operate a database large enough for the two institutions and several small rural hospitals, a bid to upgrade the Bird Health Sciences Library information system was issued. The upgrade is requested to provide capability for 50 plus simultaneous database users, ongoing maintenance costs, costs for allowing other institutions onto the system and for software to upgrade to a client/server environment. HSC is providing the initial hardware, with BMC providing the link between the institutions and future hardware. Software, upgrade and maintenance costs will be shared between HSC and BMC.

Bids were forwarded to three vendors and results were as follows:

Aries Systems Corporation North Andover, Massachusetts	No Bid
Ovid Technologies, Inc. Santa Cruz, California	\$118,040
Silverplatter Information, Inc. Norwood, Massachusetts	\$50,902 Data base license only

Administration recommends award of a purchase order to Ovid Technologies, Inc. in the amount of \$118,040 and issue orders annually for maintenance and essential upgrading. The HSC Library's portion of the initial upgrade purchase is \$37,370, the INTEGRIS BMC Library's share is \$80,670. The bid also provided for future upgrading and maintenance costs, \$100 for small hospitals, \$2,000 for non-teaching hospitals, and \$5,000 for teaching hospitals. Funds are available from Library account 60009600.

President Boren recommended the Board of Regents authorize issuing a purchase order to Ovid Technologies, Inc. for the upgrade of the Robert M. Bird Health Sciences Library database searching system in the amount of \$118,040 and authorize the purchase of future upgrades and annual maintenance.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

OUT-SOURCING OF COMPUTING SERVICES AND RENEWAL OF LICENSES AGREEMENT

In 1994, the Board of Regents approved a multi-year computer migration plan in order to provide responsive information systems at the Health Sciences Center. A new architecture generally referred to as Client/Server was selected and migration to the new environment is well underway.

Migration from a UNISYS mainframe to the new Client/Server environment will require the maintenance of two systems (the old UNISYS system and the Client/Server system) for a period of time. The capacity and need for the UNISYS system will decrease as new modulars are brought on-line on the Client/Server environment. The cost to continue to operate the UNISYS system even at a reduced capacity proved to be expensive and other more economical options were explored. Three possible options were identified as follows:

1. Continue to operate the UNISYS system but at a reduced level, estimated cost for one year \$804,000.
2. Purchase a smaller UNISYS system with enough capacity to service the remaining old systems, estimated cost \$435,517, plus extensive use of internal resources to upgrade existing UNISYS software.
3. Discontinue use of the UNISYS mainframe and out-source processing of the essential data currently handled by the UNISYS system until migration to the Client/Server is complete, estimated cost \$275,000.

Four companies were identified as potential vendors to out-source the processing requirements of the Health Sciences Center. A request to bid was sent to each of the following vendors:

Florida Informagement Services Orlando, Florida	No Response
The Partners Group Scottsdale, Arizona	\$275,000
Sungard Recovery Services Warminster, Pennsylvania	No Response
Unisys Corporation Oklahoma City	No Response

The Partners Group provided the lowest cost and best bid to the University. The bid submitted by The Partners Group represents a savings of approximately \$529,000 from the cost of operating the current UNISYS mainframe computer over the same period of time, July 1, 1996 through June 30, 1997.

An analysis of the three options identified indicate that out-sourcing would be the most economical means to address the processing needs of HSC on a short-term basis. While it is recognized that there is a low level risk involved in out-sourcing the processing of data (loss of physical control), given the current options this approach is recommended. A detailed check of current customers of The Partners Group indicated that services provided by the company are timely and reliable. The company has been in business for approximately four years and has more than adequate capacity to handle the HSC's processing requirements.

The University will need to continue to maintain the UNISYS system until June 30, 1996. The contract for the existing software licenses will terminate in April 1996, and a need exists to extend the current agreement through June 30, 1996. The cost to extend the existing agreement is \$66,000.

The administration requests authorization to issue a purchase order to The Partners Group for \$275,000 to out-source Computing Services from July 1, 1996 through June 30, 1997; and to issue a purchase order to UNISYS to extend existing software licenses in the amount of \$66,000 through June 30, 1996. Funds are available from Computing Services' account 38240090.

President Boren recommended the Board of Regents authorize (1) the issuing of a purchase order to The Partners Group for out-sourcing of Computing Services in an amount not to exceed \$275,000 for the period July 1, 1996 through June 30, 1997, and (2) issue a purchase order to UNISYS for \$66,000 to extend the existing software licenses through June 30, 1996.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

CONSULTING SERVICES FOR CLIENT/SERVER MIGRATION ASSISTANCE

In 1994, the Board of Regents approved a multi-year computer migration plan in order to provide responsive information systems at the Health Sciences Center. A new architecture generally referred to as Client/Server was selected and migration to the new environment is well underway.

In October 1995, the Board of Regents approved Ramos & Associates, Inc. for consulting services of phase one of the Human Resources system and Peoplesoft/Anderson for fit analysis of the Financial system. These have been successfully completed. The Payroll for the Health Sciences Center was implemented with the first payroll period of 1996 as scheduled. The Health Sciences Center has now moved to phase two of this implementation which includes the Benefit Administration module, Budget system and development of ancillary capabilities to distribute the information system. The University is now in need of consulting services for the Student Information Systems and phase two of the Human Resources migration project.

This phase will include adjustment of the overall project plan, system test planning and administration, quality assurance reviews, and peak usage stress test and tuning.

The University is also in need of consulting services to complete phase one of the Financial systems. This phase will include prototype development and execution, extension and modification development, system test planning and administration, and quality assurance reviews. Phase one of the Financial implementation will provide new financial systems which will have comparable capabilities to the current systems and provide the basis to distribute the information systems to the end users.

Future phases will include project management, data conversion, sub-system design and development, documentation development, and training.

The Administration requests authorization to issue purchase orders to Ramos & Associates, Inc. and Peoplesoft/Anderson on an as-needed basis for phase two of the migration project in an amount not to exceed \$650,000.

Funds are available in account number 38240090.

President Boren recommended the Board of Regents authorize issuing purchase orders for computer system migration consulting services from Ramos & Associates, Inc. and Peoplesoft/Anderson in an amount not to exceed \$650,000.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

At 2:55 p.m. Chairman Blankenship recessed the meeting, to be reconvened at 8:30 a.m. on April 25, 1996 in the same location.

The meeting reconvened in regular session in the Foundation Board Room on April 25, 1996 at 8:52 a.m. with all Regents present.

REPORT OF THE PRESIDENT OF THE UNIVERSITY

RECOGNITION OF STUDENT BODY PRESIDENTS

Chairman Blankenship and President Boren presented a plaque to Kim Hefty, immediate past President of UOSA, along with appreciation for her service, outstanding leadership, and distinguished academic record. Ms. Hefty introduced her successor, Amy Cobb.

A plaque was also presented to Jandra Mayer, who served as President of the Health Sciences Center Student Association for 1995-96. President Boren said Jandra has been wonderful to work with and her leadership has been greatly appreciated. Ms. Mayer introduced to the Regents the newly-elected Student Association President, David Kendrick.

REPORT OF THE CHAIRMAN OF THE BOARD OF REGENTS

PRESENTATION OF OUTSTANDING JUNIOR AWARDS

At the March 6, 1996 meeting (page 24824), President Boren recommended and the Board approved the names of 12 students to receive the 1996 Regents' Award for Outstanding Juniors. These students were present at this meeting and as the names, activities, and achievements of the students were read, each came forward to receive from Chairman Blankenship a gold ring and certificate.

RESOLUTIONS - STAFF WEEK NORMAN CAMPUS AND HEALTH SCIENCES CENTER CAMPUSES

President Boren recommended approval of the following Resolutions:

NORMAN CAMPUS

WHEREAS, the staff of The University of Oklahoma are essential to the accomplishment of the institution's mission in teaching, research, and public service; and

WHEREAS, their dedicated efforts and skills contribute to the quality and achievements of the entire University; and

WHEREAS, the many and varied contributions of the staff enhance the quality of life for those within the University community as well as for those in the larger community;

NOW THEREFORE BE IT RESOLVED that the Board of Regents expresses its appreciation to all members of the staff and hereby proclaim April 22-26, 1996 to be "OU Staff Week" on the Norman Campus in recognition of the jobs well done.

HEALTH SCIENCES CENTER CAMPUSES

WHEREAS, the staff of The University of Oklahoma Health Sciences Center in Oklahoma City and Tulsa are essential to the fulfillment of the institution's mission in teaching, research and patient care; and

WHEREAS, their dedication, skills and talents strengthen and enhance the worth and productivity of the entire University; and

WHEREAS, the diverse contributions and achievements of the staff elevate the quality of life for those within the University family and ensure an unstinting effort toward fulfillment of the University mission;

NOW THEREFORE BE IT RESOLVED that the Board of Regents expresses its appreciation to all members of the staff and hereby proclaim April 29 through May 4, 1996 to be "HSC Staff Week" on the Oklahoma City and Tulsa campuses in recognition of the jobs well done.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

A copy of the Norman Campus Resolution was presented to the Chair of the Staff Senate, Lisa Portwood and the Chair-elect Theta Dempsey. Present to receive the HSC Resolution were Employee Liaison Council Chair Caylon Coleman and Chair-elect Peggy Roberts.

NAMING OF BURR PARK

WHEREAS, at the time of his death, David A. Burr was Vice President for University Affairs and Director of OU's Centennial and its \$100 million fund-raising campaign.

WHEREAS, David A. Burr's wise counsel, innovative ideas and high ideals withstood the test of time allowing him to faithfully serve five University Presidents.

WHEREAS, during the late 1960's and 1970's, a very difficult time when student unrest swept the nation's college campuses, David A. Burr provided the essential stability and continuity of leadership in the University administration to lead the community through troubled times.

WHEREAS, David A. Burr invested his life and devoted his career to The University of Oklahoma and was awarded the University's highest honor, the Distinguished Service Citation, in 1983.

WHEREAS, David A. Burr's dedication to his community was more than an individual effort; it was a family commitment. Carol, Michael, Kathleen and Thad as well as the entire Burr family share his devoted love of OU and Norman.

NOW THEREFORE BE IT RESOLVED that because of his many contributions to The University of Oklahoma, the Board of Regents deems it appropriate that the late David A. Burr should be honored on the campus he loved so dearly and hereby directs that the area outlined above be known as "Burr Park".

President Boren recommended the two acre area of campus bordered by Cross Center Drive on the east, Fourth Street on the south, Asp Avenue on the west and an east-west sidewalk due south of Huffman Physical Fitness Center which marks what would be the continuance of Third Street on the north, be officially named Burr Park in honor of David A. Burr, a senior administrator under five OU Presidents and three Interim Presidents.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

Mrs. Carol Burr was presented a framed copy of the Resolution.

HEAD WOMEN'S BASKETBALL COACH

President Boren recommended the appointment of Sherri Coale as Head Women's Basketball Coach at an annual rate of \$85,000 for 12 months, effective April 8, 1996 for a term of three years.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

Coach Coale was present and was introduced at the meeting.

HEAD WOMEN'S SOCCER COACH

President Boren recommended the appointment of Elizabeth "Bettina" Fletcher as Head Women's Soccer Coach at an annual rate of \$37,000 for 12 months, effective April 19, 1996.

Regent Siegfried moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

Coach Fletcher was present and was introduced at the meeting.

LITIGATION

Regent Siegfried moved the Board meet in executive session with General Counsel for a report on pending and possible litigation. The executive session began at 9:45 a.m. in the small Board Room.

The Regents reconvened in regular session at 10:22 a.m.

GENDER EQUITY ACTION PLAN

As part of the University's commitment to the letter and intent of Title IX of the Education Amendments of 1972 and to advance the values of the University regarding equal opportunity, a gender equity action plan has been developed and carefully considered by the University community that will advance these principles.

The action plan was reviewed and adopted by the Gender Equity Subcommittee. The faculty, staff and student members of the Subcommittee approved the plan and forwarded the plan to the full Athletics Council. The Council similarly considered and approved the plan and then forwarded its recommendation to the President.

The Gender Equity Action Plan was presented as follows:

The historical development of women's athletic programs at The University of Oklahoma initially involved the inclusion of women's programs within the Athletic Department in 1974, and the development of financial and program support. Funding for women's sports have grown steadily from approximately \$40,000 in 1974-75 to \$3.6 million in 1994-95. Funding for women's programs for 1994-95 includes expenditures in areas of equipment and supplies, recruiting, travel, scheduling, and other program support components. All women's programs are funded for financial aid up to the maximums allowed by NCAA rules. As the athletic interests of women students within the University have developed, varsity sport offerings have been reviewed and developed to the current offering of nine varsity women's sports.

In spite of this growth and development, compliance with Title IX and the NCAA Principles of Gender Equity requires continued review. The University of Oklahoma is committed to the NCAA Principle of Gender Equity and the requirements of Title IX of the Education Amendments of 1972. As part of this commitment, the University and its Athletic Department must continually assess its programs for compliance in this regard. Such assessment requires review of the components of Title IX and planning to adjust programs for compliance with these principles. As a result, certain program adjustments have been made and goals for future development have been established which must be met. A University commitment is required to meet these goals. The goals include:

Goal: To effectively accommodate athletic interests and abilities and increase participation through review, development and enhancement of sports programs offered for women. This Goal includes:

- The establishment of women's soccer team for varsity intercollegiate competition in the fall of 1996-97.
- A current review of the recruitment, participation opportunities and retention of student-athletes in the current sports offered to increase the participation rate of women student-athletes.
- An annual review which examines participation rates and the effective accommodation of athletic interests and abilities.

Goal: To provide the University's women varsity athletes a percentage of athletic financial aid in compliance with the requirements of Title IX (Financial Aid Rate). In this regard the following should be noted:

- Current funding for women's programs include the maximum financial aid permitted by NCAA rules. The current Financial Aid Rate meets the requirements of Title IX.
- A four-year phase-in for financial aid for new women's varsity sports teams prior to achievement of the mandatory financial aid rate established by this Goal should be recognized and permitted to allow effective, timely and appropriate program development.

- Any disparity in the Financial Aid Rate under circumstances in which women's programs are funded at the maximum financial aid permitted by NCAA rules should be considered to be based on nondiscriminatory factors such as the differences in in-state and out-of-state students, walk-ons, and other nondiscriminatory factors.

Goal: To provide facilities for practice and competition and other program support components, benefits and services for varsity women's athletic programs which are commensurate with facilities and support components capable of attracting varsity scholarship athletes and competition of a national caliber. This Goal includes:

- Review, maintenance and development of levels of funding for women's programs in continued support and furtherance of this Goal.
- Development of operational funding within two years of the establishment of any additional women's programs at levels consistent with this Goal.
- Development of facilities for additional women's programs.
- Maintenance and enhancement of existing facilities for women's programs for practice and competition.
- An annual review of the facilities and other program support components for women's varsity sports in the furtherance of this Goal.

The following projects are currently in progress:

- The expansion of support facilities for weight training and sports medicine for use by men and women student-athletes.
- Women's Softball Facility
- Continued development and expansion of the Academic Center used by all men and women student-athletes.
- Team practice facilities for use by men's and women's golf.
- Renovation and improvement of the locker rooms and coaches' offices for women's sports.

Goal: To annually review and assess through The University of Oklahoma Board of Regents, the Office of the President and Legal Counsel, the University's commitment to the principles of Gender Equity, Title IX and the Goals set forth in this Action Plan. This Goal includes:

- The financial reporting for men's and women's sports expenditures required by NCAA rules, and state and/or federal law.
- The review of action taken each year to increase or maintain the participation rate of women's varsity student-athletes and the athletics financial aid rate.

- The review of action taken each year in the furtherance of the above Goals.
- The development of plans for implementation of recommendations resulting from the annual review of the above Goals.
- A Gender Equity Sub-Committee established as a standing committee of the University's Athletic Council with membership consisting of appropriate gender representation. The Committee is charged with reviewing gender equity compliance progress, new plan development, cost projections, and reporting regularly to the Athletics Council.

This Gender Equity Action Plan is based upon the current review of the University's athletic programs. The commitment to the Principles of Gender Equity and Title IX requires annual assessment of programs and adjustment of action required in the furtherance of the goals. The implementation of the Gender Equity Action Plan will occur in a timely effective manner with the commitment of The University of Oklahoma.

President Boren recommended the Board of Regents adopt the proposed Gender Equity Action Plan.

President Boren commended Athletic Director Donnie Duncan and his staff for the work they have done on this Plan. It represents the values of the University and underlines our determination to be in full compliance with the spirit and requirements of federal laws and regulations. Mr. Duncan stated this Plan was developed and reviewed by a cross section of the University community and has had faculty, staff and student influence. Mr. Naifeh commented this document is a formalization of what The University of Oklahoma has already done and will continue to do because it is fair and right. The concern of faculty and others over funding is being addressed and will include input from the entire University community. Regent Lewis pointed out that the Norman Campus Committee of the Board has been involved in the process of reviewing this Gender Equity Plan and the Committee wholeheartedly recommends adoption by the full Board.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

GOLF CART RENTAL FOR THE UNIVERSITY GOLF COURSE

A Request for Information was sent to seven prospective vendors in an attempt to pre-qualify equipment and vendors. The pre-qualifying phase identified three potential vendors.

The RFP requested pricing for purchase of the carts, and lease options for two, three, four, and five-year terms. The four-year lease was selected as the best alternative. This option puts the carts through their maximum useful life at the same time reducing the monthly charge per cart as compared to the two and three-year proposals. The five-year proposal was not considered due to both the recommendation of the vendor and our own assessment that the equipment would not be reliable enough in the fifth year. The purchasing option was not considered due to the up front capital outlay and the cost associated with ownership such as upkeep and disposal. The difference between outright purchase and four-year lease is minimal and the purchase price includes only a three-year warranty.

Leasing maximizes our ability to keep top level equipment in use at all times. If one of the carts has a continuing problem, it will be replaced at no additional cost to the University.

The following responses were received from vendors deemed qualified:

<u>Vendor</u>	<u>Purchase Price</u>	<u>2-Year Lease Total Cost</u>	<u>3-Year Lease Total Cost</u>	<u>4-Year Lease Total Cost</u>
E-Z Go Textron Inc. Oklahoma City	\$194,250.00 (plus \$4500 per year for maintenance)	\$127,800.00 (\$63,900/year) incl./maint.	\$182,493.00 (\$60,831/year) incl./maint.	\$217,764.00 (\$54,441/year) incl./maint.
Justice Golf Car Co., Inc. Oklahoma City	No Bid			
Parr Golf Car Co. Inc. Oklahoma City	No response to RFP			

E-Z Go will also provide, at no cost, one refreshment cart and one range ball cart.

Due to the receipt of only one response, other local golf courses were contacted and it was determined that the proposal submitted by E-Z Go Textron Inc. was competitive.

Projected golf course revenue from the rental of carts is \$190,000/year.

President Boren recommended the Board of Regents approve the award of a purchase order for lease of 77 Golf Carts for the University golf course from E-Z Go/Jacobsen Textron. The lease will be for four one-year terms in the amount of \$4,536.75 per month for 48 months. Total amount is \$217,764.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

REGENTS' FUND STATEMENT OF INVESTMENT POLICY

At their June 1995 meeting, the Board of Regents authorized the transfer of the Regents' Fund Consolidated Investment Fund ("CIF") to The Common Fund for Non-Profit Organizations (The Common Fund), a not-for-profit membership corporation operated by and for its Member colleges, universities, independent school districts, and educational support organizations. Said transfer was due to the increased portfolio diversification, reduced portfolio risk, superior performance, reduced fees, and increased payouts offered by The Common Fund. As a part of its membership in The Common Fund, the Board further recommended that the University undertake a review, at no additional cost, of the current CIF Investment and Spending Policies with Endowment Advisors, Inc. ("EAI"), a companion not-for-profit organization of The Common Fund.

In light of the Board's recommendation, a review, in cooperation with EAI, of the current CIF Investment and Spending Policies was undertaken. As a result thereof, a comprehensive Statement of Investment Policy has been developed that, if adopted, will replace current Regents' Fund policies 8.11.1, Investment Advisor Policy, 8.11.2, Spending Policy, and 8.11.3, Investment Policy. In addition, Regents' Fund policies 8.11.4, Authorization to Make Investments Policy, and 8.11.5, Sale or Transfer of Securities Policy, have been updated to reflect the transfer of the CIF to The Common Fund. The specific policy changes being recommended were included in the agenda with additions underlined and deletions lined through.

The proposed revised policy is as follows:

Regents Policy 8.11.1

Statement of Investment Policy

Definition and Function

In recognition of its fiduciary responsibilities, the Board of Regents of The University of Oklahoma (hereafter referred to as the "University") has adopted the following statement of investment policy. These guidelines relate to those gifts and donations in the form of endowments, with long term benefit objectives, and those monies set aside and designated by the Board as quasi-endowments.

The Common Fund for Non-Profit Organizations (The Common Fund) shall provide investment management, consultation, and educational services to help the University maximize risk-adjusted returns on endowment funds. The Common Fund offers a series of pooled investment funds, each of which has its own investment objectives, policies and strategies. For each investment fund, The Common Fund identifies investment strategies, allocates portfolio assets among these strategies, selects investment managers within each strategic category and allocates portfolio assets among them. It then monitors manager performance, increasing and decreasing allocations and terminating and replacing managers as appropriate.

Endowment Advisors, Inc. ("EAI"), a companion organization to The Common Fund, is a not-for-profit organization that will advise the University with respect to the structuring of endowment portfolios and the investment of endowment assets.

Investments will be limited to those firms and/or securities which adhere to the standards of these guidelines, and which meet prudent investment standards.

Purpose of Statement

The purpose of the endowment fund (hereafter referred to as the Consolidated Investment Fund or CIF) is to support the University and its mission over the long term. Accordingly, the purpose of this statement is to establish a written policy for the investment of the CIF assets, and to ensure that the future growth of the CIF is sufficient to offset normal inflation, fees and costs plus reasonable spending, thereby preserving the constant dollar value and purchasing power of the Regents' Fund endowments for future generations. This statement will establish appropriate risk and return objectives in light of the CIF's risk tolerance and investment time horizon. These objectives, as well as asset allocation guidelines, suitable investments, and responsibilities of The Common Fund, are outlined below.

Objectives of the Consolidated Investment Fund (CIF)

The objectives of the CIF shall be defined as follows. Absolute - which shall be measured in real (i.e., net of inflation) rate-of-return terms and shall have the longest time horizon for measurement; Relative - which shall be measured as time-weighted rates of return versus capital market indices; and Comparative - which shall be measured as performance of The Common Fund as compared to a universe of similar investment funds.

The Absolute Objective of the CIF is to seek an average total annual real return of 5.0%, or CPI and other costs plus 5%. This objective shall be measured over an annualized, rolling five and ten year time period; the intent of this objective is to preserve, over time, the principal value of the assets as measured in real, inflation-adjusted terms.

The Relative Objective of the CIF is to seek competitive investment performance versus appropriate or relative capital market measures, such as securities indices. This objective shall be measured primarily by comparing investment results, over a moving annualized three and five year time period to:

The Standard and Poor 500 Index as a benchmark for the Equity Component;

The Lehman Aggregate Bond Index as a benchmark for the Fixed Income Component;

The 90-Day Treasury Bill Index as the benchmark for the Cash and Equivalent Component.

The Comparative performance objective of the CIF is to achieve a total rate of return that is above the median performance of a universe of similar managed funds.

The CIF assets have a long term, indefinite time horizon that runs concurrent with the endurance of the University, in perpetuity. As such, these funds can assume a time horizon that extends well beyond a normal market cycle, and can assume an above-average level of risk as measured by the standard deviation of annual returns. It is expected, however, that both professional management and sufficient portfolio diversification will smooth volatility and help to assure a reasonable consistency of return.

Target Asset Allocation

To achieve its investment objectives, the CIF shall be allocated among a number of asset classes. These asset classes include: domestic equity, domestic fixed income, international equity, international fixed income, and cash. The purpose of allocating among asset classes is to ensure the proper level of diversification within the CIF.

The following Target Asset Mix Table defines the CIF's target asset allocation and the minimum and maximum allocation limits of each asset class:

Target Asset Mix Table

Asset Class	Minimum %	Target %	Maximum %	Representative Index
Equities	65%	70%	75%	S & P 500
Fixed Income	25%	30%	35%	Lehman Aggregate

The general policy shall be to diversify investments among both equity and fixed income securities so as to provide a balance that will enhance total return while avoiding undue risk concentration in any single asset class or investment category.

Investment Policies, Guidelines, and Restrictions

The investment policies, guidelines, and restrictions presented in this policy statement serve as a framework to help the CIF and The Common Fund achieve the investment objectives at a level of risk deemed acceptable. The CIF will be diversified both by asset class and within asset classes. Within each asset class, securities will be diversified among economic sector, industry, quality, and size. The purpose of diversification is to provide reasonable assurance that no single security or class of securities will have a disproportionate impact on the performance of the total fund. As a result, the risk level associated with the portfolio investment is reduced.

Within the equity and fixed income asset classes, managers with different investment styles will be employed by The Common Fund. Diversification by investment style is also an important step in reducing the risk of the CIF portfolio.

Equity Securities

The purpose of the equity asset class, both domestic and international, in the CIF is to provide capital appreciation, growth of income, and current income, with the recognition that this asset class carries with it the assumption of greater market volatility and increased risk of loss. The equity portion of the portfolio should be maintained at a risk level roughly equivalent to that of the equity market as a whole, with an additional objective of exceeding its results as represented by the annualized returns of the S&P 500 Index, over an annualized moving three and five year time period.

The Equity Fund and related investment styles within the equity asset class are defined as follows:

Equity Fund - a fund offering an equity program that is designed to provide, in a single fund, all of the strategy and manager diversification that any endowment would normally require. In addition, the fund should also provide risk reduction through diversification of strategies and managers.

Core Equity - equity securities whose portfolio characteristics are similar to that of the S&P 500 Index, with the objectives of adding value over and above the index, typically from sector or issue selection.

Growth - stocks of companies that are expected to have above average prospects for long term growth in earnings and profitability.

Value - stocks of companies believed to be undervalued or possessing lower than average price to earnings ratios, based on their potential for capital appreciation.

Small Capitalization - stocks of companies from the above styles, with relatively small market value capitalization.

International - stocks of companies domiciled outside of the United States.

Equity holdings shall generally be restricted to high quality, readily marketable securities of corporations that are actively traded on the major stock exchanges, including NASDAQ. International equity investments of similar quality and marketability will be permitted up to 20% of the total equity portfolio.

Within the Equity Fund and each related equity asset class, The Common Fund has complete discretion over the timing and selection of equity securities.

Fixed Income Securities

The purpose of fixed income investments, both domestic and international, is to provide diversification, and a predictable and dependable source of current income. It is expected that fixed income investments will not be totally dedicated to the long term bond market, but will be flexibly allocated amount maturities of different lengths according to interest rate prospects. Fixed instruments should reduce the overall volatility of the CIF's assets, and provide a deflation hedge.

Within this asset class, the Bond Fund is a multi-manager, multi-strategy fixed income investment program which invests in the major segments of the broad fixed income market. The fund should provide risk reduction through diversified manager and strategy allocations.

Investments in fixed income securities should be managed actively by The Common Fund to pursue opportunities presented by changes in interest rates, credit ratings, and maturity premiums, with the objective of meeting or exceeding the results of the fixed income market as represented by the annualized returns of the Lehman Aggregate Bond Index, over an annualized moving three and five year time period.

Managers may select from appropriately liquid preferred stocks, corporate debt securities, international obligations, and obligations of the U.S. Government and its agencies.

Within the Bond Fund and each related asset class, The Common Fund has complete discretion over the timing and selection of fixed income securities.

Cash and Equivalents

Uninvested cash reserves shall be kept to a minimum; short term, cash equivalent securities are usually not considered an appropriate investment vehicle for endowment assets. However, such vehicles are appropriate as depository for income distributions from longer term endowment investments, or as needed for temporary placement of funds directed for future investment to the longer term capital markets.

Managers may invest in the highest quality commercial paper, repurchase agreements, Treasury Bills, certificates of deposit, and money market funds to provide income, liquidity for expense payments, and preservation of the CIF's principal value. Commercial paper assets must be rated at least A1 or P-1 (by Moody's or S&P). No more than 5% of the total market value of the CIF's assets may be invested in the obligations of a single issuer, with the exception of the U.S. Government and its agencies.

Within this asset class, The Common Fund has complete discretion over the timing and selection of cash equivalent securities.

Other Securities

Derivatives and Derivative Securities - In general, the use of derivative securities shall be discouraged, unless such an opportunity presents itself that the use of these sophisticated securities would provide substantial opportunity to increase investment returns at an appropriately equivalent level of risk to the remainder of the total portfolio. The Common Fund has demonstrated expertise in their usage of such securities, thoroughly understands the risks being taken, and has guidelines in place for the use and monitoring of derivatives.

Communications

The Common Fund shall meet regularly, or as reasonably expected, with interested parties representing the University. The investment policy shall be reviewed at least once a year.

Manager Reporting and Evaluation

The Common Fund shall report quarterly on the performance of the portfolio, including comparative returns for the funds and their respective benchmarks.

The University recognizes that market conditions may greatly influence the ability of a manager to meet year to year investment goals and objectives. Further, the University realizes that significant cash flow may also affect the ability of a manager to meet a specific short term objective. Accordingly, the University expects to monitor CIF performance through absolute, relative, and comparative terms over annualized time periods. Absolute results will determine the rate of fund growth, while relative results will provide the University with a view of investment performance compared to the securities markets and comparative results will present performance as compared to other Investment Managers.

Review of portfolio results in absolute terms shall be made with consideration towards meeting and/or exceeding the expressed minimum real rate of return over a moving five and ten year time period.

Review of portfolio results in relative terms shall be accomplished primarily by comparing results, over a moving annualized three and five year time period, to assigned market indices.

Review of portfolio results in comparative terms shall be accomplished primarily through universe comparisons over moving annualized one, three and/or five year time periods.

Spending Policy

It is the University's policy to distribute annually 5.25% of a trailing five year (twenty quarter) average of the CIF's total market value, with the understanding that this spending rate plus inflation will not normally exceed total return from investment. However, it is understood that this total return basis for calculating spending is sanctioned by the Uniform Management of Institutional Funds Act (UMIFA), under which guidelines the University is permitted to spend an amount in excess of current yield (interest and dividends earned), including realized or unrealized appreciation.

Regents Policy 8.11.4

Authorization to Make Investments Policy

The President or his/her designee is authorized to make investment of short-term money in accordance with the University's Investment of Temporarily Idle Cash Policy (4.28). The University's investment advisor, The Common Fund, is granted similar authority for long-term investments in compliance with the University's Regents' Fund Statement of Investment Policy (8.11.1).

Regents Policy 8.11.5

Sale or Transfer of Securities Policy

In order to facilitate prompt handling of transactions dealing with the sale of securities received through a gift, bequest, etc., a policy is established by the Regents authorizing such transactions approved by the President or his/her designee. The bank transfer agents require the sale or transfer of any securities to be supported by a resolution passed by the Board of Regents and a certificate stating that said resolution is in full force and effect on the date of the sale or transfer. This certificate is signed by the Executive Secretary of the Board of Regents.

To facilitate the above policy and to satisfy the requirements of the bank transfer agents, the President or his/her designee is authorized and empowered to sell, assign, transfer or deliver any and all stocks, bonds, evidences of interest, rights and options to acquire or to sell same and all other securities now or hereafter standing in the name of, or belonging to, the Regents of The University of Oklahoma.

With regard to investment transactions related to the Regents' Consolidated Investment Fund (CIF), which is governed by the Regents' Fund Statement of Investment Policy (8.11.3.1), The Common Fund is authorized and empowered to execute transactions on behalf of the Regents of The University of Oklahoma. Custody of securities held by the CIF will be maintained by the University or by The Common Fund.

Vice President Farley and Mr. Michael Guido, Vice President, The Common Fund, were present to discuss the proposed policy changes.

President Boren recommended the Board of Regents review Regents' Fund policies 8.11.1, 8.11.2, 8.11.3, 8.11.4, and 8.11.5 and approve the revisions recommended to said policies.

Vice President Farley stated management of the Regents' Fund was converted to The Common Fund less than a year ago and policies and procedures have been under review as the University has been making actual transfers to invest in The Common Fund. The policy revisions reflect the change from an individual investment manager to The Common Fund.

Mr. Guido said The Common Fund is solely dedicated to the educational community and its investment philosophy entails pooling the assets of institutions and gaining access to high quality investment managers at a low fee.

In response to a Regent's question of why the University is revising a general policy to a policy for a specific company, Dr. Farley said functioning with The Common Fund is so different that by tailoring this policy to the specific terminology and terms, it would be clear to anyone reviewing it that the University was following the policy that applied to doing business with The Common Fund. At some point, if the Board decides to terminate the relationship with The Common Fund, the policy would need to be changed. Dr. Farley explained where in the new policy the Spending Policy, Investment Policy and Performance Measurement are found. He reviewed for the Regents the current investment and sale decision-making process and authorization. He said The Common Fund offers significant diversification of investment alternatives and diversification of managers of the funds. The University will decide what the asset allocations will be, given our specific objectives, with advice from investment advisors. The University will determine what we want to have happen and advise The Common Fund how, when and how much money to move between pooled funds. The University will receive and review regular reports from The Common Fund and make decisions with the advice of the investment advisors. The Board will receive quarterly reports.

Regent Siegfried said he is not comfortable with devising a policy centered around one company. He suggested the policies need to be generic and not changed every time the University uses a different vendor. Tabling this item was discussed, the purpose being to have additional time to consider it.

Regent Bentley moved the item be tabled.

Regent Lewis stated if the present policies are no longer appropriate to the situation now that the University has switched to The Common Fund, it would be possible to adopt these new policies and then further review and amend them as appropriate. He said that might be preferable to leaving the old policies in place for another month or so. Dr. Farley stated the necessary operational changes have been made so the University can continue to function under the existing policy.

Regent Bentley withdrew his motion to table.

Regent Lewis moved approval of President Boren's recommendation with the understanding the Regents will further study this and address issues that have been raised.

There was further discussion. In response to a question, Mr. Guido said The Common Fund carries errors and omissions insurance at a level of \$10 million. He said given the multiple strategies and multiple managers they implement, that is the highest cost effective level The Common Fund can carry. Regent Siegfried asked how the University exits doing business with different firms if their performance is not satisfactory and is there a cost for that. Dr. Farley responded when OU exited from Seligman, a local firm was engaged to assist with the sales and the University took bids on the firms to help with sales strategies. Investments were sold and then purchased into The Common Fund. There are no transaction costs in exit. Mr. Guido stated there were no entry fees but there are fees associated with each individual fund.

Regent Lewis asked about improvement over what was achieved with our previous arrangement with Seligman. Dr. Farley responded after analyzing alternatives for managing the fund and strategies for diversifying, the best alternative was this pool funds investment concept. After analyzing the fees that are charged and the anticipated returns from The Common Fund, the basis of the recommendation to the Regents last June to transfer to The

Common Fund was formed. Given the first year's activities in the Fund, the administration still feels comfortable with that recommendation. Dr. Farley said he understands the Regents' comments that they would like a broader, general policy and one will be brought back to the Board for consideration.

The following voted yes on Regent Lewis' motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

MINUTES

Regent Lewis moved approval of the minutes of the Annual Meeting held on March 6, 1996 as printed and distributed prior to the meeting. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

POSTHUMOUS DEGREE

Ward Howard Fuller, a third-year law student, was scheduled to graduate in May, 1996. Mr. Fuller suffered a fatal heart attack just before Thanksgiving, 1995 and was within days of completing his fifth semester at the College of Law. Mr. Fuller was an outstanding young man who had overcome numerous adversities and was an active member of several student organizations. He was well liked by faculty and fellow students.

In accordance with Oklahoma State Regents for Higher Education policy, a posthumous degree may be awarded to recognize the meritorious but incomplete earned work of a student who is deceased, generally during the last semester of work. Upon the approval of The University of Oklahoma Board of Regents, the request to award a posthumous degree to Mr. Fuller will be forwarded to the Oklahoma State Regents for Higher Education for final action.

President Boren recommended the Board of Regents approve the awarding of a Posthumous Juris Doctor degree to Ward Howard Fuller.

Regent Hall moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Lewis, and Siegfried. Regent Halverstadt was out of the room at the time of the vote. The Chair declared the motion approved.

NAME CHANGE FOR THE SCHOOL OF ELECTRICAL ENGINEERING

The School of Electrical Engineering has proposed this name change as a key part of our strategy for positive development of the new School. Engineering educators have clearly embraced computer engineering as a vital part of the parent technology. Making this change will align our School with our contemporaries and allow us to recruit and retain faculty critical to this evolution.

Schools of Electrical and Computer Engineering have grown to a significant fraction of academia. A survey of heads of national electrical engineering departments shows that a full third of these schools are now named "Electrical and Computer Engineering". Our sister school at Oklahoma State is named "Electrical and Computer Engineering". These changes have occurred over the last seven to eight years in response to the need in engineering to fill the educational gap that has developed between computer science and classical electrical engineering.

The College of Engineering at The University of Oklahoma recognizes a need for a strong school in this area as one of the major drawing cards for high quality students and faculty. For the past two years, over 55% of our students have selected the computer option in our current program. This nearly 2 to 1 majority includes a significant fraction of scholarship students. Recognizing the importance of this technology via the name change overtly aligns our objectives with universities to which we aspire. We believe this will have telling effect on faculty recruiting and retention. Over the next five years, we have the potential to hire up to 10 new faculty. Maintaining a vital and dynamic countenance will have a strong influence on our ability to attract the best faculty candidates over the entire spectrum of technologies associated with this School.

The faculty of the School of Electrical Engineering and the Dean of the College of Engineering, and the Norman Campus Provost support this request in order to reflect current changes in curriculum occurring within the School of Electrical Engineering.

President Boren recommended the current name for the School of Electrical Engineering be changed to the School of Electrical and Computer Engineering. Within the school there will be two departments, those being the Department of Electrical Engineering and the Department of Computer Engineering.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Lewis, and Siegfried. Regents Hall and Halverstadt were out of the room at the time of the vote. The Chair declared the motion approved.

1996 SUMMER SESSION BUDGET - NORMAN CAMPUS

<u>College</u>	<u>Summer 1995</u>	<u>Summer 1996</u>	<u>Summer 1996</u>	
			<u>Net Change</u>	<u>%</u>
Architecture	\$ 32,243	\$ 29,065	\$(3,178)	(9.9)
Arts & Sciences	566,600	585,869	19,269	3.4
Business Administration	157,201	165,871	8,670	5.5
Education	36,601	36,696	95	.3
Engineering	144,750	137,931	(6,819)	(4.7)
Fine Arts	59,294	59,732	438	.7
Geosciences	<u>34,030</u>	<u>34,556</u>	<u>526</u>	<u>1.5</u>
Total Norman Campus	\$1,030,719	\$1,049,720	\$19,001	1.8
Law	\$128,597	\$105,985	(\$22,612)	(17.6)

In accordance with Regents' policy, individual personnel appointed to serve during the Summer Session do not require Regents' action as long as funds are included in the Summer Session budget. Appointments that are made will be subject to and contingent upon the courses meeting the University's minimum class sizes and upon the availability of appropriate funding.

President Boren recommended approval of the 1996 Summer Session budget as presented.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, Lewis, and Siegfried. Regents Hall and Halverstadt were out of the room at the time of the vote. The Chair declared the motion approved.

SUBSTANTIVE PROGRAM CHANGES - NORMAN CAMPUS

The Oklahoma State Regents for Higher Education require that all substantive changes in degree programs be presented to the institution's governing board for approval before being forwarded to the State Regents for consideration. The changes in academic programs itemized in the list, attached hereto as Exhibit B, have been approved by the appropriate faculty, academic units and deans, the Academic Programs Council, and the Interim Senior Vice President and Provost. They are being submitted to The University of Oklahoma Board of Regents for approval prior to submission to the Oklahoma State Regents for Higher Education.

President Boren recommended approval of the changes in Norman Campus academic programs as presented.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Halverstadt, Lewis, and Siegfried. Regent Hall was out of the room at the time of the vote. The Chair declared the motion approved.

NONSUBSTANTIVE PROGRAM CHANGES - NORMAN CAMPUS

The Oklahoma State Regents for Higher Education require that all changes in degree programs be presented to the institution's governing board before being forwarded to the State Regents for consideration. However, under the policies for program approval, nonsubstantive changes may be approved by the institution's academic vice president and forwarded to the State Regents for information only. The changes in academic programs itemized on the list, a copy of which was included in the agenda, have been approved by the appropriate faculty, academic units and deans, and councils, and the Interim Senior Vice President and Provost. They are being submitted to The University of Oklahoma Board of Regents for information.

COURSE CHANGES - NORMAN CAMPUS

The Oklahoma State Regents for Higher Education confer upon each institution the authority to delete, modify and add courses, but require that the changes be communicated to them for information only. The course deletions, modifications, and additions itemized on the list, a copy of which was included in the agenda, have been approved by the appropriate faculty, academic units and deans, the Academic Programs Council, and the Interim Senior Vice President and Provost. They are being forwarded to The University of Oklahoma Board of Regents for information.

ESTABLISHMENT OF INSTITUTES AND CENTERS AT THE UNIVERSITY OF OKLAHOMA - NORMAN CAMPUS

To remain competitive in the research arena, The University of Oklahoma established policy guidelines and incentives to encourage the development of interdisciplinary institutes and centers on the Norman Campus.

The Policy on Institutes and Centers received formal approval by the President in September 1993. Under this policy, existing institutes and centers and those faculty wishing to propose the creation of a new institute/center must develop a program plan for the organization. This program plan should describe the purpose of the institute/center and must include a clear statement of center/institute administrative and fiscal responsibilities. Centers/institutes established under this policy will qualify for an extra Sponsored Research Incentive (SRI) allocation equal to the combined departments' SRI allocation. No other financial support is guaranteed by the University of Oklahoma for these centers/institutes.

The University of Oklahoma is pleased to report that, to date, 13 Centers/ Institutes have been developed under the guidelines of this policy and with the approval of the President. They were included on a chart in the agenda.

This was provided for information only. No action was required.

INTERNATIONAL EXCHANGE AGREEMENTS

At the Board of Regents' meeting on October 15, 1991, the Regents approved a request that the President of the University be authorized to enter into agreements for educational and scientific cooperation between the University of Oklahoma and universities in other countries without prior approval by the Board.

The following agreements entered into from March 1994 through March 1996 are hereby presented for your information:

Middlesex University -- London, England
Middlesex Medical School at the University of London -- England
Miraj Medical Center -- Miraj, India
University of Salerno -- Italy
University of Yamaguchi -- Japan
Tribhuvan University Medical School and Teaching Hospital -- Katmandu, Nepal
Shandong Institute of Physical Education -- People's Republic of China
Shandong University of Technology -- People's Republic of China

By means of these agreements, the institutions agree to promote (1) collaboration of faculty and staff for research, lectures, discussion, and other academic pursuits; (2) exchange of graduate and undergraduate students for study and research; and (3) exchange of published information.

A complete list of the universities with which OU currently has exchange agreements was included in the agenda.

This report was presented for information only. No action was required.

PROPOSALS, CONTRACTS, AND GRANTS

A list of awards and/or modifications in excess of \$100,000 or that establish or make policy for the University, or that otherwise involve a substantial or significant service to be performed by the University was included in the agenda. Comparative data for fiscal years 1994 and 1995, current month and year-to-date, was also included.

The Provisions of Goods and Services policy (amended December 4, 1992) provides that new contracts and grants in excess of \$100,000 must be referred to the Board of Regents for ratification. In addition, in those cases where a contract, grant, document, or arrangement involved would establish or make policy for the University, or otherwise involve a substantial or significant service to be performed by the University, that contract, arrangement, or document shall be referred to the Board of Regents for approval.

FEBRUARY 1996 SUMMARY:

Norman Campus and Health Sciences Center Combined Data

- Research expenditures and awards continue to show increases of 19% (\$41.9 million vs. \$35.2 million) and 7% (\$48.5 million vs. \$45.4 million), respectively. Additionally, proposal activity has increased 30% from last year (\$186.8 million vs. \$144.0 million).
- Total expenditures are up 11% from last year at \$71.8 million, awards are up 14% with \$82.0 million, and proposal activity is up 42% (\$239.7 million vs. \$168.2 million).

Norman Campus

- Faculty based research expenditures increased 25% over last year (\$22.9 million vs. \$18.3 million). Awards increased 14% over last year (\$25.1 million vs. \$21.9 million) while proposal activity increased 48% from last year (\$151.7 million vs. \$102.3 million).
- College of Continuing Education expenditures are up 3% from last year (\$11.3 million vs. \$11.0 million), awards are up 86% at \$19.4 million, and proposal activity is up 275% at \$46.6 million.

Health Sciences Center

- Research expenditures are up 12% over last year (\$19.1 million vs. \$16.9 million). Awards remain approximately the same as last year at \$23.4 million but proposal activity is down 16% (\$35.0 million).
- Total expenditures are up 8% over last year (\$36.1 million vs. \$33.4 million). However, awards are down 5% from last year (\$36.3 million vs. \$38.2 million), and proposal activity is down 17% (\$40.0 million vs. \$48.5 million).

President Boren recommended the Board of Regents ratify the awards and/or modifications for February 1996 as submitted.

Regent Hall moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, and Siegfried. Regent Lewis was out of the room at the time of the vote. The Chair declared the motion approved.

**ACADEMIC PERSONNEL ACTIONS
SENIOR VICE PRESIDENT AND PROVOST AND ASSOCIATE PROVOST,
HEALTH SCIENCES CENTER
DEAN, COLLEGE OF LAW**

Regent Hall moved the Board meet in executive session for the purpose of discussing personnel-related items as listed above. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, and Siegfried. Regent Lewis was out of the room at the time of this vote. The Chair declared the motion approved. The executive session began at 11:17 a.m. in the small Board Room and concluded at 11:41 a.m. The Regents immediately reconvened in regular session.

**SENIOR VICE PRESIDENT AND PROVOST AND ASSOCIATE PROVOST,
HEALTH SCIENCES CENTER**

The appointment of a Senior Vice President and Provost of the Health Sciences Center and an Associate Provost of the Health Sciences Center had been discussed earlier in executive session.

Regent Halverstadt moved that Dr. Joseph J. Ferretti be changed from Interim Senior Vice President and Provost to Senior Vice President and Provost, Health Sciences Center; and that his salary be changed from annual rate of \$180,000 for 12 months to annual rate of \$225,000 for 12 months, effective April 25, 1996; and that Dr. Jerry B. Vannatta be changed from Interim Associate Provost for Medical Affairs to Vice President for Health Affairs and Associate Provost, Health Sciences Center; and that his salary changed from \$170,000 for 12 months to annual rate of \$200,000 for 12 months, effective April 25, 1996. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

Dr. Halverstadt commented the appointment of these two individuals to the permanent positions they have occupied on an interim basis is spectacular. They have tackled a series of problems of great magnitude in a very competent and very effective way. Dr. Ferretti is nationally recognized and has had a steadying influence on the campus as a fair and effective chief executive. Dr. Vannatta is a practicing physician and a teacher of great renown, having won the Master Teacher Award. Dr. Halverstadt said these two individuals will provide great strength and assistance to President Boren as he moves the institution forward.

DEAN, COLLEGE OF LAW

The appointment of a Dean of the College of Law had been discussed earlier in executive session.

Regent Hall moved that Andrew Coats be appointed Dean of the College of Law and Professor of Law at a salary of \$152,500 for 12 months effective April 25, 1996. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

Regent Hall said Andrew Coats is an outstanding lawyer and very distinguished citizen of Oklahoma, having served as Mayor of Oklahoma City and as District Attorney for Oklahoma County. He has also served as President of the Oklahoma State Bar Association, President of the American Board of Trial Advocates of Oklahoma and is currently President-elect of the American College of Trial Lawyers. He is a graduate of the OU College of Law. Regent Hall said Mr. Coats is the right man at the right time to move the Law School into the next century.

President Boren, Chairman Blankenship and Regent Lewis added their congratulatory comments.

Regent Hall then moved to amend his motion as follows: that Andrew Coats be appointed Dean of the College of Law and Professor of Law with tenure at a salary of \$152,500 for 12 months effective April 25, 1996. The following voted yes on the amended motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

APPOINTMENT OF EXTERNAL AUDITORS

The University's contract for external audit services with Deloitte & Touche LLP expired with the completion of the audits for the fiscal year ended June 30, 1995. In order for the University to comply with the financial audit requirements of State Statute 70 O. S. Section 3909, the compliance audit requirements of the Federal Government as contained in the Office of Management and Budget (OMB) Circular A-133, the compliance audit requirements of the NCAA Bylaw 6.2.3.1, and the arbitrage rebate requirements and continuing disclosure requirements of the University's various revenue bond issues, a Request for Proposal was prepared and distributed on November 13, 1995 to the following national public accounting firms. Responses to this RFP were received from two firms, with both responses being rejected for reasons more fully described below. The RFP was revised and reissued to the same national public accounting firms on February 6, 1996. Recipients of the RFP were:

Price Waterhouse
Ernst & Young
Deloitte & Touche LLP
Arthur Andersen LLP
KPMG Peat Marwick LLP
Coopers & Lybrand LLP

The initial RFP invited proposals from those firms interested in performing audits for the University of Oklahoma as of June 30, 1996, and for the fiscal year then ended and for each of the four following fiscal years. The audits specifically covered by the RFP were:

Financial Audits - Norman Campus
Health Sciences Center Campus
Compliance Audits - Norman Campus OMB A-133
Health Sciences Center Campus OMB A-133
Norman Campus NCAA

Revenue Bonds - Norman Campus Continuing Disclosure
 Norman Campus Utility System
 Norman Campus Student Union
 Norman Campus ODFA
 Norman Campus Parking Facilities
 HSC Continuing Disclosure
 HSC Student Center

Tax Returns for Unrelated Business Income - Both Campuses IRS Form 990T

On November 20, 1995, University representatives from both campuses and every area to be audited, held a pre-proposal conference. Three firms attended this meeting. The purpose of this pre-proposal conference was to answer questions from the firms regarding the RFP and the University.

On December 13, 1995, the bid opening date, proposals were received from:

Coopers & Lybrand
 KPMG Peat Marwick

The University's bid evaluation team, consisting of the University's Director of Internal Auditing, the Controllers of the two campuses (and their respective staffs), the Directors of Grants & Contracts of the two campuses, the Athletic Department Financial Officer, the Norman Campus Purchasing Director, and the Financial Aid Directors of the two campuses immediately began evaluating the responses. The team quickly noted a couple of significant differences in the two proposals as compared to the current engagement. There was a significant increase in hours bid by each firm. The University's FY95 audits required approximately 2,390 audit hours, while the two responding firms indicated that the same audits for FY96 would require over 3,275 hours. This increase in hours bid was obviously reflected in the cost proposed for these audits as illustrated in the following chart. Acceptance of either of the two proposals would have increased the University's audit costs from the FY95 level of \$108,540 to either a cost of \$210,000 or \$173,400 for the same audits. New audit requirements for FY96 would have added another \$11,500 or \$15,600 to these costs. These increased costs would, of course, occur in each of the five fiscal years covered by the audit proposal.

Comparison of FY95 Audit Costs to FY96 Proposed Audit Costs

	<u>FY95 Audit Costs</u>	<u>FY 96 Coopers Proposal</u>	<u>FY 96 KPMG Proposal</u>
Financial Audits:			
Norman	\$32,700	\$58,500	\$49,500
HSC	<u>34,300</u>	<u>50,500</u>	<u>49,500</u>
Total Financial Audits	<u>67,000</u>	<u>109,000</u>	<u>99,000</u>
Compliance Audits:			
Norman A-133	15,200	49,000	30,800
HSC A-133	13,000	36,500	28,600
NCAA	<u>4,700</u>	<u>4,500</u>	<u>5,500</u>
Total Compliance Audits	<u>32,900</u>	<u>90,000</u>	<u>64,900</u>

	<u>FY95 Audit Costs</u>	<u>FY 96 Coopers Proposal</u>	<u>FY 96 KPMG Proposal</u>
Revenue Bonds:			
Norman: Utility System	2,300	3,000	1,500
Student Union	<u>2,700</u>	<u>1,500</u>	<u>3,000</u>
Total Revenue Bonds	<u>5,000</u>	<u>4,500</u>	<u>4,500</u>
Tax Returns:			
Norman	2,080	3,500	2,500
HSC	<u>1,560</u>	<u>3,000</u>	<u>2,500</u>
Total Tax Returns	<u>3,640</u>	<u>6,500</u>	<u>5,000</u>
Sub Total for Same Audits	<u>108,540</u>	<u>210,000</u>	<u>173,400</u>
NEW Revenue Bond Requirements:			
Norman: ODFA		3,000	3,000
Parking		3,000	3,000
Continuing Disclosure		1,500	3,300
HSC: Student Center		3,000	3,000
Continuing Disclosure		<u>1,000</u>	<u>3,300</u>
Total NEW Requirements	<u>0</u>	<u>11,500</u>	<u>15,600</u>
Total Audit Requirements	<u>108,540</u>	<u>221,500</u>	<u>189,000</u>

The evaluation team concluded that the cost and hours proposed for the University's audits was unreasonable and perhaps due to the responding firms not fully understanding our requirements. We provided the two firms with the hours required for our FY95 audits and asked them to reconsider their bids based upon these FY95 hours. We met individually with the two responding firms, and neither would agree to reducing their hours or costs for our audits.

The University's management then searched for alternatives that could be considered. Based upon a review of the applicable State Statute and conversations with the State Auditor and Inspector, it was determined that the State's five-year mandatory rotation applied only to the financial audit of the University's financial statements. There is no statutory requirement to rotate audit firms for compliance audits, revenue bonds, and tax work. An electronic survey by the Norman Campus Controller to other higher education institutions indicated that it was not uncommon for institutions to engage one audit firm for the audit of the institution's financial statements and to engage other audit firms for other audit requirements (e.g., compliance audits, arbitrage calculations, etc.). Although the University practice since FY85 had been to engage a single accounting firm to perform all its audits, the University management concluded that more responsive and competitive bids might be received if the University revised its RFP and re-solicited responses. The revised RFP would request responses from firms based upon both an all-inclusive engagement (i.e., one firm for all audits) and specific engagements for the various types of audit work required (e.g., financial audits, compliance audits, revenue bonds, tax returns).

The revised RFP was reissued on February 6, 1996, to the same six national firms, and proposals were received from three firms on the RFP closing date, March 11, 1996. All-inclusive proposals were received once again from Coopers & Lybrand and KPMG Peat Marwick with little change in price. Columns I and II of the Summary of Alternative Pricing Proposals, which was included in the agenda, illustrate the costs of the all-inclusive alternative for the five years of the proposals.

Specific engagement proposals were received from Coopers & Lybrand, KPMG Peat Marwick, and the University's previous auditor, Deloitte & Touche. Since Deloitte & Touche is prohibited by Statute from bidding on the University's financial audits, this firm bid only the non-financial audit work. Coopers & Lybrand did not bid the University's A-133 Compliance audits as they did not want to be engaged for this audit unless they were selected as the financial statement auditor. KPMG Peat Marwick bid all the specific engagements. The following illustrates a comparison of the five-year costs of the proposals.

Comparison of Total Five (5) Year Costs - Specific Audits

	<u>Coopers Proposal</u>	<u>KPMG Proposal</u>	<u>Deloitte Proposal</u>
Financial Audits:			
Norman	\$309,000	\$288,800	(1)
HSC	<u>275,500</u>	<u>288,800</u>	<u>(1)</u>
Total Financial Audits	<u><u>584,500</u></u>	<u><u>577,600</u></u>	<u><u>0</u></u>
Compliance Audits:			
Norman A-133	(2)	194,600	\$112,500
HSC A-133	(2)	182,300	87,500
NCAA	<u>24,000</u>	<u>34,600</u>	<u>23,600</u>
Total Compliance Audits	<u><u>24,000</u></u>	<u><u>411,500</u></u>	<u><u>223,600</u></u>
Revenue Bonds:			
Norman:			
Utility System	9,750	5,500	10,050
Student Union	8,250	11,000	10,050
ODFA	9,750	11,000	10,050
Parking	9,750	11,000	10,050
Continuing Disclosure	8,250	18,200	14,750
HSC:			
Student Center	9,750	11,000	10,050
Continuing Disclosure	<u>5,500</u>	<u>18,200</u>	<u>14,750</u>
Total Revenue Bonds	<u><u>61,000</u></u>	<u><u>85,900</u></u>	<u><u>79,750</u></u>
Tax Returns:			
Norman	17,000	13,800	12,840
HSC	<u>14,500</u>	<u>13,800</u>	<u>12,840</u>
Total Tax Returns	<u><u>31,500</u></u>	<u><u>27,600</u></u>	<u><u>251,680</u></u>
Total Audit Requirements	<u><u>701,000</u></u>	<u><u>1,102,600</u></u>	<u><u>329,030</u></u>

(1) Oklahoma State Statutes prohibit this firm from bidding on financial audits since they have served as the University's financial auditors for the last 5 years.

(2) Firm opted not to bid on Compliance A-133 audits as a separate specific engagement.

Based upon these responses it appears that the University could lower its audit cost by engaging more than one auditor on a specific engagement basis. It must be pointed out that these three firms are national public accounting firms. Each must meet the same requirements as they relate to Federal regulations, generally accepted accounting principles as promulgated by the Government Accounting Standards Board (GASB), audit guidelines as developed by the American Institute for Certified Public Accountants (AICPA), and guidelines as adopted and published by the National Association of College and University Business Officers (NACUBO). As such, each firm met the selection criteria as outlined in the University's RFP. Therefore, on a national level, the firms are equally qualified to perform the University's audits. The primary factor in selecting an auditor then becomes an economic one. An illustration of the five-year cost comparison for the proposals under several alternatives was included in the agenda.

From a review of the five-year cost comparison, it is apparent that the University can minimize the increase in audit costs by engaging auditors on a specific engagement basis. As shown, the University can lower its audit costs by over \$130,000 over a five-year period by not accepting either of the all-inclusive proposals. The most economic alternative would be to select:

- KPMG as the University's financial statement auditor
- Coopers & Lybrand as the University's revenue bond auditor
- Deloitte & Touche as the University's compliance auditor and tax auditor

The administration recommends that the Board of Regents authorize the President to accept the five year proposals submitted by these firms for the specific audit work listed above and to engage these firms for this work for the fiscal year ending June 30, 1996.

President Boren recommended the Board of Regents select (1) KPMG Peat Marwick LLP to serve as the University's financial statement auditors for the next five fiscal years, (2) Coopers & Lybrand LLP to provide revenue bond arbitrage rebate calculation and continuing disclosure services for the next five fiscal Years, and (3) Deloitte & Touche LLP to conduct the compliance audits and to provide tax return service for the next five fiscal years. In addition, President Boren recommends the Board of Regents authorize the University's administration to execute the engagement of these firms for these services for FY96, the first year of their five-year proposals.

Regent Bentley moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, and Lewis. Regent Siegfried was out of the room at the time of this vote. The Chair declared the motion approved.

LEASE OF LAND AT UNIVERSITY RESEARCH PARK

Mr. Jon Marshall, Vice President of Cruise Aviation Associates, Inc., contacted University representatives regarding leasing approximately 0.66± acres of land at Max Westheimer Airport, a portion of University Research Park, to construct a T-hangar facility. The land under consideration is south of Westheimer Drive adjacent to the south ramp.

A demand exists for T-hangar space for single and small, twin engine aircraft. As of March 1, 1996 there existed a waiting list of 41. The turnover rate of existing T-hangars is very low and the wait is about three years. The University has made several attempts to satisfy the

demand for T-hangars over the past few years. A Request for Proposal was solicited nationally with no response. On another occasion, a lease was negotiated with a private party, however that individual later withdrew his offer. The airport solicited bids to build units with airport funds, but the bids exceeded airport resources.

The primary lease term is 10 years with three 10-year renewal option periods.

Cruise Aviation Associates, Inc. agrees to the following rent schedule based on appraisal land values. The rent schedule assumes a 50% increase in the Cost of Living Index in each preceding 10-year period.

<u>YEAR</u>	<u>ANNUAL</u>	<u>TOTAL</u>
1-10	\$2,046	\$ 20,460
11-20	3,069	30,690
21-30	4,604	46,040
31-40	6,906	69,060
		<u>\$166,250</u>

Cruise Aviation Associates, Inc. agrees to pay sums, as determined by the County Assessor, in lieu of ad valorem taxes and applicable sales tax and as permitted by federal law.

The lease contains provisions pertaining to default allowing the University to recapture the premises if Cruise Aviation Associates, Inc. should be in default and fails to cure its default after having been served due notice thereof. The income will be utilized in the operations and improvement of airport properties. Cruise Aviation Associates, Inc. would be responsible for obtaining all utility service and meeting the requirements for a City of Norman Building Permit at their sole cost.

President Boren recommended the Board of Regents authorize the execution of a long-term ground lease with Cruise Aviation Associates, Inc. for the purpose of constructing and operating a seven unit T-hangar facility at Max Westheimer Airport.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

NATURAL GAS CONTRACTS FOR NORMAN AND HEALTH SCIENCES CENTER CAMPUSES

Bids will be issued in early May for the University's natural gas requirements for FY 1996-97. The current contract with National Gas Clearinghouse expires on June 30, 1996. Bid pricing will be requested for four options.

1. Firm Fixed Prices for the year
2. Prices based upon New York Mercantile Exchange Future Index (less bid deduct)
3. Prices based upon Inside FERC (Federal Energy Regulatory Commission) publication listing (less bid deduct or plus add factor)
4. Bidder Proposed Alternative Pricing Basis

	<u>Annual MMBTU Usage</u>
Category A Basic Power/Heating Plant	1,200,000
Category B Cogeneration/Incremental	700,000

Prices for Category B gas were requested with summer and winter gas rates in order to take advantage of lower summer rates.

The bids will be received with target pricing rates. Due to the cold winter and reduced gas storage inventory it should be to the University's advantage to delay a final pricing decision as late as possible to allow prices to drop. The pricing variations and required timing response preclude submitting the pricing decision for Regents' approval. Accordingly, the authority for the Vice President to approve the final pricing is recommended.

The estimated annual consumption cost will be approximately \$3.3 million. The resulting contract will contain an option to extend the contract for an additional year. The bid will be circulated to approximately 25 suppliers.

President Boren recommended the Board of Regents authorize Vice President Jerry Farley to finalize the pricing basis for the purchase of natural gas for the Norman and Health Sciences Center Campuses for fiscal year 1996-97.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

EVANS HALL AND BIZZELL MEMORIAL LIBRARY FIRE SPRINKLER SYSTEMS

The first two administration buildings constructed by the University were destroyed by fire. Evans Hall, constructed in 1912, is the third University administration building on its site. As a part of major renovation projects, the University routinely includes the installation of fire protection and fire sprinkler systems in order to limit the hazard exposure to the students, faculty, and staff that occupy the buildings and help protect the University's investment in the building and its contents. The addition of fire protection systems to Evans Hall and to the Bizzell Memorial Library, which was built in 1929, have been considered for quite some time, but have not been possible without identification of funding. It is recommended that this work be accomplished at this time in an effort to preserve the historical significance of both buildings, to protect the irreplaceable collections located in the library, and most importantly to safeguard the occupants of these historic campus buildings.

The preliminary project budget for this work is in the range of \$1,250,000 to \$1,500,000. It is recommended that funds available from the Oklahoma Development Finance Authority revenue bond proceeds currently identified for the College of Law Addition and Renovation project be temporarily reallocated for this important project and that Section 13 and New College Funds be identified in the coming years to replace these reallocated funds.

President Boren recommended the Board of Regents (1) approve a project to install fire sprinkler systems in Evans Hall and Bizzell Memorial Library, (2) authorize the administration to begin the process of selecting a consultant to provide professional services for the project, (3) approve the temporary reallocation of revenue bond proceeds currently identified for use for the College of Law Addition and Renovation project for this work, and (4) authorize the necessary modifications to the Campus Master Plan of Capital Improvement Projects.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

CERAMICS STUDIO AND KILN RELOCATION

The current space occupied by the School of Art's ceramics studios and kilns is located in the east end of the Fred Jones Art Center, directly north of Holmberg Hall on the Parrington Oval. The current studio areas are inadequate for safe teaching functions and the kilns are located in an environmentally sensitive area of campus. At times, certain types of ceramics are fired in the screened outdoor work area on the east side of Fred Jones Art Center, and the resultant smoke and noxious fumes from the firing process are carried into adjacent campus buildings, including Holmberg Hall, causing concern and distress.

In order to alleviate this problem, it is recommended that the ceramics studios and kilns be relocated to a new facility to be constructed either at the University Research Park or on the South Campus. The estimated project cost for this new facility is \$520,000. The facility would be designed for the safe and protected use by ceramics students and faculty and would allow the ceramics firing processes that currently cause concern in the present location to be conducted in a more isolated setting. In addition, after the kiln area and service yard are vacated, it is recommended that part of the existing screen wall, kiln area, and certain drives adjacent to the Fred Jones Art Center be removed and that new landscaping and improvements be installed to open up the entry to the Parrington Oval and to repair the elements of the Fred Jones Art Center damaged by the removal of the kiln rooms. The estimated cost for this work is approximately \$135,000.

It is recommended that funds available from the Oklahoma Development Finance Authority revenue bond proceeds currently identified for the College of Law Addition and Renovation project be temporarily reallocated for this project and that Section 13 and New College Funds be identified in the coming years to replace these reallocated funds.

President Boren recommended the Board of Regents (1) approve a project for the relocation of the ceramics studio and kiln areas from the Fred Jones Art Center to a new location at either the University Research Park or South Campus, (2) authorize the administration to begin the process of selecting a consultant to provide professional services for the project, (3) approve the temporary reallocation of revenue bond proceeds currently identified for use for the College of Law Addition and Renovation project for this work, and (4) authorize the necessary modifications to the Campus Master Plan of Capital Improvement Projects.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

GREENHOUSE PROJECT

In March 1996, the Board of Regents approved the allocation of Section 13 and New College Funds in the amount of \$224,000 for construction of two greenhouses and related facilities on the South Campus. Since that time, the University's consultant for small design projects, Miles Associates, has completed the design development and final plans and specifications for the project.

Each new greenhouse will contain approximately 2,900 gross square feet of space and will be connected to the head house. The head house will contain approximately 1,600 gross square feet of space and include office, storage, and restroom facilities. The project design is very straight forward and consists of pre-engineered metal building and package greenhouse components. The project also includes relocation of the existing greenhouse to the site. This relocated greenhouse, which contains approximately 2,900 gross square feet of space, also will be connected to the new head house. All appropriate utilities will be installed as a part of this project.

Due to the limited scope of the project and in order to expedite the work, authority is requested to receive bids and to award a construction contract to the lowest and best bidder. The administration will provide a report on the award of the contract at the June meeting.

President Boren recommended the Board of Regents (1) approve the Design Development Phase plans and the construction documents for construction of the Greenhouse project on the South Campus, (2) authorize the administration to advertise the project and receive bids for construction and to award a contract to the lowest and best bidder, (3) authorize the President or his designee to execute the necessary contracts and change orders for the project, and (4) require an informational report on the award of the contract at the June Board of Regents' meeting.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

SAM NOBLE OKLAHOMA MUSEUM OF NATURAL HISTORY

At the April 1994 meeting, the Board of Regents approved the Sam Noble Oklahoma Museum of Natural History exhibit master plan and thematic design phase report and authorized the exhibit designer to begin the preparation of final design concepts and the Schematic Design Phase plans for the museum. The Schematic Design Phase is now completed and University representatives are reviewing the documents.

The authorized budget for initial keystone exhibits to be installed in the museum at opening is \$2,150,000. Based upon recommendations of the consultants, museum administration, and University administration, the initial exhibits to be constructed will be identified, and work will begin on the preparation of final construction documents. The estimated cost for the completion of all exhibits proposed for the museum is approximately \$14,500,000.

President Boren recommended the Board of Regents (1) approve the Sam Noble Oklahoma Museum of Natural History Exhibits Schematic Design Phase report, and (2) authorize the administration to amend the current contract with Gerard Hilferty and Associates, Incorporated, the exhibit designer, to include professional services for the preparation of design development concepts and final construction documents for the initial group of exhibits.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

CONSTRUCT FACULTY APARTMENTS IN UNIVERSITY RESIDENCE HALLS

President Boren initiated the development of a Faculty-in-Residence (FIR) program this Spring, wherein students and faculty share living and working space, to enhance student/faculty relations. The program, set to begin this Fall, will offer faculty members and their families apartments in the residence halls.

By shifting interaction into and offering classes within a common living/learning environment, we expect that the FIR will improve freshman academic performance, facilitate student decision making, help develop student educational goals, enhance overall student development as well as increase student satisfaction with the residence halls.

Faculty members and their families will live in the apartments free of rent, receive five cafeteria meals per week per person and receive a small stipend. As well, they will have access to residence hall program funding for activities. University Housing will fund the FIR.

In exchange, faculty members are asked to hold office hours in residence, offer a residence-based course/seminar each semester, attend some hall meetings, programs and functions, share meals each week with residents in the cafeteria, co-sponsor/host guest speakers, attend orientation activities and weekly staff meetings, and refer students for help with academic and personal concerns when appropriate. Their scope of involvement includes acting as an adult friend, mentor, nurturer and informal advisor to students. Faculty members will not be asked to act in loco parentis, or as an authority figure.

This program will be evaluated annually and conceivably expanded to a total of eight apartments. The estimated cost for each apartment is \$130,000. In order to complete the first two apartments on schedule, the Physical Plant will do the work required to complete the project.

President Boren recommended the Board of Regents approve the construction of faculty apartments at an estimated cost of \$130,000 each in the following residence halls: Couch Center (to be completed by August 1, 1996) and Cate Center (to be completed by January 1, 1997).

Regent Hall moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. Regent Blankenship was out of the room at the time of this vote. The Chair declared the motion approved.

ELM AVENUE PARKING FACILITY

At the April 1994 meeting of the Board of Regents, the Board authorized the University administration to begin the process of selecting an architectural and engineering consultant for the Elm Avenue Parking Facility project and to proceed with the preparation of the documents needed for the issuance of the revenue bonds for the project. At the July 1994 meeting, the Board approved the area just south of the new addition to the Catlett Music Center as the site for the new parking facility. In January 1996, the Board approved the Design Development phase plans prepared by Frankfurt-Short-Bruza Associates, P.C., the project architects, and authorized the preparation of construction documents. The Board also authorized the administration to advertise and receive bids for the project.

The Elm Avenue Parking Facility will accommodate approximately 575 vehicles and includes a ground level parking area and four additional levels above ground. A one block area of Cruce Street between Elm Avenue and College Avenue has been officially vacated by action in the district court and will be closed to facilitate construction of the parking facility.

Bids for the construction of the facility were received from nine bidders on April 11, 1996. The bids have been evaluated by the project architects and representatives of the University administration, Auxiliary Services, Parking and Transit Services and Architectural and Engineering Services. A complete tabulation of the bids received was included in the agenda.

A low bid of \$4,424,900 for the base bid plus desirable alternates was submitted by Flintco, Inc. of Oklahoma City. This bid represents the lowest and best bid received and is within the funds available for the project. The following is a summary of the proposed contract award:

Base Bid	\$4,345,000
Alternate No. 3, Elevator Maintenance	6,200
Alternate No. 4, East Gable End	<u>73,700</u>
Total Contract Amount	\$4,424,900

President Boren recommended the Board of Regents (1) award a contract for construction of the Elm Avenue Parking Facility in the amount of \$4,424,900 to Flintco, Inc. of Oklahoma City, the low bidder, and (2) authorize the President or his designee to sign the construction contract and all necessary change orders to the construction contract.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. Regent Blankenship was out of the room at the time of the vote. The Chair declared the motion approved.

PURCHASE OF DNA SEQUENCER FOR DEPARTMENT OF CHEMISTRY AND BIOCHEMISTRY

As part of an NIH research contract, the Department of Chemistry and Biochemistry is authorized to purchase one additional Automated Fluorescent DNA Sequencer. The Department currently has six identical and two older model sequencers. The University most recently purchased two sequencers in October from Applied Biosystems which is now a division of Perkin Elmer (ABD). The department desires to purchase the instruments on a sole source basis with the following justification:

1. All the students and doctoral students involved in DNA research are trained in rapid DNA sequencing techniques which have been developed on the ABD equipment over the years. A whole new learning process would have to be developed.
2. This instrument is the only system which can load 36 samples in a single run which is 50% more than any other instrument. NIH is funding ABD to increase this amount to 48 samples per run.
3. Chemistry has written computer software specific to the data format of the ABD instruments. No funding exists to convert this software to the instruments of other manufacturers.

President Boren recommended the Board of Regents approve the award of a purchase order in the amount of \$114,123 to Perkin Elmer Applied Biosystems Division.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

COMPUTER LABS FOR SATTRN PROJECT

The SATTRN Project is a unit within the College of Continuing Education. The title, "SATTRN", an acronym for Satellite Training Network, is a training concept developed by the Oklahoma Department of Human Services (DHS) to utilize satellite transmitted training to reach local field offices throughout the State. The Department of Human Services contracts with The University of Oklahoma to provide video programming, satellite downlinks, curriculum development, and other training delivery services to support the Department's training needs.

In addition to satellite transmitted programming, the Department contracts with the University to provide a physical facility for centralized training (the OU/DHS Training Center, 617 Rock Creek Road) and training to support the Model Counties Project. The Model Counties Project is an effort by the Department to install personal computers in all local offices, supported by local area networks, and with local office to mainframe connectivity. The Department is currently in the process of installing over 5000 personal computers in local offices throughout the State. The University has assumed the contractual responsibility of supporting the implementation by providing training in software and specific application requirements. Phase I of this contract will be completed in May 1996.

Phase II of the Model Counties contract provides further training to local personnel to ensure a Statewide proficiency level in Windows 95 and Microsoft Office. In addition it will provide training for specific on-line forms and applications currently being developed by another contractor. As a requirement to provide further training, the Department has requested the University to establish up to five computer training labs in locations throughout the State. This request involves the acquisition of approximately 20 personal computers with server, hub, router, furniture, software and audiovisual equipment for each individual location. Total cost for each individual location is not expected to exceed \$75,000. The Department will provide payment for all equipment through user fees established in a cost reimbursable rate structure.

The Department has not yet established the number of needed computer labs or their location. Acquisition of needed equipment will occur on an as-needed basis, or as each location is identified, on an individual site basis. Reimbursement for total acquisition requirements is not expected to exceed \$450,000.

All computers, installation, and peripherals will be purchased from State Contracts or Interagency sources. The PC's will be purchased from Zenith on contract #SW 60040.

As expenditures are finalized information regarding the costs and sources will be submitted to the Board of Regents.

President Boren recommended the Board of Regents approve a project to provide video programming, satellite downlinks, curriculum development, and other training delivery services to support the OU/DHS Training Center training needs in the amount of \$450,000. All computers, installation, and peripherals will be purchased from State contracts or Interagency sources. The PC's will be purchased from Zenith on contract #SW 60040. As expenditures are finalized, information regarding the costs and sources will be submitted to the Board of Regents.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

CONTRACT FOR LAUNDRY VENDING SERVICES FOR UNIVERSITY RESIDENCE HALLS AND APARTMENTS

Bids were recently circulated to provide laundry vending services to University residence halls and apartments. The current contract will expire on August 1, 1996. The evaluation was based upon the projected income to the University, as well as insuring a reasonable laundry cost for the residents. Bids were received as follows:

	<u>Annual Guaranteed Revenue</u>	<u>Cash Advance At Contract Award</u>	<u>Percentage of Gross Revenue</u>
Web Service Company, Inc. Redondo Beach, California	\$170,000	\$170,000	65.2%
Allied Laundry Company St. Louis, Missouri	\$135,000	\$135,000	60.8%
Kwik Wash Dallas, Texas	\$100,000	none	54.0%

The bids were evaluated by a weighted scale using the following criteria:

1. Responsiveness to RFP terms, conditions and specifications
2. Ability to meet installation date
3. Planned improvements
4. Equipment/Supplies to be provided
5. Past Performance on similar contracts - 3 years minimum experience in operating coin-operated laundry services.
6. Total annual guaranteed and percentage payments to the University for the five-year period
7. Stability of business and number of years in business

Inconsistencies in Allied's bid made it very difficult to determine the exact cost and figures and was a factor in the award decision to Web. Another major deciding factor was the significantly higher guaranteed annual payment of \$170,000 by Web versus the annual guarantee of \$135,000 by Allied. Over the next five years, it is believed that the \$170,000 annual guarantee provides significant income protection for the University.

President Boren recommended the Board of Regents approve the award of a five-year contract to Web Service Company, Inc. to provide laundry vending service for the University residence halls and apartments.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

UNIVERSITY EDUCATIONAL NETWORK CONNECTIVITY FEE

After an extensive information campaign, public forum and meetings, and numerous interest group sessions, the University has finalized plans to implement a network fee to insure the continued maintenance and growth of the University's network infrastructure. Since the beginning of the spring semester, several college student groups have endorsed the University Educational Network Connectivity Fee. These endorsements have culminated in several supportive Resolutions passed by the Housing Center Student Association, Graduate Student Senate and The University of Oklahoma Student Association (Resolution passed unanimously). These three significant Resolutions were created solely through student input.

The student committees authoring these Resolutions asked for several amendments to the fee proposal. The following suggestions have been made: a per student cap of \$75.00 per semester, the establishment of a committee to investigate all college technology fees to determine whether any redundancies exist in technology services, and the commitment of some good faith resources from the University in addition to the funds generated by the University Educational Network Connectivity Fee. These considerations are acceptable, and are in the planning process of implementation.

The University Educational Network Connectivity Fee is essential to provide the operation and maintenance funds required to maintain the University educational network services infrastructure. The basic infrastructure was established with the HERO II Bond Issue. A per-credit-hour student technology service fee originated in several colleges in 1994/95 to provide special use software and hardware. The HERO II Bond Issue and the per-credit-hour student technology fee from some of the colleges provided the initial resources to upgrade the University corporate infrastructure to allow inter/intra-building wiring and basic network integrated services. However, neither of these funding sources provided for the continual operation and maintenance of the new Universitywide network services infrastructure once in place. This fee addresses this need, and specifically targets the ongoing expenses required for operation and maintenance. As students and academic departments continue to modernize and embrace technology more in support of educational and scholarly activities, the impact upon the corporate University infrastructure will significantly increase.

This was reported for information only. No action was required.

QUARTERLY REPORT OF PURCHASES

Regents' policy authorizes the President or his designee to approve purchases for \$100,000 or less when a low responsive bid is accepted and other purchases for \$75,000 or less. The Board of Regents is provided a quarterly report of these purchases approved by the President or his designee between the old and new levels requiring Board action.

The reports covering the period January 1, 1996 through March 31, 1996 for the Norman Campus and Health Sciences Center were included in the agenda.

This report was presented for information. No action was required.

ACCEPT GIFT FROM PRESBYTERIAN HEALTH FOUNDATION

An agreement has been proposed between the Board of Regents and the Presbyterian Health Foundation, wherein the Presbyterian Health Foundation will deposit \$500,000 in The University of Oklahoma Foundation until such time as The University of Oklahoma Research Corporation is certified by the Internal Revenue Service as a tax exempt entity. At that time, the Presbyterian Health Foundation's gift will be transferred to The University of Oklahoma Research Corporation.

The University of Oklahoma and The University of Oklahoma Research Corporation are extremely grateful to the Presbyterian Health Foundation for this gift. The Presbyterian Health Foundation's unwavering support and its vision for the future are great assets to the University and to our State.

President Boren recommended the Board of Regents accept ^{the} a \$500,000 gift from the Presbyterian Health Foundation.

Subject to the specific terms and conditions

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

POLICY ON FIREARMS

The proposed Policy on Firearms (the "Policy") clarifies the position of The University of Oklahoma with regards to firearms and munitions. The Policy is divided into two sections. Section I defines and prohibits the possession of firearms and munitions on all property owned, leased, or occupied by The University of Oklahoma. In addition, Section I sets forth the limited exceptions to this general prohibition. Section II delegates the following duties to the University Police Department and the Director of Operations for the Tulsa Campus: responding to reports of alleged violations of the Policy, investigating alleged violations of the Policy, and submitting reports of their findings about the alleged violations of the Policy. The University Police Department will have the authority to initiate criminal prosecution if it is believed that someone has violated any local, State, or federal law pertaining to the possession of firearms and/or munitions. The Office of Legal Counsel is charged with initiating any internal action regarding faculty, staff, or student violations of the policy.

** Scribener's error, per General Counsel.*

The policy is as follows:

- I. Firearms and munitions of all types are prohibited on all property owned, leased, or occupied by the Board of Regents of the University of Oklahoma at all times except as specifically authorized below.
 - A. Firearms, for purposes of this policy, include but are not limited to the following: conventional weapons, from which a projectile is discharged by an explosive propellant charge; antique, replica, and inert firearms; compressed gas weapons; and spring-propelled weapons. Munitions, for purposes of this policy, include but are not limited to any projectile which incorporates a propellant charge and/or explosive contents.
 - B. Firearms are permitted on campus only under the following circumstances:
 1. In the possession or control of sworn law enforcement officers or properly licensed armed security guards employed by the University who are performing their assigned duties. The University Police Department, or at the Tulsa Campus, the Director of Operations, must approve in advance the use or employment of armed private security providers.
 2. In the possession of personnel of active or reserve armed forces of the United States or the Oklahoma National Guard when in the performance of duties assigned by an authorized commander.
 3. In the possession of ROTC participants when under the supervision of authorized members of the regular armed services.
 4. Firearms, exclusively as detailed below, in the possession of members of the Ruf-Neks organization certified by the University Police Department as having satisfactorily completed a handling safety class, subject to the following additional conditions:
 - a. The University Police Department shall inspect and approve the firearms.
 - b. Blank ammunition only will be used in these weapons; live ammunition will not be present with these weapons at any time.
 - c. Violation of the safe handling procedures established by the University Police Department will result in withdrawal of the offending individual's certification.
 - d. Possession of these firearms will be limited to use during official Ruf-Nek functions.
 5. For use during public performances, subject to the following conditions:
 - a. Firearms for use in public performances shall be rendered inoperable whenever discharge is not required as an integral part of the production.
 - b. When discharge is necessary as part of a performance, blank ammunition shall be used. Blank ammunition is not permitted in weapons pointed at performers at any time during the production.

- c. Weapons present for a performance shall be kept secure or in the possession and control of a designated staff member at all times when not actively in use.
6. For display in support of the educational mission of the institution. Such firearms must be inoperable and approved and secured by means acceptable to the University Police Department, or at the Tulsa Campus, the Director of Operations.
7. For use as a teaching aid, subject to the following conditions:
 - a. Permission for such use must be granted by the academic department head and prior notice of the presence of the firearm on campus must be given to the University Police Department, or at the Tulsa Campus, the Director of Operations.
 - b. Such firearms must be approved and secured by means acceptable to the University Police Department, or at the Tulsa Campus, the Director of Operations.
 - c. Munitions shall not be present with firearms when used in class.
8. As "starter pistols", incapable of chambering or firing live projectile ammunition, for athletic events. Starter pistols and blank ammunition shall be secured at all times when not in use, and shall be under the control of appropriate staff or athletic officials when in use.
9. As construction equipment employing blank ammunition as a propellant for setting fasteners when used by or under the supervision of authorized and trained personnel.
10. The cannon known as "Old Trusty" used by members of the group "Loyal Knights of Old Trusty" or "LKOT", and the 75mm howitzer used by the Army ROTC detachment may continue in their respective traditional uses, subject to the following conditions:
 - a. The safe use of these pieces is the responsibility of the designated faculty sponsor(s).
 - b. The LKOT and the Army ROTC will notify the University Police Department of intended use of their respective pieces sufficiently in advance of a use to enable notification of other public safety agencies.
11. Any group desiring to use a firearm and/or munition for ceremonial purposes on the campus, other than those specifically identified in Section I.B.10 above, will tender a request to the Chief of the University Police Department, or at the Tulsa Campus, the Director of Operations.
 - a. The Chief of the University Police Department, or at the Tulsa Campus, the Director of Operations, will review the request and forward it to the Office of Legal Counsel with a recommendation for approval or disapproval based upon public safety considerations.

QUARTERLY INTERNAL AUDITING ACTIVITIES

During the quarter ended March 31, 1996, 10 scheduled audits were completed for the Norman Campus and Health Sciences Center. A listing of these audits is as follows:

New Reports Issued

Norman Campus

Lloyd Noble Center
Oklahoma Memorial Union
Architectural and Engineering Services
Inventories for Resale

Health Sciences Center

Department of Radiology and Professional Practice Plan
College of Medicine-Tulsa's Department of Internal Medicine
and Professional Practice Plan
Department of Anesthesiology and Professional Practice Plan
Department of Urology and Professional Practice Plan
Vice Provost for Educational Services
Inventories for Resale

Copies of the individual audit reports were filed with the vice president and department responsible for the activity audited, the President's Office, and the Regent's Office. In addition, two special reviews were completed and included "The Provision of Professional Medical Services of Hospital Operated Clinics Joint Study Results" and a review of the "Combined Statement of Revenues and Expenses of the Child Study Center", both for the Health Sciences Center. Results of these audits were communicated to management.

Three issues of significant concern revealed in the audits completed this quarter include (1) the operation of the Lloyd Noble Center without a contract for ticketing services, (2) University policies for personal use of University resources do not provide adequate guidance, and (3) policies and procedures used in billing for medical charges at the Health Sciences Center are not adequate to ensure accurate billing of these charges.

Eleven post-audit reviews were also conducted as follows:

Post-Audit Reviews

Norman Campus

Student Support Services
Record Maintenance/Retention Function
University Computing Services
University Printing Services
Grants and Contracts
Campus Computer Networks
Department of English

Health Sciences Center

College of Dentistry, Faculty Practice
College of Allied Health
College of Medicine-Tulsa's Department of Family Medicine
Professional Practice Plan and Resident Clinic
Professional Practice Plan

Of the 34 recommendations revisited during these reviews, all were being addressed. Nine recommendations, however, require additional follow-up and are outlined as follows: additional time is needed to develop a record retention policy recommended by Internal Auditing; two recommendations to improve security for the University's mainframe computer and a recommendation to enhance the job priority assignment for production jobs have been incorporated into a restructuring plan for the computer center and will be completed later; two recommendations to improve the computing system used by Printing Services are requiring additional time to complete; and two recommendations for Grants and Contracts to study and address the impact of proposed new cost accounting standards will be addressed by a committee. All of these recommendations will receive a second follow-up review by Internal Auditing.

This report was presented for information and discussion. No action was required.

Chairman Blankenship announced a Regents' Audit Committee has been created, with Regent Siegfried as Chair and Regent Halverstadt and himself as members. The Regents can now put more energy into working with the Internal Auditor and the auditing process, benefiting the whole University.

ACADEMIC PERSONNEL ACTIONS

Health Sciences Center:

LEAVES OF ABSENCE:

Sabbatical Leaves of Absence:

G. Fräns Currier, Professor of Orthodontics; sabbatical leave of absence with half pay corrected to with full pay, .50 time, July 1, 1996 through June 30, 1997. Correction of action taken at March meeting.

Frank H. Lawler, Associate Professor of Family and Preventive Medicine, sabbatical leave of absence with full pay, June 1, 1996 through November 30, 1996. To conduct research in health services, especially referrals from primary care physicians to specialty physicians. Appointment date: July 1, 1989. No previous leaves taken.

Donald L. Mitchell, Associate Professor of Removable Prosthodontics and Director, Graduate Prosthodontics Residency Program, sabbatical leave of absence with full pay, July 1, 1996 through December 31, 1996. Research and observe how other maxillofacial centers fabricate their facial prosthesis in Europe and work on a proposal for the Implantology Department and its required courses. Appointment date: August 1, 1989. No previous leaves taken.

Pankaja S. Venkataraman, Professor of Pediatrics, sabbatical leave of absence with full pay, September 1, 1997 to March 1, 1998. Research and work with the Office of Special Nutritionals at the Center for Food and Applied Nutrition in Washington, D.C. Appointment date: October 1, 1982. No previous leaves taken.

Arthur R. Vernino, Professor of Periodontics, sabbatical leave of absence with full pay, July 1, 1996 through December 31, 1996. Research potential opportunities and complete and report on present ongoing projects. Appointment date: July 1, 1981. No previous leaves taken.

Edwin L. Wilson, Jr., Associate Professor and Chair of Occlusion, sabbatical leave of absence with full pay, June 10, 1996 to August 16, 1996. To update course material for Articulation and Occlusion, make modifications, and write a course syllabus that will include drawings for students to use. Appointment date: September 1, 1975. No previous leaves taken.

Short Term Disability Leave of Absence:

Kathy Goff, Adjunct Assistant Professor of Physical Therapy, of Occupational Therapy, and of Pediatrics, short term disability leave of absence with pay, October 3, 1995 to March 11, 1996; returned to work March 11, 1996 on a half-time basis.

M'Lisa Shelden, Adjunct Assistant Professor of Physical Therapy, short term disability leave of absence with pay, November 30, 1995 through March 1, 1996.

APPOINTMENTS OR REAPPOINTMENTS:

Richard E. Talbott, Ph.D., Professor and Chair of Communication Sciences and Disorders, FTE: \$150,000; annual rate of \$90,000 for 12 months (\$7,500.00 per month); PPP: \$60,000, July 1, 1996. Paid from 27269760, Communication Sciences and Disorders, pos. 242000.

Paul C. Francel, M.D., Ph.D., Assistant Professor of Neurosurgery, annual rate of \$65,000 for 12 months (\$5,416.67 per month), July 1, 1996 through June 30, 1997. Paid from A0000086, PPP Neurosurgery, pos. 212953. and VA Medical Center.

Lawrence Daniel Wurtz, M.D., Assistant Professor of Orthopedic Surgery and Rehabilitation, annual rate of \$70,000 for 12 months (\$5,833.33 per month), August 15, 1996 through June 30, 1997. Paid from A0000077, PPP Orthopedic Surgery and Rehabilitation, pos. 158300.

Prabhavathi Gude, M.D. reappointed Clinical Assistant Professor of Psychiatry and Behavioral Sciences, annual rate of \$40,425 for 12 months (\$3,368.75 per month), .50 time, April 1, 1996 through June 30, 1996. Paid by VA Medical Center, pos. 186200.

CHANGES:

Gillian M. Air, appointed Professor of Biochemistry and Molecular Biology with tenure; beginning appointment date changed from May 1, 1996 to June 1, 1996.

Cheryl Aspy, appointed Associate Professor of Family Medicine with tenure, November 1, 1995.

Rebecca Blackstock, title changed from Adjunct Associate Professor to Associate Professor of Microbiology and Immunology; retains title Adjunct Associate Professor of Pathology; title Associate Professor of Pediatrics, deleted, July 1, 1996.

Amal Chakraborty, Clinical Assistant Professor of Psychiatry and Behavioral Sciences, salary changed from annual rate of \$68,053 for 12 months (\$5,671.08 per month), full time, to annual rate of \$62,053 for 12 months (\$5,171.08 per month), .875 time, April 1, 1996 through June 30, 1996. Paid by VA Medical Center, pos. 186900.

Fred Coleman, title changed from Assistant Professor to Clinical Assistant Professor of Obstetrics and Gynecology, salary changed from annual rate of \$51,000 for 12 months (\$4,250.00 per month), to without remuneration, March 31, 1996 through June 30, 1996.

Keith Curtis, Associate Professor of Health Administration and Policy; title changed from Vice Chair to Interim Chair of Health Administration and Policy; salary temporarily changed from annual rate of \$42,170 for 12 months (\$3,514.17 per month) to annual rate of \$62,227 for 12 months (\$5,185.56 per month), March 15, 1996 through June 30, 1996. Paid administrative supplement of \$6,000 while serving as Interim Chair. Paid from 25029660, Health Administration and Policy, pos. 221530.

Marianne C. Douglas, title changed from Assistant Professor to Clinical Assistant Professor of Communication Sciences and Disorders; salary changed from FTE: \$44,000, annual rate of \$34,000 for 12 months (\$2,833.33 per month), full time, PPP: \$10,000 to annual rate of \$20,400 for 12 months (\$1,700.00 per month), .60 time, March 18, 1996 through May 31, 1996. Paid from 27269660, Communication Sciences and Disorders, pos. 243900.

Peggy L. Dubois, Clinical Instructor in Family Medicine, salary changed from annual rate of \$21,420 for 12 months (\$1,785.00 per month), .35 time, to annual rate of \$9,180 for 12 months (\$765.00 per month), .15 time, February 1, 1996 through June 30, 1996. Paid from 2218-2, Family Medicine, pos. 181322.

David Falcone, Professor of Health Administration and Policy; title Chair of Health Administration and Policy, deleted; salary changed from annual rate of \$78,795 for 12 months (\$6,566.25 per month) to annual rate of \$72,795 for 12 months (\$6,066.25 per month), March 11, 1996. Paid from 25029660, Health Administration and Policy; C1145402, Oklahoma Rural Managed Care Demonstration Center, pos. 222030; and C1299401, Grants for Geriatric Education Centers, pos. 159120.

Gary Loving, Assistant Professor of Nursing; given additional title Division Director, Acute Care Nursing Division; salary changed from annual rate of \$40,419 for 12 months (\$3,368.23 per month) to annual rate of \$54,503 for 12 months (\$4,541.90 per month), January 1, 1996 through June 30, 1996. Changed from tenure track to consecutive term faculty. Paid from 20069640, Nursing, pos. 068700.

Jean L. Spitz, Professor of Radiologic Technology; title changed from Vice Chair to Chair of Radiologic Technology, April 15, 1996 through June 30, 1998; salary changed from FTE: \$64,000, annual rate of \$54,000 for 12 months (\$4,500.00 per month), PPP: \$10,000 to FTE: \$69,000, annual rate of \$54,000 for 12 months (\$4,500.00 per month), PPP: \$15,000, March 29, 1996; salary changed to FTE: \$71,000, annual rate of \$56,000 for 12 months (\$4,666.66 per month), PPP: \$15,000, April 15, 1996. Paid from 2724-6, Radiologic Technology, pos. 240600. Includes \$2,000 annual administrative supplement while serving two-year term appointment as Chair.

James B. Stewart, Assistant Professor of Dermatology, salary changed from annual rate of \$40,000 for 12 months (\$3,333.33 per month) to annual rate of \$47,500 for 12 months (\$3,958.33 per month), February 10, 1996 through June 30, 1996. Paid from 22049620, Dermatology, pos. 124100.

Jeun-Liang Yeh, Associate Professor of Research, Center for Epidemiology Research, and Adjunct Assistant Professor of Health Promotion Sciences; given additional title Associate Professor of Occupational and Environmental Health, March 1, 1996 through June 30, 1996.

RESIGNATIONS AND/OR TERMINATIONS:

Richard S. Blauvelt, Adjunct Assistant Professor of Pediatrics and Chief Operating Officer, Professional Practice Plan, College of Medicine, March 31, 1996 (with accrued vacation through May 9, 1996).

Martiece Carson, Clinical Assistant Professor of Psychiatry and Behavioral Sciences, February 26, 1996 (with accrued vacation through May 6, 1996).

Jeffrey S. Isenberg, Assistant Professor of Surgery, May 16, 1996 (with accrued vacation through June 30, 1996).

Martha Kamp, Adjunct Associate Professor of Family Medicine, Tulsa, February 29, 1996.

Hemant T. Panchal, Assistant Professor of Anesthesiology, February 29, 1996 (with accrued vacation through April 2, 1996).

RETIREMENTS:

M. Wanda Draper, Professor of Psychiatry and Behavioral Sciences, March 31, 1996 (with accrued vacation through April 12, 1996); changed to Clinical Professor of Psychiatry and Behavioral Sciences, without remuneration, March 31, 1996.

Robert A. Magarian, Professor and Vice Chair of Medicinal Chemistry and Pharmaceuticals, June 30, 1996 (with accrued vacation through August 27, 1996).

William L. Parry, Clinical Professor of Urology; named Professor Emeritus of Urology, March 1, 1996. Approval of Emeritus title only.

Michael Pollay, Clinical Professor of Neurosurgery; Associate Dean for Clinical Practice Affairs, College of Medicine; and Medical Director, Professional Practice Plan, College of Medicine, February 28, 1996.

Bertram E. Sears, Clinical Professor of Anesthesiology, March 31, 1996; named Professor Emeritus of Anesthesiology.

Ruth E. Seideman, Associate Professor of Nursing, May 17, 1996 (with accrued vacation through June 30, 1996); named Professor Emeritus of Nursing.

Norman Campus:

LEAVES OF ABSENCE:

Sabbatical Leaves of Absence:

Fall Semester 1997 (with full pay)

David G. Carnevale, Assistant Professor of Political Science and Director of Programs in Public Administration, sabbatical leave of absence with full pay, August 16, 1996 through December 31, 1996. To serve as an intern with the Federal Mediation and Conciliation Service in the State of Oklahoma and help write reports for the interested universities. Write a book on organizational conflict. Teaching load covered by visiting and adjunct faculty. Appointment date: August 16, 1989. No previous leaves of absence taken.

Robert M. Davis, Professor of English, sabbatical leave of absence with full pay, August 16, 1996 through December 31, 1996. Write a book entitled A Study of the Profession of English, 1955-1995, an autobiography describing his experiences as a graduate student and Professor of English. Teaching load covered by offering courses in a different semester. Appointment date: September 1, 1967. Previous leaves: sabbatical with full pay, January 16, 1976 to June 1, 1976; leave without pay, September 1, 1981 to January 16, 1982; sabbatical with full pay, January 16, 1983 to June 1, 1983; and sabbatical with half pay, August 16, 1989 to May 15, 1990.

Eugene Enrico, Professor of Music, sabbatical leave of absence with full pay, August 16, 1996 through December 31, 1996. Production and post-production of a major program in Early Music Television series entitled Isabella d'Este, First Lady of the Renaissance for broadcast by PBS stations in the United States under the supervision of OETA, the Oklahoma Network. Teaching load covered by current faculty. Appointment date: September 1, 1976. Previous leaves: sabbatical with half pay, September 1, 1982 to June 1, 1983 and sabbatical with full pay, August 16, 1989 to January 1, 1990.

Ronald D. Evans, Professor and Director of Petroleum and Geological Engineering and Eberly Family Chair in Petroleum Engineering, sabbatical leave of absence with full pay, July 1, 1996 through December 31, 1996. Research and complete a manuscript of a textbook entitled Well Completion Engineering. Stepping down as Director July 1, 1996. Appointment date: September 1, 1980. No previous leave taken.

C. Peter Goplerud III, Professor of Law, sabbatical leave of absence with full pay, August 16, 1996 through May 15, 1997. Sabbatical leave being taken with University leave requirements waived. No previous leaves taken.

Michael Langenbach, Professor of Educational Leadership and Policy Studies, sabbatical leave of absence with full pay, August 16, 1996 through December 31, 1996. Research and co-author a book entitled Supervising Special Programs. Teaching load covered by faculty and adjunct faculty. Appointment date: September 1, 1969. Previous leaves: sabbatical with full pay, July 1, 1980 to January 1, 1981 and sabbatical with full pay, July 1, 1989 to January 1, 1990.

Raymond B. Miller, Associate Professor of Educational Psychology, sabbatical leave of absence with full pay, August 16, 1996 through December 31, 1996. Research and write a manuscript on a theoretical model of academic achievement motivation. Teaching load covered by adjunct and current faculty. Appointment date: August 16, 1990. No previous leaves taken.

James W. Mouser, Associate Professor of Marketing, sabbatical leave of absence with full pay, August 16, 1996 through December 31, 1996. Research and writing on employment, environmental, and administrative law. Teaching load covered by visiting faculty. Appointment date: September 1, 1968. Previous leaves: sabbatical with half pay, September 1, 1972 to June 1, 1973 and sabbatical with full pay, July 1, 1982 to January 1, 1983.

Daniel J. Ransom, Associate Professor of English, sabbatical leave of absence with full pay, August 16, 1996 through December 31, 1996. Complete the Chaucer Encyclopedia for publication at the end of 1996. Teaching load covered by current faculty or rearrangement of course schedule. Appointment date: July 1, 1988. No previous leaves taken.

Kevin W. Saunders, Professor of Law, sabbatical leave of absence with full pay, August 16, 1996 through December 31, 1996. Research and writing on judicial activism in the area of individual rights. Teaching load and advising covered by faculty or visiting professor. One course will be scheduled in a different semester. Appointment date: August 16, 1986. No previous leaves taken.

Michael Scaperlanda, Professor of Law, sabbatical leave of absence with full pay, August 16, 1996 through December 31, 1996. Completing a book on constitutional interpretation. Teaching load covered by rearrangement of course schedule and assigning other current faculty student advising duties. Appointment date: August 16, 1989. No previous leaves taken.

Ronald Schleifer, Professor of English, sabbatical leave of absence with full pay, August 16, 1996 through December 31, 1996. Complete a book-length study entitled Modernity and Abundance: Representation in the Arts and Sciences in the Culture of Plenty 1880-1930. Also, finish the fourth edition of Contemporary Literary Criticism due to the publisher early in the fall of 1996 and collaborative work with the Bible and Culture Collective. Teaching load covered by current faculty or rearrangement of course schedule. Appointment date: September 1, 1975. Previous leaves: sabbatical with full pay, January 16, 1983 to June 1, 1983 and sabbatical with half pay, August 16, 1989 to May 15, 1990.

Daniel C. Snell, Professor of History, sabbatical leave of absence with full pay, August 16, 1996 through December 31, 1996. Research and write on the flight from slavery and dependent servitude in the Ancient New East, Iraq, Syria, and Israel before 332 B.C.E. Teaching load will be covered by enlarging enrollment in similar courses. Appointment date: September 1, 1982. Previous leaves: leave without pay, September 1, 1982 to June 1, 1983 and sabbatical with half pay, August 16, 1989 to May 16, 1990.

Hans-Joachim Spaeth, Professor of Geography, sabbatical leave of absence with full pay, August 16, 1996 through December 31, 1996. Complete major publication entitled Energy Budget and Econological Efficiency of the Terrace Farming System in the Alpujarras of Spain and finalize innovative research in Greece, and to implement new projects in Namibia, Germany, and Senegal. Teaching load covered by rescheduled course assignments. Appointment date: September 1, 1983. Previous leave: sabbatical with half pay, August 16, 1989 to May 16, 1990.

Spring and Fall Semesters (with half pay)

Arthur M. Breipohl, OG&E Professor of Electrical Engineering, sabbatical leave of absence with half pay, August 16, 1996 through May 15, 1997. Research and write a textbook entitled Probability, Statistics, and Stochastic Processes for Electrical Engineering. Teaching load covered by adjunct faculty. Appointment date: August 16, 1984. No previous leaves taken.

Russell W. Driver, Associate Professor of Management, sabbatical leave of absence with half pay, August 16, 1996 through May 15, 1997. Research and writing of media choice on communication outcomes. Teaching load covered by Ph.D. students and faculty member.

Appointment date: January 16, 1979. Previous leaves: 40% leave without pay, January 16, 1983 to June 1, 1983 and sabbatical with full pay, January 1, 1986 to May 16, 1986.

Patricia A. Gilman, Associate Professor of Anthropology, sabbatical leave of absence with half pay, August 16, 1996 through May 15, 1997. Research and book draft of Pottery Design and Early Aggregation in the Mimbres Valley, New Mexico. Teaching load covered by current faculty. Appointment date: August 16, 1989. No previous leaves taken.

Donald A. Murry, Professor of Economics, sabbatical leave of absence with half pay, August 16, 1996 through May 15, 1997. Writing and research to evaluate the effect of the change in government on the rate and methods of Kazakhstan's energy resource development; also, research in natural gas GDP growth and natural gas and electric cost of capital in the United States. Teaching load covered by visiting and adjunct faculty. Appointment date: June 1, 1974. Previous leaves: leave without pay, January 16, 1979 to September 1, 1981; 50% leave without pay, January 1, 1984 to June 1, 1984; and sabbatical with half pay, August 16, 1989 to May 15, 1990.

F. Jamil Ragep, Associate Professor of History of Science, sabbatical leave of absence with half pay, August 16, 1996 through May 15, 1997. Research on history of Islamic scientific cosmography in Middle East and Europe. Teaching load covered by current faculty and rescheduling of one course. Appointment date: August 16, 1990. No previous leaves taken.

Leaves of Absence:

Mark Brotherton, Assistant Professor of Drama, leave of absence without pay, August 16, 1996 through May 15, 1997.

Randall Coyne, Professor of Law, leave of absence without pay, August 16, 1996 through May 15, 1997.

Elizabeth Cunningham, Assistant Professor of Economics, leave of absence without pay extended, August 16, 1996 through December 31, 1996.

Peter B. Kutner, Professor of Law, leave of absence with pay, August 16, 1996 through May 15, 1997. Accepted a Fulbright Fellowship.

Shirley A. Wiegand, Professor of Law, leave of absence without pay extended, August 16, 1996 through May 15, 1997. Visiting appointment at Washington College of Law of American University.

APPOINTMENTS OR REAPPOINTMENTS:

Maureen C. Weston, J.D., Associate Professor of Law, annual rate of \$56,000 for 9 months (\$6,222.22 per month), August 16, 1996 through May 15, 1997. Paid from 272-7201, College of Law, pos. 06962.

David W. Valentine, Ph.D., Assistant Professor of Botany and Microbiology, annual rate of \$37,000 for 9 months (\$4,111.11 per month), August 16, 1996 through May 15, 1997. Paid from 122-7282, Botany and Microbiology, pos. 06704.

Tara Marie Emmers, Ph.D., Assistant Professor of Communication, annual rate of \$36,000 for 9 months (\$4,000.00 per month), August 16, 1996 through May 15, 1997. Paid from 122-7290, Communication, pos. 05091.

Bruce A. Boggs, Ph.D., Assistant Professor of Modern Languages, Literatures, and Linguistics, annual rate of \$33,000 for 9 months (\$3,666.67 per month), August 16, 1996 through May 15, 1997. Paid from 122-7268, Modern Languages, Literatures, and Linguistics, pos. 06689.

Patrick Thomas Riley, Assistant Professor of Modern Languages, Literatures, and Linguistics, annual rate of \$33,000 for 9 months (\$3,666.67 per month), August 16, 1996 through May 15, 1997. If Ph.D. not complete by August 16, 1996, title to be changed to Acting Assistant Professor and salary changed to \$31,000 for 9 months. Paid from 122-7268, Modern Languages, Literatures, and Linguistics, pos. 06690.

Shelia Marie Kennison, Ph.D., Assistant Professor of Psychology, annual rate of \$36,000 for 9 months (\$4,000.00 per month), August 16, 1996 through May 15, 1997. Paid from 122-7283, Psychology, pos. 06710.

Gwendolyn Chiyo Bachman, Ph.D., Visiting Assistant Professor of Zoology, annual rate of \$48,000 for 12 months (\$4,000.00 per month), March 1, 1996 through May 31, 1997. Paid from 125-4595, Male Reproduction Energetics, pos. 09040. Paid from grand funds; subject to availability of funds

Milton Bishop, reappointed Senior Research Associate, Petroleum and Geological Engineering, salary remains at annual rate of \$44,554 for 12 months (\$3,712.80 per month), April 1, 1996 through June 30, 1996. Paid from 125-6333, Fracturing Fluid Characterization, pos. 03674. Paid from grant funds; subject to availability of funds.

Augusto Jose Periera, Research Associate, Oklahoma Climatological Survey, annual rate of \$40,000 for 12 months (\$3,333.33 per month), May 1, 1996 through October 31, 1996. Paid from 122-7487, Oklahoma Climate Survey, pos. 09256.

Randy A. Peppler, reappointed Research Associate, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annual rate of \$48,750 for 12 months (\$4,062.50 per month), February 29, 1996 through August 30, 1996. Paid from 125-4358, ARM/CART, pos. 00773. Paid from grant funds; subject to availability of funds.

Zinaida Kogan, reappointed Research Scientist, Cooperative Institute for Mesoscale Meteorological Studies, salary remains at annual rate of \$22,654 for 12 months (\$1,887.87 per month), .50 time, September 1, 1995 through June 30, 1996. Paid from 125-4358, ARM/CART, pos. 04953. Paid from grant funds; subject to availability of funds.

Vincent C. K. Wong, reappointed Senior Research Scientist, Center for Analysis and Prediction of Storms, salary remains at annual rate of \$53,787 for 12 months (\$4,482.25 per month), March 1, 1996 through June 30, 1996. Paid from 125-4783, Center for Analysis and Prediction of Storms, pos. 04417. Paid from grant funds; subject to availability of funds.

Ming Xue, reappointed Senior Research Scientist, Center for Analysis and Prediction of Storms, salary remains at annual rate of \$46,925 for 12 months (\$3,910.42 per month), March 1, 1996 through June 30, 1996. Paid from 125-4783, Center for Analysis and Prediction of Storms, pos. 04417. Paid from grant funds; subject to availability of funds.

CHANGES:

Kevin Grasse, Professor of Mathematics; title changed from Interim Chair to Chair of Mathematics, July 1, 1996 through June 30, 2000; salary changed from annual rate of \$73,214 for 12 months (\$6,101.17 per month) to annual rate of \$95,000 for 12 months (\$7,916.67 per month), July 1, 1996. Paid from 122-7264, Mathematics, pos. 00060.

Betty J. Harris, Associate Professor of Women's Studies; reappointed Director, Women's Studies, July 1, 1996 through June 30, 2000.

Terry P. Rizzuti, Director, Center for Spatial Analysis, salary changed from annual rate of \$48,960 for 12 months (\$4,080.00 per month), full time, to annual rate of \$24,480 for 12 months (\$2,040.00 per month), .50 time, March 1, 1996 through June 30, 1996. Paid from 122-7416, Center for Spatial Analysis, pos. 00158.

Thurman E. Scott, Jr., Senior Research Associate, Energy Center Director's Office, salary changed from annual rate of \$39,850 for 12 months (\$3,320.83 per month) to annual rate of \$46,227 for 12 months (\$3,852.25 per month), December 1, 1995 through June 30, 1996. Paid from 195-6386, NSF Center, pos. 00515. Paid from grant funds; subject to availability of funds.

RESIGNATIONS AND/OR TERMINATIONS:

Troy D. Abell, Associate Professor of Anthropology, May 16, 1996.

Robert J. Bursik, Jr., Professor and Chair of Sociology, July 1, 1996.

Robert W. Gore, Assistant Professor of Drama, May 15, 1996.

Robert R. Miner, Assistant Professor of Mathematics, May 15, 1996.

Timothy R. Pauketat, Assistant Professor of Anthropology, August 14, 1996.

Jerome O. Steffen, Professor of History, May 16, 1996.

RETIREMENTS:

John Albery, Professor of Art, May 15, 1996; named Professor Emeritus of Art.

Robert Barker, Professor of Art, May 15, 1996; named Professor Emeritus of Art.

William Kuriger, Professor of Electrical Engineering, May 16, 1996; named Professor Emeritus of Electrical Engineering.

President Boren recommended approval of the academic personnel actions shown above.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

President Boren reported the following deaths:

Oliver D. Johns, Professor Emeritus of Education, on February 28, 1996.

Philip J. Nolan, Professor Emeritus of Classics, on March 31, 1996.

John K. Stephens, Professor Emeritus of Economics, on March 3, 1996.

**ACADEMIC TENURE
ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS
LITIGATION**

Regent Lewis moved the Board meet in executive session for the purpose of discussing personnel-related issues and hearing a report on pending or possible litigation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved. The executive session began at 12:35 p.m. in the small Board Room and concluded at 1:00 p.m. The Regents reconvened in regular session at 1:00 p.m.

ACADEMIC TENURE

In accordance with the Board of Regents' policies on academic tenure, departmental faculty and chairs, the Deans and their advisory committees, the Campus Tenure Committees, the Provosts, and the President have reviewed the qualifications of all the members of the faculty who are eligible for tenure consideration this year and the result is the recommendation shown below.

President Boren recommended the Board of Regents approve the academic tenure actions to be effective July 1, 1996 as follows:

Tenure Granted

Norman Campus

Michael T. Ashby, Assistant Professor of Chemistry and Biochemistry
Edward A. Baron, Assistant Professor of Physics and Astronomy
Calvin S. Byre, Assistant Professor of Bibliography
Janalee P. Caldwell, Assistant Professor of Zoology
David G. Carnevale, Assistant Professor of Political Science

Randall T. E. Coyne, Associate Professor of Law
Victor E. DeBrunner, Assistant Professor of Computer Engineering
A. Loraine Dunn, Assistant Professor of Instructional Leadership and
Academic Curriculum
Timothy Dunne, Assistant Professor of Economics
Sarah E. Faulconer, Assistant Professor of Music

Pamela G. Fry, Assistant Professor of Instructional Leadership and Academic Curriculum

Barbara A. Greene, Assistant Professor of Educational Psychology

W. Michael Havener, Assistant Professor of Library and Information Studies

Phillip E. Klebba, Associate Professor of Chemistry and Biochemistry

Ismael P. Marquez, Assistant Professor of Modern Languages, Literatures, and Linguistics

Patrick J. McCann, Assistant Professor of Electrical Engineering

Mark L. Morrissey, Assistant Professor of Geography

Linda P. Morton, Associate Professor of Journalism and Mass Communication

Georgia A. Muenzler, Assistant Professor of Architecture

Mary J. O'Hair, Associate Professor of Educational Leadership and Policy Studies

Sridhar Radhakrishnan, Assistant Professor of Computer Science

Karen J. Rupp-Serrano, Assistant Professor of Bibliography

Mark P. Sharfman, Assistant Professor of Management

** Chad D. Smith, Assistant Professor of Art

Melissa K. Stockdale, Assistant Professor of History

Jerry M. Straka, Assistant Professor of Meteorology

David L. Tan, Assistant Professor of Educational Leadership and Policy Studies

Rodney J. Uphoff, Associate Professor of Law

Ralph A. Wheeler, Assistant Professor of Chemistry and Biochemistry

Roger A. Young, Associate Professor of Geology and Geophysics

Health Sciences Center

Karen J. Beckman, Associate Professor of Medicine

Daniel T. Boatright, Associate Professor of Occupational and Environmental Health

Robert E. Carson, Associate Professor of Periodontics

John J. Dmytryk, Assistant Professor of Periodontics

David W. Dyer, Associate Professor of Microbiology and Immunology

Stephen R. Fransen, Assistant Professor of Ophthalmology

Robert M. Hamm, Assistant Professor of Family and Preventive Medicine

Satish Kumar, Assistant Professor of Medicine

A. Renee Leasure, Associate Professor of Nursing

James H. McClelland, Assistant Professor of Medicine

J. Michael McGee, Associate Professor of Surgery, Tulsa

Randy A. Sansone, Associate Professor of Psychiatry and Behavioral Sciences, Tulsa

David W. Smith, Assistant Professor of Biostatistics and Epidemiology

Marilyn I. Steele, Assistant Professor of Pediatrics

James W. Taira, Assistant Professor of Dermatology

Ann M. Thompson, Assistant Professor of Otorhinolaryngology

James J. Tomasek, Associate Professor of Anatomical Sciences

Joan L. Walker, Assistant Professor of Obstetrics and Gynecology

Michael T. Zavy, Associate Professor of Obstetrics and Gynecology

Tenure Not Granted

Norman Campus

Willie E. Gist, Assistant Professor of Accounting
Susan G. Green, Assistant Professor of English

Tenure Deferred

Norman Campus

Lesley M. Rankin-Hill, Assistant Professor of Anthropology

Regent Lewis moved approval of the recommendation to approve tenure with the exceptions being that tenure not be granted to Willie E. Gist and Susan G. Green and tenure be deferred for Lesley M. Rankin-Hill and Chad Smith based upon the recommendation of the Campus Tenure Committee. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS

Health Sciences Center:

APPOINTMENTS OR REAPPOINTMENTS:

Paul Marmen, EMS Child Coordinator, Department of Pediatrics, annual rate of \$40,000 for 12 months (\$3,333.33 per month), February 19, 1996. Professional Staff. Paid from C1298302, Enhancing Oklahoma's EMS System to Care for Pediatrics, and C4145902, CR-OCAST Sexually Transmitted Diseases, pos. 164040.

Richard Marmon, Manager, Networking and Microcomputer Support, Department of Information Technology, annual rate of \$54,000 for 12 months (\$4,500.00 per month), February 26, 1996. Managerial Staff. Paid from 3821-9, Information Technology, pos. 328050.

CHANGES:

Margaret Brosey, Assistant Director, Data Administration, Department of Information Technology, salary changed from annual rate of \$56,782.91 for 12 months (\$4,731.91 per month) to annual rate of \$58,326.50 for 12 months (\$4,860.54 per month), April 1, 1996. Salary adjustment. Paid from 18-009610 Administrative Information Services, pos. 316400.

Alan B. Davis, title changed from Manager of Research Support to Interim Associate Director, Research and Education Computing, salary changed from annual rate of \$39,850 for 12 months (\$3,320.83 per month) to annual rate of \$52,000 for 12 months (\$4,333.33 per month), February 9, 1996. Managerial Staff. Paid from 3816-9, Research and Education Computing, pos. 327303.

Daniel Fairless, Network Analyst, Department of Information Technology, salary changed from annual rate of \$38,000 for 12 months (\$3,166.67 per month) to annual rate of \$41,000 for 12 months (\$3,416.67 per month), April 1, 1996. Salary adjustment. Paid from 3806-9, Information Technology, pos. 318150.

Mark B. Jones, Organ Procurement Specialist, Department of Surgery, salary changed from annual rate of \$45,498 for 12 months (\$3,791.46 per month) to annual rate of \$50,000 for 12 months (\$4,166.66 per month), March 1, 1996. Paid from A0000682, PPP-Surgery (Thoracic Surgery), and C2351501, Cardiovascular-Thoracic Surgery, pos. 209800

Ligia Jones-Parra, Senior Systems Analyst, Department of Information Technology, salary changed from annual rate of \$48,608.64 for 12 months (\$4,050.72 per month) to annual rate of \$51,806.50 for 12 months (\$4,317.21 per month), April 1, 1996. Salary adjustment. Paid from 18009610 Administrative Information Services, pos. 317300.

Teresa Mercer, Manager, Campus Network, Department of Information Technology, salary changed from annual rate of \$45,000 for 12 months (\$3,750.00 per month) to annual rate of \$48,012.50 for 12 months (\$4,001.04 per month), April 1, 1996. Salary adjustment. Paid from 3806-9, Information Technology, pos. 316300.

Cung Nguyen, Senior Database Analyst, Department of Information Technology, salary changed from annual rate of \$48,546.27 for 12 months (\$4,045.52 per month) to annual rate of \$51,592.50 for 12 months (\$4,299.37 per month), April 1, 1996. Salary adjustment. Paid from 18009610 Administrative Information Services, pos. 316500.

Larry E. Presley, Senior Systems Analyst, Department of Information Technology, salary changed from annual rate of \$48,608.64 for 12 months (\$4,050.72 per month) to annual rate of \$51,806.50 for 12 months (\$4,317.21 per month), April 1, 1996. Salary adjustment. Paid from 18009610 Administrative Information Services, pos. 317200.

Rebecca Trepagnier, Special Projects Coordinator, Management Information Systems, Department of Information Technology, salary changed from annual rate of \$53,226.17 for 12 months (\$4,435.51 per month) to annual rate of \$56,580 for 12 months (\$4,715.00 per month), April 1, 1996. Salary adjustment. Paid from 18009610 Administrative Information Services, pos. 316600.

RESIGNATIONS AND/OR TERMINATIONS:

William S. Hartsell, Assistant Director, Telecommunications, May 17, 1996 (with accrued vacation through June 28, 1996).

Norman D. Livergood, Associate Director, Research and Education Computing, March 29, 1996 (with accrued vacation through April 30, 1996).

Norman Campus:

LEAVE OF ABSENCE:

Kip O. Harbert, Senior Staff Auditor, Internal Auditing, short term disability leave of absence with pay extended, December 7, 1995 through June 6, 1996.

APPOINTMENTS OR REAPPOINTMENTS:

Mark R. Benner, Senior Systems Analyst, Cooperative Institute for Mesoscale Meteorological Studies, annual rate of \$41,904 for 12 months (\$3,492.00 per month), February 20, 1996 through June 30, 1996. Professional Staff. Paid from 125-6570, CIMMS Task II, pos. 09051. Paid from grant funds; subject to availability of funds.

Darwin H. Burcham, Senior Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, annual rate of \$59,004 for 12 months (\$4,917.00 per month), April 1, 1996 through June 30, 1996. Professional Staff. Paid from 125-4661, CIMMS Task II, pos. 09199. Paid from grant funds; subject to availability of funds.

Richard G. Dawson, reappointed Consultant (temporary), Norman Campus Training and Consultant Project, salary remains at annual rate of \$42,000 for 12 months (\$3,500.00 per month), April 1, 1996 through June 30, 1996. Professional Staff. Paid from 125-4515, DHS Sattrn Project, pos. 08566. Paid from grant funds; subject to availability of funds.

Sylvia V. Duca, reappointed Program Director/Principal Investigator, Oklahoma Climatological Survey, salary remains at annual rate of \$50,772 for 12 months (\$4,230.00 per month), April 1, 1996 through November 30, 1996. Administrative Staff. Paid from 125-6472, NASA Space Grant Consortium, pos. 04680. Paid from grant funds; subject to availability of funds.

Anita S. Fream, reappointed Assistant Program Director, Southwest Regional Center, salary remains at annual rate of \$44,735 for 12 months (\$3,727.92 per month), April 1, 1996 through June 30, 1996. Managerial Staff. Paid from 125-5700, Southwest Regional Center, and 125-4672, Regional Assistance Center, pos. 03727. Paid from grant funds; subject to availability of funds.

Michael O. Lowther, reappointed Program Director, Southwest Regional Center, salary remains at annual rate of \$55,884 for 12 months (\$4,657.00 per month), April 1, 1996 through June 30, 1996. Managerial Staff. Paid from 125-5700, Southwest Regional Center; 125-4763, Curacao Prevention Project; and 125-4672, Regional Assistance Center, pos. 02270. Paid from grant funds; subject to availability of funds.

David L. Priegnitz, Senior Software Engineer, Cooperative Institute for Mesoscale Meteorological Studies, annual rate of \$50,004 for 12 months (\$4,167.00 per month), March 4, 1996 through June 30, 1996. Professional Staff. Paid from 125-4661, CIMMS: TASK II, Item I, pos. 09069. Paid from grant funds; subject to availability of funds.

CHANGES:

Donald J. Cruickshank, title changed from Research Associate to Manager, Network Services, Energy Center Director's Office, salary changed from annual rate of \$37,860 for 12 months (\$3,155.00 per month) to annual rate of \$40,888.80 for 12 months (\$3,407.40 per month), December 1, 1995. Changed from Academic to Managerial Staff. Paid from 195-6386, NSF Center, and 122-7331, McCasland Chair in Petroleum and Geological Engineering, pos. 02467.

Donald R. Geis, Assistant Dean of External Relations, College of Engineering, salary changed from annual rate of \$11,520 for 12 months (\$960.00 per month), .20 time, to annual rate of \$12,500 for 12 months (\$1,041.66 per month), .20 time, April 1, 1996. Administrative Staff. Correction of previous action due to Social Security limits increasing. Paid from 122-7378, Engineering Dean, pos. 02771.

Clarence James, Assistant Football Coach, Athletic Department, salary changed from annual rate of \$65,660 for 12 months (\$5,471.67 per month) to annual rate of \$70,000 for 12 months (\$5,833.33 per month), February 1, 1996. Paid from 117-1121, Athletic Department, pos. 02274.

Mervin L. Johnson, Assistant Football Coach, Athletic Department, salary changed from annual rate of \$70,160 for 12 months (\$5,846.67 per month) to annual rate of \$75,000 for 12 months (\$6,250.00 per month), February 1, 1996. Paid from 117-1121, Athletic Department, pos. 04324.

April 25, 1996

24922

Kenneth R. Nixon, reappointed Special Project Consultant, College of Geosciences, salary changed from annual rate of \$75,000 for 12 months (\$6,249.00 per month), .50 time, to annual rate of \$50,724 for 12 months (\$4,227.00 per month), .50 time, April 1, 1996 through December 31, 1996. Professional Staff. Paid from 125-6840, Computational Geosciences; 125-4269, Radar Precipitation Interface; and 125-4445, High Resolution DGPS, pos. 01204. Paid from grant funds; subject to availability of funds.

Kelvin D. Sampson, Head Basketball Coach, Athletic Department, contract modification to increase the term to 10 years effective April 1, 1996. Professional Staff.

David W. Smeal, Director, Electronic Media and Photo Services; given additional title Interim Manager, TVS Operations, College of Continuing Education Electronic Media and Photo Services, salary changed from annual rate of \$43,510 for 12 months (\$3,625.84 per month) to annual rate of \$47,510 for 12 months (\$3,959.17 per month), March 1, 1996. Administrative Staff. Paid from 122-7517, CCE Electronic Media and Photo Services, and 122-7514, TVS Operations, pos. 01731.

James M. Walker, Program Director, Tulsa Continuing Education Office, salary changed from annual rate of \$52,079 for 12 months (\$4,339.92 per month) to annual rate of \$56,000 for 12 months (\$4,666.67 per month), April 1, 1996. Counteroffer. Paid from 122-7537, Tulsa Continuing Education and National Youth Services, and 195-6093, Tulsa Payroll Clearing Account, pos. 03393.

Gwen M. Wilburn, promoted from Assistant Affirmative Action Officer, Norman Campus, to Associate Affirmative Action Officer, Equal Opportunity and Affirmative Action Office, Norman Campus, salary increased from annual rate of \$36,720 for 12 months (\$3,060.00 per month) to annual rate of \$45,000 for 12 months (\$3,750.00 per month), April 1, 1996. Changed from Administrative Staff to Administrative Officer. Paid from 112-7135, Equal Opportunity and Affirmative Action Office, pos. 02319.

RESIGNATIONS AND/OR TERMINATIONS:

Earline Buckley, Senior Program Development Specialist, Bilingual Education Multifunctional Resource Center, March 31, 1996.

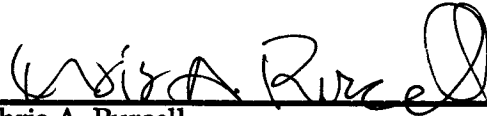
Jon Tenuta, Classification Pending, Athletic Department, March 10, 1996.

Hai T. Tran, Program Director, Bilingual Education Multifunctional Resource Center, March 31, 1996.

President Boren recommended approval of the administrative and professional personnel actions shown above.

Regent Hall moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

There being no further business, the meeting adjourned at 1:05 p.m.


Chris A. Purcell
Executive Secretary of the Board of Regents

RESOLUTION

A RESOLUTION DETERMINING THAT THE ADDITION OF 4,500 TONS OF CHILLER CAPACITY AT THE UNIVERSITY OF OKLAHOMA HEALTH SCIENCES CENTER, OKLAHOMA CITY, OKLAHOMA, IS NEEDED DUE TO SUBSTANTIAL CAPITAL DEVELOPMENT AT THE UNIVERSITY OF OKLAHOMA HEALTH SCIENCES CENTER; APPROVING THE PRELIMINARY OFFICIAL STATEMENT CONTAINING THE STATEMENT OF ESSENTIAL FACTS PERTAINING TO THE BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA HEALTH SCIENCES CENTER (OKLAHOMA CITY, OKLAHOMA) UTILITY SYSTEM REVENUE BONDS, SERIES 1996, IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$9,000,000; AUTHORIZING STAFF TO COORDINATE WITH BOND FINANCIAL ADVISOR AND BOND COUNSEL, TO PREPARE A NOTICE OF SALE, AND TO OFFER SAID BONDS FOR SALE; RATIFYING THE STAFF'S ACTIONS IN REGARD TO THE SELECTION OF SERVICE PROVIDERS FOR TRUSTEE BANK, BOND PRINTING, AND OFFICIAL STATEMENT PRINTING; AND CONTAINING OTHER PROVISIONS RELATING THERETO.

WHEREAS, the Regents have determined it to be necessary for The University of Oklahoma Health Sciences Center, Oklahoma City, Oklahoma (herein "University"), to purchase and install 4,500 tons of chiller capacity addition (herein "Project") on the campus of the University; and

WHEREAS, in order to finance the Project, the Board of Regents of The University of Oklahoma has determined to issue its utility revenue bonds, notes, or other evidences of indebtedness; and

WHEREAS, the Oklahoma State Legislature, by Enrolled Senate Concurrent Resolution No. 52, has authorized the Board of Regents of The University of Oklahoma to issue bonds pursuant to the provisions of Title 70, Oklahoma Statutes 1991, Sections 4001 to 4017, inclusive, as amended, in a sum not to exceed \$9,000,000 for the purpose of purchasing and installing the Project.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA:

Section 1. Pursuant to Title 70 Oklahoma Statutes, Sections 4001 and 4013 and based on the facts presented to the Board of Regents, it is hereby determined that the purchase and installation of the Project is necessary due to substantial capital development at the University and is suitable for the purposes for which the University was established.

Section 2. Statement of Essential Facts. The Preliminary Official Notice of Sale and Official Statement presented to the Regents on this date, which contains the Statement of Essential Facts pertaining to the \$9,000,000 Board of Regents of The University of Oklahoma Health Sciences Center (Oklahoma City, Oklahoma), Utility System Revenue Bonds, Series 1996, is hereby adopted and approved.

Section 3. Authorization to Proceed with Sale of Bonds. The staff of the University is authorized to coordinate with the University's Bond Financial Advisor and Bond Counsel and proceed to obtain the necessary approvals, draft the necessary documents, set the date of sale

and publish the notice of sale of said utility revenue bonds; provided that the final terms and conditions of said bonds and the documents authorizing and securing same shall be subject to final approval by the Board of Regents of The University of Oklahoma.

Section 4. Ratification of Staff Actions in Regard to Selection of Certain Professional Service Providers. The Board of Regents hereby ratifies the actions taken by the University staff in seeking proposals from and selecting service providers for trustee bank, bond printing, and official statement printing services.

ADOPTED and APPROVED this 24th day of April, 1996.

G. T. Blankenship
Chairman, Board of Regents
The University of Oklahoma

ATTEST:

Executive Secretary, Board of Regents
of The University of Oklahoma

University of Oklahoma, Norman Campus
Substantive Program Changes

Addition of New Program

1. **Computer Engineering, B.S. in Computer Engineering (RPC 332, MC to be assigned):** addition of bachelor's degree program in computer engineering. This degree plan is designed to prepare engineers to design and develop computer systems. The proposed degree program will provide the first such degree in the state. The program evolves directly from an existing option in the B.S. in Electrical Engineering program. The proposed degree program meets all ABET accreditation requirements. No new facilities or equipment will be required.

Reason for requested action: This action is taken to meet the demand of a clearly established market now served by graduates from out-of-state peer universities. The current option under the B.S. in Electrical Engineering will be deleted after this new program is accredited.

Program Deletions:

1. **European Studies, B.A. (RPC 079, MC 0310A).**

Reason for requested action: This program will be deleted in order to establish a European Area Studies track as an area of concentration in the proposed International and Area Studies undergraduate program.

2. **Latin American Studies, B.A. (RPC 144, MC 0308A).**

Reason for requested action: This program will be deleted in order to establish a Latin American Area Studies track as an area of concentration in the proposed International and Area Studies undergraduate program.

3. **Russian Studies, B.A. (RPC 201, MC 0307A).**

Reason for requested action: This program will be deleted in order to establish a Russian and East European Area Studies track as an area of concentration in the proposed International and Area Studies undergraduate program.

Changes in Program Requirements:

1. **Professional Studies—Aviation Track, B.S. (RPC 237, MC 0899A):** addition of option. The Department of Aviation wishes to establish an Aviation degree option with its own unique major code under the Professional Studies degree program. The Aviation program would allow students to pursue either an Aviation Management or Professional Pilot Track. Three new courses are also added to the program, one of which is the senior capstone.

Reason for requested action: To clean up and clarify options offered under the Professional Studies degree program. Aviation has become a more specialized degree program to meet the changing needs of today's industry leading to professional certification in the field. The addition of a unique code for aviation will allow the College of Continuing Education to track aviation as well as the general Professional Studies program separately and with greater accuracy.

2. **Asian Studies, B.A. (RPC 018, MC 0301A):** program and course requirement changes; change of name and degree designation; addition of areas of concentration. Change degree designation (Level II) to a Bachelor of Specialty, B.A. in International and Area Studies. Change name of program (Levels III and IV) to International and Areas Studies. Add four geographical areas of concentration (Level V) in: East Asian, European, Latin American, and Russian and East European Studies. Course requirement changes are made to reflect the specific geographical areas within each concentration. The total number of hours required for the degree as well as within the major are unchanged.

Reason for requested action: This program change will replace the four separate degree programs which represent each of the geographical areas. The new requirements will provide for a stronger and more uniform basis in major support requirements, a common capstone and an enhanced curriculum in interdisciplinary courses in international affairs and comparative international issues.

3. **Ethics and Religion, B.A. (RPC 078, MC 1510A):** course and program requirement changes. Change the number of hours required in the major from 36 to 30; total number of hours for the degree is unchanged. Change the number of core course requirement from 12 to 15; delete area of concentration within major requirements; and require students complete the Senior Capstone with a grade of C or better.

Reason for requested action: These changes will provide Ethics and Religion majors a more flexible selection of core requirement course choices, thus enabling them to complete their degree requirements in a more timely manner.

4. **Health and Sport Sciences, B.S. in Health and Sport Sciences (RPC 291, MC 0835D, 0835E):** deletion of Level IV options; addition of Level IV option; program and course requirement changes. Delete the Health Studies and Sport Studies degree options (Level IV), and combine the content of the two options into a single curriculum named Health and Sport Sciences in Level IV. Course changes in the major support requirements will give students a choice within the physical sciences, mathematics, and communication courses; and minimum grade requirements. The number of hours required for the degree is unchanged.

Reason for requested action: The department does not have the sufficient number of faculty members to effectively offer two options; these changes will allow more flexibility in scheduling courses and meeting overall instructional obligations. Course changes will increase the rigor of the program particularly in the biological and physical sciences.

5. **Journalism Advertising, B.A. in Journalism (RPC 134, MC 0604A):** program requirement changes. Remove the 60-credit hour requirement for admission to the program, while keeping the minimum prerequisite course and grade point requirements for entrance to the program. Delete specified supportive coursework requirements, except marketing and economics courses required for advertising majors.

Reason for requested action: Changes to entrance requirements for the program will assist transfer students as well as allow students to complete degree requirements in a more timely manner. Students will have access to upper division courses sooner, as long as prerequisites have been satisfied.

6. **Journalism Broadcasting, B.A. in Journalism (RPC 135, MC 0603D, 0603E):** deletion of Level IV option; change name of Level IV option; program requirement changes. Delete the Broadcast News Option (Level IV); the content of this option will be combined with the News Communication Option under program 137. Change the name of Level III from Journalism Broadcasting to Journalism Broadcasting and Electronic Media, and change the remaining Level IV Option, Electronic Media to Journalism Broadcasting and Electronic Media. Remove the 60-credit hour requirement for admission to the program while keeping the minimum prerequisite course and grade point requirements for entrance to the program. Delete specified supportive coursework requirements.

Reason for requested action: The change of name of the option and Level III will more accurately reflect the content and direction intended in this program which is a "non-news" sequence, as defined within the profession. Changes to entrance requirements for the program will assist transfer students as well as allow students to complete degree requirements in a more timely manner. Students will have access to upper division courses sooner as long as prerequisites have been satisfied.

7. **Journalism, B.A. in Journalism (RPC 137, MC 0602A, 0602D, 0602E):** change name of one of the Level IV options; degree program combination; program and course requirement changes. Change the name of one of the options in Level IV from News Communication to Journalism. Combine the content of the Broadcast News option within RPC 135 with News Communication in RPC 137. This will combine the print and broadcast news options centering this option around the preparation of journalists. Remove the 60-credit hour requirement for admission to the program while keeping the minimum prerequisite course and grade point requirements for entrance to the program. Delete specified supportive coursework requirements. Add two additional courses to the major requirements, which will change from 30 to 36 hours; total number of hours required for the degree in unchanged.

Reason for requested action: The School is combining the print and broadcast journalism options for simplification of the option whether the students career goals lead them toward print, broadcast, or some other medium of distribution. The new Journalism option will allow the School to refocus on the basic roots of journalism study as well as adapt to future changes in the profession. Changes to entrance requirements for the program will assist transfer students as well as allow students to complete degree requirements in a more timely manner. Students will have access to upper division courses sooner as long as prerequisites have been satisfied.

8. **Aerospace Engineering, B.S. in Aerospace Engineering (RPC 005, MC 0902A):** program and course requirement changes. Program changes will reduce the number of hours required for the degree from 136 to 123. Course changes include deleting seven courses, whose content will be covered in other courses to be restructured; adding two courses to the curriculum; increase in credit hours for AME 2102 from 2 hours to 3; and restructuring and updating five courses.

Reason for requested action: The program changes will conform to the growing national trend to reduce undergraduate program down toward 120 hours, accommodate the department's desire to use resources more effectively, and to conform to President Boren's goal to reinvigorate undergraduate education. Restructuring of courses will remove some previously required courses which are aimed toward graduate study, and will focus the undergraduate curriculum on the application of engineering science to design.

9. **Mechanical Engineering, B.S. in Mechanical Engineering (RPC 158, MC 0910A, 0910B):** program and course requirement changes. Program changes will reduce the number of hours required for the degree from 135 to 121. Course changes include deleting five courses, whose content will be covered in other courses to be restructured, or three of these courses may be chosen as electives; replace a required junior-level design course with a required design elective chosen from AME 3353 or 3363; increase in credit hours for AME 2102 from 2 hours to 3; and restructuring and updating other courses.

Reason for requested action: The program changes will conform to the growing national trend to reduce undergraduate program down toward 120 hours, accommodate the department's desire to use resources more effectively, and to conform to President Boren's goal to reinvigorate undergraduate education. Restructuring of courses will remove some previously required courses which are aimed toward graduate study, and will focus the undergraduate curriculum on the application of engineering science to design.