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THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
JANUARY 10, 1996

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THE UNIVERSITY OF OKLAHOMA

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**MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
JANUARY 10, 1996**

A regular meeting of the Board of Regents governing The University of Oklahoma and Cameron University was called to order in Room 138 of the College of Nursing Building on the Oklahoma City Campus of the University on Wednesday, January 10, 1996, beginning at 10:28 a.m.

The following Regents were present: Regent G. T. Blankenship, Chairman of the Board, presiding; Regents Stephen F. Bentley, J. Cooper West, Melvin C. Hall, Donald B. Halverstadt, M.D., C. S. Lewis III, and Robin Siegfried.

Others attending all or a part of the meeting included Mr. David L. Boren, President of The University of Oklahoma, Interim Provosts Nancy L. Mergler and Joseph J. Ferretti, Vice Presidents Jerry B. Farley, Richard E. Hall, Joseph Harroz, Jr., Mark E. Lemons, David L. Maloney, and Eddie C. Smith, Mr. Fred Gipson, Chief Legal Counsel, and Dr. Chris Purcell, Executive Secretary of the Board of Regents.

Those attending the meeting from Cameron University were Dr. Don Davis, President of the University, Provost Terral McKellips, Vice Presidents Louise Brown and Don Sullivan, and John Sterling, Controller.

Notice of the time, date, and place of this meeting was submitted to the Secretary of State, and the agenda was posted in the Office of the Board of Regents on or before 10:00 a.m. on January 9, 1996, both as required by 25 O.S. 1981, Section 301-314.

CAMERON UNIVERSITY

REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Davis presented the following report:

Federal Government Shutdown

Many Cameron University students who counted on federal financial assistance for the spring semester are in a dilemma. Their payments for fees, tuition and books are due, but they do not know if or when they will receive any aid, or how much they could expect. As a result of the shutdown of the federal government during the budget stand-off, applications for grants and loans have not been acted upon, leaving students in the dark as to their eligibility for award. Those who feel certain they will receive an award do not know when help will arrive.

Cameron is committed to providing all necessary support to allow its students to continue making progress toward degree completion. To accommodate its students, the University has adopted the following responses:

1. If a student's financial assistance application has been delayed and the student does not know what level of funding to expect, the University will allow enrollment without the usual payment or guarantees and allow withdrawal without financial penalty beyond customary deadlines.
2. Students late with payment as a result of the shutdown will not be penalized, and staff will work with students to assist in acquiring books and supplies.
3. Several local banks have offered low-interest loans while students are awaiting grant and loan checks. Staff will work with banks to identify eligible students and inform students of loan availability.

President's Partners Combine Gala with History

When he was the top-ranking general in the U. S. Army, General William Tecumseh Sherman visited Fort Sill to assess firsthand the efforts of cavalry troops in deterring the Comanches, Kiowas and other Indian tribes from their bothersome practice of raiding supply trains, stealing horses, and waging continuing guerrilla warfare against whites in what is now Southwest Oklahoma and West Texas. In recognition of General Sherman's stature, several tribal chiefs planned to assassinate him during a parley on the porch of the garrison commander's house. Armed soldiers hidden in the house thwarted the attempt on Sherman's life, the general was not harmed, and the conspirators were arrested. In recognition of this historic event, the official residence of Fort Sill's commanding general was named Sherman House.

This and other events in the white settlement of Southwest Oklahoma will be recreated for Cameron's President's Partners by historian and actor Ted Kachel, who portrays General Sherman, as part of the annual dinner gala on February 3 at the Fort Sill Officers' Club. Other entertainment will include music and other presentations by Cameron students. There are approximately 150 active partners, each of whom contributes at least \$1,000 a year to the University.

Area Lawmakers to Participate in Legislative Forum

Southwest Oklahoma's entire legislative delegation will meet with business and civic leaders from throughout the region during a legislative forum January 23 in the Cameron Theater. Now in its third year, the program is sponsored jointly by Cameron and KSWO-TV in Lawton and provides the only areawide forum on legislative issues. Lawmakers who have agreed to participate include Representative Loyd Benson of Frederick, the House Majority Leader recently chosen to be the next speaker if Democrats retain control of the House; House Speaker Pro Tempore Jim Glover of Elgin; Representatives Ron Kirby and Abe Deutschendorf of Lawton; Senators Jim Maddox and Sam Helton of Lawton; Senate Majority Whip Gilmer Capps, Snyder; Senator Robert M. Kerr and Representative Howard Cotner of Altus; Representative Jari Askins, Duncan; Senator Carol Martin, Comanche; and

Representative Bill Smith, Ringling. Cameron President Don Davis will serve as moderator. The forum will be taped and will air on KSWO-TV on January 27 at 11:30 a.m. and repeated on January 28 on Lawton Cablevision's Channel 2 at 7:00 p.m.

Search for Two Deans Continues

Campus committees are busy with national searches for two deans. Replacements are being sought for Dr. Robert Vowell, Dean of Science, Mathematics and Technology, and Dr. Billye Van Schuyver, Dean of Education and Behavioral Science. Applications for the positions generally have been good, although available salary levels may present problems when the selection process narrows. Provost Terral McKellips is chairing both committees and will consult with appropriate members or groups of the Board of Regents as the search and selection processes progress. Schedules call for both positions to be filled in time for the 1996-97 academic year.

Sciences Complex Changes Appearance

The application of exterior finishes to much of the Sciences Complex has made sweeping changes in the appearance of the project. Although recent cold weather has resulted in some work delays, the project is now past the halfway mark and should be completed by mid-June. All contracts have been bid and awarded and the current bid contingency fund for the \$10.6 million project is over budget by only \$3,264.82.

QUARTERLY INTERNAL AUDITING ACTIVITIES

During the quarter ended December 31, 1995, three audits were completed for Cameron University. They were Recreational Programs, the School of Education and Behavioral Sciences and KCCU-FM Radio Station. A copy of the audit reports was filed with the department responsible for the activity audited, the President's Office and the Regents' Office.

An issue of significant concern was identified in the School of Education and Behavioral Sciences audit regarding the department's interpretation of the appropriateness of expenditures for spouses on field trips. The University is formulating a policy to address this concern.

There were no post-audit reviews required for Cameron University this quarter.

This report was presented for information and discussion. No action was required.

QUARTERLY FINANCIAL ANALYSIS

Being reported this month is the Quarterly Financial Analysis for the quarter ended September 30, 1995.

ALL FUNDS, CAMERON UNIVERSITY

STATEMENT OF REVENUES AND EXPENDITURES

1. At September 30, 1995, revenues from all funds were at \$9.4 million which were 34.7% of the budget.

Expenditures were at \$6.4 million or 21.3% of the budget. Overall, the budget's revenues and expenditures are close to the amounts anticipated.

STATEMENT OF REVENUES AND EXPENDITURES - EDUCATION AND GENERAL PART I - UNRESTRICTED

1. Revenues - Revenues of \$6.1 million were reported and are 30.7% of the budget. This is comparable to last year's revenue of \$6.4 million and 33% of the budget. Tuition and fee income is down slightly from the previous year.
2. Expenditures - Expenditures of \$3.8 million are reported at 17.6% of the budget. This is compared to the prior year expenditures of \$4.1 million and 16.4% of the budget. Expenditures are in line with expectations.

STATEMENT OF REVENUES AND EXPENDITURES - EDUCATION AND GENERAL PART II - RESTRICTED

1. Revenues - Revenues of \$1.9 million were reported at 44% of the budget. This is comparable to last year's revenue of \$2.0 million at 46.7% of the budget.
2. Expenditures - Expenditures of \$1.9 million were reported at 42.6% of the budget. This is comparable to last year's expenditures of \$2.0 million at 47.3% of the budget. Most areas show a slight increase or decrease. These minor fluctuations are in line with what was expected.

STATEMENT OF REVENUES AND EXPENDITURES - AUXILIARY ENTERPRISES

1. Revenues - Revenues for Auxiliary Enterprises are at their anticipated levels.
2. Expenditures - Expenditures for Auxiliary Enterprises are at their anticipated levels.

STATEMENT OF REVENUES AND EXPENDITURES - HOUSING SYSTEM

The Housing System (Schedule 4.3 CU) had a deficit of \$57,989 budgeted at the beginning of the fiscal year. Cost allocations processes have been changed and some salary and operating savings have been implemented.

DISCRETIONARY RESERVES

Discretionary reserves represent that portion of the University's resources which are not currently budgeted for expenditure or otherwise held for specific future uses. As such, resources of this nature are available to fund future capital projects, operating needs, and/or unforeseen contingencies for any lawful purpose of the University.

E & G PART I

The E&G Part I discretionary reserves are estimated to be \$1,124,817 at June 30, 1996. It is customary to make adjustments to this reserve figure throughout the year.

E & G PART II

The E&G Part II really has no discretionary reserves. All of those reserves are needed for working capital for the programs Cameron run, many of which are reimbursed in arrears and the working capital consumes the reserves.

AUXILIARY ENTERPRISES

Student Activity accounts are in the best reserve position they have been in for several years. It is necessary to maintain a fairly high working capital because the entire Student Activity allocations are made at the beginning of the fiscal year so the activities for the year can be planned and the dollars available for these expenditures.

Miscellaneous Auxiliary Funds have a very small discretionary reserve of approximately \$28,000.

The Housing System has no discretionary reserve although this is probably the area of the Auxiliary accounts that has the most budgetary pressures to bring revenues and expenditures in line with each other. Some progress has been made but there is still work to do in this area.

Facility Fee discretionary reserves are approximately \$1,200,000. Several projects on the Campus Master Plan will likely be funded from this source.

PLANT FUNDS

Section 13 and New College Funds currently have discretionary reserves of \$464,413. Private Sources discretionary reserve is \$141,869 at this time.

Renewals and Replacements - Auxiliary Enterprises Funds were initially created as an R & R fund for the Housing System. The current discretionary reserves are at \$790,815.

The Facility Fee Bond Fund has a discretionary reserve of \$334,157. Several projects on the Campus Master Plan will likely be funded from the above sources.

Financial schedules were included in the agenda.

This report was presented for information and discussion. No action was required.

ACADEMIC PERSONNEL ACTIONS

RESIGNATION:

Janet White, Instructor, Department of Education, December 20, 1995.

RETIREMENT:

Howard R. Hopkins, Professor, Department of Biology, May 9, 1996.

President Davis recommended approval of the academic personnel actions shown above.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, West, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

LITIGATION

There was no report given.

MINUTES

Regent Halverstadt moved approval of the minutes of the regular meeting held on December 8, 1995 and the special meeting held on December 20, 1995 as printed and distributed prior to the meeting. The following voted yes on the motion: Regents Bentley, West, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

THE UNIVERSITY OF OKLAHOMA

REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Boren introduced OU junior Basheerah Ahmad, who was recently crowned Miss Black America. She is the reigning Miss Black OU and Miss Black Oklahoma and is an OU Scholar and a Regents' Scholar. He said we are extremely proud of her and of the fact that as she travels across the country she will not only represent the State of Oklahoma but also The University of Oklahoma. Governor Keating recognized her by proclaiming January 4 as "Basheerah Ahmad Miss Black America 1996 Day".

Ronald M. Peters, Jr., Professor and Chair of the Department of Political Science, recently was named as this year's Outstanding Oklahoma Political Scientist by the Oklahoma Political Sciences Association. Professor Peters was recognized for his leadership in establishing the Carl Albert Congressional Research and Studies Center and for his distinguished record of research and instruction.

OU Coach Larry Cochell recently was named 1995 American Baseball Coaches Association Regional Coach of the Year for NCAA Division I by the American Baseball Coaches Association. Coach Cochell's 1995 Sooners finished 42-16.

Norman and the University will gain new jobs and dollars, thanks to a two-year, \$9 million U.S. Postal Service contract to the College of Continuing Education to provide instruction and technical assistance at the USPS Technical Training Center. The arrangement will require approximately 150 employees in Norman, an increase of 50 employees from the current contract requirements. In addition to the two-year initial contract, there is a potential for four two-year renewal options for a potential 10-year, \$45 million contract. OU was one of 29 bidders nationwide, competing against private-sector training and technology companies. No other universities competed in the bidding process.

A very successful conclusion to the search for a new Head Football Coach resulted in an appointment the Regents will act on today. Athletic Director Donnie Duncan and the members of the Search Committee are to be congratulated. This was an enthusiastic and unanimous choice and has been exceedingly well received.

President Boren: "I am happy to announce to you today that The University of Oklahoma has broken all previous OU records in fund raising and has set an all time high in the number of annual donors beginning with efforts last December and carrying through this calendar year. \$55 million has been raised during this time period, double the average of fund raising at the University over the past 10 years and 40% higher than any previous one-year record in the history of the University." He said the OU Associates' program is so important because it is composed of people who give \$1,000 a year in unrestricted gifts and really provide an additional endowment for the programs of the University. The number of Associates was 1,390 at the beginning of this year and we closed the year above the 2,000 mark for the first time in the history of the University. This is an all-time record. The record of a little over 1,700 set back at the height of the oil boom under the presidency of Dr. Banowsky has been broken. Alumni have been responding in an incredible way. The alumni and friends of the University have been turning out at meetings, listening to plans, and responding. This year a record was set in the number of alumni and friends who have contributed to the University. There are 3,000 new contributors and 20,000 people who now are making annual contributions to The University of Oklahoma. Solicitations for major gifts have increased dramatically. From July to December, 1994, there were 44 solicitations by the University of \$4.4 million in gifts. This year from July to December, the University made 185 solicitations for \$54.5 million. When you look at the activity that is being generated and the proposals for major gifts that are being made by the University, there is a direct correlation between all of this work and effort by many people at the University in this great increase in terms of private giving.

President Boren expressed appreciation to faculty, staff, students and the individuals who have been a part of this team effort and the Board of Regents congratulated the President on his leadership in the fund-raising campaign.

PURCHASE OF VOYAGER ELITE BIOSPECTROMETRY RESEARCH STATION

The Department of Biochemistry and Molecular Biology at the Health Sciences Center is in need of a system that can measure the masses of molecules in complex mixtures with unparalleled accuracy and taking only one second to read. The system will enhance existing

equipment and be used primarily to analyze proteins to determine the presence of modifications to their basic structure. Other uses will include the analysis of polymers and environmental chemicals in the biotechnology field and the study of the role of their natural counterparts in human health and disease.

All known manufacturers and suppliers of mass spectrometry were screened to identify those companies with past performance data to establish reliability of their products. Four major manufacturers were identified as possible vendors and their products were reviewed in detail. One company's product was eliminated because the sample stage accommodated only 25 samples, the second company's sample stage is curved and cylindrical, making shipping and handling impractical and the third company did not have delayed extraction capabilities that are required.

The department has therefore, determined that the PerSeptive Biosystems Voyager Elite Biospectrometry Research Station is the only system that meets their needs including simplicity in mailing of samples, ability to accommodate 100 samples, ease of use, high reliability in consistent data, and delayed extraction, resulting in increased accuracy of mass determination. The system will upgrade the current research capability of our researchers to a competitive level both nationally and internationally.

The system will be housed in the Health Sciences Center Biomedical Sciences Building where dry samples prepared for analysis will be received at a central location from researchers throughout the state, analyzed and the results transmitted immediately to the submitting investigator by electronic mail. Therefore, the acquisition of this instrument will visibly enhance the research enterprise by providing ready and inexpensive access to such instrumentation for Oklahoma researchers. It will be the first such instrument in the State of Oklahoma.

It is the recommendation of Administration to award a purchase order to PerSeptive Biosystems in the amount of \$276,000 on a sole source basis. Funds are available from the following accounts to pay for the acquisition based on implementation and acceptance processes from Research Incentive Program D9121100 and NSF-EPSCoR (National Science Foundation-Exceptional Program to Stimulate Competitive Research) Subcontract account C2194801.

President Boren recommended the Board of Regents authorize issuing a purchase order to PerSeptive Biosystems for the purchase of a Voyager Elite Biospectrometry Research Station in the amount of \$276,000.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, West, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

ARCHITECT/ENGINEER SELECTION FOR 4500-TON CHILLER ADDITION

At the November meeting, the Board was briefed concerning the need to select an architectural and engineering team to provide master planning and design services for a 4500-ton chiller addition at the Steam and Chilled Water Plant at the Health Sciences Center Campus in Oklahoma City.

In accordance with Board policy and Oklahoma State law regarding the selection of architectural and engineering consultants, the University requested a list of eligible firms from the State Department of Central Services. A Request for Qualifications was sent to 58 firms on November 6, with responses due by December 6. The Vice President for Administrative Affairs appointed an interview committee to review proposals, select three to five firms to interview, conduct the interviews and recommend a ranking to the Board of Regents.

The interview committee was composed of the following persons:

- Chris Jefferies, Director of Operations, Chairman
- W. Harley Campbell, Campus Architect, Architectural and Engineering Services
- Billy Chenoweth, P.E., Assistant Director, Site Support
- Thomas R. Godkins, Director of Capital Planning
- Jim Price, Director of Facilities Maintenance/Services, The University Hospitals

Ten proposals were received in response to the Request for Qualifications (RFQ). The committee screened the proposals and short-listed five teams. Interviews were conducted on December 13, 1995.

The following qualifications for each firm were considered:

1. Appropriateness of response to the RFQ
2. Experience with similar projects
3. Qualifications of the firm's professional staff
4. Proposed management plan
5. Size of firm and capability to perform the work
6. Acceptability of design
7. Quality of engineering
8. Adherence to cost and time limits
9. Volume of changes

The interview committee obtained information from the Consultant Application files, the consultant proposals and client references. Based upon the information obtained during the interview and a detailed review and evaluation of each firm's qualifications, the interview committee rated the firms in the following manner:

	<u>Affiliated Engineers, Inc. with Miles Associates</u>	<u>Frankfurt- Short- Bruza</u>	<u>C. H. Guernsey with LAN</u>	<u>CCRD Partners with Phillips & Bacon</u>	<u>Stanley Consultants, Inc. with Davenport Associates</u>
Acceptability of Design	43	36	34	30	33
Quality of Engineering	45	38	34	30	30
Adherence to Cost Limits	42	41	36	35	37
Adherence to Time Limits	43	37	40	38	37
Volume of Changes	<u>40</u>	<u>36</u>	<u>39</u>	<u>35</u>	<u>31</u>
Total	213	188	183	168	168

All five firms interviewed were determined to be qualified to perform the work. The team of Affiliated Engineers with Miles Associates has a history of substantial university experience, including utility master plan projects and similar chiller replacement projects. It was the committee's consensus that this team had the best overall qualifications for the project. Additional information about the firms was included in the agenda.

According to State law, preference shall be given to firms whose principal place of business is located within the State. Frankfurt-Short-Bruza was the highest-rated Oklahoma firm. The firm has substantial chiller design project experience and designed the existing 6,000-ton chiller for the Steam and Chilled Water Plant. Their past performance on University of Oklahoma projects has been excellent. President Boren recommends that the firm of Frankfurt-Short-Bruza be selected as consultants for the project.

The Board of Regents authorizes the administration to negotiate fees with the selected firm. If fee negotiations with this firm are unsuccessful, the second ranked firm will be asked to submit fees and the process can be continued in rank order.

State law requires that a report on the selection process be submitted to the Governor for review. A report will be prepared for transmittal by the Chairman.

President Boren recommended the Board of Regents (1) place in rank order the architectural and engineering teams which are under consideration to provide professional services required for the 4500-Ton Chiller Addition at the Steam and Chilled Water Plant, (2) select Frankfurt-Short-Bruza, the highest ranked Oklahoma firm, to serve as the architectural and engineering consultants, and (3) authorize the administration to negotiate the terms of the contract and fees with the selected firm.

There was a discussion on the disparity in the scores for the top-ranked and second-ranked firms and how to quantify the State law preference for Oklahoma firms to this ranking spread. Vice President Lemons stated it is very difficult to define what preferred treatment is because it is not defined in the Statute. The project consists of two phases - one is master planning and the other is the design of the 4500-ton chiller. The design of the chiller is the most expensive and will cost about \$8 million of the \$8.2 million estimated cost. Affiliated Engineers' strongest area is that of master planning and when it comes to the design of the chiller, Affiliated and Frankfurt-Short-Bruza are very close in terms of quality. Frankfurt-Short-Bruza has done twice as many of this type of project as Affiliated. All of the firms are qualified to do the work.

Regent Lewis said his understanding is that the disparity between the first and second ranked firms on design and quality of engineering, which is a large numerical disparity, does not relate to their chiller design but relates to something else. Vice President Lemons responded that Affiliated had the strongest area of master planning and that brought them up the highest.

Mr. Chris Jefferies, Director of Operations at the Health Sciences Center, served as Chairman of the Selection Committee. He said he could assure the Regents that the wide discrepancy in score is strictly a mathematical function. Some had a very wide range of scores while others were very close. The Committee took the discrepancy in scoring process into account. All Committee members were closely aligning these qualifications so this discrepancy is by no means an indication of the Selection Committee's preference to that high degree of difference. He said in retrospect the Committee knows they could have weighted it a little better to have the scores indicate the relative differences between the two firms.

Vice President Lemons said the best of two worlds would be to have Frankfurt-Short-Bruza as a contractor and have them contract with Affiliated for the master planning. He said this aspect will be discussed during the negotiation of contract terms and fees.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, West, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

INCREASE IN PARKING FEES AS APPROVED BY MTRA

Parking at the Oklahoma Health Center has been an ongoing problem. There has been a long-term lack of coordinated planning for parking at the Center. The overall parking system at the Center has deteriorating facilities, an inadequate amount of parking spaces, and minimum security services. In order to address the parking system at the Center, the Medical Technology and Research Authority (MTRA) was created by the Oklahoma State Legislature in 1991. MTRA was created to plan, construct, and operate improvement projects supporting public and private health care, education, and research at the Oklahoma Health Center. The MTRA Board is composed of eight members. The University of Oklahoma President appoints two of the Board members. Improving Health Center parking was assigned to be its first project. Legislation allows the Authority to lease all existing lots within the Health Center, to impose user fees for parking, to manage, repair and maintain the lots, and to build additional parking facilities. After study, MTRA concluded the long-term solution lies in constructing three parking facilities in the locations where demands are greatest.

MTRA developed a three-phase plan: First, to generate revenues by implementing user fees, and to manage, operate, repair, and improve existing lots; second, to assess the impact of parking fees and plan the first new lot; and third, to construct the first parking lot by the fall of 1995, and to plan additional structures as required. MTRA implemented a fee program on August 1, 1994. The fee structure implemented was a flat-rate monthly fee of \$5.00 per space for faculty, staff, and students. In addition, a limited number of reserved parking spaces for \$25.00 per month were approved for faculty and staff.

The MTRA Board at its December 21, 1995 meeting approved a rate increase of \$5.00 per month for faculty and staff and a rate increase of \$1.25 per month for students. Both rate increases will become effective January 1, 1996 with Board of Regents' approval. In addition, the MTRA Board approved a second rate increase for students of \$1.25 per month effective July 1, 1996. A summary of the existing and proposed parking rates are as follows:

	<u>Existing Rate</u>	<u>Proposed Rate</u>
Faculty and Staff - open parking	\$5.00 per month	\$10.00 per month
Faculty and Staff - reserved parking	\$25.00 per month	\$30.00 per month
Students - open parking	\$5.00 per month	\$6.25 per month
Students - open parking (July 1996)		\$7.50 per month

The parking rate increase as approved by MTRA would generate additional revenues of approximately \$500,000 annually and will provide a funding mechanism to fund revenue bonds of approximately \$2.2 million. Revenue from the bonds will allow MTRA to accomplish the following:

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Repay capital expenditures to date	\$609,100
Complete emergency repairs to parking structures	\$260,000
Build a surface parking lot at N.E. 13th and Phillips	\$772,000
Obtain A&E services for additional repairs for other parking structures	\$270,000
Establish an operating cash reserve	\$200,000
Cost of issuance/reserves	\$ 88,900

It is the recommendation of the administration that parking fee increases for students be delayed until the beginning of the Fall 1996 academic year. The delay will allow students to include the additional cost in their financial needs assessment package for FY 1997, which may result in larger financial aid awards. In addition, many students prepaid their parking fees in the Fall of 1995 for both the Fall and Spring semesters with the understanding that their parking was paid for one year. To increase student fees mid-year would not be consistent with University policy.

The effect of delaying parking fee increases for students until August 15 will result in a decrease in revenues to MTRA of approximately \$33,000 and should not significantly affect that operation.

President Boren recommended the Board of Regents (1) approve an increase in parking fees at the Health Sciences Center of \$5.00 per month for faculty and staff effective February 1, 1996, and (2) approve delaying an increase in parking fees for HSC students until the Fall 1996 academic year.

Regent Halverstadt moved approval of the President's recommendation, including delaying an increase of \$2.50 in parking fees for HSC students until August 15, the beginning of the 1996-97 academic year. The following voted yes on the motion: Regents Bentley, West, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

SUBSTANTIVE PROGRAM CHANGES - NORMAN CAMPUS

The Oklahoma State Regents for Higher Education require that all substantive changes in degree programs be presented to the institution's governing board for approval before being forwarded to the State Regents for consideration. The changes in the academic program itemized below have been approved by the appropriate faculty, academic units and deans, and councils, and the Interim Senior Vice President and Provost. They are being submitted to the Board of Regents for approval prior to forwarding them to the Oklahoma State Regents for Higher Education.

College of Engineering

Industrial Engineering, B.S. in Ind. Engr. (RPC 129, MC 0913A): program and course requirement change. The modification will add three hours to the degree bringing the total hours required from 132 to 135. Course changes include prerequisite changes; changing the technical elective to a math elective; replacing MATH 4753 with IE 4553; and adding IE 4663, Systems Analysis Using Simulation, as a requirement.

Reason for requested action: The changes will bring the undergraduate curriculum up-to-date by changing out-of-date prerequisites and by adding a course in simulation, a new software technology that has become a standard tool for

practicing Industrial Engineers. Syllabus changes in MATH 4753, Applied Statistical Methods, have negated its value as a required course in Industrial Engineering, so it is being replaced with IE 4553, Engineering Experimental Design. The Technical Elective is being replaced with a Math elective to retain math competency.

President Boren recommended approval of the changes in Norman Campus academic programs as presented.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, West, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

TEACHER EDUCATION-PLUS PROGRAM

At the request of The University of Oklahoma Board of Regents, a mid-year report regarding the Teacher Education-PLUS Program (TE-PLUS) is provided. Dean Joan Smith of the College of Education will discuss the current status of the TE-PLUS Program to include the following:

General Progress

- Now in the second year of implementing five-year programs that integrate general, specialized, and professional coursework and field experiences within an undergraduate degree and graduate fifth year.
- Emphasis placed on arts and sciences coursework for secondary, K-12, elementary and early childhood majors.
- Students experience intensive fieldwork culminating in a 16-week internship.
- Program has received a very positive evaluation from the external review team sponsored by the Oklahoma State Regents for Higher Education (with suggestion that OU take the lead in teacher education for the State).
- Had increased turnout of prospective students and their families at Sooner Saturday, OU's primary reception event for high school students, with no controversial questions about program length. (Last year this was a major portion of the questions.)
- School and University mentors assist in the transition from student to teacher.
- Students study about and work with parents and the community on education issues.
- Students graduate with a minimum of 15 hours of work that can be applied to a master's degree, while still competing favorably on salary scales that recognize earned bachelor's and master's degrees.

Graduate Placement

- Five of the first six TE-PLUS graduates from the accelerated track were placed into the oversupplied market, such as Norman. (The sixth person chose to complete a master's degree.)

Student Demographics and Performance

- ACT of 21 or above for 67 percent of students entering professional education.
- Average GPA of 3.1 for students entering professional education.
- Average GPA of 3.34 for seniors from the 1994-95 academic year (N=255).
- Increased enrollment of 140 new students into the TE-PLUS program after a temporary drop in the first year. (This dip and gain follows the pattern of other five-year programs such as the University of Kansas--now ranking nationally as a top teacher education program.)

Relations with Schools

- Have established written agreements with several school districts to employ TE-PLUS students as substitute teachers.
- Have established faculty collaborations with school teachers and administrators in applied research projects.

Dean Joan Smith presented a report. She said the three components that are necessitating a transition in order to have a high quality program have to do with providing for an arts and sciences subject matter major, providing for a strong set of science of teaching courses, and having a strong field-based set of experiences in school and classroom settings. When those three components are put into an eight-semester format, it is hard to squeeze it in. That is why nationally the quality programs have had to move beyond that traditional eight-semester format. OU is continuing to increase the options in its accelerated program. Dean Smith said our student quality indicators are going up, referring to the grade point average of 3.1 of students entering the program in their sophomore year. She reviewed the data shown on the graphs which were included in the agenda.

Speaking of the Systemwide Teacher Education Program Review, Dean Smith said the external review team chairman has stated OU's program is the top one in the State and has the potential to be the top program in the region. She reviewed the Analysis of Progress provided by the external team which was extremely positive and read several unsolicited letters from cooperating teachers in the field who have worked with our students.

There was a brief discussion of Recommendation No. 4 concerning teacher overload. Chairman Blankenship said the statement that the OU Education faculty teach no more than six hours and even fewer if they have special responsibilities or projects is contrary to what we are trying to do. Dean Smith said in fact, the faculty is overloaded, and she and other staff had tried to communicate that to the external review team to no avail.

This report was presented for information and review only. No action was required.

At 11:58 a.m. the Chairman recessed the meeting, to be resumed at 1:30 p.m. in the same location.

The meeting reconvened at 2:00 p.m. in Room 138. Regents Blankenship and Hall were out of the room at this time. Vice Chairman Bentley presided.

POSTHUMOUS DEGREE - NORMAN CAMPUS

Keith A. Copeland, a senior majoring in accounting, was scheduled to graduate in December 1995. Tragically, Mr. Copeland was killed in an automobile accident on August 17, 1995. Mr. Copeland was an excellent student with a cumulative GPA of 3.76. He was active in student organizations and well liked by his fellow students.

In accordance with Oklahoma State Regents for Higher Education policy, a posthumous degree may be awarded to recognize the meritorious but incomplete earned work of a student who is deceased, generally during the last semester of work. Upon the approval of The University of Oklahoma Board of Regents, the request to award a posthumous degree to Mr. Copeland must be forwarded to the Oklahoma State Regents for Higher Education for final action.

President Boren recommended the Board of Regents approve the awarding of a Posthumous Bachelor of Business Administration degree to Keith A. Copeland.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, West, Halverstadt, Lewis, and Siegfried. Regents Blankenship and Hall were out of the room at the time of this vote. The Chair declared the motion unanimously approved.

PROPOSALS, CONTRACTS, AND GRANTS

A list of awards and/or modifications in excess of \$100,000 or that establish or make policy for the University, or that otherwise involve a substantial or significant service to be performed by the University was included in the agenda. Comparative data for fiscal years 1994 and 1995, current month and year-to-date, was also included.

The Provisions of Goods and Services policy (amended December 4, 1992) provides that new contracts and grants in excess of \$100,000 must be referred to the Board of Regents for ratification. In addition, in those cases where a contract, grant, document, or arrangement involved would establish or make policy for the University, or otherwise involve a substantial or significant service to be performed by the University, that contract, arrangement, or document shall be referred to the Board of Regents for approval.

OCTOBER 1995 SUMMARY:

Norman Campus and Health Sciences Center Combined Data

- Research expenditures and awards continue to show an increase of 18% (\$21.5 million vs. \$18.3 million) and 11% (\$30.8 million vs. \$27.6 million), respectively. However, proposal activity has shown a 4% decrease from last year (\$76.0 million vs. \$79.2 million).
- Total expenditures are up 13% from last year at \$36.7 million, awards are up 5% with \$52.3 million, and proposal activity is up 30% (\$124.0 million vs. \$95.7 million).

Norman Campus

- Faculty based research expenditures increased 21% over last year (\$12.2 million vs. \$10.1 million). Awards increased 17% over last year (\$15.3 million vs. \$13.0 million) while proposal activity decreased 3% from last year (\$56.4 million vs. \$57.8 million).
- College of Continuing Education expenditures are up 8% from last year (\$5.8 million vs. \$5.4 million), awards are up 3% at \$10.3 million, and proposal activity is up 291% at \$44.3 million.

Health Sciences Center

- Research expenditures are up 13% over last year (\$9.3 million vs. \$8.2 million), awards are up 6% (\$15.5 million vs. \$14.6 million), but proposal activity is down 8% at \$19.7 million.
- Total expenditures are up 14% over last year (\$18.1 million vs. \$15.9 million). However, awards are down 1% from last year, and proposal activity is down 14% (\$22.0 million vs. \$25.6 million).

NOVEMBER 1995 SUMMARY:

Norman Campus and Health Sciences Center Combined Data

- Research expenditures and awards continue to show an increase of 16% (\$26.5 million vs. \$22.8 million) and 8% (\$34.7 million vs. \$32.3 million), respectively. However, proposal activity has shown a 9% decrease from last year (\$85.2 million vs. \$94.0 million).
- Total expenditures are up 10% from last year at \$45.4 million, awards are up 4% with \$58.1 million, and proposal activity is up 20% (\$133.7 million vs. \$111.7 million).

Norman Campus

- Faculty based research expenditures increased 20% over last year (\$14.7 million vs. \$12.3 million). Awards increased 17% over last year (\$17.9 million vs. \$15.2 million) while proposal activity decreased 9% from last year (\$63.3 million vs. \$69.8 million).
- College of Continuing Education expenditures are up 4% from last year (\$7.3 million vs. \$7.0 million), awards are up 12% at \$11.2 million, and proposal activity is up 292% at \$44.5 million.

Health Sciences Center

- Research expenditures are up 11% over last year (\$11.7 million vs. \$10.5 million). However, awards are down 1% (\$16.8 million) and proposal activity is down 10% (\$21.9 million).
- Total expenditures are up 10% over last year (\$22.5 million vs. \$20.5 million). However, awards are down 8% from last year (\$27.6 million vs. \$30.0 million), and proposal activity is down 17% (\$24.6 million vs. \$29.5 million).

President Boren recommended the Board of Regents ratify the awards and/or modifications for October and November 1995 as submitted.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, West, Halverstadt, Lewis, and Siegfried. Regents Blankenship and Hall were out of the room at the time of this vote. The Chair declared the motion unanimously approved.

Regents Blankenship and Hall returned to the meeting.

TRANSFER OF FUNDS TO RENOVATE THE JIM THORPE CENTER AT 700 ELM AVENUE

In order to vacate the Oklahoma Memorial Union for renovation, the offices of Hispanic and Asian Student Associations must be relocated. The Vice President for Student Affairs and his staff have negotiated with these organizations and the Native American organization to share the Jim Thorpe Center at 700 Elm Avenue. Several items of work have been requested to facilitate the move. Although funds are not available to accomplish all the work requested, the work required to meet most of the essential needs has been estimated to cost \$100,000. The most appropriate source of funding is Bookstore Reserves. Transfers in excess of \$75,000 require Board of Regents' approval.

President Boren recommended the Board of Regents authorize the President or his designee to transfer \$100,000 from Bookstore Reserves to the 700 Elm Avenue account for the purpose of renovating the Jim Thorpe Center.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, West, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

CONTRACT FOR OPERATION AND MANAGEMENT OF UNIVERSITY BOOKSTORE

Proposals were received on December 1, 1995 for a five-year contract for the management and operation of the University Bookstore. Ten requests were sent out and proposals were received from Barnes and Noble Bookstores, the current contractor, and Follett College Stores. Evaluation of the proposals was conducted by a team consisting of Auxiliary Services, Student Union and Purchasing representatives with participation by members of the Bookstore Advisory Committee and several other interested faculty. The results of the evaluation were as follows:

1. Revenue to University. The Follett proposal contained a larger revenue payment than the Barnes and Noble proposal. The current annual bookstore sales level is about \$5.8 million. Based upon this sales level, four different sales projections were made as indicated below. In all four cases the Follett proposal offered the most revenue to the University with the most probable outcome being at least \$450,000 greater.

Bookstore Sales Projection

Model	5 Year Sales Increase	Projected B&N Revenues Up to 6 mil (X 9.00%) Over 6 mil (X 10.5%)	Projected Follett Revenues (X 11.5%)	Projected Follett Increased Revenue Receipts
Flat Sales	5.8 to 5.8 mil	\$3,250,000*	\$3,335,000	\$ 85,000
\$200,000/yr. Increase	5.8 to 6.6 mil	\$3,250,000*	\$3,565,000	\$315,000
Increase to 7 mil	5.8 to 7 mil	\$3,250,000*	\$3,714,500	\$464,500
Increase to 8 mil	5.8 to 8 mil	\$3,322,000	\$3,956,000	\$634,000

* The \$3,250,000 is a total of the minimum annual guarantee figures for five years as the Barnes and Noble revenue percentages to OU did not exceed the proposed annual guarantee. The Follett minimum annual guarantee totaled \$3,000,000 for the five-year period.

2. Renovation. Three of the four location facilities are currently in excellent condition with the Union store renovation awaiting interfacing with the overall Union renovation. The renovation offers were as follows:

<u>Location</u>	<u>Barnes and Noble</u>	<u>Follett</u>
Main Store	\$ 50,000	\$290,000
Student Union	\$150,000	\$100,000
Walker Tower		\$5,000
Gould Hall		\$5,000

The Follett proposal offered more renovation funds and contains the flexibility for the University to specify reallocation of some of the funds from the Main Store location renovation to the Student Union Store location where they would be most beneficial.

3. Other Financial Factors.

<u>Factor</u>	<u>Barnes and Noble</u>	<u>Follett</u>
Scholarships	\$6,000 per year	\$5,000 annually
Faculty/Staff Discount	20%	10%
Departmental Discount	25%	20%
Advertising in <u>Oklahoma Daily</u>	\$15,000/year	\$15,000/year

In order to ensure a smooth transition the Follett proposed discounts would be increased to match the current discounts. The financial impact would be about \$12,000 per year and the revenue would be adjusted accordingly.

4. Customer Service. Both companies were rated as excellent in terms of customer service. Both use customer surveys of various types to evaluate their services. The Barnes and Noble proposal included letters of recommendation and endorsement from OU faculty. The University Bookstore also received a 70% satisfaction rating on a campuswide student survey.
5. In response to faculty requests, both companies have agreed to expand trade book and electronic media selections. There will be a strong focus on these specific improvements.
6. Management. Both companies were rated as excellent in terms of management competence, flexibility and responsiveness.
7. Employee Relations. Both companies were rated very highly in terms of employee treatment and benefit programs. Store visits to the University of Arkansas and University of North Texas verified that the Follett employees are well treated and are pleased with the company. Barnes and Noble employees are also very pleased with their management situation.

Overall Evaluation.

Either company is highly qualified to operate and manage the University Bookstore. Barnes and Noble currently operates over 300 campus stores while Follett operates 485 stores. Based upon the relatively equal performance of the two companies, the deciding factor rests with the increased revenue offer proposed by Follett. It is considered the projected \$450,000 plus net revenue difference is more than sufficient to offset the necessity to transition from one contractor to another. While Barnes and Noble did an excellent job of transitioning the store from a University operation and has maintained a consistent excellent performance over the contract term, the evaluation team also believes that Follett likewise would have no problems in providing a smooth transition and excellent contract performance. In view of this the recommendation must be based upon the financial advantages of the Follett proposal. Follett will offer positions to all current Barnes and Noble employees at their existing salaries and preserve their full longevity and benefit status.

Notwithstanding this recommendation, the evaluation team does recognize and appreciate Barnes and Noble's excellent performance and contributions to the University over the term of their contract.

The contract will commence on July 1, 1996. Approval at the January meeting will allow the successful contractor to get organized to place book orders for the Fall 1996 semester.

President Boren recommended the Board of Regents approve the award of a five-year contract to operate and manage the University Bookstore to Follett College Stores.

Following are the comments and discussion of the item:

Vice President Farley: If the Board would look at page 9, at the bottom of the page there are some five-year summaries of the projected revenues that could accrue as a result of the two proposals that were made. If you look on page 9.1 at item numbers 4, 5, 6, and 7, you will see that both of these companies are topnotch firms, we think, and that they can provide a quality product for us. Then, turn to page 9.2. Just in summary I would say that either company is going to be highly qualified. Barnes & Noble had been with us for five and one half years. They have done a magnificent job for us. They have gotten very high evaluations. But both of the firms, we think, are highly qualified to operate and manage the bookstore. The Follett Company operates a number of stores, as you can see here. We had a number of people that checked references. We had a committee that was formed to review the proposals, to listen to the presentations, and to check the references. We had two site visits, to The University of Arkansas and to North Texas State University for Follett Stores. When it came down to the end of what we thought, which company can do the job, we think they can do the job but the financial considerations and the opinion of the committee were overwhelming. As you can see here, it will be an increase in financial reward to the University from this change and so we are recommending the Follett stores be awarded the contract.

Chairman Blankenship: Any questions?

Regent Halverstadt: Mr. Chairman, there was a letter sent to Dr. Farley from the Barnes & Noble representative, Mr. Patrick Maloney, which raised some serious questions in regard to the recommendation about this item. I must say, let me preface that next remark, by saying I carry absolutely no baggage for Barnes & Noble. I don't own their stock, I don't sit on their Board, I am not a paid employee of them and I have no interest in them. But I must say that this letter, I thought, raised some very persuasive issues on behalf of the decision-making process. I am wondering if Dr. Farley would comment to each of the items raised in the Barnes & Noble letter so that we might have a little better idea of why the recommendation was made the way it was as opposed to staying with Barnes & Noble.

Vice President Farley: Thank you for the invitation. Dr. Halverstadt, I would be delighted to. There are two people here that served on the committee that reviewed this and I would ask Earl Whitman, Director of Purchasing, who is here who led that, and Allen Moore, Director of Auxiliary Services, who had responsibility for contract supervision, to join me and to add to anything that I might say, if you would permit. Point number 1 deals with the projected revenue as compared with a guaranteed contract amount. The projections that you saw on page 9 of the agenda indicate on the first line \$5.8 million in comparison. That's essentially what the current sales are, approximately \$5.8 million. If sales do not increase at all over the terms of

this contract, the Follett bid would be cumulatively \$85,000 greater. If sales do increase and the second line of that analysis indicates sales might increase modestly \$200,000 a year, that might be roughly inflation and maybe a small bit of growth that would yield over \$300,000. If we are fortunate, sales will increase. Of course as all of the stock brokers say, there is no guarantee on any of this but if sales did increase it could push it up to the \$464,000 number.

Regent Halverstadt: Before you leave that point, the letter from Barnes & Noble states under Revenue to the University, all of Follett's increased revenue is "projected." If Follett feels that they can indeed maintain and increase the sales that we worked so hard, etc., etc., why did they not offer you a guaranteed rent equivalent to their percentage rent even based on their current volume. The fact of the matter is they probably realize that sales will drop.

Vice President Farley: I don't think we anticipate sales dropping. As I said, past history is no indication of the future but we don't think sales will drop.

Regent Halverstadt: Well, even without, this letter suggests that there is no guarantee by Follett as opposed to the fact that there is a guarantee by Barnes & Noble.

Mr. Whitman: Well, we feel that a guarantee of Follett, the sales, in order for that to come into play, would have to drop to about \$5.2 million over the five-year period. Its 11-1/2 percentage revenues sharing figure is really the figure which is going to drive the revenue for the University. In the opinion of the Committee, I just don't see the sales dropping that much to bring that guarantee into play. As to why they have a strategy of being \$250,000 less than their guarantee, that issue was not explored. What we were looking at, what the current sales were, what the climate for increased sales were, and one of the factors that will drive increased sales will be the introduction of the All-Campus Card into the bookstore system where students will be able to use this card to charge their purchases. So we feel that is going to give us an immediate jump in sales volume as well and we would go certainly above the current level of sales. We feel that is an extremely low risk, in terms of having a drop in sales.

Regent Halverstadt: Okay, how about renovation?

Vice President Farley: In regards to renovation expense, \$400,000 was proposed. We would very likely look to use that \$400,000 and encourage and in fact require that most of that money be spent in the Student Union. We think that the current store is in good shape. The point is made here that that shouldn't be spent on operating equipment of the company and we concur with that. It shouldn't be to put cash registers and wand readers and those kinds of things in the store. It should be spent on the facility itself. So we would use that in the Student Union as a part of our Student Union Renovation and to change the direction of that Student Union store.

Regent Halverstadt: Again, you are saying that this \$400,000 will not be spent for items that are removed by Barnes & Noble because of the contract being moved to somebody else. So that somebody else has to replace items that are removed.

Vice President Farley: I would say that, yes, but more importantly, I would say that we would expect that items of equipment for the operation of that vendor would be their responsibility, cash registers and those sorts of things. It would not be just to replace the kinds of things that are taken out. Yes.

Regent Halverstadt: By renovation, we would say that we would expect. But is that written in the contract?

Vice President Farley: We will write that in the contract.

Mr. Whitman: By renovation, we mean our facilities and not the equipment and facilities that they bring in.

Regent Lewis: Can I follow up on that? Were you saying that the \$290,000 for Main Store isn't \$290,000 for Main Store? It's \$290,000 for you to tell them where you want it spent?

Vice President Farley: That's the way that we will approach this as we finalize the contract.

Regent Lewis: And what if they disagree with you?

Mr. Whitman: They have already tentatively agreed that those funds will have flexibility attached to them and we can spend them where they will do the most good for the University.

Vice President Farley: At the same time, we have not entered into these detailed negotiations yet, pending this action obviously, but they may have some new idea about the way they would like to have our physical structure look in that store. There may be corporate colors for all I know, that they would like to use rather than what's there now. So they may have some great scheme or great idea. We just haven't progressed to that negotiation until this is approved.

Regent Siegfried: Since this is a financial issue for the University, given they are both equal, in customer service as your committee thinks, then is it appropriate to say we go out for a best and final? They have the right to come back and give us some new numbers.

Mr. Whitman: We asked for a best and final on the initial submission of the proposals.

Vice President Farley: Those words were used, that you make your best offer.

Regent Halverstadt: If they spend \$400,000 on renovations, does that come off the revenue available for our profit?

Mr. Whitman: No. Those are funds in addition to the revenue. It's additive.

Regent Halverstadt: Okay, how about customer service?

Vice President Farley: Customer service. Obviously this is one of our most important considerations. The ability to provide services to our students, to our faculty, to the whole University community is exceptionally important. As I said, we think Barnes & Noble has done a good job, but we think that from what we have checked, from what we have been able to discern by checking references and we checked a large number of references, personal phone calls and by two site visits, we think the quality of management and customer service aspect of Follett will be equal to that of Barnes & Noble.

Regent Halverstadt: Would you comment to these sentences in this paragraph? Within the last three years, two schools Follett previously served switched to Barnes & Noble because of Follett's lack of customer service. No school has ever left Barnes & Noble because of poor

service. Indeed, in Follett's home town of Chicago, the two premier academic institutions, Northwestern, formerly operated by Follett, and University of Chicago, are both operated by Barnes & Noble.

Vice President Farley: This is a supposition by the writer of the letter that would be very difficult for me to tell you without having gone to investigate the reason for the change with those people individually. I don't know that I can comment.

Mr. Whitman: Well, we can tell you who we talked to. We talked to Florida State University, George Washington University, George Mason University, these are all large schools. Also Rutgers State University of New York, University of Kentucky, University of South Carolina, University of North Texas, and University of Arkansas. The last two we visited and spent half a day at each institution reviewing the whole operation of the bookstores. With regard to trade books, we visited a trade book area at the University of Arkansas, and we would characterize it as an outstanding location. We would like to have something like that at The University of Oklahoma and in fairness to Barnes & Noble they have similar types of locations around the country as well, and this is another area we considered both companies to be providing equal performance.

Vice President Farley: Management. We certainly concur that both firms have good management. The two names listed here, Gary Madole was a former employee of the University when Barnes & Noble took this over. He is one of their outstanding managers now. We are delighted to see him succeed. But we think of the people that we have visited and the representatives from Follett Company, they can provide us outstanding managers.

Regent Halverstadt: What is your projection of what book sales will do at The University of Oklahoma over the next five years?

Vice President Farley: I think that we would hope that the \$7 million number would be a realistic number. With the advent and implementation of the ONE Card we would have hopes that sales would increase to that level.

Mr. Whitman: We have a representative from Follett here, Vice President Dennis Saner. You might want to ask that question of him.

Mr. Dennis Saner: Thank you very much. We do anticipate the sales to be at least \$7 million hopefully within three years given the ONE Card system as well as some of the marketing techniques that we use in driving the sales at our stores.

Regent Halverstadt: Why would that be the case if our student body is not increasing?

Mr. Dennis Saner: One of the things we did was a price survey. We evaluated prices and this was part of the presentation that we did for the University and it was an interesting disparity between the prices in the current University of Oklahoma store and regular everyday prices found in Follett stores. Our prices were somewhat lower and that brings folks into the stores. It means better deals for the customers and customers are more willing to shop not only for those items but also for the textbooks that are sold in the store as well. A higher level or higher percentage of used books sold as related to the total textbook sales will also drive sales higher as well. Students have more opportunity to buy used books. That's what they are really looking for.

Regent Lewis: May I ask a question? I had price written down on my list, too. Are you saying that on a general comparison between the pricing of the same textbooks in the Barnes & Noble Store and Follett Store, that in general on textbook prices that your prices are lower?

Mr. Dennis Saner: No, I am not saying that at all. The prices on textbooks are driven by the contract. Those are set out specifically in the contract on what the pricing policy will be.

Regent Lewis: So there is no variation in that?

Mr. Dennis Saner: No. What the difference is the amount of used books versus the amount of new books.

Regent Lewis: I had a question for Dr. Farley. There was something in this Barnes & Noble letter about the second five years.

Vice President Farley: When this was bid originally there was a five-year contract and their option for another five years. We did not exercise the second five-year option. We did extend and the Barnes & Noble people were willing to work with us to extend it on a one-year option because of the timeframe involved in trying to do this solicitation and trying to make a smooth transition we did ask and they generously agreed to serve one more year.

Regent Lewis: Does the Barnes & Noble present bid differ from the bid in the five-year option term that we already had the option to accept?

Vice President Farley: It's approximately the same.

Mr. Whitman: Over the guarantee period, its about \$50,000 higher in the present bid than in the original bid. But the original RFP stipulated that the termination date of the contract was June 30, 1995. We've had a one-year extension in order to allow us to go through this extensive process that we've gone through in order to June 30, 1996.

Regent Lewis: The way I understood item 3 on page 9.1, you are negotiating an equivalent discount structure with Follett as to the one that Barnes & Noble already had and you are deducting that elsewhere in the pricing?

Mr. Whitman: Yes, sir.

Regent Lewis: So the faculty and students will have the same discounts.

Mr. Whitman: Right. So the transition will be smooth and seamless with regard to all terms and conditions that are now being followed under the contract.

Regent Lewis: Does that mean it is only a short-term change or a permanent change?

Mr. Whitman: That will be a permanent part of the contract. We have a supplemental agreement list right now of 22 items of negotiation before we reach the final contract and this is one of those.

Regent Halverstadt: So the decrease in discounts that are presented on page 9.1 is the final product at some point in the future?

Mr. Whitman: Yes, sir. That still has to be negotiated. It would be the actual amount, but we are not so sure what the actual amount will be at this point.

Regent Halverstadt: There is a presentation here that says faculty/staff discounts, Barnes & Noble 20% and Follett 10%.

Mr. Whitman: Right.

Regent Halverstadt: And department discounts 25% and 20%.

Vice President Farley: The two sentences following that indicate that what we would like to do to make that the same is that we would be willing to forego \$12,000 which is what we think the impact of that is so that they would be the same.

Regent Halverstadt: That's all the questions I have, Mr. Chairman.

Chairman Blankenship: Any other questions? I would like a motion.

Regent Siegfried moved approval of the President's recommendation.

Chairman Blankenship: There is a motion. Is there further discussion?

Regent Lewis: It would certainly make a difference to me relying on what Dr. Farley has told us about the ability to direct the location of the \$290,000 or a significant portion of it to the Union and have the flexibility with the company, and I would want to know that they agree that your interpretation of that is accurate.

Mr. Whitman: We have had preliminary discussions on those. We haven't had an exact amount. I'll ask Mr. Saner to address his recollection of that discussion in order to make sure we all understand the same thing.

Mr. Dennis Saner: We agree that that money for renovations can be used in any manner that the University sets forth for whatever locations they choose to distribute that.

President Boren: I'll ask Dr. Farley to be sure that I get to see that last wording before the contract is executed.

Chairman Blankenship: Are there further questions?

The following voted yes on the motion: Regents Bentley, West, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

ROAD AND UTILITY EASEMENTS FOR THE CITY OF NORMAN

The City of Norman has authorized its consultant to begin design work on the Elm Avenue and Boyd Street Intersection Improvement project. This intersection work will improve access to the new Elm Avenue Parking Facility to be constructed by the University and also will facilitate the flow of traffic and enhance the safety of pedestrians in the area.

Permanent and temporary road and utility easements are needed by the City of Norman in order to make the intersection improvements.

The easements are described in summary as follows:

Parcel No. 1: A permanent easement on the south side of Boyd Street between Elm Avenue and College Avenue consisting of 0.073 acres.

Parcel No. 1.1: A temporary easement on the south side of Boyd Street between Elm Avenue and College Avenue consisting of 0.095 acres.

Parcel No. 3: A permanent easement on the east side of Elm Avenue running north to Boyd Street and then continuing on the south side of Boyd Street consisting of 0.949 acres.

Parcel No. 3.1: A temporary easement on the east side of Elm Avenue running north to Boyd Street and then continuing on the south side of Boyd Street consisting of 0.531 acres.

Detailed descriptions of the easements were included in the agenda along with a sketch showing the locations of the proposed easements.

President Boren recommended the Board of Regents approve road and utility easements for the City of Norman which will allow street widening, utility relocations, and other related improvements in the area of the Elm Avenue and Boyd Street intersection.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, West, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

SAM NOBLE OKLAHOMA MUSEUM OF NATURAL HISTORY

At the September 1995 meeting of the Board of Regents, the Board approved final plans and specifications for the Sam Noble Oklahoma Museum of Natural History building project and authorized the administration to advertise the project for bids. The new facility is to contain exhibition areas, educational facilities, collections storage areas, curatorial and research areas, and support areas for the museum. The total area of the building is approximately 188,000 gross square feet and the construction cost was estimated to be \$27,000,000.

Final plans were completed and the project was advertised for bids in November 1995. Bids were received from four bidders on December 20, 1995. The bids have been evaluated by the project architects, Kaighn Associates Architects, Inc. and Crissman Solomon Bauer, Inc., A Joint Venture, and by representatives of the University administration and the Oklahoma Museum of Natural History. A complete tabulation of the bids received was included in the agenda.

A low bid of \$24,518,200 for the base proposal plus desirable alternates was submitted by Flintco, Inc. of Oklahoma City. This bid is within the current funds available for the project and value engineering techniques were utilized in both the formation of the alternates for bidding and the analysis of alternates for selection. The following is a summary of the proposed construction contract amount:

Base Bid Proposal		\$19,000,000
Alternate No. 1:	Parking, Drives and Plaza	257,200
Alternate No. 2:	Additional Parking, Drives and Sidewalks	165,000
Alternate No. 3:	Auditorium Finishes	412,000
Alternate No. 5:	Elevators and Chairlift	332,000
Alternate No. 6:	Terrazzo Flooring	132,000
Alternate No. 7:	Finish-out Toilets	250,000
Alternate No. 8:	Wood Flooring	54,700
Alternate No. 10:	Carpet Tile	93,200
Alternate No. 11:	Finish 2nd and 3rd Floor Administrative and Laboratory Spaces	917,000
Alternate No. 12A:	Kewaunee Traditional Casework	410,300
Alternate No. 13:	Millwork Wood Trim and Paneling	335,900
Alternate No. 15:	Security System	512,000
Alternate No. 16:	Lightning Protection System	48,700
Alternate No. 17:	Unistrut Grid System	50,200
Alternate No. 18:	Mechanical Items	850,000
Alternate No. 19:	Cycling On-Off Sprinkler Heads	58,000
Alternate No. 20:	Temperature Control System	355,000
Alternate No. 21:	Fire Protection System	<u>285,000</u>
Total Contract Amount		\$24,518,200

The Board of Regents is requested to award a construction contract in the amount of \$24,518,200 to Flintco, Inc. of Oklahoma City. The construction work for this project will take approximately 32 months to complete.

As a part of the value engineering process, it was determined that several pieces of mechanical and electrical equipment could be purchased directly by the University and turned over to the contractor for installation or be installed by University forces at the lowest costs. In order to complete the construction project, it is recommended that the Board of Regents authorize the administration to purchase items of equipment and services for the project in the amount of approximately \$506,800 as owner-furnished equipment to be provided to the general contractor.

For information only, the revised project budget was included in the agenda. The revised project budget indicates the inclusion of the food services cafe at an estimated cost of approximately \$350,000 and the inclusion of project landscaping at an estimated cost of approximately \$250,000. Previously, these elements of the project were removed due to budget constraints but have been reinstated due to the receipt of favorable bids for construction. The total project budget remains unchanged at \$37,500,000.

Also due to the receipt of favorable bids, the budget for exhibit design and construction has been increased by the amount of \$1,125,000.

President Boren recommended the Board of Regents (1) award a contract for construction of the Sam Noble Oklahoma Museum of Natural History building to Flintco, Inc. of Oklahoma City, the low bidder, in the amount of \$24,518,200, based upon the base bid and selected alternates; (2) authorize the President or his designee to sign the construction contract and the necessary change orders to the construction contract; and (3) authorize the administration to purchase items of owner-supplied equipment in the amount of approximately \$506,800.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, West, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

GOLF COURSE IMPROVEMENTS PROJECTS - IRRIGATION SUPPLY SYSTEM

At the April 1995 meeting of the Board of Regents, the Board authorized the administration to award a contract to the lowest and best bidder on the Golf Course Irrigation Supply System project. On April 25, bids for the project were received and subsequently a contract in the amount of \$134,750 was awarded to the low bidder, Henkels & McCoy, Inc., for the installation of main pumping and chlorination equipment and piping at the Norman Wastewater Treatment Plant. The University's Physical Plant was assigned the work to complete the installation of the pipeline between the wastewater treatment plant and the Golf Course. The installation of the pipeline should be complete by the end of January 1996.

A substantial completion inspection of the irrigation supply system project was held December 14, 1995, with representatives of Henkels & McCoy, Inc.; Poe & Associates, the project engineers; the City of Norman; and the University's department of Architectural and Engineering Services, in attendance. The results of the inspection indicated that the project was substantially complete. A punch list of minor work items was developed and given to Henkels & McCoy, Inc. for correction. It is recommended that the Board of Regents accept the Golf Course Irrigation Supply System project as substantially complete and authorize that the final payment be made to Henkels & McCoy, Inc. following the completion of all punch list work.

President Boren recommended the Board of Regents (1) accept the Golf Course Irrigation Supply System project as substantially complete and (2) authorize that the final payment be made to Henkels & McCoy, Inc. following the completion of all punch list items.

Regent Siegfried moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, West, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

GOLF COURSE IMPROVEMENTS PROJECTS -MAINTENANCE FACILITY

At the April 1995 meeting of the Board of Regents, the Board authorized the administration to award a contract to the lowest and best bidder on the Golf Course Maintenance Facility project. On May 2, 1995 bids for the project were received and subsequently a contract in the amount of \$374,000 was awarded to the low bidder, Pope Construction, Inc., for construction of the facility.

A substantial completion inspection of the Golf Course Maintenance Facility was held on December 20, 1995, with representatives of Pope Construction, Inc.; Miles Associates, the project architects; and the University, including representatives of the Golf Course, Architectural and Engineering Services and Physical Plant, in attendance. The results of the inspection indicated that the project was substantially complete. A punch list of minor work items was developed and given to Pope Construction, Inc. for correction. It is recommended that the Board of Regents accept the Golf Course Maintenance Facility project as substantially complete and authorize that the final payment be made to Pope Construction, Inc. following the completion of all punch list work.

President Boren recommended the Board of Regents (1) accept the Golf Course Maintenance Facility as substantially complete and (2) authorize that the final payment be made to Pope Construction, Inc. following the completion of all punch list items.

Regent Siegfried moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, West, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

ELM AVENUE PARKING FACILITY

At the April 1994 meeting of the Board of Regents, the Board authorized the University administration to begin the process of selecting an architectural and engineering consultant for the Elm Avenue Parking Facility project and to proceed with the preparation of the documents needed for the issuance of the revenue bonds for the project.

At the July 1994 meeting, the Board approved the area just south of the new addition to the Catlett Music Center as the site for the new parking facility. At the same meeting, the Board placed in ranked order the five architectural and engineering firms under consideration for the project and authorized the University administration to negotiate the terms of a contract and fee starting with the highest ranked firm. The University administration successfully negotiated a contract and a fee for professional services with the firm of Frankfurt Short Bruza and Associates, Inc. of Oklahoma City.

Frankfurt Short Bruza has completed the Design Development Phase plans for a new parking facility that will accommodate approximately 575 vehicles. The design of the facility includes a ground level parking area and four additional levels above ground level. The entrances to and exits from the facility are located along Elm Avenue. A one block area of Cruce Street between Elm Avenue and College Avenue has been officially vacated by action in the District Court and will be closed to facilitate construction of the parking facility. The estimated project cost for this facility is \$4,993,000. The Design Development Phase plans have been reviewed and approved by the Office of Parking and Transit Services, Auxiliary Services, Office of Disabled Student Services, Department of Public Safety, Physical Plant and Architectural and Engineering Services.

It is recommended that the Board of Regents approve the Design Development Phase plans for the project, authorize the preparation of construction documents, and authorize the advertising for and the receiving of bids for the construction of the project. If approved by the Board, it is anticipated that bids for construction of the project will be received in June 1996

and that construction will take approximately 10 to 12 months to complete. This will allow the garage to open at approximately the same time that the Catlett Music Center, Phase II project is scheduled to be complete.

President Boren recommended the Board of Regents (1) approve the Design Development Phase plans for the Elm Avenue Parking Facility project, (2) authorize the completion of construction documents for the project, and (3) authorize the University administration to advertise the project for bids and to receive bids for construction.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, West, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

MAX WESTHEIMER AIRPORT MASTER PLAN UPDATE

At the September 1992 meeting, the Board of Regents authorized the administration to select a planning consultant and proceed with the Max Westheimer Airport Master Plan Update. In March 1993, an Agreement for Professional Services was executed with Barnard Dunkelberg & Company of Tulsa, Oklahoma. The Federal Aviation Administration (FAA) was to assist in the funding of the master plan project by providing 90 percent of the project funds. Due to a delay in the availability of the FAA funding, the project start was delayed.

Work on the Max Westheimer Airport Master Plan Update has been completed. The plan is based on the concept that Max Westheimer Airport is a general aviation airport that supports the educational, research and public service mission of The University of Oklahoma and serves as a municipal airport for the City of Norman.

A comprehensive analysis was undertaken, including a review of the previous master plan, the existing conditions of the facility, historic aviation activity, environmental factors, surrounding land use, and existing airport conditions. Based on this analysis and a forecast of projected growth in aircraft operations, the plan for airport development was prepared. Goals of increased safety, efficiency, capacity and conformance with the University's objectives were the basis for the development of the plan.

The plan calls for the retention of the present runway layout, along with recommendations for taxiway improvements and site development improvements which will be required to accommodate predicted aviation and non-aviation growth. The plan also recommends methods of protecting the instrument approach facilities and flight paths. The master plan provides an inventory of land use surrounding the airport that has been coordinated with the City of Norman as a part of the City's process of updating its own Comprehensive Land Use Plan. Over the course of the 20-year planning period, the master plan identifies the potential need for approximately \$30 million in capital improvements.

A copy of the Westheimer Airport Master Plan Executive Summary was distributed to the Regents at the meeting.

President Boren recommended the Board of Regents accept the Max Westheimer Airport Master Plan as the guide for future development and improvement of the Airport.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, West, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

WHITEHAND HALL RENOVATION, PHASE II

Whitehand Hall Renovation Phase I provided for the demolition of all existing partitions on all four floors of the structure, structural reinforcement of the building, renovation of the first and second floors, and extension of basic mechanical and electrical systems into the third and fourth floors of the building. The Phase I project was completed in February 1995 by the firm of K. J. McNitt Construction, Inc. At their March 1995 meeting, the Board of Regents accepted the Phase I project as substantially complete and University Development began their move into the first and second floors of the building.

At the June 1994 meeting, the Board of Regents authorized the administration to proceed with the preparation of final plans and specifications for the third and fourth floors and allocated \$725,000 in Section 13 and New College Funds for the work. However at the time Phase I was completed, the space on the third and fourth floors had not been assigned for use. The space on the third floor has now been assigned for use by Public Affairs, which is currently renting space off campus. It is now desirable to complete the renovation of Whitehand Hall for University use and to complete the third floor for occupancy by September 1996 when the off-campus lease for Public Affairs' space expires. The architects for the project, Bockus Payne Associates, Architects, were requested to complete the construction documents for the renovation of the third and fourth floors of the project and completed their work in late November 1995. In order to meet the time constraints for the accomplishment of this work, it was determined that a standard bidding process for construction would require more time than was available and that as an alternative, the Department of Physical Plant be asked to provide an estimate for this work, dependent upon the work being performed at or below the cost of an independent outside contractor.

Physical Plant has now provided an estimate for the accomplishment of this work. The Physical Plant estimate is almost 10% below the cost per square foot of the original first and second floor contractor's bid three years ago. As an additional review, the project architects have had an independent estimate provided to establish the cost for this project if it were to be performed by an outside contractor. This estimate was used to compare the costs with the bid prices received for the initial phase of work and checked against current construction costs. This independent estimate is in accord with the estimate of costs prepared by the Physical Plant.

The project has funds available in the amount of \$547,623 for the accomplishment of this work. The balance of funds identified for Phase II have been expended for items of work relating to the third and fourth floors, such as demolition, mechanical and electrical service lines and design fees. The Physical Plant estimate provides for a ten percent contingency. If unforeseen cost or change orders occur, adjustments can be made to the fourth floor plan. The fourth floor has not been assigned and therefore will be completed with an open, very flexible floor plan or could be left partially unfinished to meet budget constraints.

This was reported for information purposes only. No action was required.

QUARTERLY REPORT OF INTERNAL AUDITING ACTIVITIES

During the quarter ended December 31, 1995, nine audits were completed for the Norman Campus and Health Sciences Center. A listing of these audits is found below. Copies of the individual audit reports were filed with the vice president and department responsible for the activity audited, the President's Office and the Board of Regents' Office.

Four issues of significant concern were revealed in these audits and included (1) establishment of greater guidance for mission statements of auxiliary enterprises/service units, (2) improving the record retention policy to address requirements and the cost and adequacy of storage areas, (3) inappropriate use of the small payment method of procurement, and (4) improving the process of establishing insured values for fixed assets. Appropriate University offices are working towards improvement in all of these areas.

Four post-audit reviews were also conducted. Of the 16 recommendations revisited during these reviews, 11 were found to be satisfactorily addressed. Full implementation of all recommendations for Goodie Shoppe will not be achieved until after the anticipated reorganization of the Goodie Shoppe as an independent operation. However, the specific controls recommended and required to protect cash receipts were implemented.

New Reports Issued:

Norman Campus

- University Printing Services
- Record Maintenance/Retention Function
- Grants and Contracts
- Campus Computer Networks
- Recreational Programs
- KGOU-FM Radio Station
- University of Oklahoma Press
- Property and Liability Insurance

Health Sciences Center

- Department of Pathology and Professional Practice Plan

Post Audit Reviews:

Norman Campus

- Department of Zoology
- Goodie Shoppe
- Employee Benefits Plan

Health Sciences Center

- Site Support Service Unit

This report was presented for information and discussion. No action was required.

ACADEMIC PERSONNEL ACTIONS

Norman Campus:

LEAVE OF ABSENCE:

Burt Scanlan, David Ross Boyd Professor of Management and Director of Petroleum Land Management, short term disability leave of absence with pay extended, January 1, 1996 through June 15, 1996.

APPOINTMENTS OR REAPPOINTMENTS:

James R. Patterson, Professor of Architecture with tenure and Director of Masters of Architecture Program, annual rate of \$84,000 for 12 months (\$7,000.00 per month), September 1, 1995. Paid from 122-7303, UCT Architecture, pos. 136.

Edwin Tucker, reappointed Adjunct Professor and Senior Research Associate in Chemistry and Biochemistry, salary remains at annual rate of \$55,200 for 12 months (\$4,600.00 per month), January 1, 1996 through March 31, 1996. Paid from 122-7221, Chemistry and Biochemistry, pos. 01090.

Shreekant B. Malvadkar, reappointed Adjunct Associate Professor of Chemical Engineering and Materials Science, salary remains at annual rate of \$30,000 for 9 months (\$3,333.33 per month), .50 time, January 1, 1996 through May 15, 1996. Paid from 122-7220, Chemical Engineering and Materials Science, pos. 00664.

Rex T. Ellington, reappointed Faculty Associate, Science and Public Policy Program, salary remains at annual rate of \$7,200 for 12 months (\$600.00 per month), .14 time, January 1, 1996 through June 30, 1996. Paid from 122-7436, Science and Public Policy Program, pos. 04655.

Xiao-Ming Fang, reappointed Research Associate, changed from Electrical Engineering to Physics and Astronomy, salary remains at annual rate of \$30,000 for 12 months (\$2,500.00 per month), .75 time, January 1, 1996 through July 31, 1996. Paid from 125-4662, PTTC Project - GIS, pos. 08444. Paid from grant funds; subject to availability of funds.

CHANGES:

Richard A. Anderson, Associate Professor of Regional and City Planning; title Director, Regional and City Planning, deleted; salary changed from annual rate of \$45,549 for 9 months (\$5,061.00 per month) to annual rate of \$42,049 for 9 months (\$4,672.00 per month), August 16, 1995. Paid from 122-7203, Architecture, pos. 04907.

Jack Kasulis, Associate Professor of Marketing; title Director, College of Business Certificate Program, deleted, August 16, 1995.

Bonnie Konopak, Professor and Chair of Instructional Leadership and Academic Curriculum and Interim Associate Dean, College of Education; title Interim Director of Teacher Education, College of Education, deleted, August 1, 1995.

Mark Meo, Associate Professor of Civil Engineering and Environmental Science, Adjunct Associate Professor of Regional and City Planning, and Research Fellow, Science and Public Policy Program; given additional title Director, Science and Public Policy Program, salary changed from annual rate of \$44,039 for 9 months (\$4,893.22 per month) to annual rate of \$50,039 for 9 months (\$5,559.89 per month), August 16, 1995. Paid administrative stipend of \$666.67 while serving as Director of Science and Public Policy Program. Paid from 122-7436, Science and Public Policy, pos. 06764.

Edgar O'Rear, Professor of Chemical Engineering and Materials Science; given additional title Associate Dean of Research, College of Engineering, salary changed from annual rate of \$62,068 for 9 months (\$6,896.44 per month) to annual rate of \$68,749 for 9 months (\$7,638.83 per month), November 1, 1995. Paid from 122-7220, Chemical Engineering and Materials Science, and 122-7378, Engineering Dean, pos. 01157.

Jerry R. Parkinson, Professor of Law; title Associate Dean, College of Law, deleted, salary changed from annual rate of \$89,549 for 12 months (\$7,462.42 per month) to annual rate of \$82,049 for 12 months (\$6,837.42 per month), January 1, 1996; salary changed to annual rate of \$67,131 for 9 months (\$7,459.00 per month), August 16, 1996. Paid from 272-7201, College of Law, and 272-7003, Law Center Administration, pos. 04407.

Joan K. Smith, Dean, College of Education and Professor of Educational Leadership and Policy Studies; given additional titles Head of Division of Teacher Education and Director of Education Profession Division, August 6, 1995.

Stacey Whitecotton, Visiting Assistant Professor of Accounting, salary changed from annual rate of \$68,000 for 9 months (\$7,555.55 per month) to annual rate of \$75,500 for 9 months (\$8,388.88 per month), January 1, 1996 through May 15, 1996. Correction of salary on original appointment. Paid from 122-7213, Business Administration Instruction, pos. 738.60.

RESIGNATIONS AND/OR TERMINATIONS:

Jonathan R. Bar-On, Assistant Professor of Electrical Engineering, January 2, 1996.

David R. Goodloe, Assistant Professor of Journalism and Mass Communication, May 15, 1996.

Thaddeus J. Keefe, III, Research Associate, Oklahoma Biological Survey, November 30, 1995.

George L. White, Assistant Professor of Dance, May 15, 1996.

Susan Zlomke, Assistant Professor of Political Science, May 15, 1996.

TENURE ACTION:

Peter B. Wood, Assistant Professor of Sociology, consideration/reconsideration of tenure action taken at September 26-27, 1995 meeting.

RETIREMENTS:

Ramon Alonso, Professor of Strategic Management, June 30, 1996; named Professor Emeritus of Strategic Management.

James R. Estes, Professor of Botany and Microbiology, January 31, 1996; named Professor Emeritus of Botany and Microbiology.

Samuel Friedman, Geologist IV, Oklahoma Geological Survey, January 1, 1996.

Stephen I. Thompson, Associate Professor of Anthropology, January 1, 1996; named Professor Emeritus of Anthropology.

Health Sciences Center:

LEAVE OF ABSENCE:

JoAnn Wine, Clinical Associate Professor of Pediatrics, short term disability leave of absence with full pay, September 27, 1995 to January 15, 1996; returned from leave of absence November 15, 1995 for half days only.

APPOINTMENT OR REAPPOINTMENT:

Bradley P. Kropp, M.D., Assistant Professor of Urology, annual rate of \$75,000 for 12 months (\$6,250.00 per month), July 1, 1996 through June 30, 1997. Paid from 22269620, Urology, pos. 214400.

CHANGES:

William Baker, Clinical Assistant Professor of Psychiatry and Behavioral Sciences, annual rate of \$55,571 for 12 months (\$4,630.91 per month), FTE changed from full time to .60 time, July 1, 1995 through June 30, 1996. Budget correction. Paid from VA Medical Center, pos. 192500.

Deborah Holmes, Clinical Assistant Professor of Psychiatry and Behavioral Sciences, salary changed from annual rate of \$42,840 for 12 months (\$3,570.00 per month) to without remuneration, November 6, 1995 through June 30, 1996 (with accrued vacation through January 2, 1996).

Dan Jones, Clinical Assistant Professor of Psychiatry and Behavioral Sciences, salary changed from annual rate of \$37,904 for 12 months (\$3,158.64 per month), .75 time, to annual rate of \$44,221 for 12 months (\$3,685.09 per month), .88 time, September 1, 1995 through June 30, 1996. Paid from VA Medical Center, pos. 187200.

Julie T. Parke, Clinical Associate Professor of Neurology, salary changed from annual rate of \$30,600 for 12 months (\$2,550.00 per month), .50 time, to annual rate of \$62,500 for 12 months (\$5,208.33 per month), .75 time, September 1, 1995 through June 30, 1996. Paid from A0007591, PPP Neurology Dean's Fund Support, pos. 154750.

Emily Rosenberg, Clinical Assistant Professor of Psychiatry and Behavioral Sciences, salary changed from annual rate of \$40,766 for 12 months (\$3,397.12 per month), .50 time, to annual rate of \$71,341 for 12 months (\$5,945.05 per month), .88 time, September 1, 1995 through June 30, 1996. Paid from VA Medical Center, pos. 191700.

Charles Smith, Clinical Professor of Psychiatry and Behavioral Sciences, salary changed from annual rate of \$54,762 for 12 months (\$4,563.91 per month), .62 time, to annual rate of \$66,244 for 12 months (\$5,520.37 per month), .75 time, September 1, 1995 through June 30, 1996. paid from VA Medical Center, pos. 189800.

RESIGNATIONS AND/OR TERMINATIONS:

Karen Hamilton, Associate Professor of Medicine, November 20, 1995 (with accrued vacation through January 4, 1996).

Jeffrey T. McCormick, Assistant Professor of Fixed Prosthodontics, December 31, 1995 (with accrued vacation through February 9, 1996).

Marsha Wooden, Director, Clinical Affairs, and Director, Oklahoma Assistive Technology Center, College of Allied Health, and Adjunct Assistant Professor of Allied Health Education, November 30, 1995 (with accrued vacation through December 31, 1995).

RETIREMENTS:

Marjorie Greer, Associate Professor of Physical Therapy, December 31, 1995 (with accrued vacation through February 20, 1996); named Professor Emeritus of Physical Therapy.

Robert Y. Nelson, Associate Professor of Occupational and Environmental Health, December 31, 1995 (with accrued vacation through January 24, 1996); changing to volunteer status upon retirement effective December 31, 1995.

David E. Raeside, Professor of Radiological Sciences, December 31, 1995 (with accrued vacation through February 27, 1996).

C. Eugene Walker, Professor of Psychiatry and Behavioral Sciences, December 31, 1995 (with accrued vacation through March 1, 1996); appointed Clinical Professor of Psychiatry and Behavioral Sciences, without remuneration, January 1, 1996.

President Boren recommended approval of the academic personnel actions shown above.

Regent Halverstadt moved approval of the President's recommendation.

Chief Legal Counsel Fred Gipson advised the Board there is one item that would require a specific statement on behalf of the Board as a part of the motion, and that is to approve the previous recommendation of the President regarding the Peter B. Wood tenure matter. President Boren said Legal Counsel had reviewed the procedures followed in Professor Wood's tenure consideration and did not find any undue attempts to influence the process. There was a hearing given by the Board and Legal Counsel was asked to review the actions of the Campus Tenure Committee and did so. Mr. Gipson stated he had spoken with each member of the Campus Tenure Committee and had been assured no telephone calls had been made by the Department to attempt to influence their decision. Mr. Gipson said the motion made today should include the President's recommendation to deny tenure to Professor Wood.

Regent Halverstadt restated his motion to approve the personnel, with reaffirmation of President Boren's recommendation to deny tenure for Peter B. Wood. The following voted yes on the motion: Regents Bentley, West, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

SENIOR VICE PRESIDENT AND PROVOST, NORMAN CAMPUS, SEARCH COMMITTEE

This item was incomplete and was removed from consideration prior to the meeting.

DEAN, COLLEGE OF ARTS AND SCIENCES, SEARCH COMMITTEE

This item was incomplete and was removed from consideration prior to the meeting.

ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS

Norman Campus:

APPOINTMENTS OR REAPPOINTMENTS:

John F. Blake, Head Football Coach, Athletic Department, annual rate of \$115,160 for 12 months (\$9,596.67 per month), December 31, 1995. Professional Staff.

Richard G. Dawson, reappointed Consultant (temporary), Norman Campus Training and Consultant Project, salary remains at annual rate of \$42,000 for 12 months (\$3,500.00 per month), December 1, 1995 through March 31, 1996. Professional Staff. Paid from 125-4515, DHS Sattrm Project, pos. 01709. Paid from grant funds; subject to availability of funds.

Carl Hatlelid, reappointed Special Project Consultant, Center for Analysis and Prediction of Storms, salary remains at annual rate of \$30,000 for 12 months (\$2,500.00 per month), .50 time, November 1, 1995 through June 30, 1996. Managerial Staff. Paid from 125-4269, Radar Precipitation Interface, pos. 08403. Paid from grant funds; subject to availability of funds.

Louis Pugh, Assistant Superintendent, University Golf Course, annual rate of \$70,000 for 12 months (\$5,833.34 per month), December 1, 1995. Managerial Staff. Paid from 137-9159, Golf Course, pos. 107.65.

J. Michael Wolfenbarger, reappointed Senior Scientific Programmer/Analyst, Oklahoma Climatological Survey, salary remains at annual rate of \$42,157 for 12 months (\$3,513.11 per month), January 1, 1996 through June 30, 1996. Professional Staff. Paid from 125-4571, Technology and the Environment, pos. 02950. Paid from grant funds; subject to availability of funds.

CHANGES:

Leroy W. Bridges, reappointed Marketing and Public Relations Specialist, Political Communication Center, salary changed from annual rate of \$20,000 for 12 mos. (\$1,666.67 per month), .49 time, to annual rate of \$21,000 for 12 months (\$1,750.00 per month), .49 time, July 1, 1995; salary changed to \$27,857 for 12 months (\$2,321.42 per month), .65 time, December 1, 1995 through June 30, 1996. Professional Staff. Paid from 122-7342, Political Communication Center, pos. 03347.

Jon Ann Dubler, Personal Assistant to the President, President's Office, salary changed from annual rate of \$49,160 for 12 months (\$4,096.67 per month) to annual rate of \$44,911 for 12 months (\$3,742.58 per month), December 1, 1995. Paid from 112-7002, President's Office, pos. 104.65.

January 10, 1996

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Glen D. Earley, title changed from Interim Director of Internal Auditing to Director of Internal Auditing, January 10, 1996. Changed from Administrative Officer to Executive Officer.

Jerry E. Jensen, title changed from Interim University Equal Opportunity and Affirmative Action Officer to University Equal Opportunity and Affirmative Action Officer, salary changed from annual rate of \$58,160 for 12 months (\$4,846.67 per month) to annual rate of \$65,000 for 12 months (\$5,416.67 per month), January 10, 1996. Changed from Administrative Officer to Executive Officer.

Brian R. Waldrop, title changed from Assistant Professor of Zoology to Assistant Dean, College of Arts and Sciences, salary changed from annual rate of \$34,637 for 9 months (\$3,848.56 per month) to annual rate of \$36,000 for 12 months (\$3,000.00 per month), January 1, 1996. Changed from Academic to Administrative Staff. Paid from 122-7681, Arts and Sciences Academic Advising.

RETIREMENT:

James M. Winters, Senior Systems Support Programmer, Computing and Telecommunication Services, December 31, 1995.

Health Sciences Center:

CHANGES:

Linda C. Barry, Coordinator, Clinical Trials, Department of Urology, salary changed from annual rate of \$38,256 for 12 months (\$3,188.00 per month) to annual rate of \$40,164 for 12 months (\$3,347.00 per month), October 1, 1995. Paid from C2131802, Provide Central Office for Urological Cancer Outpatients, pos. 215250.

Kenneth W. Brooks, Gynecology Oncology SVC Coordinator, Department of Obstetrics and Gynecology, salary changed from annual rate of \$43,952 for 12 months (\$3,662.73 per month) to annual rate of \$46,150 for 12 months (\$3,845.86 per month), January 1, 1996. Reclassification of position. Paid from A0000573, OB-GYN Oncology, and C2187402, NIH Subcontract Participation in Gynecologic Oncology, pos. 128000.

Vicki L. Randall, promoted from Associate Registrar, Admissions and Records, to Director, Office of Academic and Student Services, Dean's Office, College of Allied Health, salary increased from annual rate of \$41,000 for 12 months (\$3,416.67 per month) to annual rate of \$45,000 for 12 months (\$3,750.00 per month), January 1, 1996. Administrative Staff. Paid from 2700-6, Dean's Office, College of Allied Health, pos. 229350.

RESIGNATIONS AND/OR TERMINATIONS:

Kenneth Cadaret, EMS for Children Coordinator, Department of Pediatrics, December 15, 1995 (with accrued vacation through January 23, 1996).

Francis Stucki, Departmental Business Administrator, Department of Pediatrics, October 31, 1995 (with accrued vacation through December 8, 1995).

Robert P. White, Associate Vice Provost for Health Policy, Office of the Provost, December 31, 1995 (with accrued vacation through January 31, 1996).

January 10, 1996

24790


President Boren recommended approval of the administrative and professional personnel actions shown above.

Regent Hall moved approval of the recommendation. The following voted yes on the motion: Regents Bentley, West, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

LITIGATION

There was no report given.

There being no further business, the meeting adjourned at 3:00 p.m.



Chris A. Purcell
Executive Secretary of the Board of Regents