

**C O N T E N T S**  
**MINUTES OF A REGULAR MEETING**  
**THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS**  
**JUNE 27, 1995**

Minutes (24423)

**CAMERON UNIVERSITY**

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**THE UNIVERSITY OF OKLAHOMA**

Report of the President of the University (24423)

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**MINUTES OF A REGULAR MEETING  
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS  
JUNE 27, 1995**

A regular meeting of the Board of Regents governing The University of Oklahoma and Cameron University was called to order in Lecture Room 299 of the Robert M. Bird Library on the Health Sciences Center Campus in Oklahoma City beginning at 9:05 a.m. on Tuesday, June 27, 1995.

The following Regents were present: Regent G. T. Blankenship, Chairman of the Board, presiding; Regents Stephen F. Bentley, J. Cooper West, Melvin C. Hall, Donald B. Halverstadt, M.D., C. S. Lewis III, and Robin Siegfried.

Others attending all or a part of the meeting included Mr. David L. Boren, President of The University of Oklahoma, Interim Provost Nancy L. Mergler, Provost Jay H. Stein, Vice Presidents Jerry B. Farley, Richard E. Hall, Mark E. Lemons, David L. Maloney, and Eddie C. Smith, Mr. Fred Gipson, Chief Legal Counsel, and Dr. Chris Purcell, Executive Secretary of the Board of Regents.

Those attending the meeting from Cameron University were Dr. Don Davis, President of the University, Vice President Louise Brown, and John Sterling, Controller.

Notice of the time, date, and place of this meeting was submitted to the Secretary of State, and the agenda was posted in the Office of the Board of Regents on or before 8:30 a.m. on June 26, 1995, both as required by 25 O.S. 1981, Section 301-314.

## **CAMERON UNIVERSITY**

### **REPORT OF THE PRESIDENT OF THE UNIVERSITY**

President Davis presented the following report:

#### **Sciences Complex Construction Report**

Work on the Sciences Complex is progressing well, even though rains in late May and early June caused 20 construction days to be lost. With the completion of the foundation approximately two weeks ago, the steel structure has emerged and gives evidence of progress on the project. With all contracts having been bid, it appears the cost estimate of \$10,625,401 will be exceeded by less than \$5,000. Pending value engineering proposals could reduce that cost overrun. From a cash flow standpoint, the project is 22 percent complete and is 16 percent billed. A detailed project status report has been distributed to the Regents. The partnership involving Flintco as construction manager and Urban Design Group as architectural and engineering consultant working with Cameron personnel is working extremely well.

### PLUS Selects 41

Forty-one incoming freshmen have been selected for the Presidential Leaders/University Scholars (PLUS) program at Cameron University. The PLUS participants were chosen for their achievements in scholarship and leadership during high school. While at Cameron, they will participate in the McMahon Leadership Institute, a four year program designed to develop both individual and group leadership skills and encourage volunteerism both on campus and after graduation. PLUS participants receive a scholarship which pays all tuition and fees, residence hall charges and a stipend while pursuing a baccalaureate degree.

### Cameron Campus Alive with Camps

The 21st annual Cameron University Speech Camp, in session July 10-15, will draw approximately 400 students from 112 schools in seven states-- Missouri, Kansas, Colorado, Oklahoma, Arkansas, Louisiana and Texas-- who will prepare for high school speech and debate competition using forensics topics selected for nationwide use during the coming year.

Junior high and high school students are honing their skills in mathematics and science during a series of space camps in June and July conducted by the Department of Education and Psychology and the Page Air and Space Museum in Oklahoma City. An outgrowth of the Clarence E. Page Endowed Chair in Mathematics and Science Education, the camps teach concepts in math and science through interactive links with aerospace activities at the Museum. The camps are led by Cameron faculty and students and military aviators.

Cameron's Summer Science Academy "CU to the 21st Century" was held June 4-22, and emphasized the physical sciences. The Cameron camp is one of thirty at campuses throughout the State coordinated by the Oklahoma State Regents for Higher Education and funded by a \$1.25 million appropriation from the Oklahoma Legislature. Twenty-four participants were selected based on grade point average, demonstrated interest, and their backgrounds in science and mathematics. The students live on campus and study and perform laboratory experiments in chemistry, physics and astronomy during the day with additional studies and recreational activities during the evening.

Jerry Stone, Head Men's Basketball Coach, hosted 70 participants in his "Camp of Champs" held at the Great Plains Coliseum, June 12-16, and was highlighted by the annual appearance of NBA player and "Slam Dunk Champion" Spud Webb. Women's Head Coach, Laina McDonald, also hosted a camp for approximately forty girls June 26-30 entitled "The Laina McDonald Future Stars Camp."

### Cameron Contingent Attends General Education Conference

Five members of Cameron's Task Force on General Education have returned from an institute on reforms in general education hosted by the University of North Carolina, Asheville. Twenty-two institutions from around the nation

sent five-member teams to the week-long institute to examine general education issues. Provost Terral McKellips led the Cameron delegation which included Liberal Arts Dean David Miller, Art Chairman Jack Bryan, and Professors Bob Ziegler and Sally Soelle. Discussion issues included student academic development, interdisciplinary studies, multiculturalism, teaching and learning styles, faculty development, assessment and other issues related to general education. The task force will lead on-campus evaluations and reform of Cameron's general education curriculum.

#### Athletes Win in the Classroom

Cameron's student athletes achieved a cumulative grade point average of 2.84 on a 4.00 scale for the 1995 spring semester. The women's basketball, women's tennis and volleyball teams each posted grade point averages higher than 3.00. A total of 42 student athletes made the honor roll, with seven maintaining perfect 4.00 grade point averages.

### **1995-96 EDUCATIONAL AND GENERAL AND AUXILIARY BUDGETS**

The Cameron University administration has prepared the 1995-96 Educational and General Budget based on the State allocation of \$12,979,583 and a revolving fund estimate of \$9,019,384 for a total budget of \$21,998,967. Included in the revolving funds estimate are \$603,469 in fee waiver scholarships which are reported in this format at the direction of the State Regents. The estimate was prepared based on 136,000 student credit hours enrollment and the proposed increase in general enrollment fees and tuition.

The schedules summarizing the Educational and General and Auxiliary budgets proposed for Cameron University for the 1995-96 academic year were included in the agenda and are attached hereto as Exhibit A. The following paragraphs briefly describe the highlights of each budget:

#### Educational and General

Operating budgets will remain unchanged except for unavoidable increases for such mandatory expenditures as computer maintenance contracts, utilities, payroll taxes, teachers' retirement, insurance and similar outlays.

Guidelines for the hiring and purchasing freeze will remain in place.

The compensation package for employees is based on job performance and, in a few instances, adjustments were made to remedy inequities. Three percent of the current salary base was allocated to the various budget units for their salary recommendations.

#### Auxiliary (Including Student Activity)

Again this year, Cameron students participated meaningfully in the development of the Student Activity Budget. A broad-based committee conducted budget hearings during the winter and spring and presented recommendations to the administration which developed the budget in general accordance with the suggestions.

President Davis recommended approval of the 1995-96 Educational and General Budget and Auxiliary Budgets.

Mr. Sterling reviewed the budget data for the Regents.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

## **ANNUAL AUDIT PROGRAM FOR 1995-96 - CAMERON UNIVERSITY**

The proposed annual audit program for fiscal year 1996 was included with agenda materials mailed to the Regents. It was prepared by Mr. Glen Earley, Interim Director of Internal Auditing, and incorporates use of standard risk analysis processes, solicited and unsolicited input from administrators, and a three-year rotation plan to address all financial and data-related functions of the University. At least once every three years, every department of the University will receive some level of review and audit. In addition, ten percent of the available audit hours will be reserved for items that could not be foreseen.

The areas proposed for internal audit during 1995-96 are as follows:

Agency Funds (Custodial Funds)	Personnel/Payroll
Alumni Relations	Procurement and Receiving
Billing and Collection Systems	Public Affairs
Computing/Telecommunications	Recreation Programs
Disbursements	School of Business
Endowments	School of Education and Behavioral Sciences
Graduate School	Trademarks/Copyrights/Patents/Licenses/ Royalties
Inventories/Resale	Travel
KCCU-FM Radio Station	Tuition and Fees
Loan Funds	University Affairs
Mailing Facilities	Utilities/Steam and Chilled Water

In addition, Internal Auditing will perform post-audit reviews of each audit report.

President Davis recommended the Board of Regents approve the annual audit program for 1995-96.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

## **CONTRACT FOR TELECOMMUNICATIONS CONSULTING SERVICE**

The University's current local area network has a coaxial cable backbone. Bandwidth capacity is insufficient for current campus demand. More than 400 PC's are currently connected to the network, about 200 more are awaiting connection and many more sites are planned particularly in the sciences complex which is under construction.

Incoming telephone trunks are also insufficient to handle the demand which has arisen from students' and faculty members' need to communicate with the campus computer system through modems from their homes. A recent busy study revealed that as many as 700 busy signals are generated during some hours.

Facilities for originating televised courses to Duncan and Altus must be developed in the very near future and at least one additional receiving site will be required if the consolidation of Cameron's and the Health Sciences Center's nursing programs occurs.

Numerous other systems are demanding increased or improved data and video transmission capabilities including CUTV (on-campus closed circuit TV), the library, administrative systems, student service systems, academic support laboratories and physical facilities (energy management).

Phase I of the project requires a comprehensive analysis of all current systems, equipment and facilities and the development of a statement of capabilities and the infrastructure which will be required to support needs over the next five years. Phase II requires the development and delivery of a comprehensive long and short term telecommunications, computing and information processing plan. The goal is to complete Phase I and enough of Phase II within 60 days following award of the contract to initiate installation of fiber as the primary carrier for the local area network.

Four firms responded to a request for proposals for consulting services:

1. Monte R. Lee and Company, Consulting Engineers  
Oklahoma City.
2. Teleplanning Associates, Inc.  
Oklahoma City.
3. TCS and Associates, Inc.  
Grand Prairie, Texas
4. Southwestern Bell Telephone Company  
Oklahoma City.

All proposals were reviewed by the Cameron University Computer Users Group, a committee composed of faculty, staff and students, and by the Director of Telecommunications, the Director of Computer Services, the Vice President for Development, the Vice President for Student Services and the Provost. All but TCS and Associates met with the review team on campus. Because proposers divided the project into significantly different components for pricing purposes and their estimates of the number of hours required for the various components varied significantly, direct comparison of pricing was very complex. It was determined that Southwestern Bell's pricing approach which includes a maximum price for each component assures that the project will be completed at a cost no greater than the funds which will be available. The project is expected to continue over the next two years and Southwestern Bell will provide services throughout the project including assistance with bid specifications, evaluation of bids, preparation of contracts, inspection and oversight of construction, and installation of equipment at an additional cost of no more than \$46,176.00. All other bids were on a hourly basis with no proposed maximum price. In the final evaluation, it was determined that Southwestern Bell's proposal was most closely in line with the University's goals, that they had significantly more expertise to bring to the project and they had far more experience with projects of this scope than did the other proposers.



President Davis recommended the Board of Regents authorize Cameron University to enter into a contract with Southwestern Bell Telephone Company for consulting services to develop a comprehensive long and short term plan for local area telecommunications network, telecommunications with off-campus sites and development and installation of telecommunications facilities. The project will include at least two phases and possibly as many as four. Consulting service for Phase I is priced at \$148.00 per hour not to exceed a total of \$34,336.00 and service for Phase II is \$110.00 per hour not to exceed \$35,200.00.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

## CAMERON UNIVERSITY CAMPUS MASTER PLAN

The Cameron University Master Plan sets forth needed changes in campus infrastructure to support the University's missions. It lists projects which construct, repair or renovate campus physical facilities or add capital equipment, and identifies the probable source of funding for the projects. The plan is a dynamic one and is reviewed and revised often, with resulting changes in project priority and funding sources. Infrastructure needs are compiled for all of State government by the Long Range Planning Commission in the form of a five-year capital plan. Higher education's portion of the plan is prepared by the Oklahoma State Regents for Higher Education from campus master plans submitted from each institution after consideration by governing boards. The projects which follow will be funded from Educational and General Funds, Revolving Funds, Auxiliary Funds, Section 13 and New College Funds or Private Funds, as appropriate. Projects are grouped as New Construction or Additions, Repair or Renovation of Existing Facilities, and Acquisition of Equipment and are generally listed in terms of campus priority, estimated date of project fund availability, or project position in a planning sequence, but the actual date of construction or acquisition is subject to change as needs, funding opportunities or other circumstances change. Estimated costs are included in the project descriptions. The projects follow:

### NEW CONSTRUCTION OR ADDITIONS

1. Fire Protection Water Distribution System. Estimated cost is \$250,000. Replaces inadequate and deteriorated campus water lines to provide adequate fire protection.
2. Fiber Optics Network. Estimated cost is \$400,000. Installs fiber optics network to link all campus buildings. Replaces broadband network. Includes necessary interface equipment.
3. Student Union. Estimated cost is \$6,070,000. Current facility is too small to serve campus needs. Architect has been selected and design development underway.
4. Tennis Courts. Estimated cost is \$200,000. Present courts need major repairs and additional courts are needed to support both varsity teams and campus recreational use. Courts will be constructed in new location to provide adequate space for tennis center and to accommodate parking needs for new Sciences Complex.
5. Sciences Complex Parking Lot. Estimated cost is \$60,000. Needed to accommodate increased parking demands created by construction of Sciences Complex. Will be built on top of existing tennis courts.

6. School of Business Elevator Tower. Estimated cost is \$350,000. Tower addition to School of Business building will contain entrance and elevator for handicapped access. Currently no elevator in building.
7. Multi-Purpose Athletic Facility. Estimated cost is \$250,000. To be built in connection with new tennis courts. Will contain dressing rooms, training areas and inclement weather practice facilities for men's and women's tennis, baseball and softball.
8. Gymnasium Addition. Estimated cost is \$250,000. Dressing rooms for men's and women's basketball and volleyball teams will be added to Aggie Gymnasium. Current dressing and training rooms will be renovated. HVAC system will be added.
9. Support Services Building. Estimated cost is \$150,000. Building will house various Physical Facilities functions.
10. East Parking Lot. Estimated cost is \$687,500. Will be located on vacant block east of new Sciences Complex and Student Union.
11. West Shepler Parking Lot. Estimated cost is \$468,000. Will be located west of Shepler Center to accommodate increased demand for student parking.

#### REPAIR OR RENOVATION OF EXISTING FACILITIES

1. Replace Student Union HVAC. Estimated cost is \$125,000. Equipment operates at less than 50 percent of required capacity and is irreparable. Will replace two 25-ton ARKLA heater/chillers and one 100-ton cooling tower with two 20-ton, modern, gas-fired heater/chillers and one 100-ton cooling tower.
2. Rebuild School of Business HVAC. Estimated cost is \$40,000. Will replace heating/cooling coils on three main building system air handlers.
3. Modernization of Shepler Center Elevators. Estimated cost is \$500,000. Replaces mechanical control systems in elevators in 10-story Shepler Center with microprocessors. Also modernizes cars.
4. Shepler Center Energy Management System. Estimated cost is \$55,000. Installs HVAC controls on 20 air handlers in Shepler Center.
5. Fitness Center Energy Management System. Estimated cost is \$21,000. Installs HVAC controls on five air handlers in Fitness Center.
6. Music Building Roof Replacement. Estimated cost is \$60,000. Replaces chronically-leaking roof with single-ply roofing system.
7. Seal Basement, Walls and Floors of Nance-Boyer Hall. Estimated cost is \$25,000. Water seepage is continuing problem in Nance-Boyer. Project will involve tuck pointing, sealing and trenching.
8. Install Emergency Lighting. Estimated cost is \$10,000. Adds to campus emergency lighting system. Based on OSHA recommendations.

9. Relocate Printing Services. Estimated cost is \$50,000. Will relocate Printing Services from basement of Administration Building to Support Services Building. Strong environmental considerations favor move.
10. Asbestos Removal. Estimated cost is \$244,000. Will remove asbestos in mechanical rooms of School of Business, Library and Administration Building. Cost estimate includes project design, testing of samples, monitoring of air samples, and the abatement and containment of asbestos on ceilings, walls and piping.
11. Student Government Parking Lot Repair. Estimated cost is \$392,000. Repairs base and overlays parking lot.
12. Stadium Parking Lot Repair. Estimated cost is \$105,000. Repairs base and overlays parking lot.
13. Physical Sciences Building Renovation. Estimated cost is \$1,000,000. Renovates current Physical Sciences Building to accommodate distance learning programs and innovative instructional technologies. Will take place after move of current occupants to new Sciences Complex.
14. Biology Building Renovation. Estimated cost is \$850,000. Renovates current Biology Building into general classroom building. Will take place after move of current occupants to new Sciences Complex.

#### ACQUISITION OF EQUIPMENT

1. Purchase of Utility Vehicle for Campus Security. Estimated cost is \$20,000. Vehicle will be used for campus patrol and other general uses.
2. Purchase of Four 15-Passenger Vans. Estimated cost is \$76,724. Vehicles will be used for general travel by students, faculty and staff.
3. Purchase of Mini-Bus. Estimated cost is \$50,000. Vehicle will be used for student activity travel.
4. Purchase of Tractor. Estimated cost is \$15,000. Vehicle will be used for campus mowing.
5. Replace Mainframe Computer. Estimated cost is \$500,000. Provides greater speed and capacity of campus central processor.
6. Purchase of Instructional Equipment. Estimated cost is \$695,000. Current requests for instructional equipment, light and sound systems, computer system upgrades, electronic bulletin boards, telecommunications equipment and other equipment currently reach this total cost.

President Davis recommended the Board of Regents approve the projects as listed with an estimated total cost of \$14,000,000 for inclusion in Cameron University's Campus Master Plan.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

## QUARTERLY FINANCIAL ANALYSIS

Being reported this month is the Quarterly Financial Analysis for the quarter ended March 31, 1995. The following comments are submitted for consideration.

ALL FUNDS, CAMERON UNIVERSITY

### STATEMENT OF REVENUES AND EXPENDITURES

1. At March 31, 1995, revenues from all funds were at \$22.4 million which were 86% of the budget. Expenditures were at \$20.8 million or 74.4% of the budget. Overall, the budget's revenues and expenditures are close to the amounts anticipated.

### STATEMENT OF REVENUES AND EXPENDITURES - EDUCATION AND GENERAL PART I - UNRESTRICTED

1. Revenues - Revenues of \$15.6 million were reported and are 81.6% of the budget. This is comparable to last year's revenue of \$15.5 million and 81% of the budget. Grants, Contracts and Reimbursements show a decrease due to Minority Faculty Incentive Grant which was reduced for the current fiscal year. A decrease in Other Sources is attributed to the non-recurrence of a refund of life insurance premiums from Oklahoma State University which occurred last year.
2. Expenditures - Expenditures of \$13.9 million are reported at 63.6% of the budget. This is comparable to the prior year expenditures of \$13.3 million and 64.1% of the budget. The Academic Support area showed an increase due to the addition of an Institutional Technology Support Services area. All other items are in line with expectations.

### STATEMENT OF REVENUES AND EXPENDITURES - EDUCATION AND GENERAL PART II - RESTRICTED:

1. Revenues - Revenues of \$4.6 million were reported at 76% of the budget. This is comparable to last year's revenue of \$4.8 million at 82.2% of the budget. State and Local Grants and Contracts shows an increase due to Area Health Education Outreach being changed from a federal program to a State program. The Private Grants and Contracts show a decrease from the prior year due to a reduction in scholarships of \$84,000 and a reclassification of \$29,000.
2. Expenditures - Expenditures of \$4.6 million were reported at 76.5% of the budget. This is comparable to last year's expenditures of \$4.7 million at 76.5% of the budget. Most areas show a slight increase or decrease. These minor fluctuations are in line with what was expected.

### STATEMENT OF REVENUE AND EXPENDITURES - AUXILIARY ENTERPRISES

1. Revenues - Revenues for Auxiliary Enterprises are at their anticipated levels.
2. Expenditures - Expenditures for Auxiliary Enterprises are at their anticipated levels.

## STATEMENT OF REVENUE AND EXPENDITURES - HOUSING SYSTEM

The Housing System (Schedule 4.3 CU) had a deficit of \$362,000 budgeted at the beginning of the fiscal year. This deficit has been revised downward to \$295,000. Cost allocations processes have been changed and some salary and operating savings implemented; however, these changes will not be reflected in the financial statement until next fiscal year.

## DISCRETIONARY RESERVES:

Discretionary reserves represent that portion of the University's resources which are not currently budgeted for expenditure or otherwise held for specific future uses. As such, resources of this nature are available to fund future capital projects, operating needs, and/or unforeseen contingencies for any lawful purpose of the University.

## E &amp; G PART I

The E&G Part I discretionary reserves are estimated to be \$2,751,177 at June 30, 1995. It is customary that to make adjustments to this reserve figure throughout the year. Currently it appears that these may be an undercollection of general fees.

## E &amp; G PART II

The E&G Part II has no discretionary reserves. All of those reserves are needed for working capital for the programs, many of which are reimbursed in arrears and the working capital consumes the reserves.

## AUXILIARY ENTERPRISES

Student Activity accounts are in the best reserve position in several years. It is necessary to maintain a fairly high working capital because the entire Student Activity allocations are made at the beginning of the fiscal year so the activities for the year can be planned and the dollars made available for these expenditures.

Miscellaneous Auxiliary Funds have a very small discretionary reserve of approximately \$28,000.

The Housing System has no discretionary reserve although this is probably the area of the Auxiliary accounts that has the most budgetary pressures to bring revenues and expenditures in line with each other. The administration has changed cost allocation processes and implemented some salary and operating savings; however, these changes will not be reflected in the financial statements until next fiscal year. Facility Fee discretionary reserves are approximately \$400,000. If the University is successful in the lawsuit for repairs to the Fitness Center, the funds will be deposited into this account.

## PLANT FUNDS

Section 13 and New College Funds currently have discretionary reserves of \$495,311. Private Sources discretionary reserve is \$176,660 at this time.

Renewals and Replacements - Auxiliary Enterprises Funds were initially created as an R & R fund for the Housing System. The current discretionary reserves are at \$571,910.

The Facility Fee Bond Fund has a discretionary reserve of \$316,912.

This report was presented for information and discussion. No action was required.

## ANNUAL PERSONNEL ACTIONS

Cameron's faculty evaluation process for promotion and tenure culminates annually in April. Each of the recommended actions will be effective upon approval of the faculty member's 1995-96 academic year appointment. Promotion in rank includes a \$500.00 increase in the academic year salary base for each faculty member effective at the next appointment.

### ACADEMIC PROMOTIONS

#### SCHOOL OF BUSINESS

Dr. Abdulhamid Sukar to Associate Professor

#### SCHOOL OF EDUCATION AND BEHAVIORAL SCIENCES

##### Psychology and Human Ecology

Dr. Lawrence Weinstein to Professor

#### SCHOOL OF FINE ARTS

##### Music

Dr. Hyunsoon Whang to Assistant Professor

##### Theatre Arts

Dr. David Fennema to Professor

#### SCHOOL OF SCIENCE, MATHEMATICS, TECHNOLOGY

##### Agriculture

Dr. Martin L. Fisher to Associate Professor

Dr. Charles Grote to Temporary Assistant Professor

### TENURE RECOMMENDATIONS

#### SCHOOL OF BUSINESS

Dr. T. K. Bhattacharya

#### SCHOOL OF EDUCATION AND BEHAVIORAL SCIENCES

##### Psychology and Human Ecology

Dr. Lawrence Weinstein

President Davis recommended approval of the faculty personnel actions shown above.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

## ACADEMIC PERSONNEL ACTIONS

### Appointments or Reappointments:

John Moseley, Ed.D., Coordinator of Field Experiences, School of Education and Behavioral Sciences, annual 12 months rate of \$32,000, July 24, 1995 through June 30, 1996. Paid from 11416, School of Education and Behavioral Sciences, pos. A145.

Janet White, M.Ed., Instructor, Department of Education, annual rate of \$28,700 for 9/10 months, August 15, 1995 through May 14, 1996 if all requirements for the doctorate degree have been completed by August 15, 1995; otherwise the annual rate will be \$28,000. Paid from 11426, Department of Education, pos. F240.

Dennis L. Cates, Ed.D., Associate Professor, Department of Education, annual rate of \$34,000 for 9/10 months, August 15, 1995 through May 14, 1996. Paid from 11426, Department of Education, pos. F055.

James Gary, M.S., Assistant Professor, Department of Mathematical Sciences, annual rate of \$35,000 for 9/10 months, August 15, 1995 through May 14, 1996, if all requirements for the doctorate degree have been completed by August 15, 1995; otherwise the annual rate will be \$33,000. Paid from 11515, Department of Mathematical Sciences, pos. F120.

Dennis Ferguson, M.S., Assistant Professor, Department of Psychology and Human Ecology, annual rate of \$30,000 for 9/10 months, August 15, 1995 through May 14, 1996, if all requirements for the doctorate degree have been completed by August 15, 1995; otherwise the appointment will be at the rank of Instructor with an annual rate of \$28,000. Paid from 11445, Department of Psychology and Human Ecology, pos. F211.

### Resignations and/or Terminations:

Betty Harris, Assistant Professor, Department of Education, May 15, 1995.

Cheryl Grable, Assistant Professor, Department of Education, July 28, 1995.

Elaine Damato, Instructor, Department of Nursing, May 14, 1995.

### Retirements:

Bob Vowell, Dean, School of Science, Mathematics, Technology, May 31, 1995.

Bennie Doane, Assistant Professor, Department of Agriculture, May 8, 1995.

Judy Cosgrove, Associate Professor, Department of Mathematical Sciences, September 3, 1995.

President Davis recommended approval of the academic personnel actions shown above.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

## **LITIGATION**

President Davis reported Cameron University has received a settlement offer from the architects, engineers and constructors of the Fitness Center in the amount of \$650,000. He said it is his recommendation that the offer be accepted.

Regent Siegfried moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

## **THE UNIVERSITY OF OKLAHOMA**

### **MINUTES**

Regent Halverstadt moved approval of the minutes of the regular meeting held on May 9-10, 1995 as printed and distributed prior to the meeting. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

## **REPORT OF THE PRESIDENT OF THE UNIVERSITY**

President Boren presented the following report:

President Boren announced completion of the search for a Director of Native American studies at The University of Oklahoma. One of the nation's most prominent Native American scholars, Clara Sue Kidwell, has accepted the appointment to the position. Professor Kidwell is a Professor of Native American Studies at the University of California at Berkeley, has served as Visiting Professor at Dartmouth, has been a Rockefeller Fellow and is obviously one of the most distinguished people in the field. This is a strong signal that OU fully intends to become the national flagship institution in the area of Native American studies and this appointment provides the opportunity to develop the University's full potential and add additional resources in the future. He said he is very pleased to make this announcement and everyone looks forward with great anticipation to Dr. Kidwell's joining the University faculty.

President Boren also announced three new endowed professorships at the Health Sciences Center-Tulsa Campus which are included in the agenda for action. Gifts from St. John Medical Center and Hillcrest Medical Center Foundation, Inc. have been received and will qualify for matching funds under the State Regents' Endowed Fund Program.



President Boren said Health Sciences Center Provost Dr. Jay Stein has accepted a position at the University of Rochester, a very distinguished institution with a large endowment and excellent program. Dr. Stein has made enormous contributions to The University of Oklahoma, including getting this institution ready to continue to thrive and be a vital force in the new era of market competition in the delivery of health care. President Boren asked Dr. Stein to stand for a round of applause in appreciation for his service to the University.

## UNIVERSITY RESEARCH PARK/AIRPORT UPDATE

Vice President Farley presented the following report:

The University of Oklahoma has operated the airport for 55 years, except for six years when it was expanded and operated by the U. S. Navy during World War II. The airport began in 1940 with a \$10,000 gift from the Neustadt family of Ardmore in the name of their uncle, Max Westheimer. With this gift, the University purchased the initial 160 acres of land. In 1941, the University entered an agreement with the City of Norman to operate the airport as a municipal airport to benefit the public. As a result of this agreement the City made 109 acres available that adjoin the original 160 acre tract. The United States government deeded approximately 1700 acres to the University in 1948. Continuing interest and support is provided to the airport to maintain the Max Westheimer memorial through The University of Oklahoma Foundation by the Neustadt family.

The U. S. Government transfer deed included a number of restrictions on the use of the property. The main restriction is that it be operated as a public airport. From the federal government standpoint, all 1700 acres are considered a part of the airport. Some is for aeronautical purposes while the remainder is for non-aeronautical revenue generation purposes to support the operation and maintenance of the Airport. The deed mandates that all revenues must go to the airport.

The airport has been consistently ranked high among its peers receiving Airport of the Year award in 1989 and 1995. Since 1982, the Airport has obtained approximately \$12 million in development grants. The Airport and Research Park are stand alone, self-sufficient auxiliary enterprises. It is important to note that supplemental income is not provided to the airport by the University or the City. A five year financial history was included in the agenda materials.

The University Research Park is qualified as an OG&E and State of Oklahoma Certified Industrial Park. The Park is poised to becoming the most significant recent economic development endeavor in Oklahoma. The research park has three key attributes which increase its prospects for success: land, location and association with The University of Oklahoma. The University Research Park has excellent highway, rail and air access and is only three miles from the heart of the main campus. Development of the research park benefits the academic mission of the University in numerous ways, including new job creation from start-up companies and relocated research entities, joint research and development opportunities with co-located industry, further economic diversification of the regional and state economies, and increased local sales taxes and property taxes from new residents as well as in-lieu of taxes from Research Park tenants. At present, the community enjoys the economic benefits of some 1,000 full and part-time jobs, stemming from the activities of businesses which are University

Research Park tenants. University faculty benefit by the potential for consulting opportunities, summer employment, collaboration on research projects, opportunity for obtaining grants and contracts, and additional job opportunities for two-career families. University students also benefit by the development of the Research Park by both internship opportunities and summer and/or other student and post graduation employment opportunities.

The Research Park is comprised of three distinct areas, the Swearingen Research Park, the future Employment Center and Max Westheimer Airport.

The Swearingen Research Park is situated on 300 acres southeast of the airport facilities. Current research facilities located in this area include the National Severe Storms Laboratory, Weather Service Forecast Office, NEXRAD Operations Support Facility and Merrick Computing Center. Expansion in this area in the near future will include the Fracturing Fluids Characterization Facility, the installation of the second NEXRAD facility, and the advance party from Kansas City for the new Storm Prediction Center. The University Research Park provides public services by housing several community based facilities including the YMCA, basketball facilities for the Optimist Club, the American Red Cross, Girl Scouts and the National Guard. Other major tenants include Bergey Windpower, Energy Analyst, United Parcel Service and a training facility for United States Postal Service. Academic tenants include the Art Department, Chemical Engineering, Geology and Zoology.

The Employment Center offers sites of varying size and consists of 550 acres located between the airport and Interstate 35. This area was given its name due to the size of the area and the potential for development of large parcels for large scale employers. The University in cooperation with the State of Oklahoma and the City of Norman is in the final stages of completion of a three million dollar project to construct 24th Avenue Northwest between Robinson Street and Tecumseh Road. The completion of this access road provides the University with the opportunity to develop this area. Accessibility will be further improved with the completion of construction of the I-35/Tecumseh Road interchange and the widening of Tecumseh Road. Funding has not been identified for infrastructure needs, i.e., sewer, water and detention ponds. A list of these needs was included in the agenda.

Max Westheimer Airport contains 850 acres in the central area of the park and is considered an asset to the University Research Park development because of air transportation access. It has been entirely rebuilt over the last 13 years through a record setting, continuous stream of federal and state grants as well as airport matching funds. The relocation and extension of Runway 17/35 has been completed and the airport now has a main north-south runway of 5,200 feet to safely and efficiently serve executive class jet aircraft. The airport is Oklahoma's fourth busiest with over 100,000 annual operations. The Federal Aviation Administration now funds the control tower operation under a separate, five year grant agreement with the University and the Airport provides direct support to the University Aviation Department associated with a \$700,000 grant from the FAA for Global Positioning System Research. A \$2,000,000 grant for a west side taxiway is pending FAA approval, which, when constructed, will open aviation access to future west side tenants. Major tenants include Cruise Aviation, Airman Flight School, Kestrel Aircraft Company and the Oklahoma National Guard. Academic tenants include the University Aviation Department, Aerospace and Mechanical Engineering and Mesonet.

Planning has been a key ingredient in the development of the University Research Park. The 1986 Airport Master Plan is being updated and in 1988 the Regents approved an overall Comprehensive Development Plan, including development standards, as the guide for future development. The Airport Master Plan Update is expected to be completed within the next 30 days.

In order for the development goals to be a reality, major infrastructure needs must be met. Twelve million dollars is needed to make way for high quality development. This is in addition to airport needs, most of which are eligible for federal and State grants. The west side Employment Center is almost totally without basic utilities. In other areas several of the utility services have been recently upgraded or are currently in the process of being improved. The southeast side of the Park has the basic elements of the needed infrastructure systems in place and with modernization could be upgraded to meet future demands. All sites will require road upgrades and construction of additional roads.

The University has had meager success developing the Research Park. At least in part this can be attributed to the fact that there is no comprehensive economic development plan for the University or the City of Norman. The University could independently develop a plan and pursue economic development of just the Research Park. This approach does not take full advantage of the business community nor the City as a whole. Therefore, the University, City of Norman and the Norman Chamber of Commerce have been working together to discuss economic development opportunities. This Economic Development Coalition has prepared a proposal to create a free standing not-for-profit economic development entity. A copy of the proposal was included in the agenda.

By sharing the cost of the organization each participant can minimize cost and maximize overall effort. The economic development effort will focus on overall economic development, but the centerpiece of effort will be the potential of the Research Park.

Other key elements to make economic development successful and exploit the potential of the Research Park is the activation and nourishment of the Research Corporation, a reinvigorated technology transfer program including patenting and copyrighting efforts, and encouraging development of entrepreneurial spin-off companies. These efforts are underway.

The development of a research park would have broad sweeping positive benefits to The University of Oklahoma, the State of Oklahoma, and the City of Norman.

Also present for this report were Mr. Ron Wood, Norman City Manager, Mrs. Anna-Mary Suggs, Executive Director of the Norman Chamber of Commerce, and Mr. Chuck Thompson, Chamber of Commerce President. Mr. Wood said the joint staff meetings he and Vice President Farley established and put in motion between the City and the University have helped to establish common ground for working together and solving problems. He described several projects when mutual cooperation was invaluable. He said the City is very excited about the Research Park and employment center and the beneficial opportunities for both Norman and the University.

Mrs. Suggs commented that the City of Norman has been fortunate over the years to attract businesses largely because of the presence of The University of Oklahoma and the high quality of life. However, Norman is now out of step with other cities in competing for businesses to establish here and is having to compete. The Chamber does the best they can within limited human and financial resources but by working with OU to create an economic development collaborative venture, a formal development plan will greatly benefit the City and the University. Mr. Thompson said there are great opportunities ahead and the key words are partnership, unity and harmony.

This report was presented for information. No action was required.

**VICE PRESIDENT FOR ADMINISTRATIVE AFFAIRS - NORMAN CAMPUS ITEMS****UNIVERSITY RETIREE BENEFITS ELIGIBILITY**

In 1988 House Bill 1731 was passed providing retirees under the Teachers' Retirement System a health benefit through the State Plan (Oklahoma State and Education Employees Group Insurance Program). The University of Oklahoma Board of Regents approved transferring University of Oklahoma retirees to the State Plan effective February, 1989. Senate Bill 546 was passed in 1991 amending State Plan rules to require three years' participation in the plan before retiring in order to be eligible for State Plan coverage. This change means University of Oklahoma employees retiring after July 1, 1995 are not eligible for the State Plan.

Employees who are eligible for University Retirement benefits will be able to remain on the University's plan. However, retirees who do not meet the requirements for University Retirement will no longer be eligible to retain health and dental care benefits even at their own expense. While they are entitled to approximately \$75 a month premium payment from Teachers' Retirement, they cannot receive it because they are not eligible for the State Plan or the University's plan.

In some situations employees are eligible to retire from Teachers' Retirement but not from the University. This is due to Teachers' Retirement counting service time which is not from the University. Because the health benefit is so important to employees at retirement, they must delay retiring to avoid losing the coverage.

The revised criteria recommended, attached hereto as Exhibit B, makes the benefit available to employees in the situations described above with much of the cost paid by the retiree. This plan was reviewed and recommended by the Employment Benefits Committee. Members felt that employees should complete at least 10 years of service to be eligible to continue the benefit and at least 15 years of service to receive any paid benefit from the University. If approved, this plan will enable employees retiring with Teachers' Retirement to remain on the University's health plan since they are not eligible for the State Plan. Retirees already on the State Plan will remain on the State Plan.

President Boren recommended the criteria for University retiree benefits eligibility be modified as presented to provide future retirees the option to maintain University health and dental coverage when no longer eligible for the State Plan effective July 1, 1995.

**RETIREMENT FUNDING**

The following statement of intent concerning retirement contributions was adopted by the Regents on March 4, 1993:

For new employees hired after July 1, 1993, the University contribution to all retirement plans other than Federal Social Security will not exceed the current maximum of 2 percent of the first \$40,000 of salary plus 15 percent of total salary minus \$9,000.

Since there has been no impact to date as a result of this policy for those employees hired between July 1, 1993 and July 1, 1995, the recommendation is to revise the effective date from July 1, 1993 to July 1, 1995. This will avoid having a separate retirement plan for those hired during that time frame.

Teachers' Retirement rules change July 1, 1995 removing the salary caps on that retirement program for employees hired on or after that date and increasing the employer contribution percentage and the salary cap on which it is paid.

President Boren recommended that the current retirement policy be revised as follows:

For new employees hired after ~~July 1, 1993~~ July 1, 1995, the University contribution to all retirement plans other than Federal Social Security will not exceed the current maximum of 2 percent of the first \$40,000 of salary plus 15 percent of total salary minus \$9,000.

#### **AUTHORITY TO ISSUE PURCHASE ORDERS FOR CAMPUS NETWORKING PROJECTS - NORMAN CAMPUS**

At the March 1995 meeting, the Board of Regents was advised of the plans and costs for the Campus Network Project for the Norman Campus. Phase I of the project totals \$1.8 million and approximately one third of these purchases or about \$600,000 have been awarded or are in process. To date all of these purchase orders have been under \$100,000 and awarded on a competitive basis to the low responsive bidder. Because of the scheduling and system interface requirements, additional flexibility will be needed for those purchases which will exceed \$100,000 in the future. Approval of these purchases by the President or his designee would provide for the immediate response needed for timely ordering and delivery of the network system components and for making modifications related to new technology. The types of components involved are cables, workstation servers, switching hubs and related hardware. Competitive marketplaces are readily available for these items and information on the purchases would be included in the quarterly purchase report.

President Boren recommended the Board of Regents grant authority to the President or his designee to award purchase orders over \$100,000 for the Campus Networking Project.

#### **PURCHASE OF COMPUTER WORKSTATIONS FOR THE COLLEGE OF ENGINEERING**

A single bid was sent to Hewlett Packard to purchase 20 additional workstations for a College of Engineering computer lab which was established in 1994. There are currently 13 Hewlett Packard computers in the lab which were purchased on a competitive bid. Since the computers are an integral part of course work by engineering students, it is desired to maintain compatibility with the existing lab in order to facilitate course assignments and student usage. The standardization also facilitates the training and hardware/software maintenance by Engineering Computer Network personnel. Hewlett Packard has provided a 33% educational discount on the purchase so the pricing is competitive with other systems.

The cost of the purchase will be charged to College of Engineering account 122-7078.

President Boren recommended the Board of Regents approve the award of a purchase order in the amount of \$114,523 to Hewlett Packard for 20 computer workstations for College of Engineering.

#### **PURCHASE OF MICROCALORIMETER - NORMAN CAMPUS**

A single bid was recently issued to Astra Scientific International for a DSC 111 differential scanning microcalorimeter that can operate from ambient temperature to 827 C and provide significant advantages over other available instruments used for thermal analysis research methods. While there is a differential scanning calorimeter in the Chemistry Department, that calorimeter is a standard single-junction type and does not meet the needs of current projects in CEMS. One of the important features of the DSC 111 is its high performance transducer. In a Calvet-type microcalorimeter the heat-flux meters almost completely surround the sample so the heat losses are minimized. This arrangement makes the DSC 111 microcalorimeter independent of the shape of the crucible as well as the nature and flow rate of the gases or liquids in contact with the sample. These unique features make this instrument very versatile and able to meet the requirements of current research projects.

The Astra bid of \$99,985.00 includes a 10% educational discount. Approximately two-thirds of the purchase cost or \$66,333.00 will be funded by the National Science Foundation, the research sponsor, through account 125-4400. The remaining balance of \$33,652.00 will be funded by Vice President for Research account 122-7472.

President Boren recommended the Board of Regents approve the award of a purchase order in the amount of \$99,985 to Astra Scientific International, Inc. for the purchase of a microcalorimeter for the School of Chemical Engineering and Materials Science.

#### **ANNUAL PURCHASE OF NEWSPRINT FOR STUDENT PUBLICATIONS - NORMAN CAMPUS**

Bids were circulated for an annual contract to furnish approximately 260 tons of newsprint to be used in the printing of *The Oklahoma Daily* newspaper and related publications for the period July 1, 1995 through June 30, 1996. The prices bid are subject to quarterly escalation/de-escalation in accordance with the producer commodity price index beginning on October 1, 1995 with a sixty (60) day advance notice of any price change. The paper market place in general has been experiencing significant price increases and supply shortages. Due to these market place conditions, the only bid received was from Champion International Corporation. Champion is the current supplier and has reserved quantities for the University. A comparison of the bid process for last year versus this year is as follows:

1994/1995	Original Bid Price	\$484.00 per ton
1995/1996	Original Bid Price	\$646.00 per ton

This purchase will be made from the Student Publication Account 134-7304.

The bid from Champion International is fully responsive to the specifications.

President Boren recommended the Board of Regents approve the award of a purchase order to Champion International Corporation for the purchase of recycled offset newsprint for the fiscal Year 1995-1996 in the estimated amount of \$178,397.00.

**MODIFICATION/UPGRADE OF POWER PLANT CIRCUIT BREAKERS**

The power plant built in the early 1950's is the central distribution point for electricity on campus. Some of the circuit breakers that protect circuits to large sections of campus no longer function well. Specifically:

Data from an electrical engineering study of the power system indicates the available short-circuit fault current now far exceeds the interrupt capability of the forty-year-old circuit breakers.

Insurance company inspections revealed a problem inherent to this type of old circuit breaker. The insulation used between the terminals of the breaker is made of a material that absorbs moisture with age, causing insulation breakdown and arcing between terminals.

Power Plant personnel have indicated tripping and reclosing problems on many of these circuit breakers. These problems have caused major power outages with other facilities which have experienced similar problems with breakers of this model and manufacturer. This style of breaker is no longer manufactured.

This award will upgrade and retrofit the breakers with more reliable switching systems and insulation, which will increase overall plant reliability and safety. The project will be funded from account 143-7202, Physical Plant Utility System.

Bids were received as follows:

<u>Company Name</u>	<u>Option #1 Bid Price</u>
Southwest Electric Company Tulsa, Oklahoma	\$337,361.00
Square D Company Bedford, Texas	\$437,200.00
General Electric Company Cleveland, Ohio	Incomplete Bid

President Boren recommended the Board of Regents approve the award of a purchase order to Southwest Electric Company in the amount of \$337,361 for the purpose of converting 25 power circuit breakers in the University power plant from air magnetic circuit breakers to vacuum type interruption circuit breakers.

## LINDSEY STREET PARKING LOT

At the meeting in November 1994, the Board of Regents approved the construction of two new parking lots recommended in the Comprehensive Parking Study prepared by Barton-Aschman Associates, Inc. The first project to be funded is the Lindsey Street Parking Lot. Funds for this project are to be provided by the sale of revenue bonds.

This new multi-purpose parking facility is situated adjacent to existing parking areas located south of Lindsey Street and north of the Oklahoma Museum of Natural History building and the Wilson Center Main building. It is interconnected with existing parking lots in the area and includes direct access to Asp Avenue.

It is anticipated that the work on this new parking facility will be started in mid-July 1995 and be completed by mid-October 1995. Smith-Roberts and Associates, Inc., the University's small project civil engineering consultants, are the project engineers for the work. The base bid for the project was designed as a reinforced concrete parking lot and the alternate bid was designed as an asphalt flexible pavement parking lot. The total project cost was estimated to be \$368,000 for the base bid work.

On June 8, 1995, four bids were received for work on the project. A complete tabulation of bids was included in the agenda. A low alternate bid in the amount of \$239,882 was received from Tarver Construction Company. The low bidder also offered a sales tax credit of \$18,790 that has since been identified as an error by the low bidder. Tarver Construction Company indicated that the sales tax credit cannot be honored. Their bid, excluding the sales tax credit, will remain \$63,942 less than the next apparent low bidder. It has been University of Oklahoma Board of Regents' policy to require bidders to identify the sales tax savings as a separate line item in order to verify that an appropriate credit will be received if the sales tax credit is accepted. In this instance, it is recommended that the low bid of Tarver Construction Company be accepted without the sales tax credit and that contract be awarded to Tarver Construction Company with the stipulation that sales tax be paid on the work.

Following a review by University staff, it is recommended that the Board of Regents accept the bids received and award a contract to the firm of Tarver Construction Company in the amount of \$239,882 for the work on the project and require the contractor to pay sales taxes associated with the work.

President Boren recommended the Board of Regents (1) accept the bids received and award a contract to the firm of Tarver Construction Company in the amount of \$239,882 for construction of the Lindsey Street Parking Lot, and (2) authorize the President or his designee to sign a construction contract and to approve any necessary change orders.

## UTILIZATION OF SECTION 13 AND NEW COLLEGE FUNDS NORMAN CAMPUS

In January 1995, the Board of Regents approved a proposal to develop a revenue bond/financing plan for a group of high priority capital improvement projects pledging Section 13 and New College receipts for a portion of the debt payment. The following capital projects on the Norman Campus were identified for funding with the proceeds.



June 27, 1995

24432

	<u>Revenue Bond Funds</u>
1. Nielsen Hall Addition, Phase I	\$1,900,000
2. Monnet Hall Renovation and Addition for the College of Law	5,000,000
3. Oklahoma Memorial Union Renovation, Phase II	2,500,000
4. Facilities for Athletic Gender Equity and Academics	<u>2,900,000</u>
Total	\$12,300,000

The current plan proposes the use of a portion of the annual Section 13 and New College Funds that are available to the Norman Campus, in the amount of approximately \$1.2 million, to retire the debt over a 25-year period.

The University administration has developed a comprehensive plan for the utilization of the remaining portion of the Section 13 and New College Funds scheduled to be received during the period July 1, 1995 to June 30, 1996 to fund critically needed facilities and items of equipment for the Norman Campus. When approved by the Board of Regents and the Oklahoma State Regents for Higher Education, the projects listed below will be included in the Campus Master Plan for the Norman Campus.

In order to implement the plan, the Board of Regents is requested to approve the following projects and the proposal to use Section 13 and New College Funds in the amounts indicated:

<u>Norman Campus Projects</u>	<u>Section 13 and New College Funds</u>
1. Renovation and Equipment for New Faculty, 1995-96	\$ 400,000
2. Instructional and Research Equipment, 1995-96	300,000
3. Computer Equipment, 1995-96	600,000
4. Academic and Administrative Space Renovation and Emergency Repairs, 1995-96	475,000
5. Debt Service and Issue Cost	<u>1,200,000</u>
Norman Campus Section 13 and New College Funds, Total	\$2,975,000

Additional information about each of the proposed Section 13 and New College Fund projects for the Norman Campus follows:

1. Renovation and Equipment for New Faculty, 1995-96: This project involves the use of \$400,000 to renovate areas for new faculty, to provide research and office space, to purchase teaching equipment, and to acquire other facilities to support the teaching and research activities of new faculty.

2. Instructional and Research Equipment, 1995-96: A total of \$300,000 is needed to purchase teaching equipment and to acquire other facilities needed to support faculty teaching and research functions.
3. Computer Equipment, 1995-96: This project involves the use of \$600,000 in funding for the replacement of obsolete equipment and to purchase new equipment items. Items of equipment include additional peripheral equipment, extension of the fiber optics network, replacements for obsolete printers and terminals, and additional microcomputers and workstations for students, faculty and staff.
4. Academic and Administrative Space Renovation and Emergency Repairs, 1995-96: Funds are needed for a number of small renovations and emergency repairs during the year. It is estimated that a total of \$475,000 will be required for minor space renovation and emergency repairs. Minor asbestos removal projects, roof repairs, and accessibility improvements will be addressed using these funds.

Summary of Proposed 1995-96 Section 13 and New College Funds Expenditures:

Norman Campus expenditures including debt service	\$2,975,000
Health Sciences Center expenditures including debt service	<u>1,623,000</u>
Total Section 13 and New College Funds (including interest)	\$4,598,000

President Boren recommended the Board of Regents (1) approve the plan to use a total of \$2,975,000 in 1995-96 Section 13 and New College Funds for a group of Norman Campus projects and the modification of the University's Campus Master Plan of Capital Improvement Projects for the Norman Campus to include these projects, and (2) authorize the administration to proceed with these projects when the funds are available.

## **CAMPUS MASTER PLAN OF CAPITAL IMPROVEMENT PROJECTS FOR THE NORMAN CAMPUS**

The Oklahoma State Regents for Higher Education and the State of Oklahoma Long Range Capital Planning Commission have requested that each institution in the State system review and make necessary revisions to its Campus Master Plan of Capital Improvement Projects. The State Regents' staff requested that revisions be submitted by May 26, 1995 for consideration by the State Regents at their June meeting. Following appropriate reviews, the included capital planning documents will be submitted by the State Regents to the State Long Range Capital Planning Commission before July 1, 1995. The commission is charged with the responsibility of preparing a five-year State Capital Plan that is scheduled to be submitted in December of each year to the Governor, Speaker of the House of Representatives and the President Pro-Tempore of the Senate.

In order to comply with the State Regents' request, the revised Campus Master Plan of Capital Improvements for the Norman Campus was prepared and submitted. The capital improvement plan was submitted with the understanding that it was subject to review and approval by the University's Board of Regents and that modifications may be necessary. The development of the plan has been completed following a review of the University's capital needs by the executive officers. New project cost estimates have been developed. Included in

the agenda for consideration by the Board was a set of Campus Master Plan documents as follows: (1) a prioritized list of capital projects for State and non-State funding (attached hereto as Exhibit C) and (2) a list of Section 13 and New College Funds projects and project descriptions providing additional information about each of the projects included in the plan.

President Boren recommended the Board of Regents approve the revised Campus Master Plan of Capital Improvement Projects for the Norman Campus.

**EXTEND BID FOR THE FRACTURING FLUID CHARACTERIZATION FACILITY**

In April the Board of Regents accepted bids for the construction of the Fracturing Fluid Characterization Facility (FFCF) and awarded a contract in the amount of \$1,165,388 to L. F. Downey Construction, Inc. of Edmond, Oklahoma. As a part of the project, an existing production well was to be transferred from Holden Energy Company to the University to be used as a prototype shear well for predicting hydraulic fracturing design codes. This transfer has taken longer than anticipated. The bid accepted by the Regents by statute is valid for only 60 days. The contractor has agreed to extend the bid until July 17, 1995. This will provide time to either complete the total transfer or to relocate certain storage tanks so that construction can begin. In order to do this, the Board of Regents must extend the bid.

President Boren recommended the Board of Regents extend the bid received from L. F. Downey Construction, Inc. in the amount of \$1,165,388 until August 1, 1995 for the construction of the Fracturing Fluid Characterization Facility.

Motion on NC Vice President for Administrative Affairs Items

Regent Halverstadt moved approval of the President's recommendations on the NC Vice President for Administrative Affairs items. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

**PURCHASE OF SPECIALIZED GOLF COURSE MAINTENANCE EQUIPMENT**

Bids have been received on 10 line items of golf course maintenance equipment. The bids were evaluated on the basis of price and compliance with specifications and efficiency in operations over the life cycle of the equipment. The specifications were selected to ensure the best possible maintenance program to preserve the recent significant investment in the golf course renovation. The prices bid by line item were as follows:

	<u>OK Turf</u>	<u>Jacobsen Turf</u>	<u>Luber Bros.</u>	<u>Stillwater Equip.</u>
	<u>Oklahoma City</u>	<u>Oklahoma City</u>	<u>Oklahoma City</u>	<u>Stillwater, OK</u>
#1 Recycle Mower	Toro \$27,258.12	Gravelly Pro \$20,780.00	Ransomes \$22,400.00	John Deere \$22,918.00

		<u>OK Turf Oklahoma City</u>	<u>Jacobsen Turf Oklahoma City</u>	<u>Luber Bros. Oklahoma City</u>	<u>Stillwater Equip. Stillwater, OK</u>
#2	Push Mower	Toro \$1,242.60	No Bid	Toro \$1,391.92	John Deere \$1,318.00
#3	7 Gang Mower	Toro \$46,470.20	Jacobsen \$39,300.00	Ransomes \$49,830.12	John Deere \$43,110.00
#4	Triplex Greensmower	Toro \$27,494.90	Jacobsen \$23,730.00	Ransomes \$23,895.00	John Deere \$26,222.00
#5	7 Gang Rough Mower	Toro \$18,976.31	Jacobsen \$18,325.00	No Bid	Roxy 7 Gang \$20,888.00
#6	Slope & Collar Reelmaster Mower	Toro \$22,088.45	Jacobsen \$18,900.00	No Bid	John Deere \$25,918.00
#7	3 Gang Reelmaster	Toro \$5,785.20	Jacobsen \$4,785.00	No Bid	Roxy 3 Gang \$5,943.00
#8	Bunker Rake	Toro \$16,552.04	Smithco \$14,990.00	Cushman \$13,288.00	John Deere \$11,976.00
#9	Spreader/ Fertilizer	Toro \$2,699.90	Vicon \$2,590.00	No Bid	Befco \$3,864.00
#10	Sprayer Self Contained	Toro \$14,074.53	Smithco \$14,999.00	No Bid	John Deere \$14,746.00
		<u>\$182,642.25</u>	<u>\$158,399.00*</u>	<u>\$110,805.04*</u>	<u>\$176,903.00</u>

## \*Partial Bid

Consultation with golf course maintenance professionals in Oklahoma indicated that the acquisition of maintenance equipment should be on a purchase basis in order to reduce costs and provide better control over the equipment. Accordingly, only the purchase prices are shown. The lease prices are approximately 30% higher over the economic life of the equipment (5-7 years).

In addition to pricing, the bids were reviewed for compliance with specifications and efficiency in operations. The advantage of standardizing on one brand for savings in the cost of parts, training, and operations over the life cycle of the equipment were also considered. A detailed selection analysis is included on the attachment. The advice of other golf course maintenance professionals was also considered in the equipment selection process.

As a result of an extensive review of the bids, the Toro equipment was selected for 10 of the items. The Toro bid was higher on eight of these items, but the equipment offered in terms of operating efficiency and specification compliance is considered to be the best value for the University.

President Boren recommended the Board of Regents approve the award of a purchase order in the amount of \$182,642.25 to Oklahoma Turf for the purchase of golf course maintenance equipment.

Vice President Farley said project funds have been identified to be used for the acquisition of this equipment and after analyzing all aspects, it is recommended some equipment be purchased for this phase of the project. The Oklahoma Turf bid is a bit higher than Jacobsen Turf but after the maintenance staff and purchasing procurement staff looked at everything and visited with other golf course personnel around the state, the recommendation is to give the award to Oklahoma Turf. Dr. Farley said staff members identified features the desired equipment should have in order to provide efficient and effective operation and reduce the long-term cost of operation and maintenance. Certain vendors were identified who provide that kind of equipment and specifications were written to include those specific equipment features. Across campus there are advantages to standardizing the equipment from the operational, training and maintenance perspectives. Over the long-term life of the equipment, the difference in cost will more than be made up in operational savings.

There were several representatives of firms which had submitted bids present. Mr. Marshall Godfrey of Jacobsen Turf asked to address the Regents. He said the bid specifications were written strictly around Toro equipment--no one else can meet those specifications. Jacobsen addressed the specifications up front with Purchasing and were told that like products would be accepted to do the right job. Mr. Godfrey said he feels the intention all along was to purchase Toro equipment and it is not fair to the University or to Jacobsen. Jacobsen bid their equipment in good faith and would like the opportunity to at least demonstrate their equipment. In response to a question, Mr. Godfrey said Jacobsen bid the equipment that met the specifications, and in several cases it was Smithco or Gravely Pro equipment but all parts and service would be taken care of out of the same facility.

Also present to speak to the Board was Mr. Baker of Oklahoma Turf. He said there are high expectations for this to be a high level course having to compete with other high level courses. University officials wanted to see equipment in both a demo and in a video tape--how it would perform and who else uses it. Mr. Baker said Oklahoma Turf sells a total system of equipment and the system is attractive to golf courses and is based on a relationship between his company and the user with regard to service and support.

Dr. Farley said Mr. Jim Estes, course superintendent, was present. He said he had visited with Mr. Estes specifically about this and has relied heavily on his advice, as well as the advice of OU's landscaping and grounds personnel, the athletic department and purchasing personnel. Mr. Estes said he concurs with the recommendation being presented. Dr. Farley said Oklahoma Turf's bid is the best bid at the lowest price for the best equipment.

Regent Lewis commented that he is concerned to the extent that time was wasted by those in the bidding process because the consideration of which type of equipment was the best and was needed was apparently not clear to all bidders and this is unfortunate and the University should endeavor to avoid that whenever possible.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

## REFUNDING OF UTILITY SYSTEM REVENUE BONDS

In April 1994, the Regents appointed the Floyd Law Firm as Bond Counsel and Leo Oppenheim & Co., Inc. as Underwriter to review the University's outstanding revenue bond debt and identify possible refunding opportunities. These firms reviewed the University's bonded indebtedness and identified one outstanding issue as a candidate for refunding, the Utility System Revenue Bonds, Refunding Series A, with interest rates ranging from 7.15% to 9.15%. The possible refunding of these bonds was reviewed with the Regents' Policy and Finance Committee in June 1994 with the Committee deciding to defer the refunding of these bonds until interest rates were more favorable. Shortly after this decision, bond rates entered an upward trend for a several month period. However, recently bond rates have reversed this movement and have decreased to a level where they are, once again, at a level where the refunding of these bonds will result in a savings to the University. At current interest rates, it is projected that a refunding of these bonds will save approximately \$380,000 to \$400,000 in interest cost to the University. About 95% of these savings can be realized in FY96 to provide funds to address the "CFC" environmental issue in the University's Power Plant.

The 1987A bonds to be refunded are due in annual installments of \$795,000 to \$1,305,000 with final maturity on July 15, 2003, with interest ranging from 7.15% to 9.15%. The Underwriter has indicated that based upon the current market, these bonds could be refunded at interest rates ranging from approximately 4.25% to 5.10%, resulting in a \$380,000 to \$400,000 savings to the University. This is a savings of approximately 4.3 to 4.5% of the par value of the refunding bonds. The State Bond Advisor has indicated that any refunding that generates a savings of 2% or more should be considered.

The monies required to advance refund the 1987A Bonds will come from the issuance of the Utility System Revenue Bonds, Refunding Series 1995 (the "1995 Bonds") in the approximate amount of \$8,815,000. The 1995 Bonds will be due in varying annual installments beginning July 1, 1996, with a final maturity on July 1, 2003 (same maturity date as current bonds). A portion of the net proceeds of the 1995 Bonds will be used to purchase direct obligations of the United States of America ("Government Securities") for the Refunding Escrow Agreement. The Government Securities will bear interest and mature at such times and in such amounts that sufficient monies will be available to pay all principal of and premium and interest on the outstanding 1987A Bonds to and including July 15, 1997, at which time the 1987A Bonds will be redeemed at a price of 102%. The amounts are based upon current interest rates and could change depending upon market conditions and other factors such as credit enhancement.

Pursuant to Oklahoma Statutes, the Executive and Legislative Bond Oversight Commissions must approve the purposes of this refunding and review the issuance of debt for compliance with any applicable provisions of federal, state, or other laws. Additionally, the Oklahoma State Regents for Higher Education must review the Preliminary Official Statement and determine that the statement is substantially accurate and the projected revenue will satisfy the obligation. The State Regents must certify to the Attorney General the accuracy of the Preliminary Official Statement before the Attorney General will issue final approval for the bond issue. The Underwriter's fees, Trustee Bank fees, and the interest rates of the refunding bonds must also be approved by the State Bond Advisor.

Representatives of the Underwriter and Bond Counsel were present at the meeting.

President Boren recommended the Board of Regents authorize the refunding of the \$8,920,000 Utility System Revenue Bonds, Refunding Series 1987A. The monies required to advance refund these bonds will come from the issuance of the Utility System Revenue Bonds,

Refunding Series 1995. President Boren requests the Board of Regents to direct the administration, Bond Counsel, and Underwriter to proceed with this advance refunding, which action includes preparation of documents, approval of the Bond Oversight Commissions, approval of the State Regents, and any and all other actions necessary to prepare a refunding package for final approval by the Board of Regents at its July, 1995 meeting.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

### **APPROVAL OF MAJOR FINANCING DOCUMENTS RELATED TO THE OKLAHOMA DEVELOPMENT FINANCE AUTHORITY PUBLIC FACILITIES FINANCING PROGRAM REVENUE BONDS FOR THE UNIVERSITY OF OKLAHOMA**

At the January 24-25 meeting, the Board of Regents authorized the University's administration to work with the State Bond Advisor (SBA) and the Oklahoma Development Finance Authority (ODFA) to develop a financing plan for various capital improvement projects. At the November 9-10, 1994 meeting, the Board had authorized the University's administration to work with the ODFA to issue bonds for the Golf Course improvement project. On April 19, 1995, a draft of the financing plan was presented to the Regents' Policy and Finance Committee for review and discussion. This financing plan was approved by the Regents at the May 9, 1995 meeting.

The closing of this financing plan requires the Board of Regents to execute certain documents including the Bond Indenture and a Loan Agreement among the University (the Borrower), the Oklahoma Development Finance Authority (the Issuer), and Boatmen's First National Bank of Oklahoma (the Trustee). This action will authorize the Chairman, Vice Chairman, and the Executive Secretary to execute and deliver these documents and all necessary documents for the closing of this financing.

Members of the financing team (Financial Advisor, Underwriter, and Bond Counsel), University Counsel, and the Vice President for Administrative Affairs were present to respond to questions.

President Boren recommended the Board of Regents approve the form of the financing documents related to issuance of The Oklahoma Development Finance Authority Public Facilities Financing Program (University of Oklahoma) Taxable Revenue Bonds, Series 1995 A and The Oklahoma Development Finance Authority Public Facilities Financing Program (University of Oklahoma) Revenue Bonds, Series 1995 B, including, but not limited to, a Bond Indenture and further, authorizes the Chairman, Vice Chairman and Executive Secretary to execute and deliver all necessary closing documents required by Bond Counsel and to take any further action required to consummate the transaction contemplated herein.

Vice President Farley said the bond issue will be insured with Capital Guarantee Insurance, an AAA rated company. The interest cost over the life of the bond will be reduced. This reduces the overall total cost to the University by almost \$2.5 million over the life of the bond paying back principal and interest. This is a very positive step.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

## EXTENSION OF NATURAL GAS CONTRACT - NC & HSC

In June 1994 the Board of Regents approved the award of a contract to Natural Gas Clearinghouse (NGC) to supply natural gas to the Norman and Health Sciences Center campuses via the ONG pipeline for Fiscal Year 1994-95. The contract required that the gas be produced in Oklahoma and provided for a one year extension. The contract pricing was based upon a deduction from a lock-in price on the New York Mercantile Exchange (NYMEX) future monthly index prices. The NYMEX future index has become a standard for purchasing and selling in the natural gas marketplace. The NGC bid deductions were NYMEX index less 17.5 cents per MMBTU for summer gas and NYMEX index less 15.5 cents per MMBTU for winter gas. The NGC bid has proven to be the least cost of the previous bid options. NGC has also provided excellent service during the initial year of the contract. Therefore, the University is exercising the option for a one-year extension of the contract. Discussions have been ongoing since March, and as of the agenda item submission date, the NYMEX lock-in price has not been selected for Fiscal Year 1995-96.

The NYMEX future index prices are being reviewed on a daily basis, and the most favorable period for a lock-in date is expected to be in the month of June or in early July. The current NYMEX future index prices are below the prices for the same date one year ago. Thus, it is expected that our natural gas costs for the next fiscal year would be reduced, assuming similar weather conditions.

The estimated annual usage for natural gas is as follows:

	<u>Estimated MMBTUS</u>
Category A - Basic Power/Heating Plant Requirements	1,215,000
Category B - Cogeneration/Incremental Requirements	<u>703,000</u>
Total	1,918,000

The estimated annual natural gas consumption costs will be approximately \$3.6 million. The natural gas contract for the following year (1996-97) will be based upon a new round of competitive bids.

This was reported for information only. No action was required.

## REGENTS' FUND INVESTMENTS

During the two months ended May 31, 1995, the investment transactions listed below were made based upon investment recommendations provided by J. & W. Seligman & Co. These transactions were designed to sell or reduce various holdings in order to provide a source of funds to initiate positions in Citicorp, Teva Pharmaceutical, Viacom Inc, and Xilinx.

### Purchases: New Holdings

3,000 Shares	Citicorp
5,000 Shares	Teva Pharmaceutical
5,000 Shares	Viacom Inc.
1,300 Shares	Xilinx



Sales:

4,500 Shares	American Greetings
5,000 Shares	Automotive Industries
4,000 Shares	Comcast Class A
4,000 Shares	Keycorp - New
3,000 Shares	Telefonos de Mexico
2,700 Shares	Time Warner
1,000 Shares	Walt Disney

Citicorp, the parent of Citibank, the largest U.S. bank, provides a broad range of financial services for individuals and institutional clients from offices in 32 states, the District of Columbia and 92 foreign countries. The Global Consumer unit provides individuals with banking services through 1,389 offices in New York, Florida, California, Illinois, Nevada, Maryland, Connecticut, and Washington, D.C. Citicorp also has 1,947 foreign offices. Credit and charge card operations are important (52 million cards in force), as are private banking, mortgage banking, and asset management. The Global Finance unit provides institutions in developed and emerging economies with corporate finance services, transaction processing, foreign exchange and securities trading, brokerage and trust services.

Teva Pharmaceutical is Israel's largest ethical pharmaceutical manufacturer. It also develops, produces and markets generic and branded generic drug products; produces and sells bulk pharmaceutical chemicals, hospital supplies and veterinary products; and is Israel's sole producer of baker's yeast and alcohol.

Viacom Inc. is a diversified entertainment and communications company. The 1994 acquisitions of Paramount Communications and Blockbuster Entertainment adds various entertainment and publishing operations. Viacom's cable programming businesses include three U.S. advertiser-supported basic cable programming services and three premium subscription TV programming services.

Xilinx, Inc. is the leading supplier of field programmable gate arrays (FPGAs) and related development system software. The company's FPGAs are proprietary integrated circuits designed by Xilinx; they provide a unique combination of the high logic density usually associated with custom gate arrays, the time-to-market advantages of programmable logic and the availability of a standard product. The company's product line was expanded with the February 1992 acquisition of Plus Logic Inc., a producer of less complex programmable logic devices.

The allocation of resources within the fund following these investment transactions was in line with the Regents' investment policy. A schedule presenting the status of the Regents' Fund Consolidated Investment Fund as of May 31, 1995 was included in the agenda.

The Seligman recommendations were approved and these transactions have been completed.

This report was presented for information. No action was required.

## RESOLUTION - CAROL LUDVIGSON

President Boren recommended approval of the following Resolution:

WHEREAS, Carol Ludvigson has been honored as co-coach of the year in women's golf by her colleagues in the National Collegiate Athletic Association;

WHEREAS, her athletic skill and ability to motivate others have earned her the title of Big Eight Coach of the Year in 1995 and 1991;

WHEREAS, she has been named Western Regional Coach of the Year in 1995, 1994 and 1991;

WHEREAS, she is the first University of Oklahoma Women's golf coach to take the Sooners to the NCAA Championships and has led the team to its third straight NCAA Tournament in a row;

WHEREAS, she has guided the Sooner women to a 16th-place finish in the 1995 NCAA tourney and a 10th-place finish in this year's NCAA regional tournament;

WHEREAS, she went from a member of OU's Big Eight Championship women's golf team in 1981 to coach the Sooner women to Big Eight Championship victory just 10 years later; and

WHEREAS, her leadership, motivation and professionalism as the Sooner women's golf coach for the past 10 years have earned her the respect of her students and colleagues nationwide;

NOW THEREFORE BE IT RESOLVED that the Board of Regents of The University of Oklahoma express profound appreciation to Carol Ludvigson for her dedication, inspiration and many contributions to the University and the State of Oklahoma.

Regent Siegfried moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

Following presentation of the Resolution, Coach Ludvigson said it is an honor to be a part and a representative of The University of Oklahoma. She said she has seen great strides as far as women's athletics and she is very proud to be a part of that.

## PROVOST - HEALTH SCIENCES CENTER ITEMS

### ENDOWED PROFESSORSHIPS - HSC TULSA CAMPUS

The College of Medicine-Tulsa has received a \$300,000 gift from St. John Medical Center to establish a Professorship of Surgery. This endowed position is being established to retain excellence in academic leadership in education and scholarly achievement in general surgery at the Tulsa Campus of the College of Medicine.

The \$300,000 is on deposit at the University of Oklahoma Foundation, Inc. in account #60169. This gift qualified for \$300,000 in matching funds from the State Regents under their Endowed Fund Program.

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The College of Medicine-Tulsa has also received a gift of \$500,000 from Hillcrest Medical Center Foundation, Inc. to create two Professorships in Obstetrics-Gynecology and Research. These endowed positions are being established to retain excellence in academic leadership in education and scholarly achievement in the Departments of Obstetrics-Gynecology and Research at the Tulsa Campus of the College of Medicine.

The \$500,000 is on deposit at The University of Oklahoma Foundation, Inc. This gift qualified for \$500,000 in matching funds from the State Regents under their Endowed Fund Program.

The establishment of these three new professorships brings the total number of endowed positions at The University of Oklahoma to 116.

President Boren recommended the Board of Regents accept with appreciation these gifts and approve the establishment of three new endowed positions as set forth above.

### **POST-MASTER'S CERTIFICATE PROGRAM FOR REGISTERED NURSES**

The College of Nursing is seeking approval to begin a new post-master's certificate program to prepare Registered Nurses who have already received their Master of Science with a Major in Nursing degree but who now seek additional education to become Nurse Practitioners.

The post-master's Nurse Practitioner certificate program is developing across the nation for two reasons. First, there is a substantial demand for greater numbers of Nurse Practitioners to assist in meeting the primary health care needs of society, for both those who are unserved as well as those who are under served. Second, there is a high demand for these educational opportunities from RNs who have master's or doctoral degrees but now seek preparation to provide primary health care.

This additional post-master's Nurse Practitioner program will not only result in the preparation of additional primary health care providers, but will prepare future Nurse Practitioner educators as well. Nationally as well as within the State, the primary reason more Nurse Practitioners are not able to be educated is due to the lack of academically- and clinically-prepared Nurse Practitioners qualified to teach in Nurse Practitioner programs.

By adding this program to the existing Nurse Practitioner master's program, we will be able to increase the number of Nurse Practitioner graduates utilizing existing faculty and University resources. Moreover, from this group of highly educated Nurse Practitioner graduates, the State will be able to increase their numbers of qualified Nurse Practitioner educators and subsequently increase the class sizes, resulting in greater numbers of Nurse Practitioner graduates to meet the ever-growing primary health care needs of the State and across the nation.

President Boren recommended approval of the post-master's nurse practitioner certificate program.

In response to a question, Dean of Nursing Patricia Forni stated this new certificate program will be funded by a U. S. Public Health Service grant over a two-year program. When the grant expires, the costs will be incorporated in the E&G Budget.

## COURSE ADDITIONS AND DELETIONS - HSC

The Oklahoma State Regents for Higher Education require that all course additions and deletions be presented to the institution's governing board before they are forwarded for their consideration. A list was included in the agenda of all such course additions and deletions that have been approved by the Senior Vice President and Provost, Health Sciences Center, upon the recommendation of the cognizant departments and colleges, the Graduate College when appropriate, and the Academic Program Council. In summary, this list of course changes includes:

55 Course Additions - to fill curricula deficiencies and respond to student interests

47 Course Deletions - due to insufficient interest or overlap with similar courses.

Upon approval by The University of Oklahoma Board of Regents and the Oklahoma State Regents for Higher Education, these changes will take effect with the Fall 1995 term.

President Boren recommended approving course additions and deletions as proposed for the Health Sciences Center Campus.

## PROFESSIONAL SERVICE AGREEMENTS - HSC

Renewal of the following residency agreements are proposed for the period July 1, 1995 through June 30, 1996:

College of Medicine and Baptist Medical Center	\$ 522,062
College of Medicine and HCA/Presbyterian Hospital	\$ 293,264
College of Medicine and Veterans Affairs Medical Center	\$3,868,032
College of Medicine and Presbyterian Health Foundation	\$1,000,465
College of Medicine and The University Hospitals	\$5,458,097

Renewal of the following professional service agreement is proposed for the period July 1, 1995 through June 30, 1996:

College of Medicine, Department of Radiological Sciences and VA Medical Center	\$ 233,708
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President Boren recommended the Board of Regents approve the professional service agreements for the Health Sciences Center as set forth above.

### Motion on HSC Provost Items

Regent Halverstadt moved approval of the President's recommendations on the HSC Provost items. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

**VICE PRESIDENT FOR ADMINISTRATIVE AFFAIRS - HSC ITEMS**

**RENOVATION AND LEASE OF SPACE FOR THE DEPARTMENT OF OPHTHALMOLOGY**

In an effort to enhance the research competitiveness of the Health Sciences Center particularly in Ophthalmology, and with the assistance of the Dean A. McGee Eye Institute, a major recruitment of four faculty has been completed. Space has been made available in the Dean A. McGee Institute building that required renovation. The cost of the renovation of space will be paid from indirect cost revenues. The cost of leased space will be paid by the Department of Ophthalmology.

The Department of Ophthalmology currently occupies 30,000 square feet of space for academic, research and patient care activities in the Dean A. McGee Eye Institute. This space will house new grants and transfer some existing grants that need to be located close to the new ones allowing for centralization of several grants and contracts which will permit the Health Sciences Center to apply for a Center grant. The 1995-96 lease cost will be the same as the 1994-95 cost: \$7.50 per square foot for a total of \$225,000. The Institute will provide clinic personnel, equipment, utilities and janitorial services.

The Administration requests authorization to issue purchase orders to Dean A. McGee Eye Institute for renovation costs and lease space. Funds for renovation are available from indirect cost revenues and the lease of space funds are available in grant accounts C6152304, D0023600 and PPP account A0000076.

President Boren recommended the Board of Regents approve renovation costs of \$325,000 and renewal of the lease between the Dean A. McGee Eye Institute and the Department of Ophthalmology for 30,000 square feet of space at an annual cost of \$225,000 for the period July 1, 1995 through June 30, 1996.

**PURCHASE OF ADVERTISING IN SOUTHWESTERN BELL YELLOW PAGES - HSC**

Agencies, numerous private patient clinics and physicians (faculty) within the Health Sciences Center need the listing of advertisements in the Southwestern Bell Yellow Pages. The agencies to be included are as follows:

- University of Oklahoma Health Sciences Center
- Dean McGee Eye Institute
- The University Hospitals
- Presbyterian Hospital
- Oklahoma State Department of Health
- Oklahoma Medical Research Foundation
- Other Oklahoma Health Center Affiliated Entities

The estimated total cost of listings for the above named clinics and agencies is \$208,752. The portion to be paid by Health Sciences Center departments is estimated as follows:

PPP Funds	\$88,068
State Funds	4,740
Grant Funds	<u>5,892</u>
<b>TOTAL</b>	<b>\$98,700</b>

The purchase will be paid from the Telecommunications account 38250090, which will be reimbursed by the clinics or agencies requesting advertisements. This is a sole source because no other form of advertising is comparable to Southwestern Bell Yellow Pages in terms of usage.

President Boren recommended that a purchase order be issued to Southwestern Bell Yellow Pages for advertisements from July 1, 1995 through June 30, 1996 at an estimated annual cost of \$208,752.

### **MAINTENANCE OF AT&T 5ESS DIGITAL SWITCH AND LINEAGE 2000 POWER SYSTEM - HSC**

In October, 1987 the Health Sciences Center activated a new AT&T 5ESS switching system. At that time the latest state-of-the-art software, 5E3.2 generic was installed. One of the major features of the system when purchased was flexibility. The modular design ensured future technology and growth capability. The 5E3.2 was upgraded to a 5E8 in August 1994.

The Health Sciences Center is in need of a contract to perform administrative, operational, remedial and preventive maintenance functions to assure satisfactory performance of the AT&T 5ESS Digital Switch and Lineage 2000 power system. A bid was issued for these maintenance requirements and forwarded to the following vendors:

AT&T  
Oklahoma City

MCI  
Oklahoma City

AT&T  
Dallas

Nortel  
Richardson, Texas

AT&T  
Phoenix, Arizona

Southwestern Bell  
Oklahoma City

GTE  
Irving, Texas

Bids were received from AT&T and Southwestern Bell. After review, it was determined that AT&T which included all parts, test equipment, lines and twenty-four (24) hour service was the lowest acceptable bid. Southwestern Bell's bid did not include the above items, and therefore, not acceptable. The AT&T bid is renewable annually through June 30, 2005.

It is the recommendation of Administration to award a purchase order to AT&T. Funds are available from Telecommunication Account 38250090.

President Boren recommended that a purchase order be issued to AT&T annually for maintenance of AT&T equipment at an annual cost of \$202,120.

## **PURCHASE OF IBM COMPUTER HARDWARE AND SOFTWARE FOR DEPARTMENT OF PATHOLOGY - HSC**

The Department of Pathology currently is utilizing an IBM System 36 Anatomic Pathology system which is 10 years old and obsolete. The system is totally out of memory, disk storage capacity, has no additional ports for access by pathologists, residents, medical students, and surgeons, and no possibility of connecting to the campuswide network. Since surgical pathology service is required for support of all surgical procedures, failure of an antiquated computer system would bring the anatomic pathology services to a standstill and place the entire Pathology operation at University Hospital in jeopardy.

The new IBM AS/400 system requested is compatible with all existing patient files, programs, peripheral devices, and cabling and is considered a price/performance leader in the industry.

The only vendor response came from IBM Corporation for a total cost of \$106,294.20 for the hardware and software.

It is the recommendation of Administration to award a purchase order to IBM Corporation. Funds are available from the Department of Pathology account 21069500 and Professional Practice Plan account A0000091.

President Boren recommended a purchase order be issued to IBM Corporation for purchase of computer hardware and software in the amount of \$106,294.20.

## **DISABILITY INCOME INSURANCE FOR MEDICAL STUDENTS AND RESIDENTS - HSC**

In November 1991, the Board of Regents approved a medical student disability insurance fee. Medical schools throughout the country have become increasingly interested in providing disability insurance for residents and medical students. Recent data indicates that over 70 percent of all housestaff are now covered with disability insurance. In order to remain competitive in the recruitment of outstanding housestaff, the University of Oklahoma College of Medicine has determined that a disability program must be provided.

In May 1991, the Liaison Committee on Medical Education issued a new standard requiring medical schools to provide students with the opportunity to acquire disability insurance. In response to this concern, the University of Oklahoma College of Medicine believes a flexible and portable disability insurance program should be provided for all of their medical students.

In December 1991 bids were submitted and Medical Group Financial Services, Inc. was the low bid. This service was made available July 1, 1992. The Medical Group Financial Services, Inc. bid included provisions for renewal each year providing both parties agree.

Funds are available in budget account A0000391 for residency premiums. Cost for the residents is to be reimbursed by the agencies paying residents' salaries. The medical students will be charged a fee for their premium.

President Boren recommended the Board of Regents authorize the Health Sciences Center to renew a contract to Medical Group Financial Services, Inc. for disability income insurance for the resident and medical students beginning July 1, 1995 through June 30, 1996 at an estimated cost of \$107,405.

## LIGHTING RETROFIT IN THE BIOMEDICAL SCIENCES BUILDING AT THE HEALTH SCIENCES CENTER

As part of a continuing, long-term Health Sciences Center physical plant energy conservation effort, bids were released to retrofit the Biomedical Sciences Building with higher efficiency lighting ballast, tubes and reflectors. This project required extensive coordination with the building and lab research occupants to approve this type of retrofit lighting. This installation removes the twenty year plus fluorescent ballasts containing PCB's and the now phased out T-12 bulbs, and reduces maintenance time required. Conservative savings estimates based on pre-bid tests indicate an annual energy cost reduction of \$135,000, or 40%. The financial return on the expense will occur within two years. Based on documented savings over the first year, and available capital, additional buildings will be retrofitted.

Bids were forwarded to eight vendors and three responses were received as follows:

	<u>Bid</u>	<u>Estimated Fixtures</u>	<u>Estimated Per Fixture Cost</u>
Tek Lite Tulsa	\$209,328.00	2,961	\$70.70
Energy Concepts of Tulsa Tulsa	\$253,965.62	3,869	\$65.64
Electronic Lluminations Systems, Tulsa	\$272,082.55	3,700	\$73.54

The lowest acceptable bid was received from Energy Concepts of Tulsa based on the estimated number of fixtures (3,869) and the total bid of \$253,965.62. Energy Concepts of Tulsa included the penthouses and basements in the total as specified in the bid. The other two vendors did not include the penthouses and basements in their respective bid total.

It is the recommendation of Administration to award a purchase order to Energy Concepts of Tulsa in the amount of \$253,965.62. Funds are available in Operations budget accounts 70109680 and 70169680.

President Boren recommended the Board of Regents approve the award of a purchase order to Energy Concepts of Tulsa in the amount of \$253,965.62 to retrofit lighting in the HSC Biomedical Sciences Building.

## STUDENT CENTER - HEALTH SCIENCES CENTER

The development of facilities at the Health Sciences Center to meet the recreational, social and academic support needs of students has been a high priority for over a decade. The Health Sciences Center is the only major university campus in the State without a student center. In December 1994, the Program Committee, with broad-based student representation,



was reconstituted to verify the program in terms of the space allocations and site location for the Student Center. Committee members met with student groups from each of the colleges and developed a modified space program for the facility, which meets the needs of the students.

The Student Center will consist of 26,000 gross square feet, located on a 2-acre site near the Library on Stonewall Avenue between the Pharmacy and Nursing buildings. The Center includes a student commons area with multipurpose area, conference and study rooms, food court, game room, Student Association office, multi-purpose exercise room, locker rooms with showers, retail facilities and an outdoor courtyard. The current estimated project cost of the Student Center is \$4,368,000. The funding plan includes \$2,000,000 in revenue bonds, financed by a student facility fee, \$2,000,000 in funds financed by Section 13 and New College Funds, and \$368,000 in private or other funds.

Construction documents are complete and the cost estimate has been updated by Jones Hester Bates Riek and Quinn and Associates. Plans are available for review by the Board. A pre-bid, quality control and value engineering review have been completed between the University Architectural & Engineering staff and the consultants at different intervals. The plans and specifications were released for bids on June 19, 1995, with bids due on July 13, 1995. The Board will be asked to award the construction contract at the July meeting. Construction is expected to take 11 to 12 months.

President Boren recommended the Board of Regents approve completion of the construction documents for the Student Center and authorize the administration to accept bids for the project.

### **ISSUANCE OF REVENUE BONDS FOR CONSTRUCTION, FURNISHING, AND EQUIPPING A STUDENT CENTER AT THE UNIVERSITY OF OKLAHOMA HEALTH SCIENCES CENTER**

The development of facilities at the Health Sciences Center to meet the recreational, social and academic support needs of students has been a high priority for over a decade. The Health Sciences Center is the only major university campus in the State without a student center. In December 1994, the Program Committee, with broad-based student representation, was reconstituted to verify the program in terms of the space allocations and site location for the Student Center. Committee members met with student groups from each of the colleges and developed a modified space program for the facility, which meets the needs of the students.

The Student Center will consist of 26,000 gross square feet, located on a 2-acre site near the Library on Stonewall Avenue between the Pharmacy and Nursing buildings. The Center includes a student commons area with multipurpose area, conference and study rooms, food court, game room, Student Association office, multi-purpose exercise room, locker rooms with showers, retail facilities and an outdoor courtyard. The current estimated project cost of the Student Center is \$4,368,000. The funding plan includes \$2,000,000 in revenue bonds, financed by a student facility fee, \$2,000,000 in funds financed by Section 13 and New College Funds, and \$368,000 in private or other funds.

The Health Sciences Center's administration has been working with the University's bond financial consultant and bond counsel, and the adoption of the Resolution (attached hereto as Exhibit D) is required for the issuance of these revenue bonds. The adoption of this

resolution does not constitute the final approval by the Regents of this bond issue. The final terms and conditions of said bonds and the documents authorizing and securing same will be brought back to the Regents for final approval.

The University's financial consultant was present to respond to questions.

President Boren recommended the Board of Regents approve the following: (1) a Resolution stating that the construction, furnishing, and equipping of a Student Center at The University of Oklahoma Health Sciences Center, Oklahoma City, Oklahoma is needed for the comfort, convenience, and welfare of the students of the University of Oklahoma Health Sciences Center; (2) the Preliminary Official Statement containing the statement of essential facts pertaining to the Board of Regents of The University of Oklahoma Health Sciences Center (Oklahoma City, Oklahoma) Student Center Revenue Bonds, Series 1995, in an aggregate principal amount not to exceed \$2,000,000; (3) the selection of service providers for trustee bank, bond printing and official statement printing; and containing other provisions relating thereto.

#### Motion on HSC Vice President for Administrative Affairs Items

Regent Lewis moved approval of the President's recommendations on the HSC Vice President for Administrative Affairs items. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

The meeting recessed at 11:35 a.m. for a press conference and luncheon with Sarah Ferguson, the Duchess of York, and representatives of Koch Industries. Chairman Blankenship announced the meeting would reconvene at 1:30 p.m. The Duchess was on campus to announce her Foundation's pledge of \$150,000 for the Children's Ambulatory Care Facility at Children's Hospital. This pledge matches a gift from Koch Industries which was also presented at the press conference by William Hanna, President, and Liz Koch.

The meeting reconvened in regular session in Room 299 at 2:30 p.m.

### **PROVOST - NORMAN CAMPUS ITEMS**

#### **POSTHUMOUS DEGREE - NORMAN CAMPUS**

Ms. Trudy Jean Rigney, a Bachelor's degree candidate in the College of Arts and Sciences, died in the April 19, 1995 Oklahoma City bombing. Ms. Rigney was serving as a Geography departmental intern with the Oklahoma Water Resources Board when she was killed. The Department of Geography faculty and the College of Arts and Sciences dean support the awarding of a posthumous degree to Ms. Rigney.

In accordance with Oklahoma State Regents for Higher Education policy, a posthumous degree may be awarded to recognize the meritorious but incomplete earned work of a student who is deceased, generally during the last semester of work. Although she was not scheduled to graduate in May, Ms. Rigney was a senior at the time of her death. Upon the approval of The University of Oklahoma Board of Regents, the request to award a posthumous degree to Ms. Rigney must be forwarded to the Oklahoma State Regents for Higher Education for final action.

President Boren recommended the Board of Regents approve the awarding of a Posthumous Bachelor of Arts degree to Trudy Jean Rigney.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, West, Halverstadt, Lewis, and Siegfried. Regent Hall was out of the room at the time of this vote. The Chair declared the motion unanimously approved.

## **MODIFICATIONS TO DEGREE PROGRAM - NORMAN CAMPUS**

The Oklahoma State Regents for Higher Education require that all degree program modifications be presented to the institution's governing board before they are forwarded for their consideration. Therefore, upon recommendation of the Academic Programs Council, Graduate Council, and the Interim Senior Vice President and Provost, Norman Campus, it is proposed that degree program modifications be approved for the Ph.D. in Economics degree program.

Changes in the degree program include deleting GRE Advanced Test scores; and requiring completion of Intermediate Microeconomics and Intermediate Macroeconomics, two semesters of calculus or the equivalent, and one semester of basic statistics or the equivalent, which current policy does not require as prerequisites for the degree program. The core curriculum and core examination have been strengthened and include a statistics/econometrics component. Also, courses required for the Language/Quantitative Tool requirements are deleted as a requirement and the area of concentration no longer will be required. Modifications to the Ph.D. in Economics will improve the quality of incoming graduate students, increase the rigor of graduate training, and streamline field and course offerings.

Upon approval by The University of Oklahoma Regents, these modifications for the Ph.D. in Economics degree program will be forwarded to the Oklahoma State Regents for Higher Education and will become effective with the Fall 1995 semester contingent on their approval.

President Boren recommended the Board of Regents approve modifications to the Ph.D. in Economics degree program.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, West, Halverstadt, Lewis, and Siegfried. Regent Hall was out of the room at the time of this vote. The Chair declared the motion unanimously approved.

## **GRADUATE DEGREE PROGRAM DELETIONS - NORMAN CAMPUS**

The Oklahoma State Regents for Higher Education require that all degree program deletions be presented to the institution's governing board before being forwarded for their consideration. Therefore, upon recommendation of the Academic Programs Council, Graduate Council, and Interim Senior Vice President and Provost, Norman Campus, it is proposed that The University of Oklahoma delete the following graduate degree programs:

College of Arts and Sciences: Library and Information Studies,  
M.A. in LIS (RPC 259, MC 1601N)

College of Education: Adult and Higher Education,  
D. Educ. (RPC 293, MC 0806S)

These deletions are recommended based on the internal review of degree programs with low numbers of graduates and the Statewide study of graduate programs. Currently, no students are enrolled in the M.A. in LIS degree program, and the 11 students in the D. Educ. in Adult and Higher Education degree program will complete their requirements not later than December 1998. Deletion of these two graduate degree programs will result in program consolidation, cost reduction, and continued elimination of programs with low or zero enrollments.

Upon approval by The University of Oklahoma Board of Regents, these deletions will be forwarded to the Oklahoma State Regents for Higher Education and will become effective with the Fall 1995 semester contingent upon their approval.

President Boren recommended the Board of Regents approve the deletion of graduate degree programs in the College of Arts and Sciences and College of Education.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, West, Halverstadt, Lewis, and Siegfried. Regent Hall was out of the room at the time of this vote. The Chair declared the motion unanimously approved.

## AMENDMENTS TO THE CHARTER OF THE GRADUATE FACULTY (NORMAN CAMPUS)

Those who are appointed to the faculty of The University of Oklahoma also may be appointed to the graduate faculty as a Member, Special Member, Ex Officio Member, or Member-at-large. Appointments to the graduate faculty are governed by general criteria included in the Charter of the Graduate Faculty and by specific criteria that have been developed and approved by the department/school and by the Dean of the Graduate College. The University of Oklahoma (Norman Campus) Graduate Faculty approved amendments to Article IV (Membership) of the Graduate Faculty Charter that provide greater authority to departments/schools in appointing members to the Graduate Faculty. The changes in graduate faculty membership presented below were developed and submitted to other graduate faculty for approval and approved by the Graduate Council. Eighty-five percent of the graduate faculty who voted endorsed the proposed changes.

Additions/changes to current membership criteria are underlined and deletions are lined through:

### ARTICLE IV: MEMBERSHIP

#### Section 1: ~~Criteria and Determination of Membership~~ Graduate Faculty Committees

- a. ~~Each department/school shall form a graduate faculty committee made up of Members of the graduate faculty. The graduate faculty committee shall have three responsibilities:~~
  1. ~~To develop the criteria for determining the graduate faculty membership status of each faculty member of the department/school as described in Section 2a below.~~

- ~~2. To obtain approval of these criteria by the department/school and then to recommend these criteria to the Dean of the Graduate College for his/her approval. Before making a final decision the Dean of the Graduate College shall ask the Dean of the budget college for an evaluation of the criteria.~~
  - ~~3. To recommend to the Dean of the Graduate College for his/her approval the appropriate graduate faculty status for each faculty member of the department/school. The recommendations must be based on the criteria which have been approved by the Dean of the Graduate College for use in determining graduate faculty status in the department/school. The committee must also send these recommendations via the Chair/Director to the Dean of the budget college. The Dean and Chair/Director shall then send their comments on the recommendations to the Dean of the Graduate College.~~
- a. Any academic unit offering courses or coursework in any college awarding an undergraduate degree on the Norman Campus may appoint members of the Graduate Faculty. In order to make such an appointment, the academic unit must elect a Graduate Faculty Committee made up of members of the Graduate Faculty. The Graduate Faculty Committee shall have the following responsibilities:
1. Developing and publishing the criteria for membership on the Graduate Faculty which are appropriate for that academic unit. Such criteria must be consistent with Section 2 of this Article.
  2. Providing the Graduate Dean with the unit's criteria for membership.
  3. Providing the Graduate Dean with a list of members of the Graduate Faculty in accordance with Section 2.a.4. of this Article.
- ~~b. If a faculty member disagrees with his/her assigned status, that faculty member may appeal to the Dean of the Graduate College for a change in status.~~
- ~~1. If the faculty member remains dissatisfied with the Dean's decision on his/her appeal, the faculty member may request the Dean to refer the appeal to the Graduate Faculty Membership Committee of the Graduate Council.~~
  - ~~2. After reviewing the status of the objecting faculty member, as well as the means by which the status was determined, the Graduate Faculty Membership Committee of the Graduate Council shall submit a recommendation to the Dean of the Graduate College.~~
  - ~~3. The Dean of the Graduate College shall study this recommendation and then reach a decision on the status of the faculty member making the appeal. The Graduate Dean's decision may be appealed to the Provost.~~
- b. Faculty members may appeal to the Graduate Dean decisions of an academic unit regarding their Graduate Faculty status. Decisions of the Graduate Dean regarding Graduate Faculty status may be appealed to the Senior Vice President and Provost, whose decision will be final. The Graduate Dean, with the advice and consent of the Graduate Council, will publish procedures for the appeal of Graduate Faculty status.

## Section 2: Types of Membership

Only persons holding an appointment to the Graduate Faculty under the provisions in this section may participate in teaching graduate courses, serving on master's committees, chairing master's committees, serving on doctoral committees, or chairing doctoral committees.

- ~~a. Member This status shall be granted to faculty members who are judged to be qualified to teach graduate level courses, serve on master's committees and direct master's theses. Those who possess the doctoral degree or compensating experience and expertise may also serve on doctoral committees. When recommended by the department and approved by the Dean of the Graduate College, these Members may also direct and/or co-direct doctoral dissertations. (Note: The basic principle in determining who may direct dissertations should be that only those who are actively involved in research/creative activity should direct the original work of others. Criteria to determine this could include research publications, refereed exhibits and/or performances within a relevant time span, appropriate professional experience in the field, regional or national level presentations representing significant addition of new knowledge, or unique application(s) of existing knowledge in the solutions of problems pertinent to the contributor's discipline).~~

~~To be granted Member status, a faculty member must have the appropriate educational background and be engaged in scholarly research/creative activities of sufficient quality to merit professional recognition. (NOTE: Each department is to recommend to the Dean of the Graduate College what constitutes "appropriate educational background" and "Scholarly research/creative activities of sufficient quality to meet professional recognition". See Section 1 above.)~~

a. Member

1. Eligibility. Any faculty member holding a tenure-track or tenured appointment in any college awarding an undergraduate degree on the Norman Campus is eligible for membership on the Graduate Faculty. Only persons holding such appointments will be eligible for Member status on the Graduate Faculty.
2. Privileges. Members of the Graduate Faculty may have some or all of the following privileges:
  - (a) teaching graduate courses
  - (b) serving on master's committees
  - (c) serving on doctoral committees
  - (d) chairing master's committees
  - (e) chairing doctoral committees

Endorsements (d) and (e) may be granted only by the academic unit in which the master's or doctoral degree program is offered. Only academic units offering the doctoral degree may appoint members with the endorsement for chairing doctoral committees.

3. Credentials. Each academic unit will publish a document that lists the credentials and, if appropriate, activities required to be a Member of the Graduate Faculty in that unit. Evidence of continuing scholarly activity is required of all faculty members who have the endorsement to chair doctoral committees. In order to be approved to

serve on or chair master's committees, the Member must hold at least a master's degree. Only Members holding the terminal degree may be approved to serve on or chair doctoral committees.

4. Appointment. Each academic unit will provide the Dean of the Graduate College with a list of Members of the Graduate Faculty. This list must be provided to the Dean of the Graduate College at least annually according to a schedule to be established by the Dean. The unit will be responsible for determining what privileges are accorded to each Member approved by that unit. Units may appoint any faculty member -- including those from other units, departments, or colleges -- meeting the eligibility requirements of Section 2.a.1., Section 2.a.2., and Section 2.a.3. of this Article.
5. Term. Academic units are responsible for setting the appropriate term for Graduate Faculty appointments. Since evidence of continuing scholarly activity is expected for the endorsement to chair doctoral committees, Members with such an endorsement must be subject to periodic review. This review process must be specified in the unit's published criteria for Membership on the Graduate Faculty. A Member of the Graduate Faculty may at any time petition the appointing unit for consideration for reappointment with additional privileges.

b. Special Member

This status shall be assigned to persons whose participation in the graduate programs is recommended by their department(s) for a limited period or for a limited objective and whose appointment is approved by the Dean of the Graduate College. This status can be accorded to individuals within or outside the University. Normally this status would be assigned for one year so that a faculty member could teach a graduate course, serve on a graduate examination committee or serve on a thesis or dissertation committee in which the faculty member has recognized expertise. At the expiration of the appointment period, the Special Member may be reappointed with the recommendation and approval of the Dean of the Graduate College.

c. Ex Officio Members

The President of the University, the Senior Vice President and Provost, all college deans, graduate department chairs/directors, and the Director of the Library will be Ex Officio Members of the graduate faculty. If appropriate, they may also be Members of the Graduate Faculty.

d. Members-at-Large

The Dean of the Graduate College may recommend to the Graduate Council, through its Graduate Faculty Membership Committee, individuals for Member-at-Large status on the graduate faculty. In doing so, the Dean must provide a record of appropriate credentials, reason for appointment, statement of duties and privileges of that person. Graduate Council approval is required.

Section 3: ~~Change of Graduate Faculty Status~~ Reduction in Status

- a. ~~Each department Graduate Faculty committee should annually evaluate all departmental faculty members who are not Members of the Graduate Faculty (including new faculty members) for possible Graduate Faculty membership. When appropriate, this~~

committee should also evaluate those Graduate Faculty members who do not direct dissertations to determine if a change in that status should be considered (see procedures outlined in Article IV, Sections 1 and 2). A recommendation for appointment to the Graduate Faculty and/or for approval to direct dissertations shall be sent to the Dean of the Graduate College for evaluation and approval.

- a. Should a member no longer qualify for Member status under Article IV, Section 2.a.1. (for example, due to retirement or resignation), the Graduate Faculty Membership will be rescinded. The member may, with the approval of the Graduate Dean, be granted permission to continue teaching graduate courses and serving on student committees either as a Special Member, a Member-at-Large, or an Ex Officio Member.
- b. All Members of the Graduate Faculty shall have their Graduate Faculty status, including approval to direct dissertations, reviewed according to the foregoing procedures (see Article IV Sections 1 and 2) every seven years. A faculty member may at any time request that his/her Graduate Faculty status be reviewed. Before the departmental Graduate Faculty committee recommends a change in a faculty member's status from Member to another status or recommends that approval to direct dissertations be rescinded it shall notify the faculty member that he/she has one probational year to meet the requirements of the status which he/she has held. At the end of the one year, the committee shall reevaluate the Graduate Faculty status of the faculty member. (NOTE: If a faculty member no longer demonstrates the credentials necessary to direct dissertations, he/she can continue to direct any student whose dissertation work is underway if a change would cause a hardship on the student).
- b. If, at the end of the term of appointment, a Member no longer qualifies for the endorsement to chair doctoral committees, the academic unit will so notify the Member. Upon the written request of the Member, the academic unit will grant a one-year extension of the endorsement to chair doctoral committees, during which time the Member will have an opportunity to re-establish the appropriate credentials.
- c. In certain cases, such as those of professional incompetence, dishonesty, or failure to fulfill professional duties related to Graduate Faculty membership, a member may have some or all privileges on the Graduate Faculty rescinded prior to the end of the term of appointment. This is an exceptional event and should be undertaken only after other administrative remedies have failed. In accordance with Article IV, Section 1.b., the Graduate Dean, with the advice and consent of the Graduate Council, will publish procedures under which privileges may be rescinded prior to the end of the term of appointment and under which the member involved may appeal such rescission. If an appeal is filed, the member's privileges will continue until the appeal is resolved.
- d. No officially constituted masters or doctoral committee will be affected by any change in the privileges or status of a member of the Graduate Faculty serving on that committee unless the change occurred under the authority of Section 3.a. or Section 3.c. of this Article. This section does not apply to Special Members, Members at Large, or Ex Officio Members of the Graduate Faculty.

#### Section 4: Continuation of Previous Appointments

- a. Appointments that were made under the authority of Article IV of the Charter of the Graduate Faculty in force at the time of the enactment of this revised Article IV will continue until the end of the appointments. Such appointments remain subject to the



eligibility requirements in force at the time of appointment. However, any appeals of revisions to such appointments will be processed according to the guidelines described in this Article. This Article will govern any reappointment or additional privileges granted to such individuals.

- b. With the consent of the individual concerned, an academic unit may process a new Graduate Faculty appointment under the authority of this Article, in which case the previous appointment is without effect.

President Boren recommended the Board of Regents approve the changes to Article IV of the Charter of the Graduate Faculty (Norman Campus).

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, West, Halverstadt, Lewis, and Siegfried. Regent Hall was out of the room at the time of this vote. The Chair declared the motion unanimously approved.

## PROPOSALS, CONTRACTS, AND GRANTS

A list of awards and/or modifications in excess of \$100,000 or that establish or make policy for the University, or that otherwise involve a substantial or significant service to be performed by the University was included in the agenda. Comparative data for fiscal years 1994 and 1995, current month and year-to-date, was also included.

The Provisions of Goods and Services policy (amended December 4, 1992) provides that new contracts and grants in excess of \$100,000 must be referred to the Board of Regents for ratification. In addition, in those cases where a contract, grant, document, or arrangement involved would establish or make policy for the University, or otherwise involve a substantial or significant service to be performed by the University, that contract, arrangement, or document shall be referred to the Board of Regents for approval.

### APRIL 1995 SUMMARY:

#### Norman Campus and Health Sciences Center Combined Data

- Research expenditures are up 9% from last year (\$45.6 million vs. \$41.7 million), awards are up 12% (\$57.0 million vs. \$50.7 million), and proposal activity is up 12% (\$166.9 million vs. \$149.2 million).
- Total expenditures are up 10% from last year at \$82.7 million and awards are up 8% at \$84.0 million.

#### Norman Campus

- Research expenditures are up 6% from last year (\$23.8 million vs. \$22.5 million), awards are up 5% (\$27.6 million vs. \$26.4 million) and proposal activity is up 16% (\$121.0 million vs. \$104.1 million).

- College of Continuing Education expenditures are up 17% from last year at \$14.3 million, but awards are down 14% (\$10.6 million vs. \$12.3 million) and proposal activity is down 93% (\$18.2 million vs. \$243.9 million\*).

\* November 1993 included an unusually large proposal (\$203 million) for National Air Traffic Instructional Services Contract

Health Sciences Center

- Research expenditures are up 13% over last year (\$21.8 million vs. \$19.2 million), awards are up 21% (\$29.4 million vs. \$24.4 million), and proposal activity is up 2% (\$45.8 million vs. \$45.1 million).
- Total expenditures are up 12% over last year (\$42.4 million vs. \$38.0 million), awards are up 20% (\$44.4 million vs. \$36.9 million), and proposal activity is at last year's level of \$54.4 million.

President Boren recommended the Board of Regents ratify the awards and/or modifications for April 1995 as submitted.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, West, Halverstadt, Lewis, and Siegfried. Regent Hall was out of the room at the time of this vote. The Chair declared the motion unanimously approved.

**REPORT OF ASSOCIATES AND ACADEMIC EXCELLENCE COMMITMENTS**

**ASSOCIATES FUNDS:**

Following is the commitment of funds of The University of Oklahoma Associates for the period January 1 through March 31, 1995:

No new commitments for the above quarter.

The following are expenditures of Associates funds that were restricted by donors to the various colleges on the Norman Campus for the same period of time:

**COLLEGE OF ARCHITECTURE**

No expenditures to report this quarter.

**COLLEGE OF ARTS AND SCIENCES**

Faculty Development	\$ 825
Student Support	575
Total	<u>\$1,400</u>

**COLLEGE OF BUSINESS ADMINISTRATION**

Student Support	\$ 6,500
Outreach Activities	1,550
Transfers to OU Foundation funds	<u>12,590</u>
Total	<u>\$20,640</u>

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COLLEGE OF EDUCATION

No expenditures to report this quarter.

COLLEGE OF ENGINEERING

Faculty Development	\$ 950
Student Support	30,750
Outreach Activities	229
Total	<u>\$31,929</u>

COLLEGE OF FINE ARTS

Student Support	\$ 383
Loan Repayment (seats for Weitzenhoffer Theatre)	5,000
Total	<u>\$5,383</u>

COLLEGE OF GEOSCIENCES

Student Support	\$ 500
Outreach Activities	3,256
Total	<u>\$3,756</u>

GRADUATE COLLEGE

No expenditures to report this quarter.

COLLEGE OF LAW

Faculty Professional Development	\$ 3,509
Alumni Development	204
Student Support	2,264
Affirmative Action Activities	1,300
Enrichment Program	1,918
Jurist-in-Residence	3,338
Miscellaneous	816
Total	<u>\$13,349</u>

COLLEGE OF LIBERAL STUDIES

No expenditures to report this quarter.

LIBRARY

Transfers to OU Foundation funds	\$2,834
Library Materials	85
Total	<u>\$2,919</u>

MUSEUM OF ART

No expenditures to report this quarter.

EXECUTIVE AFFAIRS

Academic and Research Support	\$13,924
Scholarships/Fellowships	58,015
Total	<u>\$71,939</u>

STUDENT AFFAIRS

Student Support	<u>\$1,288</u>
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## UNIVERSITY AFFAIRS

No expenditures to report this quarter.

## ACADEMIC EXCELLENCE FUND:

Following is the commitment of funds of The University of Oklahoma Academic Excellence Fund for the period January 1 through March 31, 1995:

Staff Development	<u>\$9,273</u>
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This report was presented for information. No action was required.

**EXECUTIVE AFFAIRS ITEMS****ANNUAL AUDIT PROGRAM FOR 1995-96**

The proposed annual audit program for fiscal year 1996 was enclosed with the agenda. It was prepared by Mr. Glen Earley, Interim Director of Internal Auditing, and incorporates use of standard risk analysis processes, solicited and unsolicited input from administrators, and a three-year rotation plan to address all financial and data-related functions of the University. At least once every three years, every department of the University will receive some level of review and audit. In addition, 10 percent of the available audit hours will be reserved for items that could not be foreseen.

The areas proposed for internal audit during 1995-96 are as follows:

**NORMAN CAMPUS**

Agency Funds (Custodial Funds)	Lloyd Noble Center
Alumni Relations	Loan Funds
Big 8 Game Guarantee Settlement Reports	Mailing Facilities
Billing and Collection Systems	NCAA Financial Audit
College of Architecture	Personnel/Payroll
College of Business Administration	Procurement and Receiving
College of Liberal Studies	Public Affairs
Computing/Telecommunications	Recreation Programs
Disbursements	Trademarks/Copyrights/Patents/Licenses/Royalties
Endowments	Travel
Graduate College	Tuition and Fees
Information Processing	University Affairs/Development
Inventories/Resale	University of Oklahoma Press
KGOU-FM Radio Station	Utilities/Steam and Chilled Water

**HEALTH SCIENCES CENTER CAMPUS**

Agency Funds (Custodial Funds)	Ophthalmology
Alumni Relations	Pathology
Anatomical Sciences	Pediatrics
Anesthesiology	Personnel/Payroll
Billing and Collection Systems	Procurement and Receiving
College of Pharmacy	Public Affairs

Endowments  
 Computing/Telecommunications  
 Disbursements  
 Graduate College  
 Inventories/Resale  
 Loan Funds  
 Mailing Facilities  
 Medical Records Review  
 Microbiology and Immunology  
 Neurology

Radiological Sciences  
 Recreation programs  
 Trademarks/Copyrights/Patents/Licenses  
 Royalties  
 Travel  
 Tuition and Fees  
 Tulsa, Dean and Administration  
 University Affairs/Development  
 Urology  
 Utilities/Steam and Chilled Water  
 Vice Provost Educational Services

In addition, Internal Auditing will perform post-audit reviews of each audit report.

President Boren recommended the Board of Regents approve the annual audit program for 1995-96.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, West, Halverstadt, Lewis, and Siegfried. Regent Hall was out of the room at the time of this vote. The Chair declared the motion unanimously approved.

## UNIVERSITY SEAL AND COAT OF ARMS

The University Seal is the most universal official mark of a university or college. Although restricted use is important in maintaining the integrity of the seal, The University of Oklahoma Seal is the institution's only Universitywide mark bearing the University's founding date, and is therefore, desirable for use in printed materials, such as invitations, programs and napkins used in conjunction with official functions of the University.

Upon approval by the Board of Regents, the Regents' Policy Manual will be updated accordingly.

President Boren recommended the Board of Regents modify its policy on the use of the University Seal to broaden its availability for use on printed materials used in conjunction with official functions of the University. The modified policy would read, with the change underlined:

The Coat of Arms was adopted by the President and the Board of Regents in 1952. It was adapted from the University Seal, which is reserved for official uses, as in the publications of the institution, its certificates, diplomas, and legal documents and printed materials used in conjunction with official functions of the University. The Coat of Arms may be used for all other purposes, whether institutional or individual. The colors of the University are crimson and cream.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, West, Halverstadt, Lewis, and Siegfried. Regent Hall was out of the room at the time of the vote. The Chair declared the motion unanimously approved.

## **NEW SOFTBALL FACILITY FOR THE WOMEN'S INTERCOLLEGIATE ATHLETIC PROGRAM**

At the January 1995 meeting of the Board of Regents, the Board approved a plan to use bond revenues derived from the use of Section 13 and New College Funds for several University projects, including several Athletic Department gender equity projects. One such project is the design and construction of a new softball facility for use by the women's intercollegiate athletic program.

Currently, the women's softball program must depend on the use of softball facilities located at Reeves' Park, which is owned and operated by the City of Norman. Potential scheduling conflicts associated with Reeves' Park facilities and the desire to improve athletic facilities for women's intercollegiate athletics have pointed to the need to construct a new facility for women's softball.

It is anticipated that the new softball facility will include the construction of a playing field, dugouts, spectator seating, and concessions and restroom facilities. The estimated cost of this project is \$1,000,000 to be funded with Section 13 and New College revenue bond proceeds designated for gender equity projects and with other fund-raising efforts.

The Board is being asked to approve this project and its inclusion on the University's Campus Master Plan of Capital Improvement Project for the Norman Campus as a separate agenda item at the June 27, 1995 meeting. To begin the planning for this project, it is necessary to select an architectural firm to design the project and to prepare plans and specifications for its construction.

President Boren recommended that the Board of Regents authorize the administration to proceed with the selection of an architectural firm to prepare plans and specifications for the new softball facility proposed for the women's intercollegiate athletic program.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

## **L. DALE MITCHELL BASEBALL PARK TEAM FACILITIES AND PUBLIC SEATING IMPROVEMENTS**

The University of Oklahoma men's intercollegiate baseball program has enjoyed a very successful past and looks forward to a promising future as the University enters the Big 12 Conference. The baseball program has won two national championships, with the latest being in 1994. This year's trip to the College Baseball World Series is the third appearance in the past four years.

To improve the baseball program's facilities and to enhance its recruiting needs, it is proposed that several improvements be made at the L. Dale Mitchell Baseball Park. Included are improvements to the existing team facilities, public facilities, and seating areas. Under this project, team dressing and locker room facilities will be renovated to provide improved and additional space for the program. A team meeting room will be constructed. Additional public restroom and concession facilities will be created. New seating areas will be built to provide additional seating required for the larger crowds anticipated for games with major

opponents and to create the capacity to host top events such as an NCAA Regional. The estimated cost of all proposed projects is \$1,500,000 for team facilities, public facilities and seating areas and \$1,000,000 for priority seating areas. The projects are contingent upon the development of the priority seating which will establish the revenue for the bonds to fund the other elements of the project.

The Board is being asked to approve this project and its inclusion on the University's Campus Master Plan of Capital Improvement Projects for the Norman Campus as a separate agenda item at the June 27, 1995 meeting. To begin the planning for this project, it is necessary to select an architectural firm to design the project and to prepare plans and specifications for its construction.

President Boren recommended that the Board of Regents authorize the administration to proceed with the selection of an architectural firm to prepare plans and specifications for the L. Dale Mitchell Baseball Park Team Facilities and Public Seating Improvements project.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

## **CONTRACT FOR BEVERAGE POUR RIGHTS/ADVERTISING FOR ATHLETIC EVENTS AND PROGRAMS**

A Request for Proposal was recently circulated for the exclusive right to serve beverages at designated University Athletic facilities and/or events and for related advertising sponsorships. The facilities involved are:

1. Oklahoma Memorial Stadium
2. Lloyd Noble Center
3. Mosier Indoor Facility
4. L. Dale Mitchell Baseball Park
5. John Jacobs Track
6. Field House

The Sponsorships include the following programs:

1. Radio and TV Coaches Shows
2. Athletic ticket backs
3. Game program/scorecard ad (football, basketball, baseball)
4. Scoreboard signs (Memorial Stadium, Lloyd Noble, Mitchell Park, Field House).

The RFP provided for a five-year contract term and a number of marketing and service improvements.

Responses were received as follows:

<u>COMPANY</u>	<u>ANNUAL CASH PAYMENT</u>	<u>FIVE YEAR CASH TOTAL</u>
Great Plains Coca Cola Bottling Co. Oklahoma City	\$130,000.00	\$650,000.00
Pepsi Cola Company Oklahoma City	\$40,000.00	\$200,000.00

Both companies offered various and similar marketing programs, incentives and other non-cash benefits. Coca Cola submitted an alternate proposal which would increase the cash payment to \$200,000 per year for a total of \$1,000,000 over the five-year period. Under this alternate the University would be required to provide Coca Cola: (1) expanded promotional exclusivity; (2) a right of first refusal to provide additional drink products; and (3) priority seating. Elements of this alternate proposal which are in the best interest of the Athletic Department will be negotiated as a part of the final agreement. The revenue proposal of Coca Cola compares favorably with similar license packages at other universities. Based upon the cash payments offered, the proposal of Great Plains Coca Cola Bottling Company is recommended for negotiation of a final agreement. The Great Plains Proposal responds to all terms, conditions and specifications.

President Boren recommended that the Board of Regents (1) accept the proposal of Great Plains Coca Cola Bottling Company for an exclusive license to provide soft drink products for designated University of Oklahoma Athletic Department facilities pending final negotiation of an agreement; and (2) authorize the Athletic Director, with assistance from Legal Counsel, to negotiate and execute a final agreement for the license.

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

## REGENTS' FUND INVESTMENT MANAGEMENT

For many years, the investment management of the Regents' Fund Consolidated Investment Fund ("CIF") has been with a single investment advisor, J. & W. Seligman & Co. (Seligman). Despite this long-standing relationship with Seligman, investment performance over the past two to three years has compared unfavorably to the related performance benchmarks. For instance, for the three years ended March 31, 1995, the Regents' Fund annualized rate of return on equity holdings was 2.8% as compared to the Standard & Poors 500 (10.5%) and the NASDAQ OTC Composite (10.6%). In light of this performance, a review of the Regents' Fund current investment philosophy (i.e., the use of a single fund manager and the resulting returns) was undertaken, the results of which are summarized above and detailed more fully in the accompanying report.

The report concludes that the poor performance of the CIF, as noted above, is due to a lack of diversification. Lack of diversification both in terms of holdings within the portfolio and in the fact that the CIF is managed by a single investment advisor. The lack of portfolio



diversification is largely due to the rather modest size of the CIF (\$14.0 million at March 31, 1995, \$9.7 million of which was invested in equity securities). Since substantial pools of investment capital are required to diversify investments in a cost-efficient manner across asset classes, investment strategies, and investment managers, the CIF is unable to take advantage of investment and diversification opportunities available to larger endowments. The lack of investment manager diversification is largely due to the size of the CIF and a long-standing relationship with the current investment advisor. To address this lack of diversification, the report evaluates two alternatives for managing the CIF.

1. **The Common Fund:** The Common Fund was selected for evaluation due to the fact that it is well recognized as the largest educational investment pool in the world. It was established primarily to allow small endowments (such as the CIF) the opportunity to participate in investment and diversification opportunities not otherwise available. The Common Fund offers institutions the opportunity to select investment strategies, allocates portfolio assets among these strategies, selects investment managers within each strategic category and allocates portfolio assets among them. The Common Fund monitors manager performance and terminating and replacing managers as appropriate. Founded in 1971, The Common Fund currently manages in excess of \$17 billion for over 1,300 member schools (an average of approximately \$13.1 million per member school).
2. **The Seligman Group of Mutual Funds:** The Seligman Group of Mutual Funds offers an alternative means of achieving portfolio, but not manager, diversification. Established in 1864, J. & W. Seligman & Co.'s rich history is grounded in its early role as a major factor in the geographical expansion and industrial development of the United States. Today, the Seligman Group of Mutual Funds offers a wide range of more than 30 mutual funds, with approximately \$4 billion in assets.

The report contains detailed investment performance, fee and payout comparisons for these two alternatives along with comparisons to past performance, fees and payout for the current investment manager. Both alternatives offer a greater potential for higher returns, reduced fees, and higher payouts than the CIF. However, the Seligman Group of Mutual Funds continues the single manager approach, which has been abandoned by most endowments because it often results in a lack of diversification and increased risk. On the other hand, The Common Fund is organized exclusively to meet the investment management needs of educational endowment funds including, through a companion nonprofit organization, Endowment Advisors, Inc., ongoing advice with respect to the structuring of endowment portfolios and the investment of endowment assets.

In light of the results of the evaluation of these investment management alternatives and the historical performance of the CIF, the recommendation is that the Board of Regents authorize the use of The Common Fund for CIF investments. The long-term benefits and services offered by The Common Fund provide greater assurance that the level of spending and the corpus of the fund will keep pace with inflation. This is critical if the University hopes to guarantee future generations the same level of support that the current beneficiaries enjoy. Additionally, as a part of its membership in The Common Fund, it is recommended that the University undertake a review, at no additional cost, of the current CIF Investment and Spending Policies with Endowment Advisors, Inc. A report outlining any recommended policy changes resulting therefrom will be presented to the Board of Regents at a later meeting.

President Boren recommended the Board of Regents authorize the transfer of the Regents' Fund Consolidated Investment Fund to The Common Fund for Non-Profit Organizations (The Common Fund), a nonprofit membership corporation operated by and for its member colleges, universities, independent school districts, and educational support organizations. The Common Fund offers increased diversification, reduced portfolio risk, superior performance, reduced fees, and increased payout based upon actual performance for the past five years.

Regent Siegfried moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

## NORMAN CAMPUS FACULTY HANDBOOK REVISIONS

For the past two years, the Office of the Senior Vice President and Provost has coordinated a review of the current Norman Campus *Faculty Handbook* to (1) update published policies and (2) incorporate policies approved since its July 1988 publication date. Policies that will be included in the new edition of the Norman Campus *Faculty Handbook*, which will be published this summer, have been approved by the appropriate administrators. As a part of this review and approval process, revisions to the following Regents' policies included in the *Faculty Handbook* are being proposed.

Upon approval by the Board of Regents, the Regents' Policy Manual will be updated accordingly.

President Boren recommended the Board of Regents approve the following revisions to Regents' policies included in the *Faculty Handbook*:

### 3.7 FACULTY TENURE

#### 3.7.5 PROCEDURES FOR THE TENURE DECISION

(j) Copies of the academic unit recommendations and all appropriate documentation upon which recommendations were based will be forwarded ~~separately~~ to the appropriate dean ~~and to the Campus Tenure Committee~~. The dean will attach a recommendation to the tenure materials and forward all materials to the Campus Tenure Committee with supporting reasons and will notify the candidate and the chair of the unit of the recommendation.

(l) The Campus Tenure Committee ~~and the dean~~ will attach ~~their~~ its recommendations to the tenure materials and ~~separately~~ forward all materials to the Senior Vice President and Provost with supporting reasons and will notify the candidate, ~~and the chair of the unit, and the college dean of their~~ its recommendations.

***Rationale: This change in the routing of tenure dossiers--so that they go sequentially from the budget dean to the Campus Tenure Committee--was suggested by the Campus Tenure Committee, supported by the deans and Norman Campus Senior Vice President and Provost, and approved by the Norman Campus Faculty Senate. Currently, the tenure dossiers are routed from the department simultaneously to the dean and Campus Tenure Committee.***

(q) At any stage of the tenure review process, the concerned faculty member may appeal in writing to the Faculty Appeals Board if it is believed that procedural violations have occurred in the case or that violations of academic freedom have occurred. If it is believed that there has been discrimination on the basis of race, color, sex, age, ~~creed~~, religion, disability, or ethnic or national origin, or status as a veteran, the faculty member may file a written appeal with to the ~~Committee on Discrimination~~ Affirmative Action Officer. Such appeals must be made within ~~45~~ 180 calendar days after discovery of the alleged violation, and the review process will be suspended until a resolution is effected. Such an appeal shall not have the effect of extending the faculty member's terminal year should tenure be denied.

*Rationale: This change reflects a Faculty Senate recommendation to standardize all filing deadlines for faculty appeals to 180 days.*

### **3.8 ABROGATION OF TENURE, DISMISSAL BEFORE EXPIRATION OF A TENURE-TRACK APPOINTMENT, AND SEVERE SANCTIONS**

#### **3.8.4 INITIAL PROCEDURES**

- a. When reasons arises to question the fitness of a faculty member who has tenure, or whose tenure-track appointment has not expired, or whose conduct may warrant the imposition of a severe sanction, the appropriate administrative officer(s) ~~shall~~ ordinarily shall discuss the matter with the faculty member in personal conference, at which time the matter may be terminated by mutual consent. If a mutually acceptable result is not forthcoming and if the President decides that there still is reason to question the faculty member's fitness or professional behavior, the President shall so inform the Chair of the Faculty Appeals Board. (~~Section 3.10~~)

The Chair shall then, following consultation with the individual, academic unit(s), and administrators concerned, ~~and acting with the advice of the Faculty Appeals Board, appoint an *ad hoc* Committee of Inquiry composed of five members of the Faculty Appeals Board~~ schedule a pre-hearing conducted by the Faculty Appeals Board Hearing Committee. The Hearing Committee of Inquiry shall informally and confidentially inquire into the situation to effect a possible adjustment (the principal is encouraged to seek the assistance of the University Ombudsperson). If they it fails in this, the Hearing Committee of Inquiry shall advise the President whether in its view formal proceedings should be instituted.

- b. If the ~~Committee of Inquiry~~ Hearing Committee recommends formal proceedings or if the President favors such proceedings despite a contrary recommendation from the Hearing Committee, the President or the President's delegate shall frame with reasonable particularity a statement of charges. The President may ask the aid or advice of the Hearing Committee of Inquiry in framing the charges.

- c. The faculty member in question shall then be informed in writing by the President of the commencement of formal dismissal or sanction proceedings and of the alleged grounds for the proposed action. The hearing shall take place before the ~~FACULTY HEARING COMMITTEE, consisting of seven members chosen by lot from the Faculty Appeals Board. (For a description of the Faculty Appeals Board and its procedures and processes, see Sections 3.10 through 3.10.4) as described in Section 3.9.1(H).~~

*Rationale: This change reflects a Faculty Senate recommendation to include the University ombudsperson and a pre-hearing in this process.*

### 3.9 FACULTY APPEALS AND GRIEVANCES\*

~~If in the course of performing professional duties or in the process of being considered or evaluated for recommendations regarding reappointment, salary increase, promotion, tenure, or other personnel decisions, a faculty member has reason to believe there has been unjust discrimination, violation of due process or academic freedom, or if there are other grievances that have not been resolved administratively, the faculty member may seek redress through the appropriate grievance procedures.~~

#### 3.9.1 PROCEDURES

##### ~~ALLEGED VIOLATION OF ACADEMIC FREEDOM OR ACADEMIC DUE PROCESS OR OTHER GRIEVANCES\*~~

~~All faculty, whether tenured or not, are entitled to academic freedom as set forth in Section 3.2.1 and academic due process.~~

~~Except in the case of alleged discrimination or alleged sexual harassment, the following policy shall apply. Any faculty member, academic unit, administrative unit, or other duly constituted body within the University community who believes that either academic freedom or academic due process has been violated or alleges other grievances should first seek prompt redress through regular administrative channels. If this fails to produce a satisfactory result, the faculty member, unit, or body may submit a written complaint to the Chair of the Faculty Appeals Board.\* The complaint to the Faculty Appeals Board must be made within 45 calendar days of the date on which the faculty member, unit, or body becomes aware of the alleged violation or incident giving rise to a grievance. The Chair of the Faculty Appeals Board shall form an *ad hoc* Hearing Committee to hear the case in the manner prescribed in Sections 3.10 through 3.10.4. The complainant is responsible for stating the grounds upon which the allegations are based and the complainant shall bear the burden of proof.~~

### A. Who May Use Procedure

The grievance procedures described herein shall be available to any aggrieved party who is a Norman campus faculty member, academic unit, administrative unit, or other duly constituted faculty body within the University community, when the respondent is also a Norman campus faculty member, academic unit, administrative unit, or other duly constituted faculty body within the University community. Violations covered by this procedure include academic freedom and academic due process violations. Such violations may occur in the course of performing professional duties or in the process of being considered or evaluated for recommendations regarding reappointment, salary increase, promotion, tenure, or other personnel decisions in which a party has reason to believe there has been unjust discrimination, harassment, violation of due process or academic freedom, or other grievance.

Complaints by or against employees who are not faculty members and by or against students shall be addressed under the applicable employee or student procedures. Faculty members serving as chairs, directors, deans, or in other administrative positions may not utilize these procedures in filing a grievance when the grievance is based upon actions related to their administrative performance.<sup>1</sup>

### B. Filing of Complaint (See Also Section H)

Individuals or units having complaints are encouraged to raise them with their department head/chair, academic dean, administrative supervisor, or the Affirmative Action Officer (AAO). The University Ombudsperson serves as a resource on University grievance procedures/policies and provides an opportunity for neutral resolution and mediation. Persons having complaints are encouraged to seek informal resolution through regular administrative channels or through mediated resolution with the ombudsperson.

Complaints unresolved administratively or through the ombuds service solely involving harassment based on race, ethnicity, or sex or discrimination because of race, national origin, sex, color, age, religion, disability, or status as a veteran must be filed with the Affirmative Action Officer. (See section 3.10 for Affirmative Action policies and procedures.) Complaints solely involving due process or academic freedom must be filed with the Faculty Appeals Board (FAB) Chair.

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<sup>1</sup>The provisions of the faculty personnel policy pertaining to a faculty member's right to appeal grievances to the Faculty Appeals Board do not apply to faculty members serving as chairs, directors, deans, or in other administrative positions when the grievance is based upon actions related to their administrative performance. The appeals process for administrators will be: Whenever an academic unit chair or director is relieved of administrative responsibilities before his or her term expires and is not reappointed for another term, the administrator and/or affected faculty member(s) can appeal the decision to the Senior Vice President and Provost. If a satisfactory resolution of the appeal is not obtained at the Provost level, the affected individual(s) may appeal to the President.

In the case of a dean's dismissal from the position of dean, the individual or faculty member(s) affected may appeal the decision to the President. (Regents, 6-22-81).

For the procedures regarding faculty grievances against deans, directors, and chairs, refer to Section 2.8.

The complainant is responsible for stating in writing and in full particularity the grounds upon which the alleged grievance is based. The grounds for the alleged grievance may not be changed after the filing of the complaint with the FAB Chair or the AAO. The ombudsperson may assist the complainant in identifying and clarifying grounds for a complaint. Where more than one type of complaint is present (i.e. sexual harassment and violation of due process), the complainant must specify all of the grounds of the grievance of which the complainant should have reasonably known at the time of filing. A copy of the harassment or discrimination complaint must be sent to the AAO for investigation. A grievance with multiple grounds is heard by one hearing committee, which hears all aspects of a particular grievance. The FAB Chair and AAO will discuss and determine the appropriate appeals process under which such a grievance will be heard.

The respondent will have 30 calendar days from receipt of the complaint to respond in writing to the FAB Chair or AAO.

#### C. Timing of Complaint

If a complaint cannot be resolved administratively or through the ombuds service, it must be filed with the FAB Chair or AAO within 180 calendar days<sup>2</sup> from the date on which the faculty member, unit, or body knows or reasonably should know of the alleged violation or incident giving rise to a grievance. All other time periods may be extended by mutual agreement of the parties involved or by the FAB Chair, Hearing Chair, or AAO (as appropriate) for good cause.

#### D. Withdrawal of Complaint

The complainant may withdraw the complaint at any point prior to the adjournment of the formal hearing by notifying in writing the party with whom the complaint was originally filed. Once withdrawn, the same complaint may not be resubmitted under any grievance procedure.

#### E. Confidentiality of Proceedings and Records

Investigators and members of the hearing committee are charged individually to preserve confidentiality with respect to any matter investigated or heard. A breach of the duty to preserve confidentiality is considered a serious offense and will subject the offender to appropriate disciplinary action. Parties and witnesses also are admonished to maintain confidentiality with regard to these proceedings.

Except for those cases in which grievances go to a hearing, all records of administrative investigation with regard to discrimination, sexual harassment, or racial and ethnic harassment shall be transmitted to and maintained by the Affirmative Action Officer as confidential records. All records of administrative investigation for other grievances will be held by the administrator involved as confidential records.

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<sup>2</sup>Calendar days are any day, Sunday through Saturday, regardless of class sessions or holidays.

## 3.10

## F The Faculty Appeals Board\*

- (a)1. The Faculty Appeals Board is a standing body ~~that which~~ responds to matters of tenure abrogation, dismissal, severe sanctions, alleged violations of academic freedom or academic due process, and other grievances unresolved through administrative or informal procedures. Because of the extraordinary importance and the range of such issues, the Faculty Appeals Board shall be empowered to appoint *ad hoc* hearing committees to assist in the conduct of its affairs. The Faculty Appeals Board considers all matters brought before it ~~by individual faculty members, academic units, or administrative units, or other duly constituted faculty bodies within the University community.~~ as described in Section 3.9.1(a).
- (b)2. The Faculty Appeals Board on the Norman Campus shall consist of 40 50 members, ~~10 of whom shall be elected each year for to~~ four-year staggered terms by the Faculty Senate from among all full-time tenured faculty whose duties are primarily non-administrative.
- (c)3. The Faculty Appeals Board shall elect annually ~~its own chair~~ a chair-elect from among those ~~whose terms are nearest expiration who are in their third year of service.~~ The chair-elect will serve as chair the following year. Membership on the Board is not disqualification for service on University Councils.

All members of the Board are eligible for re-election. Terms of service shall begin September 1 and end August 31 except that, if a hearing is in progress at this time, any retiring member of the Board who is on the Hearing Committee shall be continued on the Committee until the case in process is closed. (~~Regents, 7-19-78~~)

If a member of the Board ceases to be a full-time member of the faculty, or if his or her duties become primarily administrative, the Senate shall elect a replacement to complete the term; but if the change in the Board member's status occurs ~~while serving~~ during service on a Hearing Committee, ~~the remainder of the Board shall decide by a majority vote whether he or she the Board member shall continue to serve on the Hearing Committee until the conclusion of the case~~ or unless either the complainant or respondent objects, in which case the Board member shall be replaced by another member of the Board chosen by the procedure prescribed in the next paragraph Section G for the original selection of the Committee.

## 3.10.1 FORMAL PROCEDURE

(a) ~~The Chair of the Faculty Appeals Board, upon notification of impending proceedings, shall select seven members of the Board to constitute the Hearing Committee for these proceedings. These shall be selected from the entire membership of the Board, unless another hearing is in progress, in which case the selection may be made from the members not involved in that hearing. Prior to the selection of the Hearing Committee, the Chair of the Faculty Appeals Board will~~

~~provide the parties with a current roster of the Faculty Appeals Board members. The selection of the Hearing Committee shall be by lot, and it shall be made in the presence of the Chair of the Senate or a designated representative. The complainant and the respondent in the hearing shall also be invited to be present or to send a representative.~~

### G. Pre-Hearing Process

The following procedure shall occur upon initiation by either party after an unresolved investigation of harassment/discrimination, after the filing of due process or academic freedom grievances, or after a request for a hearing by the President (see Section 3.8.4 Faculty Handbook).

#### I. Selection of Hearing Committee

The Chair of the Faculty Appeals Board immediately will notify the respondent(s) of the grievance and will schedule a meeting of the parties within 5 classroom days to select the Hearing Committee.

The Hearing Committee, which shall serve at the pre-hearing and at the formal hearing, if convened, will be selected as follows:

- (a) The complainant and respondent alternately shall select three names from the Appeals Board pool.<sup>3</sup> The FAB Chair is responsible for ensuring that those selected choose within 5 classroom days a seventh name from the Appeals Board pool to serve as chair.

~~If the complainant still wishes to continue, he/she may request a hearing within 10 classroom days with the understanding that the hearing committee will be informed of the pre-hearing vote.~~

- ~~(a) The Chair of the Faculty Appeals Board, upon notification of impending proceedings, shall select seven members of the Board to constitute the Hearing Committee for these proceedings. These shall be selected from the entire membership of the Board, unless another hearing is in progress, in which case the selection may be made from the members not involved in that hearing. Prior to the selection of the Hearing Committee, the Chair of the Faculty Appeals Board will provide the parties with a current roster of the Faculty Appeals Board members. The selection of the Hearing Committee shall be by lot, and it shall be made in the presence of the Chair of the Senate or a designated representative. The complainant and the respondent in the hearing shall also be invited to be present or to send a representative.~~
- (b) Any member of the Faculty Appeals Board selected to serve on a Hearing Committee who is a member of the same academic unit or related by consanguinity or affinity to the respondent or the complainant shall be disqualified from serving on the Committee.

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<sup>3</sup>No members of the Faculty Appeals Board may be eligible for selection for a hearing committee if they currently are serving on another ongoing hearing.



- (c) The complainant and the respondent in the case may each by written request to the Chair of the Faculty Appeals Board, ask that a member or members of the Hearing Committee be disqualified on grounds of bias or personal interest in the case. If, however, a challenge for cause is disputed by either party, the whole Faculty Appeals Board (including the members selected for the Hearing Committee, except for those challenged) the Hearing Committee shall decide by majority vote whether cause has been shown.
- (d) A member of the Hearing Committee may disqualify himself or herself on personal initiative or in response to such challenge for cause as is provided for in the immediately preceding paragraph.
- ~~(e) The complainant and the respondent, additionally, shall each have a maximum of two preemptory challenges of members selected for the Hearing Committee.~~
- (f) e Prior to the commencement of the pre-hearing and/or the formal a hearing, members of a Hearing Committee who have been disqualified and any members who, by reason of illness or absence from campus, are unable to serve, shall be replaced immediately by the Chair of the Faculty Appeals Board Chair. and The replacement shall be determined by lot in the manner prescribed for the original selection. If a member of the Hearing Committee becomes incapacitated or otherwise unable to serve once the hearing has commenced, the Hearing Committee may proceed with the hearing deliberation and resolution of the case with a reduced membership. the procedure in Sections G.1-4, with replacements being selected by the party whose initial selection was eliminated, or by the Committee if the Chair is the member being replaced. After the commencement of the pre-hearing and/or hearing, a decision by the Committee Chair, or by the Chair of the FAB if the absent member is the Hearing Committee Chair, will determine whether the member should be replaced or if the pre-hearing and/or hearing shall continue without a replacement.
- ~~(g) The Hearing Committee shall elect its own chair and set the date of the initial hearing, which shall be not less than 20 nor more than 45 days after the organizational meeting of the Hearing Committee. In setting the hearing date, the Hearing Committee shall take into account the time limit for delivery to the respondent of the materials discussed in Section 3.10.2, Handling of Charges.~~

## 2. Pre-Hearing

Within 10 classroom days of the deadline for the respondent's written response to the complaint (see Section 3.9.1 B), the chair of the Hearing Committee will schedule an orientation/pre-hearing.

- (a) The Chair of the FAB will orient the Hearing Committee. If the grievance specifies harassment because of race, ethnicity, or sex or discrimination because of race, national origin, sex, color, age, religion, disability, or status as a veteran, the Affirmative Action Officer also will orient the Committee.
- (b) Immediately following the orientation of the Hearing Committee, the parties will present their case to the Hearing Committee during a pre-hearing. No witnesses or evidence will be heard at this pre-hearing. Although attorneys/advisers may be present in an advisory capacity to the parties at the pre-hearing, they may not directly address the Hearing Committee. If the Committee determines no further hearing is warranted, the matter is ended. The Chair of the Hearing Committee will report the determination in writing (vote only) to the complainant and respondent(s) within two classroom days. If the Committee determines that a formal hearing is warranted, the matter shall proceed as outlined below.
- ~~(h) At least 20 days before the hearing, the Chair of the Hearing Committee will present to the complainant and respondent a list of the Hearing Committee selected for the particular case.~~

### 3.10.2 Handling of Charges

#### H. Formal Hearing Process

All matters brought to ~~the Faculty Appeals Board~~ a formal hearing shall be handled according to the following procedures, which are designed to ensure fairness and academic due process:

- (a) 1. At least 20 classroom days before the hearing, the complainant shall present to the respondent and the Chair of the Hearing Committee ~~a written statement~~ embodying:
1. a. ~~Relevant University of Oklahoma rules or policies involved legislation of the Faculty Senate and policies of the President's Office and the Board of Regents.~~
  - 2 b. A summary of the evidence upon which the charges or complaints are based and ~~a first~~ an initial list of witnesses to be called.
2. The respondent shall review these materials submitted by the complainant and present a written reply within 10 classroom days of delivery.

The reply shall summarize the evidence to be used in refutation of the charges and shall include an initial list of witnesses to be called.

3. The Hearing Committee shall set the date of its initial hearing within 30 calendar days after the deadline for the respondent's summary of evidence and list of witnesses.
- (b) 4. Any party, The Faculty member, whether complainant or respondent, may select from among his or her colleagues a person to act as adviser; or he or she may select counsel an attorney for advice on legal matters. At his or her discretion, the faculty member party may be assisted by both an adviser and legal counsel an attorney.
  - + a. Both the complainant and respondent shall inform the Chair of the Hearing Committee in writing of the identity of any adviser and/or ~~counsel~~ attorney as soon as known but in no event later than 10 classroom days prior to the hearing.
  - 2- b. The following procedure assumes that a faculty member will use his or her own judgment in acting upon any advice or deciding when to be represented by ~~counsel~~ an attorney.
- (e) 5. Faculty members who serve on the ~~Faculty Appeals Board~~ Hearing Committee may call on the Office of the ~~Chief~~ Legal Counsel for procedural advice concerning the case in question, but the University's Legal Counsel, depending on the involvement of that office in the proceedings, must determine the most appropriate manner of providing the requested legal advice. The University will defend and be responsible for any money damages that might be awarded against one or all of the Hearing Committee members as individuals or as a Committee for actions taken in good faith, in their official capacity, and in the scope of their authority while acting as Committee members, as provided in the Oklahoma Governmental Tort Claims Act. (A copy of this Act is available from the Office of Legal Counsel.)
- (d) 6. Where participation of the University's Legal Counsel is deemed inappropriate, the Chair of the ~~Faculty Appeals Board~~, at the request of the Chair of the Hearing Committee, may select by lot a legal adviser from a duly constituted panel of legal advisers. This panel, consisting of not more than six University faculty and staff who ~~are lawyers~~ have law degrees, each serving a three-year term with terms being staggered, is appointed by the President and ~~from recommendations made by the~~ Faculty Senate.
- (e) ~~The respondent shall review the statement tendered by the complainant and present a written reply within 10 days of delivery of the statement.~~
  - (1) ~~The reply shall include any modifications the respondent may wish to suggest regarding either the charges or the procedures.~~

- (2) ~~The reply shall also summarize the evidence to be used in refutation of the charges and shall include a first list of witnesses to be called.~~
- (#) 7. At this point, the complainant and the respondent, working with the Chair of the Hearing Committee, shall, as completely as possible, arrive at an agreement on procedures and the formulation of charges. The parties may refer to the current *Book of Procedural Guidelines* in formulating the agreement on procedures. ~~Communications shall be in writing with copies sent to the Chair of the Hearing Committee.~~ Oral discussion shall be followed by an exchange of memoranda indicating the understanding that each party has of the conversation.
- (g) 8. If the respondent ~~is a faculty member and waives a~~ fails to cooperate with the Hearing Committee or defaults at the hearing stage but denies the charges or asserts that the charges do not support a finding of adequate cause, the Hearing Committee will evaluate all available evidence provided by the parties and ~~rest base~~ its recommendation upon the evidence in the record.

3-10.3

### I. Hearing Regulations

The Faculty Appeals Board process is a lay process relying on peer review. The intent of this process is to avoid excessive legalism in deference to the common sense, sound judgment, good character, and sense of fairness of each Hearing ~~Committee~~ Panel. The ~~Faculty Appeals Board~~ procedures should strive to diminish formality and rigidity and avoid emulation of a trial in a courtroom. The purpose for a system of internal review is to effect a just and fair disposition of a grievance.

The Hearing Committee may avail itself of the *Book of Procedural Guidelines*; however, since each instance of internal review is unique and procedures for resolving it must be tailored to satisfy specific objectives, the Committee should not deem itself bound by anything contained in that book these guidelines.

Notwithstanding, ~~the~~ following regulations shall apply to the hearing: ~~before the Hearing Committee.~~

- (a) 1. Both complainant and respondent shall have the right to be present and be accompanied by a personal adviser or ~~counsel~~ an attorney, or by both, throughout the hearing. The ~~Faculty Appeals Board~~ Hearing Committee ~~shall also~~ shall have the right to have its ~~counsel~~ legal adviser present throughout the hearing. Attorneys may be present to advise witnesses; however, in no case will the attorney representing a witness participate in the case. ~~However,~~ Attorneys should facilitate, and not control, the process.

- (b) 2. The hearing shall be closed unless the ~~faculty members who is a~~ are all principals in the case requests it be open. ~~If the hearing is closed, such information and facts as are made public shall be released only by the Hearing Committee or by permission of the Hearing Committee. However, the fact that a hearing is closed does not preclude, in extraordinary circumstances, as determined by the Chair of the Hearing Committee, an attorney to advise witnesses before the Committee from being present. But in no case will the attorney representing a witness participate in the case.~~
- (c) 3. The Committee shall proceed by considering the statement of grounds for grievances already formulated and the response written before the time of the hearing. If any facts are in dispute, the testimony of witnesses and other evidence concerning the matter shall be received.
- (d) 4. Both parties ~~to the contention~~ or their advisers or attorneys shall have the right to present, examine, and cross-examine witnesses.
- (e) 5. The President's Office shall make available to the ~~principals in the case~~ Hearing Committee Chair such authority as it possesses to require the presence of witnesses, and it shall bear any reasonable cost attendant upon the appearance of percipient witnesses at the hearing.
- (f) 6. The principle of confrontation shall apply throughout the hearing, and the complainant shall bear the burden of proof, which shall be by a preponderance of the evidence.
- (g) 7. ~~A full transcript shall be taken at the hearing; An audio recording of the hearing will be made. The recording will be arranged by the Hearing Committee Chair. A transcript~~ it shall be made available in identical form and at the same time to the Hearing Committee, the President's Office, and the principals in the case upon their request. The full cost of the audio recording shall be borne by the University; transcripts may be charged to the requesting party.
- (h) 8. The full text of the findings and the conclusions of the Hearing Committee shall be made available in identical form and at the same time to the President's Office and the principals in the case. ~~The full cost shall be borne by the University.~~
- (i) 9. The Committee may proceed to its findings, conclusions, and recommendations without having the record of the hearings transcribed, or it may await the availability of a transcript of the hearings if it feels its decision would be aided thereby.
- (j) 10. The President may attend the hearing and or may designate a representative to assist in developing the case.

- (k) ~~Upon conclusion of the hearing, the Chair of the Hearing Committee shall remove all identifying characteristics from the agreement on procedures and shall forward this document to the Office of the Provost. Agreements on procedures will be maintained in a file in the Office of the Provost and will be available to panel members and participants in future cases upon request.~~

3-10.4

#### J. Disposition of Charges

The Hearing Committee ~~shall~~ normally will communicate its findings, conclusions, and recommendations in writing to the parties involved and the President within 15 calendar days of the conclusion of the hearing. If the President concurs in the recommendation of the Hearing Committee and action by the Board of Regents is not otherwise required by other policies or procedures, that recommendation shall be put into effect. The President must report to the parties and the Hearing Committee his/her decision within 15 calendar days of receipt of the Hearing Committee's recommendation.

If the case under consideration involves alleged violation of academic freedom or academic due process (~~as discussed in Section 3.9.1~~) and if the Committee finds that academic freedom or academic due process has been violated, it must recommend that any professional or personnel decision affected by the violation be initiated anew from the point of violation. The Committee ~~may~~ may recommend necessary remedies appropriate to the case.

If the President does not concur and/or if action by the Board of Regents on the recommendation is otherwise required by other policies and procedures, the President shall transmit to the Board of Regents within 15 calendar days of receiving the recommendation of the Hearing Committee the full record of the hearing and the conclusions and recommendations of the Hearing Committee together with presidential recommendations. The Board may adopt, modify, or reject the recommendations of the Hearing Committee or remand the matter.

If the Board of Regents chooses to remand the matter, it may return the proceedings to the Hearing Committee and specify its objections within 15 calendar days after the next regularly scheduled Board meeting. In this event, the Hearing Committee shall reconsider the complaint, taking account of the stated objections, receiving new evidence and testimony if necessary, and reporting its final conclusions to the President for transmittal to the Board of Regents as before. The work of the Hearing Committee is finished when the President communicates the final decision of the Board of Regents to the principals parties in the case, and to the chairs of the faculty groups involved the Hearing Committee, and any necessary parties.

#### K. Disposition of Records

Upon conclusion of any hearing, the Chair of the Hearing Committee shall remove all identifying characteristics from the agreement on procedures and shall forward this document to the Office of the Senior Vice President and Provost. Agreements on procedures will be maintained in a file in the Office of the Senior Vice President and Provost and will be available to panel members and participants in future cases upon request. All other text, transcripts, and documents of the

procedures will be held in the Faculty Senate Office and released only with the consent of the Hearing Committee. Tapes of the hearing will be stored in the Office of the Legal Counsel for five years. In the case of hearings involving discrimination or harassment, copies of all transcripts and documents will be filed with the Office of Affirmative Action.

#### L. Policy Maintenance

The Rights Assurance Committee will meet annually to review the grievances that have transpired. The committee--composed of the University Ombudsperson, Affirmative Action Officer, Faculty Appeals Board Chair, Chair-elect, and former Chair, University Legal Counsel, Faculty Senate Chair, and Senior Vice President and Provost or their designated representatives--will formulate recommendations to revise these procedures, as necessary. The Faculty Appeals Board Chair will chair the committee and report recommended changes to the Faculty Senate for consideration.

*Rationale: These changes are recommended after three years of study by a Faculty Senate ad hoc Committee on the appeals process and have been approved by the Faculty Senate, Affirmative Action Office, Office of Legal Counsel, and the Senior Vice President and Provost, Norman Campus. The changes ensure consistent handling of all grievances, include the services of the University ombudsperson in mediating and resolving disputes, set identical deadlines for filing all types of grievances, provide for a pre-hearing in all grievances brought to the Faculty Appeals Board, and establish a Rights Assurance Committee to systematically review the need for additional revisions to this policy.*

### **3.15 FACULTY AWARDS**

#### **REGENTS' AWARDS**

The University of Oklahoma recognizes outstanding teaching, research and creative activity, and professional and University service by its faculty by presenting several annual awards to ~~recognized~~ deserving nominees. Some awards (including the AMOCO Foundation Good Teaching Award, Baldwin Study and Travel Award for Excellence in Undergraduate Teaching and Merrick Teaching Award) are privately funded, and criteria and method of selection are set forth in joint University-donor contracts.

#### **3.15.1 REGENTS' AWARDS**

The Regents' Award is an annual University-funded award that may be given for superior accomplishment in any of the following: teaching, research and creative activity, and professional and university service.

##### **(a) Criteria for Selection**

Substantiating data should relate directly to the individual's effectiveness in the award area for which he or she is under consideration (teaching, research and creative activity, or service). The data should be derived from as many as possible

of the following sources of evaluation: faculty colleagues, undergraduate and graduate students, alumni, departmental chairs, and Committees A and/or personnel committees, and from off-campus sources where appropriate.

(b) Nomination Procedure

(1) The Senior Vice Presidents and Provosts will solicit recommendations for the awards during the ~~F~~fall semester and announce appropriate schedules for processing the nominations.

(2) An academic unit may submit ~~as many as~~ no more than a total of two names for all the Regents' Awards. The name of each person recommended for nomination by the academic unit should be supported by substantiating statements as described under Criteria. The suggested nominations and supporting information are to be sent to the dean of the academic unit. The dean will transmit to the appropriate Senior Vice President and Provost names of nominees and all substantiating data and will append, for each nominee, his or her own statement of endorsement. The ~~Graduate Dean~~ Vice President for Research from each campus shall share in the evaluation of nominees for the Regents' Award for Superior Research and Creative Activity. The Council on Faculty Awards and Honors will consider the nominations and make its recommendations through the Senior Vice Presidents and Provosts to the President.

(c) Selection Procedure

(1) The Council on Faculty Awards and Honors shall consider only the formal nominations. The Council may seek additional data about the nominees from such sources as seem appropriate.

(2) The Council shall recommend to the President, through the Senior Vice Presidents and Provosts, as many as nine faculty members for the awards, with the understanding the majority of the awards will be given for Superior Teaching. The Council ~~shall~~ also shall transmit ~~to the President~~ all substantiating materials pertaining to all nominees. The Senior Vice Presidents and Provosts will review the nominees and forward their recommendations, along with all substantiating materials, to the President, who will make recommendations to the Regents for consideration.

(3) The final selection of the recipients will be made by ~~a committee of three Regents, appointed by the Chairman of the~~ OU Board of Regents.

(d) Announcement

The recipients of the Regents' Award for Superior Teaching, Regents' Award for Superior Research and Creative Activity, and Regents' Award for Superior Professional and University Service will be announced by the Regents at the spring meetings of the ~~General~~ Faculty.



(e) Perquisites

Each award will consist of affixing the recipient's name to a permanent plaque in a prominent and suitable location (~~preferably in the University Library~~), and a cash award of \$2,000. A certificate suitable for framing will be presented to the recipient.

### 3.16 DISTINGUISHED PROFESSORSHIPS

Recipients of distinguished professorships are deemed to have achieved unusual distinction in teaching and guidance of students, research, or service. The University awards the following distinguished professorships:

David Ross Boyd Professorship  
George Lynn Cross Research Professorship  
Regents' Professorship

All nominations shall be made known to the Board of Regents at least 20 days prior to the time that nominees' names appear on an agenda for action.

#### 3.16.1 DAVID ROSS BOYD PROFESSORSHIP

(a) Criteria for Selection

To qualify for a David Ross Boyd Professorship, a faculty member must have consistently demonstrated outstanding teaching, guidance, and leadership for students in an academic discipline or in an interdisciplinary program within the University. Among more specific criteria which may be considered are the degree to which the candidate:

1. Establishes, communicates, and fulfills appropriate course and program goals;
2. Utilizes formats and techniques that are appropriate to the students served;
3. Measures student performance appropriately and fairly;
4. Establishes relationships with students that facilitate mutual respect and communication;
5. Stimulates an intellectual inquisitiveness and communicates methods of pursuing that inquiry;
6. Brings about change in students' knowledge, motives, and attitudes;
7. Fosters the professional development of colleagues and serves as a model for colleagues and students; and
8. Contributes to the success of students.

(b) Nomination Procedure

(1) Initiation. The Senior Vice Presidents and Provosts will solicit recommendations for the professorship ~~in~~ by September and announce appropriate schedules for processing the nominations.

(2) Recommendations. Any academic unit may submit to the college dean the name of one tenured faculty member with the rank of professor. The recommending unit will be responsible for assembling the supporting documentation. The dean of the college will review the recommendations and add his or her comments to the recommendation(s) considered to be most worthy. The dean will submit all the recommendations and supporting documentation to their Office of the Senior Vice President and Provost. The Senior Vice Presidents and Provosts will forward these materials to the University Council on Faculty Awards and Honors.

(3) Supporting Documentation. Recommendations are to be accompanied by specific evidence that the nominee meets the criteria for selection. Whenever possible, surveys of representative groups of present and former students should be made and reported.

(c) Selection Procedure

(1) Review. The Council on Faculty Awards and Honors shall recommend to the President, through the Senior Vice Presidents and Provosts, only those nominated faculty considered by the Council to be most highly qualified and most deserving of being awarded the David Ross Boyd Professorship. The Council ~~shall~~ also shall transmit ~~to the President~~ all substantiating materials pertaining to all nominees.

(2) Selection. The Senior Vice Presidents and Provosts will review the nominees from the respective campuses, and forward their recommendations, along with all nominations and all substantiating materials pertaining to all nominees, to the President, who will make ~~nominations~~ recommendations to the Board of Regents.

(d) Perquisites

In the year of designation as a David Ross Boyd Professor, the person receiving the award will receive a cash award of ~~-\$5,000~~ \$6,000.

(d) Term of the Award

The term of a David Ross Boyd Professor is continuous until retirement.

### 3.16.2 GEORGE LYNN CROSS RESEARCH PROFESSORSHIP

(a) Criteria for Selection

To qualify for a George Lynn Cross Research Professorship, a faculty member must have demonstrated outstanding leadership over a period of years in his or her field of learning or creative activity and have been recognized by peers for distinguished

contributions to knowledge or distinguished creative work.

(b) Nomination Procedure

(1) Initiation. The Senior Vice Presidents and Provosts will solicit recommendations for the professorship ~~in~~ by September and announce appropriate schedules for processing the nominations.

(2) Recommendations. Any academic unit may submit to the appropriate ~~Graduate Dean~~ Vice President for Research the name of any tenured faculty member with the rank of professor who is deemed to meet the criteria for selection. The ~~Graduate Dean~~ Vice President for Research will request that the appropriate academic unit chair/director and college dean review and comment on those recommendations.

(3) Supporting Documentation. Recommendations are to be accompanied by specific indications that the person being recommended meets the criteria for selection. The appropriate ~~Graduate Dean~~ Vice President for Research, consulting with knowledgeable persons both within and outside the University, will develop a list of external evaluators to aid in the review process. The specific procedures for evaluating those being recommended will be developed by the ~~Graduate Deans~~ Vice President for Research in consultation with the appropriate Research Council.

(4) Evaluations. The ~~Graduate Dean~~ Vice President for Research will present to the appropriate Research Council all nominations with the supporting documentation and the comments of the academic unit chair/director and college dean. In addition, the ~~Graduate Dean~~ Vice President for Research will present to the Council the external evaluations and his or her own evaluation.

(c) Selection Procedure

(1) Final Nomination. The Research Council shall recommend to the President, through the appropriate Senior Vice President and Provost, all those nominated faculty deemed by the Council to fully meet the criteria for selection as George Lynn Cross Research Professors. The Council ~~shall~~ also shall transmit ~~to the President~~ all substantiating materials pertaining to all nominees. The Council on Faculty Awards and Honors will be informed of those recommended by the Research Council.

(2) Selection. The Senior Vice Presidents and Provosts will review the nominees and forward their recommendations, along with all nominations and all substantiating materials pertaining to all nominees, to the President, who will make ~~the final nominations~~ recommendations to the Board of Regents.

(d) Prerequisites

In the year of designation as a George Lynn Cross Research Professor, the person receiving the professorship will receive a cash award of \$5,000 \$6,000. Each year the appropriate Graduate Dean in consultation with the Research Council will have a fund from which only George Lynn Cross Research Professors can request support for their scholarly and creative activities.

(e) Term of the Award

The term of a George Lynn Cross Research Professor is continuous until retirement.

*Rationale: These changes reflect current practice by the University Council on Faculty Awards and Honors, the Office of the Senior Vice President and Provost, and OU Board of Regents in the review, recommendation, and approval of these faculty awards and professorships.*

### 3.17 ENDOWED CHAIRS AND PROFESSORSHIPS

Faculty may be appointed to endowed chairs and professorships.

- (a) **Criteria for Selection.** Specific criteria for the selection of occupants may be established for particular chairs as appropriate. To qualify for an endowed chair or professorship, a faculty member must be distinguished within a particular academic field or an interdisciplinary program.
- (b) **Search Committee.** The Senior Vice President and Provost, with advice and counsel of the dean and department head, will appoint the Search Committee. Search Committees for occupants of endowed chairs and professorships shall be composed of (1) two faculty members from the academic unit concerned, (2) two outside individuals distinguished within the relevant area and appointed by the President, and (3) either the dean of the relevant college or a faculty member appointed by that dean. (The Regents prefer and expect the dean to serve.)

~~The search process will involve consultation with and advice of the members of the academic unit concerned.~~ At least one member will be from outside the University and at least one member from another college. The President and the Senior Vice President and Provost will meet with the Search Committee (and the dean and department head if appropriate) to hear their recommendations. The Senior Vice President and Provost after consultation may make a recommendation to the President. The President may approve and forward the appointment to the Board of Regents or may reject it and request further searching.

- (c) **Term of the Award.** For endowed chairs only, the appointee must be a tenured faculty member or receive tenure on appointment to an endowed chair in accord with the Faculty Handbook's Section 3.7.3(e). The term of an endowed chair, unless contract stipulations require otherwise, is continuous until retirement or until the endowment is withdrawn.

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~~(Approved by the Regents with the understanding that the Regents prefer and expect the deans to serve on the search committees for occupants of endowed chairs.)~~

*Rationale: These changes reflect current practice in the search for endowed chairs and professorships.*

Regent Halverstadt moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

**FISCAL YEAR 1996 BUDGET  
ACADEMIC PERSONNEL ACTIONS  
ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS  
LITIGATION  
LAND ACQUISITION AND DISPOSITION**

Regent Lewis moved the Board meet in executive session for the purpose of discussing personnel-related issues and pending litigation. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

The executive session was held in Conference Room 223 and began at 3:45 p.m. with all Regents present.

The meeting reconvened in regular session in Room 299 at 7:27 p.m.

**FISCAL YEAR 1996 BUDGET**

The FY96 proposed operating budget for The University of Oklahoma of \$507 million, is presented for consideration and approval by the Board. The budget is comprised of \$285.4 million for the Norman Campus and \$221.6 million for the Health Sciences Center. FY96 reflects an increase of \$15.2 million over the FY95 estimated revenue of \$491.8 million.

The recommended budget reduces administrative costs at the University and proposes the use of reallocations, increased tuition funds, and legislative appropriations to increase funding for academic programs. The savings in administrative costs will be achieved primarily by combining or eliminating about 50 staff positions in administrative support services. Some of the savings involved reducing duplication between the Norman Campus and the Health Sciences Center. Most of these reductions will be accomplished through attrition so a smaller number of employees will be leaving the University. In addition, a freeze on salary increases for administrators earning \$70,000 or above will remain in force.

These changes support the mission of the University which is the education of students through excellent teaching and research. Although the administrative cost reductions were difficult, it is essential that these costs be held to a minimum so that all available funds can be applied to the University's educational priority.

To support academic programs and initiatives, the following increased funding is proposed:

- Allocation of an additional \$700,000 on the Norman Campus to provide more and smaller class sections for freshmen, to gradually increase the size of the faculty to improve the student-faculty ratio, and to hire 25 more retired full professors to return to the campus to teach part-time and to mentor first-year and second-year students;
- Earmarking of \$400,000 on the Health Sciences Center Campuses to fund enrollment incentives;
- Reallocating \$400,000 from FY95 year-end carry forward funds to the Norman Campus library budget to acquire new publications, books and journals;
- Creating a \$200,000 pool on the Norman Campus to make competitive awards of research equipment to the faculty;
- Increasing the stipends for outstanding graduate students by 5 percent;
- Increasing by \$1,000 the value of research fellowships awarded annually to outstanding junior faculty members on the Norman Campus;
- Adding \$145,900 in funding for the College of Medicine strategic priorities;
- Fully funding faculty merit promotions which have been recommended this year on all campuses; and
- Increasing compensation for the faculty by 2 percent on all campuses.

In addition, it is recommended that staff earning \$50,000 or below receive a 2 percent increase, and those who earn \$10 per hour or below be increased at a range of 3 to 5 percent. These salary changes are sufficient to cover the small increase in teacher's retirement contributions required by the legislative compromise retirement proposal adopted this year. The compromise reduced the original retirement cost increase by almost \$5 million. TIAA retirement benefits for current employees will be continued at their present level.

OU's Educational and General budget, which was expected to be cut by \$11 million in early proposals before the Legislature in early January, managed to experience a modest gain of \$6 million at the end of the process.

#### NORMAN CAMPUS

The proposed budget for the Norman Campus is \$285.4 million, including the Law Center and the Geological Survey. The E&G budget of \$160.5 million, including the Law Center, reflected increases of \$535,000 in State appropriations, \$3.35 million in tuition revenue, and over \$300,000 in overhead reimbursements and miscellaneous student fees. A cut in administrative costs of about \$2 million provided additional resources to reallocate for academic purposes. The agency budget is \$78.2 million and consists of auxiliary accounts which serve students, faculty, staff and the public such as Housing, Food Services, the Athletic Department and the Airport; and other agency accounts such as student organizations and activities. The grants and contracts budget is \$46.7 million, which has increased slightly over the amount estimated to be received and spent for the current year. Internal Service Units such as Physical

Plant, Computing Services, and Printing Services provide goods and services to other University departments. Therefore, projected revenue of \$74 million for internal service units is derived from expenditures of other Norman Campus funds, including Educational and General, Agency and Grants and Contracts. To avoid double counting, the Internal Service Unit Budget is presented separately and not added to the Norman Campus total budget.

#### HEALTH SCIENCES CENTER

The FY96 Health Sciences Center proposed budget totals \$221.6 million. The Educational and General Budget of \$73.6 million was increased by \$400,000 in State appropriations and \$1.7 million in tuition revenue. A cut in administrative costs of \$739,888 provided resources to reallocate for academic purposes on the Health Sciences Center Campuses.

Proposed budget summaries and operating budget detail were provided with the agenda for review by the Board. A list of recommended salary increases for all faculty, and for staff earning \$40,000 and greater, was also provided with the budget summary material. The FY96 proposed budget detail lists salaries for all employees.

President Boren recommended approval of the Operating Budget for Fiscal Year 1995-96 as presented, including approval of academic promotions shown below:

#### NORMAN CAMPUS

#### COLLEGE OF ARTS AND SCIENCES

##### Anthropology

Morris W. Foster to Associate Professor  
Patricia Gilman to Associate Professor

##### Chemistry and Biochemistry

Ronald L. Halterman to Professor  
Gregory D. Reinhart to Professor

##### English

Robert C. Davis to Professor  
Vinay Dharwadker to Associate Professor  
Catherine L. Peaden to Associate Professor

##### History

Gary B. Cohen to Professor

##### History of Science

Steven J. Livesay to Professor  
Gregg A. Mitman to Associate Professor

##### Human Relations

Barbara G. Hillyer to Professor

Modern Languages, Literatures, and Linguistics

Helga S. Madland to Professor

Philosophy

Fredrick C. Swoyer to Professor  
James A. Hawthorne to Associate Professor

Physics and Astronomy

Mark Keil to Professor  
Phillip Gutierrez to Associate Professor  
Bruce A. Mason to Associate Professor

Political Science

Robert H. Cox to Associate Professor  
Gregory T. Russell to Associate Professor

Psychology

Kirby Gilliland to Professor  
Scott D. Gronlund to Associate Professor

Sociology

DeeAnn L. Wenk to Associate Professor

Zoology

Ola M. Fincke to Associate Professor

COLLEGE OF BUSINESS ADMINISTRATION

Accounting

Frances L. Ayres to Professor  
Terry L. Crain to Associate Professor

Finance

Jae Ha Lee to Associate Professor

Management

Michael R. Buckley to Professor

COLLEGE OF EDUCATION

Educational Psychology

James Gardner to Associate Professor  
Terry M. Pace to Associate Professor



Instructional Leadership and Academic Curriculum

M. Jayne Fleener to Associate Professor  
Frank O. McQuarrie to Associate Professor  
Peter Smagorinsky to Associate Professor

COLLEGE OF ENGINEERING

Aerospace and Mechanical Engineering

M. Cengiz Altan to Associate Professor

Civil Engineering and Environmental Science

Deborah I. Nelson to Associate Professor  
Baxter E. Vieux to Associate Professor

Electrical Engineering

William T. Cronenwett to Professor  
Fred N. Lee to Professor

Industrial Engineering

Adedeji B. Badiru to Professor

COLLEGE OF FINE ARTS

Art

Bob D. Barker to Professor

Drama

A. Kae Koger to Associate Professor

Music

Kenneth D. Stephenson to Associate Professor

COLLEGE OF GEOSCIENCES

Meteorology

Frederick H. Carr to Professor

COLLEGE OF LAW

Michael A. Scaperlanda to Professor

HEALTH SCIENCES CENTER

COLLEGE OF MEDICINE

Family Medicine

Lynn V. Mitchell to Associate Professor

Medicine

Leonard N. Slater to Professor  
Karen J. Beckman to Associate Professor  
Mark M. Huycke to Associate Professor  
Ruben A. Saez to Associate Professor

Neurology

Julie T. Parke to Clinical Associate Professor

Obstetrics and Gynecology

J. Christopher Carey to Professor  
Robert S. Mannel to Associate Professor  
Judith L. Harris to Assistant Professor

Orthopaedic Surgery and Rehabilitation

William A. Herndon to Professor

Pathology

Samuel A. Burstein to Adjunct Professor  
Paula Grammas to Professor  
John H. Holliman to Professor

Pediatrics

Piers R. Blackett to Associate Professor  
Thomas A. Lera, Jr. to Associate Professor  
Razia S. Muneer to Associate Professor  
Jill E. Adler to Clinical Assistant Professor  
Peggy J. Hines to Clinical Assistant Professor  
Candaca M. Marshall to Assistant Professor

Pharmacology

Sharon L. Jones-Blair to Associate Professor

Psychiatry and Behavioral Sciences

Barbara L. Bonner to Clinical Associate Professor  
Phebe M. Tucker to Associate Professor

Surgery

Alan B. Hollingsworth to Associate Professor  
John D. Randolph to Clinical Associate Professor

COLLEGE OF MEDICINE-TULSA

Obstetrics and Gynecology-Tulsa

Judith L. Blackwell to Clinical Associate Professor

COLLEGE OF NURSING

Paulette G. Burns to Associate Professor  
A. Renee Leasure to Associate Professor  
Nancy L. Chu to Assistant Professor  
Elena Huchteman to Assistant Professor

COLLEGE OF PHARMACY

Pharmacy Practice

Lawrence J. Cohen to Professor  
Mark L. Britton to Clinical Associate Professor  
Nancy A. Letassy to Clinical Associate Professor

COLLEGE OF PUBLIC HEALTH

Biostatistics and Epidemiology

June E. Eichner to Associate Professor

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

**ACADEMIC PERSONNEL ACTIONS**

**Norman Campus:**

Leave of Absence:

Robert Miner, Assistant Professor of Mathematics, leave of absence without pay, August 16, 1995 through May 15, 1996. To spend a year at the University of Minnesota.

Appointments or Reappointments:

Clara Sue Kidwell, Director of Native American Studies, and Professor of History with tenure, annual rate of \$72,000 for 12 months (\$6,000.00 per month), August 16, 1995. Appointment as Director of Native American Studies, August 16, 1995 through August 15, 1999. Paid from 122-7215, Native American Studies, pos. 1.60, and 122-7248, History, pos. 801.60.

Hermann Gruenwald, reappointed Visiting Associate Professor of Architecture and of Civil Engineering and Director, Design Research Center, College of Architecture, salary remains at annual rate of \$48,000 for 12 months (\$4,000.00 per month), July 1, 1995 through December 31, 1995. Paid from 122-7203, Architecture, and 122-7222, Civil Engineering, pos. 710.60.

Charles R. Dunbar, reappointed Clinical Associate Professor of Social Work, salary remains at annual rate of \$41,108 for 12 months (\$3,425.66 per month), July 1, 1995 through June 30, 1996. Paid from 122-7288, Social Work, pos. 10.60.

George Blake Armstrong, Ph.D., Associate Professor of Communication, annual rate of \$38,000 for 9 months (\$4,222.22 per month), August 16, 1995 through May 15, 1996. Paid from 122-7290, Communication, pos. 11.60.

Maureen Weston, J.D., Visiting Associate Professor of Law, annual rate of \$54,000 for 9 months (\$6,000.00 per month), August 16, 1995 through May 15, 1996. Paid from 272-7201, College of Law, pos. 709.60.

Mitchell Shawn McKinney, Assistant Professor of Communication, annual rate of \$35,000 for 9 months (\$3,888.89 per month), August 16, 1995 through May 15, 1996. If Ph.D. not complete by August 16, 1995, title to be changed to Acting Assistant Professor and salary changed to \$33,000 for 9 months. Paid from 122-7290, Communication, pos. 8.60.

Everett Vincent Smith, Assistant Professor of Educational Psychology, annual rate of \$38,000 for 9 months (\$4,222.22 per month), August 16, 1995 through May 15, 1996. If Ph.D. not complete by August 16, 1995, title to be changed to Acting Assistant Professor and salary changed to \$35,000 for 9 months. Paid from 122-7345, Educational Psychology, pos. 22.60.

Karen Sue Humes, Ph.D., Assistant Professor of Geography, annual rate of \$36,000 for 9 months (\$4,000.00 per month), August 16, 1995 through May 15, 1996. Paid from 122-7241, Geography, pos. 2.60.

Gerilyn Sue Soreghan, Ph.D., Assistant Professor of Geology and Geophysics, annual rate of \$40,000 for 9 months (\$4,444.44 per month), January 1, 1996 through May 15, 1996. Paid from 122-7242, Geology and Geophysics, pos. 10.60.

Mikael Adolphson, Assistant Professor of History, annual rate of \$34,000 for 9 months (\$3,777.78 per month), August 16, 1995 through May 15, 1996. If Ph.D. not complete by August 16, 1995, title to be changed to Acting Assistant Professor and salary changed to \$32,000 for 9 months. Paid from 122-7248, History, pos. 6.60.

Sandie Holguin, Ph.D., Assistant Professor of History, annual rate of \$34,000 for 9 months (\$3,777.78 per month), August 16, 1995 through May 15, 1996. Paid from 122-7248, History, pos. 16.60.

Ben G. Keppel, Ph.D., Assistant Professor of History, annual rate of \$34,000 for 9 months (\$3,777.78 per month), August 16, 1995 through May 15, 1996. Paid from 122-7248, History, pos. 25.60.

Katherine Ann Pandora, Ph.D., Assistant Professor of History of Science, annual rate of \$34,000 for 9 months (\$3,777.78 per month), August 16, 1995 through May 15, 1996. Paid from 122-7247, History of Science, pos. 3.60.

Roberto Jesus Mejias, Assistant Professor of Management Information Systems, annual rate of \$59,000 for 9 months (\$6,555.55 per month), August 16, 1995 through May 15, 1996. If Ph.D. not complete by August 1, 1995, title to be changed to Acting Assistant Professor and salary changed to \$54,000 for 9 months. Paid from 122-7213, Business Administration Instruction, pos. 120.60.

Matthew Harp Allen, Ph.D., Assistant Professor of Music, annual rate of \$30,000 for 9 months (\$3,333.33 per month), August 16, 1995 through May 15, 1996. Paid from 122-7270, School of Music, pos. 40.60.

Louis Frederick Goldberg, Assistant Professor of Music and of Drama, annual rate of \$30,000 for 9 months (\$3,333.32 per month), August 16, 1995 through May 15, 1996. Paid from 122-7270, School of Music, pos. 4.60, and 122-7226, School of Drama, pos. 5.60.

Gregory Dean Sauer, Assistant Professor of Music, annual rate of \$28,000 for 9 months (\$3,111.11 per month), August 16, 1995 through May 15, 1996. Paid from 122-7270, School of Music, pos. 27.60.

Michael George Strauss, Ph.D., Assistant Professor of Physics and Astronomy, annual rate of \$38,000 for 9 months (\$4,222.22 per month), August 16, 1995 through May 15, 1996. Paid from 122-7281, Physics and Astronomy, pos. 16.60.

Rebecca M. Irwin, Ph.D., Assistant Professor of Social Work, annual rate of \$37,500 for 9 months (\$4,166.67 per month), August 16, 1995 through May 15, 1996. Paid from 122-7288, Social Work, pos. 1.60.

Michael Edward Kaspari, Ph.D., Assistant Professor of Zoology, annual rate of \$36,000 for 9 months (\$4,000.00 per month), August 16, 1995 through May 15, 1996. Paid from 122-7297, Zoology, pos. 26.60, and 122-7497, Zoology Research, pos. 1.63.

Stuart M. Cannon, reappointed Research Associate, Oklahoma Biological Survey, salary changed from annual rate of \$51,912 for 12 months (\$4,326.00 per month) to annual rate of \$54,507 for 12 months (\$4,542.25 per month), July 15, 1995 through July 14, 1996. Paid from 125-6086, IPA - Cannon, pos. 905.65. Paid from grant funds; subject to availability of funds.

Thaddeus J. Keefe III, reappointed Research Associate, Oklahoma Biological Survey, salary changed from annual rate of \$51,912 for 12 months (\$4,326.00 per month) to annual rate of \$54,507 for 12 months (\$4,542.25 per month), July 1, 1995 through June 30, 1996. Paid from 125-6308, IPA Thad Keefe, pos. 905.65. Paid from grant funds; subject to availability of funds.

#### Changes:

Michael Angelotti, Professor of Instructional Leadership and Academic Curriculum; titles Associate Dean, College of Education; Head of Division of Teachers Education; Associate Director of Education Professions Division, deleted; salary changed from annual rate of \$70,000 for 12 months (\$5,833.33 per month) to annual rate of \$70,000 for 9 months (\$7,777.77 per month), August 16, 1995 through May 15, 1996. Changed from 12-month to 9-month faculty. Paid from 122-7343, Instructional Leadership and Academic Curriculum, pos. 7.60.

Adedeji B. Badiru, Professor of Industrial Engineering; given additional title Interim Dean, University College, salary changed from annual rate of \$54,441 for 9 months (\$6,049.00 per month) to annual rate of \$85,372 for 12 months (\$7,114.33 per month), July 1, 1995 through June 30, 1996; salary returns to \$59,530 for 9 months, August 16, 1996 (1995-96 budget increase). Paid from 122-7383, University College.

Paul B. Bell, Professor of Zoology; promoted to Associate Provost, Office of the Provost, on a permanent basis; salary increased from annual rate of \$47,019 for 9 months (\$5,224.33 per month) to annual rate of \$80,692 for 12 months (\$6,724.33 per month), July 1, 1995. Changed from 9-month to 12-month faculty. Paid from 122-7384, Provost's Office, pos. 2.63.

Gerald E. Crain, reappointed Visiting Associate Professor of Electrical Engineering; given additional title Interim Director, Electrical Engineering, May 19, 1995 through June 30, 1996.

Contractual agreement with Texas Instruments.

Louis Ederington, Oklahoma Bankers Chair and Professor of Finance, salary changed from annual rate of \$130,547 for 12 months (\$10,878.91 per month) to annual rate of \$106,811 for 9 months (\$11,867.91 per month), January 1, 1995. Changed from 12-month to 9-month faculty. Paid from 122-7213, Business Administration Instruction, pos. 84.60.

Michael G. Harvey, Professor of International Business Policy and Puterbaugh Chair in American Enterprise; given additional title Director, Division of Management; salary changed from annual rate of \$97,979 for 9 months (\$10,886.56 per month) to annual rate of \$124,979 for 12 months (\$10,414.92 per month), July 1, 1995. Changed from 9-month to 12-month faculty. Paid from 122-7213, Business Administration Instruction, and 122-7355, Puterbaugh Chair in American Enterprise, pos. 124.60.

Jeffrey H. Harwell, Director and Professor of Chemical Engineering and Materials Science; given additional title Conoco/Dupont Professor of Chemical Engineering and Materials Science, salary changed from annual rate of \$85,485 for 12 months (\$7,123.75 per month) to annual rate of \$97,485 for 12 months (\$8,123.75 per month), July 1, 1995. Paid from 122-7220, Chemical Engineering and Materials Science; 122-7420, Chemical Engineering and Materials Science Research; and 122-7337, Conoco/Dupont Centennial Professor, pos. 15.60.

Lloyd Lee, Professor of Chemical Engineering and Materials Science; given additional title C. M. Sliepcevich Professor of Chemical Engineering and Materials Science, salary changed from annual rate of \$63,263 for 9 months (\$7,029.72 per month) to annual rate of \$75,263 for 9 months (\$8,362.56 per month), July 1, 1995. Paid from 122-7220, Chemical Engineering and Materials Science; 122-7420, Chemical Engineering and Materials Science Research; and 122-7336, Sliepcevich Centennial Professorship, pos. 7.60.

Roland Lehr, David Ross Boyd Professor of Chemistry and Biochemistry; given additional title Interim Dean, College of Arts and Sciences, salary changed from annual rate of \$63,488 for 9 months (\$7,054.22 per month) to annual rate of \$90,000 for 12 months (\$7,500.00 per month), July 1, 1995 through June 30, 1996; salary returns to \$64,758 for 9 months, August 16, 1996 (1995-96 budget increase). Paid from 122-7375, Arts and Sciences Dean.

Nancy L. Mergler, Interim Senior Vice President and Provost, Norman Campus, and Professor of Psychology, salary continued at annual rate of \$115,000 for 12 months (\$9,583.33 per month), July 1, 1995 through June 30, 1996. Paid from 122-7384, Provost's Office, pos. 707.63.

Carolyn S. Morgan, Associate Professor of Sociology; reappointed Interim Director, Honors Program, salary continued at annual rate of \$66,000 for 12 months (\$5,500.00 per month), July 1, 1995 through June 30, 1996. Paid from 122-7245, Honors Program, pos. 700.60, and 122-7489, Sociology Research, pos. 10.63. Paid administrative stipend of \$1,358 per month during Interim appointment.

Robert C. Spector, Professor of Law; given additional title Glenn R. Watson Centennial Professor of Law, salary changed from annual rate of \$85,202 for 9 months (\$9,466.89 per month) (FY96 budget increase to \$90,314 for 9 months plus \$18,000 for 9 months increase for Professorship ) to annual rate of \$108,314 for 9 months (\$12,034.89 per month), August 16, 1995. Increase of \$18,000 for 9 months for Professorship. Paid from 272-7201, College of Law, pos. 13.60. Additional funding to be paid from professorship at OU Foundation and State Regents.

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Resignations and/or Terminations:

Theodore E. Batchman, Professor and Director of Electrical Engineering, July 3, 1995.

Charlotte A. Hughart, Staff Attorney, Clinical Legal Education, June 30, 1995.

Nancy Pruitt, Assistant Professor of Instructional Leadership and Academic Curriculum, May 15, 1995.

Rennard J. Strickland, Professor of Law and Director of American Indian Law and Policy Center, May 15, 1995.

Bart Ward, KPMG Peat Marwick Centennial Professor of Accounting and Professor of Accounting, December 31, 1995.

RETIREMENTS:

William T. Cronenwett, Associate Professor of Electrical Engineering, August 10, 1995; named Professor Emeritus of Electrical Engineering.

Douglas K. Lilly, George Lynn Cross Research Professor of Meteorology and Robert Lowery Chair in Meteorology, May 31, 1995; named George Lynn Cross Research Professor Emeritus of Meteorology.

Mack R. Palmer, Professor of Journalism and Mass Communication, May 15, 1995; named Professor Emeritus of Journalism and Mass Communication.

Jerlene A. Reynolds, Associate Professor and Director of Interior Design, May 15, 1995; named Professor Emeritus of Interior Design.

Jim A. Richstad, Professor of Journalism and Mass Communication, June 30, 1995; named Professor Emeritus of Journalism and Mass Communication.

Dick van der Helm, George Lynn Cross Research Professor of Chemistry and Biochemistry, July 31, 1995.

**Health Sciences Center:**

Appointments or Reappointments:

Steven A. Crawford, M.D., Clinical Professor and Vice Chair of Family Medicine, annual rate of \$4,000 for 12 months (\$333.33 per month), .05 time, September 6, 1995 through June 30, 1996. Paid from 2218-2, Family Medicine, pos. 181000.

Willard B. Moran, M.D., Clinical Professor of Otorhinolaryngology, annual rate of \$65,000 for 12 months (\$5,416.66 per month), .50 time, June 1, 1995 through June 30, 1995. Paid from A0000578, Otorhinolaryngology Billing Office, pos. 161450.

Patricia J. Nunn, Associate Professor and Chair of Dental Hygiene, annual rate of \$48,500 for 12 months (\$4,041.67 per month), June 1, 1995 through June 30, 1995. Paid from 2704-3, Dental Hygiene, pos. 232000.

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David E. Weiner, Associate Professor of Periodontics, annual rate of \$54,000 for 12 months (\$4,500.00 per month), July 15, 1995 through June 30, 1996. Paid from 1034-3, Periodontics, pos. 027300.

Paul S. Gillum, M.D., Assistant Professor of Dermatology, annual rate of \$40,000 for 12 months (\$3,333.33 per month), July 1, 1995 through June 30, 1996. Paid from 22049520, Dermatology, pos. 125150.

James Chodosh, M.D., Assistant Professor of Ophthalmology, annual rate of \$60,000 for 12 months (\$5,000.00 per month), July 1, 1995 through June 30, 1996. Paid from A0000076, PPP-Ophthalmology, pos. 156860.

David Lewis Coffman, M.D., Clinical Assistant Professor of Radiological Sciences, annual rate of \$50,000 for 12 months (\$4,166.67 per month), July 12, 1995 through June 30, 1996. Paid from A0000181, Radiology Salary Supplement, pos. 201500.

Philip Cameron Mantor, M.D., reappointed Assistant Professor of Surgery, annual rate of \$50,000 for 12 months (\$4,166.66 per month), July 1, 1995 through June 30, 1996. Paid from A0000482, PPP-Surgery (Pediatric Surgery), pos. 207900.

Shaili Deveshwar, M.D., Instructor in Pediatrics, annual rate of \$60,000 for 12 months (\$5,000.00 per month), July 1, 1995 through June 30, 1996. Paid from A0000079, PPP Pediatrics, pos. 164090.



<u>NAME AND TITLE(S)</u>	<u>ANNUAL FTE INCOME POTENTIAL</u>	<u>ANNUAL GUARANTEED BASE SALARY</u>	<u>ANNUAL PPP EARNINGS POTENTIAL</u>	<u>EFFECTIVE DATE</u>
APPOINTMENTS OR REAPPOINTMENTS:				
Michelle Crozier Kegler, Assistant Professor of Health Promotion Sciences	\$59,375	\$47,500 (\$3,958.33 per month)	\$11,875	7-15-95 thru 6-30-96
Roy F. Oman, Ph.D., Assistant Professor of Health Promotion	\$59,375	\$47,500 (\$3,958.33 per month)	\$11,875	7-1-95 thru 6-30-96
Cassie Cooper, Adjunct Assistant Professor of Occupational Therapy	\$55,000	\$45,000 (\$3,750.00 per month)	\$10,000	5-12-95 thru 6-30-95
Howard Edward Greene, Instructor in Occupational and Environmental Health	\$50,000	\$40,000 (\$3,333.33 per month)	\$10,000	5-1-95 thru 6-30-95
Timothy Carl Jensen, Instructor in Occupational and Environmental Health	\$40,000	\$32,000 (\$2,666.67 per month)	\$ 8,000	5-1-95 thru 6-30-95

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## Changes:

Daniel P. Dalzell, Assistant Professor of Pediatric Dentistry; given additional title Chair of Pediatric Dentistry, salary changed from annual rate of \$52,650 for 12 months (\$4,387.50 per month) to annual rate of \$65,000 for 12 months (\$5,416.67 per month), June 1, 1995. Changed from tenure track faculty to consecutive term faculty. Paid from 1036-3, Pediatric Dentistry, pos. 034100.

Joseph J. Ferretti, Vice President for Research, George Lynn Cross Research Professor and Chair of Microbiology and Immunology; given additional title Interim Senior Vice President and Provost, Health Sciences Center, salary changed from annual rate of \$122,167 for 12 months (\$10,181.00 per month) to annual rate of \$180,000 for 12 months (\$15,000.00 per month), July 1, 1995 through June 30, 1996. Includes \$25,000 administrative supplement for term appointment as Vice President for Research and \$57,833 administrative supplement as Interim Senior Vice President and Provost. Paid from 21049600, Microbiology and Immunology; A0000095 PPP Microbiology and Immunology; C1118808, Genetics of Sucrose Metabolism in *Mutens Streptococcus*; C1105901, Determinants of Virulence in Group A *Streptococcus*, pos. 101700; 20039670, Office of Research Administration, pos. 064265; and 01009600, Office of the Provost, pos. 002375.

Robert C. Gaston, title changed from Clinical Instructor to Clinical Assistant Professor of Radiological Sciences, salary changed from annual rate of \$34,410 for 12 months (\$2,867.50 per month) to annual rate of \$50,000 for 12 months (\$4,166.67 per month), July 1, 1995 through June 30, 1996. Paid from A0000181, Radiology Salary Supplement, pos. 201150.

Heather Hustzi, title changed from Clinical Assistant Professor to Associate Professor of Pediatrics and from Clinical Assistant Professor to Clinical Associate Professor of Psychiatry and Behavioral Sciences, July 1, 1995 through June 30, 1996.

Bradley D. Jett, title changed from Assistant Professor of Research, Department of Ophthalmology, to Assistant Professor of Ophthalmology, salary changed from without remuneration to annual rate of \$39,500 for 12 months (\$3,291.66 per month), April 1, 1995 through June 30, 1995. Paid from C2131101, Structure/Function Relationships, and A0000076, PPP-Ophthalmology, pos. 156290.

Beverly Kingsley, Assistant Professor of Research, Center for Epidemiologic Research, College of Public Health, and Adjunct Assistant Professor of Biostatistics and Epidemiology; given additional title Coordinator, Oklahoma Center for Prevention Research in Native Americans, College of Public Health, salary changed from annual rate of \$41,333 for 12 months (\$3,444.44 per month) to annual rate of \$47,000 for 12 months (\$3,916.67 per month), May 1, 1995 through June 30, 1995. Paid from C1145501, Health Promotion and Disease Prevention Research, pos. 220755, and C1153307, Sub to C1133207: Kingsley-Cardiovascular Disease/American Indian, pos. 220534.

Tomas Owens, title changed from Assistant Professor to Clinical Assistant Professor of Family Medicine, salary changed from annual rate of \$66,000 for 12 months (\$5,150.00 per month) to without remuneration, April 30, 1995.

Laura I. Rankin, title changed from Professor to Adjunct Professor of Medicine; given additional title Director of Institutional Review Board, Department of Research Administration; salary changed from annual rate of \$68,127 for 12 months (\$5,677.25 per month), full time, to annual rate of \$30,000 for 12 months (\$2,500.00 per month), .50 time; changed from tenured faculty to part-time faculty; May 26, 1995 through June 30, 1995. Paid from 20039570, Office of Research Administration, pos. 064700.

Elizabeth J. Syzek, Assistant Professor of Radiological Sciences; given additional title Section Chief, Radiation Therapy, Department of Radiological Sciences, April 1, 1995.

David Tuggle, Associate Professor of Surgery; given additional title Chief, Section of Pediatric Surgery, July 1, 1995.

William Tunell, Professor of Surgery; title Chief, Section of Pediatric Surgery, deleted, July 1, 1995.

Jerry B. Vannatta, Professor of Medicine; given additional title Interim Associate Provost for Medical Affairs; salary changed from annual rate of \$69,696 for 12 months (\$5,808.00 per month) to annual rate of \$170,000 for 12 months (\$14,167.00 per month), July 1, 1995 through June 30, 1996. Includes \$100,305 administrative supplement during term as Interim Associate Provost. Paid from C5325007, CR-Provide Services of Assistant Vice Provost Medical Affairs; 22779620, Department of Medicine-General Internal; B0531001, University Hospital Reimbursement, pos. 146079; and 01009600, Office of the Provost, pos. 002400.

Kenneth F. Wegner, Jr., Assistant Professor of Radiological Sciences; title changed from Interim Administrative Business Manager to Departmental Business Administrator, Department of Radiological Sciences, March 1, 1995 through June 30, 1995.

Norman Wikner, Clinical Assistant Professor of Dermatology; salary changed from annual rate of \$60,000 for 12 months (\$5,000.00 per month), full time, to annual rate of \$500 for 12 months (\$41.67 per month), .01 time, May 1, 1995 through June 30, 1995. Paid from 22049520, Dermatology, pos. 124430.

Tenure Action: \*\*

J. Clark Bundren, Assistant Professor of Obstetrics and Gynecology, Tulsa, tenure denied, July 1, 1995.

Resignations and/or Terminations:

Patricia H. Allen, Assistant Professor of Nursing, May 31, 1995.

Juan A. Brou, Assistant Professor of Surgery, June 1, 1995 (with accrued vacation through July 10, 1995).

Diana F. Calvert, Clinical Associate Professor of Pharmacy Practice, June 30, 1995 (with accrued vacation through August 3, 1995).

Ronald L. Davidson, Instructor in Orthopaedic Surgery, June 13, 1995.

Robert D. Fugate, Associate Professor of Research, Department of Medicine, April 28, 1995 (with accrued vacation through June 14, 1995).

Ronald Prati, Clinical Assistant Professor of Radiological Sciences, June 23, 1995 (with accrued vacation through August 9, 1995).

Jay H. Stein, Senior Vice President and Provost, Health Sciences Center, and Professor of Medicine, July 31, 1995 (with accrued vacation through September 4, 1995).

Jan S. Szafranski, Visiting Instructor in Anesthesiology, June 30, 1995.

\*\*See Motion on page 24499

Retirements:

Thomas E. Acers, Gaylord Professor of Ophthalmology and Clinical Associate Professor of Surgery, June 30, 1995 (with accrued vacation through August 29, 1995).

Constance M. Baker, David Ross Boyd Professor of Nursing, May 13, 1995 (with accrued vacation through June 30, 1995); named David Ross Boyd Professor Emeritus of Nursing.

Carl R. Bogardus, Professor and Vice Chair of Radiological Sciences, March 31, 1995 (with accrued vacation through May 31, 1995); named Professor Emeritus of Radiological Sciences.

Betty J. Durland, Associate Professor and Chair of Dental Hygiene; retirement date changed from June 30, 1995 to May 31, 1995 (with accrued vacation through June 30, 1995); named Professor Emeritus of Dental Hygiene.

Charles H. Lawrence, Professor and Vice Chair of Occupational and Environmental Health, June 30, 1995 (with accrued vacation through August 30, 1995); named Professor Emeritus of Occupational and Environmental Health.

Arthur E. Schmidt, Clinical Professor of Medicine, October 1, 1994; named Clinical Professor Emeritus of Medicine.

Russell T. Schultz, Professor of Medicine, retired July 31, 1994; named Professor Emeritus of Medicine. (Approval for Emeritus title only.)

Mary Lou Stiles, Associate Professor of Medicinal Chemistry and Pharmaceutics, May 31, 1995 (with accrued vacation through July 28, 1995).

Sidney P. Traub, Professor of Radiological Sciences, retired December 31, 1994; named Professor Emeritus of Radiological Sciences, January 1, 1995. (Approval for Emeritus title only.)

Jean J. Vanhoutte, Professor and Vice Chair of Radiological Sciences, June 30, 1995 (with accrued vacation through August 29, 1995).

President Boren recommended approval of the academic personnel actions shown above.

Regent Lewis moved approval of the personnel with the exception of the tenure action, which will be considered at a future meeting. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

## **ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS**

### **Norman Campus:**

#### **Leave of Absence:**

Charles E. Garver, Assistant Director, University Printing Services, short term disability leave of absence with pay, May 2, 1995 through August 1, 1995.

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**Appointment or Reappointment:**

Sandra K. Waterkotte, Assistant Vice President and Director of Development, annual rate of \$79,500 for 12 months (\$6,625.00 per month), July 1, 1995. Administrative Officer. Paid from 152-7161, University Development, pos. 102.65, and 157-9183, Foundation Fund Raising Reimbursement, pos. 107.65.

**Changes:**

Millie Audas, Director, Office of International Programs, salary changed from annual rate of \$51,000 for 12 months (\$4,250.00 per month) to annual rate of \$53,500 for 12 months (\$4,458.33 per month), July 1, 1995. Budget increase. Paid from 122-7454, Office of International Programs.

Marc S. Borish, title changed from Acting Registrar and Director of Admissions to Registrar and Director of Admissions, salary changed from annual rate of \$47,860 for 12 months (\$3,988.33 per month) to annual rate of \$55,000 for 12 months (\$4,583.33 per month), July 1, 1995. Changed from Administrative Staff to Administrative Officer. Paid from 122-7130, Admissions and Records, pos. 101.65.

Michael S. Burrage, Special Assistant to the President for State and Federal Government Affairs; changed from Administrative Staff to Executive Officer, February 1, 1995.

Kenneth R. Conklin, title changed from Associate Director of Development, Health Sciences Center, to Assistant Vice President and Director of Major Gifts, University Development, Norman Campus; salary changed from annual rate of \$65,000 for 12 months (\$5,416.67 per month) to annual rate of \$73,500 for 12 months (\$6,125.00 per month), July 1, 1995. Changed from Administrative Staff to Administrative Officer. Paid from 152-7161, University Development, pos. 103.65, and 157-9183, Foundation Fund Raising Reimbursement, pos. 110.65.

Andrew N. Feldt, title changed from Systems Support Programmer, University Computing Services, to Senior Systems Support Programmer, Department of Physics and Astronomy, salary changed from annual rate of \$40,908 for 12 months (\$3,409.00 per month) to annual rate of \$41,604 for 12 months (\$3,467.00 per month), July 1, 1995. Professional Staff. Paid from 122-7281, Physics and Astronomy, pos. 103.65.

James E. Gasaway, title changed from Director, Alumni Affairs, to Development Officer, University Development, July 1, 1995. Changed from Administrative Officer to Administrative Staff.

Joseph Harroz, Jr., title changed from Executive Assistant to the President and Associate Counsel to Vice President for Executive Affairs and Associate Legal Counsel, June 27, 1995. Executive Officer.

Richard D. Havel, title changed from Director to Chief of the Medical Staff, Goddard Health Center, July 1, 1995. Changed from Administrative Officer to Professional Staff.

Brad L. Quinn, Director, Grants and Contracts; title Assistant Controller, Norman Campus, deleted, July 1, 1995.

Robert F. Redmond, title changed from Chief of the Medical Staff to Staff Physician, Goddard Health Center, July 1, 1995. Professional Staff.

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Sondra Richardson, Assistant Dean for Student Services, College of Law, beginning date of appointment changed from May 1, 1995 to June 1, 1995.

Theresa Y. Smith, Director of Institutional Research; given additional title Assistant Provost, Office of the Provost; salary changed from annual rate of \$63,697 for 12 months (\$5,308.08 per month) to annual rate of \$66,882 for 12 months (\$5,573.50 per month), July 1, 1995. Administrative Officer.

Arthur N. Tuttle, Jr., title changed from Director, Architectural and Engineering Services, and University Architect, to Special Assistant to the Vice President for Administrative Affairs, August 1, 1995; administrative leave of absence with pay, August 1, 1995 through December 31, 1995; retirement effective January 1, 1996.

William R. Wayne, Assistant Vice President for Student Affairs; title changed from Director of Counseling and Testing to Director of Health Services, salary changed from annual rate of \$58,600 for 12 months (\$4,883.33 per month) to annual rate of \$75,000 for 12 months (\$6,250.00 per month), July 1, 1995. Administrative Officer.

Resignations and/or Terminations:

Jay A. Davis, Manager, Network Services, Geosciences Computing Network, July 31, 1995 (with accrued vacation through September 10, 1995).

Lee A. Lyon, Director of Laboratory Services and Staff Physician, Goddard Health Center, July 19, 1995.

Donna M. Murphy, Assistant Vice President and Director of Development, University Development, July 14, 1995.

James A. Reid, Acting Associate Director of Development, University Development, June 30, 1995.

Retirements:

Stanley Abel, Athletic Development Officer, Athletic Department, June 30, 1995 (with accrued vacation through August 29, 1995).

Helen J. Darks, Program Director, Evaluation and Testing, May 31, 1995.

**Health Sciences Center:**

Resignations and/or Terminations:

Richard L. Anderson, Assistant Director for Budgets, Budget Office, June 23, 1995 (with accrued vacation through July 10, 1995).

Deborah K. Ball, Nurse Clinician, Department of Otorhinolaryngology, May 12, 1995 (with accrued vacation through June 9, 1995).

Brian Fairless, Senior Network Analyst, Computing Services, May 12, 1995 (with accrued vacation through July 3, 1995).

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Kwai W. Pang, Associate Director, University Computing Services, May 31, 1995.

Kim A. Trent, Poison Control Specialist I, College of Pharmacy, May 23, 1995 (with accrued vacation through June 8, 1995).

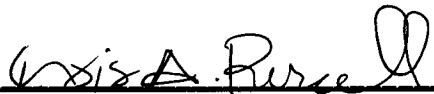
President Boren recommended approval of the administrative and professional personnel actions shown above.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Blankenship, Bentley, West, Hall, Halverstadt, Lewis, and Siegfried. The Chair declared the motion unanimously approved.

### LAND ACQUISITION AND DISPOSITION

There was no report or action taken on this item.

There being no further business, the meeting adjourned at 7:30 p.m.

  
Chris A. Purcell  
Executive Secretary of the Board of Regents

Changes in Source and Use of Education and General Funds

<u>Budgeted Sources</u>	<u>1994-95</u>	<u>1995-96</u>	<u>\$ Change</u>	<u>% Change</u>
State Appropriations	\$12,881,352	\$12,979,583	\$ 98,231	.8
General Enrollment Fees	5,205,916	5,519,555	313,639	6.1
Nonresident Tuition	30,000	46,000	16,000	53.4
Other Student Fees	882,600	849,000	<33,600>	<3.9 >
Gifts and Grants	176,500	203,000	26,500	15.1
Organized Activities	8,000	8,000	0	0.0
Other Income	124,000	164,000	40,000	32.3
Budgeted Reserves	812,648	1,626,360	813,712	100.2
Fee Waivers	565,050	603,469	38,419	6.8
Total Sources of Funds	<u>\$20,686,066</u>	<u>\$21,998,967</u>	<u>\$1,312,901</u>	<u>6.4</u>

Changes in Expenditure by Function and Object

<u>By Function:</u>	<u>1994-95</u>	<u>1995-96</u>	<u>\$ Change</u>	<u>% Change</u>
Instruction	\$12,650,001	\$13,273,721	\$ 623,720	5.0
Research	75,867	72,518	<3,349>	<4.4 >
Public Service	204,042	209,589	5,547	2.8
Academic Support	1,147,462	1,180,466	33,004	2.9
Student Services	918,296	963,942	45,646	5.0
Institutional Support	2,164,899	2,406,633	241,734	11.2
Operations & Maintenance of Plant	2,464,119	2,734,298	270,179	11.0
Scholarships and Fellowships	565,050	603,469	38,419	6.8
Data Processing-Academic Support	201,523	221,554	20,031	10.0
Data Processing- Institution Support	294,807	332,777	37,970	12.9
TOTAL	<u>\$20,686,066</u>	<u>\$21,998,967</u>	<u>\$1,312,901</u>	<u>6.4</u>

<u>By Object:</u>	<u>1994-95</u>	<u>1995-96</u>	<u>\$ Change</u>	<u>% Change</u>
Teaching Salaries	\$ 8,320,123	\$ 8,545,045	\$ 224,922	2.8
Professional Salaries	2,596,725	2,858,694	261,969	9.2
Other Salaries and Wages	2,423,119	2,543,437	120,318	5.0
Fringe Benefits	3,136,925	3,226,574	89,649	2.8
Professional Services	119,250	119,250	0	0.0
Travel	141,067	152,759	11,692	8.3
Utilities	839,500	939,500	100,000	12.0
Supplies & Other Operating Expenses	1,508,782	1,798,401	289,619	19.2
Property, Furniture, & Equipment	639,675	816,838	177,163	27.7
Library Books and Periodicals	395,850	395,000	<850>	<.21>
Scholarships & Other Assistance	565,050	603,469	38,419	6.8
TOTAL	<u>\$20,686,066</u>	<u>\$21,998,967</u>	<u>\$1,312,901</u>	<u>6.4</u>



Changes in Source and Use of Education and General Funds

<u>Budgeted Sources</u>	<u>1994-95</u>	<u>1995-96</u>	<u>\$ Change</u>	<u>% Change</u>
State Appropriations	\$12,881,352	\$12,979,583	\$ 98,231	.8
General Enrollment Fees	5,205,916	5,519,555	313,639	6.1
Nonresident Tuition	30,000	46,000	16,000	53.4
Other Student Fees	882,600	849,000	<33,600>	<3.9 >
Gifts and Grants	176,500	203,000	26,500	15.1
Organized Activities	8,000	8,000	0	0.0
Other Income	124,000	164,000	40,000	32.3
Budgeted Reserves	812,648	1,626,360	813,712	100.2
Fee Waivers	565,050	603,469	38,419	6.8
Total Sources of Funds	<u>\$20,686,066</u>	<u>\$21,998,967</u>	<u>\$1,312,901</u>	<u>6.4</u>

Changes in Expenditure by Function and Object

<u>By Function:</u>	<u>1994-95</u>	<u>1995-96</u>	<u>\$ Change</u>	<u>% Change</u>
Instruction	\$12,650,001	\$13,273,721	\$ 623,720	5.0
Research	75,867	72,518	<3,349>	<4.4 >
Public Service	204,042	209,589	5,547	2.8
Academic Support	1,147,462	1,180,466	33,004	2.9
Student Services	918,296	963,942	45,646	5.0
Institutional Support	2,164,899	2,406,633	241,734	11.2
Operations & Maintenance of Plant	2,464,119	2,734,298	270,179	11.0
Scholarships and Fellowships	565,050	603,469	38,419	6.8
Data Processing-Academic Support	201,523	221,554	20,031	10.0
Data Processing- Institution Support	294,807	332,777	37,970	12.9
TOTAL	<u>\$20,686,066</u>	<u>\$21,998,967</u>	<u>\$1,312,901</u>	<u>6.4</u>

<u>By Object:</u>	<u>1994-95</u>	<u>1995-96</u>	<u>\$ Change</u>	<u>% Change</u>
Teaching Salaries	\$ 8,320,123	\$ 8,545,045	\$ 224,922	2.8
Professional Salaries	2,596,725	2,858,694	261,969	9.2
Other Salaries and Wages	2,423,119	2,543,437	120,318	5.0
Fringe Benefits	3,136,925	3,226,574	89,649	2.8
Professional Services	119,250	119,250	0	0.0
Travel	141,067	152,759	11,692	8.3
Utilities	839,500	939,500	100,000	12.0
Supplies & Other Operating Expenses	1,508,782	1,798,401	289,619	19.2
Property, Furniture, & Equipment	639,675	816,838	177,163	27.7
Library Books and Periodicals	395,850	395,000	<850>	<.21>
Scholarships & Other Assistance	565,050	603,469	38,419	6.8
TOTAL	<u>\$20,686,066</u>	<u>\$21,998,967</u>	<u>\$1,312,901</u>	<u>6.4</u>

# PROPOSED UNIVERSITY RETIREE BENEFITS ELIGIBILITY CRITERIA

EXHIBIT B

6-95

WITH LESS THAN 10 YRS. OU SERVICE AND ELIGIBLE TO RETIRE WITH TRS



Retiree will not be eligible for coverage under the University's Health or Dental plan.

WITH 10 OR MORE YRS. OU SERVICE AND ELIGIBLE TO RETIRE WITH TRS



Retiree eligible to purchase University Health & Dental coverage (BCBS Managed Care Plan & Delta Dental Basic Plan) by paying 100% cost. Coverage must be elected within 30 days of beginning TRS retirement benefit. (OU Benefits office must be provided with a copy of the TRS Retirement Contract by the retiree confirming retirement date).

WITH 15 OR MORE YRS. OU SERVICE AND ELIGIBLE TO RETIRE WITH TRS



University will provide coverage (BCBS Managed Care & Delta Dental Basic) and pay 25% of cost for retiree premium only. Coverage must be elected within 30 days of beginning TRS retirement benefit. (OU Benefits office must be provided with a copy of the TRS Retirement Contract by the retiree confirming retirement date).

WITH 20 OR MORE YRS. OU SERVICE AND ELIGIBLE TO RETIRE WITH TRS



University will provide coverage (BCBS Managed Care & Delta Dental Basic) and pay 50% of cost for retiree premium only. Coverage must be elected within 30 days of beginning TRS retirement benefit. (OU Benefits office must be provided with a copy of the TRS Retirement Contract by the retiree confirming retirement date).

IF ONE OF THE ORIGINAL UNIVERSITY RETIREMENT ELIGIBILITY CRITERIA IS MET:

25 OR MORE YRS. OU SERVICE;

AGE 62 WITH AT LEAST 10 YRS. OU SERVICE;

OR RULE OF 80 (AGE PLUS OU YEARS OF SERVICE EQUAL 80 OR MORE)



University will provide full OU Retiree Benefits Package with Health & Dental coverage paid at 100% for the retiree only.

**CAMPUS MASTER PLAN OF CAPITAL IMPROVEMENT PROJECTS, NORMAN CAMPUS**

**A. State and Non-State Funded Projects**

<u>Priority Number</u>	<u>Project Name</u>		<u>State Funds Required</u>	<u>Other Funds Required</u>	<u>Estimated Total Cost</u>
1	Catlett Music Center, Phase II	(1)		11,950,000	11,950,000
2	Classroom and Laboratory Renovation and Equipment, Phase I	(1)		2,710,000	2,710,000
3	Critical Health, Safety and Access Projects	(1)		1,643,000	1,643,000
4	College of Engineering Facilities Renovation, Phase I	(1)		1,800,000	1,800,000
5	Computer Equipment, Phase I	(1)		4,000,000	4,000,000
6	Adams Hall Renovation	(1)		1,000,000	1,000,000
7	Sam Noble Oklahoma Museum of Natural History Building	(1)		37,500,000	37,500,000
8	Whitehand Hall Renovation	(1)	375,000	2,425,000	2,800,000
9	Monnet Hall Renovation and Addition for the College of Law			10,750,000	10,750,000
10	Nielsen Hall Addition, Phase I		400,000	2,400,000	2,800,000
11	Nielsen Hall Addition, Phase II		2,520,000		2,520,000
12	Holmberg Hall Restoration		3,000,000	5,000,000	8,000,000
13	Oklahoma Memorial Union Renovation, Phase I			7,225,000	7,225,000
14	Oklahoma Memorial Union Renovation, Phase II			1,100,000	1,100,000
15	Fracturing Fluid Characterization Facility			1,485,000	1,485,000
16	Oklahoma Geophysical Observatory Addition		32,000	103,000	135,000

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(1) Full or partial funding includes 1993 State of Oklahoma General Obligation Bond funds.

**CAMPUS MASTER PLAN OF CAPITAL IMPROVEMENT PROJECTS, NORMAN CAMPUS**

<u>Priority Number</u>	<u>Project Name</u>	<u>State Funds Required</u>	<u>Other Funds Required</u>	<u>Estimated Total Cost</u>
17	Research and Instructional Equipment	3,750,000		3,750,000
18	Classroom and Laboratory Renovation and Equipment, Phase II	2,825,000		2,825,000
19	Computer Equipment, Phase II	3,750,000		3,750,000
20	Burton Hall Structural Repairs	138,000		138,000
21	Jacobson Hall Renovation	1,620,000		1,620,000
22	Carpenter Hall Renovation	2,100,000		2,100,000
23	College of Engineering Facilities Renovation, Phase II	3,290,000		3,290,000
24	Asbestos Removal	747,000		747,000
25	Accessibility Improvements (ADA)	937,000		937,000
26	Nielsen Hall Renovation	6,600,000		6,600,000
27	Fine Arts Center Renovation for Schools of Drama and Dance	7,520,000		7,520,000
28	Fred Jones Art Center Renovation for the School of Art	7,520,000		7,520,000
29	Elm Avenue Parking Facility		4,993,000	4,993,000
30	Energy Center Parking Facility		4,500,000	4,500,000
31	University Boulevard Parking Facility		8,000,000	8,000,000
32	Parking Lots		558,000	558,000
33	Meteorological Studies Center		16,170,000	16,170,000
34	Weather Center Facility		15,000,000	15,000,000
35	Energy Center Completion		700,000	700,000
36	Couch Tower Renovation		9,612,000	9,612,000
37	Lloyd Noble Center Parking Area and Access Road		2,838,000	2,838,000

**CAMPUS MASTER PLAN OF CAPITAL IMPROVEMENT PROJECTS, NORMAN CAMPUS**

<u>Priority Number</u>	<u>Project Name</u>	<u>State Funds Required</u>	<u>Other Funds Required</u>	<u>Estimated Total Cost</u>
38	University Research Park Infrastructure Improvements		15,000,000	15,000,000
39	Max Westheimer Airport Improvements		1,200,000	1,200,000
40	Max Westheimer Airport Ramp Extension		2,062,000	2,062,000
41	Max Westheimer Airport West Parallel Taxiway		2,250,000	2,250,000
	<u>Athletic Facilities</u>			
42	Athletic Academic Student Life Center		2,500,000	2,500,000
43	Softball Facilities		1,000,000	1,000,000
44	Men's and Women's Strength Training Facility		1,400,000	1,400,000
45	Oklahoma Memorial Stadium South End Zone Renovation and Men's and Women's Sports Medicine Facility		3,000,000	3,000,000
46	Oklahoma Memorial Stadium Public Facilities Renovation		1,700,000	1,700,000
47	Oklahoma Memorial Stadium Spectator Viewing Areas		2,000,000	2,000,000
48	Oklahoma Memorial Stadium Lighting System		1,000,000	1,000,000
49	Oklahoma Memorial Stadium Santee Lounge Renovation		1,000,000	1,000,000
50	Athletic Hall of Fame		1,000,000	1,000,000
51	Athletic Support Services Space Renovation		500,000	500,000
52	Oklahoma Memorial Stadium Scoreboards Replacement		1,000,000	1,000,000

**CAMPUS MASTER PLAN OF CAPITAL IMPROVEMENT PROJECTS, NORMAN CAMPUS**

<u>Priority Number</u>	<u>Project Name</u>	<u>State Funds Required</u>	<u>Other Funds Required</u>	<u>Estimated Total Cost</u>
53	Practice Facility for Intercollegiate Wrestling Program		700,000	700,000
54	L. Dale Mitchell Baseball Park Team Facilities and Public Seating Improvements		1,300,000	1,300,000
55	L. Dale Mitchell Baseball Park Spectator Viewing Areas		1,200,000	1,200,000
56	Jefferson Dining Hall Renovation		750,000	750,000
57	Golf Course Improvements		4,200,000	4,200,000
58	Golf Team Practice Facilities		600,000	600,000
59	Oklahoma Memorial Stadium Improvements		6,625,000	6,625,000
	<b>Total State and Non-State Funded Projects, Norman Campus</b>	<b>\$ 47,124,000</b>	<b>\$ 205,449,000</b>	<b>\$ 252,573,000</b>

**B. Section 13 and New College Funded Projects**

60	Computer Equipment, 1994-95		600,000	600,000
61	ADA Compliance and Asbestos Removal, 1994-95		350,000	350,000
62	Renovation and Equipment for New Faculty, 1995-96		400,000	400,000
63	Instructional and Research Equipment, 1995-96		300,000	300,000
64	Computer Equipment, 1995-96		600,000	600,000

**CAMPUS MASTER PLAN OF CAPITAL IMPROVEMENT PROJECTS, NORMAN CAMPUS**

<u>Priority Number</u>	<u>Project Name</u>	<u>State Funds Required</u>	<u>Other Funds Required</u>	<u>Estimated Total Cost</u>
65	Academic and Administrative Space Renovation and Emergency Repairs, 1995-96		475,000	475,000
	Total Section 13 and New College Funded Projects, Norman Campus		\$ 2,725,000	\$ 2,725,000

RESOLUTION

A RESOLUTION DETERMINING THAT THE CONSTRUCTING, FURNISHING AND EQUIPPING OF A STUDENT CENTER AT THE UNIVERSITY OF OKLAHOMA HEALTH SCIENCES CENTER, OKLAHOMA CITY, OKLAHOMA, IS NEEDED FOR THE COMFORT, CONVENIENCE AND WELFARE OF THE STUDENTS OF THE UNIVERSITY OF OKLAHOMA HEALTH SCIENCES CENTER; APPROVING THE PRELIMINARY OFFICIAL STATEMENT CONTAINING THE STATEMENT OF ESSENTIAL FACTS PERTAINING TO THE BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA HEALTH SCIENCES CENTER (OKLAHOMA CITY, OKLAHOMA) STUDENT CENTER REVENUE BONDS, SERIES 1995, IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$2,000,000; AUTHORIZING STAFF TO COORDINATE WITH FINANCIAL CONSULTANT AND BOND COUNSEL TO PREPARE TO OFFER SAID BONDS FOR SALE; RATIFYING THE STAFF'S ACTIONS IN REGARD TO THE SELECTION OF SERVICE PROVIDERS FOR TRUSTEE BANK, BOND PRINTING AND OFFICIAL STATEMENT PRINTING; AND CONTAINING OTHER PROVISIONS RELATING THERETO.

WHEREAS, the Regents have determined it to be necessary for the benefit of students attending The University of Oklahoma Health Sciences Center, Oklahoma City, Oklahoma (herein "University"), to construct, furnish and equip a Student Center building (herein the "Project") on the campus of the University; and

WHEREAS, in order to finance the Project, the Board of Regents of the University of Oklahoma has determined to issue its revenue bonds, notes or other evidences of indebtedness; and

WHEREAS, the Oklahoma State Legislature, by Enrolled Senate Concurrent Resolution No. 1050, has authorized the Board of Regents of the University of Oklahoma to issue bonds pursuant to the provisions of Title 70, Oklahoma Statutes 1991, Sections 4001 to 4017, inclusive, as amended, in a sum not to exceed \$2,000,000 for the purpose of constructing, furnishing and equipping the Project.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA:

Section 1. Pursuant to Title 70 Oklahoma Statutes, Sections 4001 and 4013 and based on the facts presented to the Board of Regents, it is hereby determined that the construction, furnishing and equipping of the Project is necessary for the comfort, convenience and welfare of the students of the University and suitable for the purposes for which the University was established.

Section 2. Statement of Essential Facts. The Preliminary Official Notice of Sale and Official Statement presented to the Regents on this date, which contains the Statement of Essential Facts pertaining to the \$2,000,000 Board of Regents of the University of Oklahoma Health Sciences Center (Oklahoma City, Oklahoma), Student Center Revenue Bonds, Series 1995, is hereby adopted and approved.



Section 3. Authorization to Proceed with Sale of Bonds. The staff of the University is authorized to coordinate with the University's Financial Consultant and Bond Counsel and proceed to obtain the necessary approvals, draft the necessary documents, set the date of sale and publish the notice of sale of said revenue bonds; provided that the final terms and conditions of said bonds and the documents authorizing and securing same shall be subject to final approval by the Regents of the University of Oklahoma.

Section 4. Ratification of Staff Actions in Regard to Selection of Certain Professional Service Providers. The Board of Regents hereby ratifies the actions taken by the University staff in seeking proposals from and selecting service providers for Trustee Bank, bond printing and official statement printing services.

ADOPTED and APPROVED this 27th day of June, 1995.

(SEAL)

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Chairman, Board of Regents of  
The University of Oklahoma

ATTEST:

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Executive Secretary, Board of Regents  
of the University of Oklahoma