

C O N T E N T S
MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
NOVEMBER 13-14, 1991

Minutes (22641)

Report of the President of the University (22641)

Report of the Chairman of the Board of Regents (22643)

I. REPORTS - PRESENTATIONS FOR DISCUSSION	<u>Page</u>
Athletic Academic Support Services	22640
Implementation of the Undergraduate Advising Task Force Recommendations.	22643
Faculty Evaluations.	22646
Outreach Activities of the School of Music, 1991-92.	22647
II. ACTION ITEMS	
Phasing of the Family Medicine Building.	22648
Section 13 Project Revisions, Health Sciences Center	22650
Financing Certain Facilities Additions - College of Medicine - Tulsa	22651
Max Westheimer Airport Runway 3/21 Reconstruction Project.	22653
Honorary Degrees	22654
Student Activity Fee Allocation - HSC.	22655
Special Fees Request for 1992-93	22655
Post-Season Athletic Contest	22657
Modification of Policy on Certifications and Diplomas.	22658
Discontinuance of Medical Graphics	22658
Oklahoma Geological Survey Agreement	22659
On-Call Architectural Firms.	22660
Proposals, Contracts, and Grants	22660
Resolution - Employee Executive Council Anniversary.	22661

III. FOR INFORMATION	<u>Page</u>
Internal Audit Findings.	22662
Report of Associates and President's Partners Commitments. . . .	22662
Quarterly Report of Grants, Proposals and Contracts, Purchases, and Agreements for the Provision of Services. . . .	22664
IV. PERSONNEL AND/OR LITIGATION	
Academic Personnel Actions	
Norman Campus.	22665
Health Sciences Center	22666
Administrative and Professional Personnel Actions.	22669
Litigation	22670
Executive Secretary of the Board of Regents.	22670

**MINUTES OF A REGULAR MEETING
THE UNIVERSITY OF OKLAHOMA BOARD OF REGENTS
NOVEMBER 13-14, 1991**

A regular meeting of the Board of Regents of The University of Oklahoma was called to order in the City Council Chambers, Room 117, City Hall, Lawton, Oklahoma, beginning at 4:53 p.m. on Wednesday, November 13, 1991.

The following Regents were present: Regent Sarah C. Hogan, Chairman of the Board, presiding; Regents Sylvia A. Lewis, E. Murray Gullatt, J. Cooper West, G. T. Blankenship, and C. Victor Williams, M.D.

Absent: Regent Sam Noble.

Others attending all or a part of the meeting included Dr. Richard L. Van Horn, President of the University, Provost Clayton Rich, Interim Provost Richard C. Gipson, Vice Presidents Fred J. Bennett, Arthur J. Elbert, Jerry B. Farley, Daniel J. O'Neil, and Roland M. Smith, Mr. Fred Gipson, Mr. Robert P. White, Ms. Beth Wilson, Mrs. Barbara H. Tuttle, Executive Secretary of the Board of Regents, and Mrs. Karen Thrailkill, Assistant Secretary of the Board of Regents.

Notice of the time, date, and place of this meeting was submitted to the Secretary of State, and the agenda was posted in the Office of the Board of Regents on or before 4:30 p.m. on November 12, 1991, both as required by 25 O.S. 1981, Section 301-314.

ATHLETIC ACADEMIC SUPPORT SERVICES

Dr. Tom Hill, Assistant Director of Athletics for Academics, presented a report on the academic support implemented for athletes during the spring semester 1989 and an update on the progress made thus far. He distributed to the Regents information on the Athletic Student Life Program and grade point and graduation data for 1990-91.

Dr. Hill highlighted several of the key services in the academic support programs that are crucial such as the tutoring and mentoring programs, the course performance check, and the academic assessment and advisement programs. He also presented statistics on the academic performance of student athletes for 1990-91. Included was GPA information and number of athletes by sport for each semester as well as graduation information for 1990-91 senior athletes.

He reported the cost of running the Student Life Program has increased over the past five years from \$159,542 to \$435,058 due, in part, to an increase in staff, a computer center, etc. The facility is located on the second floor of the north end of Oklahoma Memorial Stadium and would be ideal if there was room to house the athletes' study hall program.

Dr. Hill said his goals for the future include offering the best academic support program for student athletes in the nation, having a 100% graduation rate, having an effective job placement program for graduates, and having no student athletes academically ineligible at the end of each academic year.

In closing, Dr. Hill expressed his concern that admission requirements and standards are being raised to the point that many young people, and particularly black male students, are being eliminated from the opportunity to enter higher education institutions. He said high test scores are not an absolute index of who will be successful and who will not.

The Regents expressed their appreciation to Dr. Hill for his efforts on behalf of OU's student athletes.

At 5:20 p.m. Chairman Hogan recessed the meeting. She announced the meeting would reconvene at 9:00 a.m. on Thursday, November 14, 1991, in the same location.

The meeting reconvened in regular session at 9:21 a.m. on Thursday, November 14, in the same location with all Regents present except Regent Noble.

MINUTES

Regent Gullatt moved approval of the minutes of the Planning Retreat held on September 23-24, 1991 as printed and distributed prior to the meeting. The following voted yes on the motion: Regents Hogan, Lewis, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

Regent Lewis moved approval of the minutes of the regular meeting held on October 15, 1991 as printed and distributed prior to the meeting. The following voted yes on the motion: Regents Hogan, Lewis, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

REPORT OF THE PRESIDENT OF THE UNIVERSITY

President Van Horn reported on awards, honors, gifts and grants as follows:

1. Dr. Carl R. Bogardus, Professor and Vice Chair of Radiological Sciences, was elected president of the American College of Radiology.

2. Sul Lee, Dean of University Libraries, was elected to a three-year term on the Board of Directors of the Association of Research Libraries. This Association includes 119 member libraries representing the major North American research institutions.
3. James P. Pappas, Vice Provost for Continuing Education and Public Service, and Jerry Jerman, Director of CE&PS marketing and communications, won the National University Continuing Education Association Regional Innovations Award.
4. Crystal R. Joy, Bartlesville senior in marketing, was named a 1991-92 Richard D. Irwin Scholar at the Beta Gamma Sigma National Seminar in Seattle. Only 35 members of this national business honorary society were selected from across the nation.
5. Peter J. Lamb, Professor of Meteorology and Director of the Cooperative Institute for Mesoscale Meteorological Studies, was selected as site scientist for a federal research project on global warming. The Department of Energy's Atmospheric Radiation Measurement Program will collect data on clouds to find their role in global climate change. The 10-year \$460 million project will build five central stations to collect data--one in the southern U.S. Great Plains, and one each in the western Pacific Ocean, the eastern north Atlantic or Pacific, the North Slope of Alaska and in the Gulf Stream off the coast of eastern North America.
6. The College of Nursing added a nurse-practitioner track in the master's program with a grant of \$1 million from the U.S. Department of Health and Human Services. The program will accept its first students in Fall 1992 to prepare them to serve as primary health care providers.
7. Professors Larry W. Canter, Robert C. Knox, David A. Sabatini and Baxter E. Vieux of the School of Civil Engineering and Environmental Science received \$100,000 from the Environmental Protection Agency to identify and classify wellhead contaminants. Drs. Sabatini and Knox, along with Jeffrey H. Harwell of Chemical Engineering and Materials Science, also received two-year funding of more than \$300,000 to seek remedies for a common ground water contaminant, dense non-aqueous phase liquids, or DNAPLs.

REPORT OF THE CHAIRMAN OF THE BOARD OF REGENTS

Regent Hogan asked Regent Williams to introduce a special guest at the meeting, Lawton Mayor Ted Marley. Regent Williams said it is a pleasure to introduce the Honorable Ted Marley, who serves the City of Lawton so well, and the University is most appreciative of the use of the City Council Chambers for our meetings. Mayor Marley responded it is a pleasure to officially welcome University officials and staff to City Hall and Lawton.

IMPLEMENTATION OF THE UNDERGRADUATE ADVISING TASK FORCE RECOMMENDATIONS

Interim Provost Richard Gipson introduced Dr. Paul Bell, Associate Provost for Undergraduate Education and Programs, who presented the following report:

The Undergraduate Advising Task Force was established in September 1990 as requested by student leaders, the Provost and the President. The general mission of the task force was to evaluate OU's undergraduate advising and make recommendations for improvement. The evaluation of advising at OU was to include: advising for majors, first-time students, pre-professional advising, undeclared students, and special groups such as minorities, honors, national merit scholars, PLCs, students who attend classes primarily in the evening, commuter students, and summer advising in the colleges. Based on this evaluation, the task force was to make recommendations for improvements without additional cost and for improvements to be phased in as additional resources become available.

Dr. Bell said the task force, chaired by Dean Billy Crynes, presented its final report in March 1991. The following are the recommendations which have evolved from the task force and the actions implemented to date:

- I. Recommendation - Reorganize the University's primary advising structure to permit all new students with declared majors to be advised in their degree colleges.

Actions Implemented -

- * Associate Provost Bell said he has begun the process of refocusing the mission of University College on the retention of freshmen students.
- * A plan recommending colleges begin admitting undergraduate students with 24 or more hours and a cumulative GPA of 2.0 or better was developed by Dean Crynes, Assistant Dean of Arts and Sciences Blake Thurman and himself, Dr. Bell said. This proposed plan will be presented to the Norman Campus Deans' Council in November. The plan is as follows:
 1. Undergraduate students who meet the following criteria will be admitted into the appropriate degree-recommending college on the Norman Campus:

- * declared a specific major or chosen a college in which they plan to major;
- * earned 24 or more credit hours; and
- * earned a cumulative GPA of 2.0 or better

A student who meets the above criteria but who does not meet all of the requirements for admission into a degree program will be admitted and classified as undecided, pre-major, or some other designator at the discretion of the college.

2. Undecided students may remain in University College until they have earned 45 hours, after which time they will be required to declare a major or enter into a performance contract with University College. Pre-health profession majors will remain in University College until they transfer to a degree-recommending college at the OU Health Sciences Center or elsewhere.
 3. Students who have been admitted to a degree-recommending college may not return to University College without special permission from the dean of the degree-recommending college.
 4. Students may transfer between degree-recommending colleges, provided they meet the criteria for admission to the receiving college.
 5. The degree-recommending college will be responsible for tracking and providing services to students admitted to the college who are placed on academic notice, probation or college probation.
- II. Recommendation - Establish a required course or orientation program for all new students.

Actions Implemented -

- * A voluntary orientation course currently is being provided through the Instructional Development Program.
- * The academic content of the summer (New Sooner) orientation is being strengthened.

- III. Recommendation - Disseminate more and better information about advising and other related services.

Actions Implemented -

- * OU Advisogram for staff and faculty will be published at least once per semester.
- * A monthly Student Advising Newsletter is being distributed to students by University College.
- * Training workshops for staff advisors are being held.

- IV. Recommendation - Train and properly prepare faculty, staff, and peers for advising functions.

Actions Implemented -

- * Regular advising workshops are being held for staff who advise students.
- * Information about advising is being included in training sessions for new faculty.
- * Use trained peer advising assistants.

- V. Recommendation - Establish an understanding with students that they have a shared responsibility in the advising process.

Actions Implemented -

- * University College has implemented a self-advising option to include a provision notifying students of their role in the advising process on a form which the students must sign for students with a GPA > 3.0.

- VI. Recommendation - Increase the value of advising and importance to the University community.

Actions Implemented - An Advising Award for faculty and staff was established in Spring 1991.

- VII. Recommendation - Create more incentives for faculty and staff who advise.

Actions Implemented -

- * Aside from the Advising Award, other incentives currently are being considered.

In response to a Regent's question, Dr. Bell commented on the course called Gateway to College Learning, which is a two-hour course for one semester designed to acclimate students to the campus. Gateway includes information on study skills, stress management, the Library, and other services available to students at the University.

He also commented on the Discover career planning program now offered by University College for free. This is a computerized program that allows students to explore career options based on their own background and interests.

Dr. Bell distributed several issues of the Student Advisement Newsletter produced by University College students for students.

FACULTY EVALUATIONS

Interim Provost Gipson and Provost Clayton Rich were present for this report. Dr. Gipson said faculty evaluation is a continuous process, both prior to and following the granting of tenure. In 1972, the Board of Regents approved a Faculty Senate recommendation to implement a University-wide program of instructional evaluation, including an evaluation by students. In 1976, the Board of Regents approved a policy outlining an annual evaluation process for faculty. In 1986, the President approved a Faculty Senate recommendation that the annual faculty evaluation process produce results that can be reflected on a uniform Summary Report of Annual Faculty Evaluation. A copy of the current uniform summary report form used by the Norman Campus was included in the agenda.

The annual review of each faculty member's performance is the responsibility of the academic deans and the specific academic units. A systematic procedure for accomplishing such evaluations has been developed in each academic unit with participation and approval of the dean and the Provost. The criteria for evaluation is to be clearly and carefully stated. An evaluation of the faculty member's total contribution to the mission of the University--teaching; research, scholarship, and/or creative activity; and professional, University, and administrative service--is central to the on-going faculty evaluation process and is reflected on each uniform summary report form. However, specific faculty assignments and the particular mission of an academic unit may modify the relative weight given to any one area of professional responsibility, which also is reflected on the uniform summary report form.

Annual faculty evaluations serve two basic purposes. The first and foremost is to provide information to the faculty member regarding his or her work so that the faculty member can build upon strengths and make improvements where desirable. As such, faculty evaluations are an essential element of career development for the individual and assist both the faculty member and his or her department or school. The second basic purpose of faculty evaluations is to provide a documented basis for providing appropriate recognition of

the quality of the faculty member's work--of how well the faculty member meets the department's or school's approved criteria for advancement in salary, promotion, and tenure. The faculty evaluation policy requires that all salary adjustments and promotions in rank be based on systematic evaluations of faculty performance. A distribution of faculty salary increases for fiscal years 1990, 1991, and 1992 was included in the agenda.

It is the policy of the Norman Campus that all "A" budget salaried faculty, temporary and permanent, tenured/tenure track and nontenure track, be subject to the same performance evaluation process. At the conclusion of each calendar year, the Norman Campus Provost sends an annual memo outlining the faculty evaluation process and providing the uniform summary report form. The Provost's 1991 memo was a part of the agenda material for this meeting.

Each faculty member is evaluated by Committee A in the appropriate academic unit or department according to the criteria and procedures approved by that unit. This evaluation, represented on the Summary Report of Annual Faculty Evaluation form, is first submitted to the faculty member, who may respond to the summary report on the space provided. The chairs/directors first send the summary report forms to their college dean who, in turn, forwards all faculty evaluation summary report forms to the Office of the Provost. The Norman Campus Provost schedules a meeting with each college dean every spring semester to review the college's faculty evaluations. Faculty evaluations for each calendar year are kept on file at the Norman Campus Provost's Office.

Dr. Gipson reviewed information he distributed to the Regents on procedures followed in the evaluation process.

Provost Rich distributed three different college evaluation forms as examples of faculty evaluation at the Health Sciences Center. He said evaluation is each department chairman's responsibility, with the reports being reviewed by the deans. The emphasis varies from department to department and everyone does get evaluated. Students do evaluate the faculty and are also evaluated themselves.

OUTREACH ACTIVITIES OF THE SCHOOL OF MUSIC, 1991-92

Interim Provost Richard Gipson introduced Fine Arts Dean David Woods and Dr. Allan Ross, Director of the School of Music, for a report. Dean Woods said the College of Fine Arts is refocusing its mission, goals, and objectives. One important component of this new focus is a pro-active outreach program that will bring the Fine Arts, as they exist at The University of Oklahoma, to the people of the State. Such activity fulfills several aspects of the University's Strategic Plan. Dean Woods said several hometown recital and/or exhibit programs have been scheduled in various communities. This outreach program

enables a senior to be able to take an exhibit or drama, dance or other program to his or her hometown. Following the program, a reception will be held with Dean Woods, the student's teachers from different levels, and the Director of the particular School attending.

Dr. Ross commented the School of Music is anxious to participate vigorously in these outreach activities. Among the School's several objectives for such a program, five are of primary importance:

1. To strengthen the Creative Activity and Public Service components of the mission of the University by bringing cultural events to the people of the State;
2. To heighten the awareness of the high quality and comprehensive nature of music programs at the University and solidify OU's reputation as a regional center for the arts;
3. To provide aspects of students' education that can only be learned from "touring";
4. To provide additional creative activity outlets for faculty;
5. To recruit graduate and undergraduate students to the University through exposure to its programs and contact with its people.

Each of these objectives relates directly to aspects of the Strategic Plan of the School of Music and that of the University.

Dr. Ross said associates' funds in the amount of \$25,000 recently provided to the School of Music for outreach activities will enable the School to formulate and carry out a sizeable program of outreach activities. Necessary expenses will include transportation costs, moving of equipment, purchase or rental of music, housing for overnight ventures, and other associated expenses.

Dr. Ross called attention to the overview of the status of planning for the outreach program which was included in the agenda for this meeting. He said the details of some events are finalized, others are formulating, and others are in preliminary stages.

PHASING OF THE FAMILY MEDICINE BUILDING

The Family Medicine Building was established as the highest priority of the Health Sciences Center in 1982. This priority is justified in order to correct the currently inadequate facilities of the Department. The Oklahoma

Legislature appropriated \$850,000 in 1982 and \$2.4 million in 1988 (\$3.25 million), one-half the cost of the building but was unable to complete the funding in 1989.

Construction documents for the Family Medicine Building, consisting of 67,279 gross square feet on two floors, were approved at the Regents' meeting in December, 1990. The authorized cost was \$7.1 million. The current estimate, adjusting for inflation to mid 1992, is \$7.4 million.

Dividing the project into two phases is proposed as follows:

Phase I - First floor as currently approved except Residency Clinic 2 and the patient education area would be shelled.

Phase II - Second floor

Phase I will consist of 34,254 gross square feet at an estimated cost of \$4.208 million, of which \$3.25 million is currently available for this project. Therefore, \$958,000 will need to be obtained before construction of Phase I can start. It is proposed to complete the funding of Phase I from private sources or other State funding sources. This plan would be modified if all or part of the additional \$4.5 million needed to complete the entire Family Medicine Building is obtained from a State bond issue or appropriation.

The Family Medicine Building accommodates several programs of the Department. The space is all well justified, but the highest priority is for new clinic space for Family Medicine residents and faculty, and for office and support space for the faculty directly involved in teaching Family Medicine to medical students and residents. Phase I provides the new clinic space needed.

Additional design work and modification of construction documents will be needed for bidding this building in two phases. The cost of modifying construction documents for the Phase I project and for an add-alternate in case of additional State appropriated funds, is estimated to be up to \$180,000. This design work can proceed while private funds are being sought. Once funding is completed, approval will be requested for constructing the Phase I project.

Upon approval of the Board of Regents, these changes will be incorporated in the University's Campus Master Plan of Capital Improvement Projects which will be submitted to the Oklahoma State Regents for Higher Education.

President Van Horn recommended that the Family Medicine Building project be divided into two phases, with Phase I consisting of the first floor as currently approved except that Residency Clinic Number 2 and the Patient Education area would be shelled and Phase II consisting of the second floor.

President Van Horn further recommended that up to an additional \$180,000 be authorized for design work and modification of construction documents in order to phase the project, and that construction of Phase I be started as soon as funding can be completed.

Regent Williams moved approval of the recommendations. The following voted yes on the motion: Regents Hogan, Lewis, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

President Van Horn said the University would like to have the option of searching for a naming gift of \$1 million. Then, if additional funds become available from alumni and supporters, it might be possible to finish some of the unfinished space within the shell. There were no objections to this suggestion.

SECTION 13 PROJECT REVISIONS, HEALTH SCIENCES CENTER

Revisions to several 1990-91 and 1991-92 Section 13 and New College Fund projects at the Health Sciences Center are proposed to accommodate changes in the programs, scope and cost of the projects. These revisions represent a shift of already approved Section 13 funds from one project to another and College of Medicine funds to cover additional increases in cost.

Relocation and Renovation of Anatomy Class Laboratories

This project was approved by the Board at the April, 1991 meeting at an estimated cost of \$300,000 from 1991-92 Section 13 and New College Funds.

Site Support has completed estimates for renovation and bids have been received for outside contracts. Based on these prices, an increase from \$300,000 to \$427,000 is needed to complete the project. The increase is due to the need to replace dissection tables as well as higher than anticipated costs for mechanical, electrical, and plumbing revisions to convert the basement space to an acceptable facility for class laboratories. Funding for the additional \$127,000 will be reallocated from two previously approved 1991-92 Section 13 and New College Fund projects. The College of Medicine Research Space Renovation will be reduced by \$87,000 from \$121,700 to \$34,700 and the Relocation and Renovation of Dental Student Modules will be reduced by \$40,000 from \$120,000 to \$80,000.

Space Conversion for Microbiology Research Laboratories

At the June, 1990 meeting of the Board of Regents, this project was approved in the amount of \$122,658 from 1990-91 Section 13 and New College Funds. In the course of program planning it became evident that the renovation needs exceeded the amount of funds available and that the replacement of glasswash and sterilization equipment was necessary. The estimated total project cost will be increased from \$122,658 to \$232,658. Funding for the additional cost will consist of \$110,000 from accumulated Indirect Cost Incentive funds from the department, Account D9121200.

Summary of Changes

<u>Project</u>	<u>Original Budget</u>	<u>Increase (Decrease)</u>	<u>Proposed Budget</u>
Anatomy Class Laboratories	\$300,000	\$127,000	\$427,000
Medicine Research Space	121,700	(87,000)	34,700
Dental Student Modules	120,000	(40,000)	80,000
Microbiology Research Laboratories	122,658	110,000	232,658

Award of a Purchase Order to the Department of Human Services

Regents' policy requires competitive bids for purchases in excess of \$100,000. The architectural and engineering work required for an external bid would cost \$32,000. The initial plan was for Site Support to do the Microbiology Research Laboratories renovation; however, Site Support will not be able to perform the work at the most opportune time for the Department of Microbiology due to scheduling problems. Purchases between State agencies are not subject to State bid requirements. This action is requesting an exception to the Regents' policy for competitive bids for purchases in excess of \$100,000 to permit the Department of Human Services to perform the renovation work on a reimbursement of cost basis in a time frame that meets the academic department's needs at a projected cost of \$160,370.

President Van Horn recommended that the Board of Regents approve (1) revisions and reallocations in Section 13 and New College Fund projects as described above and (2) the award of a purchase order to the Department of Human Services Construction Unit in the amount of \$160,370 for renovation of the Microbiology Research Laboratories.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

FINANCING CERTAIN FACILITIES ADDITIONS - COLLEGE OF MEDICINE, TULSA

In May 1990, the Board of Regents approved the acquisition of land and the remodeling of facilities for the Tulsa Campus. The refinancing of the Tulsa Campus bond indebtedness through the Tulsa Industrial Authority to cover the estimated costs also was approved. Specifically, the Board authorized (1) a \$400,000 remodeling project to convert storage space for use by the Tulsa clinics, (2) including the \$182,000 cost of two Surgery Clinic modular buildings in the long-term financing, (3) acquiring two tracts of land contiguous to the campus at a cost of \$305,000, and (4) increasing the existing \$5.6 million Tulsa Industrial Authority bond indebtedness to approximately \$6.6 million to finance these projects and the related financing costs.

The necessary instruments and agreements either have been or are being prepared and reviewed by University Counsel, and it is appropriate that a further resolution of approval and authorization be granted as follows:

WHEREAS, the Board of Regents of The University of Oklahoma (the "Board") is committed to excellence in medical education for the State of Oklahoma; and

WHEREAS, the Board is committed to the continued development and improvement of its Tulsa Medical College and its related physical facilities; and

WHEREAS, the Board is desirous of receiving the most favorable lease provisions made available as the result of lower interest rates making feasible the financing of certain additions to the Tulsa Medical College facilities by the Tulsa Industrial Authority; and

WHEREAS, the Board at its May 9, 1990, meeting approved the financing of certain additions to the Tulsa Medical College facilities in an amount not to exceed \$1.0 million and the entry into the necessary related instruments and agreements subject to University Counsel's review and approval of the language and provisions contained in each document; and

WHEREAS, the necessary instruments and agreements either have been or are being prepared and reviewed by University Counsel and it is appropriate that the approvals and authorizations hereinbelow contained be granted.

BE IT RESOLVED BY THE BOARD OF REGENTS OF THE UNIVERSITY OF OKLAHOMA AS FOLLOWS:

The Board of Regents of The University of Oklahoma hereby expressly approves: (i) the Second Amendment and Supplement to Lease and Agreement between the Board of Regents of The University of Oklahoma (the "Board") and Tulsa Industrial Authority, dated as of November 1, 1991; (ii) the entry by Tulsa Industrial Authority and The First National Bank and Trust Company of Tulsa, as trustee under the Indenture, into that certain Second Supplemental Bond Indenture dated as of November 1, 1991, pursuant to which \$1,000,000 additional principal amount of the Tulsa Industrial Authority Renewable Lease Revenue Bonds, Series 1985 (The University of Oklahoma Tulsa Medical College Project) (the "1991 Bonds"), are to be authorized and issued; (iii) the First Amendment to Letter of Credit Agreement dated as of November 1, 1991, by and between the Board and The Bank of Tokyo, Ltd., New York Agency; (iv) the First Amendment to Pledge and Security Agreement dated as of November 1, 1991, between the Board and The Bank of Tokyo, Ltd., New York Agency; (v) the Amended Financing Statement naming the Bank of Tokyo, Ltd., New York Agency, as assignee of secured party, Tulsa Industrial Authority; (vi) the Tender Agent Agreement Supplement among The First National Bank and Trust Company of Tulsa, as

trustee under the Indenture, Bankers Trust Company, a New York banking corporation, and the Board, dated as of November 1, 1991 or other agreed-upon dating; (vii) the TBNR Services and Remarketing Agreement Supplement, among BT Securities Corporation, Bankers Trust Company and the Board, dated as of November 1, 1991 or other agreed-upon dating; (viii) such purchase or placement agreement as shall be determined appropriate in connection with the issuance and placement of the 1991 Bonds, among BT Securities Corporation, Tulsa Industrial Authority and the Board; and (ix) all such other related and collateral documents, the final form of each and all of which instruments, agreements and documents shall be subject to University Counsel's approval.

The Chairman and Executive Secretary are authorized to execute and deliver on behalf of the Board, and upon their approval by University Counsel, each of the foregoing instruments and agreements and any and all other instruments as may reasonably be required to implement this Resolution and the consummation of the transactions contemplated hereunder.

President Van Horn recommended that the Board of Regents adopt the resolution presented above.

Regent Williams moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

MAX WESTHEIMER AIRPORT RUNWAY 3/21 RECONSTRUCTION PROJECT

At the March 1991 meeting, the Board of Regents approved the Max Westheimer Airport Runway 3/21 Reconstruction project and at the July 1991 meeting approved a contract with CH2M Hill for project engineering. The project as originally conceived, and upon which the currently approved budget of \$925,000 was based, included the reconstruction of deteriorated asphalt areas and the placement of an overlay the full length of the runway. The initial services performed by the consultant included asphalt and subsurface soil testing, analysis, and the preparation of an engineering report which outlines options and presents a recommendation along with a new construction cost estimate. The subsurface testing and exploration report shows the subgrade strength to be inadequate to serve as a long-term foundation for the runway. Overlaying the asphalt without repairing the subgrade would result in a marginal, short-term solution. Therefore, the project engineer has recommended that the entire runway be reconstructed in order to insure the long-term benefits of this improvement project. University staff has carefully reviewed the subsurface report and concurs completely with the engineer's recommendations. Based on the construction estimate provided with the engineer's recommendation, the project budget is \$1,400,000.

The subsurface exploration results and the engineer's report and recommendation have been discussed with the Federal Aviation Administration (FAA). Informal reports indicate that the FAA is in agreement with the recommended solution. Based on preliminary discussions with the FAA, the University

November 14, 1991

22654

will seek an increase in the grant from the current tentative allocation amount of \$756,000 to approximately \$1,232,100 as the FAA portion of the project cost. Also, based on the recommended revised scope of work, the University will request a grant of \$50,000 from the Oklahoma Aeronautics Commission. The balance of the project cost (\$117,900) would come from University sources. Since \$65,000 was available to match the original \$756,000, an additional \$52,900 would be needed. These additional matching funds will come from Account #137-9241, Bookstore operating account.

When the scope of the project is modified as recommended and approved by the Board, the construction period will increase from three to four months. Accordingly, items of professional service included in the engineer's contract related to contract administration and project inspection services will need to be modified. The total increase in fees related to the required extra services will be \$15,105.

President Van Horn recommended that the Board of Regents (1) modify the scope of the Max Westheimer Airport Runway 3/21 Reconstruction project to include the complete reconstruction of the existing runway and increase the project budget from \$925,000 to \$1,400,000, (2) authorize the administration to increase the consultant's fee by \$15,105 to cover the increased construction inspection and contract administration costs associated with the related increased construction time, and (3) authorize the administration to have the plans and specifications completed, to accept a grant of approximately \$1,232,100 from the Federal Aviation Administration, and to receive bids for the project.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

HONORARY DEGREES

In letters to the Board of Regents dated October 10 and November 6, 1991, President Van Horn reported his expectation of presenting at the November meeting his nominees and alternates to receive honorary degrees at the 1992 commencement.

The University policy and the policy of the Oklahoma State Regents for Higher Education on awarding honorary degrees were included in the agenda for reference. The composition of the Honorary Degrees Screening Committee is set forth in the University policy. The individuals who served on the Committee are:

Dr. Richard C. Gipson, Interim Provost, Norman Campus
Dr. Clayton Rich, Provost, Health Sciences
Mr. Sam Noble, Regent
Mr. Fred J. Bennett, Vice President for University Affairs

Dr. John Harley, Medicine
Dr. Nim Razook, Environmental Analysis and Policy
Dr. Glenda Ochsner, Allied Health
Dr. V. Stanley Vardys, Political Science
Dr. David Woods, Dean, Fine Arts
Dr. James F. Kimpel, Dean, Geosciences
Dr. Victor Yanchick, Dean, Pharmacy

President Van Horn said the University Regents and administration desire that the names of the nominees and alternates remain confidential until final arrangements are made for the nominees to be present at commencement.

President Van Horn recommended that the nominees and alternates listed in his letters of October 10 and November 6, 1991 to the Board of Regents be approved for honorary degrees.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

STUDENT ACTIVITY FEE ALLOCATION - HSC

President Van Horn reminded the Regents that the annual distribution of the student activity fees on each campus of the University is approved by the Board of Regents. The proposed use of student activity fees at the Health Sciences Center for 1991-92 was presented to the Regents and is attached hereto as Exhibit A.

President Van Horn recommended that the Board of Regents approve the allocation of student activity fees for the Health Sciences Center for 1991-92 to the individual student government groups shown in Exhibit A and approve in principle the proposed expenditures listed.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

SPECIAL FEES REQUEST FOR 1992-93

At the October meeting, the Board of Regents approved additions, increases, decreases, or deletions of special fees. Additional special fee requests have been received. In order to meet the State Regents' requirements for submission of fees for 1992-93, authority is requested to forward additional fees to the State Regents with the understanding there will be further discussions within the institution and a recommendation with final figures presented later for Board of Regents' action.

The fees are:

Medical Student Disability Insurance Fee

The Association of American Medical Colleges Liaison Committee on Medical Education, the accrediting body for medical school education, is requiring colleges to provide disability insurance to medical students. This requirement was generated from an increased awareness of risk associated with exposure to human immunodeficiency virus (HIV) and hepatitis B virus.

This fee will allow the College of Medicine to provide individual disability insurance coverage for first through fourth year medical students at a much reduced cost through a group plan.

	1991-92 <u>Approved</u>	1992-93 <u>Requested</u>	Statutory <u>Limit</u>
Medical Student Disability Insurance Fee	New	Direct cost	\$125.00 per year or cost of fee

The cost of this insurance will be between \$55.00 and \$75.00.

Nursing Assessment Test

The College of Nursing requests implementation of a testing requirement that all senior students who are not already registered nurses take the Mosby Assessment Test. The test identifies content areas in which performance is likely to be weak on the national nursing licensure examination. Requirement of the test will improve the success rate of College of Nursing students on the exam. The charge covers the College's cost of purchasing the exam and the analysis of test results by the test development company.

	1991-92 <u>Approved</u>	1992-93 <u>Requested</u>	Statutory <u>Limit</u>
Mosby Nursing Assessment Test	New	Direct cost	Direct cost

The cost of this test at the present time is \$27.95.

Norman Campus only (including College of Law)

Health Care Fee	\$40.00 per semester	\$46.00 per semester	\$46.00 per semester
-----------------	-------------------------	-------------------------	-------------------------

This fee increase, if implemented, will allow improved services and quality of health care provided to students and might allow a reduction in Student Activity Fees allocated to health care.

Cultural and Recreational Services	New	\$12.50 per semester	\$12.50 per semester
---------------------------------------	-----	-------------------------	-------------------------

This new fee, if implemented, will provide funds in the estimated amount of \$491,250 to enhance cultural and recreational services for an increasingly heterogeneous student population. Discussions are on-going with the students about the desirability of implementing this fee.

President Van Horn recommended that the Board of Regents authorize submitting special fees for 1992-93 as shown above to the Oklahoma State Regents for Higher Education.

Regent Williams moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

POST-SEASON ATHLETIC CONTEST

A Board of Regents' policy provides that Board approval is required prior to the acceptance of any post-season athletic contest. The Athletic Department anticipates the football team may receive an invitation to participate in a post-season football game. At this time, however, the exact bowl game possibilities are not known. The time/date for extending bowl invitations is 2:00 p.m. Central Standard Time on Sunday, November 17, 1991.

Most arrangements necessary for the University's participation in a bowl game must be made prior to the December Regents' meeting; therefore, it is necessary to seek authorization for the President or his designees to award purchase orders and sign contracts associated with the University's participation in a bowl game. Provisions outlined in Regents' policies regarding post-season athletic contests will be followed.

President Van Horn recommended that the Board of Regents (1) authorize the President, in concert with the Athletic Director and the Head Football Coach, to accept the best possible post-season bowl game invitation extended to The University of Oklahoma and (2) authorize the President or his designees to award purchase orders and sign contracts associated with The University of Oklahoma's participation in a post-season bowl game.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

MODIFICATION OF POLICY ON CERTIFICATIONS AND DIPLOMAS

The University policy on certifications and diplomas which has been in effect for a number of years includes the following paragraph:

The University may confer from time to time Distinguished Service Citations upon persons of distinguished achievements, but not upon students regularly enrolled in any of its programs, in cooperation with The University of Oklahoma Association, and in conformity to the methods and procedures for the selection of such persons now existing. No other honorifics shall be so recognized.

At the meeting of the Board of Regents in July, a new Distinguished Achievement Award or Distinguished Service Award was approved which replaces the Distinguished Service Citations. It is appropriate, therefore, that the paragraph in the Certifications and Diplomas Policy be modified also. The following substitute paragraph has been proposed:

The University of Oklahoma Alumni Association may confer the Distinguished Achievement or Distinguished Service Award upon an individual, organization or foundation with demonstrated commitment to the advancement of the University, the State of Oklahoma or the United States of America. This award is presented for the purpose of recognizing and honoring those who have addressed the needs of society through their devotion to enduring values and unselfish service. The Distinguished Awards are granted in conjunction with The University of Oklahoma.

A copy of the current Certifications and Diplomas Policy was included in the agenda for information.

President Van Horn recommended that the policy on Certifications and Diplomas be modified as explained above.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

DISCONTINUANCE OF MEDICAL GRAPHICS

The University of Oklahoma Health Sciences Center Medical Graphics Service Unit located on the Tulsa Campus began operation in 1976. The operation provided high quality slides, posters, photographs, medical illustrations, publication services and other medical graphics services in support of the University's teaching and research missions. The Medical Graphics operation

receives an annual E&G subsidy of \$54,147. Even with this subsidy, the operation has experienced financial problems over the years due to shrinking budgets and the increased ability of departments to provide for their own needs through the use of personal computers. Much of the services provided today are for residency activities and outside, affiliated medical personnel and institutions, rather than educational and general departments. Graphic services needed for E&G purposes can be purchased off-campus and therefore closing of the Medical Graphics operation will have very little effect on the educational function of the Tulsa Campus. The E&G subsidy provided to the Medical Graphics operation can be better utilized in support of other educational activities on the Tulsa Campus.

Two University staff members will be affected by the closing. The Computer Graphics Artist will be transferred to The University of Oklahoma National Resource Center for Youth Services, and the Manager of Medical Graphics will be employed by the Oklahoma State University College of Osteopathic Medicine and Surgery.

The majority of medical graphics and office equipment was purchased in 1976 (with a book value totaling \$95,736.68). The office equipment will be transferred to other educational and general departments within the College of Medicine - Tulsa. The medical graphics equipment and supplies will be transferred to The University of Oklahoma National Resource Center for Youth Services to further the development of the newly founded Oklahoma Research Institute at Tulsa.

President Van Horn recommended that the Board of Regents authorize closing the Medical Graphics Service Unit on the Health Sciences Center, Tulsa Campus, effective November 30, 1991.

Regent Blankenship moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

OKLAHOMA GEOLOGICAL SURVEY AGREEMENT

A renewal of the agreement between the Oklahoma Geological Survey (OGS) and the United States Geological Survey for the Fiscal Year 1991-92 for an investigation of water resources in the State of Oklahoma has been proposed. The agreement for this fiscal year provides that each party will contribute \$77,000 to continue this study. This amount is adjusted each year in accordance with the work OGS expects to do during the year on the water analyses. The amount may be modified during the year upon mutual agreement. Last year, the amount contributed by each party was \$103,900.

This agreement is essentially identical to that executed last year except for a reduction of services-in-kind on the part of the OGS.

The agreement has been reviewed by Legal Counsel.

November 14, 1991

22660

President Van Horn recommended the Board of Regents approve entering into an agreement with the United States Geological Survey as explained above and authorize the President to execute the Joint Funding Agreement.

Regent West moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

ON-CALL ARCHITECTURAL FIRMS

At the September, 1989 meeting, the Board of Regents approved the hourly rates for Turnbull & Mills/GBA Inc. for the Norman and Health Sciences Center campuses and Murray Jones Murray for the Health Sciences Center-Tulsa Campus. These firms were selected to provide architectural services for small projects for a two-year period which expired in September, 1991.

At the June, 1991 meeting, the Board authorized the administration to begin the selection process for architectural and engineering consultants for small projects. Due to the need to coordinate search activities with representatives from all three campuses, the search process is taking more time than was anticipated. All three campuses have important small projects which will require the use of consultants prior to the time that newly-selected consultants will be under contract with the University. The administration therefore recommends that the existing on-call architect appointments of Turnbull & Mills and Murray Jones Murray be extended for seven months to provide architectural, engineering and survey services while the search process for new consultants is completed.

Hourly rates for services performed will be adjusted as called for in the agreement.

President Van Horn recommended that the Board of Regents extend the appointment of the on-call architectural firms for the Norman Campus, the Health Sciences Center, and the Health Sciences Center-Tulsa Campus through April, 1992.

Regent West moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

PROPOSALS, CONTRACTS, AND GRANTS

Summaries of proposals in excess of \$100,000 for research and training contracts and grants for the Norman Campus and for the Health Sciences Center for September, 1991 were included in the agenda for this meeting. A list of contracts above \$100,000 executed during this same period of time on proposals previously reported was also included.

November 14, 1991

22661

A summary of information on all grants and contracts for the period and fiscal year 1991 and fiscal year 1992 month and year-to-date data is as follows:

	<u>Fiscal Year 1992</u>		<u>Fiscal Year 1991</u>	
	<u>September</u>	<u>Year-to-Date</u>	<u>September</u>	<u>Year-to-Date</u>
<u>Norman Campus</u>				
Proposals Submitted	\$ 4,735,860	\$17,814,963	\$6,412,940	\$33,658,486*
Grant & Contract Awards	18,659,012	29,457,048	5,689,086	12,113,583
Total Expenditures	4,548,247	<u>14,095,204</u>	3,623,376	<u>11,094,564</u>
Total Projected FY 92 Expenditures and FY 91 Actual Expenditures		52,100,000		44,339,130
<u>Health Sciences Center</u>				
Proposals Submitted	\$ 4,910,446	\$ 8,991,860	\$2,830,093	\$ 8,313,270
Grant & Contract Awards	4,602,367	15,161,090	2,564,864	11,929,491
Total Expenditures	2,401,177	<u>7,121,184</u>	1,793,508	<u>5,407,282</u>
Total Projected FY 92 Expenditures and FY 91 Actual Expenditures		28,545,979		24,191,508

*Excludes \$109,979,564 FAA Air Traffic Control Instructional Services and Curriculum Development Program, 10-1-90 - 9-30-95. However, expenditures for this program are included in Total Expenditures.

President Van Horn recommended that the President of the University or the President's designees be authorized to execute contracts on the pending proposals as negotiations are completed. The contract budgets may differ from the proposed amounts, he said, depending on these negotiations.

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

RESOLUTION - EMPLOYEE EXECUTIVE COUNCIL ANNIVERSARY

Regent Hogan read the following resolution:

WHEREAS, the Employee Executive Council has devoted its time, energy and talent to provide leadership and a vital, representative voice for all University of Oklahoma staff appointed through the Norman Campus since its inception in 1971;

November 14, 1991

22662

WHEREAS, loyal, committed and dedicated staff strengthen the University community and constitute a significant and valuable resource to the University;

WHEREAS, the Employee Executive Council and its member groups--the Hourly Employees Council, Professional Staff Association, Managerial Staff Association, Administrative Staff Council and Council of Administrative Officers--serve as the catalyst for staff participation in University governance;

WHEREAS, in its role as an advisory body to the administration and staff, the Employee Executive Council has initiated changes that have helped create a more skilled work force and an excellent working environment at the University;

WHEREAS, the Employee Executive Council and its councils and committees have made outstanding contributions that have benefited the entire University community;

NOW THEREFORE BE IT RESOLVED that, in recognition of the Employee Executive Council's twentieth anniversary as the representative group of the Norman Campus staff, the Regents of The University of Oklahoma express profound appreciation to the Employee Executive Council for its many contributions to the University, and they look forward to the group's continuing support for the goals and missions of The University of Oklahoma.

President Van Horn recommended adoption of the resolution shown above.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

INTERNAL AUDIT FINDINGS

The Internal Audit Policy of the Board of Regents provides that the Director of Internal Auditing makes quarterly reports to the Regents on internal audits and post audits that have been completed since his last report. The policy also provides that the Director of Internal Auditing has the opportunity at each Regents' meeting to report on any condition which in his judgment could adversely affect the University. Mr. John Eckert, Director of Internal Auditing, did not have any significant findings to report at this meeting.

REPORT OF ASSOCIATES AND PRESIDENT'S PARTNERS COMMITMENTS

Following is the commitment of funds of The University of Oklahoma Associates for the period July 1 through September 30, 1991:

November 14, 1991

22663

Academic Support

1991 Oklahoma Scholars Program	\$ 10,150.00
Arts & Sciences National Merit Scholarships	10,000.00
Geopolitics Program	70,000.00
Provost Development Fund	30,000.00
Provost Development Fund - HSC	30,000.00
Engineering National Merit/National Achievement Scholarships	40,000.00
Regents' Professors Awards	18,000.00
1991-92 National Merit Scholarships	73,046.00

The following are expenditures of Associates' funds which were restricted by donors to the various colleges for the same period of time:

College of Arts and Sciences

Academic and Research Support	\$ 53.90
-------------------------------	----------

College of Business Administration

Academic and Research Support	3,146.00
Scholarships	8,000.00
Academic Travel	981.92

College of Engineering

Academic Travel	317.88
Scholarships	119,950.00

College of Fine Arts

Academic and Research Support	2,590.86
-------------------------------	----------

College of Geosciences

Academic and Research Support	3,868.27
Scholarships	500.00

November 14, 1991

22664

College of Law

Academic and Research Support	\$ 459.54
College Public Relations	1,227.73
Academic Travel	1,122.52
Professional Development	3,275.00

Library

Academic and Research Support	145.00
-------------------------------	--------

PRESIDENT'S PARTNERS FUNDS:

Following is the commitment of funds of The University of Oklahoma President's Partners for the period July 1 through September 30, 1991:

Geopolitics Program	\$ 12,000.00
1991-92 National Merit Scholarships	37,629.00
Bright Ideas Award	500.00
Retired Faculty Plaques	1,731.83
Alumni College	10,000.00

This report was presented for information.

QUARTERLY REPORT OF CONTRACTS, PROPOSALS, PURCHASES, AND AGREEMENTS
FOR THE PROVISION OF SERVICES

Regents' policy authorizes the President or his designee to approve (1) grant contracts and proposals, (2) agreements for the provision of services, and (3) purchases for \$100,000 or less when a low responsive bid is accepted and other purchases for \$75,000 or less. The Board of Regents is provided a quarterly report of these contracts, grant proposals, agreements, and purchases approved by the President or his designee between the old and new levels requiring Board action. This report covered the period July 1, 1991 through September 30, 1991. Reports for information were included in the agenda as follows:

Norman Campus

Grant Proposals Submitted
Grant Contracts Awarded
Purchases

Health Sciences Center

Grant Proposals Submitted
Grant Contracts Awarded
Purchases
Professional Service Agreements

ACADEMIC PERSONNEL ACTIONS

NORMAN CAMPUS:

Appointments or Reappointments:

Robert Kendall Crane, Ph.D., Professor of Meteorology with tenure and Professor of General Engineering, annual rate of \$65,000 for 9 months (\$7,222.22 per month), January 1, 1992. Paid from 122-7265, Meteorology, pos. 11.60, and 122-7259, General Engineering, pos. 1.60.

*Thaddeus John Keefe, III, Research Associate, Oklahoma Biological Survey, annual rate of \$48,000 for 12 months (\$4,000.00 per month), October 14, 1991 through October 16, 1992. Paid from 125-8768, LCTA Studies at Ft. Gillem, pos. 905.65.

*Jean T. Lee, reappointed Visiting Research Associate, transferred from Center for Analysis and Prediction of Storms to FAA, annual rate of \$34,980 for 12 months (\$2,915.00 per month), .50 time, October 1, 1991 through September 30, 1992. Paid from 125-5722, Parameter Retrieval from Radar, pos. 905.65.

*Vincent C. K. Wong, reappointed Research Scientist, Center for Analysis and Prediction of Storms, annual rate of \$46,046 for 12 months (\$3,837.16 per month), September 1, 1991 through January 31, 1992. Paid from 125-7707, CAPS, and 125-8244, Mesoscale and Vortex Dynamics, pos. 905.65.

Changes:

*Stuart M. Cannon, Research Associate, Oklahoma Biological Survey, salary changed from annual rate of \$45,000 for 12 months (\$3,750.00 per month) to annual rate of \$48,000 for 12 months (\$4,000.00 per month), October 1, 1991 through June 30, 1992. Salary adjustment requested by grant contracting officer. Paid from 125-8768, LCTA Studies at Ft. Gillem, pos. 905.65.

Edwin G. Corr, reappointed Visiting Henry Bellmon Chair of Public Service and Professor of Political Science, salary changed from annual rate of \$60,000 for 9 months (\$6,666.67 per month) to annual rate of \$63,930 for 9 months (\$7,103.33 per month), August 16, 1991 through May 15, 1992. Paid from 122-7243, Political Science, pos. 701.60.

*Paid from grant funds; subject to availability of funds

November 14, 1991

22666

James Kenderdine, Associate Professor of Marketing; appointment as Acting Director of Marketing extended through June 30, 1992.

Jorge L. Mendoza, Professor of Psychology; given additional title Chair of Psychology, August 16, 1991 through June 30, 1994; salary changed from annual rate of \$62,740 for 9 months (\$6,971.11 per month) to annual rate of \$76,740 for 12 months (\$6,395.00 per month), August 16, 1991. Paid from 122-7283, Psychology, pos. 22.60, and 122-7483, Psychology Research, pos. 22.63.

Robert W. Norton, Professor of Communication; title Chair of Communication temporarily deleted, May 7, 1991 until further action.

Qin Xu, Research Scientist in Meteorology; given additional title Adjunct Assistant Professor of Meteorology, without additional remuneration, July 1, 1991 through June 30, 1992.

HEALTH SCIENCES CENTER:

Appointments:

Robert W. Broyles, Professor of Health Administration and Policy with tenure, annual rate of \$52,000 for 12 months (\$4,333.33 per month), September 1, 1991. Paid from 25029260, Health Administration and Policy.

Dennis L. Confer, M.D., Associate Professor of Medicine with tenure, annual rate of \$68,000 for 12 months (\$5,666.67 per month), September 1, 1991. Paid from 22089220, Medicine Department; B0531001, University Hospital Reimbursement; and A0007491, PPP Medicine-Dean's Fund Support.

Vikki Ann Canfield, M.D., Assistant Professor of Medicine, annual rate of \$60,000 for 12 months (\$5,000.00 per month), September 1, 1991 through June 30, 1992. Paid from D0319000, Medicine Operational.

William Monroe Canfield, M.D., Ph.D., Assistant Professor of Medicine and Holder of the Chair of Molecular Medicine, annual rate of \$55,000 for 12 months (\$4,583.34 per month), September 1, 1991 through June 30, 1992. This is an exception to the policy that tenure must be granted at time of appointment to an endowed chair. Paid from 22329220, Molecular Medicine #3 Endowed Chair.

Catherine Elizabeth Young, M.D., Assistant Professor of Pediatrics, annual rate of \$60,000 for 12 months (\$5,000.00 per month), September 1, 1991 through June 30, 1992. Paid from A0000079, PPP Pediatrics.

Alice GuyAnne Ransom, M.D., Instructor in Pediatrics, annual rate of \$30,000 for 12 months (\$3,000.00 per month), .50 time, September 1, 1991 through June 30, 1992. Paid from A0005379, PPP Pediatrics Emergency Physician Service.

Dolores Vivian Pasierb, Associate in Anesthesiology, annual rate of \$42,500 for 12 months (\$3,541.67 per month), October 15, 1991 through June 30, 1992. Paid from A0000371, PPP Anesthesiology Miscellaneous.

Changes:

John W. Brand, Associate Professor of Oral Diagnosis and Radiology and Director of Dental Radiology, tenure probationary period extended for two years to June 30, 1994.

Jacqueline Cook, transferred and title changed from Associate Professor of Psychiatry and Behavioral Sciences to Associate Professor of Family Medicine and Clinical Associate Professor of Psychiatry and Behavioral Sciences, salary changed from annual rate of \$40,785 for 12 months (\$3,398.79 per month) to annual rate of \$45,000 for 12 months (\$3,750.00 per month), October 1, 1991. Additional administrative duties. Paid from 2218-2, Family Medicine, and A0009091, Dean's Fund, Department of Family Practice.

Thomas L. Coury, Associate Professor of Operative Dentistry; given additional title Chair of Operative Dentistry, salary changed from annual rate of \$52,924 for 12 months (\$4,410.35 per month) to annual rate of \$55,924 for 12 months (\$4,660.33 per month), January 1, 1992. Paid from 10339230, Restorative Dentistry.

John I. Fishburne, Jr., Professor and Chair of Obstetrics and Gynecology and Adjunct Professor of Anesthesiology; named to the James A. Merrill Chair in Obstetrics and Gynecology, November 1, 1991.

David E. Fisher, title changed from Assistant Professor to Clinical Assistant Professor of Surgery, salary changed from annual rate of \$75,000 for 12 months (\$6,250.00 per month) to without remuneration, November 30, 1991 (with accrued vacation through January 15, 1992).

Robert D. Fugate, Assistant Professor of Research, Department of Medicine, salary changed from annual rate of \$57,800 for 12 months (\$4,816.67 per month) to annual rate of \$60,370 for 12 months (\$5,030.84 per month), October 1, 1991 through June 30, 1992. Paid from C4192003, CR Centers of Excellence Program OCAST, and C5129305, CR-St. Francis Medical Research Institute Affiliation Agreement.

Hani Khouzam, Assistant Professor of Psychiatry and Behavioral Sciences, salary changed from annual rate of \$69,086 for 12 months (\$5,757.17 per month) to annual rate of \$71,918 for 12 months (\$5,993.17 per month), July 1, 1991 through June 30, 1992. Paid from VA Medical Center.

William Leber, Associate Professor of Psychiatry and Behavioral Sciences, salary changed from annual rate of \$43,863 for 12 months (\$3,655.25 per month) to annual rate of \$50,260 for 12 months (\$4,188.33 per month), July 1, 1991 through June 30, 1992. Paid from VA Medical Center.

Roberta Olson, Clinical Instructor in Pediatrics; title changed from Associate Professor to Clinical Associate Professor of Psychiatry and Behavioral Sciences, salary changed from annual rate of \$42,248 for 12 months (\$3,520.65 per month), full time, to annual rate of \$24,150 for 12 months (\$2,012.50 per month), .50 time, September 1, 1991 through April 30, 1992. Paid from C2186804, CR-Sub Children's Hospital Los Angeles.

November 14, 1991

22668

Michael D. Rohrer, Professor of Oral Pathology, College of Dentistry and Adjunct Professor of Pathology, College of Medicine; title changed from Associate Dean to Assistant Dean for Research, College of Dentistry, October 1, 1991.

Scott H. Sexter, Clinical Instructor in Family Practice, Tulsa, salary changed from \$1,000.00 per month (total of \$12,000), .10 time, to \$2,000.00 per month (total of \$24,000), .20 time, October 1, 1991 through June 30, 1992. Paid from A0000198, PPP TMC Family Practice.

Charles E. Smith, Clinical Professor of Psychiatry and Behavioral Sciences, salary changed from annual rate of \$71,377 for 12 months (\$5,948.08 per month), .63 time, to annual rate of \$65,257 for 12 months (\$5,438.04 per month), .50 time, July 1, 1991. Paid from VA Medical Center.

E. Michael Smith, Clinical Assistant Professor of Psychiatry and Behavioral Sciences, salary changed from annual rate of \$55,640 for 12 months (\$4,636.67 per month) to without remuneration, October 1, 1991 (with accrued vacation through November 15, 1991).

Walter Traxler, title changed from Assistant Professor to Clinical Assistant Professor of Psychiatry and Behavioral Sciences, salary changed from annual rate of \$80,846 for 12 months (\$6,737.17 per month), full time, to annual rate of \$48,508 for 12 months (\$4,042.33 per month), .60 time, October 1, 1991. Paid from VA Medical Center.

Kenneth F. Wegner, Jr., Associate Professor of Radiological Sciences, changed from tenure track to consecutive term, October 8, 1991.

John B. White, Assistant Professor of Psychiatry and Behavioral Sciences, Tulsa and Clinical Assistant Professor of Internal Medicine, Tulsa; changed from tenure track to consecutive term, October 2, 1991.

Resignations and/or Terminations:

Ernest E. Beckham, Associate Professor of Psychiatry and Behavioral Sciences, October 8, 1991 (with accrued vacation through November 22, 1991).

Susan M. Dimick, Assistant Professor of Medicine, November 21, 1991 (with accrued vacation through November 28, 1991).

Ned B. Nichols, Professor of Medicine, Tulsa, October 15, 1991 (with accrued vacation through October 31, 1991).

Harris D. Riley, Distinguished Professor of Pediatrics, September 30, 1991 (with accrued vacation through November 14, 1991).

Susan L. Silavin, Assistant Professor of Obstetrics and Gynecology, September 30, 1991 (with accrued vacation through November 5, 1991).

November 14, 1991

22669

Retirements:

Earl W. Collard, Professor and Chair of Operative Dentistry, December 31, 1991 (with accrued vacation through February 11, 1992); named Professor Emeritus of Operative Dentistry.

Freda A. Jones, Assistant Professor of Pediatrics and Clinical Assistant Professor of Psychiatry and Behavioral Sciences, August 31, 1991.

President Van Horn recommended approval of the academic personnel actions shown above.

Regent Gullatt moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

ADMINISTRATIVE AND PROFESSIONAL PERSONNEL ACTIONS

NORMAN CAMPUS:

Appointment:

Raymond A. Hamilton, Director, Advanced Programs, annual rate of \$43,500 for 12 months (\$3,625.00 per month), January 1, 1992. Administrative Staff. Paid from 122-7511, Advanced Programs, pos. 1.65.

HEALTH SCIENCES CENTER:

Appointment:

Larry W. Henson, Director, Grants and Contracts Administration, annual rate of \$61,000 for 12 months (\$5,083.33 per month), November 18, 1991. Administrative Officer. Paid from 47489210, Grants and Contracts Administration.

Changes:

Eloy C. Candelaria, title changed from Construction Supervisor to Construction Manager, Site Support, October 1, 1991. Managerial Staff.

Timothy R. Grundy, title changed from Supervisor to Manager, Steam and Chilled Water Plant, Site Support, October 1, 1991. Managerial Staff.

David W. Smith, title changed from Supervisor to Manager, Telecommunications Technical Services, Site Support, October 1, 1991. Managerial Staff.

President Van Horn recommended approval of the administrative and professional personnel actions shown above.

November 14, 1991

22670

Regent Lewis moved approval of the recommendation. The following voted yes on the motion: Regents Hogan, Lewis, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

**LITIGATION
EXECUTIVE SECRETARY OF THE BOARD OF REGENTS**

Regent Gullatt moved the Board meet in executive session for the purpose of discussing pending litigation and personnel-related issues as listed above. The following voted yes on the motion: Regents Hogan, Lewis, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

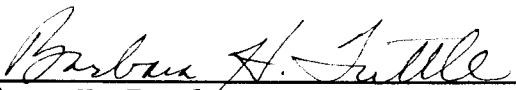
The Regents, President Van Horn, and Mrs. Tuttle moved to the small separate room within Room 117 at 10:45 a.m.

The meeting reconvened in regular session in Room 117 at 11:15 a.m.

Regent Gullatt moved that the Board of Regents approve the retirement of Barbara Tuttle, Executive Secretary of the Board of Regents and Secretary of the University, and that she be named Executive Secretary Emeritus of the Board of Regents and Secretary Emeritus of the University, effective December 31, 1991 (with accrued vacation through February 28, 1992). The following voted yes on the motion: Regents Hogan, Lewis, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

Regent Blankenship moved that the Board of Regents authorize the Chairman of the Board to negotiate with a candidate for the position of Executive Secretary of the Board of Regents and Secretary of the University and to offer the position if suitable arrangements can be reached. The following voted yes on the motion: Regents Hogan, Lewis, Gullatt, West, Blankenship, and Williams. The Chair declared the motion unanimously approved.

There being no further business, the meeting adjourned at 11:20 a.m.



Barbara H. Tuttle
Executive Secretary of the Board of Regents

THE UNIVERSITY OF OKLAHOMA HEALTH SCIENCES CENTER
STUDENT COUNCIL BUDGETS
For Fiscal Year 1991-92

	College of Medicine	College of Dentistry	College of Nursing	College of Public Health	College of Allied Health	College of Pharmacy	Graduate College	Physician Associate Program	College of Medicine Tulsa	Total
Beginning Cash Balance	\$25,534	\$6,778	\$6,082	\$6,042	\$7,577	\$16,217	\$32,745	\$7,331	\$3,209	\$111,515
Income:										
Estimated Activity Fees	\$41,580	\$20,796	\$15,132	\$9,958	\$37,125	\$21,420	\$14,000	\$4,000	\$5,376	\$169,387
Total Available Funds	\$67,114	\$27,574	\$21,214	\$16,000	\$44,702	\$37,637	\$46,745	\$11,331	\$8,585	\$280,902
Expenditures:										
Insurance	\$3,000		\$4,000	\$800	\$10,000	\$300	\$10,000	\$2,500		\$30,600
Student Association	1,000	229		7,000	1,196	460	350	300		10,535
Social Activities	11,000	4,051	2,350	1,000	6,804	4,900	500	1,000	2,600	34,205
Graduation	4,000	956	10,500	3,000	3,000	5,700	500	3,500	400	31,556
Travel		250				5,000				5,250
Operating	1,300	1,000	1,000	1,000	2,000	2,200	2,250			10,750
Class Allocation	12,750	9,507	2,500		6,000		8,500		3,000	42,257
Educational Activities	12,600	2,441		1,000	5,000	11,450	10,500	300	120	43,411
Miscellaneous		1,000	150	1,000	5,000	800	2,637	200	1,500	12,287
Total Budgeted Expenditures	\$45,650	\$19,434	\$20,500	\$14,800	\$39,000	\$30,810	\$35,237	\$7,800	\$7,620	\$220,851
Estimated Cash Balance, June 30, 1992	\$21,464	\$8,140	\$714	\$1,200	\$5,702	\$6,827	\$11,508	\$3,531	\$965	\$60,051